

# MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL  
COLLEGES

for the

JULY 27, 2012

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

July 27, 2012

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES, JULY 27, 2012

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 12, 2011.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the First Floor Conference Room of the OSU Institute for Agricultural Biosciences, 3210 Sam Noble Parkway, Ardmore, Oklahoma, on July 27, 2012.

Those present: Mr. Andy Lester, Chairman; Mr. Douglas E. Burns; Mr. Rick Davis, Mr. Jay L. Helm; Mr. Jim Reese; and Mrs. Lou Watkins.

Absent: Mr. Tucker Link, Vice Chairman; Mr. Calvin J. Anthony; and Mr. Joe D. Hall.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Robert White, Health and Higher Education Policy Analyst; Ms. Jessica Russell, Director, State Government Relations; Mr. Cecil F. Strande, Director of Internal Audits; Mr. Scott Fern, Associate General Counsel; Mr. Doug Price, Associate General Counsel; Ms. Shari Brecht, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:05 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE COLLEGES  
MEETING OF JULY 27, 2012

Order of Business

With respect to the Order of Business, Chairman Lester said there is one presentation noted on the Agenda that could most conveniently be considered at another time during the meeting. He asked for a motion to approve the Order of Business, subject to adjusting the time of the presentation.

Regent Watkins moved and Regent Burns seconded to approve the Order of Business as presented, subject to adjusting the time of a presentation.

July 27, 2012

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

#### Approval of Minutes

Regent Burns moved and Regent Helm seconded to approve the minutes of the June 15, 2012, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

#### Approval of Future Board Meetings

Chairman Lester announced that the next regular meeting of the Board of Regents is scheduled to convene on September 14, 2012, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma. In addition, a meeting is scheduled to convene on October 26, 2012, on the CSC/NSU Campus, 2400 West Shawnee, Muskogee, Oklahoma. Chairman Lester asked for a motion to confirm this meeting.

Regent Burns moved and Regent Helm seconded to approve the meeting scheduled for October 26, 2012, on the CSC/NSU Campus in Muskogee, Oklahoma.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

July 27, 2012

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board. (The Agenda is attached.)

Dr. Bryant expressed appreciation to President Burns Hargis, Dr. Bob Whitson, and the Noble Foundation for the outstanding hospitality in Ardmore.

Items of information presented by Dr. Bryant included Kaylee Moyer being named the women's reserve all-around champion at the College National Finals Rodeo (CNFR) in June. She missed the all-around championship title by just a few points. OPSU also had four rodeo athletes finishing in the top ten at the CNFR. In addition, Dr. Bryant reported that Jim Holder, an OPSU graduate who was killed in Vietnam, was posthumously inducted into the College Football Hall of Fame at the Enshrinement Festival in July.

Personnel Actions

Dr. Bryant requested approval of the new hires for Fiscal Year 2013. He reviewed the personnel actions for the Board.

Regent Helm moved and Regent Burns seconded to approve the personnel actions as listed in the OPSU Agenda.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY  
Goodwell, Oklahoma

July 18, 2012

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

Board approval is requested for the following new hires for FY 2013:

1. Dr. David Cole as assistant professor of political science at a 9-month salary of \$37,000.
2. Ms. Shelly Worm as instructor of education at a 9-month salary of \$37,500.
3. Ms. Charla Lewis as instructor of music at a 9-month salary of \$38,000.
4. Ms. Meghan Mulcahy as head softball coach and Senior Women's Administrator at a 12-month salary of \$40,000.

Part E---Instructional Programs

None

Part F---Budgetary Actions

None



Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. Kaylee Moyer was named the women's reserve all-around champion at the College National Finals Rodeo (CNFR) in June. Four OPSU rodeo athletes finished in the top ten in the nation at the CNFR.
2. Jim Holder, OPSU graduate killed in Viet Nam, will be posthumously inducted into the College Football Hall of Fame at the Enshrinement Festival planned for July 20-21 in South Bend, Indiana. Jim held the NAIA rushing record for 20 years by rushing for 1,775 yards in 10 games.
3. The June/July 2012 President's Update Newsletter is attached.
4. The June 2012 Summary of Out-of-State Travel is attached.
5. The quarterly FTE report is attached.

Respectfully submitted,



David A. Bryant  
President

# President's Update

A monthly newsletter from the Office of the President

June/July 2012

## Campus Events

- July 13 Enrollment Day, 9 a.m., Ballroom
- Aug. 10 Enrollment Day, 9 a.m., Ballroom
- Aug. 13 Back-to-School Breakfast
- Aug. 15 First day of class

## OPSU Budget News

The 4% temporary stipend that employees received last year has now been annualized. Please discuss any questions you have with your supervisor. Tuition and mandatory fees increased by 5.9% to offset mandatory cost increases and to help maintain and enhance faculty and staff resources in light of enrollment increases. The allocation from the legislature remains the same as last year.

Four of the seven student athletes representing OPSU at the College National Finals Rodeo in Casper, Wyo. finished in the top ten in the nation in their events. **Kaylee Moyer** was named the women's reserve All-Around champion and also earned fourth place nationally in breakaway roping. **Weston Taylor** left Casper with ninth place in the aggregate scoring in steer wrestling and **Wyatt Gregg** earned ninth place in the bull riding. **Justin Hegwer**, a May graduate, ended his college rodeo career with tenth place overall in saddle bronc riding. Other OPSU contestants in Casper included saddle bronc rider **Allen Boore**, **Joe Frost** in bareback and bull riding, and **Josh Griggs** in bareback riding.

Gov. **Mary Fallin** signed an executive order banning all tobacco use on state property, and in August, OPSU will begin educating the campus community about the law through the use of signs and printed material and will also offer resources for those who wish to quit using tobacco. In the fall, only warnings will be issued. Tickets, similar to campus parking citations, will be issued beginning in the spring for flagrant violations.

The 2012 **Aggie Hall of Fame** members have been named and the list includes **Carl Hamilton**, an all-around athlete in the mid-1950s who competed in football, track, baseball, and men's basketball; **Bernard Hill**, a men's basketball team member in the early 1980s; **Julian "Pee-Wee" Miller**, a football player in the mid-1960s; and the **1993-1994 Women's Basketball Team**. The banquet will be held Sep. 7 beginning at 7 p.m. Banquet tickets may be reserved by contacting Jerry Olson. Tickets are \$20 each and seating is limited, so reserve your spot early!

OPSU's chapter of the **Student Oklahoma Education Association (SOEA)** completed a mural project for Goodwell Elementary School as part of a grant received from the National Education Association. The NEA allotted \$1,000 to the elementary teachers by providing additional materials and supplies for implementation of the newly adopted Common Core Curriculum.

OPSU has ten graduates that hold National Board Certification, an advanced teaching credential that complements a state's teacher license. OPSU graduates with the certification and their schools include **Betty Kincannon**, Boise City Elementary; **Patricia Ramsey**, Boise City Elementary; **Alice Marie Pool**, Clinton High School; **Zachary McIntyre**, Guymon High School; **Melissa Watson**, Homer Long Elem. School, Guymon; **Glenda Friesen**, Hooker Elem. School; **Rhonda Gilmore**, Hooker Elem. School; **Linda Oliver**, Hooker Elem. School; **Leta Roberts**, Hooker Elem. School; **Danna Nelson**, Laverne High School.

The new \$1,309,000 **Upward Bound** grant will help support 63 area high school students over the next five years, helping them earn a high school diploma and ensuring they are ready to enroll in and graduate from college.

Congratulations to **Kimberly Tuttle**, Oklahoma Panhandle State University's 2012 J.R.P. Sewell Award recipient!

Over the past two years, members of the **Panhandle State Association of Alumni and Friends** have raised the approximately \$20,000 necessary to restore the carillon, or musical instrument within the bell tower, to full operating condition. The electronic controls, playing mechanism, and speakers will all be replaced and the mechanism on the clock itself will also be upgraded. In addition to recorded music, the improvements will also allow for any recorded music to be played and will even offer the capacity for live performances to air through the bell tower. **Companions of the Carillons** gave generously and include the **OPSU Centennial Committee**; the **OPSU Student Senate**; **Mr. and Mrs. Charles Shaw**; **Mr. and Mrs. Johnnie Davis**; **Mr. and Mrs. R. D. Schultz**; and **Mr. and Mrs. Kevin Richter**.

#### **Active Directory Coming Soon!**

Thanks to **Howard Henderson** for submitting the following information!

In an effort to modernize and more efficiently manage the campus network, we are planning to begin deploying **Active Directory** this summer. AD is a network security framework that secures network and/or other "virtual resources" to specific users and/or groups.

Each user (faculty, staff, student, guest, etc.) will have a network user ID and password. User IDs define people's roles at OPSU, thus giving them certain rights. These rights flow down automatically from information coming into the SCT system. As employees are hired or as students enroll in the SCT system, their user IDs (with appropriate roles, rights, & permissions) are automatically created behind the scenes. This framework provides a rich management foundation that many things can be built upon.

Many of you already use the OKCorral purchasing system. This is an example of a "virtual resource" that is secured by AD.

PCs may be managed by AD. For example, antivirus and operating system updates can be pushed out by AD policies insuring that PCs remain as invulnerable to virus attacks

as possible. Printer access may be managed for departmental or public usage printers.

Wireless internet service may be controlled through AD at some point in the future. Secure server file storage may be managed through AD.

We are also working with OSU to migrate our email service from Onenet to OSU's Exchange environment. This will provide a much richer email server platform than what we currently have. It also features a commercial spam filter designed to minimize spam and email viruses.

AD is a fairly nebulous concept to visualize, but it may be useful to think of it as a large "network phone book" designed to organize all of the OPSU community's users and network resources into a consistent and uniform structure.

Ultimately, things like group calendars, smart ID cards, automated class or departmental email groups or server mapped drives, door access, etc, might be predicated on the AD platform. OPSU can and will choose how much or how little to use AD going forward, but implementing it is the first step to having the ABILITY to move on to more sophisticated network services.

#### **Summer Projects Update**

All renovation projects are currently on schedule!

Work on the **Field Hall** roof and fire alarm system will soon be completed.

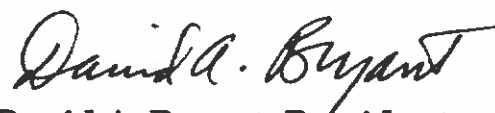
The **Noble Center** pool is on track to reopen by approximately Aug. 1.

Work in **Oscar Williams Field House** continues. Renovation of the weight room is complete except for installation of new equipment and the football locker rooms will be completed by July 25.

Work on the floors in the **Student Union Building Cafeteria** will be finished by mid-July.

Installation of additional campus security cameras will be completed by Aug. 1.

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**David A. Bryant, President**

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Jun-12  
MONTH

FUND SOURCE	FY12		FY11		FY12		FY11	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	5	\$ 2,610.40	11	\$ 5,601.25	127	\$ 47,688.09	120	\$ 33,095.86
FEDERAL					2	\$ 988.67	2	\$ 650.21
PRIVATE								
AUXILIARY	4	\$ 1,774.34	4	\$ 1,507.19	38	\$ 20,408.96	25	\$ 8,476.63
OTHER		\$ -		\$ -				\$ -
TOTAL	9	\$ 4,384.74	15	\$ 7,108.44	167	\$ 69,085.72	147	\$ 42,222.70

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION  
FTE EMPLOYEE REPORT

TO: THE GOVERNOR OF OKLAHOMA, THE PRESIDENT PRO TEMPORE OF THE OKLAHOMA SENATE,  
AND THE SPEAKER OF THE OKLAHOMA HOUSE OF REPRESENTATIVES  
*Ed Bryant*  
PRESIDENT

FROM: OKLAHOMA PANHANDLE STATE UNIVERSITY

SUBJECT: FTE EMPLOYEE REPORT FOR FISCAL QUARTER ENDING 06/30/12

THE FOLLOWING INFORMATION IS PROVIDED PURSUANT TO 74 O.S. 1981, SECTION 3602

FTE EMPLOYEE CATEGORIES

	EDUC. AND GEN. BUDGET PART I			EDUC. AND GEN. BUDGET PART II			AGENCY ACCOUNTS OTHER			SUB-TOTAL			TOTAL FTE
	OTHER			OTHER			OTHER			OTHER			
	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	
CURRENT QTR	40	49	17	1	1	0	0	0	5	8	41	25	121
PRIOR QTR	53	51	20	0	1	0	0	0	4	10	53	30	139
INC (DEC)	(13)	(2)	(3)	1	0	0	0	0	1	(2)	(12)	(5)	(18)
PRIOR FY	40	52	15	0	1	1	0	0	5	10	40	26	124

July 27, 2012

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

Dr. Hale expressed appreciation to Bob Whitson and Burns Hargis for the wonderful dinner last evening. He also expressed appreciation to the Noble Foundation and to Jake's Joint for their hospitality.

Dr. Hale reviewed the *NEO Update* and highlighted a few items including NEO's Upward Bound Program receiving another five-year funding cycle in what was one of the most competitive grant application processes for Upward Bound. The program targets first generation college students, and for NEO it is approximately 70 students in northeast Oklahoma who benefit from the program. Dr. Hale also reported that NEO will go tobacco and smoke free beginning August 6, 2012, and is prepared to face the challenges associated with that. Several meetings have occurred on campus regarding this initiative. Dr. Hale referenced a picture of NEO students who were sent to Europe as a part of the American Quarter Horse Association grant program. He also reported that Shannon Cunningham, Department Chair of Agriculture, earned the Honorary State FFA Degree, which is one of the highest honors bestowed through that association. In addition, the Update includes the 2012 football schedule. He said Coach Dale Patterson signed about 60 high school athletes from around the State of Oklahoma who spent the month of July on campus earning six hours of college credit and going through conditioning and training. Fifteen of those players are competing in the All State football game tonight in Tulsa.

Request to Transfer E&G Funds

Dr. Hale requested Board approval to address the Master Lease issue. As the Board is aware, the Master Lease was put on hold about four months ago with regard to the Attorney General's Opinion. That Opinion still has not been rendered. He said NEO has about \$2.4 million tied up in the Master Lease project. Last month NEO received authorization to spend \$1 million to keep the Kah-Ne Hall project on schedule and to make payouts on time. Dr. Hale requested Board approval to transfer \$1.4 million from E&G Reserves to finish the Kah-Ne Hall project and to make the fleet purchases that were originally scheduled for the Master Lease project. He presented the Board with a handout (attached to NEO's Agenda as ATTACHMENT A), which reflects what the E&G Reserve account will be if the Board approves the request. Essentially, the projected E&G Reserves after the transfer will be approximately \$2 million, which is about 11.5 percent of FY-13 budgeted expenditures. The plan continues to be that the Master Lease program will be reconstituted and that NEO will be allowed to pursue the sale of those bonds at \$2.4 million and will reimburse the College to return it to its prior E&G Reserves of approximately \$4.4 million.

Regent Helm asked Robert White if it is known when the Attorney General plans to respond to this matter. Mr. White said he knows it was discussed in the Opinion Conference, and the

Attorney General is aware of the interest of higher education in this matter as well as the A&M institutions and the costs involved. He said the Attorney General is sympathetic, but he is just going through the process. Mr. White said it is unknown at this time when it will be addressed.

Regent Reese moved and Regent Helm seconded to authorize NEO to transfer \$1,400,000 of E&G funds to the 295 Fund for the purpose of completing the renovation of Kah-Ne-You-Ah Hall, upgrading the campus motor fleet, and purchasing classroom tables and chairs as presented.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion was approved.

#### Approval of Land Lease with the NEO College Foundation for Development of an Indoor Athletic Complex

Dr. Hale provided a flow chart (attached to NEO's Agenda as ATTACHMENT B) regarding the request to approve a land lease with the NEO A&M College Development Foundation (Foundation). He said a lot of credit goes to Doug Price, Associate General Counsel, for the amount of time and effort he has put into this matter. He said the 14 community colleges of Oklahoma meet on a regular basis, and he said one of the things often addressed is the massive need for legal counsel and legal advice for these campuses. He said that he and Dr. Faltyn, being two of the two-year schools under this Board of Regents that serve on the Council, oftentimes get to talk about the advantages they have because of easy access to legal counsel and quality advice. He said their colleagues lament frequently about the lack of access to good legal advice being one of the things that frustrates them most.

Dr. Hale requested the Board to authorize the execution of the land lease with the Foundation. The chart provides the simplest way to help explain what NEO is requesting. He requested the Board to approve a land lease with the Foundation per Legal Counsel's review. This will allow the Foundation to establish a line of credit. At the Foundation's June 26, 2012, meeting, it selected Welch State Bank, which is a local bank in far northeast Oklahoma, to provide that line of credit. Assuming that happens, the Foundation has identified Oklahoma State University Long Range Facilities Planning to provide the A&E services for the project, subject to review and approval by Legal Counsel. If everything happens as planned, construction will begin in the latter part of this calendar year, roughly November or December. At that point, it will be determined if the Foundation will lease back to NEO the use and operation of the new Athletic Training Center until the debt is retired, at which time the Board/College will own the improvements. Dr. Hale said Mr. Price explained it to him that this could happen one of two ways. The leaseback agreement or the use agreement for the College can actually be part of the initial land lease agreement so that it can all be rolled into one, or a second and separate agreement can be drawn up to where it happens a little bit later in the process. Dr. Hale said what he is requesting the Board to approve today is to allow NEO to enter into a land lease

agreement with the Foundation in order to move the construction of the Athletic Training Center forward.

