

# MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL  
COLLEGES

for the

JUNE 19, 2009

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

June 19, 2009

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES, JUNE 19, 2009

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 27, 2008.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Executive Board Room, Administration Hall, 700 N. Greenwood Ave., OSU-Tulsa, Tulsa, Oklahoma, on June 19, 2009.

Those present: Mr. Douglas E. Burns, Chairman; Mr. Calvin J. Anthony, Vice Chairman; Mr. Joe D. Hall; Mr. Jay L. Helm; Mr. Andrew W. Lester; Mr. Greg L. Massey; and Mrs. Lou Watkins.

Absent: Mr. Fred L. Boettcher and Mr. Terry L. Peach.

Others present: Dr. W. Douglas Wilson, Executive Secretary; Mr. Charles E. Drake, General Counsel; Mr. Jason Ramsey, Director, State Government Relations; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Shari Brecht, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Executive Secretary announced a quorum was present, the meeting was called to order at approximately 10:20 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE COLLEGES  
MEETING OF JUNE 19, 2009

Order of Business

Regent Lester moved and Regent Helm seconded to approve the Order of Business as presented.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion carried.

Approval of Minutes

Regent Lester moved and Regent Helm seconded to approve the minutes of the April 17, 2009, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

June 19, 2009

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion passed.

Approval of Future Board Meetings

Chairman Burns announced that the next meeting of the Board of Regents is scheduled to convene on July 24, 2009, on the campus of Oklahoma State University-Oklahoma City, Oklahoma City, Oklahoma. For consideration of approval is the September 11, 2009, Board meeting scheduled to convene on the campus of Oklahoma State University, Stillwater, Oklahoma. He asked for a motion to confirm this meeting.

Regent Lester moved and Regent Watkins seconded to approve the meeting scheduled for September 11, 2009, on the campus of Oklahoma State University, Stillwater, Oklahoma.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion was approved.

June 19, 2009

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board. Dr. Bryant expressed appreciation to Presidents Hargis and Trennepohl, and Interim President Grogg for the outstanding hospitality. He said the dinner and program last evening were excellent.

Dr. Bryant reported that the OPSU Men's and Women's Rodeo Teams finished the year first and second, respectively, in the Central Plains Region and are currently competing in the NIRA National Finals Rodeo. He said that Coach Craig Latham was named the Central Plains Region Coach of the Year. He said OPSU will not receive any team honors, but as of last night there were still possibilities for titles in saddle bronc, goat tying, and barrel racing. The final performance is on Saturday. Chairman Burns asked Dr. Bryant to extend the Board's best wishes to the Rodeo Teams.

Dr. Bryant further reported that OPSU received full continuing accreditation for the next seven years from the National Council for Accreditation of Teacher Education.

Personnel Actions

Regent Helm moved and Regent Hall seconded to approve the personnel actions as listed in the OPSU Agenda.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

Program Modifications

Dr. Bryant reviewed for the Board the program modifications. The detailed requests are on file in the Board of Regents' Office as Document No. 4-6-19-09.

Approval of FY-10 Budget Documents

Dr. Bryant presented the FY-2010 budget documents for Oklahoma Panhandle State University and recommended their approval. (The budget documents for Oklahoma Panhandle State University are collectively on file in the Board of Regents' Office as Document No. 5-6-19-09, and the OPSU FY-10 salary recommendations are on file in the Board of Regents' Office as Document No. 6-6-19-09.) Dr. Bryant said the budget was discussed yesterday with members of the Planning and Budgets Committee as well as the request to increase the Cafeteria Meal Plan

Rates for FY-10 by 4 percent in order to keep pace with the cost increases of SODEXO, the OGPU meal plan provider.

Regent Lester reported that the Planning and Budgets Committee met with the administration of Oklahoma Panhandle State University at its meeting yesterday to review FY-2010 budget recommendations. The Committee acted to recommend Board approval as follows.

Regent Lester moved and Regent Massey seconded that the Board conditionally approve all elements of the budget as presented by the OPSU administration, including any recommendations on salary and wages, room and board, and tuition and fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

Approval to Begin Procedures to Select a Construction Manager at Risk

Dr. Bryant requested Board approval to authorize Oklahoma State University Physical Plant Architectural & Engineering Services to assist Oklahoma Panhandle State University in preparing plans and specifications and to begin procedures to select a Construction Manager at Risk. The project will consist of upgrading electrical service/main distribution panels for 15 buildings on campus. He said this matter was discussed with members of the Fiscal Affairs Committee.

Regent Massey said the Fiscal Affairs Committee met with the administration of Oklahoma Panhandle State University regarding approval to begin the selection procedures for a Construction Manager at Risk for upgrading electrical service/main distribution panels for buildings on the campus. He said the Committee acted to recommend Board approval of the administrative recommendation including assurance that the firm selected is certified by the State of Oklahoma.

Regent Massey moved and Regent Helm seconded to authorize Oklahoma State University Physical Plant Architectural & Engineering Services to assist Oklahoma Panhandle State University in preparing plans and specifications and to begin procedures to select a Construction Manager at Risk to upgrade electrical service/main distribution panels for 15 buildings on the OPSU campus with assurance that the firm selected is certified by the State of Oklahoma. The recommendation for the selection of a firm will be made at a future Board meeting, and authorization is granted for OPSU to make final payment upon completion of the project.



Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion passed.

Approval of Non-Encumbered Contracts

Dr. Bryant requested approval of the non-encumbered contracts for FY-2010 as presented in the OPSU Agenda. He said the total is \$4,127,222.67.

Regent Lester moved and Regent Anthony seconded to approve the non-encumbered contracts for FY-2010 as presented.

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

Balance of Agenda

Regent Helm moved and Regent Massey seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Massey, Watkins, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

Regent Watkins commended the OPSU programming team. She noted the team is ranked third in the nation. Dr. Bryant said this is correct. He said the team hosted the national meeting this year in Oklahoma City. Regent Anthony also congratulated OPSU on receiving accreditation for seven years from NCATE.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY  
Goodwell, Oklahoma

June 10, 2009

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

1. Board approval is requested for the following promotions effective July 1, 2009:
  - a. Dr. Brent Burgess – instructor to assistant professor (\$1,000 increase in base salary).
  - b. Mr. Gerald Mihelic – instructor to assistant professor (\$1,000 increase in base salary).
  - c. Ms. Deanna Seamon – instructor to assistant professor (\$1,000 increase in base salary).
2. Board approval is requested for the hiring of Michael Stephens as head women's volleyball coach and instructor of HPER at a 12 month fiscal year salary of \$34,000 beginning in May 2009. Mr. Stephens was head women's volleyball coach at Lamar Community College in Lamar, Colorado. (Press release attached).

## Part E---Instructional Programs

Board approval is requested for the following program modifications (detailed requests are attached):

1. Program Deletion – AAS Farm and Ranch Management.  
Modification requested:  
Deletion of the program (with an option in Equine Management) is requested because of the lack of student interest in the program.
2. Option Addition – AAS Technology – Criminal Justice – COP.  
Modification Requested: Addition of the Collegiate Officer Program (COP) to Criminal Justice – AAS in Technology will provide a means for students to obtain as Associate’s Degree while at the same time receiving the exact training provided by the Council on Law Enforcement Education and Training (CLEET).
3. Program Requirements Change – AAS Technology – Criminal Justice Option.  
Modification requested: With the addition of the COP Option to Criminal Justice, the law enforcement skills courses tied to the COP Option need to be removed from the general Criminal Justice (non-COP) Option. It is proposed that they be replaced by Community Relations, Ethics, and the second half of Criminal Investigations.

## Part F---Budgetary Actions

Board approval is requested for the following budgetary actions:

1. E & G Budget for FY 2010:
  - a. State-appropriated funds: \$7,278,860
  - b. ARRA funds: \$578,978
  - c. Revolving fund of : \$7,537,642
  - d. Total E & G budget figure: \$15,395,480 (revenue).
  - e. Total E & G budget figure: \$15,395,480 (expenditures).

Enrollment projections of 1200 students for the fall semester and 1100 students for the spring semester were used in the FY 2010 budget. This equates to a total of 33,128 credit hours for FY 2010 when the interterms and summer session are included.

2. Sponsored Program Budget of \$433,125
3. Auxiliary Enterprise Budget of \$6,532,225
4. Board approval is requested for the attached OPSU personnel salary spreadsheet showing proposed FY 2010 merit increases and promotional increases. The detailed spreadsheet compares FY 2009 salaries to proposed FY 2010 salaries.

Part G---Other Business and Financial Matters

1. Board approval is requested to increase Cafeteria Meal Plan Rates for FY 2010 by 4% to keep pace with the cost increases by Sodexo, the OPSU meal plan provider.

Meal Plan	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	<u>FY 2010</u>
5-meal plan/semester	\$500	\$550	\$550	\$570	\$600	<u>\$624</u>
10-meal plan/semester	\$875	\$965	\$1,000	\$1,040	\$1,095	<u>\$1,139</u>
15-meal plan/semester	\$960	\$1,050	\$1,100	\$1,150	\$1,210	<u>\$1,258</u>
20-meal plan/semester	\$1,000	\$1,100	\$1,150	\$1,200	\$1,260	<u>\$1,310</u>

2. No increase is requested in residence hall room rates for FY 2010.

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

Description:

Board approval is requested to authorize Oklahoma State University Physical Plant Architectural & Engineering Services to assist Oklahoma Panhandle State University in preparing plans and specifications, and begin procedures to select a construction manager at risk. The project will consist of upgrading electrical service/main distribution panels for fifteen buildings on the Oklahoma Panhandle State University campus.

The Construction Management at Risk Firm will be the lead entity in providing general construction management oversight of the project. The total cost of the project is estimated to range between \$1,500,000 and \$1,700,000.

A recommendation for the selection of a construction manager at risk and for award of a construction contract will be presented at future Board meetings.

Board approval is also requested to make final payment upon completion of the project.

Funding Needs and Source Identified:

\$1,700,000            OCI Real Estate Master Lease  
 (Approved by State Regents with proposed funding available in mid-July 2009)

Justification/Background Information:

Justification of need is based on a detailed survey "Switchgear Site Survey" as conducted by on-call electrical consultants and received on April 2008.

Part J---Purchase Requests

We request authorization for the following non-encumbered contracts for FY 2010:

Contract	Explanation	Amount
Summit America Insurance	Athletic Insurance and Rodeo Catastrophic Insurance	\$ 47,047.63
Town of Goodwell	Campus Police, Fire, EMS, Trash Services	\$ 148,196.04
Risk Management Division	Employee Tort Liability, Property Insurance, Vehicle Liability	\$ 105,053.00
West Texas Gas	Natural Gas for University	\$ 292,700.00
Tri County Electric	Electricity for University	\$ 612,302.00
OSU Bursar's Office	Prorated Share of Operational Costs of Budget, Board of	\$ 206,000.00
	Regents, Legal Counsel, Purchasing Director, Internal Audits,	
	and SCT	
Sodexo Marriott	Food Service	\$ 652,036.00
Bank of Oklahoma	Energy Savings Project Bond Repayment	\$ 252,655.00
OK Board Regents Higher Ed	Repayment of Four Bonds: Chiller Replacement,	\$ 482,811.00
	Steam Line Replacement, Holter Hall Steam Lines Replacement,	
	Electrical Upgrade	
<del>Amigos Library Services</del>	<del>360 Link and Delivery Selections</del>	<del>\$ 39,600.70</del>
Bus Charter Service	Bus Charter Service for All Out of Town Athletic Events	\$ 160,000.00
Flexible Funding/Lodestar	Contract Employment Agency	\$ 140,743.00
USR	Contract Employment Agency	\$ 222,428.00
Ecollege	Online Course Fees	\$ 95,000.00
Johnson Controls	Preventive Service Agreement	\$ 482,500.00
Stanfield & O'Dell P.C.	External Auditors	\$ 43,200.00
Wright Express	Fuel for OPSU Vehicles	\$ 60,000.00
Allegiance Communications	Bulk Cable for Campus Housing	\$ 39,551.00
US Postal Service	Postage for University	\$ 45,000.00
Empire Paper	Janitorial Supplies	\$ 40,000.00
	<b>Total</b>	<b>\$ 4,166,823.37</b>
	<b>Total</b>	<b>\$ 4,127,222.67</b>

Part K---Student Services/Activities

None

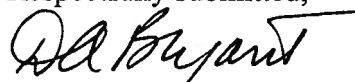
Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The OPSU Men's and Women's Rodeo Teams finished the year first and second, respectively, in the Central Plains Region and will both compete at the NIRA national finals rodeo in Casper, Wyoming, June 14-20, 2009.
2. OPSU recently received official word from the National Council for Accreditation of Teacher Education (NCATE) that full continuing accreditation of the Teacher's Education Program has been granted for the next 7 years.
3. The April - May President's Update is attached.
4. The April and May 2009 Summary of Out-Of-State Travel is attached.

Respectfully submitted,



David A. Bryant  
President

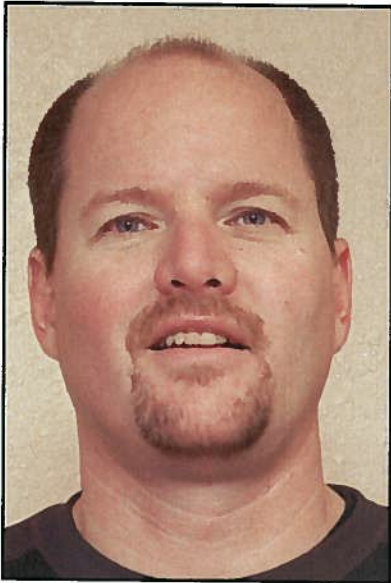


## Oklahoma Panhandle State Sports

Scott Puryear, Sports Information Director

P.O. Box 430, Goodwell, OK 73939

580-349-1340 [scott@opsu.edu](mailto:scott@opsu.edu)



**\*\*For Immediate Release\*\***

### **Stephens Named Volleyball Coach**

- By Scott Puryear of OPSU Sports on 05-01-2009

*Goodwell, Okla.* — Mike Stephens has been named head volleyball coach at Oklahoma Panhandle State University. Stephens is a seasoned coach with over twenty years combined experience at the club, high school, and collegiate levels.

Since January 2007, Stephens has been the head coach at Lamar Community College in Lamar, Colorado where he also teaches science classes.

Prior to his duties at Lamar, Stephens coached at Le Moyne College in Syracuse, New York and prior to that he coached at the high school level.

He has also been very successful as both a men's and women's club volleyball coach.

Stephens replaces J.P. Winn who resigned earlier this spring.

OPSU Athletic Director Jerry Olson is very pleased to have a professional like Stephens join the staff and looks forward to working with him. Stephens' appointment is contingent upon the approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

###

# President's Update

A monthly newsletter from the Office of the President

April-May 2009

## Campus Calendar

- May 16** Commencement, 10 a.m.,  
Oscar Williams Field House
- May 18** May Interterm classes begin
- May 25** Memorial Day, University  
closed; Interterm classes meet
- May 28** Last Day of Interterm classes
- May 29** Enrollment Day, Ballroom,  
9 a.m.
- June 1** Summer Classes Begin
- June 6-9** High Plains Football Camp  
for high school athletes
- June 8** Upward Bound Summer  
program begins
- June 13-16** Aggie Youth Football Camp  
for 5th-8th grade individuals
- June 16-19** NCA Cheer Camp
- June 19** Enrollment Day, Ballroom,  
9 a.m.
- June 23-26** Computer Graphics/Video  
Game Design camp
- July 4** Independence Day,  
University closed, no classes
- July 10** Last Day of Class for  
6-week session
- July 17** Enrollment Day, Ballroom,  
9 a.m.
- July 20-24** Mexican Traditions Camp

The OPSU Equestrian Team finished its regular season with 5 women qualifying for the Regional Show including **Alecia Havens**, Reining; **Cherie Scholz**, Novice; **Serra Epperson**, Novice; **Carrie Kliewer**, Intermediate; **Cari Claxton**, Beginner. Following that show, the OPSU Equestrian Team had won enough points to be named the Reserve Champion Team for the year! In addition, Epperson and Claxton qualified for the Zone Semi-finals. Congratulations to the Equestrian Team on a great 2008-2009 season!

**Ben Lane** was named Male Student Athlete of the Year and **Carrie Kliewer** was recently named the school's Female Student Athlete of the Year. Lane is an Aggie football player and Kliewer ran cross country and also was part of the equestrian team.

On March 26, OPSU celebrated two facility renovations. The new **Video Production Studio and Classroom** was revealed for the first time. The renovated space will be used for all of the stages of video production. The black paint and foam on the walls aid in lighting and sound attenuation, and the facility also features a stage for video interviews as well as a sound booth. The pipe rail horse stalls at the **Doc Gardner Memorial Rodeo arena** were built about two years ago for rodeo students to use. Rodeo Coach **Craig Latham** worked tirelessly to raise funds to fully enclose the stalls in order to protect the animal athletes from harsh weather conditions.

Congratulations to the OPSU Programming team—the group won third place in the national AITP Graphics Communications competition. The team consisted of **Blake Westbrook**, **Micah Donaldson**, **Klay Kuban**, and **Carrie Kliewer**. They were required to produce material for a mock marketing campaign, and were judged based on creativity, consistency, artistry, and completeness.

**Select seating and parking** is still available for the 2009 OPSU football season. For further information about the Aggie Select Seating or Preferred Parking, contact head coach Mike Wyatt at his office (1332) or email him at [coachwyatt@opsu.edu](mailto:coachwyatt@opsu.edu).

**Men's and women's rodeo teams** will head to Casper, Wyo. for national competition in June. Good luck to **Seth Schafer**, **Tyrel Larsen**, **Troy Crowser**, **Cort Scheer**, and **Jesse Jolly**, **Jordan Muncy**, **Katie Jolly**, and **Chancy Harrington!**

Seven student athletes were recently inducted into Chi Alpha Sigma, the only national honor society specifically for collegiate student athletes. Those honored were **Alisa Byers**, **Robert Hamilton**, **Carrie Kliewer**, **Ben Lane**, **Dalton Loader**, **Faith Long**, and **Joseph Wagner**.



## Centennial Committee

Well over one year ago, the Centennial Committee was formed to celebrate OPSU's 100th year. Chair Sara Richter and a small band of very faithful members have since then completed a number of campus decorations and improvements, held celebrations and created Centennial memorabilia.

One of the first major projects, the Centennial seal, was designed by Tito Aznar and rendered into a graphic by student Micah Donaldson. The seal decorates everything from OPSU letterhead to the banners mounted on poles all over campus to the commemorative medallions that will be given to this year's graduates. On April 16 this year, the Committee helped plant 16 trees around the campus. Despite the 50+ mph winds, the pioneer spirit of the group prevailed and trees now grace the lawn of the Science and Ag Building. The planter outside Hughes-Strong Hall will feature commemorative Centennial bricks, and soon signs designating Highway 54 from Texhoma to the Kansas state line as the "OPSU Centennial Corridor."

