

MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL
COLLEGES

for the

OCTOBER 26, 2012

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

October 26, 2012

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, OCTOBER 26, 2012

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 12, 2011.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in Room 210 of the CSC/NSU Muskogee Synar Center on the Connors State College Muskogee West Campus, 2400 West Shawnee Avenue, Muskogee, Oklahoma, on October 26, 2012.

Those present: Mr. Andy Lester, Chairman; Mr. Tucker Link, Vice Chairman; Mr. Calvin J. Anthony; Mr. Douglas E. Burns; Mr. Rick Davis, Mr. Joe D. Hall; Mr. Jay L. Helm; Mr. Jim Reese; and Mrs. Lou Watkins.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Robert White, Health and Higher Education Policy Analyst; Ms. Jessica Russell, Director, State Government Relations; Mr. Charles E. Drake, General Counsel; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Shari Brecht, Administrative Associate; and Ms. Cheryl Williams, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:15 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF OCTOBER 26, 2012

Order of Business

Regent Watkins moved and Regent Anthony seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

October 26, 2012

Approval of Minutes

Regent Watkins moved and Regent Anthony seconded to approve the minutes of the September 14, 2012, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Davis, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

Approval of Future Board Meetings

Chairman Lester announced that the next regular meeting of the Board of Regents is scheduled to convene on November 30, 2012, in the Scholars Inn Clubhouse, Langston University, Langston, Oklahoma. In addition, a meeting is scheduled to convene on January 25, 2013, in the State Room of the Hospitality Services Building on the campus of OSU Institute of Technology-Okmulgee, Okmulgee, Oklahoma. Chairman Lester asked for a motion to confirm this meeting.

Regent Reese moved and Regent Link seconded to approve the meeting scheduled for January 25, 2013, on the campus of OSUIT-Okmulgee, Okmulgee, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Davis, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

Opening Comments by Chairman Lester

Chairman Lester said he wanted to update the Board on activities that have occurred since the last Board meeting. He said he has pretty well completed the visits to the various campuses. A visit was made to OSUIT-Okmulgee, and along with Regent Davis a visit was made to the University Multispectral Laboratory in Ponca City. Chairman Lester said he has learned a lot through these visits. It has been a great learning experience, and he has been very impressed with what is going on at the various facilities.

October 26, 2012

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

Burns Hargis, President, and other members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board. President Hargis congratulated President Faltyn on the success of the events yesterday. Even though he was not present to enjoy them, he heard from others who were in attendance.

President Hargis reported that OSU will host its first TEDxOStateU conference on November 1. He said TED stands for Technology, Entertainment and Design, and the initial conference was held in California. The conference will include a series of speakers who will talk about a variety of subjects usually in 8-15 minute segments. He encouraged the Regents to include the TED application on their iPads and participate in the conference. President Hargis said the conference will include several speakers, but the headliner is Boone Pickens who spoke at the initial conference in California. The conference sold out immediately, and OSU will be streaming it on OState TV. He said watch parties are being formed around the country to watch this event. It will profile several of OSU's superstar faculty as well as students and alumni. President Hargis said OSU hopes to host this event every year. The University has a very good relationship with the national TED organization.

President Hargis requested Provost Sternberg to present information pertaining to Academic Affairs:

Personnel Actions

Dr. Sternberg presented six pages of personnel actions and recommended their approval with the exception of those items pertaining to retirements, which are included as information items only. He said the actions include 2 new appointments, 20 changes in title and/or rate, and 1 sabbatical leave request. For information, four retirements are included in the list. (These recommendations are listed on pages D-3.1 through D-3.6 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-26-12.)

Regent Hall noted that several faculty members are receiving equity adjustments, and he asked for an explanation. Dr. Sternberg said the equity adjustments are part of a program that he initiated. He said OSU has several faculty who are outstanding and underpaid as a result of salary compression, usually because they came through the ranks at OSU. He said he told the deans that the problem of salary compression cannot be solved quickly or even in a moderate timeframe, but he was willing to include adjustments for the best faculty who are significantly underpaid, who have made wonderful contributions to OSU, and who are at risk for leaving the University because of salary. This would bring their salaries closer to what they merit. The constraint was that the increases could be no more than a maximum of \$10,000 or 10 percent of their salary, whichever is greater. These adjustments involve faculty within the College of Arts and Sciences, the College of Engineering, Architecture and Technology, and the College of

Education. He said equity adjustments for the other colleges will probably be presented at the next meeting.

Regent Hall complimented Dr. Sternberg for this decision because he personally knows four of the individuals and noted that they are very worthy and are outstanding performers. Other Regents expressed agreement. Regent Helm noted that it would probably cost OSU more to replace these individuals if they were to leave, and Dr. Sternberg agreed. He said it is better to be proactive in retaining wonderful faculty than to lose them because of being underpaid.

Regent Burns asked if these adjustments will get OSU where it needs to be. Dr. Sternberg said it will bring OSU closer to where it wants to be. If there are faculty who need more than \$10,000 or 10 percent, he said it could be done over a period of years. Once OSU has finished with all of its colleges, he believes OSU will be very far along in terms of its best faculty. However, this does not solve the general problem of salary compression throughout the University in situations where OSU hired outside individuals at higher salaries than what is given to people who went up through the ranks at the University. That would be extremely expensive to solve, but OSU is looking after its best faculty as they are looking after OSU.

Regent Anthony moved and Regent Link seconded to approve the personnel actions as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Degree Request and Program Modifications

Dr. Sternberg said beginning on page E-1 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No. 1-10-26-12) are summaries of five program modifications for the Stillwater, Tulsa, and Oklahoma City campuses and one new program request for the Center for Veterinary Health Sciences. These modifications were discussed with members of the Academic Affairs, Policy and Personnel Committee earlier today. If approved, the requests will be submitted to the Oklahoma State Regents for Higher Education for their review and approval.

Regent Link reported that the Committee met with the administration of Oklahoma State University regarding approval of a new program request and program modifications. The Committee acted to recommend Board approval of the administrative recommendations.

Regent Link moved and Regent Davis seconded to approve the new program request and program modifications as presented by the OSU administration.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of the Creation of the Watson Graduate School of Management

On behalf of the University administration, faculty, staff, and students of the Spears School of Business, Dr. Sternberg said he is pleased to request approval of the creation of the Watson Graduate School of Management. He said this request was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting earlier today. He said Dean Larry Crosby is present to answer any questions regarding this request.

Regent Link reported that the Committee met with the OSU administration regarding approval of the creation of the Watson Graduate School of Management. The administration has requested that the School be named to honor Chuck and Kim Watson with great appreciation for their commitment to OSU and the Spears School of Business. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Link moved and Regent Davis seconded to approve the recommendation regarding the formation of the Watson Graduate School of Management as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis requested Vice President Weaver to present information pertaining to Administration and Finance:

G-1 Approval of Peace Officer Action

Vice President Weaver requested Board approval of the peace officer action as listed in the OSU Agenda.

Regent Burns moved and Regent Anthony seconded to approve the following campus police appointment and to authorize the OSU administration to make the appropriate arrangements for expediting the appointment.

OSUIT

Eric W. Lovell

Commission No.

683

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-2 Approval of Revenue Bond Refunding Actions

Mr. Weaver requested Board approval of the revenue bond refunding actions as listed in the OSU Agenda. He said this request was discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Davis reported that the Fiscal Affairs Committee met with the administration of OSU regarding approval of revenue bond refunding actions involving the outstanding Recreational Facilities Revenue Bonds, Series 2002. These actions will result in annual savings of approximately \$250,000 in debt service. The Committee acted to recommend Board approval of the recommended actions, subject to review and approval by Board Legal Counsel.

Regent Davis moved and Regent Link seconded to approve the revenue bond refunding actions as presented for the Recreational Facilities Revenue Bonds, Series 2002, subject to review and approval by Board Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-3 Approval of Lease Agreement for Office Space

Mr. Weaver requested Board approval to enter into an agreement with Hart Partners, LLC, to lease space to locate a new radio station home for KOSU in the historic Film Row district. He further requested Board approval to authorize the OSU President, or his designee, to execute the lease, subject to review by Board Legal Counsel. Mr. Weaver clarified that this lease is in Oklahoma City but that KOSU will continue to operate the live broadcasting facility at OSU as a student hub and as a public service to the OSU and Stillwater communities.

Regent Anthony said he believes he understands the redundancy component and the benefits for the students. He said he is aware that KOSU has had some struggles with finances relating to the station and asked if this will in any way mitigate those. Mr. Gary Shutt said the financing was an issue with the tower KOSU had in Ketchum, Oklahoma, for which OSU did the refinancing and is in the process of renewing that agreement. As far as this new facility, Mr. Shutt said KOSU has existing funds that will allow it to get the equipment into the new facility in Oklahoma City. He said OSU is getting a very good lease rate from an OSU alum of approximately \$35,000 per year for 4,029 square feet. The utilities will cost approximately \$10,000-\$15,000 per year, but OSU will do some trade outs for that. KOSU has the funds to get in and manage the lease.

KOSU has redone its programming in the evenings, and in just two months \$80,000 has been received in underwriting for businesses. OSU is beginning to see the benefits of having an Oklahoma City presence.

Regent Helm said a similar thing was done with some space in the OETA building on the OSU-Tulsa campus. Mr. Shutt said this is correct. He said OSU has worked with OETA and the Tulsa campus to have an office presence there. Until a permanent tower is constructed in northeast Oklahoma, it has to be careful how much it does in Tulsa; however, OSU certainly wants to have a presence in Tulsa. President Hargis said OSU is looking at doing something in the Brady District, but, as pointed out, the antenna is the problem.

Regent Watkins said her understanding is that OSU cannot sell advertising, but it can recognize its underwriters. Mr. Shutt said this is correct.

Regent Anthony moved and Regent Watkins seconded to authorize Oklahoma State University to enter into an agreement with Hart Partners, LLC, to lease space to locate a new radio station home for KOSU in the historic Film Row district in Oklahoma City and to authorize the OSU President, or his designee, to execute the lease, subject to review and approval by Board Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-4 Approval to Enter into a Memorandum of Understanding with the United States Department of Agriculture relating to Leasehold Interest Transfer

Mr. Weaver requested Board approval to enter into a Memorandum of Understanding (MOU) with the United States Department of Agriculture relating to the transfer of the Wes Watkins Research Station leasehold interest in Lane, Oklahoma, to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges. He further requested approval for the Director of the Agricultural Experiment Station to execute the MOU, lease, and other related agreements, subject to review and approval by Board Legal Counsel.

Mr. Weaver said the purpose of the MOU and associated agreements is to allow entities to operate programs in the building and on the grounds of the leasehold interest to provide training for new Native American farmers and ranchers. He said the USDA needs to back away from sites all over the country. The USDA has a leasehold on OSU's property and is wanting to give that back. OSU, in turn, wants to make that facility and grounds available to the tribes in the area for the training. There will be no financial commitment from the University or the Experiment Station to facilitate this deal. The contract is still under negotiation.

Regent Helm moved and Regent Burns seconded to authorize Oklahoma State University to enter into a Memorandum of Understanding (MOU) with the United States Department of Agriculture relating to the transfer of the Wes Watkins Research Station leasehold interest in Lane, Oklahoma, to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and to authorize the Director of the Agricultural Experiment Station to execute the MOU, lease, and other related agreements, subject to review and approval by Board Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-5 Approval to Enter Into a Purchase Agreement for Real Property

Mr. Weaver requested Board approval to enter into a purchase agreement for real property located at 916 West Cantwell, Stillwater, Oklahoma, and to allow the President, or his designee, to negotiate and execute purchase and closing documents, subject to review and approval by Board Legal Counsel.

Mr. Weaver said the property is contiguous to the University, and its intended use will be for future expansion of the University.

Regent Anthony moved and Regent Helm seconded to authorize Oklahoma State University to enter into a purchase agreement for real property located at 916 West Cantwell, Stillwater, Oklahoma, and to allow the President, or his designee, to negotiate and execute purchase and closing documents, subject to review and approval by Board Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval to Grant Perpetual Rights of Way and Easements

Mr. Weaver requested Board approval to grant perpetual rights of way and easements to Glass Mountain Pipeline, LLC, and to allow Glass Mountain to install and maintain pipelines to transport crude oil, natural gas, petroleum products, natural gas liquids, water and other gaseous or liquid substances across lands owned by the Board of Regents in Payne County, Oklahoma.

Regent Burns moved and Regent Hall seconded to grant perpetual rights of way and easements to Glass Mountain Pipeline, LLC, as presented, subject to review and approval by Board Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-2 Approval to Grant Utility Easement to Oklahoma Gas and Electric

Mr. Weaver requested Board approval to grant a utility easement to Oklahoma Gas and Electric on the OSU-Oklahoma City campus. The easement will provide electric utilities for the new maintenance garage being constructed on that campus.

Regent Hall moved and Regent Link seconded to grant a utility easement to Oklahoma Gas and Electric to allow OG&E to provide electric utilities for the new maintenance garage being constructed at the OSU-OKC campus, subject to review and approval by Board Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-1 Approval to Select a Construction Manager At Risk to Assist the University in the Design and Construction of a New Residence Hall

Mr. Weaver requested Board approval to select a Construction Manager At Risk to assist the University in the design and construction of a new residence hall on the OSU-Stillwater campus. He said this item was discussed with members of the Fiscal Affairs Committee.

Regent Davis reported that the Committee met with the OSU administration regarding the selection of the Construction Manager At Risk to assist the University in the design and construction of a new residence hall on the OSU-Stillwater campus. The new residence hall will compensate for the loss of beds following the future demolition of Kerr-Drummond Hall. The Committee acted to recommend the selection of Flintco, Tulsa, Oklahoma.

Regent Davis moved and Regent Helm seconded to select Flintco, Tulsa, Oklahoma, as the Construction Manager At Risk to assist the University in the design and construction of a new residence hall on the OSU-Stillwater campus.

Regent Davis wished to thank the selection committee that worked on this process. It was an extensive search. He said his understanding is that there were nine firms that responded with letters of intent, six firms were interviewed, and this committee forwarded to the Fiscal Affairs Committee three firms. He said the Board is pleased to be going to the next step of this process with Flintco. Chairman Lester noted that the Student Government Association distributed a Resolution about a month ago that was approved by SGA concerning this matter. He noted that Mr. Flint Holbrook, President of SGA, is present, and he asked him if this is correct. Mr. Holbrook responded affirmatively. Chairman Lester said the concerns mentioned in the Resolution were well thought out and noted and will certainly be considered.

Regent Anthony said it is good to see the students present at the meeting. The Board expressed appreciation for their attendance.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

J Approval of Purchase Request Items

Mr. Weaver presented the purchase requests and recommended their approval. (The purchase requests are listed on pages 6 and 7 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-26-12.) He requested approval to purchase the items as listed, subject to the availability of funds and/or the limitations of the budget.

Regent Hall moved and Regent Helm seconded to approve the sole source and special request purchase items as listed in the OSU Agenda (purchase requests Nos. 1-5, page 6, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Regent Helm moved and Regent Davis seconded to approve the plant funds purchase requests as listed in the OSU Agenda (purchase requests Nos. 6-9, pages 6 and 7, OSU Agenda).

Regent Hall referenced purchase request No. 6 regarding the request to purchase lighting upgrades for 17 campus buildings in the estimated amount of \$812,752. He asked if this amount is just for the purchase of fixtures. Ms. Sharon Toy, Director of Purchasing, said that cost is for materials and labor.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Introduction of Students

President Hargis said Chairman Lester and Regent Anthony mentioned the students being present, and he asked Flint Holbrook to introduce himself and his colleagues. Mr. Holbrook said he is Student Government Association President at Oklahoma State University. He said he is originally from South Carolina just south of Charlotte, North Carolina. He introduced Samantha Vincent, one of the editors for the *Daily O'Collegian* newspaper, and Chasey Schoepfel, who serves as the President's External Chief of Staff. Also in attendance is Derek Combee who serves as an intern to Ms. Schoepfel. Mr. Holbrook said SGA has an internship program where incoming freshmen are matched with officers.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

October 26, 2012

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, and Mr. Larry Peters, Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Bryant expressed appreciation to President Faltyn, his wife, Kelly, and the staff of the College for the outstanding hospitality. He said the dinner and speaker last night were excellent.