Dr. Hale presented a handout regarding an overview of the proposed facility (a copy of which is on file in the Board of Regents' Office as Document No. 1-7-27-12). It is approximately 7,500 square feet that will house indoor baseball, indoor softball, and will be the home for the new wrestling program.

Regent Burns asked if the NEO A&M College Development Foundation is the foundation for the College, and Dr. Hale said this is correct. He asked Dr. Hale if he is a member of the Foundation Board. Dr. Hale said he is an ex-officio member along with the Executive Director of the Foundation. Currently, the Foundation has 16 members on its Board. The Chairman is Phyllis Worley, former President of Oklahoma Natural Gas. Regent Burns asked if this is the best financing method to move this project forward, and Dr. Hale said he believes it is. He said the Foundation to this point has had sort of a single identity, which is to provide small fundraisers to generate scholarship dollars. Dr. Hale said one thing that was addressed with the Foundation over this past year is that if NEO is really going to address some of the major challenges moving forward with higher education, the Foundation needs to take on a different role in addition to raising money for scholarships. It has been a good exercise over the last year talking about what that role change could be for the Foundation. Dr. Hale said this has sort of been out of the Foundation's comfort zone to some degree, but he assured the Foundation Board that it is not "blazing new territory" as it relates to foundations of universities and colleges. He said he believes that it will help collectively, the College and the Foundation, to grow into a better and more productive role. Dr. Hale said that is sort of another motive behind the arrangement.

With respect to the floor plan, Regent Watkins asked if there is just one locker and shower room in that facility. Dr. Hale responded affirmatively. With the softball team using the facility, Regent Watkins asked if this meets Title IX guidelines. Dr. Hale said both the softball and baseball teams have their own locker rooms and will just use this facility for indoor hitting. A separate entryway will be provided for their use. Regent Burns said the locker room is primarily for wrestling, and Dr. Hale responded affirmatively.

Regent Helm moved and Regent Reese seconded to authorize the execution of a land lease with the NEO A&M College Development Foundation for the development of an Indoor Athletic Complex as presented, pending review by the NEO administration and Board Legal Counsel.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.



Ratification of Interim Approval

Dr. Hale requested ratification of interim approval to purchase furniture, furnishings, and art studio equipment for Kah-Ne Hall, which is scheduled to be open August 20 for the first day of school. The items needed to be ordered by the week of July 2<sup>nd</sup> in order to ensure delivery and set-up prior to August 20.

Regent Burns moved and Regent Davis seconded to ratify interim approval granted by the Chief Executive Officer to purchase furniture, furnishings, and art studio equipment for Kah-Ne Hall in the estimated amount of \$175,000.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

Balance of Agenda

Regent Davis moved and Regent Reese seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

Dr. Hale said he is looking forward to having Chairman Lester in Miami on September 6, and Chairman Lester said he is looking forward to the visit.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale was then excused from the meeting.

**NORTHEASTERN OKLAHOMA A&M COLLEGE**  
Miami, Oklahoma  
July 27, 2012

Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. President's Remarks

- July 2012 "NEO Update"

**PART B - RESOLUTIONS**

None

**PART C - POLICY AND OPERATIONAL PROCEDURES**

None

**PART D - PERSONNEL ACTIONS**

Board approval is requested for the following personnel actions:

1. Employment

- a. Evan Jewsbury, Director of Human Resources, effective July 24, 2012, to be paid an annual salary of \$51,000. This is a replacement for an employee who retired.
- b. Laura Taylor, nursing instructor, to be paid an annual salary of \$39,431, effective August 1, 2012. This is a replacement for an employee who retired.
- c. Andrew Olson, English instructor, to be paid an annual salary of \$38,747, effective August 1, 2012. This is a replacement for an employee who retired.
- d. Dr. Dawn Smathers, Physical Therapist Assistant instructor, to be paid an annual salary of \$52,000, effective August 1, 2011. This is a replacement for an employee who resigned.

**PART D - PERSONNEL ACTIONS**2. Change of Position and Salary

Lori Kurtz, Academic Counselor and Coordinator – Counseling Services, changing to the position of Psychology instructor and Counselor, effective August 1, 2012. She will be paid an annual salary of \$43,500. This is a replacement for an employee who retired.

3. Information Requiring No Action by the Board

Cole Rushing, Agriculture instructor, resigned effective June 30, 2012.

**PART E - INSTRUCTIONAL PROGRAMS**

None

**PART F - BUDGETARY ACTIONS**1. Year-End Adjusting Entries to Close Accounts and Transfer Funds for FY12

Board approval is requested to make necessary adjustments as depicted on Reference Document #1, "Closing Entries for FY2012."

2. Request to Transfer E&G Funds

Board approval is requested to transfer \$1,400,000 of E&G funds to the 295 Fund for the purpose of completing the renovation of Kah-Ne-You-Ah Hall, upgrading the campus motor fleet and purchasing classroom tables and chairs. The Board previously approved these projects (January 2012 and February 2012) to be paid for with Master Lease funds.

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS**1. Allied JOBS Program FY 2012-13 Allocation

The allocation for the Allied JOBS Program (Temporary Assistance for Needy Families Program) for FY12-13 will be approximately \$190,000 (same allocation as FY11-12). The purpose of the TANF Program is to set forth a process designed to provide vocational education skills needed to gain employment for eligible recipients. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS****2. Scholars for Excellence Program 2013 Allocation**

The allocation for the Scholars for Excellence Program for FY2013 will be \$69,336 (same allocation as FY 11-12). This program provides enhanced educational opportunities for child care staff working in licensed child care facilities in Oklahoma to earn Child Development associate credentials, certificate of mastery, or an associate degree in early childhood development. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

**3. Carl Perkins Postsecondary FY2013 Allocation**

The Oklahoma Department of Vocational and Technical Education advised us that our award for the Carl D. Perkins Vocational and Technical Education Act of 1991 for FY2013 is \$34,858. FY 2012 allocation was \$41,160, reflecting a decrease of \$6,302. The funds are used to develop the academic, vocational, and technical skills of secondary students and postsecondary students who elect to enroll in vocational and technical education programs. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

**4. Federal Awards for Campus-Based Student Financial Aid Programs (FY 2013)**

The Federal government has advised us of our tentative awards for the Supplemental Education Opportunity Grant (SEOG) in the amount of \$100,490 and the Federal Work Study (FWS) elements of the Student Financial Aid (SFA) program in the amount of \$150,989 for FY2012-13 (award amounts are the same as FY2012). Although tentative SFA awards are subject to revision, experience has consistently shown only minimal, if any, changes occur. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)****1. Clinical Facilities for Health Sciences Programs**

We request permission be granted to continue the agreements between the hospitals and health care agencies for the health science programs of Northeastern Oklahoma A&M College for the academic year 2012-13. These agreements have been previously approved by Legal Counsel.

**a. Associate Degree Nursing**

Cerebral Palsy Clinic – Webb City, MO  
 Craig General Hospital – Vinita, OK  
 Freeman Health System – Joplin & Neosho, MO  
 Grove Christian Medical Clinic – Grove, OK  
 Grove Public Schools – Grove, OK  
 Integris Reg. Health Ctr. (Mental Health) – Miami  
 Integris Grove General Hospital – Grove, OK  
 Integris Regional Health Center – Miami, OK

Miami Public Schools – Miami, OK  
 NE Oklahoma Community Action (Head Start) – Jay  
 NEO Health Care/dba Osborne's Rehab – Miami, OK  
 Northeastern Tribal Health System – Miami, OK  
 Oklahoma Forensic Center – Vinita, OK  
 Oklahoma State Health Dept. – Miami, OK  
 St. John's Regional Medical Center – Joplin, MO  
 Willow Crest Hospital – Miami, OK

## **PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

### **1. Clinical Facilities for Health Sciences Programs (cont'd.)**

#### **b. Medical Laboratory Technician**

Claremore Indian Hospital – Claremore, OK	Mercy Health Center – Fort Scott, KS
Coffeyville Regional Med. Center – Coffeyville, KS	Mercy Hospital – Fort Scott, KS
Craig General Hospital – Vinita, OK	Mercy Hospital – Independence, KS
Freeman Hospital West – Joplin, MO	Northeastern Tribal Health System – Miami, OK
Freeman Neosho Hospital – Neosho, MO	Okla. City Area Indian Health Service
Integris Baptist Regional Health Center – Miami	Okla. Veterans Center – Claremore, OK
Integris Grove General Hospital – Grove, OK	Ozarks Community Hospital – Gravette, AR
Jackson County Memorial Hospital – Altus, OK	Perry Memorial Hospital – Perry, OK
Jane Phillips Medical Ctr. – Bartlesville, OK	Stillwater Regional Hospital – Stillwater, OK
Labette County Hospital – Parsons, KS	Tahlequah City Hospital – Tahlequah, OK
Mayes Integris Medical Center – Pryor, OK	Via Christi Medical Center – Pittsburg, KS
	Willow Creek Women's Hospital – Springdale, AR

#### **c. Physical Therapist Assistant**

Coffeyville Regional Med. Ctr. – Coffeyville, KS	Jane Phillips Medical – Bartlesville, OK
Craig General Hospital – Vinita, OK	Labette County Medical Ctr. – Parsons, KS
Freeman Health Systems (East Rehab) – Joplin, MO	Mercy Rehabcentre – Fort Scott, KS
Freeman Health Sys. (West-IP) – Joplin, MO	Missouri Rehabilitation Ctr. – Mt. Vernon, MO
Freeman Neosho Rehab - Neosho, MO	National Health Care of Joplin
Freeman Outpatient/Sports Med. – Joplin, MO	Neosho Memorial Reg. Med. Ctr. – Chanute, KS
George Nigh Rehabilitation – Okmulgee, OK	NEO Orthopedic Rehab – Miami, OK
Get Fit Wellness – Neodesha, KS	Nevada Regional Medical Ctr. – Nevada, MO
Girard Medical Center – Girard, KS	Oklahoma Physical Therapy – Okla. City, OK
Holly Street Physical Therapy – Siloam Springs, AR	Orthopedic Specialists of the Four States – Galena, KS
Integris Baptist PT/Sports Medicine – Miami, OK	Physical Therapy of Joplin – Joplin, MO
Integris Regional Health Ctr. – Miami, OK	St. John's Regional Medical Ctr. (now Mercy) – Joplin, MO
Integris Grove – Lifestyles PT – Grove, OK	Stillwater Medical Center – Stillwater, OK
Integris Grove General Hospital – Grove, OK	Summit PT & Rehab – Claremore, Catoosa & Pryor
	Wesley Rehab (HealthSouth facility) – Wichita, KS

### **2. Contract with the Northeastern Oklahoma A&M College Development Foundation**

Board approval is requested to continue the contract between Northeastern Oklahoma A&M College and Northeastern Oklahoma A&M College Development Foundation for services rendered by the College to the Foundation in return for financial support from the Foundation. The Foundation provides scholarships, endowments, etc. in support of the College's educational and other public missions and the College provides a Director, secretarial assistance and office space. This agreement has been previously approved by Legal Counsel.

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)****3. Land Lease with the Northeastern Oklahoma A&M College Foundation for Development of an Indoor Athletic Complex**

Board approval is requested to authorize the execution of a land lease with the NEO A&M College Development Foundation for the development of an Indoor Athletic Complex, pending review by the NEO administration and Board Legal Counsel. The Indoor Athletic Complex will include indoor practice areas for baseball, softball and wrestling programs. The building will be situated in the southeast corner of the parking lot, south of the Health Science Building, located on "M" Street on the tract of land described as follows:

Section 30, Township 28, N Range 23, Lots 3, 4, 5, 6, 38, 39 and 40 of Block 12 of the Artesian Addition.

As a part of the land lease, the Development Foundation will open a line of credit that would allow the Foundation to hire architects, engineers and a construction firm to build the facility. The Indoor Athletic Complex will be approximately 7,000 square feet and the estimated cost is \$1,500,000. The College, through a joint fund-raising program with the Foundation, would service the debt.

**4. Contract with APPIA Communications for Local, Long Distance and International Phone Service**

Authorization is requested for NEO A&M College to contract with APPIA Communications for one year to provide local, long distance and international phone service at an estimated annual cost of \$12,000, subject to legal counsel review and approval. Northeastern Oklahoma A&M College has estimated an annual savings of \$7,500 and believe this to be in our best interest.

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

None

**PART J - PURCHASE REQUESTS**

1. Interim Approval. Ratification of interim approval that was previously granted on June 27, 2012 is requested for NEO A&M College to purchase furniture, furnishings, and art studio equipment for Kah-Ne Hall, located on the campus of NEO A&M College, which is currently under renovation. Current plans are to have Kah-Ne Hall open for fall 2012 classes which begin August 20. The furniture, furnishings and equipment needed to be ordered by the week of July 2<sup>nd</sup> as most companies need at least six weeks to ensure delivery and set-up prior to August 20. These items are to be purchased with E&G funds from a state agency contract, or through bids and quotes, at an estimated cost of \$175,000.

**PART J - PURCHASE REQUESTS**

2. We request approval to purchase a John Deere 507E Utility Tractor with Standard Loader and Cruitzer GPS system. The estimated cost of is \$38,155.10, under State Contract. The purchase will be funded through a U.S. Department of Labor Trade Adjustment Assistance Community College and Career Training Grant (TAACCCTG). The grant project includes a consortium of 14 two-year colleges in Oklahoma, and is administered by Oklahoma City Community College. This purchase will be contingent upon written approval from the Department of Labor.
3. We request approval to purchase a training simulator for the Associate in Applied Science in Process Technology degree program. The estimated cost is \$119,000 which includes the simulator, installation of the simulator, and instructor training. The purchase will be funded through the U.S. Department of Labor TAACCCT grant as described in Part J, Item 2. The purchase of this Process Technology training simulator will be contingent upon written approval from the Department of Labor.

**PART K - STUDENT SERVICES/ACTIVITIES**

None

**PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED**

None

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

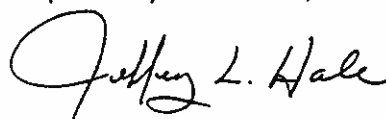
1. Out-of-State Travel Summary

The Summary of Out-of-State Travel for May and June 2012 is attached.

2. OSRHE FTE Employee Report

The OSRHE FTE Employee Report for the fiscal quarter ending June 30, 2012 is attached.

Respectfully Submitted,



Dr. Jeffery L. Hale  
President

**Northeastern Oklahoma A&M College**  
**Summary of Out-of-State Travel as of May 2012**

Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	0	0	2	844.30	35	16,637.27	31	10,220.90
Federal	0	0	0	0	5	2,511.61	0	0
Private								
Auxiliary	0	0	5	3,986.85	10	6,537.25	14	8,458.50
Other								
<b>Total</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>4,831.15</b>	<b>50</b>	<b>25,686.13</b>	<b>45</b>	<b>18,679.40</b>

**Summary of Out-of-State Travel as of June 2012**

Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	0	0	1	139.41	35	16,637.27	32	10,360.31
Federal	0	0	0	0	5	2,511.61	0	0
Private								
Auxiliary	3	1,654.00	1	154.64	13	8,191.25	15	8,613.14
Other								
<b>Total</b>	<b>3</b>	<b>1,654.00</b>	<b>2</b>	<b>294.05</b>	<b>53</b>	<b>27,340.13</b>	<b>47</b>	<b>18,973.45</b>



**THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION FTE EMPLOYEE REPORT**

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and  
The Speaker of the Oklahoma House of Representatives

  
PRESIDENT

From: Northeastern Oklahoma A&M College

Subject: FTE Employee Report for Fiscal Quarter Ending JUNE 30, 2012

The following information is provided pursuant to 74 O.S. 1981, Section 3602

FTE Employee Categories

	EDUC & GEN BUDGET PART I				EDUC & GEN BUDGET PART II				AGENCY ACCOUNTS: OTHER				SUB TOTAL			TOTAL FTE	
	FACULTY	OTHER		STUDENT	FACULTY	OTHER		STUDENT	FACULTY	OTHER		STUDENT	FACULTY	REGULAR	STUDENT		OTHER
		REGULAR	STUDENT			REGULAR	STUDENT			REGULAR	STUDENT						
Current Quarter	89	98	5	0	9	10	2	30	89	138	18	245					
Prior Quarter	84	98	5	0	7	11	0	31	84	136	20	240					
Increase or Decrease	5	1	0	0	2	(1)	2	(1)	5	2	(2)	5					
Comparable Quarter Last Year	109	101	5	0	5	9	1	26	110	132	17	259					

1. File with State Regent's Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

**Reference Document #1**

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

AUXILIARY CLOSING ENTRIES – FY12

The college proposes the following entries in the Agency Special Account to close out the athletic and student activity accounts:

