

MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL
COLLEGES

for the

JULY 29, 2011

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

July 29, 2011

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, JULY 29, 2011

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON NOVEMBER 2, 2010, AND JULY 7, 2011.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the 1st Floor Conference Room, OSU Institute for Agricultural Biosciences, 3210 Sam Noble Parkway, Ardmore, Oklahoma, on July 29, 2011.

Those present: Mr. Jay L. Helm, Chairman; Mr. Andrew W. Lester, Vice Chairman; Mr. Calvin J. Anthony; Mr. Douglas E. Burns; Mr. Rick Davis, Mr. Joe D. Hall; Mr. Tucker Link; Mr. Jim Reese; and Mrs. Lou Watkins.

Absent: None.

Others present: Dr. W. Douglas Wilson, Executive Secretary; Mr. Charles E. Drake, General Counsel; Mr. Robert White, Health and Higher Education Policy Analyst; Mr. Jason Ramsey, Director, State Government Relations; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Shari Brecht, Administrative Associate; and Ms. Linda Novak, Administrative Associate.

After the Executive Secretary announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:05 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF JULY 29, 2011

Order of Business

With respect to the Order of Business, Chairman Helm said there is one presentation that could most conveniently be considered at another time in the meeting. He asked for a motion to approve the Order of Business, subject to adjusting the time of the presentation.

Regent Burns moved and Regent Anthony seconded to approve the Order of Business as presented, subject to adjusting the time of the presentation.

Those voting aye: Board Members Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, and Link. No: None. Abstentions: None. Absent: None. The motion carried.

July 29, 2011

Approval of Minutes

Regent Lester moved and Regent Link seconded to approve the minutes of the June 17, 2011, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, Link, and Reese. No: None. Abstentions: None. Absent: None. The motion passed.

Approval of Future Board Meetings

Chairman Anthony announced that the next regular meeting of the Board of Regents is scheduled to convene on September 9, 2011, in the Click Family Alumni Hall, ConocoPhillips OSU Alumni Center, Oklahoma State University, Stillwater, Oklahoma. For consideration of approval is the meeting scheduled to convene on October 28, 2011, in the Ballroom of the Student Union, Oklahoma Panhandle State University, Goodwell, Oklahoma. He asked for a motion to confirm this meeting date.

Regent Lester moved and Regent Watkins seconded to approve the Board meeting scheduled for October 28, 2011, in the Ballroom of the Student Union, Oklahoma Panhandle State University, Goodwell, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion was approved.

July 29, 2011

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Bryant expressed appreciation to President Burns Hargis, the Noble Foundation, and Vice President Bob Whitson for the outstanding hospitality in Ardmore. He said it is a real pleasure to be in the new OSU Institute for Agricultural Biosciences.

Dr. Bryant said he would like to announce the awarding of a major endowment to the Panhandle State Foundation by Burns & Stowers, P.C., acting as trustees. It is the Rule of Law Education Fund Endowment for \$1 million to be used for student scholarships. He expressed a special thanks to Regent Doug Burns for making this possible. Dr. Bryant said this is the largest single donation ever received by the Panhandle State Foundation.

Approval of Revisions to OPSU Faculty and Staff Handbooks

Dr. Bryant requested Board approval of revisions to the OPSU faculty and staff handbooks. He said this matter was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Lester said the Committee met with the administration of Oklahoma Panhandle State University regarding approval of revisions to the OPSU faculty and staff handbooks. He said President Bryant provided information on updates and changes to bring the handbooks in full compliance with Board policy and Oklahoma federal laws. Of particular note are the deletion of the shared leave policy and changes in standards for promotion and tenure. The Committee acted to recommend Board approval, subject to review by Legal Counsel.

Regent Lester moved and Regent Link seconded to approve the revisions to the OPSU faculty and staff handbooks as presented, subject to review and approval by Legal Counsel.

Those voting aye: Board Members Davis, Hall, Helm, Lester, Link, Reese, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: None. The motion was approved.

Approval to Establish an OPSU Institutional Review Board

Dr. Bryant requested Board approval for OPSU to establish an OPSU Institutional Review Board. He said this matter was also discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Lester said the Committee met with the administration of Oklahoma Panhandle State University regarding approval to establish an OPSU Institutional Review Board that will review and approve proposals for the use of human subjects in research. He said President Bryant provided the IRB Guide and application form, which were approved by the Office of Legal Counsel. He said the proposed IRB would consist of six faculty members representing the five schools of OPSU and University College plus an outside constituent. The Committee acted to recommend Board approval, subject to final review by Legal Counsel.

Regent Lester moved and Regent Watkins seconded to authorize OPSU to establish an OPSU Institutional Review Board that will review and approve proposals for the use of human subjects in research, subject to review and approval by Legal Counsel.

Those voting aye: Board Members Hall, Helm, Lester, Link, Reese, Watkins, Anthony, Burns, and Davis. No: None. Abstentions: None. Absent: None. The motion was approved.

Balance of Agenda

Regent Link moved and Regent Watkins seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Helm, Lester, Link, Reese, Watkins, Anthony, Burns, Davis, and Hall. No: None. Abstentions: None. Absent: None. The motion carried.

Chairman Helm said the Regents appreciate Dr. Bryant and the distances he travels to meet with the Board.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

July 20, 2011

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

1. Board approval is requested for changes to the OPSU faculty and staff handbooks. The changes have been reviewed and approved by Board legal counsel. In addition to several updates and changes to bring the handbooks into full compliance with Board policy and Oklahoma and Federal laws, the following major changes were made:
 - a. The OPSU shared leave policy was deleted from both handbooks. This policy was not funded and required the use of reserves for implementation. A short term disability income insurance policy is available to OPSU personnel at \$25 per month to make up for the loss of the shared leave policy.
 - b. The faculty handbook was changed to make it clearer that faculty are required to show evidence of professional or scholarly activities in their portfolios presented for promotion and tenure.
2. Board approval is requested for the establishment of an OPSU Institutional Review Board (IRB) that will review and approve proposals for the use of human subjects in research. The attached IRB Guide and application form were reviewed and approved by Board legal counsel. The proposed IRB would consist of six faculty members representing the five schools of OPSU and University College plus an outside constituent.

Part D---Personnel Actions

Board approval is requested for the following hires and personnel actions:

1. Dr. Daniel Betti as assistant professor of political science at a 9-month salary of \$36,000 effective August 15, 2011.
2. Dr. Connie Carpenter as professor of nursing at a 9-month salary of \$27,528 effective August 15, 2011.
3. The addition of institutional research officer duties for Nick Tuttle, OPSU webmaster, for an additional \$25,000 bringing his combined salary to \$70,000 effective July 1, 2011.

Part E---Instructional Programs

None

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

We request approval of the following additional purchase orders over \$35,000 for FY 2012:

Contract	Explanation	Amount
Ebsco	Library Services Online Subscriptions/Periodical Renewals	\$44,323.94
Pearson Education	Textbooks for OPSU Bookstore	\$47,036.50
American Specialty Insurance	NCAA primary insurance for student athletes	\$60,000.00
Ashland Feed	Feed for OPSU Bull Test	\$47,418.00

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The June 2011 Summary of Out-of-State Travel is attached.
2. The quarterly FTE report is attached.
3. The May/June President's Update is attached.

Respectfully submitted,



David A. Bryant
President

**APPROVAL OF USE OF HUMAN SUBJECTS
IN RESEARCH
FORMS and INSTRUCTIONS**

June 20, 2011

IRB Guide
For Determining the Need for IRB Review

A study must be reviewed by the IRB if it involves human subjects and is considered research. Read the information below and answer the questions to determine if your study qualifies.

1. Determination of “Human Subject”.

Human subject means a living individual about whom an investigator (whether professional or student) conducting research obtains: (1) data through intervention or interaction with the individual or (2) identifiable private information.

Intervention includes both physical procedures by which data are gathered and manipulations of the subject or the subject's environment that are performed for research purposes.

Interaction includes communication or interpersonal contact between investigator and subject.

Private information includes information about behavior that occurs in a context in which an individual can reasonably expect that no observation or recording is taking place, and information which has been provided for specific purposes by an individual and which the individual can reasonably expect will not be made public (for example, a medical record or a school record). Private information must be individually identifiable (i.e., the identity of the subject is or may be ascertained by the investigator or is associated with the information) in order for obtaining the information to constitute research involving human subjects.

2. Determination of “Research”.

Research means a systematic investigation, including research development, testing and evaluation, designed to develop or contribute to generalizable knowledge. Activities which meet this definition constitute research for purposes of the IRB whether or not they are conducted or supported under a program which is considered research for other purposes.

Systematic investigation involves a predetermined method for studying a specific topic, answering a specific question(s), testing a specific hypothesis(es), or developing a theory. Examples of systematic investigations include, but are not limited to, observational studies, interview or survey studies, group comparison

studies, test development, program evaluation, and interventional research. Although quality assurance (QA) activities often follow a systematic method of gathering information, the findings are generally utilized for internal program improvements and do not meet the definition of “research.” However, at any point if the CQI or QA activities are intended to be extended beyond a single individual or an internal program, e.g., publications or presentations, they would be considered “research” and an IRB determination would be required.

To develop or contribute to generalizable knowledge requires that the results (or conclusions) of the activity are intended to be extended beyond a single individual or an internal program, e.g., publications or presentations. Examples of activities that are typically not generalizable include biographies and service or course evaluations, unless they can be generalized to other individuals, services, courses or concepts **and there is an intention to do so**. Theses or dissertation projects conducted to meet the requirements of a graduate degree are considered generalizable.

1. Determining if human subjects are involved.

- A. Does the research involve obtaining information about living individuals?**
 No Yes

If no, then study does not involve human subjects.

If yes, proceed to the following questions.

All of the following must be “no” to qualify as “non-human subject”:

- B. Does the study involve intervention or interaction with a “human subject”?**
 No Yes

- C. Does the study involve access to identifiable private information?**
 No Yes

- D. Are data/specimens received by the Investigator with identifiable private information?**
 No Yes

- E. Are the data/specimen(s) coded such that a link exists that could allow the data/specimen(s) to be re-identified?**
 No Yes

If “Yes,” is there a written agreement that prohibits the PI and his/her staff access to the link?

No Yes

If you answered “yes” to any of questions 1B-E you must proceed to step 2 to determine if you are conducting “research” as defined by the IRB.

If you answered “no” to all of the above questions, you are not using human subjects and IRB review is not required. Do not proceed to step 2.

2. **One of the following must be “no” to qualify as “non-research”:**

A. Will the data/specimen(s) be obtained in a systematic manner?

No Yes

B. Will the intent of the data/specimen collection be for the purpose of contributing to generalizable knowledge

No Yes

If you answered “no” to either of the above questions, you are not conducting research and IRB review is not required. However, you should submit this form to the IRB to document your responses and project. If you answered “yes” to both of the above questions, then IRB review is required, and you should complete and submit the request for IRB review and approval.

**OKLAHOMA PANHANDLE STATE UNIVERSITY INSTITUTIONAL REVIEW BOARD
APPLICATION FOR APPROVAL OF HUMAN SUBJECT RESEARCH**

This application must be completed as a Word document. Handwritten applications will not be accepted.

Title of Project:

I agree to provide the proper surveillance of this project to ensure that the rights and welfare of the human participants are properly protected. Additions to or changes in the procedures affecting the participants after the project has been approved will be submitted to the committee for review.

Principal Investigators(s):

(If the PI is a student, please list faculty research advisor last)

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Department

School

PI e-mail

PI phone

Advisor e-mail (if PI is student)

Advisor phone (if PI is student)

APPLICATION FOR APPROVAL OF RESEARCH PROJECTS INVOLVING HUMAN SUBJECTS

Instructions: Please complete in detail and submit one copy electronically and one hard copy to the chairman of the IRB at least 4 weeks before your proposed project. All students and non university personnel must have a faculty sponsor for the project.

1. Attach a copy of your proposal thoroughly describing the purpose of your project in detail.
2. Who will be the participants in this study, and how will they be solicited or contacted?
3. Participants must be informed about the nature of what is involved as a participant, including particularly a description of anything they might consider to be unpleasant or a risk. Please provide an outline or script of the information which will be provided to participants prior to their volunteering to participate. Include a copy of the written solicitation and/or statement of the oral solicitation.
4. Briefly describe each condition or manipulation to be included with the study.
5. What measures or observations will be taken in the study? Copies of any questionnaires, tests, or other written instruments that will be used must be included.
6. Will the participants encounter the possibility of stress or psychological, social, physical, or legal risks which are greater, in probability or magnitude, than those ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests? Yes No. If Yes, please describe.
7. Will Medical clearance be necessary before participants can participate due to tissue or blood sampling or administration of substances such as food or drugs, or physical exercise conditioning? Yes No. If Yes, please describe.
8. Will the participants be deceived or mislead in any way? Yes No. If Yes, please describe.
9. Will there be a request for information which participants might consider to be personal or sensitive? Yes. No. If yes, please describe.
10. Will the participants be presented with materials which might be considered to be offensive, threatening, or degrading? Yes No. If yes, please describe.
11. Will any inducements be offered to the participants for their participation? Yes No. If yes, please describe. If extra course credit is offered, what alternative means of obtaining additional credit are available?
12. Will a written consent form be used? Yes No. If yes, attach the form; if not, indicate why not and how voluntary participation will be secured.

13. Will any aspect of the data be made part of any record that can be identified or associated with the participant? Yes No. If yes, please explain.

14. Please describe in detail, the steps to be taken to ensure the confidentiality of the collected data.

15. Will the fact that a participant did or did not participate in a specific experiment or study be made a part of any record available to a supervisor, teacher, guardian, or employer? Yes No. If yes, please explain why and how the information will be used by the outside party.