Dr. Bryant reported that an OPSU student, Katy Doke, and her horse, "Mr. Chics Dig It," were awarded the national championship in the Intermediate Division of the National Versatility Ranch Horse Association competition in Colorado Springs, Colorado, in September. Dr. Bryant said he is very proud of that national recognition. Regent Davis said it is his understanding that Ms. Doke competed against universities of all different sizes nationwide. Dr. Bryant said this is correct. She competed in the Intermediate Division and not just the Collegiate Division. Regent Davis asked Dr. Bryant to express congratulations to her on behalf of the Board. He noted that this is quite an accomplishment.

Regent Anthony referenced the train accident that occurred near the campus a few months ago, and he asked if the wreckage has been cleared. Dr. Bryant said the site has been cleared. He said when Chairman Lester, Mr. Ramsey, and Ms. Russell visited, there was still some debris; however, at this point it is pretty much cleaned up.

Approval to Reduce Academic Service Fees

Dr. Bryant requested Board approval to reduce the academic service fees by \$20 per credit hour as approved in FY 2010 and implemented in FY 2011. He said this is the senior portion of the academic service fees, and the reduction would be effective July 1, 2013. These academic service fees relate to campus security and student safety issues such as the new campus-wide camera security system and the new fire alarm and fire sprinkler systems. It is believed that by reducing the senior portion this would reward graduating seniors, and, hopefully, serve as an incentive for degree completion.

Regent Davis moved and Regent Hall seconded to authorize Oklahoma Panhandle State University to reduce the academic service fees by \$20 per credit hour (senior's portion) approved in FY 2010 and implemented in FY 2011, effective July 1, 2013.

Chairman Lester said he applauds this move, and he believes it will be a nice incentive for students to continue and finish their degrees at OPSU.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: Helm. The motion carried.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant and Mr. Peters were then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

October 17, 2012

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

None

Part E---Instructional Programs

None

Part F---Budgetary Actions

Board approval is requested to reduce the academic service fees approved in FY 2010 and implemented in FY 2011 by \$20/credit hour (senior's portion) beginning in FY 2014.

These academic service fees are related to campus security and student safety areas such as the new campus-wide camera security system and the new fire alarm and fire sprinkler systems.

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. OPSU student Katy Doke and her horse "Mr. Chics Dig It" were awarded the national championship in the Intermediate Division of the National Versatility Ranch Horse Association competition in Colorado Springs, Colorado in September. Katy also received third place overall in the Year End Awards in the Collegiate Division. Jena Brown received fourth place in the Novice Trail event during the final competition.
2. The September and October President's Update is attached.
3. The September 2012 Summary of Out-of-State Travel is attached.
4. The quarterly FTE report is attached.

Respectfully submitted,



David A. Bryant
President

President's Update

A monthly newsletter from the Office of the President

September 2012

Campus Events

- Sep. 18** **Jalapeno Eating Contest**, OPSU Plaza, 12:15 p.m.
- Sep. 27** **Hispanic Heritage Month Festival**, OPSU Plaza, 11:30 a.m.-1:00 p.m.
- Sep. 27** **Aggie Volleyball** at home vs. St. Mary's University, 7:00 p.m.
- Sep. 29** **Aggie Volleyball** at home vs. Texas A&M Intl., 12:00 p.m.
- Sep. 29** **Aggie Football** at home vs. McMurry Univ., 2:00 p.m. kickoff

All seven of the students from OPSU who qualified last spring for the national Future Business Leaders of America-Phi Beta Lambda (FBLA-PBL) conference traveled to San Antonio in June to compete against over 1,700 of America's best college students. OPSU's **Seth Jones** earned eighth place in the Sports Management and Marketing competition.

The preliminary **fall enrollment** reported to OSRHE includes 1,382 students enrolled taking a total of 18,386 credit hours, the third highest in the last decade and an approximate six percent decrease from last fall's all-time record. Campus housing is at capacity again this year and several improvements over the summer have enhanced the quality and the number of units available to students.

Special thanks to the Panhandle State Association of Alumni & Friends as they hosted the **Clock Tower/Carillon Re-dedication** on Saturday, Sept. 8. OPSU supporters gathered to hear it chime and celebrate the newly restored campus icon.

Staff and students from OPSU continued their long tradition of helping at the annual **Golden Senior Olympics** at the Texas County Activity Center on Friday, Sept. 7. The students really enjoyed helping with events and cheering on residents from six area retirement communities.

Katy Doke, Jena Braun, and Misty Lethcho and their equine partners will travel to Colorado Springs later this month to compete in the **National Versatility Ranch Horse Association (NVRHA) Finals**. Coach Channing Hawks is looking forward to a great year with the equestrian and ranch horse teams, OPSU programs that continue to grow.

Aggie Sports are in full fall swing! The end of August brought the beginning of a new season for OPSU athletes, coaches and fans. We've already had some exciting moments in sports and look forward to a competitive year. With their seasons underway, here is a brief account of how our teams have started off. **Volleyball** hosted the Aggies Challenge tournament and started their season off 2-2. **Football** revved up the action and got their first victory at home on Sept. 8. They followed up with a big road win in Denver and are currently 2-1. **Cross Country** has traveled to two meets where both the men and women have ran well. They are making strides to their goal of winning Heartland Conference titles. On the links, **Aggie Golf** has competed in two tournaments. The women started their season off in Amarillo in the Lady Buff Stampede and the men traveled to LaVeta, Colo. for the Peaks Classic. **Aggie Rodeo** will kick off the season with their first round of events at Colby Community College on Sept. 21. There's plenty of action in store so get out and support your Aggies!

Former Oklahoma Panhandle State University student athletes met in the Student Union Ballroom at their alma mater Friday night Sept. 7 to take their place in the **Aggie Hall of Fame**, and while there was plenty of reminiscing about games, individuals also remembered those who helped them along the way. Carl Hamilton, Julian "Jay" (Pee-Wee) Miller, Bernard Hill, and the 1993-94 women's basketball team were inducted as a permanent part of OPSU history.

The **Student Health Clinic** welcomes a new addition to the nursing staff-**Sherry Nye, R.N.** is excited to be doing what she loves best, helping others. With a strong background in OB-GYN, she hopes students will seek her assistance with birth control and pregnancy information. Her friendly smile and genuine concern for others will be a comfort to students in need.

Sherry is not completely new to the campus. She received her pre-nursing education at OPSU and then went on to receive her nursing diploma from the Northwest Texas Hospital School of Nursing in Amarillo, Texas. She has worked in several fields such as obstetrics, gynecology, home health and geriatric care. You might also remember her happy face from the Noble Center where she enjoyed working evenings this past spring and said she had "too much fun" working with the students.

Growing up in Kenton, Okla., and going to high school in Boise City, Sherry now lives in Texhoma. After several years working in Kansas, her husband's job brought them back to the Panhandle, where she is happy to be closer to family. When she is not working, Sherry is helping on their ranch. Being the nurse of the family, she is even looked to when it comes time to treat the animals with injections. Sherry spends any spare time that she might find riding horses and watching her two sons play sports.

When asked what the clinic most commonly treats, Sherry responded "allergies!" Since many students are new to the Panhandle region, they are not accustomed to the surrounding farmland and all the different allergens it creates. The clinic offers certain over the counter allergy medications and, in extreme cases, may recommend that patients seek further care from a doctor.

In addition to Nurse Florence Hensley in the Student Union (SU2), Sherry will also be available to assist students in SU 4. The clinic is open to OPSU students and employees (hours are listed below). Both nurses will offer the following services at no cost to students: exams, consult with nurse, blood sugar check, blood pressure check, weight check, nutrition consult,

over-the-counter medications and condoms. Other services that are offered at a nominal cost include: urinalysis, pregnancy test, flu shots, TB test, and strep test. Immunizations, birth control and other prescription drugs can be arranged through the clinic with a doctor's authorization.

Students and employees are required to show OPSU IDs and can either pay for services in the clinic or use their campus accounts upon verification of funds. The Student Health Clinic works in conjunction with the Texas County Health Department (family planning) as well as the Specialty Clinics of Saint Anne in Guymon (for doctor referrals). Patients will need proof of insurance when referred to a doctor; non-insured doctor office visits will cost \$50.00 (additional services will be full price).



Student Health Clinic Office Hours

Florence Hensley – SU2
Mon. thru Fri., 8:00 a.m.-4:00 p.m.

Physician Consult - SU2
Mon. thru Fri., 9:00 a.m.-3:00 p.m.

Sherry Nye – SU4
Mon. thru Thurs., 8:00 a.m.-12:00 p.m.

David A. Bryant
David A. Bryant, President

President's Update

A monthly newsletter from the Office of the President

October 2012

Campus Events

- Oct. 8-9 **Flu Shot Clinic**, SU Lounge, 1-3:00 p.m.
- Oct. 11 **Aggie Volleyball** vs. UT-Permian Basin, 7:00 p.m.
- Oct. 13 **Aggie Volleyball** vs. McMurry Univ., Noon
- Oct. 18-19 **Fall Break**, No classes. Offices remain open.
- Oct. 22-27 **Homecoming Week Events**
- Oct. 25-31 **Dorm of Doom**, Haunted House in Muller Hall
- Oct. 25 **Guymon Chamber of Commerce Business After Hours Tailgate**, OPSU Guymon Classroom at 5th and Roosevelt, 5:00 p.m.
- Oct. 27 **Homecoming Parade**, line-up at Noble Center, 9:30 a.m.
- Oct. 27 **Aggie Football Homecoming** vs. Southwest Assemblies of God, 1:00 p.m. kickoff
- Nov. 1 **Aggie Volleyball** vs. Dallas Baptist Univ., 7:00 p.m.
- Nov. 3 **Aggie Volleyball** vs. St. Edward's Univ., 11:30 a.m.
- Nov. 3 **Aggie Football** vs. Wayland Baptist Univ., 2:00 p.m. kickoff

Congratulations to this year's **Fiesta Queen, Leticia Bernabe** and the **King, Manuel Romero**, who were presented with tuition waivers by OPSU President Dr. Dave Bryant and Dr. Wayne Manning, Vice President for Academic Affairs and Outreach. The scholarships pay for 100% of the tuition for their first fall and spring semesters at OPSU, up to 15 hours per semester. The two were recognized on Sept. 16 during the annual Fiesta in Guymon that kicked off Hispanic Heritage month.

Oklahoma Panhandle State University's Chapter of the **Student Oklahoma Education Association (SOEA)** boasts two state officers for the 2012-2013 school year for the first time in the school's history. Torri Janzen is serving the Oklahoma Chapter of SOEA as the delegate to the National Education Association and Selma Belts is serving as the Legislative Representative.

For the first time in school history, the OPSU **Cross Country** team and head coach Victor Esparza are hosting a 5k meet in Guymon on Saturday, Oct. 6. Runners will start on the south side of Guymon High School. The women will start the meet off at 9:00 a.m. and the men will begin their course at 9:45 a.m.

Homecoming is right around the corner! *Get in the Game* and mark you calendars for the week of Oct. 22-27. The week will be filled with fun events including a talent contest, pep rally/cookout, door decorating contest, and the homecoming parade. The grand finale will be the Aggie's home football game on Saturday and the coronation of the king and queen at halftime.

If you think your chili is the best in the area, here's your chance to prove it at OPSU's **Sixth Annual Chili Cook-off** that will be held in conjunction with the final home football game on Nov. 10. OPSU's HALO team won last year in the judged category. Student organizations and anyone else interested is encouraged to compete. For information contact Jessica Lofland.

Please congratulate the following OPSU students for their recent accomplishments. **Katy Doke** and her horse Mr. Chics Dig It won the national title in the Intermediate Division at the National Versatility Ranch Horse Association (NVRHA) on Sept. 23 in Colorado Springs, Colo. Aggie Pitcher **Sean Williams** returns to campus for his senior year after being named a top major league prospect in the New York Collegiate Baseball League (NYCBL). He was also selected to the All-Star team and the All-NYCBL first team. The **2011-2012 OPSU women's basketball team** led the entire nation in National Collegiate Athletic Association's (NCAA) Division II three-point scoring. **Teenie Kent** led the Aggies in three-pointers, averaging 2.58 three-pointers per game. Aggie Rodeo is underway and OPSU was well represented at their first rodeo in Colby, Kan. **Whit Peterson** took second place overall in saddle bronc riding, while **Libbie Meier** won the first round of the breakaway roping.

Wayne Stewart

In most colleges the athletic director is typically not a faculty member, but a full-time administrator that oversees the work of coaches and related staff involved in athletic programs. That definition may need to be amended when referring to OPSU's athletic director **Dr. Wayne Stewart**. In addition to his position as A.D., Stewart serves as Dean of the School of Education and also continues teaching within that department. It is this kind of dedication that makes Stewart unlike the "typical" athletic director and separates OPSU from most colleges.

Stewart first came to OPSU 15 years ago to begin his journey as Dean of Education. Since then he has revived that department and brought it through three successful National Council for Accreditation of Teacher Education (NCATE) accreditations. During his journey Stewart was approached about serving as athletic director at a time when OPSU was without one. While he admits he does not come from an athletic background, Stewart recognized the need and accepted the position. Throughout the years he also employed his deep booming voice to athletics as announcer for football and basketball games. Being the "people person" that he is, Dr. Stewart is happy that athletics has helped expand his association with the public and the community.

As athletic director and Dean of Education, Stewart recognizes some crossover between the two jobs. With Health and Physical Education under his realm, there are several coaches who teach within his department, and many student athletes seek degrees in HPER. One of the things as athletic director that impressed Stewart is the NCAA-DII's commitment to the *student athlete* (rather than the *athlete student*). Both his academic and athletic sides are brimming with pride at graduation when he sees student athletes crossing that stage.

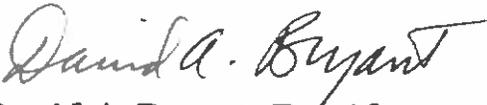
In addition to a strong emphasis on student athlete graduation rates, Stewart focuses on maintaining NCAA compliance and avoiding NCAA policy violations. That in itself can be a full-time task, so he relies heavily on **Dr. Kathleen**

Turner, Faculty Athletics Representative, and **Dr. Patrick Maille**, Compliance Officer, to oversee NCAA regulations and student athlete eligibility requirements.

Holding two administrative positions, Dr. Stewart is very proud to say that he has great allies all around him to help balance the often lopsided time constraints. He works closely with all coaches and sports information staff as well as administration when organizing game day activities. He also works alongside Heartland Conference staff to coordinate game schedules for all sports and to ensure we maintain our status as an active conference member. On the education side, Dr. Stewart unreservedly entrusts the School of Education Teacher Education Council to bear some of the load by assisting with accreditation and certification requirements and preparations. When asked what the key to success is on "both sides of the ball," he said, "my e-mail is always on alert...communication is the key."

Dr. Stewart feels that his learning curve is definitely going straight up with each new sports season and feels the spark of excitement building for Aggie athletics. He is optimistic about the future of OPSU sports and especially about the future of our student athletes.

When a spare moment does arise, Dr. Stewart greatly enjoys the solace of a good book and spending time with his three grandchildren. He is also happy that he can share some of his OPSU time with his wife **Elaina** who also works on campus as the Electronic Resources and Systems Librarian in the McKee Library. He is proud to show off her accomplishments and shares some of her knack for compiling electronic data, as he enjoys creating databases and websites. Amidst his busy schedule, Dr. Stewart said he's "having a good time" and looks forward to the years ahead.



