

MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL
COLLEGES

for the

APRIL 26, 2013

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, APRIL 26, 2013

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 19, 2012.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Ballroom of the Student Union on the campus of Oklahoma Panhandle State University, Goodwell, Oklahoma, on April 26, 2013.

Those present: Mr. Andy Lester, Chairman; Mr. Tucker Link, Vice Chairman; Mr. Calvin J. Anthony; Mr. Douglas E. Burns; Mr. Rick Davis, Mr. Joe D. Hall; Mr. Jay L. Helm; Mr. Jim Reese; and Mrs. Lou Watkins.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Robert White, Health and Higher Education Policy Analyst; Ms. Jessica Russell, Director, State Government Relations; Mr. Scott Fern, Associate General Counsel; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Linda Novak, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:15 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF APRIL 26, 2013

Order of Business

With respect to the Order of Business, Chairman Lester said there are two presentations noted on the Agenda that could be most conveniently considered at another time in the meeting. He asked for a motion to approve the Order of Business, subject to adjusting the time these presentations will be made.

Regent Burns moved and Regent Watkins seconded to approve the Order of Business as presented, subject to adjusting the time presentations will be made.

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Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Minutes

Regent Burns moved and Regent Link seconded to approve the minutes of the March 1, 2013, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Future Board Meetings

Chairman Lester announced that the next regular meeting of the Board of Regents is scheduled to convene on June 21, 2013, in the Executive Board Room, Administration Building, on the campus of Oklahoma State University-Tulsa, Tulsa, Oklahoma. In addition, a meeting is scheduled to convene on September 6, 2013, in the Calcagno Family Ballroom, Student Union, on the campus of Northeastern Oklahoma A&M College, Miami, Oklahoma. Chairman Lester asked for a motion to confirm this meeting.

Regent Anthony moved and Regent Link seconded to approve the meeting scheduled for September 6, 2013, in the Calcagno Family Ballroom, Student Union, on the campus of Northeastern Oklahoma A&M College, Miami, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Presentation to Regent Doug Burns

As an expression of gratitude for the eight-year term of service just completed by Regent Burns, Chairman Lester presented Regent Burns with a plaque which reads, "In grateful appreciation for your leadership and dedication to the advancement of higher education in Oklahoma as a member of the Board of Regents for Oklahoma State University and the A&M Colleges, 2005 – 2013." Chairman Lester said the Board is very pleased that Governor Fallin has reappointed Regent Burns to another term and looks forward to continuing to serve with him.

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Chairman Lester added that Regent Burns has certainly been a mentor for him. He is going to be serving a third term, for which he knows the Regents are extremely grateful.

Regent Burns said he has been on the Board for 16 years, and it has been a pleasure. He said the biggest pleasure he derives from this Board, other than serving higher education, is the people he gets to work with day to day. He said it is an exceptional group of individuals, and it is inspiring to him to see their dedication. He said he is glad to continue to be a part of it.

Presentation to Regent Jay Helm

Chairman Lester presented Regent Helm with a plaque which reads, "In grateful appreciation for your leadership and dedication to the advancement of higher education in Oklahoma as a member of the Board of Regents for Oklahoma State University and the A&M Colleges, 2009-2013." He noted that Regent Helm received a plaque previously for the term he served from 2001-2009. The bad news for the Board is that this is Regent Helm's last meeting. However, the good news for the State of Oklahoma is that Governor Fallin has appointed Regent Helm to serve on the Oklahoma State Regents for Higher Education. Board Chairman Lester said the Board is going to greatly miss Regent Helm as a member of its Board.

Chairman Lester referenced a recent news article regarding Regent Helm in a Tulsa publication. It states he and his partner had received \$4 million from the City of Tulsa to jump start the Renaissance Uptown Project, the first new residential construction in downtown Tulsa in decades, and the renovation to the Tulsa Tribune building. To date, they are the only builders to insist on paying back to the Tulsa Development Authority every dime of the initial funds. Chairman Lester said this says a lot about the type of man Regent Helm is. He said he has learned being on this Board that Regent Helm has saved the citizens of Oklahoma literally millions and millions of dollars. He said Regent Helm works tirelessly, and the thing he admires most about Regent Helm is that he may be the most generous human being he has ever met. Chairman Lester said the Regents are going to miss him greatly.

Regent Helm said serving on this Board was probably the most rewarding thing that he has ever done. At the State Regents' level, he said he hopes to continue helping all of the A&M institutions prosper. He said that was part of the reason he asked the Governor to place him on that Board because he thought the A&M schools had not been as well represented there as possible. Regent Helm said he will still be seeing the Regents and will be at all the games. He said he wants to thank everyone. It has been great, and this is the most dynamic board on which he has served. He said he appreciates everyone and expressed thanks.

President Hargis said he has served with Regent Helm as a Regent and under him as President, and he can say that the heart of this man and the feelings he has for Oklahoma State University outdo anything all could ever hope for collectively. He said he is aware all the Regents feel strongly about the institution, but he noted that Regent Helm would jump off a cliff for OSU. President Hargis said Oklahoma State University is very fortunate to have had the talents and the

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passion of this man. He said he considers him one of his best friends and said he has learned a lot from him. President Hargis said everyone is really going to miss Regent Helm, but he does believe he is correct in that he will bring that same service to the State Regents.

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NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President, and Mr. Mark Rasor, Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

Dr. Hale expressed thanks to the OPSU staff for the great hospitality last evening and commented on the impressive presentation by the CIS department. It is quite a success story.

Dr. Hale referenced the *NEO Update* and noted that the front cover highlights Chairman Lester as the 2013 commencement speaker. He said he looks forward to NEO's 92nd commencement with Regent Burns and CEO Ramsey planning to attend, also.

Dr. Hale also provided an update report on the Red Robertson Stadium Project; the announcement of a \$100,000 gift to the new wrestling program; the revitalization of NEO's broadcasting club, which began airing NEO13 News; a report on the Governor's Cup Team competition in which the NEO Business Team placed third and celebrated with Governor Fallin and state leaders; the success of NEO's livestock judging team and horse judging teams having members selected as All American; the success of NEO's chapter of Phi Theta Kappa at the international convention in San Jose, California; the results of NEO's 62nd annual Aggie Days, which brings in hundreds of students from all around the state; and two NEO students being selected to deliver four different horsemanship camps in four different countries in Europe, which represents the second consecutive year NEO has received this grant, and it is the only two-year school in the United States to do so.

Dr. Hale said the last thing he will mention is the picture on page 16 regarding the second annual KiamichiLink Ranch Field Day. He noted the competition last year was very one-sided with nine of the top ten judges representing Connors. He said this year NEO doubled the number of top ten representatives and placed one in the top three. Dr. Hale expressed appreciation to Tucker and Vickie Link for hosting this event. It is really a unique and rare opportunity for the students to be able to see these kinds of facilities and understand and appreciate that level of operation.

Team Travel Policy

Dr. Hale asked Mr. Rasor to present the Team Travel Policy as well as the contractual items the Board will consider.

When the Board approved the OSU Team Travel Policy last fall, Mr. Rasor said the Board requested the other A&M institutions to develop policies for the individual campuses. He said representatives from the various institutions have been working on that. He expressed appreciation to Shirley Twilley, Larry Peters, J. I. Johnson, Cecil Strande, and Mike Bale for their participation in this effort. It began with a meeting in February in Stillwater. The OSU

Team Travel Policy had been approved by the Board, and the decision was made to edit that policy to make it work for each institution. The proposed policy is the result of that effort, and he presented the final draft as well as the track changes reflecting the edits. (NEO's proposed Team Travel Policy along with the track changes are collectively on file in the Board of Regents' Office as Document No. 2-4-26-13.)

Specifically for NEO, Mr. Rasor said the travel policy will fall under his office for review and any exceptions that need to be made. NEO does not have an Athletic Department Office that can handle that. There was also a requirement to seek supplemental insurance, and NEO took that requirement out because it was not practical, and NEO cannot get the insurance. He said Tom Poole had looked into that several times, and it is just not available at a meaningful level. Another change believed necessary to make was modifying the 350 mile restriction. This was increased to 500 miles. It was believed that the 350 mile restriction was set at a time when speed limits were 55 mph and one could not really get that far in a day. In today's world it is believed one can travel 500 miles safely in about eight hours. It was believed this was a good change to make. Also, the minimum age to drive was lowered from 21 to 18. That is simply a matter of practicality. NEO does not have many 21-year-old students on campus. If a team wants a trainer to help drive, that individual is probably going to be 18-19 years old, perhaps 20. It just made sense for NEO to lower that age. To go along with that change, a requirement was added that drivers would be required to "obtain a certification in a state agency prepared motor vehicle improvement course, reviewed and accepted by State Risk Management, specifically covering the type of driving the agent of the State is required to do in the performance of his/her duties." Mr. Rasor said it is also important to note that participating student athletes will be forbidden to drive, and this will be limited to coaches, assistant coaches, trainers, or anyone who is not participating on the field of play.