16. Describe the benefits that might accrue to either the participants or society from this project.

Preparer's Checklist:

Research proposal

Written solicitation or script for solicitation of participants

Review Application

Informed consent form

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Jun-11
MONTH

FUND SOURCE	FY11		FY10		FY11		FY10	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	11	\$ 5,601.25	1	\$ 875.16	120	\$ 33,095.86	95	\$ 28,300.22
FEDERAL					2	\$ 650.21		
PRIVATE								
AUXILIARY	4	\$ 1,507.19	4	\$ 2,091.00	25	\$ 8,476.63	15	\$ 5,115.94
OTHER		\$ -		\$ -		\$ -		
TOTAL	15	\$ 7,108.44	5	\$ 2,966.16	147	\$ 42,222.70	110	\$ 33,416.16

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE EMPLOYEE REPORT

TO: THE GOVERNOR OF OKLAHOMA, THE PRESIDENT PRO TEMPORE OF THE OKLAHOMA SENATE,
AND THE SPEAKER OF THE OKLAHOMA HOUSE OF REPRESENTATIVES

Da Bryant
PRESIDENT

FROM: OKLAHOMA PANHANDLE STATE UNIVERSITY

SUBJECT: FTE EMPLOYEE REPORT FOR FISCAL QUARTER ENDING 06/30/11

THE FOLLOWING INFORMATION IS PROVIDED PURSUANT TO 74 O.S. 1981, SECTION 3602

FTE EMPLOYEE CATEGORIES

	EDUC. AND GEN. BUDGET PART I			EDUC. AND GEN. BUDGET PART II			AGENCY ACCOUNTS OTHER			SUB-TOTAL			TOTAL FTE	
	OTHER			OTHER			OTHER			OTHER				
	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT		
CURRENT QTR	40	52	15	0	1	1	0	0	5	10	40	58	26	124
PRIOR QTR	52	53	14	0	1	0	0	0	4	10	52	58	24	134
INC (DEC)	(12)	(1)	1	0	0	1	0	0	1	0	(12)	0	2	(10)
PRIOR FY	39	46	17	2	1	1	0	0	10	9	41	57	27	125

President's Update

A monthly newsletter from the Office of the President

May/June 2011

2011-2012 Budget Update

The State Education and General Fund budget allocation for 2011-2012 was reduced by 5.8% compared to the 2010-2011 allocation. The higher education budget includes a one-time 2010-2011 supplemental appropriation of \$10 million to offset the decrease in state appropriations.

OPSU is implementing a 5.9% increase in tuition and mandatory fees to help defray some of the impact of the reduced allocation for 2011-12.

Finally, for the 2011-2012 year, OPSU is giving a one-time, non-base salary stipend of 4% to faculty and staff who:

- work 3/4 time or full time;
- are not newly hired or in their first year of employment;
- are not contract staff;
- are not adjunct faculty and;
- are not recipients of merit or market raises.

Stipends will be prorated and paid out over each employee's contract period.

Congratulations!

The **2011 Crops Judging team** comprised of **Casey DeBock, Kala Belson, Johnathan Bentley, and Camron Nisly** won 4th place in the nation at the North American Colleges and Teachers of Agriculture (NACTA) contest.

Emily Vasquez was named to the second team of the Heartland Conference 2011 All-Conference Softball team.

Zach McCaskill and Kala Belson are OPSU's 2011 Student Athletes of the Year.

Blake Hardegree was named as the catcher on the second unit of the 2011 All-Heartland Conference Baseball Team.

The recipient of the 2011 J. R. P. Sewell award is **Jack Bryon Test, Jr.** He graduated with a Bachelor of Business Administration degree in Computer Information Systems with minors in biology and chemistry.

On June 3, **Dr. Matthew Saunders** enjoyed the world premiere of his Piano Sonata, a fifteen-minute composition for solo piano. Dr. Dianna Anderson, Instructor of Piano and Coordinator of Functional Piano at Minot State University in North Dakota performed the piece during a concert at the annual convention of the Oklahoma Music Teachers Association (OMTA) at Oklahoma Christian University in Edmond, Oklahoma.

Troy Crowser won 4th place in the saddle bronc riding at the College National Finals Rodeo in Casper, Wyo. **Brice Ingo** placed 8th in the tie down roping and **Katie Jolly** placed 8th in the breakaway roping. Other team members included **Chad Braden** and **Tyrel Larsen** in the saddle bronc; **Cole Dorenkamp** in tie down roping; **Seth Hardwick** in bareback riding; and **Kaylee Moyer** in goat tying.

- Jun. 27-30** **Basketball Camp (Grades 5-8)**
Contact Jerry Olson for information.
- Jun. 28** **Retirement Party for Mel Riley**
Cake and refreshments in the Aggie Grill from 4-5 p.m.
- Jul. 4** **Independence Day Holiday**
University closed, no class
- Jul. 14** **Last day of summer 6-week classes**
- Jul. 15** **Enrollment Day**
- Jul. 28-29** **Softball Camp**
Contact Rachel Burleson for information
- Aug. 5** **Enrollment Day**
- Aug. 11** **First day to pick up books**
- Aug. 15** **Faculty/Staff Breakfast**
- Aug. 17** **First day of class**

Eames Demetrios dedicated a bronze plaque in OPSU's Centennial Park denoting a spot in his "Kyamerica," the name of his alternative universe. OPSU's marker is one of only 45 sites worldwide where Demetrios' alternate universe meets with the physical and people travel the world visiting the physical sites to experience the untold history at each location.

The Oklahoma State Regents for Higher Education honored the **Town of Goodwill** through their Partnership Recognition Program. OPSU and the town of Goodwill team up and share support services such as police protection, fire suppression and emergency medical services, trash collection, water, a sewage system and engineering services. Town-sponsored clean-up days are also held before significant campus events, such as homecoming and commencement. The new OPSU criminal justice program receives strong support from the Goodwell Police Department in the form of advisory committee participation and instruction. A similar collaboration is underway for a proposed EMT option at OPSU. OPSU will provide \$500 for tuition waivers to employees of the partnering businesses; internships for current students of the institutions to work at the partnering businesses; faculty externships with the partnering businesses; and/or enhancement of the partnerships with additional equipment, materials or supplies. The State Regents provide a \$500 match to the waivers.

Two recent School of Business and Technology graduates are completing internships this summer. **Pam Gutierrez** graduated in May with a double major in CIS and business administration and is in Washington D. C. for a 10-week internship at the Library of Congress. **Cicely Behne**, a CIS major, is in Seattle this summer for an internship at T-Mobile.

Welcome to **Robert Etbauer**, OPSU's new assistant rodeo coach working with head coach Craig Latham. Etbauer won two consecutive world titles in saddle bronc riding (1990 and 1991) during his professional career, and has positively impacted OPSU rodeo for years in a variety of ways.

Evlyn Schmidt is retiring this summer after 14 years as Director of the Marvin E. McKee Library. Husband John is already retired from his job as a physician assistant and the couple plan to travel and also spend more time with their daughter, 2 sons, and 4 grandsons. They already have plans to visit Seattle in July for the Lions Club International Convention and will vacation in Hawaii in November with their family. The couple also plans to continue attending OPSU events, their volunteer efforts, and their winemaking.

Mel Riley also retires this summer with 31 years of service to OPSU, 20 of those as the Director of Financial Aid. Husband Steve, a contract pumper, is an OPSU graduate as are both of their children, Steve, Jr. and Stephanie. She has no definite plans for retirement, but did say she will miss the students and the people she works with.

2011 Ag Banquet Awards

Every year, the School of Ag hosts an awards banquet to honor graduating seniors and the members of their various organizations. Below is a list of the individuals and teams recognized at this year's banquet.

Johnathan Schmidt, Agribusiness;
Kala Belson, Agronomy;
Tyler Hasenauer, Animal Science;
Victoria Armstrong, Ag Education;
Alecia Havens, Equine Science; and
Candace Thompson, Pre-Veterinary.

Livestock Judging Teams

2010–**Jacob Edmond**, **Lauren Harvey**,
Tyler Hasenauer, and **Johnathan Schmidt**

2011–**Robert Berry**, **Katherine Henke**,
Kevin Kellogg, **Megan Matejovsky**, **Jessie Rexroat**, **Brittany Shears**, and **Nick Witte**

Crops Judging Team

Kala Belson, **Johnathan Bentley**, **Casey DeBock**, **Camron Nisly**, **Kelsey Ridennoure**,
Joshua Moe, and **Steven King**



David A. Bryant, President

July 29, 2011

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board. Dr. Hale offered a welcome to the new Chairman.

Dr. Hale referenced the summer edition of the NEO Update newsletter. He noted that the Adult Learning Center that began three years ago will no longer receive funding from the State Department of Education. NEO will be able to keep the program going this year, but the staff was reduced significantly, as well as the number of programs and services offered. Dr. Hale also reported that NEO hosted for the ninth consecutive year an Eight-Man Football camp. Regent Reese referenced the picture and pointed out that the athlete wearing the No. 5 jersey is his nephew.

Dr. Hale reported on endowments received by the Foundation over the past six weeks, including a \$100,000 gift from Kent and Kayleen Thomas and a \$15,000 gift in honor of JoAn Taylor; an update on Kids' College, which is in its second year at NEO with approximately 50 children from the Miami area attending the week-long camp; and the launching of a new degree option where students will be able to enroll in business courses one night per week to earn an Associate of Applied Science degree in Business Administration Technology with an emphasis in Management and Marketing.

Enrollment Report

Dr. Hale presented an enrollment trends report. Summer school experienced an increase in credit hour production of 11 percent. He said the report reflects a five-year trend, and enrollment is headed in the right direction. For the 2011 fall semester, enrollment is projected to be just under 2,500 students, which will be the highest number for NEO since 1987. Currently, enrollment is about 9 percent ahead of where it was for 2010, but the projection is more likely to be a 5 percent increase with a little increase in first-time freshmen. As it relates to housing, NEO has a waiting list and is unable to accommodate all the requests for student housing. The current plan is to put three students to a room.

Regent Burns asked if Miami has apartments available to accommodate the overflow. Dr. Hale responded negatively and said there are little to no apartments available. Regent Burns asked when the new apartments come on line if NEO will still have to continue three students to a room, and Dr. Hale responded negatively. He said this will relieve a lot of the pressure, and this is the first time NEO has had an overflow situation in the housing facility in 20+ years. Chairman Helm asked if it is the men's housing that is over capacity, and Dr. Hale responded affirmatively. For the women, NEO has approximately 12 available rooms but has about 15 on a waiting list for men's housing.

Regent Burns asked if NEO anticipates continued enrollment growth. Dr. Hale said this is difficult to answer with any certainty. He anticipates enrollment leveling off in the next two to three years because the economy is beginning to turn around and more jobs are available. Also, demographics reflect a declining number of high school graduates in northeastern Oklahoma, which is the reason Tulsa is being targeted with respect to recruiting.

Adoption of Memorial Resolutions

Dr. Hale presented Memorial Resolutions for Kirsten Couch, who served as an Art Instructor for 17 years at NEO, and Brian Hauck, who spent nearly 30 years on the NEO campus as a faculty member in theater, department chair, and as Dean of Liberal Arts for the past 11 years. (The Memorial Resolutions for Kirsten Couch and Brian Hauck are attached to NEO's portion of the Agenda and considered a part of these minutes.)

Regent Anthony moved and Regent Watkins seconded to adopt the Memorial Resolutions for Kirsten Couch and Brian Hauck as presented.

Those voting aye: Board Members Lester, Link, Reese, Watkins, Anthony, Burns, Davis, Hall, and Helm. No: None. Abstentions: None. Absent: None. The motion was approved.

Personnel Actions

Dr. Hale recommended the employment of Moses Martinous, English Instructor, to be paid an annual salary of \$38,727 effective August 1, 2011. This is a replacement position for an employee who resigned. He said Dr. Martinous recently received his PhD from Penn State University.

For informational purposes, Dr. Hale reported that the departure of Dr. Tim Faltyn left a big hole on campus. The decision was made to fill this position with an interim appointment. A national search is anticipated to begin in January, 2012, and, hopefully, NEO will have that position filled permanently by July, 2012. Dr. Hale said Dr. David Loving has been assigned the additional duties of Interim Vice President for Academic Affairs, effective July 1, 2011. Dr. Loving has been on the NEO campus ten years and was the past Faculty Association Chairman. Dr. Hale said Dr. Loving is one of the most active, engaged instructors on the NEO campus.

Regent Burns moved and Regent Link seconded to approve the personnel actions as listed in the NEO Agenda.

Those voting aye: Board Members Link, Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: None. The motion was approved.

Approval to Increase Funding of the Student Housing Project

Dr. Hale requested Board approval to increase the funding of the Student Housing project. He said this request was presented to the Fiscal Affairs Committee of the Board of Regents.

Regent Link said the Committee met with the administration of Northeastern Oklahoma A&M College regarding approval to increase the funding of the Student Housing project. He said President Hale reported that the increase in funding from \$3 million to \$4.4 million is to meet the design requirements and some necessities students provided for consideration. Regent Link said it is also an increase in the number of beds currently estimated at 90 up to a maximum of 124. The estimated debt on the project would be approximately \$1.5 million, which is 33 percent of the project cost. The Committee voted to recommend Board approval of the recommendation as presented by the NEO administration.

Chairman Helm commended Dr. Hale and the staff at NEO on this project. He said this site is the site on which former student housing was located and which was flooded in July, 2007. The site was raised 7.5 feet to get it out of the flood zone. Chairman Helm said the Board appreciates all that the administration has done regarding this matter.

Regent Link moved and Regent Hall seconded to authorize Northeastern Oklahoma A&M College to increase the funding of the Student Housing project that was approved at the December 3, 2010, Board of Regents' meeting from \$3 million to \$4.4 million.

Those voting aye: Board Members Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, and Link. No: None. Abstentions: None. Absent: None. The motion was approved.

Balance of Agenda

Regent Anthony moved and Regent Davis seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, Link, and Reese. No: None. Abstentions: None. Absent: None. The motion carried.

Comments by President Hale

On behalf of the students, faculty, and staff of Northeastern Oklahoma A&M College, Dr. Hale said he would like to recognize the former Chairman of the Board who provided two years of

great service. He said most of the Regents had been in NEO's Student Union facility prior to the renovation. Probably the most notable historical element of that facility is the mural in the Ballroom. The mural walls were not structurally sound and were full of asbestos, and it was a difficult decision to tear those walls down. He said Nick Calcagno was the artist and his wife, Carol, is currently very much involved with NEO and serves on the board of the NEO Foundation.

Dr. Hale said A&E Services from Oklahoma State University led the effort to take high resolution digital photographs of the mural, ship the photographs to a glass company in Indianapolis, Indiana, and reproduce those murals on 6 x 4 feet panes of glass. The first test piece was sent to the College a few months ago, and Dr. Hale presented Regent Anthony with the project design piece. Dr. Hale said the next time the Regents are on campus they will see those murals captured on glass.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale was then excused from the meeting.

NORTHEASTERN OKLAHOMA A&M COLLEGE
Miami, Oklahoma
July 29, 2011

Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks
 - July 2011 "NEO Update"
 - Enrollment update
 - Grand Opening – Student Union

PART B - RESOLUTIONS

Board approval is requested for the adoption of the attached Memorial Resolutions honoring Kirsten Couch, Art instructor, and Brian Hauck, Dean – School of Liberal Arts.

1. Kirsten Couch – Memorial Resolution
2. Brian Hauck – Memorial Resolution

PART C - POLICY AND OPERATIONAL PROCEDURES

None

PART D - PERSONNEL ACTIONS

Authorization is requested for the following personnel actions:

1. Employment
 - a. Moses Martinous, English instructor, to be paid an annual salary of \$38,727.00, effective August 1, 2011. This is a replacement for an employee who resigned.

PART D - PERSONNEL ACTIONS2. Information Requiring No Action by the Board

- a. Dr. David Loving, history instructor, has been assigned the additional duties of Interim Vice President for Academic Affairs, effective July 1, 2011. He will receive a monthly stipend of \$1,250 for duties associated with this assignment.

