

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: January 20, 2012

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: Conference North, 3<sup>rd</sup> Floor Student Center, Oklahoma State University-  
Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON  
SEPTEMBER 12, 2011.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of December 2, 2011
- Approval of change in meeting site of February 24, 2012, Board Meeting
- Approval of meeting on April 13, 2012

**OKLAHOMA PANHANDLE STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
- New Construction or Renovation of Facilities
  - Approval to contract with Wiley Hicks, Jr., Inc., for various projects on the OPSU campus
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - President's Update newsletters
  - Out-of-state travel summaries
  - Quarterly FTE report

\* The Board will have breakfast on Friday, January 20, 2012, at 7:30 a.m. in Room 304 of the Student Center on the campus of Oklahoma State University-Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma, with Oklahoma State University President V. Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Executive Secretary announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. on the Third Floor of the Student Center on the OSU-OKC campus.

**CONNORS STATE COLLEGE**

--General Information/Reports Requiring No Action By the Board

Enrollment report

Federal Student Aid changes Re: high school EOI exams

*Connors Connection*

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

Approval of a position description and authorization to initiate the search process for the position of Vice President for Academic Affairs

--Instructional Programs

Approval of Articulation Agreement with Northeastern Oklahoma A&M College

Approval of program modifications

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

Approval of E&G, Part I, and Auxiliary Fund budget revisions

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

Retirement of Dr. Jo Lynn Digranes, Executive Vice President, effective February 1, 2012

Out-of-state travel reports

FTE Quarterly report

Livestock sales report

Veterinary payments report

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

--General Information/Reports Requiring No Action By the Board

December *NEO Update*

Receipt of gift from the Sarkey's Foundation

Annual High School Invitational Basketball Tournament

--Policy and Operational Procedures

Approval of new policy, "Gifts to Northeastern Oklahoma A&M College"

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

Approval of a position description and authorization to initiate the search process for the position of Vice President for Academic Affairs

- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval to transfer funds from the E&G Budget to the Development Foundation
  
- Other Business and Financial Matters
  - Approval of proposed changes in academic services fees
  - Approval to name the Carter Student Union Ballroom
  - Approval to accept funding of 2012 Summer Academy Grants and to expend the funds according to grant guidelines
  - Approval to enter into an Oklahoma State Regents for Higher Education Master Real Property Program
  - Approval of a reimbursement resolution declaring the Board's intent to reimburse certain allowable original capital expenditures in accordance with Regulation Section 1.150-2 of the Internal Revenue Code
  - Approval to pay the debt service payment for FY 2011-12 for the Series 2011C Master Lease Property Bonds
  - Approval to revoke peace officer commission
  
- New Business Unforeseen At Time Agenda Was Posted
  
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries
  - FTE Employee report
  - Tobacco free campus initiative

### **LANGSTON UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
  - FTE Employee report
  - Renovations to the Helen Aline Johnson Management Training Center
  
- Resolutions
  - Adoption of Memorial Resolution for Dr. Ernest L. Holloway
  
- Policy and Operational Procedures
  - Approval of revised Transfer Policy Section 209.0, and Bereavement (Funeral Leave) Policy Section 402.20 of the University's Staff Handbook
  
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
  
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of budget revision
  
- Other Business and Financial Matters
  - Approval of peace officer commissions
  - Approval to update the commissions of Langston University police officers
  - Approval to participate in the 2012 Real Property Master Lease Program

- Contractual Agreements (other than construction and renovation)
  - Approval to enter into a professional service agreement with Massachusetts Higher Education Assistance Corporation for the purpose of providing debt management services
  - Approval to enter into an agreement with Williams & Fudge, Inc., for the purpose of collecting aged accounts receivables
  - Approval to enter into affiliation agreements with facilities for the training of Physical Therapy and Nursing & Health Administration students
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Student Services/Activities
  - Approval of Academic Service Fees
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summary

### **OKLAHOMA STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
  - Opening comments
- Policy and Operational Procedures
  - Approval of 2012-2013 Special Fees
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
  - Approval of position description and authorization to initiate the search process for the position of Vice President for Business and Economic Development for OSU-OKC
- Instructional Programs
  - Approval of proposed new degrees and program modifications
- Other Business and Financial Matters
  - Approval to name a suite of three rooms in Edmon Low Library
  - Approval to move funds from Fund 290 to Fund 295
  - Approval to dispose of equipment through transfer
- Contractual Agreements (other than construction and renovation)
  - Approval to enter into intergovernmental agreements with the City of Stillwater and the Payne County Commissioners

--New Construction or Renovation of Facilities

Approval for Cowboy Athletic Facilities, LLC, to enter Board of Regents' property and for a Gift-in-Kind Agreement

Approval to begin the consultant selection process for an Architect to assist OSUIT in the design of a comprehensive Campus Master Plan

Approval to begin the consultant selection process for an Architect and a Construction Manager At Risk firm to assist in the design and construction of a parking garage on the north campus of OSU-OKC

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

**PUBLIC COMMENTS**

--Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

**COMMITTEE REPORTS**

--Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Fiscal Affairs Committee

Receive information and a possible recommendation from the administration of Oklahoma State University regarding approval to issue a Request for Proposals to plan and construct a housing development program.

Receive information and a possible recommendation from the administration of Oklahoma State University regarding the Monroe Street project.

Consideration of information and a possible recommendation regarding the engagement of external auditors for the FY-2012 institutional audits.

Academic Affairs, Policy and Personnel Committee

Consideration of information and a possible recommendation regarding revisions to Board Policy 3.03 Political Activities of Employees.

Regents Steering Committee, 2011-2012 Langston University Presidential Selection Process

Executive Session, if so approved by the required number of Board members present, for the purpose of discussing the employment (including interviewing and evaluating candidates) of a President of Langston University. (Oklahoma Open Meeting Act, §307B.a.)

Consider or take any action with reference to the matters contained in the immediately preceding item.

**OTHER BOARD OF REGENTS' BUSINESS**

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
- Reports/comments/recommendations by Executive Secretary
- Reports/comments/recommendations by General Counsel
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted