

# MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL  
COLLEGES

for the

MARCH 1, 2013

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES, MARCH 1, 2013

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 19, 2012.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in The Council Room, 412 Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma, on March 1, 2013.

Those present: Mr. Andy Lester, Chairman; Mr. Tucker Link, Vice Chairman; Mr. Calvin J. Anthony; Mr. Douglas E. Burns; Mr. Rick Davis, Mr. Joe D. Hall; Mr. Jay L. Helm; Mr. Jim Reese; and Mrs. Lou Watkins.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Robert White, Health and Higher Education Policy Analyst; Ms. Jessica Russell, Director, State Government Relations; Mr. Charles E. Drake, General Counsel; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Shari Brecht, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:30 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE COLLEGES  
MEETING OF MARCH 1, 2013

Order of Business

Regent Anthony moved and Regent Helm seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Minutes

Regent Burns moved and Regent Link seconded to approve the minutes of the January 25, 2013, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Future Board Meetings

Chairman Lester announced that the next regular meeting of the Board of Regents is scheduled to convene on April 26, 2013, on the campus of Oklahoma Panhandle State University, Goodwell, Oklahoma. In addition, a meeting is scheduled to convene on June 21, 2013, on the campus of Oklahoma State University-Tulsa, Tulsa, Oklahoma.

Regent Anthony moved and Regent Link seconded to approve the meeting scheduled for June 21, 2013, on the campus of Oklahoma State University-Tulsa, Tulsa, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Reports/Comments/Recommendations by Board Chairman

Chairman Lester said on July 27, 2012, he announced the creation of a Policies and Procedures Review Task Force charged to perform a comprehensive review of the policies of the Board of Regents and its institutions. The creation of the Task Force occurred in the wake of the release of the "Freeh Report" regarding unspeakable incidents on the campus of Penn State University (PSU). The purpose of the Task Force was to review whether the Board of Regents can improve its policies, procedures, and practices and thereby ensure something like the events at PSU do not occur on any of the campuses in the Agricultural and Mechanical Colleges System.

Chairman Lester said the Freeh Report was harshly critical of the PSU board's failure to exercise oversight, failure to have regular reporting procedures to ensure disclosure of significant risks, failure to make reasonable inquiry of PSU officials, failure to create an atmosphere of accountability, and failure to understand or to implement the Clery Act. PSU was cited for its failure to foster an atmosphere of non-retaliation against whistleblowers, failure to conduct an internal investigation, failure to have effective policies to protect children on its campuses, and failure to appreciate civil liability, criminal liability, and public relations risks.

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The Freeh Report found the PSU board did not foster an atmosphere where PSU leaders believed they were accountable to the PSU board. It stated that the PSU board, in a sustained and systematic fashion, failed to implement any reporting or information system or control or to monitor or to oversee its operations, and thereby disabled itself from being informed of risks or problems requiring attention.

Chairman Lester further stated that the Freeh Report contained a number of significant recommendations to the PSU board. These included adopting ethics and conflicts of interest policies; making a commitment to transparency; conducting training on such policies; systematically reviewing risk, compliance, legal and audit concerns; reviewing important reports such as Clery Act compliance; and making PSU board members directly accessible to the PSU community.

Chairman Lester said he wants to praise the work of the 11 members of the Policies and Procedures Review Task Force, many of whom he sees in the audience today. He asked those to stand and be recognized and expressed thanks for their service. He said he especially wants to praise the leadership of Regent Tucker Link, who led the group through these last several months to the point where it is right now, with a final report from the Task Force. The Task Force has completed its charge. It conducted a deliberate, thorough, and complete review of Board and institutional policies and procedures. This was not simply an Oklahoma State University task force. It was a task force for all of the A&M institutions, and they were represented on the Task Force. A pretty broad representation of different groups and constituents of the A&M institutions served on the Task Force.

At some point towards the end of the Task Force's mission, Chairman Lester said President Burns Hargis requested the Task Force to conduct an independent review of how Oklahoma State University handled a sexual misconduct situation. The Task Force and the Board of Regents retained the counsel of James Sears Bryant. He noted that Mr. Bryant is present and recognized him. On behalf of the Board of Regents and the Task Force, Chairman Lester expressed appreciation to Mr. Bryant for his work in conducting the interviews he performed, gathering the facts, and presenting his report, which is part of the report of the Task Force.

Chairman Lester said the next item of business is to consider the recommendations of the Policies and Procedures Review Task Force, and he asked Regent Link to present this matter.

#### Consideration of Recommendations by the Policies and Procedures Review Task Force

Regent Link said for the benefit of the Board, he has some statements and the recommendations of the Task Force. He said the Policies and Procedures Review Task Force convened by Chairman Lester on July 27, 2012, was charged to perform and has completed a comprehensive review and evaluation of the Board of Regents and institutional policies. He said everyone has been provided with a copy of the report. The Task Force was comprised of 11 members of different disciplines and included advisors from the staff of the Board of Regents, its General

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Counsel, and the General Counsel of Oklahoma State University. He said he would like to echo Chairman Lester's thanks to the Task Force members. They did a great job and were very diligent in their effort.

As the Board is aware, Regent Link said the initial charge of the Task Force was to make recommendations to be considered by the Board of Regents to strengthen its policies and to assure that its policies communicate clearly that illegal, immoral, unethical conduct or actions, which violate Board of Regents or institutional policies, will not be tolerated. In December, 2012, as the Task Force was nearing the conclusion of its work, various media reported allegations that an OSU student sexually assaulted other students. OSU President Hargis requested that the Task Force evaluate the process that was used in response to these allegations. The Task Force accepted this new undertaking. Additionally, the Board of Regents retained James Sears Bryant, an attorney with the national law firm of Wilson Elser, to serve as Special Counsel to the Board of Regents and the Task Force. He said Mr. Bryant's report among other things found that "OSU did not violate any laws nor policies in handling this matter."

Regent Link said the recommendations of the Task Force are as follows:

1. To accept the report of the Policies and Procedures Review Task Force and make that report part of the minutes of this meeting.
2. To accept the special report of Mr. Bryant regarding the sexual assault incidents at OSU.
3. To authorize the creation of a new position reporting to the Chief Executive Officer of the Board of Regents. This position would be that of an Independent Advocate to provide assistance to victims of sexual assault occurring at any of the institutions governed by the Board of Regents.
4. To adopt four (4) new policies to be contained in the policies of the Board of Regents, and to review the language of several existing policies. The four new policies proposed for approval are:
  - A. A new policy regarding minors on campus - This policy requires all institutions governed by the Board of Regents to adopt and implement policies to protect minors who are involved with institutionally sponsored activities and programs and activities and programs that are conducted by third parties using the property or facilities of the institutions governed by the Board of Regents.
  - B. A new policy titled "Reporting of Sexual Assault Allegations." This policy requires each institution to promptly notify law enforcement officials and the recommended Independent Advocate of any allegations of alleged sexual assault.
  - C. A new Ethics policy which strengthens and reaffirms the Board of Regents' historic expectation that all individuals associated with the Agricultural and Mechanical



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System act in a manner in keeping with the highest degree of ethical integrity. This policy also requires participation by all of the institutions governed by the Board of Regents in the use of a confidential reporting system through which persons who believe that illegal, unethical, or improper actions are being engaged can confidentially report such concerns so that they can be reviewed and evaluated.

- D. A new Non-Retaliation policy that will operate in conjunction with the proposed new Ethics Policy. This policy strengthens and reaffirms the Board of Regents' historic expectation that all individuals associated with the Agricultural and Mechanical System who report in good faith concerns about illegal discrimination; illegal, unethical, or improper conduct; noncompliance with laws or policies; or perceived threats to health or safety, may not be retaliated against for making such reports.
5. To revise the language of eleven (11) current Board of Regents policies related to several subjects including: the operations of the Board's Office of Legal Counsel, presentations to the Board by institutional Presidents, student activities and organizations, and human resources. These revisions are needed to strengthen present language or to update current language.
6. To delete from the Board of Regents' current policies Policy No. 3.07 – Clarification of Eligibility for Special Retirement Policies. This deletion is recommended because there no longer are any Presidents or Chief Executive Officers to the Board of Regents which would qualify for a Special Retirement Policy adopted by the Board of Regents in the 1980's.

Regent Link said a significant part of this Board's responsibility is to govern; to exercise oversight; to insist on an atmosphere of responsibility, accountability, and non-retaliation; to demand an attitude of ethical behavior; and to foster an attitude of continued improvement and betterment of all policies and procedures. To be clear, while the work of this Task Force has concluded with these recommendations, the evaluation and improving of policies must be a continuing process for everyone. (A complete set of the Task Force recommendations, the revised Policies and Rules, and the Special Counsel's report is collectively on file in the Board of Regents' Office as Document No. 1-3-1-13.)

Regent Link moved that the Board accept the recommendations of the Policies and Procedures Review Task Force as outlined above. Regent Anthony seconded the motion.

Chairman Lester said he would like to emphasize the extensive cooperation that the Task Force received from everyone involved; specifically he wants to include the cooperation that Mr. Bryant as the Special Outside Counsel received from everyone whom he and his staff interviewed. Chairman Lester said in Mr. Bryant's extensive report and what he also said to him was that the cooperation he received from the administration of Oklahoma State University was excellent and frankly extraordinary. Everyone was very cooperative and helpful and made lots of suggestions for possible policy changes. Certainly, that is something that when one of these

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reports is commissioned the Board is pleased to hear. He said he is not surprised to hear it, but it was certainly good to hear.

Chairman Lester said the whole point of this Task Force going back to last July when it was created was to review the policies to make sure the Board is doing everything it can to effectively promote and protect the welfare and safety of every student attending any of its institutions and those visiting its institutions, including minors. Chairman Lester said he is particularly pleased with the work that the Task Force did and with these recommendations. He said he believes these recommendations, if approved, represent an excellent conclusion to the Task Force's work. However, he would like to reemphasize a point Regent Link mentioned, that this is an ongoing process—not just for the Board but for all of the campuses. There were some great suggestions for policy changes, and he is certain that by the time the ink dries, assuming these policies are accepted, the need to review will be there again. It has been a great experience to serve on this Task Force, and he is very pleased with the work that has been done.

In the special outside investigation, Regent Helm asked if the victims were contacted. Mr. Bryant said six of the victims were contacted, and four victims made themselves available for interviews and were equally helpful and open with them.

Regent Burns said he would like to thank Chairman Lester for all of his efforts on this matter. He noted that the Chairman started this process shortly after the Penn State Freeh report, and he knows it has taken a great deal of his time. Chairman Lester expressed thanks and said there has been a lot of work by all sorts of individuals, and they are the ones who truly deserve the credit. It is always an interesting process going into this kind of process, wondering how it is going to end. He said he would also like to express special thanks to President Hargis who requested the independent investigation. That is always a scary thing to do, but Chairman Lester said he believes the end product will help strengthen the University. Interestingly, one of the questions he has been asked a lot since this all started was what he had to say about campus safety at Oklahoma State University. He said this has been an easy question for him to answer because his daughter has attended OSU for the last four years, and he has not lost a moment's sleep or thought regarding her safety. Chairman Lester said the campuses at the A&M institutions are safe, and he believes this report and these policies will make them even safer and better. The Board has some great presidents who have great staff. They have all helped in putting this report together, and he wants to thank them, as well.

Chairman Lester called for a vote on the motion on the floor.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

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OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board. (The Agenda is attached.)

Dr. Bryant said he would like to thank President Hargis; his wife, Ann; and his staff for the very enjoyable dinner and music last evening.

Dr. Bryant reported that OPSU is in the process of developing Certificates in Wind Energy Technology, Emergency Medical Services, and Fire Protection Training. He said all three of these certificate programs will provide students with marketable skills and will enhance work force development in the service area of OPSU.

Dr. Bryant reported on the success of the 11<sup>th</sup> Annual Doc Gardner Memorial Rodeo Top Hand Auction, which raised approximately \$30,000, as well as the success of the 61<sup>st</sup> annual OPSU Performance Tested Bull Sale.

Regent Link asked if OPSU sustained any damage or incidents in the recent storm. Dr. Bryant said OPSU had blizzard conditions on Monday of this week with all of the roads being shut down. Most of the heavy snow from that storm was east of OPSU in Beaver and Woodward Counties. He said no damage was reported.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY  
Goodwell, Oklahoma

February 20, 2013

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

OPSU is in the process of developing Certificates in Wind Energy Technology, Emergency Medical Services, and Fire Protection Training. All three of these certificate programs will provide students with marketable skills and will enhance work force development in the service area of OPSU.

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

None

Part E---Instructional Programs

None

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None


Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The 11<sup>th</sup> Annual Doc Gardner Memorial Rodeo Top Hand Auction raised approximately \$30,000 on February 2<sup>nd</sup>, an all time record.
2. The 61<sup>st</sup> annual OPSU Performance Tested Bull Sale was held on Monday, February 18. Fifty-two bulls brought \$142,100 for an average of \$2,732. The top selling bull went for \$5,100.
3. The February President's Update is attached.
4. The January 2013 Summary of Out-of-State Travel is attached.

Respectfully submitted,

  
David A. Bryant  
President

# President's Update

A monthly newsletter from the Office of the President

February 2013

## Campus Events

- Feb. 2** Women's & Men's Basketball vs. St. Mary's Univ., 2 & 4 p.m.
- Feb. 2** Top Hand Auction, Pickle Creek Event Center-Guymon, 7 p.m.
- Feb. 6** Mr. Irresistible Contest, Centennial Theatre, 7 p.m.
- Feb. 8** OPSU Music Faculty Recital, Centennial Theatre, 7 p.m.
- Feb. 9** Women's & Men's Basketball Homecoming vs. UTPB, 2 & 4 p.m.  
Staff Liaison Committee Silent Auction, OWFH, 2-4:30 p.m.
- Feb. 14** SOEA Bake Sale, 10 a.m.-2 p.m., Student Union
- Feb. 15** Piano Recital by Dr. JiSook Park, Centennial Theatre, 7 p.m.
- Feb. 18** 61st Annual Bull Sale, 1 p.m., OPSU Farm
- Feb. 20** OSSAA District Instrumental Contest, 8 a.m.-6 p.m.
- Feb. 21** Women's & Men's Basketball vs. McMurry, 5:30 & 7:30 p.m.
- Feb. 23** Senior Day, 11a.m. registration begins at 10:30 a.m.
- Feb. 23** Women's & Men's Basketball vs. St. Edward's Univ., 2 & 4 p.m.
- Feb. 27** OSSAA District Vocal Contest, 8 a.m.-5 p.m.
- Mar. 1** Baseball Season Opener vs. Univ. of Ark.-Ft. Smith, doubleheader, first pitch at noon

OPSU collaborates with the Town of Goodwell on many infrastructure items, including waste management. Recently, the existing sewer lagoon capacity was doubled and two new sprinklers were obtained, doubling the land application area. Other important enhancements include the addition or improvement of essential sidewalks that link campus housing and classroom and administration buildings and crosswalks for pedestrians have been added and the existing ones were repainted. Hand rails have been added to the bleacher seating

inside Oscar Williams Field House and the edges of the stairs have been painted to make them easier to negotiate. The football locker room, the weight room, and the training room have all been updated plus the laundry room has been relocated to a more convenient spot. New fire alarm and fire sprinkler systems have been added to Field Hall and the building also has a new roof. The Student Union Ballroom looks much brighter and up-to-date with new flooring, ceiling, and textured walls. A projector, screen and audio visual equipment were added that make the room useful for a variety of events. OPSU personnel planted the evergreen trees located between the railroad tracks and Highway 54 near the entrance of campus. The school recently purchased that small parcel of land as well as another one on the other side of the railroad. To complete the past year's improvements, softball fans will notice that an announcer's stand has been added to the facility.

Rehearsals began on Jan. 28 for community members interested in joining the **Panhandle Chorale and OPSU's Concert Choir** as they perform *Gloria*, a masterwork by Antonio Vivaldi. For information regarding this performance, please contact **Joel Garber**.

The **OPSU Rodeo's Annual Top Hand Auction** takes place Feb. 2 at the Pickle Creek Event Center in Guymon. The evening kicks off at 7:00 p.m. with a free meal provided by Hunny's BBQ, and then the auction will begin with pairs of OPSU Rodeo Team members being up for bid for four hours of work. The auction will then move onto the western items. To finish off the night, bring your dancing boots to hit the floor with the Wooden Nickel Band.