David A. Bryant, President

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Sep-12
MONTH

FUND SOURCE	FY13		FY12		FY13		FY12	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	5	\$ 1,479.59	24	\$ 9,206.88	30	\$ 12,343.04	30	\$ 11,427.83
FEDERAL			1	\$ 599.00			2	\$ 988.67
PRIVATE								
AUXILIARY	1	\$ 278.48	1	\$ 78.00	5	\$ 2,052.82	2	\$ 779.24
OTHER		\$ -		\$ -				
TOTAL	6	\$ 1,758.07	26	\$ 9,883.88	35	\$ 14,395.86	34	\$ 13,195.74

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE EMPLOYEE REPORT

TO: THE GOVERNOR OF OKLAHOMA, THE PRESIDENT PRO TEMPORE OF THE OKLAHOMA SENATE,
AND THE SPEAKER OF THE OKLAHOMA HOUSE OF REPRESENTATIVES
FROM: OKLAHOMA PANHANDLE STATE UNIVERSITY
DA. Byers
PRESIDENT

SUBJECT: FTE EMPLOYEE REPORT FOR FISCAL QUARTER ENDING 09/30/12

THE FOLLOWING INFORMATION IS PROVIDED PURSUANT TO 74 O.S. 1981, SECTION 3602

FTE EMPLOYEE CATEGORIES

	EDUC. AND GEN. BUDGET PART I				EDUC. AND GEN. BUDGET PART II				AGENCY ACCOUNTS OTHER				SUB-TOTAL		TOTAL FTE	
	FACULTY	REGULAR	STUDENT	OTHER	FACULTY	REGULAR	STUDENT	OTHER	FACULTY	REGULAR	STUDENT	OTHER	FACULTY	REGULAR		STUDENT
CURRENT QTR	27	50	14		1	1	0		1	5	8		29	56	22	107
PRIOR QTR	40	49	17		1	1	0		0	5	8		41	55	25	121
INC (DEC)	(13)	1	(3)		0	0	0		1	0	0		(12)	1	(3)	(14)
PRIOR FY	36	54	10		1	1	1		0	5	5		37	60	16	113

October 26, 2012

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Kent Smith, President; Ms. Angela Watson, Vice President for Administrative and Fiscal Affairs; and Dr. Clyde Montgomery, Vice President for Academic Affairs, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Smith expressed thanks to President Faltyn for his hospitality. He said the real enjoyment for him was getting to talk with two students from the President's Leadership Class at the dinner last evening.

Dr. Smith reported that Regent Reese was honored at Langston's 7th Annual President's Gala. With respect to the Gala, Dr. Smith reported that for the first time in about three years the event actually generated income, and it is believed that Langston will receive \$30,000 to \$40,000 in its fund-raising efforts as a result of the Gala. He further reported on the initiation of the Legacy Keepers Program in which Langston is trying to raise \$250,000 by March, 2013. Langston is about four weeks into that program, and Dr. Smith said he is pleased to report that approximately \$27,000 has been raised to date and that number continues to grow daily.

Dr. Smith said at a previous meeting he mentioned that he was going to bring in a consultant to review LU-Tulsa to help the University formulate a vision and a plan moving forward. He said Dr. Charlie Bird came for his first visit and met with Regent Helm as well as faculty, staff, students, legislators, alumni, and community leaders in Tulsa. He said he received Dr. Bird's first report, and he will return for the next phase to help Langston design a plan moving forward for LU-Tulsa.

Dr. Smith said he survived his first Homecoming at Langston University. It was certainly a great affair. Chairman Lester asked about the Homecoming football game. Dr. Smith said Langston won in an exciting finish to the game. The team now has a 5-3 record, and with a little luck should win out with a 9-3 season. Chairman Lester noted that the game was televised. Dr. Smith said this is correct and for the first time ever the Homecoming football game was televised throughout the State of Oklahoma in more than 400,000 homes and was actually streamed worldwide so that anyone who had access to the World Wide Web could have watched the game.

Regent Davis said he had the opportunity to hear Athletic Director Michael Garrett speak this past week at the Guthrie Rotary Club. He said he appreciates AD Garrett's attitude and the job he does selling the University. The expectation and excellence level is definitely something Mr. Garrett values. In that regard, Dr. Smith expressed appreciation to Chairman Lester for inviting him to speak to the Edmond Rotary Club and to have that exposure for the University.

Personnel Actions

Dr. Smith presented the personnel actions and recommended their approval.

Regent Anthony moved and Regent Reese seconded to approve personnel actions Nos. 1-3 as listed in the Langston Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Ratification of Interim Approval Requests

Dr. Smith said there are three interim approval requests listed in the Langston Agenda, and he apologized for the number of these requests. He said two of the requests could not be avoided because of time constraints.

With respect to the request to enter into an agreement with Xposure, Inc., Dr. Smith said this firm is helping Langston not only with gaining exposure for the Athletic Department and the University, but also to provide fund raising for athletics in ways Langston has not done in the past. For example, Langston had to raise \$20,000 to appear on television through Cox Communications. This company helped Langston raise about \$15,000 of that amount through sponsorships. This firm is not only helping Langston with marketing but with some of the daily operations that the Sports Information Director would provide.

Regent Reese moved and Regent Davis seconded to ratify interim approval granted by the Chief Executive Officer to enter into an agreement with Xposure, Inc., to create and implement a targeted marketing and public relations campaign in the estimated amount of \$97,980.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

With respect to the request to enter into an agreement with Littlefield Brand Development, Dr. Smith said this is the research qualitative and quantitative study that Langston is undertaking that will help the University determine not only what its brand is but moving forward how Langston will market for many years to come.

Regent Anthony said his understanding is that Littlefield will evaluate the perception and attitudes of the University, and he asked if this includes any brand development messaging.

Dr. Smith responded affirmatively and said Littlefield will present three different plans and branding strategies from which to choose.

Regent Reese moved and Regent Anthony seconded to ratify interim approval granted by the Chief Executive Officer to enter into an agreement with Littlefield Brand Development to evaluate the perceptions and attitude of Langston University in order to develop brand messaging in the estimated amount of \$124,000.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Dr. Smith said the request to purchase a Skid Steer could not be avoided in terms of the interim approval request because the federal fiscal year was coming to an end on October 31. Langston would lose those funds if they were not spent by that time.

Regent Burns moved and Regent Reese seconded to ratify interim approval granted by the Chief Executive Officer for Langston University's School of Agriculture & Applied Sciences to purchase a Skid Steer for use on the South Farm and Central Farm in the estimated amount of \$33,600.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Link moved and Regent Reese seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Regent Helm noted that President Smith recently appeared before the Tulsa City Council with a request involving the construction of a building on the LU-Tulsa campus. He said the Board would prefer that those discussions and reviews first come to the Board for approval prior to making a request before a public body. He said the Regents had not heard anything about this. Dr. Smith said he is glad this was brought up, and he said he will accept responsibility. Dr. Smith said he had assumed that all phases had been approved by the Board of Regents. What was presented involved Phase II of a four-phase plan for the LU-Tulsa campus. He said his mindset was that he was just moving forward with discussions that had already occurred with the Board. Dr. Smith said if this was not the case, then it is totally on him and point well taken. Dr. Smith said he had not planned to go before the City Council. He said he was with

Mr. Ramsey when he received a call and found out that he had been placed on the agenda for the City Council's meeting the next day. Dr. Smith said he will be glad to discuss this matter further with Regent Helm.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Langston University being concluded, Dr. Smith and members of the Langston administration were then excused from the meeting.

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Stillwater, Oklahoma

Dear Board Members:

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:

1. For your information and review, Attachment A displays Langston University's Quarterly FTE Employee Report for the fiscal quarter ending September 30, 2012.

B. RESOLUTIONS: NONE

C. POLICY AND OPERATIONAL PROCEDURES: NONE

D. PERSONNEL ACTION:

1. Approval is respectfully requested to employ Dr. Patricia Chogugudza, as Assistant Professor of English on a 12-month basis, effective September 2, 2012, at an annual salary of \$57,680.04.
2. Approval is respectfully requested to change the status of Dr. JoAnn Clark from Acting Director, Upward Bound Program & Acting Director, Honors Program at \$5,000.00 per month to Interim Executive Director, Enrollment Management/Acting Director, Upward Bound Program & Acting Director, Honors Program at \$8,000.00 per month effective October 2, 2012.
3. Approval is respectfully requested to change the status of Ms. Jameka Lewis from Administrative Specialist, Harrison Library at \$30,188.00 on a 12-month basis to Instructor/Resource Librarian, on a 12-month basis, at an annual salary of \$40,000.00, effective October 8, 2012.

4. **FOR INFORMATIONAL PURPOSES**

Langston University will accept the following notices of resignation:
Mrs. Hala Khoury, Director, Institutional Research & Planning,
effective September 18, 2012.

Ms. Pamela Stokes, Instructor, School of Nursing & Health
Professions, effective October 19, 2012.

**Ms. Josita Baker, Executive Director, Enrollment Management,
effective October 2, 2012.**

E. INSTRUCTIONAL PROGRAMS:

1. Approval is respectfully requested for Langston University to delete the following programs and options due to low enrollment and graduation rates:

WITHDRAWN

~~History—Bachelor of Arts~~

Family & Consumer Sciences Education – Bachelor of Science
Option

Technology Education – Bachelor of Science Option

Students enrolled previously in these programs have enrolled in other majors or graduated. This request can be viewed in Attachment B.

F. BUDGETARY ACTION:

1. Approval is respectfully requested for Langston University's Title III program to accept a grant entitled Historically Black Colleges and Universities Program from the United States Department of Education in the amount of \$2,356,748.00 for the performance period of October 1, 2012 through September 30, 2017.
2. Approval is respectfully requested for Langston University's Title III to accept a grant revision entitled Strengthening Historically Black Colleges and Universities from the United States Department of Education in the amount of \$17,201.00 for the period of October 1, 2012 through September 30, 2013.
3. Approval is respectfully requested for Langston University's School of Agriculture and Applied Sciences to accept a grant entitled "Sustainable Small Ruminant Production through Selection for Resistance to Internal Parasites", from the United States Department of Agriculture in the amount of \$600,000.00, for the performance period of September 1, 2012 through August 31, 2015. The project will evaluate the effects of the selection of sheep and goats for resistance to internal parasites on the sustainability of production.

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Approval is respectfully requested for Langston University's School of Agriculture & Applied Sciences to name its Wetland Outdoor classroom the Joshua Griffin Wetland Outdoor classroom in honor of a Langston University graduate Joshua Griffin who, in 2011, tragically drowned in the Cimarron River in Oklahoma while completing an internship with the U.S. Fish and Wildlife Service (FWS). The classroom was part of the Private Lands Agreement between the U.S. Fish and Wildlife Service (FWS) and Langston University.

H. CONTRACTUAL AGREEMENTS (other than construction and renovation):

1. Approval is respectfully requested for Langston University to enter into an affiliation agreement with the following facility for the training of Physical Therapy students:
Reliant Rehabilitation, Plano, TX
2. RATIFICATION OF INTERIM APPROVAL
Interim Board Approval was requested, and granted by Mr. Jason Ramsey on September 27, 2012, for Langston University to enter into an agreement with Xposure, Inc. Xposure will create and implement a targeted marketing and public relations campaign to assist with instilling pride, fostering excitement and increasing awareness of Langston University's athletics department and programs, at an estimated cost of \$97,980.00. Funds are available in account 1-16888. This request is pending the approval of Legal Counsel.
3. RATIFICATION OF INTERIM APPROVAL
Interim Board Approval was requested, and granted by Mr. Jason Ramsey on September 27, 2012, for Langston University to enter into an agreement with Littlefield Brand Development. Littlefield will evaluate the perceptions and attitudes of Langston University, in order to develop brand messaging, at an estimated cost of \$124,000.00. Funds are available in account 1-16888. This request is pending the approval of Legal Counsel.

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES: NONE

J. PURCHASE REQUESTS:

1. RATIFICATION OF INTERIM APPROVAL
Interim Board Approval was requested, and granted by Mr. Jason Ramsey on September 27, 2012, for Langston University's School of Agriculture &

Applied Sciences to purchase a Skid Steer for use on the South Farm and Central Farm for moving and picking up materials delivered. The purpose of the Skid Steer is to reduce health risk of employees caused by lifting heavy supply items and equipment thereby reducing back injuries. Carryover funds were available for use from FY 2011 which was scheduled to expire at the end of the federal fiscal year, September 30, 2012. The estimated cost is \$33,600.00.

2. Approval is respectfully requested for Langston University's Information Technology Services Department, to process a purchase requisition in the estimated amount of \$147,449.00, to purchase a Zone Server and support equipment. The Zone Server will support increased bandwidth and improve network performance. This cost includes technology equipment, cloud based services and onsite staging (this element provides preparation, deployment testing, and benchmarking of performance). Funds for this expenditure are available in Title III account 5-18097.

K. STUDENT SERVICES/ACTIVITIES NONE

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:
NONE**

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel as of August, 2012:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
Revolving	3	\$4,715.38	9	\$17,757.32	11	\$13,442.98	29	\$51,105.51
St. Approp.								
Federal	21	\$44,403.66	21	\$33,874.48	41	\$64,732.15	47	\$76,446.90
Private								
Auxiliary	3	\$4,705.94	2	\$3,575.81	9	\$9,747.25	8	\$9,612.44
Other								
TOTAL	26	\$53,824.98	32	\$55,207.61	61	\$87,922.38	84	\$137,164.85

2. Summary of Out-of-State Travel as of September, 2012:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
Revolving	4	\$10,284.84	12	\$38,022.24	15	\$23,727.82	41	\$89,127.75
St. Approp.								
Federal	17	\$44,512.12	6	\$10,950.39	58	\$109,244.27	53	\$87,397.29
Private								
Auxiliary	0	\$7,498.09	1	\$1,839.61	9	\$17,245.34	9	\$11,452.05
Other								
TOTAL	21	\$62,295.05	19	\$50,812.24	82	\$150,217.43	103	\$187,977.09

All items listed above are respectfully submitted for your approval.

Sincerely,
LANGSTON UNIVERSITY



KENT J. SMITH, JR., Ph. D.
PRESIDENT

FTE Employee Report₁

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives
 From: Langston University, Kent Smith

Subject: FTE Employee Report for Fiscal Quarter Ending 09/30/12

The following information is provided pursuant to 74 O.S. 1981 Section 3602₂

FTE EMPLOYEE CATEGORIES

	EDUC & GEN. BUDGET PART I			EDUC & GEN BUDGET PART II			AGENCY ACCOUNTS: OTHER			SUB TOTAL			TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT	
A. FTE Employees for Report Fiscal Quarter	97.93	164.46	10.29	22.88	97.73	18.33	0.33	3.95	6.02	121.14	266.14	34.64	421.92
B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr	101.27	173.96	8.49	23.13	97.15	16.94	0	1.93	29.62	124.4	273.04	55.05	452.49
C. Increase or Decrease in FTE Employees (Item A minus Item B)	-3.34	-9.5	1.8	-0.25	0.58	1.39	0.33	2.02	-23.6	-3.26	-6.9	-20.41	-30.57
D. Comparable Quarter Last Year	101.67	171.59	11.33	20.18	98.27	22.68	0	1.72	6.58	121.85	271.58	40.59	434.02

A. FTE Employees for Report Fiscal Quarter

B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

1. File with State Regents' Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees) for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: Langston University

Contact person: Dr. Clyde Montgomery

Title: Vice President for Academic Affairs

Phone number: (405) 466-3424

Current title of degree program (Level II): Secondary Education:

Current title of degree program (Level III): _____

State Regent's three-digit program code: 037

Degree Granting Academic Unit: Family and Consumer Sciences

- With options in:
- A. Family and Consumer Sciences Education
 - B. _____
 - C. _____
 - D. _____
 - E. _____

TYPE OF REQUEST: Check those appropriate and complete appropriate pages ONLY!