**ATHLETICS**

Debit Account	Credit Account	Account Description	Debit Amount	Credit Amount
023110		Football	270,837.43	
023100		Athletic Director	33,543.95	
023400		Athletic Training	101,320.55	
023120		Men's Basketball	69,865.14	
023150		Baseball	89,761.65	
023440		Sports Information	2,375.80	
023210		Women's Basketball	67,340.46	
023220		Volleyball	16,630.24	
023230		Softball	120,899.86	
023240		Men's Soccer	30,903.22	
023250		Women's Soccer	35,735.30	
	027100	Student Activities Fee		250,000.00
	025160	Bookstore		65,351.30
	022160	Vending		13,000.00
	022120	Cafeteria		250,000.00
	025162	Bookstore – Grove		52,862.30
	025300	Student Union		150,000.00
	027440	Telephone/PO Box		58,000.00
		<b>Total Athletics</b>	<b>839,213.60</b>	<b>839,213.60</b>

**STUDENT ACTIVITIES**

023500		Rodeo	49,196.28	
023600		Cheerleaders	36,474.13	
023610		Norse Stars	17,687.65	
023530		Aggies	35,521.83	
023520		Equine Judging Team	26,818.03	
	027100	Student Activities Fee		50,000.00
	027200	Intramural Fee		35,886.28
	025160	Bookstore		79,811.64
		<b>Total Student Activities</b>	<b>165,697.92</b>	<b>165,697.92</b>
		<b>TOTAL</b>	<b>1,004,911.52</b>	<b>1,004,911.52</b>



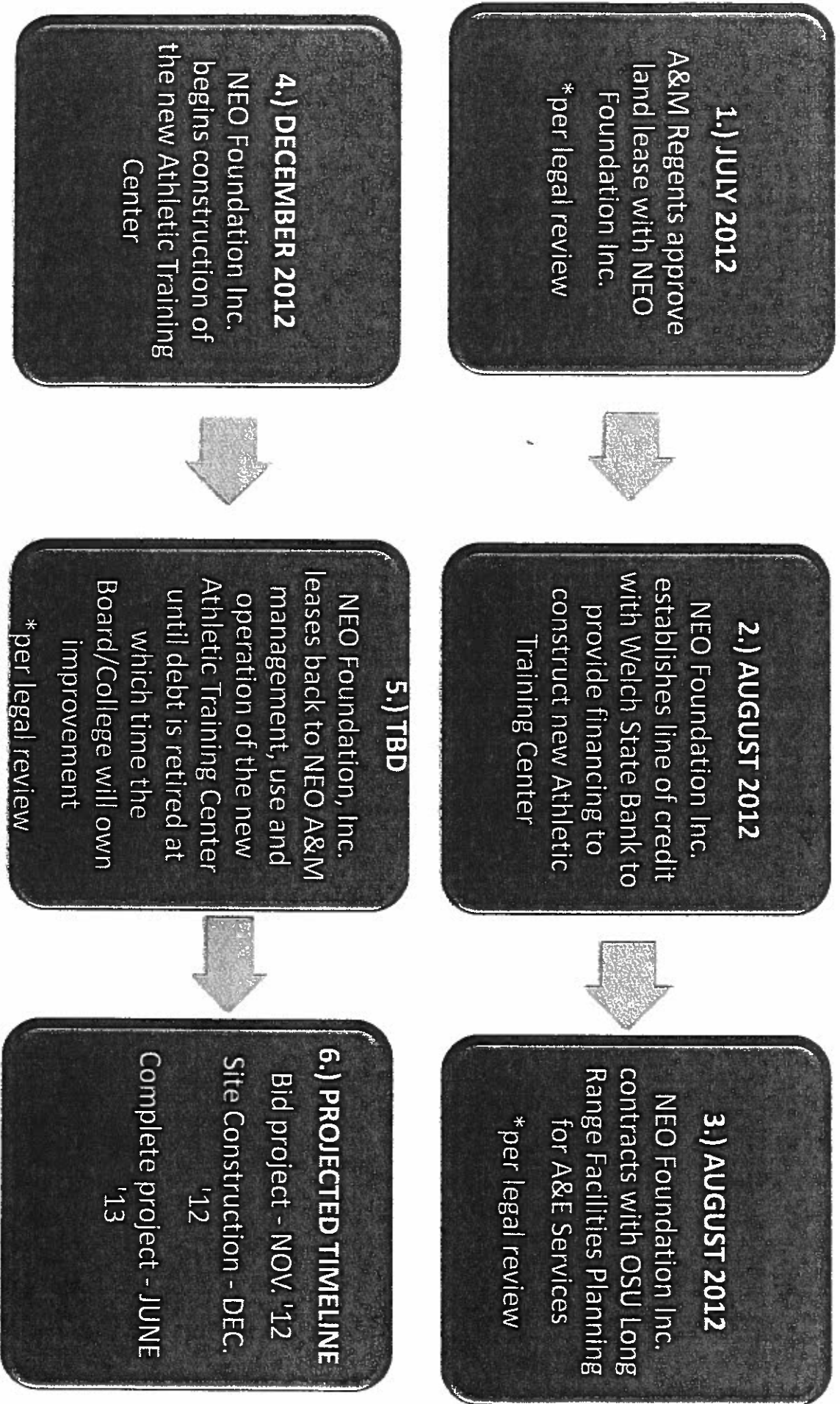
## E&G RESERVES

<b>Projected E&amp;G Reserves on June 30, 2012</b>	<b>\$3,388,007</b>
(This amount has been adjusted to reflect the \$1,000,000 transfer in late June and \$100,000 of Accounts Payable)	
<b>Requested July Transfer</b>	<b><u>\$1,400,000</u></b>
(\$1,000,000: Kah-Ne Completion, \$300,000: Fleet Upgrade, \$100,000: Classroom Tables & Chairs)	
<b>Projected E&amp;G Reserves after Transfer</b>	<b><u>\$1,988,007</u></b>

This transfer is a short term solution and would leave our reserves at 11.5% of Fiscal Year 2013 Budgeted Expenditures. We will reimburse our E&G account with either Master Lease proceeds or borrowings from local sources. This reimbursement will return our reserves to a healthy \$4.4 million.

We strongly believe it is important to maintain our reserves at a level that allows us to address some of the deferred maintenance we face on campus.

# NORTHEASTERN OKLAHOMA A&M COLLEGE



July 27, 2012

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Tim Faltyn, President, and Ms. Shirley Twilley, Vice President for Fiscal Services, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board. He said he would also like to thank Burns Hargis, the Noble Foundation, and one of his heroes, Dr. Bob Whitson. He said this will be the last time he gets to thank him in an official capacity.

Dr. Faltyn reported on an incident that happened overnight involving the murder of a sophomore general studies student. The incident is being investigated. The student was a work study student in the Student Activities area.

With respect to enrollment, Dr. Faltyn said he has some positive news to report. Connors is essentially even in headcount enrollment, a .23 percent increase, but credit hour enrollment is down by 3.5 percent. This essentially means that Connors has more students on campus, but they are not taking as many courses as in the past. Dr. Faltyn reported that in June he presented double digit figure decreases in both categories. He said Connors has hosted enrollment open houses and other creative things to get the numbers back up. Dr. Faltyn said dead even may not look like much, but for Connors it is a day to celebrate.

Dr. Faltyn referenced the first page of the *Connors Connection* and said one thing the College is working hard at is celebrating the history of the College and reengaging a lot of the College community. He said former President Dr. Carl Westbrook came to campus with his son, Vince Westbrook. He said Dr. Westbrook donated a championship heifer to the College. Dr. Faltyn also reported on summer camps at Connors. During the last 23 days, Connors has had more than 1,000 students on campus. Dr. Faltyn referenced the cover story, which addresses how Connors is involved in taking students to the next level whether it be going to a university, becoming a professional, or entering the work force. Several students from all walks of life were highlighted.

Dr. Faltyn expressed appreciation to the Athletic Department, which held its first Athletic Department Golf Scramble where approximately \$5,800 was raised for athletic scholarships. The Athletic Department is growing in positive directions, and Athletic Director Bill Muse did an excellent job in putting all of that together.

Chairman Lester asked if there has been an addition to the Connors State family since the last meeting. Dr. Faltyn said there has been and reported that Timothy Max Faltyn was born on July 17 at 2:00 a.m. He said he and his wife, Kelly, were very excited for him to join them. Regent Burns asked if young Faltyn will go by the name of Timothy or Max, and Dr. Faltyn said he will be called Max.

Defeasance of Revenue Bonds

Dr. Faltyn requested authorization to exercise the Optional Call in section 4 of the Bond Resolution for The Board of Regents for Oklahoma Agricultural and Mechanical Colleges acting on behalf of Connors State College of Agriculture and Applied Science: \$2,500,000.00 – Student Facilities Revenue Bonds, Series 1998. He said the College has been over collateralized in this financial situation. There are three main benefits to defease the revenue bonds in that Connors will save money on interest payments, it will also free the College to do some things financially in terms of dedicating revenue to some very needed facilities, and it allows Connors to right size its revenue reserves to its debt ratio. Connors is actually retiring approximately \$1 million worth of debt.

Dr. Faltyn said this was a relatively complicated financial transaction. He said Cecil Strande and Doug Price were such a tremendous help in getting this accomplished.

Regent Burns said he is supportive of this and asked if Dr. Faltyn knows why the total reserves have grown to the level it has. Dr. Faltyn said the short answer is no, but he has a theory. He said he has had several conversations with his predecessor, and he believes the thought was that Connors had not reached the point in its planning to where it had developed a clear direction, so the administration wanted to continue growing the reserves until the administration had a plan for the funds. Regent Burns said he is in favor of getting the reserves back to a conventional level and putting those funds to work for the students.

Regent Burns moved and Regent Davis seconded to authorize Connors State College to exercise the Optional Call in section 4 of the Bond Resolution for The Board of Regents for Oklahoma Agricultural and Mechanical Colleges acting on behalf of Connors State College of Agriculture and Applied Science: \$2,500,000.00 – Student Facilities Revenue Bonds, Series 1998.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion was approved.

Muskogee West Campus Remodeling

Dr. Faltyn requested authorization to pay \$150,000 to Northeastern State University for remodeling services performed to establish offices for Connors State College Student Services areas on the Muskogee West Campus. He said it is believed this is going to be the last financial transaction in terms of the West Campus. This was part of the original agreement when Connors moved to that campus. The remodel was completed about mid-spring, and Connors was billed for it this month.

Regent Helm moved and Regent Reese seconded to authorize Connors State College to pay \$150,000 to Northeastern State University for remodeling services performed to establish offices for Connors State College Student Services areas on the Muskogee West Campus as presented.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

### Revised Connors State College Student Handbook

Dr. Faltyn presented the revised CSC Student Handbook (a copy of which is on file in the Board of Regents' Office as Document No. 2-7-27-12). He said Chairman Lester pointed out a few inconsistencies, and based on his comments and with the help of Legal Counsel, he presented the revised Handbook to the Board for approval. Dr. Faltyn said Scott Fern provided the most extensive edits, and his work is certainly appreciated.

Chairman Lester said he did look at it quite a bit, and he said the second effort clarified a great deal and was quite a bit better.

Regent Reese moved and Regent Helm seconded to approve the revised CSC Student Handbook as presented.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion was approved.

Regent Helm expressed appreciation to Chairman Lester for keeping the Board informed and working hard to look at the details regarding some of these issues. The Board appreciates that effort. Regent Burns said he is aware that this falls within Chairman Lester's area of expertise, and he is looking forward to that kind of review with the other institutions. Chairman Lester said this is the best Board with which he has ever been affiliated with everyone taking on a responsibility and working hard.

### Organizational Chart

Dr. Faltyn reported that one area the Board directed him to concentrate on was student activities and balancing the student activities between the Muskogee and Warner operations as well as giving the students some meaningful and educational things to do. Connors has a new Student Activities Coordinator who is doing a great job for the College.

Dr. Faltyn presented the new organizational chart for the College. One thing he mentioned in his written correspondence to the Board was that Connors was going to reorganize for the fall semester. Given the late date in terms of replacing the Vice President for Student Services, he is combining that position and elevating the authority and responsibility to some of the directors. He said the hiring of Dr. Ron Ramming, Vice President for Academic Affairs, provided a lot of flexibility because he has served in both areas of Student Services and Academic Affairs. Dr. Faltyn said Dr. Ramming will be in charge of academics and student services, and the Registrar will be given more responsibilities. This will be reviewed and evaluated after the fall semester to see if Connors wants to go back with a Vice President for Student Services or if it may want to hire a Dean of Students. The trend nationally for colleges the size of Connors is to have a Dean of Students in the Student Services area.

#### Balance of Agenda

Regent Reese moved and Regent Helm seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion was approved.

Dr. Faltyn said he looks forward to Chairman Lester's visit to the campus on August 29.

The business of Connors State College being concluded, Dr. Faltyn and Ms. Twilley were then excused from the meeting.



# CONNORS STATE COLLEGE

Warner, Oklahoma

July 27, 2012

Board of Regents for OSU & A&M Colleges  
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:**

1. *Personal Remarks – Dr. Tim Faltyn*
  - *Connors Connection*

**B. RESOLUTIONS:**

None

**C. POLICY AND OPERATIONAL PROCEDURES:**

None

**D. PERSONNEL ACTIONS:**

1. Approval is requested for the following personnel actions:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assign.</u>	<u>Explanation</u>
Robert Taylor	Academic Skills Instructor - FOCUS Program	\$24,000.00	06/14/12	12 Mo.	Replacement
Kristen Byers	Instructor – CIS	\$36,500.00	08/01/12	9 Mo.	Replacement
Stacy Pearce	Instructor – Mass Communications	\$37,000.00	07/16/12	12 Mo.	Replacement
Kellee Fisher	Instructor – Nursing	\$41,250.00	08/01/12	10 Mo.	Replacement
Robert Holtfreter	Instructor – Wildlife/ Natural Resources	\$48,666.00	08/06/12	12 Mo.	Additional
Tammy Melton	Dir. of Auxiliary Enterprises	\$40,060.28	07/01/12	12 Mo.	Salary Adj. - \$1,500 Bachelor's Degree
Logan Knapper	Dir. of Recruitment	\$38,500.00	07/01/12	12 Mo.	Salary Adj. – \$2,000 Master's Degree
Eddie Kite	Head Coach Women's Basketball/Instr./Pers. Health	\$38,930.28	08/01/12	9 Mo.	Salary Adj. - \$2,000 Master's Degree

James Mendenhall	Coord. of Campus Safety & Security/Chief of Police	\$25,000.00	07/01/12	12 Mo.	Title Change Only
Aaron Wright	Dir. of Campus Life	\$43,050.00	07/01/12	12 Mo.	Title Change Only

**E. INSTRUCTIONAL PROGRAMS:**

**1. Degree Program Modifications**

Approval is requested for modifications of the following degree programs (see attachments):

- a. Associate in Science Agriculture Option: General Agriculture
- b. Associate in Science Agriculture Option: Equine Science
- c. Associate of Science in Agriculture Equine Technology
- d. Associate of Applied Science in Child Development

**2. New Degree Program**

Approval is requested to begin the approval process for the following proposed new degree program (degree sheet attached):

- a. Associate in Applied Science: Physical Therapy Assistant

**F. BUDGETARY ACTIONS:**

None

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

**1. Defeasance of Revenue Bond**

Authorization is requested to exercise the Optional Call in section 4 of the Bond Resolution for *The Board of Regents for Oklahoma Agricultural and Mechanical Colleges acting on behalf of Connors State College of Agriculture and Applied Science: \$2,500,000.00 - Student Facilities Revenue Bonds, Series 1998.* (See attached summary.)

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation)**

**1. Stanfield and O'Dell**

Connors requests Board approval to contract with Stanfield and O'Dell for support related to year-end close and work paper preparation for the College and to close out CDF Housing, LLC. The potential complex entries needed to close out CDF Housing into the College's financial records and with the transition of a new Controller, the assistance of Stanfield and O'Dell would ensure the timely submission of the College's annual audit to Oklahoma State Finance. The estimated fee range is \$30,000-\$35,000.

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

None

**J. PURCHASE REQUESTS:**

**1. Muskogee West Campus Remodeling**

Authorization is requested to pay \$150,000.00 to Northeastern State University for remodeling services performed to establish offices for Connors State College Student Services areas on the Muskogee West Campus. The remodeled area will house offices for Financial Aid, Bursar, Admissions, Registrar, Advisement, Recruitment and Campus Administrator. Funding source: Capital Bond funds.

**K. STUDENT SERVICES/ACTIVITIES:**

**1. Revised Connors State College Student Handbook**

Approval is requested for the revised CSC Student Handbook (see attached). The handbook has been reviewed by OSU Legal Counsel.

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**

None

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. *Fall 2012 Student Activity Schedule.*
2. *Out-of-State Travel Report for June, 2012, attached.*
3. *FTE Employee Report for 4th Qtr. of FY 2011-12, attached.*
4. *Livestock Sales Report for 4th Qtr. of FY 2011-12, attached.*
5. *Veterinary Payments Report for 4th Qtr. of FY 2011-12, attached.*

Respectfully submitted



Dr. Tim Faltyn  
President

**Requested Academic Program and Course Modifications  
Connors State College  
July, 2012**

In our continual review of programs and curriculum, Connors State College has identified the following request for curriculum changes:

**I. Program Modifications**

**A. Associate of Science in Agriculture**

1. Add General Agriculture as an Option

The Agriculture Program is designed to provide graduates with the foundation and skills necessary to obtain entrance into a four-year degree granting institution in the agricultural degree area of their choice.