For the inside of campus buildings, Richter researched and wrote short histories and gathered photos to use for posters. Once printed, all of the posters were framed and will hang in their respective buildings or in the Student Union for those that no longer exist or are not accessible by the general public. Hughes-Strong Auditorium was officially renamed "Centennial Theatre" and a short dedication ceremony was held prior to the final performance of Urinetown in April.

The committee also hosted celebrations during last year's football homecoming, selling Centennial memorabilia such as lapel pins and steins handcrafted by Brent Shoulders. In addition, several sports teams used a special Centennial patch on their uniforms and a Centennial afghan and quilt have been raffled off.

The Centennial Committee has several more projects planned for this Centennial year including work on the Aggie Legends list and publication, the proposed ABC book about OPSU geared towards public school children, and a gala Centennial celebration for November of this year during the actual birthday month. Centennial celebrations continue through Commencement in May of 2010 and thanks to Sara Richter and her committee, this milestone in OPSU's history has and will continue to be honored in style!

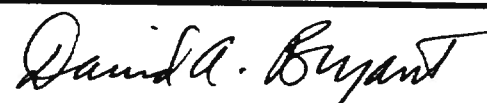
## Jerry Mihelic

Jerry seems to prefer flying under the radar, but his actions make him more than an echo on a screen. He was recently "caught" cleaning up trash near the campus entrance, a role he is familiar with as the Student Oklahoma Education Association (SOEA) advisor. Several times a year, the group cleans trash from Highway 54 on their designated portion. Jerry and SOEA also participate every year in Outreach to Teach, where chapters from all over Oklahoma come together to help refurbish a public school. He added that our SOEA members enjoy community service projects and they remain one of the most active groups on campus.

SOEA also helped last fall when NCATE was on campus for an accreditation review. The students served as guides to help the team find campus locations, and OPSU recently received official notice of the eight-year accreditation that actually began in 2008. The next accreditation visit is scheduled for 2016. Jerry credits Education Dean Wayne Stewart for the success, and cited his coordinated, thorough process of gathering, organizing and presenting data for the NCATE team.

For the past 4 years, Jerry has taught OPSU education department students in a number of classes including Methods of Reading, Test Measurements, and Introduction to the Exceptional Child. He also oversees education students who help monitor state tests in area schools. SOEA hosted an Ag in the Classroom presentation by OPSU alumnus Dana Bessinger who works for the Oklahoma Department of Agriculture, Food and forestry. She provided education with ideas that integrate ag concepts into classroom lessons.

Even with all of this activity, Jerry is making time to pursue a doctorate in Education from North Central University. Even though he has only completed two classes so far, he is committed to earning the degree. The last time Jerry was interviewed, he commented that moving to Goodwell seemed like a dream come true as the water well at their former home had dried up. He said, "I am still enjoying water out of the tap!" Thanks, Jerry, for all your community service and commitment to OPSU and its students.



David A. Bryant, President

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Apr-and-May 2009  
MONTH

FUND SOURCE	FY09		FY08		FY09		FY08	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	14	\$ 4,600.19	7	\$ 1,912.20	118	\$ 36,320.10	88	\$ 30,844.03
FEDERAL								
PRIVATE								
AUXILIARY	4	\$ 2,446.98	6	\$ 3,293.21	9	\$ 5,602.91	8	\$ 9,831.98
OTHER					2	\$ 1,736.01		
TOTAL	18	\$ 7,047.17	13	\$ 5,205.41	129	\$ 43,659.02	96	\$ 40,676.01

June 19, 2009

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Donnie Nero, President, and Ms. Sharon Owen, Vice President for Fiscal Services, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Nero said the enrollment continues to look good for the summer and fall semesters. Currently, Connors is at an 8 percent increase and is hopeful that enrollment will continue to increase. In addition, the number of housing applications is looking good at this time. Connors has received approximately 200 applications more than last year at this time. Once again, Connors is looking at an overflow of using McClarren Hall, an older facility at Connors. Dr. Nero said Connors has hired an individual with experience in housing and student development, and he will be a good asset to the institution.

Chairman Burns asked if the residence halls at Connors will be full this fall semester, and Dr. Nero said this is correct according to the applications being received. He said the residence halls were full last fall, as well. During the spring semester the occupancy declined when Connors lost students. Dr. Nero said the covenant states that when Miller's Crossing has vacancies, students are to be moved from other facilities into that facility. For some reason this was not done last year, and Connors now has a new person on staff who will make certain this happens. Chairman Burns asked if the financial challenges regarding Miller's Crossing are in the past. Dr. Nero said he sure hopes so. He said the enrollment continues to grow, and the College is in much better shape financially.

Regent Helm said the swap agreement was cancelled, and he asked if Connors used those funds as a reserve fund for Miller's Crossing. Dr. Nero said Connors received \$435,000, and Connors is waiting for Glenn Floyd, bond counsel, to submit written clarification regarding the usage of those funds. Dr. Nero said Mr. Floyd has verbally stated that the monies could be used for the best interests of the College. He said his plan is to meet with all parties of the LLC and share information with them regarding the proceeds, where the College stands, and some of the challenges of the budget.

Personnel Actions

Regent Helm moved and Regent Watkins seconded to approve the personnel actions as listed in the Connors Agenda.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

Approval of FY-10 Budget Documents

Dr. Nero presented the FY-10 budget documents for Connors State College and recommended their approval. (The FY-10 budget documents for Connors State College are collectively on file in the Board of Regents' Office as Document No.7-6-19-09.) Dr. Nero said the CDF Student Housing budget is listed; however, this was not part of the proposal or presentation made to the Planning and Budgets Committee at its meeting yesterday, and he would like to remove this portion from consideration.

Dr. Nero also presented the personnel and salary recommendations for FY-10. (A copy of the proposed FY 2009-2010 Salary Recommendations for Connors State College is on file in the Board of Regents' Office as Document No. 8-6-19-09.)

Regent Lester reported that the Planning and Budgets Committee met with the administration of Connors State College to review FY-10 budget recommendations. The Committee acted to recommend Board approval as follows.

Regent Lester moved and Regent Anthony seconded that the Board conditionally approve all elements of the budget as presented by the Connors State College administration, including any recommendations on salary and wages, and room and board, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion carried.

Student Facility and Student Activity Fees

Dr. Nero requested permission to withdraw the request to increase the Student Facility and Student Activity Fees.

Student Technology Services Fee

Dr. Nero requested approval to assess a \$1.00 per credit hour Student Technology Services Fee beginning July 1, 2009. He said this was discussed with the Planning and Budgets Committee at its meeting yesterday.

Regent Lester reported that the Committee met with the administration of Connors State College to review a Student Technology Services Fee request. The fee will improve electronic communications for students. The Committee acted to recommend approval of the administrative recommendation.

Regent Lester moved and Regent Anthony seconded to authorize Connors State College to assess a \$1.00 per credit hour Student Technology Services Fee beginning July 1, 2009.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion passed.

#### Balance of Agenda

Regent Anthony moved and Regent Helm seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion was approved.

The business of Connors State College being concluded, Dr. Nero and Ms. Owen were then excused from the meeting.

# CONNORS STATE COLLEGE

Warner, Oklahoma

June 19, 2009

Board of Regents for OSU & A&M Colleges  
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:**

1. *Personal Remarks – Dr. Donnie Nero*

**B. RESOLUTIONS:**

None

**C. POLICY AND OPERATIONAL PROCEDURES:**

1. Personnel and Salary Recommendations  
We request approval of personnel recommendations and respective salaries for FY'10. (See attached.)

**D. PERSONNEL ACTIONS:**

1. Personnel Changes  
We request approval to fill the following replacement positions effective with the FY'10 fiscal year:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>
Jacob Lawson	Dir. Equine Progr./Instr./Head Rodeo Coach	\$41,000.00 9 Mo
Jake Walker	Instr./Equine/Asst. Rodeo Coach	\$38,000.00 9 Mo
Shiranjini Jeyarajah	Instr./Mathematics	\$38,000.00 9 Mo
Derrick Markes	Instr./Ag./Ag. Academic Advisor	\$37,000.00 9 Mo
Kenneth Tyrrell	Instr./Chemistry	\$39,500.00 9 Mo
James Aaron Wright	Dir. of Residential Life	\$40,000.00 12 Mo
Greg H. Broussard	Instr./Biology	\$36,000.00 9 Mo

**E. INSTRUCTIONAL PROGRAMS:**

1. Academic Program Modification

We request approval to include Indian Capital Technology Center in the Associate of Applied Science in Technology, Option in Surgical Technology. The program option was previously approved by the Oklahoma State Regents. At the time of approval, Muskogee Regional Medical Center (MRMC) provided the Surgical Technology courses, but has since discontinued their Surgical Technology Program.

**F. BUDGETARY ACTIONS:**

1. Proposed FY'10 Budget

We request approval of the following budgets for FY'10: E&G I and II, Auxiliary Enterprises and CDF Student Housing dba Millers Crossing. (See attached.)

2. Transfer Excess Cash Balance

We request authorization to transfer an excess cash balance of \$161,051.43 from the Pledged Revenue accounts of Housing, Food Service, Dorm, Bookstore, and Student Union into the appropriate auxiliary accounts. Pledged Revenue is used for the retirement of debt for the Student Facilities Revenue Bonds. In this case, a principal and interest payment of \$161,372.50 was made on May 18, 2009.

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

1. Purchase Orders Over \$35,000

We request approval of the following purchase orders over \$35,000 for FY'10:

1. Indian Capital Technology Salary reimbursement – Carl Perkins funds	est.	\$42,059.00
2. Canon Financial Services, Inc. Lease of copiers	est.	\$46,809.00
3. Kaplan Educational Center NCLEX testing	est.	\$74,000.00
4. Bull Test Feed CSC Bull Test Program (bid)	est.	\$65,000.00
5. OSU CIS – SCT Cost	est.	\$125,930.00
6. Athletic Insurance Athletic injuries – athletic insurance bid	est.	\$35,000.00
7. Sodexo Marriott Services Food services	est.	\$481,996.00

8. Security Services	est.	\$155,000.00
9. Maintenance & Custodial Services UGL UNICCO	est.	\$616,475.00
10. OSU Bursar – Shared Expenses	est.	\$93,600.00
11. Miller’s Crossing Insurance	est.	\$65,000.00
12. Risk Management Division, Dept. of Central Services Property/contents insurance	est.	\$71,000.00
13. CALM (College Assn. of Liability Mgmt.) Worker’s Compensation insurance	est.	\$87,295.00
14. External Audits Stanfield & O’Dell	est.	\$37,300.00
15. US Postal Service – Postage by phone	est.	\$46,200.00
16. Grounds Services	est.	\$52,950.00

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation)**

1. Clinical Affiliation Agreements

We request authorization to develop clinical affiliation agreements with the following:

- |   |                                    |
|---|------------------------------------|
| Jess Dunn Correctional Center                                   | Parkview School for the Blind      |
| AHS Oklahoma Healthcare TRMC                                    | The Hospice                        |
| Eastern Oklahoma Medical Center                                 | Haskell County Health Care         |
| Eastgate Village Healthcare Center                              | Okmulgee Memorial Hospital         |
| Stilwell Memorial Hospital                                      | Muskogee Regional Medical Center   |
| McAlester Regional Health Center -<br>Ambulatory Surgery Center | Cherokee Nation                    |
| Wagoner Community Hospital                                      | Cherokee County Nursing Center     |
| Saint Francis Hospital, Inc.                                    | Wade Pediatrics                    |
| Saint John Medical Center                                       | Children’s Clinic                  |
| Kidzchoice  | Sequoyah Memorial Hospital         |
| Dept. of Veteran Affairs Medical Center                         | Solara Hospital Muskogee           |
| Three Rivers Surgical Care                                      | Tahlequah City Hospital            |
| Grace Living Center   | Countryside Estates Nursing Center |
| McAlester Regional Health Center                                | Broadway Manor                     |
| Go Ye Village   | Fort Gibson Nursing Home           |



**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

None

**J. PURCHASE REQUESTS:**

None

**K. STUDENT SERVICES/ACTIVITIES:**

1. Student Facility and Student Activity Fees

We request approval to increase the Student Facility and Student Activity Fees from \$7.82 to \$8.82 per credit hour.

2. Student Technology Services Fee

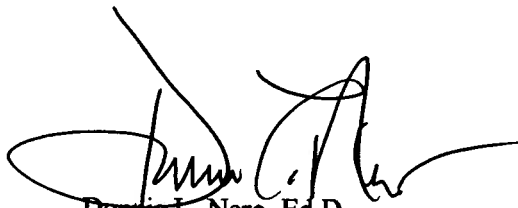
We request approval to assess a \$1.00 per credit hour Student Technology Services Fee beginning July 1, 2009.

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**

None

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. *Out-of-State Travel Reports for April and May, 2009, attached.*



Donnie L. Nero, Ed.D.  
President

**CONNORS STATE COLLEGE**  
**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF APRIL, 2009**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	4	2,194.95	10	6,953.55	26	21,230.49	21	21,886.69
FEDERAL	2	2,264.60	3	5,305.49	12	6,378.83	7	14,710.12
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	1	218.68	1	253.67	7	1,665.33	6	3,627.79
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>7</b>	<b>4,678.23</b>	<b>14</b>	<b>12,512.71</b>	<b>45</b>	<b>29,274.65</b>	<b>34</b>	<b>40,224.60</b>

**CONNORS STATE COLLEGE**  
**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF MAY, 2009**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	4	4,735.26	5	4,875.30	30	25,965.75	26	26,761.99
FEDERAL	0	500.00	0	0.00	12	6,878.83	7	14,710.12
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	7	1,665.33	6	3,627.79
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>4</b>	<b>5,235.26</b>	<b>5</b>	<b>4,875.30</b>	<b>49</b>	<b>34,509.91</b>	<b>39</b>	<b>45,099.90</b>

June 19, 2009

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President, and Ms. Jessica Boles, Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board. Dr. Hale expressed thanks to the OSU team for their great hospitality and entertainment last evening. Chairman Burns said the Regents have been hearing great things about Dr. Hale from residents of Miami and Northeastern Oklahoma.

Dr. Hale reported that the members of the Hale family are now officially residents of Miami. He said about a week ago his two children and his wife, Donna, moved to Miami. The family is now under one roof, and he expressed thanks to the Regents for their generous support and effort to help the family.

Dr. Hale said summer enrollment is strong like many of the other institutions with approximately 700 credit hours for NEO. Additionally, the fall numbers are tracking along at about the same level. He said he does not anticipate that NEO will experience a 20 percent increase for the fall semester; however, this is what the current enrollment is reflecting compared to last year. NEO has advanced some variables that have led to earlier enrollment for new students in the fall, so NEO is experiencing some increased numbers that is hoped will carry over through the summertime.

Dr. Hale also addressed the summer camps scheduled at NEO. He said he is impressed with the great effort of NEO faculty and staff to get people to campus and to demonstrate the range of opportunities that are available at NEO. The camps include athletic camps, Upward Bound camps, summer academies, etc. He complimented everyone at NEO for their efforts over the summertime.

Dr. Hale reported on the Regional Business Conference titled, "Moving Forward," which NEO will host on August 6, 2009. It is a coalition of several business and industry groups. Lieutenant Governor Jari Askins will be the featured speaker for that event.

Personnel Actions

Regent Watkins moved and Regent Massey seconded to approve the personnel actions as listed in the NEO Agenda.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

Approval of FY-10 Budget Documents

Dr. Hale presented the FY-10 budget documents for Northeastern Oklahoma A&M College and recommended their approval. (The 2009-2010 Faculty and Professional Salaries and Classified and Support Personnel Salaries is on file in the Board of Regents' Office as Document No. 9-6-19-09; the FY-10 budget documents for NEO are collectively on a compact disc on file in the Board of Regents' Office as Document No. 10-6-19-09; and the FY-10 Budget Profile for NEO is on file in the Board of Regents' Office as Document No. 11-6-19-09.) He said the budgets were presented to the Planning and Budgets Committee at its meeting yesterday.

Regent Lester reported that the Planning and Budgets Committee met with the administration of Northeastern Oklahoma A&M College to review FY-2010 budget recommendations. The Committee acted to recommend Board approval as follows.

Regent Lester moved and Regent Anthony seconded that the Board conditionally approve all elements of the budget as presented by the NEO administration, including any recommendations on salary and wages, room and board, and tuition and fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

Selection of Construction Manager at Risk for the Science Building Renovation and Addition

Dr. Hale requested the Board's selection of a Construction Manager at Risk firm for the Science Building Renovation and Addition – Phase I and Phase II. He said this matter was discussed with members of the Fiscal Affairs Committee.

Regent Massey reported that the Fiscal Affairs Committee met with the administration of Northeastern Oklahoma A&M College regarding the selection of a Construction Manager at Risk firm for the Science Building Renovation and Addition – Phase I and Phase II project. He said President Hale discussed the procedure used to arrive at the administration's recommendation. The Committee acted to recommend Board approval of Crossland Construction Co., Inc., Tulsa, Oklahoma.

Regent Massey moved and Regent Helm seconded to select Crossland Construction Co., Inc., Tulsa, Oklahoma, as the Construction Manager at Risk firm for the Science Building Renovation and Addition – Phase I and Phase II project.

Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

#### Purchase Requests

Regent Lester moved and Regent Watkins seconded to approve the purchase requests listed in the NEO Agenda, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

#### Balance of Agenda

Regent Helm moved and Regent Lester seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Massey, Watkins, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

Chairman Burns said the Regents very much appreciate Dr. Hale for being at NEO. He said he realizes the last few months must have been difficult with his family living elsewhere, and the Board looks forward to his family getting settled and to a bright future. Dr. Hale expressed thanks and said NEO looks forward to hosting the Regents in Miami in October. He said as a new President he appreciates the amount of support and access that Dr. Wilson and his staff have provided over the first five months of his tenure. This has been very helpful plus having access to the members of the Board to talk about agenda items and other things has been very helpful. Dr. Hale said he wants everyone to know how much this is appreciated.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and Ms. Boles were then excused from the meeting.

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

Miami, Oklahoma

June 19, 2009

Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. President's Remarks
2. Summer 2009 Enrollment Report

As of June 9, 2009 Northeastern Oklahoma A&M College has 881 students enrolled in 3,834 credit hours (255.6 FTE). Credit hours and FTE are up 21% over the summer 2008 and up 29% over summer 2007. Headcount is up 15.9% from summer 2008 and 16.3% over summer 2007.

	<b>Headcount</b>	<b>Credit Hours</b>	<b>FTE</b>
Summer 09	881	3834	255.6
Summer 08	760	3162	210.8
Summer 07	757	2968	197.87

3. Summer Camps 2009

Included as Reference Document #1 is a schedule of the summer camps which are being held on our campus.

4. Regional Business Conference with State Chamber of Commerce

On August 6, 2009 NEO A&M College will host the first annual Regional Business Conference titled, "Moving Forward." This will be done in conjunction with the State Chamber of Commerce and local groups including: Miami Chamber of Commerce, Miami Area Economic Development Services (MAEDS), Grand Lake Manufacturing Alliance, and the Northeast Region Workforce Investment Board. Lt. Governor Jari Askins is scheduled to speak at the conference.