PART E - INSTRUCTIONAL PROGRAMS

None

PART F - BUDGETARY ACTIONS1. Year-End Adjusting Entries to Close Accounts and Transfer Funds for FY11

Board approval is requested to make necessary adjustments as depicted on Reference Document #1, "Closing Entries for FY2010."

PART G - OTHER BUSINESS AND FINANCIAL MATTERS1. Master Real Property Lease Revenue Bonds

Board approval is requested to pay debt service payments for FY11-12 (August 2011 – July 2012) for the Series 2011A master real lease revenue bonds in the amount of \$222,197. The monthly payments will be made with auxiliary funds from a Student Union Fee increase and the purpose of the debt is for the renovation of the student Union. The final payment date of this debt issue is May 15, 2031.

2. Allied JOBS Program FY 2011-12 Allocation

The allocation for the Allied JOBS Program (Temporary Assistance for Needy Families Program) for FY11-12 will be approximately \$190,000.00 (allocation for FY10-11 was \$181,000). The purpose of the TANF Program is to set forth a process designed to provide vocational education skills needed to gain employment for eligible recipients. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

3. Scholars for Excellence Program 2012 Allocation

The allocation for the Scholars for Excellence Program for FY2012 will be ~~\$70,635~~ **\$69,335** (allocation was \$70,635 in FY2011). This program provides enhanced educational opportunities for child care staff working in licensed child care facilities in Oklahoma to earn Child Development associate credentials, certificate of mastery, or an associate degree in early childhood development. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

PART G - OTHER BUSINESS AND FINANCIAL MATTERS4. Carl Perkins Postsecondary FY2012 Allocation

The Oklahoma Department of Vocational and Technical Education advised us that our award for the Carl D. Perkins Vocational and Technical Education Act of 1991 for FY2012 is \$41,160. FY2011 allocation was \$50,194.00, reflecting a decrease of \$9,034. The funds are used to develop the academic, vocational, and technical skills of secondary students and postsecondary students who elect to enroll in vocational and technical education programs. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

5. Upward Bound FY2012 Allocation

The United States Department of Education advised us that our award for the Upward Bound Program for FY2011-12 is \$293,163. This program offers Upward Bound services to participants who reside in an impoverished three-county area in northeastern Oklahoma and attend one of 16 target high schools. All services and activities are centered on building in participants the motivation and skills necessary to succeed in education beyond high school. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines

6. Federal Awards for Campus-Based Student Financial Aid Programs (FY2012)

The Federal government has advised us of our tentative awards for the Supplemental Education Opportunity Grant (SEOG) in the amount of \$100,490 and Federal Work Student (FWS) elements of the Student Financial Aid (SFA) program in the amount of \$150,989 for FY2011-12 (award amounts are the same as FY2011-12). Although tentative SFA awards are subject to revision, experience has consistently shown only minimal, if any, changes occur. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)1. Clinical Facilities for Health Science Programs

We request permission be granted to continue the agreements between the hospitals and health care agencies for the health science programs of Northeastern Oklahoma A&M College for the academic year 2011-12. These agreements have been previously approved by Legal Counsel.

a. Associate Degree Nursing

Cerebral Palsy Clinic – Webb City, MO
 Craig General Hospital – Vinita, OK
 Freeman Health System – Joplin & Neosho, MO
 Grove Christian Medical Clinic – Grove, OK
 Integris Reg. Health Ctr. (Mental Health) – Miami
 Integris Grove General Hospital – Grove, OK
 Integris Regional Health Center – Miami, OK
 NE Oklahoma Community Action (Head Start) - Jay

NEO Health Care/dba Osborne's Rehab – Miami, OK
 Northeastern Tribal Health System – Miami, OK
 Oklahoma Forensic Center – Vinita, OK
 Oklahoma State Health Dept. – Miami, OK
 St. John's Regional Medical Center – Joplin, MO
 Willow Crest Hospital – Miami, OK

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**1. Clinical Facilities for Health Science Programs (Cont'd)****b. Medical Laboratory Technician**

Claremore Indian Hospital – Claremore, OK
 Coffeyville Regional Med. Center – Coffeyville, KS
 Craig General Hospital – Vinita, OK
 Freeman Hospital West – Joplin, MO
 Freeman Neosho Hospital – Neosho, MO
 Integris Baptist Regional Health Center – Miami
 Integris Grove General Hospital – Grove, OK
 Jackson County Memorial Hospital – Altus, OK
 Jane Phillips Medical Ctr. – Bartlesville, OK
 Mayes Integris Medical Center – Pryor, OK

Mercy Health Center – Fort Scott, KS
 Mercy Hospital – Independence, KS
 Mercy Hospital – Fort Scott, KS
 Methodist Health System – San Antonio, TX
 Northeastern Tribal Health System – Miami, OK
 Okla. City Area Indian Health Service
 Perry Memorial Hospital – Perry, OK
 Stillwater Regional Hospital – Stillwater, OK
 Via Christi Medical Center – Pittsburg, KS

c. Physical Therapist Assistant

Claremore Regional Med. Ctr.-Claremore, OK
 Coffeyville Regional Med. Ctr. – Coffeyville, KS
 Craig General Hospital – Vinita, OK
 Freeman Health Systems (East Rehab) – Joplin, MO
 Freeman Health Sys. (West-IP) – Joplin, MO
 Freeman Neosho Rehab - Neosho, MO
 Freeman Outpatient/Sports Med. – Joplin, MO
 George Nigh Rehabilitation – Okmulgee, OK
 Get Fit Wellness – Neodesha, KS
 Girard Medical Center – Girard, KS
 Holly Street Physical Therapy – Siloam Springs, AR
 Integris Baptist PT/Sports Medicine – Miami, OK
 Integris Regional Health Ctr. – Miami, OK
 Integris Grove – Lifestyles PT – Grove, OK
 Integris Grove General Hospital – Grove, OK

Jane Phillips Medical – Bartlesville, OK
 Labette County Medical Ctr. – Parsons, KS
 Mercy Health Systems – Independence, KS
 Mercy Rehabcentre – Fort Scott, KS
 Missouri Rehabilitation Ctr. – Mt. Vernon, MO
 Neosho Memorial Reg. Med. Ctr. – Chanute, KS
 NEO Orthopedic Rehab – Miami, OK
 Oklahoma Physical Therapy – Okla. City, OK
 Physical Therapy of Concordia – Concordia, MO
 St. John's Regional Medical Ctr. – Joplin, MO
 Stillwater Medical Center – Stillwater, OK
 Summit PT & Rehab – Claremore, Catoosa & Pryor, OK
 Via Christi Medical Center – Pittsburg, KS
 Wesley Rehab (HealthSouth facility) – Wichita, KS

2. Contract with the Northeastern Oklahoma A&M College Development Foundation

Board approval is requested to continue the contract between Northeastern Oklahoma A&M College and Northeastern Oklahoma A&M College Development Foundation for services rendered by the College to the Foundation in return for financial support from the Foundation. The Foundation provides scholarships, endowments, etc. in support of the College's educational and other public missions and the College provides a Director, secretarial assistance and office space. This agreement has been previously approved by Legal Counsel.

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Approval for Increase in the funding of the Student Housing Project on the campus of Northeastern Oklahoma A&M College.

Board approval is requested to increase the funding of the Student Housing project that was approved at the December 3, 2010 Board of Regents meeting from \$3,000,000 to \$4,400,000.

Our request for an increase in funding is to meet the design requirements and necessities students provided for our consideration and funding will be from auxiliary reserve investment funds.

At the December 3, 2010 Board of Regents meeting, board approval was given to begin the selection procedure for an Architect and a Construction Manager at Risk to assist in the programming, design, and construction of a \$3,000,000 housing complex consisting of 80 to 100 beds.

PART J - PURCHASE REQUESTS

Board approval is requested for the following purchases:

1. Purchase 57 desktop computers and other peripheral equipment to upgrade the academic labs at the Miami and Grove campuses at an estimated cost of \$49,000 to be funded from E&G and Section 13 Offset funds.
2. Purchase academic equipment for 2011-12 at an estimated cost of \$15,000 to be funded from Section 13 Offset.
3. Purchase institutional equipment for 2011-12 at an estimated cost of \$15,000 to be funded from Section 13 Offset.
4. Purchase furnishings for the Student Housing construction project on the campus of Northeastern Oklahoma A&M College at an estimated cost of \$125,000 to be paid from Auxiliary Funds.

PART K - STUDENT SERVICES/ACTIVITIES

None

PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

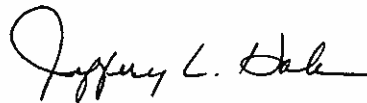
1. Out-of-State Travel Summary

The Summary of Out-of-State Travel for June 2011 is attached.

2. OSRHE FTE Employee Report

The OSRHE FTE Employee Report for the fiscal quarter ending June 30, 2011 is attached.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jeffery L. Hale". The signature is written in a cursive style with a large initial "J".

Dr. Jeffery L. Hale
President

Northeastern Oklahoma A&M College
 Summary of Out-of-State Travel as of June 2011

Column (1): Travel This Month
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	1	139.41	2	2,760.80	32	10,360.31	32	13,972.93
Federal	0	0	0	0	0	0	1	36.67
Private								
Auxiliary	1	154.64	0	0	15	8,613.14	12	6,983.93
Other								
Total	2	294.05	2	2,760.80	47	18,973.45	45	20,993.53

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION FTE EMPLOYEE REPORT

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and
The Speaker of the Oklahoma House of Representatives


PRESIDENT

From: Northeastern Oklahoma A&M College

Subject: FTE Employee Report for Fiscal Quarter Ending June 30, 2011

The following information is provided pursuant to 74 O.S. 1981, Section 3602

FTE Employee Categories

	EDUC & GEN BUDGET PART I			EDUC & GEN BUDGET PART II			AGENCY ACCOUNTS: OTHER			SUB TOTAL			TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT	
Current Quarter	109	101	5	0	5	9	1	26	3	110	132	17	259
Prior Quarter	100	101	5	0	4	10	1	29	4	101	134	19	254
Increase or Decrease	9	0	0	0	1	(1)	0	(3)	(1)	9	(2)	(2)	5
Comparable Quarter Last Year	73	99	6	0	2	7	2	57	3	75	158	16	249

1. File with State Regent's Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

MEMORIAL RESOLUTION

WHEREAS, is has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical colleges that Kirsten Couch, Art Instructor was claimed by death on April 12, 2011; and

WHEREAS, Kirsten Couch, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Northeastern Oklahoma A&M College from August 22, 1994 to the date of her death, April 12, 2011, and as a citizen worth of commemoration and respect; and

WHEREAS, her friends and Northeastern Oklahoma A&M College have suffered irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Kirsten Couch to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Northeastern Oklahoma &M College's faculty members.

BE IT FURTHER RESOLVED, that a copy of this Resolution be spread upon the minutes of the Board and a copy sent to the family of Ms. Couch.

Adopted in regular meeting assembled this 29th day of July, 2011.



BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL & MECHANICAL COLLEGES

A handwritten signature in black ink, appearing to read "Jay L. Helm".

Jay L. Helm, Chairman

ATTEST:

A handwritten signature in black ink, appearing to read "W. Douglas Wilson".
W. Douglas Wilson, Executive SecretaryA handwritten signature in black ink, appearing to read "Jeffrey L. Hale".
Dr. Jeffrey L. Hale, President

MEMORIAL RESOLUTION

WHEREAS, is has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical colleges that Brian Hauck, Dean of the School of Liberal Arts, was claimed by death on April 22, 2011; and

WHEREAS, Brian Hauck, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Northeastern Oklahoma A&M College from August 1, 1984 to the date of his death, April 22, 2011, and as a citizen worth of commemoration and respect; and

WHEREAS, his friends and Northeastern Oklahoma A&M College have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Brian Hauck to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Northeastern Oklahoma &M College's faculty members.

BE IT FURTHER RESOLVED, that a copy of this Resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Hauck.

Adopted in regular meeting assembled this 29th day of July, 2011.



BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL & MECHANICAL COLLEGES


Jay L. Helm, Chairman

ATTEST:


W. Douglas Wilson, Executive Secretary


Dr. Jeffery L. Hale, President

NORTHEASTERN OKLAHOMA A&M COLLEGE

Document Reference #1

AUXILIARY CLOSING ENTRIES - FY11

The College proposes the following entries in the Agency Special Account to close out the athletic and student activity accounts:

Debit Account	Credit Account	Account Description	Debit	Credit
023110		Football	140,436.79	
023100		Athletic Director	36,660.52	
023400		Athletic Training	87,435.98	
023120		Men's Basketball	62,070.89	
023150		Baseball	92,481.90	
023440		Sports Information	2,513.55	
023210		Women's Basketball	68,274.45	
023220		Volleyball	17,497.51	
023230		Softball	107,317.16	
023240		Men's Soccer	25,583.77	
023250		Women's Soccer	23,743.48	
	027100	Student Activity Fees		227,105.80
	025160	Bookstore		296,910.20
	022160	Vending		70,000.00
	022120	Cafeteria		10,000.00
	027440	Telephone / PO Box		60,000.00
Total to close Athletics			664,016.00	664,016.00
023500		Rodeo	22,284.52	
023600		Cheerleaders	40,625.27	
023610		Norse Stars	15,090.53	
023530		Aggies	33,990.69	
023520		Equine Judging Team	29,901.69	
	027100	Student Activity Fees		50,000.00
	027200	Intramural Fee		21,892.70
	025160	Bookstore		70,000.00
Total to close Student Activities			141,892.70	141,892.70
TOTALS			805,908.70	805,908.70

July 29, 2011

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Tim Faltyn, President, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board. Chairman Helm noted that this is Dr. Faltyn's first official Board meeting as President. Dr. Faltyn said he is excited to be here. He also expressed appreciation to President Hargis, the Noble Foundation, and to Dr. Whitson for hosting the meeting. Dr. Faltyn noted that Dr. Whitson has been a personal mentor to him.

Dr. Faltyn reviewed some of the activities that have taken place since he has arrived on campus. He noted that he is in the third week of his presidency, and the first thing involved setting priorities regarding getting the campus organized for the students to come back. The priorities involve plans for the first 100 days, the first semester, and the first year. Priorities include immediately addressing emergency management and safety on campus, student housing, developing a master plan to address facilities, hiring a public relations employee for the College, and organizing a campus beautification committee. Dr. Faltyn expressed appreciation to Mike Buchert and Nigel Jones for their efforts with respect to helping the College develop a campus master plan.

With respect to enrollment, Connors is currently down 2.3 percent. Enrollment is up on the main campus in Warner, but enrollment is down for the Muskogee campus. This is attributed for the most part to federal cuts and prison funding. Connors is working on some last minute advertising to make up that gap.