The **OPSU Staff Liaison Committee Silent Auction** will be held during the women's and men's homecoming basketball games on Saturday, Feb. 9. If you or your department has items to donate, contact **Liz McMurphy**.

A short walk from campus, the **No Man's Land Museum** should be on the must-see list of all students, residents, and visitors of the Goodwell area. Some of the surviving pre-territorial pioneers started the No Man's Land Historical Society and established the museum in 1934 to preserve and perpetuate its history for future generations. It is 10,000 square feet of pure Panhandle history. The museum and OPSU share a partnership in the museum's educational programs. In addition, the Oklahoma Historical Society assists with collecting, preserving, and sharing the history and culture of the state.

In the late 1800s, what we now call the Oklahoma Panhandle was referred to as "No Man's Land," the uncontrolled and un-owned land considered neutral by the federal government and not yet assigned to any state. This term sounds rather bleak, but those who tour the eight rooms of historical displays experience the vitality and perseverance of the early settlers shining through. With exhibits ranging from dinosaur footprints to Native American artifacts, from 19th century tools to fine bead work and antique furniture, the museum offers a glimpse into the grit and fortitude of the early settlers. One of the most prized exhibits, the Baker Collection, boasts an extensive array of Plains arrowheads.

**Sue Weissinger**, the museum's current curator and OPSU graduate, greets guests as they enter. Her passion and knowledge are evident as she explains the different pieces on display. Originally from Arizona, Sue and her husband Allen moved to Goodwell in 1981 and raised their children Lynn, Ann and Bryan. Sue realized her interest in history when she began researching her family's genealogy. She discovered that she wanted to know more than just names and faces. She wanted to know where her family came from and how they lived and also wanted to get a feeling for what life was like for her ancestors. That sense of culture is one thing she appreciates most about working in the museum.

Some museum visitors come to conduct research for historical and genealogical purposes. The vast collection of archives, photos, and books serve as excellent resources. Others come to admire the antique collections and pieces of genuine Oklahoma history. One of Sue's favorite pieces is a lovely and delicate hand-made necklace circa 1925. The necklace is made of pink and gold beads with small, jagged white accents made of bull snake vertebrae. Sue feels that this

piece embodies the spirit of the people from this area and shows how something beautiful can spring from something most people find offensive and unattractive. All pieces in the museum are donated items from individuals and families who have shared some part in this area's rich past.

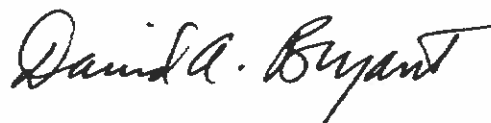
Visitors from far and wide pass through the museum doors. Fans of author Annie Proulx came from the Netherlands in 2002 to follow her book presentation, and a steady flow of German and European travelers stop in, seeking information on the old west. Sue's most memorable visitor, Ken Burns, directed and produced the documentary, *The Dust Bowl*, in 2012. The PBS special recounts the impact of the dust storms on this area during the Great Depression.

Sue's goal is to bring people to the museum by engaging the community, and she hosts programs throughout the year to do just that with presentations by area authors and historians who highlight different aspects of old times in the Panhandle. In addition to these learning programs, she also hosts Nightmare at the Museum where stories are told and treats are handed out on Halloween.

Several projects are currently underway to improve the museum and make the experience all the more worthwhile. The museum will be rearranged in timeline order to better tell the story of past eras. Sue hopes to add more pieces and information on the oil and gas industry as well as the agricultural heritage of the Panhandle. Plans for renovating and expanding the museum grounds are underway with a theme highlighting the importance of the railroad to this area. Groundbreaking is scheduled for this spring.

The museum is open 10 a.m.-3 p.m. Tuesday thru Friday and 10 a.m.-4 p.m. Saturdays during the spring. Admission is free and there is a gift shop inside with books and memorabilia available. Donations and society dues are the main source of funding for the museum. See Sue at the museum for membership information or telephone 349.2670.

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**David A. Bryant, President**

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Jan-13  
MONTH

FUND SOURCE	FY13		FY12		FY13		FY12	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	11	\$ 3,223.52	12	\$ 7,051.33	65	\$ 21,658.10	75	\$ 31,826.38
FEDERAL							2	\$ 988.67
PRIVATE								
AUXILIARY			7	\$ 5,711.07	7	\$ 2,824.23	10	\$ 9,878.31
OTHER		\$ -		\$ -				
TOTAL	11	\$ 3,223.52	19	\$ 12,762.40	72	\$ 24,482.33	87	\$ 42,693.36



March 1, 2013

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Tim Faltyn, President, and Ms. Shirley Twilley, Vice President for Fiscal Services, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board. Dr. Faltyn said he would like to begin by thanking Burns and Ann Hargis for the wonderful dinner last evening. He said he enjoyed the music very much.

With respect to the final numbers for spring enrollment, Dr. Faltyn said Connors was down 1.96 percent in headcount and 3.3 percent in credit hours.

Dr. Faltyn presented the *Connors Connection*. He noted the cover story is about William Whayne, who at the age of 20 became one of the youngest competitors to win a national title in the Bill Pickett Invitational Rodeo; the article highlighting Chairman Lester, who was kind enough to be the first Regent profile; the initiation of Leadership Connors comprised of emerging leaders within the College with CEO Jason Ramsey being one of the first to speak to the class; the community activities of the various organizations; a notable win for the Livestock Judging Team at the Fort Worth Stock Show; the success of the mini cheer camp on campus; and Leroy Walker, Sr., pastor of Rayfield Baptist Church and counselor for Connors' athletic programs for 34 years, serving as Black Culture & History speaker this year.

Dr. Faltyn further reported that the staff profile in the *Connection* highlights Blake Nelson, Farm Manager, and the alumni profile features Jeri Donnell, Sam Roberts Noble Foundation agricultural economist consultant.

Dr. Faltyn presented the Regents with a Foundation brochure used in its fundraising efforts. He said Connors puts a lot of effort into fundraising. The document was developed by the Foundation Board and the Foundation Director and is designed to act as a menu to reflect all the ways that people can support the College.

Supplemental Retirement Program

Dr. Faltyn requested Board approval of the proposed Supplemental Retirement Program as presented in the Connors Agenda. He said this request was presented to the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Link reported that the Committee met with the administration of Connors State College regarding approval of the Supplemental Retirement Program. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Link moved and Regent Anthony seconded to approve the Supplemental Retirement Program as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Information Technology Systems Department Policies and Procedures Manual

Dr. Faltyn said a clean copy of the IT Policy Manual is presented in the Connors Agenda. He noted that at the suggestion of Mr. Ramsey and Mr. Strande, this item was moved in the Agenda so that it is an informational item. The reason for that is because IT policies change so often that it was believed this did not need specific Board approval. Dr. Faltyn said it is an excellent policy and is designed as a manual. (The Information Technology Systems Department Policies and Procedures Manual is on file in the Board of Regents' Office as Document No. 2-3-1-13.)

Balance of Agenda

Regent Link moved and Regent Helm seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Dr. Faltyn noted that a date has been set for the Kiamichi Link Ranch field day between Connors and NEO. He said he certainly appreciates Regent Link hosting the event again this year. He said he is looking forward to April 17 and the competition, and he noted that last year it was a great day. Regent Davis asked who won the competition last year. Dr. Faltyn said Connors had a very good day, including the President's competition.

The business of Connors State College being concluded, Dr. Faltyn and Ms. Twilley were then excused from the meeting.

# CONNORS STATE COLLEGE

Warner, Oklahoma

March 1, 2013

Board of Regents for OSU & A&M Colleges  
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:**

1. *Personal Remarks – Dr. Tim Faltyn*
  - *Connors Connection*

**B. RESOLUTIONS:**

None

**C. POLICY AND OPERATIONAL PROCEDURES:**

**1. Supplemental Retirement Program**

Board approval is requested for a Supplemental Retirement Program at Connors State College (see attached). This program is to be offered to employees who have attained eligibility. The Supplemental Retirement Program has been reviewed by Legal Counsel.

~~**2. Information Technology Systems Department Policies and Procedures Manual**~~

~~Board approval is requested for the revised Information Technology Systems Department Policies and Procedures Manual (see attached). The revised manual has been reviewed by Legal Counsel.~~

**D. PERSONNEL ACTIONS:**

None

**E. INSTRUCTIONAL PROGRAMS:**

**1. College Orientation Program**

Board approval is requested for the College Orientation Program (see attached). This program has been approved for recommendation by the Connors State College Academic Council.

**F. BUDGETARY ACTIONS:**

None

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

None

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation)**

**1. Easements**

- a. Board approval is requested to grant a utility easement to Cookson Hills Electric Coop. The easement allows Cookson Hills Electric Coop to provide additional electric utility on the South Ranch. The easement will be approximately 30 feet wide and 1,200 feet long, and is located in an area more generally described as:

Section 30, T11N, R19E, Muskogee County, Oklahoma

The easement document will be reviewed by Legal Counsel prior to its execution. The document will contain a detailed legal description of the area the easement covers.

- b. Board approval is requested to grant a utility easement to the Town of Warner. The easement allows the Town of Warner to erect, construct, install and lay and thereafter use, operate, inspect, repair, maintain, replace and remove utility line or lines. The easement will be approximately 25 feet wide and 85 feet long, is located in an area more generally described as:

Section 29, T12N, R19E, Muskogee County, Oklahoma and  
Section 19, T12N, R19E, Muskogee County, Oklahoma

The easement document will be reviewed by Legal Counsel prior to its execution. The document will contain a detailed legal description of the area the easement covers.

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

None

**J. PURCHASE REQUESTS:**

None

**K. STUDENT SERVICES/ACTIVITIES:**

None

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**

None

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. *Out-of-State Travel Report for January, 2013, attached.*
2. *Information Technology Systems Department Policies and Procedures Manual (see attached).*

Respectfully submitted,



Dr. Tim Faltyn  
President

**Connors State College  
Supplemental Retirement Program**

**CONTRACT**

This Contract is made by and between Connors State College and \_\_\_\_\_, hereinafter called RETIREE, pursuant to the Connors State College Supplemental Retirement Program.

**RECITALS:**

- (1) On \_\_\_\_\_, 2013, the Board of Regents for Oklahoma State University and the A&M Colleges approved Connors State College's Supplemental Retirement Program. The Supplemental Retirement Program, as stated in the minutes of the \_\_\_\_\_, 20\_\_ meeting of the Board of Regents is incorporated herein by reference and made a part of this Contract.
- (2) Retiree has voluntarily elected to participate in the Supplemental Retirement Program.

**NOW THEREFORE**, in consideration of the mutual covenants and agreements herein contained, and intending to be legally bound, the parties agree as follows:

**PARTICIPATION IN SUPPLEMENTAL RETIREMENT PROGRAM**

**Eligibility**

This program will be available to all employees who meet the eligibility requirements under this program to retire effective June 30, 2013. The employee must provide their intent to participate in the Supplemental Retirement Program with the selection of Option # 1 no later than April 15, 2013.

**Eligibility Requirements**

1. The employee must have ten (10) years of service at Connors State College and be age 55 or older.

**Benefits**

**(Option #1):**

1. The college will contribute to the medical (health, vision, dental, life) premiums for the retired employee for twenty-four (24) months from the date of retirement. Additionally, the retiree will receive a \$15,000.00 one-time pay out at retirement.

If the retiree is over 65 at retirement date or becomes 65 during the twenty-four (24) month period, the college will contribute to the insurance

premium for a Medicare supplement. The amount of such contribution will be the difference of the current medical insurance premium, less the contribution paid by the Oklahoma Teacher's Retirement System.

2. If the retiree is eligible for Oklahoma Teacher's Retirement System benefits, the college will continue to pay for a \$6,000 life insurance policy for the retired employee. The retiree will be eligible for all other benefits normally provided to retired employees.
3. In the event of the retired employee's death, the surviving spouse would continue to receive the schedule of payments, not to exceed the balance remaining. If no spouse survives, the payment will stop effective the first day of the month in which the death occurs.

**(Option #2): (If this option is chosen, please sign and return. No notary is required)**

1. I have reviewed the Supplemental Retirement Program offered by Connors State College and I have decided not to participate in the program at this time.

### **Considerations**

1. **The lump sum payment is considered employee salary. Payment will be made via the Connors State College payroll system with appropriate withholdings. The payment is subject to required payroll taxes. There may be an option to tax-defer the lump sum payment. The tax deferral option is dependent upon IRS rulings at the time the lump-sum is disbursed, previous deferral decisions, and the calendar year maximum tax deferral allowed by IRS.**
2. **Connors State College will issue a W-2 at the end of the calendar years in which installment payments are received. The monthly payments are subject to withholdings for required payroll taxes. Incentive payments must be paid with 24 months of retirement or separation.**
3. **No retirement contributions will be made to either Oklahoma Teachers' Retirement System or TIAA/CREF based on the retirement incentive payment.**
4. **The Oklahoma Teachers' Retirement System does not consider the monthly payments afforded by the installment option to be earned income. It is our understanding that the monthly payments will not affect the earnings limit imposed by the Oklahoma Teachers' Retirement System if a retiree returns to work within the Oklahoma education system. Retirees are encouraged to contact OTRS for authoritative advice concerning their particular re-employment situation.**

5. **Employees considering the Connors State College Retirement Incentive Package are encouraged to consult with an attorney, financial advisor, tax consultant, or other professional for authoritative advice concerning their particular financial situation.**

**Miscellaneous**

This instrument represents the entire understanding between Connors State College and Retiree concerning the subject matter hereof and may be modified only by the mutual written agreement of the parties. There are no promises or commitments except as stated in this instrument. No representative of Connors State College is authorized to modify this Contract verbally or in writing except upon the prior approval of the Board of Regents for Oklahoma State University and the A&M Colleges. The application of this Contract to any facts or circumstances not clearly specified in this instrument is reserved to Connors State College's administrative staff for final decision. This Contract shall be binding and irrevocable upon the parties hereto and their respective heirs, administrators, executors, successors and assigns, except that this Contract and the Retirement Payments shall not be assignable by Retiree. The Supplemental Retirement Program is offered on a "one-time" basis only and nothing in this instrument or the Supplemental Retirement Program generally shall obligate Connors State College to offer the Supplemental Retirement Program or a similar program at any subsequent time.

I have reviewed this Contract and have decided to accept Option # \_\_\_\_\_.

Signed and delivered this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Connors State College  
Warner, Oklahoma

\_\_\_\_\_  
Retiree Signature

By \_\_\_\_\_  
President, Connors State College

**ACKNOWLEDGEMENT**

State of \_\_\_\_\_  
County of \_\_\_\_\_

Subscribed and sworn/affirmed to before me by \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
My Commission Expires

\_\_\_\_\_  
Notary Public





## College Orientation Proposal

In order to improve our students' experience and ensure that we retain them until completion, we believe it is necessary to institute a required orientation course. In an article discussing the freshman-year experience Gardner states that the first year of college is trying for students; new responsibilities and expectations can be overwhelming. (Gardner, 1986) For this reason a large percentage of students do not make it to their sophomore year. (Gardner and Siegel, 2001) Gardner highlighted the importance of programs that focus on the first few weeks of college when many students make the decision to drop out. Gardner found that freshmen who complete orientation courses were retained at a higher rate than those who did not take such a course. Students need support from peers, faculty, staff, and family if they are to succeed. Support networks must be in place so freshmen can begin to make connections that will help them cope.

Therefore, the College Orientation Task Force has recommended that each academic division include a college orientation requirement in each degree program. The following statement will be added to the Connors state College catalog:

Each academic division requires a College Orientation class for all full-time, first-time freshmen, and transfer students with fewer than 24 hours or who are admitted on probation. A variety of topics are discussed to assist the student in being successful in college.

The course description below is for a general college orientation class that is currently under development and will be offered in traditional face to face and online formats starting the Fall 2013 semester.