**PART B - RESOLUTIONS**

None

**PART C - POLICY AND OPERATIONAL PROCEDURES**

None

**PART D - PERSONNEL ACTIONS**1. Employment

- a. Melissa K. Patterson, mathematics instructor, to be paid an annual salary (10 months' employment) of \$35,200, effective August 1, 2009. This is a replacement for an instructor who resigned.
- b. James Cheatham, assistant football coach and instructor, to be paid an annual salary (12 months' employment) of \$38,919.00, effective July 1, 2009. This is a replacement for an instructor who resigned.

2. Information Requiring No Action by the Board

- a. Karen Mead, mathematics instructor, resigned effective May 31, 2009.
- b. Marcia Tynon, early childhood education instructor, retired effective May 31, 2009.
- c. Tammy Higgins, Director – Student Financial Aid, resigned effective June 18, 2009.

**PART E - INSTRUCTIONAL PROGRAMS**

None

**PART F - BUDGETARY ACTIONS**1. Operating Funds Allocations for 2009-2010

The Oklahoma State Regents for Higher Education recently made allocations for fiscal year 2009-10 as appropriated by the Oklahoma Legislature. For your information, the following is a comparison of this year's and last year's allocation.

	2008-09	2009-10	Decrease	% Decrease
State Appropriations	\$9,582,358.00	\$9,141,095.00	\$<441,263>	<4.60%>
ARRA Funds		\$ 727,965.00		

2. 2009-10 Budget and Salary Recommendations

The 2009-10 E.&G. and Auxiliary Budget is attached (Reference Document #2). The salaries for all personnel for 2009-10 will remain the same as 2008-09 with the exception of the salary increases given due to personnel affected by additional duty assignments. Included for your information is a summary of the E.&G. Budget and the Auxiliary Budget (Reference Document #3).

The budget reflects the payment of 100% of the Teacher Retirement for all eligible employees. This contribution rate on all salaries and benefits is 9.0%, increasing to 9.5% on January 1, 2010. The contribution rate for administrative cost is 7.05%. Also included is 100% of the premiums for long-term disability insurance and term life insurance for all full-time employees.



**PART F - BUDGETARY ACTIONS**

3. Section 13 Offset Funds Allocation

The Section 13 Offset Funds allocation for FY 2009-10 is \$467,266, the same as FY08-09.

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS**

1. Campus Master Plan 2010

We request approval of the attached Campus Master Plan 2010 (Reference Document #4) that will be submitted to the Oklahoma State Regents for Higher Education. The updates are indicated in bold.

2. Master Real Property Lease Revenue Bonds

We request approval to pay debt service payments for FY09-10 (July 1, 2009 – June 30, 2010) for the master real property lease revenue bonds as follows:

Series 2007A (Purpose – Football Field Renovation) (Section 13 & Auxiliary) (Final payment date – May 15, 2017)	\$104,874.15
Series 2008 (Purpose – Equipment) (Section 13) (Final payment date – December 15, 2011)	\$ 94,491.66

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

None

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

1. Selection of a Construction Manager at Risk for the Science Building Renovation and Addition – Phase I and Phase II

**REQUESTED ACTION OF THE BOARD OF REGENTS:**

- Board Action w/Committee Action
- Board Action w/o Committee Action
- Committee Discussion Only
- Committee Action Only

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

- 1. Selection of a Construction Manager at Risk for the Science Building Renovation and Addition – Phase I and Phase II (cont'd.)

**DESCRIPTION:**

(Complete description of action requested)

The Board is requested to select a construction manager at risk for the Science Building Renovation and Addition – Phase I and Phase II at Northeastern Oklahoma A&M College, Miami, Oklahoma. The firms listed below, in order of receipt of submitted, are qualified to perform construction manager at risk work for the project.

- Nabholz Construction, Tulsa, Oklahoma
- Flintco, Inc., Tulsa, Oklahoma
- Crossland Construction Co., Inc., Tulsa, Oklahoma

On March 12, 2009, Architectural & Engineering Services, acting on behalf of Northeastern Oklahoma A&M College, commenced procedures for the selection of a construction manager at risk for the project. The selection process began with a letter to the State Construction Administrator for Department of Central Services requesting a list of Construction Managers at Risk with the necessary credentials on file in that office. A list of 42 firms was provided.

On April 13, 2009, letters were written to the 42 firms informing them of our intention to engage a construction manager at risk for the project, inviting them to advise us of their interest. Eleven firms expressed an interest. During May 14, 2009, the screening committee studied the qualifications of the 11 firms.

All eleven firms were evaluated utilizing the following criteria:

- Overall experience
- Management Team Staff
- Budget, Cost, and Schedule Management
- Oklahoma/OSU System/A&M Presence
- Feedback

Personnel from the eleven firms were invited for interviews on June 1, 2009. The three firms listed above, in order of receipt of submittal, are qualified to perform construction manager at risk work for Northeastern Oklahoma A&M College.

**FUNDING NEEDS AND SOURCE IDENTIFIED:**

(Funding per item or per groups of items)

- \$3,800,000 Oklahoma Capital Improvement Authority Bond (Bond Series 2005F)
- \$1,300,000 Section 13 Offset Funds
- \$1,611,500 E&G Funds

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

1. Selection of a Construction Manager at Risk for the Science Building Renovation and Addition – Phase I and Phase II (cont'd.)

**JUSTIFICATION/BACKGROUND INFORMATION:**

(Complete justification required, including charts, graphs, maps as needed. Item should meet the instructional, research, or support mission of NEO.)

This project was originally approved by the Board on March 6, 2009.

**OFFICE SUBMITTING AND COORDINATING AGENDA ITEM:**

Jessica Boles, 918-540-6217, Vice President for Fiscal Affairs, Northeastern Oklahoma A&M College.

**PART J - PURCHASE REQUESTS**

1. Pay Oklahoma State University for SCT maintenance, software, and services for the period of July 1, 2009 through June 30, 2010 an approximate amount of \$175,000. Funding from E&G Budget, Part I.
2. Pay Oklahoma State University for Microsoft Exchange maintenance, software and services for the period of July 1, 2009 through June 30, 2010 at approximate amount of \$50,000. Funding from E&G Budget, Part I.
3. Pay Business Imaging Systems for 2010 maintenance contract for NEO's document imaging system maintenance and software for the period of July 1, 2009 through June 30, 2010 at a cost of \$30,776. Funding from E&G Budget, Part I.
4. Purchase Athletic Insurance which includes Basic Athletic Accident Medical Insurance and Catastrophic with Summit America Insurance Service (Mutual of Omaha) at an annual cost of \$58,144 for FY09-10. The deductible is \$5,000 per occurrence. The funding will be from the Auxiliary Budget.
5. Purchase Requirement Plus Software and yearly maintenance at a cost of \$111,073.50 (formerly requested approval at the April 17, 2009 Board meeting in the amount of \$103,005). This amount did not include yearly maintenance. Funding from E&G Budget, Part I.
6. Reimbursement Resolution – Master Lease Bond Program

Board approval is requested for a reimbursement resolution declaring the Board's intent to reimburse certain allowable original capital expenditures in accordance with Regulation Section 1.150-2 of the Internal Revenue Code.

Northeastern Oklahoma A&M College intends to enter into a Master Lease Program for the Acquisition of software and equipment with the Oklahoma State Regents for Higher education and the Oklahoma Development Finance Authority for the purpose of financing purchase of Recruitment Plus software, maintenance and equipment.

**PART J - PURCHASE REQUESTS**

**6 Reimbursement Resolution – Master Lease Bond Program (cont'd.)**

Northeastern Oklahoma A&M College intends to enter into a Master Lease Program for the Acquisition of software and equipment with the Oklahoma State Regents for Higher education and the Oklahoma Development Finance Authority for the purpose of financing purchase of Recruitment Plus software, maintenance and equipment.

The College may fund certain costs of the projects prior to the delivery of the Lease from its own funds or borrowed funds. To the extent the college utilizes its own funds or borrows funds for said purposes, it is intended that proceeds of the Master Lease program will be utilized to reimburse the College and/or repay borrowed funds. Northeastern Oklahoma A&M College expects the Oklahoma Development Finance authority to issue revenue bonds for the purpose of paying costs of the projects or reimbursing the College for expenses incurred in connection with the payment of projects' costs, and to pay certain costs of issuance and/or retiring indebtedness. Approval of this agenda item constitutes the Board's declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

The source of the reimbursement of these expenditures will come from proceeds anticipated pursuant to the Oklahoma State Regents for Higher Education Master Lease program.

Under federal guidelines, a reimbursement allocation is a designation of the use of bond proceeds to pay an expenditure which was previously paid from sources other than bond proceeds. According to Internal Revenue regulations, certain preliminary original expenditures related to a capital project may be reimbursed from bond proceeds if the Board declares the intent to do so in a formal resolution.

**PART K - STUDENT SERVICES/ACTIVITIES**

**1. Proposed Increase of Board and Dorm Rooms**

We request the following change in our dorm board (Meal Plans) and dorm rooms to be effective July 1, 2009.

**a. Board (Meal Plans)**

	<b>Per Semester Present Cost</b>	<b>Projected Increase Amt.</b>	<b>Projected Cost</b>	<b>Projected % Increase</b>
14-meal plan	\$1,100.00	\$44.00	\$ 1,144.00	4.0 %
18-meal plan	\$1,220.00	\$49.00	\$ 1,269.00	4.0 %

**PART K - STUDENT SERVICES/ACTIVITIES**1. Proposed Increase of Board and Dorm Rooms (cont'd)

## b. Dorms

<b>(Dorm)</b>	<b>Per Semester Present Cost</b>	<b>Projected Increase Amt.</b>	<b>Projected Cost</b>	<b>Projected % Increase</b>
Semi-Private Room	\$630.00	\$25.00	\$ 655.00	4.0 %
Private Room	\$870.00	\$43.00	\$ 913.00	4.9 %
<b>(Dorm Fees)</b>				
Telephone	\$ 25.00	\$ 0.00	\$ 25.00	0.0%
Post Office Box	4.00	0.00	4.00	0.0%
Internet Fee	50.00	0.00	50.00	0.0%
Total Dorm Fees	\$ 79.00		\$ 79.00	0.0%

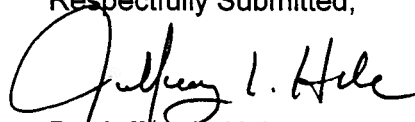
**PART L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED**

None

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**1. Out-of-State Travel Summary

The Summary of Out-of-State Travel for the months of April and May 2009 is attached.

Respectfully Submitted,



Dr. Jeffrey L. Hale  
President

## Northeastern Oklahoma A&M College

### Summary of Out-of-State Travel as of April 2009

Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	5	\$ 1,076.30	10	\$ 5,343.84	26	\$ 10,266.27	40	\$ 15,798.29
Federal	0	\$ 0.00	2	1,883.55	0	\$ 0.00	4	\$ 2,437.80
Private								
Auxiliary	0	\$ 0.00	0	\$ 0.00	7	\$ 1,240.37	9	\$ 2,744.54
Other								
<b>Total</b>	<b>5</b>	<b>\$ 1,076.30</b>	<b>12</b>	<b>\$ 7,227.39</b>	<b>33</b>	<b>\$ 11,506.64</b>	<b>53</b>	<b>\$20,980.63</b>

### Summary of Out-of-State Travel as of May 2009

Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	5	\$ 1,937.78	3	\$ 2,243.79	31	\$ 12,204.05	43	\$ 18,042.08
Federal	0	\$ 0.00	0	0.00	0	\$ 0.00	4	\$ 2,437.80
Private								
Auxiliary	1	\$ 286.50	0	\$ 0.00	8	\$ 1,526.87	9	\$ 2,744.54
Other								
<b>Total</b>	<b>6</b>	<b>\$ 2,224.28</b>	<b>3</b>	<b>\$ 2,243.79</b>	<b>39</b>	<b>\$ 13,730.92</b>	<b>56</b>	<b>\$23,224.42</b>

# May 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11 Baseball Camp (9am-12pm & 1pm-4pm)	12 Baseball Camp (9am-12pm & 1pm-4pm)	13 Baseball Camp (9am-12pm & 1pm-4pm)	14	15	16
17	18	19	20	21	22 Boy's State (Staff Arrives)	23 Boy's State
24 Boy's State	25 Boy's State	26 Boy's State	27 Boy's State	28 Boy's State	29 Boy's State	30 Boy's State
31 Upward Bound - (Check in at 5:00 pm)						

# June 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
	Up Bound Boys/Girls Club FB Camp #1-Overnight (1-meal-dinner) Lady Norse BB Camp (Day) - (No meals)	Up Bound Boys/Girls Club FB Camp #1-Overnight (3 meals) Lady Norse BB Camp (Day) - (No meals)	Up Bound Boys/Girls Club FB Camp #1-Overnight (1-meal-breakfast) Lady Norse BB Camp (Day) - (No meals)	Up Bound Boys/Girls Club FB Camp #2-Overnight (1-meal-dinner) Lady Norse BB Camp (Day) - (No meals)	Up Bound Boys/Girls Club FB Camp #2-Overnight (3 meals)	FB Camp #2-Overnight (1-meal-breakfast)
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
Upward Bound - (Check in at 5:00 pm)	Up Bound Boys/Girls Club FB 8 Man Team Camp- Overnight (1 meal dinner)	Up Bound Boys/Girls Club FB 8 Man Team Camp- Overnight (3 meals) Horse/Livestock Judd. Camp - (Overnight - Lunch/Dinner)	Up Bound Boys/Girls Club FB 8 Man Team Camp- Overnight (1 meal breakfast) Horse/Livestock Judd. Camp - (Overnight - 3 meals)	Up Bound Boys/Girls Club Horse/Livestock Judd. Camp - (3 meals)	Up Bound Boys/Girls Club	Athletic Training Camp - (9:30 am - 3:30 p.m.) Offensive Line Camp
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
Upward Bound - (Check in at 5:00 pm)	Up Bound Boys/Girls Club KESAM 2009	Up Bound Boys/Girls Club KESAM 2009	Up Bound Boys/Girls Club KESAM 2009	Up Bound Boys/Girls Club KESAM 2009	Up Bound Boys/Girls Club	Remnant Church of Jesus Christ
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
Upward Bound - (Check in at 5:00 pm) Remnant Church of Jesus Christ Cultural Science Academy (Check Out-Approx. 3pm)	Up Bound Boys/Girls Club Remnant Church of Jesus Christ KESAM 2009 Lady Norse BB Team Camp - Overnight (3 meals)	Up Bound Boys/Girls Club Remnant Church of Jesus Christ KESAM 2009 Lady Norse BB Team Camp - Overnight (3 meals)	Up Bound Boys/Girls Club Remnant Church of Jesus Christ KESAM 2009 Lady Norse BB Team Camp - Overnight (3 meals)	Up Bound Boys/Girls Club Remnant Church of Jesus Christ KESAM 2009	Up Bound Boys/Girls Club Remnant Church of Jesus Christ	7 on 7 High School Football Passing Tournament
<b>28</b>	<b>29</b>	<b>30</b>				
Upward Bound - (Check in at 5:00 pm)	Up Bound Boys/Girls Club	Up Bound Boys/Girls Club				



# July 2009

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Upward Bound	2 Upward Bound	3	4
5 OK 8-Man Football	6 OK 8-Man Football Green Technology and Entrepreneurism (Day Camp)	7 OK 8-Man Football Green Technology and Entrepreneurism (Day Camp)	8 OK 8-Man Football Green Technology and Entrepreneurism (Day Camp)	9 OK 8-Man Football Green Technology and Entrepreneurism (Day Camp)	10 OK 8-Man Football Green Technology and Entrepreneurism (Day Camp)	11 OK 8-Man Football
12 OK 8-Man Football	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Northeastern Oklahoma A&M College**  
**2010 Campus Master Plan**

Priority #	Name of Project	Proj. #	Description	FY09-10
1	Science Building	480-0049	The Science program has expanded student numbers tremendously in the last three years. This expansion will allow this program to grow and flourish. The addition will include labs with state-of-the-art equipment, classrooms, offices, storeroom and multimedia center.	\$ 4,057,500
2	Renovation & Restoration of Science Building	480-0060	Renovation and repairs necessary to convert the existing Science Building into state-of-the-art hi-tech center. The latest teaching and technical equipment will enhance all academic programs across campus.	\$ 2,654,000
3	Athletic Field Renovation	480-0071	New lights and other stadium improvements.	\$ 6,000,000
4	Art Department & Museum	480-0072	The Art Building was lost in the Flood of 2007. This would be the replacement. The new building would have a student gallery, classrooms, studios, computer graphic design, faculty offices and museum.	\$ 7,000,000
5	Academic Equipment	480-0046	Equipment for the three (3) Academic Schools.	\$ 1,583,320
6	Institutional Equipment	480-0052	Purchase of equipment for student services, institutional support, academic support and maintenance department.	\$ 553,000
7	Campus Improvements	480-0051	Improvements to campus infrastructure which includes storm drains, water lines and electrical distribution system, as well as an irrigation system, a grand entrance sign and general campus beautification.	\$ 1,150,000

Priority #	Name of Project	Proj. #	Description	FY09-10
8	Shipley Renovations	480-0031	Replace exterior windows, general renovation of the interior. Replace all interior electrical wiring and master panels. Replace HVAC system.	\$ 3,928,320
9	Campus Streets	480-0043	Resurfacing, repair and additional parking.	\$ 1,000,000
10	Renovation of Library/Admin. Building	480-0036	Seal exterior masonry and brick. Replace exterior porch floors. Replace HVAC system with energy efficient compressors. General repair and remodeling. Replace the roof.	\$ 7,760,720
11	Health and Safety	480-0050	Removal & improvement of barriers on campus to meet ADA guidelines.	\$ 100,000
12	Sidewalks	480-0025	Replace and repair sidewalks.	\$ 110,000
13	Copen Renovation	480-0030	Tuck-point and seal exterior masonry. Replace all interior electrical wiring and master panel. Replace exterior windows and general renovations in classrooms. Replace HVAC system.	\$ 3,233,440
14	LRC Equipment	480-0048	Increase access to information sources and add computer equipment.	\$ 400,000
15	Ables Renovation	480-0033	Tuck-point and seal exterior brick. Replace exterior windows. Renovate and remodel interior. Replace HVAC system in technology/agriculture building. Renovate classrooms to house technology and art classes. Replace outdated electrical system.	\$ 5,240,000
16	Maintenance Shops Renovation	480-0055	Replace roof on welding shop, machine shop, paint interior & replace ceiling tile of machine shop. Tuck point and seal the exterior brick.	\$ 300,000

Priority #	Name of Project	Proj. #	Description	FY09-10
17	Fine Arts Renovation	480-0073	Replace the roof. Clean, seal and repair exterior masonry. Upgrade HVAC. Renovate restrooms.	\$ 2,200,000
18	Central Receiving	480-0027	Construction of a central warehouse. All inventory located in a central warehouse will allow for improved distribution and internal control. The new warehouse would eliminate off-campus storage space.	\$ 440,000
<b>Total Projects</b>				<b>\$ 47,710,300</b>

July 19, 2009

LANGSTON UNIVERSITY, LANGTON, OKLAHOMA

Dr. JoAnn Haysbert, President; Mrs. Angela Watson, Vice President for Administration and Finance; Dr. Marvin Burns, Dean, School of Agriculture and Applied Sciences; and Ms. Debra Masters, Assistant Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Haysbert said it was a great pleasure last evening to have the opportunity to interact with the students at the OSU College of Osteopathic Medicine. She shared the appreciation of her team to have the opportunity to be there.

Personnel Actions

Dr. Haysbert said as the Board is aware, the University had been working on a new Faculty Handbook for some time since her arrival, and the Handbook has now been approved by the Board. She noted that the list of personnel actions includes several tenure and promotion items. Dr. Haysbert said the faculty wanted a brand new set of guidelines they could look at and work with regarding tenure and promotion.

Dr. Haysbert reviewed for the Board the process by which faculty members were notified and received guidance regarding the new guidelines. She said there were 40 eligible faculty members who presented dossiers for tenure and/or promotions. She said 23 applied for tenure and promotions of which 5 were recommended for tenure and promotions and 1 was recommended for tenure. The remaining 17 faculty members applied for promotion, and 11 were recommended for promotions. In addition, 16 faculty members are being recommended for tenure based on the stipulation of the old Handbook, which is the 1981 version (as outlined in Attachment B of Langston's Agenda, which is attached). Those guidelines basically stated that a faculty member who was employed on a probationary tenure status for more than three consecutive years at the Assistant Professor level or above would automatically receive tenure. This was the reason the tenure policy needed to be changed because this was not sufficient to gain tenure at a university in today's market. (The current guidelines of Langston University regarding tenure and promotion are on file in the Board of Regents' Office as Document No. 12-6-19-09.)

Regent Anthony asked the percentage of faculty who will be tenured after this approval. Dr. Haysbert said she is not sure what that percentage would be, but it would still be low. She said that prior to going into this process for tenure, Langston probably had at the full professor rank a little over ten faculty members who were tenured. The number of tenured faculty will substantially increase when adding the individuals being recommended for tenure. She said she does not want to misspeak, but she will provide that information to the Board.

Chairman Burns said even with the policy being that after seven consecutive reappointments a faculty member automatically became tenured that there were no more than ten who were tenured. Dr. Haysbert said it was discovered that the University did not adhere to the policy, and

this is the reason so many have been brought forward today. These are individuals who should have received tenure some time ago by virtue of the former policy. Langston reconciled those who should have been tenured under the old policy along with those who qualified under the current policy, and now the University is current in its recommendations. Chairman Burns said in effect these individuals would have automatically been granted tenure pursuant to the former policy; however, it was never recognized. Dr. Haysbert said this is correct.

Of those who applied for tenure, Chairman Burns asked if there were any who were not granted tenure, and Dr. Haysbert said there were some who did not receive tenure. Chairman Burns asked if this is only a one-time effort. Dr. Haysbert said the policy states that if a faculty member is in a probationary tenure track position, s/he can apply for tenure at any time but must do so no later than the sixth year after hire. Probationary track faculty members can apply for tenure the third year. If tenure is not granted at that time, the opportunity still exists to reapply up to the sixth year. Continuous employment may be granted to a faculty member in a tenure track position if tenure is not granted by the sixth year based on the faculty member's positive evaluations and the University's need for their services. Moreover, continuous employment of a faculty member who did not earn tenure would require the recommendation and support of the Chair of the Department, Dean of the School, and Vice President for Academic Affairs. This was one of the things the faculty members were very concerned about, so this was written into the policy.

Regent Anthony moved and Regent Lester seconded to approve the personnel actions as listed in the Langston Agenda.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Lester, and Massey. No: None. Abstentions: None. Absent: Peach, Boettcher, and Helm. The motion carried.

#### Sponsor of Charter Schools

Dr. Haysbert said Langston looks forward to the future and is hopeful a future freshman class will be comprised of some of Oklahoma's gifted and talented students. In order to achieve this goal, Langston wishes to become the sponsor of the Alexis Rainbow Academy and the Dove Academy. This would make a total of three charter schools under the sponsorship of Langston University. Dr. Haysbert said the contracts have been submitted to Legal Counsel for review. (The charter school contracts between Langston University and the Alexis Rainbow Arts Academy and the Dove Academy are on file in the Board of Regents' Office as Documents Nos. 13-6-19-09 and 14-6-19-09, respectively.) Dr. Haysbert said the Alexis Rainbow Academy is located in Oklahoma City, and the Dove Academy is located in Tulsa.

Regent Watkins moved and Regent Hall seconded to authorize Langston University to sponsor the Charter Schools Alexis Rainbow Academy and Dove Academy/The Sky Foundation under the Oklahoma Charter Schools Act, pending contract review and approval by Legal Counsel.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher, Helm and Peach. The motion passed.

#### Approval of FY-10 Budget Documents

Dr. Haysbert presented the budget documents for FY-10 and recommended their approval. (The budget documents for Langston University are collectively on file in the Board of Regents' Office as Document No. 15-6-19-09.) She said the budgets were presented yesterday to the Planning and Budgets Committee.

Regent Lester reported that the Planning and Budgets Committee met with the administration of Langston University to review FY-2010 budget recommendations. The Committee acted to recommend Board approval as follows.

Regent Lester moved and Regent Massey seconded that the Board conditionally approve all elements of the budget as presented by the Langston University administration, including any recommendations on salary and wages, room and board, and tuition and fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Anthony, Burns, Hall, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Boettcher, Helm, and Peach. The motion carried.

#### Budget Revision

Dr. Haysbert requested Board approval of Langston University's budget revision. (The budget revision for Langston University is on file in the Board of Regents' Office as Document No. 16-6-19-09.)

#### Approval to Enter into a Contract of Sale

Dr. Haysbert said a major goal of Langston's Ten-Year Strategic Plan is to help grow the college Town of Langston. Towards this end, the University is seeking approval to sell a parcel of land to Mr. John Yoder who is interested in constructing businesses on that parcel of land. She said Mr. Yoder is proposing to construct a bank and a technology store in the area. The University wishes to sell the land to Mr. Yoder at the appraised value of \$7,500. At the time this was presented to Legal Counsel, his recommendation was that the property be appraised. After the appraisal was obtained, it was recommended that Langston sell the land as opposed to leasing. (The land appraisal is on file in the Board of Regents' Office as Document No. 17-6-19-09.)

Mr. Drake said the proposed lease was for 50 years at approximately \$100 per year. He said he did not think that was adequate consideration for a lease. Regent Hall said his concern is that he is not certain \$7,500 is adequate for Langston to relieve a piece of property that sits across from the campus. Mr. Drake said he has no comment about the price. Regent Hall said he is not opposed to it, but this is just his concern. If Langston had the option to lease, he said he would be more inclined to retain that ownership for the benefit of the campus. He said \$7,500 is not very much money.

Regarding the appraised value, Dr. Haysbert said property was sold about four or five years ago to the Wesley Foundation for \$5,000. She said the appraised value is appropriate in terms of the value of the property. Dr. Haysbert said Langston is not doing anything with the land currently. The University would like to connect a child care center in that area with the Commons at some point; however, the University has numerous other locations for that purpose. With Langston's effort to help grow the Town of Langston, this is a dire need to jump-start that opportunity.

Mr. Drake said the only other alternative would be to negotiate a higher consideration for a lease. Chairman Burns asked if there have been negotiations with the buyer on both the lease terms and the sale terms. Dr. Haysbert responded affirmatively and said Langston initially was interested in a long-term lease. Given the length of time and the amount of money for the lease as shared with Legal Counsel, it was recommended that the option to sell the land was better than the lease.

Chairman Burns asked if the prospective buyer is willing to proceed on a lease basis of \$100 per year for 50 years, and Dr. Haysbert responded affirmatively. Chairman Burns asked if at the end of that period ownership of all improvements are to revert to Langston. Dr. Haysbert said this portion of the lease terms had not been completed. A lease of 50 years or purchase was discussed, and that was when Mr. Drake recommended, given what had been provided to him, that of the two options the purchase was the best option. Mr. Drake said he does not know if there was any effort to negotiate a better rate on the lease.

Regent Hall asked the contractual obligations of the buyer, i.e., time frame to build, what will be built, etc. Dr. Haysbert said what has been done was simply determine which way the buyer could utilize the land for the expressed purposes that she has shared with the Board--whether it would be for him to utilize the land on a lease agreement or utilize the land on a sale agreement. The recommendation was a sale agreement with the understanding that the buyer would proceed with the use of the land for the businesses as previously discussed with the Board and that he would do so immediately.

Regent Anthony asked if the buyer is contractually obligated to do what has been discussed with respect to constructing a bank and technology store. Dr. Haysbert said nothing has been signed, and the only thing Langston has dealt with is determining whether Langston will sell or lease the land. Langston has not gone beyond that point as far as a contract is concerned. Dr. Haysbert said Langston conducted the appraisal as requested, and this was shared with Mr. Yoder, and he is in full agreement to move ahead with the sale. Dr. Haysbert said in her judgment she suspects with the Board's guidance that if Langston wants to proceed with the sale that the University



does so with the caveat that the businesses that have been identified be contractually a part of the sale. Langston still has the right to do that because the land has not been sold. Regent Anthony said he would certainly favor whether Langston leases or sells the land that the usage and the timing be stipulated according to what has been discussed with the Board. Dr. Haysbert said she would be more than willing to work with Mr. Drake to help outline the best way to proceed in that fashion.

Chairman Burns said he senses from the Board that whether it be a lease or a sale that the Board is concerned that Langston retains some right of control over usage of the land in the future. Either the lease document or the deed itself should set forth some conditions with respect to what might be built on the property, and those conditions should include obtaining the President's approval. In the absence of that approval, whatever the buyer might propose could not be performed. Chairman Burns said this is legally possible, even for the sale of the land. He said he believes it is future land use and control that the Board is most concerned about, more so than the sale or lease amount.

Chairman Burns said he would propose a motion that the Board approve the request of Langston University to enter into a contract of sale or a lease as it may judge most beneficial to Langston University as long as it contains conditions by which Langston's permission must first be obtained prior to any improvements being constructed on the property and that those uses be specifically limited to those activities for which permission was sought.

Regent Anthony said he believes the intent would be that the Board would not expect permission for the development of what has been shared with the Board; however, anything other than that would require permission of Langston. Chairman Burns said it will need to be set forth in the deed that permission is required for everything, although the Board has granted permission already for the development of the bank and store. In that respect, if the buyer chooses to do something different with those buildings in the future, permission from Langston would need to be obtained.

Regent Anthony moved and Regent Lester seconded to approve the request of Langston University to enter into a contract of sale or a lease, as it may judge most beneficial to Langston University, as long as it contains conditions by which Langston's permission must first be obtained prior to any improvements being constructed on the property and that those uses be specifically limited to those activities for which permission was sought.

Regent Hall asked if this land joins the housing project. Dr. Haysbert said it is right next to it between the plaza and the housing. Regent Anthony asked if Langston does not have any purpose for the land at this time, and Dr. Haysbert said this is correct. Regent Hall said he believes it is a great project and in no way wants to restrict a partnership that would enhance the campus. It is just the consideration that Langston retains control of what is there, and it is not a question as to whether or not it is helpful to Langston. Regent Watkins said she certainly applauds Dr. Haysbert's efforts and is aware that ever since she has been at Langston she has had a concern about developing the Town of Langston. To add a grocery store, bank, etc., would be

a wonderful addition and is very much in line with what Dr. Haysbert shared with the Board in the very beginning of what her hopes were for the University.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion carried.

Approval to Continue to Employ Beck & Associates Architect

Dr. Haysbert said as Langston expands and enhances its physical plant at the Tulsa campus, she requested permission to continue to employ Beck & Associates Architect to provide Langston with schematics and programming for LU-Tulsa Phases two through four of the construction project. She said funds are available to accomplish this.

Regent Helm moved and Regent Lester seconded to authorize Langston University to continue to use Beck & Associates Architect to proceed with schematics and programming for LU-Tulsa Phases two through four at an estimated cost of \$50,000.

Chairman Burns said he understands the request of Langston to be that authorization be granted to proceed with schematics and programming but that this does not involve the full architectural plans that are ultimately anticipated, and there would still be a later request that the Board select an architect for this project that would go through the normal process. Dr. Haysbert said her understanding is that Langston is preparing for the building of phases two, three, and four, and that if Langston uses the same architect as that used for phase one that it would not be necessary to bid the project. Dr. Haysbert said at this time Langston is seeking permission for a rendering, and once this is approved Langston would then be told whether there is a need to go through the entire bidding process again. She said the reason it is hoped that Langston does not have to do that is because it takes so much time. She said Mrs. Watson is of the opinion that the contract Langston has with Beck & Associates could be amended and that this would be the process to follow in order to enable Langston to continue with the same architect. Chairman Burns said he does not know the answer to the issue being raised. Regent Hall said when Dr. Haysbert references "bidding," he believes it would be more properly referred to as "selection" of the architect. He said Dr. Haysbert is requesting the schematic and preliminary conception and early programming of the next three phases. It is not bidding for construction but involves the selection of the architect, and Langston is requesting permission to retain the firm that did the initial phase to do some preliminary planning for the next phases.

Chairman Burns said the question that follows is that the Board is ultimately going to be presented with the question of whether or not some amendment can be made to the contract with this firm such that it also includes work on the second, third, and fourth phases. That is not before the Board at this time. Regent Helm said Beck & Associates has done a wonderful job, and he said he believes the Board needs to approve this. However, he said he is fairly certain that this will need to be bid under State law. It is not the Board's choice, but it is State law.

Chairman Burns asked Mr. Drake to investigate this matter. In the meantime, the Board will deal with this issue. Regent Hall asked the record to reflect that he believes this would not have to be bid. Chairman Burns said it occurs to him that if this does need to be bid that this determination be made as soon as possible so that Langston can get started on the request earlier and not incur any delays. In any event, the Board needs to know exactly the legal requirements.

Regent Hall said while the project started with a rocky relationship with the architect, apparently Langston and Beck & Associates have ended with a good relationship. Dr. Haysbert said this is correct. Regent Anthony asked if Langston is comfortable with the \$50,000 cost, and Dr. Haysbert responded affirmatively.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

#### Purchase Requests

Regent Hall moved and Regent Anthony seconded to approve the purchase requests listed in the Langston Agenda, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion passed.

#### Balance of Agenda

Regent Helm moved and Regent Lester seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

Dr. Haysbert said the window draws on the close of her fourth year as President of Langston. She thanked the Board for its continuous support throughout the year. She also thanked the Board for its approval and support of her travel to China beginning on Sunday.

The business of Langston University being concluded, Dr. Haysbert and members of the Langston administration were then excused from the meeting.

**BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY  
AND A&M COLLEGES  
Stillwater, Oklahoma 74074**

**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

**A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:**

1. For your information and review, Attachment A displays Langston University's quarterly employee FTE report for quarters ending December 31, 2008 and March 31, 2009.

**B. RESOLUTIONS: None**

**C. POLICY AND OPERATIONAL PROCEDURES: None**

**D. PERSONNEL ACTION:**

1. Approval is respectfully requested to continue the employment of Langston University's personnel for the fiscal year 2009-2010.
2. **A. FOR INFORMATIONAL PURPOSES**  
Langston University will accept the following notice of resignations:  
Ms. Teresa Frazier, assistant professor of nursing, effective May 22, 2009  
Ms. D'Andrea Johnson, nursing instructor, effective May 22, 2009  
Ms. Thingal Masar, nursing instructor, effective May 22, 2009  
Mr. Michael Kirk Palmer, instructor/assistant band director, effective May 20, 2009  
Ms. Antoinette Roach, extension communication specialist, effective April 17, 2009  
Dr. Karen Clark, assistant professor/chair of Communication Department, amended effective date of May 31, 2009

**B. FOR INFORMATIONAL PURPOSES**

Langston University will accept the following notice of retirement:  
Mr. Robert C. Brown, instructor and Government Documents/Reference Librarian, effective June 30, 2009

3. Permission is respectfully requested to promote Stephanie Adams **from** Executive Secretary III, Office of the Vice President for Student Affairs and Enrollment Management, at \$42,525.00 **to** Director of Retention at \$45,000, effective July 1, 2009.
4. Permission is respectfully requested to change Elizabeth Beasley, assistant professor of physical therapy, **from** 100% FTE at \$70,000.00 annually **to** 75% FTE at \$45,000.00 annually, effective July 1, 2009.
5. The persons listed below **are being recommended for tenure** as stipulated in the 1981 Faculty Staff Handbook (See Attachment B).

FACULTY	RANK
1. Ms. Gail Anderson	Assistant Professor
2. Dr. John Coleman	Associate Professor
3. Dr. Samir El-Deeb	Assistant Professor
4. Dr. Mostafa Golbaba	Assistant Professor
5. Dr. Lawrence Gear	Assistant Professor
6. Dr. Vernon Jones	Associate Professor
7. Dr. Edward Khiwa	Associate Professor
8. Dr. Kwee-Eng Lyn Lim	Assistant Professor
9. Ms. Patricia Maker	Assistant Professor
10. Dr. Timothy McMahon	Associate Professor
11. Dr. Meshack Sagini	Assistant Professor
12. Dr. Hossein Sarjeh-Payma	Associate Professor
13. Dr. James Showalter	Assistant Professor
14. Dr. Joel Snow	Associate Professor
15. Mr. James Wallace	Assistant Professor
16. Mr. Steve Ward	Assistant Professor

6. The persons listed below submitted dossiers to the Tenure and Promotion Committee and **are being recommended for promotion** to the ranks specified below in accordance with the 2008 Faculty Handbook (see Attachment C):

FACULTY	FROM	To
1. Ms. Lynn Clutter	Instructor	Assistant Professor
2. Dr. Evia Davis	Assistant Professor	Associate Professor
3. Dr. Samir El-Deeb	Assistant Professor	Associate Professor
4. Dr. Raymond Faucette	Assistant Professor	Associate Professor
5. Dr. Michael Hamilton	Instructor	Assistant Professor
6. Dr. Randy Hunt	Assistant Professor	Associate Professor

7. Ms. Teresa Hunter	Instructor	Assistant Professor
8. Mr. Albert Jackson	Instructor	Assistant Professor
9. Dr. Darlington Mundende	Assistant Professor	Associate Professor
10. Dr. Betsy Showalter	Instructor	Assistant Professor
11. Ms. Lynne Skeen	Instructor	Assistant Professor

7. The persons listed below submitted dossiers to the Tenure and Promotion Committee and **are being recommended for tenure and promotion:** (see Attachment C).