Dr. Faltyn presented the Board with the inaugural version of the Connors State Connection, which will provide current events and be used as a platform to begin telling the story of Connors State College. He called the Board's attention to a story about him living in the dormitory; profiles of students, staff, and faculty; and the 30-year anniversary of the Be A Champ Cattle and Lamb Camp under the direction of Jerry McPeak. Dr. Faltyn also highlighted the College's nursing program, which is the third largest in the State. He said the program has consistently surpassed both the Oklahoma and national graduation rates for a nursing program and is one of the programs of distinction for Connors.

Approval of Connors State College Student Handbook Revisions

Dr. Faltyn requested Board approval of the revisions to the Connors State College Student Handbook. He said this matter was discussed with members of the Academic Affairs, Policy and Personnel Committee. Dr. Faltyn said within the next year a comprehensive review of all of the handbooks will be reviewed and brought to the Board for approval as one handbook.

Regent Lester said the Committee met with the administration of Connors State College regarding approval of revisions to the Connors State College Student Handbook. President Faltyn provided information to the Committee and stated that the Handbook revisions have been

reviewed by the Board's Office of Legal Counsel. The Committee acted to recommend Board approval of the administrative recommendation, subject to further review by Legal Counsel.

Regent Lester moved and Regent Anthony seconded to approve the revisions to the Connors State College Student Handbook, subject to further review by Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion was approved.

Personnel Actions

Regent Watkins moved and Regent Lester seconded to approve the personnel actions as listed in the Connors Agenda.

Those voting aye: Board Members Burns, Davis, Hall, Helm, Lester, Link, Reese, Watkins, and Anthony. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Ground Lease Agreement

Dr. Faltyn requested Board approval to enter into a ground lease agreement between the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and Connors State College and the Regional University System of Oklahoma and Northeastern State University. This matter was discussed with members of the Fiscal Affairs Committee.

Dr. Faltyn said he just received notification a few minutes ago that the Regional University System of Oklahoma Board of Regents has approved the ground lease.

Regent Link said the Committee met with the administration of Connors State College regarding approval of the ground lease agreement between the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and Connors State College and the Regional University System of Oklahoma and Northeastern State University. This relates to the new Connors building in Muskogee. The Committee voted to recommend Board approval, pending approval by Legal Counsel.

Regent Link moved and Regent Anthony seconded to authorize Connors State College to enter into a ground lease agreement between the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and Connors State College and the Regional University System of Oklahoma and Northeastern State University, pending approval by Legal Counsel.

Those voting aye: Board Members Davis, Hall, Helm, Lester, Link, Reese, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: None. The motion passed.

Renovation of President's Residence

Dr. Faltyn requested Board approval of the ratification request regarding the renovation of the President's residence. On a personal note, he said he and Kelly are very appreciative of the renovation. It is a grand old house, and they are excited about the move.

Chairman Helm said he would encourage Dr. and Mrs. Faltyn to do this right because it is not only going to be their home, but it is also the Board's home. The Board wants this to be a showplace that people want to visit.

Regent Burns moved and Regent Link seconded to ratify interim approval granted by the Executive Secretary regarding renovation of the President's residence.

Those voting aye: Board Members Hall, Helm, Lester, Link, Reese, Watkins, Anthony, Burns, and Davis. No: None. Abstentions: None. Absent: None. The motion was approved.

Balance of Agenda

Regent Watkins moved and Regent Davis seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Helm, Lester, Link, Reese, Watkins, Anthony, Burns, Davis, and Hall. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Connors State College being concluded, Dr. Faltyn was then excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma

July 29, 2011

Board of Regents for OSU & A&M Colleges
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:

1. *Personal Remarks – Dr. Tim Faltyn*

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

1. **Connors State College Student Handbook Revisions**

Approval is requested for the attached revisions to the Connors State College Student Handbook. Legal Counsel has reviewed and approved the revisions.

D. PERSONNEL ACTIONS:

1. **Personnel Change**

Approval is requested to fill the following positions:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	
Robin Quinn	Instr.-Developmental English/ Division Chair-Developmental Education	\$42,250.00	08/01/11	9 Month
Daniel Edmonds	Instr./Agriculture/ Ag. Academic Advisor	\$37,000.00	08/01/11	9 Month

E. INSTRUCTIONAL PROGRAMS:

None

F. BUDGETARY ACTIONS:

None

G. OTHER BUSINESS AND FINANCIAL MATTERS:

None

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Ground Lease Agreement

Approval is requested to enter into a ground lease agreement between Board of Regents of the Oklahoma Agricultural and Mechanical Colleges and Connors State College and the Regional University System of Oklahoma and Northeastern State University (see attached).

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

1. Renovation of President's Residence

Approval is requested to ratify the attached Interim Approval for renovation of the President's residence.

2. McClarren Hall Renovations

Approval is requested to use the OSU Job Order Contract service to make renovations to McClarren Hall, at an estimated cost of \$153,000. Primary renovations will include flooring, shower facilities, and windows.

3. Bull Testing Facility

Approval is requested to increase the estimated cost of constructing a loafing shed at the bull testing facility to \$110,000. Received bids are higher than the original estimated cost of \$62,000 (see attached).

J. PURCHASE REQUESTS:

1. Purchase Orders Over \$35,000

Approval is requested for the following purchase order over \$35,000 for FY'12:

Northeastern Oklahoma A&M College	est.	\$41,160.00
Salary reimbursement – Carl Perkins funds		

K. STUDENT SERVICES/ACTIVITIES:

None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. *Out-of-State Travel Report for June, 2011, attached.*
2. *FTE Employee Report for 4th Qtr. of FY 2010-11, attached.*
3. *Livestock Sales Report for 4th Qtr. of FY 2010-11, attached.*
4. *Veterinary Payments Report for 4th Qtr. of FY 2010-11, attached.*

Respectfully submitted,



Dr. Tim Faltyn
President

Connors State College -2011-2012 College Handbook

Additions:

Added: Student Mail and E-Mail Statement. Page 6

Student Mail and E-Mail

Students are responsible for maintaining a current local mailing address and a current e-mail address with the Office of the Registrar. Because many official CSC communications are sent to the student at their local mailing address and their CSC email address, students are responsible for regularly checking their U.S. mail and CSC e-mail. CSC departments reserve the right to send correspondence through either means of communications from professors and academic advisors, communications regarding enrollment and communications regarding student conduct. CSC e-mail can be forwarded to another e-mail account if student chooses. More details can be found online at <http://www.connorsstate.edu/page.php?p=newstudent>.

Added: Emergency Procedure in College Housing for McClarren Hall. Page 41

Emergency Procedure in College Housing:

Tornado:* In the event of severe weather, Millers Crossing residents may seek shelter in Millers Crossing Clubhouse Safe-rooms/Bathrooms. Remember to dress appropriately. **McClarren Hall residents can seek shelter in the basement of McClarren Hall.*

Added: Borrowing: Furniture/Closet Doors Fluorescent Light: Paragraph was added to section. Page 44

Borrowing: Furniture/Closet Doors Fluorescent Light: For inventory and maintenance reasons, all furniture in rooms/suites and common areas should remain where it was originally located as well as closet doors. Fluorescent light bulbs are not to be replaced with black light bulbs. Violators will be charged per item. **Residents who damage/vandalize housing facilities should expect disciplinary action. If the members of the community and Residential Life staff are unable to determine the individual(s) responsible for damages, all residents in that area will be billed for common area damages as soon as it is found or upon checkout from the halls. For this reason, we encourage you to report vandalism. This is one way you can reduce unnecessary costs. Furniture cannot be moved from the dorm that it is located in.**

Added paragraph to Controlled Substance: Page 31

Controlled Substances: Students are expected to comply with all local, state, and federal laws regarding the use and possession of drugs. The use or possession of all types of narcotics, barbiturates, amphetamines, depressants, stimulants, hallucinogenic drugs, and synthetic drugs substances such as K2, cosmic spice is prohibited on University property, including the campus residence halls, suites, and apartments. Drug paraphernalia containing residue from past illegal drug use is also prohibited. OSU Police is typically involved in all drug related issues. Violations will be considered the most serious of matters, and may lead to equally serious consequences, even University suspension. Being under the influence of a hallucinogenic substance, regardless of whether the substance is illegal in Oklahoma, is a violation of this policy.

Changes:

Changed Lost and Found office from Director of Residential Life to Security Office. Page 28

Current:

The Director of Residential Life office maintains a lost and found department. Any article found should be turned in and any inquiry should be made at this office.

Proposed:

The Security Office maintains a lost and found department. Any article found should be turned in and any inquiry should be made at this office.

Changed Excessive Lockout rules. Student is given (2) courtesy lockouts (was 1) and will be charged \$10.00 each time after 2 lockouts (was \$5.00). Page 34

Current:

In the event that you are locked out of your room/building/suite, you will be let in by an on-duty staff member. Each student is given 1 courtesy lockout per semester. Additional lockouts are considered excessive and will be a violation of policy. You will be charged \$5.00 each time after 1 lockout.

Proposed:

In the event that you are locked out of your room/building/suite, you will be let in by an on-duty staff member. Each student is given 2 courtesy lockouts per semester. Additional lockouts are considered excessive and will be a violation of policy. You will be charged \$10.00 each time after 1 lockout.

Changed Quiet Hours from 11:30 p.m. to 11:00 p.m. Page 43

Changed Visitation hours to 12:00 a.m. Sunday – Thursday (was 11:30 p.m.) and 1:00 a.m. Friday – Saturday (was 12:00 a.m.) Page 42

Current:

Quiet Hours: Quiet hours are from 11:30 p.m. until 7:00 a.m. and apply to all residence halls, public areas and rooms. Quiet hours are extended to 24 hours a day during finals week. All radios, television, stereo equipment or any other appliances that generate noise or sound, shall be turned down to a level that does not annoy or interfere with the quiet enjoyment of other residents. Percussive or electronically amplified acoustic instruments may be played at a level that does not annoy or interfere with the quiet enjoyment of other residents. If you are creating excessive noise during these hours, you will be fined \$20.00. Repeated offenses will result in higher fines, confiscation of your stereo, television, etc. or expulsion from College Housing. Please behave in a courteous manner by not slamming doors, yelling for someone's attention or playing your stereo or television too loudly during quiet hours.

Proposed:

Quiet Hours: Quiet hours are from 11:00 p.m. until 7:00 a.m. and apply to all residence halls, public areas and rooms. Quiet hours are extended to 24 hours a day during finals week. All radios, television, stereo equipment or any other appliances that generate noise or sound, shall be turned down to a level that does not annoy or interfere with the quiet enjoyment of other residents. Percussive or electronically amplified acoustic instruments may be played at a level that does not annoy or interfere with the quiet enjoyment of other residents. If you are creating excessive noise during these hours, you will be fined \$20.00. Repeated offenses will result in higher fines, confiscation of your stereo, television, etc. or expulsion from College Housing. Please behave in a courteous manner by not slamming doors, yelling for someone's attention or playing your stereo or television too loudly during quiet hours.

Changed Visitation hours to 12:00 a.m. Sunday – Thursday (was 11:30 p.m.) and 1:00 a.m. Friday – Saturday (was 12:00 a.m.) Page 42

Current:

Visitation: Residents may entertain members of the opposite sex according to the following schedule:

Monday - Thursday	9:00 a.m. - 11:30 p.m.
Friday - Sunday	9:00 a.m. - 12:00 a.m.

Proposed:

Visitation: Residents may entertain members of the opposite sex according to the following schedule:

Monday - Thursday	9:00 a.m. - 12:00 a.m.
Friday - Sunday	9:00 a.m. - 1:00 a.m.

LEASE AGREEMENT

This Lease Agreement, made and entered as of the ____ day of _____, 2011, by and between The Regional University System of Oklahoma and Northeastern State University, hereinafter referred to as "Lessor", and the A & M Board of Regents and Connors State College, hereinafter referred to as "Lessee."

WHEREAS, the Oklahoma Legislature has authorized the establishment of a branch campus of Northeastern State University (hereinafter referred to as NSU) at Muskogee, Oklahoma; and

WHEREAS, the NSU branch campus at Muskogee is governed by the Board of Regents of Oklahoma Colleges, now known as the Regional University System of Oklahoma; and

WHEREAS, the Oklahoma Legislature has authorized the establishment of a branch campus of Connors State College (hereinafter referred to as Connors) at Muskogee, Oklahoma; and

WHEREAS, the Connors branch campus at Muskogee is governed by the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges; and

WHEREAS, in the year 2006 the Connors and NSU administrations met to discuss educational opportunities by consolidating resources for the enhancement of educational growth in Muskogee, Oklahoma; and

WHEREAS, Connors and NSU desire to foster cooperation and collaboration among current and future students in Muskogee, Oklahoma; and

WHEREAS, Connors and NSU have agreed to collaborate to combine resources within existing and future facilities and services which includes, but not limited to, security, maintenance, utilities, instructional and student services operations; and

WHEREAS, one component of the collaboration is for Connors to construct a facility on the NSU branch campus in Muskogee; and

WHEREAS, the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges desires to construct a facility on the NSU branch campus in Muskogee for the purpose of providing college credit courses and programs; and

WHEREAS, the Regional University System of Oklahoma desires to lease certain real property on the NSU branch campus in Muskogee to the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on behalf of Connors for the purpose of providing college credit courses and programs.

NOW THEREFORE, the parties enter into the following agreement:

WITNESSETH:

For and in consideration of the mutual covenants and agreements of the parties herein contained, and other good and valuable consideration, the Lessor and Lessee hereby covenant and agree as follows:

1. Lease. Lessor, for the term and upon the terms, conditions and covenants hereinafter more particularly set forth, does hereby grant, demise and let unto the Lessee, and the Lessee does hereby rent and take from the Lessor, the following described tract of land located in Muskogee County, Oklahoma:

A parcel of land lying in Lot One (1), Block One (1), Northeastern State University an addition to the City of Muskogee, Muskogee County, Oklahoma. Said strip of land being described by meets and bounds as follows:

Commencing at the Southwest corner of Lot One (1), Block One (1), Northeastern State University Addition;

thence N 01°35' 05" W on the West line of Lot One (1) a distance of 245.04 feet;

thence N87°56'56"E a distance of 129.98 feet to the point or place of beginning;

thence N02°07'37"W a distance of 134.97,

thence N87°52'12"E a distance of 138.07 feet,

thence S02°12'14"E a distance of 56.17 feet,

thence S87°51'22"W a distance of 40.20 feet,

thence S02°29'16"E a distance of 40.91 feet,

thence S87°40'36"W a distance of 47.05 feet,

thence S02°18'41"E a distance of 37.80 feet,

thence S87°56'56"W a distance of 51.55 feet to the point of beginning.

Said tract contains 13,735.13 sq ft, or 0.32 acres as described.

hereinafter referred to as "Premises." Lessor expressly reserves unto itself all minerals and such surface rights to the Premises as reasonably necessary to explore and develop such minerals.

2. Term. The primary term of this Lease Agreement shall be fifty (50) years, beginning on July 1, 2010, and ending on June 30, 2060, both dates inclusive, unless sooner terminated as hereinafter provided.