### **EDUC 1111 College Orientation**

*College Orientation is a required course for full-time, first-time freshmen, and transfer students with fewer than 24 hours or who are admitted on academic probation. This course assists students in the transition to higher education and introduces practical topics relevant to educational and career success. Topics covered include college resources, academic skills development, financial literacy, campus involvement, personal wellness, and career planning.*

### **Substitutions and Exemptions**

1. Successful Completion of EDUC 1113 Strategies for Student Success
2. Successful completion of an orientation course developed by an Academic Division, i.e. AGRI 1111 Agriculture Orientation.
3. Transfer students with 24 or more credit hours in good academic standing.
4. Successful completion of Orientation at another institution
5. Special non-degree seeking students are exempt from this requirement.
6. Requirement can be waived by Division Head under special circumstances

### **References**

Gardner, J. N. (1986). "The Freshman-year Experience." *The Journal of the American Association of Collegiate Registrars and Admissions Officers*, 61 (4), 261-274.

Gardner, J. N., & Siegel, M. J. (2001). "Focusing on the first-year student." *Priorities*, 17, 1-17.

Oklahoma State Regents for Higher Education. *Oklahoma Higher Education Task Force on Student Retention*. (February 2002).

**Changes in Degree Plan Minimum Requirements with Addition of College Orientation Requirement**

	Current Minimum	Proposed Minimum	
<b>Degree Program: Option</b>	Total Hours	Total Hours	Change
(AS) Agriculture: Agriculture Economics/Agribusiness	64	64	0
(AS) Agriculture: Agri Educ , Commun & Leadership	63	63	0
(AS) Agriculture: Animal Science	63	63	0
(AS) Agriculture: Equine Science	63	63	0
(AS) Agriculture: General Agriculture	63	63	0
(AS) Agriculture: Horticulture	63	63	0
(AS) Agriculture: Natural Resources	63	63	0
(AS) Agriculture: Plant and Soil Science	63	63	0
(AS) Agriculture: Pre Veterinary Medicine	73	73	0
(AS) Agriculture: P.R.O. (Purebred Ranch Management)	70	70	0
(AS) Agriculture: Wildlife Ecology and Management	63	63	0
(AS) Business Administration	61	61	0
(AS) Business Administration: NSU 2+2	61	61	0
(AS) Business Administration: MIS	61	61	0
(AA) Arts and Letters	60	60	0
(AA) General Studies	61	61	0
(AA) Pre-Elementary Education	61	61	0
(AS) Biological Science: Allied Health	63	63	0
(AS) Biological Science: Fisheries and Wildlife	63	63	0
(AS) Biological Science: General Biology	63	63	0
(AS) Biological Science: Pre-Medical Professional	63	63	0
(AS) Mathematics	60	60	0
(AS) Physical Education	60	60	0
(AS) Physical Science	63	63	0
(AS) Pre-Nursing: BSN Preparation	60	61	0
(AA) Child Development	65	65	0
(AA) History	61	62	0
(AA) Pre-Law	61	61	0
(AA) Psychology	61	61	0
(AA) Sociology: Criminal Justice/Police Science	61	62	0
(AA) Sociology: Pre-Social Work	61	61	0
(AA) Sociology: Pre-Professional	61	61	0
(AAS) Applied Technology	62	63	1
(AAS) Applied Technology: Navy Option	63	64	1
(AAS) Applied Technology: Industrial Technology	63	64	1
(AAS) Radiologic Technology	61	62	1

## ASSOCIATE IN ARTS (AA) PSYCHOLOGY

**Total Minimum Degree Hours ..... 61 Hours**

**General Education Requirements.....37 hours**

ENGL 1113 English Comp I.....	3 hours
ENGL 1213 English Comp II.....	3 hours
SPCH 1113 Intro to Oral Communications.....	3 hours
HIST 1483 or HIST 1493.....	3 hours
POLS 1113 American Federal Government.....	3 hours
Lab Science.....	4-5 hours
Science.....	3-5 hours
Humanities.....	6 hours
MATH 1513 College Algebra.....	3 hours
Computer Literacy.....	3 hours
One Course from any Liberal Arts, Social Science, Foreign Language, or Fine Arts.....	3-4 hours

**Minimum Program Requirements.....24 hours**

*Must be completed from the following course categories*

**Psychology ..... 12 hours**

PSYC 1113 Intro to Psychology.....	3 hours
*PSYC 2213 Introduction to Personality Theories.....	3 hours
*PSYC 2313 Developmental Psychology.....	3 hours
*PSYC 2543 Introduction to Social Psychology.....	3 hours

**Statistics ..... 3 hours**

STAT 2013 Elementary Statistics.....	3 hours
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**Support and Related ..... 9 hours**

<b>EDUC 1111 College Orientation.....</b>	<b>1 hour</b>
GEOG 2243 Intro to Geography.....	3 hours
HIST 1223 Early Civilization.....	3 hours
HIST 1323 Modern Civilization.....	3 hours
*PSYC 2113 Introduction to Psychology of Adjustment.....	3 hours
PSYC 2300 Special Topics.....	0-3 hours
SOCI 1113 Principles of Sociology.....	3 hours
*SOCI 2113 Intro to Social Services.....	3 hours
*SOCI 2313 Intro to Counseling.....	3 hours
*SOCI 2323 Social Problems.....	3 hours
*SOCI 2413 Introduction to Cultural Anthropology.....	3 hours
*SOCI 2423 Sociology of the Family.....	3 hours
SPCH 1013 Principles of Listening.....	3 hours

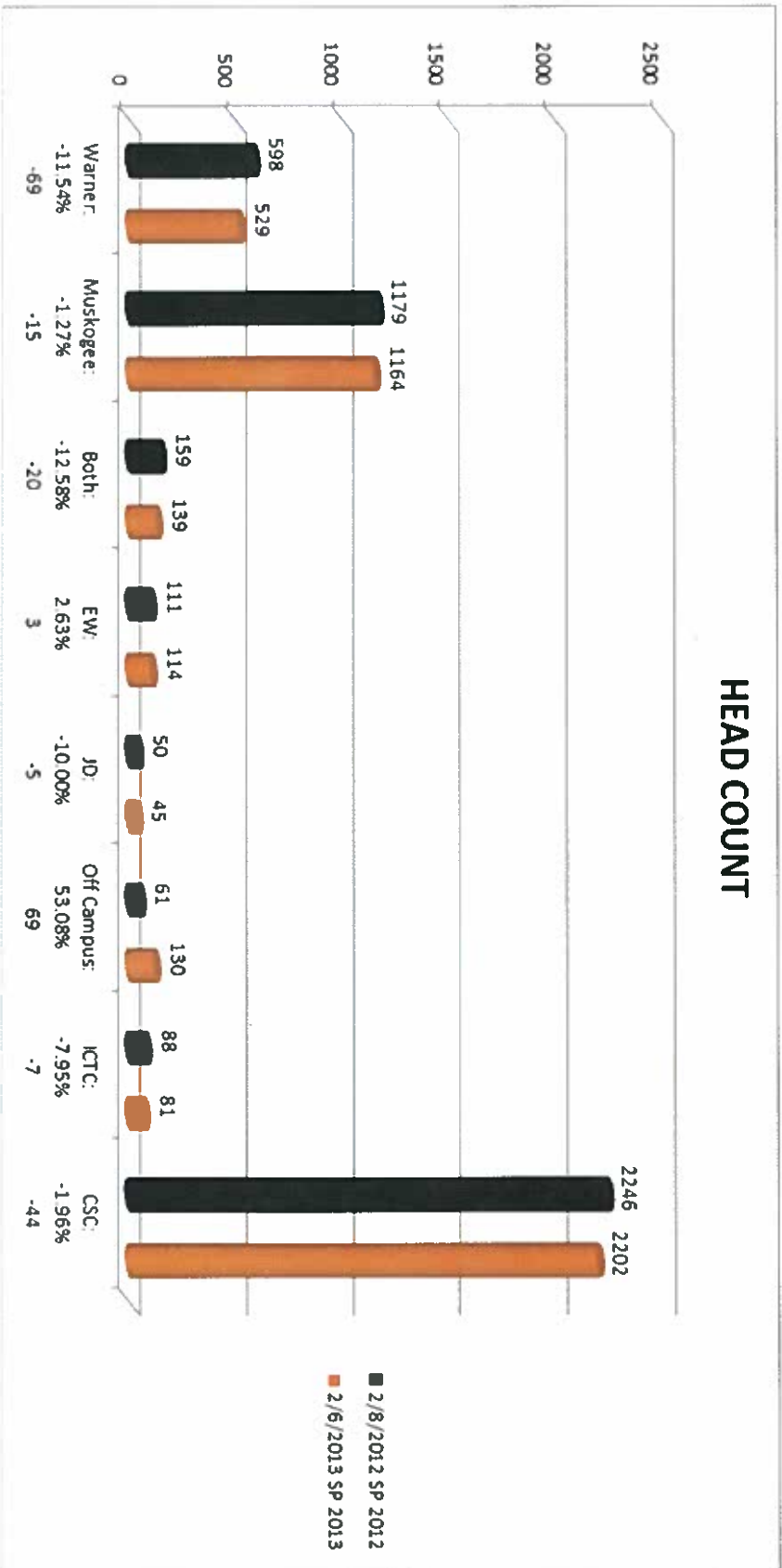
(\*Check catalog course listings section for prerequisites)

**CONNORS STATE COLLEGE**  
**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JANUARY, 2013**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	7	16,947.45	12	9,873.91
FEDERAL	0	0.00	1	1,344.35	0	0.00	8	9,586.15
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	1	352.00	3	215.00	2	410.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>2</b>	<b>1,696.35</b>	<b>10</b>	<b>17,162.45</b>	<b>22</b>	<b>19,870.06</b>

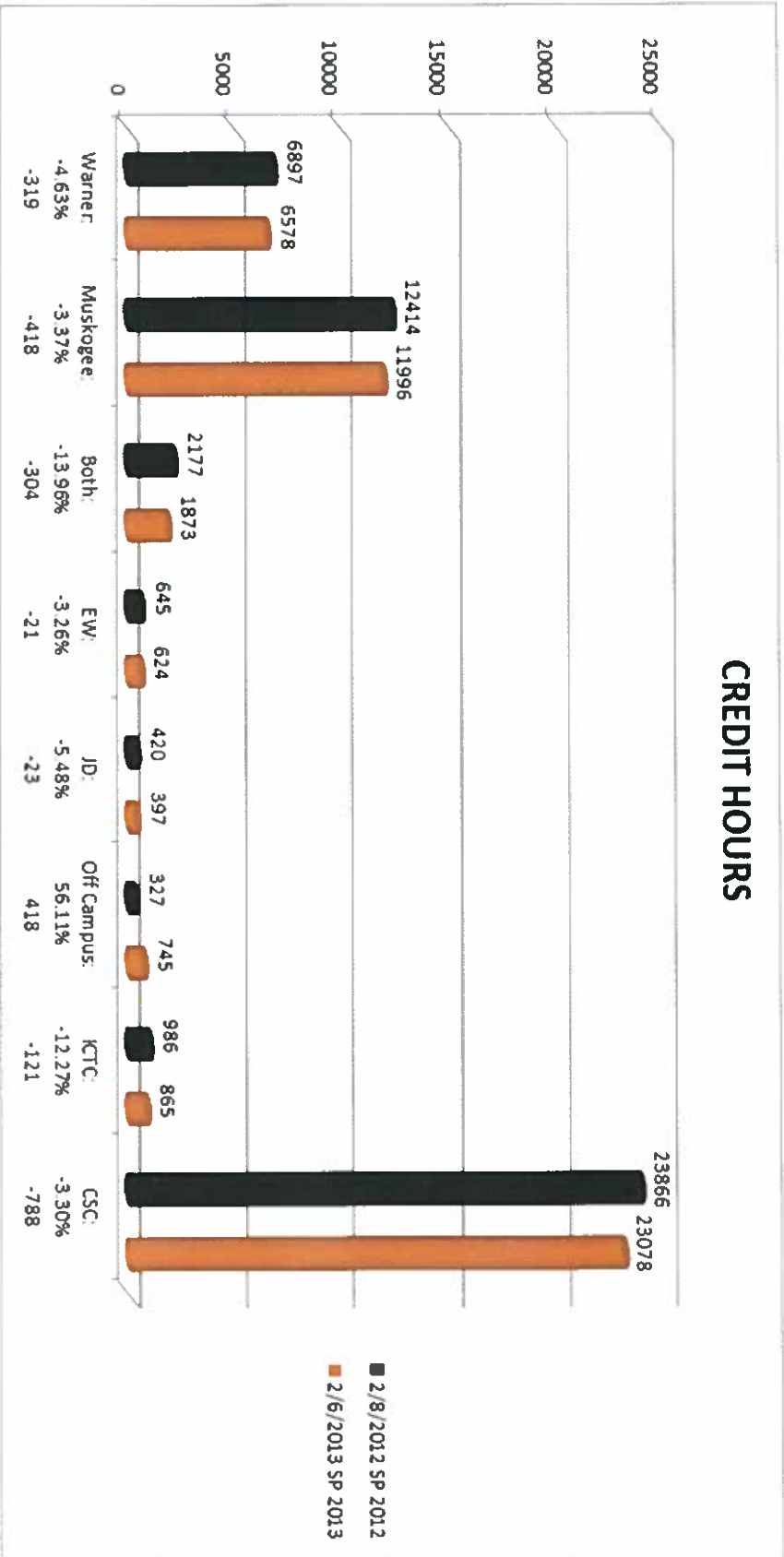
# CONNORS STATE COLLEGE

## HEAD COUNT



# CONNORS STATE COLLEGE

## CREDIT HOURS



March 1, 2013

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board. He expressed thanks to Ann and Burns Hargis for the great hospitality last evening. He said he appreciated the opportunity to be at America's greatest college golf course, Karsten Creek. Dr. Hale said he, too, looks forward to April 17 and expressed appreciation for the opportunity to once again participate in the Kiamichi Link Ranch competition. He said he is also excited to report that his son, Eli, is the 4A State Champion wrestler at 120 pounds.

Update on Renovation Project to Red Robertson Multi-Purpose Event and Sports Complex

Dr. Hale reported that the Miami citizens overwhelmingly supported an \$11 million project to renovate Red Robertson Multi-Purpose Event and Sports Complex on the NEO campus. This will require a lot of work through a municipal trust authority that will be responsible for expending those funds. The revenue source is the extension of a \$.65 sales tax that will be extended over a 25-year period. The trust authority is in the final stages of hiring all the professional service firms. Dr. Hale said he serves as chairman of the authority and works closely with the City Manager on this project. He said last week two full days were spent meeting with the engineers, architects, etc. Dr. Hale said everyone was so impressed with Mike Buchert and the team he brought to Miami. He asked the record to reflect that in all likelihood the trust authority and the City of Miami will hire Oklahoma State University Long Range Facilities Planning to provide the owner/agent services on this project.

Dr. Hale said the promise has been made that Phase I of this project would be delivered by August, 2013, which means that Miami High School and NEO will be playing in the newly renovated stadium this football season. This involves new turf, lighting, and scoreboard. Phase II of the renovation will begin shortly after the football season. He said the hard work begins now, and that is the delivery on this project. It has some very tight timelines. Dr. Hale expressed appreciation to the Board members for their support.

Dr. Hale said the support that NEO received, primarily from Doug Price in the Office of Legal Counsel, has been invaluable. It is a very complicated procedure to get into municipal trusts regarding structuring the lease agreements and the leaseback agreements and all of the legal interworkings that must take place between a school district, a municipality, and an agency run by a governing board. He said Mr. Price made himself available at every turn and participated in several conference calls. Without his legal advice and support, Dr. Hale said NEO certainly would not have been as far along in the project.

Informational Report by President Hale

Dr. Hale referenced the *NEO Update*. The *Update* highlights the nursing program, which graduates about 75 nursing students each year with a placement rate of 100 percent; the

establishment of an endowed scholarship in memory of Sammy Joe "Sam" Wynn, which was established by Willie and Jane Osborn to offer financial assistance to students pursuing a degree in construction science; NEO receiving a land donation from Ellen and Curtis Jurgensmeyer directly north of the campus; and an update regarding the 2013 signing date for the NEO football team.

Dr. Hale further reported that NEO is scheduled to host the 53<sup>rd</sup> annual Regional Science & Engineering Fair in the near future, as well as the 62<sup>nd</sup> Annual Aggie Days in early April. Also, NEO will celebrate its 93<sup>rd</sup> birthday the last Friday in March by hosting its 5<sup>th</sup> annual Founder's Day and dedicating the band room.