- (1) Program Deletion
- (2) Program Suspension
- (3) Change of Program Name
and/or Degree Designation
- (4) Option Addition
- (5) Option Deletion
- (6) Option Name Change
- (7) Program Requirement Change
- (8) Other Degree Program Modification

*Complete and return **ONLY** this cover sheet **AND** the appropriate page specifying the requested modification!*

Signature of President: _____ **Date:** _____

Date of Governing Board Approval: _____

(1) Program Deletion

Rev July 2007

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: Langston University

State Regents' three-digit program code and Program name of program to be modified:

037 – Family and Consumer Sciences Education

(1) PROGRAM DELETION **Delete Option**

Are students still enrolled in degree program? No Yes

If yes, how many? _____ Expected date of graduation for last student: _____

Number of courses which will be deleted as a result of this action: 6

If no courses are being deleted, explain:

Funds available for reallocation: No Yes

If yes, which departments/programs will receive the reallocated funds? _____

If no funds are available for reallocation, how will funds be used? _____

Reason for requested action (attach no more than one page if space provided is inadequate):
Action is being requested because of low enrollment and graduation rate. The following courses will be deleted:

- FCS 2573 Textiles
- FCS 2013 Introduction to Interior Design
- FCS 3103 Current Trends in Clothing
- FCS 3403 Housing for Contemporary Living
- FCS 4183 Consumer and Clothing Marketing
- FCS 4233 Marriage & Family Relationships

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: Langston University

Contact person: Dr. Clyde Montgomery

Title: Vice President for Academic Affairs

Phone number: (405) 466-3424

Current title of degree program (Level II): Secondary Education

Current title of degree program (Level III): _____

State Regent's three-digit program code: 037

Degree Granting Academic Unit: Technology

With options in: A. Technology Education

B. _____

C. _____

D. _____

E. _____

TYPE OF REQUEST: Check those appropriate and complete appropriate pages ***ONLY!***

(1) Program Deletion

(2) Program Suspension

(3) Change of Program Name
and/or Degree Designation

(4) Option Addition

(5) Option Deletion

(6) Option Name Change

(7) Program Requirement Change

(8) Other Degree Program Modification

***Complete and return ONLY
this cover sheet AND the
appropriate page specifying
the requested modification!***

Signature of President: _____ **Date:** _____

Date of Governing Board Approval: _____

(1) Program Deletion

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: Langston University

State Regents' three-digit program code and Program name of program to be modified:

037 – Technology Education

(1) PROGRAM DELETION **Delete Option**

Are students still enrolled in degree program? No Yes

If yes, how many? _____ Expected date of graduation for last student: _____

Number of courses which will be deleted as a result of this action: 7

If no courses are being deleted, explain:

Funds available for reallocation: No Yes

If yes, which departments/programs will receive the reallocated funds? _____

If no funds are available for reallocation, how will funds be used? _____

Reason for requested action (attach no more than one page if space provided is inadequate):

Action is being requested because of low enrollment and graduation rate. The following courses will be deleted:

- TE 3603 Power Transmission Control and Storage
- TE 3623 Transportation Systems
- TE 3633 Manufacturing Systems
- TE 4623 Building Structure
- TE 4633 Seminar in Technology Education and Technology
- TE 4643 Technology Systems
- TE 4653 Methods of Teaching Technology

October 26, 2012

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President; Dr. Bethene Fahnstock, Vice President for Academic Affairs; and Mr. Mark Rasor, Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board. Dr. Hale complimented Tim and Kelly Faltyn for their hospitality. He said the speech by Dr. Carl Westbrook on his 90th birthday was special, as well as the speech at the dinner later that evening.

Dr. Hale referenced the *NEO Update*, which highlights NEO's 70th Homecoming; the announcement of three outstanding alums of NEO including Representative Wade Rousselot; highlights of NEO's annual Homecoming Pageant; and hosting activities of the American Indian Center for Excellence at NEO to celebrate the Open House of Kah-Ne-You-Ah Hall.

Dr. Hale referenced pages 6 and 7 regarding the NEO football team. He said the team has struggled the past few years, and Coach Dale Patterson has turned that program around in short order. The team now has a 7-1 record and is ranked No. 7 in the nation. NEO will play Navarro College tomorrow for the conference championship. Regent Link said his understanding is that NEO will advance post season regardless of the outcome of the game with Navarro, and Dr. Hale said this is correct. He said there is a regular season conference champion, and the top four teams make a four-team playoff. He noted that three of the last five national championships have come from NEO's conference.

Dr. Hale said he is equally proud of the accomplishments of the agriculture programs. The horse judging team competed in an event in Ft. Worth and was High Team Overall competing against four-year schools. The new equestrian team competed in a show in Missouri on September 29-30 and won Reserve High Point Team on Saturday and third overall on Sunday. With respect to the horse judging team, Regent Davis said he noticed that four of the six members are from out of state. This speaks well to how the team is viewed. Dr. Hale said this is the case for all of the agriculture programs with a strong blend of in-state and out-of-state students. The agriculture programs drive a lot of the out-of-state enrollment, which is about 20 percent of the total enrollment, and about half of the out-of-state student enrollment attend NEO because of its agriculture programs.

Dr. Hale introduced Mr. Steve Turnbo who is in attendance at the meeting. He noted that Mr. Turnbo is a 1963 graduate of NEO and was an All American baseball player. He noted that Mr. Turnbo went on to play baseball at the University of Tulsa.

Update on Stadium Project

Dr. Hale provided an update regarding the stadium project, on which he began briefing the Board about a year ago. As the Board is aware, NEO has been trying to get the stadium proposal project in front of the voters of Miami and is probably as close as it has ever been. Originally,

NEO talked about trying to finance approximately \$11 million; however, that has been whittled down to about \$9.5 million, which is a number with which the Council is comfortable. Dr. Hale said he has been to six City Council meetings in the last six weeks—four regular meetings and two special meetings. At the latest meeting, the Council took an additional step which was to direct the staff to begin preparing the official documents that will be required to create the Trust Authority. He said at the next Council meeting on November 5, the Miami City Council will vote on whether or not to take this to a ballot on February 12, 2013.

The second item regarding this matter will be to create a Municipal Trust Authority, which will consist of College officials. Dr. Hale said he, as the College President, will be designated as the Chairman of the Trust Authority by the creation of the trust documents. It is an important step in the process.

Dr. Hale said he has been involved in two of these processes in the past, and this one has been a little slow at times because he believes the community is trying to figure out how to get out of a 25-year funk. In the early 1980's, Ottawa County was the second most affluent county in the State of Oklahoma. Today, the county ranks in the bottom ten in affluence in Oklahoma and is one of the most impoverished counties in Oklahoma. There has been a lot of debate and discussion regarding this topic.

Regent Anthony said he has followed this matter as information was provided to him. He asked what commitment NEO is making as a part of this deal. He understands that the improvements will be on NEO's property, but is NEO putting any money "into the pot." Dr. Hale said he has made it clear up front that NEO has just put in \$40 million into the community by rebuilding the campus and has bigger priorities than this project with respect to academic classroom buildings. It is not likely that the College will be able to bring funds into this project for that reason. He clarified that he has stated this repeatedly for two years so that everyone would know. However, what NEO is willing to do is manage, maintain, operate, and utilize staff time to book events at a high level. This will be sold as an economic development tool because the stadium will be turned into a year-round event center by hosting high school football playoff games, soccer competitions, junior college football games, etc. He said he does not believe people are aware how much staff power it takes to run those kinds of activities. In addition, NEO will pay the utilities on the stadium.

Dr. Hale said one thing he reminds people of privately but he does not like to say publicly is that NEO will be giving up any right to generate revenue. For example, NEO has had a long-term lease with the Miami Public School System wherein NEO received \$10,000 per year for the school system to play about 25 football games, provide space for band practices, etc. That 50-year lease agreement will end in a week. The next lease with the school district will be about \$70,000 to \$75,000 per year, and NEO will be forfeiting that revenue in exchange for this project because the lease agreement will ultimately be between the Trust Authority and the Miami Public School System.

Regent Hall asked if NEO will receive any maintenance allocations for a period of time. Dr. Hale said two years ago the City passed a sales tax for streets. He said if it happens the way it has been discussed, the City will balloon this project for the first six years with no payments and after that point in time the City is going to roll everything into the street tax so that no new taxes will be enacted. The tax will be extended another 17 years. With respect to the question if at some point any funds in excess of the debt service will be allowed for maintenance, Dr. Hale said at this point this is still negotiable. There is a lot of interest in the project to pay this off as quickly as possible, which is driving the financing conversation. The City does not want to extend it another 15 years to make it a total of 22 years. If sales tax collections increase at a high level, Dr. Hale said he believes there is going to be pressure for the Trust Authority to retire the debt. He said at the meeting this past Monday he presented six different funding source options to the City Council because the Council is putting a lot of pressure on the Trust Authority to be a fund-raising agent, as well. Funds will be raised through naming rights of the skyboxes that will be leased, assessment fees on ticket sales, etc. He said it is really a second full-time job for the first three to four years for the Chairman of the Trust Authority, which position he will serve. He said he believes there will be a combination of pressure to retire the debt early and to also set aside funds for turf replacement.

Regent Hall said communities have different priorities and are likely going to borrow the money for 1 percent, so any 1 percent that he got he is not very anxious to get it paid off quickly. Also, taxpayers typically like to know that there is an end to the tax. He said NEO is responsible for the continued maintenance of the stadium at the 10- and 20-year mark if it does not have a commitment from the City or the sales tax to the Trust Authority. Regent Helm also added funds from the school district to help cover some of the maintenance costs will be lost. If the school district will be playing that many games per year, this wears on the artificial turf.

Regent Burns said his sense is that the City will still have the best end of the deal just like the school district. The expensive part will be maintaining the facility. Dr. Hale said the City has trouble appreciating that because it is cash up front. Nobody appreciates what is involved with respect to staff expenses, utility expenses, in addition to all the headaches involved with programming year round.

Dr. Hale said after November 5, Legal Counsel will review the documents and prepare the land lease that the Board will have to approve to allow this project to happen.

Reverse Transfer Agreement

Dr. Hale said the request for NEO to enter into a reverse transfer agreement with Pittsburg State University, Pittsburg, Kansas, was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning. The agreement has been reviewed and approved by Board Legal Counsel.

Regent Link said the Committee met with the NEO administration regarding approval to enter into an agreement with Pittsburg State University of Pittsburg, Kansas, for reverse transfer of academic credit. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Link moved and Regent Burns seconded to authorize Northeastern Oklahoma A&M College to enter into an agreement with Pittsburg State University for reverse transfer of academic credit as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval to Pay a One-Time Stipend

Dr. Hale requested Board approval to pay a one-time stipend to all eligible employees of NEO, effective November, 2012. The total cost is approximately \$277,641. He said this expense was included in the budget.

He said he believes the stipend should be awarded because NEO met certain targets. He said NEO will be one of only three schools at the community college level with an increased enrollment. In addition, the audit report came in about half a million dollars better than anticipated. Currently, NEO ranks 10 out of 12 in faculty salaries at the community college level, and no president wants to be at the bottom in terms of salaries because it means difficult conversations with the faculty. When the two OSU branch campuses in Okmulgee and Oklahoma City are included, NEO ranks 12 out of 14. Dr. Hale said the Regents have seen the good work that has taken place on the NEO campus since the flood of 2007, and he believes investing in its people is the responsible and sensible thing to do.

Regent Hall moved and Regent Anthony seconded to authorize Northeastern Oklahoma A&M College to pay a one-time stipend to all eligible employees as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

2012-2013 Institutional Degree Completion and Academic Plan

For information, Dr. Hale presented the Northeastern Oklahoma A&M College's 2012-2013 Institutional Degree Completion and Academic Plan. He said this is very important because this is what performance funding will be tied to going forward. This is year one of a new

performance plan. For 20 years it was called Brain Gain, and it was a token effort at performance funding. It was \$2 million per year, and if NEO had a really good year with respect to performance targets, retention, graduations, etc., the College would receive \$25,000-\$30,000. He said there was very little at stake; however, over the course of the next five years that \$2 million increases to \$90 million. The stakes are greater as it relates to hitting those performance targets. Dr. Hale asked Dr. Fahnestock to briefly provide an overview of NEO's academic plan.

Dr. Fahnestock said each year NEO prepares an academic plan that is submitted to the Oklahoma State Regents for Higher Education, which focuses on academic efficiencies and the use of technology and the strategic academic plan for the coming year. This year NEO had to include the initiatives within the Complete College America phase. Three main goals pertain to readiness, remediation, and degree completion, and she reviewed the strategies for completing these goals. (The 2012-2013 Institutional Degree Completion and Academic Plan for NEO is on file in the Board of Regents' Office as Document No. 2-10-26-12.)

Dr. Hale said given the fact that the stakes are higher and are going to continue to be increased, he believes it is important that the Board is fully aware of what is going on. He said he would encourage the Regents to be familiar with the academic plans of all the institutions.

Balance of Agenda

Regent Anthony moved and Regent Hall seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and members of the NEO administration were then excused from the meeting.

NORTHEASTERN OKLAHOMA A&M COLLEGE
Miami, Oklahoma
October 26, 2012

Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks

- October 2012 "NEO Update"

2. 2011-12 Annual Report

~~The 2011-12 Annual Report provides key stakeholder groups with a comprehensive, executive overview of the events and accomplishments that took place at Northeastern Oklahoma A&M College.~~

3. Creation of a Municipal Trust Authority to Oversee Construction and Debt Service of Robertson Stadium Renovation Project

Update

4. City Council of Miami ballot item that would provide \$11.1 million in funds to improve Red Robertson Football Stadium

Update

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

None

PART D - PERSONNEL ACTIONS

None

PART E - INSTRUCTIONAL PROGRAMS**1. Reverse Transfer Agreement with Pittsburg State University**

Board approval is requested to enter into an agreement with Pittsburg State University (PSU), Pittsburg, Kansas, for reverse transfer of academic credit (see Reference Document #1). The purpose of this agreement is to permit former eligible and interested NEO students with a minimum of 45 earned credit hours from NEO to transfer certain course work from PSU back to NEO A&M College to complete requirements for the associate degree. Students will be required to provide written permission to transfer credits from PSU to NEO. This agreement has been reviewed and approved by A&M Board Legal Counsel.

PART F - BUDGETARY ACTIONS**1. One-Time Stipends**

Board approval is requested to pay a one-time stipend to all eligible employees for a total estimated cost of \$277,641. Full-time employees will receive a stipend equal to the greater of \$1,000 or 3% of their annual wage/salary and eligible adjunct faculty will receive \$150.00, effective November 2012. This expense was included and presented to the Board in our FY13 budget proposal.

PART G - OTHER BUSINESS AND FINANCIAL MATTERS**1. Authorization for Naming a Room in Copen Hall to Honor Dr. Robert and Virginia Swanson**

Authorization is requested for naming the band room in Copen Hall, the *Dr. Robert and Virginia Swanson Band Room*. Dr. Robert Swanson taught instrumental music, music harmony and theory, and was the band director of the Golden Norsemen Band for 31 years. After his retirement in 1985, he continued teaching strings at NEO and was director of the NEO string quintet until his death in 2009. He and his wife, Virginia, were long-time supporters of NEO A&M College. Virginia Swanson continues his legacy by supporting many of the activities of the College. A formal dedication ceremony will be scheduled in spring 2013.

PART G - OTHER BUSINESS AND FINANCIAL MATTERS**2. Title III Grant, Part F 2012-13 Allocation**

We have received notification from the U.S. Department of Education that our allocation for the Title III Grant, Part F for year two (2) FY12-13 is \$398,374. The project title, "Merging Tradition and Technology to Create Access to High Demand Careers" is a five-year developmental grant under the Native American Serving Nontribal Institutions (NASNTI) Program. Funding from this grant in year one was used for redesigning five distance general education courses to incorporate Native Ways of Knowing, develop online intake and develop online technology assessment workshops. Year Two funding will be used for developing and piloting redesigned distance general education courses, development and piloting online tutoring, pilot READI and technology proficiency workshops. In Year two, funding will also be used for faculty and infrastructure development to support success for best practices in online learning/advising and incorporating Native Ways of Knowing. These services are available to all NEO students. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

PART J - PURCHASE REQUESTS

None

PART K - STUDENT SERVICES/ACTIVITIES

None

PART L - NEW BUSINESS UNFORSESEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. 2012-2013 Institutional Degree Completion and Academic Plan

Northeastern Oklahoma A&M College's 2012-2013 Institutional Degree Completion and Academic Plan is attached (Reference Document #2).