3. Consideration. As and for consideration for the lease as set forth herein, Lessee has paid Lessor, and Lessor hereby acknowledges receipt of, the sum of One Hundred Dollars (\$100.00) as prepaid rent, and Lessee shall make the Premises available for the use by Lessor as hereinafter described.

4. Use of Property. The Premises shall be used to construct a higher education facility to provide university credit courses and programs. Incidental use by Lessee that is usual and customary to a university setting is also permissible. The Premises and the higher education facility to be constructed and any other improvements to the Premises will hereinafter be referred to collectively as the "Property."

4.1. Lessee will conform to and comply with all of Lessor's rules and regulations and comply with applicable municipal, county, state, and federal ordinances, laws, rules and regulations in using the Property, and will not use the Property so as to create any nuisance, or in such a manner as may tend to increase the rate of fire or liability insurance on the Property.

4.2. Lessee agrees in the use and occupancy of the Property, at no additional expense to Lessor, to comply with all applicable executive orders, federal, state, local, and institutional rules, regulations, and laws, applicable to the Lessee as currently in effect and as may be amended from time to time. Lessee agrees not to discriminate in any manner on the basis of sex, race, creed, age, color, national origin, religious belief, disability, genetic information status as a disabled veteran, or veteran of the Vietnam era, and to comply with all non-discriminatory laws and policies which Lessor promulgates and to which Lessor is subject.

4.3. Lessor reserves the right to use the Property or any portion thereof at reasonable times as mutually agreed and at a cost not to exceed the cost of operation (exclusive of capital costs) of the portion of the Property so used by Lessor.

5. Construction of Facility. Within a reasonable time after funds have become available for construction of the proposed facility, but not later than January 2011, Lessee will proceed with construction. If construction of the facility is not commenced by January 2011, or if commenced but construction is not complete and the facilities are not operating in accordance with this Lease Agreement on or before January 2012 then in such event, this Lease Agreement shall terminate and the Property shall revert to Lessor unless otherwise extended by written approval of Lessor, which approval shall not be unreasonably withheld.

6. Alterations. In addition to the improvements to be made to the Premises, the Lessee shall be authorized and permitted to make any alterations, improvements, and additions to the Property or any part thereof deemed necessary by the Lessee as approved by the Lessor, which approval shall not be unreasonably withheld. All alterations, improvements, and additions to the Property shall be made in accordance with all applicable laws and will be consistent with the rest of Lessor's campus.

7. Maintenance of Premises. Lessee shall, throughout the term of its occupancy of the Premises, at its own expense, and without any expense to Lessor, keep and maintain the Premises, including all buildings and improvements of every kind which

may be a part thereof, and all appurtenances thereto, including sidewalks adjacent thereto, in good, sanitary and neat order, condition and repair and to use, maintain and occupy the Property in a careful, safe and proper manner and will not permit waste therein. Landscaping will be consistent with the rest of Lessor's campus.

8. Utilities. The Lessee agrees to pay for all public utility and communication services rendered or furnished to the Property during the term hereof, including but not limited to water, sewer, gas, electricity, telephone, cable or any other type of utilities.

9. Assumption of Risk and Indemnification. Lessee shall assume all risks in the operation of its facilities and shall be solely responsible and answerable in damages for all accidents or injuries to persons and property and does hereby, to the extent allowed by the laws of Oklahoma, agree to indemnify, defend and save the Lessor, its authorized agents, officers, representatives and employees harmless from and against any and all penalties, liability, loss, cost or expense resulting from any claim or court action of any nature, and arising directly or indirectly out of the acts of the Lessee or its agents, servants, guests, invitees, employees or visitors under this Lease Agreement or by reason of any act or omission of such persons.

9.1. In the event the Lessee is no longer covered by the State's insurance, Lessee will carry such public liability insurance covering bodily injury and property damage liability in an amount equal to or greater than the then current coverage afforded by the State. In the event the State no longer provides such insurance, Lessee, in a form and with an insurance company acceptable to Lessor, shall procure insurance that includes Lessor as an additional named insured on such policy of insurance. Unless otherwise agreed by the Parties, the limits of coverage shall be at a rate equivalent to the rate existing at the time of the execution of this agreement (\$175,000 for each person any loss other than property, \$25,000 per person property damage, and \$1,000,000 per occurrence all claimants and coverage) adjusted for inflation, and shall be for the benefit of both Lessor and Lessee to be used as protection against all liability claims arising from the premises. Lessee shall deliver a copy or certificate thereof to Lessor. Lessor is not obligated to insure Lessee's property.

10. Notices. Any bill, statement, notice, communication or payment which Lessor or the Lessee may desire or be required to give to the other party, shall be in writing and shall be sent to the other party by registered or certified mail to the following addresses or to such other address as either party shall have designated to the other by like notice, and the time of rendition of such shall be when same is deposited in an official United States Post Office, postage prepaid.

Lessor: Office of the President
Northeastern State University
601 N Grand
Tahlequah, OK 74464

And

Executive Director
Regional University System of Oklahoma
3555 NW 58th Street Suite 320
Oklahoma City OK 73112

Lessee: Office of the President
Connors State College
Rt 1 Box 1000
Warner OK 74469

And

A & M Board of Regents
2800 N Lincoln Blvd Suite 160B
Oklahoma City OK 73105

11. Termination Events. If and in the event any one or more of the following events shall occur, that is to say:

- a. Without the prior approval of the Lessor, the interest of the Lessee under this Lease Agreement shall be transferred to, passed to, or devolved upon any other person, firm, corporation, agency or entity; or,
- b. By or pursuant to or under authority of any legislative act, resolution or rule, or any order or decree of any court or governmental board, agency or officer, a receiver, trustee or liquidator shall take possession of all or substantially all of the property of the Lessee, and such possession or control shall continue in effect for a period of thirty (30) days; or,
- c. The Lessee shall voluntarily abandon, desert or vacate the Premises, or after exhausting or abandoning any right or further appeal, the Lessee shall be prevented for a period of ninety (90) days by action of any governmental agency from using the Premises, regardless of the fault of the Lessee; or,
- d. Any enforceable lien shall be filed against the leased Premises because of any act or omission of the Lessee and shall not be discharged, or contested by the Lessee in good faith by proper legal proceeding, within one hundred twenty (120) days; or,
- e. The Lessee shall cease, fail or refuse to use the leased Premises as and for the purposes described in Paragraph 4; or,

- f. The Lessee shall fail to keep, perform and observe each and every other promise, covenant and agreement set forth in this Lease Agreement on its part to be kept, performed, or observed, within ninety (90) days after its receipt of written notice of default thereunder from the Lessor, except where fulfillment of its obligation requires activity over a period of time, and the Lessee shall have commenced in good faith to perform whatever may be required to fulfillment within ninety (90) days after receipt of notice and continues such performance without interruption;

then, and in either event, Lessor shall, upon giving ten (10) days written notice thereof to Lessee, have the option to terminate this Lease Agreement and all of the rights of Lessee hereunder.

11.1 The Lessor shall, as an additional remedy upon the giving of notice of termination as provided in this section, have the right to re-enter said leased Premises and every part thereof upon the effective date of termination without further notice of any kind, and may regain and resume possession either with or without the institution of summary or any other legal proceedings or otherwise.

12. Voluntary Termination. In the event that either party determines that the presence of Lessee on Lessor's campus is not in the best interest of the respective party, then in that event the parties agree to enter into good faith negotiations to voluntarily terminate this Agreement.

13. Right to Enter and Inspect. Lessor shall have the right to enter upon the Property to inspect the same at any reasonable time.

14. Access. Lessee has the right of ingress and egress in accordance with Lessor's rules and regulations.

15. Assignment. Lessee shall not at any time sell, convey, transfer, mortgage, pledge, sub-lease or assign this Lease Agreement or the leased Property, either in whole or in part, nor any of its rights, title, interest or privileges hereunder, without the prior written consent of the Lessor, which consent shall not be unreasonably withheld.

16. Successors and Assigns. Each and all of the expressions, phrases, terms, conditions, provisions, stipulations, promises, covenants, agreements, requirements and obligations of this Lease Agreement shall, whenever applicable, extend to and bind and inure to the benefit of the Lessor and the Lessee, and the legal representatives, successors and assigns of either and both of them.

17. Paramount Agreement. This Lease Agreement supersedes any and all other agreements entered into by the parties hereto prior to the execution of this Lease Agreement covering the subject matter hereof.

18. Condemnation. Should the Property, or any part thereof, be taken, damaged consequentially or otherwise, or condemned by public authority, this Lease shall terminate, as to the part so taken, as of the date title shall vest in the public authority. All damages and payments resulting from the taking, damaging or condemnation of the premises shall accrue to and belong to Lessor, and Lessee shall have no right to any part thereof.

19. Destruction. If at any time during the term of this Lease, or any extension or renewal, the improvements shall be totally or partially destroyed by fire, earthquake, or other calamity, then Lessee shall have the option to rebuild or repair the same, provided written notice of such intent to rebuild or repair shall be sent to Lessor within the period of 90 days after the damaging event, and to rebuild or repair the same in as good condition as they were immediately prior to such calamity. If Lessee elects not to rebuild or repair said premises, Lessee shall so notify Lessor by written notice within the period of 90 days after the damaging event, and thereupon this Lease shall terminate.

20. Signs; Naming of Facility. Lessee may, at Lessee's own expense, erect and maintain a sign or signs to identify its business; however, the location, type, number, size, style, design and color of the sign shall be first approved in writing by Lessor. Approval will not be unreasonably withheld. Upon the expiration of this Lease, or any renewal or extension, Lessee shall remove such sign or signs and shall repair any damage to the Premises caused at Lessee's own expense. Lessee may designate a name for the Premises during the term of this Lease, or any extensions, subject to written consent of Lessor. However, Lessor shall not unreasonably withhold its consent to a name proposed by Lessee.

21. End of the Lease. At the end of the term of this Agreement, or if earlier terminated, Lessee agrees, at Lessor's option, to surrender and deliver the Property and all improvements thereon or to remove the building and return to a graded state and establish positive drainage compatible with surrounding terrain. At the end of the primary term, and if Lessee is not in default, the Agreement may be renewed on terms as negotiated between the parties.

22. Amendments. This Lease Agreement shall not be varied in its terms by any oral agreement or representation, or otherwise than by an instrument in writing of subsequent date hereto executed by both parties by their respective officers or other persons duly authorized.

23. Invalid Provisions and Severability. In the event any term, covenant or provision herein contained is held to be invalid by any court of competent jurisdiction, such invalidity shall not affect any other term, covenant or provision herein contained, provided that such invalidity does not materially prejudice either the Lessor or the Lessee in their respective rights and obligations contained in the valid terms, covenants or provisions hereof.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first above written.

LESSOR:

ATTEST:

The Regional University System of
Oklahoma acting on behalf of
Northeastern State University

Richard C. Ogden, Secretary

By: _____
Dr. Don Betz, President
Northeastern State University

By: _____
Michael W. Mitchel, Chair

LESSEE:

A & M Board of Regents acting on
behalf of Connors State College

ATTEST:

By: _____
Dr. Donnie Nero, President
Connors State College

W. Douglas Wilson, Secretary

By: _____
Calvin Anthony, Chair

ACKNOWLEDGMENT

STATE OF OKLAHOMA)
)
COUNTY OF CHEROKEE) ss.

Before me, the undersigned, a Notary Public in and for said County and State, on this ___ day of _____, 2011, personally appeared Dr. Don Betz, to me known to be the identical person who executed the within and foregoing instrument as President of Northeastern State University, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal on the day and year last above written.

Notary Public

ACKNOWLEDGMENT

STATE OF OKLAHOMA)
)
COUNTY OF OKLAHOMA) ss.

Before me, the undersigned, a Notary Public in and for said County and State, on this ___ day of _____, 2011, personally appeared Michael W. Mitchel, to me known to be the identical person who executed the within and foregoing instrument as Chair of the Regional University System of Oklahoma, and acknowledged to me that she executed the same as her free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal on the day and year last above written.

Notary Public

ACKNOWLEDGMENT

STATE OF OKLAHOMA)
)
COUNTY OF) ss.

Before me, the undersigned, a Notary Public in and for said County and State, on this ___ day of _____, 2011, personally appeared Dr. Donnie Nero, to me known to be the identical person who executed the within and foregoing instrument as President of Connors State College, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal on the day and year last above written.

Notary Public

ACKNOWLEDGMENT

STATE OF OKLAHOMA)
)
COUNTY OF OKLAHOMA) ss.

Before me, the undersigned, a Notary Public in and for said County and State, on this ___ day of _____, 2011, personally appeared Calvin Anthony, to me known to be the identical person who executed the within and foregoing instrument as Chairman of the A & M Board of Regents, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal on the day and year last above written.

Notary Public

**OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE EXECUTIVE SECRETARY OF THE OSU/A&M BOARD OF REGENTS**

NOTE: Both pages of this form must be completed before interim approval is considered official.

Connors State College
College/University from which
Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

- (a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)
- (b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

President designate and Mrs. Faltyn will be moving to Warner to begin their service on July 1. Completion of renovations to the President's home needs to occur as soon as possible.

- (c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)
- (d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

Interim Board approval is requested for an addendum (Addendum 1) to the agreement for Construction Management At Risk Services with Oakridge Builders, Inc. to include work at the President's House at Connors State College, Warner, Oklahoma.

The current agreement for the Student Center located on the Connors State College/Northeastern State University campus in Muskogee, Oklahoma is for \$1,732,860. The addendum would add an additional amount not to exceed \$150,000.

The proposed work includes the renovation and repairs at the President's House. The OSU office of Long Range Facilities Planning prepared a report describing the work needed and an outline budget.

Nigel Jones, OSU Long Range Facilities Planning is coordinating this project.

3. State the actual cost or best-estimated cost required to complete the action for which interim approval is requested. \$150,000 approximately

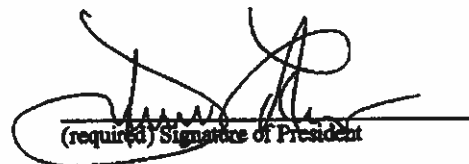
4. Identify the fund or funds to be used in covering the cost stated above.

290 E&G Part 1 Funds – 180600 Campus Preservation

5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person.