With respect to enrollment, Dr. Hale said NEO's numbers mirror Connors in that for the first time in five years NEO experienced a dip in enrollment. This was not totally unexpected given that most of the community colleges in Oklahoma have seen a gradual decline in enrollment over the last two to three years. Enrollment is something that NEO continues to manage closely by increasing its effort to recruit students from the Tulsa area. Also, the equestrian program will continue to allow NEO to grow a little bit in addition to the addition of an intercollegiate wrestling program next fall. He noted that today is the first day on campus for the new wrestling coach after coming off back-to-back national championships at his former school.

Dr. Hale presented an Institutional Profile for Spring 2013 for NEO. He noted that NEO's concurrent enrollment is 216, which is its highest ever. He said the continued growth of concurrent enrollment is increasing across the state. Five years ago the state generated about 15,000 credit hours in concurrent enrollment, and this year that number will be about 70,000 credit hours. In addition, the profile reports that NEO continues to be a very traditional campus with 70 percent of the students attending full time. With respect to remediation, Dr. Hale reported that 54 percent of new students who come to NEO directly out of high school are deficient in math. When adult students are added to that number, the percentage goes to approximately 75 percent. Regarding the residency ratio, Dr. Hale said he feels really good about it with 80 percent of the students being Oklahoma residents. With respect to the fall-spring retention rate, Dr. Hale reported that NEO was at 76 percent this year. NEO's five-year average is 70 percent, and the national average is approximately 69 percent. Regent Anthony said what surprised him is that the average age of the students is 26. Dr. Hale said nationally it is 28, but 26 is higher than normal for NEO. Last year it was 24.5. He said the average age of students in the nursing program, as an example, is in the early 30's.

Dr. Hale further reported on a partnership with Oklahoma State University in which NEO, Connors State College, and Murray State College are seeking funds through the USDA Higher Education Challenge Grant program so that those students who have earned degrees at these schools can continue to seek a bachelor's degree through Oklahoma State University via an online degree program. If the grant comes through, then OSU will take the lead, and the three two-year campuses will be supporting partners on that initiative. The goal will be to produce more bachelor level graduates through the OSU College of Agricultural Sciences and Natural Resources.



Summary of Projected Debt Service Reduction in FY14

Dr. Hale presented a handout regarding a summary of projected debt service reduction in FY14. He said this information was shared with the college presidents by Chancellor Johnson a few weeks ago. This document indicates that higher education is going into the legislative session with a \$24 million shortfall. He said this all goes back to the 2005 Capital Bond program—the \$475 million project. That debt service was put into the base appropriations for all higher education institutions. That went real well for about three or four years; however, when the economy took a dive in 2008 and the State ran out of Rainy Day Funds, Governor Henry decided to refinance that debt. The base amount was taken out of the state appropriated dollars. Dr. Hale said the way he understands it is that when the bonds were sold and refinanced, there was a 24-month period of time that there was no payment towards the principal or interest. That comes due on July 1, 2013. Now the debt service payments required to service the debt on that 2005 bond program will not be in the base unless it is reappropriated. Dr. Hale said the way the Chancellor and his staff explained it to the presidents was that if higher education does not secure the \$24 million to support the bond payments for the 2005 program, on July 1 the schools will be short the amounts reflected in the handout. A \$24 million new appropriation brings higher education back to a level status for next year, which will not bode well with respect to all the conversations that will occur in May and June regarding tuition, fees, salary increases, etc. Dr. Hale said it is believed this will become the No. 1 legislative priority for the financial side of public higher education this session. He said in his point of view, it sets the situation up to where the Legislature says it has supported higher education at a really high level, but it basically gets the schools back to even for the new fiscal year.

Balance of Agenda

Regent Helm moved and Regent Reese seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale was then excused from the meeting.

**NORTHEASTERN OKLAHOMA A&M COLLEGE**  
Miami, Oklahoma  
March 1, 2013

Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. President's Remarks

- February 2013 "NEO Update"
- NEO to Host 53<sup>rd</sup> Regional Science & Engineering Fair
- NEO to Host 62<sup>nd</sup> Annual Aggie Days: April 2, 5-6
- Celebrate 93 years of NEO A&M at Founders Day

2. Spring 2013 Enrollment Update

	Headcount	% Inc./Dec.	FTE	% Inc./Dec.	Campus Residency	% Inc./Dec.
Spring 2013	2206	-2.6%	1773.13	-3.0%	629	- 5.6%
Spring 2012	2266	5.7%	1828	4.7%	667	26.3%
Spring 2011	2143	4.6%	1746	6.9%	528	5.6%
Spring 2010	2049	21.2%	1634	19.2%	500	8.7%
Spring 2009	1690	5.4%	1371	4.9%	460	0.2%

3. Institutional Profile

Attached for your information is the Institutional Profile for Spring 2013 for Northeastern Oklahoma A&M College.

4. Partnership with Oklahoma State University

Agricultural Leadership faculty and administrators in the College of Agricultural Sciences and Natural Resources in partnership with NEO A&M College, Connors State College, and Murray State College are seeking funds through the USDA Higher Education Challenge Grant program to support the development of an online degree completion opportunity for Oklahoma students studying agriculture at NEO A&M College.

**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

4. Partnership with Oklahoma State University (Cont'd)

This partnership will allow students to complete 60 hours at NEO and receive an Associate in Agriculture from NEO and then complete an additional 60 hours of courses offered by Oklahoma State University; these courses will be offered through a combination of online coursework, short courses offered by OSU faculty at satellite locations, and hybrid coursework. This partnership will increase the opportunities for students who are place-bound or have financial or personal hurdles that predicate that they cannot move to the Stillwater campus.

We believe this partnership will make opportunities for completion of a four year degree in Agriculture attainable for students in our northeastern part of Oklahoma and will inspire a demographic of NEO students who may have thought a four year degree was not in the realm of achievement due to location or location-specific restrictions.

**PART B - RESOLUTIONS**

None

**PART C - POLICY AND OPERATIONAL PROCEDURES**

None

**PART D - PERSONNEL ACTIONS**

None

**PART E - INSTRUCTIONAL PROGRAMS**

None

**PART F - BUDGETARY ACTIONS**

None

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS**

1. Title III Grant, Part F 2012-13 Allocation

We have received notification from the U.S. Department of Education that our allocation for the Title III Grant, Part F, "Merging Tradition and Technology to Create Access to High Demand Careers" for year two (2) FY12-13 is \$409,010, which reflects an increase of \$9,382 over year one allocation. This grant is a five-year developmental grant under the Native American Serving Nontribal Institutions (NASNTI) Program authorized under Title III, Part F. Board approval is requested to expend funds according to the grant guidelines.

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

None

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

None

**PART J - PURCHASE REQUESTS**

Board authorization is requested for the following purchases:

1. Authorization is requested to purchase athletic equipment and repairs and medical supplies for all sports for fiscal year 2013-14 at an estimated cost of \$80,000. Funding will be from the Athletic Budget.
2. Authorization is requested to purchase Comprehensive Assessment and Review Tests for the students in the Nursing Program at an estimated cost of \$88,000. The funding will be from the Auxiliary Budgets.

**PART K - STUDENT SERVICES/ACTIVITIES**

None

**PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED**

None

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

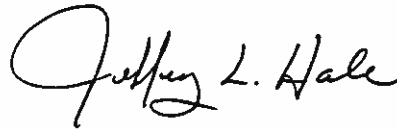
1. Surplus Property Auction

A surplus property auction is scheduled for March 2, 2013 at the Equine Center. A list of surplus property items will be sent to the Board office and institutions under the Board of Regents' governance as per Board policy.

2. Out-of-State Travel Summary

The Summary of Out-of-State Travel for January 2013 is attached.

Respectfully Submitted,



Dr. Jeffery L. Hale  
President

Northeastern Oklahoma A&M College  
 Summary of Out-of-State Travel as of January 2013

Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	1	890.92	1	542.26	34	15,210.25	21	7,552.92
Federal	0	0	0	0	10	9,774.59	2	1,335.94
Private								
Auxiliary	0	0	0	0	5	3,786.06	3	994.77
Other								
<b>Total</b>	<b>1</b>	<b>890.92</b>	<b>1</b>	<b>542.26</b>	<b>49</b>	<b>28,770.90</b>	<b>26</b>	<b>9,883.63</b>

**Oklahoma State Regents for Higher Education  
State System Institution Project Totals  
(Summary of Projected Debt Service Reduction in FY2014)**

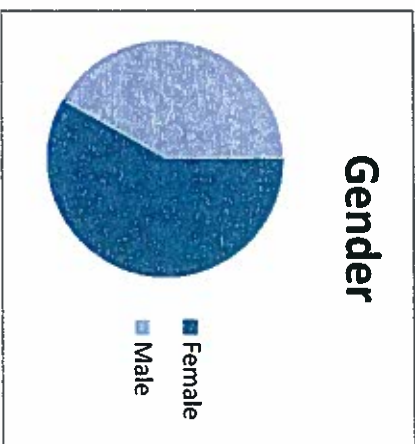
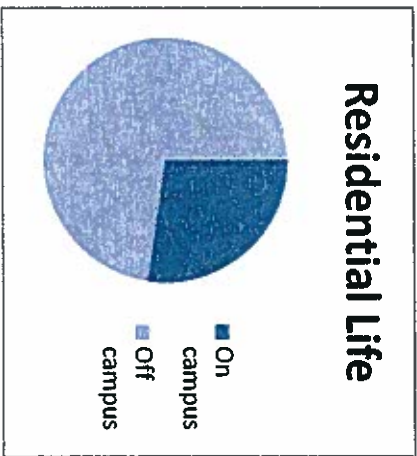
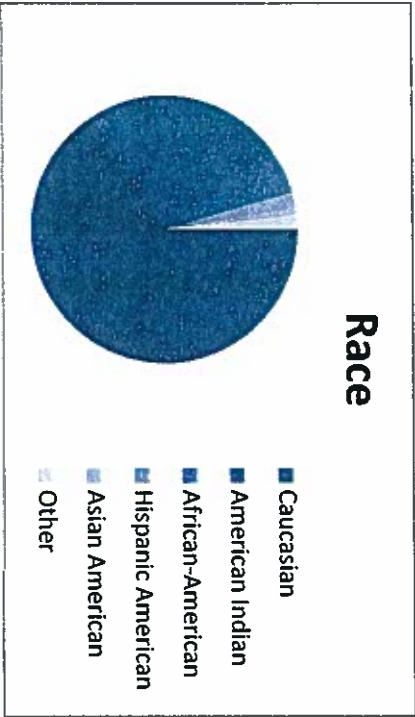
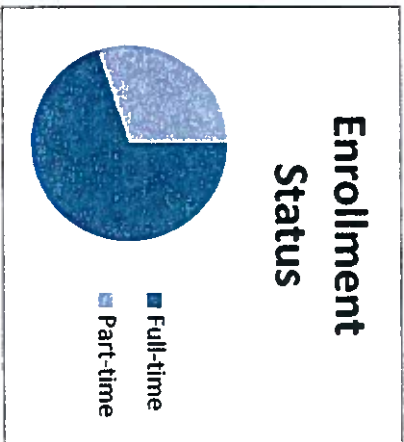
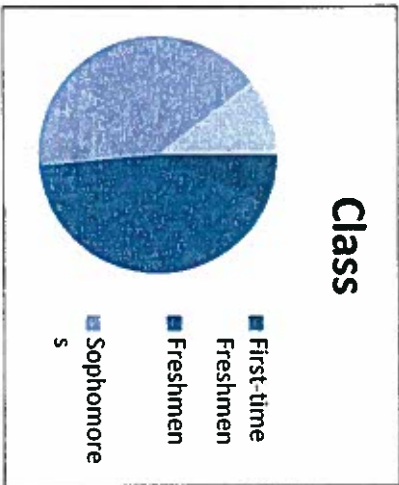
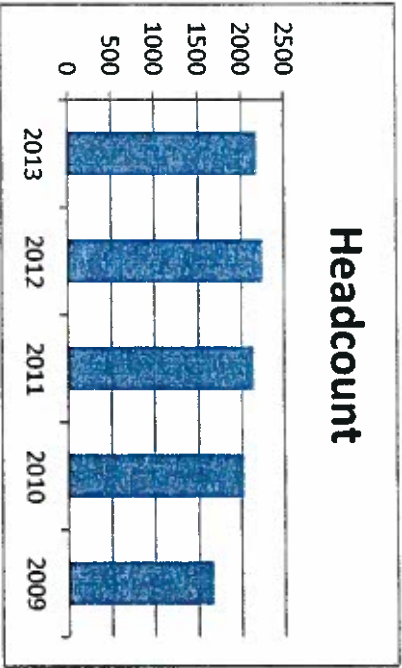
		\$475 Million Legislatively Approved Allocation	%	Total Potential Shortfall 100.000%
				\$ 23,950,000
OU OULAW OUHSC OU Total	108,180,956	22.77%	5,454,598	
OSU OSU AG. EXP. OSU AG. DIV. OSU-OKM OSU-VET OSU-OKC OSU-COMS OSU-Tulsa OSU Total	108,180,956	22.77%	5,454,598	
<b>TIER TOTALS</b>	<b>216,361,912</b>	<b>45.55%</b>	<b>10,909,195</b>	
UCO	19,695,329	4.15%	993,059	
ECU	10,810,182	2.28%	545,061	
NSU	22,972,760	4.84%	1,158,311	
NWOSU	6,813,432	1.43%	343,540	
ROGERS	13,922,702	2.93%	701,997	
SWOSU	12,003,065	2.53%	605,207	
SEOSU	10,062,758	2.12%	507,375	
CAMERON	12,059,247	2.54%	608,040	
LANGSTON	18,370,187	3.87%	926,244	
PANHANDLE	7,280,000	1.53%	367,065	
USAO	6,068,832	1.28%	305,997	
<b>TIER TOTALS</b>	<b>140,058,494</b>	<b>29.49%</b>	<b>7,061,897</b>	
CASC	8,647,601	1.82%	436,021	
CONNORS	7,025,000	1.48%	354,208	
EASTERN	7,910,101	1.67%	398,836	
MURRAY	7,025,000	1.48%	354,208	
NEOAM	6,000,000	1.26%	302,526	
NOC	14,293,235	3.01%	720,680	
OCCC	15,335,101	3.23%	773,212	
REDLANDS	6,770,000	1.43%	341,351	
ROSE	11,775,000	2.48%	593,708	
SEMINOLE	6,750,000	1.42%	340,342	
TCC	16,025,000	3.37%	807,997	
WOSC	6,000,000	1.26%	302,526	
<b>TIER TOTALS</b>	<b>113,556,038</b>	<b>23.91%</b>	<b>5,725,615</b>	
Ardmore	600,000	0.13%	30,253	
McCurtain	600,000	0.13%	30,253	
Mesonet	650,000	0.14%	32,774	
Quartz	3,173,556	0.67%	160,014	
<b>TOTALS</b>	<b>5,023,556</b>	<b>1.06%</b>	<b>253,293</b>	
<b>System Totals</b>	<b>\$ 475,000,000</b>	<b>100.00%</b>	<b>\$ 23,950,000</b>	