2. OSRHE Oklahoma's Complete College America Goals Report

The Oklahoma State Regent's report, "Oklahoma's Complete College America Goals" is attached (Reference Document #3).

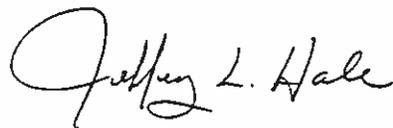
3. Out-of-State Travel Summary

The Summary of Out-of-State Travel for September 2012 is attached.

4. OSRHE FTE Employee Report

The OSRHE FTE Employee Report for fiscal quarter ending September 30, 2012 is attached.

Respectfully Submitted,



Dr. Jeffery L. Hale
President

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WEDNESDAY, OCTOBER 17, 2012

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Souper Sweet

SMILE of the Day



Kay Russell

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*Must be in Souper Sweets when photos are being taken daily by the Miami News-Record to enter to win.

**The Miami News-Record will be taking photos randomly throughout the hours of 11a.m.-2 p.m. Tuesday through Friday.



Miami City Council members Joe Sharbutt, Scott Trussler, Mayor Kent Ketcher, Neal Johnson, Rudy Schultz and City Manager Jeff Bishop listen to public comments regarding the Red Robertson Field Event Center project. Forty to 50 residents attended the meeting. MELINDA STOTTS / NEWS-RECORD

Council moving forward with stadium project

BY MELINDA STOTTS
melinda.stotts@miaminewsrecord.com

Moving forward with the Red Robertson Field and Stadium Event Center at NEO A&M was the consensus of the Miami City Council after a lengthy discussion and public comment full of support for the project, the Miami City Council agreed to hold a special meeting for further consideration of two options for financing the project.

The plan is for the chosen, finalized City Council approved financing option and a vote for approval of the Event Center be put before Miami residents for a vote on the

February election ballot. The Special Miami City Council meeting is scheduled for 3 p.m. on Monday, Oct. 22 to review Options #3 and #4. Option #3 calls for the project to be funded in two stages and extends the current city sales tax imposed for the Street Project at a rate of \$.0065. The first stage of this option finances \$7.5 million using a 6 year balloon payment at a 2 percent interest rate. The second stage would refinance the Street Project and the Event Center for \$15.9 million for 22 years at a projected 4 percent interest rate and \$1,101,063 debt service. Under this

see COUNCIL, 2

Cadets trained



Baker, NEO

COUNCIL

- Continued from 1

option the Trust overseeing the Event Center could be responsible for funding the remaining phase of the project.

Option #4 is one that would be made up of the council's own design and implementing components of the other proposed options.

Taken off the table by the city council last night were Option #1 that would have raised the city sales tax by \$.0033 and Option #2 which would not have funded the entire project and was to be funded by city budget cuts.

Rich Lillard and Stacy Satterwhite, two Miami businessmen who have been leading the group effort to build the multi-purpose athletic facility, recapped the Citizens for a Progressive Miami's actions. Benny Crossland, president of Crossland Construction and architect Matt Graves who helped formulate the project presented more specific details on the proposed project and answered the council's questions.

During the public comment allowed, Wardog announcer Jeremy Radebaugh, Dick Lillard, Mark Folks, NEO Football Coach Dale Patterson and Miami Public Schools Superintendent Loretta Robinson spoke in support of the project.

"Our schools are aging. Out of seven schools, four sites were built in the '50s, three in the '60s... regrettably our high school is over 40 years old. Yes, it's feasible to develop a bond for a new stadium, but is it reasonable?" Robinson said, "Is this the best use of our limited resources? Is it wise to commit bonding capacity to a stadium when seven of our eight schools are 40 to 60 years old?"

NEO Football Coach Patterson spoke of the benefits to the college for recruitment and the wide range of events and sports that could be held in the proposed stadium.

No one came forward at this meeting to speak out in opposition to the proposed project or the funding mechanisms.

The council agreed that a Trust indenture for a new "Miami Community Facilities Authority" draft proposal be forwarded to the NEO Board of Regents and the Miami Public Schools Board of Education for the Red Robertson Event Center project.

In other council business a presentation was given by Bill Turner with Turner and Associates of the 2010/2011 fiscal year Audit for the City of Miami.

Turner ran through the documents that list the City of Miami's total assets as of June 30, 2011 for governmental activities of \$45,767,172, liabilities of \$7,359,250, and net assets of \$38,407,922. For the fiscal year there was a change of \$12,913,712 in net assets of governmental activities.

The audit reports \$6,769,867 in revenues, \$8,603,811 in expenditures with a net change in fund balances of \$437,739 in the General Fund. For the Street Project Fund, the auditor reported revenues of \$1,061,474, expenditures of \$1,960,703, and a net change in the fund balance of \$10,199,770.

Turner reported this audit found no material deficiencies of the basic financial statements on internal control over finance reporting and on compliance in accordance with Government Auditing Standards. No reportable deficiencies were noted in internal control over major federal award programs.

Findings that were reported by the auditor included: Document retention for FEMA finding a significant deficiency that stated 60 percent of tested items had no supporting documentation. Improvement of bank reconciliation procedures was also noted by auditors for a cash balance of \$32,944.61 of old outstanding checks that the auditor recommended be adjusted or corrected.

Turner said other recommendations were made as a result of the audit that includes: A CD be allocated to restricted meter deposits. \$7,820.61 of miscellaneous accounts receivable that needs to be reconciled and closed out. Engineers and

other staff working on grant projects need to become familiar with grant requirements and steps put into place to ensure that all grant provisions are followed. Research be done on an account with a balance increase of \$31,734.29 in the Department of Public Utilities titled "Current liabilities-sales."

"Most of these things were minor, but they still need to be corrected," Turner said.

City Manager Jeff Bishop said he would like to point out it was a "dramatic improvement" over the last audit, thanked the staff for their hard work and stressed the importance of simplification of fund structures.

"If we didn't have such a voluminous number of balance sheets and different accounts we have had to track we wouldn't have the propensity to have errors as we do," Bishop said, adding the City of Miami is down from 99 funds when he was hired to 43 at this time.

"I think the city is well on its way. We're trying to be very careful in everything we do. It's been mentioned that we dot our "i"s and cross our "t"s, because as we unfortunately found out, that can lead to problems where people outside of our city limits seek to cause some trouble," Mayor Kent Ketcher said, "But I think we're well on our way and I'm looking forward to the State Auditors report."

The night's agenda moved on to Cable One's general manager Charlotte McClure speaking to the council to explain the service interruptions to internet services provided to city residents and businesses.

She explained that the outages experienced are from replacement of old cable lines with new line and adjustments made by technicians. According to McClure, the work began in September and will continue into the first quarter of next year in 15 zones, begin-

ning with the businesses and moving on to residential areas.

The majority of work is scheduled to be done from midnight until 5 a.m. to avoid service interruptions during high usage times, but adjustments by the technicians will occur during daytime hours.

McClure said, although inconvenient, the work and outages will result in improvement to the bandwidth available from Cable One's current 550 megahertz to 750 megahertz at completion.

The council voted to approve supporting the United States Department of the Interior Bureau of Indian Affairs of a non-gaming land acquisition application made by the Ottawa Tribe for property located at 226 South Main and 309 South Main in Miami to be put in Trust. The city's approval of the application for Trust was given with provisions of agreement between the City of Miami and the Ottawa Tribe for law enforcement and fire protection services on the parcels that will become Indian Country if the application is approved by the Department of the Interior and the BIA.

Mayor Ketcher, Rudy Schultz, Dr. Mark Osborn, Jack Dalrymple, G.T. Bynum, Chief Tom Gamble and a member to be designated by the Ottawa County Commissioners were appointed to the Miami Flood Mitigation Advisory Board by the council.

The final claim for \$50,425.40 for payment to Heck and Wicker Heavy Construction for the Miami Gateway Sign was approved. The City of Miami's Grants Coordinator Larry Eller reported 80 percent of the project was funded by a Federal Highway Administration grant, with the remaining cost of \$16,000 funded by the City of Miami. "That's a real bargain," Eller said.

Authorization was given for

the closure documents for the Energy Smart Grant closeout of nearly \$500,000 spent on recycling center equipment, street lights and fixtures for the City of Miami.

A Mayoral Proclamation declaring October as Domestic Violence Awareness Month was read by Angela Zeyn with the Community Crisis Center.

Councilman Trussler abstained from voting on one item on the consent agenda for purchase orders, and all items were approved by council.

Pastor Helen Hutchison of the First Presbyterian Church gave the meeting's invocation.

Other items on the agenda were tabled and moved to next Monday's special meeting due to the length of the meeting. A discussion and a vote to call for an election to adopt a statutory form of government to replace the City of Miami Charter, and a presentation and vote on a request from the Oklahoma BIA to recede the project funds for the Central Avenue Bridge, and establishing a Pay for Performance Pay System for city employees, were all moved to the next meeting.

RE-ELECT
THE
DUNBOROUGH
SHERIFF

NEEDED
your
Donations!
Furniture, bedding, kitchen items,
draperies, curtains, what nots,
clothing & shoes, in or out of season.
The Friendship House
Your donations make it happen! THANKS!
112 S. Main
2-4:45 M-F, 9-11:45 Sat.

HIGH WINDS CASINO

GET IN THE GAME!

**CITY OF MIAMI
ACTION/DECISION REQUEST**

MEETING DATE: October 15, 2012

REQUESTED AGENDA ITEM LANGUAGE: Discussion, Consideration and Possible Vote on a Trust Indenture for a new Miami Community Facilities Authority

ACTION REQUESTED: Direction to Staff as to how to present this item for future meetings

BACKGROUND:

If the City Council opts to participate in funding improvements for the Red Robertson Field Event Center, it will be necessary to do so via a Public Trust. Public Trusts are authorized under Title 60 of the Oklahoma Statutes. The City of Miami currently has a number of trusts. Due to the nature of the project this would need to be a new trust dedicated to the development of special facilities in the community. The basic form of the trust would be a seven member board of trustees comprised of two representatives of the Miami Public School District (to be appointed by the Board of the Miami Public School District) two representatives of the Northeastern Oklahoma A&M College (i.e. the President of the College or his/her designee and the Athletic Director or his/her designee), two members of the Miami City Council and one at large member to be appointed by the Mayor of the City of Miami and confirmed by the Miami City Council. The Chairman of the Trust shall be permanently designated as the President of the Northeastern Oklahoma A&M College or his/her designee.

The de facto trust manager shall be the City Manager of the City of Miami, who shall have all administrative responsibilities for the day to day operations of the trust. This is intended to allow the "beneficiary" (the City of Miami) control of the trust's financial and administrative responsibilities. This trust would also be a compression of the existing educational trust and the new trust in response to the trust compression initiative (with a goal of a maximum of three trusts) as part of the City's overall effort to simplify our organizational structure.

To that end this would initiate a new template for the City of Miami in regard to all of its trusts in specific response to the impending state audit of the City of Miami authorized by citizen petition. The City Manager is expected to present this concept of compression during his staff report at the City Council meeting.

RECOMMENDATION:

No staff recommendation to the specific action at the October 15, 2012 meeting.

MOTION:

TBD

PRESENTER(S):

Jeffrey Bishop, City Manager

Northeastern Oklahoma A&M College
 Summary of Out-of-State Travel as of September 2012

Column (1): Travel This Month
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	4	1,850.12	8	1,813.65	13	7,828.74	8	1,813.65
Federal	0	0	0	0	7	6,672.29	1	53.48
Private								
Auxiliary	0	0	1	42.18	2	1,960.92	3	994.77
Other								
Total	4	1,850.12	9	1,855.83	22	16,461.95	12	2,861.90

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION FTE EMPLOYEE REPORT

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and
The Speaker of the Oklahoma House of Representatives

From: Northeastern Oklahoma A&M College

Julius C. Hale
PRESIDENT

Subject: FTE Employee Report for Fiscal Quarter Ending SEPT 30, 2012

The following information is provided pursuant to 74 O.S. 1981, Section 3602

FTE Employee Categories

	EDUC & GEN BUDGET PART I			EDUC & GEN BUDGET PART II			AGENCY ACCOUNTS: OTHER			SUB TOTAL			TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT	
Current Quarter	73	98	3	0	10	5	1	29	2	74	137	10	221
Prior Quarter	89	99	5	0	9	10	0	30	3	89	138	18	245
Increase of Decrease	(16)	(1)	(2)	0	1	(5)	1	(1)	(1)	(15)	(1)	(8)	(24)
Comparable Quarter Last Year	67	102	3	0	2	5	2	39	1	69	143	9	221

1. File with State Regent's Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

**Reverse Transfer Agreement for Associate Degree Completion
Pittsburg State University and Northeastern Oklahoma A&M College**

Pittsburg State University (PSU) and Northeastern Oklahoma A&M College (NEO) wish to facilitate the transfer of students, enhance the number and quality of learning options at the institutions, and provide a seamless transfer process for students. PSU and NEO have entered into this Reverse Transfer Agreement (hereinafter "Agreement") and hereby agree as follows:

1. PSU and NEO are active educational partners in providing educational opportunities for currently enrolled and potential students of both institutions. Each institution will maintain the integrity of their separate programs and enter into this agreement as equal partners.
2. PSU understands NEO's mission of educating members of its service area and awarding two-year associate degrees. The purpose of this Agreement is to permit eligible and interested students to transfer certain course work from PSU back to NEO to complete requirements for the associate degree. This process is called reverse transfer.
3. Students enrolled at PSU who (i) previously attended NEO or are currently enrolled at NEO and (ii) meet NEO's resident credit requirements will be eligible for reverse transfer credit to facilitate degree completion.
4. Separate academic records for students will be maintained at each institution.
5. Authorized employees of PSU and NEO will have access to personally identifiable information about the students who are eligible for reverse transfer credit for the associate degree completion program. PSU and NEO agree that their respective authorized employees will have a legitimate educational interest in the records of the students being served. PSU and NEO shall take reasonable steps to ensure that their respective counselors, employees, and administrators maintain the confidentiality of all student information as required by the Family & Educational Rights and Privacy Act. This provision shall survive termination of this Agreement.
6. PSU shall notify all students who transfer coursework from NEO to PSU of the existence and purpose of this Agreement to ascertain the student's interest in participation. This notification to students shall occur during the student's first semester at PSU.
7. Upon receipt of an official PSU transcript, NEO will conduct a degree audit of each affected student and evaluate all coursework that may assist in the completion of the student's associate degree at NEO. Students who meet all degree requirements are eligible to receive a NEO degree. NEO will notify each affected student that he or she is eligible to receive an associate degree.
8. PSU and NEO agree to cooperate in communicating with each other and with their common and respective communities concerning the relationship between the two institutions. PSU and NEO agree to acknowledge and recognize the reverse transfer program on each institution's website and via other marketing and publicity methods.
9. PSU and NEO agree to promptly communicate with each other any future curriculum changes, policy changes, or resident credit requirements that will affect this Agreement.

10. PSU will provide to NEO a list of students determined to be eligible to be notified of the existence and purpose of the Agreement; NEO will provide PSU a list of students who, through the Agreement, are recipients of an associate degree.
11. Each institution will designate an employee who will serve as the point of contact for administration of this Agreement.
12. This Agreement shall be governed by and construed in accordance with policies of the Kansas Board of Regents.
13. Neither NEO nor PSU waives or relinquishes any immunity or defense on behalf of itself, its officers or employees as a result of the execution of this Agreement or its performance under this Agreement.
14. This Agreement will become effective upon approval by Chief Academic Officer for each institution will commence immediately thereafter.
15. Either party may terminate this agreement by providing written notice to the chief academic officer at the other institution at least 180 days prior to termination.

