

MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL
COLLEGES

for the

JUNE 15, 2012

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, JUNE 15, 2012

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 12, 2011.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Executive Board Room of the Administration Building on the campus of OSU-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma, on June 15, 2012.

Those present: Mr. Jay L. Helm, Chairman; Mr. Andrew W. Lester, Vice Chairman; Mr. Calvin J. Anthony; Mr. Douglas E. Burns; Mr. Rick Davis, Mr. Joe D. Hall; Mr. Tucker Link; Mr. Jim Reese; and Mrs. Lou Watkins.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Charles E. Drake, General Counsel; Mr. Robert White, Health and Higher Education Policy Analyst; Ms. Jessica Russell, Director, State Government Relations; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Linda Novak, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 11:00 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF JUNE 15, 2012

Order of Business

Regent Link moved and Regent Watkins seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

June 15, 2012

Approval of Minutes

Regent Lester moved and Regent Anthony seconded to approve the minutes of the April 13, 2012, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion passed.

Regent Watkins moved and Regent Link seconded to approve the minutes of the May 30, 2012, Special Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion was approved.

Approval of Future Board Meetings

Chairman Helm announced that the next regular meeting of the Board of Regents is scheduled to convene on July 27, 2012, in the First Floor Conference Room of the OSU Institute for Agricultural Biosciences, 3210 Sam Noble Parkway, Ardmore, Oklahoma. In addition, a meeting is scheduled to convene on September 14, 2012, in the Student Union on the campus of Oklahoma State University, Stillwater, Oklahoma. Chairman Helm asked for a motion to confirm this meeting.

Regent Lester moved and Regent Burns seconded to approve the meeting scheduled for September 14, 2012, in the Student Union on the campus of Oklahoma State University, Stillwater, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board. President Hargis expressed appreciation to Howard and Billie Barnett for the dinner last evening they hosted at the Gilcrease Museum. He said the Gilcrease Museum is truly one of the treasures of our State.

President Hargis reported that Monroe Street on the OSU-Stillwater campus is closed in the hope of finishing the road construction this fall. He said this was suggested by Chairman Helm in order to expedite the process. President Hargis also complimented President Barnett on all the orange around campus.

Adoption of Memorial Resolutions

President Hargis presented information about Mr. Dale Delano, Professor Emeritus, and Director, Retired, School of Architecture, OSU-OKC; Mr. A. Gray Lawrence, Supervisor and Instructor, Retired, Watch and Jewelry Repair, OSUIT; Mr. John L. Schweitzer, Department Head and Associate Professor, Retired, Foreign Languages, College of Arts and Sciences; and Dr. M. Marguerite Scruggs, Associate Dean, Retired, Graduate Education and Research, College of Human Sciences. He presented Memorial Resolutions on behalf of Mr. Delano, Mr. Lawrence, Mr. Schweitzer, and Dr. Scruggs and requested the Board's adoption. (The Memorial Resolutions are attached as ATTACHMENTS A-D and considered a part of these minutes.)

Regent Lester moved and Regent Anthony seconded to adopt the Memorial Resolutions for Dale Delano, A. Gray Lawrence, John L. Schweitzer, and M. Marguerite Scruggs as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis requested Provost Sternberg to present information pertaining to Academic Affairs:

Personnel Actions

Dr. Sternberg presented 29 pages of personnel actions and recommended their approval, with the exception of those actions pertaining to separation, retirement, and death. (These recommendations are listed on pages D-3.1 through D-3.29 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-6-15-12.) He said these actions include new appointments, including the appointment of Dr. Bret S. Danilowicz as Professor of Zoology and

Dean of the College of Arts and Sciences, and Dr. Greg A. Mosier as Vice President for Academic Affairs at the OSU Institute of Technology - Okmulgee. The list has 182 changes in title and/or rate, including reappointments, promotions, and tenure actions sent forward this spring from the academic colleges and branch campuses. There is one leave of absence request without pay, six sabbatical leave requests, and one separation requiring Board approval. Dr. Sternberg requested Board approval of the personnel actions. For information, eight separations and four retirements are listed on pages D-3.28 and D-3.29.

Regent Anthony moved and Regent Watkins seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Position Description and Position Announcement for Vice President, Dean, Director, Division of Agricultural Sciences and Natural Resources

Dr. Sternberg said the position announcement and description for Vice President, Dean, and Director of the Division of Agricultural Sciences and Natural Resources can be found beginning on page D-2 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No. 1-6-15-12). These documents were discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning. A national search will be conducted for this key leadership position.

Regent Lester said the Committee met with the administration of Oklahoma State University regarding approval of a position description and announcement for the position of Vice President, Dean, and Director, Division of Agricultural Sciences and Natural Resources. He said Provost Sternberg provided details on the revised position announcement and the position description and noted that the search firm of R. William Funk and Associates will be coordinating the process and working closely with the search committee to be chaired by Dr. Jean Sander, Professor and Dean, Center for Veterinary Health Sciences. Regent Lester said the Committee voted to recommend approval of the position description and announcement for the position of Vice President, Dean, and Director of the Division of Agricultural Sciences and Natural Resources.

Regent Lester moved and Regent Davis seconded to approve the position description and position announcement for the position of Vice President, Dean, and Director of the Division of Agricultural Sciences and Natural Resources as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Proposed New Degrees and Program Modifications

Dr. Sternberg presented curricular requests regarding a name change of an option in Recreation Management and Therapeutic Recreation in the College of Education; a request from the OSU Institute of Technology to deliver existing programs electronically; and a cooperative agreement between OSU-OKC and Metro Technology Centers. These requests are summarized beginning on page E-1 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No. 1-6-15-12). If approved, the requests will be forwarded to the Oklahoma State Regents for Higher Education for review and approval.

Regent Burns moved and Regent Lester seconded to approve the curricular requests for Oklahoma State University as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis requested Vice President Weaver to present information pertaining to Administration and Finance:

F-1 Approval of Fiscal Year 2013 Budget

Mr. Weaver requested Board approval of the Fiscal Year 2013 Budgets, including 2013 Tuition and Fees for all agencies, as well as Room and Board Rates for OSUIT. (The 2012-2013 Budget Materials and Executive Summary are included in Exhibit II, the Executive Summaries for the General University and OSU's constituent budget agencies are included in Exhibit III, the FY13 Tuition and Mandatory Fee Requests are included in Exhibit IV, and the 2012-2013 Proposed Room and Board Rates are included in Exhibit V of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-6-15-12.)

Mr. Weaver said these matters were discussed with the Planning and Budgets Committee at its meeting yesterday. (Documents presented by the OSU administration regarding the budget presentation for Oklahoma State University for Fiscal Year 2012-2013, including the Salary and Wage Budget and the Forms SR-A3 for Oklahoma State University and its constituent budget agencies, are collectively on a compact disc – Document No. 2-6-15-12.)

Regent Davis reported that the Planning and Budgets Committee met with the OSU administration to review FY-13 budget recommendations. He said the Committee acted to recommend Board approval as follows.

Regent Davis moved and Regent Anthony seconded to conditionally approve all elements of the budget as presented by the OSU administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-1 Approval of Assignment of Rights and Release of Rights of a Patent

Mr. Weaver requested Board approval for the assignment of U.S. Patent No. 7,602,580 relating to a modified commutational hard disk drive (HDD) actuator to the inventors.

Regent Anthony said the request states that in exchange for the release of a patent the inventors have agreed to pay the University \$50,000 upon the first dollar received. He noted the reimbursement expenses to date total \$18,813.35. He asked if the inventors will pay OSU \$50,000. Mr. Weaver said OSU will receive \$50,000 up front upon the first dollar earned, and for any income received over \$50,000, OSU will receive royalty or other payment in excess of industry standards. Regent Anthony said, typically, when such requests are approved it has been for the reimbursement of expenses and then OSU received payment for anything over that. He said this seems to be a better deal.

Regent Anthony moved and Regent Lester seconded to approve the assignment of rights and release of rights of U.S. Patent No. 7,602,580 relating to a modified commutational hard disk drive (HDD) actuator to the inventors as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-2 Approval to Dispose of Cedar Lumber Through a Special Sale

Mr. Weaver requested Board approval to allow for the sale of any marketable Eastern Red Cedar from the area encompassing the original land grant of Lake Carl Blackwell and the surrounding

area. He said Lake Carl Blackwell and Oklahoma State University will request proposals to remove any marketable cedar timber to assist in the maintenance of the original land grant.

Regent Burns said Lake Carl Blackwell is grown up with cedars, and it is kind of an embarrassment to the University inasmuch as it is the front door to the campus from the west. He said it is a very poor example of OSU's stewardship. Regent Burns said with some encouragement, the University has found a way to sell chips from the trees that will be taken down in order to help offset the expense of ultimately clearing it and engaging in a future burning program to improve the appearance. This is part of the package to economically get cedars under control at Lake Carl Blackwell. He said it will not only enhance OSU's land management goals, but it will also improve water for the University. He said there are some ongoing studies with respect to the amount of water used by red cedars. The water level of Lake Carl Blackwell is extremely low, even with the spring rains. Regent Burns said this appears to be a win/win situation. OSU will be able to get this done at very economical rates in view of the ability to sell the cedar chips. Regent Burns said this is something he is passionate about and supports.

Regent Burns moved and Regent Watkins seconded to approve the request to allow for the sale of any marketable Eastern Red Cedar timber from the area encompassing the original land grant of Lake Carl Blackwell and the surrounding area as presented in the OSU Agenda.

Regent Anthony commented that the appearance of the area has already been enhanced with the work that has occurred thus far.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-3 Approval to Seek Permission from the Tulsa Metropolitan Planning Commission to Effect the Sale of Property

Mr. Weaver requested Board approval to seek the Tulsa Metropolitan Planning Commission's approval to effect the closing of the previously Board approved sale of property, which occurred at the October 28, 2011, Board meeting.

Regent Anthony moved and Regent Link seconded to authorize Oklahoma State University to seek the Tulsa Metropolitan Planning Commission's approval to effect the closing of the previously Board approved sale of property as presented.

Chairman Helm said this property is near the clinic at 23rd and Southwest Boulevard. It is a positive move for OSU, and he believes it will benefit the property and the area.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Departure of President Hargis

President Hargis said he must leave the meeting at this time to catch a flight. He recognized that this is the final meeting for Regent Helm to serve as Chairman, and he wanted to thank him for all the work he has done. He said Chairman Helm has been a wonderful leader for OSU and has spent countless hours, not just on the OSU-Stillwater campus but all the other OSU campuses as well as the A&M institutional campuses. President Hargis said Chairman Helm's work on the hospital issue has been wonderful. Speaking of which, President Hargis said *US News and World Report* just named OSU's medical school as one of the most popular in the United States. Again, President Hargis expressed thanks to Chairman Helm for his leadership.

Chairman Helm said the Board wishes President Hargis well and knows that he will represent the University in a first-class manner.

H-1 Approval of Payment to the Oklahoma State University Foundation for Use of a Suite at Boone Pickens Stadium

Mr. Weaver requested Board approval for a payment of \$100,000 to the OSU Foundation pursuant to a contract for the utilization of a suite at Boone Pickens Stadium for public relations, fundraising, and recruiting purposes.

Regent Anthony moved and Regent Lester seconded to authorize the payment of \$100,000 from non-appropriated funds generated through the OSU Physicians Practice Plan to the OSU Foundation for the utilization of a suite at Boone Pickens Stadium for public relations, fundraising, and recruiting purposes.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-2 Approval to Execute a Contract for Development Services with the Oklahoma State University Foundation

Mr. Weaver requested Board approval for the President to execute an annual contract with the OSU Foundation for development and fund-raising services. He said the agreement includes a base charge of \$2,235,000 plus a 1 percent performance fee.

Regent Lester moved and Regent Hall seconded to authorize the President to execute an annual contract with the OSU Foundation for development and fund-raising services.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-3 Approval to Execute a Contract for Management Services with the Oklahoma State University Alumni Association

Mr. Weaver requested Board approval for the President to execute an annual contract with the OSU Alumni Association for management services. He said the estimated amount of \$316,000 for FY-13 will be paid to the Alumni Association in return for managing records for the University.

Regent Anthony moved and Regent Hall seconded to authorize the President to execute an annual contract with the OSU Alumni Association for management services as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-4 Approval to Execute a Memorandum of Understanding with the Oklahoma State University Alumni Association

Mr. Weaver requested Board approval for the President to execute a memorandum of understanding with the Oklahoma State University Alumni Association for rental of space and services for use by the Office of Enrollment Management and Marketing for recruiting presentations and events. He said the estimated amount is \$55,000 for FY-13.

Regent Davis moved and Regent Reese seconded to authorize the President to execute a memorandum of understanding with the Oklahoma State University Alumni Association for rental of space and services for use by the Office of Enrollment Management and Marketing for recruiting presentations and events.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-1 Approval to Select an Architect to Assist the University in the Design and Construction of a Library Storage Facility

Mr. Weaver requested Board approval to select an Architect to assist the University in the design and construction of a Library Storage Facility. He said this item was discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Link reported that the Committee met with the administration of Oklahoma State University regarding approval to select an Architect to assist the University in the design and construction of a Library Storage Facility. He said Vice President Weaver provided some background information to the Committee on this project. From a list of 79 firms provided by the State Construction Administrator, 10 firms submitted letters of interest for the project, and 6 firms were invited for interviews. It was reported that Dewberry, Tulsa, Oklahoma; Studio Architecture, Oklahoma City, Oklahoma, with PGAV, Kansas City, Kansas; and TAP Architecture, Oklahoma City, Oklahoma, are all qualified to perform as the Architect for the project. Regent Link reported that the Committee voted to recommend Board approval to select Studio Architecture, Oklahoma City, Oklahoma, with PGAV, Kansas City, Kansas, to serve as Architects to assist the University in the design and construction of the Library Storage Facility.

Regent Link moved and Regent Reese seconded to select Studio Architecture, Oklahoma City, Oklahoma, with PGAV, Kansas City, Kansas, as the Architects to assist the University in the design and construction of a Library Storage Facility.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-2 Approval to Select a Construction Manager At Risk to Assist the University in the Design and Construction of a Library Storage Facility

Mr. Weaver requested Board approval to select a Construction Manager At Risk firm to assist the University in the design and construction of a Library Storage Facility. He said this matter was discussed in a meeting of the Fiscal Affairs Committee.

Regent Link reported that the Committee met with the administration of Oklahoma State University regarding approval to select a Construction Manager At Risk firm to assist the University in the design and construction of a Library Storage Facility. From a list of 72 firms provided by the State Construction Administrator, 12 firms submitted letters of interest for the project, and 7 firms were invited for interviews. He said Sheila Johnson, Dean of Libraries, and Mike Buchert and Nigel Jones, OSU Long Range Facilities Planning, are coordinating this project, which the Board previously approved in the amount of \$7.5 million in Master Real Property Lease funding. Regent Link said CMS Willowbrook of Chickasha, Oklahoma;

Timberlake Construction, Oklahoma City, Oklahoma; and Flintco, Tulsa, Oklahoma, are all qualified to serve as the Construction Manager At Risk for this project. Regent Link said based on interview results and previous experience, the Committee voted to recommend Board approval to select CMS Willowbrook, Chickasha, Oklahoma, to serve as the Construction Manager At Risk to assist the University in the design and construction of a Library Storage Facility.

Regent Link moved and Regent Anthony seconded to select CMS Willowbrook of Chickasha, Oklahoma, as the Construction Manager At Risk firm to assist the University in the design and construction of a Library Storage Facility.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-3 Approval to Select an Architect to Assist OSUIT in the Design of a Comprehensive Campus Master Plan

Mr. Weaver requested Board approval to select an Architect to assist OSUIT in the design of a comprehensive Campus Master Plan. He said this item was also considered by the Fiscal Affairs Committee.

Regent Link reported that the Committee met with the administration of Oklahoma State University regarding approval to select an Architect to assist OSUIT in the design of a comprehensive Campus Master Plan. Funding will be provided from OSUIT's reserve funds. From a list of 98 firms provided by the State Construction Administrator, 9 firms submitted letters of interest for the project, and 5 firms were invited for interviews. Regent Link said Alaback Design, Tulsa, Oklahoma, with studioINSITE, Denver, Colorado; and Dewberry, Tulsa, Oklahoma, are both qualified to perform this project. The Committee voted to recommend Board approval to select Dewberry, Tulsa, Oklahoma, to serve as the Architect to assist OSUIT in the design of a comprehensive Campus Master Plan.

Regent Link moved and Regent Reese seconded to select Dewberry, Tulsa, Oklahoma, as the Architect to assist OSUIT in the design of a comprehensive Campus Master Plan.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-4 Approval to Select a Construction Manager At Risk to Assist the University in the Design and Construction of an Information Technology Building

Mr. Weaver requested Board approval to select a Construction Manager At Risk firm to assist the University in the design and construction of an Information Technology Building to be located in the west or northwest area of the OSU campus. He said this item was discussed with members of the Fiscal Affairs Committee.

Regent Link reported that the Committee met with the administration of Oklahoma State University regarding approval to select a Construction Manager At Risk firm to assist the University in the design and construction of an Information Technology Building to be located in the west or northwest area of the OSU campus in Stillwater. The Board previously approved \$6 million in Master Real Property Lease funding for this project. From a list of 72 firms provided by the State Construction Administration, 10 firms submitted letters of interest for the project, and 6 firms were invited for interviews. Regent Link said Darlene Hightower, Chief Information Officer, Information Technology; and Mike Buchert and Nigel Jones, OSU Long Range Facilities Planning, are coordinating the project. It was reported that Nabholz Construction, Tulsa, Oklahoma; CMS Willowbrook, Chickasha, Oklahoma; and Timberlake Construction, Oklahoma City, Oklahoma, are all qualified to perform as the consultant for the project. Regent Link reported that the Committee voted to recommend Board approval to select CMS Willowbrook, Chickasha, Oklahoma, to serve as the Construction Manager At Risk firm to assist the University in the design and construction of an Information Technology Building.

Regent Link moved and Regent Anthony seconded to select CMS Willowbrook, Chickasha, Oklahoma, as the Construction Manager At Risk firm to assist the University in the design and construction of an Information Technology Building to be located in the west or northwest area of the OSU campus in Stillwater.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

J Purchase Requests

Mr. Weaver presented the purchase requests and recommended their approval. (The purchase requests are listed on pages 8 through 12 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No 1-6-15-12.)

Mr. Weaver said of the 31 purchase requests listed, 5 requests are new items and 26 requests are annual items that the Board has previously approved. These are blanket purchase orders for the next fiscal year.

Regent Lester moved and Regent Davis seconded to approve the sole source and special request items as listed in the OSU Agenda (purchase requests Nos. 1-10, pages 8 and 9, OSU Agenda).

Regent Burns referenced purchase request No. 10 and asked if OSU owns the International Ground Source Heat Pump Association. Mr. Weaver responded affirmatively and said it is within the College of Engineering, Architecture, and Technology.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Purchase Requests

Regent Anthony referenced purchase request No. 12 regarding a request to authorize the Division of the Vice President for Research and Technology Transfer to purchase professional services for patent searches and licensing in the estimated annual amount of \$450,000. He asked when it is listed as "exempt" if that is a negotiated contract, and Mr. Weaver said he believes this is correct. Mr. Drake said OSU has had a relationship with this firm for a long time, and the rates are quoted by the hour, job, etc. Mr. Weaver said the amount is actually a little less than contracted last year. This is based on experience. OSU uses the firm as needed, and it is difficult to estimate exactly the amount that OSU will use the firm. This is a ceiling amount. Regent Burns said he believes OSU has used this firm for approximately 20 years.

Regent Hall referenced purchase request No. 25 and asked how this request differs from the previous request to sell the cedar trees. With regard to purchase request No. 25, Mr. Weaver said OSU is seeking permission to purchase labor, materials, and services to cut the cedars. He said the bids OSU is actually receiving are approximately \$271,000 (instead of \$371,500 as estimated). The request the Board approved earlier gives OSU permission to sell that material to mitigate this cost. He said the trees will be cut down and mulched. That material has value, and the mulch will be sold. Regent Hall said fundamentally this will cost approximately \$270 per acre. Mr. Weaver said OSU will pay the firm to cut the cedars, and another firm will come in and take the materials away and prepare for market and buy it from OSU. Regent Burns asked what the net is expected to be. Mr. Weaver said it is not known because OSU has not yet received bids from merchants who want to buy the mulch. It is known that the outside cost will be approximately \$270,000 if the materials are not sold. Regent Hall asked what kind of participation the bid process received. Ms. Toy said OSU received eight bids for cutting the trees.

Regent Burns asked Regent Hall what he thought a good bid would be. Regent Hall said it costs approximately \$200 per acre in his area, but he realizes there is a whole different list of compliance issues with a public entity like OSU. Regent Burns said he believes the cedars at Lake Carl Blackwell are quite a bit bigger. Regent Hall said he would say that it is a tremendous

competition, so that probably is what the market is for that area. Regent Hall said the trees in his area are probably different trees, too. Regent Burns said most of the trees he saw at Lake Carl Blackwell appear to be 12+ inch trees with many being 20-24 feet tall.

Regent Anthony referenced purchase request No. 23 regarding the request to purchase consulting services for the purpose of reviewing business processes. He asked for an explanation regarding this request. Mr. Weaver said OSU wants to conduct a review of business processes and workflow much like it did with the SciQuest review. He said OSU had such a good experience with that process. OSU wants to put this request out for bid to see what firms might bid to come in and look at other processes in the University such as grants and contracts, physical plant, IT, etc., to see where OSU can squeeze some efficiency out of other business processes. It is believed that with a serious review OSU can save some significant money. There is more work to do, and an independent consultant is needed to help with the evaluation. Regent Anthony asked if it is anticipated that the investment of \$500,000 will yield significant savings, and Mr. Weaver responded affirmatively.

Regent Anthony moved and Regent Link seconded to approve the balance of the purchase requests as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Oklahoma State University being concluded, the OSU administration was then excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dale Delano, Professor Emeritus, and Director, Retired, School of Architecture, was claimed by death on April 14, 2012; and

WHEREAS, Mr. Delano, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1961, to the date of his retirement, July 11, 1985, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Delano to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Delano.

Adopted by the Board the 15th day of June 2012.



Jay Helm, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that A. Gray Lawrence, Supervisor and Instructor, Retired, Watch and Jewelry Repair, OSU-IT, was claimed by death on May 9, 2012; and

WHEREAS, Mr. Lawrence, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from January 1, 1964, to the date of his retirement, February 1, 1986, and as a citizen worthy of commemoration and respect; and

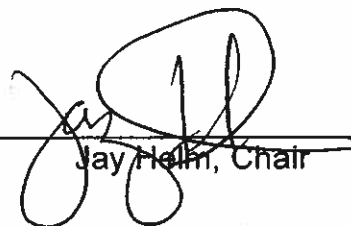
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Lawrence to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Lawrence.

Adopted by the Board the 15th day of June 2012.



Jay Helm, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that John L. Schweitzer, Department Head and Associate Professor, Retired, Foreign Languages, College of Arts and Sciences, was claimed by death on March 8, 2012; and

WHEREAS, Mr. Schweitzer, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1959, to the date of his retirement, July 1, 1984, and as a citizen worthy of commemoration and respect; and

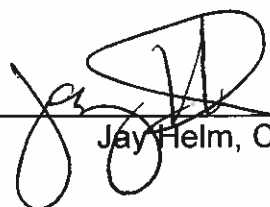
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Schweitzer to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Schweitzer.

Adopted by the Board the 15th day of June 2012.



Jay Helm, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that M. Marguerite Scruggs, Associate Dean, Retired, Graduate Education and Research, College of Human Sciences, was claimed by death on May 1, 2012; and

WHEREAS, Dr. Scruggs, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 1, 1973, to the date of her retirement, July 1, 1985, and as a citizen worthy of commemoration and respect; and

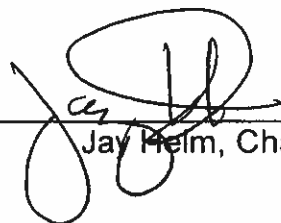
WHEREAS, her friends and Oklahoma State University have suffered irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Scruggs to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Scruggs.

Adopted by the Board the 15th day of June 2012.



Jay Helm, Chair

June 15, 2012

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, and Mr. Larry Peters, Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Bryant said he would like to thank President Barnett, his wife, Billie, and his staff for the outstanding hospitality. The tour and dinner at the Gilcrease Museum last evening were very enjoyable.

Dr. Bryant reported that the preview of the Ken Burns Dust Bowl documentary on April 14, 2012, was very successful. There was standing room only in the Centennial Theater for the preview, and the dinner in the Ballroom was almost at capacity. The event was very enjoyable.

Dr. Bryant reported that OPSU received renewal of the federal Upward Bound Program grant for five years for \$1,309,000. This is significant because there were quite a few of these grants nationwide that were not renewed. Getting this renewal is a real testament to the success of the Upward Bound Program at OPSU. Upward Bound grants target underprivileged children, junior high students, and high school students in the region.

Dr. Bryant reported that an OPSU student, Kaylee Moyer, qualified for the College National Finals Rodeo and is still in contention for the All-Around Women's Champion.

Personnel Actions

Dr. Bryant reviewed for the Board the personnel actions listed in the OPSU Agenda and recommended their approval.

Regent Reese moved and Regent Link seconded to approve the personnel actions as listed in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of FY-13 Budget Documents

Dr. Bryant presented the FY-2013 budget documents for Oklahoma Panhandle State University and recommended their approval. (The budget documents for Oklahoma Panhandle State University are collectively on file in the Board of Regents' Office as Document No. 3-6-15-12.) Dr. Bryant said the budget was discussed yesterday with members of the Planning and Budgets Committee.