Another thing of interest is that for a 12-passenger van no more than 8 individuals will travel, and for a 15-passenger van, no more than 12 individuals will travel because the heavier those vehicles are loaded, the greater risk for a rollover. The last major change made to the policy pertains to flying. Obviously, NEO does not have a plane and will not fly nor charter aircraft. In the rare case there is a need to fly, a commercial airline will be used. If there is believed to be a need to change that with an exception, Mr. Rasor said the request would come to his office for review.

Mr. Rasor said these are the major changes to the policy. It is believed it is a good policy that will work for NEO and will provide better protection for the student athletes. Mr. Rasor said the travel policy has been reviewed by Legal Counsel.

Regent Burns said he is concerned about the increase in mileage restriction for an individual to drive from 350 to 500 miles. It really is kind of a policy issue with the Board. The Board adopted the OSU Travel Policy less than a year ago, so it is not as though the 350 mile limit came from back in the days of 55 mph speed limits. The policy is current. The concept behind it was that some limitation was wanted on the number of miles a driver would drive in a day, and, in particular, the number of hours a driver would be on the road given the fact that a lot of these

trips tend to be late at night. It sometimes got too difficult with having a single driver as opposed to multiple driver situations. At least a year ago the judgment of the Board was that 350 miles was the appropriate limit if the number of miles was divided by the speed limit. On anything other than an interstate, one cannot average more than 55-60 mph when occasional stops are taken into account.

Regent Burns said the biggest concern he has is having inconsistency from one institution to another. He said he believes it is hard to defend that the Board would have one limitation at OSU and a different limitation at another institution. Consequently, Regent Burns said he would like to see uniformity with whatever number is chosen. However, the judgment of the task force that reviewed the policy who consulted with a number of experts in an effort to come up with what they believed was a reasonable time period recommended 350 miles. He said he does not know if the 500 miles really works well because it involves a single driver driving in excess of eight hours at realistic speed limits. Regent Burns said this is something to think about. He said he, personally, does not support the 500 miles although others may think differently.

Mr. Rasor said the majority of NEO's travel is below 350 miles other than for the football team, which travels in buses with professional drivers. Regent Burns said the answer is basically to have more than one driver. Regent Anthony said this was his thought that if there are two drivers in the vehicle that the trip could continue with the 500 miles. He thought that 500 miles should not apply to one driver, and miles more than 350 could be driven by a second driver. Mr. Rasor said from NEO's standpoint, a requirement of a second driver is much more manageable than stopping at 350 miles or having a paid professional driver. If NEO could have two non-professional drivers for trips in excess of 350 miles, that is much more doable for NEO than having an actual paid professional driver.

Regent Hall noted that the change in mileage is not the only inconsistency because the required age of the drivers was also changed from 21 to 18. He asked if it is feasible to ever get the documents to mirror each other given the circumstances of the institutions. He said changing the age to 18 is obviously a different set of conditions for NEO that seems inevitable. Regent Burns said he had recognized that to be the case, and although any inconsistencies give him pause, Regent Hall's point is certainly well made.

Regent Helm said driving 500 miles would require an average of 62.5 miles per hour for eight hours without any stops. Including stops within the trip would require an average of 75 to 80 mph for eight hours.

Regent Burns said the whole concept behind the Team Travel Policy at all of the institutions is to try to come up with what the Board as a whole believes from a policy perspective represents a safety standard appropriate for team travel. He said the point he is making is that it is a little difficult to justify the safety standard being less at one institution as opposed to another. Chairman Lester said it does strike him it would be pretty hard to say this is safe at one institution but another institution has a lesser requirement. He said the practicalities of the

situation he certainly understands, but if that “bad thing” happens, why would one institution have a lesser standard.

Regent Watkins asked how difficult it would be to keep the requirement that the drivers be 21 years old. Mr. Rasor said for NEO it would be very difficult. Most athletes have aged out of their eligibility or they have moved on to a four-year institution. Regent Watkins asked if NEO has members of the coaching staff or the athletic department who help staff these teams when they travel. Mr. Rasor said some teams do but some teams do not. He said he travels with the soccer team because his son played soccer for NEO and he enjoys the sport, and very often he and the coach were the only ones on the trip over the age of 20. He said he drives for the team regularly. Many times NEO needs a trainer to drive, and the trainers are typically 18-20 year-old individuals who are in NEO’s athletic training program. Mr. Rasor said NEO feels strongly that the requirement of not having competing athletes driving is good because NEO has had that in the past. Financially, NEO needs to be able to allow a safe 18-20 year-old to drive, and that is why NEO wanted to put the restriction that they get certified in a driving course. The short answer is that it would be very difficult for NEO to have the requirement that all drivers be at least 21 years of age. Regent Watkins asked if 19 would be a little more doable. Mr. Rasor said 19 would be doable.

Regent Hall asked how the proposed policy for Connors compares to NEO’s policy. Dr. Faltyn said it is exactly the same. He said the vice presidents at OPSU, NEO, and Connors got together and worked with Mr. Strande and Mr. Fern to develop the policies. He noted that Connors is next on the Board agenda, and he had planned to present the same request. Regent Burns said given the fact that the policies are identical, he believed the Board should be discussing the policies for all the institutions at the same time. Obviously, what the Board does on one is going to affect the others.

Dr. Faltyn said something Connors has already started doing is getting a qualified pool of drivers for all the activities. Just like Mr. Rasor stated, most of the mainstream athletic teams are going to be driven on a big bus or on a people hauler by a professional driver. For the livestock judging team, shotgun sports, and various activities like that, it is generally the coach and someone else from the campus that accompanies the teams. Connors’ livestock judging team is very large with several vehicles going to events. Connors has already worked hard to identify students who can go along as support as a driver. He said the requirement that drivers be 21 would be exceptionally difficult, and that is why 18 was chosen. As far as the discussion regarding the increase to 500 miles, Dr. Faltyn said he agrees with the discussion that a second driver be used. Having two drivers is much more doable. In smaller towns it is a different culture, and getting qualified people and students who are trustworthy is sometimes difficult.

Regent Hall said the point he would like to make is that representatives from these three institutions got together and worked out what was a good policy for all three of these institutions under their circumstances. There is something to be said for that. It is not as though there is inconsistency with every institution going its own direction. A policy was developed that has a

lot of consistency with regard to all the institutions that the Board governs and that Oklahoma State University would typically be unique.

Regent Anthony said he concurs with what Regent Hall is saying. The question in his mind is 350 versus the 500 mileage criteria, and he would suggest that it be kept at 350 with the idea a second driver would be used. He said he is convinced on the need to lower the driving age to 18 and can certainly understand that because it is a two-year school. Also, he believes it is necessary to take into consideration the economic issues, even though safety is the top priority. He said his suggestion would be to see if the institutions agree to the 350 miles and leave the 18 years of age. Mr. Rasor said he would be agreeable if this could be reworded to where the limitation on a driver would be 350 miles. He believes the original wording required that a paid professional driver be used if a trip was more than 350 miles. Regent Anthony said that was his intent.

Regent Burns said the policy could state 350 miles one way per qualified driver. He noted that this pertains to one way. When this is doubled and the possibility of a round trip is considered in a single day, that could be 17 hours of driving.

Regent Reese asked the percentage of trips that would fall between 350 and 500 miles. Mr. Rasor said the soccer team makes about 12 trips per year, and perhaps two or three would be in that category. NEO does one trip that is over that, but it is always an overnight trip. The vast majority of the travel is less than 350 miles. Dr. Hale said it is seldom the case for basketball and baseball. It is fairly regular for the football team to travel more than 350 miles; however, the team travels on coach buses with professional drivers. Dr. Hale said if he was to guess a percentage, it would probably be less than 15 percent.

Regent Link asked about the livestock judging team and where that falls within the travel policy. Dr. Hale said the livestock judging team would travel more than 350 miles on a fairly regular basis. Regent Hall asked about wrestling, and Dr. Hale said a lot of the travel is to Kansas and an occasional tournament in Iowa, so probably the majority of their trips will be less than 350 miles. Regent Link asked on trips over 350 miles, how many times teams come back in the same day. Dr. Hale said never to his knowledge.

Mr. Rasor clarified that on the first page of the policy NEO is only subjecting teams that compete in intercollegiate athletics, so the livestock judging team does not fall under this policy. Dr. Hale clarified that it is a student organization and would fall under a student travel policy. Regent Burns asked how that differs. Mr. Rasor said NEO does not have a formal student travel policy, and he suspects NEO will develop one in the near future.