**NORTHEASTERN OKLAHOMA A&M COLLEGE  
SPRING 2013 PRELIMINARY ENROLLMENT PROFILE**

<p><b>Total Headcount (unduplicated): 2,205</b> <b>Full-time Equivalent: 1,772</b></p>	<p><b>Race/Ethnicity</b> Caucasian: 1,363 (61.8%) African-American: 151 (6.8%) American Indian: 489(22.2%) Hispanic American: 42 (1.9%) Asian American: 25 (1.1%) International: 36 (1.6%) Other: 99 (4.5%)*</p> <p><i>* Increase in "other" reflects the changes in race/ethnicity identification to include "two or more races".</i></p>	<p><b>Residential Life</b> Living on campus: 604 (27.4%) Living off campus: 1,601 (72.6%)</p>
<p>Grove Center Total: 217 Enrolled in Grove Course/s only: 110 High School Concurrent: 216</p>	<p>ACT Composite of Students Average: 19 Range: 7-33 Mode: 19</p>	<p><b>Marital Status</b> Married: 329 (14.9%) Single: 1,853 (84.0%) Unknown: 23 (1.0%)</p>
<p><b>Enrollment Status</b> Full-time: (12+ hours): 1,541 (69.9%) Part-time: (&lt;12 hours): 664 (30.1%)</p>	<p><b>Percent of First time Freshmen with Academic Deficiency by Subject Area*</b> Math 54% English 28% Reading 25% Science 31%</p> <p>* Annual Assessment Report</p>	<p><b>Fall-Spring Retention Rate</b> • 76% (624) of the First-time Freshmen enrolled Fall of 2012 returned Spring of 2013</p>
<p><b>Gender</b> Female: 1,283 (58.2%) Male: 922 (41.8%)</p>	<p><b>Class</b> First-Time Freshmen: 154 (7.0%) Freshmen: 915 (41.5%) Sophomore: 903 (41.0%) Special (non-concurrent): 17 (&lt;1.0%) Concurrent: 216 (9.8%)</p>	<p><b>Top Five Degree Programs by Number of Majors</b></p> <ul style="list-style-type: none"> <li>• General Studies: 340</li> <li>• Nursing: 303***</li> <li>• Business Administration: 136</li> <li>• Agriculture: 106</li> <li>• Psychology/Sociology: 102</li> </ul> <p>***Includes students preparing for application to the program.</p>
<p><b>Age</b> Average Age: 26 Mode: age 19</p>	<p><b>Residency</b> Oklahoma Residents Total: 1,773 (80.4%) Non-residents: 432 (19.6%) Craig, Delaware, and Ottawa County: 1,310 (59.4%) **Students from 33 states and 11 countries, including U.S.</p>	<p><b>Number of Degree and Certificate Programs</b> Associate in Arts &amp; Associate in Science Degrees: 21 Associate in Applied Science: 8 Less Than Two-Year Certificates: 7 Less Than One-Year Certificates: 6</p>
<p>&lt; 20 years of age: 889 (40.3%) 20-24 years of age: 680 (30.8%) 25+ years of age: 636 (28.8%)</p>		



NORTHEASTERN OKLAHOMA A&M COLLEGE  
 SPRING 2013 PRELIMINARY ENROLLMENT PROFILE



March 1, 2013

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Kent Smith, President; Dr. Clyde Montgomery, Vice President for Academic Affairs; and Dr. James Mosley, Interim Vice President for Fiscal & Administrative Affairs, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Smith said he would also like to express thanks to Burns Hargis and his team for the great dinner and certainly for the performance of the students last evening. It is always a pleasure to return to the campus with the brightest orange in the world.

Dr. Smith said he would like to formally introduce Dr. James Mosley to the Regents. He will serve as Interim Vice President for Fiscal & Administrative Affairs. He said he is very proud to have Dr. Mosley on the team. He played basketball at Langston and spent the last 18 years of his educational career at OSU. Prior to that he served for about seven years at Langston University, one year of which he served as Interim President. He noted Dr. Mosley is present and asked him to address the Board. Dr. Mosley expressed thanks to President Smith for having the confidence in him and for the opportunity to provide service to an outstanding University. He said he has been associated with Langston for many years and was excited for this opportunity. Dr. Mosley said he is so excited about Langston University and its new leadership, and he is so impressed with Dr. Smith. He noted that Langston University is headed in the right direction. He said Dr. Smith has a great vision, and he is excited to be a part of the team. It is an interim appointment, but he said he will behave as though he will be there forever. Changes are being made and some are in the works.

Chairman Lester said he understands there is another new member of the Langston family. Dr. Smith said he and his wife are proud to publicly announce the birth of their fourth son, Tanner Langston Smith. He was born on February 15.

Dr. Smith said he feels very good about where Langston is on all three campuses and remains very excited and invigorated about the future of Langston. On a personal note, Dr. Smith said he would like to publicly express thanks to Dr. Montgomery. Langston reached out to Guthrie High School about concurrent enrollment, and he is very happy to announce that this fall Langston will offer its first course in Biology at Guthrie High School, which is significant. Approximately 40 students are estimated to enroll in that course. As the Board is aware, Langston's biology program is one of its stellar programs. Langston is having continued conversations with Coyle High School, as well. Dr. Smith said he wanted to congratulate Dr. Montgomery in this public format and to let the Regents know that Langston is moving forward with concurrent enrollment.

Personnel Actions

Dr. Smith reviewed the personnel actions and recommended their approval.

Regent Reese moved and Regent Hall seconded to approve personnel actions D.1. – D.6. as listed in the Langston Agenda.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

#### Budget Revision

Dr. Smith presented a budget revision for Langston University. The budget revision is needed for the contract with Royall & Company, which is the company that is helping Langston develop marketing materials to recruit college-ready students to the University. In addition, Langston had an increased number of college-ready students who requested to enroll at Langston University, which also increased the number of students to which Langston needed to offer scholarships. As previously reported, Langston wanted to dip into reserves to offer those scholarships.

#### Approval of Purchase Requests

Dr. Smith reviewed the purchase requests and recommended their approval. He noted a request was added to process a purchase requisition in the amount of \$120,000 to hire a search firm to provide services to assist in a nationwide search process for three positions. He noted that for the position of Dean of the School of Education and Behavioral Sciences, Langston has had two unsuccessful searches for this particular position, and he felt it was important to hire a national search firm. Langston will seek a search firm that has previously assisted Historically Black Colleges and Universities. By having the firm conduct three searches, it is believed Langston can leverage the cost by having them all conducted by one search firm.

Chairman Anthony asked from where the \$120,000 amount comes. Dr. Smith said it is merely an estimate. The bids could come in a little higher, but he is hoping the bids will come in a little less. This estimate is just from his background of working with search firms and what they typically charge. He said he also spoke with a few other presidents at other HBCU's to get a sense of what they have been paying for these types of searches.

Regent Helm said he is excited that Langston is going to use a firm so that Langston can get the best individuals available. He believes this is a great idea.

Regent Helm moved and Regent Burns seconded to approve the purchase requests as listed in the Langston Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Watkins moved and Regent Link seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Langston University being concluded, Dr. Smith and members of the Langston administration were then excused from the meeting.

**BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES  
Stillwater, Oklahoma 74074**

**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

**A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD: NONE**

**B. RESOLUTIONS: NONE**

**C. POLICY AND OPERATIONAL PROCEDURES: NONE**

**D. PERSONNEL ACTION:**

1. Approval is respectfully requested to employ Mr. Paul An as Assistant Football Coach on a 12-month basis, effective January 1, 2013, at an annual salary of \$32,000.
2. Approval is respectfully requested to employ Mr. Darrick Brown as Assistant Football Coach on a 12-month basis, effective January 1, 2013, at an annual salary of \$30,000.
3. Approval is respectfully requested to employ Mr. Jason Garrison as Instructor of English for the Spring 2013 Semester, effective January 1, 2013, at a salary of \$18,937.50.
4. Approval is respectfully requested to employ Ms. Asha' S. Jones as Director of Upward Bound on a 12-month basis, effective March 11, 2013, at an annual salary of \$45,500.
5. Approval is respectfully requested to employ Dr. James L. Mosley as Interim Vice President for Fiscal & Administrative Affairs on a 12-month basis, effective January 30, 2013, at an annual salary of \$125,000.
6. Approval is respectfully requested to change the status of Mr. Quinton S. Morgan **from** Head Women's Softball Coach/ Assistant Football Coach at \$57,500 **to** Head Women's Softball Coach at \$50,000 effective January 1, 2013.

7.           **FOR INFORMATIONAL PURPOSES**  
Langston University will accept the following notices of resignation:  
Dr. Lisa Rollins, Assistant Professor & Chairman, Department of Communications, effective September January 31, 2013.  
Ms. Elizabeth Schipul, Instructor/Head of Technical Services, G. Lamar Harrison Library, effective February 8, 2013.
8.           **FOR INFORMATIONAL PURPOSES**  
Langston University will accept the following notices of retirement:  
Dr. Zola Drain, Associate Professor/Acting Chairman, Department of Biology, effective July 1, 2013.  
Ms. Joyce Peterson, Instructor/Head Public Services Librarian, G. Lamar Harrison Library, effective June 1, 2013.
9.           **FOR INFORMATIONAL PURPOSES**  
Langston University has terminated the following employees:  
Ms. Felecia Watson, Director, Copy Center, effective February 13, 2013.

**E. INSTRUCTIONAL PROGRAMS: NONE**

**F. BUDGETARY ACTION:**

1. Approval is respectfully requested of Langston University's budget revision, which can be reviewed in Attachment A.

**G. OTHER BUSINESS AND FINANCIAL MATTERS: NONE**

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation):**

1. Approval is respectfully requested for Langston University to enter into an affiliation agreement(s) with the following facilities for the training of Nursing & Health Administration students:  
*Community Health Centers, Inc., dba Mary Mahoney Memorial Health Center, Spencer, OK*

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

1. **Approval is respectfully requested to replace the damaged roof on Jones Hall on the Langston University Campus. Due to recent high winds and inclement weather patterns, the single ply membrane roofing system has been compromised. Jones Hall is a high usage classroom building which several of the classes have had to be taken offline due to the recent conditions. Therefore, we are requesting to replace the roof immediately to avoid further damages and potential mold growth. We have received a quote via the OSU roofing contract for \$77,776.35. Funding for this request is available in account number 777603.**

**J. PURCHASE REQUESTS:**

1. Approval is respectfully requested for Langston University's School of Agriculture and Applied Sciences to process a purchase requisition in the estimated amount of \$72,450 from America Pharma Source, LLC, to purchase a Peanut Virginia, Peanut Runner, and Peanut Valencia to be used for the next step of the ongoing Peanut Research activities. Funding for this purchase is available in account 1-51001.
2. Approval is respectfully requested for Langston University to process a purchase requisition to Balfour Yearbooks in the amount of \$46,000 for the purchase of the 2011-2012 yearbooks. Funds are available in account 3-27550.
3. **Approval is respectfully requested for Langston University to process a purchase requisition in the amount of \$120,000 to hire a search firm to provide services to assist in a nation-wide search process for three positions: Vice President for Fiscal and Administrative Affairs, Dean of the School of Education and Behavioral Sciences, and Dean of the School of Nursing and Health Professions. Langston University is coordinating the Request for Proposals (RFP) process through the OSU Purchasing Office. Funds are available in account numbers 116999 and 130999.**

**K. STUDENT SERVICES/ACTIVITIES: NONE**

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:  
NONE**

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. Summary of Out-of-State Travel as of January 2013:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

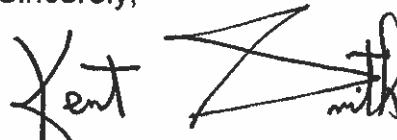
Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
Revolving	0	\$790.57	2	\$1,567.34	34	\$61,619.81	75	\$133,639.37
St. Approp.								
Federal	2	\$8301.62	12	\$9,494.51	106	\$191,794.88	99	\$148,606.64
Private								
Auxiliary	4	\$14,417.80	4	\$3,662.36	19	\$52,618.21	19	\$35,007.11
Other								
<b>TOTAL</b>	<b>6</b>	<b>\$23,509.99</b>	<b>18</b>	<b>\$14,724.21</b>	<b>159</b>	<b>\$306,032.90</b>	<b>193</b>	<b>\$317,253.12</b>

All items listed above are respectfully submitted for your approval.

Sincerely,



KENT J. SMITH, JR  
PRESIDENT  
LANGSTON UNIVERSITY



Oklahoma State Regents for Higher Education  
655 Research Parkway, Suite 200  
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY2012-2013  
PART I - PRIMARY BUDGET

Schedule A  
Summary of Educational and General Expenditures by Function

Agency #	420	Subject to Board Approval 03-01-2013
Institution Name:	Langston University	
President:	Dr. Kent Smith	

EXPENDITURES BY ACTIVITY/FUNCTION						
Activity Number	Activity/Function	2012-2013 Amount	%	Revised Amount	%	Increase or Decrease
<b>Educational &amp; General Budget - Part I:</b>						
11	Instruction	14,102,526	41.2%	14,054,700	40.6%	(47,826)
12	Research	1,582,094	4.6%	1,582,094	4.6%	-
13	Public Service	575,960	1.7%	602,758	1.7%	26,798
14	Academic Support	2,400,238	7.0%	2,376,018	6.9%	(24,220)
15	Student Services	2,612,353	7.6%	2,831,899	8.2%	219,546
16	Institutional Support	4,417,977	12.9%	4,377,780	12.7%	(40,197)
17	Operation and Maintenance of Plant	4,782,461	14.0%	4,752,462	13.7%	(29,999)
18	Scholarships and Fellowships	3,751,058	11.0%	4,026,058	11.6%	275,000
	<b>Total Expenditures by Activity/Function:</b>	<b>34,224,667</b>	<b>100.0%</b>	<b>34,603,769</b>	<b>100.0%</b>	<b>379,102</b>

FUNDING						
Fund Number	Fund Name	2012-2013 Amount	%	Revised Amount	%	Increase or Decrease
<b>E&amp;G Operating Revolving Fund:</b>						
290	Revolving Funds	15,609,144	45.6%	15,988,246	46.2%	379,102
290	State Appropriated Funds - Operations Budget	18,614,255	54.4%	18,614,255	53.8%	-
290	State Appropriated Funds - Grants, Contracts and Reimbursements	1,268	0.0%	1,268	0.0%	-
490	Federal Stimulus Funds - ARRA	-	0.0%	-		
	<b>Total Expenditures by Fund:</b>	<b>34,224,667</b>	<b>100.0%</b>	<b>34,603,769</b>	<b>100.0%</b>	<b>379,102</b>

**EDUCATIONAL AND GENERAL BUDGET - FY2012-2013**  
**PART I - PRIMARY BUDGET**

Schedule A-1  
Summary of Educational and General Expenditures by Function

Institution Name: Langston University

		<b>EXPENDITURES BY ACTIVITY/FUNCTION</b>				
Activity Number	Activity/Function	2012-2013 Amount	%	Revised Amount	%	Increase or Decrease
11	<b>Educational &amp; General Budget - Part I:</b>					
	<b>Instruction</b>					
	General Academic Instruction	13,529,225	39.5%	13,481,399	39.0%	(47,826)
	Vocational/Technical Instruction	-	-	-	-	-
	Community Education	-	-	-	-	-
	Preparatory/Remedial Instruction	-	-	-	-	-
	Instructional Information Technology	573,301	1.7%	573,301	1.7%	-
	<b>Total Instruction:</b>	<b>14,102,526</b>	<b>41.2%</b>	<b>14,054,700</b>	<b>40.6%</b>	<b>(47,826)</b>
	<b>Research</b>					
	Institutes and Research Centers	1,582,094	4.6%	1,582,094	4.6%	-
	Individual and Project Research	-	-	-	-	-
Research Information Technology	-	-	-	-	-	
<b>Total Research:</b>	<b>1,582,094</b>	<b>4.6%</b>	<b>1,582,094</b>	<b>4.6%</b>	<b>-</b>	
13	<b>Public Service</b>					
	Community Service	441,261	1.3%	468,059	1.4%	26,798
	Cooperative Extension Service	91,754	0.3%	91,754	0.3%	-
	Public Broadcasting Services	-	-	-	-	-
	Public Service Information Technology	42,945	0.1%	42,945	0.1%	-
	<b>Total Public Service:</b>	<b>575,960</b>	<b>1.7%</b>	<b>602,758</b>	<b>1.7%</b>	<b>26,798</b>
14	<b>Academic Support</b>					
	Libraries	828,613	2.4%	828,613	2.4%	-
	Museums and Galleries	-	-	-	-	-
	Educational Media Services	-	-	-	-	-
	Ancillary Support	517,417	1.5%	517,417	1.5%	-
	Academic Administration	995,238	2.9%	971,018	2.8%	(24,220)
	Personnel Development	-	-	-	-	-
	Course and Curriculum Development	-	-	-	-	-
	Academic Support Information Technology	58,970	0.2%	58,970	0.2%	-
	<b>Total Academic Support:</b>	<b>2,400,238</b>	<b>7.0%</b>	<b>2,376,018</b>	<b>6.9%</b>	<b>(24,220)</b>

Institution Name: Langston University  
Schedule A-1 (continued) - Summary of Educational and General Expenditures by Function

EXPENDITURES BY ACTIVITY/FUNCTION							
Activity Number	Activity/Function	2012-2013 Amount	%	Revised Amount	%	Increase or Decrease	
15	<b>Student Services</b>						
	Student Services Administration	349,512	1.0%	469,060	1.4%	119,548	
	Social and Cultural Development	332,764	1.0%	432,764	1.3%	100,000	
	Counseling and Career Guidance	214,639	0.6%	214,639	0.6%	-	
	Financial Aid Administration	577,727	1.7%	577,727	1.7%	-	
	Student Admissions	646,864	1.9%	646,864	1.9%	-	
	Student Records	415,184	1.2%	415,184	1.2%	-	
	Student Health Services	-	-	-	0.0%	-	
	Student Services Information Technology	75,661	0.2%	75,661	0.2%	-	
	<b>Total Student Services:</b>	<b>2,612,351</b>	<b>7.6%</b>	<b>2,831,899</b>	<b>8.2%</b>	<b>219,548</b>	
	16	<b>Institutional Support</b>					
		Executive Management	1,294,205	3.8%	1,267,407	3.7%	(26,798)
		Fiscal Operations	1,620,279	4.7%	1,620,279	4.7%	-
		General Administration	568,923	1.7%	568,923	1.6%	-
		Public Relations/Development	650,476	1.9%	637,076	1.8%	(13,400)
Administrative Information Technology		284,095	0.8%	284,095	0.8%	-	
<b>Total Institutional Support:</b>		<b>4,417,978</b>	<b>12.9%</b>	<b>4,377,780</b>	<b>12.7%</b>	<b>(40,198)</b>	
17		<b>Operation and Maintenance of Plant</b>					
		Physical Plant Administration	867,652	2.5%	867,652	2.5%	-
		Building Maintenance	138,998	0.4%	138,998	0.4%	-
		Custodial Services	102,945	0.3%	102,945	0.3%	-
		Utilities	993,190	2.9%	993,190	2.9%	-
	Landscape and Grounds Maintenance	1,467,859	4.3%	1,467,859	4.2%	-	
	Major Repairs and Renovations	129,951	0.4%	129,951	0.4%	-	
	Safety & Security	915,543	2.7%	915,543	2.6%	-	
	Logistical Services	-	-	-	0.0%	-	
	Operation & Maintenance Information Technology	166,324	0.5%	136,324	0.4%	(30,000)	
	<b>Total Operation and Maintenance of Plant:</b>	<b>4,782,462</b>	<b>14.0%</b>	<b>4,752,462</b>	<b>13.7%</b>	<b>(30,000)</b>	
	18	<b>Scholarships and Fellowships</b>					
Scholarships		2,411,258	7.0%	2,577,636	7.4%	166,378	
Fellowships		-	-	-	0.0%	-	
Resident Tuition Waivers		485,100	1.4%	485,100	1.4%	-	
Nonresident Tuition Waivers		854,700	2.5%	963,322	2.8%	108,622	
<b>Total Scholarships and Fellowships:</b>		<b>3,751,058</b>	<b>11.0%</b>	<b>4,026,058</b>	<b>11.6%</b>	<b>275,000</b>	
<b>Total Expenditures by Activity/Function:</b>		<b>34,224,667</b>	<b>100.0%</b>	<b>34,603,769</b>	<b>100.0%</b>	<b>379,102</b>	

**Oklahoma State Regents for Higher Education**  
**EDUCATIONAL AND GENERAL BUDGET - FY2012-2013**  
**PART I - PRIMARY BUDGET**  
Schedule B  
Summary of Educational and General Expenditures by Object

Institution: **Langston University** Subject to Board Approval **03-01-2013**

<b>EXPENDITURES BY OBJECT</b>						
<b>Object Number</b>	<b>Object of Expenditure</b>	<b>2012-2013 Amount</b>	<b>%</b>	<b>Revised Amount</b>	<b>%</b>	<b>Increase or (Decrease)</b>
1	Personnel Services:					
1a	Teaching Salaries	\$ 8,006,182	23.4%	\$ 7,958,057	23.0%	\$ (48,125)
1b	Professional Salaries	5,903,159	17.2%	5,837,884	16.9%	\$ (65,275)
1c	Other Salaries and Wages	1,734,816	5.1%	1,734,816	5.0%	\$ -
1d	Fringe Benefits	6,666,363	19.5%	6,666,363	19.3%	\$ -
1e	Professional Services	149,642	0.4%	302,622	0.9%	\$ 152,980
	<b>Total Personnel Service</b>	<b>\$ 22,460,162</b>	<b>65.6%</b>	<b>\$ 22,499,742</b>	<b>65.0%</b>	<b>\$ 39,580</b>
2	Travel	535,162	1.6%	628,566	1.8%	\$ 93,404
3	Utilities	1,330,752	3.9%	1,330,752	3.8%	\$ -
4	Supplies and Other Operating Expenses	5,802,510	17.0%	5,773,628	16.7%	\$ (28,882)
5	Property, Furniture and Equipment	292,385	0.9%	292,385	0.8%	\$ -
6	Library Books and Periodicals	52,638	0.2%	52,638	0.2%	\$ -
7	Scholarships and Other Assistance	3,751,058	11.0%	4,026,058	11.6%	\$ 275,000
8	Transfer and Other Disbursements	-	0.0%	-	-	\$ -
	<b>Total Expenditures by Object</b>	<b>\$ 34,224,667</b>	<b>100.0%</b>	<b>\$ 34,603,769</b>	<b>100.0%</b>	<b>\$ 379,102</b>

Oklahoma State Regents for Higher Education

EDUCATIONAL AND GENERAL BUDGET - FY2012-2013  
PART I - PRIMARY BUDGET

Schedule C

REPORT OF EDUCATIONAL AND GENERAL REVENUE, EXPENDITURES, AND UNOBLIGATED RESERVE

Institution Name: Langston University Subject to Board Approval 03-01-13

Revenue Description	2012-2013 Amount	%	Revised Amount	%	Increase or (Decrease)
1. Beginning Fund Balance July 1, 2012	10,908,550		10,908,550		-
2. Expenditures for Prior Year Obligations	4,000,000		4,000,000		-
3. Unobligated Reserve Balance July 1, 2012 (line 1 - line 2) (net of FY2012 encumbrances/expenditures)	6,908,550	< Formula	6,908,550	< Formula	-
4. Projected FY2013 Receipts:					
State Appropriated Funds - For Operations	18,614,255	54.4%	18,614,255		-
State Appropriated Funds - For Grants, Contracts and Reimbursements	1,268	0.0%	1,268		-
Federal Appropriations		0.0%			-
Local Appropriations		0.0%			-
Resident Tuition (includes tuition waivers)	7,234,482	21.1%	7,234,482		-
Nonresident Tuition (includes tuition waivers)	4,290,242	12.5%	4,290,242		-
Student Fees	1,465,446	4.3%	1,465,446		-
Gifts, Endowments and Bequests	1,999,122	5.8%	2,274,122		275,000
Other Grants, Contracts and Reimbursements		0.0%			-
Sales and Services of Educational Departments		0.0%			-
Organized Activities Related to Educational Departments		0.0%			-
Technical Education Funds		0.0%			-
Other Sources	619,852	1.8%	619,852		-
Federal Stimulus Funds - ARRA		0.0%			-
5. Total Projected FY2013 Receipts	34,224,667	100.0%	34,499,667		275,000
6. Total Available (line 3 + line 5)	41,133,217	< Formula	41,408,217	< Formula	275,000
7. Less Budgeted Expenditures for FY2013 Operations	34,202,667	< Formula	34,603,770	< Formula	379,102
8. Projected Unobligated Reserve Balance June 30, 2013 (line 6 - line 7)	6,930,550	< Formula	6,804,447	< Formula	104,102

**Oklahoma State Regents for Higher Education  
EDUCATIONAL AND GENERAL BUDGET - FY2012-2013  
PART II - SPONSORED BUDGET**

Schedule A  
Summary of Educational and General Sponsored Expenditures by Function

Institution Name: Langston University Subject to Board Approval 03-01-2013

EXPENDITURES BY ACTIVITY/FUNCTION						
Activity Number	Activity/Function	2012-2013 Amount	Percent of Total	Revised Amount	%	Increase or (Decrease)
	<b>Educational &amp; General Budget - Part II:</b>					
	Instruction	\$ -	0.0%	\$ -		
	Research	6,315,000	30.1%	6,315,000		
	Public Service	11,990,000	57.1%	11,990,000		
	Academic Support	-	0.0%	-		
	Student Services	2,650,000	12.6%	2,650,000		
	Institutional Support	-	0.0%	-		
	Operation and Maintenance of Plant	-	0.0%	-		
	Scholarships and Fellowships	45,000	0.2%	45,000		
<b>21</b>	<b>Total E&amp;G Part II:</b>	<b>\$ 21,000,000</b>	<b>100.0%</b>	<b>\$ 21,000,000</b>	<b>0.0%</b>	<b>\$ -</b>

FUNDING						
Fund Number	Fund Name	2012-2013 Amount	Percent of Total	Revised Amount	%	Increase or (Decrease)
430	Agency Relationship Fund	\$ 21,000,000	100.0%	\$ 21,000,000		
	<b>Total Expenditures by Fund:</b>	<b>\$ 21,000,000</b>	<b>100.0%</b>	<b>\$ 21,000,000</b>	<b>0.0%</b>	<b>\$ -</b>

**Oklahoma State Regents for Higher Education  
EDUCATIONAL AND GENERAL BUDGET - FY2012-2013  
PART II - SPONSORED BUDGET**

Schedule B  
Summary of Educational and General Sponsored Expenditures by Object

Institution: **Langston University** Subject to Board Approval 03-01-2013

<b>EXPENDITURES BY OBJECT</b>						
Object Number	Object of Expenditure	20012-2013 Amount	Percent of Total	Revised Amount	%	Increase or (Decrease)
1	Personnel Services:					
1a	Teaching Salaries	\$ -	0.0%	\$ -		-
1b	Professional Salaries	8,350,000	39.8%	8,350,000		-
1c	Other Salaries and Wages	550,000	2.6%	550,000		-
1d	Fringe Benefits	2,750,000	13.1%	2,750,000		-
1e	Professional Services	400,000	1.9%	400,000		-
	<b>Total Personnel Services</b>	<b>\$ 12,050,000</b>	<b>57.4%</b>	<b>\$ 12,050,000</b>		<b>\$ -</b>
2	Travel	500,000	2.4%	500,000		-
3	Utilities	150,000	0.7%	150,000		-
4	Supplies and Other Operating Expenses	1,335,000	6.4%	1,335,000		-
5	Property, Furniture and Equipment	2,700,000	12.9%	2,700,000		-
6	Library Books and Periodicals	15,000	0.1%	15,000		-
7	Scholarships and Other Assistance	1,750,000	8.3%	1,750,000		-
8	Transfer and Other Disbursements	2,500,000	11.9%	2,500,000		-
	<b>Total Expenditures by Object</b>	<b>\$ 21,000,000</b>	<b>100.0%</b>	<b>\$ 21,000,000</b>		<b>\$ -</b>

Oklahoma State Regents for Higher Education

EDUCATIONAL AND GENERAL BUDGET - FY2012-2013  
PART II - BUDGET FOR SPONSORED RESEARCH AND OTHER SPONSORED PROGRAMS

Schedule C

REPORT OF EDUCATIONAL AND GENERAL INCOME, EXPENDITURES, AND UNOBLIGATED RESERVE

Institution: Langston University

Subject to Board Approval 03-01-2013

Receipt Description	2012-2013 Amount	Percent of Total	Revised Amount	%	Increase or (Decrease)
<b>1. Beginning Fund Balance July 1, 2012</b>	\$ 2,095,268				\$ -
<b>2. Expenditures for Prior Year Obligations</b>					
<b>3. Unobligated Reserve Balance July 1, 2012 (line 1 - line 2)</b>	\$ 2,095,268				\$ -
<b>4. Projected Receipts FY2013:</b>					
Department of Agriculture	9,800,000	0.0%	9,800,000		-
Department of Commerce	-	0.0%	-		-
Department of Defense	40,000	0.2%	40,000		-
Department of Education	6,500,000	31.0%	6,500,000		-
Department of Energy	220,000	1.0%	220,000		-
Department of Health and Human Services	195,000	0.9%	195,000		-
Department of Homeland Security	-	0.0%	-		-
Department of Justice	-	0.0%	-		-
Department of Transportation -	550,000	2.6%	550,000		-
National Aeronautics and Space Administration	50,000	0.2%	50,000		-
National Institutes of Health	100,000	0.5%	100,000		-
National Science Foundation	650,000	3.1%	650,000		-
Other Federal Agencies	490,000	2.3%	490,000		-
City and County Government - New	-	0.0%	-		-
Commercial and Commercial Related	-	0.0%	-		-
Foundations	-	0.0%	-		-
Other Non-Federal Sources	25,000	0.1%	25,000		-
Other Universities and Colleges	190,000	0.9%	190,000		-
State of Oklahoma	2,190,000	10.4%	2,190,000		-
<b>5. Total Projected FY2013 Receipts</b>	\$ 21,000,000	53.3%	\$ 21,000,000	0.0%	\$ -
<b>6. Total Available (line 3 + line 5)</b>	\$ 23,095,268		\$ 21,000,000		\$ -
<b>7. Less Budgeted Expenditures for FY2013 Operations</b>	\$ 21,000,000				\$ -
<b>8. Projected Unobligated Reserve Balance June 30, 2013 (line 6 - line 7)</b>	\$ 2,095,268		\$ 21,000,000		\$ -



# EDUCATIONAL AND GENERAL BUDGET FISCAL YEAR 2012-2013

## Schedule F

### SUMMARY OF EXPENDITURES BY FUNCTION AND OBJECT

Agency #: 420      Date Submitted: Subject to Board Approval 03-01-2013  
 Institution Name: Langston University      Presidents Name: Dr. Kent Smith      November

Object	10 Personnel Services	20 Travel	31 Utilities	30 Supplies & Other Operating Expenses	40 Property, Furniture, & Equipment	42 Library Books and Periodicals	50 Scholarships & Other Assistance	60 Transfers & Other Disbursements	TOTALS
Activity & Sub-Activity/Function:									
11 Instruction	13,238,673	97,575	-	651,047	67,405	-	-	-	14,054,700
12 Research	140,444	-	337,562	1,051,450	-	52,638	-	-	1,582,094
13 Public Service	576,533	7,500	-	18,725	-	-	-	-	602,758
14 Academic Support	1,804,190	27,500	-	544,328	-	-	-	-	2,376,018
15 Student Services	2,262,645	417,662	-	151,592	-	-	-	-	2,831,899
16 Institutional Support	3,200,825	76,863	-	1,040,090	60,000	-	-	-	4,377,778
17 Operation. & Maintenance. of Plant	1,276,431	3,500	993,190	2,314,359	164,980	-	-	-	4,752,460
18 Scholarshi (Net of Tuition Waivers)							2,577,636		2,577,636
11 Total E&G Part I	22,499,741	630,600	1,330,752	5,771,591	292,385	52,638	2,577,636	-	33,155,343
Entry into CORE E&G Part I	22,499,741	630,600		7,102,343		345,023	2,577,636	-	33,155,343
21 Total E&G Part II									-
Entry into CORE E&G Part II									
Total Allotment	22,499,741	630,600	1,330,752	5,771,591	292,385	52,638	2,577,636	-	33,155,343

Crossfoot---->      33,155,343

Oklahoma State Regents for Higher Education  
655 Research Parkway, Suite 200  
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET  
FISCAL YEAR 2012-2013

Schedule F

SUMMARY OF EXPENDITURES BY FUNCTION AND OBJECT

Agency #: 420  
Institution Name: Langston University

Date Submitted: Presidents Name

Dr. Kent Smith  
Subject to Board Approval 03-01-2013

Object	Personnel Services	Travel	Utilities	Supplies & Other Operating Expenses	Property, Furniture, & Equipment	Library Books and Periodicals	Scholarships & Other Assistance	Transfers & Other Disbursements	TOTALS
Activity & Sub-Activity/Function:									
11 Instruction	(47,826)	-	-	-	-	-	-	-	(47,826)
12 Research	-	-	-	-	-	-	-	-	-
13 Public Service	26,798	-	-	-	-	-	-	-	26,798
14 Academic Support	(2,174)	(2,035)	-	(20,011)	-	-	-	-	(24,220)
15 Student Services	102,980	95,439	-	21,129	-	-	-	-	219,548
16 Institutional Support	(40,198)	-	-	-	-	-	-	-	(40,198)
17 Operation & Maintenance of Plant									(30,000)
18 Scholarships (Net of Tuition Waivers)				(30,000)			166,378		166,378
11 Total E&G Part I	39,580	93,404	-	(28,882)	-	-	166,378	-	270,480
Entry into CORE E&G Part I	39,580	93,404		(28,882)			166,378		270,480
21 Total E&G Part II	12,050,000								
Entry into CORE E&G Part II	12,050,000	580,000					1,750,000	2,500,000	
Total Allotment	12,089,580	93,404	-	(28,882)	-	-	166,378	-	270,480

March 1, 2013

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

Burns Hargis, President, appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board. He said he appreciated everyone attending the dinner last evening at Karsten Creek. He said he especially wanted to thank Brent Adams and the students who provided the music. They are great representatives of OSU's School of Music.

President Hargis said he would like to make a statement regarding the work of the Task Force and to say how much he appreciated the leadership of Regent Link and the entire Task Force. He said he believes the Task Force did a very thorough job and that James Sears Bryant did an especially detailed job. President Hargis said he believes the report and the policy that was adopted brings great clarity to a fairly unclear portion of the law. He assured the Board that the OSU administration takes this matter very seriously and that the policy will be implemented.

Adoption of Memorial Resolutions

President Hargis presented three Memorial Resolutions on behalf of Frederick Donald (Don) Norvelle, Professor, Retired, Division of Engineering Technology, College of Engineering, Architecture, and Technology; Audrey Eleanor Oaks, Associate Professor, Retired, Department of Curriculum and Instruction, College of Education; and Ansel M. Sharp, Professor, Retired, Economics, Spears School of Business. (The Memorial Resolutions for Mr. Norvelle, Dr. Oaks, and Dr. Sharp are attached to OSU's portion of the minutes as ATTACHMENTS A-C, respectively, and considered a part of these minutes.) President Hargis requested the Board's adoption of the Memorial Resolutions as presented.

Regent Anthony moved and Regent Helm seconded to adopt the Memorial Resolutions for Frederick Donald Norvelle, Audrey Eleanor Oaks, and Ansel M. Sharp as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval to Award Honorary Doctor of Science Degree

President Hargis requested permission to award an Honorary Doctor of Science (Sc.D.) degree to Thomas P. Stafford during the May 4, 2013, undergraduate commencement program. General Stafford really is a legendary Oklahoman from Weatherford. He is truly one of the pioneers of space aviation in the United States and the world. Given the Board's approval, the request will be forwarded to the Oklahoma State Regents for Higher Education for approval. He

said General Stafford has agreed to be the commencement speaker, and he said he believes it will be a very exciting time for the students.

Regent Reese moved and Regent Link seconded to award an Honorary Doctor of Science degree to Thomas P. Stafford during the May 4, 2013, undergraduate commencement.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of New Policy Entitled, "Minors Participating in OSU-Related Activities and Programs"

President Hargis requested Board approval of the new University policy entitled, "Minors Participating in OSU-Related Activities and Programs," which is in response to the policy changes the Regents have adopted. (The policy is presented beginning on page C-2 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 3-3-1-13.)

President Hargis said this policy establishes appropriate standards for program information, training of involved adults, adult behavioral expectations, reporting of child abuse or neglect, and internal procedures to be followed when suspected abuse is reported. The policy applies to children under the age of 18 who participate in activities and programs that are taking place on the University property and in its facilities or under the authority and auspices of the University at other locations, including the branch campuses. The University expects all members of the University community to adhere to and act in accordance with this policy. Failure to comply with the requirements set forth in this policy may lead to disciplinary action and/or revocation of the opportunity to use property and facilities. President Hargis requested the Board's approval of the proposed policy.

Regent Link moved and Regent Hall seconded to adopt the new policy entitled, "Minors Participating in OSU-Related Activities and Programs" as presented.

Chairman Lester said one thing he would like to note is that this policy was discussed during the work of the Task Force, and the intention was that this will serve as a model for the other A&M institutions to use. Each institution has different specific needs and issues, perhaps different people who might be the appropriate person to contact, but the idea was that OSU develop this policy and that it be a model for the other institutions. The Regents are certainly hoping that the remainder of the institutions quickly follow suit.

Regent Anthony said his understanding is that Gary Clark helped a great deal to develop this policy. On behalf of the Board of Regents, Regent Anthony expressed thanks to Mr. Clark for

his efforts. Chairman Lester said Mr. Clark did a yeoman's work on this matter as he always does.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Revision to Board Rule 30:10-3-1

President Hargis requested Board approval of a revision to Board Rule 30:10-3-1. He said the Department of Horticulture and Landscape Architecture is requesting approval for the tasting of wines in specific locations in the Robert M. Kerr Food and Agricultural Products Center (FAPC). These wines are produced in the laboratories of the FAPC for sensory evaluation and quality testing for viticulture and enology teaching and research. The approved locations are on the Second Floor Processing Area and the Sensory Evaluation Rooms (149, 150, and 151). All activities will be conducted under the control and supervision of assigned University faculty. (The proposed language to be included in Board Rule 30:10-3-1 is outlined in the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 3-3-1-13.)

Regent Link moved and Regent Anthony seconded to approve the revision to Board Rule 30:10-3-1 as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Ratification of Interim Approval of New Operating Statement for the  
OSU-University Multispectral Laboratories

President Hargis requested ratification of interim approval granted by the Chief Executive Officer on February 21, 2013, of the new operating statement for the OSU-University Multispectral Laboratories.

Regent Anthony moved and Regent Hall seconded to ratify interim approval granted by the Chief Executive Officer of the new operating statement for the OSU-University Multispectral Laboratories, L.L.C.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

In the absence of Provost Bob Sternberg, President Hargis requested Associate Provost Pam Fry to present the business pertaining to Academic Affairs:

Personnel Actions

Dr. Fry presented three pages of personnel actions and recommended their approval with the exception of those items pertaining to retirements and separations, which are included as information items only. She said the actions include four new appointments and seven changes in title and/or rate. For information, two retirements and four separations are included in the list. (These recommendations are listed on pages D-3.1 through D-3.3 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 3-3-1-13.)

Regent Burns moved and Regent Anthony seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Proposed New Degrees and Program Modifications

Dr. Fry said she is pleased to present program modifications for the Stillwater campus as summarized beginning on page E-1 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No. 3-3-1-13.) If approved, the request will be submitted to the Oklahoma State Regents for Higher Education for consideration. She requested Board approval of the request.

Regent Link reported that the Academic Affairs, Policy and Personnel Committee met with the administration of Oklahoma State University regarding approval of degree requests and program modifications. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Link moved and Regent Davis seconded to approve the degree requests and program modifications as presented.

Regent Helm asked if there are any students in the program who would be affected by the suspension. Dr. Fry said all of those students will be able to continue with the program as long as they complete the program within their regular deadlines. Regent Helm said he just did not want OSU to leave someone who came to OSU for a specific program. She said this was discussed with the College, and the administration has been assured this is not the case. Regent Helm asked if it is expected the bachelor's program will be brought back when OSU gets the master's program. Dr. Fry said her understanding from the College of Education is that when the

master's program is added that the bachelor's degree program will not be reinstated. Through accreditation, the professional preparation has been moved to the master's level.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Reese, and Watkins. No: Helm. Abstentions: None. Absent: None. The motion carried.

President Hargis requested Vice President Weaver to present information pertaining to Administration and Finance

G-1 Approval of Peace Officers Actions

Vice President Weaver requested Board approval of the peace officers' actions as listed in the OSU Agenda. Mr. Weaver said in attendance are three current new officers on the OSU-Stillwater Police force. He said Chief Michael Robinson is present, and he asked him to introduce the officers. He noted that OSU is fully staffed and is very pleased with these hires.

Chief Robinson said Vice President Weaver tells him that the Board often asks about the staffing and whether or not the police force is at full strength. He said it makes him feel good to know that the Regents are concerned about the Police Department and that it is important to the Board. Chief Robinson said he is really proud of the three new officers. He introduced Jason Suito, a Tulsa native, who worked for OSU as a public safety officer as a student. He was so impressed with his work ethic that when OSU had a commissioned position open, he was anxious to hire Mr. Suito. He graduated from OSU in 2011, completed the CLEET Academy a few months ago, and recently completed the field training officer program.

Chief Robinson introduced Donald Booker. Mr. Booker is from the Houston area and went to junior college there. He transferred to OSU and played linebacker for the OSU football team for two years. Chief Robinson said what really impressed him about Mr. Booker is the challenges he faced growing up in a rough Houston neighborhood and that as a child he began playing sports to avoid the gangs. Chief Robinson said Mr. Booker also received his bachelor's degree from OSU, completed the CLEET Academy, and is currently in the field training officer program.

Chief Robinson introduced John Dawson. Mr. Dawson is a Stillwater native, a 2011 OSU graduate, has completed the CLEET Academy, and is currently in the field training officer program. Chief Robinson said not only was OSU able to hire college graduates, but it was able to hire three OSU graduates. These guys are accustomed to this area, and he is very proud of them. He said he appreciates the opportunity to introduce these officers to the Board.

Chairman Lester said he also wants to thank Chief Robinson for all the work he put in serving on the Task Force. He said Chief Robinson was an extremely valuable member of the Task Force

because of the many law enforcement types of issues. His input, suggestions, and work were invaluable.

Regent Helm moved and Regent Burns seconded to approve the following campus police appointments and to authorize the OSU administration to make the appropriate arrangements for expediting the appointments, and to authorize the OSU administration to make the appropriate arrangements to revoke the indicated police appointments and commissions.

<u>OSUIT</u>	<u>Commission No.</u>
Gary D. Makinson	689
Samuel E. Matthews, Jr.	690

Cancellations:

OSU-Stillwater

Chet F. Skimbo	619
Terry J. Low	654

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

- G-2 Approval of Actions Required to Submit Potential Projects and Documents to Seek Legislative Authorization to Issue Revenue Bonds (OSU-STW)
- G-3 Approval of Actions Required to Submit a Potential Project and Documents to Seek Legislative Authorization to Issue Revenue Bonds (OSU-OKC)
- G-4 Approval of Actions Required to Submit a Potential Project and Documents to Seek Legislative Authorization to Issue Revenue Bonds (OSUIT)

Mr. Weaver requested Board approval to submit the potential projects listed in the OSU Agenda and documents to seek legislative authorization to issue revenue bonds. He said these items were discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Davis reported that the Fiscal Affairs Committee met with the administration of Oklahoma State University regarding approval of actions required to submit potential projects and documents to seek legislative authorization to issue revenue bonds. The Committee acted to recommend Board approval of the administrative recommendations that are listed in items G-2, G-3, and G-4 of the OSU Agenda.



Regent Davis moved and Regent Reese seconded to authorize Oklahoma State University to submit the potential projects listed in the OSU Agenda under items G-1, G-2, and G-3 and the appropriate documents in order to seek legislative authorization to issue revenue bonds; to solicit a financing team; and to purchase the items in accordance with purchasing policy and procedures.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-5 Approval for an Agreement with a Government Relations Firm

Mr. Weaver requested Board approval to authorize the President to renew an agreement with the current government relations firm in Washington, D.C. The firm assists the University in strengthening its relationship with OSU's congressional delegation and various agencies.

Regent Anthony moved and Regent Watkins seconded to authorize the OSU President to renew an agreement with the current government relations firm in Washington, D.C.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-6 Approval for a Gift-In-Kind for a Build-out of Suites in Boone Pickens Stadium

Mr. Weaver requested Board approval for Cowboy Athletic Facilities, LLC ("Cowboy"), to engage the services of a designer and general contractor to build-out up to 20 suites on the Upper Club level of Boone Pickens Stadium. He further requested Board approval for the OSU President to enter into a Gift-in-Kind agreement with Cowboy's parent company, Cowboy Athletics, Inc., for the receipt of the project when it is completed.

The gift will include the complete renovation of both the suites and the common areas. The project cost is estimated to be \$2.2 million, and Vice President Holder has reported that he has the funds and is prepared to move forward.

Regent Reese moved and Regent Anthony seconded to authorize Cowboy Athletic Facilities, LLC, to engage the services of a designer and general contractor to build-out up to 20 suites on the Upper Club level of Boone Pickens Stadium and for the OSU President to enter into a Gift-in-Kind

agreement with Cowboy's parent company, Cowboy Athletics, Inc., for the receipt of the project when it is completed.

Mr. Weaver said it is his understanding that the work will not begin until Cowboy Athletics has a commitment from someone to donate the money to build the suites out. Regent Helm said his understanding is that they already have somebody and that he believes there is only one suite left.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

#### G-7 Approval to Rename the Southwest Parking Garage

Mr. Weaver requested Board approval to rename the Southwest Parking Garage as the Wentz Lane Parking Garage. The purpose of the change is to be consistent with the Monroe Street Garage on the north side of the campus, which was given that name to assist customers in way-finding.

Regent Anthony moved and Regent Reese seconded to approve the renaming of the Southwest Parking Garage to the Wentz Lane Parking Garage.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

#### G-8 Approval to Sell Land to the Oklahoma Department of Transportation

Mr. Weaver requested Board approval to sell land on the Irrigation Research Station at Altus, Oklahoma, to the Oklahoma Department of Transportation for a highway widening project to increase highway safety. He said Suzanne Frits, Budget and Asset Management, is coordinating this action with Dr. Randy Raper, Field and Research Services Unit, and the Oklahoma Department of Transportation.

Regent Helm moved and Regent Davis seconded to sell land on the Irrigation Research Station at Altus, Oklahoma, to the Oklahoma Department of Transportation for a highway widening project as presented, subject to review and approval by Board Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Authorization to Grant a Perpetual Utility Easement and a Temporary Construction Easement to the Oklahoma Department of Transportation

Mr. Weaver requested Board approval to grant a perpetual utility easement and a temporary construction easement to the Oklahoma Department of Transportation in conjunction with the land sale as described in item G-8. The easement will be located on the Irrigation Research Station at Altus, Oklahoma, and is needed for a highway widening project.

Regent Burns moved and Regent Helm seconded to grant a perpetual utility easement and a temporary construction easement to the Oklahoma Department of Transportation in conjunction with the land sale as described in item G-8, subject to review and approval by Board Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-2 Approval to Grant a Utility Easement to Oklahoma Gas and Electric

Mr. Weaver requested Board approval to grant a utility easement to Oklahoma Gas and Electric to provide an electric utility easement for the new parking garage being constructed at the OSU-OKC campus.

Regent Helm moved and Regent Reese seconded to grant a utility easement to Oklahoma Gas and Electric to provide an electric utility easement for the new parking garage being constructed at the OSU-OKC campus, subject to review and approval by Board Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-3 Approval is Requested to Authorize the University to Enter Into a Data Sharing Agreement with the Oklahoma State University Foundation

Mr. Weaver requested Board approval to authorize the University to enter into a data sharing agreement with the Oklahoma State University Foundation. He said the information that is shared is student information necessary for the proper awarding and administration of scholarships by the Foundation for the benefit of OSU students.

Regent Anthony moved and Regent Link seconded to authorize the University to enter into a data sharing agreement with the Oklahoma State University Foundation as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-1 Approval to Demolish Obsolete Poultry Buildings

Mr. Weaver requested Board approval to demolish obsolete Poultry Farm buildings on the OSU Stillwater campus as listed in the OSU Agenda. The immediate plans are to demolish the buildings south of Scott Street to allow room for the construction of the Information Technology and Library Storage facilities. The other buildings that are listed that are north of Scott Street will be demolished as other space becomes available for the agriculture program.