Regent Davis reported that the Planning and Budgets Committee met with the administration of Oklahoma Panhandle State University at its meeting yesterday to review FY-2013 budget recommendations. He said this incorporates items F-1 through F-5 and G-1 and G-2. The Committee acted to recommend Board approval as follows.

Regent Davis moved and Regent Hall seconded that the Board conditionally approve all elements of the budget as presented by the OPSU administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval to Increase the Cost of Sewer Lagoon Restoration Project

Dr. Bryant requested Board approval to increase the cost of the sewer lagoon restoration project from \$875,798 that was previously approved on October 28, 2011, to \$1,093,000 after bids were received on May 26, 2012. The increased cost over the engineer's estimate is due to additional costs for rebuilding and repairing dikes, erosion control fence and grass, lagoon pre-filling, and bentonite seal.

Regent Hall moved and Regent Reese seconded to approve the increase of the cost of the sewer lagoon restoration project from the \$875,798 previously approved to \$1,093,000 after bids were received on May 26, 2012.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval to Continue the Construction Manager At Risk Contract with Wiley Hicks, Jr., Inc.

Dr. Bryant requested Board approval to continue the Construction Manager at Risk contract with Wiley Hicks, Jr., Inc., and set the on-call project limit for FY2013 for new projects at \$1 million annually and a per project limit of \$100,000 without seeking further Board approval. Dr. Bryant said the CMAR agreement was originally approved by the Board at the September 9, 2011, Board meeting. He reported that all expenditures will be submitted to the Board Office on a quarterly basis. He said a total of \$1,132,150 was spent in FY2012.

Regent Hall moved and Regent Link seconded to authorize Oklahoma Panhandle State University to continue the Construction Manager At Risk contract with Wiley Hicks, Jr., Inc., and set the on-call project limit for FY2013 for new projects at \$1 million annually and a per project limit of \$100,000 without seeking further Board approval, with a report of all expenditures to be submitted to the Board Office on a quarterly basis.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Watkins moved and Regent Reese seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant and Mr. Peters were then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

June 5, 2012

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

Board approval is requested for the following personnel actions:

1. An additional salary increase of \$2,500 for Jessica Lofland, dean of student affairs and emergency management director, bringing her total to \$41,828.75. This is the second annual installment of an administrative stipend for Ms. Lofland now totaling \$5,000 to compensate her for her new administrative role.
2. The hiring of Russell L. Gaskamp as head football coach at OPSU (see attached news release). The requested compensation package for Mr. Gaskamp consists of \$65,000 in annual salary, \$4,920 per year in housing, and a cell phone stipend of \$660 per year. Mr. Gaskamp has spent the past seven years coaching in the Lone Star Conference most recently at Angelo State University where he was offensive line coach the past three years and also took over the offensive coordinator position in January of 2011. In his second year at Angelo State, his offensive line ranked third in the nation.

Part E---Instructional Programs

None

Part F---Budgetary Actions

Board approval is requested for the following budgetary actions:

1. E & G Budget for FY 2013:
 - a. State-appropriated funds: \$7,200,230.
 - b. OSRHE grants, contracts, and reimbursements: \$31,551.
 - c. Revolving fund of : \$10,308,945.
 - d. Total E & G budget figure: \$17,540,726 (revenue).
 - e. Total E & G budget figure: \$17,540,726 (expenditures).

Enrollment projections of 1,325 students for the fall semester and 1,175 students for the spring semester were used in the FY 2013 budget. This equates to a total of 35,928 credit hours for FY 2013 when the interterms and summer session are included.

2. Sponsored Program Budget of \$260,112.
3. Auxiliary Enterprise Budget of \$9,306,896.
4. Board approval is requested for a 5.9% increase in total resident tuition and mandatory fees for FY 2013. This would generate \$397,453.
5. Board approval is requested for the attached OPSU personnel salary spreadsheet showing proposed FY 2013 merit increases and promotional increases. The detailed spreadsheet compares FY 2012 salaries to proposed FY 2013 salaries. The across the board one-time (non-base) salary stipend of 4% approved for FY 2012 is requested to be annualized for OPSU full-time faculty and staff for FY 2013.

Part G---Other Business and Financial Matters

1. Board approval is requested to increase Cafeteria Meal Plan Rates for FY 2013 by 6% to keep pace with the cost increases by Sodexo, the OPSU meal plan provider, and to provide needed maintenance and repair for the cafeteria.

Meal Plan	FY 2007	FY 2008	FY2009	FY2010	FY 2011	FY2012	FY2013
5-meal plan/semester	\$550	\$570	\$600	\$624	\$655	\$675	\$715
10-meal plan/semester	\$1,000	\$1,040	\$1,095	\$1,139	\$1,196	\$1,232	\$1,306
15-meal plan/semester	\$1,100	\$1,150	\$1,210	\$1,258	\$1,321	\$1,321	\$1,400
20-meal plan/semester	\$1,150	\$1,200	\$1,260	\$1,310	\$1,376	\$1,417	\$1,502

2. Board approval is requested to increase the cost of dormitory rooms in Holter and Field Halls by \$100 per semester (from \$900/semester to \$1,000/semester). This will generate \$38,472 of increased revenue in FY 2013.

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

1. Board approval is requested to increase the cost of the sewer lagoon restoration project from the \$875,798 (includes CMAR fee of \$ 43,790) previously approved on October 28, 2011, (based on the engineer's estimate) to \$1,093,000 (includes CMAR fee of \$40,930) after bids received on May 26, 2012.

The increased cost over the engineer's estimate is due to additional costs for:

- Rebuilding and repairing dikes
 - Erosion control fence and grass
 - Lagoon Pre-filling
 - Bentonite seal
2. Board approval is requested to continue the Construction Manager at Risk (CMAR) contract with Wiley Hicks, Jr., Inc., and set the on-call project limit for FY2013 for new projects at \$1 million annually and a per project limit of \$100,000 without seeking further Board approval. This CMAR agreement was originally approved by the Board at the September 9, 2011 Board meeting. A total of \$1,132,150 was spent in FY2012. **A report of all expenditures will be submitted to the Board Office on a quarterly basis.**

Future projects under consideration include the following:

- a. Softball scoreboard.
- b. Restroom and laundry facilities for baseball-softball complex.
- c. Clean-up, drainage, and landscaping for new land purchase along Highway 54.

Part J---Purchase Requests

Board approval is requested for the following purchase orders over \$35,000 for FY 2013:

Contract	Explanation	Amount
Summit America Insurance	Athletic Insurance and Rodeo Catastrophic Insurance	\$ 57,000.00
Town of Goodwell	Campus Police, Fire, EMS, Trash Services, Engineering Services	\$ 210,000.00
Risk Management Division	Employee Tort Liability, Property Insurance, Vehicle Liability	\$ 105,053.00
West Texas Gas	Natural Gas for University	\$ 350,000.00
Tri County Electric	Electricity for University	\$ 700,000.00
OSU Bursar's Office	Prorated Share of Operational costs of budget, Board of Regents, Legal Counsel, Purchasing Director, Internal Audits, & SCT, SciQuest, and Bank Reconciliation services	\$ 219,000.00
Sodexo Marriott	Food Service	\$ 850,000.00
Bank of Oklahoma	Energy Savings Project Bond Repayment	\$ 250,000.00
OK Regents for Higher Ed.	Repayment of Four Bonds: Chiller Replacement, Steam Line Replacement, Holter Hall Steam Lines replacement, Electrical Upgrade, Sewer Lagoon Repairs	\$ 535,000.00
Kincaid Coach Lines	Bus Charter Service for all out of town Athletic Events	\$ 199,000.00
USR	Contract Employment Agency	\$ 510,000.00
NCS Pearson, Inc	eCollege Online Course Fees	\$ 120,000.00
Johnson Controls	Preventive Service Agreement	\$ 512,000.00
Cole & Reed	External Audit Service	\$ 43,000.00
Wright Express	Fuel for OPSU vehicles	\$ 55,000.00
Allegiance Communications	Bulk Cable for Campus Housing	\$ 42,000.00
US Postal Service	Postage for University	\$ 45,000.00
PTCI	University Telephone and Cellular phone service	\$ 40,000.00
Computer Upgrade	CIS Computer lab	\$ 45,000.00
Southern Office Supply	University Copy Machines	\$ 38,000.00
OSU-OKC	Nursing Instructors	\$ 38,000.00
Janitorial Cleaning Supplies	Cleaning supplies	\$ 35,000.00
Bank of Oklahoma	Revenue of Aggie Apartments LLC transfer to Trustee	\$ 525,000.00
Bull Test Feed	OPUS Bull Test annual feed allotment	\$ 45,000.00
Ebsco Subscription Services	Library subscriptions, periodicals, and online services	\$ 60,000.00
Baptists Athletic Supply	Athletic clothing and supplies for all sports	\$ 90,000.00
TOTAL		\$5,718,053.00

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. A preview of Ken Burns' Dust Bowl documentary was held on April 14th on campus with Ken Burns introducing the preview. The Centennial Theatre in Hughes-Strong was filled to capacity. A Dust Bowl era lunch was hosted by the President's office for Ken Burns' staff and Dust Bowl survivors who had been interviewed for the documentary.
2. OPSU's Upward Bound grant was renewed for 5 years at \$1,309,000.
3. The April/May 2012 President's Update Newsletter is attached.
4. The March April 2012 Summary of Out-of-State Travel is attached.

Respectfully submitted,



David A. Bryant/
President



OKLAHOMA PANHANDLE STATE UNIVERSITY

Campus Communications/Sports Information

Laura Nelson, Director

P.O. Box 430 ♦ Goodwell, Oklahoma 73939

Phone: 580-349-1354 ♦ Fax: 580-349-1350 ♦ Email: lola@opsu.edu

Russell Gaskamp Named Head Football Coach

—By Laura Nelson on 05/02/2012

Goodwell, Okla.—Russell Gaskamp has been named the head football coach at Oklahoma Panhandle State University pending approval by the Oklahoma A&M Board of Regents. A number of candidates were reviewed and school officials determined that Gaskamp is the best fit for the current situation.

Gaskamp has spent the past seven years coaching in the Lone Star Conference, most recently at Angelo State Univ. where he was offensive line coach the past three years and also took over the offensive coordinator position in January of 2011. In his first season in San Angelo, the Rams increased their offensive production nearly 1,500 yards over the previous season and in the second year, Gaskamp's offensive line ranked third in the nation. Before coaching in San Angelo, he was offensive coordinator and assistant head coach at Southwestern Oklahoma State and also had a stop at Texas A&M Univ.-Commerce.

The Weatherford, Okla. native played center on the Univ. of Texas offensive line that paved the way for Ricky Williams to win the Heisman Trophy in 1998. Gaskamp holds a bachelor's in management from UT and a master's in educational leadership from Sam Houston State Univ. He and his wife Justine plan to make their home in Goodwell.

The Aggies were no. 2 in the nation last year in overall defense in NCAA Div. II. Couple that with Gaskamp's extraordinary offensive coaching skill and Aggie fans can expect plenty of exciting 2012 OPSU football!

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OPSU FY2013 PERSONNEL SALARY SPREADSHEET

Last Name	First Name	FTE	FY2012 Base Salary	Merit Increases	Promotion increases	FY2013 Base Salary
Appel	Steve	1.00	37,408.00			37,408.00
Ashpaugh	Cheryl A	1.00	47,000.00			47,000.00
Ask	Deborah	1.00	78,000.00			78,000.00
Aznar	Jorge R	1.00	36,830.04			36,830.04
Batenhorst	Amanda K	1.00	34,521.30			34,521.30
Begley	Eric	1.00	48,268.51			48,268.51
Bensch	Curtis	1.00	62,400.00			62,400.00
Book	Julie	1.00	34,320.00			34,320.00
Brakhage	Lynna S	1.00	65,493.71		1,000.00	66,493.71
Brantner	Sharon	1.00	41,393.56			41,393.56
Breeden	Joe	1.00	41,773.53		2,000.00	43,773.53
Bryant	David Arley	1.00	158,340.00			158,340.00
Camfield	Peter	1.00	68,566.61			68,566.61
Carpenter	Connie	1.00	27,277.50			27,277.50
Carrel	Mariah	1.00	21,183.00			21,183.00
Carter	Matthew	1.00	47,378.72			47,378.72
Cayton	Sheldon	1.00	31,621.22			31,621.22
Cline	Maggie	1.00	21,682.78		2,500.00	24,182.78
Collins	Justin K	1.00	70,553.17			70,553.17
Collins	Dana	1.00	46,000.00			46,000.00
Curtis	Theresa L	1.00	30,762.83			30,762.83
Dain	Benny	1.00	68,640.00			68,640.00
Daugherty	Rhyan	1.00	31,200.00			31,200.00
Davis	Mindy	1.00	56,044.14			56,044.14
Donaldson	Rhonda	1.00	31,668.00		1,000.00	32,668.00
Duren	Brad L	1.00	49,481.56			49,481.56
Elder	David	1.00	48,202.98			48,202.98
Esparza	Victor	0.50	21,800.89			21,800.89
Etbauer	Robert	1.00	30,000.00			30,000.00
Evans	Abigail	1.00	39,967.90			39,967.90
Ferguson	Lori	1.00	55,000.00			55,000.00
Garber	Joel	1.00	35,048.00			35,048.00
Garber	Laura	1.00	25,220.00			25,220.00
Garcia	George	1.00	32,335.02			32,335.02
Gaskamp	Russell	1.00	65,000.00			65,000.00
Glover	Melissa	1.00	18,720.00			18,720.00
Green	Sarah	1.00	36,036.00			36,036.00
Griego	Kaitlin	1.00	25,000.00			25,000.00
Guthrie	Russell	1.00	55,223.06			55,223.06
Hale	Christi Ann	1.00	35,395.55			35,395.55
Hardman	Alton	1.00	57,000.00			57,000.00
Harland	Richard	1.00	41,600.00			41,600.00
Hawks	Channing	1.00	33,251.40			33,251.40
Hays	Curtis	1.00	21,840.00			21,840.00
Hegwood	Jennifer	1.00	30,160.00			30,160.00
Henderson	John Howard	1.00	95,347.25			95,347.25
Hensley	Florence E	1.00	28,521.07			28,521.07
Herrera	Jeramie	1.00	27,518.40			27,518.40
Herron	Jammi	1.00	29,120.00			29,120.00
Hitch	Sara Acree	1.00	34,944.00		1,000.00	35,944.00

OPSU FY2013 PERSONNEL SALARY SPREADSHEET

Last Name	First Name	FTE	FY2012 Base Salary	Merit Increases	Promotion increases	FY2013 Base Salary
Hollis	Amber Nicole	1.00	48,780.06			48,780.06
Hough	Gordon Larry	1.00	60,386.73			60,386.73
Ingo	Anthony	1.00	31,200.00			31,200.00
Jenkins	Bobby	1.00	67,600.00			67,600.00
Johnson	Jean	1.00	17,647.21			17,647.21
Koehn	John	1.00	114,400.00			114,400.00
LaMar	Michael	1.00	37,440.00			37,440.00
LaMar	Robert	1.00	22,023.49			22,023.49
Lankford	Brian	1.00	49,303.80			49,303.80
Latham	Craig	1.00	100,000.00			100,000.00
Lloyd	Dawn	1.00	19,808.70			19,808.70
Lofland	Jessica	1.00	40,801.90	2,500.00		43,301.90
Lyle	Shawna	1.00	44,792.26			44,792.26
Lyles	Jon	0.42	60,200.00			27,207.00
Maille	Patrick Henry	1.00	52,373.62			52,373.62
Manning	Wayne	1.00	123,979.54			123,979.54
Manning	Virginia B	0.50	8,400.00			8,400.00
Marr	Jena	1.00	67,600.00			67,600.00
Martin	Steve	1.00	46,585.63			46,585.63
Martin	Jerry	1.00	18,305.47			18,305.47
Martin	Gwen	1.00	20,789.46			20,789.46
Martinez	Amanda	1.00	22,877.34			22,877.34
McCargish	Carolyn	1.00	70,708.71			70,708.71
McCargish	Garrett	1.00	32,760.00			32,760.00
McFadden	Consuelo	1.00	68,796.00			68,796.00
McKinnon	Roger	0.50	11,897.74			11,897.74
McMurphy	Liz	1.00	33,000.00			33,000.00
Meyer	Beverly	1.00	43,688.20			43,688.20
Meyer	Eva-Maria	1.00	34,141.04			34,141.04
Mihelic	Gerald	1.00	43,287.72	2,700.00		45,987.72
Mihelic	Beth	0.50	5,319.56			5,319.56
Miller	David	1.00	45,856.72			45,856.72
Moore	Danae	1.00	33,000.00			33,000.00
Mora	Teri	1.00	90,270.55			90,270.55
Mulcahy	Meghan	0.50	13,000.00			13,000.00
Murphey	Diane	1.00	64,515.04			64,515.04
Nelson	Laura	1.00	49,601.92	20,868.00		70,469.92
NEW	Education	1.00	0.00			38,000.00
NEW	Library	1.00	0.00			30,000.00
NEW	SID	0.50	0.00			12,500.00
NEW	Pub Relations	0.50	0.00			12,500.00
Olsen	Jon	1.00	17,139.15			17,139.15
Olson	Jerry	1.00	72,602.71			72,602.71
Olson	Jill L	1.00	39,967.90			39,967.90
Ortiz	Ray	1.00	62,400.00			62,400.00
Palmer	Thomas	0.00	32,574.67			32,574.67
Pasque	Vickie	1.00	40,131.00			40,131.00
Peters	Larry Richard	1.00	119,600.00			119,600.00
Peterson	Nels	1.00	39,520.00			39,520.00
Peterson	Jana	1.00	44,479.24			44,479.24

OPSU FY2013 PERSONNEL SALARY SPREADSHEET

Last Name	First Name	FTE	FY2012 Base Salary	Merit Increases	Promotion Increases	FY2013 Base Salary
Pinon	Irma	1.00	16,619.11			16,619.11
Preator	Aaron	1.00	41,920.13			41,920.13
Ramon	Serafin Tenoch	1.00	40,721.53			40,721.53
Randall	Darren	1.00	37,128.00		1,000.00	38,128.00
Richter	Sara Jane	1.00	74,121.16			74,121.16
Rose	Calandra	1.00	26,000.00			26,000.00
Sangster	Yvonne	1.00	16,253.06			16,253.06
Saunders	Rebecca	1.00	28,979.04			28,979.04
Scott	Robert	1.00	63,440.00			63,440.00
Seaman	Deanna	1.00	42,685.76			42,685.76
Shafer	Loyet	1.00	48,770.04			48,770.04
Shilling	Brenda	1.00	19,795.03			19,795.03
Short	Dara	1.00	34,306.92			34,306.92
Short	Joyce L	1.00	34,583.93			34,583.93
Shoulders	Brent	1.00	41,037.35			41,037.35
Shoulders	Linda	1.00	33,710.04			33,710.04
Sircy	John	1.00	44,262.48			44,262.48
Stephens	Daren Leroy	1.00	45,743.84			45,743.84
Stephens	Mike	1.00	35,360.00			35,360.00
Stewart	Wayne	1.00	78,787.20		25,000.00	103,787.20
Stewart	Elaina	1.00	36,150.90			36,150.90
Tapp	Linda	1.00	17,139.15			17,139.15
Taylor	Stephanie	1.00	23,500.00			23,500.00
Teske	Daniel	1.00	44,720.00			44,720.00
Test	Jack Bryon	1.00	46,363.51			46,363.51
Thatcher	Russell	1.00	50,357.79			50,357.79
Townsend	John	1.00	48,595.24			48,595.24
Turner	Kathleen	1.00	79,066.83			79,066.83
Tuttle	NICK	1.00	71,800.00			71,800.00
Underwood	Lori	1.00	36,000.00			36,000.00
Unruh	Judy	1.00	49,001.77			49,001.77
VACANT	Bus Admin	1.00	15,479.10			15,479.10
VACANT	Poli Sci	1.00	36,000.00			36,000.00
VACANT	Music	1.00	39,220.00			39,220.00
VACANT	HPER	1.00	19,000.00			19,000.00
VACANT	SWA	0.18	8,320.00			8,320.00
VACANT	Softball	0.82	37,820.00	6,620.00		44,440.00
VACANT	FB	1.00	29,243.75			29,243.75
VACANT	FB	1.00	29,243.75			29,243.75
VACANT	Grounds	1.00	36,400.00			36,400.00
VACANT	HSCR	1.00	26,000.00			26,000.00
VACANT	Phy Plant	1.00	30,160.00			30,160.00
VACANT	Ath Trainer	1.00	25,000.00			25,000.00
VACANT	WBB	0.50	13,520.00			13,520.00
VACANT	Volleyball	0.50	12,825.00			12,825.00
VandenBoogaart	Brad	1.00	47,829.34			47,829.34
Wiggins	Larry	1.00	16,253.06			16,253.06
Winger	Davin	1.00	36,944.00			36,944.00
Wright	Larry	1.00	25,947.56	5,000.00		30,947.56
TOTALS		141.92	6,185,738.15	37,688.00	33,500.00	6,316,933.15

President's Update

A monthly newsletter from the Office of the President

April/May 2012

Campus Events

- May 11** School of Education Honors Convocation, 3 p.m., Centennial Theatre
Commencement Rehearsal, 5 p.m., Oscar Williams Fieldhouse
Ag Awards Banquet, 7 p.m., OSU Research Center
- May 12** Commencement, 10 a.m., Oscar Williams Fieldhouse
Commencement BBQ, Free 11:15-1 p.m., Plaza
Nurse's Pinning Ceremony, 2 p.m. OSU-OKC nursing students, Oscar Williams Fieldhouse
- May 15** Final Grades Due, noon
- May 25** Enrollment Day, 9 a.m., Ballroom
- Aug. 13** Back-to-School Breakfast

C o n g r a t u l a t i o n s !

To members of the OPSU programming team—**Jonathan Faulkner** for winning the national title in PC Troubleshooting; **Klay Kuban** and **Kim Tuttle** for earning Honorable Mention in Graphics Communications and MS Office Solutions; and **Kuban** and **Zane Greene** for winning Honorable Mention in Network Design.

To **Tra'Niqua Dishmon** for being named to the 2012 All-Heartland Conference Women's Basketball team! She received Honorable Mention as she led her team in three different statistical categories this past season.

To Phi Beta Lambda (business club) students for qualifying for national competition! **Stephanie Boaldin** placed first in Business Law and Computer Applications; **Virginia Baltazar-Pena** earned third in Management Concepts; **Layne Greeson** won second place in Financial Concepts; **Rhonda Harkins** received third in Marketing Concepts; **Clint Horton** earned second place in Information Management and third in Project Management; **Seth Jones**

finished second in both Marketing Concepts and Sports Management and Marketing; **Shevin Schramm** earned third place in Financial Concepts. They will compete in San Antonio June 24-27.

To the four Aggie softball players who have been named to the All-Heartland Conference team for their play this season—**Julie Cross**, **Chelsea Usher**, **Brandi Heath**, and **Emily Vasquez**. **Cross** was also the first Aggie to be selected for the Daktronics Softball South Central Region team.

To **Breanna Drayer** and **Jose Mendoza**, the 2012 OPSU Student Athletes of the Year.

To the **Men's Rodeo Team** for earning second place in the Central Plains Region and securing a spot at the College National Finals Rodeo this summer; **Joe Frost**, the Regional Men's All-Around champion and champion bull rider; **Kaylee Moyer** for qualifying for CNFR in goat tying and breakaway roping; **Justin Hegwer** for qualifying in for CNFR in saddle bronc riding; **Craig Latham**, named the region's Coach of the Year; and **Robert Etbauer's** horse, **Rambo**, Horse of the Year.

Panhandle State Foundation recently received a \$30,000 grant from the Harold M. and Vera Corbin Hefley Charitable Foundation. The Hefley equipment grant will be used to purchase equipment for the OPSU biology department, and OPSU's water quality lab director John Koehn will be responsible for ordering the state-of-the-art equipment.

For more than 16 years, OPSU and pork producer **Seaboard Foods** have enjoyed a partnership centered on workforce development and the education of students and that partnership was recently recognized through the Oklahoma State Regents for Higher Education's Economic Development Grant for the Partnership Recognition Program.



Russell Gaskamp has joined the OPSU athletic department as the head football coach, bringing with him a wealth of experience and proven performance.

The 6'5" Univ. of Texas alum played center for the Longhorns, helping pave the way for Ricky Williams to earn the Heisman Trophy in 1998. He was named to All-Big 12 second team as well as the Longhorn All-Decade team for the '90s.

He has spent the past seven years coaching in the Lone Star Conference, most recently at Angelo State Univ. where he coached the offensive line and also served as the offensive coordinator since January of 2011. In his first season in San Angelo, the Rams increased their offensive production nearly 1,500 yards over the previous season plus, in his second year, Gaskamp's offensive line ranked third in the nation.

Prior to working in San Angelo, he was assistant head coach/offensive coordinator/offensive line coach at Southwestern Okla. State and offensive line coach at Texas A&M Univ.-Commerce. While completing his master's in management educational leadership from Sam Houston State, he was a recruiting coordinator and tight ends coach. He also served as head coach of a successful semi-professional North American Football League (NAFL) team, the Austin Rattlers.

Gaskamp appreciates the commitment to athletics at OPSU and plans to make the football program a contributing factor. The Weatherford, Okla. native will base his program on community service, academics, and spirituality. In addition, he would like to get all of the football alumni involved in the program and plans to personally contact everyone who played or has been associated with the program.