2. Add Equine Science as an Option, thus deleting the Associate of Science in Agriculture Equine Technology which has not met minimum “new program” productivity standards in majors and graduates (as defined by the Oklahoma State Regents for Higher Education).

**B. Associate of Science in Agriculture Equine Technology**

1. Deletion of this degree program.

**C. Associate of Applied Science in Child Development**

1. Deletion of this degree program.

**II. New Program**

**A. Associate of Applied Science: Physical Therapy Assistant**

This program has both statewide and regional demand and has been specifically requested by local healthcare providers. This program would be offered as part of our Cooperative Alliance with Indian Capital Technology Center.

\*These changes have been recommended by the appropriate academic program faculty and approved by our internal Curriculum and Academic Council committees on July 10, 2012.

**ASSOCIATE IN SCIENCE (AS) AGRICULTURE  
OPTION: GENERAL AGRICULTURE**

<b>TOTAL MINIMUM DEGREE HOURS</b> .....	<b>63 HOURS</b>
<b>General Education Requirements</b> .....	<b>40 hours</b>
<i>(*Check catalog course listings section for prerequisites)</i>	
ENGL 1113 English Comp I.....	3 hours
ENGL 1213 English Comp II.....	3 hours
SPCH 1113 Intro to Oral Communications.....	3 hours
HIST 1483 or HIST 1493, U.S. History.....	3 hours
POLS 1113 American Federal Government.....	3 hours
BIOL 1114 General Biology .....	4 hours
CHEM 1315 General Chemistry I.....	5 hours
Humanities.....	6 hours
MATH 1513 College Algebra .....	3 hours
AGEC 2114 Intro to Agricultural Economics.....	4 hours
AGRI 2113 Microcomputers Techniques in Agriculture.....	3 hours
 <b>Program Requirements</b> .....	 <b>23 hours</b>
<b>Program Core</b> .....	<b>5 hours</b>
AGRI 1111 Agricultural Orientation.....	1 hour
AGRO 2114 Fundamentals of Soil Science .....	4 hours
 <b>Selected Electives</b> .....	 <b>10-18 hours</b>
AGRO 1214 Introduction to Plant Science .....	4 hours
ANSI 1124 Introduction to Animal Science.....	4 hours
ANSI 2213 Livestock Feeding .....	3 hours
AGED 2113 Introduction to Agriculture Education.....	3 hours
AGRI 2003 Ag in the Environment .....	3 hours
AGEN 1123 Agricultural Engineering .....	3 hours
AGLE 2303 Personal Leadership in Agriculture.....	3 hours
AGCM 2113 Communications in Agriculture .....	3 hours
HORT 1013 Principles of Horticulture .....	3 hours
AGRI 2300 or HORT 2300 Special Topics .....	0-3 hours
NREM 1012 Natural Resources Ecology Management.....	2 hours
NREM 2013 Ecology of Natural Resources .....	3 hours
Any course with the following prefix – ANSI, AGRI, AGRM, HORT, AGEQ	
 <b>Guided Electives</b> <sup>1</sup> .....	 <b>0-8 hours</b>
STAT 2013 Elementary Statistics or MATH 1613 Plane Trigonometry +.....	3 hours
BIOL 1604 Zoology .....	4 hours
BIOL 2124 Microbiology.....	4 hours
BUSN 2543 Financial Accounting .....	3 hours
CHEM 1515 General Chemistry II .....	5 hours

<sup>1</sup> Consult Advisor for appropriate selections.

+Required for B.S. from OSU

EDUC 2320 Outcomes Assessment required for graduation



## ASSOCIATE IN SCIENCE (AS) AGRICULTURE OPTION – EQUINE SCIENCE

<b>TOTAL MINIMUM DEGREE HOURS</b> .....	<b>70 HOURS</b>
<b>General Education Requirements</b> .....	<b>40 hours</b>
<i>(*Check catalog course listings section for prerequisites)</i>	
ENGL 1113 English Comp I.....	3 hours
ENGL 1213 English Comp II.....	3 hours
SPCH 1113 Intro to Oral Communications.....	3 hours
HIST 1483 or HIST 1493, U.S. History.....	3 hours
POLS 1113 American Federal Government.....	3 hours
BIOL 1114 General Biology .....	4 hours
CHEM 1315 General Chemistry I.....	5 hours
Humanities.....	6 hours
MATH 1513 College Algebra .....	3 hours
AGEC 2114 Intro to Agricultural Economics.....	4 hours
AGRI 2113 Microcomputers Techniques in Agriculture.....	3 hours
<b>Program Requirements</b> .....	<b>30 hours</b>
<b>Program Core</b> .....	<b>21 hours</b>
AGRI 1111 Agricultural Orientation.....	1 hour
AGEQ1225 Basic Care and Training.....	5 hours
AGEQ1235 Advanced Care and Training.....	5 hours
AGEQ 2225 Specialized Equine Training.....	5 hours
AGEQ 2235 Advanced Performance Training.....	5 hours
<b>Selected Electives</b> .....	<b>6-9 hours</b>
AGEQ 1113 Skeletal Equine Anatomy.....	3 hours
AGEQ 1123 Internal Equine Anatomy.....	3 hours
AGEQ 2123 Equine Advertising and Marketing.....	3 hours
AGEQ 2133 Equine Breeding Management.....	3 hours
<b>Guided Electives<sup>1</sup></b> .....	<b>0-3 hours</b>
STAT 2013 Elementary Statistics or MATH 1613 Plane Trigonometry +.....	3 hours
AGLE 2303 Personal Leadership in Agriculture .....	3 hours
AGCM 2113 Communications in Agriculture .....	3 hours
HORT 1013 Principles of Horticulture .....	3 hours
BIOL 1604 Zoology .....	4 hours
BUSN 2543 Financial Accounting .....	3 hours
AGRO 1214 Introduction to Plant Science .....	4 hours
AGRO 2114 Fundamentals of Soil Science .....	4 hours
ANSI 2213 Livestock Feeding .....	3 hours
AGED 2113 Introduction to Agriculture Education.....	3 hours
AGRI 2003 Ag in the Environment .....	3 hours
AGEN 1123 Agricultural Engineering .....	3 hours

<sup>1</sup> Consult Advisor for appropriate selections.

+ Needed for B.S. from OSU

EDUC 2320 Outcomes Assessment required for graduation

**ASSOCIATE IN APPLIED SCIENCE (AAS)  
PHYSICAL THERAPY ASSISTANT**

<b>TOTAL MINIMUM DEGREE HOURS</b> .....	<b>66 HOURS</b>
<b>General Education Requirements</b> .....	<b>30 hours</b>
<i>(*Check catalog course listings section for prerequisites)</i>	
BIOL 1114 General Biology .....	4 hours
BIOL 2104 Human Anatomy* .....	4 hours
BIOL 2114 Human Physiology* .....	4 hours
ENGL 1113 English Comp I .....	3 hours
ENGL 1213 English Comp II .....	3 hours
HIST 1483 or HIST 1493, U.S. History .....	3 hours
POLS 1113 American Federal Government .....	3 hours
PSYC 1113 General Psychology .....	3 hours
MATH 1513 College Algebra .....	3 hours
<b>Technical Occupational Support Courses</b> .....	<b>7 hours</b>
NURS 1003 Medical Terminology .....	3 hours
HLTH 1122 First Aid/Responding to Emergencies .....	2 hours
Two hours Elective Courses .....	2 hours
<b>Technical Occupational Specialty Courses (ICTC)</b> .....	<b>29 hours</b>
PTAT 1012 Intro to Physical Therapy .....	2 hours
PTAT 1113 Threats to Basic Needs.....	3 hours
PTAT 1023 Basic Human Needs .....	3 hours
PTAT 1213 Pain management I.....	3 hours
PTAT 1224 Therapeutic Exercise I .....	4 hours
PTAT 2013 Pain Management II.....	3 hours
PTAT 2024 Therapeutic Exercise II .....	4 hours
PTAT 2032 Practicum I.....	2 hours
PTAT 2112 PTA Systems/Problems .....	2 hours
PTAT 2133 Practicum II.....	3 hours



## Defeasance of 1998 Revenue Bond Proposal Summary

When Connors State College leadership prepared the FY 2013 budget it was discovered that pledged revenue was out of balance with the required revenue to pay the 1998 Gatlin Revenue Bond. In an effort to untangle the financial capability of the College, CSC leadership worked with Cecil Strande and Doug Price to devise the following bond defeasance proposal. The proposal is designed to save money on interest paid, bring the auxiliary strategic reserve fund to a more healthy level, and free up reliable revenue streams for other future needs.

Currently Gatlin Hall is CSC's one-stop-shop for enrollment management at the Warner Campus. The building was financed on a 20-year revenue bond set to be paid in full in 2018. The current interest rate is 4.65% with a required annual debt service as listed:

Year	Gatlin Bond Debt Service
2012	\$200,195
2013	\$198,670
2014	\$201,770
2015	\$204,410
2016	\$206,505
2017	\$208,135
2018	\$209,300
<b>TOTAL</b>	<b>\$1,428,985</b>

Net receipts from McClarren Dormitories, Faculty/Staff Housing, Food Service and Student Union fees are ALL pledged to the Gatlin Hall debt service. The total receipts are as listed:

FY2012 Net Receipts	
McClarren Hall Dormitories	\$74,975
Faculty Staff Housing	\$-3,203
Food Service	\$63,416
Student Union Fees	\$500,411
<b>NET REVENUE</b>	<b>\$635,599</b>



In addition, gross receipts of bookstore vending and parking fees, \$86,834 annually are also pledged to the Gatlin debt service. When combined with net revenue the annual total of \$722,433 is pledged to cover an average payment of \$200,000, nearly four times the revenue amount necessary to pay the debt.

Approval is requested to defease the 1998 Gatlin Revenue bond. The total cost of defeasance if done by December 2012 would be \$1,074,335. Saving the College \$154,455 in interest payments. When combined with the 2012 debt service payment of \$200,195 the interest savings reduces the cost to pay off the debt from \$1,428,985 to \$1,074,355. Additionally, the rate covenant requires Connors State College to have a Debt Service Reserve Fund. The amount of that fund currently is \$209,300. That amount would be applied to the pay-off amount of the bond, making "out of pocket expense" \$865,035 for the College.

Connors State College's estimated Auxiliary Strategic Reserve Fund at June 30, 2012 was \$3,587,809 which is 64% of CSC's budget. Defeating the bond would reduce CSC's auxiliary strategic reserve to \$2,722,744, bringing CSC's estimated reserve after the defeasance to 49%. The standard recommendation for the College's E&G strategic reserve is no more than 15%, no less than 8%. There is no standard prescription for auxiliary reserve, but 49% is healthy by any standard.

With a conservative revenue projection of \$722,433 in the coming year CSC's leadership's plan is not to simply deposit the money back into the auxiliary strategic reserve, but bring two requests for approval related to the top two priorities in The 2030 Connors State College Master Plan. The plan is to request Board permission to pledge student union fees (approximately \$500,000 annually) to renovate the Student Union in Warner and include union space in a proposed health education building at CSC's Three Rivers Port Campus in Muskogee. Connors State College leadership is currently working with OSU LRF to finalize the Master Plan as well as materials related to making those requests in fall 2012.

If approved, this proposal strengthens the overall financial health of the College by saving money in interest payments, maintaining a more healthy level of strategic reserve and freeing up a reliable dedicated revenue source to be used for the two top priorities of the Master Plan as requested by students in Warner and Muskogee.

**CONNORS STATE COLLEGE**  
**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JUNE, 2012**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	1	782.60	1	885.60	16	24,385.70	15	16,060.43
FEDERAL	0	0.00	1	7,712.34	8	8,344.28	9	19,592.77
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	4	571.46	5	1,102.07
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>1</b>	<b>782.60</b>	<b>2</b>	<b>8,597.94</b>	<b>28</b>	<b>33,301.44</b>	<b>29</b>	<b>36,755.27</b>

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION  
FTE Employee Report <sup>1</sup>

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College Dr. Timothy Faltn  
Institution President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 06 - 30 - 12  
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602. <sup>2</sup>

Faculty	Educ. & Gen Budget Part I		Educ. & Gen Budget Part II		Agency Accounts Other		Faculty	Sub-Total		Total FTE		
	Other	Student	Other	Student	Other	Student		Other	Student			
105	94	8	0	11	1	0	13	10	105	118	19	242
76	90	17	0	12	1	0	15	4	76	117	22	215
29	4	-9	0	-1	0	0	-2	6	29	1	-3	27
116	89	4	0	34	1	0	14	8	116	137	13	266

A. FTE Employees for Reported Fiscal Quarter <sup>1</sup>

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. <sup>1</sup>

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

<sup>1</sup> File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.  
<sup>2</sup> The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.  
<sup>3</sup> This figure reflects the total number of FTE Employees for the main campus, branch campuses) and all consultant agencies.

**CONNORS STATE COLLEGE  
LIVESTOCK SALES REPORT  
FOR THE 4TH QUARTER OF FY 2011/2012**

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
2/29/2012	Stigler Livestock Auction	Auction	(1) Black White Face Cow	\$416.92
			(1) Black White Face Steer	\$230.82
			(1) Red Hefer	\$220.81
4/18/2012	Stigler Livestock Auction	Auction	(1) Black White Face Bull	\$1,233.40
	Stigler Livestock Auction	Auction	(1) Brown Steer	\$619.40
	Stigler Livestock Auction	Auction	(1) Red Steer	\$699.40
	Stigler Livestock Auction	Auction	(4) Black Steers	\$3,955.70
	Stigler Livestock Auction	Auction	(1) Black Steer	\$769.40
	Stigler Livestock Auction	Auction	(3) Black Steers	\$2,645.70
4/23/2012	Corazon-Pitchford Cattle Co., LLC	Individual	(2) Angus Bulls	\$5,000.00
4/24/2012	Treece Rocky Hill	Individual	(1) Bull	\$2,500.00
4/28/2012	Go To The Horn Cattle LLC	Individual	(3) Bulls	\$6,700.00
5/7/2012	Rocking A Ranch	Individual	(1) Bull	\$2,000.00
5/12/2012	Bittercreek Livestock Services	Individual	(1) Bull	\$1,106.45
5/13/2012	Faith West Academy	Individual	Sheep	\$400.00
5/23/2012	Chris & Kevin Genton	Individual	#380	\$758.86
5/30/2012	Warren Livestock Auction	Auction	(5) Mixed Gilt	\$180.20
	Warren Livestock Auction	Auction	(3) White Pig	\$108.12
	Warren Livestock Auction	Auction	(1) Red Gilt	\$31.04
	Warren Livestock Auction	Auction	(7) Mixed Pigs	\$252.27
	Warren Livestock Auction	Auction	(3) Black Lambs	\$495.12
	Warren Livestock Auction	Auction	(5) Black Lambs	\$747.20
	Warren Livestock Auction	Auction	(2) Bl/FC Ewes	\$332.42
5/30/2012	Scott Sonntag	Individual	(1) Santa Gert Bull	\$3,500.00
5/30/2012	Jim M Green	Individual	(?) Pigs	\$550.00
6/12/2012	X-Tech Simmentals	Individual	(1) Spring Bull Sale	\$672.86
6/12/2012	Warren Livestock Auction	Auction	(1) Red Gilt	\$70.89
	Warren Livestock Auction	Auction	(1) Red Gilt	\$70.89
	Warren Livestock Auction	Auction	(2) Red Boars	\$66.78
	Warren Livestock Auction	Auction	(2) BL/FC Sheep	\$367.02
6/25/2012	???	Individual	(2) Black Steers	\$1,814.25
6/25/2012	???	Individual	(1) Brown Heifer (1) Red Cow	\$1,755.03
<b>TOTAL</b>				<b>\$40,270.95</b>

