

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: June 20, 2008

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: Conference North, 3<sup>rd</sup> Floor, Student Center, Oklahoma State University – Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma.

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 31, 2007.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of April 18, 2008
- Approval of Minutes of Special Board Meeting of May 12, 2008
- Approval of Minutes of Special Board Meeting of May 29, 2008
- Approval of September 12, 2008, Board meeting

#### **OKLAHOMA PANHANDLE STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
  - Update report on the completion of the Science and Agriculture Building
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
  - Approval of program modifications

\* The Board will have breakfast on Friday, June 20, 2008, at 7:30 a.m. in the Pistol Pete Room on the Third Floor of the OSU-OKC Student Center, Oklahoma City, Oklahoma, with Oklahoma State University President V. Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Executive Secretary announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the gallery area on the Third Floor of the OSU-OKC Student Center.

- Budgetary Actions: adoption of a new budget or revision of a budget, etc.  
Approval of FY-09 budget documents and salary recommendations, including recommended tuition and fee increases
- Other Business and Financial Matters  
Approval to increase Cafeteria Meal Plan Rates for FY 2009
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summaries

### **CONNORS STATE COLLEGE**

- General Information/Reports Requiring No Action By the Board  
Personal remarks by President Nero
- Policy and Operational Procedures  
Approval of FY-09 personnel and salary recommendations
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.  
Approval to fill replacement positions effective with the FY-09 fiscal year  
Approval of revised Organizational Chart
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.  
Approval of FY-09 budget documents  
Approval to transfer excess cash balance
- Other Business and Financial Matters  
Approval of purchase orders in excess of \$35,000 for FY-09
- Contractual Agreements (other than construction and renovation)  
Approval to develop clinical affiliation agreements with various organizations  
Approval to enter into an Inter-local Cooperative Agreement with the Department of Corrections  
Approval to enter into an agreement with Sodexo Operations, LLC  
Approval to enter into an agreement with Love Bottling Company of Muskogee
- Student Services/Activities  
Approval to increase room and board rates for FY-09  
Approval to increase tuition and associated fees
- New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summaries

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.  
Approval of job description and minimum required qualifications and authorization to initiate job search process for Vice President for Fiscal Affairs
- Instructional Programs  
Approval of addendum to the Cooperative Alliance Agreement between Northeastern Oklahoma A&M College and Northeast Technology Centers
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.  
Approval of FY-09 budget documents and salary recommendations
- Other Business and Financial Matters  
Approval of Campus Master Plan 2009  
Approval to pay Ramona Munsell & Associates for providing technical assistance  
Approval to enter into a OSRHE Master Lease Purchase Program and to purchase equipment  
Approval to continue payments for the Master Lease Revenue Bonds for FY-09  
Approval to pay debt service payments for FY-09 for the master real property lease revenue bonds
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Student Services/Activities  
Approval of increases to resident and non-resident tuition for FY-09  
Approval to increase dorm meal plan rates, dorm room rates, and apartment rates
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summaries

**LANGSTON UNIVERSITY**

- General Information/Reports Requiring No Action By the Board

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
  - Approval to continue the employment of Langston University's personnel for FY-09
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-09 budget documents
  - Approval to continue paying employee portion of Oklahoma Teachers Retirement for FY-09
  - Approval to accept funding for the Federal Supplemental Education Opportunity Grant and Federal Work Study
  - Approval to accept a revision to the Upward Bound Program grant
  - Approval to accept continuation grants from the United States Department of Education
  - Approval to accept grants from the United States Department of Education
  - Approval to implement year two of Langston's five-year salary program
- Contractual Agreements (other than construction and renovation)
  - Approval to enter into affiliation agreements for the training of Physical Therapy and Nursing and Health Administration students for school year 2008-09
  - Approval to continue contractual agreement with the Prisoner Public Works Project/Oklahoma Department of Corrections for the purpose of using inmate labor
- New Construction or Renovation of Facilities
  - Ratification of interim approval to begin roof repairs on the Auditorium
  - Approval to solicit construction bids for the Langston University I.W. Young Auditorium renovation project
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Student Services/Activities
  - Approval to pay travel, per diem, and lodging for athletic teams, coaches, and other appropriate University officials to attend scheduled games and for recruiting student athletes for FY-09; to provide necessary equipment to support these activities; and to pay game officials and all personnel necessary to conduct these activities
  - Approval of proposed tuition and fee requests
  - Approval to increase monthly campus housing rental rates
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries

**OKLAHOMA STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
  - Opening comments by President Hargis
  - OSU Accomplishments

--Resolutions

Adoption of Memorial Resolutions for Sam Aubrey, James E. Garton, Robert N. Maddox, George W. A. Mahoney, and Elizabeth F. Struble

--Policy and Operational Procedures

Approval of revised Facilities Planning and Space Utilization Policy 1-0123

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Instructional Programs

Approval of program modifications

Approval of creation of Department of Entrepreneurship in the Spears School of Business

Approval for OSU Center for Veterinary Health Sciences to enter into a 2+2 program agreement with the University of Arizona College of Agriculture

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

Approval of Fiscal Year 2009 budgets, including FY 2009 tuition and fees

--Other Business and Financial Matters

Approval of peace officers' actions

Approval to submit documents to the Oklahoma State Regents for Higher Education for inclusion in the Master Equipment Lease Program, 2008 Series A

Approval of reimbursement resolution for projects included in the OSRHE Master Equipment Lease Program

Payment of funds to Ardent Health Services for Indirect Medical Education

Approval of patent assignment to inventors

Approval to rename the Bioconversion Laboratory

Approval to rename Animal Science Room

Approval to sell land to the College of the Muscogee Nation

Approval to renew a lease and service agreement with Antech

--Contractual Agreements (other than construction and renovation)

Approval to grant utility easement to Oklahoma Gas and Electric

Payment to the OSU Foundation for suite at Boone Pickens Stadium

Approval to execute a contract for development services with Oklahoma State University Foundation

Approval to execute a contract for management services with Oklahoma State University Alumni Association

Approval of development agreement for the athletic village area south of McElroy

--New Construction or Renovation of Facilities

Approval to select an architect for Student Union Renovation

Approval to select a Construction Manager At Risk for Student Union Renovation

Approval to begin architect selection for Central Dining Services

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

### **PUBLIC COMMENTS**

--Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

### **COMMITTEE REPORTS**

--Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

#### **Planning and Budgets Committee**

Receive information and a possible recommendation from the administration of Northeastern Oklahoma A&M College, Connors State College, Langston University, and Oklahoma Panhandle State University regarding an update on FY-2008 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2009 for their respective institutions, including proposed salary programs, proposed room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the administration of Oklahoma State University regarding an update on FY-2008 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2009 for Oklahoma State University and its constituent budget agencies, including proposed salary programs and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the staff of the Board of Regents regarding an update on FY-2008 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2009 for the operations and/or budgetary functions coordinated by the Board of Regents, including proposed salary programs and including authorization for the Chair to sign a new contract for public relations services.

#### **Academic Affairs, Policy and Personnel Committee – Doug Burns**

Executive Session, if so approved by the required vote of members present, for the purpose of considering evaluation/assessment and other information relevant to the employment of the President of Connors State College; the President of Langston University; the President of Northeastern Oklahoma A&M College; the President of Oklahoma Panhandle State University; the President of Oklahoma State University and OSU System; OSU Provost and Senior Vice President; OSU-OKC President & Provost; OSU-Okmulgee President & Provost; OSU-Tulsa President; President for Health Affairs, OSU Center for Health Sciences, and Dean, OSU College of Osteopathic Medicine; Oklahoma State University Vice Presidents and Deans; Head Coaches of Oklahoma State University; Health and Higher Education Policy Analyst; Executive Secretary of the Board; and the staff of or personnel who are responsible directly to the Board of Regents for the Oklahoma

Agricultural and Mechanical Colleges for the fiscal year beginning July 1, 2008.  
(Oklahoma Open Meeting Act §307B.1.)

Consider or take any action with reference to the matters contained in the immediately preceding item.

Fiscal Affairs Committee – Calvin Anthony

Receive information and a possible recommendation from the administration of Oklahoma State University concerning property and liability insurance coverage.

Receive information and a possible recommendation regarding the Internal Audit Plan for FY 2008-2009 and the Co-source Agreement for Supplemental IS/T Audit Services.

**OTHER BOARD OF REGENTS' BUSINESS**

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
  - Board Committee Structure
  - Election of officers
  - Approval to bring closure to the presidential evaluation/assessment process
- Reports/comments/recommendations by Executive Secretary
- Reports/comments/recommendations by General Counsel
  - Approval to initiate (when timely and following City of Stillwater action) proceedings in District Court vacating certain streets, alleys, easements and rights of way in a portion of the property known as the Athletic Village.
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted