

MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL
COLLEGES

for the

JANUARY 22, 2010

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

January 22, 2010

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, JANUARY 22, 2010

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 16, 2009.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in Room 803 of the Muskogee Downtown Campus of Connors State College, 201 Court Street, Muskogee, Oklahoma, on January 22, 2010.

Those present: Mr. Calvin J. Anthony, Chairman; Mr. Greg L. Massey, Vice Chairman; Mr. Douglas E. Burns; Mr. Joe D. Hall; Mr. Jay L. Helm; Mr. Andrew W. Lester; and Mr. Terry L. Peach.

Absent: Mr. Fred L. Boettcher and Mrs. Lou Watkins.

Others present: Dr. W. Douglas Wilson, Executive Secretary; Mr. Charles E. Drake, General Counsel; Mr. Robert White, Health and Higher Education Policy Analyst; Mr. Jason Ramsey, Director, State Government Relations; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Cherilyn Williams, Administrative Associate; and Ms. Shari Brecht, Administrative Associate.

After the Executive Secretary announced a quorum was present and all documents had been filed, the meeting was called to order at approximately 10:50 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF JANUARY 22, 2010

Order of Business

Regent Lester moved and Regent Peach seconded to approve the Order of Business as presented.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, and Anthony. No: None. Abstentions: None. Absent: Boettcher and Watkins. The motion carried.

January 22, 2010

Approval of Minutes

Regent Burns moved and Regent Helm seconded to approve the minutes of the December 4, 2009, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Peach, Anthony, and Burns. No: None. Abstentions: None. Absent: Boettcher and Watkins. The motion was approved.

Approval of Future Board Meetings

Chairman Anthony announced that the next regular meeting of the Board of Regents is scheduled to convene on March 4, 2010, on the campus of Oklahoma State University, Stillwater, Oklahoma. For consideration of approval is the April 23, 2010, meeting which is scheduled to convene at the Noble Conference Center of the Samuel Roberts Noble Foundation, 2510 Sam Noble Parkway, Ardmore, Oklahoma. He asked for a motion to confirm this meeting date.

Regent Lester moved and Regent Peach seconded to approve the Board meeting scheduled for April 23, 2010, at the Noble Conference Center, 2510 Sam Noble Parkway, Ardmore, Oklahoma.

Those voting aye: Board Members Helm, Lester, Massey, Peach, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Watkins and Boettcher. The motion carried.

January 22, 2010

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Hargis and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

Chairman Anthony noted that this is the ninth anniversary of the plane crash that killed ten individuals associated with the OSU men's basketball program. He said that Vice President Bosserman has been very involved with the memorial in Colorado. He believes it is appropriate to pause for a moment of silence in remembrance of those who lost their lives. (A moment of silence was observed.)

Dr. Bosserman noted that he received a very nice note from Zane Fleming thanking OSU for their efforts in remembering the ten. He said Vice President Holder sent a letter to family members of those who lost their lives informing them of the schedule of events prior to the basketball game on Wednesday, January 27. President Hargis said at the game there will be a moment of silence, as well. He thanked Dr. Bosserman for his championing the memorial in Colorado, and he noted that he goes to the site every year to lay a wreath.

President Hargis said it is good to be in Muskogee with President Nero and all those associated with Connors State College. He said Connors provided a great event last evening.

President Hargis said he would like to share with the Board the first edition of the Accomplishments brochure for 2010. He noted that OSU was included in the top 100 best bargains in higher education in both *The Princeton Review* and *Kiplinger's Personal Finance* magazine. This confirms that OSU really is one of the best bargains in America. He appreciates the hard work of the faculty, staff, and, of course, the Board of Regents to keep OSU in that position. Other items of information include OSU-OKC launching a virtual tour of the campus; OSU-Tulsa, in partnership with the OSU Center for Health Sciences, opening a new Health Clinic for students, faculty, and staff; and the OSU Center for Veterinary Health Sciences hosting a delegation of students and a faculty member from Mongolia International University.

Adoption of Memorial Resolutions

President Hargis presented information on behalf of Ray Gann, Manager, Retired, Telecommunications Department, Division of Administration and Finance; Robert L. "Bob" Nichols, Instructor, Retired, Air Conditioning and Refrigeration Technology, OSU Institute of Technology-Okmulgee; J. Mack Oyler, Associate Dean for Academic Affairs, Retired, Center for Veterinary Health Sciences; Voyd Paul Self, Department Head, Emeritus, Diesel, OSU Institute of Technology-Okmulgee; and James E. Shamblin, Professor Emeritus, Industrial Engineering and Management, and Director, Retired, Center for Local Government Technology, College of Engineering, Architecture, and Technology. President Hargis presented Memorial Resolutions for Mr. Gann, Mr. Nichols, Dr. Oyler, Mr. Self, and Dr. Shamblin and recommended

their adoption. (The Memorial Resolutions are attached to OSU's portion of the minutes as ATTACHMENTS A-E and considered a part of these minutes.)

Regent Burns moved and Regent Massey seconded to adopt the Memorial Resolutions for Ray Gann, Robert L. "Bob" Nichols, J. Mack Oyler, Voyd Paul Self, and James E. Shamblin as presented.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Watkins and Boettcher. The motion carried.

Approval to Select Current Chairman and Succeeding Chairs to be Point of Contact for the Oklahoma State University Security Clearance Issues

President Hargis requested approval to select the current Chairman of the Board of Regents and succeeding Chairs to always be the point of contact for Oklahoma State University security clearance issues. He said this has been discussed previously and the details are still being worked out.

Regent Helm moved and Regent Massey seconded to select the current Chairman and succeeding Chairs to always be the point of contact for Oklahoma State University security clearance issues.

Those voting aye: Board Members Massey, Peach, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Watkins and Boettcher. The motion carried.

President Hargis requested Vice President Bosserman to present information pertaining to Policy and Operational Procedures, Academic Affairs, and Business and Finance

Approval of 2010-2011 Special Fees

Dr. Bosserman requested approval of several new special fees and modifications of some existing fees. A summary of the fees is provided beginning on page C-1 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No. 1-1-22-10). He said the administration discussed these fees with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning. He said graduate students and students in professional programs such as Veterinary Medicine do not pay instructional materials fees. Once approval is received, the fee requests will be submitted to the Oklahoma State Regents for Higher Education for their consideration.

Regent Massey reported that the Committee met with the OSU administration regarding approval of the 2010-2011 special fees request. He said Vice President Bosserman reviewed the fee

requests for OSU-Stillwater, OSU-Tulsa, OSUIT, and OSU-Oklahoma City. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Massey moved and Regent Lester seconded to approve the 2010-2011 special fees as presented.

Regent Lester said all the fees appear to be related to specific cost items. As discussed in the Committee meeting, the Regents have some concerns about fees in general as opposed to tuition; however, it appears the students are getting something for these dollar amounts. This is the reason he supports the fee requests.

Chairman Anthony said the Board agenda contains other requests for approval of fees for other institutions, and this is the first request for approval. For informational purposes, he said the Academic Affairs, Policy and Personnel Committee reviewed several issues relating to fees a few weeks ago. In addition, the Committee had a long discussion earlier today and in previous meetings regarding fees. Chairman Anthony said the Board has an interest in doing what it can to meet the needs of the students. He said he did not want anyone to think that this is a perfunctory matter and clarified that much time, energy, and effort have been devoted to try to understand the need for these fees.

Those voting aye: Board Members Peach, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Watkins and Boettcher. The motion was approved.

Personnel Actions

Dr. Bosserman presented five pages of personnel actions and recommended their approval. (These recommendations are listed on pages D-3.1 through D-3.5 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-1-22-10.) He said the list includes six new appointments, nine changes in title and/or rate, and one sabbatical leave request. For informational purposes, the list also includes two separations and six retirements.

Regent Burns moved and Regent Lester seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Watkins and Boettcher. The motion carried.

Approval of New Degrees and Program Modifications

Dr. Bosserman said the faculty and administration of the OSU-Stillwater and OSU-Oklahoma City campuses and the Center for Health Sciences request approval to modify the programs

summarized beginning on page E-1 of the OSU Agenda (a copy of which is on file in the Board of Regents' Office as Document No. 1-1-22-10). He also referenced the request from the College of Arts and Sciences to be able to offer the bachelor of science degree in Geography on the OSU-Tulsa campus in the near future. These modifications were discussed with members of the Academic Affairs, Policy and Personnel Committee earlier today.

Regent Massey said the Committee met with the administration of OSU regarding approval of the degree requests and program modifications. He said Dr. Bosserman reviewed the suggested modifications which are for the Stillwater campus, Center for Health Sciences, and OSU-Oklahoma City. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Lester said it was mentioned in the Committee meeting, but for the record he said his understanding is that the new degree program to be offered at OSU-Tulsa will not conflict with one of the other institutions. Dr. Bosserman said he asked that question before he left campus and was assured that was true. President Hargis clarified that it does not conflict with Langston's offerings because there are other institutions that offer that program.

Regent Massey moved and Regent Lester seconded to approve the new degrees and program modifications as listed in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher and Watkins. The motion was approved.

H-1 Approval to Grant a Permanent Utility Easement to Oklahoma Gas and Electric Company

Dr. Bosserman requested Board approval to grant a permanent utility easement to Oklahoma Gas and Electric Company (OG&E) to move some poles around the area north of the stadium. He said the process of getting the lines that go down McElroy Avenue diverted around the property that was acquired was discussed early in the process. He presented a map of how that will work. (The map is attached to OSU's portion of the minutes as ATTACHMENT F and considered a part of these minutes). The power line will go up Washington Street, go around the property that is still privately owned at the corner of Washington and Eskridge, and then go down Eskridge. He noted that there are two breaks in there. One break involves property owned privately – the owner has two children in school and wants to keep the property until the children graduate. Dr. Bosserman said Gary Clark is working with the owner to see if an arrangement can be made to acquire the easement and/or acquire the property and let the residents stay there until the children graduate. The other property is owned by the City of Stillwater, and it is basically in a flood plain basin. OSU officials have talked to City representatives, and the City Manager has indicated he will take it to the City Council for approval. The rest of the property is owned by OSU.

Regent Burns asked if the lines are all going to be underground. Dr. Bosserman responded negatively and said those are high tension wires. He said President Hargis has discussed with the President of OG&E about putting the lines underground down McElroy Avenue. Putting that much power underground is highly expensive because it creates so much heat, and it is not practical to do so where it is very cost prohibitive. President Hargis said he is going to have a meeting with OG&E officials. He said the answer he has received is that the lines can be placed underground, but OSU would have to pay the incremental cost. He said he does not know what that cost would be. This will be discussed because it would be nice to get the power lines underground. Regent Burns said the day is going to come when OSU will ask OG&E to put the lines underground. It is a question of when to deal with the issue. Regent Helm expressed agreement and said it might cost less to put the lines in underground down McElroy Avenue than going all the way around, especially if it will be done eventually.

Regent Hall moved and Regent Helm seconded to grant a permanent utility easement to Oklahoma Gas and Electric Company to allow OG&E to enter and install, erect, operate, maintain, and reconstruct underground and/or above-ground systems for the transmission and distribution of electrical services and communications messages as described in the OSU Agenda.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, and Anthony. No: None. Abstentions: None. Absent: Boettcher and Watkins. The motion carried.

Regent Helm noted that OSU had an electrical outage the other day at an OG&E substation. Dr. Bosserman said this is correct. He said it was a switch in the OG&E substation that feeds the power line to the Power Plant. The Power Plant is set up to take all the feed to all the research buildings and key buildings that have to stay up if power is lost. If power is lost, then the generators kick in. Dr. Bosserman said it was the first time in a long time that all three generators were brought up at the same time. Both boilers had to be lit to generate enough steam to keep power going. OSU was successful in accomplishing that during that period of time except for about 1 hour and 45 minutes; however, the campus had no idea that anything happened. All of the emergency generators were prepositioned to the computing center, etc., in case power was lost at the Power Plant. Dr. Bosserman said he believes it was really a good exercise in case of a catastrophic event. It involved a switch, and OG&E could not get the right switch for about 40 hours.

Regent Helm said the press release made it appear very casual. Dr. Bosserman said OG&E was on site within an hour and a half analyzing the situation, and within about two and one half hours they had checked their supply to see when they could get that switch in. He said OSU was fully aware so the second boiler was lit to bring everything up. Dr. Bosserman said in his opinion everyone responded in a very timely and efficient manner—both OG&E and OSU's Physical Plant. Leadership was kept involved throughout.

For the research areas and critical lab situation, Regent Helm asked if there is back up for those areas. He noted that Dr. Bosserman indicated that OSU was down for 1 hour and 45 minutes.

Dr. Bosserman said he should clarify that OSU was not fully up for that period of time. OSU always keeps one turbine that can be started immediately because of the necessity to make steam for chilled water, etc. One turbine can be brought on full strength and another one on part strength and then light the other boiler and bring them all up. In the critical areas OSU never lost power, plus OSU had emergency generators that are positioned in case the Power Plant is lost. It takes about 40 minutes to get those out.

Regent Hall asked if OG&E intends to reroute this power line at its own cost, and Dr. Bosserman responded affirmatively. Regent Hall asked if OSU's position has been weakened by the Board approving this easement prior to the discussion of taking it underground down McElroy Avenue. Dr. Bosserman said he does not believe so. President Hargis said he does not believe it is an interest for OG&E. He said he believes OG&E is just doing it, and if OSU didn't want to do it, then OG&E would think that is great. Regent Hall said what he is saying is that OSU would prefer that the lines be underground down McElroy Avenue. President Hargis said this is what his meeting with OG&E officials will address. Regent Hall said his concern is that the Board has approved the easement to go around the other way. He said he does not know where the negotiation is at this point, but he would not want to weaken OSU's position if the priority is to put the lines underground down McElroy Avenue. President Hargis said the Board is authorized to give OG&E an easement if this is approved. If the Board does not approve the easement, the administration will come back to the Board.

Regent Burns asked that the motion be modified to make it official. He said he would like to reopen the easement issue but would like to ask a question first. He said these easements are permanent, and he presumes OG&E already has a permanent easement somewhere else. He asked if OSU will receive a release of that permanent easement as part of this deal. Dr. Bosserman said he believes that is correct. The easement goes from Washington Street to Duck Street down McElroy Avenue. He said OG&E is also using part of the street easement, so it will just be that narrow strip going down there. He said it is his understanding that this would be released.

Regent Burns said he would ask that the Board rescind the approval of the easement that was just approved. Since Regent Hall made the initial motion, he thought he should make the motion to revoke. For clarification, Regent Burns said he would like for the Board to revoke the approval of the easement and ask the administration to explore the possibility of placing the power lines underground down McElroy Avenue instead; that the Board will revisit the granting of the easement after that has been accomplished; and that OSU be released of all prior easements across this area.

Regent Hall moved and Regent Peach seconded to revoke the approval of the easement and ask the administration to explore the possibility of placing the power lines underground down McElroy Avenue instead; that the Board revisit the granting of the easement after that has been accomplished; and that OSU be released of all prior easements across this area.

Chairman Anthony asked Dr. Bosserman if this is appropriate to OSU's needs. Dr. Bosserman said OG&E is in the process of moving lines, not necessarily these lines, but it is time critical, and the administration will find out how critical that is. Regent Hall noted that OG&E is not going to move much if it does not have 100 feet of easement.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Peach, Anthony, and Burns. No: None. Abstentions: None. Absent: Watkins and Boettcher. The motion passed.

J Approval of Purchase Requests

Dr. Bosserman presented the Purchase Requests and recommended their approval from the lowest and best bidders through the competitive bidding process or from State contract vendors, subject to the availability of funds and budgetary limitations. (These requests are listed on pages 2 and 3 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-1-22-10.)

Regent Peach moved and Regent Helm seconded to approve the purchase requests as listed in the OSU Agenda.

Chairman Anthony referenced purchase request No. 6 regarding the request for the University Dining Services Department to purchase various franchise/license agreements for the Student Union. He noted there are no amounts listed in the request. Dr. Bosserman said it is not known which restaurants will be selected, but OSU wants to be able to enter into negotiations with the restaurants. Ms. Sharon Toy, Director of Purchasing, said this is currently out for bid and OSU wants to have these approved so that the contractors can work with the restaurants in order to get the spaces aligned the way they are needed within the renovated Student Union. She said OSU will purchase the franchises, and it is not known what the cost will be at this point. Regent Hall asked the terms of the lease. Ms. Toy clarified that OSU will purchase the franchises, so OSU will own them. Chairman Anthony said he is aware some franchises are \$250,000, some are \$500,000, and some are a lot less. He asked if OSU has any idea what these amounts are, and Ms. Toy said not at this time.

Regent Burns asked if this approval will authorize OSU to solicit bids or to accept the bids no matter the dollar amount. Ms. Toy said OSU will solicit bids and award contracts. Regent Burns said in this case the Board would be signing a blank check.

Regent Peach requested that his motion be withdrawn from consideration.

Regent Hall noted that although a blank check will be signed for the University Dining Services Department, the Director of that Department has restrictions of the budget available and what deal can be made for the best interest of the Student Union. He said the Director cannot spend beyond the appropriated budget. Ms. Toy noted that this would be for resale so the budget is

resale operations. Resale operations involve the funds from items sold going back into the budget, which would be like the Taco Mayo currently in the Student Union.

Dr. Bosserman said when OSU receives the bids, the administration could inform the Board and if additional information is needed, such could be provided. Regent Burns said his preference would be that purchase request No. 6 be withdrawn and brought back at the time the dollar amounts are known. Although he has no doubt that Dining Services will be careful with its budget, if this concept is applied across the board then the Board would never approve anything. Dr. Bosserman asked about the possibility of modifying the request and rather than purchasing that it be changed to solicit bids and bring the results back to the Board for approval. Regents Burns and Peach expressed agreement with this modification. Regent Hall said just like everything else, there may be a franchise that costs \$10,000 more that would be a better investment for OSU. He would also want that to be considered.

Regent Peach asked about the possibility of bringing the top three franchises for each category so that the Board would have a choice. President Hargis said he believes this is getting a little bit into management, and a judgment will need to be made about what restaurant is best for the University. He said he is concerned if the Board starts on this kind of detail, it could really get inundated with things. Chairman Anthony said he agrees but believes the Board needs some sort of idea on the dollar amounts involved. Regent Helm said he believes authorization to solicit bids is fine and that is all that would be authorized at this time.

Regent Burns moved and Regent Helm seconded to approve all the purchase requests as stated with the exception of a modification to purchase request No. 6, which would be restated to authorize the University Dining Services Department to solicit bids for franchise/license agreements for a Mexican themed quick service restaurant; a burger concept quick casual restaurant; a gourmet coffee café concept; and a health fresh squeezed juice/smoothie concept for the Student Union.

For clarification, Regent Peach asked if the Board is not giving OSU authority to do anything until the administration comes back to the Board. Regent Burns said this is correct other than solicit bids. Regent Peach asked if this will hamper the design phase, and Regent Burns noted that OSU has plenty of time because this is for the Student Union remodel project.

Those voting aye: Board Members Lester, Massey, Peach, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Watkins and Boettcher. The motion carried.

Construction Change Order

Dr. Bosserman referenced the construction change order regarding the Water Treatment Plant. He said OSU does not have its permit to make water yet. Water is being brought into the plant,

but chemicals cannot be added until OSU receives the permit. OSU should have the permit by the end of this month.

Recognition of Chairman of Faculty Council

President Hargis said he would like to recognize the Chairman of the Faculty Council, Bruce Russell, Professor of Engineering. He noted that Dr. Russell has been very active, and his leadership on the Faculty Council is appreciated.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Ray Gann, Manager, Retired, Telecommunications Department, Division of Administration and Finance, was claimed by death on January 3, 2010; and

WHEREAS, Mr. Gann, by his loyalty, attention to duty, and faithful performance rendered service as a staff member of Oklahoma State University from September 25, 1989, to the date of his retirement, October 1, 1999, and as a citizen worthy of commemoration and respect; and

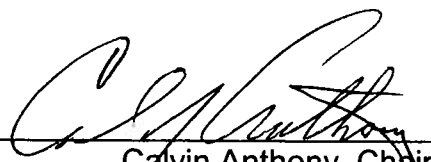
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Gann to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Gann.

Adopted by the Board the 22nd day of January 2010.



Calvin Anthony, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Robert L. "Bob" Nichols, Instructor, Retired, Air Conditioning and Refrigeration Technology, OSU Institute of Technology-Okmulgee, was claimed by death on December 6, 2009; and

WHEREAS, Mr. Nichols, by his loyalty, attention to duty, and faithful performance rendered service as a staff member of Oklahoma State University from July 1, 1973, to the date of his retirement, September 30, 1986, and as a citizen worthy of commemoration and respect; and


WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Nichols to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Nichols.

Adopted by the Board the 22nd day of January 2010.



Calvin Anthony, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that J. Mack Oyler, Associate Dean for Academic Affairs, Retired, Center for Veterinary Health Sciences, was claimed by death on December 31, 2009; and

WHEREAS, Dr. Oyler, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from October 1, 1980, to the date of his retirement, June 30, 1991, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Oyler to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Oyler.

Adopted by the Board the 22nd day of January 2010.



Calvin Anthony, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Voyd Paul Self, Department Head, Emeritus, Diesel, OSU Institute of Technology-Okmulgee, was claimed by death on December 30, 2009; and

WHEREAS, Mr. Self, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from March 1, 1954, to the date of his retirement, July 1, 1981, and as a citizen worthy of commemoration and respect; and


WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Self to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Self.

Adopted by the Board the 22nd day of January 2010.



Calvin Anthony, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that James Earle Shamblin, Professor Emeritus, Industrial Engineering and Management, and Director, Retired, Center for Local Government Technology, College of Engineering, Architecture, and Technology, was claimed by death on January 7, 2010; and

WHEREAS, Dr. Shamblin, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from January 1, 1964, to the date of his retirement, December 31, 1993, and as a citizen worthy of commemoration and respect; and

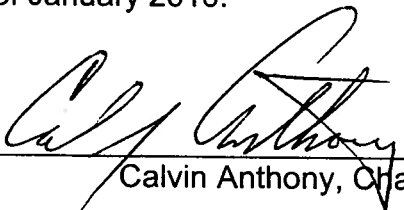
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Shamblin to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

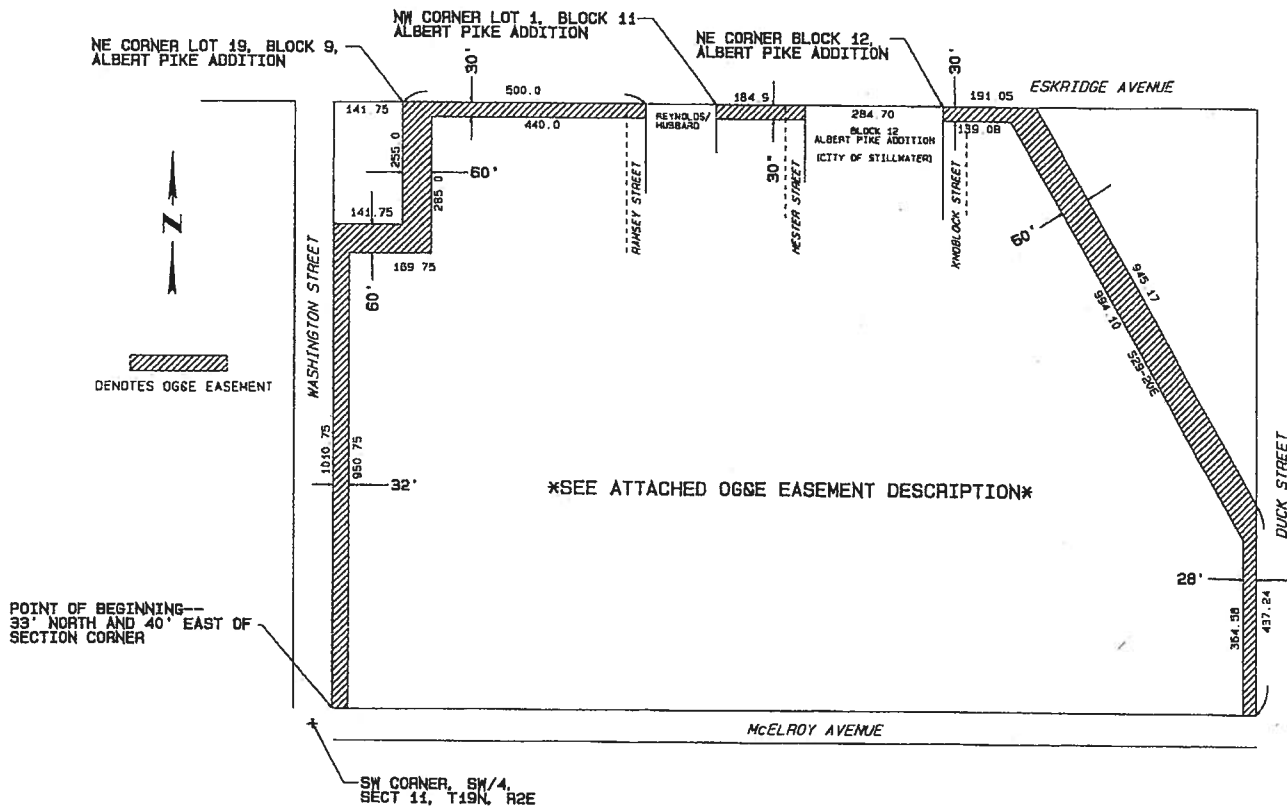
BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Shamblin.

Adopted by the Board the 22nd day of January 2010.



Calvin Anthony, Chair

EXHIBIT "B"



I, DARREN W. MEEKS, A REGISTERED LAND SURVEYOR IN THE STATE OF OKLAHOMA, DO HEREBY CERTIFY THAT THIS DRAWING REPRESENTS AN ACCURATE REPRESENTATION OF THE ATTACHED EASEMENT DESCRIPTION

Darren W. Meeks
 DARREN W. MEEKS OK RPLS #1362

12-28-2009



January 22, 2010

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Bryant expressed thanks to Donnie Nero, his wife, Shirley, and his staff for the outstanding hospitality. He said the music and dinner last evening were very enjoyable.

Dr. Bryant presented information pertaining to OPSU's wide receiver being ranked seventh in the country in receiving yards per game; a longtime professor and administrator at OPSU being inducted posthumously into the Oklahoma Higher Education Hall of Fame; and the success of OPSU's Programming Team at a competition in Dallas, Texas.

Approval of Vision, Mission, and Values Statements

Dr. Bryant said in preparation for the Higher Learning Commission site visit to OPSU on November 8-10, 2010, he requested Board approval of OPSU's Vision, Mission, and Values statements. He said this was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Massey reported that the Committee met with the OPSU administration regarding approval of the Vision, Mission, and Values Statements, which were prepared in preparation of the Higher Learning Commission site visit. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Massey moved and Regent Lester seconded to approve the Vision, Mission, and Values Statements of Oklahoma Panhandle State University as presented.

Those voting aye: Board Members Massey, Peach, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Watkins and Boettcher. The motion carried.

Approval of Instructional Equipment Fees, Special Fees, and Course Fees

Dr. Bryant said the request to approve instructional equipment fees, special fees, and course fees was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning. (The OSRHE request forms and the example of fee revenue and use and shortfall coverage for FY 2011 are collectively on file in the Board of Regents' Office as Document No. 2-1-22-10.)

Regent Massey said the Committee met with the OPSU administration regarding approval of the FY 2011 instructional equipment fees, special fees, and courses fees. He said President Bryant

provided the justification for the various fee requests. The Committee acted to recommend Board approval of the administrative recommendation for items F.1., F.2.b., F.3.a., and F.3.b.

Regent Massey moved and Regent Helm seconded to approve the fees as indicated for items F.1., F.2.b., F.3.a., and F.3.b. as listed in the OPSU Agenda.

Those voting aye: Board Members Peach, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Watkins and Boettcher. The motion carried.

Regent Massey said the Committee also voted to recommended approval of item F.2.a. as listed.

Regent Massey moved and Regent Helm seconded to approve item F.2.a. as presented.

Regent Lester said he is a member of the Committee and voted no in the Committee meeting and will vote no during the Board meeting. He said his concern is fairly straightforward. First, he said he does not know for certain this qualifies as an Academic Services Fee. He said the Academic Services Fee statute is somewhat unclear, and it provides examples of what Academic Services Fees include. He said his greater concern is that this appears to be more in the nature of tuition. He said he does not see that this fee relates to a specific cost that incoming students are specifically incurring or they are going to get some additional benefit or service as a result of this particular fee. Regent Lester said if OPSU has a request to increase tuition, he is not sure how he would vote, but he would be a lot more favorable adding this as a part of tuition. As a fee, he cannot support it.

Regent Burns said he agrees with Regent Lester's comments. He said he will be voting no also, but he does not want that to be misinterpreted that he believes OPSU does not need more money. It is well justified and OPSU does an outstanding job with the money it receives. OPSU obviously needs more, and he is in support of OPSU getting more, but he is just concerned about muddying the line between fees and tuition. He said he believes this may not qualify; but, nonetheless, in his judgment this should be under the tuition label and not a fee label regardless of what the statute states. Regent Burns said he explained his position during the Committee meeting in more detail than what he will do now, but he wanted the minutes to reflect the fact that there is a philosophical debate that needs to take place in the future. He said he believes the institutions need to carefully scrutinize the fee requests in the future to make sure that they do, in fact, comply with the statutes and that they are not really tuition increases in disguise.

Regent Peach said his comments would follow the two previous speakers. This fee amounts to an additional \$600 per year for incoming students attending OPSU.

Regent Helm asked Dr. Bryant how OPSU compares with other schools in the region including the proposed fees. Dr. Bryant said it brings OPSU within \$500 less than Northwestern

Oklahoma State University, which is probably OPSU's closest competitor. He said all institutions will probably be requesting fees of some sort for next year. Regent Helm said the Kansas schools and the west Texas schools are obviously higher.

Regent Helm said the Chairman stated earlier that the Committee had a long discussion regarding this matter. He said some of the fees the Board has not stayed on top of as it should have. He said he does not believe any institution, whether it is an institution that is governed by this Board or any other institution in the State, has totally assigned to tuition the items that should be in the tuition category and the items that should be fees in the fees category. Regent Helm said he will vote in favor of the fee considering the budget situation OPSU is facing.

Chairman Anthony said he would comment along the same lines. He said he appreciates the sentiments that this Board as a whole has expressed on these issues. He said he believes it is time to get on the table the concerns the Regents have regarding the issue of fees versus tuition. It is a discussion that needs to be held and probably in the scope of the entire state. The Board is trying to deal with the hand it has been dealt under the current circumstances. Chairman Anthony said he believes the cost of education, whether it is fees or tuition, is very moderate in Oklahoma and certainly at OPSU. He said he would support the motion because he believes as a whole it is a bargain. It is not the best avenue, but he believes it will help resolve the deficit problem.

Regent Helm said in talking with legislative leadership regarding the circumstances of dealing with the budget, they do expect all the institutions in the state to address some of their losses with tuition and fees. Regent Lester said his concern ultimately is that there must be some clear language regarding what should be charged to tuition and not to fees. Statutes that he has read are not clear about what that distinction is. This fee request appears to him to be something that should be classified as tuition rather than fees.

Regent Hall said he appreciates all the comments and is respectful of everyone's opinion.

Those voting aye: Board Members Hall, Helm, Massey, and Anthony. No: Lester, Peach, and Burns. Abstentions: None. Absent: Boettcher and Watkins. The motion failed.

Chairman Anthony noted the motion failed based on the requirement that the vote must pass by a quorum of the Board, which would require five affirmative votes.

Given the history of Dr. Bryant's pursuit to fund the University and given the circumstances he has been dictated, Regent Hall said he believes it would be appropriate and responsible for the Board to develop a team or a committee to work with Dr. Bryant to address the financial shortfall that is still a problem and with that express the Board's 100 percent support of Dr. Bryant in his pursuit to run OPSU in the professional, conservative, well-managed way that he has since being involved with the Board. Regent Burns expressed agreement.

Dr. Bryant said it is going to be very difficult to accomplish that without this funding. He said there is no way he can get the funding from the current tuition and fees. Regent Burns asked when OPSU must have the cash in hand and the fee approved in order to ultimately make it work. Dr. Bryant said the deadline for submitting the fees to the State Regents for approval is February 1. Regent Hall asked about the possibility of addressing the shortfall with a tuition increase. Dr. Bryant said more than likely tuition increases will be capped at 10 percent or less. He said 10 percent tuition and mandatory fees would generate approximately \$450,000; however, OPSU's shortfall minimum is \$900,000-\$1,000,000. Without this non-mandatory fee approved today, the shortfall cannot be met. OPSU might have to start making cuts, and he said he outlined the proposed cuts to the Committee.

Regent Helm moved to reconsider the motion. Regent Massey seconded the motion.

Regent Burns asked about tabling the motion for a while and bring it back later in the meeting so that he can think about it some more. He said he is aware that he is being asked to change his vote, and he said he may do so. Dr. Wilson said Dr. Bryant is staying for a 1:00 p.m. meeting on another topic, so he will be available; however, he said Regent Hall must leave the meeting. Regent Hall said the Board needs to solve Dr. Bryant's situation so that he does not enter into next year with an obvious shortfall.

Those voting aye: Board Members Burns, Hall, Helm, Massey, Peach, and Anthony. No: Lester. Abstentions: None. Absent: Boettcher and Watkins.
The motion passed.

Regent Burns asked about the possibility of restructuring the fee request and rather than applying it to incoming students that it be applied to all students. Dr. Bryant said that would make it a mandatory fee, which comes up in June. This is a non-mandatory fee and does not apply to all students but only to incoming students. Regent Burns noted that OPSU would not be getting this money until next year. Dr. Bryant said OPSU would begin receiving the funds beginning July 1, if approved by the State Regents. Regent Burns said the new students are typically coming in the fall semester. Dr. Bryant said it must be realized that OPSU cannot raise the funds needed with tuition and mandatory fees. It is not possible because it would be too great of a number for the State Regents to approve. This is the reason he is trying to get half of the shortfall through this non-mandatory fee. Regent Burns asked if it is non-mandatory by virtue of the fact that it only applies to freshmen who are not yet at OPSU, and Dr. Bryant said this is correct. Regent Burns said it seems like it is a distinction without a difference. Regent Peach asked if OPSU will propose another \$20 mandatory fee for the June 1 deadline. Dr. Bryant said it would involve a tuition increase of approximately 10 percent or whatever the current political traffic will bear at that point. Regent Peach asked if it will be just tuition at that time. Dr. Bryant said it will be tuition and mandatory fees. Regent Peach said OPSU could then end up having a \$30 per credit hour increase on freshmen if the \$20 per credit hour fee is approved and Dr. Bryant presents another \$10 per credit hour fee in June. Chairman Anthony said he believes what Dr. Bryant is proposing is that if the Board approves this fee, he would then decrease the amount of the tuition and mandatory fees request. Dr. Bryant said what he has proposed will generate approximately

\$435,000, and a 10 percent tuition and mandatory fee increase in June would generate approximately \$450,000. The guaranteed shortfall is \$900,000.

Regent Burns asked if there is any other way to address the shortfall. Dr. Bryant said at the audit meeting shortfalls were addressed, and the question was asked if OPSU could just grow itself out of the shortfall. Dr. Bryant said he is trying real hard, but he cannot grow OPSU out of this the way it needs to do so. Even with a 20-year high spring enrollment, OPSU cannot generate enough money in additional income to cover the magnitude of shortfalls OPSU is facing. Dr. Bryant said he will live with the decision the Board makes and will do the best he can; however, it will not be pretty when the University gets down into some of the cuts. Regent Burns said all are on the same team and want the same end results.

Dr. Bryant said this kind of fee has been approved previously. He said OSU had a fee approved in 2007 of \$2.50 per credit hour, which is very similar to what OPSU is proposing as a special Academic Services Fee. OPSU has had them approved in the past, and this is nothing new. Regent Burns said this is true and some of those fees have been withdrawn today, and the Board approved withdrawing such fees because of those mistakes made in the past.

Chairman Anthony said he believes it is unfortunate that the other members of the Board are not present. He said if there is interest to reconsider the approval of this item, now is the time to do so.

Regent Burns said the bottom line is that he does not want this issue to go away; however, he does not want to put OPSU at a disadvantage. He said his foremost interest is that the Board ultimately finds a way to bring this to a head. He said he does not want OPSU to be punished as a part of that process. Regent Burns said he ultimately wants all of the A&M institutions to come to a grip with this issue. Frankly, Regent Burns said his no vote was probably motivated more than anything else by an effort to bring this problem to a head. Having said that, Regent Burns said he will invite someone to make a new motion and he will vote for it. He said he will not like it a bit. He said he really believes the fee structure is badly messed up, not only at the A&M Board level but also at the statewide level. Regent Burns said he totally agrees with Regent Helm that the Board cannot fix it alone. He believes it is time to deal with the problem.

Regent Helm moved and Regent Massey seconded to approve item F.2.a. as presented.

Regent Helm said he would like the Chairman to appoint a committee to include Regent Burns, himself, and possibly Chairman Anthony to look at how the fees can be consolidated. Regent Peach said since he lives closest to OPSU, he wants to be involved also. He said he is very concerned about OPSU. Regent Peach said he does not see how the Board can make freshmen pay \$20 per credit hour to have an annual Goodwell police contract and Johnson Control contract for heat and air and not make every student pay for the police and heat/air. Regent Hall said it is the same as making freshmen at OSU pay for the Mexican food restaurant that they are not likely going to get the chance to eat at. Regent Peach pointed out the significant difference in the cost of \$20 per credit hour versus \$2.50 per credit hour.

Regent Lester said the application form states that Other Special Fees are “fees assessed students for services such as change-of-enrollment, application, admission, transcripts and diplomas, medical malpractice and liability insurance, and any other academic services that do not fit in any other fee category.” He said he does not see how the purpose of the proposed fee possibly qualifies. Regent Lester said he supports Dr. Bryant, he noted that Dr. Bryant has done a fantastic job at OPSU, and he supports the institution. He said he would like to find some ways to raise the fees, but he cannot in good conscience vote for this as a means to raise that money. He said he will again vote no.

Those voting aye: Board Members Burns, Hall, Helm, Massey, and Anthony.

No: Lester and Peach. Abstentions: None. Absent: Watkins and Boettcher.

The motion passed.

Chairman Anthony said he would like to appoint the committee that was suggested. He said he will participate on the committee. He appointed Regents Helm, Burns, and Peach to work with Dr. Bryant and look for ways to resolve this issue. Regent Helm said he is hopeful that the committee can work with Dr. Wilson and the legislative staff, also.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

January 13, 2010

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

In preparation for the Higher Learning Commission (HLC) site visit to OPSU on November 8-10, 2010, Board Approval is requested for OPSU's Vision, Mission (includes Goals), and Values statements (attached).

There are no significant changes in the Mission statement. However, the addition of Goals and Values increases the focus on student learning and explains how this will be accomplished.

Part D---Personnel Actions

None

Part E---Instructional Programs

None

Part F---Budgetary Actions

1. Instructional Equipment Fees

Board approval is requested FY 2011 instructional equipment fees for the School of Business and Technology, School of Liberal Arts, and University College (OPSU's Bridge Program). Students taking courses in these schools would pay a \$5 per credit fee for each course. The revenue generated would be used to fund critical instructional equipment (OSRHE request forms are attached).

2. Special Fees

Board approval is requested for the following Special Fees (OSRHE request forms are attached):

a. Student Safety, Security and Student Life fee.

A per credit hour fee of \$20 would be charged to all newly enrolled students to fund increased safety, Health Center, security, and incident preparedness requirements related to a twelve-year high in enrollment at OPSU (as well as Student Affairs priorities of the Higher Education Opportunity Act and National Incident Management System (NIMS) training and campus readiness needs).

The fee revenue will have the added benefit of freeing up savings and reserve funding that would otherwise be used for Student Safety, Security, and Student Life needs. The savings and reserve funding can then be used to help cover existing and future budgetary shortfalls (an example for FY 2011 is attached).

b. Parking Fee.

The current fee charged to all students that park a vehicle on campus would be raised from \$6 per year to \$10 per year. The additional revenue would enable improved annual maintenance and repair of campus parking lots and streets.

3. Course Fees

Board approval is requested for the following FY 2011 fees (OSRHE request forms are attached):

a. Criminal Justice Instructional Equipment Fee

A per credit hour fee of \$15 is requested to help fund specialized equipment for the Criminal Justice Program (weapons, radar equipment, intoxicilizers).

b. Rock/Mineral Kit Fee

A per credit hour fee of \$25 is requested to fund rock/mineral kits for students in online Earth Science classes.

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. OPSU's wide receiver Doug Williams ranks seventh in the country in receiving yards per game (103.7 yards average per game) according to statistics released by the NCAA Division II.
2. Helen Muller, a longtime professor and administrator at OPSU, was inducted posthumously into the Oklahoma Higher Education Hall of Fame on October 27, 2009.
3. In mid-October, OPSU's Programming Team competed at the Association of Information Technology Professionals regional competition in Dallas, TX. OPSU came away with first and second place in network design and three third place awards.
4. The November/December 2009 Summary of Out-Of-State Travel is attached.
5. The January President's Update is attached.
6. The quarterly FTE report is attached.

Respectfully submitted,



David A. Bryant
President

Vision

OPSU's vision for the future is to build on its century long legacy of educational quality and service, while addressing emerging challenges and opportunities.

Mission Statement

The mission of Oklahoma Panhandle State University is to provide higher education primarily for people of the Oklahoma Panhandle and surrounding areas through academic programs, cultural enrichment, lifelong learning experiences, and public service activities. The educational experiences are designed to prepare students for roles in agriculture, business, education, government, and industry and to enrich their personal lives. OPSU will accomplish its mission by focusing on the following goals:

OPSU will facilitate learning to a community of diverse learners in a variety of formats and in supportive and nurturing environments.

- Recruit, retain, and graduate students
- Promote OPSU's role as the educational, informational, and cultural center of the High Plains Region and address the broader educational needs of the area by exploring, initiating, and supporting partnerships within the community.
- OPSU will be accountable to its stakeholders through measurement, evaluation, and self study of educational programs and support functions.
- Promote excellence at OPSU by offering undergraduate programs grounded in scholarship with well-defined educational outcomes, which emphasize communication, thinking skills, and knowledge.

Values

Oklahoma Panhandle State University believes that education is the key to successful participation in society and is guided in its programs and actions by its values. As an institution of higher learning, OPSU believes:

- in excellence in teaching, learning, scholarship, and service;
- that quality service underlies everything OPSU does;
- in rapidly disseminating and applying disciplinary advancements, discoveries, and knowledge through education, applied scholarship, and professional outreach;
- in identifying the diverse needs of learners and providing intellectual resources and appropriate experiences to assist them in meeting those needs;
- in the worth, dignity, and potential of all individuals;
- that our heritage is important to preserve;
- in a mutually beneficial relationship with the primary service area;
- that learning is a lifelong process.

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Nov and Dec-2009
MONTH

FUND SOURCE	FY10		FY09		FY10		FY09	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	7	\$ 2,088.69	17	\$ 6,082.61	52	\$ 18,156.45	45	\$ 14,992.49
FEDERAL								
PRIVATE								
AUXILIARY		\$ -	1	\$ 451.00			3	\$ 967.35
OTHER		\$ -	1	\$ 760.44			1	\$ 760.44
TOTAL	7	\$ 2,088.69	19	\$ 7,294.05	52	\$ 18,156.45	49	\$ 16,720.28

President's Update

A monthly newsletter from the Office of the President

January 2010

On December 15, Oklahoma State Treasurer Scott Meacham announced that monthly allocations for all state agencies will be reduced by 10% for December and January, doubling the 5% cut the State imposed for the entire year. OPSU is using reserves to cover the increased monthly deficits and will continue to do so as needed through the end of the fiscal year, June 30, 2010. President Dave Bryant would like to thank faculty and staff for continued recruiting and retention efforts as well as everyone's willingness and cooperation in cutting expenses. He said, "During these uncertain economic times, it is gratifying to see everyone working together to save money while continuing to provide outstanding education and service to our students."

2009 Highlights

- Installation of electronic message boards in the **Science and Ag Building, Student Union Building, Carter Hall, Hughes-Strong**, outside **Oscar Williams Fieldhouse**, and outside the **Student Union** to provide information on campus events.
- Upgrade of the **Firestone Meat Lab** for convenient customer service.
- **Rodeo stalls** completed and dedicated.
- **OPSU Video Production Studio** was dedicated in honor of the partnership with PTCI.
- Planted 16 "Centennial Trees" on campus.
- Completed the **baseball clubhouse** and **announcer's booth**, as well as improvements to the **baseball and softball fields**.
- Completed the **volleyball** and visitors' **football** locker rooms.
- Installed and tested a new loud-speaker **emergency alert system** on campus.
- Dedicated the new **Greenhouse** on campus.
- Dedicated **Hughes-Strong Auditorium** as **Centennial Theatre** and dedicated a **Centennial Walk** on campus.
- Installed 192 select seats in **Carl Wooten Stadium**.
- Completed **Haynes Power Plant** roof and **Farm signs, England Center** parking lot, and installed new pen panels in the **England Center**.
- The **Ninth Annual Paul Farrell Art Auction** raised \$14,200 for art student scholarships.
- The **OPSU Rodeo Teams** raised \$11,050 for scholarships and expenses at the annual **Top Hand Auction** in February 2009.
- **HLC Criterion Committees** met on May 21, 2009, for the first workshop. Significant progress was made toward the **HLC Self-Study Report**.
- Added the **OPSU Beta Chapter of Chi Alpha Sigma National College Athlete Honor Society** and inducted seven members April 30, 2009.
- OPSU developed a **Centennial diploma** and **Centennial Medallion** for graduates who participated in the 2009 **Commencement Ceremony**.
- The musical **Urinetown** drew record crowds during its run in the spring semester.
- **Enrollment** was at a 12-year high for the fall 2009 semester with 1,267 students and 17,304 credit hours.
- **OPSU Housing residents** are also at a record high with 487 students living on campus.
- In mid-October, **OPSU's Programming Team** competed at the **Association of Information Technology Professionals** regional competition in Dallas, Texas. OPSU came away with first and second place in **Network Design** and three third place awards.

- **Robert Hamilton** and **Chris Herring** both received honors as Division II Cleveland Golf/Srixon All-American Scholars. The Heartland Conference had a total of seven honorees. Requirements include being of good moral character; the participation in 70 percent of his team's competitive rounds; have a stroke average of under 78.0 in NCAA Division II competition; and, maintain a minimum cumulative grade-point average of 3.2 on a 4.0 scale.
- **Dr. James Benjamin** took several students to the annual Psychology Conference in Las Vegas.
- Centennial Celebrations were the major focus for fall 2009. Thanks to **Dean Sara Richter** and the **Centennial Committee**, the Centennial Celebrations continued throughout the Fall 2009 semester and included the Centennial Concert; Centennial Lecture series; Centennial Homecoming; the dedication of the new Centennial Park on OPSU'S official 100-year birthday, November 1, 2009; and the performance by our students of two original one-act plays.
- **Helen Muller**, a longtime professor and administrator at OPSU, was inducted posthumously into the Oklahoma Higher Education Heritage Society's Hall of Fame on October 27, 2009.
- OPSU had a very positive **football** season, improving their record to 5-6, the best record since 2004.
- The **Service Learning Project Committee** at OPSU has initiated a paper recycling project on campus. Brent Burgess is the advisor of the student committee, and recycling bins for paper are located across campus for students, faculty and staff to use.
- **James Guthrie** earned one of the prestigious George and Donna Nigh Public Service scholarships last February. He graduated in May with a Bachelor of Science degree in biology.
- **Jack B. Test**, chosen as a Brad Henry International Scholar for the spring of 2009, spent much of the semester as a research intern for the National Assembly for Wales located in Cardiff.
- The **International Festival** held last February was a huge success, with well over 150 people in attendance. Students, faculty and staff represented countries including Argentina, Australia, Croatia, Curaçao, The Gambia, Germany, Ghana, Kenya, Korea, Nigeria, Mexico and Norway.
- **Ben Lane** was named Male Student Athlete of the Year and **Carrie Kliever** was named Female Student Athlete of the Year for the 2008-2009 school year.
- Both men's and women's rodeo teams qualified for the College National Finals Rodeo held in Casper last June. **Cort Scheer** completed his college rodeo career in third place nationally in the saddle bronc. **Jordan Muncy** placed third in the aggregate scoring in the barrel racing. **Chancy Harrington** rounded out OPSU's championship round qualifiers and the May graduate ended her college rodeo career in fifth place nationally in the goat tying. Others representing OPSU included **Katie Jolly** in the breakaway roping; **Seth Schafer** in steer wrestling, saddle bronc, and tie-down roping; **Tyrel Larsen** in the saddle bronc and bull riding; **Troy Crowser** in the saddle bronc; and **Jesse Jolly** in the steer wrestling.
- The number of Hispanic students at OPSU has grown by 46% over the last 8 years thanks to the recruiting efforts of **Teri Mora**, OPSU's Hispanic Student Services Director. Of the total number of students, 14% are Hispanic. To become an Hispanic-serving institution, 25% of the student population must be of Hispanic heritage.
- **Live game statistics** are now available for all OPSU basketball games on www.opsu.edu.
- The **3rd Annual Chili Cook-Off** proved to be a huge success this year with 15 teams competing. Approximately 200 OPSU fans, supporters, and students tasted chili and voted for their favorites.