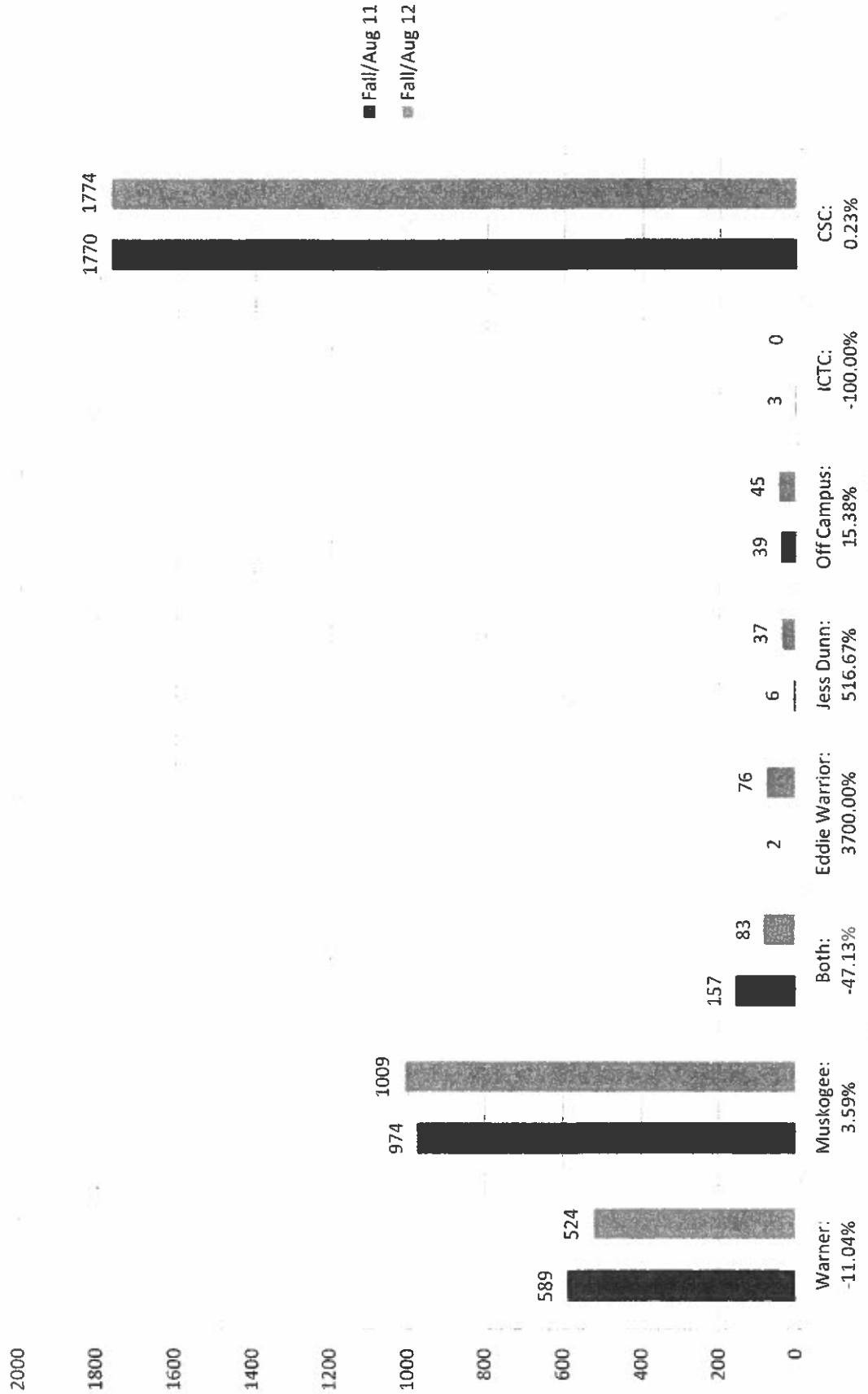
7/18/2012

CONNORS STATE COLLEGE

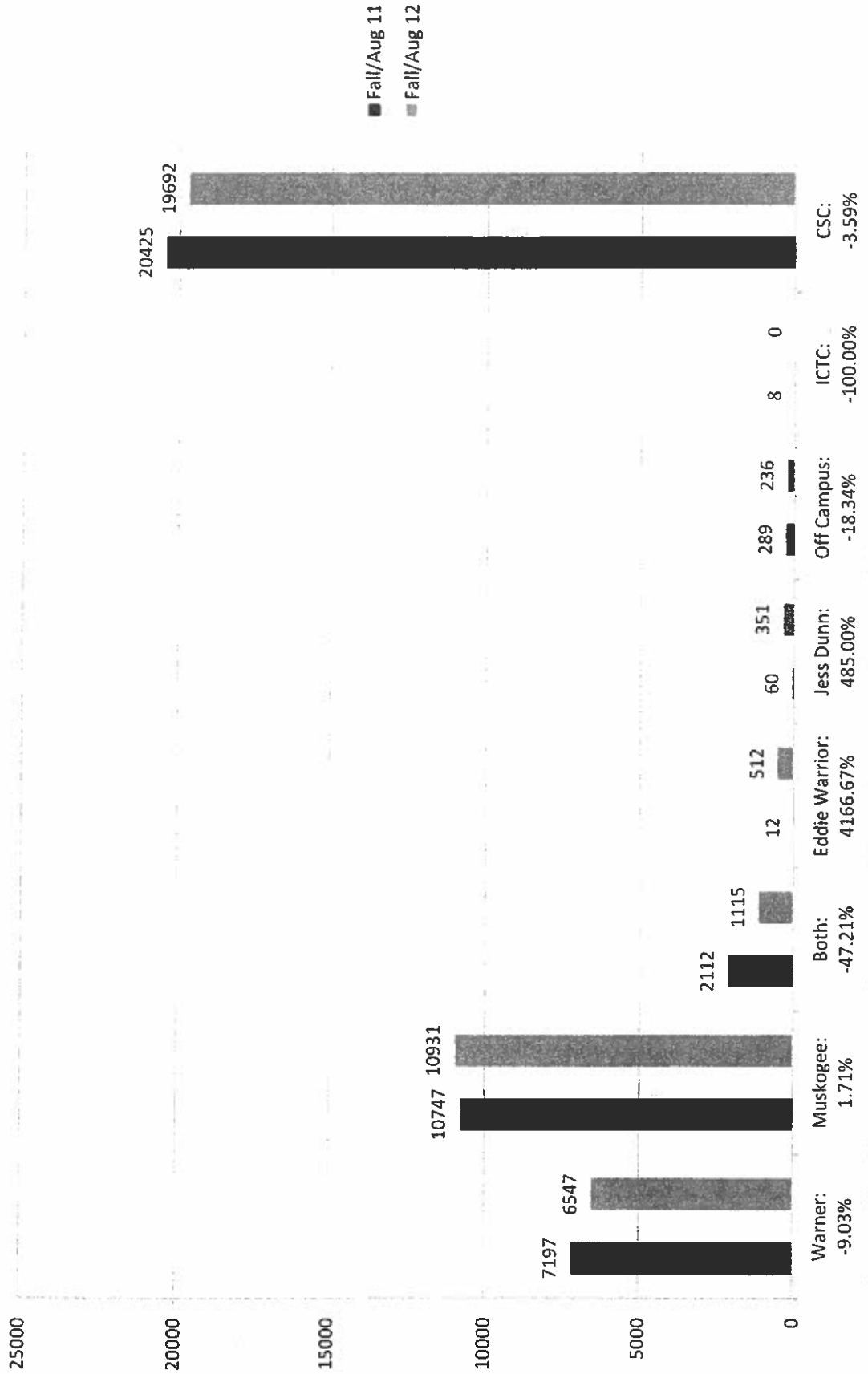
VETERINARY PAYMENTS FOR 4th QUARTER OF FY 2012

<u>DATE</u>	<u>VENDOR</u>	<u>FUND</u>	<u>AMOUNT</u>
4/9/2012	Dixon Farm Supply	701	\$96.55
6/7/2012	Dixon Farm Supply	701	\$143.00
4/4/2012	Warner Hardware	701	\$8.99
4/4/2012	MWI Veterinary Supply	701	\$18.40
4/17/2012	Warner Hardware	701	\$19.19
4/30/2012	MWI Veterinary Supply	701	\$696.60
5/10/2012	Genex Cooperative	290	\$304.00
5/24/2012	Reproduction Enterprises	701	\$290.00
5/24/2012	Cattle Visions	701	\$1,404.00
6/7/2012	Dixon Farm Supply	701	\$48.00
6/21/2012	Genex Cooperative	290	\$422.10
6/25/2012	Voss Veterinary Clinic	701	\$232.95
6/25/2012	MWI Veterinary Supply	701	\$26.53
6/25/2012	Nelson Embryo & Reproduction	701	\$4,305.40
	<b>Total</b>		<b>\$7,919.16</b>

# HEADCOUNT ENROLLMENT

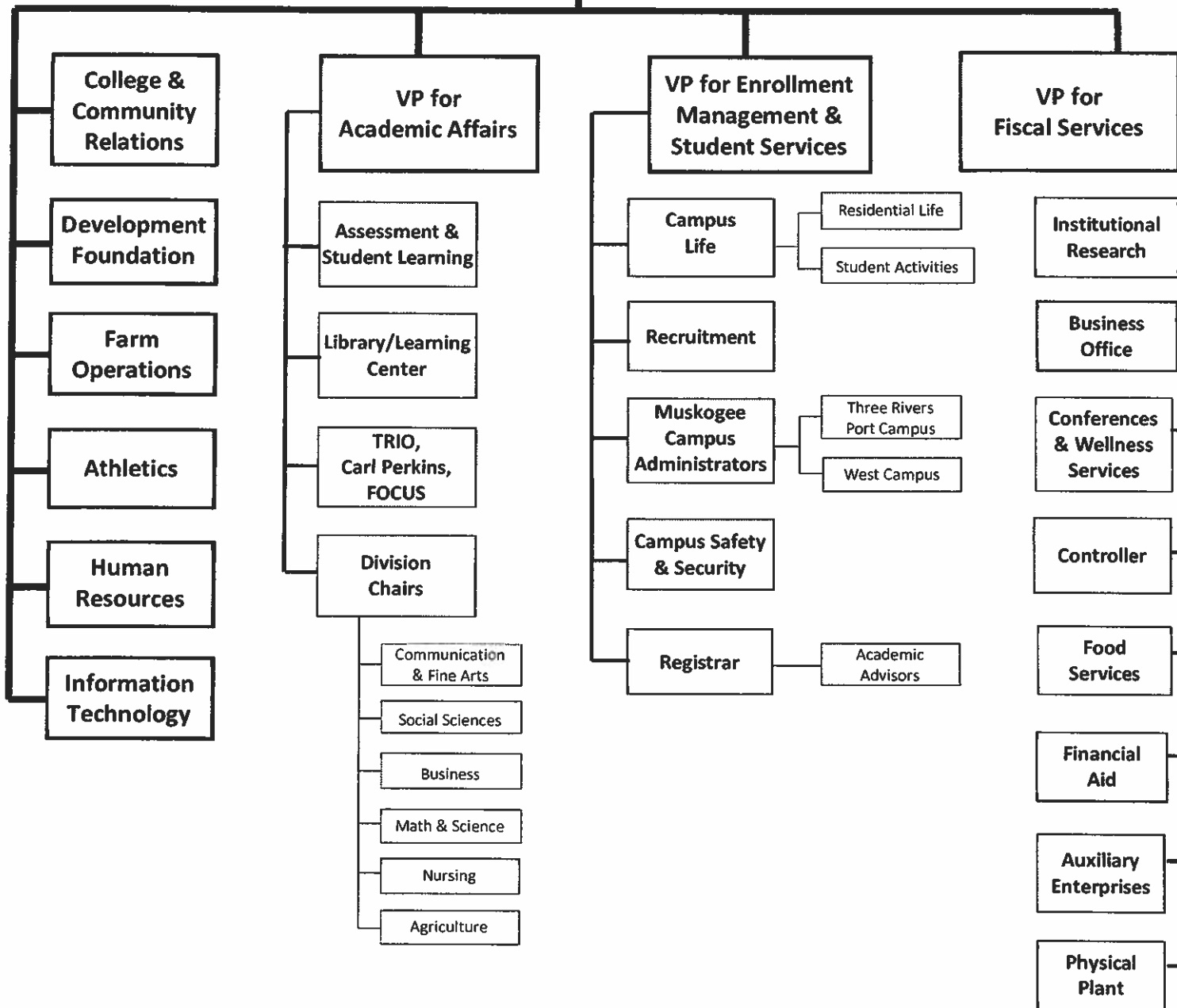


# CREDIT HOUR ENROLLMENT

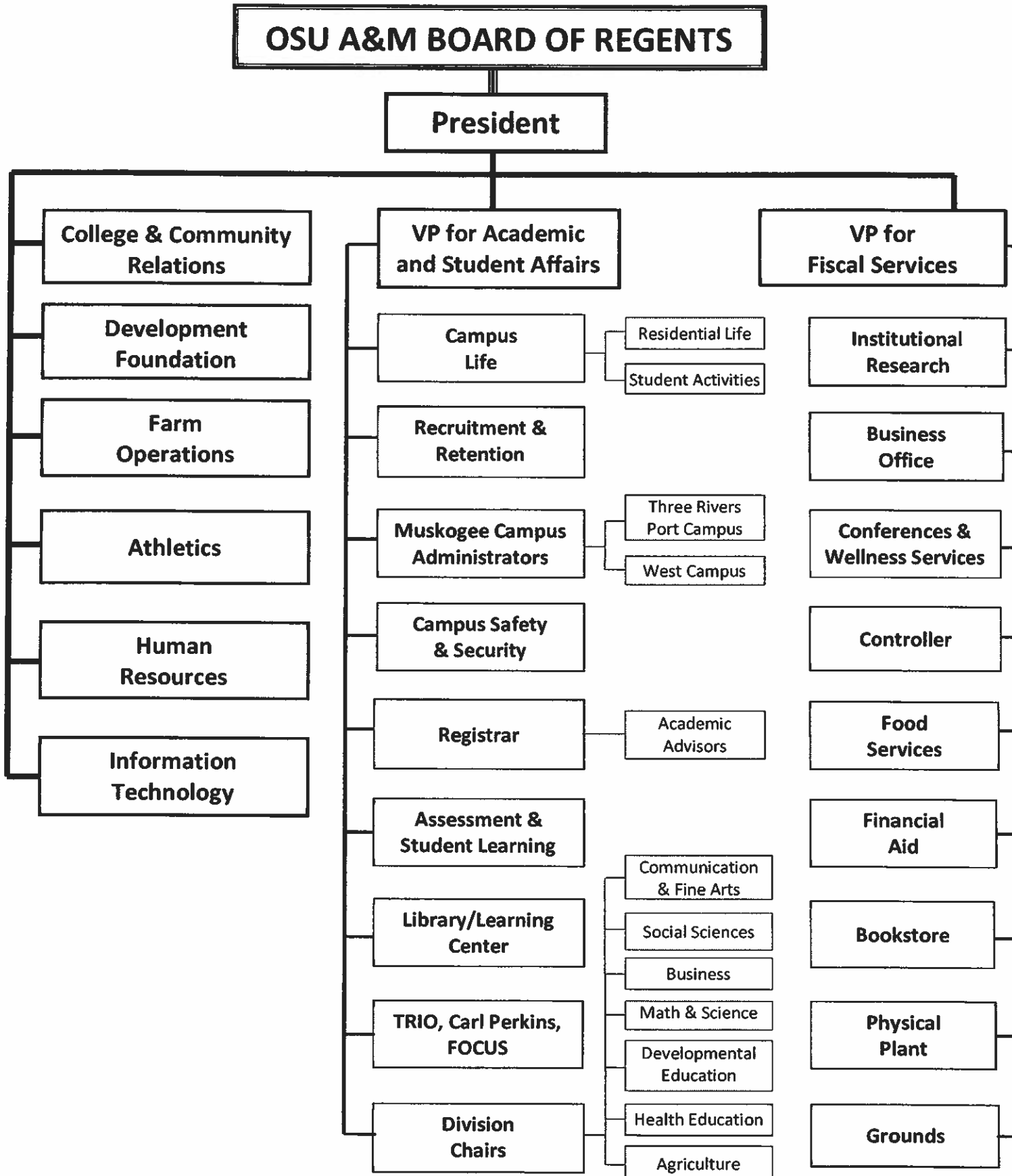


**OSU A&M BOARD OF REGENTS**

**President**









# fall 2012 student activities



**august**  
**11-17th W.O.W. -Week of Welcome**  
**11th (Sat)**  
 8A-5P Move In-Millers Crossing  
 6P-8P Cowboy Cookout-Fine Arts Lawn  
**12th (Sun)**  
 6:30P The Message & Ice Cream Social-  
 Millers Crossing  
 8P Pool Party- Clubhouse Pool  
**13th (Mon)**  
 All Day You Have a Voice  
 5:30P Cowboy Cookout- Front Lawn  
 5:30P Business Fair- Front Lawn  
 7P Dorm Meeting-Auditorium  
 9P CU! Late: Movie- TBD  
**14th (Tues)**  
 11A-3P Blood Drive- Union Lounge  
 4-7P Swim Night- River Country Family  
 Water Park  
 7P Comedian- Auditorium  
**15th (Wed)**  
 11A-1P BCM Lunch- BCM  
 11A-1P Cowboy Cookout- Back  
 Lawn  
 11A- 1P Business Fair- Back Lawn  
 7P Bowling- Green Country Lanes-Musk-  
 ogee  
**16th (Thurs)**  
 11A-2P Grocery Bingo- Student Union  
 6P Skating w/children- Muskogee Skate  
 Center  
 7:30P College Skating- Muskogee Skate  
 Center  
**17th (Fri)**  
 All Day Funky Friday  
**20th (Mon)**  
 CU! Late  
**27th (Mon)**  
 Noon SS: Financial Aid  
 5:15P SS: Financial Aid  
**28th (Tues)**  
 Intramurals- Volleyball  
**30th (Thurs)**  
 7P Shock College Night-Tulsa

## september

**4th (Tues)**  
 All Day You Have a Voice  
 Intramurals- Volleyball  
**10th (Mon)**  
 CU! Late  
**11th (Tues)**  
 Intramurals-Volleyball  
**12th (Wed)**  
 Noon SS: Study Skills  
 5:15P SS: Study Skills  
**17-21st (M-F)**  
 Voter Registration  
**18th (Tues)**  
 11A-3P OBI Blood Drive  
 Intramurals-Volleyball  
**19-21st (W-F)**  
 Connors State Fair  
**19th (Wed)**  
 Wing Contest  
**20th (Thurs)**  
 Fair Day- Wing Contest  
**21st (Fri)**  
 Fair Day- Wing Contest  
 11A-3P Blood Drive- 2nd Floor  
 Rotunda

## october

**1st (Mon)**  
 All Day You Have a Voice  
**2nd (Tues)**  
 Intramurals-Basketball  
**6th (Sat)**  
 Cow Chip Day  
**9th (Tues)**  
 Intramurals-Basketball  
**10th (Wed)**  
 Noon SS: Red Cross  
 5:15P SS: Red Cross  
**16th (Tues)**  
 Intramurals-Basketball  
**22-26th (M-F)**  
 Spirit Week: Olympics  
 Pumpkin Carving  
**28th (Sun)**  
 Haunted House  
**30th (Tues)**  
 Intramurals-Basketball  
**31st (Wed)**  
 All Day Costume Contest  
 CU! Late: Halloween

## november

**1st (Thurs)**  
 All Day You Have a Voice  
**2nd (Fri)**  
 All Day Funky Friday  
**3rd (Sat)**  
 3P MB Ozarks  
**5th (Mon)**  
 7P MB SW Christian  
**9th (Fri)**  
 All Day Funky Friday  
 5:30P Cowboy Classic  
 7:30P Cowboy Classic  
**10th (Sat)**  
 2P MB Cowboy Classic  
 4P MB Cowboy Classic  
**13-16th (T-F)**  
 Connors Got Talent  
**14th (Wed)**  
 7P MB Bacone  
**16th (Fri)**  
 Funky Friday  
**19th (Mon)**  
 6P WB Murray State  
 8P MB Murray State  
**20th (Tues)**  
 6P WB Northark College  
**26-30th (M-F)**  
 Door Decorating-Residence  
 Halls  
 All Day Ornament Decorat-  
 ing  
**29th (Thur)**  
 6P WB Redlands  
 8P MB Redlands

## december

**2nd (Sun)**  
 Midnight Breakfast-BCM  
**4th (Tues)**  
 6P WB Bacone

July 27, 2012

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Kent Smith, President, and Mrs. Angela Watson, Vice President for Administrative and Fiscal Affairs, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board. Dr. Smith said he would also like to express appreciation to his colleagues for hosting the dinner.