Regent Hall asked Mr. Peters if he had any comments. Mr. Peters said he agrees with all the comments that have been made as it pertains to OPSU. He said OPSU did leave the minimum age for drivers at 21. He said he does agree with the discussion regarding travel in excess of 350 miles. He noted that 2.01 of the policy defines athletic teams, and it does not cover livestock judging or other student travel. A student travel policy would need to be different than this.

Regent Burns asked if OPSU has a student travel policy at this point, and Mr. Peters said not an updated policy. Regent Link asked the reason for a difference between a student travel policy and an athletic travel policy. Mr. Peters said he believes there needs to be a little bit of leniency with respect to a student travel policy because it will include a whole lot of other things. For safety purposes, if this applied to everything, there would be some economics involved, too.

Dr. Hale said originally the distinction was made around the type of competition. In a football or basketball environment where student athletes did some of the driving and then competed, that often was considered a little bit different than a livestock judging competition, for instance. It may not be quite as taxing physically, but, arguably, every bit as taxing mentally and otherwise. He said he believes that is where the distinctions were made years ago with regard to intercollegiate athletics. In addition, intercollegiate athletics are sanctioned by an association whereas some of the student clubs and organizations are not sanctioned by an organization.

Regent Link said he agrees that the limit should be 350 miles per qualified driver, and he believes this is reasonable. He understands the reason for the 18 years of age because of the availability of qualified drivers. Regent Burns said he is supportive of that. He said the reason the Board reexamined OSU's travel policy a little over a year ago was because it had an athletic team travel policy that carved an exception for coaches. In addition, it became clear as a part of that review process and the tragedy associated with it that OSU did not have a policy for travel except for athletic teams. It is always unfortunate to be doing these policies in the aftermath of a tragedy. This Board, having lived through it twice, would like not to live through it again at another institution. Assuming the Board has learned anything from the past, Regent Burns said it seems to him that the Board probably wants a travel policy that applies not just to athletic teams. He said he realizes that it is difficult, and it was a great struggle at OSU with a lot of push back. From a policy perspective, this Board came to the conclusion that in spite of that push back that it really needed to do it for the right reasons, and he finds it a little difficult not to have those same concerns at the other institutions. That is not to say that the institutions always have to be identical to one another, but it is just a primary basic approach to how to deal with these problems. Regent Burns said he does believe there is a need for some consistency. He said he has no problem with the age requirement being lowered to 18. He said he does not remember there being any data submitted to the task force that showed any significant differences in safety between an 18- and 21-year-old driver. It was the judgment of the task force at the time, but he cannot say it was scientifically based. However, Regent Burns reported that there was some scientific basis in the 350 miles one way.

Regent Anthony said he believes the Board has sort of reached a consensus relating to the 18-versus 21-year-old drivers and the 350- versus 500-mile limitation; but, unless there was a critical need to approve this today, he would recommend that the Board delay approval of the travel policies until the administrations have time to come back with a policy relating to both athletic team travel and travel in general. He asked if there is a time constraint that would keep the Board from doing that. Mr. Rasor said June might be a little hasty with budget preparation and everything else going on. Certainly, by September the schools could have a policy. He said the representatives discussed in their meeting the need for an employee travel policy and a

student travel policy, also. However, the group did not tackle that because the schools were tasked with the team travel policy. He said he would be happy to proceed with those two other policies.

Regent Hall asked Dr. Smith his opinion and if Langston has any differing circumstances. Dr. Smith responded negatively and said Langston is coming forward with the 350 mile limitation with the 21-year-old age requirement in its policy.

Chairman Lester said he does not believe there needs to be a motion to delay approval of the travel policies, and it could be a situation where each institution pulled it from the agenda for consideration; however, he said his concern is what would happen if the Board does not adopt the policies or have some modified version of the policy in place. He asked where that leaves the Board.

Dr. Faltyn said Connors currently has a student travel policy, but it does not have a team travel policy. He would like to have the policy in place before the beginning of the fall semester. He said he is aware that June is tough. He said what is being addressed is really one substantive change, and he believed for Connors that June is doable. Regent Hall said unless the schools get into student travel then you need a comprehensive plan. Mr. Rasor said he believes the institutions could certainly have the team travel policies completed by June, but student travel may take a little longer.

Regent Watkins said Regent Burns brought up the scientific basis for the 350 mile limitation, and she asked that the scientific basis between 18-year-old and 19-year-old drivers be reviewed.

Regent Burns said he believes addressing a general student travel policy needs to be defensible so far as differences with the team travel policy. Consequently, to him it is a little difficult to consider one without considering the other.

Dr. Hale asked Mr. Rasor the length of time spent on the development of this policy. Mr. Rasor said the individuals involved spent most of one morning and several weeks back and forth communicating with each other. He said the group had the OSU policy from which to start its development. He said he certainly does not want to say it cannot be done by June. If that is the task, then it will get done. Mr. Rasor said he believes there are some obvious differences between student travel and team travel. As far as a policy that will protect students, it would be very similar to the policy that protects the student athletes. Dr. Hale asked if the Board is looking for an all-inclusive policy that would include student club organizations as well as intercollegiate athletics. To be realistic, Dr. Hale said to do that in a complete comprehensive way will take some time to get that all pulled together. Back to Dr. Faltyn's point, if the decision is made to have an intercollegiate athletic team travel policy, he believes everyone is prepared at this point to accept the 350 mile limitation per qualified driver and to accept the 18-year-old driver age. Regent Reese said he would suggest that the Board adopt the athletic team travel policy whether amending the policies as discussed or come back in June and then deal with a student travel policy later because it is more difficult. Chairman Lester said the point of his

question earlier was about what happens if these policies get pulled from consideration at the meeting today and then perhaps a team needs to travel 700 miles. Regent Reese said regarding student travel, there may be instances where an institution may have only two students going somewhere. There are a lot of different situations involving student travel. Sometimes there are some very small student activity events. Dr. Faltyn said it would be unwise for him to say that Connors' student travel policy will line up directly with the athletic travel policy, but it is going to be remarkably similar. However, he does believe there needs to be quite a bit of study regarding this. What comes to his mind is rodeo team travel. He said the administration will need to think a lot about how that works just because of the type of travel involved. The rodeo contestants do not always use school vehicles, and that will take some time to sort out.

Regent Burns said to address Chairman Lester's concern, he said he does not know if there is a lot of travel over the course of the summer. Chairman Lester noted that the beginning of school in August is before the following Board meeting in September. His question is for the time being should the Board accept the policies with a modification of the 350 miles per qualified driver with the understanding the Board is going to come back to this pretty quickly. Regent Burns suggested making it 350 miles per qualified driver in substitution of the 500 and if the policy needs to be readdressed when the Board addresses the student travel policy that it could be done at that time. The point being is that the institutions have something in place during this interim period. Chairman Lester said this is correct, and Regent Burns said he would support that.

Regent Burns moved and Regent Hall seconded to adopt the Team Travel Policy for Northeastern Oklahoma A&M College as presented with the modification that the limit per qualified driver be 350 miles, subject to approval by Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Program Modification and Curricular Changes

Dr. Hale presented a program modification and curricular changes and recommended their approval. (A copy of the proposed program modification and curricular changes are collectively on file in the Board of Regents' Office as Document No. 3-4-26-13.)

Balance of Agenda

Regent Link moved and Regent Reese seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Recognition of Regent Helm

Dr. Hale said several of the A&M presidents thought whether this should be a toast or a roast to outgoing Regent Jay Helm. Most sided on the roast side given the abundance of material that is available, but Robert White suggested that the presidents will be in front of the new State Regent in about a month talking about tuition and fees and suggested that would not be good strategy.

Dr. Hale presented Regent Helm with a resolution approved by the Student Body Government at NEO honoring Regent Helm. (A copy of the resolution is attached and considered a part of the minutes.)

Dr. Hale also presented Regent Helm with a small cast version of NEO's mascot, a Norseman. Regent Helm thanked Dr. Hale for the gift and said he is proud of all the A&M institutions.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and Mr. Rasor were then excused from the meeting.

**STUDENT BODY GOVERNMENT
NORTHEASTERN OKLAHOMA A&M COLLEGE
RESOLUTION HONORING JAY HELM FOR DISTINGUISHED SERVICE
APRIL 17, 2013**

WHEREAS, Jay Helm has served Northeastern Oklahoma A&M College with distinction as a member of the Oklahoma State University A&M Board of Regents since 2001; and

WHEREAS, Jay Helm has played an important role in the progress of Northeastern Oklahoma A&M College through his service on the board; and

WHEREAS, Jay Helm has supported the College through his leadership and guidance and has administered his responsibilities on the Board with honor, integrity, leadership and commitment; and

NOW THEREFORE, BE IT RESOLVED by the Student Body Government at Northeastern Oklahoma A&M College that it takes this method to honor Jay Helm and express its deep and sincere appreciation for his service. On this day we declare Jay Helm a Golden Norseman.