FACULTY	FROM	To
1. Dr. Kjoy Abraham w/Tenure	Assistant Professor	Associate Professor
2. Dr. Aliya Chaudry w/Tenure	Assistant Professor	Associate Professor
3. Dr. I-Lin Huang	Assistant Professor	Associate Professor w/Tenure
4. Dr. Roger Merkel w/Tenure	Assistant Professor	Associate Professor
5. Dr. Theresa Nemmers w/Tenure	Assistant Professor	Associate Professor

8. The person listed below submitted a dossier to the Tenure and Promotion Committee and **is being recommended for tenure:** (See Attachment C).

FACULTY	FROM	To
1. Dr. Kanyand Matand	Associate Professor	Associate Professor

**E. INSTRUCTIONAL PROGRAMS:**

1. Approval is respectfully requested to modify the requirements for a Doctor of Physical Therapy degree from 116 credits hours to 118 credit hours with the addition of two credits to PT 5904. (See Attachment D).
2. Permission is respectfully requested for Langston University to sponsor the Charter School, Alexis Rainbow Academy, under the Oklahoma Charter Schools Act (OKLA. STAT. Tit, 70, ss3-130-3-160 (\*Act\*)), pending the contract review and approval of Legal Counsel. The formal request and certificates of completion can be viewed in Attachment E.
3. Permission is respectfully requested for Langston University to sponsor the Charter School, Dove Academy/The Sky Foundation, under the Oklahoma Charter Schools Act (OKLA. STAT. Tit, 70, ss3-130-3-160 (\*Act\*)), pending the

contract review and approval of Legal Counsel. The formal request and certificates of completion can be viewed in Attachment F.

#### **F. BUDGETARY ACTION**

1. Approval is respectfully requested of Langston University's proposed budget for fiscal year 2009-2010. **(Supplemental Document)**
2. Approval is respectfully requested of Langston University's budget revision. (See Attachment G).
3. Permission is respectfully requested for Langston University to continue paying the employee portion of the Oklahoma Teachers Retirement for FY 2009-2010. Funds for this expenditure are available in 290 funds, Auxiliary funds, revolving funds and Federal 430 funds.
4. Permission is respectfully requested for Langston University to accept funding for the Federal Supplemental Education Opportunity Grant (SEOG) in the amount of \$143,960.00 and Federal Work Study (FWS) in the amount of \$318,542.00 from the United States Department of Education for the period of July 1, 2009 through June 30, 2010.
5. Permission is respectfully requested to implement year 3 of our 5-year salary program which was presented in 2007-2008 to provide employees with recommended increased based on equity and merit of 0%-5%. It is the University's desire to proceed with the salary program after fall enrollment numbers are confirmed.
6. Permission is respectfully requested for Langston University to receive a grant titled, "Long-Term Training: Vocational Evaluation and Work Adjustment Project," in the amount of \$100,000.00 from the U.S. Department of Education.

#### **G. OTHER BUSINESS AND FINANCIAL MATTERS:**

1. Permission is respectfully requested for Langston University to enter into a Contract of Sale to sell 0.661 acres of University-owned land to Mr. John Yoder at a rate in accordance with a professional appraisal of \$7,500.00. The land is located on the SW side of old Highway 33, and N of Hale Street in Langston, Oklahoma. The survey certificate, indicating a legal description of the land and the location, can be reviewed in Attachment H. Permission is also requested for President Haysbert to sign the Contract of Sale, pending review of Legal Counsel.

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation):**

1. Permission is respectfully requested for Langston University to continue an affiliate agreement with the following facilities for the training of Nursing and Health Administration students:

*HCA Health Services of Oklahoma, Inc. / OU Medical Center  
Oklahoma City, Oklahoma*

*St. Anthony Hospital  
Oklahoma City, Oklahoma*

2. Langston University is respectfully requesting approval to continue an affiliate agreement with the following facilities for the training of Physical Therapy students:

*Comanche County Hospital  
Lawton, Oklahoma*

*Deaconess Health Systems, LLC, d/b/a Deaconess Hospital  
Oklahoma City, Oklahoma*

3. Permission is respectfully requested for Langston University to continue the contractual agreement with the Prisoner Public Works Project/Oklahoma Department of Corrections for the purpose of utilizing inmate labor to assist in accomplishing predetermined public works projects.

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

1. Permission is respectfully requested for Langston University to continue to use Beck & Associates Architect to proceed with schematics and programming for LU-Tulsa Phases two through four at an estimated cost of \$50,000.00. Funds for this expenditure are available in account 5-14120.

**J. PURCHASE REQUESTS:**

1. Permission is respectfully requested for Langston University to process a requisition to purchase two high energy efficient boiler replacements for Page Hall and Harrison Library, per the Sodexo Contract. Funds for this expenditure in the estimated amount of \$131,550.64 are available in 650 accounts.



2. Permission is respectfully requested for Langston University to process payment to E.M.P.O.W.E.R.M.E.N.T. Security Services, LLC, for the purpose of providing extra security services at the housing units, in the estimated amount of \$43,165.50. Funds for this expenditure are available in account 5-14120.
3. Permission is respectfully requested for Langston University to process payment to Follett Varsity Shop for invoices from Spring 2007 in the amount of \$5,665.10. Funds are available from the 07-08 fiscal year funds.
4. Attachment I is a detailed presentation of the contracts anticipated for the 2009-2010 fiscal year. It documents a description of the services by period covered, the month of procurement, suggested vendor and the estimated cost of the contract, subject to the availability of funds in the 2009 – 2010 fiscal year.
5. Permission is respectfully requested for Langston University to advertise for bids and award the lowest and best bidder a contract for photography services and a contract for the publication of the 2009 yearbook. The estimated cost of \$45,000.00 is available in the auxiliary account.
6. Permission is respectfully requested for Langston University to make the appropriate expenditures for air, hotels, and other incidental expenses in connection with the Summer 2009 Study Abroad Program. Estimated costs of \$60,000.00 for this expenditure are available in account 9-96064.

**K. STUDENT SERVICES/ACTIVITIES:**

1. Approval is respectfully requested to increase the monthly campus housing rental rates 1%, effective fall semester 2009. This increase can be seen in Attachment J.
2. Permission is respectfully requested for Langston University to pay travel, per diem and lodging for the athletic teams, coaches and other appropriate University officials for the purpose of attending the scheduled games and for recruiting student athletes for the 2009-2010 fiscal year. Permission is also requested to provide necessary equipment to support these scheduled activities, and to pay game officials and all personnel necessary to conduct these activities.

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED: NONE**

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. Summary of Out-of-State Travel as of April 2009:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	5	\$5,368.80	6	\$20,007.54	68	\$123,652.76	68	\$112,145.76
St. Approp.								
Federal	16	\$14,600.27	22	\$29,432.30	163	\$259,892.36	170	\$286,407.46
Private								
Auxiliary	7	\$17,983.51	8	\$10,430.38	47	\$123,342.30	50	\$85,951.66
Other								
<b>TOTAL</b>	<b>28</b>	<b>\$37,952.58</b>	<b>36</b>	<b>\$59,870.22</b>	<b>278</b>	<b>\$506,797.42</b>	<b>288</b>	<b>\$484,504.88</b>

2. Summary of Out-of-State Travel as of May 2009:

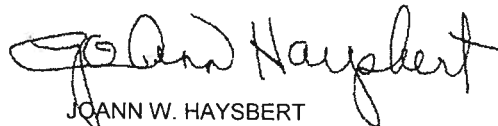
Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	12	\$9,654.58	7	\$8,659.46	80	\$133,307.34	75	\$120,805.22
St. Approp.								
Federal	21	\$24,251.34	20	\$19,847.86	184	\$284,053.20	190	\$306,255.32
Private								
Auxiliary	5	\$73,789.72	4	\$41,894.72	52	\$197,132.02	54	\$127,846.38
Other								
<b>TOTAL</b>	<b>38</b>	<b>\$107,695.64</b>	<b>31</b>	<b>\$70,402.04</b>	<b>316</b>	<b>\$614,493.06</b>	<b>319</b>	<b>\$554,906.92</b>

All items listed above are respectfully submitted for your approval.

Sincerely yours,



JOANN W. HAYSBERT  
 PRESIDENT  
 LANGSTON UNIVERSITY

FTE Employee Report<sub>1</sub>

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives  
 From: Langston University, JoAnn W. Haysbert  
 Subject: FTE Employee Report for Fiscal Quarter Ending 12/31/08

The following information is provided pursuant to 74 O.S. 1981 Section 3602<sub>2</sub>

FTE EMPLOYEE CATEGORIES

	EDUC & GEN. BUDGET PART I			EDUC & GEN BUDGET PART II			AGENCY ACCOUNTS: OTHER			SUB TOTAL			TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT	
A. FTE Employees for Report Fiscal Quarter	131.12	160.98	0.00	30.63	85.48	0.00	0.00	2.00	0.00	161.75	248.46	0.00	410.21
B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr	97.57	155.71	5.14	23.26	87.94	9.24	0.00	3.72	4.23	120.83	247.37	18.61	386.81
C. Increase or Decrease in FTE Employees (Item A minus Item B)	33.55	5.27	-5.14	7.37	-2.46	-9.24	0.00	-1.72	-4.23	40.92	1.09	-18.61	23.40
D. Comparable Quarter Last Year	130.79	152.68	4.73	35.07	94.79	13.66	0.00	3.26	32.16	165.86	250.73	50.55	467.14

1. File with State Regents' Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees) for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

FTE Employee Report<sub>1</sub>

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives  
 From: Langston University, JoAnn W. Haysbert  
 Subject: FTE Employee Report for Fiscal Quarter Ending 03/31/09

The following information is provided pursuant to 74 O.S. 1981 Section 3602<sub>2</sub>

FTE EMPLOYEE CATEGORIES

	EDUC & GEN. BUDGET PART I			EDUC & GEN. BUDGET PART II			AGENCY ACCOUNTS: OTHER			SUB TOTAL			TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT	
A. FTE Employees for Report Fiscal Quarter	126.11	167.33	5.87	30.75	82.07	12.22	0.00	4.37	18.21	156.86	262.52	36.30	455.68
B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr	131.12	160.98	0.00	30.63	85.48	0.00	0.00	2.00	0.00	161.75	248.46	0.00	410.21
C. Increase or Decrease in FTE Employees (Item A minus Item B)	-5.01	6.35	5.87	0.12	-3.41	12.22	0.00	2.37	18.21	-4.89	14.06	36.30	45.47
D. Comparable Quarter Last Year	116.73	156.43	5.91	41.72	100.64	17.22	0.00	4.66	26.29	158.45	261.72	49.42	469.60

1. File with State Regents' Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees) for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

Faculty and Staff Handbook



Langston University  
Langston, Oklahoma

Approved by the Board of Regents for A&M Colleges, July 1, 1981

**G. Academic Tenure**

At Langston University tenure is defined as the privilege which may be expressly granted to a faculty member to continue in the position employed until terminated for financial exigency or reasonable cause, or according to any special terms or conditions of appointment. The granting of tenure is inherently judgmental and a deliberate act except as specified below.

The tenure policy at Langston University is as follows:

1. Faculty members have probationary status for not less than three (3) or more than six (6) years, immediately following initial employment.
2. Faculty members holding academic rank above the level of instructor may receive tenure at any time after a three (3) year probationary period. If such person is reappointed after said period and promoted in rank, he/she thereby acquires tenure.
3. Faculty members who are reappointed for seven (7) years consecutively with or without promotion thereby acquire tenure.

Tenure shall not apply to an administrative position. A tenured faculty member appointed to an administrative position shall retain his tenure as a faculty member. It is understood that tenure is contingent upon the financial ability of the college to retain its staff. Nevertheless, traditionally the State has acted through the Board of Regents to honor the recommendations of an institution regarding faculty tenure.

# Section 4

## Promotion and Tenure Guidelines

*Revised 2007*

**Request for Program Modification**

***Oklahoma State Regents for Higher Education***

Institution submitting request: Langston University

Contact person: Dr. Milagros Jorge

Title: Dean, School of Physical Therapy

Phone number: (405)466-3427

Current title of degree program (Level II): Doctor of Physical Therapy Degree (DPT)

Current title of degree program (Level III): \_\_\_\_\_

State Regent's three-digit program code: 058

Degree Granting Academic Unit: \_\_\_\_\_

With options in: A. \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

D. \_\_\_\_\_

E. \_\_\_\_\_

**TYPE OF REQUEST:** Check those appropriate and complete appropriate pages **ONLY!**

(1) Program Deletion

(2) Program Suspension

(3) Change of Program Name  
and/or Degree Designation

(4) Option Addition

(5) Option Deletion

(6) Option Name Change

X (7) Program Requirement Change

(8) Other Degree Program Modification

***Complete and return ONLY  
this cover sheet AND the  
appropriate page specifying  
the requested modification!***

Signature of President: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Governing Board Approval: \_\_\_\_\_



**(7) Program  
Requirement Change**

*Oklahoma State Regents for Higher Education*  
**REQUEST FOR PROGRAM MODIFICATION**  
(continued)

Institution submitting request: Langston University

State Regents' three-digit program code and Program name of program to be modified:  
058 Doctor of Physical Therapy

**(7) PROGRAM REQUIREMENT CHANGES**

- Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- Total credit hours for the degree will *NOT* change.
- Total credit hours for the degree will change from 116 to 118.

Summary of changes (attach no more than one page if space provided is inadequate):

**Add 2 credits to PT 5904 Human Gross Anatomy course that is currently a 4 credit course. This will make the change to PT 5906 Human Gross Anatomy and six total credits for the course.**

Will total number of credit hours required for the degree change  No  Yes

Explain: The addition of 2 credits to PT 5904 will increase credits required for graduation from 116 credits to 118 credits.

*Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). Indicate the changes clearly. (See attachments A for current and proposed degree requirements)*

**School of Physical Therapy Goals:**

1. To educate individuals who have the desire to be professional physical therapists and will practice primary care physical therapy in communities with diverse racial and ethnic populations.
2. To educate the graduates of the program to assume the role of professionals who will adhere to the standards of practice of the physical therapy profession including the following:
  - Adhere to legal and ethical physical therapy practice;

- Provide physical therapy services through judicious and proficient administration and management of resources;
  - Apply state-of-the-art physical therapy examination, evaluation, treatment, re-examination, and discharge planning interventions;
  - Serve as educators of patients, clients, health care providers, future physical therapists, and health care providers;
  - Assume community leadership and responsibilities and serve as agents for change in the health care arena as well as in the community at large.
3. To acculturate the graduates to primary care physical therapy and community health needs of individuals with diverse cultural and ethnic backgrounds living in rural or urban communities.
  4. To prepare the graduates as clinician generalists who will work in primary care physical therapy to provide physical therapy services to individuals of all ages who present with disease, injury, disability, impairment, and/or functional limitations.
  5. To prepare the graduate to pursue evidence-based clinical practice that is founded on the principles of scientific inquiry and research and leads to best-practice options for physical therapists.
  6. To promote the importance of life-long learning and self-directed professional development.
  7. To provide the graduates with exemplary role models in professional education, clinical research, clinical practice, and community leadership through the university and the School of Physical Therapy record of scholarship and clinical practice and community responsibility.

The physical therapy program philosophy, mission, and goals support the Langston University functions, mission, goals, and objectives.

---

Will requested change require additional funds?  No  Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

---

Reason for requested action (attach no more than one page if space provided is inadequate):

The current course meets in excess of the number of contact hours by 60 lab hours needed for human cadaver dissection. This addition of 2 credits will accommodate 60 contact hours of lab dissection.

**Langston University**  
School of Physical Therapy  
Doctor of Physical Therapy Program  
2007-2008

**ATTACHMENT A**

Course # Year I	Course Title	Credits	Course # Year II	Course Title	Credits	Course # Year III	Course Title	Credits
<b>Summer Semester</b>								
PT5906	**Human Gross Anatomy	6	PT6004	Clinical Education I	4	PT6253	Research Forum - **elective**	4
PT5912	Critical Thinking for Professional Education and Practice	2	PT6002	Clinical Education Seminar I	2	PT6203	Pediatric Physical Therapy	2
		<u>8</u>				PT6233	Exercise Science and Sports Physical Therapy	6
						PT6273	Nutrition Science	
<b>Fall Semester</b>								
PT5914	Biomechanics and Human Motion Analysis	4	PT6114	Neuromuscular Physical Therapy I	4	<b>Fall Semester</b>		
PT5934	Physical Therapy Tests and Measurements	4	PT6124	Musculoskeletal Physical Therapy II	4			
PT5944	Physical Therapy Procedures I	4	PT6003	Evidence-Based Medicine	3	PT6104	Clinical Education II	3
PT5902	Human Microanatomy	2	PT6263	Public Policy in Community Health	3	PT6102	Clinical Education Seminar II	3
PT5913	Neuroscience	3	PT6133	Cardiovascular and Pulmonary PT	3	PT6204	Clinical Education III	3
		<u>17</u>		Clinical Integration		PT6202	Clinical Education Seminar III	
<b>Spring Semester</b>								
PT5924	Human Pathophysiology	4	<b>Spring Semester</b>			<b>Spring Semester</b>		
PT5953	Human Interaction in Health Care	3						
PT5964	Musculoskeletal Physical Therapy I	4	PT6163	Basic Pharmacology for Physical Therapists	3	PT6304	Clinical Education IV	3
PT6223	Methods of Instruction and Consultation	3	PT6174	Neuromuscular Physical Therapy II	3	PT6302	Clinical Education Seminar IV	4
PT5973	Research Methods in Physical Therapy	3	PT6183	Prosthetics and Orthotics	3			
PT5984	Physical Therapy Procedures II	4	PT6193	Geriatric Physical Therapy	3			
	Clinical Integrations	4	PT6213	PT Organization and Management	3			
		<u>21</u>	PT6153	Scientific Inquiry	3			
				Clinical Integration				
								<u>19</u>

\*\*Formerly Course # 5904

**PROPOSED**

TOTAL CREDIT HOURS

<b>VENDOR</b>	<b>Method of Procurement</b>	<b>Est Exp FY09-10</b>
<b>Oklahoma State University</b> Bursar's Office 113 Student Union Stillwater, OK 74078 For payment of Services of Governing Board, Legal Services, Purchasing, Internal Audits, Safety Engineer Services, Errors & Omissions, Misc Charges, 7/01/09 - 6/30/10	State Agency	370,000.00
<b>OSU Computer &amp; Information Systems</b> 113 Math Sciences Stillwater, OK 74074 SCT Implementation and Maintenance Microsoft Campus Agreement 7/01/09 - 6/30/10	State Agency	260,000.00
<b>OSU-Tulsa</b> 700 N Greenwood Ave Tulsa, OK 74106-0700 Payment for copier charge backs, Postage, telecommunication 7/01/09 - 6/30/10	State Agency	300,000.00
<b>Risk Management</b> Office of Public Affairs State Capitol, Room B-4 Oklahoma City, OK 73105 Payment of liability and property insurance. 7/01/09 - 6/30/10	State Agency	150,000.00
<b>Pitney Bowes Bank Inc</b> PO Box 856056 Louisville, KY 40285-6056 Payment of postage usage 7/01/09 - 6/30/10	Federal Agency	70,000.00
<b>Pitney Bowes</b> PO Box 5107 Shelton, CT 06484-5107 Rental of Paragon Mailing Machine 7/01/09 - 6/30/10	State Contract	14,000.00
<b>BMI</b> P.O. Box 26340 Oklahoma City, OK 73126 Maintenance, rental and program support of equipment 7/01/09 - 6/30/10	Competitive Bids	420,000.00