His wife Justine will continue working at Angelo State through June and then the couple plan to make their home in Goodwell.

OPSU Summer Projects

The spring semester may barely be over, but now is the time to get campus facilities ready for students in the fall.

Field Hall will get a new roof as well as an upgrade to its fire alarm system.

The **Noble Center** pool will undergo major renovation that will make it more reliable and efficient. The project is being handled through OPSU's construction manager at risk who will oversee the entire project to ensure quality work.

Work in **Oscar Williams Field House** will include renovating the football locker rooms and moving the laundry room to make room for more whirlpools in the training room.

Plans are underway to build a pressbox and install a scoreboard in the **softball complex** similar to the baseball facility.

Things you need to know!

OPSU's Faculty Senate raised some questions that impact all employees:

- Gov. Mary Fallin signed an executive order banning all tobacco use on state property and in August, OPSU will begin educating the campus community about the law through the use of signs and printed material and will also offer resources for those who wish to quit using tobacco. Faculty will not be asked to enforce the ban. In the fall, only warnings will be issued. Tickets, similar to campus parking citations, will be issued beginning in the spring for flagrant violations.
- OPSU's health care benefits cost will not rise for the 2013 fiscal year.

Have a great summer and don't forget to mark your calendar for the annual Back-to-School breakfast set for August 13!

David A. Bryant, President

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

April and May 2012

MONTH

FUND SOURCE	FY12		FY11		FY12		FY11	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	19	\$ 4,194.12	7	\$ 3,489.40	122	\$ 45,077.69	109	\$ 27,494.61
FEDERAL			2	\$ 650.21	2	\$ 988.67	2	\$ 650.21
PRIVATE								
AUXILIARY	10	\$ 3,274.54	6	\$ 724.35	34	\$ 18,634.62	21	\$ 6,969.44
OTHER		\$ -		\$ -				\$ -
TOTAL	29	\$ 7,468.66	15	\$ 4,863.96	158	\$ 64,700.98	132	\$ 35,114.26

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Kent Smith, President; Mrs. Angela Watson, Vice President for Administrative and Fiscal Affairs; Dr. Marvin Burns, Dean, School of Agriculture and Applied Sciences; and Ms. Debra Masters, Assistant Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Smith expressed appreciation to the Regents for not only selecting him as President but also for the Board's support during the past four months. He said it is indeed an honor to appear before the Board members. He said he certainly hopes that he and his family can live up to the honor that the Regents have bestowed upon them. Dr. Smith said he is in his second week, but he is happy to report that he feels very well received by all of the campuses. At this point, faculty, staff, and student receptions have been held, and he said he feels very welcome.

Dr. Smith said last week he believes Langston University had a historic moment. Langston hired Mr. Mike Garrett as the new Director of Athletics. Mr. Garrett is a former Heisman Trophy winner and is a member of the College Football Hall of Fame. Dr. Smith said there was a lot of energy surrounding this appointment. He said he is hearing from alums who have not been in touch with the institution in recent memory who are now scheduling trips to the University. Dr. Smith said he would like to thank Regents Lester and Davis and CEO Ramsey for attending the press conference. He said he heard from numerous staff members that it felt good to have the support of the Regents and the Board Office.

Personnel Actions

Regent Lester moved and Regent Reese seconded to approve the personnel actions as listed in the Langston Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Distance Education On-Line Policies and Procedures Manual

Dr. Smith presented Langston University's Distance Education On-Line Policies and Procedures Manual. He said this is required by the Higher Learning Commission. (The policy is on file in the Board of Regents' Office as Document No. 4-6-15-12.)

Approval of FY-13 Budget Documents

Dr. Smith presented the budget documents for FY-13 and recommended their approval. (The budget documents for Langston University are collectively on file in the Board of Regents'

Office as Document No. 5-6-15-12.) He said the budgets were presented yesterday to the Planning and Budgets Committee for consideration.

Regent Davis reported that the Planning and Budgets Committee met with the administration of Langston University to review FY-2013 budget recommendations. He said this incorporates items F.1. and K.2. through K.6. as listed in the Langston Agenda. He said the Committee acted to recommend Board approval as follows.

Regent Davis moved and Regent Anthony seconded that the Board conditionally approve all elements of the budget as presented by the Langston University administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Budgetary Requests

Dr. Smith presented a budget revision for Langston University and requested approval. (The budget revision for Langston University is on file in the Board of Regents' Office as Document No. 6-6-15-12.)

As reported by Dr. Bryant, Dr. Smith said Langston also received renewal of its Upward Bound Program grant from the U.S. Department of Education. As a former Upward Bound recipient and also as an administrator of the Upward Bound Program, he said this has a tremendous effect, not only in Langston's ability to recruit students but also to provide an opportunity for them to think about higher education in ways that perhaps they have not before. These funds are under siege nationally, so he is very pleased to have the grant renewed.

Regent Link asked if the amount of \$341,708 is an annual amount, and Dr. Smith responded affirmatively.

Approval to Select a Construction Manager At Risk Firm

Dr. Smith requested Board approval to select a Construction Manager At Risk firm to build an expansion to the Physical Therapy Complex. He said this matter was discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Link reported that the Committee met with the administration of Langston University regarding approval to select a Construction Manager At Risk firm to build an expansion to the Physical Therapy Complex. Out of the five firms interviewed for the project, three were considered as finalists for selection by the administration. The firms are Crossland Construction, Timberlake Construction, and Nabholz Construction. Funding for this project is available in the Title III Historically Black Graduate Institute grant and University reserves, as approved at the February 24, 2012, Board meeting. Regent Link reported that the Committee acted to recommend Board approval to select Crossland Construction Company to serve as the Construction Manager At Risk firm to build an expansion to the Physical Therapy Complex.

Regent Link moved and Regent Davis seconded to select Crossland Construction Company as the Construction Manager At Risk firm to build an expansion to the Physical Therapy Complex.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Ratification of Interim Approval Requests

Dr. Smith reported that interim approval was granted by the Chief Executive Officer to permit Langston University to seek clear approval on the refinancing of bonds. In January, 2012, the Board authorized Langston to participate in the 2012 Real Property Master Lease Program for refunding the Athletic Revenue Bonds, pending the completion of an exploration with the State Bond Advisor. He said the exploration came back positive for Langston in the sense that if Langston refinances the debt of approximately \$9.9 million, potential savings of approximately \$1.3 million over the course of the bonds could be realized. This would save Langston approximately \$85,000 annually. Dr. Smith said Jim Joseph, the State Bond Advisor, requested that Langston seek the Board's clear approval to refund these specific bonds. The Council of Bond Oversight met in May, 2012, to consider this request.

Dr. Smith reported that interim approval was also granted by the Chief Executive Officer for Langston University to increase a purchase order to Red Carpet Charters by \$78,000 to cover all athletic travel for the remainder of the fiscal year.

Chairman Helm requested ratification of the interim approval requests as listed.

Regent Anthony moved and Regent Hall seconded to ratify interim approval granted by the Chief Executive Officer of items G.1. and J.3. as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Link moved and Regent Hall seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Langston University being concluded, Dr. Smith and members of the Langston administration were then excused from the meeting.

BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND A&M COLLEGES

Stillwater, Oklahoma 74074

Dear Board Members:

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD: NONE

B. RESOLUTIONS: NONE

C. POLICY AND OPERATIONAL PROCEDURES: NONE

D. PERSONNEL ACTION:

1. Approval is respectfully requested to continue the employment of Langston University's personnel for the fiscal year 2012-2013.
2. Approval is respectfully requested to employ Ms. Dytisha M. Davis, Assistant Professor, Rehabilitation Services, effective May 29, 2012, at an annual salary of \$56,000.00.
3. Approval is respectfully requested to employ Ms. XueQi Zhou, Assistant Professor, Economics, and (Tenure-track on a 9-month basis) effective August 6, 2012, at an annual salary of \$70,000.00.
4. Approval is respectfully requested to change the status of Ms. Rozalyn Washington, (temporary Instructor, HPER, at \$22,500.00 annually) **to include** additional duties as Interim Athletic Director, effective April 9, 2012, at an additional \$4,000.00 per month.
5. Approval is respectfully requested to adjust the salary and change title of Ms. Natasha Doh **to include** Head Women's Volleyball Coach and **Assistant** Women's Basketball Coach, at annual salary of \$57,500.00, effective April 9, 2012.

6. **A. FOR INFORMATIONAL PURPOSES**
 Langston University will accept the following notices of resignation:
 Mr. Michael Storr, Chief of Police, effective June 30, 2012.
 Ms. Susan Urban, Assistant Professor/Reference & Instruction Librarian, effective May 16, 2012.
 Ms. Rita Williams, Instructor, Nursing, effective May 18, 2012.
- B. FOR INFORMATIONAL PURPOSES**
 Langston University will accept the following notice of retirement:
 Ms. Kay Wright, Assistant Professor School of Education LU-Tulsa, effective July 1, 2012.

E. INSTRUCTIONAL PROGRAMS:

1. Approval is respectfully requested for Langston University to modify the Bachelor of Science in Nursing degree program by adding Two (2) new courses NR3423 Health Assessment II and NR4435 Advanced Adult Health. Two previously required courses are being retained as electives. The credit hours will be reduced from six (6) to five (5) hours in order to increase the focus in Adult health content. Total credit hours will not change. This program is part of our State-Wide Plan and the formal request can be viewed in Attachment A.
2. Approval is respectfully requested for Langston University to modify in the School of Nursing Program: Offer the "continuous enrollment" option for the nursing students wherein students will begin the program in the Spring semester. The degree plan would include Summer session enrollment. Students would complete the program at the end of the Summer session in year two (2) rather than in December. This program is part of our State-Wide Plan and the formal request can be viewed in Attachment B.
3. Approval is respectfully requested of Langston University's Distance Education On-Line Policies and Procedures Manual as required by the Higher Learning Commission, pending approval of Legal Counsel. The policy can be viewed in Attachment C.

F. BUDGETARY ACTION:

1. Approval is respectfully requested of Langston University's proposed budget for fiscal year 2012-2013. **(Supplemental Document)**
2. Approval is respectfully requested of Langston University's budget revision. (See Attachment D).

3. Approval is respectfully requested for Langston University to continue paying the employee portion of the Oklahoma Teachers Retirement for the FY 2012-2013. Funds for this expenditure are available in 290 funds, Auxiliary funds, Revolving funds and Federal 430 funds.
4. Approval is respectfully requested to continue the Agriculture, Research & Extension grant from the United States Department of Agriculture.
5. Approval is respectfully requested for Langston University to accept funding for the Federal Supplemental Education Opportunity Grant (SEOG) in the amount of \$143,960.00 and Federal Work Study (FWS) in the amount of \$318,542.00 from the United States Department of Education for the period of July 1, 2012 through June 30, 2013.
6. Approval is respectfully requested for Langston University to accept a new Upward Bound Program grant from the United States Department of Education in the amount of \$ 341,708.00 for the performance period of June 1, 2012 through May 31, 2013.
7. Approval is respectfully requested for Langston University to accept a continuation grant entitled Long-Term Training: Vocational Evaluation and Work Adjustment Project from the United States Department of Education in the amount of \$100,000.00 for the performance period of August 1, 2009 through July 31, 2014.
8. Approval is respectfully requested for Langston University to accept a continuation grant entitled Long-Term Training Project-Personnel for Rehabilitation of Individuals Who are Blind or Have Vision Impairments from the United States Department of Education in the amount of \$100,000.00 for the performance period of August 1, 2008 through July 31, 2013.

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. RATIFICATION OF INTERIM APPROVAL
Interim Board Approval was requested and granted by Mr. Jason Ramsey on May 7, 2012 for Langston University to seek clear approval on the refinancing of bonds. On January 20, 2012 the Board gave Langston University approval to participate in the 2012 Real Property Master Lease Program for refunding our Athletic Revenue Bonds, pending the completion of exploration with the State Bond Advisor. The exploration indicates by refinancing the remaining debt of approximately \$9.9 million the University can potentially save nearly \$1.3 million in total debt service or about \$85,000 per year in Net Present Value savings. These are

combined issues—1999A and 2002A bonds. As the previous approval did not list this specific information, the State Bond Advisor, Jim Joseph, has requested that we seek your clear approval to refund these specific bonds. The council of Bond Oversight will be meeting to consider this (and others) request on May 10, 2012.

H. **CONTRACTUAL AGREEMENTS (other than construction and renovation):**

1. Approval is respectfully requested for Langston University to continue the contractual agreement with the Prisoner Public Works Project/Oklahoma Department of Corrections for the purpose of utilizing inmate labor to assist in accomplishing predetermined public works projects.
2. Approval is respectfully requested for Langston University to enter into affiliation agreement(s) with the following facilities for the training of Nursing & Health Administration students:
 - Oklahoma State University Medical Center, Tulsa, OK (correction to previous Board item)*
 - Parkside Psychiatric Hospital, Tulsa, OK*
 - Oklahoma City-County Board of Health Department, Oklahoma City, OK*
 - HCA Health Services of Oklahoma, Inc., an Oklahoma Corporation that owns & operates OU Medical Center, Oklahoma City, OK*
(Pending approval of Legal Counsel)
 - Birth Choice Oklahoma City, OK*
 - OSU Women's Clinic (OSU University Health Services)*
Stillwater, OK
3. Approval is respectfully requested for Langston University to enter into affiliation agreement(s) with the following facilities for the training of Physical Therapy students:
 - Hillcrest-AHS Oklahoma Health System, LLP, Tulsa, OK (Pending approval of Legal Counsel)*
 - Southwestern Medical Center, LLC, Lawton, OK, (Pending approval of Legal Counsel)*
 - SSM Healthcare of Oklahoma, Inc. d/b/a/ St. Anthony Hospital, Oklahoma City, OK, (Pending approval of Legal Counsel)*
 - Community Health Partners, Inc. d/b/a Unity Health Center, Shawnee, OK, (Pending approval of Legal Counsel)*

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

1. Approval is respectfully requested to select one of the three short listed Construction Management at Risk firms to build an expansion to the Physical Therapy Complex.

There were five (5) total firms interviewed for the project. The committee short listed the five (5) firms down to the three (3) listed below:

1. Crosslands Construction
2. Timberlake Construction
3. Nabholz Construction

Funding for this project is available in the Title III (HBGI) Historically Black Graduate Institute grant and University reserves, as approved at the February 24, 2012 Board meeting.

2. Approval is respectfully requested to proceed with emergency repairs/replacement of hail/rain storm damaged sections of Anderson Stadium Field turf. The hail/rain storm of May 29, 2012 severely released massive volumes of hail/rain onto the field causing tears to stitching and portions of the turf to lift and migrate several inches resulting in a trip/fall hazardous safety condition. Current rough estimate to repair damages are upwards of \$50,000.00. Further assessments are currently being provided by turf consultants. Funding for this expenditure is available from Section 13.

J. PURCHASE REQUESTS:

1. Attachment E is a detailed presentation of the contracts anticipated for the 2012-2013 fiscal year. It documents a description of the services by period covered, the month of procurement, suggested vendor and the estimated cost of the contract, subject to the availability of funds in the 2012-2013 fiscal year.
2. Approval is respectfully requested for Langston University to advertise for bids and award the lowest and best bidder a contract for photography services and a contract for the publication of the 2013 yearbook. The estimated cost of \$50,000.00 is available in the auxiliary account.
3. RATIFICATION OF INTERIM APPROVAL
Interim Board Approval was requested and granted by Mr. Jason Ramsey on May 25, 2012 for Langston University to increase a purchase order to Red Carpet Charters by \$78,000.00 to cover all athletic travel for the remaining fiscal year.
4. Approval is respectfully requested for Langston University's School of Agriculture & Applied Sciences to process a purchase requisition in the

amount of \$109,369.00, for feed to ensure proper yearly feeding of the research goat herd. Funds for this expenditure are available in account 51001-3430.

5. Approval is respectfully requested for Langston University to process a purchase requisition to Krueger International, Inc., for furniture per the State furniture bid list in the estimated amount of \$86,173.00 to replace worn and broken classroom furniture in the classroom buildings. Funds for this expenditure are available in the Title III grant.
6. Approval is respectfully requested for Langston University to process a purchase requisition to Sodexo in the estimated amount of \$47,424.00 per the Small Jobs Contract for the purpose of making lighting enhancement upgrades in Jones Hall. Funds for this expenditure are available in the Title III grant.
7. Approval is respectfully requested for Langston University to process a purchase requisition to Sodexo in the estimated amount of \$35,721.00 per the Small Jobs Contract for the purpose of procuring window covering for the classroom buildings. Funds for this expenditure are available in the Title III grant.

K. STUDENT SERVICES/ACTIVITIES:

1. Approval is respectfully requested for Langston University to pay travel, per diem and lodging for the athletics teams, coaches and other appropriate University officials for the purpose of attending the scheduled games, and for recruiting student athletes for the 2012-2013 fiscal year. Permission is also requested to provide necessary equipment to support these scheduled activities, and to pay game officials and all personnel necessary to conduct these activities.
2. Approval is respectfully requested for Langston University to increase tuition by 5% for all students, with the exception of non-resident Physical Therapy students (for competitive reasons), effective with the Fall 2012 semester, which can be viewed in Attachment F.
3. Approval is respectfully requested for Langston University to implement a Security fee in the amount of \$2.50 per credit hour across all campuses. This fee will supplant an existing \$10.00 per semester fee on main campus and a \$2.50 per credit hour fee on the Tulsa campus, effective with the Fall 2012 semester, which can be viewed in Attachment G.

4. Approval is respectfully requested for Langston University to increase the monthly campus housing rental rates by 3%, to meet debt service covenants and a change to semester leases for single students, which can be viewed in Attachment H.
5. Approval is respectfully requested for Langston University to provide a 5% contractual increase in meal plan rates, effective with the Fall 2012 semester, which can be viewed in Attachment I.
6. Permission is respectfully requested for Langston University to charge the following daily rates for students, non-students and groups to utilize our campus housing accommodations for short stays outside of the regular housing terms and non-peak seasons:

<u>Residence</u>	<u>L.U. Student Rate (1)</u>	<u>Non-L.U. Student Visitor Rate</u>	<u>Group Rate (2)</u>
Scholars Inn	\$25.00	\$45.00	\$35.00
Centennial Court	\$23.00	\$40.00	\$32.00
<u>Traditional Residence Halls</u>			
Double Occupancy	\$13.00	\$25.00	\$20.00
Private Room	\$18.00	\$35.00	\$27.00
Langston Commons	N/A	\$85.00	N/A

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED: NONE

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel as of April, 2012:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
Revolving	8	\$5,721.45	11	\$14,020.14	92	\$154,582.79	82	\$105,922.89
St. Approp.								
Federal	20	\$18,598.90	14	\$46,689.15	141	\$235,434.53	181	\$350,053.27
Private								
Auxiliary	4	\$4,606.02	7	\$7,837.24	24	\$56,687.59	38	\$79,688.12
Other								
TOTAL	32	\$28,926.37	32	\$68,546.53	257	\$446,704.91	301	\$535,664.28

2. Summary of Out-of-State Travel as of May, 2012:

Column (1): Travel This Month
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY
 Column (4): Amount Expended Prior FY

FUND SOURCE	NO of TRIPS (1)	AMOUNT EXPENDED (1)	NO of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	No. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
Revolving	14	\$20,577.35	8	\$24,920.54	106	\$175,160.14	90	\$130,843.43
St. Approp.								
Federal	14	\$28,080.28	10	\$23,018.07	155	\$263,514.81	191	\$373,071.34
Private								
Auxiliary	4	\$60,600.35	4	\$88,477.16	28	\$117,287.94	42	\$168,165.29
Other								
TOTAL	32	\$109,257.98	22	\$136,415.07	289	\$555,962.89	323	\$672,080.06

All items listed above are respectfully submitted for your approval.

Sincerely yours,
 LANGSTON UNIVERSITY



KENT J. SMITH
 PRESIDENT

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: Langston University

Contact person: Carolyn T. Kornegay

Title: Dean, School of Nursing and Health Professions

Phone number: 405-466-3411

Current title of degree program (Level II): Nursing

Current title of degree program (Level III): _____

State Regent's three-digit program code: _____

Degree Granting Academic Unit: School of Nursing and Health Professions

With options in: A. Nursing

B. Health Administration

C. Public Health

D. _____

E. _____

TYPE OF REQUEST: Check those appropriate and complete appropriate pages ONLY!

- (1) Program Deletion
- (2) Program Suspension
- (3) Change of Program Name
and/or Degree Designation
- (4) Option Addition
- (5) Option Deletion
- (6) Option Name Change
- (7) Program Requirement Change
- (8) Other Degree Program Modification

*Complete and return **ONLY**
this cover sheet **AND** the
appropriate page specifying
the requested modification!*

Signature of President: _____ Date: _____

Date of Governing Board Approval: _____

**(7) Program
Requirement Change**

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: Langston University

State Regents' three-digit program code and Program name of program to be modified:

(7) PROGRAM REQUIREMENT CHANGES

Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)

Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)

Total credit hours for the degree will *NOT* change.

Total credit hours for the degree will change from _____ to _____.

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum): **Two new courses are being added to the curriculum (NR 3423 Health Assessment II, NR 4435 Advanced Adult Health) as required courses. Two previously required courses are being retained as electives. One course is being added to the curriculum as an elective. The credit hours for two courses are being reduced from six (6) hours to five (5) hours in order to increase the focus in adult health content.**

Will total number of credit hours required for the degree change No Yes
Explain:

Reason for requested action (attach no more than one page if space provided is inadequate): **Nursing students are having difficulty transitioning to the senior level of the BSN Program. Strengthening the assessment base, expanding adult health content and increased emphasis on critical thinking are intended to improve student retention while maintaining high licensure examination pass rates.**

Will requested change require additional funds? No Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

Rev June 2011
Page 2 of 4

Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). Indicate the changes clearly. Note any deleted courses. Asterisk any new courses.

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum	Proposed Curriculum
NR 3013 Introduction to Nursing	NR 3013 Introduction to Nursing
NR 3323 Conceptual Foundation of Professional Practice	NR 3323 Conceptual Foundation of Professional Practice
NR 3332 Introduction to Research	NR 3332 Introduction to Research
NR 3333 Community Health	NR 3333 Community Health
NR 3335 Health Assessment	NR 3335 Health Assessment I
NR 3343 Orientation to Professional Practice	NR 3343 Orientation to Professional Practice
NR 3433 Case Management	*NR 3423 Health Assessment II
NR 3435 Psychosocial Nursing	NR 3433 Case Management deleted
NR 3445 Childbearing Family Nursing	NR 3435 Psychosocial Nursing
NR 4333 Issues in Minority Health	NR 3445 Childbearing Family Nursing
NR 4334 Childrearing Family Nursing	NR 4333 Issues in Minority Health
NR 4336 Adult Health Nursing	NR 4334 Childrearing Family Nursing
NR 4421 Research Seminar	NR 4335 Adult Health Nursing
NR 4422 Dynamics of Professional Nursing	NR 4421 Research Seminar
NR 4423 Complex Nursing Care	NR 4422 Dynamics of Professional Nursing
NR 4426 Nursing Leadership/Management	*NR 4435 Advanced Adult Health
	NR 4423 Complex Nursing Care deleted
	NR 4425 Nursing Leadership/Management

Curriculum modification, additions and changes will include the following courses:

1. Add two new courses to program requirements

Add NR 3423 Health Assessment II to the curriculum as a required course.

Rationale: The content covered in this course will better prepare students to succeed in more complex courses by improving their critical thinking, assessment, application and analysis skills. This course would replace Case Management.

Description: This course builds on Health Assessment I and provides students with opportunities to expand their assessment skills using the nursing process. Primary emphasis is on the collection and analysis of data related to clients with real or potential dysfunctional health patterns. Skill demonstrations and laboratory tests are included in the course. This course includes a service learning component. Prerequisites: NR3335.Theory 3 hours; Laboratory 0.

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: Langston University

Contact person: Carolyn T. Kornegay

Title: Dean, School of Nursing and Health Professions

Phone number: 405-466-3411

Current title of degree program (Level II): Nursing

Current title of degree program (Level III): _____

State Regent's three-digit program code: _____

Degree Granting Academic Unit: School of Nursing and Health Professions

With options in: A. Nursing

B. Health Administration

C. Public Health

D. _____

E. _____

TYPE OF REQUEST: Check those appropriate and complete appropriate pages ONLY!

- (1) Program Deletion
- (2) Program Suspension
- (3) Change of Program Name
and/or Degree Designation
- (4) Option Addition
- (5) Option Deletion
- (6) Option Name Change
- (7) Program Requirement Change
- (8) Other Degree Program Modification

*Complete and return **ONLY**
this cover sheet **AND** the
appropriate page specifying
the requested modification!*

Signature of President: _____ Date: _____

Date of Governing Board Approval: _____

(7) Program Requirement Change

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: Langston University

State Regents' three-digit program code and Program name of program to be modified:

(7) PROGRAM REQUIREMENT CHANGES

- Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- Total credit hours for the degree will *NOT* change.
- Total credit hours for the degree will change from _____ to _____.