Dr. Smith reported that Langston University is in the middle of searching for a new Vice President for Student Affairs. The great news is that he is receiving a lot of phone calls, e-mails, etc. There is a lot of interest in this position nationally. The receipt of applications for this position closed yesterday, and the pool of applicants is really strong. He said one of the first items the candidate will address is the Student Code of Conduct. Chairman Lester noted that the Office of Legal Counsel does great work on such issues.

Dr. Smith said he would like to provide an update regarding student accounts receivable. He said students owed \$1.8 million to the University, and a communication has been sent to these students notifying them that they would have to pay their bill in order to enroll for the fall semester. There seemed to have been a significant amount of movement, and he certainly wanted to thank Vice President Watson and her team. He said their department has been receiving an inordinate number of calls, but the good news is that students are paying. That \$1.8 million is now down to approximately \$1.1 million. Over \$700,000 has been paid to the University in just over four weeks. It is expected that this number will decrease drastically as Langston moves closer towards orientation and the beginning of the fall semester. While some people are concerned about that, it does present Langston the opportunity to reflect that Langston does have the expectation that the bills have to be paid in order for students to move forward. Regent Burns said he believes this is great, and he asked what percentage of Langston's enrollment is being addressed in the event they do not repay. Mrs. Watson said there are about 200 students who owe quite a bit of money. Others are impacted, but their balances are so low that it is believed that they will be in good standing by the time of enrollment. Regent Burns asked if there may be as many as 200 who will not enroll by virtue of this. He said he is aware there is still time left, but he was trying to get some sense of how many people are being affected. Dr. Smith said Langston has 500-600 students who owe less than \$1,000, so it is expected that these students will pay. Langston is concerned about those students who owe more than \$2,000 because the opportunity to come up with that kind of money is not as great. These students will have to figure out a means, and sometimes that means sitting out of school for a while. Once a student gets into that range, the likelihood of being able to pay it back is not as great. It is unfortunate, but it is Langston's policy and is being enforced.

Adoption of Memorial Resolution

Dr. Smith said Langston had an unfortunate event on campus less than a week ago where one of its employees, who is also an alumnus of the University, was killed in a car accident less than a mile from campus. Ms. Traci Henderson died as a result of the accident. She leaves behind two

young sons, ages 12 and 13. Dr. Smith said Langston began a new tradition in that any time a current student or an employee of the University passes away, Langston will fly a flag on the University's flagpole at half mast for a day and then that flag will be presented to the family as a keepsake. Dr. Smith said Langston has been lending support by way of counseling not only to the family but also to the staff in University College where she worked. Dr. Smith requested the Board to adopt the Memorial Resolution as presented.

Regent Burns moved and Regent Davis seconded to adopt the Memorial Resolution for Ms. Traci S. Henderson as presented.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

#### Ratification of Interim Approval

Dr. Smith requested the Board's ratification of interim approval of the personnel action to appoint Michael L. Garrett as Director of Athletics. He said Mr. Garrett has hit the ground running and has already presented a marketing plan for athletics. Dr. Smith said he is seeing a lot of movement already in terms of athletics.

Regent Helm moved and Regent Reese seconded to ratify interim approval granted by the Chief Executive Officer to employ Michael L. Garrett as Director of Athletics at a salary of \$90,000 plus performance incentives and usual and customary benefits accorded employees of Langston University, for a three-year appointment effective July 1, 2012, through June, 2015.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

#### Approval of Renovation of Facilities

Dr. Smith reported that approval was granted at the April 13, 2012, Board meeting for Langston University to renovate the restrooms of Page Hall and the University Women Building to comply with the mandated Americans with Disability Act. The quotes were obtained in 2010 and were approximately \$40,000 for each project. When Langston received recent quotes, the figures had drastically increased. Dr. Smith said Langston would like to work with the OSU Purchasing Office to competitively bid these renovations and, hopefully, get those numbers down a bit.

Regent Helm said he appreciates the effort to rebid this because he believes the cost will come down. It may not be \$40,000, but it will be less than where it is now.

Regent Helm moved and Regent Reese seconded to authorize Langston University to move forward with the renovations of restrooms of Page Hall and the University Women Building to comply with the mandated Americans with Disability Act through the OSU Purchasing Office as presented.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

Balance of Agenda

Regent Burns moved and Regent Reese seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

The business of Langston University being concluded, Dr. Smith and Mrs. Watson were then excused from the meeting.

**BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND A&M COLLEGES**  
Stillwater, Oklahoma 74074

**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

**A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:**

1. For your information and review, Attachment A displays Langston University's Quarterly FTE Employee Report for the fiscal quarter ending June 30, 2012.

**B. RESOLUTIONS:**

1. **WHEREAS**, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Ms. Traci S. Henderson was claimed by death on July 21, 2012; and

**WHEREAS**, Ms. Henderson rendered valuable and faithful service to Langston University for one and one-half years, serving as Lab Technician for the University College.

The world, in general, the Langston community, and Langston University, in particular, have lost a noble citizen. Ms. Henderson's family and friends have suffered an irreparable loss in her passing.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:**

**THAT** it takes this method to express its appreciation for the one and one-half years of useful service rendered by Ms. Traci S. Henderson to Langston University, the State of Oklahoma, and the nation; and to extend to the family its deepest sympathy in the loss sustained; and to state the Board of Regents

for Oklahoma State University and the Agricultural and Mechanical Colleges joins the family and friends of the deceased in mourning the passing of one of Langston University's beloved staff members.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be spread upon the minutes of the Board and a copy sent to the family of Ms. Henderson.

Adopted this 27<sup>th</sup> day of July, 2012.

**C. POLICY AND OPERATIONAL PROCEDURES: NONE**

**D. PERSONNEL ACTION:**

1. RATIFICATION OF INTERIM APPROVAL

Interim Board Approval was requested, and granted by Mr. Jason Ramsey on June 27, 2012 for Langston University to employ Mr. Michael L. Garrett, as Director of Athletics. This position is offered at a salary of \$90,000.00, plus performance incentives and usual and customary benefits accorded employees of Langston University, for the 2012-2013 academic year. This will be a three-year appointment effective July 1, 2012 to June 2015.

2. Approval is respectfully requested to employ Mr. Chauncey Jackson, Director, Strategic Initiatives & Public Policy, effective July 16, 2012, at an annual salary of \$58,000.00.
3. Approval is respectfully requested to employ Dr. Marsha Herron, Assistant Professor, School of Education & Behavioral Sciences, (tenure-track on a 9-month basis), effective August 6, 2012, at an annual salary of \$55,000.00.
4. Approval is respectfully requested to employ Dr. Edmond Kloh, Associate Professor, English & Foreign Languages on a 9-month basis, effective August 6, 2012, at an annual salary of \$47,250.00.
5. Approval is respectfully requested to employ Dr. Matthew Lynch, Associate Professor/Chair for Elementary Education, (tenure track on 12-month basis), effective August 6, 2012, at an annual salary of \$70,000.00.
6. Approval is respectfully requested to employ Dr. Lila Peal, Assistant Professor of Chemistry on a 9-month basis, effective August 6, 2012, at an annual salary of \$48,000.00.

7. Approval is respectfully requested to change the status of Ms. Vickie Jackson **from** Special Assistant to the President/Director of Public Relations **to** Director of Public Relations, effective June 4, 2012, at an annual salary of \$65,000.00.
8. Approval is respectfully requested to change the status of Dr. Eddie Traylor, Assistant Professor of Physical Therapy **from** \$37,500.00 at 50% FTE, on a 12-month basis **to** \$75,000.00 at 100% FTE, on a 12-month basis, effective June 6, 2012.
9. **A. FOR INFORMATIONAL PURPOSES**  
 Langston University will accept the following notices of resignation:  
 Dr. Lynn Clutter, Assistant Professor, School of Nursing/LU-Tulsa, effective June 12, 2012.  
 Ms. Shelia Shoemaker, Assistant Professor of English, effective July 31, 2012.  
 Mr. James D. Wilson, Instructor, School of Nursing/LU-Tulsa, effective May 22, 2012.
- B. FOR INFORMATIONAL PURPOSES**  
 Langston University will accept the following notice of retirement:  
 Mr. Michael Harris, Assistant to the Vice President for Student Affairs, effective August 1, 2012.
- C. FOR INFORMATIONAL PURPOSES**  
 Langston University has issued the following notice of termination:  
 Mr. Michael Stewart, Sports Information Director, effective June 5, 2012.
- E. INSTRUCTIONAL PROGRAMS: NONE**
- F. BUDGETARY ACTION:**
1. Approval is respectfully requested of Langston University's budget revision for fiscal year 2012-2013 to reflect \$143,960.00 of SEOG funding as notified by the Department of Education.
- G. OTHER BUSINESS AND FINANCIAL MATTERS: NONE**



**H. CONTRACTUAL AGREEMENTS (other than construction and renovation):**

1. Approval is respectfully requested for Langston University to enter into affiliation agreement(s) with the following facilities for the training of Nursing & Health Administration students:

*Edwin Fair Community Mental Health, Stillwater, OK  
Midwest City Regional Medical Center, LLC, Midwest City, OK,  
Independent School District Number 37; which owns & operates  
Millwood Public School District, Oklahoma City, OK  
Morton Comprehensive Health Services, Inc., Tulsa, OK,  
Oklahoma City Public School System, Oklahoma City, OK*

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

1. Approval was given at the April 13, 2012 Board meeting for Langston University to renovate the restrooms of Page Hall (Administration Building) and the University Women Building (Student Services) to comply with the mandated Americans with Disability Act (ADA) compliance order by the Office of Civil Rights (OCR). Both were estimated at \$40,000.00 for each building. **Current quotes reflect a substantial increase over the original projections. Therefore, we are requesting approval to move forward with this mandated work through the OSU purchasing office competitive bid process. Subsequent quotes received for modifications now indicate that Page Hall will cost \$75,000.00 and the University Women Building will cost roughly \$65,000.00. We are now seeking approval to complete both projects via the OSU Physical Plant small jobs contract services.** Funds for this expenditure are available in Section 13/New College Funds.

**J. PURCHASE REQUESTS:**

1. Approval is respectfully requested for Langston University to pay three aged invoices from available funds from FY 2011 in the estimated amount of \$15,660.00. These invoices relate to previously disputed claims for services rendered and products purchased by the Department of Information Technology in FY 2010. These invoices reflect amounts owed to Verizon in the amount of \$8,454.72, Dell in the amount of \$6,500.00 and Daktronics in the amount of \$705.04.

**K. STUDENT SERVICES/ACTIVITIES: NONE**

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:  
NONE**

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. Summary of Out-of-State Travel as of June, 2012:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

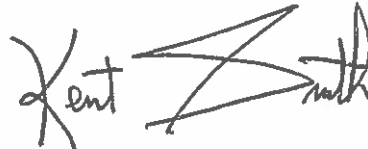
Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
Revolving	2	\$14,837.79	11	\$17,819.27	108	\$189,997.93	101	\$148,662.70
St. Approp.								
Federal	5	\$22,632.26	24	\$42,439.34	160	\$286,147.07	215	\$415,510.68
Private								
Auxiliary	3	\$45,281.43	7	\$50,587.32	31	\$162,569.37	49	\$218,752.61
Other								
<b>TOTAL</b>	10	\$82,751.48	42	\$110,845.93	299	\$638,714.37	365	\$782,925.99

All items listed above are respectfully submitted for your approval.

Sincerely yours,  
LANGSTON UNIVERSITY



KENT J. SMITH, JR  
PRESIDENT

FTE Employee Report<sub>1</sub>

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives  
 From: Langston University, Kent J. Smith  
 Subject: FTE Employee Report for Fiscal Quarter Ending 06/30/12

The following information is provided pursuant to 74 O.S. 1981 Section 3602<sub>2</sub>

FTE EMPLOYEE CATEGORIES

	EDUC & GEN. BUDGET PART I			EDUC & GEN BUDGET PART II			AGENCY ACCOUNTS: OTHER			SUB TOTAL			TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT	
A. FTE Employees for Report Fiscal Quarter	101.27	173.96	8.49	23.13	97.15	16.94	0	1.93	29.62	124.4	273.04	55.05	452.49
B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr	126.18	173.28	7.14	28.70	97.93	11.74	0	1.87	26.09	154.88	273.08	44.97	472.93
C. Increase or Decrease in FTE Employees (Item A minus Item B)	-24.91	0.68	1.35	-5.57	-0.78	5.2	0	0.06	3.53	-30.48	-0.04	10.08	-20.44
D. Comparable Quarter Last Year	101.63	167.75	18.35	23.01	101.15	18.13	0	3.33	26.54	124.64	272.23	63.02	459.89

1. File with State Regents' Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees) for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

July 27, 2012

OKLAHOMA STATE UNIVERSITY, STILL WATER, OKLAHOMA

Mr. Burns Hargis, President, and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

Presentation to Former Chairman Jay Helm

Chairman Lester said during Regent Helm's term as Chairman and during his tenure as a Regent, he has devoted an extraordinary amount of time and effort to represent the Board and its interests. He said the Regents have enjoyed the opportunity to serve with him, and he is aware that it came with a great deal of sacrifice to him and his family. On behalf of the Board of Regents, Chairman Lester presented Regent Helm with a gavel and plaque to recognize his service as Chairman this past year. He said the Regents have valued his leadership.

Regent Helm expressed thanks for the recognition. He said it has been a pleasure to serve. He noted that it is a great Board with everyone taking the time and effort to make it happen. Regent Helm said he truly believes this is the best Board in Oklahoma, and even when talking nationwide with individuals, they are surprised at how well and cohesive the Board works together. Regent Helm expressed appreciation and thanks to each and every Board member for allowing him to serve as Chairman this past year.

Chairman Lester said it has been inspiring for him as Regent Helm's Vice Chairman to follow his leadership. He said it will be a difficult task for him to do, but he looks forward to the challenge having learned quite a bit from Regent Helm.

President Hargis said he, too, wants to join in thanking Regent Helm. He said Regent Helm has been a great mentor.

Opening Comments by President Hargis

President Hargis said it is great to be in this beautiful facility. He said he publicly wants to express appreciation to Jerry King for the wonderful hospitality he provided at Jake's Joint last evening. It was a terrific meal and time together. He said he is a great friend and supporter of OSU.

President Hargis said OSU's energy savings plan has truly become a model for the State with legislation that is trying to replicate what OSU has accomplished. OSU has now saved an aggregate of \$20 million over the past five years. OSU has been able to accomplish some of the things it has because of these cost savings. It is also important to recognize Energy Education, Inc., led by OSU's alum Bill Spears, who provided the guidance and counsel in this effort. President Hargis reported on the savings over the past five years at each campus, including

OSUIT's savings of \$735,000, OSU-OKC's savings of \$974,000, OSU-CHS's savings of \$1,027,000, OSU-Tulsa's savings of \$1,053,000, and OSU-Stillwater's savings of \$16,557,000.

President Hargis also reported on fall enrollment and said it is really going to be big. He said OSU is over 100 percent occupancy in its residence halls.