6. _____
(optional) Signature of Requesting Administrator

Date



(required) Signature of President

6-29-11

Date


(FOR USE BY THE OFFICE OF THE EXECUTIVE SECRETARY)

Interim approval is granted by the office of the Executive Secretary for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:



Signature of the Executive Secretary
or his designated Representative

6/30/11

Date

Project: P-C900947-JAB

Bid Tabulation Date: 09/02/10

Bid Due Date: 09/02/10 3:00 pm

For: Oklahoma State University - Stillwater, Ok

Description	Total Price	Total Price	Total Price	Total Price	Total Price
OK Steel Building Systems					
PC Steel Buildings					
Vista Construction					
AJ Greenwood					
Buoy Bros. Construction					
Metal Building (loafing shed)	\$105,509.00	\$106,783.00	\$ 110,120.00	\$ 112,400.00	\$ 127,847.50
Total:	\$105,509.00	\$106,783.00	\$ 110,120.00	\$ 112,400.00	\$ 127,847.50

CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JUNE 30, 2011

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.		885.60	1	2,976.74	13	16,060.43	11	11,511.98
FEDERAL	1	7,712.34	0	0.00	9	19,592.77	15	11,777.21
PRIVATE			0	0.00	0	0.00	0	0.00
AUXILIARY			1	2,113.34	2980.90	2,980.90	8	6,350.89
OTHER			0	0.00	0	0.00	0	0.00
TOTAL	1	8,597.94	2	5,090.08	38,634.10	38,634.10	34	29,640.08

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Cornors State College Dr. Donnie Nero
Institution President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 06-30-11
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602. ²

Facility	Educ. & Gen Budget Part I		Educ. & Gen Budget Part II		Agency Accounts Other		Sub-Total		Total FTE				
	Other	Student	Other	Student	Other	Student	Other	Student					
	116	89	4	0	34	1	0	14	8	116	137	13	266
	69	81	2	0	33	1	0	14	13	69	128	16	213
	47	8	2	0	1	0	0	0	-5	47	9	-3	53
	116	108	8	0	18	0	0	22	10	116	148	18	282

A. FTE Employees for Reported Fiscal Quarter ¹

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹ File with State Reporter's office by the tenth of the month following the end of the calendar quarter being reported.
² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5) hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

**CONNORS STATE COLLEGE
LIVESTOCK SALES REPORT
4TH QUARTER OF FY 2010/2011**

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
4/1/2011	Mid Coast Santa Gertrudis Assoc	Sale	3 Santa Gert	\$3,600.00
4/15/2011	Jimmy McClendon	Sale	2 Bulls	\$5,500.00
4/15/2011	Stigler Livestock Auction	Auction	1 Red & 1 Black Cow	\$2,257.00
4/25/2011	Stigler Livestock Auction	Auction	1 Black Bull 2 Black Cows 3 Red Cows 1 Black White Face Cow 1 Black Heifer 2 Red Steers	\$10,300.83
4/25/2011	Stigler Livestock Auction	Auction	2 Black Cows 1 Gray Steer 1 Black Steer 1 Black White Face Heifer	\$3,631.15
4/27/2011	Warren Livestock Auction	Auction	1 Hamp Gilt 2 Hamp Pigs 6 Hamp Pigs 1 White Gilt 1 White Boar	\$562.85
4/28/2011	Stigler Livestock Auction	Auction	1 Red Heifer 1 Red White Face Heifer	\$1,486.05
4/28/2011	Stigler Livestock Auction	Auction	3 Black White Face Steers 4 Black Steers	\$5,658.95
5/20/2011	Jesse L Jaques	Sale	1 Bull	\$1,950.00
6/16/2011	Spectrum Capital Markets	Sale	3 Bulls	\$3,000.00
	TOTAL			\$37,946.83

7/18/2011

**CONNORS STATE COLLEGE
VETERINARY PAYMENTS
4TH QTR FY2010-2011**

DATE	<u>VENDOR</u>	<u>FUND</u>	<u>AMOUNT</u>
2/28/2011	Voss Veterinary Clinic	701	\$89.00
11/23/2010	Voss Veterinary Clinic	701	\$189.00
12/2/2010	Voss Veterinary Clinic	701	\$400.00
3/25/2011	Ultrasound Technologies	701	\$1,445.00
4/4/2011	Voss Veterinary Clinic	701	\$3,745.50
4/18/2011	Warner Hardware	701	\$16.72
4/18/2011	Dixon Farm Supply	701	\$1,500.00
5/24/2010	Reproduction Enterprises Inc	701	\$134.75
4/26/2011	Warner Hardware	701	\$1.99
4/26/2011	Hubler Veterinary Services	701	\$18.00
4/18/2011	Fenton Animal Clinic	701	\$216.95
5/12/2011	Voss Veterinary Clinic	701	\$97.63
5/12/2011	Voss Veterinary Clinic	701	\$160.10
6/1/2011	Dixon Farm Supply	701	\$116.90
4/29/2011	Reproduction Enterprises Inc	701	\$1,463.25
5/31/2011	Reproduction Enterprises Inc	701	\$10.00
	Total		\$9,595.79

July 29, 2011

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. JoAnn Haysbert, President; Mrs. Angela Watson, Vice President for Administrative and Fiscal Affairs; and Dr. Marvin Burns, Dean, School of Agriculture and Applied Sciences, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Haysbert expressed appreciation to President Hargis and the Noble Foundation for their hospitality during the hosting of this meeting and thanked President Hargis for the wonderful dinner last evening.

Dr. Haysbert referenced the *Greatness* publication and highlighted a few articles of interest, including the Freshman Village. She said students in their first year at Langston University will know that "Failure Is Not an Option." This year Langston is focusing on not only increasing enrollment, but, most importantly, retention and graduation. While the apartment style living is conducive for students, oftentimes too many of the freshmen were housed among the upperclassmen and did not do as well in school. Langston tried to recreate what might be considered dormitory style living and used the Centennial apartment complex as a home for the new freshmen and named it Freshman Village. Dr. Haysbert also referenced the article on Langston University-Tulsa hosting a week-long teacher institute this summer focusing on empowering urban K-12 students to make healthy food choices, as well as designing and creating community and school gardens.

Dr. Haysbert also reported on Langston's five-year annual giving campaign. She said a group of financial supporters of the University were recognized with the creation of the President's Club that was set up to honor those who consistently donated money for each of the past five years as part of the University's first ever annual giving campaign. The club consists of 25 charter members who have given \$5,000 or more to the University over a five-year period. She said fundraising has increased more than 40 percent from last October until the current time.

Personnel Actions

Regent Anthony moved and Regent Burns seconded to approve the personnel actions as listed in the Langston Agenda.

Those voting aye: Board Members Lester, Link, Reese, Watkins, Anthony, Burns, Davis, Hall, and Helm. No: None. Abstentions: None. Absent: None. The motion carried.

Construction of Storage Building and Flag Mall at LU-Tulsa Campus

Dr. Haysbert requested permission to solicit bids and accept the lowest and best bidder to construct a new storage building and flag mall at the Langston University-Tulsa campus and to purchase construction services and materials from the lowest and best bidder for the historical restoration of the Cottage Row housing units. She said these requests were considered by the Fiscal Affairs Committee at its meeting this morning.

Regent Link reported that the Committee met with the Langston University administration regarding approval to solicit bids and accept the lowest and best bid to construct a new storage building and flag mall at the Langston University-Tulsa campus. He said President Haysbert explained that prior approval to add program components back to this Vision 2025 project was given at the March, 2010, Board meeting. Funding for the storage building and flag mall is available and has been approved by Tulsa County via Vision 2025. Regent Link said the Committee voted to recommend Board approval with additional consideration and modification regarding the location of the storage building.

Regent Link moved and Regent Davis seconded to authorize Langston University to solicit bids and accept the lowest and best bid to construct a new storage building and flag mall at the Langston University-Tulsa campus with additional consideration and modification regarding the location of the storage building.

Those voting aye: Board Members Link, Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: None. The motion was approved.

Purchase of Construction Services and Materials Regarding Historical Restoration of Cottage Row Housing Units

Regent Link reported that the Committee met with the Langston University administration regarding approval to purchase construction services and materials from the lowest and best bidder for the historical restoration of the Cottage Row housing units on the Langston University campus. He said President Haysbert said that funds for this \$450,000 project are provided by the Recovery Act Stimulus Historical Grant. He said permission for advertising for a general contractor was given at the October, 2010, Board meeting. Regent Link reported that the Committee recommended that the administration circulate the tabulation and bid information and seek interim approval for the award of the contract.

Regent Link moved and Regent Anthony seconded to authorize Langston University to purchase construction services and materials from the lowest and best bidder for the historical restoration of the Cottage Row housing units on the Langston University campus in the approximate amount of \$450,000

and to seek interim approval from the Executive Secretary for the award of the contract as presented.

Those voting aye: Board Members Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, and Link. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Lester moved and Regent Anthony seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, Link, and Reese. No: None. Abstentions: None. Absent: None. The motion passed.

The business of Langston University being concluded, Dr. Haysbert and members of the Langston administration were then excused from the meeting.

**BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND A&M COLLEGES
Stillwater, Oklahoma 74074****Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:

1. For your information and review, Attachment A displays Langston University's Quarterly FTE Employee Report for the fiscal quarter ending June 30, 2011.

B. RESOLUTIONS: None**C. POLICY AND OPERATIONAL PROCEDURES: None****D. PERSONNEL ACTION:****1. A. FOR INFORMATIONAL PURPOSES**

Langston University will accept the following notices of resignation:
Ms. Ashley Gibson, Director of Public Relations, effective August 22, 2011.
Mr. Mark McClendon, Director of Institutional Planning & Research, effective August 31, 2011.

B. FOR INFORMATIONAL PURPOSES

Langston University will accept the following notice of retirement:
Dr. J.W. Sanford, University physician, effective, June 30, 2011.

C. FOR INFORMATION PURPOSES

Langston University issued the following notice of separation:
Mr. Charles King, Director, Langston Community Development Corporation/Affirmative Action/EEOC Officer, effective June 30, 2011.

2. Permission is respectfully requested to promote Mr. Nigel Thomas from Assistant Coach of Men's Basketball to Head Coach of Men's Basketball at an annual salary of \$55,000.00, effective July 1, 2011.
3. Permission is respectfully requested to promote Dr. Aliya Chaudry from Associate Professor, Physical Therapy at \$80,000.00 to Associate Professor and Dean, Physical Therapy (tenured) at \$115,000.00, effective October 1, 2011.

4. Permission is respectfully requested to promote Mr. Euitt Sharp **from** Parking Administrator at \$16,800.00 **to** Campus Police Officer at an annual salary of \$24,000.00, effective June 1, 2011.
5. Permission is respectfully requested to promote Ms. Kathryn Corbett **from** Instructor **to** Assistant Professor with non-tenure in accordance with the 2008 Faculty Handbook.
6. Permission is respectfully requested to promote Dr. Steve Zeng **from** Assistant Professor **to** Associate Professor with non-tenure in accordance with the 2008 Faculty Handbook.
7. Permission is respectfully requested to promote Dr. Philip George **from** Assistant Professor **to** Associate Professor with non-tenure in accordance with the 2008 Faculty Handbook.
8. Permission is respectfully requested to change the title for Ms. Vickie Jackson **from** Special Assistant to the President **to** Special Assistant to the President/Director of Public Relations, with \$20,000.00 additional salary, effective July 18, 2011.
9. Permission is respectfully requested to change the title for Dr. Patrena Benton **from** Assistant Vice President for Academic Affairs **to** Assistant Vice President for Academic Affairs/Director of the Honors College, with \$14,000.00 additional salary, effective July 1, 2011.
10. Permission is respectfully requested to give Dr. Norman Hollingsworth, Assistant Professor in the School of Business, the additional assignment of Affirmative Action/EEOC Officer with \$20,000.00 additional salary, effective July 1, 2011.
11. Permission is respectfully requested to give Ms. Victoria Robertson, Instructor in the School of Nursing LU-Tulsa, the additional assignment of Acting Site Coordinator with \$5,250.00 additional salary, effective June 6, 2011 to August 5, 2011.

E. INSTRUCTIONAL PROGRAMS: None

F. BUDGETARY ACTIONS:

1. **Permission is respectfully requested for Langston University to accept a continuation grant entitled "Rehabilitation Long-Term Training" from the United States Department of Education, in the amount of \$100,000 for the period August 1, 2011 – July 31, 2012.**

G. OTHER BUSINESS AND FINANCIAL MATTERS: None**H. CONTRACTUAL AGREEMENTS (other than construction and renovation):**

1. Permission is respectfully requested for Langston University to continue affiliate agreements with the following facilities for the training of nursing and physical therapy students:

Good Samaritan Health Services – Tulsa
 Millwood Public School District – Oklahoma City
 Planned Parenthood of Central Oklahoma – Oklahoma City
 OSU Center for Health Sciences- College of Osteopathic Medicine – Tulsa
 St. Anthony Hospital – Oklahoma City
 Life Adult Day Care – Stillwater
 Logan Hospital/Medical Center – Guthrie
 Oklahoma Dept. of Mental Health/Substance Abuse Services – Tulsa
 Woodlawn – Guthrie
 Westhaven Nursing and Rehabilitation Center – Stillwater
 Oasis Adult Day Services – Tulsa
 Judith Karman Hospice, Inc. – Stillwater
 St. Francis Health System – Tulsa
 Valley Hope Associates – Cushing
 Saint Simeon's Episcopal Home, Inc. – Tulsa
Abilene State Supported Living Center – Abilene, Texas
St. Mary's Regional Medical Center – Enid

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES: None**J. PURCHASE REQUESTS:**

1. Permission is respectfully requested for Langston University to solicit for bids and accept the lowest and best bidder to construct a new storage building and flag mall at the Langston University-Tulsa Campus. Prior approval to add program components back to this Vision 2025 project was given in the March 2010 Board meeting. Funding for the storage building **(\$80,400)** and flag mall **(\$39,341.11)** is available and has been approved by Tulsa County via Vision 2025.
2. Permission is respectfully requested for Langston University to purchase construction services and materials from the lowest and best bidder for the historical restoration of the Cottage Row housing units on the Langston University Campus at an approximate cost of \$450,000. Funds for this project are being provided by the Recovery Act Stimulus Historical Grant. Permission for advertising for a general contractor was given at the October 2010 Board meeting.
3. Permission is respectfully requested for Langston University to increase the purchase request to J.L Hein Service, Inc., from \$153,444.00 to

\$189,912.00, for computer, audio and visual equipment for the smart classrooms for the Academic Affairs department, which is the low bid value. The original purchase request was approved by the Board at the April 22, 2011, Board meeting.

K. STUDENT SERVICES/ACTIVITIES: None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED: None

M. Other Informational Matters Not Requiring Action of the Board:

1. Summary of Out-of-State Travel as of June, 2011.

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	11	\$17,819.27	6	\$4,377.17	101	\$148,662.70	102	\$104,481.18
St. Approp.								
Federal	24	\$42,439.34	18	\$27,352.34	215	\$415,510.68	202	\$335,181.15
Private								
Auxiliary	7	\$50,587.32	4	\$9,062.26	49	\$218,752.61	39	\$219,944.77
Other								
TOTAL	42	\$110,845.93	28	\$40,791.77	365	\$782,925.99	343	\$695,607.10

All items listed above are respectfully submitted for your approval.