In the event of termination:

- a. No new students will be permitted to participate in the reverse transfer program.
- b. Both parties will complete obligations in progress prior to the effective date of termination.
- c. Students who are currently enrolled on the effective date of the termination shall be allowed to continue their programs in accordance with the terms and conditions in effect prior to termination.
- d. The right of either institution to receive educational records through this program ends once all eligible students have completed their programs.

EXECUTED AS FOLLOWS:

Agreed to this ____ day of _____, 2012.

Pittsburg State University

Northeastern Oklahoma A&M
College

		college-readiness, focusing on those students identified as not on target. A benchmark will be established based on the percentage of students currently identified as not on target for college-preparedness.		May, 2017	for college. Percentage of high school students who are prepared for college, based on established criteria, increased as compared to baseline data.
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2. Transform Remediation. Every Oklahoma institution will implement transformational models of remedial placement and support through a statewide phased implementation and refinement process.

	High-impact strategies	How will we do it?	Who will be responsible?	What is timetable?	Measures of success?
Transform Remediation	Conduct an extensive analysis of students' performance in remedial courses and corresponding college-level courses in relation to placement scores.	Compare students' performance in remedial courses, progression through college-level courses, and completion of a certificate or degree to ACT subject scores, computerized placement scores, final grades in remedial courses, and grades in gate-way courses, including number of attempts to pass courses.	VPAA, AVPAA, Assessment Coordinator	December, 2012	Completion of analysis of all criteria identified; findings of the analysis and recommendations reported to the NEO administrative team
	Revise and implement the plan for placement in remedial courses and college-level courses.	English, math, and reading faculty and the Assessment Coordinator will evaluate the findings and recommendations from the study described above. This group will also review available studies from peer institutions regarding remedial placement. Based on this information, the group will revise the plan for placement in remedial courses and college-level courses.	English, math, and reading faculty, and Assessment Coordinator	February, 2013	Placement criteria for remedial and college-level courses are revised and implemented

	Conduct a 2-year study to evaluate the results of changes in placement in the remedial & college-level courses	The initial study as described above will be repeated.	VPAA, AVPAA, Assessment Coordinator	December, 2016	An increase in (a) the percentage of students that progress through gateway courses and (b) an increase in the percentage of students who complete a certificate and/or degree
	Design and implement innovative approaches to remedial math, reading, and English based on best practice models	Develop and pilot alternative approaches to remedial courses (i.e., offer Introductory Algebra and Intermediate Algebra as 8-week courses; offer reading and basic composition as 8-week courses; incorporate computer aided instruction into math courses; integrate intensive support for students in remedial courses)	Academic Department Chairs, VPAA	Fall, 2013 May, 2016	New approaches to remedial courses initiated as pilots Increase in the percentage of students who successfully progress through the remedial courses and corresponding college-level courses as compared to baseline data

3. Build Bridges to Certificates and Degrees. Develop, implement, or expand a “Program Equivalent Project” that bridges Career Tech course completion to certificate and Associate in Applied Science (AAS) degree completion in the community colleges. Projects may also include college and university partnerships in reverse-transfer initiatives for certificate and associate degree completion.

	High-impact strategies	How will we do it?	Who will be responsible?	What is timetable?	Measures of success?
Build Bridges to Certificates and Degrees	Evaluate programs offered at Northeast Technology (NTC) Center to determine if additional courses or programs may apply to certificate or associate degrees at NEO.	The NEO faculty and department chairs will meet with faculty at NTC to evaluate NTC curricula for relevance to NEO curricula.	VPAA, AVPAA, Academic Department Chairs, faculty;	Spring, 2013	Additional courses/programs identified as appropriate for cooperative agreement credit
		New cooperative agreements will be developed and/or existing agreements will be modified, as deemed appropriate.		Spring, 2014	Development of additional cooperative agreements and/or modification of existing

		The review will be conducted at annually.			cooperative agreements
	Survey businesses, manufacturers, and other employers in the region to identify needed job skills	Work area Chambers of Commerce, WIA Board, manufacturing alliance to create and distribute an online survey to identify needed job skills.	VPAA, AVPAA, Academic Department Chairs	Fall, 2014	Responses from survey provides usable data in regard to job skills needed in the region
	Develop new and/or modify existing certificate programs to meet the needs of employers, based on survey results and other data available through WIA, the Department of Commerce, etc.	Using relevant data, the department chairs and faculty will develop curricula that will prepare prospective students for job skills needed in the region. New courses and/or certificate programs will be developed as determined appropriate and financially sound.	VPAA, AVPAA, Academic Department Chairs	Fall, 2015	Meaningful certificate programs and new courses developed that support the job skills needed in the region
	Develop a reverse-transfer project	Registrar will work with senior institutions to develop a process for receiving transcripts for students who previously attended NEO. The Registrar will evaluate the transcripts and complete degree audits to determine if the student has earned a certificate or associate degree at NEO.	VPSA, Registrar	Fall, 2014	Process in place for reverse-transfer with at least four senior institutions

4. Reach Higher for Adult Completion. Further expand and develop Reach Higher as a degree and certificate completion effort that involves the entire system of postsecondary education.

	High-impact strategies	How will we do it?	Who will be responsible?	What is timetable?	Measures of success?
Reach Higher for Adult Completion	Increase number of courses offered as 1 st eight-week courses, 2 nd eight-week courses, and intersession courses.	Each semester, the academic department chairs will add select courses to the 1 st eight-week, 2 nd eight-week, and intersession schedules	Academic Department Chairs, VPAA	Fall, 2015	By Fall, 2015, offer at least eight (8) courses during the 1 st eight weeks of the fall semester, offer at least 15 second eight-weeks of the fall semester, and offer at least 5 courses during the intersessions.
	Offer alternative/s to college algebra for students majoring in programs that do not require college algebra	Add General College Math to the course schedule each semester	Chair, Math and Science Department, VPAA	Spring, 2014	General College Math offered Spring, 2013; Fall, 2013; and Spring, 2014
	Provide an orientation to online learning for students enrolled in online courses	Develop an orientation to online learning and the use of the course management system (Desire2Learn) for students enrolled in online courses.	VPAA, AVPAA, and technology staff	Fall, 2013	Online orientation available Fall, 2013
		Conduct student satisfaction survey at the completion of each semester.	AVPAA	Fall, 2014	Student satisfaction with online orientation
	Research the potential for real-time degree plans for students and advisors to keep up-to-date on student progress toward certificate and/or degree completion	Registrar and information technology staff will investigate options for students and faculty to have access to real-time degree plans. Implement real-time degree plans if fiscally feasible.	VPSA, Registrar, Information Technology Coordinator VPSA, Registrar, Information Technology Coordinator	May, 2013 Fall, 2015	Identification of software to provide real-time degree plans. Real-time degree plans available to students and advisors

5. Other Local Institutional Priority Areas for Degree Completion.

Describe Priority Area:					
	High-impact strategies	How will we do it?	Who will be responsible?	What is timetable?	Measures of success?
Other Local Institutional Priority Areas	Develop a plan with high schools in the tri-county service area to increase the percentage of students earning college credit while completing high school graduation requirements.	<p>The VPAA and AVPAA will meet with high school principals and counselor's in the tri-county service area to identify courses to be offered for concurrent enrollment and methods of delivery appropriate for the students in each school.</p> <p>Offer more courses appropriate for concurrent enrollment, in ways that fit the needs of the students, the high schools, and the college.</p> <p>Provide on-site enrollment for concurrent students at the high schools.</p>	VPAA, AVPAA, Registrar	<p>May, 2013</p> <p>May, 2014</p> <p>May, 2015</p>	<p>VPAA and/or AVPAA met with the principal and counselors at each high school in the tri-county service area.</p> <p>Students at the high schools in the service area are able to enroll at the high school.</p> <p>Concurrent enrollment increases by 20%.</p>
	Develop an alternative orientation program for incoming students	<p>The AVPAA and Department Chairs will develop a pilot project to provide orientation for incoming students prior to the first day of class. The project will be piloted with students who return to campus early for intercollegiate sports and other activities.</p> <p>Depending on the outcomes of the pilot project, the pre-semester orientation may be extended to other groups of students.</p>	AVPAA, academic department chairs	<p>Fall, 2014</p> <p>May, 2016</p> <p>May, 2018</p>	<p>A cohort of incoming students participate in a pre-semester orientation program.</p> <p>Retention rate of students in pilot project is greater than the retention rate of students who participated in the traditional orientation project.</p> <p>Retention rate of incoming students is</p>

					greater as compared to baseline data from students entering fall of 2012.
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A. Summarize academic programs and services in the following areas:

1. Priorities/Programs. List the institution's academic priorities for the 2012-2013 year and the planned activities that will be used to achieve these priorities. Please include, if appropriate, how these academic priorities relate to high priority academic programs and any new academic program requests to be submitted in the 2012-2013 year and the corresponding budget priorities/needs to be requested. Attach budget need documentation.

a. Priorities/Programs

- | |
|---|
| 1) Improve graduation rate of students who are admitted with academic deficiencies.
a) Implement innovative teaching strategies in remedial courses based on best practice models
b) Redesign the College Life and Success course for students identified as at risk
c) Provide remedial courses in different formats, such as 8-week blocks
d) Revise the cut-scores for placement in remedial courses, based on data analysis of past student performance
e) Enhance the academic alert system to include intrusive advisement for students not attending class or not submitting assignments
f) Offer alternatives to College Algebra for students in majors not requiring College Algebra
g) Increase the availability of tutoring services for students in remedial courses |
| 2) Improve student performance in online courses
a) Establish baseline standards for online course development
b) Develop a rubric for evaluating the online courses
c) Increase professional development for instructors who design online courses and for instructors who teach online courses
d) Develop additional resources for faculty who teach online courses
e) Develop an orientation for students taking online courses
f) Enhance support services for students taking online courses
g) Implement an assessment program for improvement of online course delivery
h) Develop an assessment of students to determine their readiness for taking online courses |
| 3) Improve the academic assessment program
Note: The first strategy has been implemented – to provide a faculty member with a stipend to serve as the Assessment Coordinator
a) Review current assessment plans for effectiveness
b) Review and revise course and program objectives as determined appropriate
c) Departmental faculty revise or design assessment plans for each of the academic programs, as determined appropriate
d) Provide professional development for faculty regarding assessment
e) Provide resources for faculty to enhance their assessment activities
f) Improve the reporting process for assessment activities |

2. Technology (uses in the classroom, faculty and curriculum development, student support services, and distance education offerings, etc., especially noting new, different, and innovative uses of technology)

a. Current Status

All classrooms are equipped with short-throw projectors capable of doing classroom lecture capture and digital annotation. The College provides all full-time faculty with a laptop for classroom, office, and off-campus use. Laptops are replaced on a three-year cycle. Adjunct faculty has access to computers in the open-access labs on campus.

The main campus in Miami and the NEO-Grove Center have a total of three classrooms equipped with two-way interactive video-conferencing (ITV) units capable of broadcasting courses to any

remote site, including seven area high schools. ITV classrooms are routinely used for ITV courses between the main campus and the NEO-Grove Center. Additionally, four classrooms are set up with ITV capabilities designed to receive courses from other facilities.

The course management system, Desire2Learn, is available for all class sections. Faculty use Desire2Learn for online instruction and supplemental instruction.

The College provides designated computer labs for classroom instruction in business technology, computer science, reading, composition, allied health, and natural sciences. These labs are available for other purposes outside the scheduled class times. The NEO-Grove Center has one computer laboratory for computer classes and student use.

The library and the Educational Technology Center provide open access computer laboratories for student and faculty use. The library maintains full-text electronic databases and electronic search tools for research and article retrieval. Additionally, the library has implemented a text-a-librarian option and an e-book pilot project.

The health science programs provide additional technology to support student learning. The Associate Degree Nursing Program uses a high-fidelity mannequin for real-life simulation activities. The Nursing Program also uses electronic books for students to access their supplemental resources at a distance, particularly in the clinical setting. The Medical Laboratory Technician Program uses microscopes with cameras that allow the students at a distant to view what the instructor is viewing under the microscope, simultaneously.

Students can access information about their enrollment, bursar, account, financial aid status, grades, etc., through the Student WebProduct. Students are also provided with an e-mail account. Students access the WebProduct, e-mail, and Desire2Learn using one ID and password.

b. Future Plans

(Noting plans for research/innovation, teaching/learning, and service, and how these plans are developed, including how local needs are determined and plans for addressing are developed)

NEO continues to evaluate technology needs, particularly to support student learning and innovative teaching strategies. The Medical Laboratory Technician program is implementing a pilot project fall of 2012. Each student in the MLT program will purchase a Ipad for use in the classroom and clinical setting. Students will purchase e-books for use on the Ipad. Similarly, the nursing faculty plan to pilot a project in the fall of 2013, using Ipads for teaching and learning activities. These projects are being developed in response to the need for health science students and faculty to have ready access to textbooks and resource manuals and to prepare students for clinical experiences.

Through resources provided by a U.S. Department of Education Title III grant, NEO will be providing faculty development and resources to assist faculty in the development of more interactive online classes and supplemental instruction. Faculty will be provided with the tools, training, and continued support to develop engaging learning resources in an electronic environment.

During the coming year, NEO will begin the process of replacing the existing access control system and student identification process with one integrated system. The College is exploring platforms that tie student identification access control, on-site purchasing, and numerous other features.

3. Academic Efficiencies

Academic Efficiencies - faculty sharing, partnership collaboration, course redesign, program downsizing or deletion, etc., that have direct impact on budget, cost savings, efficiencies, the academic enterprise and describe how those decisions were made.

c. **Current Status**

To meet the need for medical laboratory technicians in rural areas not served by a MLT program, NEO developed a program that seeks to create partnerships with other rural two-year colleges and clinical affiliates. Students interested in pursuing the MLT program at NEO can take the general education and support courses at a college in their community. Upon admission to the program, the NEO MLT program develops an affiliation agreement with a clinical facility near the student's residence. The student completes the program courses through a combination of short, on-campus laboratory experiences, online instruction, and laboratory experiences at the clinical affiliate. NEO is seeking to develop articulation agreements with rural two-year colleges in Oklahoma to serve students interested in the MLT program. NEO developed this project through a grant funded by the Oklahoma State Regents for Higher Education.

NEO College Agriculture Department has partnered with Missouri State University to provide students with an opportunity to complete MSU's Bachelor of Applied Agriculture without leaving the NEO campus. Courses are taught on-site and through ITV broadcast to NEO College. The program continues to grow, allowing students to stay in the community while completing a bachelor's degree.

NEO College maintains cooperative agreements with the technology centers in northeast Oklahoma. In 2010, NEO College and the Northeast Technology Center entered into an agreement to offer the associate in applied science degree in construction management. Students complete the hands-on skills classes at the technology center. The students complete the general education courses, support courses, and additional construction management courses at NEO College. This program reduces the cost of attendance for students and reduces the cost of offering the program for the College.

NEO offers select general education courses through interactive video (ITV) to the NEO-Grove Center and area high schools. Without this technology, these courses would not be available due to low enrollment at the distant sites and the cost of instruction.

d. **Future Plans**

(Noting plans for research/innovation, teaching/learning, and service, and how these plans are developed, including how local needs are determined and plans for addressing are developed)

The Academic Unit will continue to review the lower producing academic programs annually. Consideration will include, but not be limited to, how the program meets the needs of students and employers, how the program meets the mission of the college, and how the program meets fits with the goals for programming. Consideration will be also be given for revising the program, building enrollment, or deletion of the program in order to financially support other programs and/or support services.

4. Learning Site Activity Report

Please respond to the following questions as a learning site:

- a. Include the number of courses sent to and received from other institutions, including only electronic courses. Detail the productivity in those courses and programs, as well as the breakdown between upper division and lower division courses.

Sent: Total 5 courses

A total of five courses were sent to five (5) high schools in the service area. A total of 41 students took the ITV course at area high schools. All courses were lower division.

Received: Total 13 courses

A total of nine upper division courses were received from Missouri State University, with an average enrollment of 10 students per course.