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum): **This change involves offering a “continuous enrollment” option for nursing students wherein students will begin the program in the spring semester. The degree plan would include summer enrollment. Students would complete the program at the end of the summer session in year 2 (rather than December).**

Will total number of credit hours required for the degree change No Yes
Explain:

Reason for requested action (attach no more than one page if space provided is inadequate): **Students consistently have difficulty transitioning to the senior level after being out of school over the summer, which contributes to the program attrition rate. This change will allow students to engage in the professional nursing sequence and build upon previous courses without extended delay. Students will be able to complete the program one semester early.**

Will requested change require additional funds? No Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate). **Additional funds will be required to employ faculty for summer courses and possible overloads. This will amount to \$50,000 annually and has been requested through the University budgeting process.**

Rev June 2011
Page 2 of 2

Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). **Indicate the changes clearly. Note any deleted courses. Asterisk any new courses.**

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum	Proposed Curriculum
<p>Summer NR 3013 Introduction to Nursing</p> <p>Fall NR 3323 Conceptual Foundation of Professional Practice NR 3332 Introduction to Research NR 3333 Community Health NR 3335 Health Assessment NR 3343 Orientation to Professional Practice</p> <p>Spring NR 3433 Case Management NR 3435 Psychosocial Nursing NR 3445 Childbearing Family Nursing</p> <p>Fall NR 4333 Issues in Minority Health NR 4334 Childrearing Family Nursing NR 4336 Adult Health Nursing NR 4421 Research Seminar</p> <p>Spring NR 4422 Dynamics of Professional Nursing NR 4423 Complex Nursing Care NR 4426 Nursing Leadership/Management</p>	<p>Spring 2013 NR 3323 Conceptual Foundation of Professional Practice NR 3332 Introduction to Research NR 3333 Community Health NR 3335 Health Assessment I NR 3343 Orientation to Professional Practice</p> <p>Summer 2013 *NR 3423 Health Assessment II NR 3435 Psychosocial Nursing NR 3445 Childbearing Family Nursing</p> <p>Fall 2014 NR 4333 Issues in Minority Health NR 4334 Childrearing Family Nursing NR 4335 Adult Health Nursing</p> <p>Spring 2014 NR 4421 Research Seminar NR 4422 Dynamics of Professional Nursing *NR 4435 Advanced Adult Health</p> <p>Summer 2014 NR 4425 Nursing Leadership/Management</p>

**LANGSTON UNIVERSITY
FY 2013
ANNUAL PURCHASE ORDERS**

SUPPLIERS	TYPE	FY 2013 BOARD REQUEST
Sodexo Food Services At Langston Facilities HWY 33 E Langston, OK 73050 Payment of catering services and meal plan contracts	Competitive Bids	\$ 2,600,000
Sodexo At Langston Facilities HWY 33 E Langston, OK 73050 Operations of LU Physical Plant, carpentry, heat and air, freight, janitorial services, groundskeeping, and painting 7-1-12 -6-30-13	Competitive Bids	\$ 2,900,000
Under small jobs provision, a maximum with no one project exceeding	Competitive Bids	\$ 1,000,000 \$ 250,000
Summit American Insurance 7400 College Boulevard, STE 100 Overland Park, KS 66210 Athletic Insurance 7-1-12 -6-30-13	Competitive Bids	\$ 50,000
Red Carpet Charters PO Box 94626 Oklahoma City, OK 73143 Charter Bus Service 7-1-12-6-30-13	Competitive Bids	\$ 250,000
Cole & Reed 531 Couch Drive Ste 200 Oklahoma City, OK 73102-2251 Professional Services (Auditing) 7-1-12-6-30-13	Competitive Bids	\$ 80,000
State Courier Corp 4631 E. 31st Street Tulsa, OK 74135-2149 7-1-12 -6-30-13	Competitive Bids	\$ 30,000

SUPPLIERS	TYPE	FY 2013 BOARD REQUEST
Edmond Sun PO Box 2470 Edmond, OK 73083 Printing of the Langston Gazette 7-1-12-6-30-13	Renewal of Contract	\$ 13,000
OSU Bursar's Office 113 Student Union Stillwater, OK 74078-1014 Payment of Credit Card Usage 7-1-12-6-30-13	State Agency	\$ 25,000
AT&T 405N. Broadway Oklahoma City, OK 73012 Renewal of LAN Lines 7-1-12-6-30-13	Renewal of Contract	\$ 85,000
AT&T Mobility 405 North Broadway Ste 1025 Oklahoma City, OK 73102 Cell phone services 7-1-12 -6-30-13	Continuation Contract	\$ 50,000
Comdata Network 5301 Maryland Way Brentwood, TN 37024 Payment of fleet gasoline 7-1-12 -6-30-13	State Contract	\$ 50,000
Board of County Commissioners 320 Robert S. Kerr Rm 307 Oklahoma City, OK 73102 Rental of building space for classrooms and offices (including utilities) 7-1-12-6-30-13	Continuation of Agreement	\$ 350,000
Allegiance Communication PO Box 790400 St. Louis, MO 63179 Television cable service 7-1-12 -6-30-13	Continuation of Contract	\$ 150,000
OneNet 655 Research parkway STE 200 Oklahoma City, OK 73104 Email service for all LU campus	State Contract	\$ 40,000

SUPPLIERS	TYPE	FY 2013 BOARD REQUEST
7-1-12 -6-30-13		
Elsevier 650 Avenue of the Americas New York, NY 10010 For the Library subscription services 7-1-12 -6-30-13	Continuation of Agreement	\$ 50,000
Lamar Advertising of OKC 4422 SW 34th Street Oklahoma City, OK 73129 Monthly Advertising Service I-35 Billboard Sign 7-1-12 -6-30-13	Continuation of Agreement	\$ 15,000 CANCELLED
OCLC Online Computer Library Center 6565 Kilgour Place Dublin, OH 43017-3315 For the computerization, telecommunications, interlibrary loan, and first time user information 7-1-12 -6-30-13	Continuation of Agreement	\$ 50,000
Amigos Library Services Inc 14400 Midway Road Dallas, TX 75244-3509 For the computerization of library 7-1-12 -6-30-13	Continuation of Agreement CANCELLED	\$ 50,000
APLU Dept 0545 Washington, DC 20073 Membership Dues 7-1-12 -6-30-13	Continuation of Agreement	\$ 30,000
Office of State Finance 2300 N Lincoln Blvd Oklahoma City, OK 73105 Implementation & operation costs of CORE system 7-1-12-6-30-13	State Agency	\$ 25,000
Bancfirst PO Box 26883 Oklahoma City, OK 73126-0883 Bonds Debt Service 7-1-12 -6-30-13	Continuation of Agreement	\$ 300,000

SUPPLIERS	TYPE	FY 2013 BOARD REQUEST
Chickasaw Telecom 5 N McCormick St Oklahoma City, OK 73127 Cisco Hardware Maintenance 7-1-12-6-30-13	Continuation of Agreement	\$ 30,000
Big Sky Travel 2601 NW Expressway, Ste 105W Oklahoma City, OK 73112 Payment of airline tickets 7-1-12-6-30-13	State Contract	\$ 250,000
Dell Computers One Dell Way Round Rock, TX 78682 Purchase of microcomputers, network equipment, software and other related products 7-1-12-6-30-13	OSU Contract State Contract	\$ 800,000
Bank of America/FIA 401 North Tryon Street Charlotte, NC 28255 Payment of airline tickets/pcard usage 7-1-12 -6-30-13	State Contract	\$ 500,000
These will come through on individual PO's		
Proquest Info & Learning Co 300 N Zeeb Rd Ann Arbor, MI 48106 Renewal of Periodicals and Newspapers 7-1-12-6-30-13	Renewal of Contract	\$ 65,000
Ebsco Subscription Services 5339 Alpha Rd 400 Dallas, TX 75240-7308 Renewal of Subscriptions 7-1-12-6-30-13	Renewal of Contract	\$ 195,000
Perry Publishing Company P.O. Box 17498 Oklahoma City, OK 73136 Provide celebrity appearances as needed 7-1-12 -6-30-13		\$ 200,000

SUPPLIERS	TYPE	FY 2013 BOARD REQUEST	
Williams & Fudge P.O. Box 11590 Rock Hill, SC 29731-1590 Collection of Student Bursar Accounts 7-1-12 -6-30-13	New Contract	\$	40,000
OSU Bursar's Office Bursar's Office 113 Student Union Stillwater, OK 74078 For payment of services of governing board, legal services, purchasing, internal audits, safety engineer services, errors and omissions, and miscellaneous charges 7-1-12-6-30-13	State Agency	\$	370,000
OSU Computer & Information Systems 113 Math Sciences Stillwater, OK 74074 SCT Implementation and maintenance Microsoft Campus Agreement 7-1-12-6-30-13	State Agency	\$	260,000
OSU-Tulsa 700 N. Greenwood Ave Tulsa, OK 74106-0700 Payment for rent, services, copier charge-backs, postage and telecommunications 7-1-12-6-30-13	State Agency	\$	300,000
Risk Management Office of Public Affairs State Capitol, Room B-4 Oklahoma City, OK 73105 Payment of liability and property insurance 7-1-12 -6-30-13	State Agency	\$	150,000
Pitney Bowes Bank Inc PO Box 856056 Louisville, KY 40285-6056 Payment of postage usage 7-1-12 -6-30-13	Federal Agency	\$	120,000
Pitney Bowes PO Box 5107 Shelton, CT 06484-5107 Rental of Paragon Mailing Machine	State Contract	\$	30,000

SUPPLIERS	TYPE	FY 2013 BOARD REQUEST
7-1-09 -6-30-13		
BMI/IMAGENET PO Box 26340 Oklahoma City, OK 73126 Maintenance, rental and program support of equipment	Competitive Bids	\$ 450,000
7-1-12 -6-30-13		
Langston Public Works Authority City of Langston Langston, OK 73050 Payment of LU sewer charges	Continuation of Agreement	\$ 225,000
7-1-12 -6-30-13		
City of Guthrie PO Box 908 Guthrie, OK 73044 Payment of water user charges	Continuation of Agreement	\$ 400,000
7-1-12 -6-30-13		
Oklahoma Gas & Electric PO Box 26040 Oklahoma City, OK 73126 Payment of electric usage, installation, repairs and maintenance	Continuation of Agreement	\$ 1,350,000
7-1-12 -6-30-13		
Oklahoma Natural Gas PO Box 1234 Tulsa, OK 74186 Payment of gas usage, maintenance and repair	Continuation of Agreement	\$ 120,000
7-1-12 -6-30-13		
Commissioners of Land Office PO Box 26910 Oklahoma City, OK 73125 Payment for natural gas usage	State Agency	\$ 400,000
7-1-12 -6-30-13		
Public Service Co PO Box 24421 Canton, OH 44701 Electricity usage	Continuation of Agreement	\$ 125,000
7-1-12 -6-30-13		

SUPPLIERS	TYPE	FY 2013 BOARD REQUEST
City of Tulsa Utilities Services Tulsa, OK 74187 Water, sewer and trash services 7-1-12 -6-30-13	Continuation of Agreement	\$ 25,000
Verizon PO Box 660720 Dallas, TX 75266-0720 Payment of communication charges, maintenance and repair of complete telecommunications system 7-1-12 -6-30-13	Competitive Bids	\$ 100,000
Verizon PO Box 371355 Dallas, TX 75266 Monthly telephone service LU-Tulsa 7-1-11 -6-30-12		
AT&T Long Distance PO Box 5017 Carol Stream, IL 60197-5017 Long distance services for telephones 7-1-12 -6-30-13	Continuation contract	\$ 30,000
Higher One 115 Munson Street New Haven, CT 06511-3540 Refund Cards and services 7-1-12 -6-30-13	Continuation Contract	\$ 40,000
Casenex LLC 105 West Main Street Ste 3 Charlottesville, VA 22902-5031 On-line graduate classes 7-1-12 -6-30-13	Continuation Contract	\$ 75,000
EoServe Corp 3650 Coral Ridge Drive #105-106 Coral Springs, FL 33065-2558 On-Line undergraduate classes 7-1-12 -6-30-13	Continuation Contract	\$ 100,000
Kaplan Test Prep & Adm 5177 North Shartel Ave Oklahoma City, OK 73118-6024 Testing services for Nursing program	Continuation Contract	\$ 48,000

LANGSTON UNIVERSITY
PROPOSED FY 2013 TUITION RATES

	FY 2012		FY 2013 RECOMMENDATION		\$ CHANGE FROM FY 2012		% CHANGE FROM FY 2012	
	RESIDENTS	NONRESIDENTS	RESIDENTS	NONRESIDENTS	RESIDENTS	NONRESIDENTS	RESIDENTS	NONRESIDENTS
UNDERGRADUATE:								
Main Campus	\$ 97.00	\$ 302.10	\$ 101.85	\$ 317.20	\$ 4.85	\$ 15.10	5.0%	5.0%
WUSA Campus	\$ 97.00	\$ 302.10	\$ 101.85	\$ 317.20	\$ 4.85	\$ 15.10	5.0%	5.0%
KC Campus	\$ 97.00	\$ 302.10	\$ 101.85	\$ 317.20	\$ 4.85	\$ 15.10	5.0%	5.0%
GUARANTEED RATE:⁽¹⁾	\$ 111.55	N/A	\$ 117.10	N/A	\$ 5.55	N/A	5.0%	N/A
POSTGRADUATE:								
Main Campus	\$ 125.10	\$ 361.20	\$ 131.35	\$ 379.25	\$ 6.25	\$ 18.05	5.0%	5.0%
WUSA Campus	\$ 125.10	\$ 361.20	\$ 131.35	\$ 379.25	\$ 6.25	\$ 18.05	5.0%	5.0%
KC Campus	\$ 125.10	\$ 361.20	\$ 131.35	\$ 379.25	\$ 6.25	\$ 18.05	5.0%	5.0%
PHYSICAL THERAPY	\$ 154.75	\$ 467.25	\$ 162.50	\$ 467.25	\$ 7.75	\$ -	5.0%	0.0%

NOTE: On-Line Courses made available by Langston University will be assessed the resident and non-resident rates above, and be subject to an \$80 per credit hour academic service charge in lieu of mandatory fees

The guaranteed rate option has not been chosen by students since its inception. Due to the preponderance of reliance on financial aid, this option is not economically feasible for incoming freshmen students.

PROPOSED FY 2013 MANDATORY FEE RATES

G I MANDATORY FEES	Basis	Main Campus			Tulsa Campus			OKC Campus					
		FY 2012	FY 2013	Change	Student Impact*	FY 2012	FY 2013	Change	Student Impact*	FY 2012	FY 2013	Change	Student Impact*
Student Technology Services Fee	Per Cr Hr	\$ 7.00	\$ 7.00	\$ -	\$ -	\$ 7.00	\$ -	\$ -	\$ 7.00	\$ 7.00	\$ -	\$ -	
Library Automation & Materials Fee	Per Cr Hr	\$ 2.25	\$ 2.25	\$ -	\$ -	\$ 2.25	\$ -	\$ -	\$ 2.25	\$ 2.25	\$ -	\$ -	
Library Resource Fees	Per Cr Hr	\$ 3.00	\$ 3.00	\$ -	\$ -	\$ 3.00	\$ -	\$ -	\$ 3.00	\$ 3.00	\$ -	\$ -	
Academic Records Fee	Per Cr Hr	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ 1.00	\$ -	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ -	
Assessment Fee	Per Cr Hr	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ 1.00	\$ -	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ -	
Communication Fee	Per Cr Hr	\$ 0.50	\$ 0.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Residence/Security Fee	Per Sem	\$ 10.00	\$ -	\$ (10.00)	\$ (20.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Library Fee	Per Cr Hr	\$ -	\$ 2.50	\$ 2.50	\$ 75.00	\$ 2.50	\$ 2.50	\$ -	\$ 2.50	\$ 2.50	\$ 2.50	\$ 75.00	
Peer Services Fee	Per Cr Hr	\$ -	\$ -	\$ -	\$ -	\$ 2.00	\$ 2.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Printing Fee	Per Cr Hr	\$ -	\$ -	\$ -	\$ -	\$ 2.50	\$ -	\$ (2.50)	\$ -	\$ -	\$ -	\$ -	
ADDITIONAL MANDATORY FEES													
Student Activity Fee	Per Cr Hr	\$ 7.50	\$ 7.50	\$ -	\$ -	\$ 7.50	\$ -	\$ -	\$ 7.50	\$ 7.50	\$ -	\$ -	
Student Facility Fee	Per Cr Hr	\$ 8.30	\$ 8.30	\$ -	\$ -	\$ 8.30	\$ -	\$ -	\$ 8.30	\$ 8.30	\$ -	\$ -	
Student Health Fee	Per Sem	\$ 54.00	\$ 54.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Student Cultural & Recreation Fee	Per Sem	\$ 13.50	\$ 13.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Student Activities Fee	Per Sem	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Student Applications Fee	Per Sem	\$ 15.00	\$ 15.00	\$ -	\$ -	\$ 15.00	\$ -	\$ -	\$ 15.00	\$ 15.00	\$ -	\$ -	
TOTAL STUDENT IMPACT												\$ 75.00	

Times undergraduate student taking 30 credit hours per academic year
 ansity/security fees on main campus and parking fees on Tulsa campus are being eliminated in favor of a security fee in order to better support all three campuses security forces.

**LANGSTON UNIVERSITY
HOUSING RECOMMENDATIONS
FY 2013**

	Contract Period	FY 2013 RECOMMENDED RATES			FY 2012 APPROVED RATES			RECOMMENDED		LAST INCREASE	
		Semester Rent			Semester Rent			\$ Increase	% Increase	Date	% Increase
		Fall/Spring	Summer	Sum	Fall/Spring	Summer	Sum				
Single Students Residences: Traditional Residence Hall Private room Double occupancy	5 months	\$ 1,865.00	\$ 932.50	\$ 1,810.00	\$ 905.00	\$ 1,810.00	\$ 55.00	3%	Fall 2012	2.8% (a)	
	5 months	\$ 1,355.00	\$ 677.50	\$ 1,315.00	\$ 657.50	\$ 1,315.00	\$ 40.00	3%	Fall 2012	2.7% (a)	
	5 months	\$ 2,705.00	\$ 1,050.00	\$ 2,625.00	\$ 1,050.00	\$ 2,625.00	\$ 80.00	3%	Fall 2012	9.8% (b)	
Scholars Inn 2 Bedroom 3 Bedroom	5 months	\$ 2,965.00	\$ 1,150.00	\$ 2,875.00	\$ 1,150.00	\$ 2,875.00	\$ 90.00	3%	Fall 2012	1.8% (c)	
	5 months	\$ 2,835.00	\$ 1,100.00	\$ 2,750.00	\$ 1,100.00	\$ 2,750.00	\$ 85.00	3%	Fall 2012	0.2% (c)	
Family Residences: Cimarron Apartments Unfurnished, with a/c	12 months	\$ 2,885.00	\$ 1,154.00	\$ 2,800.00	\$ 1,120.00	\$ 2,800.00	\$ 85.00	3%	Fall 2012	2.0% (d)	
	12 months	\$ 3,845.00	\$ 1,492.00	\$ 3,730.00	\$ 1,492.00	\$ 3,730.00	\$ 115.00	3%	Fall 2011	1.5% (e)	
Langston Commons Apartments Cottage (faculty & staff only) Large Other	12 months	\$ 2,875.00	\$ 1,150.00	\$ 2,750.00	\$ 1,100.00	\$ 2,750.00	\$ 125.00	5%	Fall 2011	1.5% (e)	
	12 months	\$ 2,750.00	\$ 1,100.00	\$ 2,625.00	\$ 1,050.00	\$ 2,625.00	\$ 125.00	5%	Fall 2011	1.5% (e)	

Interest additional fees in place:

5 nonrefundable application/cleaning fee

0/semester Housing Technology Fee

lease termination fee of \$300 per apartment and \$150 per residence hall apply for contract release. IF room can be re-leased.

Note: Lease contracts for single student housing have been changed to a 5 month lease, necessitating the need to increase rental rates by 3% to better satisfy the bond debt rate covenants.

* Occupancy in traditional residence halls will be allowed in "overflow" situations only. All single students will be initially directed to Centennial Court and Scholars Inn, and all students with families will be directed to Langston Commons.
* In FY 12, the University upgraded the amenities and environment for Centennial Court to be transformed into the University's "Freshmen Village." The rent was increased to be equitable with the other living facilities with similar facilities.
* Scholars Inn has experienced rent increases of less than 2% each of the last 2 years.

* Cimarron Gardens has experienced rent of 2% or less each of the last 2 years.

* Rental rates at Langston Commons were not increased for FY 2012, and 1.5% increase for FY 2011.

The cottages have recently been renovated in accordance with historical guidelines.

LANGSTON UNIVERSITY
RECOMMENDED FOOD SERVICE OPTIONS
 FY 2013

Meal Plan Cost Proposed for 2013 Plan Description	Meal Plan Cost Recommended for 2013 Plan Description	Meal Plan Cost Recommended for 2013 Student Union Per Semester	Meal Plan Cost Recommended for 2013 Student Union Per Semester	Meal Plan Cost Recommended for 2013 Student Union Per Semester	Meal Plan Cost Recommended for 2013 Student Union Per Semester	Meal Plan Cost Recommended for 2013 Student Union Per Semester
Plan A 19 meals	\$ 1,170.00	Plan A 19 meals	\$ 1,230.00	(1)	\$ 60.00	5%
Plan B 19 meals, \$100 Declining Balance	\$ 1,275.00	Plan B 19 meals, \$100 Declining Balance	\$ 1,340.00	(1)	\$ 65.00	5%
Plan C 14 meals, \$150 Declining Balance	\$ 1,275.00	Plan C 14 meals, \$150 Declining Balance	\$ 1,340.00	(1)	\$ 65.00	5%
Plan D 10 meals, \$200 Declining Balance	\$ 1,315.00	Plan D 10 meals, \$200 Declining Balance	\$ 1,380.00	(1)	\$ 65.00	5%
Plan E 5 meals (commuter plan)	\$ 700.00	Plan E 5 meals (commuter plan)	\$ 750.00	(2)	\$ 50.00	7%
Add-on Langston Bucks		Add-on Langston Bucks	\$ 100.00	(3)	\$ 100.00	N/A

- (1) Meal plan contract allows for 5% maximum annual increase. However, additional venues opened for students during FY 2012, including WOW, Jazzman's, and a convenience store, and food costs and transportation costs have increased.
- (2) The current commuter plan provides for up to 5 meals in the cafeteria each week. We have recommended that the plan be converted to total Langston Bucks which we feel will be more student-friendly, allowing them to utilize their funds at any venue.
- (3) Students who currently have a meal plan offering Langston Bucks will be able to purchase additional Langston Bucks to supplement their meal ticket. Langston Bucks are available at any venue. Faculty/staff would also be offered the opportunity to purchase the add-on Langston Bucks for convenience purposes.

**LANGSTON UNIVERSITY
STUDENT IMPACT
TUITION, FEE, HOUSING, AND MEAL PLAN INCREASES
ACADEMIC YEAR 2012-2013 COSTS**

	FY 2012	FY 2013	% INCREASE
Tuition	Note 1 \$ 2,910.00	\$ 3,055.50	\$ 145.50 5.0%
Mandatory Fees	Note 1 \$ 1,201.50	\$ 1,256.50	\$ 55.00 4.6%
Apartment Rent	Note 2 \$ 5,250.00	\$ 5,410.00	\$ 160.00 3.0%
Meal Plan	Note 3 \$ 2,340.00	\$ 2,460.00	\$ 120.00 5.1%
Total Costs Per Academic Year	\$ 11,701.50	\$ 12,182.00	\$ 480.50 4.1%
Total Costs Per Semester	\$ 5,850.75	\$ 6,091.00	\$ 240.25 4.1%

Note 1: Assumes a resident undergraduate student on main campus taking 30 credit hours

Note 2: Assumes student residing at Centennial Court

Note 3: Assumes student chooses the 19 meal plan

June 15, 2012

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Tim Faltyn, President; Ms. Shirley Twilley, Vice President for Fiscal Services; and Dr. Ron Ramming, Vice President of Enrollment Management and Student Services, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Faltyn said he, too, would like to thank Howard and Billie Barnett for the excellent dinner last evening.

Dr. Faltyn referenced the *Connors Connection*. He said the months of April and May are definitely the busiest months on any college or university campus. Recent events include Connors hosting Honors Night at which time Mr. and Ms. Connors were named, and students were recognized for their outstanding academic achievements; the annual reunion of the Connors State College Alumni and Friends Association; and Connors hosting a concert featuring Stoney LaRue, which was attended by more than 1,500. Dr. Faltyn also reported that Connors has a young bull rider who qualified for the College National Finals Rodeo in Casper, Wyoming.

A special interest story included in the publication features a student support service employee named Nancy Malone. She played on the All American Redheads, and on September 7, 2012, she will be inducted into the National Basketball Hall of Fame.

Dr. Faltyn called attention to the cover story of the *Connors Connection* regarding a day at Kiamichi Link Ranch. Several Regents were in attendance including Regents Davis, Reese, and Lester, and the Link family was a great host. He said the look on the faces of the students when they saw this world-class operation was great. Dr. Faltyn said he would like to particularly thank Regents Hall, Burns, and Anthony for stirring the pot between him and his old boss (NEO President Jeff Hale). As the two schools competed, the real winners of the day were the students. It was a great day, and Dr. Faltyn said he cannot thank Regent Link enough for hosting the event.

Dr. Faltyn expressed appreciation to Regent Burns for attending his first graduation as President. It was an excellent ceremony. He said dozens of people came up to him afterwards and said that it was the most fun graduation they have attended in years.

With respect to the Upward Bound Program, Dr. Faltyn said Connors State College is one of the institutions that did not receive renewal of the grant. He said the administration is looking to see what happened and what needs to be done to get the grant back. Dr. Faltyn said Upward Bound is truly a game changer. He, personally, benefitted from the program. He said he was the first person to graduate high school in his family and the first person to go to college.

Approval of FY-13 Budget Documents

Dr. Faltyn presented the FY-13 budget documents for Connors State College and recommended their approval. (The FY-13 budget documents for Connors State College are collectively on file in the Board of Regents' Office as Document No. 5-6-15-12.) He also presented the salary recommendations for FY-13. (A copy of the document outlining proposed FY 2012-2013 Salary Recommendations for Connors State College is on file in the Board of Regents' Office as Document No. 6-6-15-12.)

Regent Davis reported that the Planning and Budgets Committee met with the administration of Connors State College to review FY-13 budget recommendations. He said this includes items C.2. and F.1. as listed in the Agenda. The Committee acted to recommend Board approval as follows.

Regent Davis moved and Regent Anthony seconded that the Board conditionally approve all elements of the budget as presented by the Connors State College administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Personnel Actions

Dr. Faltyn said he is very excited to announce that Dr. Ron Ramming has accepted the position of Vice President for Academic Affairs. He said Dr. Ramming is originally from Hinton, Oklahoma, and was a CSC student and a member of the Livestock Judging Team. He received his undergraduate degree from Oklahoma State University, a graduate degree from the University of Tennessee, and a PhD in Agriculture Education from OSU. Dr. Faltyn said Dr. Ramming has been at Connors for 22 years, and he believes he will make an excellent Vice President for Academic Affairs.

Dr. Faltyn said he believes all of the Regents have individually communicated with him how impressed they have been with Ms. Shirley Twilley, the new Vice President for Fiscal Services. He noted that she has been wearing the hat of Controller and Accountant as well as Vice President for about eight months. He said he is pleased to announce that Kimberly Ryals has taken the position of Controller. She was the Controller at Tahlequah Community Hospital and has been a CPA for a number of years.

Regent Reese moved and Regent Link seconded to approve the personnel actions as listed in the Connors Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Link moved and Regent Reese seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Dr. Faltyn expressed appreciation to Chairman Helm for his personal mentorship during his first year as President and for his leadership this past year. Chairman Helm expressed congratulations to Dr. Faltyn and said the Board looks forward to the announcement of the birth of his son.

The business of Connors State College being concluded, Dr. Faltyn and members of the Connors State College administration were then excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma

June 15, 2012

Board of Regents for OSU & A&M Colleges
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:

1. *Personal Remarks – Dr. Tim Faltyn*
 - *Connors Connection*

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

1. **Organizational Chart**
We request approval of the Connors State College Institutional Organizational Chart for FY2013 (see attached).
2. **Personnel and Salary Recommendations**
We request approval of personnel recommendations and respective salaries for FY'13 (see attached).

D. PERSONNEL ACTIONS:

1. **Personnel Change**
Approval is requested to fill the following replacement positions:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>
Dr. Ron Ramming	V.P. for Academic Affairs (Job description attached.)	\$90,000	07/01/12	12 Month
Kimberly Ryals	Controller (Job description attached.)	\$59,000	07/02/12	12 Month

E. INSTRUCTIONAL PROGRAMS:

1. Program Articulation Agreement

We request approval of the Smartchoice Articulation Agreement with Northeastern State University (see attached).

F. BUDGETARY ACTIONS:

1. Proposed FY'13 Budget

We request approval of the following budgets for FY'13: E&G I and II, and Auxiliary Enterprises. (see attached).

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Purchase Orders Over \$35,000

We request approval of the following purchase orders over \$35,000 for FY'13:

1. Indian Capital Technology Salary reimbursement – Carl Perkins funds	est.	\$36,777.00
2. Canon Financial Services, Inc. Lease of copiers	est.	\$52,000.00
3. Kaplan Educational Center NCLEX testing	est.	\$45,000.00
4. OSU CIS – SCT Cost	est.	\$130,000.00
5. Athletic Insurance (bid)	est.	\$35,000.00
6. Food Services Sodexo	est.	\$520,000.00
7. Security Services – G4S	est.	\$245,000.00
8. Maintenance & Custodial Services UGL UNICCO	est.	\$875,000.00
9. OSU Bursar – Shared Expenses	est.	\$93,600.00
10. Risk Management Division, Dept. of Central Services Property/contents insurance	est.	\$65,000.00
11. CALM (College Assn. of Liability Mgmt.) Worker's Compensation insurance	est.	\$94,500.00

12. External Audits Cole & Reed	est.	\$60,000.00
13. OSU Bursar Student AD/Exchange/MCA Eligibility	est.	\$60,000.00
14. Onenet	est.	\$40,000.00
15. Northeastern State University Building Space on Muskogee West Campus	est.	\$46,000.00
16. Computer Lab upgrades to hardware and software	est.	\$50,000.00
17. Bull Test Feed (Bid)	est.	\$65,000.00

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Clinical Affiliation Agreements

We request authorization to develop clinical affiliation agreements with the following:

Fort Gibson Nursing Home	Saint John Medical Center
Memorial Hospital	Wagoner Community Hospital
Broadway Manor	Eastern Oklahoma Medical Center
Countryside Estates Nursing Center	Taft Unit JDCC/EWCC
Solara Hospital Muskogee	Eastgate Village Healthcare Center
Muskogee Regional Medical Center	Cherokee County Nursing Center
The Hospice	Go Ye Village
Parkview School for the Blind	Good Shepherd Health Clinic
Children's Clinic	Amedisys Home Health
Wade Pediatrics	Muskogee Community Hospital
McAlester Regional Health Center	First Baptist Church of Muskogee
Okmulgee Memorial Hospital	Wagoner Care Center
Haskell County Healthcare System	Green Country Behavioral Health Services
Three Rivers Surgical Care	McAlester Regional Health Center
Tahlequah City Hospital	Ambulatory Surgery Center
Kidzchoice	Sequoyah Memorial Hospital

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

None

J. PURCHASE REQUESTS:

1. Authorization is requested to purchase labor, materials, equipment and services to replace siding and install windows on 11 faculty housing units for the estimated amount of \$60,000.00. Source of Funds: Auxiliary.
2. Authorization is requested to purchase labor, materials, equipment and services to renovate the Melvin Self Fieldhouse Pool for the estimated amount of \$150,000.00. Source of Funds: E&G Funds (Reserves).
3. Authorization is requested to purchase labor, materials, equipment and services to reseal parking lots on the Warner Campus and the Port Campus for the estimated amount of \$250,000.00. Source of Funds: E&G Funds (Reserves).
4. Authorization is requested to purchase a Hay Baler for the estimated amount of \$40,000.00. Source of Funds: Farm Auxiliary.

K. STUDENT SERVICES/ACTIVITIES:

None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

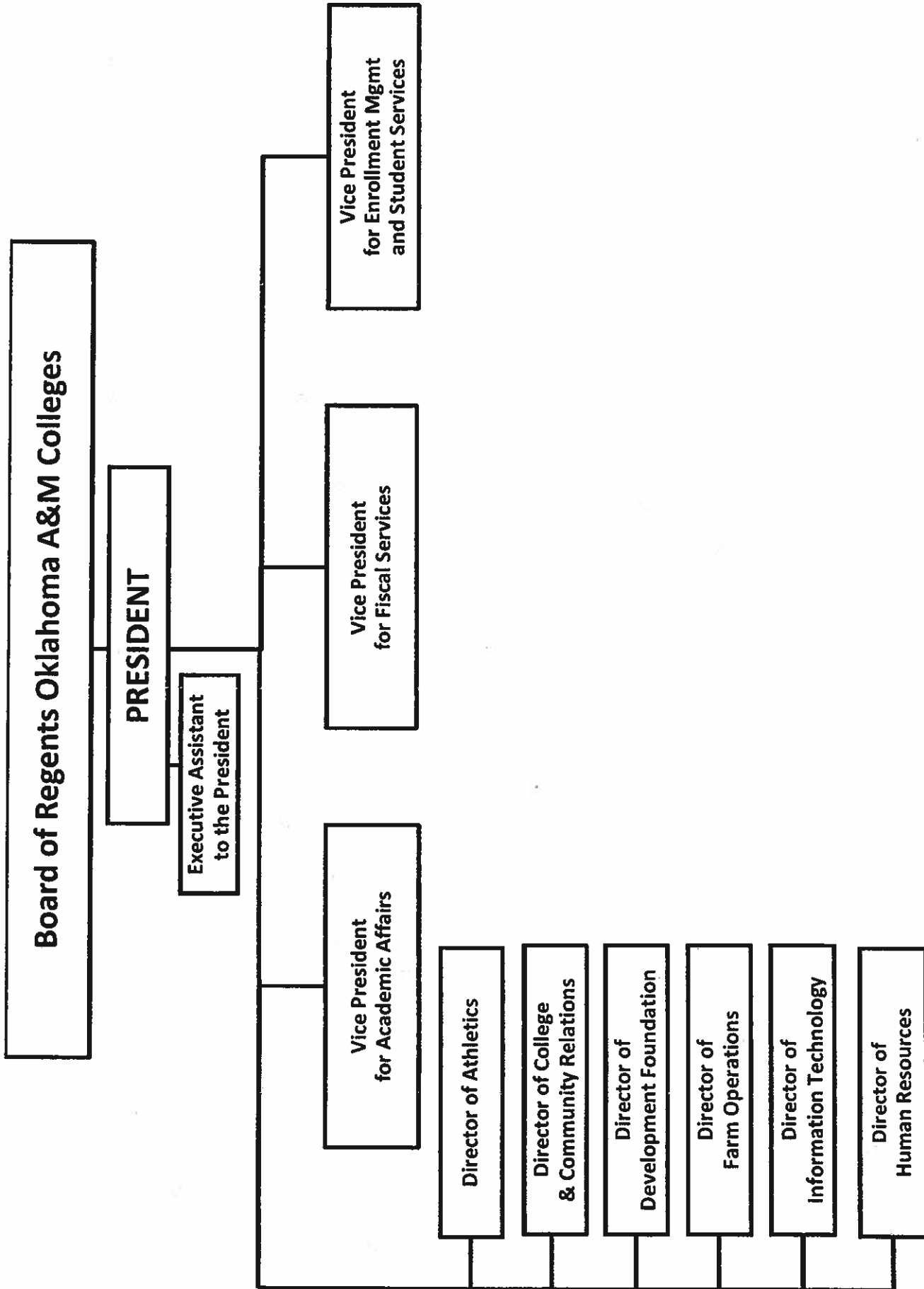
1. *Out-of-State Travel Reports for April and May, 2012, attached.*

Respectfully submitted,



Dr. Tim Faltyn
President

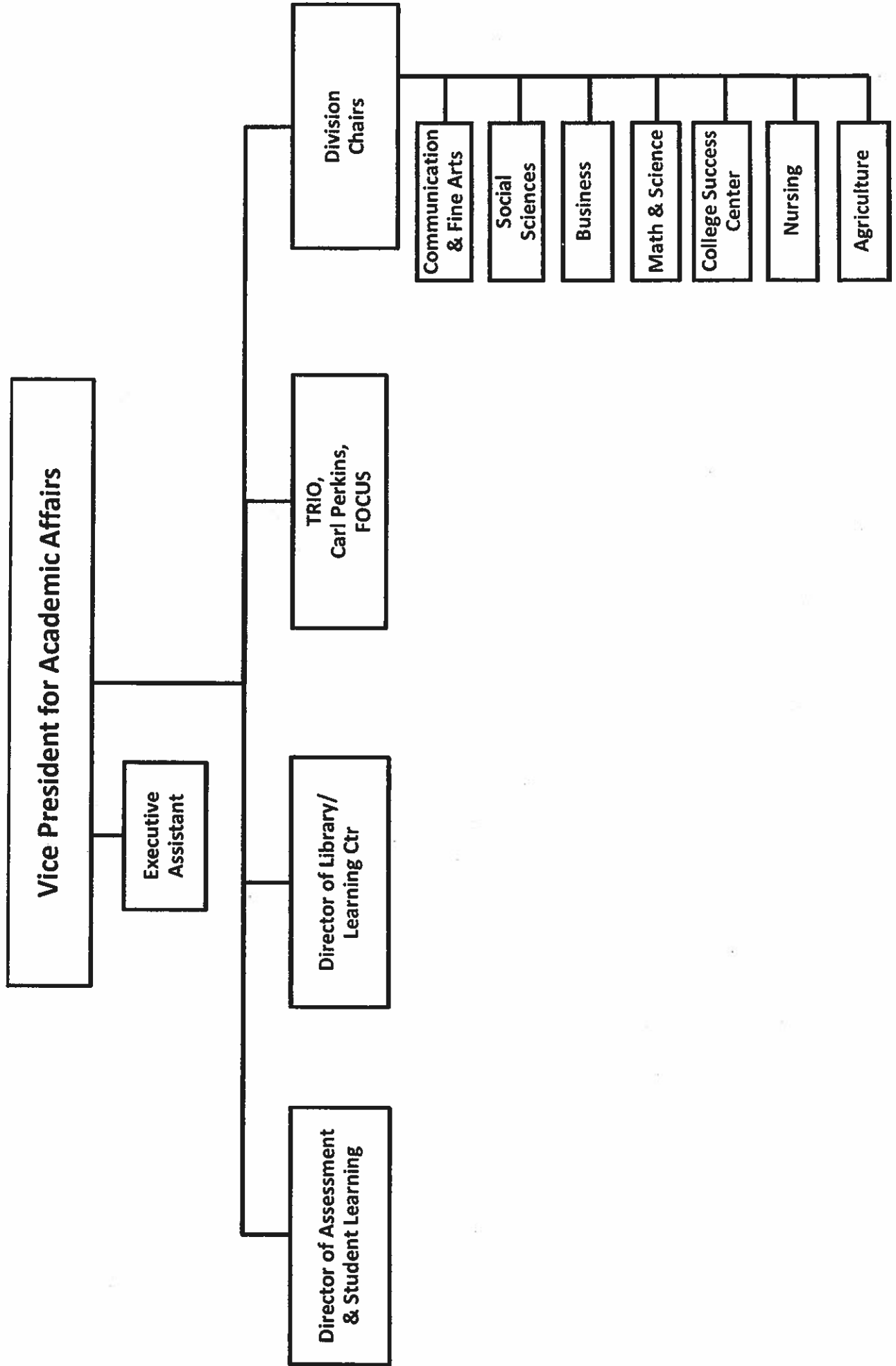
Connors State College
 Organizational Chart
 June 2012



Connors State College

Organizational Chart

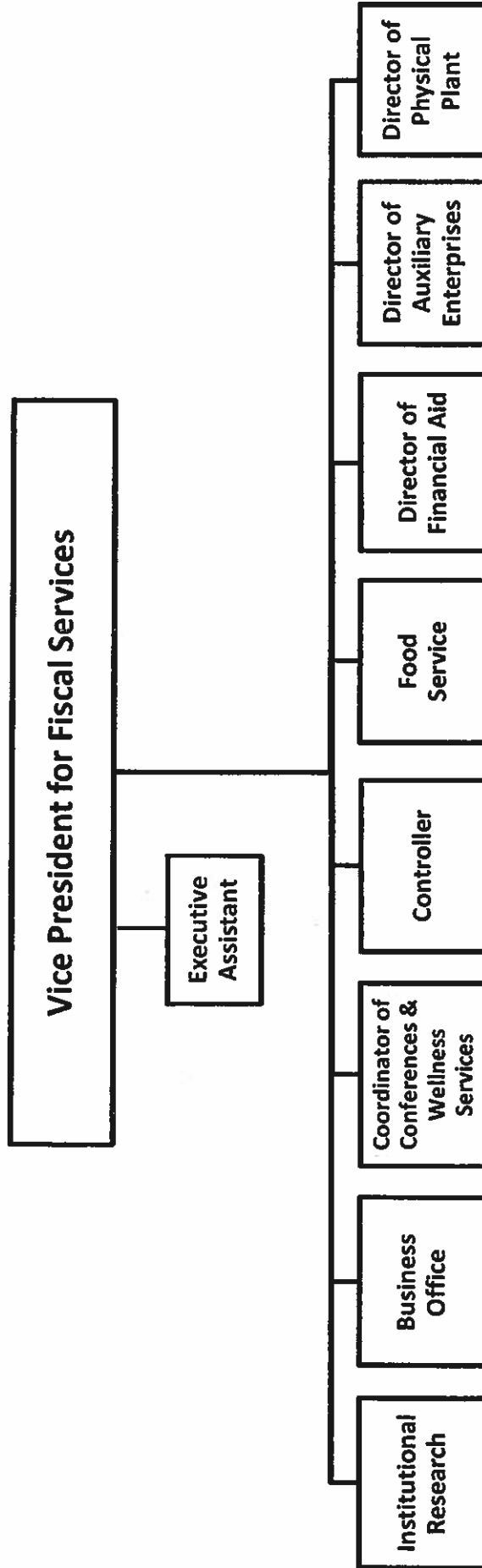
June 2012



Connors State College

Organizational Chart

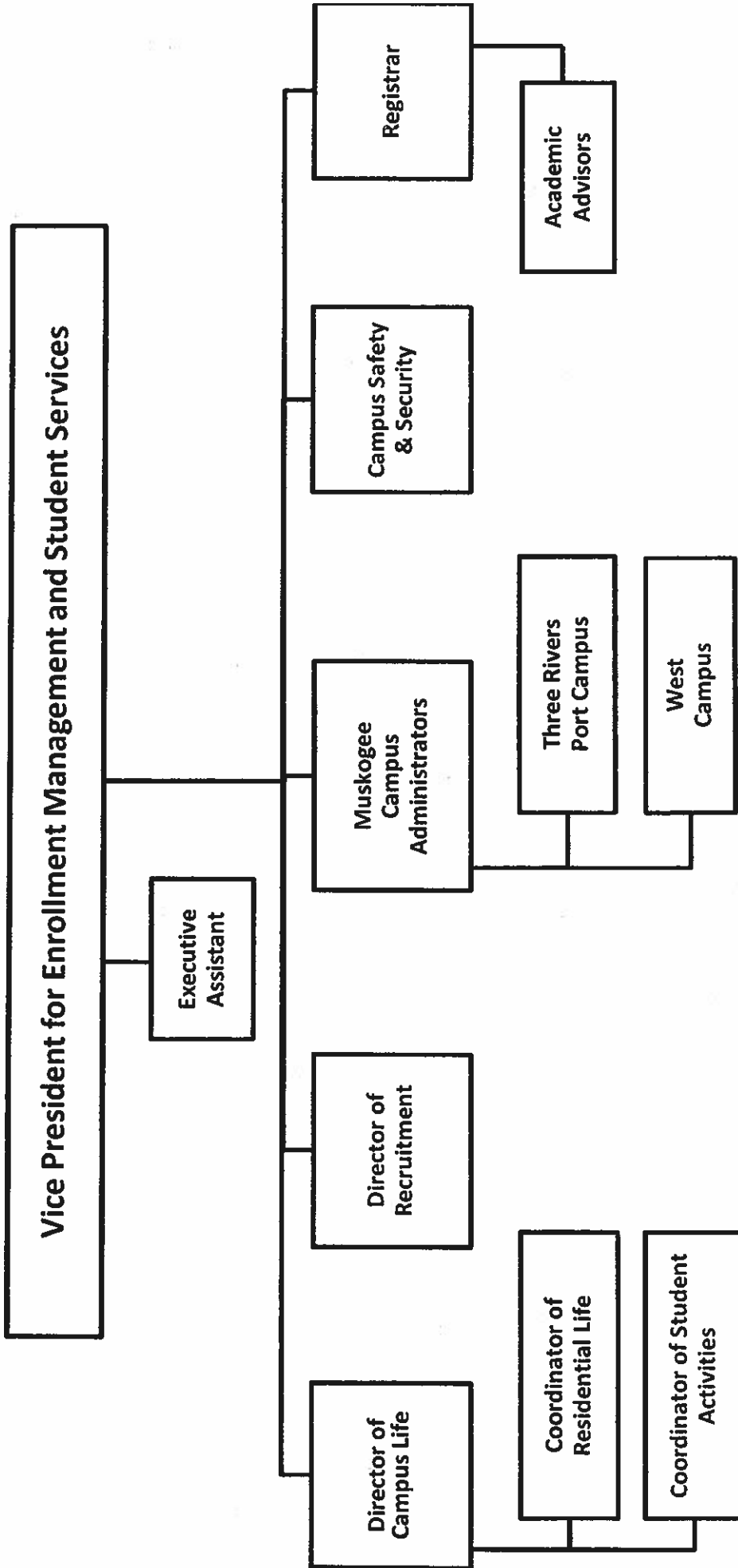
June 2012



Connors State College

Organizational Chart

June 2012





JOB DESCRIPTION

JOB TITLE: Vice President for Academic Affairs

REPORTS TO: President

CLASSIFICATION:

STATUS: Full-time, Exempt

LENGTH OF EMPLOYMENT:

JOB OVERVIEW: Provide inspired educational leadership for the college and faculty. Establish and maintain a culture of high academic standards, intellectual inquiry, and student success. Serve as Chief Academic Officer, responsible for the planning, development, supervision and evaluation of all instructional divisions. Administer college policies and procedures and manage human, physical, and fiscal resources as they support instructional programs. Provide guidance and oversight for all work and programs pertaining to educational partnerships. The position reports to the President and is a 12-month, continuing position.

DUTIES AND RESPONSIBILITIES:

- Provide educational leadership for the college and faculty, ensuring that the college's mission is served, its goals are pursued, and its values are reflected in all of the college's educational endeavors.
- Establish and maintain a culture of high academic standards, intellectual inquiry, and student success by providing leadership in the development of effective and innovative strategies, methodologies, and practices.
- Serve as Chief Academic Officer, responsible for the planning, development, supervision and evaluation of seven major instructional divisions plus other academic departments and centers, ensuring that the educational offerings effectively respond to the current and anticipated needs and interests of the district.
- Administer college policies and procedures and manage human, physical, and fiscal resources as they support the instructional programs of the college. Oversee operating and capital budgets for Academic Affairs in communication with the appropriate staff.
- Provide guidance and oversight for all work and programs pertaining to educational partnerships.

- Provides information and develops required reports for the Oklahoma State Regents for Higher Education and other external and internal departments/agencies.
- Plans/implements professional development opportunities for faculty and academic staff, including in-services prior to fall and spring semesters.
- Represents Connors State College on the Council of Instruction at the Oklahoma State Regents for Higher Education and at other professional groups as necessary.
- Coordinates scheduling for on-campus and off-campus courses.

The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of curriculum development and planning
- Knowledge of the integration of technology into instruction
- Ability to effectively manage staff including planning, organizing, supervising and evaluation of personnel and program objectives
- Ability to communicate well, both orally and in writing
- Ability to meet deadlines and perform a variety of tasks under pressure
- Ability to work with a diverse population

EDUCATION/EXPERIENCE REQUIRED:

- Requires a doctorate in education, higher education administration, or relevant academic field, and successful administrative or educational leadership at a community college., including training in curriculum design, instructional delivery and the elements of effective teaching and learning;
- A minimum of 5 years of successful education administration and leadership built on a solid record of teaching or related instructional experience.

Connors State College is an Affirmative Action/Equal Opportunity/E-Verify Employer.

SIGNED: _____ **DATE:** _____



JOB DESCRIPTION

JOB TITLE: Controller

REPORTS TO: Vice President for Fiscal Services

CLASSIFICATION: Full-Time

STATUS: EXEMPT XX NON-EXEMPT

LENGTH OF EMPLOYMENT:

JOB OVERVIEW Under general supervision, provides direction and leadership in the management, control, and reporting of unrestricted and/or restricted financial affairs and/or agency funds for the institution.

DUTIES AND RESPONSIBILITIES:

- Prepare monthly financial statements for Connors State College
- Assist with/prepare reports for A&M or State Regents as assigned by VP Fiscal Services
- Prepare and/or modify accounting policy and procedures
- Assist with annual budget as assigned by VP Fiscal Services
- Assist VP Fiscal Services with annual audit
- Prepare annual Equity in Athletics report for Department of Ed
- Prepare Fiscal Services portion of FISAP
- Make budget transfers as needed between pools within account
- Assist other departments with budget questions
- Supervise accountants on staff
- Approve journal entries prepared by accountants
- Prepare journal entries as needed
- Review monthly cash reconciliations
- Reconcile cash portion of federal programs
- Prepare requests for payments on capital bonds
- Code deposits
- Audit travel claims
- Audit claims on vendor payments

The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of accounting principles, practices and procedures
- Ability to supervise and train employees, to include organizing prioritizing, and scheduling work assignments
- Ability to develop, plan and implement short and long range goals
- Knowledge of finance, accounting, budgeting, and cost control procedures
- Ability to gather data, compile information, and prepare reports



- Ability to effectively communicate
- Knowledge of computerized information systems used in financial and/or accounting applications
- Employee development and performance management skills
- Knowledge of faculty and/or staff hiring procedures
- Knowledge of software to quantify and illustrate complex financial reports, comparisons and/or projections

EDUCATION/EXPERIENCE REQUIRED:

- Bachelor's Degree required in Accounting
- 5 years' experience preferred
- Experience in Higher Education is a plus
- CPA preferred

SPECIAL REQUIREMENTS:

- Office position may need to sit for extended period of time
- Must be able to stoop, bend, and lift up to 25 pounds

Connors State College is an Affirmative Action/Equal Opportunity/E-Verify Employer.

Signed: _____ **Date:** _____

Smartchoice Agreement

Connors State College: Associate of Science in Business Administration – MIS Option

Northeastern State University: Bachelor of Science in Computer Science

PROGRAM ARTICULATION AGREEMENT GUIDELINES

In accordance with the Oklahoma State Regents for Higher Education System wide Associate to Baccalaureate Articulation Matrix Project, CSC will adhere to the guidelines* below for developing Associate in Arts and Sciences degree program-to-Baccalaureate degree program articulation agreements:

- **All courses in the associate degree program will apply to the student's baccalaureate degree program, not simply transfer as electives**, provided the student completes the course work in the specified time frame.
- **Students will be able to complete the baccalaureate degree program in the same number of hours as required for a native student**, provided the student follows the sequence of both the associate degree program and the baccalaureate degree program.
- At least 60 hours are required at the baccalaureate degree-granting institution, and the number of hours required to complete both the associate degree program and the baccalaureate degree program are listed in the agreement.
- The requirements for the student, the sending institution, and the receiving institution are stated in the agreement and signed by officials of both institutions.
- The agreement is reviewed and updated regularly by both institutions.
- Students who complete an Associate in Arts/Science from an Oklahoma institution have met all Oklahoma General Education requirements. **Specific CSC General Education courses will be named in the agreement only if required as a pre-requisite for a course in the baccalaureate major.**

*Approved by the OSRHE Council on Instruction in November, 2004 and the President's AAC in December 2004.

Connors State College and Northeastern State University

PROGRAM ARTICULATION AGREEMENT

This agreement will be subject to the following provisions:

1. The student shall have graduated from CSC with an Associate in Science degree in Business Administration - MIS Option, with a minimum total of sixty-one (61) credit hours (excluding physical education activity courses). A maximum of sixty-four (64) semester hours from a community college may be used to meet the minimum requirements for a baccalaureate degree.
2. The student shall earn a minimum of 60 semester hours at Northeastern State University (NSU), excluding physical education activity courses, of which forty (40) semester hours must be in 3000/4000 level courses for a minimum of one hundred twenty (124) semester hours for the baccalaureate degree.
3. The courses in the curriculum outlined in the attached CSC associate degree plan will be accepted as satisfying the general education and computer proficiency requirements for the Bachelor of Science in Computer Science.
4. Provided the student follows the sequence of both the associate degree program and the baccalaureate degree program, the student will be able to complete the baccalaureate degree program in one hundred twenty-four (124) credit hours, the same number as required for a native student.
5. The student shall have earned a minimum cumulative grade point average of 2.0 on a 4.0 scale (an average grade of "C" or better) at CSC.
6. CSC and NSU will cooperatively develop course-to-course equivalencies, transfer guides, and degree plans necessary for each student to successfully progress from the associate degree through the baccalaureate degree.

The student shall submit an application for admission and official transcripts indicating that the student has met the criteria of this agreement. The University's Director of Admissions will formally notify the student of his/her admission status.

Upon formal approval of this articulation agreement by the appropriate officials of the two institutions, each is free to publicize the terms herein. This agreement shall remain in effect until one or all of the institutions deem it necessary to modify or terminate the agreement.

_____/_____
Dr. Ronald S. Ramming date
Vice President for Enrollment & Student Services
Interim Vice President for Academic Affairs
Connors State College

_____/_____
Dr. Martin Venneman date
Dean, College of Science and
Health Professions
Northeastern State University

Attachments: 2 + 2 Articulation (4 year roadmap)



SMART CHOICE

NORTHEASTERN
STATE UNIVERSITY

College of Science & Health Professions

2012 – 2013 Computer Science (Broken Arrow Campus)

Computer Science is the study of solving problems and using computers to assist in solving those problems. Our goal is to provide a strong combination of theory and practice that prepare graduates well for the rapidly evolving workplace. The core courses provide a strong foundation in programming and the design of software. Electives in the major may be chosen in a number of areas such as networking or database management.

Transferring to NSU is a seamless process. Although you can transfer to NSU at any time in your academic career, the smoothest transition occurs if you have earned or will earn an AA or AS from Connors. This milestone will also meet your general education requirements at NSU (unless it is a specific NSU requirement for you to graduate).

What it takes to complete a BS from NSU. If you don't complete your AA or AS at Connors, you will need to meet NSU's specific general education requirements. You must have at least 124 hours completed to earn a BS. Of those hours, 60 must be from a university (4 year school), 40 must be junior and senior (3000/4000) level, and half of the hours in your major must be from NSU. You must also be both English and computer proficient. This means that you must pass English Comp I & II with a "C" or better and pass the designated computer proficiency class. Therefore, when you transfer to NSU, you will likely need to complete around 60 more hours in order to earn your BS.

How do my Connors classes transfer to NSU? Every class that you have taken at Connors will transfer to NSU. Each class will count in one of the following categories that make up a bachelor's degree: general education, major, minor, or free elective. You probably already know about general education and major classes but minors and free electives are unique to bachelor's degrees. A minor is 18 hours from an academic area of your choice, and it is designed to complement your major. Your advisor will help you determine your minor and the classes you will take to complete it. Free electives are extremely flexible and can be selected from any academic area. They allow you to explore your academic interests outside of your major while counting toward the 124 hours you need to graduate. Most degree programs at NSU allow for some free electives. If you completed a class at Connors that does not meet one of the other specific requirements, it will count in this category, up to the first 64 hours. If you have completed more than 64 hours at the associate degree level, all courses will transfer to NSU, but only 64 hours will apply to your degree. This is because you must have 60 hours from a four-year institution to meet state requirements for graduation with a baccalaureate degree.

When can you start taking NSU classes? You can begin taking classes at NSU while you are completing your AA or AS at Connors. This is called dual enrollment, many students do this each semester. Consult an NSU academic advisor and a financial aid counselor to see how dual enrollment can work for you.



SMART CHOICE

**NORTHEASTERN
STATE UNIVERSITY**

College of Science & Health Professions

2012 – 2013 Computer Science (Tahlequah Campus)

Computer Science is the study of solving problems and using computers to assist in solving those problems. Our goal is to provide a strong combination of theory and practice that prepare graduates well for the rapidly evolving workplace. The core courses provide a strong foundation in programming and the design of software. Electives in the major may be chosen in a number of areas such as networking or database management.

Transferring to NSU is a seamless process. Although you can transfer to NSU at any time in your academic career, the smoothest transition occurs if you have earned or will earn an AA or AS from Connors. This milestone will also meet your general education requirements at NSU (unless it is a specific NSU requirement for you to graduate).

What it takes to complete a BS from NSU. If you don't complete your AA or AS at Connors, you will need to meet NSU's specific general education requirements. You must have at least 124 hours completed to earn a BS. Of those hours, 60 must be from a university (4 year school), 40 must be junior and senior (3000/4000) level, and half of the hours in your major must be from NSU. You must also be both English and computer proficient. This means that you must pass English Comp I & II with a "C" or better and pass the designated computer proficiency class. Therefore, when you transfer to NSU, you will likely need to complete around 60 more hours in order to earn your BS.

How do my Connors classes transfer to NSU? Every class that you have taken at Connors will transfer to NSU. Each class will count in one of the following categories that make up a bachelor's degree: general education, major, minor, or free elective. You probably already know about general education and major classes but minors and free electives are unique to bachelor's degrees. A minor is 18 hours from an academic area of your choice, and it is designed to complement your major. Your advisor will help you determine your minor and the classes you will take to complete it. Free electives are extremely flexible and can be selected from any academic area. They allow you to explore your academic interests outside of your major while counting toward the 124 hours you need to graduate. Most degree programs at NSU allow for some free electives. If you completed a class at Connors that does not meet one of the other specific requirements, it will count in this category, up to the first 64 hours. If you have completed more than 64 hours at the associate degree level, all courses will transfer to NSU, but only 64 hours will apply to your degree. This is because you must have 60 hours from a four-year institution to meet state requirements for graduation with a baccalaureate degree.

When can you start taking NSU classes? You can begin taking classes at NSU while you are completing your AA or AS at Connors. This is called dual enrollment, many students do this each semester. Consult an NSU academic advisor and a financial aid counselor to see how dual enrollment can work for you.

**AS in Business Administration – MIS Option
Freshman Year at Connors State College**

Fall Semester	Spring Semester
COMS 1133 Fundamentals of Computer Usage	COMS 1513 Visual Basic
COMS 1503 Programming in Basic	SPCH 1113 Intro to Oral Communications
MATH 1513 College Algebra	ENGL 1213 English Composition II
Lab Science (See catalog)	POLS 1113 American Federal Government
ENGL 1113 English Composition I	Humanities course (See Catalog)
Total Hours per Semester 16	Total Hours per Semester 15

**AS in Business Administration – MIS Option
Sophomore Year at Connors State College**

Fall Semester	Spring Semester
COMS 1543 Database Management	COMS 2143 C++
BUSN 2543 Financial Accounting	BUSN 2213 Microeconomics
Science (See catalog)	BUSN 2643 Managerial Accounting
BUSN 2113 Macroeconomics	Humanities course (See Catalog)
HIST 1483 OR HIST 1493 U.S. History	Required Gen Ed Elective (See catalog)
Total Hours per Semester 16	Total Hours per Semester 15

**BS in Computer Science
Junior Year at Northeastern State University**

Fall Semester	Spring Semester
CS 3033 Object Oriented Programming	CS 3173 Basic Computer Architecture
Computer Science group B Elective	CS 3403 Data Structures
MATH 3023 Discrete Mathematics	Minor Courses (6 hours)
ENGL 3083 Technical Writing	Free Elective (3 hours)*
Minor Course (3 hours)	
Free Elective (1 hour)*	
Total Hours per Semester 16	Total Hours per Semester 15

**BS in Computer Science
Senior Year at Northeastern State University**

Fall Semester	Spring Semester
CS 3343 Computer Operating Systems	CS 4233 Prof Development in CS
Computer Science group B Elective	Computer Science group B Elective
Computer Science group A or B Elective	CS 4203 Software Engineering
Minor Courses (3 hours)	Minor Courses (6 hours)
Free Elective (4 hours)*	
Total Hours per Semester 16	Total Hours per Semester 15

Total Degree Plan Hours: 124

60 hours required from a 4 year institution
*40 hours of 3/4000 level courses required

30 hours required from NSU
50% of major must be taken at NSU

Total hours transferred from Connors State College: 62

Total hours needed from a 4 year university to complete B.S. in Computer Science: 62

For further information, contact Dr. Darryl Linde, Department Chair, 918-444-3809,
linded@nsuok.edu

**AS in Business Administration – MIS Option
Freshman Year at Connors State College**

Fall Semester	Spring Semester
COMS 1133 Fundamentals of Computer Usage	COMS 1513 Visual Basic
COMS 1503 Programming in Basic	SPCH 1113 Intro to Oral Communications
MATH 1513 College Algebra	ENGL 1213 English Composition II
Lab Science (See catalog)	POLS 1113 American Federal Government
ENGL 1113 English Composition I	Humanities course (See Catalog)
Total Hours per Semester 16	Total Hours per Semester 15

**AS in Business Administration – MIS Option
Sophomore Year at Connors State College**

Fall Semester	Spring Semester
COMS 1543 Database Management	COMS 2143 C++
BUSN 2543 Financial Accounting	BUSN 2213 Microeconomics
Science (See catalog)	BUSN 2643 Managerial Accounting
BUSN 2113 Macroeconomics	Humanities course (See Catalog)
HIST 1483 OR HIST 1493 U.S. History	Required Gen Ed Elective (See catalog)
Total Hours per Semester 16	Total Hours per Semester 15

**BS in Computer Science
Junior Year at Northeastern State University**

Fall Semester	Spring Semester
CS 3173 Basic Computer Architecture	CS 3343 Computer Operating Systems
CS 3403 Data Structures	CS 3033 Object Oriented Programming
MATH 3023 Discrete Mathematics	Computer Science group A or B Elective
ENGL 3083 Technical Writing	Minor Courses (6 hours)
Minor Course (3 hours)	
Free Elective (1 hour)*	
Total Hours per Semester 16	Total Hours per Semester 15

**BS in Computer Science
Senior Year at Northeastern State University**

Fall Semester	Spring Semester
CS 4203 Software Engineering	CS 4233 Prof Development in CS
Computer Science group B Elective	Computer Science group B Elective
Computer Science group B Elective	Minor Course (6 hours)
Minor Courses (3 hours)	Free Elective (3 hours)
Free Elective (4 hours)*	
Total Hours per Semester 16	Total Hours per Semester 15

Total Degree Plan Hours: 124

60 hours required from a 4 year institution
*40 hours of 3/4000 level courses required

30 hours required from NSU
50% of major must be taken at NSU

Total hours transferred from Connors State College: 62

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For further information, contact Dr. Darryl Linde, Department Chair, 918-444-3809,
linded@nsuok.edu

April 2012

CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF APRIL, 2012

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	2	7,686.36	2	4,410.82	15	23,603.10	13	14,477.41
FEDERAL	1	500.00	2	4,805.10	8	8,344.28	8	11,880.43
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	4	571.46	5	1,102.07
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	3	8,186.36	4	9,215.92	27	32,518.84	26	27,459.91

CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF MAY, 2012

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	1	697.42	15	23,603.10	14	15,174.83
FEDERAL	0	0.00	0	0.00	8	8,344.28	8	11,880.43
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	4	571.46	5	1,102.07
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	0	0.00	1	697.42	27	32,518.84	27	28,157.33

June 15, 2012

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President, and Mr. Mark Rasor, Interim Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

Dr. Hale said he would also like to thank Billie and Howard Barnett for the wonderful dinner. He said they always treat everyone to a nice location when everyone comes to Tulsa, and last night was no exception. He said he appreciates the great hospitality.

Dr. Hale highlighted some of the articles as presented in the *NEO Update*, including NEO's commencement ceremony that occurred on May 10. He said he appreciates Regent Burns for his attendance, and he noted that State Representative Doug Cox was the commencement speaker. He said this was NEO's largest graduating class since 1982. Dr. Hale said what also captures his attention when looking at the list of top graduates is from where the students come including Motoury, Guyane; Fort Smith, Arkansas; Rock, Illinois; as well as from cities in Oklahoma including Bluejacket, Miami, Durant, and Vinita. He said the demographic information for this past year indicates that 58 of Oklahoma's 77 counties, 37 of the 50 United States, and 13 countries from around the world are represented by students on NEO's campus.

Dr. Hale referenced the articles regarding NEO's pinning ceremonies for the Medical Lab Technician program and the Physical Therapist Assistant program. He noted that Regent Anthony's son graduated from the MLT program this past semester and that Regent Anthony and his wife, Linda, were in attendance.

Other items of information include NEO hosting Boys State for the 26th year, which was attended by approximately 600 high school juniors; NEO's fifth annual Athletic Hall of Fame induction ceremony, which was attended by approximately 300 people from all over the United States; and two NEO students who qualified for the College National Finals Rodeo in Casper, Wyoming.

Dr. Hale said he, too, appreciates the great hospitality of Regent Link by hosting the Livestock Judging Team at their ranch. He said it was a once in a lifetime trip for the students to be able to take advantage of what was offered. He said NEO looks forward to the long-term relationship with Regent Link.

Articulation Agreements

Dr. Hale said Dr. Faltyn presented an articulation agreement that NEO has with Connors State College a few months ago. He said he included the item in his Agenda to make sure it is part of NEO's record as well. It is a great relationship and allows NEO to continue to produce graduates in the Medical Lab Technician program. Connors will provide students with general education and science classes, and NEO will provide classes in applied science. In addition, Dr. Hale

reported on a Smartchoice Agreement that NEO has with Northeastern State University for the Bachelor of Science degree in Nursing.

Personnel Actions

Dr. Hale presented resumes for two appointments at the vice presidential level. (The resumes are attached to NEO's Agenda and considered a part of these minutes.) He recommended the promotion of Bethene Fahnestock to the position of Vice President for Academic Affairs. She has been at NEO for 23 years and has held a variety of both faculty and administrative positions. Dr. Hale said he is pleased to report that next month Ms. Fahnestock will receive a doctorate degree from Oklahoma State University.

The second request is to promote Mark Rasor to the position of Vice President for Fiscal Affairs. He said many of the Regents have had the opportunity to meet Mr. Rasor the past few meetings. He said Mr. Rasor is a long time Miamian, he has run his own business for approximately 25 years, and he has served as NEO's Controller and Assistant Vice President since 2007.

Regent Hall moved and Regent Watkins seconded to approve the personnel actions as listed in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of FY-13 Budget Documents

Dr. Hale requested Mr. Rasor to present the budget information. Mr. Rasor said the State appropriations total \$8.8 million, and NEO is funding 100 percent of the Teachers Retirement for all eligible employees as it has done every year.

Mr. Rasor presented the FY-13 budget documents for Northeastern Oklahoma A&M College and recommended their approval. (The 2012-2013 Faculty and Professional Salaries and Classified and Support Personnel Salaries are collectively on file in the Board of Regents' Office as Document No. 9-6-15-12; and the FY-13 budget documents for NEO are collectively on file in the Board of Regents' Office as Document No. 10-6-15-12.) He said the budgets were presented to the Planning and Budgets Committee at its meeting yesterday.

Regent Davis reported that the Planning and Budgets Committee met with the administration of Northeastern Oklahoma A&M College to review FY-2013 budget recommendations. The Committee acted to recommend Board approval as follows. He noted that this will be for Agenda items F-1 through F-3 and K-1 and K-2.

Regent Davis moved and Regent Link seconded that the Board conditionally approve all elements of the budget as presented by the NEO administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval to Transfer E&G Funds

Mr. Razor presented a request to transfer \$1,000,000 from E&G funds to the 295 Fund for the purpose of completing the renovation of Kah-Ne-You-Ah Hall. He said this is necessary because of the current situation with the Master Lease Program, which was the proposed funding for this project. He said NEO is still hopeful for a positive outcome with that, and at that point these funds will be placed back into reserves. Mr. Razor said if this is not resolved adequately, NEO has other local financing available to replace the reserves; however, in the interim NEO needs money to take care of payments.

Chairman Helm said he is aware that NEO has talked with a local financial source, and he asked if it is known when a decision will be made regarding the Master Lease Program. Dr. Hale said he believes it is still anybody's guess, and he has had conversations with individuals in the Office of the Oklahoma State Regents for Higher Education as well as the Attorney General's Office. He said he believes that NEO should know something within the next 30-45 days. The feedback that he continues to receive seems to be fairly positive that there will be an opinion rendered that will be supportive of higher education's position in the Master Lease Program. He said he does feel hopeful and encouraged that it will be resolved this summer.

Regent Anthony moved and Regent Watkins seconded to authorize Northeastern Oklahoma A&M College to transfer \$1,000,000 of E&G funds to the 295 Fund for the purpose of completing the renovation of Kah-Ne-You-Ah Hall.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Campus Master Plan 2013

Mr. Razor presented the Campus Master Plan 2013 that will be submitted to the Oklahoma State Regents for Higher Education. He reviewed the changes on the plan, which includes moving the

Maintenance Shops Renovation project to No. 2 and adding the Indoor Athletic Facility as the No. 3 project. This will house the new wrestling program that will begin next fall. NEO plans to begin that project very soon.

Regent Watkins moved and Regent Hall seconded to approve the Campus Master Plan 2013 as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Upward Bound Grant

Mr. Razor said he is pleased to announce that NEO's Upward Bound Grant was renewed. He said 18 percent of the projects lost funding this year. Several long term programs and a few of the original programs in Florida lost funding. He said 18 states had a 25 percent or more decrease in Upward Bound funding, so NEO is quite pleased that its funding was renewed at \$293,163 per year for five years for a total of approximately \$1.5 million.

Purchase of Athletic Insurance

Regent Anthony referenced purchase request No. 2 regarding the request to purchase athletic insurance in the amount of \$80,339 for FY-13. He said he noticed that this purchase for some of the other institutions was about \$35,000. He said he is assuming that the reason it is higher for NEO is because of the football program. Mr. Razor said football and rodeo are high-risk athletic programs and drive that cost. Chairman Helm asked if wrestling was included in the policy. Dr. Hale said this does not include wrestling, so that will impact NEO's cost for the 2013-14 academic year.

Purchase of Laptop Computers

Regent Watkins moved and Regent Link seconded to authorize NEO to purchase 80 Dell Vostro 1440 laptops with cases to be issued to full-time faculty and a portion of professional staff in the estimated amount of \$51,324.00.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Anthony moved and Regent Watkins seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Dr. Hale said NEO has had a really good school year, and he noted that it could not have happened without the great support from the Board and Chairman Helm's leadership.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and Mr. Rasor were then excused from the meeting.

NORTHEASTERN OKLAHOMA A&M COLLEGE
Miami, Oklahoma
June 15, 2012

Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks

- June 2012 "NEO Update"

2. Articulation Agreement between Connors State College & NEO for AAS Degree in Medical Laboratory Technician (MLT)

NEO A&M College and Connors State College have entered into an Articulation Agreement to provide students with the educational opportunity to complete the required general education and natural science courses at Connors State College leading to an Associate in Applied Science Degree in Medical Laboratory Technician (MLT) at Northeastern Oklahoma A&M College. Upon admission to the MLT program, students will complete the core MLT courses through a combination of online learning modules, clinical experiences in area hospitals, and lab experiences on the NEO campus at the beginning and end of the theory courses in the fall and spring semesters.

3. Smartchoice Agreement with Northeastern State University for Bachelor of Science in Nursing

In accordance with the OSRHE system-wide articulation project, NEO will adhere to the specified guidelines in order to provide a seamless transition from the Associate in Science in Nursing (Pre-BSN major) to the Bachelor of Science in Nursing Degree at Northeastern State University. NEO and NSU will cooperatively develop course-to-course equivalencies, transfer guides, and degree plans necessary for each student to successfully progress from the associate degree through the baccalaureate degree.

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

None

PART D - PERSONNEL ACTIONS

1. Change of Position and Salary
 - a. Board approval is requested for the promotion of Bethene Fahnstock from Assistant Vice President of Academic Affairs to the position of Vice President for Academic Affairs to be paid an annual salary of \$91,000, effective July 1, 2012. This is a replacement for Dr. Tim Faltyn.
 - b. **Board approval is requested for the promotion of Mark Rasor from Interim Vice President for Fiscal Affairs to the position of Vice President for Fiscal Affairs to be paid an annual salary of \$82,000, effective July 1, 2012. This is a replacement for Jessica Boles.**
2. Information Requiring No Action by the Board
 - a. Becky Acupan, physical therapist assistant instructor, resigned effective May 31, 2012.
 - b. Kathy Blundell, psychology instructor, retiring effective May 31, 2012.
 - c. Marcia Enyart, Director of Human Resources, retiring effective June 30, 2012.

PART E - INSTRUCTIONAL PROGRAMS

None

PART F - BUDGETARY ACTIONS

1. Operating Funds Allocations for 2012-13

Board approval is requested for Northeastern Oklahoma A&M College’s proposed 2013 E&G Budget, Parts I and II, and the Auxiliary Budget (budget included on a compact disc). The Oklahoma State Regents for Higher Education recently made allocations for fiscal year 2012-13 as appropriated by the Oklahoma Legislature. For your information, the following is a comparison of the 2012-13, 2011-12 and 2010-11 budget allocations.

Budget Year	State Allocated Funds	Annualization of FY 11 Supp-Allocation	Total State Allocated Funds	\$ Amount Increase/Decrease	% Inc./Dec.
2012-13	\$8,772,815.00	\$92,808	\$8,883,776	\$110,961.00	1.3%
2011-12	\$8,772,815.00			<\$550,562.00>	<5.91%>
2010-11	\$9,323,377.00*			<\$545,683.00>	<5.53%>

*Includes ARRA Funds

2. 2012-13 Salary Recommendations

Board approval is requested for the 2012-13 Faculty and Professional, Classified and Support Personnel Salary Recommendations (E&G and Auxiliary) (Reference Document #1).

PART F - BUDGETARY ACTIONS2. 2012-13 Salary Recommendations (cont'd.)

The budget reflects the payment of 100% of the Teacher Retirement for all eligible employees. This contribution rate on all salaries and benefits is 9.5%. The contribution rate for administrative cost is 7.05%. Also included is 100% of the premiums for health, vision and dental insurance, long-term disability insurance and term life insurance for all full-time employees.

3. Auxiliary Budget Revision and Allotment Increase

Board approval is requested for a one-time \$2,000,000 Auxiliary Budget Revision to fund completion of the Student Housing Complex. The funds for this revision will come from Auxiliary reserves.

4. Request to Transfer E&G Funds

We request Board authorization to transfer \$1,000,000 of E&G funds to the 295 Fund for the purpose of completing the renovation of Kah-Ne-You-Ah Hall. When the renovation is complete, Kah-Ne will house the NEO Art Department, the American Indian Center for Excellence and classrooms.

PART G - OTHER BUSINESS AND FINANCIAL MATTERS1. Master Lease Revenue Bonds

We request authorization to pay debt service payments for FY12-13 (July 1, 2012 – June 30, 2013) for the master lease revenue bonds as follows:

Master Lease Series	Purpose	Funding Source	Total	Final Pmt. Date
2007A	Football Field Renovation	Section 13 & Aux.	\$105,320.82	May 15, 2017
2008A	Equipment	Section 13	\$40,425.00	May 13, 2013
2009A	Recruitment Plus Software	Section 13	\$23,990.29	May 15, 2014
2010A	Student Union Renovation	Auxiliary	\$247,427.13	May 16, 2030
2010B (5 year)	Student Union Equipment	Auxiliary	\$15,495.04	Nov. 15, 2015
2010B (7 year)	Student Union Equipment	Auxiliary	\$148,742.54	Nov. 15, 2017
2010B (20 year)	Student Union Equipment	Auxiliary	\$49,613.46	Nov. 15, 2030
2011A (7 year)	Campus Lighting	Section 13	\$26,315.89	May 15, 2018
2011A (20 year)	Campus Lighting	Section 13	\$230,404.00	May 15, 2031
2011C (5 year)	Student Housing Complex	Section 13 & Aux.	\$16,506.71	May 15, 2026
2011C (7 year)	Student Housing Complex	Section 13 & Aux.	\$71,166.68	May 15, 2018
2011C (15 year)	Student Housing Complex	Section 13 & Aux.	\$3,168.37	May 15, 2026
2011C (20 year)	Student Housing Complex	Section 13 & Aux.	\$13,815.89	May 15, 2031
Total FY13			\$992,391.82	

PART G - OTHER BUSINESS AND FINANCIAL MATTERS2. Campus Master Plan 2013

Board approval is requested for the Campus Master Plan 2013 (Reference Document #2) that will be submitted to the Oklahoma State Regents for Higher Education.