Once a Norseman, Always a Norseman.

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Jay Helm.

Adopted in the Student Body Government meeting assembled this 17th day of April, 2013.

Levi Mitchell, SBG President

Charles Nash, SBG Vice-President

Cheyenne Moyer, SBG Secretary

Megan Montgomery, SBG Treasurer

Robert Jones, SBG Senator

Jacob Swicegood, SBG Senator

NORTHEASTERN OKLAHOMA A&M COLLEGE
Miami, Oklahoma
April 26, 2013

Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks
 - March 2013 "NEO Update"
2. Commencement Exercises 2013

Northeastern Oklahoma A&M College's 92nd Commencement is scheduled for Thursday, May 9th at 8:00 p.m. at the Student Activity Center. This year's speaker is Board Chairman Andy Lester. You are cordially invited to attend all events for the Commencement.

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

1. NEO A&M College Policy & Procedures – Team Travel Policy

We request approval of the Team Travel Policy (Reference Document #1). This policy has been reviewed and approved by Legal Counsel.

PART D - PERSONNEL ACTIONS**1. Sabbatical Leave Request**

JulieAnna Rhode`, biological science instructor for the past ten years and previously served in the position of Department Chair, has requested a sabbatical leave for the fall semester of the 2013-14 academic year to enroll in doctoral courses at Oklahoma State University. In accordance with Northeastern Oklahoma A&M College's regulations governing Sabbatical Leave of Absence, I request sabbatical leave be granted and that she receive 100% of her approved salary for the fall term of the 2013-14 academic year.

2. Information Requiring No Action by the Board

- a. Doug Buckmaster, Offensive Coordinator and Student Discipline, resigned effective March 31, 2013.
- b. James Cheatham, Assistant Football Coach, Leadership Coordinator, Retention Specialist and Advisor, resigned effective February 26, 2013.
- c. Julie McFerron, nursing instructor, retiring effective May 15, 2013.

PART E - INSTRUCTIONAL PROGRAMS

Board approval is requested for the following program modification and curricular changes, to be effective fall semester 2013 (see attached reference documents). The changes will be submitted to the Oklahoma State Regents for Higher Education pending approval of the Board:

1. Program Modification

- a. Associate in Science degree in Agriculture.
Replace current program with new options in Animal Science, Ag Business, Ag Education, General Agriculture and Equine. We believe the addition of these options will allow us to serve more students, enhance and broaden the opportunities for our students, and will aid in the transfer of our students into four-year institutions within these majors.

2. Curricular Changes

- a. Associate in Arts degree in Social Science (addition of three courses and deletion of three courses to the program requirements).
Requesting a modification to our current Social Science program curriculum to add: History to 1865, History since 1865, and Religion in America, and to delete three courses of the program requirements: African American History, Citizenship, and American Indian Tribal Government. This change will enhance history offerings in this degree while replacing deleted courses.

PART E - INSTRUCTIONAL PROGRAMS2 Curricular Changes (cont'd)

- a. Associate in Arts degree in Mass Communications (rearranging and deleting courses to the program requirements).
Requesting a modification to our Mass Communications program to include the deletion of TV production courses from the program requirements. Studio courses are no longer taught at this time. As a result, the program is focusing on survey courses, on-air skills and other related subjects in film, television, and mass media, while still offering Television Production Activity courses as program requirements. This change was precipitated by a review of the program and course offerings at NEO, in addition to a review of Mass Communication programs at four-year institutions. This change will ensure that students are learning the material needed to be competent in this field from the selection of courses available at NEO.

PART F - BUDGETARY ACTIONS

None

PART G - OTHER BUSINESS AND FINANCIAL MATTERS

None

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)1. Cable-One

Board approval is requested to continue the contract with Cable-One for cable television services to all campus television outlets at an estimated cost of \$66,000.

2. Contract with Crawford and Associates (accounting firm)

Per discussion with A&M Board of Regents' Department of Internal Audits, Board approval is requested to contract with Crawford and Associates for support related to year-end close and work paper preparation. The estimated fee range is \$30 - \$35,000.

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

PART J - PURCHASE REQUESTS

Board authorization is requested for the following purchases:

1. Purchase magazines and periodicals for the Learning Resource Center for the period of July 1, 2013 through June 30, 2014 from EBSCO Subscription Services, ~~state contract~~, at an estimated cost of \$50,000 with funding from the E&G Budget.
2. Requesting approval to purchase a maternal and neonatal birthing simulator from the manufacturer, Gaumard Scientific Company, for the Nursing Program at an estimated cost of \$55,000. Gaumard is the only company that manufactures a high fidelity OB and newborn simulator, referred to as NOELLE Maternal & Newborn birthing and Newborn Hal. The funding will be paid from the U.S. Department of Labor Adjustment Assistance Community College & Career Training Grant.

PART K - STUDENT SERVICES/ACTIVITIES

None

PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

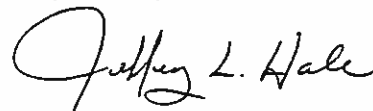
1. Out-of-State Travel Summary

The Summary of Out-of-Sate Travel for February and March 2013 is attached.

2. OSRHE FTE Employee Report

The OSRHE FTE Employee Report for fiscal quarter ended March 31, 2013 is attached.

Respectfully Submitted,



Dr. Jeffery L. Hale
President

Northeastern Oklahoma A&M College

Summary of Out-of-State Travel as of February 2013

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	6	2,230.77	4	1,915.78	40	17,441.02	25	9,468.70
Federal	0	0	0	0	10	9,774.59	2	1,335.94
Private								
Auxiliary	4	3,605.58	1	1,500.00	9	7,391.64	4	2,494.77
Other								
Total	10	5,836.35	5	3,415.78	59	34,607.25	31	13,299.41

Summary of Out-of-State Travel as of March 2013

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	7	3,238.34	4	2,380.06	47	20,679.36	29	11,848.76
Federal	0	0	3	1,175.67	10	9,774.59	5	2,511.61
Private								
Auxiliary	1	10	3	954.9	10	7,401.64	7	3,449.67
Other								
Total	8	3,248.34	10	4,510.63	67	37,855.59	41	17,810.04

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE EMPLOYEE REPORT

TO: THE GOVERNOR OF OKLAHOMA, THE PRESIDENT PRO TEMPORE OF THE OKLAHOMA SENATE,
AND THE SPEAKER OF THE OKLAHOMA HOUSE OF REPRESENTATIVES

FROM: NORTHERN OKLA A AND M

[Signature]
PRESIDENT

SUBJECT: FTE EMPLOYEE REPORT FOR FISCAL QUARTER ENDING 03/31/13

THE FOLLOWING INFORMATION IS PROVIDED PURSUANT TO 74 O.S. 1981, SECTION 3602

FTE EMPLOYEE CATEGORIES

	EDUC. AND GEN. BUDGET PART I				EDUC. AND GEN. BUDGET PART II				AGENCY ACCOUNTS OTHER				SUB-TOTAL				
	OTHER		OTHER		OTHER		OTHER		OTHER		OTHER		OTHER		OTHER		
	FACULTY	REGULAR	STUDENT	OTHER	FACULTY	REGULAR	STUDENT	OTHER	FACULTY	REGULAR	STUDENT	OTHER	FACULTY	REGULAR	STUDENT	OTHER	
CURRENT QTR	97		5		0	9	10		1	34	4		98	140	19		257
PRIOR QTR	94	100	6		0	9	11		1	35	6		95	144	23		262
INC (DEC)	3	(3)	(1)		0	0	(1)		0	(1)	(2)		3	(4)	(4)		(5)
PRIOR FY	84	98	6		0	7	12		0	31	4		84	136	22		242

April 26, 2013

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Tim Faltyn, President, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Faltyn said he spoke to Dr. Bryant the other day upon hearing of the death of his mother. As usual, Dr. Bryant handled himself with class. Dr. Faltyn said Mr. Peters did an excellent job yesterday as well as the entire OPSU staff. He said he enjoyed how OPSU showed how its CIS program really sort of developed people and built them into excellent individuals.

Dr. Faltyn reviewed the *Connors Connection*. He reported the Regents Spotlight is Regent Lou Watkins and was done by freshman student Katie Bullard. Regent Watkins said she was surprised to learn that Ms. Bullard is a freshman and noted that she was very delightful.

Dr. Faltyn reported that Dillon Lebeef was named a Newman Civic Fellow and was one of 180 students in the country to receive this honor; Connors hosted 135 fifth graders on campus for a field trip; Stephanie Anderson was named a Coca Cola New Century Scholar and was one of 50 in the United States to receive this honor; the livestock judging team had three members named to the 2012-2013 All-American Team; a faculty member was named a Certified Learning Center Professional – Level 1; the collegiate shooting sports team traveled to the National Shooting Complex in San Antonio, Texas, and placed 19th; the basketball team made it to the second round in the national tournament; and the results of Aggie Day in which 157 schools were represented with approximately 1,400 students from Oklahoma, Arkansas, Missouri, and Texas.

Regarding the Leadership Connors series, Dr. Faltyn reported that Dr. Kayse Shrum, Dean for the College of Osteopathic Medicine and Professor of Pediatrics at Oklahoma State University Center for Health Sciences, addressed the group. He noted that Dr. Shrum is a Connors alum and played softball for the College.

Regarding the KiamichiLink Ranch Day, Dr. Faltyn said the livestock judging coach and show team coach have all commented about how it was such an honor for the students to be exposed to the level of technology and the level of a cattle operation available at KiamichiLink Ranch. He said everyone from Connors was thrilled to be a part of this event.

Dr. Faltyn said commencement is scheduled for Friday, May 10. The commencement speaker will be Lieutenant Governor Todd Lamb. He said it is his understanding that Regent Link and Jason Ramsey will be in attendance.

Regarding the Supplemental Retirement Policy that was approved at the last Board meeting, Dr. Faltyn said currently nine people have taken advantage of that program at an average savings of approximately \$134,000 annually.

Approval of Team Travel Policy

Dr. Faltyn asked for guidance as to how to proceed with respect to approval of the Team Travel Policy given the discussion that has occurred. He said Connors plans to address an all-inclusive student travel policy in the future. His understanding is that the change to the Team Travel Policy is a maximum of 350 miles per qualified driver and that the policy would be subject to Board Legal Counsel approval. (The proposed Team Travel Policy along with the track changes are collectively on file in the Board of Regents' Office as Document No. 4-4-26-13.)

Based on what he has heard, Chairman Lester said he would assume President Faltyn would present what he has with the proposed changes the Board approved for NEO if there are no other differences between the policies. Dr. Faltyn noted that there are no other differences.

Regent Anthony moved and Regent Davis seconded to approve the Team Travel Policy as amended to reflect the 350 miles per qualified driver, subject to approval of Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Minors Participating in CSC-Related Activities and Programs Policy

Dr. Faltyn requested approval of the proposed "Minors Participating in CSC-Related Activities and Programs" policy. He said this policy has been reviewed by Legal Counsel. As the school prepares for camp season, Connors will have many under-aged students on campus who still stay in the dorms, mostly livestock and athletic camps. The proposed policy was mirrored from OSU's policy. (The proposed Minors Participating in CSC-Related Activities and Programs policy and the track changes are collectively on file in the Board of Regents' Office as Document No. 5-4-26-13.)

Regent Burns moved and Regent Hall seconded to approve the Minors Participating in CSC-Related Activities and Programs policy as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Ratification of Interim Approval to Allow Closing of Connors Campuses

Dr. Faltyn requested ratification of interim approval granted by the Chief Executive Officer to allow the closing of all Connors campuses during the 2013 spring break. Regent Burns said he

would like to understand the rationale. Dr. Faltyn said it was initially a recommendation of the campus efficiency committee to close spring break and shut the campus down to save money. This possibility was reviewed; however, Dr. Faltyn said ultimately he did not approve that recommendation. About eight days before spring break, NSU announced that it was closing its campus that Connors shares with them in Muskogee. What ensued there was all sorts of different scenarios about whether or not Connors should pay for security, which NSU normally provides; how it would work if Connors kept the utilities on at the NSU campus; which employees would be dismissed for spring break, etc. The administration studied the various scenarios about closing the Muskogee campus and leaving the others open, which did not seem to make a lot of sense. Dr. Faltyn said what happened this spring break is not ideal and is not where Connors will move forward in the future.

Dr. Faltyn said Connors renegotiates its lease with the west campus this year, and spring break is one of the top three items to be negotiated.

Regent Reese moved and Regent Anthony seconded to ratify interim approval granted by the Chief Executive Officer to allow closing all Connors campuses during the 2013 spring break.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Personnel Actions

Dr. Faltyn said he has communicated with the Regents about the proposed restructuring of the academic divisions. He presented a request to hire three division chairs on 12-month contracts, effective July 1, 2013. On a handout he presented regarding the proposed academic division structure, he noted that one division chair position was eliminated. It is anticipated this will result in an annual savings of approximately \$18,000. Most everybody is pleased with how this has turned out. If there is not academic leadership over the summer months at a small college, it really makes it difficult to sustain retention efforts.

Regent Davis moved and Regent Helm seconded to approve the personnel actions as listed in the Connors Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Instructional Programs

Dr. Faltyn said the instructional program requests were discussed with members of the Academic Affairs, Policy and Personnel Committee during its meeting this morning. (The instructional program requests are collectively on file in the Board of Regents' Office as Document No. 6-4-26-13.)

Regent Link reported that the Committee met with the Connors administration to discuss an Associate in Applied Science Health Informatics degree program, modification of the Associate in Science Agriculture degree program, and the addition of six new agriculture courses. He said President Faltyn presented details to the Committee. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Link moved and Regent Anthony seconded to approve the Associate in Applied Science Health Informatics degree program; modification of the Associate in Science Agriculture degree program, and the addition of six new Agriculture courses as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Easement for College Entrance

Dr. Faltyn requested Board approval to grant a utility and access easement to the Town of Warner. This easement allows the Town of Warner to construct a college driveway entrance that will connect with Knapp Street and provide an additional access point to the campus from Highway 64. He said this is an extension of the sign project that he has shared with the Board. Regent Hall asked if the Town of Warner is taking the long-term maintenance. Dr. Faltyn responded affirmatively. He said it is not a very long driveway, but the Town of Warner has agreed to take care of that.

Balance of Agenda

Regent Reese moved and Regent Hall seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Connors State College Course Internship Handbook 2013 Revision

Dr. Faltyn presented a revised Connors State College Course Internship Handbook for information. (The revised Connors State College Course Internship Handbook is on file in the Board of Regents' Office as Document No. 7-4-26-13.)

Presentation to Regent Helm

Dr. Faltyn expressed thanks to Regent Burns for his help and friendship. He said he was at the Capitol when Regent Burns was confirmed, and he said that was a good day.

Dr. Faltyn presented Regent Helm with something he hopes he can wear proudly at the State Regents meetings. He expressed appreciation to Regent Helm for his guidance, encouragement, and advice.

The business of Connors State College being concluded, Dr. Faltyn was then excused from the meeting.



Proposed Academic Division Structure

Current Academic Division Structure			Proposed Academic Division Structure		
Division	Name	Salary	Division	Name	Salary
Communications and Fine Arts	Beaver, Bridget	\$56,323	Communications, Fine Arts and Developmental Education ¹	O'Quinn, Robin	\$54,250
Developmental Education ¹	O'Quinn, Robin	\$42,250			
Business/CIS	Clancy, Patrick	\$48,690	Business/CIS	Clancy, Patrick	\$60,690
Agriculture	Golden, Debra	\$53,550 ²	Agriculture	Golden, Debra	\$53,550
Math and Science	Rock, Lynette	\$45,450	Math and Science	Rock, Lynette	\$57,450
Social Sciences	Jimmie White	53,489	Social Sciences	Vacant	\$54,000
Nursing	Vaughn, Charlotte	\$60,060 ²	Nursing and Allied Health ³	Vacant	\$62,000
Total		\$359,812	Total		\$341,940

¹ The Divisions of Communications and Fine Arts will be combined with Development Studies

² Positions currently serve as 12 month employees

³ The intent is to create a Division of Nursing and Allied Health where the Division Head would also serve as the Director of Nursing.

CONNORS STATE COLLEGE

Warner, Oklahoma

April 26, 2013

Board of Regents for OSU & A&M Colleges
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:

1. Personal Remarks – Dr. Tim Faltyn

- *Connors Connection*

2. Commencement Exercises

Connors State College's Commencement is scheduled for Friday, May 10, at the Muskogee Civic Center. Oklahoma Lt. Governor Todd Lamb will be this year's commencement speaker. You are cordially invited to attend a Faculty and Staff Reception at the Civic Center Room D at 5:30 p.m. and Commencement beginning at 7:00 p.m. in the auditorium.

3. Supplemental Retirement Update

As of this date, nine (9) of the 22 eligible employees have indicated their intent to participate in the Supplemental Retirement Program.

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

1. Request for Approval of Team Travel Policy

Board approval is requested for the Team Travel Policy (see attached). This policy has been reviewed by Legal Counsel.

2. Request for Approval of Minors On Campus Policy

Board approval is requested for the Minors On Campus Policy (see attached). This policy has been reviewed by Legal Counsel.