#### Adoption of Memorial Resolution

President Hargis presented information pertaining to Mr. James Ray Mahaney, Instructor, Retired, Electrical-Electronics, OSU-IT. He presented a Memorial Resolution for Mr. Mahaney and recommended its adoption. (The Memorial Resolution is presented as ATTACHMENT A and considered a part of these minutes.)

Regent Burns moved and Regent Watkins seconded to adopt the Memorial Resolution for James Ray Mahaney as presented.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

#### Ratification of Interim Approval to Execute Agreements Regarding Television Contracts

President Hargis said on July 19, 2012, OSU received interim approval from Chief Executive Officer Jason Ramsey providing him the authority as President of Oklahoma State University, a member institution of the Big XII Conference, to execute all agreements necessary to enter into new television contracts with ESPN and Fox. He requested ratification of the interim approval.

Regent Helm moved and Regent Reese seconded to ratify interim approval granted by the Chief Executive Officer to provide the authority for the OSU President to execute all agreements necessary to enter into new television contracts with ESPN and Fox.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

#### Approval to Award Posthumous Doctor of Philosophy Degree

President Hargis requested Board approval to award a Doctor of Philosophy Degree in Business Administration (with option in Marketing) to be presented posthumously to Garrett Coble at the December, 2012, Graduate Commencement program. He said Mr. Coble had completed all

coursework and lacked only his dissertation to complete the doctoral program in Business Administration. Tragically, Mr. Coble passed away unexpectedly on May 11, 2012. The Spears School of Business initiated this request, and it is supported by the Graduate College.

Regent Reese moved and Regent Burns seconded to award a Doctor of Philosophy Degree in Business Administration to be presented posthumously to Garrett Coble at the December, 2012, Graduate Commencement program.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

President Hargis requested Provost Sternberg to present information pertaining to Academic Affairs:

#### Personnel Actions

Dr. Sternberg presented nine pages of personnel actions and recommended their approval with the exception of those actions pertaining to separation, retirement, and death. He reported that the list of personnel actions that are presented in the OSU Agenda contained some errors, and he provided a supplement listing. (The personnel actions are listed on pages D-3.1 through D-3.9 in the supplement to the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 3-7-27-12.)

Dr. Sternberg said the list includes 17 new appointments, 19 changes in title and/or rate, 1 leave of absence request, and 1 correction. For information, seven retirements and nine separations are listed on pages D-3.8 and D-3.9. He requested approval of all personnel actions included in the OSU Agenda.

Regent Reese moved and Regent Helm seconded to approve the personnel actions as presented.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

#### Approval of Program Modifications and Cooperative Agreement Program

Dr. Sternberg said he is pleased to present curricular requests from the OSU-Stillwater and OSU-Oklahoma City campuses as well as a Cooperative Agreement proposal from OSU-Oklahoma City. (The program modifications and Cooperative Agreement program are summarized beginning on page E-1 of the OSU Agenda, which is on file in the Board of Regents' Office as

Document No. 3-7-27-12.) If approved, the requests will be forwarded to the Oklahoma State Regents for Higher Education for review and approval.

Regent Reese moved and Regent Davis seconded to approve the program modifications and the Cooperative Agreement program as presented in the OSU Agenda.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

President Hargis requested Vice President Weaver to present information pertaining to Business and Finance:

G-1 Approval of Peace Officers' Actions

Mr. Weaver presented the peace officers' actions and recommended their approval. He said these actions are in compliance with the Board's regular commissioning procedures. Regent Burns asked if OSU is now at full staff, and Mr. Weaver responded affirmatively.

Regent Burns moved and Regent Reese seconded to approve the appointment of a campus police officer and to authorize the OSU administration to make the appropriate arrangements for expediting the appointment, and to authorize the OSU administration to make the appropriate arrangements to revoke the indicated campus police appointment and commission.

<u>OSU-Stillwater</u>	<u>Commission No.</u>
Jason A. Suitor	677

Cancellation:

Matthew W. Parsell	610
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Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

G-2 Approval to Dispose of Equipment through Transfer

Mr. Weaver requested Board approval to allow the College of Arts and Sciences to dispose of laboratory equipment through a transfer to the University of Washington, Oregon State University, and Western Washington University. He said this is equipment that Dean Peter

Sherwood brought with him to OSU when he was hired as Dean, and he has requested that he take the equipment with him when he leaves the University.

Chairman Lester said as he understands it, this is a fairly standard procedure in this type of a situation. Mr. Weaver responded affirmatively. Chairman Lester said his understanding is that this works both ways in that a faculty member may bring equipment to OSU. Mr. Weaver responded affirmatively and said in this particular case Dean Sherwood brought this equipment with him. It does not require a Board action to accept property. The requests that are presented to the Board involve equipment leaving the campus. Regent Davis asked for confirmation that other faculty did not have a need for this equipment. Mr. Weaver responded affirmatively and said OSU does not have any faculty who are specialized in this research area, so that equipment would not be useful to any of the other faculty in Physics. Furthermore, the equipment is fully depreciated and seven years old.

Regent Reese moved and Regent Helm seconded to authorize Oklahoma State University to allow the College of Arts and Sciences to dispose of laboratory equipment through a transfer to the University of Washington, Oregon State University, and Western Washington University as presented.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

#### H-1 Approval to Enter Into a Mutual Cooperation Agreement with Oklahoma County

Mr. Weaver requested Board approval to enter into a Mutual Cooperation Agreement with Oklahoma County and its Board of County Commissioners for equipment, labor, and supplies for various projects. The agreement will be for the fiscal year and will allow OSU-OKC to call on the Oklahoma County, on occasion, to obtain assistance with parking areas, access roads, snow removal, and drainage areas, as well as other areas within the exclusive control or ownership of the University. OSU-OKC has had a similar agreement in the past.

Chairman Lester said his understanding is that the agreement will be subject to Legal Counsel's review and approval, and Mr. Weaver said this is correct.

Regent Helm asked if the administration is certain that it will receive prompt response because sometimes the County may have other obligations. Ms. Natalie Shirley, President of OSU-OKC, said in the areas where OSU-OKC will be using the County, it will get a prompt response. She clarified that OSU-OKC will not be relying solely on the County. Regent Burns said this provides an option to use the County, but it does not require OSU-OKC to use them. Ms. Shirley said this is correct.



Regent Reese moved and Regent Helm seconded to authorize OSU-OKC to enter into a Mutual Cooperation Agreement with Oklahoma County and its Board of County Commissioners for equipment, labor, and supplies for various projects as presented in the OSU Agenda, subject to review and approval by Legal Counsel.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

I-1 Approval to Select an Architect to Assist the University in the Design and Construction of New Academic Building

Mr. Weaver requested Board approval to select an Architect to assist the University in the design and construction of a new academic building to house classrooms, student services, and faculty offices for Oklahoma State University-Tulsa and Oklahoma State University-Center for Health Sciences. He said this request was discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Davis reported that the Committee met with the administration of Oklahoma State University regarding approval to select an Architect to assist the University in the design and construction of a new academic building for OSU-Tulsa and OSU-CHS. He reported that the Committee acted to recommend Board approval to select Dewberry, Tulsa, Oklahoma, as the Architect for this project.

Regent Davis moved and Regent Reese seconded to select Dewberry, Tulsa, Oklahoma, as the Architect to assist the University in the design and construction of a new academic building to house classrooms, student services, and faculty offices for OSU-Tulsa and OSU-CHS as presented.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

I-2 Approval to Select a Construction Manager At Risk to Assist the University in the Design and Construction of New Academic Building

Mr. Weaver requested Board approval to select a Construction Manager At Risk to assist the University in the design and construction of a new academic building to house classrooms, student services, and faculty offices for OSU-Tulsa and OSU-CHS. He said this request was also discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Davis reported that the Committee met with the OSU administration regarding approval to select a Construction Manager At Risk for the new academic building at OSU-Tulsa and OSU-CHS. He reported that the Committee acted to recommend Board approval to select Flintco LLC, Tulsa, Oklahoma, as the Construction Manager At Risk for this project.

Regent Davis moved and Regent Reese seconded to select Flintco LLC, Tulsa, Oklahoma, as the Construction Manager At Risk to assist the University in the design and construction of a new academic building to house classrooms, student services, and faculty offices for OSU-Tulsa and OSU-CHS.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

I-3 Approval to Select an Architect to Assist the University in the Design and Construction of a New Residence Hall

Mr. Weaver requested Board approval to select an Architect to assist the University in the design and construction of a new residence hall on the OSU-Stillwater campus. He said this request was considered by the Fiscal Affairs Committee.

Regent Davis reported that the Committee met with the administration of Oklahoma State University regarding approval to select an Architect to assist the University in the design and construction of a new residence hall on the OSU-Stillwater campus. Based on the extensive experience of KSQ Architects in this area, the Committee acted to recommend Board approval to select KSQ Architects, Tulsa, Oklahoma, for this project.

Regent Davis moved and Regent Helm seconded to select KSQ Architects, Tulsa, Oklahoma, as the Architect to assist the University in the design and construction of a new residence hall on the OSU-Stillwater campus.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

I-4 Approval to Select an Engineering Consultant to Assist the University in the Design and Construction of a New Track Facility

Mr. Weaver requested Board approval to select an Engineering consultant to assist the University in the design and construction of a new Track Facility on the OSU-Stillwater campus. He said this request was considered by the Fiscal Affairs Committee.

Regent Davis reported that the Committee met with the administration of Oklahoma State University regarding approval to select an Engineering Consultant to assist the University in the design and construction of a new Track Facility on the OSU-Stillwater campus. He reported that the Committee acted to recommended Board approval to select Studio Architecture, Oklahoma City, Oklahoma, as the Engineering Consultant for this project.

Regent Davis moved and Regent Helm seconded to select Studio Architecture, Oklahoma City, Oklahoma, as the Engineering Consultant to assist the University in the design and construction of a new Track Facility on the OSU-Stillwater campus.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

I-5 Approval to Select a Construction Manager At Risk to Assist the University in the Design and Construction of a New Track Facility

Mr. Weaver requested Board approval to select a Construction Manager At Risk to assist the University in the design and construction of a new Track Facility on the OSU-Stillwater campus. He said this request was discussed with members of the Fiscal Affairs Committee.

Regent Davis reported that the Committee met with the administration of Oklahoma State University regarding approval to select a Construction Manager At Risk to assist the University in the design and construction of a new Track Facility on the OSU-Stillwater campus. Based on previous experience working with Crossland Construction and its expertise in this area, the Committee voted to recommend Board approval to select Crossland Construction as the Construction Manager At Risk.

Regent Davis moved and Regent Helm seconded to select Crossland Construction, Tulsa, Oklahoma, as the Construction Manager At Risk to assist the University in the design and construction of a new Track Facility on the OSU-Stillwater campus.

Regent Helm said he believes this is a good selection for OSU, and he is excited to bring Crossland on campus. He noted that this firm has worked at some of the A&M schools and has done a great job there.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

I-6 Approval to Use an On-Call Construction Manager At Risk for the Math Learning Success Center

Mr. Weaver requested Board approval to use an on-call Construction Manager At Risk (CMAR), Nabholz Construction, to carry out construction and renovations for the Math Learning Success Center at a budgeted cost exceeding \$500,000. He said the total project cost is estimated to be \$1.6 million. Based on an action the Board earlier approved, a request will need to be presented to the Board for approval for OSU to use an on-call firm in an amount in excess of \$500,000. He said Nabholz has not done a CMAR project for OSU as an on-call CMAR, and OSU would like to provide the firm this opportunity. Mr. Weaver said this item was also discussed with members of the Fiscal Affairs Committee.

Regent Davis said he would like to thank Vice President Weaver, his staff, and all of those individuals who served on the selection committees for all of these requests. He noted that a lot of time and study were provided by several individuals.

Regent Davis said the Committee met with the administration of Oklahoma State University regarding approval to select Nabholz Construction, the on-call CMAR, to carry out the construction and renovations for the Math Learning Success Center as presented. He said the Committee acted to recommend approval as requested.

Regent Davis moved and Regent Helm seconded to authorize Oklahoma State University to use Nabholz Construction as the on-call Construction Manager At Risk firm to carry out construction and renovations for the Math Learning Success Center project.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

I-7 Approval to Dispose of Residence at Southwest Research Extension Center

Mr. Weaver requested Board approval to dispose of Building 2073 located on the Southwest Research Extension Center, Altus, Oklahoma. Regent Helm said it appears this building needed to be removed a long time ago.

Regent Reese moved and Regent Helm seconded to authorize Oklahoma State University to dispose of Building 2073 located on the Southwest Research Extension Center, Altus, Oklahoma, as presented.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

Regent Burns said this request reminded him of another facility that needs attention. He said coming into Stillwater from the west on Highway 51 there is a building owned by OSU across the street from the U-Haul rental facility on the north side of the highway. He said he believes it may have been used as a test research station. He said the facility is in terrible condition with part of the roof hanging down and other items of disrepair. This provides a terrible first impression as it is the first OSU building one would see driving into Stillwater. Regent Burns said it is a concrete structure that appears to be abandoned. He asked the administration to look into that, and Mr. Weaver indicated he would.

President Hargis said he believes the structure is the beef research building, and, if so, it received damage from an earthquake. Mr. Weaver said work is underway to repair this particular building, but he will make certain that this is the same building Regent Burns is referencing.

#### J Approval of Purchase Request Items

Mr. Weaver presented the purchase requests and recommended their approval. (The purchase requests are listed on pages 10 and 11 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 3-7-27-12.) He said eight requests are listed, and four are new items and four are annual items that the Board has typically approved in the past.

With respect to the request for the International Ground Source Heat Pump Association (IGSHPA) to purchase conference services, Regent Helm asked if IGSHPA has sponsored these conferences and events in the past. Mr. Weaver responded affirmatively and said this is basically approving their conference schedule of events for the year. Regent Helm said his understanding is that IGSHPA will be reimbursed through conference fees, and Mr. Weaver said this is correct.

Regent Helm moved and Regent Burns seconded to authorize the International Ground Source Heat Pump Association to purchase conference services from South Point Hotel, Las Vegas, Nevada, and from the Kentucky Exposition Center, Louisville, Kentucky, in the estimated amounts of \$232,500 and \$225,000, respectively, for the IGSHPA Technical Conference and Expos (purchase request No. 1, page 10, OSU Agenda).

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

Regent Reese moved and Regent Burns seconded to ratify interim approval granted by the Chief Executive Officer to authorize the Music Department to purchase band uniforms in the estimated amount of \$210,000 from Fruhauf Uniforms, Inc. (purchase request No. 2, page 10, OSU Agenda).

Regent Burns asked President Hargis if he has seen the uniforms, and he responded affirmatively. He said he believes the Board members will like the new uniforms, and he will e-mail pictures to the Regents. President Hargis said he believes the new uniforms will provide a much better appearance for the band.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

Regent Reese moved and Regent Davis seconded to authorize Oklahoma State University to enter into a management agreement with Persimmon Ridge Management Company, LLC, to manage The Atherton Hotel and The Rancher's Club for an annual base management fee of \$180,000 as presented (purchase request No. 3, page 10, OSU Agenda).

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

Regent Helm moved and Regent Reese seconded to authorize Fire Protection Publications to enter into an agreement with Beardon Services for the development of electronic delivery of fire and emergency services information (purchase request No. 4, page 10, OSU Agenda).

Chairman Lester noted that the request states that Beardon Services has agreed to complete the project as a partner, investing over 50 percent of the labor costs in return for a portion of future revenue. He asked for clarification. Mr. Weaver said the item is a special request, which gives OSU permission to negotiate with a chosen vendor as opposed to bidding it and then bringing the contract back to the Board for approval. A specific agreement has not been worked out, but his understanding is that this firm is going to share in the cost but the payment of services has not been negotiated beyond sharing the cost 50 percent. Regent Burns asked if this needs to be modified to say OSU is authorized to negotiate a contract and bring the contract back to the Board for approval. Mr. Weaver said this is certainly the Board's prerogative, but, again, OSU is just asking for permission to negotiate with this firm. He said this was bid once before, and OSU did not get an adequate number of responses. The bids OSU received before were all below \$100,000, so this would not have been a Board item except for the fact that it is a special request.

Regent Burns said he is concerned as to what portion of the revenue OSU is going to ultimately receive. Mr. Weaver said he would be glad to bring the contract back after it is negotiated. Regent Burns said the other side of it is clearly in the past Fire Protection Publications has made an immense amount of money from the sale of its books, but, yet, it is getting ready to enter into a contract with a firm that will receive a large portion of that revenue. Regent Burns said to the

extent that it eliminates book sales, it is going to be a huge revenue loss. President Hargis said he believes this is where everything is heading with digital. This is one thing that concerns student unions that sell textbooks that a source of revenue will be reduced by institutions going to electronic books. Mr. Weaver said this is an item he intends to discuss with the new Dean of Engineering, but he has only been at OSU two weeks and had other things to deal with.

Regent Helm said he would withdraw his motion, and Regent Reese said he would withdraw his second.