3. Upward Bound Grant

The U.S. Department of Education announced the award for the TRIO Upward Bound program for the upcoming fiscal year. We will receive the Upward Bound Grant for five years beginning September 1, 2012 and ending August 31, 2017. The annual award amount is \$293,163. Board approval is requested to expend awarded funds, including payment of administration allowances at year-end, according to the provisions of the program.

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)1. Contract with Crawford and Associates (Accounting firm)

Per discussion with A&M Board of Regents' Department of Internal Audits, and the transition items related to our NEO business affairs division, we are seeking Board approval to contract with Crawford and Associates for support related to year-end close and work paper preparation. The estimated fee range is \$30-\$35,000.

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

PART J - PURCHASE REQUESTS

1. Authorization is requested to pay Oklahoma State University for SCT maintenance, Microsoft Campus Agreement License and D2L (Desire 2 Learn) for the period of July 1, 2012 through June 30, 2013 an approximate amount of \$242,684. The funding will be from E&G Budget, Part I.
2. Authorization is requested to purchase Athletic Insurance and Expanded Athletics which includes Basic Athletic Accident Medical Insurance and Catastrophic with Specialty Insurance Solutions (underwritten by Mutual of Omaha) at an annual cost of \$80,339 for FY12-13. The deductible is \$5,000 per occurrence. The funding will be from the Auxiliary Budget.
3. Authorization is requested to pay Business Imaging Systems for the 2013 maintenance contract for NEO's document imaging system maintenance and software for July 1, 2012 through June 30, 2013 at a cost of \$35,068.10. The funding will be from the E&G Budget, Part 1.

PART J - PURCHASE REQUESTS

4. Authorization is requested to purchase 80 Dell Vostro 1440 laptops with cases to be issued to full-time faculty and a portion of professional staff. This will begin a four-year life-cycle for computer replacement. The estimated cost for the computers and a four-year, next-business day service warranty is \$51,324.00. The funding will be from the E&G Budget, Part 1.

PART K - STUDENT SERVICES/ACTIVITIES1. Proposed Tuition & Mandatory Fees Increase Request

Board authorization is requested for an increase in resident and non-resident tuition and mandatory fees as depicted on the following chart, effective fall semester 2012 (OSRHE forms are attached, Reference Document #3). NEO administration and student government leaders have worked very closely over the past four years to bring about many changes that have been identified as priorities by the Student Body Government. While students, faculty and staff understand the importance of access and affordability, student government also understands that campus safety, campus life, quality education, and co-curricular programming comes with related costs. The NEO Student Body Government supports the administration's request for a 7.04% tuition and fee increase for 2012-13 (Student Body Government Resolution, Reference Document #4, is attached).

Name of Fee	Current Fee per credit hour	Proposed Fee per credit hour	Increase Per credit hour
Resident tuition	\$67.85	\$ 71.85	\$4.00
Student Tech. Services Fee	\$ 6.00	\$ 6.00	\$0.00
Library Automation & Materials	\$ 1.40	\$ 1.40	\$0.00
Assessment Fee	\$ 2.00	\$ 2.00	\$0.00
Student Activity Fee	\$ 6.15	\$ 9.15	\$3.00
Intramural Center Fee	\$ 3.00	\$ 3.00	\$0.00
Student Facility Fee	\$11.50	\$ 11.50	\$0.00
Cultural & Recreational Fee	\$ 1.60	\$ 1.60	\$0.00
Total	<u>\$99.50</u>	<u>\$106.50</u>	<u>\$7.00</u>
Non-Resident Tuition	\$144.75	\$153.00	\$8.25

Under this proposal, the increase for resident tuition is 5.9% and the increase for non-resident tuition is 5.7%. **The proposed mandatory fee increase is \$3 per credit hour and the total net increase is 6.7% for resident students.**

PART K - STUDENT SERVICES/ACTIVITIES

2. Proposed Increase of Board (Meal Plans)

Authorization is requested for the following change in our board (meal plans) to be effective July 1, 2012.

	Per Semester Present Cost	Projected Increased Amt.	Projected Cost	Projected % Increase
10-meal plan +\$150 flex (New Plan)	N/A	\$ 1,095.00	N/A	N/A
14-meal plan + \$100 flex	\$1,270.00	\$ 75.00	\$ 1,345.00	5.9%
19-meal plan + \$50 flex	\$1,377.00	\$ 83.00	\$ 1,460.00	6.0%

PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-State Travel Summary

The Summary of Out-of-State Travel for March and April 2012 is attached.

2. Fall 2012 Golden Norse Football Schedule

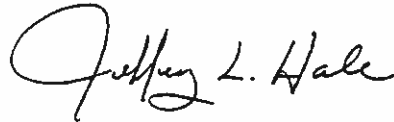
Date	Opponent	Location	Time
Sept. 1	Highland Community College	Miami, OK	7:00 p.m.
Sept. 8	Ellsworth Comm. College	Miami, OK	7:00 p.m.
Sept. 15	Blinn College	Brenham, TX	7:00 p.m.
Sept. 22	Lon Morris College	Miami, OK	7:00 p.m.
Sept. 29	Tyler Junior College	Tyler, TX	7:00 p.m.
Oct. 6	Trinity Valley Comm. College	Athens, TX	3:00 p.m.
Oct. 13	Kilgore College	Miami, OK	2:00 p.m.
Oct. 20	Cisco Junior College	Cisco, TX	2:00 p.m.
Oct. 27	Navarro College	Miami, OK	2:00 p.m.

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

3. Coca-Cola Contract

Per our discussions with OSU Purchasing and OSU Legal Counsel, NEO A&M College has determined that it is in our best interest to pursue a one-year extension of the current contract with Coca-Cola that expires June 30, 2012. Accordingly, we have initiated negotiations with Great Plains Bottling Company.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jeffery L. Hale". The signature is written in a cursive style with a large initial 'J'.

Dr. Jeffery L. Hale
President

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of March 2012

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	4	2,380.06	6	1,480.95	29	11,848.76	26	8,860.47
Federal	3	1,175.67	0	0	5	2,511.61	0	0
Private								
Auxiliary	3	954.90	2	710.67	7	3,449.67	9	4,471.65
Other								
Total	10	4,510.63	8	2,191.62	41	17,810.04	35	13,332.12

Summary of Out-of-State Travel as of April 2012

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	6	4,788.51	3	516.13	35	16,637.27	29	9,376.60
Federal	0	0	0	0	5	2,511.61	0	0
Private								
Auxiliary	3	3,087.58	0	0	10	6,537.25	9	4,471.65
Other								
Total	9	7,876.09	3	516.13	50	25,686.13	38	13,848.25

Northeastern Oklahoma A&M College
2013 Campus Master Plan

Priority #	Name of Project	Proj. #	Description	FY12-13
1	Art Department/American Indian Center for Excellence & General Classrooms	480-0072	The Art Building was lost in the Flood of July 2007. This would be the replacement. The new renovated building would have a student gallery, classrooms, studios, computer graphic design, faculty offices and museum.	\$ 7,000,000
2	Maintenance Shops Renovation	480-0055	Replace roof on welding shop, machine shop, paint interior & replace ceiling tile of machine shop. Tuck point and seal the exterior.	\$ 300,000
3	Indoor Athletic Facility	480-0078	This facility will house the wrestling practice area and offices as well as the indoor practice area for softball and baseball.	\$ 1,000,000
4	Shipley Renovations	480-0031	Replace exterior windows, general renovation of the interior. Replace all interior electrical wiring and master panels. Replace HVAC system. Replace roof. Replace flooring.	\$ 3,928,320
5	Copen Renovation	480-0030	Tuck-point and seal exterior masonry. Replace all interior electrical wiring and master panel. Replace exterior windows and general renovations in classrooms. Replace HVAC system. Replace roof. Replace flooring.	\$ 3,233,440
6	Ables Renovation	480-0033	Tuck-point and seal exterior brick. Replace exterior windows. Renovate and remodel interior. Replace HVAC system in technology/agriculture building. Renovate classrooms to house technology and art classes. Replace outdated electrical system.	\$ 5,240,000

Priority #	Name of Project	Proj. #	Description	
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FY12-13

7	Fine Arts Renovation	480-0073	Replace the roof. Clean, seal and repair exterior masonry. Upgrade HVAC. Renovate restrooms. Renovate interior of building.	\$ 2,200,000
8	Renovation of Library/Admin. Building	480-0036	Seal exterior masonry and brick. Replace exterior porch floors. Replace HVAC system with energy efficient compressors. General repair and remodeling. Replace the roof.	\$ 7,760,720
9	Institutional Equipment	480-0052	Purchase of equipment for student services, institutional support, academic support and maintenance department.	\$ 713,000
10	Academic Equipment	480-0046	Equipment for the three (3) Academic Schools.	\$ 1,583,320
11	Renovation of Dormitories	480-0077	Complete renovation of the dorms, including HVAC, wiring, plumbing, etc. Renovation of lounge spaces, rooms, bathrooms and new furnishings. Replace rooves. Replace windows.	\$ 16,244,480
12	Campus Improvements	480-0051	Improvements to campus infrastructure which includes storm drains, water lines and electrical distribution system, as well as an irrigation system, a grand entrance sign and general campus beautification.	\$ 1,150,000
13	LRC Equipment	480-0048	Increase access to information sources and add computer equipment.	\$ 400,000
14	Health & Safety	480-0050	Removal & improvement of barriers on campus to meet ADA guidelines	\$ 100,000
15	Sidewalks	480-0025	Replace and repair sidewalks.	\$ 110,000

FY12-13

Priority #	Name of Project	Proj. #	Description	
16	Campus Streets	480-0043	Resurfacing, repair and additional parking.	\$ 1,000,000
17	Central Receiving	480-0027	Construction of a central warehouse. All inventory located in a central warehouse will allow for improved distribution and internal control. The new warehouse would eliminate off-campus storage space.	\$ 440,000
18	Athletic Field Renovation	480-0071	New lights and other stadium improvements.	\$ 14,000,000
Total Projects				\$ 66,403,280

Oklahoma State Regents for Higher Education
 FY13 Tuition and Mandatory Fee Request
 Undergraduate – Differentiated Tuition Rate

Community College

REFERENCE DOCUMENT #3

Institution: Northeastern Oklahoma A&M College

Date Approved by Local Governing Board: Pending Board Approval 6/15/2012

I.	Tuition	Credit Hours or Semesters	FY12 Tuition & Fees		FY13 Tuition & Mandatory Fees				FY13 Guaranteed Tuition & Mandatory Fees			
			FY12 Rates	Cost for 30 Credit Hours	Proposed FY13 Rates	Cost for 30 Credit Hours	\$ Chg from FY12	% Chg from FY12	Proposed FY13 Gtd Rate	Cost for 30 Credit Hours	\$ Chg from FY12	% Chg from FY12
A. Tuition: Differentiated Rate												
	Resident Tuition	30	67.35	2,035.50	71.35	2,155.50	120.00	5.9%	n/a	n/a	n/a	n/a
	Nonresident Tuition	30	144.75	4,342.50	153.00	4,590.00	247.50	5.7%	n/a	n/a	n/a	n/a
	Total Resident Tuition	30	67.35	2,035.50	71.35	2,155.50	120.00	5.9%	n/a	n/a	n/a	n/a
	Total Nonresident Tuition	30	144.75	4,342.50	153.00	4,590.00	247.50	5.7%	n/a	n/a	n/a	n/a
	Total Nonresident Tuition	30	144.75	4,342.50	153.00	4,590.00	247.50	5.7%	n/a	n/a	n/a	n/a
Or												
B. Tuition: Single Rate												
	Total Resident Tuition	30	-	-	-	-	0.00	#DIV/0!	n/a	n/a	n/a	n/a
	Total Nonresident Tuition	30	-	-	-	-	0.00	#DIV/0!	n/a	n/a	n/a	n/a
II. Mandatory Fees												
A. Mandatory Fees: E&G Part I (290 Fund)												
	Student Technology Services Fee	30	6.00	180.00	6.00	180.00	0.00	0.0%	n/a	n/a	n/a	n/a
	Library Automation and Materials Fee	30	1.40	42.00	1.40	42.00	0.00	0.0%	n/a	n/a	n/a	n/a
	Library Resources Fee		-	-	-	-	0.00		n/a	n/a	n/a	n/a
	Educational Network Connectivity Fee		-	-	-	-	0.00		n/a	n/a	n/a	n/a
	Academic Records Fee	2	5.00	10.00	-	-	(10.00)	-100.0%	n/a	n/a	n/a	n/a
	Assessment Fee	30	2.00	60.00	2.00	60.00	0.00	0.0%	n/a	n/a	n/a	n/a
	Student ID Fee		-	-	-	-	0.00		n/a	n/a	n/a	n/a
	Publications Fee		-	-	-	-	0.00		n/a	n/a	n/a	n/a
	Safety Fee		-	-	-	-	0.00		n/a	n/a	n/a	n/a
	Security Services Fee		-	-	-	-	0.00		n/a	n/a	n/a	n/a
	Academic Excellence Fee		-	-	-	-	0.00		n/a	n/a	n/a	n/a
	Other Mandatory Fees (List Below)		-	-	-	-	0.00		n/a	n/a	n/a	n/a
			-	-	-	-	0.00		n/a	n/a	n/a	n/a
			-	-	-	-	0.00		n/a	n/a	n/a	n/a
	Subtotal E&G Part I(290 Fund) Mandatory Fees	30	9.73	292.00	9.40	282.00	(10.00)	-3.4%	n/a	n/a	n/a	n/a
B. Mandatory Fees: Auxiliary (700 Fund)												
	Student Activity Fee	30	6.15	184.50	9.15	274.50	90.00	48.8%	n/a	n/a	n/a	n/a
	Student Facility Fee #1	30	11.50	345.00	11.50	345.00	0.00	0.0%	n/a	n/a	n/a	n/a
	Student Facility Fee #2	30	3.00	90.00	3.00	90.00	0.00	0.0%	n/a	n/a	n/a	n/a
	Student Health Fee		-	-	-	-	0.00	#DIV/0!	n/a	n/a	n/a	n/a
	Cultural and Recreational Services Fee	30	1.60	48.00	1.60	48.00	0.00	0.0%	n/a	n/a	n/a	n/a
	Speaker Series Fee		-	-	-	-	0.00	#DIV/0!	n/a	n/a	n/a	n/a
	Parking and/or Transit Fee		-	-	-	-	0.00	#DIV/0!	n/a	n/a	n/a	n/a
	School Newspaper Fee		-	-	-	-	0.00	#DIV/0!	n/a	n/a	n/a	n/a
	Student Government Fee		-	-	-	-	0.00	#DIV/0!	n/a	n/a	n/a	n/a
	Other Mandatory Fees (List Below)		-	-	-	-	0.00	#DIV/0!	n/a	n/a	n/a	n/a
			-	-	-	-	0.00	#DIV/0!	n/a	n/a	n/a	n/a
	Subtotal Auxiliary(700 Fund) Mandatory Fees	30	22.25	667.50	25.25	757.50	90.00	13.5%	n/a	n/a	n/a	n/a
	C. Total Mandatory Fees	30	31.98	959.50	34.65	1,039.50	80.00	8.3%	n/a	n/a	n/a	n/a
III. Total Resident Tuition & Mandatory Fees												
		30	99.33	2,995.00	106.50	3,195.00	200.00	6.7%	n/a	n/a	n/a	n/a
IV. Total Nonresident Tuition & Mandatory Fees												
		30	244.50	7,337.50	259.50	7,785.00	447.50	6.1%	n/a	n/a	n/a	n/a
V. Legislative Peer Comparison												
			<i>Resident</i>	<i>Nonresident</i>								
	FY13 Peer Limit – Community College		\$5,029.00	\$9,205.00								
	Institutional Request for FY13		\$3,195.00	\$7,785.00								
	Difference from Peer Limit		\$1,834.00	\$1,420.00								
	Percentage of Peer Limit		63.5%	84.6%								
	Percentage Change from FY12**		6.7%	6.1%								

Provide detailed justification on narrative form for all tuition and mandatory fee increases.

*** Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase.***

Oklahoma State Regents for Higher Education

FY13 Impact of Tuition and Fee Increases on Students' Ability to Pay--Institutional Responses

Institution: Northeastern Oklahoma A&M College

Name & E-mail Address: R. Mark Rasor mrasor@neo.edu

Title 70 O.S. 2004 Supp., Section 3218.2B provides as follows:

By January 1 of each year, the Oklahoma State Regents for Higher Education shall submit a report to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education committee chairs of both houses of the Oklahoma Legislature, of the actions taken in regard to and the schedule of tuition and fees approved for The Oklahoma State System of Higher Education for the current academic year. The annual report shall include data on the impact of any tuition or fee increases on the ability of students to meet the costs of attendance, enrollment patterns, availability of financial aid, and any other data considered relevant by the State Regents.

To assist this office in compiling this annual report, please provide information on the impact of any tuition or fee increases on your students by responding to the questions below with detailed information.

1 Describe the projected impact of tuition and fee increases on the ability of your students to meet the costs of attendance.

The projected increased cost in tuition and fees associated with 30 credit hours is \$120.00. NEO A&M College continues to grow financial aid to offset as much of the increases as is possible.

2 Describe the projected impact of tuition and fee increases on your institution's enrollment pattern for FY13.

Small increases in tuition and fees over the last two years have had no adverse effect on enrollment. The administration expects the current increase to have little or no effect on enrollment.

3 Describe the projected impact of tuition and fee increases on the availability of financial aid to offset costs. What efforts will your institution undertake to increase need-based financial aid proportionately to tuition and fee increases? (Need-based financial aid shall include, but shall not be limited to, awards for the Oklahoma Higher Learning Access Program, Oklahoma Tuition Aid Grants, federal need-based financial aid, tuition waivers and private donations.)

The financial aid department at NEO A&M College continues to work very closely with students to ensure that they receive the maximum available financial aid from all sources: Pell, OTAG, SEOG, Native American Tribes, etc. The department also works very closely with several private scholarship providers.

4 Describe cost effective measures which your institution will implement in FY13.

NEO A&M College continues to leave full time positions unfilled in an attempt to reduce cost. Additional teaching needs are met using adjunct faculty whenever reasonable.

5 Describe your institution's communication of tuition and fee requests to student government organizations, other student groups, and students at large.

On May 7, 2012, the Student Body Government passed a resolution supporting a tuition and fee increase of up to \$7.00 to support student services. The resolution acknowledge that NEO A&M College is one of the most affordable colleges in the state and in the region.

6 Provide detailed justification for all tuition and mandatory fee increases, regardless of the amount of increase.

NEO A&M College remains below the state average for two-year colleges for tuition rate. Even with the requested increase in tuition and fees, NEO A&M College remains competitive with other two-year institutions in our state and our region. In an environment of declining state appropriations, increasing fixed costs and unprecedented enrollment growth, these increases are necessary to maintain the level of service expected from NEO A&M College.

*****Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase.*****

STUDENT BODY GOVERNMENT
NORTHEASTERN OKLAHOMA A&M COLLEGE
RESOLUTION FOR TUITION INCREASE
MAY 7, 2012

TITLE: A RESOLUTION TO INCREASE TUITION AND FEES UP TO \$7.00 (SEVEN DOLLARS) PER CREDIT HOUR TO \$106.50 (ONE HUNDREN SIX DOLLARS AND 50 CENTS) PER CREDIT HOUR TO SUPPORT INCREASED STUDENT ACTIVITIES, NEW CARD SYSTEM, AND CLASSROOM EQUIPMENT.

WHEREAS: The Student Body Government (SBG) of Northeastern Oklahoma A&M College supports the successful operation and maintenance of the college; and

WHEREAS: The SBG has observed continuous enrollment growth over the past three years which has resulted in additional need for support;

WHEREAS: The SBG continues to see a need for increased student services and activities;

WHEREAS: The SBG recognizes the need to provide continuous improvements for the learning environment including equipment and furniture;

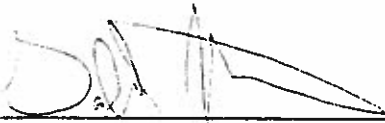
WHEREAS: Northeastern Oklahoma A&M College remains one of the most affordable colleges in the state and in the region; and

WHEREAS: The Student Body Government has strong interest in and supports Northeastern Oklahoma A&M College's efforts to utilize the tuition and fee increase to improve the classroom equipment and the learning environment, provide additional financial support for student activities, to upgrade the student identification system to help improve services and security.

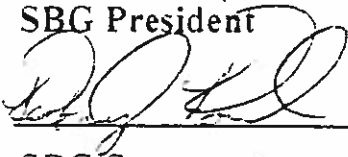
THEREFORE LET IT BE RESOLVED: The Student Body Government supports the proposal to increase tuition and fees up to \$7.00 (seven dollars) per credit hour to \$106.50 (one hundred six dollars and fifty cents) per credit hour to be effective in the fall 2011 semester.

Copies shall be sent to:

Dr. Jeffery L. Hale, NEO President
Mark Rasor, Interim Vice President for Fiscal Affairs
Amy Ishmael, Vice President for Student Affairs
and Enrollment Management
Garold Ralston, SBG President



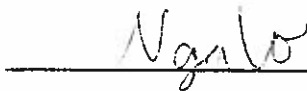
SBG President



SBG Secretary




SBG Senator-at-Large



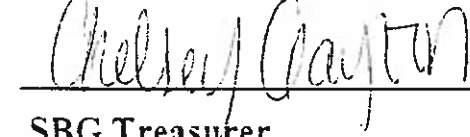
SBG Sophomore Representative



SBG Reporter



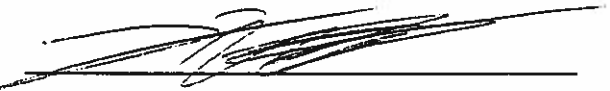
SBG Vice President



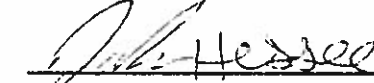
SBG Treasurer



SBG Senator-at-Large



SBG Freshman Representative



SBG President Pro-Tem

ANNETTA BETHENE FAHNESTOCK
221 C Street NW
Miami, Oklahoma 74354
417-483-1419 (cell)
918-540-6295 (work)
bfahnestock@neo.edu

EDUCATION:

Oklahoma State University, Stillwater, Oklahoma
Doctor of Philosophy in Education
Doctoral Candidate (projected completion July of 2012)

University of Kansas (Medical Center), Kansas City, Kansas
Master of Science
Nursing Major (1995)

Pittsburg State University, Pittsburg, Kansas
Bachelor of Science in Nursing (1990)

Research Medical Center School of Nursing, Kansas City, Missouri
Diploma in Nursing (1978)

Attended Northeastern Oklahoma A&M College (part-time 1985-1990), Labette Community College (part-time 1989-1990), and University of Missouri- Kansas City (full-time 1975-1976)

PROFESSIONAL EXPERIENCE:

***NORTHEASTERN OKLAHOMA A&M COLLEGE
MIAMI, OKLAHOMA***

2011 to present

Assistant Vice President for Academic Affairs

- Provide leadership for the Learning Resource Center, Upward Bound Program and Student Support Services Program
- Assist the Vice President for Academic Affairs and Department Chairs in curriculum development, including the development of new programs and modification of existing programs
- Facilitate the annual internal program review process
- Facilitate the development, approval, and maintenance of cooperative agreements with the technology centers
- Provide leadership in maintaining accreditation standards and OSRHE standards
- Serve as The Higher Learning Commission campus liaison
- Mentor faculty and department chairs in the specialized accreditation processes, including initial accreditation and continuing accreditation
- Administer annual Carl Perkins Grant funding (approx. \$40,000/year)
- Prepare and submit required reports to the Oklahoma State Regents for Higher Education (OSRHE), The Higher Learning Commission, and the U.S. Department of Education (IPEDS)

- Provide institutional data and external data to the administration, faculty and staff
- Provide analysis of institutional data for assessment and quality improvement
- Serve as a resource for institutional policies, Oklahoma State Regents for Higher Education policies, and The Higher Learning Commission criterion
- Prepare the college catalog for printing
- Serve as the chair of the Strategic Planning Technology Goal Team
- Assist in the development and promotion of economic development activities
- Teach online Medical Terminology course

2010 to 2011
2006 to 2010

Dean, School of Human Environmental Sciences

Interim Dean, School of Human Environmental Sciences

- Provided leadership for the Business and Technology Department (BAT) and the Nursing, Allied Health, and Physical Education (NAP) Department
- Oversaw the hiring process for qualified faculty and staff in the BAT Department and the NAP Department
- Oversaw scheduling of courses offered in the School of Human Environmental Sciences
- Served as a resource for curriculum planning
- Served as a mentor for maintenance of specialized accreditations
- Oversaw the School of Human Environmental Sciences and departmental budgets
- Served as the chair of the Strategic Planning Technology Goal Team
- Served as mediator for student issues
- Facilitated the health science programs' recovery process from the 2007 flood waters in the Health Science Building
- Taught courses online and in the classroom