Regent Helm moved and Regent Davis seconded to authorize the demolition of obsolete Poultry Farm buildings on the OSU Stillwater campus as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-2 Approval to Begin the Consultant Selection Process for an Engineer to Assist the University in the Design and Construction of a Closure for the Waste Disposal Site

I-3 Approval to Begin the Consultant Selection Process for a Construction Manager At Risk to Assist the University in the Design and Construction of a Closure for the Waste Disposal Site

Mr. Weaver requested Board approval to begin the selection process for an Engineer and a Construction Manager At Risk to assist the University in the design and construction of a closure for the waste disposal site situated on University property in western Payne County. He said these matters were discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Davis reported that the Committee met with the OSU administration at its meeting this morning regarding approval to begin the consultant selection process for an Engineer and a Construction Manager At Risk to assist the University in the design and construction of a closure for the waste disposal site situated on University property in western Payne County. He said the Committee acted to recommend Board approval of agenda items I-2 and I-3.

Regent Davis moved and Regent Reese seconded to authorize Oklahoma State University to begin the selection process for an Engineer and a Construction Manager At Risk to assist the University in the design and construction of a closure for the waste disposal site situated on University property in western Payne County.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-4 Approval to Select a Consultant to Assist the University in the Preparation of a Facilities Plan for the Edmon Low Library and Associated Buildings

Mr. Weaver requested Board approval to select a consultant to assist in the preparation of a Facilities Plan for the Edmon Low Library and its associated buildings. He said this item was discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Davis reported that the Committee met with the OSU administration regarding approval to select a Consultant to assist in the preparation of a Facilities Plan for the Edmon Low Library and its associated buildings. The Committee acted to recommend Board approval of the administrative recommendation to use the on-call Architect process to hire Studio Architecture of Oklahoma City, with specialized library consultant, PGAV, of Kansas City, Missouri, as the sub-consultant.

Regent Davis moved and Regent Anthony seconded to use the on-call Architect process to hire Studio Architecture of Oklahoma City with specialized library consultant, PGAV, of Kansas City, Missouri, as the sub-consultant to assist in the preparation of a Facilities Plan for the Edmon Low Library and its associated buildings.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

J Approval of Purchase Request Items

Mr. Weaver presented the purchase requests and recommended their approval. (The purchase requests are listed on pages 9 and 10 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 3-3-1-13.) He requested approval to purchase the items as listed, subject to the availability of funds and/or the limitations of the budget.

Mr. Weaver said purchase request No. 1 was discussed with members of the Fiscal Affairs Committee.

Regent Davis reported that the Committee met with members of the OSU administration regarding approval to purchase aircraft and related equipment for use in training students in the Aerospace Administration and Operations degree program. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Davis moved and Regent Helm seconded to authorize the College of Education to purchase aircraft and related equipment from Tulsair Beechcraft Inc., and from Christiansen Aviation Inc., in the estimated amount of \$3,412,000 to be used for training students in the Aerospace Administration and Operations degree program as presented (purchase request No. 1, page 9, OSU Agenda).

Regent Helm said he would like to clarify that before any funds are disbursed that OSU will consult with its aviation consultant to make sure these prices and contracts are within the bounds. Mr. Weaver agreed and said this is what was discussed.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Regent Helm moved and Regent Davis seconded to authorize the University Assessment and Testing Department to purchase math placement exams and learning modules on a sole source basis from the software manufacturer, ALEKS Corporation, in the estimated annual amount of \$175,000 (purchase request No. 2, page 9, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

#### Balance of Purchase Requests

Regent Watkins moved and Regent Anthony seconded to approve the balance of the purchase requests, subject to the availability of funds and/or the limitations of the budget (purchase requests No. 3-8, pages 9 and 10, OSU Agenda).

Regarding purchase request No. 3 pertaining to the exchange of John Deere equipment, Regent Hall asked the details of the agreement with John Deere. Ms. Toy said it involves a trade-in of

John Deere equipment when such equipment reaches 200 hours. Regent Hall said he thought it was a net trade. Ms. Toy said there are some instances where it is not a net zero trade. Sometimes it could be a \$7,000 difference, and the amounts vary. Regent Hall asked how it is determined. Ms. Toy said she does not know the exact answer. Regent Hall noted that it is a relatively low percentage based on nearly a million dollars worth of equipment. He asked if the agreement covers not only the equipment on campus but also Oklahoma Cooperative Extension Service equipment. Ms. Toy responded affirmatively and noted that this particular request is for Extension equipment and involves several counties.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Frederick Donald (Don) Norvelle, Professor, Retired, Division of Engineering Technology, College of Engineering, Architecture, and Technology, was claimed by death on January 16, 2013; and

WHEREAS, Mr. Norvelle, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from June 27, 1979, to the date of his retirement, May 31, 2000, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Norvelle to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Norvelle.

Adopted by the Board the 1st day of March 2013.

  
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Andy Lester, Chair



**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Audrey Eleanor Oaks, Associate Professor, Retired, Department of Curriculum and Instruction, College of Education, was claimed by death on January 26, 2013; and

WHEREAS, Dr. Oaks, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1964, to the date of her retirement, May 31, 1990, and as a citizen worthy of commemoration and respect; and

WHEREAS, her friends and Oklahoma State University have suffered irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Oaks to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Oaks.

Adopted by the Board the 1st day of March 2013.

  
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Andy Lester, Chair

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Ansel M. Sharp, Professor, Retired, Economics, Spears School of Business, was claimed by death on December 14, 2012; and

WHEREAS, Dr. Sharp, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1957, to the date of his retirement, July 1, 1985, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Sharp to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Sharp.

Adopted by the Board the 1st day of March 2013.



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Andy Lester, Chair

March 1, 2013

Public Comments

Before allowing the public to address the Board, Chairman Lester noted there are several guests he would like to introduce. Visiting from the Regional University System of Oklahoma is Vice Chair Richard Ogden. He noted that Mr. Ogden is an OSU alum. Mr. Ogden addressed the Board and expressed that he is very happy to be here and noted that he has had the opportunity to get to know Mr. Ramsey this last year through Leadership Oklahoma. He said he would like to thank not only Chairman Lester but also Regent Anthony who spoke to the Leadership class. With the challenges facing higher education, Mr. Ogden said it is so important to know who your friends are and to lean more on each other. He said he looks forward to that process. He would like to extend the same invitation to the A&M Board and any staff members who would like to join his Board at any of its meetings. Mr. Ogden said it is a pleasure to be back on the OSU campus.

Chairman Lester noted that Sheridan McCaffree, the Executive Director of the Regional University System of Oklahoma, is also present. Chairman Lester said Ms. McCaffree is a dear friend of his and is also an alumna of Oklahoma State University.

Chairman Lester noted that two members of the Advisory Council for the OSU College of Osteopathic Medicine are present. He introduced Dr. LeRoy Young as well as Dr. James Riemer and welcomed them. He also introduced Ms. Lynette McLain, Executive Director of the Oklahoma Osteopathic Association.

Chairman Lester said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

March 1, 2013

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES  
MEETING OF MARCH 1, 2013

Chairman Lester called upon the Committee Chairs of the following Committees to give reports.

Fiscal Affairs Committee

(Business discussed by the Fiscal Affairs Committee was addressed during the business of Oklahoma State University.)

Academic Affairs, Policy and Personnel Committee

(Business discussed by the Academic Affairs, Policy and Personnel Committee was addressed during the business of Connors State College and Oklahoma State University.)

Presidential Evaluation Process Special Committee

Regent Anthony reminded everyone that the Presidential Evaluation Process Special Committee is meeting this afternoon at 1:00 p.m. in the Board of Regents' Office on the Fifth Floor of the Student Union.

Personnel Actions

Mr. Ramsey said there are a few personnel actions included on a list in the Board folders relating to the Department of Internal Audits. He said a motion would be appropriate at this time to approve the personnel actions. (A copy of the personnel actions is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Hall moved and Regent Helm seconded to approve the personnel actions for the Department of Internal Audits as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

March 1, 2013

Report by General Counsel

Mr. Drake said as the Board members are aware, there was a Cowboys for Life lawsuit filed some time ago. He informed the Board that a processor server appeared at the office, and service was accepted on behalf of the Board of Regents. He said his office will work with the Chairman regarding this matter.

Mr. Drake said he also communicated to the Board through Mr. Ramsey a few weeks ago regarding his intent to retire. He said retirement is something one thinks about a long time, and the decision has been a tough one. He noted that he was hired as the first General Counsel in 1975.

On behalf of the Board of Regents, Chairman Lester thanked Mr. Drake for the exceptional service he has given to the Board of Regents and to all the institutions. He noted that over the years he has brought an incredible amount of institutional knowledge to the Board and to him, personally. He commended him on his legal knowledge and his ability to solve problems instantly. This has been invaluable. Chairman Lester expressed thanks to Mr. Drake and said the Board certainly looks forward to working with him over the remainder of the year.

Adjournment

At approximately 12:20 p.m., Regent Davis moved and Regent Anthony seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

March 1, 2013, Board Meeting

**PERSONNEL ACTIONS**

**BOARD OF REGENTS (OFFICE OF INTERNAL AUDITS)**

**(Stillwater Office)**

**EMPLOYMENT**

**ROUSE, Carter**, Assistant Director of Internal Audits (effective April 1, 2013) at an annual salary of \$125,000 plus the fringe benefit package detailed in the OSU personnel handbook.

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**(Tulsa Office)**

**PROMOTION**

**BOES, Jacqueline M.**, Audit Senior (effective February 1, 2013) at an annual salary of \$53,000 plus benefits. [This represents a promotion from Staff Auditor to Audit Senior.]

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**(Tulsa Office)**

**CHANGE IN FTE ASSIGNMENT**

**SLEEZER, James H.**, .8 FTE Audit Supervisor/Consultant (effective March 1, 2013) with an 80 percent FTE salary of \$58,282 plus benefits. [This represents a change from full-time employment to 80 percent employment.]

MEETING OF THE A & M BOARD OF REGENTS

**March 1, 2013**

The Council Room  
412 Student Union  
Oklahoma State University  
Stillwater, Oklahoma

**ORDER OF BUSINESS**

REGULAR MEETING OF THE BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 19, 2012.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of January 25, 2013

**DATES OF NEXT REGULAR MEETINGS**

For **Information** Purposes Only:

April 26, 2013 -- Goodwell, Oklahoma – Ballroom, Student Union,  
Oklahoma Panhandle State University

For **Consideration** of Approval:

June 21, 2013 -- Tulsa, Oklahoma – Executive Board Room, Administration  
Building, 700 N. Greenwood Ave., OSU-Tulsa

**BUSINESS WITH COLLEGES AND UNIVERSITIES**

1. Oklahoma Panhandle State University
2. Connors State College
3. Northeastern Oklahoma A&M College
4. Langston University
5. Oklahoma State University

**PUBLIC COMMENTS**

**COMMITTEE REPORTS**

Academic Affairs, Policy and Personnel Committee  
Fiscal Affairs and Plant Facilities Committee  
Planning and Budgets Committee  
Presidential Evaluation Process Special Committee

**OTHER BUSINESS OF THE BOARD OF REGENTS**

**Reports or recommendations by the Chief Executive Officer**

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: March 1, 2013

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: The Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 19, 2012.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of January 25, 2013
- Announcement of meeting on April 26, 2013, and approval of meeting on June 21, 2013
- Reports/comments/recommendations by Board Chairman
- Consideration of recommendations by the Policies and Procedures Review Task Force

**OKLAHOMA PANHANDLE STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
  - Development of Certificates in Wind Energy Technology, Emergency Medical Services, and Fire Protection Training
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Report on 11<sup>th</sup> Annual Doc Gardner Memorial Rodeo Top Hand Auction
  - Update on 61<sup>st</sup> annual OPSU Performance Tested Bull Sale
  - President's Update for February, 2013
  - Out-of-state travel summary

\* The Board will have breakfast on Friday, March 1, 2013, at 7:30 a.m. in Suite 1600, Student Union, Oklahoma State University, Stillwater, Oklahoma, with OSU President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in Suite 1600 of the Student Union.



**CONNORS STATE COLLEGE**

- General Information/Reports Requiring No Action By the Board  
Remarks by President Faltyn
- Policy and Operational Procedures  
Approval of Supplemental Retirement Program
- Instructional Programs  
Approval of College Orientation Program
- Contractual Agreements (other than construction and renovation)  
Approval to grant a utility easement to Cookson Hills Electric Coop  
Approval to grant a utility easement to the Town of Warner
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Information Technology Systems Department Policies and Procedures Manual  
Out-of-state travel report

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

- General Information/Reports Requiring No Action By the Board  
Remarks by President Hale  
Spring 2013 enrollment update  
Institutional Profile for Spring 2013  
Partnership with Oklahoma State University
- Other Business and Financial Matters  
Approval to expend Title III grant funds in accordance with grant guidelines
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Surplus property auction  
Out-of-state travel summary

**LANGSTON UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- Budgetary Actions: adoption of a new budget or revision of a budget, etc.  
Approval of budget revision
- Contractual Agreements (other than construction and renovation)  
Approval to enter into an affiliation agreement with a facility for the training of Nursing & Health Administration students
- New Construction or Renovation of Facilities  
Approval to replace the damaged roof on Jones Hall on the Langston University campus
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summary

### **OKLAHOMA STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board  
Opening comments by President Hargis
- Resolutions  
Adoption of Memorial Resolutions for Frederick D. Norvelle, Audrey E. Oaks, and Ansel M. Sharp
- Policy and Operational Procedures  
Approval to award Honorary Doctor of Science (Sc.D.) to Thomas P. Stafford during May, 2013, Commencement  
Approval of new policy entitled, “Minors Participating in OSU-Related Activities and Programs”  
Approval of revision to Board Rule 30:10-3-1 to add locations in Robert M. Kerr Food and Agricultural Products Center  
Ratification of interim approval of new operating statement for the OSU-University Multispectral Laboratories, L.L.C.
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs  
Approval of proposed new degrees and program modifications
- Other Business and Financial Matters  
Approval of peace officers actions  
Approval of actions required to submit potential projects and documents to seek legislative authorization to issue revenue bonds for OSU-Stillwater

- Approval of actions required to submit a potential project and documents to seek legislative authorization to issue revenue bonds for OSU-Oklahoma City
- Approval of actions required to submit a potential project and documents to seek legislative authorization to issue revenue bonds for OSUIT
- Approval for an agreement with a government relations firm
- Approval for a Gift-In-Kind for a Build-out of Suites in Boone Pickens Stadium
- Approval to rename the Southwest Parking Garage
- Approval to sell land to the Oklahoma Department of Transportation
  
- Contractual Agreements (other than construction and renovation)
  - Approval to grant a perpetual utility easement and a temporary construction easement to the Oklahoma Department of Transportation
  - Approval to grant a utility easement to Oklahoma Gas and Electric
  - Approval to authorize the University to enter into a Data Sharing Agreement with the Oklahoma State University Foundation
  
- New Construction or Renovation of Facilities
  - Approval to demolish obsolete poultry buildings
  - Approval to begin the consultant selection process for an Engineer to assist the University in the design and construction of a closure for the waste disposal site
  - Approval to begin consultant selection process for a Construction Manager At Risk to assist the University in the design and construction of a closure for the waste disposal site
  - Approval to select a Consultant to assist the University in the preparation of a Facilities Plan for the Edmon Low Library and associated buildings
  
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
  
- New Business Unforeseen At Time Agenda Was Posted
  
- Other Informational Matters Not Requiring Action of the Board at this Meeting

### **PUBLIC COMMENTS**

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

### **COMMITTEE REPORTS**

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Fiscal Affairs Committee

Academic Affairs, Policy and Personnel Committee

**OTHER BOARD OF REGENTS' BUSINESS**

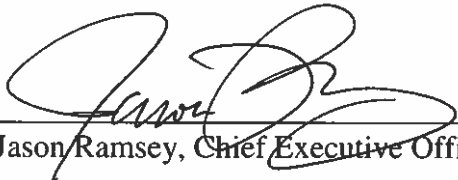
- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
- Reports/comments/recommendations by Chief Executive Officer
- Reports/comments/recommendations by General Counsel
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted

March 1, 2013

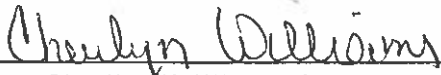
BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES

By:   
Andy Lester, Chairman

ATTEST:

  
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on April 26, 2013.

  
Cheryl Williams, Secretary