3. Request for Approval of 2013 Spring Break Closure

Board ratification is requested for the attached Interim Approval, signed March 7, 2013, to allow closing all Connors campuses during the 2013 spring break.

D. PERSONNEL ACTIONS:

1. Request for Change of Position/Salary/Months of Employment

Board approval is requested for the following employment changes:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assign.</u>
Cheryl Blackwell	Interim Bookstore Mgr.	\$27,500.00	03/01/13	12 Mo.

2. Request for Change of Position/Salary/Months of Employment

Board approval is requested for appointing the following faculty members to the position of Division Chair, 12-month employment, effective July 1, 2013:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assign.</u>
Pat Clancy	Business Division Chair	\$60,690	07/01/13	12 Mo.
Lynett Rock	Math and Science Division Chair	\$57,450	07/01/13	12 Mo.
Robin Oquinn	Communications and Development Ed. Division Chair	\$54,250	07/01/13	12 Mo.

E. INSTRUCTIONAL PROGRAMS:

1. Request for Addition of Health Informatics AAS Degree Program

Approval is requested to begin the approval process for an Associate in Applied Science Health Informatics degree program (see attached).

2. Request for Agriculture Degree Program Modifications

Approval is requested for modification of the Associate in Science Agriculture degree program; all options (see attached).

3. Request for Addition of New Courses

Approval is requested for addition of 16 6 new Agriculture courses (see attached).

F. BUDGETARY ACTIONS:

None

G. OTHER BUSINESS AND FINANCIAL MATTERS:

None

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Easement for College Entrance

Board approval is requested to grant a utility and access easement to the Town of Warner. The easement allows the Town of Warner to construct a college driveway entrance that will connect with Knapp Street and provide an additional access point to the Connors State Warner Campus from Highway 64. The easement will be approximately 46 feet wide and 626 feet long, and is located in an area more generally described as:

Section 20; T12N, R19E, Muskogee County, Oklahoma

The easement document will be reviewed by Legal Counsel prior to its execution. The document will contain a detailed legal description of the area the easement covers.

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

None

J. PURCHASE REQUESTS:

1. Port Campus Roof

Authorization is requested to purchase all materials, labor, equipment and services in the estimated amount of \$420,000 to replace the roof on the Three Rivers Port Campus Building. Funding will be provided from remaining OCIA capital bond money.

2. Arena Lobby Expansion

Authorization is requested to purchase all materials, labor, equipment and services in the estimated amount of \$125,500 to expand the lobby, improve the bathrooms and snack bar in the Fred Williams Indoor Arena. Funding will be provided by auxiliary enterprise funds and \$97,500 amount will be reimbursed by the Connors Development Foundation.

3. Remove Asphalt and Reconfigure Drainage in South Parking Lot at Warner Campus

Authorization is requested to purchase all materials, labor, equipment and services in the estimated amount of \$47,500 to remove asphalt and reconfigure drainage in the south parking lot of the Warner Campus. Funding will be provided from plant funds.

4. HVAC System

Authorization is requested to purchase all materials, labor, equipment and services in the estimated amount of \$48,000 to install split systems for heat and air in Faculty Housing and offices in Holloway Hall. Funding will be provided from auxiliary funds.

5. UGL Maintenance Contract

Authorization is requested to increase the previously approved estimated annual amount from \$875,000 to \$990,875 for the purchase of facility maintenance services from UGL (bid). Funding will be provided from educational and general funds.

6. ADA Access Ramps

Authorization is requested to purchase all materials, labor, equipment and services in the estimated amount of \$52,000 to install ADA handicap ramps for Student Health Services, Russell Hall, and the primary student housing storm shelter. Funding will be provided from plant funds.

K. STUDENT SERVICES/ACTIVITIES:

None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. *Out-of-State Travel Reports for Third Quarter of FY 2012-13, attached.*
2. *FTE Report for Third Quarter of FY 2012-13, attached.*
3. *Livestock Sales Report for Third Quarter of FY 2012-13, attached.*
4. *Veterinary Payments Report for Third Quarter of FY 2012-13, attached.*
5. *Connors State College Course Internship Handbook 2013 Revision, attached.*

Respectfully submitted,



Dr. Tim Faltyn
President

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Connors State College

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

(a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

This request for approval does not necessarily constitute an emergency, but does require a decision prior to the next Board meeting given the timeline.

- 2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

Please see attached email for explanation.

- 3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ _____
- 4. Identify the fund or funds to be used in covering the cost stated above. _____
- 5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. _____
- 6.

(Optional) Signature of Requesting Administrator



(Required) Signature of President

March 6, 2013

Date

Date

(FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER)

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:

Signature of the Chief Executive Officer or
his designated representative

Date

CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JANUARY 31, 2013

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	7	16,947.45	12	9,873.91
FEDERAL	0	0.00	1	1,344.35	0	0.00	8	9,586.15
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	1	352.00	3	609.64	2	410.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	0	0.00	2	1,696.35	10	17,557.09	22	19,870.06

CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF FEBRUARY 28, 2013

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	4	3,155.79	1	987.02	11	20,103.24	13	10,860.93
FEDERAL	0	0.00	1	126.00	0	0.00	9	9,712.15
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	1	174.33	0	0.00	4	783.97	2	410.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	5	3,330.12	2	1,113.02	15	20,887.21	24	20,983.08

CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF MARCH 31, 2013

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	3	2,949.21	3	6,858.51	14	23,052.45	16	17,719.44
FEDERAL	0	0.00	2	3,093.32	0	0.00	11	12,805.47
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	1	161.46	4	783.97	3	571.46
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	3	2,949.21	6	10,113.29	18	23,836.42	30	31,096.37



Jan 2013 - State - #5
ZERO TRIPS

TOTAL State #5 \$0.00

Jan 2013 - Federal #18
ZERO TRIPS

TOTAL Federal #18 \$0.00

Jan 2013 - Federal #38
ZERO TRIPS

TOTAL Federal #38 \$0.00

Feb 2013 - State - #5

Trip #1 - San Antonio, TX - SACRAO
Conf

Kwanna King - Per Diem	\$264.00
Kwanna King - Misc - Baggage	\$50.00
Kwanna King - Lodging	\$695.84
Kwanna King - Local Transportation	\$102.00
Kwanna King - Airfare	\$326.20
Kwanna King - SACRAO Conf Fee	\$195.00

Trip #2 - Little Rock, AR - Recruiting

Dare Chronister - Lodging	\$174.33
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Trip #3 - Orlando, FL - Dr Faltyn

Dr Tim Faltyn - Airfare	\$546.20
Dr Tim Faltyn - Airfare	-\$613.60
Dr Tim Faltyn - Airfare	\$684.70
Dr Tim Faltyn - Per Diem	\$196.00
Dr Tim Faltyn - Lodging	\$715.52

Trip #4 - Washington DC

Dr Tim Faltyn - Airfare	\$295.80
Dr Tim Faltyn - Airfare	\$137.40
Dr Tim Faltyn - Airfare	-\$613.60

TOTAL State #5 \$3,155.79

Feb 2013 - Federal #18
ZERO TRIPS

TOTAL Federal #18 \$0.00

Feb 2013 - Auxiliary #38

Trip #1 - Little Rock, AR - Student
Activity

Dare Chronister - Lodging	<u>\$174.33</u>
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TOTAL Federal #38 \$174.33



<u>Mar 2013 - State - #5</u>	
Trip #1 - San Antonio, TX - NACADA Conf	
Colleen Noble - Per Diem	\$198.00
Colleen Noble - Lodging	\$521.88
Kim Phillips - Per Diem	\$198.00
Kim Phillips - Misc - Parking	\$50.00
Kim Phillips - Lodging	\$736.09
Phillips & Noble - Registration Fee	\$270.00
Trip #2 - Houston, TX - Recruiting	
Spencer Nero - Per Diem	\$550.25
Trip #3 - Rogers, AR - SWACUHO Conf	
Lyndsey Hughes - Conference Fees	\$210.00
Lyndsey Hughes - Per Diem	\$80.50
Lyndsey Hughes - Lodging	\$134.49
TOTAL State #5	\$2,949.21

Mar 2013 - Federal #18
ZERO TRIPS

TOTAL Federal #18	\$0.00
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Mar 2013 - Federal #38
ZERO TRIPS

TOTAL Federal #38	\$0.00
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THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives
 From: Connors State College Institution Dr. Timothy Faltyn President
 Subject: FTE Employee Report for the Fiscal Quarter Ending: 03-31-2013 Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.²

Faculty	Educ. & Gen Budget Part I (290)		Educ. & Gen Budget Part II (430)				Agency Accounts Other (701)				Sub-Total			Total FTE	
	Regular	Student	Faculty	Other		Faculty	Regular	Student	Other	Regular	Student	Faculty	Regular		Student
				Regular	Student										
74	104	9	0	4	1	0	13	22	74	121	32	227			
108	105	8	0	5	1	0	14	29	108	124	38	270			
-34	-1	1	0	-1	0	0	-1	-7	-34	-3	-6	-43			
76	90	17	0	12	1	0	15	4	76	117	22	215			