1999 to 2010

Director, Institutional Research and Special Programs

- Coordinated The Higher Learning Commission (HLC) site visit (2007) and the HLC Strategic Planning Focus Visit (2010)
- Coordinated the preparation of the self-studies for The Higher Learning Commission visits (2007 and 2010)
- Served as The Higher Learning Commission campus liaison
- Assisted in the development and implementation of a new Strategic Planning Model (2009)
- Administered annual Carl Perkins Grant funding (approx. \$50,000/year)
- Procured a \$1.8 million Title III: Strengthening Institutions Grant (2002)
- Procured a Student Support Services TRIO Grant (2000)
- Coordinated the external review of the occupational/technology programs (2002 and 2007)
- Facilitated the development, approval, and maintenance of cooperative agreements with the technology centers
- Facilitated the annual internal program review process
- Coordinated campus-wide curriculum planning and development
- Prepared and submitted required reports to the Oklahoma State Regents for Higher Education (OSRHE), The Higher Learning Commission, and the U.S. Department of Education (IPEDS Keyholder)

- Provided institutional data and external data to the administration, faculty and staff
- Prepared the college catalog for printing
- Served as a resource for institutional and Oklahoma State Regents for Higher Education policies and The Higher Learning Commission criterion
- Served as chair of the Institutional Planning and Research Council

1995 to 1999

Division Chair of Health Sciences/Director of Nursing

- Provided oversight of the health science programs: Medical Assistant, Medical Laboratory Technician, Associate Degree Nursing, Physical Therapist Assistant, and Surgical Technology
- Provided oversight of division and program budgets
- Hired faculty and evaluated faculty for the five health science programs
- Developed two new health science programs, including initial specialized accreditation: Physical Therapist Assistant (1995) and Medical Assistant (1997)
- Served as a mentor for program planning and specialized accreditation for five health science programs
- Mediated student issues
- Served as a liaison between the Nursing Program and clinical affiliates
- Advised pre-nursing students and allied health students
- Coordinated the admission process for the Associate Degree Nursing
- Developed cooperative agreements with the technology centers for practical nursing to associate degree nursing
- Coordinated assessment activities for Associate Degree Nursing Program
- Ensured criterion for the Oklahoma Board of Nursing and the National League for Nursing Accrediting Commission were met
- Prepared self-studies for and coordinated site visits of the Oklahoma Board of Nursing and the National League for Nursing Accrediting Commission

1990 to 1994

Faculty, Nursing

- Taught first and second semester nursing courses in the Associate Degree Nursing Program, including clinical supervision
- Advised nursing students and pre-nursing students
- Co-wrote and procured \$10,000 Helene Fuld Grant
- Served as Nursing Coordinator (summer 1994) during director's medical leave

***BAPTIST REGIONAL HEALTH CENTER
MIAMI, OKLAHOMA***

1988 to 1990
1979 to 1988
1981 to 1988
1979 to 1981
1979 to 1979

Nurse Educator (staff and outpatient)
Part-time House Supervisor
Charge Nurse Progressive Care/Intensive Care
Head Nurse – Medical/Surgical Unit
Charge Nurse – Medical/Surgical Unit

**ST. FRANCIS HOSPITAL
TULSA, OK**

1978 to 1979 Staff Nurse – Orthopedic Unit

PROFESSIONAL ACTIVITIES:

2011 Presenter, Oklahoma Women in Higher Education Annual Conference, “Listening: A Skill for Success”
2011 – Present Member, Regional Higher Education Action Team
2011 – Present Representative, Oklahoma State Regents for Higher Education Economic Development Council
2011 – Present Representative, *Making Place Matters* for northeast Oklahoma
2011 Representative, Northeast Oklahoma Higher Education Forum
2009 – Present Peer reviewer, *Journal of Career and Technical Education*
2009 Co-chair, OK2Grow Northeast Oklahoma Regional Conference Planning Committee
2008 – 2009 Representative, Oklahoma State Regents for Higher Education Council on Instruction
2004 – Present Member, Region II Consortium for Cooperative Agreements
2002 – 2004 Advisor, Mu Chapter of the Phi Theta Kappa International Honor Society
2002 Member, Oklahoma Higher Education Task Force on Student Retention
1999 Charter Member, Ottawa County Health Care Task Force
1996 – 1999 Member, Area Nurse Executive Council
1995 – 1999 Member, Northeast Technology Practical Nursing Program Advisory Council
1995 – 1999 Member, Directors of Associate Degree Nursing Council (Oklahoma)
1995 – 1997 District President, Oklahoma Nurses Association
1994 – 1999 Member, Oklahoma Nurses Association/American Nurses Association

PROFESSIONAL MEETINGS/WORKSHOPS:

November, 2011 Oklahoma Women in Higher Education, Edmond, OK
November, 2011 OSRHE Annual Cooperative Alliance Policy Meeting, Oklahoma City, OK
November, 2011 Pioneer Colleges’ Experience with The Higher Learning Commission Pathways and Quality Initiatives, Pittsburg, KS
October, 2011 Making Place Matters Regional Summit, Claremore, OK
October, 2011 Oklahoma Association for Institutional Research, Oklahoma City, OK
September, 2011 Achieving the Dream State System Meeting, Midwest City, OK
September, 2011 The Higher Learning Commission Regional Forum, St. Louis, MO
March, 2011 Oklahoma State Regents for Higher Education (OSRHE) Reach Higher Professional Development Workshop, Midwest City, OK
March, 2011 Oklahoma Association of Community Colleges, Midwest City, OK
February, 2011 OSRHE Enrollment Management Workshop, Norman, OK
December, 2010 OSRHE Legislative Tour, Broken Arrow, OK
November, 2010 Oklahoma Women in Higher Education, Edmond, OK
November, 2010 Oklahoma Distance Learning Association, Midwest City, OK
September, 2010 OSRHE Legislative Workshop, Oklahoma City, OK
July, 2010 OSRHE Policy and Procedure Update (Webinar)
November, 2009 OSRHE Cooperative Alliance Policy Workshop, Oklahoma City, OK
April, 2009 Higher Learning Commission Annual Meeting, Chicago, IL
November, 2008 Cooperative Agreement Annual Workshop, Oklahoma City, OK
August, 2008 Course Equivalency Matrix Management Workshop, Oklahoma City, OK

July, 2008	OSRHE Policy and Procedure Update, Broken Arrow, OK
April, 2007	Higher Learning Commission Annual Meeting, Chicago, IL
April, 2006	Higher Learning Commission Annual Meeting, Chicago, IL
November, 2005	Oklahoma Association for Institutional Research and Planning Workshop, Broken Arrow, OK
April, 2005	Higher Learning Commission Annual Meeting, Chicago, IL
June, 2004	American Association of Higher Education Assessment Workshop, Denver, CO
April, 2004	Higher Learning Commission Annual Meeting, Chicago, IL
October, 2003	Writing Winning (Grant) Proposals, Oklahoma City, OK
November, 2002	Strategic Planning Workshop, Kansas City, MO
November, 2002	Noel-Levitz Student Retention Workshop, Iowa City, IA
June, 1998	National League for Nursing Accrediting Commission Annual Conference, Portland, OR
	Additional conferences and workshops prior to 1998

INSTITUTIONAL COMMITTEES:

Chair, Strategic Planning Technology Goal Team
 Chair, NEO-Grove Center Health Care Education Strategic Planning Task Force
 Ex-Officio Member (former Chair), Curriculum and Articulation Council
 Ex-Officio Member, Academic Advisory Council
 Member, Executive Council
 Member, President's Cabinet Council
 Past Chair, Institutional Research and Planning Council
 Past Member, NEO Scholarship Committee
 Past Member, Institutional Effectiveness Committee

AWARDS/HONORS:

Dr. Kenneth K. Bateman Outstanding Alumni Award, Pittsburg State University (2012)
 Joplin Business Journal Health Care Heroes Award: Education (2009)
 Omicron Theta Tau - National Graduate Honor Society (Oklahoma State University)
 Sigma Theta Tau International Honor Society of Nursing (University of Kansas)
 Phi Kappa Phi Honor Society (University of Kansas)

COMMUNITY ACTIVITIES:

Board Member/Past President	Miami Noon Lions
Charter Member/Past Board Member/Volunteer	Miami Animal Alliance
Member	Kappa Kappa Iota

REFERENCES:

Letters of reference submitted to Human Resources

R. MARK RASOR, CPA

Experience **Controller/Assistant Vice President for Fiscal Affairs**

2007-Present *Northeastern Oklahoma A&M College* *Miami, OK*

- Financial statement preparation
- Internal and external audit relations
- Supervision of bursar office
- Fixed asset control

Owner/Manager

2003-2007 *Home Furnishing Gallery* *Miami, OK*

Responsible for all accounting and retail functions including:

- Financial statement preparation
- Maintenance of all accounting records
- Accounts payable, accounts receivable and inventory control
- Loan compliance reporting

Information Technology/Accounts Receivable Manager

1994-2003 *Westco, Inc.* *Miami, OK*

- Accounting systems manager
- Accounts receivable manager
- Supervisor of 16 credit managers
- Inventory control manager

General Manager

1988-1994 *Rasor-West Distributing* *Miami, OK*

1986-1988 *Rasor-West of Arkansas, Inc.* *Little Rock, AR*

1985-1986 *The Maddox Company* *Carrollton, TX*

- Financial statement preparation
- Maintenance of all accounting records
- Accounts payable, accounts receivable and inventory control
- Territory sales manager

Senior Auditor

1982-1985 *Price-Waterhouse* *Houston, TX/Tulsa, OK*

- Manager audit assignments
- SEC audit functions

Certification Certified Public Accountant, Oklahoma Accountancy Board

Education 1978-1982 *Baylor University* *Waco, TX*

Bachelor of Business Administration, Accounting Major

References

Dennis Watson	Mike Lilly	Jessica Boles
21 S. Main	25 East Steve Owens	200 I St. NE
Miami, OK 74354	Miami, OK 74354	Miami, OK 74354
918-542-5501	918-542-3790	918-533-2121

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Public Comments

Chairman Helm said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

June 15, 2012

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF JUNE 15, 2012

Chairman Helm called upon the Committee Chairs of the following Committees to give reports.

Academic Affairs, Policy and Personnel Committee

(Other business discussed by the Academic Affairs, Policy and Personnel Committee was addressed during the business of Oklahoma State University.)

Approval of Salaries for Institutional Presidents

Regent Lester reported that the Committee met in Executive Session for the purpose of considering evaluation/assessment and other information relevant to the employment of the OSU/A&M institutional presidents, various OSU administrative employees, and Board staff.

Regent Lester moved and Regent Burns seconded that the Presidents of Connors State College, Langston University, Northeastern Oklahoma A&M College, and Oklahoma State University continue their employment at the compensation levels currently set for them; further, that effective July 1, 2012, the President of Oklahoma Panhandle State University be included with all full-time employees of Oklahoma Panhandle State University in annualizing the 4 percent one-time stipend awarded last fiscal year.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Fiscal Affairs Committee

(Other business discussed by the Fiscal Affairs Committee was presented during the business of Oklahoma State University and Langston University.)

Approval of Internal Audit Plan and Co-source Agreement

Regent Link reported that the Fiscal Affairs Committee received a report from Mr. Cecil Strande regarding the Internal Audit Plan for FY 2012-2013 and a co-source agreement for information technology and medical audit services. He said the Audit Plan was designed to provide broad audit coverage while devoting sufficient time to major audit risk areas. While an emphasis has been placed on areas specifically requested by management, business risks exist across all

June 15, 2012

operations of the institutions. It is the role of Internal Audits to assess and promote the institutions' understanding and the use of sound business practices. He said supplemental information systems/technology (IS/T) services and medical auditing/consulting services will be provided under a Co-source Agreement. The Committee acted to recommend Board approval of the Internal Audit Plan and the Co-source Agreement. (The Internal Audit Plan for FY 2012-2013 and the Co-source Agreement are collectively on file in the Board of Regents' Office as Document No. 11-6-15-12.)

Regent Link moved and Regent Davis seconded to approve the Internal Audit Plan for FY 2012-2013 and the Co-source Agreement as presented.

Chairman Helm said he would like to comment that this is Mr. Strande's 25th year as the Director of Internal Audits for the Board of Regents. He expressed thanks to Mr. Strande for all that he does.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Planning and Budgets Committee

(Other business discussed by the Planning and Budgets Committee was presented during the business of Oklahoma State University, Oklahoma Panhandle State University, Langston University, Connors State College, and Northeastern Oklahoma A&M College.)

Approval of Board of Regents' FY-13 Budget Documents

Regent Davis reported that the Planning and Budgets Committee received an update on FY-2012 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2013 for the operations of the Board of Regents (Executive/Administrative Operations, Office of Legal Counsel, and Department of Internal Audits). He said the Committee acted to recommend Board approval as follows. (The FY-13 budget documents for the Board of Regents are collectively on file in the Board of Regents' Office as Document No. 12-6-15-12.)

Regent Davis moved and Regent Link seconded that the Board conditionally approve all elements of the budget as presented by the staff of the OSU/A&M Board of Regents, including the salary and wage recommendations contained therein, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Election of Board Officers

With the change in the term of the Board officers to coincide with the fiscal year, Chairman Helm said at this meeting the Board considers the reorganization of Board officers. According to the Rules of the Board of Regents, there are three officers of the Board consisting of the Chairman, Vice Chairman, and Secretary, which position is that of a non-voting executive officer. Therefore, nominations are open for the positions of Chairman, Vice Chairman, and Secretary of the Board, effective July 1, 2012, through June 30, 2013.

Regent Burns said there are four members of the Board who have served two terms as Chairman thus far including Regents Anthony, Watkins, himself, and Helm. He said all have served two years with the exception of Regent Helm whose term was extended in his first year as Chairman by two months, so he holds the all-time record.

Regent Burns said it is his privilege to nominate new officers for the 2012-2013 fiscal year. He nominated Andy Lester as Chairman, Tucker Link as Vice Chairman, and Jason Ramsey as Secretary.

Regent Burns moved and Regent Davis seconded to approve the nomination of Andy Lester as Chairman, Tucker Link as Vice Chairman, and Jason Ramsey as Secretary to serve as officers of the Board of Regents, effective July 1, 2012, through June 30, 2013.

Regent Anthony said the Regents appreciate all that Chairman Helm has done. He said Chairman Helm has put in a lot of time, and the Regents recognize that and appreciate his work very much. Chairman Helm said he considers all of the Regents as his friends. This is an active working Board, and he knows the institutions appreciate the knowledge that the Regents can share with them.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Mr. Ramsey said it has been a privilege working with the Chairman these first few months in this position. He said he really appreciates all that he has done for the Board and for him, personally. Mr. Ramsey said he also looks forward to continue working with him as well as with the future Chairman.

Expression of Appreciation and Introduction

Regent Reese said he would like to make an introduction at this time. He noted that Connie Pearson from U.S. Senator Tom Coburn's staff is present. He asked her to stand and be recognized.

June 15, 2012

Mr. Strande said he would like to express his appreciation for the support that the Regents provide to the Department of Internal Audits and to him, personally. He said it is a privilege and an honor to work and serve the Board.

Presidential Evaluation and Assessment Process

Mr. Ramsey said in order to bring closure to the annual presidential evaluation/assessment process, he recommended that the Board establish as a part of a confidential personnel file the compilation of the Board's comments which were solicited by a questionnaire and the summary of the Board session at which the President presented a self-assessment.

Mr. Ramsey said the presidents have been offered an opportunity to review the compilation and a summary of the self-assessment. He said he recommends that the Board authorize the establishment of a confidential personnel file, pending any additional contact from the presidents.

Regent Lester moved and Regent Link seconded to authorize the establishment of a confidential personnel file, pending any additional contact from the presidents.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion was approved.

Adjournment

At approximately 12:40 p.m., Regent Anthony moved and Regent Reese seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion was approved.

MEETING OF THE A & M BOARD OF REGENTS

June 15, 2012

Executive Board Room
Administration Building
Oklahoma State University-Tulsa
700 N. Greenwood Avenue
Tulsa, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 12, 2011.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of April 13, 2012

Approval of Minutes of Special Board Meeting of May 30, 2012

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

July 27, 2012 -- Ardmore, Oklahoma – First Floor Conference Room, OSU Institute
for Agricultural Biosciences, 3210 Sam Noble Parkway

For **Consideration** of Approval:

September 14, 2012 -- Stillwater, Oklahoma – Student Union,
Oklahoma State University

BUSINESS WITH COLLEGES AND UNIVERSITIES

- | | |
|--|--------------------------------------|
| 1. Oklahoma State University | 4. Connors State College |
| 2. Oklahoma Panhandle State University | 5. Northeastern Oklahoma A&M College |
| 3. Langston University | |

PUBLIC COMMENTS

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Chief Executive Officer

- General Business
- General Counsel
- Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: June 15, 2012

TIME: Board will officially convene at 10:00 a.m.*

PLACE: Executive Board Room, Administration Building, Oklahoma State University-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 12, 2011.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of April 13, 2012
- Approval of Minutes of Special Board Meeting of May 30, 2012
- Approval of meeting on September 14, 2012

OKLAHOMA STATE UNIVERSITY

--General Information/Reports Requiring No Action By the Board
Opening comments by President Hargis

--Resolutions

Adoption of Memorial Resolutions for Dale Delano, A. Gray Lawrence, John L. Schweitzer, and Mary Marguerite Scruggs

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

Approval of position description and announcement for the position of Vice President, Dean, and Director, Division of Agricultural Sciences and Natural Resources

* The Board will have breakfast on Friday, June 15, 2012, at 7:30 a.m. in the Tulsa Room of the Bookstore Building on the OSU-Tulsa campus, Tulsa, Oklahoma, with OSU President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the B. S. Roberts Room (Room 151), North Hall, on the OSU-Tulsa campus.

--Instructional Programs

Approval of proposed new degrees and program modifications

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

Approval of FY-13 budget documents

--Other Business and Financial Matters

Approval of assignment of rights and release of rights of a patent

Approval to dispose of cedar lumber through a special sale

Approval to seek permission from the Tulsa Metropolitan Planning Commission to affect the sale of property

--Contractual Agreements (other than construction and renovation)

Approval of payment to the Oklahoma State University Foundation for use of a suite at Boone Pickens Stadium

Approval to execute a contract for development services with the Oklahoma State University Foundation

Approval to execute a contract for management services with the Oklahoma State University Alumni Association

Approval to execute a memorandum of understanding with the Oklahoma State University Alumni Association

--New Construction or Renovation of Facilities

Approval to select an Architect to assist the University in the design and construction of a Library Storage Facility

Approval to select a Construction Manager At Risk to assist the University in the design and construction of a Library Storage Facility

Approval to select an Architect to assist OSUIT in the design of a comprehensive Campus Master Plan

Approval to select a Construction Manager At Risk to assist the University in the design and construction of an Information Technology Building

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

OKLAHOMA PANHANDLE STATE UNIVERSITY

--General Information/Reports Requiring No Action By the Board

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
 - Approval of FY-13 budget documents
 - Approval of increase in resident tuition and mandatory fees
 - Approval of proposed FY-13 salary recommendations
- Other Business and Financial Matters
 - Approval to increase Cafeteria Meal Plan Rates for FY-13
 - Approval to increase dormitory room rates for Holter and Field Halls
- New Construction or Renovation of Facilities
 - Approval to increase the cost of the sewer lagoon restoration project
 - Approval to continue the Construction Manager At Risk contract with Wiley Hicks, Jr., Inc., and to set annual and per-project limits for FY-13
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
 - Approval of FY-13 purchase orders
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Preview of Ken Burns' Dust Bowl documentary
 - Renewal of OPSU's Upward Bound grant
 - President's Update Newsletters
 - Out-of-state travel summary

LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
 - Approval to continue the employment of personnel for FY-13
- Instructional Programs
 - Approval of modifications to the Bachelor of Science in Nursing degree program
 - Approval to modify the School of Nursing Program to offer continuous enrollment option
 - Approval of Langston University's Distance Education On-Line Policies and Procedures Manual
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
 - Approval of FY-13 budget documents
 - Approval of FY-12 budget revisions
 - Approval to continue paying employee portion of Oklahoma Teachers Retirement for FY-13
 - Approval to continue the Agriculture, Research & Extension grant from the United States Department of Agriculture

Approval to accept funding for the Federal Supplemental Education Opportunity Grant and for the Federal Work Study

Approval to accept a new Upward Bound Program grant from the United States Department of Education

Approval to accept continuation grants from the United States Department of Education

--Other Business and Financial Matters

Ratification of interim approval to refinance Athletic Revenue Bonds

--Contractual Agreements (other than construction and renovation)

Approval to continue contractual agreement with the Prisoner Public Works Project/Oklahoma Department of Corrections

Approval to enter into affiliation agreements with facilities for the training of Nursing & Health Administration and Physical Therapy students

--New Construction or Renovation of Facilities

Approval to select a Construction Management At Risk firm to build an expansion to the Physical Therapy Complex

Approval to proceed with emergency repairs/replacement of hail/rain storm damaged sections of Anderson Stadium Field turf

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

Approval of FY-13 purchasing contracts

Ratification of interim approval to increase a purchase order to Red Carpet Charters

--Student Services/Activities

Approval to pay travel, per diem, and lodging for the athletic teams, coaches, and other appropriate University officials for FY-13

Approval to increase tuition rates

Approval to implement a Security fee

Approval to increase the monthly campus housing rental rates

Approval to provide a contractual increase in meal plan rates

Approval to charge daily rates for students, non-students, and groups to utilize campus housing accommodations

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

Out-of-state travel summaries

CONNORS STATE COLLEGE

--General Information/Reports Requiring No Action By the Board

Remarks by President Faltyn

--Policy and Operational Procedures

Approval of Connors State College Institutional Organization Chart for FY-13

Approval of personnel recommendations and respective salaries for FY-13

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval of the Smartchoice Articulation Agreement with Northeastern State University
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
 - Approval of FY-13 budget documents
- Other Business and Financial Matters
 - Approval of purchase orders over \$35,000 for FY-13
- Contractual Agreements (other than construction and renovation)
 - Approval to develop clinical affiliation agreements with different facilities
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summaries

NORTHEASTERN OKLAHOMA A&M COLLEGE

- General Information/Reports Requiring No Action By the Board
 - Remarks by President Hale
 - Articulation agreement between Connors State College and NEO
 - Smartchoice agreement with Northeastern State University
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
 - Approval of FY-13 budget documents
 - Approval of FY-13 salary recommendations
 - Approval of auxiliary budget revision to fund completion of the Student Housing Complex
 - Approval to transfer E&G funds to Fund 295 for the completion of Kah-Ne-You-Ah Hall
- Other Business and Financial Matters
 - Approval to pay debt service payments for FY-13
 - Approval of Campus Master Plan 2013
 - Approval to award the TRIO Upward Bound program grant

- Contractual Agreements (other than construction and renovation)
 - Approval to contract with Crawford and Associates for support related to year-end close and work paper preparation
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Student Services/Activities
 - Approval to increase resident and non-resident tuition and mandatory fees
 - Approval to increase meal plan rates
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summaries
 - Fall 2012 Golden Norse football schedule
 - One-year extension of current contract with Coca-Cola

PUBLIC COMMENTS

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Planning and Budgets Committee

Receive information and a possible recommendation from the administration of Oklahoma Panhandle State University, Northeastern Oklahoma A&M College, Connors State College, and Langston University regarding an update on FY-2012 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2013 for their respective institutions, including any proposed salary programs, changes in room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the administration of Oklahoma State University regarding an update on FY-2012 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2013 for Oklahoma State University and its constituent budget agencies, including proposed salary programs, changes in room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the staff of the Board of Regents regarding an update on FY-2012 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2013 for the operations and/or budgetary functions coordinated by the Board of Regents, including any proposed salary program.

Fiscal Affairs Committee

Receive information and a possible recommendation regarding the Internal Audit Plan for FY 2012-2013 and a Co-source Agreement for Information Technology and Medical Audit Services.

Academic Affairs, Policy and Personnel Committee

Executive Session, if so approved by the required vote of members present, for the purpose of considering evaluation/assessment and other information relevant to the employment of the President of Connors State College; the President of Langston University; the President of Northeastern Oklahoma A&M College; the President of Oklahoma Panhandle State University; the President of Oklahoma State University and OSU System; OSU Provost and Senior Vice President; OSU-OKC President; OSU Institute of Technology-Okmulgee President; OSU-Tulsa and OSU Center for Health Sciences President; OSU Center for Health Sciences Provost and OSU College of Osteopathic Medicine Dean; Oklahoma State University Vice Presidents and Deans; Head Coaches of Oklahoma State University; Health and Higher Education Policy Analyst; Chief Executive Officer of the Board; and the staff of or personnel who are responsible directly to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges for the fiscal year beginning July 1, 2012. (Oklahoma Open Meeting Act §307B.1.)

Consider or take any action with reference to the matters contained in the immediately preceding item.

OTHER BOARD OF REGENTS' BUSINESS

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
 - Election of Board officers
 - Approval to bring closure to the presidential evaluation/assessment process
- Reports/comments/recommendations by Chief Executive Officer
- Reports/comments/recommendations by General Counsel
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted

June 15, 2012

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: ALJL
Andy Lester, Chairman

ATTEST:

Jason Ramsey
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on July 27, 2012.

Cherilyn Williams
Cherilyn Williams, Secretary