David A. Bryant
David A. Bryant, President

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE EMPLOYEE REPORT

TO: THE GOVERNOR OF OKLAHOMA, THE PRESIDENT PRO TEMPORE OF THE OKLAHOMA SENATE,
AND THE SPEAKER OF THE OKLAHOMA HOUSE OF REPRESENTATIVES

DA Bryant
PRESIDENT

FROM: OKLAHOMA PANHANDLE STATE UNIVERSITY

SUBJECT: FTE EMPLOYEE REPORT FOR FISCAL QUARTER ENDING 12/31/09

THE FOLLOWING INFORMATION IS PROVIDED PURSUANT TO 74 O.S. 1981, SECTION 3602

	FTE EMPLOYEE CATEGORIES												TOTAL FTE		
	EDUC. AND GEN. BUDGET PART I			EDUC. AND GEN. BUDGET PART II			AGENCY ACCOUNTS OTHER			SUB-TOTAL					
	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT			
CURRENT QTR	55	50	19	1	1	1	0	0	10	10	12	56	61	32	149
PRIOR QTR	25	51	11	2	1	2	0	0	11	6	6	27	63	19	109
INC (DEC)	30	(1)	8	(1)	0	(1)	0	0	(1)	6	6	29	(2)	13	40

REPORT OF INCLUDED CALCULATIONS FOR STATE REGENTS FTE REPORT
 REPORT FOR FY= 10, FY QTR= 2 SECTION= CRNT

PGM=FTREFF2
 01/07/10
 11.50.50

AGCY PERIOD	EG1FACT	EG1STAFF	EG1STDNTT	EG1XXT	EG2FACT	EG2STAFF	EG2STDNTT	EG2XXT	AGYFACT	AGYSTAFF	AGYSTDNTT	AGYXXT
PS 03	0.	1.	28.	0.	0.	0.	1.	0.	0.	1.	18.	0.
04	72.	67.	25.	0.	2.	1.	1.	0.	0.	14.	17.	0.
05	73.	67.	22.	0.	1.	1.	1.	0.	0.	13.	13.	0.
06	74.	65.	0.	0.	1.	1.	0.	0.	0.	14.	0.	0.
*TOTAL PS	219.	200.	75.	0.	4.	3.	3.	0.	0.	42.	48.	0.
TOTAL	219.	200.	75.	0.	4.	3.	3.	0.	0.	42.	48.	0.

PAGE 1

REPORT OF INCLUDED CALCULATIONS FOR STATE REGENTS FTE REPORT
REPORT FOR FY= 10, FY QTR= 2 SECTION= PRQTR

PGM=FTREPEF2
01/07/10
11.50.50

AGCY PERIOD	EG1FACT	EG1STAFFT	EG1STDNTT	EG1XXT	EG2FACT	EG2STAFFT	EG2STDNTT	EG2XXT	AGYFACT	AGYSTAFFT	AGYSTDNTT	AGYXXT
PS 01	3.	69.	9.	0.	6.	2.	2.	0.	0.	15.	7.	0.
02	26.	66.	25.	0.	1.	2.	1.	0.	0.	14.	14.	0.
03	72.	66.	0.	0.	1.	1.	0.	0.	0.	14.	0.	0.
12	0.	2.	10.	0.	0.	0.	4.	0.	0.	1.	4.	0.
*TOTAL PS	101.	203.	44.	0.	8.	5.	7.	0.	0.	44.	25.	0.
TOTAL	101.	203.	44.	0.	8.	5.	7.	0.	0.	44.	25.	0.

January 22, 2010

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. JoAnn Haysbert, President; Mrs. Angela Watson, Vice President for Administration and Finance; and Dr. Marvin Burns, Dean, School of Agriculture and Applied Sciences, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Haysbert expressed thanks to Dr. Donnie Nero and his charming first lady, Shirley, for their hospitality last evening. She said she enjoyed the band as well as the student presentations.

Approval to Publicly Advertise Solicitations for Qualifications

Dr. Haysbert said last month the Board approved Langston's request to accept a grant from the U.S. Department of Interior National Park Service to renovate the historic cottage row district. She requested permission to publicly advertise for design services as mandated by this award. A list of historic design consultants has been requested from the Department of Central Services for review.

Regent Lester moved and Regent Helm seconded to authorize Langston University to publicly advertise solicitations for historical design consultants as presented.

Those voting aye: Board Members Helm, Lester, Massey, Peach, Anthony and Burns. No: None. Abstentions: None. Absent: Hall, Watkins, and Boettcher. The motion carried.

Approval to Ban Hunting at the Langston Lake

Dr. Haysbert requested approval to ban hunting at the Langston Lake in accordance with the University's no gun policy and the close proximity of hunting to non-hunting users of the lake. Regent Burns asked if there has been a problem thus far. Dr. Haysbert said the recommendation came from the University's Contract Manager and the Chief of Campus Police. In times past there have been a few mishaps, and the University does not want to risk the possibility of future mishaps. She said there are about 30 individuals who have been using the lake for hunting. Notifications were sent to those individuals so they could be aware and respond. She said Langston received a response from three who want Langston to continue allowing hunting at the lake. Dr. Haysbert said the administration shared with these individuals other places that still allow hunting and that Langston was not the only entity banning hunting. Guthrie has also banned hunting on city land.

Mrs. Watson said several years ago there was one individual hunting from a boat who fell into the water and drowned. In more recent years there has been some bickering among blind owners, and there was a physical altercation. The other concern is that the duck hunting is

allowed on one side of the lake and hunters are shooting toward the other side of the lake where others are there enjoying the lake. Regent Burns asked how wide is the lake. Mrs. Watson said she is not certain how wide it is. Regent Burns said he has flown over it and it appears to be about a quarter of a mile wide. Regent Burns asked if it is primarily duck hunting that will be affected, and Mrs. Watson said that duck hunting is all that occurs at the lake.

Regent Burns said he would never vote to ban hunting, so his vote will be no.

Regent Helm moved and Regent Massey seconded to authorize Langston University to ban hunting at the Langston Lake.

Those voting aye: Board Members Helm, Lester, Massey, Peach, and Anthony. No: Burns. Abstentions: None. Absent: Watkins, Boettcher, and Hall. The motion passed.

Approval to Extend Facility Services Contract with Sodexo Services

Dr. Haysbert said Langston's current facility services contract with Sodexo Services will expire on April 1, 2010. She requested permission to extend the contract for three additional one-year renewal options. She said Sodexo has done an outstanding job for Langston and has kept the operation in the black. She said this request was presented to the Fiscal Affairs Committee at its meeting this morning.

Regent Burns said the Fiscal Affairs Committee met this morning with the administration of Langston University to extend the current facility services contract with Sodexo Services. He said President Haysbert indicated that the current contract is scheduled to expire on April 1, 2010, and the administration is recommending the addition of three one-year renewal options. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Burns moved and Regent Lester seconded to authorize Langston University to extend the current facility services contract with Sodexo Services for three additional one-year renewal options.

Those voting aye: Board Members Lester, Massey, Peach, Anthony, Burns, and Helm. No: None. Abstentions: None. Absent: Watkins, Boettcher, and Hall. The motion was approved.

Engagement of OSU A&M Services

Regent Massey moved and Regent Lester seconded to engage OSU A&E Services to provide in-house design services for the small Ag projects listed in the Langston Agenda.

Those voting aye: Board Members Massey, Peach, Anthony, Burns, Helm, and Lester. No: None. Abstentions: None. Absent: Watkins, Boettcher, and Hall. The motion carried.

Approval of Purchase Requests

Regent Peach moved and Regent Lester seconded to approve the purchase requests as listed in the Langston Agenda, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Peach, Anthony, Burns, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Watkins, Boettcher, and Hall. The motion passed.

Approval to Modify Academic Services Fees

Dr. Haysbert requested permission to modify the Academic Services Fees for the School of Nursing Lab, Liability, and Testing, effective Fall 2010. She said this request was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Massey reported that the Committee met with the administration of Langston University regarding approval to modify the Academic Services Fees for the School of Nursing Lab, Liability, and Testing. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Massey moved and Regent Lester seconded to modify the Academic Services Fees for the School of Nursing Lab, Liability, and Testing to be effective Fall 2010.

Those voting aye: Board Members Anthony, Burns, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Watkins, Boettcher, and Hall. The motion was approved.

Balance of Agenda

Regent Burns moved and Regent Lester seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher, Hall, and Watkins. The motion carried.

The business of Langston University being concluded, Dr. Haysbert and members of the Langston administration were then excused from the meeting.

**BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY
AND A&M COLLEGES
Stillwater, Oklahoma 74074**

Dear Board Members:

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:

1. For your information and review, Attachment A displays Langston University's Quarterly FTE Employee Report for the fiscal quarter ending December 31, 2009.
2. For your information and review, Attachment B displays the Livestock Inventory at the E. (Kika) de la Garza Institute for Goat Research for the months of July, August, September, October, November and December 2009.

B. RESOLUTIONS: None

C. POLICY AND OPERATIONAL PROCEDURES: None

D. PERSONNEL ACTION:

1. **A. FOR INFORMATIONAL PURPOSES**

Langston University will accept the following notices of retirement:

Dr. Nettie Fisher, Professor, School of Education and Behavioral Sciences, effective February 1, 2010

Mr. Kenneth Williams, Extension Specialist III, effective January 1, 2010

E. INSTRUCTIONAL PROGRAMS: None

F. BUDGETARY ACTION:

1. Permission is respectfully requested for Langston University to accept a continuation grant entitled "Upward Bound" from the United States Department of Education, in the amount of \$404,557.00 for the period December 1, 2009 to November 30, 2010.

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Permission is respectfully requested to publicly advertise and auction off surplus property currently listed in poor to salvage condition. Listed items are being sent to the other A&M schools for review prior to public auction.
2. Permission is respectfully requested to publicly advertise solicitations for qualifications for design services on the recently received Federal Stimulus Grant via the National Parks Services. The award of grant is \$500,000. The grant requires public solicitation for design services. A list of registered historical design consultants has been requested from the Department of Central Services State Historical Preservation Office.
3. Approval is requested for Langston University to ban hunting at the Langston Lake in accordance with the University's no gun policy and the close proximity of hunting to non-hunting users of the facility, which is a safety and liability issue for the University.

H. CONTRACTUAL AGREEMENTS (other than construction and renovation):

1. Permission is respectfully requested to extend the current facility services contract with Sodexo Services for three additional one-year renewal options. The current contract is scheduled to expire April 1, 2010. Sodexo has met and often exceeded the contract prescribed services standard.

The latter has been accomplished while managing to keep service cost in black numbers allowing additional small jobs and pending deferred maintenance items to be completed.

The current annual budget for comprehensive services to the three campus sites at \$2,484,000.00 will not exceed an annual index increase of 1.8%. During State funding cuts scenario, the current contract will be reduced accordingly and projected minimum increases will be negated.

2. Permission is respectfully requested for Langston University to continue an affiliate agreement with the following facilities for the training of Nursing and Health Administration students, pending approval from Legal Counsel:

*INTEGRIS Baptist Medical Center, Inc., and INTEGRIS South Oklahoma
City Hospital Corporation d/b/a INTEGRIS Southwest Medical Center,
and Hospice of Oklahoma County, Inc.
Oklahoma City, Oklahoma*

*The University of Oklahoma College of Nursing
Oklahoma City, Oklahoma*

3. Permission is respectfully requested for Langston University to continue an affiliate agreement with the following facility for the training of Physical Therapy students:

*Muskogee Regional Hospital
Muskogee, Oklahoma*

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

1. Permission is requested to engage OSU A&E Services to provide in-house design services for the following small Ag projects:
 1. Green House
 2. Aquatic Hatchery
 3. Improvement and Hay Storage BarnFunding for said services is currently available in the Agricultural Facilities Account.

J. PURCHASE REQUESTS:

1. Permission is requested to process a purchase requisition to SafeDesk in the amount of \$38,826.00 for computer equipment for the new "Testing Lab" in University Women facility. Funds are available in account # 5-18229.
2. Permission is requested to process a purchase requisition to Sodexo in the amount of \$53,593.68 for road radius modification to Centennial Drive at the southwest entrance to campus. Funds are available in account # 7-77502.
3. Permission is requested to process a purchase requisition to Sodexo in the amount of \$57,506.90 to make repairs at the LU Retail Plaza. Funds are available in account # 7-77502.

4. Permission is respectfully requested to process a purchase requisition to P&K Equipment in the amount of \$124,777.43 for farm equipment. Funds are available in account #1-51001.

K. STUDENT SERVICES/ACTIVITIES:

1. Permission is respectfully requested for Langston University to modify the Academic Service Fees for the School of Nursing Lab, Liability and Testing fees to be effective fall 2010. (See attachment C).

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED: NONE

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel as of November 30, 2009

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

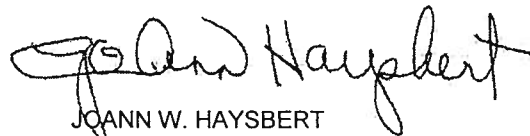
Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	17	\$15,107.77	11	\$17,674.74	57	\$82,348.92	47	\$73,182.09
St. Approp.								
Federal	19	\$29,491.54	30	\$45,102.84	106	\$181,695.75	110	\$178,528.35
Private								
Auxiliary	1	\$2,225.19	5	\$7,350.83	8	\$31,940.93	22	\$56,520.97
Other								
TOTAL	37	\$46,824.50	46	\$70,128.41	171	\$295,985.60	179	\$308,231.41

All items listed above are respectfully submitted for your approval.