<b>Langston Public Works Authority</b> City of Langston Langston, OK 73050 Payment of LU sewer and water user charges 7/01/09 - 6/30/10	Continuation of Agreement	110,000.00
<b>City of Guthrie</b> PO Box 908 Guthrie, OK 73044 Payment of Water user charges 7/01/09 – 6/30/10	Continuation of Agreement	350,000.00
<b>Oklahoma Gas &amp; Electric</b> P.O. Box 26040 Oklahoma City, OK 73126 Payment of electric usage, installation, repairs and maintenance 7/01/09 - 6/30/10	Continuation of Agreement	1,200,000.00
<b>Oklahoma Natural Gas</b> P.O. Box 1234 Tulsa, OK 74186 Payment of gas usage, maintenance, and repair 7/01/09 - 6/30/10	Continuation of Agreement	120,000.00
<b>Commissioners of Land Office</b> PO Box 26910 Oklahoma City, OK 73125 Payment of gas usage 7/01/09 – 6/30/10	State Agency	650,000.00
<b>Public Service Co</b> Po Box 24421 Canton, OH 44701 Electric Usage 07/01/09-06/30/10	Continuation of Agreement	50,000.00
<b>City of Tulsa</b> Utilities Services Tulsa, OK 74187 Water, Sewer, Trash 07/01/09-06/30/10	Continuation of Agreement	25,000.00
<b>Verizon</b> PO Box 660720 Dallas, TX 75266-0720 Payment of communication charges Maintenance & Repair of of complete Telecommunications system 7/01/09 - 6/30/10	Competitive Bids	75,000.00

<p><b>AT&amp;T</b> 405 N Broadway Oklahoma City, OK 73012 Renewal of Lan Lines 7/01/09-6/30/10</p>	<p>Renewal of Contract</p>	<p>80,000.00</p>
<p><b>Comdata Network</b> 5301 Maryland Way Brentwood, TN 37024 Payment of fleet gasoline 7/01/09-6/30/10</p>	<p>State Contract</p>	<p>50,000.00</p>
<p><b>Board of County Comm</b> 320 Robert S Kerr Rm 307 Oklahoma City, OK 73102 Rental of building space for classroom and office 7/01/09 - 6/30/10</p>	<p>Continuation of Agreement</p>	<p>320,000.00</p>
<p><b>Allegiance Communication</b> PO Box 790400 St Louis, MO 63179 Cable Service 7/01/09 - 6/30/10</p>	<p>Continuation of Contract</p>	<p>150,000.00</p>
<p><b>Lamar Advertising of OKC</b> 4422 SW 34<sup>th</sup> St Oklahoma City, OK 73129 Monthly Advertising Service I-35 Billboard Sign 7/01/09 - 6/30/10</p>	<p>Continuation of Agreement</p>	<p>10,000.00</p>
<p><b>Amigos Bibliographic Council, Inc.</b> 11300 N Central Expressway, Ste 321 Dallas, TX 75243 For the computerization, telecommunications, inter-library loan, and first time user information. 7/01/09 - 6/30/10</p>	<p>Continuation of Agreement</p>	<p>45,000.00</p>
<p><b>Debtcom Inc</b> 7457 Harwin Dr, Ste 115 Houston, TX 77036 Provide service for Cohort pre-claims assistance 7/10/09 - 6/30/10</p>	<p>Continuation of Agreement</p>	<p>30,000.00</p>
<p><b>APLU</b> Dept 0545 Washington, DC 20073 Membership dues 7/01/09 - 6/30/10</p>	<p>Continuation of Agreement</p>	<p>23,000.00</p>

<b>Aramark Corp</b> 3403 E Carpenter Fwy, W Irving, TX 75062 Payment of catering services and meal plan contract 7/01/09 - 6/30/10	Competitive Bids	2,600,000.00
<b>Sodexo</b> At Langston Facilities Hwy 33 E Langston, OK 73050 Operations of LU Physical Plant Carpentry, heat & air, freight, janitorial services, grounds keeping & painting 7/01/09 - 6/30/10	Competitive Bids	2,700,000.00
<b>Collegiate Risk Mgmt</b> 110 Athens St Ste 200 Tarpon Springs, FL 34689 Athletic Insurance 7/01/09 - 6/30/10	Competitive Bids	40,000.00
<b>Red Carpet Charters</b> P.O. Box 94626 Oklahoma City, OK 73143 Charter Bus Service 7/01/09 - 6/30/10	Competitive Bids	210,000.00
<b>Standfield &amp; O'Dell</b> 3211 S Lakewood Ave Tulsa, OK 74135-4934 Professional Services (Auditing) 7/01/09 - 6/30/10	Competitive Bids	80,000.00
<b>State Courier Corp</b> 4631 E 31 <sup>st</sup> Street Tulsa, OK 74135-2149 Payment of courier service 7/01/09 - 6/30/10	Competitive Bids	30,000.00
<b>Edmond Sun</b> P.O. Box 2470 Edmond, OK 73083 Printing of the Langston Gazette 7/01/09- 6/30/10	Renewal of Contract	13,000.00
<b>OSU Bursar's Office</b> 113 Student Union Stillwater, OK 74078-1014 Payment of Credit Card Usage 7/01/09 - 6/30/10	State Agency	20,000.00

<p><b>Office of State Finance</b> 2300 N Lincoln Blvd Oklahoma City, OK 73105 Implementation &amp; operation cost of CORE system 7/01/09 – 6/30/10</p>	<p>State Agency</p>	<p>25,000.00</p>
<p><b>Chickasaw Telecom</b> 5 N McCormick St Oklahoma City, OK 73127 Cisco Hardware Maint 7/01/09 – 6/30/10</p>	<p>Continuation of Agreement</p>	<p>15,000.00</p>
<p><b>Big Sky Travel</b> 2601 NW Expressway, Ste 105W Oklahoma City, OK 73112 Payment of airline tickets 7/01/09- 6/30/10</p>	<p>State Contract</p>	<p>160,000.00</p>
<p><b>Dell Computers</b> One Dell Way Round Rock, TX 78682 Purchase or micro-computers, network equipment, software and other related products 7/01/09– 6/30/10</p>	<p>OSU Contract State Contract</p>	<p>800,000.00</p>
<p><b>Proquest Info &amp; Learning Co</b> 300 N Zeeb Rd Ann Arbor, MI 48106 Renewal of Periodicals &amp; Newspapers 7/01/09– 6/30/10</p>	<p>Renewal of Contract</p>	<p>95,000.00</p>
<p><b>Ebsco Subscription Services</b> 5339 Alpha Rd 400 Dallas, TX 75240-7308 Renewal of Subscriptions 7/01/09– 6/30/10</p>	<p>Renewal of Contract</p>	<p>195,000.00</p>
<p><b>Wesley Consulting</b> PO Box 7732 Edmond, OK 73083-7732 Provide celebrity appearances/ performances as needed 07/01/09-06/30/10</p>	<p>Renewal of Contract</p>	<p>150,000.00</p>
<p><b>Windham Professional Inc</b> PO Box 1758 Salem, NH 03079 Collection of Student Bursar Accounts 07/01/09 – 06/30/10</p>	<p>OSU Contract</p>	<p>75,000.00</p>



**LANGSTON UNIVERSITY  
HOUSING RECOMMENDATIONS  
FY 2010**

Contract Period	FY 2010 RECOMMENDED RATES				FY 2009 APPROVED RATES				APPROVED		LAST INCREASE	
	Semester Rent		Equipment Monthly Rent		Semester Rent		Subtotal		% Increase	% Increase	Date	% Increase
	Fall/Spring	Summer	Fall/Spring	Summer	Fall/Spring	Summer	\$ Increase	% Increase				
Single Students Residences: Traditional Residences Hall Private room Double occupancy	\$ 1,735.00	\$ 867.50	\$ 347.00	\$ 433.75	\$ 1,715.00	\$ 857.50	\$ 29.00	1%	1%	Fall 2008	3%	
Centennial Court	\$ 1,260.00	\$ 630.00	\$ 262.00	\$ 315.00	\$ 1,245.00	\$ 622.50	\$ 15.00	1%	1%	Fall 2008	3%	
Scholars Inn 2 Bedroom	\$ 2,358.00	\$ 942.00	\$ 471.00	\$ 471.00	\$ 2,330.00	\$ 932.00	\$ 28.00	1%	1%	Fall 2008	3%	
Family Residences: Clarron Apartments Unfurnished, with a/b	\$ 2,798.00	\$ 1,114.00	\$ 557.00	\$ 557.00	\$ 2,760.00	\$ 1,104.00	\$ 38.00	1%	1%	Fall 2008	3%	
Langston Commons Apartments	\$ 2,705.00	\$ 1,302.00	\$ 541.00	\$ 641.00	\$ 2,660.00	\$ 1,072.00	\$ 43.00	1%	1%	Fall 2008	3%	
	\$ 2,795.00	\$ 1,482.00	\$ 541.00	\$ 541.00	\$ 2,680.00	\$ 1,472.00	\$ 21.00	1%	1%	Fall 2008	3%	
	\$ 3,675.00	\$ 1,470.00	\$ 735.00	\$ 735.00	\$ 3,640.00	\$ 1,450.00	\$ 35.00	1%	1%	Fall 2008	3%	

Current additional fees in place:  
 \$35 nonrefundable application/cleaning fee  
 \$10/semester Housing Technology Fee  
 Lease termination fee of \$300 per apartment and \$150 per residence hall apply for contract release, if room can be re-released.  
 \*\*\*\*\*Occupancy in traditional residence halls will only be allowed in "overflow" situations. All single students will be initially directed to Centennial Court and Scholars Inn, and all students with families will be directed to Langston Commons.

**THERE ARE NO RECOMMENDED CHANGES FOR MEAL PLAN RATES OR SPECIAL PROGRAM HOUSING RATES FOR FY 2010.**

June 19, 2009

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board. He said he appreciates the Board meeting being held on the OSU-Tulsa campus. He noted the wonderful dinner last evening, and he said it is always a pleasure talking with the students. President Hargis said he appreciates the Regents' attendance.

President Hargis referenced the Accomplishments brochure. He pointed out the new student orientation programs that are under way. He said the parents and the students participate. President Hargis said he is very pleased with OSU's incoming class. Regent Lester said he went through the orientation program a few weeks ago. He said it was a wonderful event, and he learned all sorts of things he did not know before.

Adoption of Memorial Resolutions

President Hargis presented information on behalf of Dan E. Goodwin, Professor and Director, Retired, Oklahoma Animal Disease Diagnostic Laboratory, Center for Veterinary Health Sciences; Robert E. Koeppel, Professor and Head, Retired, Department of Biochemistry and Molecular Biology, College of Agricultural Sciences and Natural Resources; and Harry C. Young, Professor Emeritus, Plant Pathology, College of Agricultural Sciences and Natural Resources. President Hargis presented Memorial Resolutions for Dr. Goodwin, Dr. Koeppel, and Dr. Young and requested the Board's adoption. (The Memorial Resolutions for Dr. Goodwin, Dr. Koeppel, and Dr. Young are attached to OSU's portion of the minutes as ATTACHMENTS A-C and considered a part of these minutes.)

Regent Watkins moved and Regent Anthony seconded to adopt the Memorial resolutions for Dan E. Goodwin, Roger E. Koeppel, and Harry C. Young as presented.

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

President Hargis requested Provost Strathe to present information pertaining to Policy and Operational Procedures, Personnel Actions, and Instructional Programs:

Approval of Proposed Revisions to OSU-OKC Student Rights and Responsibilities Handbook

Provost Strathe said the OSU-OKC campus requests approval to modify its Student Rights and Responsibilities Handbook. A summary of the proposed changes is found on page C-1 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No. 1-6-19-09).

She said President Jerry Carroll discussed these modifications at the meeting this morning with members of the Academic Affairs, Policy and Personnel Committee.

Regent Anthony reported that the Committee met with the administration of Oklahoma State University regarding approval of changes to the OSU-Oklahoma City Student Rights and Responsibilities Handbook. In addition to changes that were made for consistency in reference to titles and to more accurately describe conduct appeals processes, there are also additions to clarify the sanctions of interim suspension and expulsion. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Anthony moved and Regent Lester seconded to approve the proposed revisions to the OSU-OKC Student Rights and Responsibilities Handbook as presented.

Those voting aye: Board Members Massey, Watkins, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

#### Approval of Proposed Revisions to OSU Athletic Council Constitution and Bylaws

On behalf of the members of the OSU Athletic Council, Provost Strathe said she is pleased to present recommended modifications to its Constitution and Bylaws. She said the Council's recommendations are a by-product of the NCAA certification and self-study process. An executive summary of these changes can be found on page C-2 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No. 1-6-19-09). Dr. Strathe said these modifications were also discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Anthony reported that the Committee met with the administration of Oklahoma State University regarding approval of changes to the OSU Athletic Council Constitution and Bylaws. The revisions are a result of the NCAA Athletic Certification and Self-Study and will create a monitoring and reporting function for the Council. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Anthony moved and Regent Lester seconded to approve the proposed revisions to the OSU Athletic Council Constitution and Bylaws as presented.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was passed.

Approval of Position Description and Announcement for Dean, Spears School of Business

Dr. Strathe said the proposed position announcement and description for the Dean of the Spears School of Business can be found beginning on page D-1 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No. 1-6-19-09). She said these documents were presented and discussed with members of the Academic Affairs, Policy and Personnel Committee earlier today. She requested the Board's approval of these documents so that OSU can begin recruitment for this very important position.

Regent Anthony reported that the Committee met with the administration of Oklahoma State University regarding approval of a position description and announcement for the position of Dean, Spears School of Business, and authorization to initiate the search process. Upon the Board's approval of these documents, the administration will begin a nationwide search for this very significant position. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Anthony moved and Regent Lester seconded to approve the position description and announcement for the position of Dean, Spears School of Business, and authorization to initiate the search process.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion carried.

Personnel Actions

Provost Strathe presented 26 pages of personnel actions and recommended their approval with the exception of those items pertaining to separation, retirement, and death, which are presented as information items only. (These requests are listed on pages D-3.1 through D-3.26 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-6-19-09.)

Dr. Strathe said these actions include 25 new appointments; 164 changes in title and/or rate, which include the reappointment tenure actions sent forward from the colleges each spring; 2 leave of absence requests; 1 sabbatical leave request; and 2 corrections to previously approved sabbatical leave requests. Dr. Strathe requested approval of these actions. She noted there are 21 retirements and/or separations.

Regent Hall said he would personally like to recognize the retirement of Dr. Garold Oberlender who has been in the Civil & Environmental Engineering Department for 35 years. He said Dr. Oberlender is world-renowned for his construction engineering and construction management expertise. He noted he has written three books. Regent Hall said he has taught Dr. Oberlender's lab at OSU for three semesters. Regent Hall said he is a very fine gentleman and appreciates his service to OSU. Regent Anthony said Dr. Oberlender has also been a very large contributor to the Stillwater community, especially as it relates to the restoration of an old

turn-of-the-century schoolhouse located at the edge of Stillwater at 19<sup>th</sup> Street and Sangre Road. He said it was Dr. Oberlender who prompted that development. Chairman Burns said the Regents wish Dr. Oberlender a wonderful retirement.

Regent Hall moved and Regent Anthony seconded to approve the personnel actions as listed.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion was approved.

#### Approval of Program Modifications

Provost Strathe said the Spears School of Business and the OSU-Oklahoma City campus request approval for modifications in three existing programs. A summary of these modifications can be found on page E-1 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No. 1-6-19-09). Upon approval, these requests will be submitted to the Oklahoma State Regents for Higher Education for their review and approval.

Regent Anthony moved and Regent Watkins seconded to approve the program modifications for the Spears School of Business and OSU-Oklahoma City as presented.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion passed.

#### President Hargis requested Vice President Bosserman to present information pertaining to Administration and Finance:

##### F-1 Approval of Fiscal Year 2010 Budget

Dr. Bosserman requested Board approval of the Fiscal Year 2010 Budgets, including the 2010 tuition and fees for the OSU System. He said this matter was discussed with the Planning and Budgets Committee at its meeting yesterday. (Documents presented by the OSU administration regarding the budget presentation for Oklahoma State University for Fiscal Year 2009-2010, including the Salary and Wage Budget and the Forms SR-A3 for Oklahoma State University and its constituent budget agencies, are collectively on a compact disc – Document No. 2-6-19-09.)

Regent Lester reported that the Planning and Budgets Committee met with the OSU administration to review Fiscal Year 2010 budget recommendations. He said the Committee acted to recommend Board approval as follows.

Regent Lester moved and Regent Anthony seconded to conditionally approve all elements of the budget as presented by the OSU administration, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion carried.

G-1 Approval of Peace Officers' Actions

Regent Helm moved and Regent Watkins seconded to adopt the following Resolution appointing campus police, to authorize the OSU administration to make the appropriate arrangements for expediting the appointments, and to make the appropriate arrangements to revoke the indicated campus police appointments and commissions.

WHEREAS, pursuant to 74 O.S. §§ 360.11 et. seq. as amended, the governing or controlling board of any institution of higher education is authorized to appoint the necessary officers to be designated as campus police for the purpose of protecting all properties of such institutions and carrying out the duties enumerated in said act:

NOW, THEREFORE, BE IT RESOLVED:

THAT the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges does hereby appoint the following named individuals as campus police of the colleges/universities listed, with full power and authority and privileges of peace officers as described and defined by the Statutes of the State of Oklahoma, and that written commissions evidencing said appointments be issued thereto:

<u>OSUIT</u>	<u>Commission No.</u>
Spenser King	649
 <u>OSU-Tulsa</u>	
Fred James Cotton, Sr.	650
Gregory Alan Jennings	651
 <u>Revocation:</u>	
<u>OSU-Tulsa</u>	
Zachary Livingston	631
Shannon Glover	638
Keith Carver	585

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

Chairman Burns asked if OSU is at full force. Dr. Bosserman said OSU is at full force but has one officer with a broken ankle and another officer who is pregnant.

G-2 Approval of Lease Agreement for Office and Training Facilities

Dr. Bosserman requested Board approval to renew a lease agreement with Twenty First Properties, Inc., for office and training facilities for the Wellness Center's OSU Health Training Center-Community Living Support project and to authorize the OSU President to sign the lease, subject to review by Legal Counsel.

Regent Anthony asked what is known about this firm. Regent Helm said he is familiar with this company. He said the lease rate for that location on East 71<sup>st</sup> Street is a good rate.