Regent Burns moved and Regent Helm seconded to authorize Fire Protection Publications to negotiate an agreement with Beardon Services for the development of electronic delivery of fire and emergency services information with the contract being presented to the Board for approval in its final form.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

#### Balance of Purchase Requests

Regent Helm moved and Regent Reese seconded to approve the balance of the purchase requests, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

#### Monroe Street Construction

Regent Helm said he would like to commend Vice President Weaver for the construction change order regarding the acceleration of the construction of Monroe Street. He said he believes this is well worth the time and effort to spend that money to make the street available as soon as possible.

President Hargis asked Vice President Weaver to give a status report regarding this matter. Mr. Weaver said he appreciates the discussions regarding this matter, and, quite frankly, OSU should have thought of that sooner. OSU has been able to accelerate the schedule with the firm working much earlier in the day until later into the evening. Basically, the firm has been double shifting, and paying the overtime is what caused the need for the change order. The plan at this point is that University Avenue to the south control gate and Hall of Fame to the north control gate will be open by the first day of school and will provide access into the Whitehurst parking lot and all the parking lots on the north side as well as Farm Road. Mr. Weaver said the original

contract was for 18 months, and the plan was to keep one lane of traffic open. Mr. Weaver said the portion of the street between the control gates will be completed later this fall with the date yet to be determined depending on weather conditions. Mr. Weaver said OSU has really been pleased with this contractor. It is a new firm consisting of OSU graduates, and they are really doing a great job trying to impress OSU. Regent Helm noted that OSU will have access almost nine months earlier on the total project by having the south and north ends open, and many of the parking lots are available. Mr. Weaver said this is correct. He said he tried to convince the campus that during the day no one has access when the control gates are down, so no one is giving up much for those first few months of the fall semester.

#### Fall Enrollment Discussion

Regent Burns said he would like to commend President Hargis, University personnel, and Kyle Wray on enrollment projections. He said it really does speak well to President Hargis and the success of the school. He said he believes it is the result of several successes President Hargis has had in the past and the excitement of the entire community, state, and nation with respect to what is going on at OSU. Students are coming to OSU because they want to be a part of the growth and success. President Hargis said the growth in enrollment is because of the efforts of the people with which he works. He noted that Kyle Wray was mentioned, and he believes one could go right down senior management on all the campuses because they are the ones who are getting it done. Regent Burns said President Hargis is the public face of the University and is one that is very popular for the right reasons.

Regent Helm asked if the number of applications is up and by how much. Mr. Wray said the applications have increased by approximately 2,300 to 2,400. This year OSU had in excess of 12,000 applications and admitted a little more than 9,000 students. It is up significantly.

Regent Burns asked if it is expected this growth can continue. Mr. Wray responded negatively because the population of the State of Oklahoma is not getting any richer. The growth will soon hit a ceiling. OSU is working on plans for scholarships and those kinds of things.

Along this topic, Regent Davis said one thing the Board does not do enough is publicly express appreciation to all of those who are supporting the fund-raising campaign, which is helping the students through scholarships and facilities. Chairman Lester asked the approximate number of donors who have contributed to the campaign, and President Hargis said the number of donations is approximately 70,000. He said OSU has approximately 250,000 alums. President Hargis said the campaign all began with Boone Pickens, who was concerned that he was going to chill other donations because individuals would just stand back and let him do it all. President Hargis said Mr. Pickens has done a lot, but he has also inspired a lot of people to contribute. Chairman Lester said several times it has been stated by individuals that they saw Boone Pickens step up to the plate and thought it was their turn to do the same thing.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.



**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that James Ray Mahaney, Instructor, Retired, Electrical-Electronics, OSU-IT, was claimed by death on June 10, 2012; and

WHEREAS, Mr. Mahaney, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1965, to the date of his retirement, April, 29, 1994, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Mahaney to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Mahaney.

Adopted by the Board the 27th day of July 2012.



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Andy Lester, Chair

July 27, 2012

Public Comments

Chairman Lester said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

July 27, 2012

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES  
MEETING OF JULY 27, 2012

Chairman Lester called upon the Committee Chairs of the following Committees to give reports.

Fiscal Affairs Committee

(Business discussed by the Fiscal Affairs Committee was presented during the business of Oklahoma State University.)

Formation of Policy and Review Committee

Chairman Lester said he would like to take this opportunity to announce a task force. He said in the almost five years he has served on this Board, he has come to appreciate the skill, dedication, and hard work of each of his fellow Regents. Each Regent is keenly aware of the responsibilities entrusted to provide thoughtful and thorough oversight of the institutions the Board governs.

He said the Regents have all been reminded of the importance of these duties while watching the recent events unfold at Penn State University. Those tragic and unspeakable events served as a lucid reminder of how important it is to work cooperatively with the institutions to make certain what happened there does not happen at any of the OSU/A&M institutions.

Chairman Lester said it is his belief that the Board has no choice but to take this opportunity to conduct a comprehensive review of Board and institutional policies, practices, and procedures. The Board has an absolute responsibility to the many stakeholders at the institutions it governs to apply the lessons learned from Penn State to strengthen its policies and to communicate clearly with all members of its college and university communities and the citizens of Oklahoma.

Therefore, Chairman Lester announced the formation of a task force, consisting of both Regents and members of the college and university communities, to commence a detailed and systematic review of policies and procedures, with the expressed aim of ensuring they are comprehensive, responsive, and decisive.

Chairman Lester said Regent Link has agreed to chair the task force.

Compensation for President Jeff Hale

Mr. Ramsey said it is recommended that a change be made in the compensation structure for Dr. Jeff Hale, President of Northeastern Oklahoma A&M College, retroactive to July 1, 2012.

July 27, 2012

The request is presented on Schedule A in the Board folders. (Schedule A is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Helm moved and Regent Watkins seconded to approve the compensation structure for Dr. Jeff Hale as presented on ATTACHMENT A.

Those voting aye: Board Members Burns, Davis, Helm, Lester, and Watkins.  
No: Reese. Abstentions: None. Absent: Anthony, Hall, and Link. The motion carried.

#### Board Committee Structure

Mr. Ramsey said included in the Board folders is a copy of the Board Committee Structure appointed by Chairman Lester and the description of the functions and responsibilities of the various Board committees. He asked that this information be placed in the official minutes of the meeting. (A copy of the Board Committee Structure is attached to this portion of the minutes as ATTACHMENT B and considered a part of these minutes.)

#### Legal Representation

Chairman Lester noted that General Counsel Charles Drake could not be present because of health issues. He said in Mr. Drake's 37 years of serving the Board, this will only be his fourth meeting to miss. He noted the presence of Scott Fern and Doug Price, Associate General Counsels, and expressed thanks to them for being at the meeting. He noted that the Board appreciates the work they do.

#### Adjournment

At approximately 11:45 a.m., Regent Davis moved and Regent Watkins seconded that the meeting be adjourned.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Anthony, Hall, and Link. The motion was approved.

**Compensation Information for  
President, Northeastern Oklahoma A&M College  
FY 2011-2012 and FY 2012-2013**

<u>Name</u>	<u>Salary</u>		<u>Basic Expense Allowance</u>		<u>Auto Allowance</u>	
	<u>FY-2012</u> (7/1/2011)	<u>FY-2013</u> (7/1/2012)	<u>FY-2012</u> (7/1/2011)	<u>FY-2013</u> (7/1/2012)	<u>FY-2012</u> (1/15/2009)	<u>FY-2013</u> (7/1/2012)
Jeff Hale (President 1/15/2009-present) Northeastern Oklahoma A&M College	\$155,000 (7/1/2011)	\$193,000 (7/1/2012)	\$18,000 (7/1/2011)	----- (7/1/2012)	\$20,000 (1/15/2009)	----- (7/1/2012)

COMMITTEE STRUCTURE\* OF THE A&M BOARD OF REGENTS  
AS APPOINTED BY CHAIRMAN ANDY LESTER

July 1, 2012

NOTE: All committee meetings must be scheduled through the Chief Executive Officer of the Board to ensure continuity of information through the Regents' executive office, compliance with the open meeting law, etc.

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

Tucker Link, Chairman	Andy Lester (ex officio)
Calvin Anthony, Member	Jason Ramsey (ex officio)
Doug Burns, Member	

2. **FISCAL AFFAIRS AND PLANT FACILITIES**

Rick Davis, Chairman	Andy Lester (ex officio)
Joe Hall, Member	Jason Ramsey (ex officio)
Jay Helm, Member	

3. **PLANNING AND BUDGETS**

Joe Hall, Chairman	Andy Lester (ex officio)
Jim Reese, Member	Jason Ramsey (ex officio)
Lou Watkins, Member	

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\* For description of committee functions and responsibilities, see attached page.

BRIEF DESCRIPTION OF COMMITTEE FUNCTIONS AND RESPONSIBILITIES  
TO THE BOARD OF REGENTS AND TO THE INSTITUTIONS GOVERNED BY THE BOARD

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

This committee will consider appropriate matters related to development or review of academic policies and programs and governmental policies of the Board of Regents and/or the institutions under the Board's jurisdiction. It will also consider matters related to personnel under the jurisdiction of the Board and universities and colleges governed by the Board.

2. **FISCAL AFFAIRS AND PLANT FACILITIES**

This committee will normally assume responsibility when appropriate or necessary on behalf of the Board for matters related to fiscal management including internal and external audit functions of the Board and/or the institutions governed by the Board and to the construction, maintenance and operation of physical facilities including consideration related to all real estate.

3. **PLANNING AND BUDGETS**

This committee will consider appropriate matters related to short- and long-range planning, assessment of institutional resources, and development and administration of budgets.

MEETING OF THE A & M BOARD OF REGENTS

**July 27, 2012**

First Floor Conference Room  
OSU Institute for Agricultural Biosciences  
3210 Sam Noble Parkway  
Ardmore, Oklahoma

**ORDER OF BUSINESS**

REGULAR MEETING OF THE BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 12, 2011.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of June 15, 2012

**DATES OF NEXT REGULAR MEETINGS**

For **Information** Purposes Only:

September 14, 2012 -- Stillwater, Oklahoma – The Council Room, 412 Student Union,  
Oklahoma State University

For **Consideration** of Approval:

October 26, 2012 -- Muskogee, Oklahoma – CSC/NSU Campus, 2400 West Shawnee,  
Connors State College

**BUSINESS WITH COLLEGES AND UNIVERSITIES**

1. Oklahoma Panhandle State University
2. Northeastern Oklahoma A&M College
3. Connors State College
4. Langston University
5. Oklahoma State University

**PUBLIC COMMENTS**

**COMMITTEE REPORTS**

Academic Affairs, Policy and Personnel Committee  
Fiscal Affairs and Plant Facilities Committee  
Planning and Budgets Committee

**OTHER BUSINESS OF THE BOARD OF REGENTS**

**Reports or recommendations by the Chief Executive Officer**

- a. General Business
- b. General Counsel
- c. Director of Internal Audits



Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: July 27, 2012

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: First Floor Conference Room, OSU Institute for Agricultural Biosciences, 3210 Sam Noble Parkway, Ardmore, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 12, 2011.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of June 15, 2012
- Approval of meeting on October 26, 2012
- Presentation to outgoing Chairman Jay Helm

#### **OKLAHOMA PANHANDLE STATE UNIVERSITY**

--General Information/Reports Requiring No Action By the Board

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--New Business Unforeseen At Time Agenda Was Posted

\* The Board will have breakfast on Friday, July 27, 2012, at 7:30 a.m. at the Farmhouse on the grounds of The Samuel Roberts Noble Foundation, 2510 Sam Noble Parkway, Ardmore, Oklahoma, with OSU President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the atrium of the OSU Institute for Agricultural Biosciences.

- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - OPSU student named women's reserve all-around champion at the College National Finals Rodeo
  - OPSU student posthumously inducted into the College Football Hall of Fame
  - President's Update Newsletter
  - Out-of-state travel summary
  - Quarterly FTE report

### **NORTHEASTERN OKLAHOMA A&M COLLEGE**

- General Information/Reports Requiring No Action By the Board
  - NEO Update
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval to make year-end adjusting entries to close accounts and transfer funds for FY12
  - Approval to transfer E&G funds to the 295 Fund
- Other Business and Financial Matters
  - Approval to expend funds according to grant guidelines for the Allied JOBS Program, Scholars for Excellence Program, Carl D. Perkins Vocational and Technical Education Act of 1991, Supplemental Education Opportunity Grant, and Federal Work Study
- Contractual Agreements (other than construction and renovation)
  - Approval to continue agreements between hospitals and health care agencies for the health science programs for the 2012-13 academic year
  - Approval to continue contract between Northeastern Oklahoma A&M College and Northeastern Oklahoma A&M College Development Foundation
  - Approval to authorize the execution of a land lease with the NEO A&M College Development Foundation for the development of an Indoor Athletic Complex
  - Approval to contract with APPIA Communications to provide phone service
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries
  - FTE Employee Report

### **CONNORS STATE COLLEGE**

- General Information/Reports Requiring No Action By the Board
  - Personal remarks by President Faltyn

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
  - Approval of degree request and program modifications
- Other Business and Financial Matters
  - Approval to defease Student Facilities Revenue Bonds, Series 1998
- Contractual Agreements (other than construction and renovation)
  - Approval to contract with Stanfield and O'Dell for support related to year-end close and work paper preparation for the College and to close out CDF Housing, LLC
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Student Services/Activities
  - Approval of revisions to the CSC Student Handbook
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Fall 2012 student activity schedule
  - Out-of-state travel summary
  - FTE Employee Report
  - Livestock sales report
  - Veterinary payments report

### **LANGSTON UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
  - FTE Employee Report
- Resolutions
  - Adoption of Memorial Resolution
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of Fiscal Year 2012-13 budget revision
- Contractual Agreements (other than construction and renovation)
  - Approval to enter into affiliation agreements for the training of Nursing and Health Administration students

- New Construction or Renovation of Facilities  
Approval to renovate the restrooms of Page Hall and the University Women Building to comply with the Americans with Disability Act
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summary

**OKLAHOMA STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board  
Opening comments
- Resolutions  
Adoption of Memorial Resolution for James Ray Mahaney
- Policy and Operational Procedures  
Ratification of interim approval of request to provide the authority for OSU President to execute all agreements necessary to enter into new television contracts with ESPN and Fox  
Approval of posthumous Doctor of Philosophy degree
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs  
Approval of proposed new degrees and program modifications
- Other Business and Financial Matters  
Approval of peace officer actions  
Approval to dispose of equipment through transfer
- Contractual Agreements (other than construction and renovation)  
Approval to enter into a Mutual Cooperation Agreement with Oklahoma County
- New Construction or Renovation of Facilities  
Approval to select an Architect to assist the University in the design and construction of a new academic building  
Approval to select a Construction Manager At Risk to assist the University in the design and construction of a new academic building  
Approval to select an Architect to assist the University in the design and construction of a new residence hall

- New Construction or Renovation of Facilities  
Approval to renovate the restrooms of Page Hall and the University Women Building to comply with the Americans with Disability Act
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summary

### **OKLAHOMA STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board  
Opening comments
- Resolutions  
Adoption of Memorial Resolution for James Ray Mahaney
- Policy and Operational Procedures  
Ratification of interim approval of request to provide the authority for OSU President to execute all agreements necessary to enter into new television contracts with ESPN and Fox  
Approval of posthumous Doctor of Philosophy degree
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs  
Approval of proposed new degrees and program modifications
- Other Business and Financial Matters  
Approval of peace officer actions  
Approval to dispose of equipment through transfer
- Contractual Agreements (other than construction and renovation)  
Approval to enter into a Mutual Cooperation Agreement with Oklahoma County
- New Construction or Renovation of Facilities  
Approval to select an Architect to assist the University in the design and construction of a new academic building  
Approval to select a Construction Manager At Risk to assist the University in the design and construction of a new academic building  
Approval to select an Architect to assist the University in the design and construction of a new residence hall

Approval to select an Engineering Consultant to assist the University in the design and construction of a new Track Facility

Approval to select a Construction Manager At Risk to assist the University in the design and construction of a new Track Facility

Approval to use an on-call Construction Manager At Risk for the Math Learning Success Center

Approval to dispose of residence at Southwest Research Extension Center

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

### **PUBLIC COMMENTS**

--Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

### **COMMITTEE REPORTS**

--Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Fiscal Affairs Committee

### **OTHER BOARD OF REGENTS' BUSINESS**

--General Information/Reports Requiring No Action By the Board

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Other Business Matters Requiring Action of the Board

--Reports/comments/recommendations by Chief Executive Officer  
Board Committee Structure

--Reports/comments/recommendations by General Counsel

--Reports/comments/recommendations by Director of Internal Audits

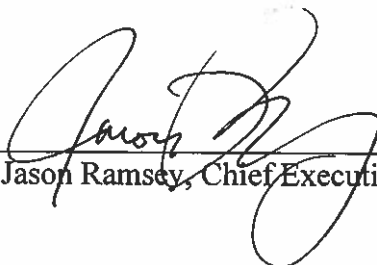
--New Business Unforeseen At Time Agenda Was Posted

July 27, 2012

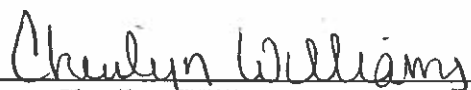
BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES

By:   
Andy Lester, Chairman

ATTEST:

  
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on September 14, 2012.

  
Cheryl Williams, Secretary