Sincerely yours,



JOANN W. HAYSBERT
 PRESIDENT
 LANGSTON UNIVERSITY

FTE Employee Report₁

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives
 From: Langston University, JoAnn W. Haysbert
 Subject: FTE Employee Report for Fiscal Quarter Ending 12/31/09

The following information is provided pursuant to 74 O.S. 1981 Section 3602₂

FTE EMPLOYEE CATEGORIES

	EDUC & GEN. BUDGET PART I			EDUC & GEN. BUDGET PART II			AGENCY ACCOUNTS: OTHER			SUB TOTAL			TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT	
A. FTE Employees for Report Fiscal Quarter	138.76	168.16	14.19	321.12	31.07	95.87	0.00	4.87	32.42	321.12	22.31	142.48	485.91
B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr	97.38	155.59	5.29	28.08	97.67	5.50	0.33	4.99	9.09	125.79	258.25	19.88	403.92
C. Increase or Decrease in FTE Employees (Item A minus Item B)	-41.83	-12.57	-8.9	-293.04	66.60	-90.37	0.33	0.12	-23.33	-195.33	235.94	-122.60	-81.99
D. Comparable Quarter Last Year	97.57	155.71	5.14	23.26	87.94	9.24	0.00	3.72	4.23	120.83	247.37	18.61	386.81

- File with State Regents' Office by the tenth of the Month following the end of the calendar quarter being reported.
- The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees) for the quarter.
- This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

Livestock Inventory 2009



A: Absconded, B: Born, C: Correction, D: Died, DNI: Donated, E: Extension, EU: Euthanized, ES: Exp. Slaughter, EX: Experiment, P: Purchase, S: Slaughter, S: Sold, TR: Transfer

June balance = **1063**

Additions / Reductions = **-21**

July balance = **1042**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Alpine	154	EU -1	98	EU -2 D -3	9		72	EU -1 D -6	2			
	150		95		9	0	65	7	2	0	13	322
Angora Commercial	41	EU -1 D -1	17		2		15		10			
	39	2	17	0	2	0	16	0	10	0	2	83
	18		12		1		8		1			
	18	0	12	0	1	0	8	0	1	0	0	40
Boer Pure bred	51		79	D -4	3		53	TR -2	27	TR 2 D -1		
	51	0	75	4	3	0	51	2	28	1	5	208
Boer X Angora 1/2	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
Boer X Spanish 7/8	29		54		0		50	D -2 TR -14	10	TR 14		
	25	0	54	0	0	0	34	16	20	14	2	141
	39		0		0		0		0			
	39	0	0	0	0	0	0	0	0	0	0	39
1/2	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0

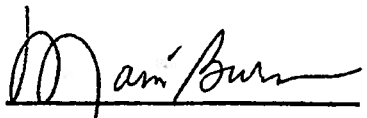
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GIGR Livestock Inventory 2009 // July balance

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	42	D -1	62	B 1 D -1	2		36	B 1	19		0	161
	41	1	62	0	2	0	37	1	19	0		
Tennessee stlff legs	12	D -1	3	B 1	0		4	B 1	0		0	20
	11	1	4	1	0	0	4	1	0	0		
Boer X Fainting 1/2	0		0		0		0		0		0	0
	0	0	0	0	0	0	0	0	0	0	0	0
	381		317		17		215		84		-21	1074
Rambouillet	0		0		0		0		8		0	8
Total sheep:	0	0	0	0	0	0	0	0	8	0	0	8
Dogs	Females		Males									
	10		10									
Total dogs:	10	0	10	0							0	20


Erik R. Loetz
Research Farm Manager


Zuhair Sahl
Director


Mari Bour
Dean

Livestock Inventory 2009



A: Aborted, B: Born, C: Correction, D: Died, DN: Donated, E: Extension, EU: Euthanized,
FS: Fox Slaughter, FX: Expatriation, P: Purchase, SL: Slaughter, S: Sold, TR: Transfer

July balance = **1042**

Additions / Reductions = **-6**

August balance = **1036**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Alpine	153	D -1	93	D -1	9		65	TR -46	2	TR 46	-2	320
	152	-1	92	-1	9	0	65	-46	2	46		
Angora Commercial	39		17		2		15		10		0	83
	39	0	17	0	2	0	15	0	10	0		
Angora Registered	18		12		1		8		1		0	40
	18	0	12	0	1	0	8	0	1	0		
Boer Pure bred	51		75		3		51	EU -1	28		-1	207
	51	0	75	0	3	0	50	-1	28	0		
Boer X Angora 1/2	0		0		0		0		0		0	0
	0	0	0	0	0	0	0	0	0	0		
Boer X Spanish 7/8	29		54		0		34	D -2 TR -3	24	TR 3	-2	139
	29	0	54	0	0	0	29	-5	27	3		
Boer X Spanish 3/4	39		0		0		0		0		0	39
	39	0	0	0	0	0	0	0	0	0		
Boer X Spanish 1/2	0		0		0		0		0		0	0
	0	0	0	0	0	0	0	0	0	0		

(continues)

GIGR Livestock Inventory 2009 // August balance

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	41		62		2		37	D -1	19			
	41	0	62	0	2	0	36		19	0		160
Tennessee stiff legs	11		4		0		5		0			
	11	0	4	0	0	0	5	0	0	0		20
Boer X Fainting 1/2	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0		0
	380		316		17		162		133		-6	1008
Rambouillet	0		0		0		0		8			
Total sheep:	0	0	0	0	0	0	0	0	8	0		8
Dogs	Females		Males									
	10		10									
Total dogs:	10	0	10	0							0	20

Ernk R. Loeh
Research Farm Manager

Zulab Sahl
Director

Man Burn
Dean

Livestock Inventory 2009



A/Affected E/E Born C/Caractor O/O Died DN/Donated E/E Extension EU/EUnimized
 S/S Sex S/Slaughter BX/BX Eximten R/R Rotate SK/Slaughter B/B Sols R/R Rentier

August balance = **1036**

Additions / Reductions = **-112**

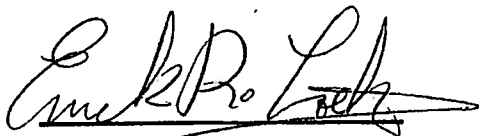
September balance = **924**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Grand TOTAL
Alpine	152	S -17 D -1	92	S -15	9	S -1	19	S -11	48	S -47	228
	152	16	92	15	9	1	19	11	48	47	228
Angora Commercial	39	S -2	17	D -1	2		15	D -1	10		79
	39	2	17	1	2	0	15	1	10	0	79
Angora Registered	18		12		1		8		1		40
	18	0	12	0	1	0	8	0	1	0	40
Boer Pure bred	51	S -14	75	D -9 S -1 B 4	3		50	D -2 P 20	28		205
	51	14	75	9	3	0	50	2	28	0	205
Boer X Angora 1/2	0		0		0		0		0		0
	0	0	0	0	0	0	0	0	0	0	0
Boer X Spanish 7/8	29	S -3	54	D -1 S -1	0		29	D -8 S -1	27	D -1	126
	29	3	54	1	0	0	29	8	27	1	126
Boer X Spanish 3/4	39	S -6	0		0		0		0		33
	39	6	0	0	0	0	0	0	0	0	33
Boer X Spanish 1/2	0		0	B 5	0		0	B 3	0		8
	0	0	0	5	0	0	0	3	0	0	8

(continues)

GIGR Livestock Inventory 2009 // September balance

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	41		62		2		36		19			160
	41	0	62	0	2	0	36	0	19	0		
Tennessee stiff legs	11	S -2	4		0		5	D -1	0			17
	9	2	4	0	0	0	4	1	0	0	3	
Boer X Fainting 1/2	0		0		0		0		0			0
	0	0	0	0	0	0	0	0	0	0	0	0
	335		297		16		163		85		-112	835
Rambouillet	0		0		0		0		8			8
Total sheep:	0	0	0	0	0	0	0	0	8	0	0	8
Dogs	Females		Males									
	10		10									
Total dogs:	10	0	10	0							0	20


Eric R. Lutz
Research Farm Manager


Irah Sahl
Director


Mansour
Dean

Livestock Inventory 2009



A/Abornos B/Born C/Corredon D/Died E/Extension EU/Euthenized
ES/Embarked EX/Experiment P/Purchase S/Sold TR/Transfer

September balance= **924**

Additions / Reductions = **-21**

October balance= **903**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Alpine	134	D -2	77		8		8	TR -4	1	TR 4	-2	226
	132		77	0	8	0	4		5			
Angora Commercial	37	D -2	16	D -1 EU -2	2		14	D -2	10		-7	72
	35		15		2	0	12		10	0		
Angora Registered	18		12		1		8	D -3	1		-3	37
	18		12		1	0	6		1	0		
Boer Pure bred	37	D -1	69	D -3	3		68	TR -2 D -3	28	TR 2	-7	198
	36		66		3	0	63		30			
Boer X Angora 1/2	0		0	B 1	0		0		0		1	1
	0		1		0	0	0	0	0	0		
Boer X Spanish 7/8	26		52		0		22	TR -12	26	TR 12	0	126
	26		52		0	0	10		18			
Boer X Spanish 3/4	33	EU -1	0		0		0		0		-1	32
	32		0		0	0	0	0	0	0		
Boer X Spanish 1/2	0		5	B 1	0		3		0		1	9
	0		6		0	0	3		0	0		

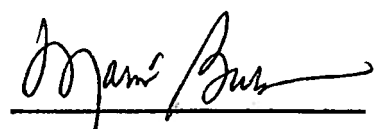
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GIGR Livestock Inventory 2009 // October balance

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Grand Total
Spanish	41		62		2	DN -1	36	TR -22 D -1	19	TR 22	158
	41	0	62	0	2	0	36	22	19	22	
Tennessee stiff legs	9		4	D -1	0		4		0		16
	9	0	4	0	0	0	4	0	0	0	
Boer X Fainting 1/2	0		0		0		0		0		0
	0	0	0	0	0	0	0	0	0	0	
	329		292		15		114		125		-21
Rambouillet	0		0		0		0		8		8
Total sheep:	0	0	0	0	0	0	0	0	8	0	
Dogs	Females		Males								20
	10		10								
Total dogs:	10	0	10	0							


Research Farm Manager


Director


Dean

Livestock Inventory 2009



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized
 GS: Grazing S: Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

October balance = **903** Additions / Reductions = **-25** November balance = **878**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Alpine	132	D -2 EU -1	77	D -1	8		4		5			
	129	3	76	1	8	0	4	0	5	0	4	222
Angora Commercial	35	DN -1	13		2		12	D -4	10			
	34	1	13	0	2	0	8	4	10	0	5	67
Angora Registered	18		12	D -2	1		5	D -1	1			
	18	0	10	2	1	0	4	1	1	0	3	34
Boer Pure bred	38		66	D -2	3		63	D -3 TR -1	30	D -1 TR 1		
	38	0	64	2	3	0	59	4	30	0	6	192
Boer X Angora 1/2	0		1		0		0		0			
	0	0	1	0	0	0	0	0	0	0	0	1
Boer X Spanish 7/8	26		52	D -1	0		10	TR -3	38	TR 3		
	26	0	51	1	0	0	7	3	41	0	1	125
Boer X Spanish 3/4	32	EU -1	0		0		0		0			
	31	1	0	0	0	0	0	0	0	0	1	31
Boer X Spanish 1/2	0		6	D -1	0		3		0			
	0	0	5	1	0	0	3	0	0	0	1	8

(continues)

GIGR Livestock Inventory 2009 // November balance

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	41		62		1		13		41	DN -1		
		D -1						TR -7		TR 7		
	40		62	0	1	0	6	7	47	6	2	156
Tennessee stiff legs	9		3		0		4		0			
	9	0	3	0	0	0	4	0	0	0	0	16
Boer X Fainting 1/2	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
	323		285		15		95		134		-23	312
Rambouillet	0		0		0		0		8	D -1		
	0	0	0	0	0	0	0	0	7	1		7
Total sheep:												
Dogs	Females		Males									
	10		10	DN -1								
	10	0	9	1							-1	19
Total dogs:												


Research Farm Manager


Director


Dean

Livestock Inventory 2009



A - Aborted B - Born C - Correction D - Died DN - Donated E - Expansion EU - Euthanized
 FS - For Sale GR - Grazing X - X-Department F - Furchase S - Slaughter B - Sold TR - Transfer

November balance = **878**

Additions / Reductions = **-106**

December balance = **772**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Alpine	129	D -6 S -26	76	D -1	8	S -4	4	S -1	5		38	184
Angora Commercial	34	S -1	13	D -1 S -1	2		8	S -7	10	S -10	20	47
Angora Registered	18		10		1	S -1	4	S -4	1	S -1	6	28
Boer Pure-bred	36		64	S -4 D -1	3	S -1	59	S -1 D -1	30		3	184
Boer X Angora 1/2	0		1	S -1	0		0		0		0	0
Boer X Spanish 7/8	26		51		0		7		41		0	125
Boer X Spanish 3/4	31		0		0		0		0		0	31
Boer X Spanish 1/2	0		5	S -5	0		3	S -3	0		0	0

(continues)

GIGR Livestock Inventory 2009 // December balance


Livestock Breed & Category	Dogs		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	40		62	D -1	1		6		47	S -17 D -1		
	40	0	61	1	1	0	6	0	49	8	19	137
Tennessee stiff legs	9		3		0		4	S -1	0			
	9	0	3	0	0	0	4	1	0	0	1	15
Boer X Fainting 1/2	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
Total goats:	290		270		9		77		105		-101	0

Rambouillet	0		0		0		0		7	EU -4		
Total sheep:	0	0	0	0	0	0	0	0	3	4		3

Dogs	Females		Males		Change	TOTAL
	10		9	S -1		
Total dogs:	10	0	8	1	1	18


Research Farm Manager


Director


Dean

Academic Services Fees

FY11 Request for Changes

Special Instruction Fees

To Be Effective Fall 2010

Academic Services Fees. Fees assessed students as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. Such fees are required for all students receiving certain courses of instruction or certain academic services as designated by the institution and shall not exceed the actual cost of the course of instruction or the academic services provided by the institution. These services may include, but shall not be limited to, special instruction, testing, and provision of laboratory supplies and materials.

Changes, Additions or Deletions of Academic Services Fees require State Regents' Approval. OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.E. Legislation: Title 70 Section 3218.10

Special Instruction Fees. Fees assessed students enrolling in specific courses. Examples include private instruction, private applied music lessons, special course fees for certain physical education courses, and aviation courses. Included in this category are the remedial course fees, electronic media fees, correspondence course fees, and off-campus fees.

Institution Name: Langston University

Name of Fee: Nursing Lab, Liability, and testing fees

Course Prefix and Course Numbers: See attached

(For multiple courses you may attach a summary list to the back of this form.)

Change in Academic Services Fee Rate		Fee to be assessed as indicated below (check all that apply).			
Current Fee*	\$ 56.00	Per Credit Hour	<input checked="" type="checkbox"/>	Lower Division	<input type="checkbox"/>
Proposed Fee	\$ 78.00	Per Course	<input type="checkbox"/>	Upper Division	<input type="checkbox"/>
Change	\$ 22.00	Per Semester	<input type="checkbox"/>	Graduate Level	<input type="checkbox"/>
Is this a new fee? Yes/No --->	No	Annually	<input type="checkbox"/>	Professional	<input type="checkbox"/>
Date fee was last changed --->	FY 2005	Date approved by local governing board: --->	Anticipated 1-22-10		

Comments: The testing fee component of the nursing fee has increased due to a purchase of our previous testing company, who increased the testing costs substantially. Liability insurance costs have also increased.

*One exception is that the testing fee for the first semester course is \$106.00. See attachment for explanation.

Describe the basis for the amount of the fee: The increase is related to the clinical testing portion of this fee, which is a direct pass-through to the students. The increase in insurance costs is also a direct pass-through cost to the students.

Describe the use of revenue collected: To pay the increase testing and liability insurance costs related to nursing.

Consequence if fee is not approved: The University will be required to pay the additional testing costs at a time when state allocations are being significantly reduced. The other alternative is for the students to pay the testing service directly. However, most of the students rely substantially on financial aid to pay their school costs, and will not have the funds to make the direct payment.

Was student comment solicited on this fee change and use of this fee? Yes or No ----> Yes

Explain: Nursing administration discussed the additional fee with their students.

Projected New Revenue for FY11	\$ 22,440
Estimated Revenue for FY10	\$ 57,120
Total Projected Revenue for FY11	\$ 79,560

Langton University
 Special Instruction Fees
 Nursing Lab, Liability, and Testing Fees

			Recommendation		Current Costs		Increase	
1st Semester								
NR 3335	Health Assessment	Lab	\$ 30.00	\$	30.00	\$	-	
		Liability	\$ 10.00	\$	6.00	\$	4.00	
		Testing	\$ 106.00	\$	35.00	\$	71.00	Note 1
		Total	\$ 146.00	\$	71.00	\$	75.00	
2nd Semester								
NR 3435	Psychosocial Nursing	Lab	\$ 15.00	\$	15.00	\$	-	
		Liability	\$ 10.00	\$	6.00	\$	4.00	
		Testing	\$ 53.00	\$	35.00	\$	18.00	
		Total	\$ 78.00	\$	56.00	\$	22.00	
NR 3445	Childbearing Family	Lab	\$ 15.00	\$	15.00	\$	-	
		Liability	\$ 10.00	\$	6.00	\$	4.00	
		Testing	\$ 53.00	\$	35.00	\$	18.00	
		Total	\$ 78.00	\$	56.00	\$	22.00	
3rd Semester								
NR 4334	Childrearing Family	Lab	\$ 15.00	\$	15.00	\$	-	
		Liability	\$ 10.00	\$	6.00	\$	4.00	
		Testing	\$ 53.00	\$	35.00	\$	18.00	
		Total	\$ 78.00	\$	56.00	\$	22.00	
NR 4336	Adult Health	Lab	\$ 15.00	\$	15.00	\$	-	
		Liability	\$ 10.00	\$	6.00	\$	4.00	
		Testing	\$ 53.00	\$	35.00	\$	18.00	
		Total	\$ 78.00	\$	56.00	\$	22.00	
4th Semester								
NR 4423	Complex Care	Lab	\$ 15.00	\$	15.00	\$	-	
		Liability	\$ 10.00	\$	6.00	\$	4.00	
		Testing	\$ 53.00	\$	35.00	\$	18.00	
		Total	\$ 78.00	\$	56.00	\$	22.00	
NR 4426	Leadership/Management	Lab	\$ 15.00	\$	15.00	\$	-	
		Liability	\$ 10.00	\$	6.00	\$	4.00	
		Testing	\$ 53.00	\$	35.00	\$	18.00	
		Total	\$ 78.00	\$	56.00	\$	22.00	

Note 1: The University is charged testing per semester. Nursing students take only one clinical course during the first semester and as such, the testing cost is increased from subsequent semesters.