Two graduate courses were received from Southwest Oklahoma State University with 2 students enrolled in each course. One graduate course was received from the University of Oklahoma College of Nursing with one student enrolled.

- b. Provide detailed information about how the learning site is ascertaining and meeting employer needs and student demands.

Employer needs are ascertained through annual meetings of program specific advisory councils, input from the Grand Lake Manufacturing Council, input from workforce personnel, and discussion with area employers. NEO sends courses to area high schools for concurrent enrollment. The need for these courses is determined through conversations with the principals and counselors at high schools in the service area.

- c. Describe in detail planned changes in locations to send or receive courses and programs (i.e. branch campuses or off-campus locations, etc.).

A frequent request from current students, graduates, and community members is to provide access to upper division courses and bachelor's programs. NEO administration will continue to seek opportunities to partner with senior institutions to offer access to bachelor's programs through the ITV at NEO College.

C. Provide the institution's 2012, 2013, 2014 projections for fall headcount enrollment and annual FTE by undergraduate and graduate separately.

- Fall 2012: Undergraduate Headcount: 2,540
- Fall 2012: Graduate (if applicable) Headcount: n/a
- 2012 Annual FTE: 2,166

- Fall 2013: Undergraduate Headcount: 2,540
- Fall 2013: Graduate (if applicable) Headcount: n/a
- 2013 Annual FTE: 2,166

- Fall 2014: Undergraduate Headcount: 2,540
- Fall 2014: Graduate (if applicable) Headcount: n/a
- 2014 Annual FTE: 2,166

Oklahoma's Complete College America Goals

Reference Document #3

Public Institutions

Institution	2009-2010 Degree/Cert	2010-2011 Degree/Cert	Difference	CCA Target 1,000	% of CCA Target	2010-2011 Degree/Cert	2011-2012 Degree/Cert	Difference	CCA Target 1,000	% of CCA Target
University of Oklahoma	5,476	5,590	114	179	64%	5,590	5,948	358	179	200%
OU Health Sciences Center	1,576	1,589	13	51	25%	1,589	1,358	(231)	51	-453%
OU Law Center	178	160	(18)	6	-300%	160	186	26	6	433%
Oklahoma State University	5,076	4,973	(103)	165	-62%	4,973	5,308	335	165	203%
OSU Center for Health Sciences	78	91	13	3	433%	91	102	11	3	367%
OSU School of Veterinary Medicine	74	83	9	2	450%	83	84	1	2	50%
Total Research Universities	12,458	12,486	28	406	7%	12,486	12,986	500	406	123%
University of Central Oklahoma	2,773	2,863	110	90	122%	2,863	3,086	203	90	226%
East Central University	959	999	40	31	129%	999	939	(60)	31	-194%
Northeastern State University	1,673	1,787	114	55	207%	1,787	1,820	33	55	60%
Northwestern Oklahoma State University	360	370	10	12	83%	370	386	16	12	133%
Southeastern Oklahoma State University	753	757	4	25	16%	757	764	7	25	28%
Southwestern Oklahoma State University	932	957	25	30	83%	957	989	32	30	107%
Cameron University	841	823	(18)	27	-67%	823	844	21	27	78%
Langston University	451	394	(57)	15	-380%	394	426	32	15	213%
University of Science & Arts of Oklahoma	189	211	22	6	367%	211	183	(28)	6	-467%
Oklahoma Panhandle State University	210	266	56	7	800%	266	266	-	7	0%
Rogers State University	460	548	88	15	587%	548	519	(29)	15	-193%
Total Regional Universities	9,601	9,995	394	313	126%	9,995	10,222	227	313	73%
Connors State College	323	331	8	11	73%	331	331	-	11	0%
Eastern Oklahoma State College	220	248	28	7	400%	248	280	32	7	457%
Murray State College	352	353	1	11	9%	353	408	55	11	500%
Northeastern Oklahoma A&M College	354	417	63	12	526%	417	447	30	12	250%
Northern Oklahoma College	643	790	147	21	700%	790	835	45	21	214%
Tulsa Community College	2,180	2,322	142	71	200%	2,322	2,618	296	71	417%
OSU-OKC	638	710	72	21	343%	710	754	44	21	210%
OSU Institute of Technology-Okm	621	640	19	20	95%	640	695	55	20	275%
Western Oklahoma State College	272	299	27	9	300%	299	291	(8)	9	-89%
Redlands Community College	291	272	(19)	9	-211%	272	333	61	9	678%
Carl Albert State College	484	477	(7)	16	-44%	477	508	31	16	194%
Seminole State College	336	308	(28)	11	-255%	308	314	6	11	55%
Rose State College	696	770	74	23	322%	770	860	90	23	391%
Oklahoma City Community College	1,205	1,140	(65)	39	-167%	1,140	1,628	488	39	1251%
Total Community Colleges	8,615	9,077	207	281	74%	9,077	10,302	1,225	281	436%
Total Public Institutions	30,674	31,558	629	1,000	63%	31,558	33,510	1,952	1,000	195%

*OPSU and Conners State College 2011-2012 data from previous year is used.

October 26, 2012

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Tim Faltyn, President; Dr. Ron Ramming, Vice President for Academic and Student Affairs; and Ms. Shirley Twilley, Vice President for Fiscal Services, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Faltyn presented the Regents with the annual calendar produced by the Rodeo Team. The team designs the calendar and sells to raise funds each year. He said he is very proud of the work of the Rodeo Team. He also presented the Regents with an announcement regarding the Alumni and Friends Inaugural Versatility Ranch Horse Show and Rodeo on November 17, 2012. He said he plans to rope in the rodeo. This is the first time for this event.

Dr. Faltyn referenced the *Connors Connection* and noted the cover story pertaining to Connors State College being ranked No. 13 of the top 100 two-year colleges for its graduation rate of American Indian students; Representative Dan Boren visiting the campus to speak to students, faculty, and staff about his experiences in office and his views on current political issues; the success of the inaugural Athletic Hall of Fame event, which was held on October 6, 2012; the success of the Connors State College inaugural cattle show team, which received several big wins during the Oklahoma State Fair and the Tulsa State Fair; the initiation of the Shotgun Training and Education Program, which marked the first event held by the newly formed CSC Shotgun Shooting Sports Club; and the Connors State College livestock judging team finishing in first place at the 66th National Barrow Show Swine Judging Contest.

Dr. Faltyn also reported on Connors students who participated in the KiamichiLink Ranch Fall Sale. He said the students were honored to be there for that event. Regent Link said he would be remiss if he did not say that the students did an excellent job with helping with the sale. He said the students knew what to do, when to do it, and took instructions very well. He said he was proud to have them there and expressed thanks to Dr. Faltyn for allowing them to be a part of this event.

In addition, Dr. Faltyn said he just received notification that Connors was awarded a \$100,000 grant in conjunction with the City and the local school district to help create a Warner youth park to build baseball and softball fields and two football fields that will also double as soccer fields. He said this is big for Warner. He said he does not believe it can be built for \$100,000, so he is encouraging the College's grant writer to try to get another \$100,000 so that the project can be completed. Dr. Faltyn said this is something that he will probably bring to the Board at a later date.

Memorial Resolution

Dr. Faltyn presented a Memorial Resolution for Dr. Maurice Payne and recommended its adoption. (The Memorial Resolution for Dr. Payne is attached to the minutes.)

Approval to Solicit Proposals for Financial Advisor, Bond Counsel and Underwriting Services

Dr. Faltyn requested Board approval to solicit proposals from qualified firms to serve as financial advisor, bond counsel, and underwriter for potential revenue bond projects. The potential projects include the renovation of the Student Union on the Warner campus and the Nursing and Allied Health Building. He said this item was discussed with members of the Fiscal Affairs Committee of the Board of Regents.

With respect to this matter, Dr. Faltyn said he is anxious for the Attorney General to issue an Opinion on the revenue bond issue because it would make everything smoother. He said he does believe it would save Connors a lot of money. Regent Helm said there will be a court ruling regarding the Arkansas River Dam Authority case in the near future. He said he believes after that time there will be motivation for the Attorney General to render an Opinion.

Regent Davis said the Fiscal Affairs Committee met with the administration of Connors State College regarding approval to solicit proposals for financial advisor, bond counsel, and underwriting services for potential revenue bond projects. He said the Committee voted to recommend that the Board authorize the administration to solicit these proposals with the actual selection to be made at a future meeting.

Regent Davis moved and Regent Hall seconded to authorize the Connors administration to solicit proposals for financial advisor, bond counsel, and underwriting services for potential revenue bond projects as listed in the Connors Agenda, subject to the actual selection being made at a future Board meeting.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Link.
The motion carried.

Resealing of Parking Lots

Dr. Faltyn requested authorization to reject all bids for the resealing of parking lots and to rebid with revised specifications for the purchase, labor, materials, equipment, and services for resealing parking lots on the Warner and the Port Campuses. He said Connors has been trying to fix its parking lots for eight months. It was believed Connors had an acceptable estimate; however, the estimates came in \$100,000 more than the amount approved for the project. He said he was not comfortable in reaching into savings to get another \$100,000. The project will be rebid in sections, and Connors will get as much work done as it can for the \$250,000 it had originally budgeted for this project. For next year's budget, enough funds will be budgeted to finish the project.

Regent Helm asked Dr. Faltyn to contact him to discuss this matter because he recently bid a similar project. Regent Burns said maybe Connors can recruit some bidders because sometimes it is a matter of contractors not wanting to deal with the process and needing a little help going through it. Ms. Twilley said no bids were received the first time this was bid, and the second time Connors only received two bids. Regent Helm said he will look through his bid list for contractors and the cost per square foot, and Dr. Faltyn said he appreciates this very much. Regent Anthony said if Dr. Faltyn is aware of any local companies, he might encourage them to bid because a lot of times they may not necessarily want to go to the trouble.

Balance of Agenda

Regent Helm moved and Regent Watkins seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Reese, and Watkins. No: None. Abstentions: None. Absent: Link.
The motion carried.

Dr. Faltyn said it was an honor to have the Regents on campus.

The business of Connors State College being concluded, Dr. Faltyn and members of his administration were then excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma

October 26, 2012

Board of Regents for OSU & A&M Colleges
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:

1. *Personal Remarks – Dr. Tim Faltyn*
 - *Connors Connection*

B. RESOLUTIONS:

1. **Memorial Resolution**

Approval is requested for the attached memorial resolution honoring Dr. Maurice Payne, Connors State College Medical Doctor, who passed away on September 29, 2012.

C. POLICY AND OPERATIONAL PROCEDURES:

1. **Service and Assistance Animals Policy**

Approval is requested for the Connors State College Service and Assistance Animals Policy (see attached). This document has been reviewed by Legal Counsel.

D. PERSONNEL ACTIONS:

None

E. INSTRUCTIONAL PROGRAMS:

1. **Program Deletion**

Approval is requested for the following Connors State College curriculum change:

Associate of Applied Science in Child Care Administration
Deletion of this program.

F. BUDGETARY ACTIONS:

None

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Approval to Solicit Proposals for Financial Advisor, Bond Counsel and Underwriting Services

Approval is requested to solicit proposals from qualified firms to serve as financial advisor, bond counsel, and underwriter for potential revenue bond projects. The potential projects include:

- Renovation of Warner Student Union
- Nursing and Allied Health Building

Connors is in the planning and development stages of the above projects which may require the issuance of revenue bonds. The solicitation and hiring of a qualified financial advisor, bond counsel, and underwriter is critical to the successful development of a financing plan and subsequent sale of a revenue bond issue.

Approval of the actual selection of the firms will be requested at a future Board meeting. Payment to the successful service providers will be contingent upon the issuance of revenue bonds for the project. The source of funds will come from bond proceeds. This process has been reviewed by Legal Counsel. Please see the attached revenue bond approval process.

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

None

J. PURCHASE REQUESTS:

1. Resealing of Parking Lots

Authorization is requested to reject all bids and to rebid with revised specifications, the purchase of labor, materials, equipment and services for resealing parking lots on the Warner and the Port Campuses. The initial bids exceeded the budgeted amount and Connors State College administration would like to re-bid the project with alternates so that the College may stay within the budgeted amount for this project. The source of funding will be E & G reserve funds.

K. STUDENT SERVICES/ACTIVITIES:

None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

- 1. Out-of-State Travel Report for September, 2012, attached.*
- 2. FTE Employee Report for 1st Qtr. of FY 2012-13, attached.*
- 3. Livestock Sales Report for 1st Qtr. of FY 2012-13, attached.*
- 4. Veterinary Payments Report for 1st Qtr. of FY 2012-13, attached.*

Respectfully submitted



Dr. Tim Faltyn
President

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of Connors State College and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Dr. Maurice W. Payne, campus physician, was claimed by death on September 29, 2012; and

WHEREAS, Dr. Payne, by his loyalty, attention to duty, and faithful performance rendered service as a physician at Connors State College from 1979 to the date of his death September 29, 2012, and as a citizen worthy of commemoration and respect; and

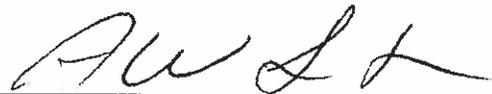
WHEREAS, his friends and Connors State College have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the 33 years of exemplary service rendered by Dr. Payne to Connors State College, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Connors State College's finest employees.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Payne.

Adopted by the Board the 26th day of October, 2012.



Andy Lester, Chairman



Service and Assistance Animal Policy

Policy Overview

Connors State College is committed to compliance with state and federal laws regarding individuals with disabilities. All requests for service or assistance animals should be directed to the ADA Coordinator. CSC will determine, on a case by case basis, and in accordance with applicable laws and regulations, whether the animal is a reasonable accommodation on campus. In doing so, CSC must balance the needs of the individual with the impact of animals on other campus patrons. Where it is not readily apparent that an animal is a service or assistance animal, CSC may require that documentation be provided on the letterhead of a treating physician or mental health provider, which permits CSC to determine: (1) that the individual has a disability for which the animal is needed; (2) how the animal assists the individual, including whether the animal has undergone any training; and (3) the relationship between the disability and the assistance that the animal provides.

Service Animals Permitted on Campus

Individuals with disabilities may be accompanied by their service animals on all Connors State College campuses where members of the public or participants in services, programs or activities are allowed to go. By law, a service animal means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals. In some cases, the College may permit miniature horses on campus on a case-by-case basis, consistent with applicable law. The work or tasks performed by a service animal must be directly related to the individual's disability. Examples of such tasks include, but are not limited to: assisting an individual with low vision with navigation; alerting individuals who are hard of hearing to the presence of people or objects; pulling a person's wheelchair; or providing assistance with stability or balance to an individual with a mobility disability. Federal law does not require the individual to provide

documentation that an animal has been trained as a service animal. The College may, however, ask if the animal is required because of a disability, as well as what work or task the animal has been trained to perform.

Exceptions

Connors State College may exclude a service animal from campus if its behavior poses a direct threat to the health or safety of others or when its presence fundamentally alters the nature of a program or activity. Furthermore, CSC may ask an individual with a disability to remove a service animal from campus if the animal is out of control and the individual does not take effective action to control it; or if the animal is not housebroken.

Responsibilities of Individuals with Service Animals

Connors State College is not responsible for the care or supervision of a service animal. Individuals with disabilities are responsible for the control of their service animals at all times and must comply with all applicable laws and regulations, including vaccination, licensure, animal health and leash laws. A service animal shall be restrained with a harness, leash, or other tether, unless an individual's disability precludes the use of a restraint or if the restraint would interfere with the service animal's safe, effective performance of work or tasks. If a service animal is not tethered, it must be otherwise under the individual's control, whether by voice control, signals, or other effective means. Individuals are responsible for ensuring the immediate clean-up and proper disposal of all animal waste. Although CSC may not charge an individual with a disability a service animal surcharge, it may impose charges for damages caused by a service animal in the same manner CSC imposes charges for damages caused by pets.