Sincerely yours,



JOANN W. HAYSBERT
 PRESIDENT
 LANGSTON UNIVERSITY

FTE Employee Report₁

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives
 From: Langston University, JoAnn W. Haysbert
 Subject: FTE Employee Report for Fiscal Quarter Ending 06/30/11

The following information is provided pursuant to 74 O.S. 1981 Section 3602₂

FTE EMPLOYEE CATEGORIES

	EDUC & GEN. BUDGET PART I			EDUC & GEN BUDGET PART II			AGENCY ACCOUNTS: OTHER			SUB TOTAL			TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT	
A. FTE Employees for Report Fiscal Quarter	101.63	167.75	18.35	23.01	101.15	18.13	0	3.33	26.54	124.64	272.23	63.02	459.89
B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr	124.31	165.06	12.03	27.49	96.13	11.33	0	3.07	18.60	151.80	264.26	41.96	458.02
C. Increase or Decrease in FTE Employees (Item A minus Item B)	-22.68	2.69	6.32	-4.48	5.02	6.8	0	0.26	7.94	-27.16	7.97	21.06	1.87
D. Comparable Quarter Last Year	102.19	167.39	13.18	28.15	100.73	18.94	0.00	4.67	20.24	130.34	272.79	52.36	455.49

A. FTE Employees for Report Fiscal Quarter

B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

1. File with State Regents' Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees) for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

July 29, 2011

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

Recognition of Former Chairman Calvin Anthony

Chairman Helm said before beginning the business of Oklahoma State University, he would like to take a moment to recognize Calvin Anthony, who served the Board as Chairman the past two years. Chairman Helm said in his ten years being associated with the Board, he has never seen anyone work harder than the past Chairman the last two years. He noted that it involved 100-120 hours per month, and the Board appreciates all that Regent Anthony has done and how he represented the Board in such an exemplary manner.

Chairman Helm presented a plaque to Regent Anthony that reads, "For distinguished service as Chairman of the Board of Regents for Oklahoma State University and the A&M Colleges, July 1, 2009 – June 30, 2011." Chairman Helm also presented Regent Anthony with the gavel set he used during his tenure as Chairman.

Regent Anthony expressed thanks for the recognition. He said he is overwhelmed. He noted that the Regents work as a team and everyone does their share of work. He said it is a pleasure to have chaired a group that has worked as hard as this entire group. Chairman Helm said Regent Anthony has been the hardest working chairman the Regents have seen, and the Regents do appreciate all that he has done. Regent Link said he would also like to express his appreciation to Regent Anthony for doing a great job and setting a very high standard.

President Hargis said he would like to add his thanks to Regent Anthony, as well. He expressed appreciation for the countless times they have talked over the last few years. As a new president, it has been a wonderful asset to have Regent Anthony's judgment, experience, and accessibility. He appreciates it very much.

Opening Remarks by President Hargis

President Hargis said he hopes everyone is enjoying Ardmore as much as he is in the beautiful new facility. He said he believes this facility will give Oklahoma State University a positioning in southern Oklahoma that will help benefit its students as well as the Noble Foundation and the entire State of Oklahoma. President Hargis expressed appreciation to the Regents for their support of this project and congratulations to Vice President Whitson and his staff for putting this together.

President Hargis said the campuses are gearing up for the fall semester. Classes begin on August 22. A very large freshman class is expected with more students than last year's class, which was the largest since 1981. More will be known about enrollment in the next few weeks.

Adoption of Memorial Resolution

President Hargis presented information on behalf of Kenneth B. Smith, Medical Director, University Health Services, Student Affairs. He presented a Memorial Resolution for Dr. Smith and recommended its adoption. (The Memorial Resolution for Dr. Smith is attached to OSU's portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Link moved and Regent Davis seconded to adopt the Memorial Resolution for Kenneth B. Smith as presented.

Those voting aye: Board Members Davis, Hall, Helm, Lester, Link, Reese, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis requested Provost Sternberg to present information pertaining to Academic Affairs:

Personnel Actions

Dr. Sternberg presented the personnel actions and recommended their approval with the exception of those items pertaining to separation, retirement, and death, which are presented as information items only. (The personnel actions are listed on pages D-3.1 through D-3.13 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-7-29-11.)

Dr. Sternberg noted changes in title and/or rate including Michael Lorenz from Professor and Dean, Center for Veterinary Health Sciences, to Regents Service Professor; Mark Payton from Professor and Interim Dean, Graduate College, College of Arts and Sciences, to Regents Service Professor; and Karl Reid from Professor and Dean, College of Engineering, Architecture and Technology (CEAT), to Regents Service Professor and Director, WEB Handling Research Center. He noted that Karl Reid served as Dean of CEAT for 25 years. Dr. Sternberg said these changes are to the honorary title of Regents Service Professor in recognition of their distinguished careers. Dr. Sternberg also noted the change in title of Mitchell Kilcrease from Student Union Director to Assistant Vice President and Student Union Director.

Dr. Sternberg said there is one leave of absence request, two sabbatical leave requests, and one correction. Dr. Sternberg requested approval of the personnel actions as listed. For informational purposes, 14 retirements and separations are included.

Regent Davis moved and Regent Anthony seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Hall, Helm, Lester, Link, Reese, Watkins, Anthony, Burns, and Davis. No: None. Abstentions: None. Absent: None. The motion was approved.

Approval of Degree Requests and Program Modifications

Dr. Sternberg presented the curricular requests from the OSU-Stillwater campus. These are summarized beginning on page E-1 of the OSU Agenda. If approved, the requests will be forwarded to the Oklahoma State Regents for Higher Education for review and approval.

Regent Lester moved and Regent Davis seconded to approve the new degree program and program modifications as presented in the OSU Agenda.

Those voting aye: Board Members Helm, Lester, Link, Reese, Watkins, Anthony, Burns, Davis and Hall. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis requested Vice President Weaver to present information pertaining to Administration and Finance:

G-1 Approval of Peace Officers' Actions

Regent Anthony moved and Regent Lester seconded that the following campus police appointments and commissions be revoked and that the OSU administration make the appropriate arrangements for revocation.

OSU-Stillwater

Commission No.

Steven M. Ingham

329

Kevin R. Chapman

587

Those voting aye: Board Members Lester, Link, Reese, Watkins, Anthony, Burns, Davis, Hall, and Helm. No: None. Abstentions: None. Absent: None. The motion was approved.

G-2 Approval for an Agreement with a Government Relations Firm

Mr. Weaver requested Board approval to authorize the President to renew an agreement with the current government relations firm in Washington, D.C. He said the firm is Capitol Hill Consultant Group.

Chairman Helm said he believes the firm is doing a good job, and he asked if the administration is comfortable with this recommendation. President Hargis said OSU has a number of relationships in Washington, D.C., with the Federal Transportation Administration, the Department of Defense, Homeland Security, and NASA, and Bill Brewster's firm is very helpful to OSU in working with these agencies. President Hargis said he does believe this firm has done a great job for OSU and will continue to do so. Chairman Helm said it seems like it is going to be even more important to have a firm like this because now OSU is dealing with the agencies and not Congressional Representatives or Senators. A firm that has those relationships with the federal agencies is very important. Regent Anthony said he would concur with those comments. With what has happened with respect to getting approval for various programs, he said it is important to have someone there to help OSU be aware of those changes. Regent Anthony said he believes this is money well spent.

Regent Anthony moved and Regent Hall seconded to authorize the President to renew an agreement with the current government relations firm in Washington, D.C.

Those voting aye: Board Members Link, Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval to Grant Utility Easement to Oklahoma Gas and Electric

Mr. Weaver requested Board approval to grant a utility easement to Oklahoma Gas and Electric to serve a community conference center and support facilities for the City of Woodward.

Regent Burns moved and Regent Lester seconded to grant a utility easement to Oklahoma Gas and Electric to serve a community conference center and support facilities for the City of Woodward, subject to review and approval by Board Legal Counsel.

Those voting aye: Board Members Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, and Link. No: None. Abstentions: None. Absent: None. The motion passed.

H-2 Payment to the OSU Foundation for a Suite at Boone Pickens Stadium

Mr. Weaver requested Board approval for the payment of \$100,000 to the OSU Foundation pursuant to a contract for the utilization of a suite at Boone Pickens Stadium for public relations, fundraising, and recruiting purposes. He said this is for OSU-CHS.

Regent Burns asked if this is the super suite, and President Hargis said it is a normal suite at the stadium. Regent Burns asked if this is the normal price, and Mr. Weaver responded affirmatively and said this involves a renewal of a contract. Chairman Helm asked if this is CHS's suite and OSU is paying CHS for it. Mr. Jim Hess, COO and Vice President for Administrative Affairs for the OSU Center for Health Sciences, responded negatively and said CHS is paying for the suite.

Regent Anthony moved and Regent Lester seconded to approve the payment of \$100,000 to the OSU Foundation pursuant to a contract for the utilization of a suite at Boone Pickens Stadium for public relations, fundraising, and recruiting purposes.

Those voting aye: Board Members Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, Link, and Reese. No: None. Abstentions: None. Absent: None. The motion passed.

President Hargis noted that non-appropriated funds will be used for this contract.

I-1 Approval to Amend Previous Agreement for the OSU Tennis Center

Mr. Weaver requested Board approval to amend a previously approved Gift-in-Kind Agreement for Cowboy Athletic Facilities, LLC, to enter Board of Regents' property to plan, design, and construct the OSU Tennis Center on behalf of the Department of Intercollegiate Athletics.

Chairman Helm said the Regents have seen the preliminary design. He said the location will be the southeastern corner of McElroy and Washington.

Regent Burns moved and Regent Hall seconded to amend a previously approved Gift-in-Kind Agreement for Cowboy Athletic Facilities, LLC, to enter Board of Regents' property to plan, design, and construct the OSU Tennis Center on behalf of the Department of Intercollegiate Athletics.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion was approved.

I-2 Approval for Cowboy Athletic Facilities, LLC, to Enter Board of Regents' Property and for a Gift-in-Kind Agreement

Mr. Weaver requested Board approval for Cowboy Athletic Facilities, LLC, to enter Board of Regents' property at various locations on the Stillwater campus to make certain repairs and improvements on behalf of the Department of Intercollegiate Athletics. Board approval is also requested for the President to enter into a Gift-in-Kind Agreement with Cowboy Athletics, Inc., for receipt of the projects upon completion. Mr. Weaver said these projects total approximately \$320,000.

Regent Hall said he would like to note that the projects listed for this request and the previous request are funded by private funds and are not University funds. These agreements are for Cowboy Athletics to make improvements on University property. Regent Burns noted that Cowboy Athletics Facilities, LLC, will then give the projects back to the University. Chairman Helm said the improvements are on land owned by the University; and when these are completed, the Athletic Department will dedicate the structures back to the Board. He said the Board does appreciate this and sincerely thanks the private donors who have made all of this possible. These are private dollars and not public dollars. Regent Burns said instead of giving money to Athletics, these donors are giving the University these completed projects.

Regent Burns moved and Regent Hall seconded for Cowboy Athletic Facilities, LLC, to enter Board of Regents' property at various locations on the Stillwater campus to make certain repairs and improvements on behalf of the Department of Intercollegiate Athletics and to authorize the President to enter into a Gift-in-Kind Agreement with Cowboy Athletics, Inc., for receipt of the projects upon completion.

Those voting aye: Board Members Burns, Davis, Hall, Helm, Lester, Link, Reese, Watkins, and Anthony. No: None. Abstentions: None. Absent: None. The motion was approved.

I-3 Approval to Select an Architect to Assist the University in the Design and Construction of a Performing Arts Center

Mr. Weaver requested Board approval to select an Architect to assist the University in the design and construction of a Performing Arts Center and the possible renovation of the Seretean Center for the Performing Arts. He said the firms listed in the Agenda are in the order of receipt of Letters of Interest and are qualified to perform as architectural consultants for this project. The firms include Beck Design, Tulsa, Oklahoma; KKT (Kinslow, Keith & Todd, Inc.), Tulsa, Oklahoma, with LMN Architects of Seattle, Washington; and FSB (Frankfurt, Short, Bruza), Oklahoma City, Oklahoma, with Pfeiffer Partners Architects Inc., Los Angeles, California. Mr. Weaver said this matter was discussed with members of the Fiscal Affairs Committee.

Regent Link reported that the Committee met with the administration of Oklahoma State University concerning approval to select an Architect to assist the University in the design and construction of a Performing Arts Center and the possible renovation of the Seretean Center for the Performing Arts. He said Mr. Weaver reported that the selection committee invited four firms for interviews and listed the top three firms qualified to perform as the Architect for this project. Regent Link said funding will be provided by private donations and lawfully available funds. He said the Committee voted to recommend Board approval to select Beck Design, Tulsa, Oklahoma, as the Architect for this project.

Chairman Helm said Beck Design did the interim study as OSU reviewed the possibility of this project. This firm was also the architect for a recent project at Oklahoma City University, and he believed this is a good selection.

Regent Link moved and Regent Davis seconded to select Beck Design, Tulsa, Oklahoma, as the Architect to assist the University in the design and construction of a Performing Arts Center and the possible renovation of the Seretean Center for the Performing Arts.

Those voting aye: Board Members Davis, Hall, Helm, Lester, Link, Reese, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: None. The motion carried.

I-4 Approval to Select a Construction Manager At Risk to Assist the University in the Design and Construction of a Performing Arts Center

Mr. Weaver said a companion item to the previous request is the approval to select a Construction Manager At Risk to assist the University in the design and construction of a Performing Arts Center and the possible renovation of the Seretean Center for the Performing Arts. He said the three firms that are being recommended are listed in the order of receipt of Letters of Interest and include Manhattan Construction Company, Oklahoma City, Oklahoma; J E Dunn Construction, Oklahoma City, Oklahoma; and Flintco LLC, Tulsa, Oklahoma. He said this item was also discussed with members of the Fiscal Affairs Committee.

Regent Link reported that the Committee also met with the OSU administration regarding approval to select a Construction Manager At Risk firm to assist the University in the design and construction of a Performing Arts Center and the possible renovation of the Seretean Center for the Performing Arts. He said Mr. Weaver said the selection committee invited five firms for interviews and listed the top three qualified firms. Regent Link said funding will be provided by private donations and lawfully available funds. The Committee voted to recommend Board approval to select Manhattan Construction Company, Oklahoma City, Oklahoma.

Regent Link moved and Regent Hall seconded to select Manhattan Construction Company, Oklahoma City, Oklahoma, as the Construction Manager At Risk firm to assist the University in the design and construction of a Performing Arts Center and the possible renovation of the Seretean Center for the Performing Arts.

Those voting aye: Board Members Hall, Helm, Lester, Link, Reese, Watkins, Anthony, Burns, and Davis. No: None. Abstentions: None. Absent: None. The motion was approved.