January 22, 2010

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President; Dr. Tim Faltyn, Vice President for Academic Affairs; and Ms. Jessica Boles, Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

Dr. Hale thanked Dr. Nero and his team for the entertainment and dinner last evening.

Dr. Hale presented the Regents with the January, 2010, newsletter. Dr. Hale highlighted the receipt of the gift from the Town of Picher in the amount of \$578,000; the record high spring enrollment representing an 18 percent increase; Terry Peach, a member of the Board of Regents and President of the State Board of Agriculture, delivering the keynote address during the annual Honors Banquet; NEO hosting the 65th annual high school basketball tournament, which is the nation's largest high school basketball tournament; the initiation of the NEO Textbook Bank, which is a collection of textbooks for 18 of the general education courses available to students who cannot afford to purchase the books; NEO working with the Oklahoma Arts and Humanities Council to be one of five cities in Oklahoma to host the discussion series "Humanities Forum;" the placement of security cameras and lights on campus between semesters; and the Higher Learning Commission focus visit in mid-February.

Regent Helm congratulated Dr. Hale regarding the receipt of the gift from the Town of Picher. Dr. Hale said the Oklahoma City and Tulsa media picked up the story, and NEO also had a visit from OETA, which will be doing a special story on it later in the 2010 calendar year.

Approval of Fees

Dr. Hale requested approval of the increases to the Academic Services Fees, Graduation Fee, and Course Fees as presented. He said he presented the request to the Academic Affairs, Policy and Personnel Committee at its meeting this morning. (The fee increase justification and the proposed course fee changes are collectively on file in the Board of Regents' Office as Document No. 3-1-22-10.)

Regent Massey said the Committee met with the NEO administration regarding approval of Fiscal Year 2011 Academic Services Fees, Graduation Fee, and Course Fees. He said Dr. Hale provided an overview and justification of the individual fee increases. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Massey moved and Regent Helm seconded to approve the FY 2011 Academic Services Fees, Graduation Fee, and Course Fees as presented.

Those voting aye: Board Members Burns, Helm, Lester, Massey, Peach, and Anthony. No: None. Abstentions: None. Absent: Boettcher, Hall, and Watkins. The motion carried.

Ratification of Interim Approval

Dr. Hale referenced the request to ratify interim approval for his wife, Donna Hale, to teach Nutrition classes at the standard adjunct faculty compensation rate of \$300 per credit hour. He said she taught the course during the fall semester on a relatively late notice emergency situation because of a retirement. At this time NEO does not plan to fill that faculty position full time. That one section has now turned into 60 students this spring because of the enrollment increase.

Regent Massey moved and Regent Burns seconded to ratify interim approval granted by the Executive Secretary for Donna Hale to teach Nutrition classes at the standard adjunct faculty compensation rate of \$300 per credit hour.

Those voting aye: Board Members Burns, Helm, Lester, Massey, Peach, and Anthony. No: None. Abstentions: None. Absent: Hall, Watkins, and Boettcher. The motion passed.

Approval to Increase Budgets for Two State Funded Capital Projects

Dr. Hale said the request to increase the budgets of two State funded capital projects was presented to the Fiscal Affairs Committee at its meeting this morning.

Regent Burns reported that the Committee met with the NEO administration regarding approval to increase the budgets of two State funded capital projects. Interest earnings and the transferring of funds from one completed project and one revised project that is still under construction will provide the funding. The Committee recommended Board approval of the administrative recommendation.

Regent Burns moved and Regent Peach seconded to increase the budgets of two State funded capital projects to allow the expenditure of interest earnings and the transferring of funds from one completed project and one revised project that is still under construction as presented in the NEO Agenda.

Those voting aye: Board Members Helm, Lester, Massey, Peach, Anthony, and Burns. No: None. Abstentions: None. Absent: Hall, Watkins, and Boettcher. The motion was approved.

Approval for Increase in Size and Funding for the Athletic Training Facility

Dr. Hale requested permission to increase the scope and funding of the Athletic Training Facility that was approved at the October 23, 2009, Board meeting. He said this request was presented to the Fiscal Affairs Committee at its meeting this morning.

Regent Burns said the Fiscal Affairs Committee met with the NEO administration regarding approval to increase the scope and funding of the Athletic Training Facility. The project is changing from a two-story 8,000 square foot building to a single-story 9,600 square foot building. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Burns moved and Regent Peach seconded to increase the scope and funding of the Athletic Training Facility as presented.

Those voting aye: Board Members Helm, Lester, Massey, Peach, Anthony and Burns. No: None. Abstentions: None. Absent: Watkins, Boettcher, and Hall. The motion passed.

Balance of Agenda

Regent Helm moved and Regent Burns seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Lester, Massey, Peach, Anthony, Burns, and Helm. No: None. Abstentions: None. Absent: Watkins, Boettcher, and Hall. The motion was approved.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and members of the NEO administration were then excused from the meeting.

NORTHEASTERN OKLAHOMA A&M COLLEGE
Miami, Oklahoma
January 22, 2010

Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks

- HLC Update
- Blue & Gold to Green & White
- Picher Gift
- 2010 Honors Banquet
- Miami Area Chamber of Commerce annual awards
- December 2009 NEO News

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

1. Request for Academic Services and/or Individual Course Fee Increases

Board approval is requested for the following FY 2011 academic service and course fees, effective fall semester 2010. Reference Document #1 depicts the justification for the individual fee increases.

a. Academic Services Fees

<u>Type of Fee</u>	<u>Current Fee</u> (per credit hour)	<u>Proposed Fee</u> (per credit hour)
Remedial	\$13.00	\$26.00
Extension	\$10.00	\$20.00
Internet	\$10.00	\$20.00

b. Graduation Fees

Increase the graduation fee from \$20.00 (one-time charge) to \$35.00 (one-time charge). This increase is requested to offset actual cost of graduation.

PART C - POLICY AND OPERATIONAL PROCEDURES

1. Request for Academic Services and/or Individual Course Fee Increases (Cont'd.)

e. Course Fees

Reference Document #2 depicts the proposed new fee or fee increase for the individual courses.

PART D - PERSONNEL ACTIONS

1. Employment

a. William D. Tyrell, interim math instructor for spring term 2010, to be paid \$18,516, effective January 7, 2010. This is a replacement for an instructor who resigned.

b. Angela Williams, nursing instructor, to be paid annual salary of \$38,461.00, effective January 6, 2010. This is a replacement for an instructor who resigned.

c. Interim Approval

We request ratification of previously granted interim approval for Donna Hale to teach Nutrition classes at the standard adjunct faculty compensation of \$300.00 per credit hour.

2. Information Requiring No Action by the Board

a. Ethel Hays, business instructor, terminated effective December 31, 2009.

b. Dean Muse, math instructor, resigned effective December 31, 2009.

PART E - INSTRUCTIONAL PROGRAMS

None

PART F - BUDGETARY ACTIONS

None

PART G - OTHER BUSINESS AND FINANCIAL MATTERS

None

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Approval to Increase Budgets for Two State Funded Capital Projects

Permission is requested to increase the budgets of two State funded capital projects to allow the expenditure of interest earnings and the transferring of funds from one completed project and one revised project that is still under construction as follows (see numbered notes for Source of Funds explanation):

<u>Project</u>	<u>Current Budget</u>	<u>Increase Budget To</u>	<u>Source of Funds</u>
Science Bldg. Renovation & Restoration	\$ 700,000.00	\$ 1,597,332.95	\$ 395,710.97(#1) 10,568.50(#2) 105,887.04(#3) <u>385,166.44(#4)</u> \$ 897,332.95
Performance Center/Music/Theatre	\$ 2,500,000.00	\$ 2,677,158.14	\$ 177,158.14 (#5) <u>\$ 1,074,490.00</u>

Note #1. Move from Health Science Bldg. Expansion interest earned to Science Bldg. Renovation & Restoration Project.

Note #2. Move from Performance Center/Music/Theatre Interest earned to Science Bldg. Renovation & Restoration Project)

Note #3. Interest earnings on Science Bldg. Renovation & Restoration)

Note #4. Move from Health Science Bldg. Expansion to Science Building Renovation & Restoration.

The requested revisions to our budgets help offset costs associated with relocating the science labs due to the 2007 flood.

Note #5. Interest Earnings on Performance Center/Music/Theatre

2. Approval for Increase in Size and Funding for the Athletic Training Facility

Board approval is requested to increase the scope and funding of the Athletic Training Facility that was approved at the October 23, 2009 Board of Regents meeting.

The increase in scope will consist of changing the project from a two-story 8,000 square foot building to a single-story 9,600 square foot building with no change in building features. Design and construction shall meet the intent of the minimum requirements of LEED and Energy Star.

The increase in funding is to meet the design needs and will come from private funds.

Funding Needs and Source Identified:

\$800,000	ODFA Master Real Lease 2007A
\$750,000	Flood Settlement Proceeds
\$150,000	Private Funds
\$300,000	Private Funds (New Request)

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

2. Approval for Increase in Size and Funding for the Athletic Training Facility (Cont'd.)

At the October 23, 2009, Board of Regents meeting, ratification of interim approval was given to begin the selection procedure for an architect and a construction manager at risk to assist in the programming, design, and construction for a \$1,700,000 two-story building with 8,000 square feet.

PART J - PURCHASE REQUESTS

None

PART K - STUDENT SERVICES/ACTIVITIES

None

PART L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-State Travel Summary

The Summary of Out-of-State Travel for the months of November and December 2009 is attached.

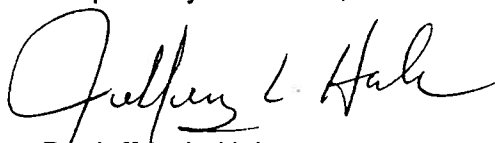
2. OSRHE FTE Employment Report

The OSRHE FTE Employment Report for the fiscal quarter ending December 31, 2009 is attached for your information.

3. Surplus Property Auction

A surplus property auction has been scheduled for March 6, 2010 in the Equine Center. A list of surplus property items will be sent to the Board office and institutions under the Board of Regents' governance as per Board policy.

Respectfully Submitted,



Dr. Jeffery L. Hale
President

Northeastern Oklahoma A&M College

Summary of Out-of-State Travel as of November 2009

Column (1): Travel This Month
Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY
Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	2	\$ 1,133.56	4	\$ 2,697.30	11	\$ 5,491.96	14	\$ 6,604.90
Federal	0	\$ 0.00	0	0.00	1	\$ 36.67	0	\$ 0.00
Private								
Auxiliary	2	\$ 941.86	1	\$ 557.18	4	\$ 2,041.45	3	\$ 949.81
Other								
Total	4	\$ 2,075.42	5	\$ 3,254.48	16	\$ 7,570.08	17	\$ 7,554.71

Summary of Out-of-State Travel as of December 2009

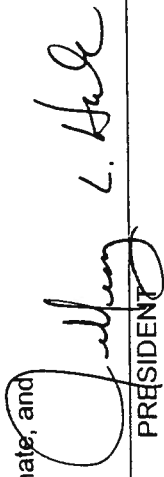
Column (1): Travel This Month
Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY
Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	3	\$ 327.41	0	\$ 0.00	14	\$ 5,819.37	14	\$ 6,604.90
Federal	0	\$ 0.00	0	0.00	1	\$ 36.67	0	\$ 0.00
Private								
Auxiliary	6	\$ 3,792.13	1	\$ 80.00	10	\$ 5,833.58	4	\$ 1,029.81
Other								
Total	9	\$ 4,119.54	1	\$ 80.00	25	\$ 11,689.62	18	\$ 7,634.71

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION FTE EMPLOYEE REPORT

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and
 The Speaker of the Oklahoma House of Representatives

From: Northeastern Oklahoma A&M College  PRESIDENT

Subject: FTE Employee Report for Fiscal Quarter Ending December 31, 2009

The following information is provided pursuant to 74 O.S. 1981, Section 3602

FTE Employee Categories

	EDUC & GEN BUDGET PART I			EDUC & GEN BUDGET PART II			AGENCY ACCOUNTS: OTHER				SUB TOTAL			TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER			
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		
Current Quarter	70	91	7	0	1	12	1	52	5	71	144	24	239	
Prior Quarter	68	100	3	0	2	5	1	53	2	69	155	10	234	
Increase or Decrease	2	(9)	4	0	(1)	7	0	(1)	3	2	(11)	14	5	
Comparable Quarter Last Year	79	95	7	0	2	16	1	52	3	80	149	26	255	

1. File with State Regent's Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

January 22, 2010

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Donnie Nero, President; Dr. JoLynn Digranes, Executive Vice President; Mr. Bill Muse, Athletic Director and Men's Basketball Coach; Ms. Sharon Owen, Vice President for Fiscal Services; and Ms. Rhoda Strode, Director of the Muskogee Campuses, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Nero said he has a few personal remarks to make and then he will invite Bill Muse, Athletic Director and Men's Basketball Coach, to make a few remarks. He said his team is doing quite well and is ranked No. 4 in the nation.

Dr. Nero said headcount enrollment is up about 13 percent, and the FTE enrollment is up 14 percent. Connors was privileged to receive a grant from the local Arvest Bank for \$10,000 for the Nursing Program to help with the move and transition of that program. Connors was also fortunate to have a seminar and educational series on campus this past week celebrating the life of Bass Reeves, a U.S. Deputy Marshal in the Indian Territory. This event had a great turnout, and Mr. Art Burton from Illinois came to present a lecture.

Dr. Nero said last evening the Regents met one of the livestock judging students. The livestock judging program continues to dominate the area and the region. The team was highlighted in a Ag youth magazine this month for all of its accomplishments.

Comments from Athletic Director/Coach

Dr. Nero asked Coach Bill Muse to address the Board. Coach Muse said this is his 18th year at Connors State College. He said Connors has a rich tradition in athletics and is one of the few junior colleges in the country that has won men's and women's national championships. This occurred in 1985 for the women and 1990 for the men. Since that time, the men's program has sent 53 players to play Division I basketball. In order to go to Division I basketball a student must graduate from junior college, so Connors is graduating its student athletes, as well.

Coach Muse said he believes Connors has a well-rounded athletic program. The baseball team is nationally recognized every year and is usually ranked in the top 10-15 in the country. Connors currently has three former players on major league rosters with the most notable being Julio Lugo who plays for the St. Louis Cardinals and was a part of the World Series championship. The softball program is always competitive and competes for championships every year. Coach Muse said the athletic program is thriving. He said he appreciates all that the Regents do for Connors State College. Chairman Anthony expressed appreciation to Coach Muse and for Connors' success and reputation in athletics. Dr. Nero said everyone is very proud of Coach Muse, the No. 4 ranking in the nation, and the entire athletic program. He said many schools do not like to see the orange and black bus pull up because they know there will be some competition. He said he looks forward to participating in the national tournament again this year.

Finance Systems and Processes

Dr. Nero requested approval of the collaboration agreement between Connors State College and Oklahoma State University to provide assistance in the establishment of financial systems and processes. He said the project as discussed by representatives from both institutions is attached to the Connors Agenda.