Assistance Animals in College Housing

Federal law allows individuals with disabilities the presence of a broader range of animals ("assistance animals") in College housing as compared with the campus as a whole. By law, an assistance animal means any service animal, as defined above, as well as an animal needed for emotional support. An individual may keep an assistance animal as accommodation in College housing if: (1) the individual has a disability; (2) the animal is necessary to afford the individual

an equal opportunity to use and enjoy a dwelling; and (3) there is an identifiable relationship between the disability and the assistance the animal provides.

Exceptions

Connors State College may exclude an assistance animal from College housing if the animal is not housebroken; would cause substantial physical damage to the property of others; would pose a direct threat to the health or safety of others; would fundamentally alter the nature of a program or activity; or is not being cared for by the individual.

Responsibilities of Individuals with Assistance Animals

Connors State College is not responsible for the care or supervision of an assistance animal. Individuals with disabilities are responsible for the control of their assistance animals at all times and for ensuring the immediate clean-up and proper disposal of all animal waste. Individuals must comply with all applicable laws and regulations, including vaccination, licensure, animal health and leash laws, as well as the College's rules in lease provisions regarding vaccination, licensure, leash control, cleanup rules, animal health, and community relationships.

Steps for Bond Financing

General Revenue Bonds—OSU Stillwater and/or OSU-Tulsa

Bonds are issued Pursuant to Title 70 Section 3980.1 et. seq. under the Master Resolution Financing System created in 2009. OSU Stillwater and OSU-Tulsa are currently the only members of the Master Resolution Financing System.

1. Receive A&M Board approval to solicit proposals for financing team.
2. Develop and distribute requests for proposals for financing team: Financial Advisor, Bond Counsel, Underwriters, Trustee Bank and Paying Agent, and Bond Financial Printer.
3. Evaluate proposals and develop recommendations for financing team members.
4. Request A&M Board approval to hire the financing team.
5. Submit the list of projects by April 1 to the Governor, the Speaker of the House, and the President Pro Tempore of the Senate. The Legislature has a period of forty-five calendar days to disapprove all or part of the proposed issuance. If not disapproved by the end of the forty-five days, the proposed issuance shall be deemed to have been approved.
6. Prepare Preliminary Official Statement (Statement of Essential Facts).
7. Receive A&M Board approval of Statement of Essential Facts and its transmittal to OSRHE.
8. OSRHE approval of Statement of Essential Facts.
9. Prepare and submit Council of Bond Oversight applications and all required attachments to be considered at the Council of Bond Oversight meeting.
10. Council of Bond Oversight approval; attend Council of Bond Oversight meeting.
11. Prepare and review financing and legal documents for the Transcript of Proceedings.
12. Prepare credit rating materials and obtain credit rating.
13. Obtain bond insurance and/or debt service reserve surety bond if applicable.
14. Marketing of the bonds by the underwriters.
15. Obtain Board approval of the sale of the bonds, bond resolution, approval for delivery of bonds, etc.
16. Board execution of financing documents.
17. Prepare and distribute Final Official Statement.
18. Send Transcript of Proceedings to Attorney General's office.
19. 30-day mandatory contestability period.
20. Close bond issue and receive proceeds.

Revenue Bonds--OSU Campuses not included in Financing System and A&M's

Bonds are issued Pursuant to Title 70 Section 4002 et. seq.

Follow the same steps for General Revenue Bond financing as above except for number five.

5. Prepare and submit a legislative concurrent resolution for affirmative approval by the House and the Senate. This is drafted by University personnel and reviewed internally. It is then forwarded to the Board of Regents' legislative liaison for coordination with a Senator or Representative for introduction into the legislative process.

Master Lease Program--Available for all OSU Campuses and Agencies

1. Receive A&M Board approval of projects that may be financed through the Master Lease (ML) program.

2. Prepare and submit a letter to the OSRHE Chancellor from the OSU President notifying OSRHE of the projects that OSRHE should include in its submission to the Oklahoma Legislature for consideration (Pertains only to ML Real Property; ML Equipment projects do not require Legislative consideration).
3. OSRHE submits the list of projects received to the Oklahoma Legislature. The Legislature has a period of forty-five calendar days to disapprove all or part of the proposed issuance. If not disapproved by the end of the forty-five days, the proposed issuance shall be deemed to have been approved.
4. Complete and Submit OSRHE ML application to be considered for approval at the specific OSRHE meeting
5. Prepare and submit the Council of Bond Oversight application and all required attachments to be considered at the appropriate Council of Bond Oversight Meeting.
6. Council of Bond Oversight approval; attend Council of Bond Oversight meeting.
7. Provide input and review the financing documents provided by the ODFA financing team. Obtain appropriate signatures on lease agreements and other documents required by OSRHE.
8. Pricing of bonds by Underwriter.
9. Bond issue closes and funds are available. Final financing documents and lease schedules are received.

Important to note: For ML program financing, ODFA does all the heavy lifting, from soliciting and engaging the financing team, obtaining credit ratings and coordinating the entire financing process from beginning to closing. This makes project financing extremely easy and efficient for the institutions. Note also that Board approval is requested only one time; to authorize the projects for inclusion in Master Lease financing, as opposed to several times during a bond issuance process. The Board is not involved in reviewing, approving, or executing any documents. ML is much easier for the Board as well as staff. The costs of issuance are shared among other participating institutions and financing results have historically been outstanding.

CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF SEPTEMBER, 2012

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	3	3,454.00	2	1,383.60	4	5,212.91	5	5,438.76
FEDERAL	0	0.00	1	528.80	0	0.00	1	528.80
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	3	3,454.00	3	1,912.40	4	5,212.91	6	5,967.56

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College Dr. Timothy Falkyn
Institution President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 09 - 30 - 12
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602. ²

	Educ. & Gen Budget Part I (290)			Educ. & Gen Budget Part II (430)			Agency Accounts Other (701)			Sub-Total			Total FTE
	Faculty		Other	Faculty		Other	Faculty		Other	Faculty		Other	
	Regular	Student		Regular	Student		Regular	Student		Regular	Student		
A. FTE Employees for Reported Fiscal Quarter ¹	64	95	6	0	10	1	0	14	10	64	119	17	200
B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter: ¹	123	93	15	0	12	1	0	16	2	123	121	18	262
C. Increase or Decrease in FTE Employees (Item A minus Item B)	-59	2	-9	0	-2	0	0	-2	8	-59	-2	-1	-62
D. Comparable Quarter Last Year	87	82	2	0	12	1	0	15	4	87	109	7	203

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

**CONNORS STATE COLLEGE
LIVESTOCK SALES REPORT
FOR THE 1st QUARTER OF FY 2012/2013**

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
8/8/2012	Stigler Livestock Auction	Auction	(2) Black Steers	\$1,737.00
8/16/2012	Chad McReynolds 651	Individual	Bull Semen	\$637.00
8/28/2012	Lazy U Ranch, Inc.	Individual	Bull Semen	\$683.00
			TOTAL	\$3,057.00

Connors State College
Veterinary Payments for 1st Quarter of FY 2013

<u>DATE</u>	<u>VENDOR</u>	<u>FUND</u>	<u>AMOUNT</u>
8/29/2012	MWI VETERINARY SUPPLY	701	559.82
8/29/2012	MWI VETERINARY SUPPLY	701	311.64
9/7/2012	FENTON ANIMAL CLINIC	701	542.00
9/19/2012	MWI VETERINARY SUPPLY	290	26.53
9/26/2012	FENTON ANIMAL CLINIC	701	\$1,427.13
	Total		\$2,867.12

October 26, 2012

Public Comments

Chairman Lester said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

October 26, 2012

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF OCTOBER 26, 2012

Chairman Lester called upon the Committee Chairs of the following Committees to give reports.

Fiscal Affairs Committee

(Business discussed by the Fiscal Affairs Committee was presented during the business of Connors State College and Oklahoma State University.)

Academic Affairs, Policy and Personnel Committee

(Business discussed by the Academic Affairs, Policy and Personnel Committee was presented during the business of Oklahoma State University and Northeastern Oklahoma A&M College.)

Langston University-Oklahoma City, Langston University-Tulsa Board of Trustees

Chairman Lester said it has been his pleasure to serve on the Langston University-Oklahoma City and Langston University-Tulsa Board of Trustees since April, 2009. He said he was appointed by Regent Burns, who was Chairman at that time. In anticipation of a busy year as Chairman of the Board of Regents, Chairman Lester said he recently stepped down as a Trustee of that Board. He said Regent Rick Davis has agreed to serve as a Trustee and was appointed to fill Position No. 9 on this Board of Trustees. He expressed appreciation to Regent Davis for his service.

Update on the Department of Internal Audits Regarding Personnel Matters

Mr. Ramsey asked Mr. Cecil Strande, Director of Internal Audits, to give an update regarding personnel matters for the Department of Internal Audits.

As an informational item, Mr. Strande said he has two upcoming retirements. He said his Assistant Director, Brad Johnson, is taking early retirement on or before January 10, 2013. He said Mr. Johnson has worked for him for more than 22 years with 16 of those years as his Assistant Director. He said Mr. Johnson has been a dedicated and loyal employee to this Board, to the Department of Internal Audits, and to him, personally. Mr. Strande said a job search for this position has already begun, and a job description has been updated and reviewed by his staff and by Mr. Ramsey. An electronic link was created on the Board's website for potential job applicants. Advertisements will run this coming week. Mr. Strande said applications are due by

October 26, 2012

November 30. He said this is a very important position for the Department and will help shape the future of the Department of Internal Audits in the coming years.

In addition, Mr. Strande reported that his Administrative Assistant, Shelia Sampson, who has worked for him for 12 years is taking retirement in early January, 2013. He said Ms. Sampson has also been a loyal and dedicated employee to the Board, to the Department, and to him, personally. He said he will certainly miss Ms. Sampson. Mr. Strande said the job description for that position is currently being updated, and advertising on the Stillwater campus will begin shortly.

Regent Anthony said those are both good people, and it will be hard to lose them. Mr. Ramsey noted that Mr. Johnson will be present for the audit meeting on November 29, and Mr. Strande said at that time he would like to make a few remarks about Mr. Johnson because he has been very loyal and a behind-the-scenes person who has helped make him and the Department look good.

Adjournment

At approximately 12:05 p.m., Regent Anthony moved and Regent Reese seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

MEETING OF THE A & M BOARD OF REGENTS

October 26, 2012

Room 210, CSC/NSU Muskogee Synar Center
Connors State College Muskogee West Campus
2400 West Shawnee Avenue
Muskogee, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 12, 2011.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of September 14, 2012

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

November 30, 2012 -- Langston, Oklahoma – Scholars Inn Clubhouse,
Langston University

For **Consideration** of Approval:

January 25, 2013 -- Okmulgee, Oklahoma – State Room, Hospitality Services Building,
OSU Institute of Technology-Okmulgee

BUSINESS WITH COLLEGES AND UNIVERSITIES

- | | |
|--|--------------------------------------|
| 1. Oklahoma State University | 4. Northeastern Oklahoma A&M College |
| 2. Oklahoma Panhandle State University | 5. Connors State College |
| 3. Langston University | |

PUBLIC COMMENTS

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee
Presidential Evaluation Process Special Committee

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Chief Executive Officer

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: October 26, 2012

TIME: Board will officially convene at 10:00 a.m.*

PLACE: Room 210, CSC/NSU Muskogee Synar Center, Connors State College Muskogee West Campus, 2400 West Shawnee Avenue, Muskogee, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 12, 2011.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of September 14, 2012
- Approval of meeting on January 25, 2013
- Reports/comments/recommendations by Board Chairman

OKLAHOMA STATE UNIVERSITY

--General Information/Reports Requiring No Action By the Board
Opening comments by President Hargis

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

* The Board will have breakfast on Friday, October 26, 2012, at 7:30 a.m. in the Board Room of the CSC/NSU Administration Building, Connors State College Muskogee West Campus, Muskogee, Oklahoma, with CSC President Tim Faltyn and OSU President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but Presidents Faltyn and Hargis have indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the Sunroom of the CSC/NSU Administration Building.

- Instructional Programs
 - Approval of proposed new degrees and program modifications
 - Approval to create a new instructional unit within the Spears School of Business

- Other Business and Financial Matters
 - Approval of peace officer action
 - Approval of revenue bond refunding actions
 - Approval of lease agreement for office space
 - Approval to enter into a Memorandum of Understanding with the United States Department of Agriculture relating to leasehold interest transfer
 - Approval to enter into a purchase agreement for real property

- Contractual Agreements (other than construction and renovation)
 - Approval to grant perpetual rights of way and easements
 - Approval to grant utility easement to Oklahoma Gas and Electric

- New Construction or Renovation of Facilities
 - Approval to select a Construction Manager At Risk to assist the University in the design and construction of a new residence hall

- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

- New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting

OKLAHOMA PANHANDLE STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board

- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
 - Approval to reduce the academic service fees implemented in FY 2011

- New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Success of OPSU students in the Intermediate Division of the National Versatility Ranch Horse Association competition
 - September and October President's Updates
 - Out-of-state travel summary
 - Quarterly FTE Employee report

LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - Quarterly FTE Employee report

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval to delete academic programs and options
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
 - Approval to accept grants from the United States Department of Education
 - Approval to accept grant from the United States Department of Agriculture
- Other Business and Financial Matters
 - Approval for Langston University's School of Agriculture & Applied Sciences to name its Wetland Outdoor classroom
- Contractual Agreements (other than construction and renovation)
 - Approval to enter into an affiliation agreement with facility for the training of Physical Therapy students
 - Ratification of interim approval granted by the Chief Executive Officer to enter into an agreement with Xposure, Inc.
 - Ratification of interim approval granted by the Chief Executive Officer to enter into an agreement with Littlefield Brand Development
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summaries

NORTHEASTERN OKLAHOMA A&M COLLEGE

- General Information/Reports Requiring No Action By the Board
 - President's remarks
 - 2011-12 Annual Report
 - Update on creation of a Municipal Trust Authority
 - Update on City Council of Miami ballot item to provide funds to improve Red Robertson Football Stadium
- Instructional Programs
 - Approval to enter into an agreement with Pittsburg State University for reverse transfer of academic credit
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
 - Approval to pay one-time stipend to all eligible employees

- Other Business and Financial Matters
 - Approval to name the band room in Copen Hall
 - Approval to expend grant funds from the United States Department of Education in accordance with grant guidelines
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - 2012-2013 Institutional Degree Completion and Academic Plan
 - OSRHE's report "Oklahoma's Complete College America Goals"
 - Out-of-state travel summary
 - Quarterly FTE Employee report

CONNORS STATE COLLEGE

- General Information/Reports Requiring No Action By the Board
 - Remarks by President Faltyn
- Resolutions
 - Adoption of Memorial Resolution for Dr. Maurice Payne
- Policy and Operational Procedures
 - Approval of the Connors State College Service and Assistance Animals Policy
- Instructional Programs
 - Approval to delete Associate of Applied Science in Child Care Administration program
- Other Business and Financial Matters
 - Approval to solicit proposals for financial advisor, bond counsel, and underwriting services for potential revenue bond projects
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summary
 - Quarterly FTE Employee report
 - Livestock sales report
 - Veterinary payments report

PUBLIC COMMENTS

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Fiscal Affairs Committee

Academic Affairs, Policy and Personnel Committee

OTHER BOARD OF REGENTS' BUSINESS

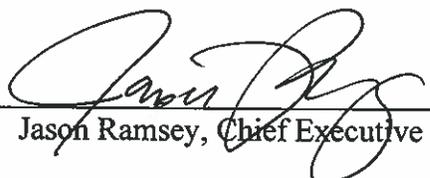
- General Information/Reports Requiring No Action By the Board
Appointment of Regent to serve on LU-OKC and LU-Tulsa Board of Trustees
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
- Reports/comments/recommendations by Chief Executive Officer
- Reports/comments/recommendations by General Counsel
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted

October 26, 2012

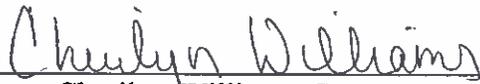
BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 
Andy Lester, Chairman

ATTEST:


Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on November 30, 2012.


Cheryl Williams, Secretary