Regent Helm moved and Regent Watkins seconded to approve the renewal of a lease agreement with Twenty First Properties, Inc., for office and training facilities for the Wellness Center's OSU Health Training Center-Community Living Support project and to authorize the President to sign the lease, subject to review and approval by Legal Counsel.

Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

G-3 Approval of an Approving and Authorizing Resolution for the Board of Regents' General Revenue Bonds, Series 2009A and 2009B

Dr. Bosserman requested the approval and execution of a Resolution approving the form of a Master Bond Resolution and two Supplemental Bond Resolutions and authorizing the sale of the Board's Oklahoma State University General Revenue Bonds, Series 2009A and 2009B. He said this matter was discussed with members of the Fiscal Affairs Committee.

Regent Massey reported that the Fiscal Affairs Committee met with the administration of Oklahoma State University concerning the approval and execution of a Resolution for the Board of Regents' General Revenue Bonds Series 2009A and 2009B. The purpose of the bonds is to finance or refinance the University's acquisition of the student housing and dining facilities and any related facilities constructed, renovated, or acquired with the proceeds of the Payne County Economic Development Authority's OSUF Phase III Student Housing LLC Series 2002 and 2005 bonds, pay the cost of termination of any related interest rate swap agreements, and pay

costs of issuance of the Bonds. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Massey moved and Regent Helm seconded to approve the execution of a Resolution approving the form of a Master Bond Resolution and two Supplemental Bond Resolutions; to authorize the sale of the Board's Oklahoma State University General Revenue Bonds, Series 2009A and 2009B in an amount not to exceed in aggregate the Board and legislative approved amount of \$225,000,000; and to authorize the Board Chairman, the Executive Secretary, and Chief Financial Officer of the University to execute any required documents and agreements, distribute any offering documents or other documents, and to do all things necessary to cause the execution and delivery of the bonds, subject to review and approval by Legal Counsel.

Chairman Burns noted that a lot of hard work has gone into this matter. Regent Helm wished to recognize David Bosserman and his staff, Steve Whitworth, and Joe Weaver, as well as Charles Drake and his staff. He said this has been a long, hard process, and the Board does appreciate the work of these individuals.

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

G-4 Approval of an Approving and Authorizing Resolution for the Board of Regents Bond Anticipation Notes, Series 2009

Dr. Bosserman requested Board approval of an approving and authorizing Resolution for the Board of Regents Bond Anticipation Notes, Series 2009. He further requested Board approval to select Goldman Sachs & Co. to serve as Underwriter for the Series 2009 Notes. He said this matter was also discussed with members of the Fiscal Affairs Committee.

Regent Massey reported that the Committee met with the administration of Oklahoma State University concerning approval and execution of a Resolution for the Board of Regents Bond Anticipation Notes, Series 2009. He said the purpose of the Series 2009 Notes is to provide interim funding for financing or refinancing the University's acquisition of the student housing and dining facilities. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Massey moved and Regent Anthony seconded to approve the execution of a Resolution approving the form of a Note Resolution and authorizing the sale of the Board's Oklahoma State University Federally Taxable Bond Anticipation Notes, Series 2009, not to exceed the Board and legislative approved amount of \$225,000,000; to authorize the Board Chairman, the Executive Secretary, and Chief Financial Officer of the



University to execute any required documents and agreements, distribute any offering documents or other documents, and to do all things necessary to cause the execution and delivery of the Series 2009 Notes, subject to review and approval by Legal Counsel; and to select Goldman Sachs & Co. to serve as Underwriter for the Series 2009 Notes.

Those voting aye: Board Members Massey, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: Lester. Absent: Peach and Boettcher. The motion carried.

G-5 Approval of Reimbursement Resolution for General Revenue Bonds, Series 2009A and 2009B

Dr. Bosserman requested Board approval for a reimbursement resolution declaring the Board's intent to reimburse certain allowable capital expenditures in accordance with Regulation Section 1.150-2 of the Internal Revenue Code.

Regent Anthony moved and Regent Hall seconded to approve a reimbursement resolution declaring the Board's intent to reimburse certain allowable original capital expenditures in accordance with Regulation Section 1.150-2 of the Internal Revenue Code as presented in the OSU Agenda.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion passed.

G-6 Approval to Amend the Minerals Management Agreement with the Commissioners of the Land Office

Dr. Bosserman requested Board approval to amend the Minerals Management Agreement with the Commissioners of the Land Office for the State of Oklahoma. He said OSU has been in partnership with the Land Office since 1999. He said Chairman Burns helped OSU negotiate that deal and is aware of the changes being requested.

Regent Helm moved and Regent Anthony seconded to approve the amendment of the Minerals Management Agreement with the Commissioners of the Land Office for the State of Oklahoma as presented.

Regent Helm asked Chairman Burns if he has reviewed the revisions and believes the Land Office is doing a good job regarding the management of the mineral activities of the OSU System. Chairman Burns said he believes the Land Office is doing a fine job. He said he has seen some recent headlines that may cause the Regents to conduct some additional auditing, but he does not think the individual in question was in the position to impact OSU; however, that is

something that needs to be looked into further. Chairman Burns said he is convinced that in looking at performance in terms of dollars that the Land Office has more than paid for itself, and OSU has very much benefited as a result of their management. Chairman Burns said the thing that makes the biggest difference is that the Land Office has a mailing list that goes out all over the world to tens of thousands of potential bidders, and he believes for that primary reason they get paid lease bonuses that are typically more than double what private individuals may get on acreages next to OSU's land or maybe even undivided interests under the same tract. He said OSU has reaped the benefit of that. Chairman Burns said it is worthwhile for that alone, not even addressing what additional reviews the Land Office performs. OSU receives a lot of services from the Land Office that, quite frankly, if OSU was paying for these services by the hour it would far exceed the percentage of the income the Land Office receives on OSU's behalf.

Regent Anthony asked if OSU receives a report from the Commissioners of the Land Office regarding annual earnings. Chairman Burns said a report is received periodically. He said he has seen the report, and it basically reports the lease bonuses and royalty income. He said he does discuss with representatives of the Land Office from time to time what they perceive the benefits have been that OSU would not have received but for their services. Chairman Burns said the Commissioners of the Land Office have indicated they would be glad to appear before the Board to present a report at any time. In the event the Board would like to hear such a report, he said he would ask that they come. Regent Anthony said he believes the Commissioners of the Land Office are doing a good job, and he believes it is a significant amount of revenue although he does not know exactly. Chairman Burns said the recent horizontal drilling under the OSU-Stillwater campus has made a significant impact and may well have quadrupled or more than quadrupled the previous monthly royalty income. He said he understood that the second level was not nearly as successful, but there are others he anticipates in the future.

Regent Watkins asked if the Board could receive a copy of the latest report. Chairman Burns asked Dr. Bosserman to distribute that report, and, perhaps, at the next Board meeting that information could be shared with the Board.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester and Massey. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion was approved.

#### G-7 Approval to Ratify Transfer of Funds to the OSU Foundation in Execution of Contract

Regent Helm moved and Regent Lester seconded to ratify interim approval granted by the Executive Secretary regarding the transfer of funds from the Department of Athletics to the OSU Foundation to execute a previously approved employment contract.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey and Watkins. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion was approved.

H-1 Approval to Execute a Contract for Development Services with Oklahoma State University Foundation

Dr. Bosserman requested approval for the President to execute an annual contract with the OSU Foundation for development and fund-raising services.

Regent Helm asked if this is the same amount as the previous year. Dr. Bosserman said it is the same amount as last year but now it is a performance-based contract whereas the Foundation is paid a 1 percent performance fee over and above certain amounts.

Regent Hall moved and Regent Anthony seconded to authorize the President to execute an annual contract with the OSU Foundation for development and fund-raising services.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion carried.

H-2 Approval to Execute a Contract for Management Services with Oklahoma State University Alumni Association

Dr. Bosserman requested Board approval for the President to execute an annual contract with the OSU Alumni Association for management services in the estimated amount of \$316,000 for FY10. He said this is a slight increase because OSU is including student recruitment as a function of OSU's services with the Alumni Association.

Regent Anthony moved and Regent Hall seconded to authorize the President to execute an annual contract with the OSU Alumni Association for management services in the estimated amount of \$316,000 for FY10.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion passed.

H-3 Approval to Ratify Interim Board Approval for Temporary Construction Easement

Dr. Bosserman requested Board approval to ratify interim approval for a temporary construction easement granted to Public Service Company of Oklahoma. He said this is for the Forensics Building at OSU-CHS.

Regent Helm moved and Regent Anthony seconded to ratify interim approval granted by the Executive Secretary for a temporary construction easement to Public Service Company of Oklahoma as presented.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

H-4 Approval to Ratify Interim Board Approval for Severance Agreement and Adoption of Retirement Plan Amendments

Dr. Bosserman requested Board approval to ratify interim approval of severance agreement and adoption of retirement plan amendments for the Oklahoma State University Special Retention Plan and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges Special 403(b) Retirement Plan.

Regent Anthony moved and Regent Massey seconded to ratify interim approval granted by the Executive Secretary of severance agreement and adoption of retirement plan amendments for the Oklahoma State University Special Retention Plan and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges Special 403(b) Retirement Plan as presented.

Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

I-1 Approval to Begin the Consultant Selection Process for a Landscape Architect to Assist the University in Updating the Campus Landscape Master Plan

Dr. Bosserman requested Board approval to begin the selection process for a consulting firm to assist the University in updating the campus landscape master plan for the Stillwater campus. He said this will be a companion plan to the campus master plan and also will be a companion plan OSU will embark upon regarding cleaning the concrete of the buildings which is getting discolored. OSU will go through and do a great deal of that during the next four to six months.

Regent Hall moved and Regent Watkins seconded to authorize Oklahoma State University to begin the selection process for a consulting firm to assist the University in updating the campus landscape master plan for the Stillwater campus, with a recommendation for the selection of a consultant to be presented to the Board at a subsequent meeting.

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

I-2 Approval to Ratify Interim Board Approval for Solicitation of a Construction Manager at Risk for the Campus-wide Raw Water Irrigation System

Dr. Bosserman requested ratification of interim approval to start the solicitation process for a Construction Manager at Risk for the Campus-wide Raw Water Irrigation System project. Chairman Burns asked the timetable in terms of getting an irrigation system in place. Dr. Bosserman said the objective right now is to get this approved as well as Item I-3, and the administration will bring back to the Board for approval at the July Board meeting a recommendation for selection for the Construction Manager at Risk and the engineer/landscape architect. OSU will begin immediately on that project with the goal of having it in place by spring of next year.

Regent Anthony asked the general parameters of the boundaries of the irrigation system. Dr. Bosserman presented a map entitled, "Raw Water Distribution Routing Scheme 2" (a copy of which is on file in the Board of Regents' Office as Document No. 3-6-19-09). He said the system will come off the water plant on the west end of campus, down Farm Road, and then branch off from there to take care of all the housing units on campus. The system will go to Theta Pond, which will be a feeder pond for irrigation in and around the core campus. Also, there is consideration of another pond by Old Central, which will become a feeder pond for that end of the campus. He said Athletics was initially included in the project but has asked to be taken out at this time; however, it can be tapped in the future for the Athletic Village.

Chairman Burns asked Dr. Bosserman if it is known whether or not utilization of Theta Pond as a feeder pond will cause any drop in elevation. Dr. Bosserman said Theta Pond may be deepened a little bit, but the idea will be to keep it at the same level. He said at night it will be used for irrigation and replenished by the next morning, and the casual observer will not notice a drop in elevation.

Dr. Bosserman said using the raw water in the chiller plant pays for about 80 percent of this project by switching from treated water to raw water, which is a huge amount. Chairman Burns asked the reason why Athletics does not currently want to participate, and Dr. Bosserman said Athletics does not have the money. It will cost \$1.7 million to run the lines to the Athletic Village. Chairman Burns asked if Athletics will continue using treated water for the athletic fields. Dr. Bosserman said Athletics does not have any grass fields left other than the one practice field. Once Athletics get other practice fields, then he believes the project will be extended into that area.

Chairman Burns asked if the impact of lake levels at Lake Carl Blackwell will be negligible, and Dr. Bosserman said this is correct.

Regent Lester moved and Regent Watkins seconded to ratify interim approval granted by the Executive Secretary to begin the solicitation process for a Construction Manager at Risk for the Campus-wide Raw Water Irrigation System project, with a recommendation for selection of the consultants to be presented at a future Board meeting.

Those voting aye: Board Members Massey, Watkins, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

I-4 Approval to Increase the Project Amount for the Water Treatment Plant and Distribution System Upgrade

Dr. Bosserman requested Board approval to change the project amount for the Water Treatment Plant and Distribution System Upgrade from \$4,700,000 to \$5,740,000. The reason for this is because the Department of Environmental Quality (DEQ) has new standards and because this project has been in the process for so long the cost of materials has increased. He said OSU could probably argue some of the DEQ issues; but, because OSU is going to provide water not only for the campus but for the City as well, OSU does not want to cut any of the things that DEQ is indicating as necessary for a water treatment plant. He said OSU is going to use one-time money for upgrades so that the cost will not be built into the rate structure charged to customers.

Regent Helm moved and Regent Anthony seconded to approve the change of the project amount for the Water Treatment Plant and Distribution System Upgrade from \$4,700,000 to \$5,740,000 as presented.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

I-3 Approval to Ratify Interim Board Approval for Solicitation of an Engineer/Landscape Architect for the Campus-wide Raw Water Irrigation System Project

Chairman Burns noted that item I-3 was overlooked, and he asked Dr. Bosserman to address this matter. Dr. Bosserman said this request involves the solicitation for an engineer/landscape architect for Campus-wide Raw Water Irrigation System project.

Regent Anthony moved and Regent Massey seconded to ratify interim approval granted by the Executive Secretary to start the solicitation process for an Engineer/Landscape Architect for the Campus-wide Raw Water Irrigation System project, with a recommendation for the selection of the consultants to be presented at a future Board meeting.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion carried.

Dr. Bosserman noted that the water tower is currently being assembled. It is located next to the Equestrian Center. He said the tower will be a definitive feature on campus, and Marketing has been asked to provide ideas of what to put on it as far as the OSU logo is concerned because the tower will be visible from quite a distance west of the City. Chairman Burns asked where the tower is located. Dr. Bosserman said the tower is on McElroy by the Equestrian Center, which is west of Western on McElroy at the top of the hill.

I-5 Approval for Increase in Size and Funding for the Engineering Technology Building

Dr. Bosserman requested approval to increase the scope and funding of the Engineering Technology Building that was approved at the December 5, 2008, Board of Regents' meeting. This matter was discussed with members of the Fiscal Affairs Committee.

Regent Massey reported that the Committee met with the OSU administration regarding approval to increase the scope and funding of the Engineering Technology Building. He said President Carroll described the change in scope which will accommodate all engineering technology curriculum into one building. The total project cost will now be \$5,580,000. Regent Massey said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Massey moved and Regent Anthony seconded to increase the scope and funding of the Engineering Technology Building that was approved at the December 5, 2008, Board of Regents' Meeting as presented.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion passed.

I-6 Approval to Demolish Buildings at South Central Research Station, Chickasha

Regent Helm moved and Regent Watkins seconded to approve the demolition of Storage Building 2112 and Storage Building 2119 located on the South Central Research Station, Chickasha, Oklahoma, as presented.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion was approved.

I-7 Approval of Two-Court Gym and Multipurpose Reroofing Project at the Colvin Recreation Center

Regent Watkins moved and Regent Anthony seconded to authorize Physical Plant Architectural & Engineering Services to prepare plans and specifications, advertise, receive bids, and award a construction contract to reroof the two-court gym and multipurpose portion of the Colvin Recreation Center on the Oklahoma State University, Stillwater campus and to make final payment upon completion of the project.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

J Approval of Purchase Request Items

Dr. Bosserman also presented the Purchase Requests and recommended their approval from the lowest and best bidders through the competitive bidding process or from State contract vendors, subject to the availability of funds and budgetary limitations. (These requests are listed on pages 10 through 14 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-6-19-09.)

Dr. Bosserman noted that the list of purchase requests has numerous items because at the June Board meeting the administration seeks approval for blanket orders for the fiscal year for a ceiling amount and then operates within that ceiling.

Dr. Bosserman noted that purchase request No. 29 received interim approval in order to authorize OSU to move forward with the purchase of equipment and lighting for University Avenue.

Regent Massey moved and Regent Anthony seconded to approve the sole source and special requests as presented (purchase requests Nos. 1-8, pages 10-11, OSU Agenda).

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion passed.

Regent Helm moved and Regent Lester seconded to authorize the Division of the Vice President for Research and Technology Transfer to purchase professional services for patent searches, prosecution, and licensing in the estimated annual amount of \$400,000 from Fellers, Snider, and Associates (purchase request No. 10, page 11, OSU Agenda).



Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

Regent Helm referenced purchase request No. 11 regarding the request to purchase insurance and insurance services and asked if this was bid. Dr. Bosserman said the consultant part of the request was bid, which is the amount of \$59,500, and that consultant will help OSU find insurance within the blanket amount of \$470,000. He said State Risk Management provides OSU with a lot of its insurance but does not insure everything, i.e., international travel, Phase III housing, CIED automobiles, Athletic Department automobiles, etc. The consultant is an expert in the field and can find the necessary insurance and get quotes at the best rates.

Regent Helm asked if OSU interviewed different insurance firms or if this is a continuation of a previous contract. Dr. Bosserman said this is the first year OSU has had a consultant. He said this individual acts as both a broker and a consultant. He acts as a broker so when OSU needs insurance he will canvas the market. For the consultant portion of the request, Regent Helm said this individual would be giving up his brokerage fee, and Ms. Sharon Toy, Director of Purchasing, said this is correct. She said it was written into the specifications that there would be no brokerage fees.

Chairman Burns asked if it is expected at the conclusion of the first year that OSU will be in a position to judge whether this approach saved any money. Dr. Bosserman responded affirmatively. He said it is not only a money issue. It is similar to the Land Commission situation. OSU does not have the expertise to do a lot these things, so it brings in experts to help. He said Mike Bale does a wonderful job working with the State, not only for OSU but for the A&M institutions, as well. Dr. Bosserman said the non-standard insurance coverage, especially international travel, is getting to be a real burden.

Regent Helm moved and Regent Lester seconded to authorize the Risk and Property Management Department to purchase insurances in the estimated annual amount of \$470,000 and insurance services to include, but not limited to, risk identification, coverage analysis, market analysis, program coordination, policy maintenance, claims assistance, and loss prevention in the estimated annual amount of \$59,500 from Arthur J. Gallagher, with an option to renew annually for additional one-year periods by mutual agreement (purchase request No. 11, page 11, OSU Agenda).

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

Regent Anthony moved and Regent Helm seconded to authorize the Athletics Department to purchase equipment, travel, lodging, and related items in the estimated annual amount of \$4,500,000 for all sports for season and post-season competition (purchase request No. 20, page 13, OSU Agenda).

Those voting aye: Board Members Massey, Watkins, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion passed.