Regent Burns expressed thanks to everyone who worked on this matter including David Bosserman, Kathy Elliott, and several people within Connors State College. The objective, he believes, is fairly short term whereby Connors will be able to utilize some of the in-house expertise within the System. He said he is very proud that the System governed by this Board has the ability to do that. It appears that some efficiencies may be brought out for Connors with personnel from Oklahoma State University who may also benefit to some degree just by virtue of being able to bring additional junior staff up to higher levels in terms of how all these systems are set up. Regent Burns said it appears to be a win/win situation and one that could be a great benefit to Connors at minimal expense. It is a type of problem solving of which he is proud and that he hopes can be accomplished elsewhere.

Regent Burns moved and Regent Helm seconded to approve the collaboration agreement between Connors State College and Oklahoma State University to provide assistance in the establishment of financial systems and processes.

Those voting aye: Board Members Massey, Peach, Anthony, Burns, Helm, and Lester. No: None. Abstentions: None. Absent: Watkins, Boettcher, and Hall. The motion passed.

Balance of Agenda

Regent Massey moved and Regent Lester seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is approved.)

Those voting aye: Board Members Peach, Anthony, Burns, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Watkins, Boettcher, and Hall. The motion carried.

Chairman Anthony expressed appreciation to everyone who made the stay enjoyable. He said the new facility was enjoyable last evening. He also thanked Dr. Nero for the gifts.

The business of Connors State College being concluded, Dr. Nero and members of his staff were then excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma

January 22, 2010

Board of Regents for OSU & A&M Colleges
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:

1. *Personal Remarks – Dr. Donnie Nero*

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

None

1. **Financial Systems and Processes**

We request approval of the collaboration between Connors State College and Oklahoma State University to provide assistance in the establishment of financial systems and processes. The project as discussed by representatives from both institutions is outlined in an attachment to this Agenda.

D. PERSONNEL ACTIONS:

1. **Personnel Changes**

We request approval to fill the following position effective January 6, 2010:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>
Julia Dinger	Instructor – Sociology	\$37,500.00 9 mo

E. INSTRUCTIONAL PROGRAMS:

None

F. BUDGETARY ACTIONS:

None

G. OTHER BUSINESS AND FINANCIAL MATTERS:

None

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

None

J. PURCHASE REQUESTS:

1. Bull Test Program Feed

Approval is requested to purchase feed for the Bull Test Program in the amount of \$65,000.00.

K. STUDENT SERVICES/ACTIVITIES:

None


L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. *Out-of-State Travel Reports for November and December, 2009, attached.*
2. *FTE Employee Report for 2nd Qtr. of FY 2009-10, attached.*
3. *Livestock Sales Report for 2nd Qtr. of FY 2009-10, attached.*
4. *Veterinary Payments Report for 2nd Qtr. of FY 2009-10, attached.*

Respectfully submitted,



Donnie L. Nero, Ed.D.
President

Connors State College
Recommendation for Financial Statement Preparation

Automated Reporting Process

To maximize efficiency, the process for preparing the trial balance and financial statements must be automated as much as possible. This includes automating the accrual process and the recording of standard accrual entries. This process involves the coordinated efforts of various departments, particularly University Accounting, Financial Information Management, Payroll, and Budget and Asset Management.

- Accrual Region – the accrual region in the Financial Reporting System of SCT (FRS) must be used to post all accrual entries so that reports can be run to extract the data rather than accumulating and posting entries to the trial balance manually.
- Accrual beginning balances – since accrual activity has been manually posted to the trial balance and has not been posted into the FRS system, the balances that are currently pulled on the reports are the unadjusted numbers on the trial balance. CSC will need to provide the beginning balance adjustments so they can be posted to the accrual region in order for beginning accrual balances to tie to the prior year ending accrual balances. This will require additional documentation from CSC personnel and possibly from their external auditors.
- Reversal of prior year accrual adjustments – since the prior year entries were posted manually to the trial balance, it will be a manual process to determine which entries need to be reversed rather than using the existing FOCUS program to automate this task (FOCUS is a programming application for developing custom data analysis reports using information in FRS). This may require additional documentation from CSC personnel and their external auditors.
- Accrual adjustments – the process for identifying and recording accrual entries must be automated for standard accrual entries such as accounts payable, accrued payroll, and accrued compensated absences. Since the volume of these transactions may be large, a dataset can be captured and these entries can be automatically posted. This will allow for these automated entries to be easily reversed the following year. Manual entries that are posted to the accrual region will be required to follow the numbering scheme that has been developed to allow for the automatic reversal, if necessary.

Chart of Accounts

The chart of accounts must be structured such that existing FOCUS programs can be used to prepare the financial statements. Therefore, CSC and OSU will need to review jointly the charts of accounts to determine if the appropriate attributes are entered on the individual general ledger and subsidiary ledger accounts.

The attributes must be updated on the chart of accounts so that the information pulls accurately when FOCUS programs are run. For example, the classification of the general ledger accounts for the Statement of Net Assets is based on the Sub Department attribute and the Expense Purpose is used for sorting subsidiary ledger account activity for functional classification. Another very important attribute is the Fund Source which is used for grants and contracts and student aid accounts to classify the source of revenue as federal, state, or private.

Automated Accrual Transactions

- **Accounts Payable** – CSC must enter invoices into FRS in a consistent manner to allow FOCUS programs to run and pull invoices with a particular invoice date range. This will allow the accounts payable accrual entries to be automated. For example, the program uses the invoice date that is entered into SCT when the payment is made to identify invoices that were paid after June 30 but contains an invoice date prior to June 30. When entering vouchers subsequent to June 30, CSC must enter the correct invoice date in order for these payments to be accrued using the existing programs. Financial Information Management, OSU (FIM) will be involved in this process with regard to running the FOCUS programs and creating the datasets.
- **Accrued Payroll** – datasets will be created to generate the number of days in the final biweekly payroll that pertain to June so that the accrual entries can be automated. OSU Human Resources (HR) must be involved in running the programs and creating the datasets for this process.
- **Annual Leave** – a dataset must be created to automatically post the accrued annual leave (and possibly associated benefits) based on the annual leave balances at June 30. FIM and OSU HR, in cooperation with CSC, are involved with running the programs and creating the datasets.
- **Accrual Reversals of Automated Entries** – a dataset must be created to reverse the prior year accrual entries resulting from the automated transactions such as accounts payable, accrued payroll, and accrued annual leave. FIM will be responsible for running the programs and creating the datasets to accomplish this.
- **Accrual Reversals of Manual Entries** – a dataset must be created to pull the prior year manual accrual entries that were coded as reversing entries and fed into FRS to automatically reverse those entries. FIM will be responsible for running the programs and creating the datasets to accomplish this. CSC will be responsible for assigning the correct journal entry numbers per the developed numbering scheme to allow FIM to distinguish between reversing and non-reversing entries.

Program Modifications

After reviewing the financial statements for CSC, it is apparent that there are some differences in the way certain accounts are treated for financial reporting between OSU and CSC. These differences must be reconciled to best practices. If it is determined the differences are required by CSC for legitimate reasons, modifications to the existing FOCUS programs that are used to prepare standard reports will be required. Below are some of the differences that have been identified thus far.

Statement of Net Assets: With the following modifications, the FOCUS program that is used to generate the Statement of Net Assets can be used for CSC.

- Withholding accounts – CSC includes the withholding accounts in the Unrestricted Current Funds on the financial statements. GAAP does not allow the inclusion of withholding accounts; therefore, CSC will discontinue this practice.
- Loan Funds – CSC uses a different range of accounts for reporting Loan Fund activity. The account range from 0-63000 through 0-67999 is used for Loan Funds which is different than the prescribed use of the account range in SCT. Therefore, some account numbers will have to be changed.
- Agency funds – CSC reports agency fund balances in each line item of the financial statements whereas GASB requires that this activity be reported as Assets Held in Trust for Others. This will require a chart of accounts/accounting change.
- Investment in Plant – CSC uses the sub-codes for reporting Investment in Plant balances differently than OSU. CSC must conform to the prescribed sub-code usage as established in the SCT data dictionary. For example, fixed asset categories are not being reported correctly between Equipment, Buildings, etc. In addition, some Investment in Plant accounts contains a cash balance which is not logical.

Statement of Revenues, Expenses, and Changes in Net Assets: The existing FOCUS program that is used to generate the SRECNA **cannot** currently be used for CSC.

- Revenues and Expenses – CSC does not use the revenue and expenditure sub-codes as prescribed by SCT, thereby making the FOCUS program for the SRECNA unusable to this process. CSC must conform to the same sub-code usage as prescribed in the SCT data dictionary. For example, CSC does not receive any Federal Appropriations revenue. However, the sub-code for Federal Appropriations is used on a variety of grant and student aid accounts, which must be coded as Federal, State, or Nongovernmental Grants and Contracts. Therefore, each one of these accounts will have to be analyzed to determine the correct source of revenue. This same problem occurs in many of the sub-code categories.

Discussion Items: The following items are entries that cannot easily be automated and will require additional analysis as to the way in which these items are handled for CSC:

- Scholarship discounts and allowances – are the tuition and fees adjusted accordingly?
- Postemployment benefits other than retirement (GASB 45) - is there a separate actuarial study performed?
- Oklahoma Teachers Retirement (OTR) on-behalf calculations (GASB 24) – a separate calculation and adjusting entries are necessary in accrual.
- Fee waivers – how are these handled in the production region and what accrual entries are necessary?
- Federal and state student financial aid reclassification to non-operating revenue – these will have to be manually reclassified.
- Restricted revenue reclassification – are receivables recorded to eliminate deficit fund balances for projects that bill in arrears?
- How are indirect cost recoveries (F&A) handled? If applicable, are they eliminated in the accrual process?
- Supplemental Retirement Program – is the amount of under/over contributions recorded either as an unfunded liability or a prepaid asset?
- OCIA/ODFA lease obligations – who is responsible for reconciling and adjusting balances in FRS to the State Regents schedules and external documents?
- Transfer sub-codes must be in balance. They do not appear to be in balance per the trial balance.
- Investments – is the value adjusted to market value at June 30? Are there investments other than the State Cash Management Program?
- Accounts Receivable – is there a report of A/R balances that ties to the amounts recorded in FRS? Is there an aging report? How is the allowance for doubtful accounts calculated?
- Ground lease receivable – how is this calculated?
- Accrued interest receivable – how is accrued interest receivable determined with respect to debt service?
- Inventories – is there documentation to support the valuation of inventory at the fiscal year-end? Are physical inventory counts performed at the end of the fiscal year? Are obsolete inventories written off each year?
- Accrued interest payable – is there documentation for this calculation? It seems strange that the amount of interest payable did not change from the previous year.
- Workers' compensation payable – should there be a payable recorded for the estimated accrued workers' comp claims? Is there a separate audit of the workers' compensation program?
- Deferred revenue – how is this recorded, particularly for the summer semester that crosses fiscal years?

- Auxiliary enterprises – are there interagency sales within auxiliary accounts? If so, is this activity eliminated in accrual?

Concerns in the Area of SCT Reporting

- The management of CSC is ultimately responsible for the accuracy of the financial statements since they have first-hand knowledge of the daily operations and they can determine the reasonableness of the figures that are reported. OSU can automate the reporting process based on existing balances in the system but OSU will not have the detailed knowledge to prepare and analyze the accuracy of some schedules based on the day to day operations. CSC personnel will have to be responsible for preparing working papers and providing supporting information to support such items as Inventory, Accounts Receivable, Investments, Deposits, etc. CSC personnel will also have to assist in the preparation of the footnotes to the financial statements.
- CSC must prepare a detailed instruction/training manual that is used by its staff for daily operations and a copy must be provided to OSU and Internal Audits.
- Internal Audits must perform a monthly audit of CSC's transaction processing to ensure that the procedures outlined in the instruction/training manual are being followed and that SCT sub-codes, accounts numbers, and attributes are being used correctly.
- OSU has to be able to rely on the daily/monthly operations to ensure the accuracy of information being posted into the SCT system in order to have assurance that the financial reports are correct at the end of the year. OSU's main concern is that it will be held responsible in the event that a significant item was omitted from the system of which it had no knowledge, such as a receivable or payable that must be recorded based on activity which occurred prior to the accrual process.
- Since many of the items on the financial statements are handled differently than they are by OSU, OSU's processes cannot automatically be expanded to include CSC unless CSC conforms to OSU's chart of account and attribute configurations. Many specific items will have to be handled individually for CSC if conformity is not achieved.
- The availability of staff time (OSU and CSC) is a major concern because the individuals at OSU will be coordinating the accrual processing and financial statement preparation for OSU at the same time that the CSC information will be needed.
- The footnote disclosures for CSC for FY09 indicate that there is a problem with the Accounts Receivable process and/or the manner in which the Allowance for Doubtful Accounts are recorded. The Allowance for Doubtful Accounts is 72% of the total Accounts Receivable balance. Does this mean that the Accounts

Receivable are not properly recorded in the Bursar and other systems or are there issues with the way in which the allowances are calculated? Are allowances written off in a timely manner?

- What is the current process that is used to identify Accounts Payable in the accrual period? The finding in the audit report indicates that the Accounts Payable total was incomplete in the most recent audit and that a significant adjustment had to be made in order to report the correct amount on the financial statements.
- Is CSC doing the required reporting to the Department of Central Services to maintain the capitalization exception?
- CSC has a capitalization level of \$5,000. Why is CSC capitalizing items below \$5,000?
- Is CSC providing yearend reporting of computer hardware and software to the Office of State Finance or is their reporting being handled through the report to the Department of Central Services who shares that report with OSF to meet reporting requirements?
- CSC needs to get caught up on pending assets sitting in the TBD090 (pending asset control list. This report is provided in FRS and lists incomplete information asset records as well as completed asset records awaiting approval). There are 13 pages of pending assets needing review and consideration of entry into Fixed Assets. For the size of CSC's Fixed Assets, this report would be much smaller if kept up to date in a timely manner.
- CSC needs a better method of handling surplus and disposals. There seems to be no communication between staff handling surplus and sale of such, disposals, and updates to Fixed Assets. CSC must follow the prescribed method of surplus and disposal.
- What does CSC do to follow the Board rules on the handling of surplus property?

Concerns in the Areas of Buildings, Infrastructure, and Non-structural Improvements

- CSC's FRS and Fixed Asset systems must be reconciled and entries recorded in each to tie balances before any automated statements can be generated. To be able to produce a roll-forward of capital assets and required footnotes, reliance will have to be placed on CSC's daily/monthly operations to ensure the accuracy of information being posted into both the Fixed Assets system and the FRS system so there is assurance reports used to produce footnotes are correct at year end.
- There is a concern that the Fixed Asset system and FRS will continue to be out of balance making a roll-forward difficult. It appears improvements have been made in this area since the last training provided to CSC by OSU, but further improvements and consistency are still needed.

- CSC must use Plant Fund (ledger 7) and Construction In Process accounts in accordance with GAAP and the requirements of the FRS system. The FOCUS reports currently used will be difficult to adjust to CSC's needs unless plant fund accounts and sub-codes are used in conformity with GAAP. Any assets not capitalized properly on the Fixed Asset system will not depreciate correctly.
- A capital asset roll-forward and footnotes must be produced with CSC's FRS system and tied to the Fixed Asset system.
- CSC must put procedures in place to preclude a significant item from being omitted from either FRS or the Fixed Asset system or any item which should be expensed being included in Investment in Plant.

Concerns in the Area of Fixed Asset Equipment

- Fixed asset additions and disposals need to be entered in the Fixed Asset System in a timely manner in order to flow correctly to FRS.
- Routine reconciliation of Fixed Assets additions and disposals needs to be a mandatory requirement of the CSC staff.
- Review and clean up of Fixed Assets must be conducted to insure that items are correctly classified as equipment, buildings, etc.
- Review must be performed of how CSC captures library books and periodicals for reporting purposes.
- CSC must book "Purchased but Not Tagged" items in the accrual period to properly account for those equipment items that were acquired prior to fiscal year or indicate they were acquired prior to the end of the fiscal year and were paid for during the accrual period.
- Complete Inventory Verification of all CSC's equipment needs to be completed as soon as possible.