A. FTE Employees for Reported Fiscal Quarter ¹

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

**LIVESTOCK SALES REPORT
FOR THE 3rd Qtr 2012/2013**

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
1/14/2013	Fohn Funeral Home	Individual	#437 - Charlais Bull	\$4,900.00
1/17/2013	KLR ANGUS, LLC	Individual	(1) Black Angus Bull	\$7,431.88
3/11/2013	Stigler Livestock Auction	Auction	(1) Red Hefer and (1) Red Steer	\$1,696.70
3/11/2013	Stigler Livestock Auction	Auction	(1) Black Hefer	\$690.00
TOTAL				\$14,718.58

Veterinary Payments for 3rd Quarter of FY 2013			
DATE	VENDOR	FUND	AMOUNT
1/7/2013	RSM Farm Supply	701	29.70
1/11/2013	MWI Veterinary Supply	290	\$490.64
1/11/2013	Genex Cooperative Inc.	701	\$150.00
1/22/2013	RSM Farm Supply	701	\$31.40
1/22/2013	Genex Cooperative Inc.	701	\$75.00
2/6/2013	Dixon Farm supply	290	\$14.40
2/11/2013	Reproduction Enterprises Inc	290	\$260.00
2/14/2013	ABS Global Inc	701	\$165.76
2/18/2013	RSM Farm Supply	701	\$13.15
2/19/2013	RSM Farm Supply	701	\$31.40
2/20/2013	Triple B Sires	701	\$156.00
3/1/2013	Hubler Veterinary Services	701	\$470.00
	Total		\$1,887.45

April 26, 2013

LANGSTON UNIVERSITY, LANGSTON, OKALHOMA

Dr. Kent Smith, President; Dr. Clyde Montgomery, Vice President for Academic Affairs; and Dr. James Mosley, Interim Vice President for Fiscal & Administrative Affairs, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Smith said he, too, would like to thank President Bryant and his team for the great hospitality. He said he certainly wishes President Bryant all the best as he copes with the loss of his mother.

Dr. Smith said he will always fondly remember Regent Helm serving as Chairman of the Board during his presidential search. He expressed appreciation to Regent Helm for all that he has done for him and his family, personally, and he knows that he and Regent Helm will continue to work together. He said he also appreciates all of his advice and help dealing with the complex issue Langston has in Tulsa, and Regent Helm said these discussions will continue.

Dr. Smith said he is certainly excited to host his first commencement as President of Langston University on May 11. He noted that Chairman Lester plans to attend, and he expressed appreciation to Regent Link for planning to participate in the commencement ceremony in Tulsa.

Dr. Smith said Langston is heavily involved in recruitment and enrollment. He said Langston is having a lot of conversations, a lot of actions, and doing a lot of things differently centered on enrollment management. As of last week, Langston is at approximately 6,000 in terms of applications for the fall semester, which breaks a record at least for the last ten years. Now the effort begins to convert the applicants to actual enrollees. The goal is a class of 550, which would be the largest class that Langston has had in five years. Dr. Smith said he is confident that Langston will reach that goal. He said what he is most proud of is out of the 6,000 applicants, 3,400 are college-ready students. Those are the students Langston is heavily recruiting. Hopefully, Langston will be able to change the makeup of the class moving forward. That is certainly a goal, and he is very happy that his team has accepted the challenge. He said he believes the Regents will see something very different in the fall class.

Dr. Smith said next week the administration will have its first meeting with Ayers & Associates, the national search firm that was selected to lead Langston in three searches, Vice President for Fiscal Affairs, Dean of Nursing, and Dean of Education. Langston is very close to having finalized the search committees. He asked for the Board's help in this process. These will be national searches, and Langston is looking for seasoned individuals to guide Langston to the next generation.

Team Travel Policy

Dr. Smith asked the Board's wish with respect to approval of Langston's Team Travel Policy. He said Langston's proposed policy states that a qualified driver must be used if traveling farther

than 350 miles one way as well as the age of the drivers must be at least 21. Chairman Lester asked if there are other distinctions between Langston's policy and the policies of the other institutions already discussed. Dr. Smith said not to his knowledge. (The proposed policy along with the track changes are collectively on file in the Board of Regents' Office as Document No. 8-4-26-13.)

Regent Anthony moved and Regent Hall seconded to approve the Team Travel Policy as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Personnel Actions

Dr. Smith presented the personnel actions for Langston University. With respect to item D.3., Dr. Smith reported on a change in title and said the person who served as Acting Director of the Honors Program and for a while served as Interim Executive Director for Enrollment Management is being changed to the original position of Acting Director for the Honors Program. He said Dr. Jo Ann Clark recently returned to the University from FMLA leave. In her absence it was necessary to have someone serve as interim. Langston made such progress that he did not feel that it would be good in the heat of enrollment to bring someone back to the position.

Chairman Lester asked if Dr. Clark is still on FMLA leave. Dr. Smith said Dr. Clark has returned to work at half time, and he brought her back in her original position as Acting Director for the Honors Program.

Regent Reese moved and Regent Davis seconded to approve personnel actions D-3 and D-4 as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Sole Source Purchase Request

Dr. Smith requested Board approval for Langston University's School of Agriculture and Applied Sciences to purchase a replacement component for an existing 25-year-old feeding system from American Calan, Inc., which is the sole provider for the equipment. He said this is the only company that has the system. Langston wishes to replace the component rather than

buying entirely new equipment, and the pieces that are needed from this company are the only pieces that fit the existing equipment.

Regent Burns moved and Regent Reese seconded to approve the sole source purchase of a replacement component for an existing feeding system from American Calan, Inc., in the amount of \$49,602.40.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Link moved and Regent Reese seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Langston University being concluded, Dr. Smith and members of the Langston administration were then excused from the meeting.

BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES
Stillwater, Oklahoma 74074

Dear Board Members:

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:

1. For your information and review, Attachment A displays Langston University's Quarterly FTE Employee Report for the fiscal quarter ending March 31, 2013.

B. RESOLUTIONS: NONE

C. POLICY AND OPERATIONAL PROCEDURES:

1. Approval is respectfully requested to replace the existing Team Travel policy with a newly revised Team Travel policy that is modeled after the most current Team Travel policy for OSU. This policy can be reviewed in Attachment B. The policy has been reviewed and approved by legal counsel.

D. PERSONNEL ACTION:

1. **FOR INFORMATIONAL PURPOSES**
Langston University will accept the following notice of resignation:
Dr. Kwee-Eng Lyn Lim, Assistant Professor, English, effective July 1, 2013.
2. **FOR INFORMATION PURPOSES**
Langston University has issued the following notice of separation:
Mrs. Angela R. Watson, Vice President for Fiscal & Administrative Affairs, effective April 30, 2013.

3. Approval is respectfully requested to change the salary and job title of Dr. Jo Ann R. Clark, Acting Director for the Honors Program/ Interim Executive Director for Enrollment Management **from** \$8,000.00 per month **to** Acting Director for the Honors Program at \$4,000.00 per month, effective April 1, 2013.
4. Approval is respectfully requested to change the status of Lonnie Johnson **from** Instructor, Communication Department, at \$45,000.00, on a 9-month basis **to** Instructor/Acting Chair, Department of Communication with \$3,900.00 additional salary, effective January 14, 2013.

E. **INSTRUCTIONAL PROGRAMS: NONE**

F. **BUDGETARY ACTION: NONE**

G. **OTHER BUSINESS AND FINANCIAL MATTERS: NONE**

H. **CONTRACTUAL AGREEMENTS (other than construction and renovation):**

1. Approval is respectfully requested for Langston University to enter into an affiliation agreement(s) with the following facility for the training of Nursing and Health Professions students: ***Counseling and Recovery Services of Oklahoma, Tulsa, OK.***

I. **NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

1. Approval is respectfully requested to install a boiler in Gandy Hall, formerly the female dormitory converted into a campus service building circa 2002. Gandy Hall houses the campus Information Technology (IT) service desk, computer technology, upward bound, and assessment & career placement departments. The estimated cost is \$44,000.00. Funds for this expenditure are available in account 777603.
2. Approval is respectfully requested to install a handicap access ramp and door to Moore Hall classroom building in compliance with an order from the Office of Civil Rights (OCR). Moore Hall is a major classroom building and the American Disability Act (ADA) access is limited in its current format. The estimated cost for this project is \$35,000.00. Funds for this expenditure are available in account 777603.