I-5 Approval to Select a Construction Manager At Risk to Assist the University with the Design and Construction of a New Energy Center

Mr. Weaver requested Board approval to select a Construction Manager At Risk firm to assist the University with the design and construction of a new Energy Center at the Oklahoma State University Institute of Technology. He said the firms being recommended are listed in the order of receipt of Letters of Interest and include Nabholz Construction Services, Tulsa, Oklahoma; Timberlake Construction Co., Oklahoma City, Oklahoma; CMS Willowbrook Construction Co., Oklahoma City, Oklahoma; and The Ross Group, Tulsa, Oklahoma. He said this item was discussed with members of the Fiscal Affairs Committee.

Regent Link reported that the Committee met with the OSU administration concerning approval to select a Construction Manager At Risk firm to assist the University with the design and construction of a new Energy Center at the Oklahoma State University Institute of Technology. He said Mr. Weaver reported that the selection committee invited four firms for interviews and listed the top four firms qualified to assist the University with this project. Funding will be provided from donations by private industry leaders. Regent Link said the Committee voted to recommend Board approval to select Nabholz Construction Services, Tulsa, Oklahoma, as the Construction Manager At Risk for this project.

Regent Link moved and Regent Anthony seconded to select Nabholz Construction Services, Tulsa, Oklahoma, as the Construction Manager At Risk to assist the University with the design and construction of a new Energy Center at the Oklahoma State University Institute of Technology.

Those voting aye: Board Members Helm, Lester, Link, Reese, Watkins, Anthony, Burns, Davis, and Hall. No: None. Abstentions: None. Absent: None. The motion carried.

J Approval of Purchase Requests

Mr. Weaver presented the Purchase Requests and recommended their approval from the lowest and best bidders through the competitive bidding process or from State contract vendors, subject

to the availability of funds and budgetary limitations. (These requests are listed on pages 7-8 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-7-29-11.)

With respect to the purchase requests, Mr. Weaver said of the 13 items listed, 9 are annual renewals for items the Board has previously approved in prior fiscal years. He noted purchase request No. 8 is a request for ratification of interim approval.

Regent Davis moved and Regent Hall seconded to approve the request to authorize OSU-Oklahoma City to purchase media/advertising for general marketing purposes and jobs advertising in the estimated annual amount of \$383,500 (purchase request No. 1, page 7, OSU Agenda).

Those voting aye: Board Members Lester, Link, Reese, Watkins, Anthony, Burns, Davis, Hall, and Helm. No: None. Abstentions: None. Absent: None. The motion was approved.

Regent Hall moved and Regent Anthony seconded to ratify interim approval granted by the Executive Secretary for the Advanced Materials Research Department to purchase thermal analysis research equipment for the Helmerich Research Center in the amount of \$165,000 (purchase request No. 8, page 8, OSU Agenda).

Those voting aye: Board Members Link, Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Purchase Requests

Regent Hall referenced purchase request No. 12 regarding the request to purchase construction and repair services for the OSU Athletic facilities on an as-needed basis in the estimated annual amount of \$150,000 from Apache Construction Inc. He asked if the \$150,000 will stay consistent over the four-year period. Ms. Sharon Toy, Director of Purchasing, said it is an estimated amount. Regent Hall asked if \$150,000 is the cap per year, and Ms. Toy responded affirmatively. Regent Hall asked about the firm, and Ms. Toy said Apache Construction is a local construction company.

Regent Anthony referenced purchase request Nos. 6 and 7 regarding the purchase of computers, hardware, software, maintenance, and accessories from Dell Marketing, L.P. for the OSU Institute of Technology in the amount of \$1,000,000 and for OSU-Oklahoma City in the amount of \$1,750,000. He said he assumes that this is an estimate, and Mr. Weaver said this is correct.

Regent Anthony moved and Regent Link seconded to approve the balance of the Purchase Requests, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, and Link. No: None. Abstentions: None. Absent: None. The motion passed.

The business of Oklahoma State University being concluded, President Hargis and members of the administration were then excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Kenneth B. Smith, Medical Director, University Health Services, Student Affairs, was claimed by death on June 21, 2011; and

WHEREAS, Dr. Smith, by his loyalty, attention to duty, and faithful performance rendered service as a staff member of Oklahoma State University from September 7, 1993, to the date of his death, June 21, 2011, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Smith to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Smith.

Adopted by the Board the 29th day of July 2011.


Jay Helm, Chair

July 29, 2011

Public Comments

Before asking for public comments, Chairman Helm said he would like to recognize his friend, Senator Eddie Fields from Wynona, Oklahoma. He has taken the time to visit and spend some time with the Board and see this new fine facility. Chairman Helm expressed appreciation to Senator Fields for his attendance.

Chairman Helm said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

July 29, 2011

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF JULY 29, 2011

Chairman Helm called upon the Committee Chairs of the following Committees to give reports.

Fiscal Affairs Committee

(Business discussed by the Fiscal Affairs Committee was presented during the business of Northeastern Oklahoma A&M College, Connors State College, Langston University, and Oklahoma State University.)

Academic Affairs, Policy and Personnel Committee

(Business discussed by the Academic Affairs, Policy and Personnel Committee was presented during the business of Oklahoma Panhandle State University and Connors State College.)

Board Committee Structure

Dr. Wilson said included in the Board folders is a copy of the Board Committee Structure appointed by Chairman Helm and the description of the functions and responsibilities of the various Board committees. He asked that this information be placed in the official minutes of the meeting. (A copy of the Board Committee Structure is attached to this portion of the minutes as ATTACHMENT A.)

Approval of Presidential Assessment

Dr. Wilson said in order to bring closure to the annual presidential evaluation/assessment process, he recommended that the Board establish as a part of the confidential personnel file the compilation of the Board's comments, which were solicited by a questionnaire and a summary of the Board session at which the presidents presented a self assessment. He said the presidents have been offered an opportunity to review these materials.

Dr. Wilson recommended that the Board authorize the establishment of a confidential personnel file pending any additional contact from the presidents.

July 29, 2011

Regent Burns moved and Regent Lester seconded to authorize the establishment of a confidential personnel file, pending any additional contact from the presidents.

Those voting aye: Board Members Burns, Davis, Hall, Helm, Lester, Link, Reese, Watkins, and Anthony. No: None. Abstentions: None. Absent: None. The motion was approved.

Regent Anthony said he wanted to acknowledge Bob Whitson and his staff on the wonderful facility and for the very nice dedication that was held yesterday. He said Dr. Whitson and his staff worked very hard to make this a reality. As stated yesterday by many, this facility will provide great opportunities for Oklahoma State University in this part of the state.

On behalf of the Board of Regents, Regent Burns said he would like to extend thanks to the Noble Foundation for hosting the meeting, at least in part. He said the Regents look forward to a long, industrious future with the Foundation.

Chairman Helm said he, too, would like to thank Dean Whitson. He said there were a lot of people who had a hand in this project, but Dr. Whitson's persistence to get the kind of facility he knew was needed played a big role. He said the Board appreciates his work.

Adjournment

At approximately 11:30 a.m., Chairman Helm announced the meeting was adjourned.

COMMITTEE STRUCTURE* OF THE A&M BOARD OF REGENTS
AS APPOINTED BY CHAIRMAN JAY HELM

July 1, 2011

NOTE: All committee meetings must be scheduled through the Executive Secretary of the Board to ensure continuity of information through the Regents' executive office, compliance with the open meeting law, etc.

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

Andy Lester, Chairman	Jay Helm (ex officio)
Doug Burns, Member	W. Douglas Wilson (ex officio)
Lou Watkins, Member	

2. **FISCAL AFFAIRS AND PLANT FACILITIES**

Tucker Link, Chairman	Jay Helm (ex officio)
Calvin Anthony, Member	W. Douglas Wilson (ex officio)
Joe Hall, Member	

3. **PLANNING AND BUDGETS**

Rick Davis, Chairman	Jay Helm (ex officio)
Calvin Anthony, Member	W. Douglas Wilson (ex officio)
Jim Reese, Member	

* For description of committee functions and responsibilities, see attached page.

BRIEF DESCRIPTION OF COMMITTEE FUNCTIONS AND RESPONSIBILITIES
TO THE BOARD OF REGENTS AND TO THE INSTITUTIONS GOVERNED BY THE BOARD

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

This committee will consider appropriate matters related to development or review of academic policies and programs and governmental policies of the Board of Regents and/or the institutions under the Board's jurisdiction. It will also consider matters related to personnel under the jurisdiction of the Board and universities and colleges governed by the Board.

2. **FISCAL AFFAIRS AND PLANT FACILITIES**

This committee will normally assume responsibility when appropriate or necessary on behalf of the Board for matters related to fiscal management including internal and external audit functions of the Board and/or the institutions governed by the Board and to the construction, maintenance and operation of physical facilities including consideration related to all real estate.

3. **PLANNING AND BUDGETS**

This committee will consider appropriate matters related to short- and long-range planning, assessment of institutional resources, and development and administration of budgets.

MEETING OF THE A & M BOARD OF REGENTS

July 29, 2011

1st Floor Conference Room
OSU Institute for Agricultural BioSciences
3210 Sam Noble Parkway
Ardmore, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on November 2, 2010, and July 7, 2011.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of June 17, 2011

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

September 9, 2011 -- Stillwater, Oklahoma – Click Family Alumni Hall, ConocoPhillips
OSU Alumni Center, Oklahoma State University

For **Consideration** of Approval:

October 28, 2011 -- Goodwell, Oklahoma – Ballroom, Student Union,
Oklahoma Panhandle State University

BUSINESS WITH COLLEGES AND UNIVERSITIES

- | | |
|--|------------------------------|
| 1. Oklahoma Panhandle State University | 4. Langston University |
| 2. Northeastern Oklahoma A&M College | 5. Oklahoma State University |
| 3. Connors State College | |

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Executive Secretary

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: July 29, 2011

TIME: Board will officially convene at 10:00 a.m.*

PLACE: 1st Floor Conference Center, OSU Institute for Agricultural Biosciences, 3210 Sam Noble Parkway, Ardmore, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON NOVEMBER 2, 2010, AND JULY 7, 2011.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of June 17, 2011
- Approval of October 28, 2011, Board Meeting
- Recognition of former Chairman Calvin Anthony

OKLAHOMA PANHANDLE STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
- Policy and Operational Procedures
 - Approval of changes to the OPSU faculty and staff handbooks
 - Approval to establish an OPSU Institutional Review Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

* The Board will have breakfast on Friday, July 29, 2011, at 7:15 a.m. in the Farmhouse on the grounds of The Samuel Roberts Noble Foundation, 2510 Sam Noble Parkway, Ardmore, Oklahoma, with Oklahoma State University President V. Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Executive Secretary announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the atrium of the OSU Institute for Agricultural Biosciences, 3210 Sam Noble Parkway, Ardmore, Oklahoma.

- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summary
 - Quarterly FTE report
 - May/June President's Update

NORTHEASTERN OKLAHOMA A&M COLLEGE

- General Information/Reports Requiring No Action By the Board
 - President's remarks
- Resolutions
 - Adoption of Memorial Resolutions for Kirsten Couch and Brian Hauck
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
 - Approval of year-end adjusting entries to close accounts and transfer funds for FY11
- Other Business and Financial Matters
 - Approval to pay debt service payments for FY 11-12 for the Series 2011A master real lease revenue bonds
 - Approval to expend awarded funds for FY-12 according to the grant guidelines and/or program provisions for the Allied JOBS Program, Scholars for Excellence Program, Carl D. Perkins Vocational and Technical Education Act of 1991, Upward Bound Program, Supplemental Education Opportunity Grant, and Federal Work Student elements of the Student Financial Aid program
- Contractual Agreements (other than construction and renovation)
 - Approval to continue agreements between hospitals and health care agencies for NEO's health science programs for the 2011-12 academic year
 - Approval to continue contract between Northeastern Oklahoma A&M College and Northeastern Oklahoma A&M College Development Foundation
- New Construction or Renovation of Facilities
 - Approval to increase the funding of the Student Housing project on the campus of Northeastern Oklahoma A&M College
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summary
 - FTE Employee Report

CONNORS STATE COLLEGE

- General Information/Reports Requiring No Action By the Board
 - Personal remarks by President Faltyn

- Policy and Operational Procedures
 - Approval of revisions to the Connors State College Student Handbook

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- Contractual Agreements (other than construction and renovation)
 - Approval to enter into ground lease agreement between the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and Connors State College and the Regional University System of Oklahoma and Northeastern State University

- New Construction or Renovation of Facilities
 - Ratification of interim approval regarding renovations to the President's residence
 - Approval to use the OSU Job Order Contract service to make renovations to McClarren Hall
 - Approval to increase the estimated cost of constructing a loafing shed at the bull testing facility

- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

- New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summary
 - FTE Employee Report
 - Livestock sales report
 - Veterinary payments report

LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - FTE Employee Report

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Contractual Agreements (other than construction and renovation)
Approval to continue affiliation agreements with facilities for the training of nursing and physical therapy students
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
Out-of-state travel summary

OKLAHOMA STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
Opening comments by President Hargis
- Resolutions
Adoption of Memorial Resolution for Kenneth B. Smith
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
Approval of proposed new degrees and program modifications
- Other Business and Financial Matters
Approval of peace officers' actions
Approval for an agreement with a government relations firm
- Contractual Agreements (other than construction and renovation)
Approval to grant utility easement to Oklahoma Gas and Electric
Payment to the OSU Foundation for a suite at Boone Pickens Stadium
- New Construction or Renovation of Facilities
Approval to amend previous agreement for the OSU Tennis Center
Approval for Cowboy Athletic Facilities, LLC, to enter Board of Regents property and for a gift-in-kind agreement
Approval to select an Architect to assist the University in the design and construction of a Performing Arts Center

Approval to select a Construction Manager At Risk firm to assist the University in the design and construction of a Performing Arts Center

Approval to select a Construction Manager At Risk firm to assist the University with the design and construction of a new Energy Center

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

PUBLIC COMMENTS

--Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

--Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Fiscal Affairs Committee

Academic Affairs, Policy and Personnel Committee

OTHER BOARD OF REGENTS' BUSINESS

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Other Business Matters Requiring Action of the Board

Board Committee Structure

Approval to bring closure to the presidential evaluation/assessment process

--Reports/comments/recommendations by Executive Secretary

--Reports/comments/recommendations by General Counsel

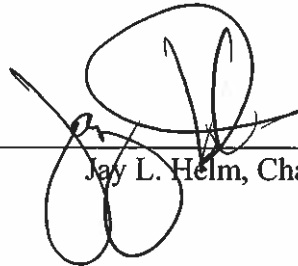
--Reports/comments/recommendations by Director of Internal Audits

--New Business Unforeseen At Time Agenda Was Posted

July 29, 2011

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: _____



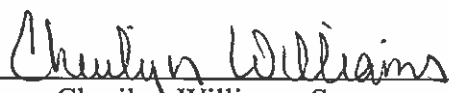
Jay L. Helm, Chairman

ATTEST:



W. Douglas Wilson, Executive Secretary

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on September 9, 2011.



Cheryl Williams, Secretary