Concerns in the Area of Grants, Contracts, Cooperative Agreements, and Federal Student Aid

- CSC does not appear to have any federal grant activity outside of Federal Student Aid or Department of Education TRIO programs, however, grant activity is not necessarily confined to federal programs. State and Private grant programs may need review and OSU may offer assistance in federal, state, or private grant account management.
- Federal Student Aid is a major category in an institution's annual audit. As such it is subject to a compliance audit each year as part of the OMB Circular A-133

review. CSC maintains responsibility for the accuracy and internal controls of the proper awarding, disbursing, draw-down, and reconciliation of student aid.

- CSC must create and properly use a FRS chart of accounts that effectively and efficiently records student aid disbursements in concert with Billing and Receivables System (BRS) established sub-codes. Draw-downs and other deposits resulting from federal student aid reimbursements must be recorded with appropriate FRS revenue sub-codes.
- FRS accounts established for Federal Student Aid programs must be coded with attributes effectively representing the type of account reflected in the student aid program.
- Other grants, contracts, or cooperative agreements must be managed within separate funds/accounts coded with proper attributes accurately reflecting the program's requirements.
- OSU will assist in the attribute review of the federal, state, or private grant, contract, cooperative agreements, and student aid accounts. OSU will also help in the preparation of the schedule of federal awards. If necessary, OSU can assist in the reconciliation of the Grant Payment System (G5) efforts.
- OSU cannot attest to the accuracy of the operational compliance of the program including the awarding, disbursement, expenditure, internal controls, or draw-down of the program funds.
- CSC must identify any American Recovery and Reinvestment Act (ARRA) funds and ensure proper disclosure to any state or federal monitoring agencies responsible for ARRA management.

Concerns in the Area of CDF Student Housing, L.L.C. and Miller's Crossing Dorm

- In reviewing Exhibit 2, CDF Student Housing, L.L.C., Financial Statements, and the College's AJE #9 and AJE #10, it seems that Miller's Crossing Dorm paid the audit fees and the insurance premiums, and then requested reimbursement from CDF Student Housing. Expenses of CDF Student Housing, L.L.C. must be paid directly by the Trustee from the Bank of New York Operating Fund account.
- Note 9 states that the amounts received as the result of the swap are considered contributions to the College and the College has discretionary power over the use of those funds and can contribute them to CDF. Is this in accordance with the swap agreement? This seems strange. It seems that the swap agreement would be between the swap provider and CDF Student Housing, L.L.C. not between the swap provider and the College. How do the Swap gains figure into the fixed charges coverage ratio? It seems that the gains would be required go to CDF in order to supply sufficient funds to cover the fixed charges and not be at the College's discretion. According to Note F, the required fixed charges coverage ratio of at least 1.2 has not been met for fiscal year 2008 and fiscal year 2009. This is definitely a concern.

- On CDF's balance sheet under Long-term liabilities there is a Ground Lease payable. Why is there a long-term liability? Isn't the ground lease calculated annually? In the College's AJEs, there is an adjustment (AJE #18) by Miller's Crossing Dorm to the long-term ground lease per the schedule. However, in Note E to CDF's financials it states in the last sentence of the first paragraph, "Annual commitments for the ground lease for the succeeding five years are not yet determinable." Is some sort of five-year schedule normally done? In the second paragraph it states, "At June 30, 2009, ground lease payable consists of \$550,000, for which \$175,000 was for the prior year, and \$375,000 is anticipated to be paid prior to the end of the year." It seems that the \$550,000 is made up of the change in the long-term ground lease of \$8,778, the ground lease expense reported on the Statement of Operations of \$341,222, and the 2008 current portion of ground lease payable of \$200,000 so it seems that \$350,000 would be the current year and \$200,000 would be for the prior year.

CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF NOVEMBER, 2009

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	5	3,330.08	1	960.99	11	10,149.30
FEDERAL	2	873.90	0	0.00	3	1,445.70	0	0.00
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	2	561.75	2	525.25
OTHER	0	0.00	0	0.00	0		0	0.00
TOTAL	2	873.90	5	3,330.08	6	2,968.44	13	10,674.55

CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF DECEMBER, 2009

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	1	1,056.41	5	3,456.92	2	2,017.40	16	13,606.22
FEDERAL	3	1,055.16	4	713.74	6	2,500.86	4	713.74
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	2	561.75	2	525.25
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	4	2,111.57	9	4,170.66	10	5,080.01	22	14,845.21

**THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹**

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College Dr. Donnie Nero
Institution President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 12/31/2009
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602. ²

Faculty	Educ. & Gen Budget Part I		Educ. & Gen Budget Part II		Agency Accounts Other		Sub-Total		Total FTE		
	Other	Student	Other	Student	Other	Student	Other	Student			
61	106	8	0	11	0	21	10	61	138	18	217
41	83	4	0	14	0	17	6	41	114	10	165
20	23	4	0	-3	0	4	4	20	24	8	52
48	78	16	0	13	0	16	19	48	107	35	190

A. FTE Employees for Reported Fiscal Quarter ¹

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

**LIVESTOCK SALES REPORT
FOR THE 2ND QUARTER OF FY 2009/2010**

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
10/22/2009	Arkoma Santa Gerdes Assoc.	Sale	1-Santa Gerdes cow & calf	\$2,605.00
10/28/2009	McAlester Union Livestock	Auction	6-Black Heifer 10-Black Steers 3-Mixed Heifers 10 Steers Avg. Wt. 557 lbs. 9 Heifers Avg. Wt. 526 lbs.	\$9,082.51
10/28/2009	McAlester Union Livestock	Auction	5-Black Heifers 2-Black Steers 1-Black Cow 7-Red Cows 2 Steers Avg. Wt. 540 lbs. 5 Heifers Avg. Wt. 341 lbs. 10 Cows Avg. Wt. 1304 lbs.	\$6,838.43
10/28/2009	McAlester Union Livestock	Auction	1-Red Steer 8-Red Heifers 8-Black Steers 9 Steers Avg. Wt. 531 lbs. 8 Heifers Avg. Wt. 462 lbs.	\$6,776.56
11/13/2009	Tulsa State Fair		Super Point Santa Gerdes	\$55.00
11/13/2009	McAlester Union Livestock	Auction	1 Black Bull 1360 lbs.	\$662.56
11/13/2009	McAlester Union Livestock	Auction	2 RWF Cow 1 Red Cow 3 Black Cows 1 RMF Cow 1 GRMF Cow 8 Cows Avg. Wt. 1143 lbs.	\$3,545.75
11/24/2009	Warren Livestock Auction	Auction	1 Spot Sow 13 Mixed Pigs 1 Hamp Pig 1 Sow Avg. Wt. 380 ea	\$234.56
11/24/2009	Stigler Livestock Auction	Auction	1 Brown Heifer 1 White Steer 2 Black Heifers 3 Red Heifers 1 Spotted Heifer 1 Red Steer 1 Black Steer 7 Heifers Avg. Wt. 407 lbs. 3 Steers Avg. Wt. 528 lbs.	\$1,660.88
TOTAL				\$28,856.25

CONNORS STATE COLLEGE
VETERINARY PAYMENTS FOR 2nd QUARTER OF FY 2010

DATE	<u>VENDOR</u>	<u>FUND</u>	<u>AMOUNT</u>
8/14/2009	Four Corniers Embryo Transfer	701	\$1,757.87
10/14/2009	Voss Veterinary	701	\$25.00
10/14/2009	Reproduction Enterprises Inc.	701	\$130.00
10/14/2009	Dixon Farm Supply	701	\$452.70
10/20/2009	Dixon Farm Supply	290	\$21.00
10/23/2009	Dixon Farm Supply	701	\$233.65
11/3/2009	Voss Veterinary	701	\$85.00
12/3/2009	Voss Veterinary	701	\$2,217.50
12/11/2009	Hubler Veterinary Service	701	\$222.50
12/2/2009	Genex Co-Operative Inc.	290	\$48.00
	Total		\$5,193.22

January 22, 2010

Public Comments

Chairman Anthony announced that 15 minutes would be provided for the public to make comments to the Board of Regents, and he asked if there were any members of the public who would like to address the Board at this time. There being none, the Board continued with its business.

January 22, 2010

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF JANUARY 22, 2010

Chairman Anthony called upon the following Committee Chairs to give Committee reports.

Academic Affairs, Policy and Personnel Committee – Regent Greg Massey

(All business discussed by the Academic Affairs, Policy and Personnel Committee was addressed during the business of Oklahoma State University, Oklahoma Panhandle State University, Northeastern Oklahoma A&M College, and Langston University.)

Fiscal Affairs Committee – Regent Fred Boettcher

(All business discussed by the Fiscal Affairs Committee was addressed during the business of Langston University and Northeastern Oklahoma A&M College.)

Planning and Budgets Committee – Regent Jay Helm – No report.

Personnel Actions

For informational purposes, Dr. Wilson informed the Board of the resignation of David Austin, IT Audit Senior and Consultant, from the Department of Internal Audits effective November 30, 2009.

Ratification of Interim Approval Request

Mr. Drake recommended the Board's ratification of interim approval regarding the settlement with the McClosky Brothers in the eminent domain case in the amount of the Commissioner's award of \$84,000.

Regent Burns moved and Regent Lester seconded to ratify interim approval granted by the Executive Secretary to accept the settlement offer made by the McCloskey Brothers in the amount of \$84,000.

January 22, 2010

Those voting aye: Board Members Anthony, Burns, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Watkins, Boettcher, and Hall. The motion carried.

Approval to Settle Case Regarding the OPSU Noble Center

Mr. Drake said another item pertains to a pending case regarding OPSU's Noble Center. He said he is seeking permission to settle with one of the defendants, Smith Fire Suppression, Inc., in the amount of \$10,000. The major lawsuit involves the roof, and this involves one small aspect of that lawsuit that has been worked out with outside counsel and Dr. Bryant.

Regent Lester moved and Regent Burns seconded to approve the settlement of \$10,000 with the defendant, Smith Fire Suppression, Inc., regarding OPSU's Noble Center.

Those voting aye: Board Members Lester, Helm, Massey, Anthony, Peach, and Burns. No: None. Abstentions: None. Absent: Boettcher, Hall, and Watkins. The motion passed.

Adjournment

At approximately 12:30 p.m., Regent Lester moved and Regent Burns seconded that the meeting be adjourned.

Those voting aye: Board Members Burns, Lester, Helm, Massey, Anthony, and Peach. No: None. Abstentions: None. Absent: Boettcher, Hall, and Watkins. The motion was approved.

MEETING OF THE A & M BOARD OF REGENTS

January 22, 2010

Room 803
Connors State College campus in Downtown Muskogee
201 Court Street
Muskogee, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 16, 2009.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of December 4, 2009

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

Thursday, March 4, 2010 -- Stillwater, Oklahoma – Oklahoma Room, Student Union,
Oklahoma State University

For **Consideration** of Approval:

Friday, April 23, 2010 -- Ardmore, Oklahoma – 2510 Sam Noble Parkway,
Noble Conference Center, Samuel Roberts Noble Foundation

BUSINESS WITH COLLEGES AND UNIVERSITIES

- | | |
|--|--------------------------------------|
| 1. Oklahoma State University | 4. Northeastern Oklahoma A&M College |
| 2. Oklahoma Panhandle State University | 5. Connors State College |
| 3. Langston University | |

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee (Greg Massey)

Fiscal Affairs and Plant Facilities Committee (Fred Boettcher)

Planning and Budgets Committee (Jay Helm)

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Executive Secretary

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: January 22, 2010

TIME: Board will officially convene at 10:00 a.m.*

PLACE: Room 803, 201 Court Street, Muskogee Downtown Campus, Connors State College, Muskogee, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 16, 2009.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of December 4, 2009
- Approval of April 23, 2010, Board Meeting

OKLAHOMA STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - Opening comments
 - OSU Accomplishments
- Resolutions
 - Adoption of Memorial Resolutions for Ray Gann; Robert L. "Bob" Nichols; J. Mack Oyler; Voyd Paul Self; and James Earle Shamblin

* The Board will have breakfast on Friday, January 22, 2010, at 7:00 a.m. in the Azalea Room of Fairfield Inn & Suites, 1650 North 32nd Street, Muskogee, Oklahoma, with Connors State College President Donnie Nero, Langston University President JoAnn Haysbert, and Oklahoma State University President V. Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but Presidents Nero, Haysbert, and Hargis have indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Executive Secretary announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in Room 706 of the Connors State College campus in Downtown Muskogee, 201 Court Street, Muskogee, Oklahoma.

--Policy and Operational Procedures

- Approval to select the current Chairman and succeeding Chairs to always be Point of Contact for the Oklahoma State University Security Clearance issues
- Approval of 2010-2011 special fees

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Instructional Programs

- Approval of new degrees and program modifications

--Contractual Agreements (other than construction and renovation)

- Approval to grant a permanent utility easement to Oklahoma Gas and Electric Company

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

OKLAHOMA PANHANDLE STATE UNIVERSITY

--General Information/Reports Requiring No Action By the Board

--Policy and Operational Procedures

- Approval of OPSU's Vision, Mission, and Values statements

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

- Approval of instructional equipment fees, special fees, and course fees

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

Success of OPSU football player

Posthumous induction of OPSU professor/administrator into the Oklahoma Higher Education Hall of Fame

Success of OPSU's Programming Team

Out-of-state travel summaries

January President's update

FTE quarterly report

LANGSTON UNIVERSITY

--General Information/Reports Requiring No Action By the Board

FTE quarterly report

Livestock inventory report

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
Acceptance of continuation grant from the U.S. Department of Education
- Other Business and Financial Matters
 - Approval to advertise and auction surplus property
 - Approval to solicit design services from registered historical design consultants
 - Approval to ban hunting at the Langston Lake
- Contractual Agreements (other than construction and renovation)
 - Approval to extend the current facilities services contract with Sodexo Services
 - Approval to continue affiliation agreements with facilities for the training of Nursing, Health Administration, and Physical Therapy students
- New Construction or Renovation of Facilities
 - Approval to engage OSU Architectural & Engineering Services to provide in-house design services for three projects
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Student Services/Activities
 - Approval to modify academic service fees for the School of Nursing to include lab, liability, and testing fees
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summary

NORTHEASTERN OKLAHOMA A&M COLLEGE

- General Information/Reports Requiring No Action By the Board
 - Higher Learning Commission update
 - Blue & Gold to Green & White
 - Picher gift
 - 2010 Honors Banquet
 - Miami Area Chamber of Commerce annual awards
 - December 2009 NEO News
- Policy and Operational Procedures
 - Approval of FY 2011 academic services fees, graduation fee, and course fees

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- New Construction or Renovation of Facilities
 - Approval to increase budgets of two State funded capital projects
 - Approval to increase the scope and funding of the Athletic Training Facility
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summaries
 - FTE employee report
 - Surplus property auction

CONNORS STATE COLLEGE

- General Information/Reports Requiring No Action By the Board
 - Personal remarks by President Nero
- Policy and Operational Procedures
 - Approval of collaboration between Connors State College and Oklahoma State University to provide assistance in the establishment of financial systems and processes
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summaries
 - FTE employee report
 - Livestock sales report
 - Veterinary payments report

PUBLIC COMMENTS

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Fiscal Affairs Committee

Academic Affairs, Policy and Personnel Committee

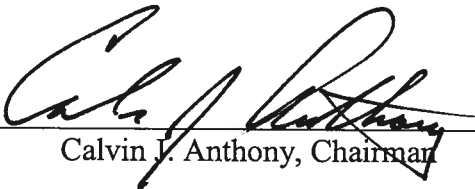
Planning and Budgets Committee

OTHER BOARD OF REGENTS' BUSINESS

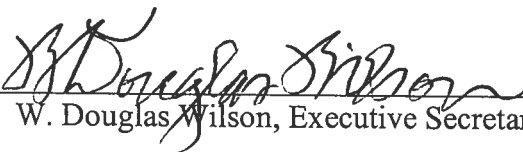
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
- Reports/comments/recommendations by Executive Secretary
- Reports/comments/recommendations by General Counsel
 - Ratification of interim approval authorizing settlement of the McCloskey Brothers eminent domain case
 - Approval to settle with Smith Fire Suppression in the OPSU Noble Center case
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted

January 22, 2010


BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 
Calvin J. Anthony, Chairman

ATTEST:


W. Douglas Wilson, Executive Secretary

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on March 4, 2010.


Cherilyn Williams, Secretary