#### Balance of Purchase Requests

Regent Massey moved and Regent Helm seconded to approve the balance of the purchase requests, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

Chairman Burns said the Board appreciates the service of President Hargis. He said President Hargis does a great job, and the Regents look forward to a bright future. On behalf of the OSU System, President Hargis said he appreciates the support of the Board.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dan E. Goodwin, Professor and Director, Retired, Oklahoma Animal Disease Diagnostic Laboratory, Center for Veterinary Health Sciences, was claimed by death on April 26, 2009; and

WHEREAS, Dr. Goodwin, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from July 1, 1971, to the date of his retirement, January 23, 1991, and as a citizen worthy of commemoration and respect; and

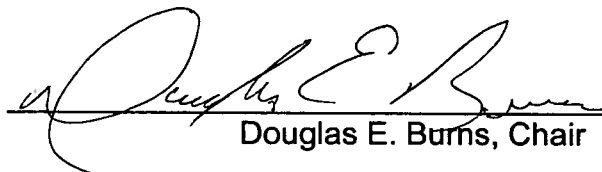
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Goodwin to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Goodwin.

Adopted by the Board the 19th day of June, 2009.

  
Douglas E. Burns, Chair

## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Roger E. Koeppe, Professor and Head, Retired, Department of Biochemistry and Molecular Biology, was claimed by death on May 16, 2009; and

WHEREAS, Dr. Koeppe, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1959, to the date of his retirement, May 31, 1990, and as a citizen worthy of commemoration and respect; and

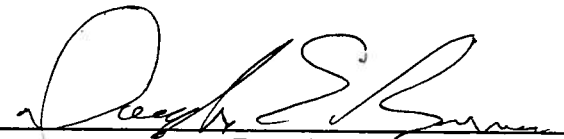
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Koeppe to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Koeppe.

Adopted by the Board the 19th day of June, 2009.

  
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Douglas E. Burns, Chair

## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Harry C. Young, Professor Emeritus, Plant Pathology, College of Agricultural Sciences and Natural Resources, was claimed by death on February 22, 2009; and

WHEREAS, Dr. Young, by his loyalty, attention to duty, and faithful performance rendered service as a Faculty member of Oklahoma State University from April 1, 1950, to the date of his retirement, July 1, 1982, and as a citizen worthy of commemoration and respect; and

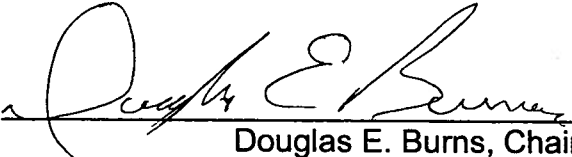
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Young to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's Faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Young.

Adopted by the Board the 19th day of June, 2009.

  
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Douglas E. Burns, Chair

June 19, 2009

Public Comments

Chairman Burns announced that 15 minutes would be provided for the public to make comments to the Board of Regents, and he asked if there were any members of the public who would like to address the Board at this time. There being none, the Board continued with its business.

June 19, 2009

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES  
MEETING OF JUNE 19, 2009

Chairman Burns called upon the following Committee Chairs to give Committee reports.

Planning and Budgets Committee - Regent Andy Lester (Acting Chairman)

(In addition to the items addressed by the Planning and Budgets Committee during the business of Oklahoma Panhandle State University, Connors State College, Northeastern Oklahoma A&M College, Langston University, and Oklahoma State University, the Committee also discussed the following matter.)

On behalf of the Planning and Budget Committee, Regent Lester reported that the Committee received an update on FY-2009 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2010 for the operations of the Board of Regents (Executive/Administrative Operations, Office of Legal Counsel, and Department of Internal Audits). The Committee acted to recommend Board approval as follows.

Regent Lester moved and Regent Anthony seconded that the Board conditionally approve all elements of the budget as presented by the staff of the OSU/A&M Board of Regents, including the salary and wage recommendations and title changes contained therein, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. (The Executive Summary and the Board of Regents' Budget for the operations of the Board of Regents are collectively on file in the Board of Regents' Office as Document No. 18-6-19-09.)

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion carried.

Fiscal Affairs Committee – Regent Greg Massey

(In addition to the items addressed by the Fiscal Affairs Committee during the business of Oklahoma Panhandle State University, Northeastern Oklahoma A&M College, and Oklahoma State University, the Committee also discussed the following matters.)

June 19, 2009

Exploration of Joint Venture between Langston University and Green Breeze

Regent Massey reported that the Fiscal Affairs Committee had discussion with the administration of Langston University regarding a Joint Venture with Green Breeze for the development of a wind power facility. He said representatives from One World Energy and Green Breeze discussed the proposal with the Committee. The Committee acted to recommend that the administration of Langston University explore and investigate this concept with the involvement of Regent Burns to include how the leasing operation of the land is managed.

Regent Massey moved and Regent Anthony seconded to authorize Langston University to explore and investigate the concept of a Joint Venture with Green Breeze for the development of a wind power facility with the involvement of Regent Burns to include how the leasing operation of the land is managed.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion carried.

Approval of Internal Audit Plan and Co-source Agreement

Regent Massey reported that the Fiscal Affairs Committee received a report from Mr. Strande concerning the Internal Audit Plan for FY 2009-2010 and the Co-source Agreement for Supplemental IS/T Audit Services. He said Mr. Strande described the methodology used to select projects for inclusion in the Plan. He also described the advantage of the co-source relationship with Protiviti. The Committee acted to recommend Board approval of the proposed Audit Plan and the extension of the Co-source Agreement. (The Internal Audit Plan and Co-source Agreement are collectively on file in the Board of Regents' Office as Document No. 19-6-19-09.)

Regent Massey moved and Regent Lester seconded to approve the Internal Audit Plan for FY 2009-2010 and the extension of the Co-source Agreement with Protiviti for Supplemental IS/T Audit Services.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Boettcher and Peach. The motion carried.



June 19, 2009

Academic Affairs, Policy and Personnel Committee – Regent Calvin Anthony

(All business discussed by the Academic Affairs, Policy and Personnel Committee was addressed earlier during the business of Oklahoma State University.)

Compensation for A&M Presidents and Executive Secretary

Chairman Burns said at this time the Board typically considers compensation changes for presidents whose campuses have salary programs, effective July 1, 2009. Since no salary programs are being considered this year, he requested approval of a motion that the Presidents of Connors State College, Langston University, Northeastern Oklahoma A&M College, Oklahoma Panhandle State University, and Oklahoma State University, and the Executive Secretary of the OSU/A&M Board of Regents continue their employment at their FY-09 levels.

Regent Lester moved and Regents Watkins seconded that the Presidents of Connors State College, Langston University, Northeastern Oklahoma A&M College, Oklahoma Panhandle State University, and Oklahoma State University, and the Executive Secretary of the OSU/A&M Board of Regents continue their employment at their FY-09 levels.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion was approved.

Election of Board Officers

Chairman Burns said with the change in the terms of the Board officers to coincide with the fiscal year, at this meeting the Board should consider the reorganization of Board officers. According to the Rules of the Board of Regents, there are three officers of the Board consisting of the Chairman, Vice Chairman, and Secretary, which position is that of a non-voting executive officer of the Board. Therefore, nominations are open for the positions of Chairman, Vice Chairman, and Secretary of the Board, effective July 1, 2009, through June 30, 2010.

Regent Hall said he would like to recognize Chairman Burns and his service as Chairman of the Board for the past year and his second time for doing that. As always, Chairman Burns has led every business of this Board, committees, and search groups with great professionalism, knowledge, and with thorough inspection of all issues and items. On behalf of the Board and the colleges/universities, Regent Hall expressed appreciation to Chairman Burns for his service.

Chairman Burns said he will still be around in some fashion. He said it has been a great privilege to have served as the Chairman of the Board, and it remains a great privilege to be a member. He said he appreciates the opportunity to serve.

June 19, 2009

Regent Hall said it is his privilege to nominate the officers for the 2009-2010 term.

Regent Hall moved and Regent Helm seconded to nominate Calvin Anthony as Chairman, Greg Massey as Vice Chairman, and Doug Wilson as Secretary for the 2009-2010 term.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Peach and Boettcher. The motion carried.

Mr. Drake said as a part of the budget today the Board approved some position changes in his office. He said he would like to acknowledge and express appreciation to Judy Barnard for her services. He noted she is retiring effective August 3, 2009. He said Ms. Barnard began working part time for OSU in high school, and she has worked in Personnel Services, served as the Board secretary, became his Assistant, and then took over the licensing program as it has grown. Chairman Burns asked Mr. Drake to pass on to Ms. Barnard the Board's appreciation of her services.

Chairman Burns said as the Regents are aware, the Board has for many years conducted a Retreat that is typically scheduled in July. For budget reasons the decision was made to not have that this year. At the Retreat the Board was going to address a new approach to the presidential review process. He said Regent Massey and Dr. Wilson have spent a great deal of time making preparations for that. It is still the Board's intent to address those issues. He said the Board appreciates Regent Massey's service on this issue, and he asked Regent Massey to provide a brief status report. Regent Massey said a few meetings were held with a gentleman in Dallas who has expertise in this area. He said this individual has provided a proposal to work with the Board over the next year to come up with an evaluation process, which would also be considered a better hiring tool for the presidents. He said it might be possible in July for this individual to discuss this with the full Board, and Chairman Burns indicated that he is looking forward to that.

#### Adjournment

At approximately 12:15 p.m., Chairman Burns announced that the meeting was adjourned.

MEETING OF THE A & M BOARD OF REGENTS

**June 19, 2009**

Executive Board Room  
Administration Building  
Oklahoma State University-Tulsa  
700 N. Greenwood Avenue  
Tulsa, Oklahoma

**ORDER OF BUSINESS**

REGULAR MEETING OF THE BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on October 27, 2008.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of April 17, 2009

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

July 24, 2009 -- Oklahoma City, Oklahoma – Conference North , 3<sup>rd</sup> Floor, Student Center  
900 N. Portland, OSU-OKC

For **Consideration** of Approval:

September 11, 2009 -- Stillwater, Oklahoma – Oklahoma Room, Student Union,  
Oklahoma State University

BUSINESS WITH COLLEGES AND UNIVERSITIES

1. Oklahoma Panhandle State University
2. Connors State College
3. Northeastern Oklahoma A&M College
4. Langston University
5. Oklahoma State University

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee (Calvin Anthony)

Fiscal Affairs and Plant Facilities Committee (Greg Massey)

Planning and Budgets Committee (Fred Boettcher)

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Executive Secretary

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: June 19, 2009

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: Executive Board Room, Administration Building, Oklahoma State University-Tulsa, 700 N. Greenwood Avenue, Tulsa, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 27, 2008.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of April 17, 2009
- Approval of September 11, 2009, Board meeting

#### **OKLAHOMA PANHANDLE STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
  - Approval of program modifications

\* The Board will have breakfast on Friday, June 19, 2009, at 7:30 a.m. in the Tulsa Room of the Bookstore Building on the campus of OSU-Tulsa, 700 N. Greenwood Avenue, Tulsa, Oklahoma, with Oklahoma State University President V. Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Executive Secretary announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in Room 151, North Hall, on the OSU-Tulsa campus.

- Budgetary Actions: adoption of a new budget or revision of a budget, etc.  
Approval of FY-10 budget documents and salary recommendations
- Other Business and Financial Matters  
Approval to increase Cafeteria Meal Plan Rates for FY 2010
- New Construction or Renovation of Facilities  
Approval to prepare plans and specifications and begin procedures to select a Construction Manager at Risk firm to upgrade electrical service/main distribution panels for buildings on campus
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)  
Approval of non-encumbered contracts for FY 2010
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Success of OPSU Men's and Women's Rodeo Teams  
Receipt of full continuing accreditation of the Teacher's Education Program from the National Council for Accreditation of Teacher Education  
April and May President's Update reports  
Out-of-state travel summaries

### CONNORS STATE COLLEGE

- General Information/Reports Requiring No Action By the Board  
Personal remarks by President Nero
- Policy and Operational Procedures  
Approval of FY-10 personnel and salary recommendations
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs  
Approval of program modification
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.  
Approval of FY-10 budget documents  
Approval to transfer excess cash balance
- Other Business and Financial Matters  
Approval of purchase orders in excess of \$35,000 for FY-10

- Contractual Agreements (other than construction and renovation)
  - Approval to develop clinical affiliation agreements with various organizations
- Student Services/Activities
  - Approval to increase the Student Facility and Student Activity Fees
  - Approval to assess a Student Technology Services Fee
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

- General Information/Reports Requiring No Action By the Board
  - President's remarks
  - Summer 2009 enrollment report
  - 2009 summer camps
  - Regional Business Conference with State Chamber of Commerce
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-10 budget documents and salary recommendations
- Other Business and Financial Matters
  - Approval of Campus Master Plan 2010
  - Approval to pay debt service payments for FY-10 for the master real property lease revenue bonds
- New Construction or Renovation of Facilities
  - Approval to select a Construction Manager at Risk firm for the Science Building Renovation and Addition—Phase I and Phase II
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
  - Approval of a reimbursement resolution declaring the Board's intent to reimburse certain allowable original expenditures in accordance with Regulation Section 1.150-2 of the Internal Revenue Code
- Student Services/Activities
  - Approval to increase dorm meal plan rates and dorm room rates
- New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summaries

### LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action By the Board  
Quarterly FTE employee report
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.  
Approval to continue the employment of Langston University's personnel for FY-10
- Instructional Programs  
Approval to modify requirements for a Doctor of Physical Therapy degree  
Approval to sponsor the Charter School, Alexis Rainbow Academy  
Approval to sponsor the Charter School, Dove Academy/The Sky Foundation
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.  
Approval of FY-10 budget documents  
Approval of budget revision  
Approval to continue paying employee portion of the Oklahoma Teachers Retirement for FY-10  
Approval to accept funding for the Federal Supplemental Education Opportunity Grant and Federal Work Study from the U.S. Department of Education  
Approval to implement year three of Langston's five-year salary program  
Approval to receive a grant from the U.S. Department of Education
- Other Business and Financial Matters  
Approval to enter into a Contract of Sale to sell University-owned land
- Contractual Agreements (other than construction and renovation)  
Approval to continue affiliation agreements with facilities for the training of Nursing, Health Administration, and Physical Therapy students  
Approval to continue contractual agreement with the Prisoner Public Works Project/ Oklahoma Department of Corrections for the purpose of utilizing inmate labor
- New Construction or Renovation of Facilities  
Approval to continue to use Beck & Associates Architect to proceed with schematics and programming for LU-Tulsa Phases two through four
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Student Services/Activities

Approval to increase campus housing rental rates

Approval to pay travel, per diem, and lodging for athletic teams, coaches, and other appropriate University officials to attend scheduled games and for recruiting student athletes for FY-10; to provide necessary equipment to support these activities; and to pay game officials and all personnel necessary to conduct these activities

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summaries

**OKLAHOMA STATE UNIVERSITY**

--General Information/Reports Requiring No Action By the Board

Opening comments

OSU Accomplishments

--Resolutions

Adoption of Memorial Resolutions for Dan E. Goodwin, Robert E. Koeppel, and Harry C. Young

--Policy and Operational Procedures

Approval of proposed revisions to OSU-OKC Student Rights and Responsibilities Handbook

Approval of proposed revisions to OSU Athletic Council Constitution and Bylaws

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

Approval of position description and announcement for Dean, Spears School of Business

--Instructional Programs

Approval of new degrees and program modifications

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

Approval of Fiscal Year 2010 Budget

--Other Business and Financial Matters

Approval of peace officers' actions

Approval of lease agreement for office and training facilities

Approval of an Approving and Authorizing Resolution for the Board of Regents General Revenue Bonds, Series 2009A and 2009B

Approval of an Approving and Authorizing Resolution for the Board of Regents Bond Anticipation Notes, Series 2009

Approval of reimbursement resolution for General Revenue Bonds, Series 2009A and 2009B



Approval to amend the Minerals Management Agreement with the Commissioners of the Land

Approval to ratify transfer of funds to the OSU Foundation in execution of contract

--Contractual Agreements (other than construction and renovation)

Approval to execute a contract for development services with Oklahoma State University Foundation

Approval to execute a contract for management services with Oklahoma State University Alumni Association

Approval to ratify interim Board approval for temporary construction easement

Approval to ratify interim Board approval for severance agreement and adoption of retirement plan amendments

--New Construction or Renovation of Facilities

Approval to begin the consultant selection process for a landscape architect to assist the University updating the campus landscape master plan

Approval to ratify interim Board approval for solicitation of a Construction Manager at Risk for the Campus-wide Raw Water Irrigation System

Approval to ratify interim Board approval for solicitation of an engineer/landscape architect for the Campus-wide Raw Water Irrigation System project

Approval to increase the project amount for the Water Treatment Plant and Distribution System Upgrade

Approval for increase in size and funding for the Engineering Technology Building

Approval to demolish buildings at South Central Research Station, Chickasha

Approval of two-court gym and multipurpose reroofing project at the Colvin Recreation Center

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

### **PUBLIC COMMENTS**

--Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

### **COMMITTEE REPORTS**

--Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

#### **Planning and Budgets Committee**

Receive information and a possible recommendation from the administration of Langston University, Connors State College, Northeastern Oklahoma A&M College, and Oklahoma Panhandle State University regarding an update on FY-2009 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2010 for their respective

institutions, including any proposed salary programs, changes in room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the administration of Oklahoma State University regarding an update on FY-2009 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2010 for Oklahoma State University and its constituent budget agencies, including proposed salary programs and changes in tuition and/or fee rates.

Receive information and a possible recommendation from the staff of the Board of Regents regarding an update on FY-2009 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2010 for the operations and/or budgetary functions coordinated by the Board of Regents, including proposed changes to title and salary.

Fiscal Affairs Committee

Receive information and a possible recommendation from the administration of Langston University regarding approval to enter into a Joint Venture with Green Breeze for the development of a wind power facility.

Receive information and a possible recommendation regarding the Internal Audit Plan for FY 2009-2010 and the Co-source Agreement for Supplemental IS/T Audit Services

Academic Affairs, Policy and Personnel Committee

**OTHER BOARD OF REGENTS' BUSINESS**

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

Approval of continuing employment of institutional presidents and Board's Executive Secretary

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Other Business Matters Requiring Action of the Board  
Election of Board officers

--Reports/comments/recommendations by Executive Secretary

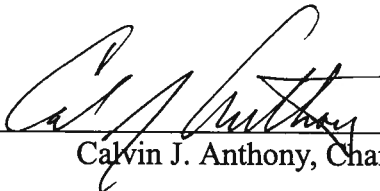
--Reports/comments/recommendations by General Counsel

--Reports/comments/recommendations by Director of Internal Audits

--New Business Unforeseen At Time Agenda Was Posted

June 19, 2009

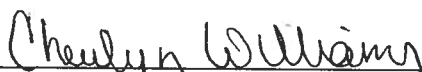
BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES

By:   
Calvin J. Anthony, Chairman

ATTEST:

  
W. Douglas Wilson, Executive Secretary

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on July 24, 2009.

  
Cheryl Williams, Secretary