J. PURCHASE REQUEST:

1. Approval is respectfully requested to purchase furniture for the new Department of Public Safety Building from a state agency contract. The projected estimated cost for the furniture package for said facility per design by the state agency contract is \$76,000. Funds for this expenditure are available in account number 776503.
2. Approval is respectfully requested to solicit bids to install a new infrastructure for the campus surveillance control center to be housed in the new Department of Public Safety Building. Said control center will link all campus sites via software and surveillance package and equipment which will include associated monitors, control boards, server, image storage, training and maintenance. The estimated cost is \$80,000. Funds for this expenditure are available in account number 777503.
3. Approval is respectfully requested for Langston University to process a purchase requisition to install computers and equipment in the high performance computing laboratory cluster through an existing Dell contract (#96ADV). The cluster is being funded through a grant received from the National Science Foundation entitled Major Research Infrastructure grant (Award ID 1229107). The computer cluster laboratory will be used for research and education in the department of Technology. The cost to develop the laboratory is \$250,000, and funds are available in account number 5-17143.
4. Approval is respectfully requested for Langston University's School of Agriculture and Applied Sciences to purchase a replacement component for an existing 25 year old feeding system from American Calan, Inc., which is the sole provider for the equipment to be compatible with the existing system. The replacement component will ensure that the University provides a safe environment for farm personnel at a cost of \$49,602.40. Funds are available in account number 1-51001.
5. Approval is respectfully requested for Langston University to solicit bids for the Livestock Feedstuff and dog feed required for the Research Farm. Funds are available in account number 1-51001.

- 6. Approval is respectfully requested for Langston University to purchase **six (6)** State fleet vehicles per the Department of Central Service (DCS) motor vehicle fleet contract. Vehicles are needed to support the campus motor pool program in support of recruiting and other University business transportation needs. The State fleet contracted estimated cost is \$134,000.00. Funds for this expenditure are available in account Section 13/New College Funds.

K. STUDENT SERVICES/ACTIVITIES: NONE

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED: NONE

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

- 1. Summary of Out-of-State Travel as of February, 2013:

Column (1): Travel This Month

Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY

Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	2	\$2,544.49	4	\$4,140.57	36	\$64,164.30	79	\$137,779.94
St. Approp.								
Federal	3	\$8,484.12	10	\$25,048.07	109	\$200,279.00	109	\$173,654.71
Private								
Auxiliary	1	\$799.13	1	\$4,212.67	20	\$53,417.34	20	\$39,219.78
Other								
TOTAL	6	\$11,827.74	15	\$33,401.31	165	\$317,860.64	208	\$350,654.43

2. Summary of Out-of-State Travel as of March, 2013:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	9	\$20,482.20	4	\$11,081.40	45	\$84,646.50	83	148,861.34
St. Approp.								
Federal	16	\$34,915.17	12	\$43,180.92	125	\$235,194.17	121	\$216,835.63
Private								
Auxiliary	4	\$4,116.94	0	\$12,861.79	24	\$57,534.28	20	\$52,081.57
Other								
TOTAL	29	\$59,514.31	16	\$67,124.11	194	\$377,374.95	224	\$417,778.54

All items listed above are respectfully submitted for your approval.

Sincerely,

KENT J. SMITH, JR., PH.D.
PRESIDENT

FTE Employee Report₁

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Langston University, Kent Smith

Subject: FTE Employee Report for Fiscal Quarter Ending 03/31/13

The following information is provided pursuant to 74 O.S. 1981 Section 3602₂

FTE EMPLOYEE CATEGORIES

	EDUC & GEN. BUDGET PART I			EDUC & GEN BUDGET PART II			AGENCY ACCOUNTS: OTHER						SUB TOTAL	TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER			
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		
A. FTE Employees for Report Fiscal Quarter	125.35	157.77	7.81	27.33	88.36	6.48	1	7.52	20.52	153.68	253.65	34.81	442.14	
B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr	130.48	167.34	17.03	29.31	89.90	18.17	1	11.71	35.26	160.79	268.95	70.46	500.2	
C. Increase or Decrease in FTE Employees (Item A minus Item B)	-5.13	-9.57	-9.22	-1.98	-1.54	-11.69	0	-4.19	-14.74	-7.11	-15.30	-35.65	-58.06	
D. Comparable Quarter Last Year	126.18	173.28	7.14	28.70	97.93	11.74	0	1.87	26.09	154.88	273.08	44.97	472.93	

- File with State Regents' Office by the tenth of the Month following the end of the calendar quarter being reported.
- The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees) for the quarter.
- This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

April 26, 2013

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

President Hargis expressed appreciation to Mr. Peters for his leadership last evening. It was tragic that President Bryant lost his mother and that he was not able to be here, and he expressed his condolences to President Bryant.

President Hargis reported that OSU is close to wrapping up the spring semester. The University had an awesome announcement of the achievement of its \$1 billion goal, but OSU is focusing on the “and beyond” for the final 18 months of the campaign. He expressed thanks to those who were able to attend the ceremony.

He reported that graduate commencement is scheduled for May 3, and undergraduate commencements will be held on May 4. He said he is thrilled to have a true American hero, General Tom Stafford, from Weatherford, Oklahoma, as the commencement speaker at two of the programs, and everyone is especially looking forward to the address by Chairman Andy Lester at the third program.

Adoption of Memorial Resolutions

President Hargis presented information and Memorial Resolutions on behalf of Leo V. Blakley, Professor, Retired, Agricultural Economics, College of Agricultural Sciences and Natural Resources; Alice C. Giacobbe, Assistant Professor, School of Teaching and Curriculum Leadership, College of Education; Carol Renee Jarrett, Clinical Instructor, Nutritional Sciences, College of Human Sciences; Billy Joe Lyons, Head, Retired, Electrical and Electronics, OSU Institute of Technology, Okmulgee; Jimmy F. Stritzke, Professor, Retired, Plant and Soil Sciences, College of Agricultural Sciences and Natural Resources; and Jon A. Wiese, Riata Distinguished Professor, Entrepreneurial Practice, Spears School of Business. He recommended the adoption of the Memorial Resolutions as presented. (The Memorial Resolutions for Dr. Blakley, Dr. Giacobbe, Ms. Jarrett, Mr. Lyons, Dr. Stritzke, and Mr. Wiese are attached to OSU’s portion of the minutes as ATTACHMENTS A-F and made a part of these minutes.)

Regent Anthony moved and Regent Davis seconded to adopt the Memorial Resolutions as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis requested Provost Sternberg to present information on behalf of Academic Affairs:

Approval of New Overload Pay for Faculty Policy

Dr. Sternberg requested approval of the new policy for Overload Pay for Faculty on the OSU-Stillwater and OSU-Tulsa campuses. (The proposed policy begins on page C-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-4-26-13.) He said this matter was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting earlier this morning.

Regent Link reported that the Committee met with the OSU administration regarding approval of the new policy on Overload Pay for Faculty. He said Provost Sternberg provided details on this item. A task force was created in summer, 2012, to develop a draft policy for campus review and discussion. The task force committed an exceptional amount of time and effort to the development of the policy, and he expressed thanks for their work. Regent Link reported that the Committee acted to recommend Board approval of the administrative recommendation as presented.

Regent Link moved and Regent Davis seconded to adopt the Oklahoma State University Policy and Procedures Policy 2-0115, Overload Pay for Faculty, as presented.

Regent Helm said since this is his last meeting, he wants to express thanks to Dr. Sternberg for what he brought to Oklahoma State University. He wished him the best as he goes forward and becomes a president. Dr. Sternberg expressed thanks and said he would also like to acknowledge that Dr. Pamela Fry is present and will serve as Interim Provost. Dr. Sternberg said it has been a pleasure working with the Regents, and he knows it will be a great pleasure for the Regents to work with Dr. Fry.

Chairman Lester said his understanding is that this is Dr. Sternberg's last meeting, and Dr. Sternberg confirmed this. On behalf of the Board of Regents, Chairman Lester thanked Dr. Sternberg for his service to Oklahoma State University. He said he believes Dr. Sternberg has helped to bring OSU to new heights of excellence and prominence and has enjoyed having him at OSU for what seems to have been a relatively short time. He said the Regents wish him luck. Regent Burns said he is disappointed to lose Dr. Sternberg, and Regent Anthony added that he has enjoyed Dr. Sternberg's sense of humor.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Policy for Minors Participating in OSU-OKC Related Activities and Programs

Ms. Natalie Shirley, President of OSU-OKC, requested the approval of the Minors Participating in OSU-OKC Related Activities and Programs policy. This is virtually identical to the policy adopted by OSU and approved by the Board at the last meeting, except for the fact that OSU-OKC does not have residential halls.

Regent Burns moved and Regent Hall seconded to approve the Minors Participating in OSU-OKC Related Activities and Programs policy as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Revisions of Bylaws of the OSU-OKC Staff Council

Ms. Shirley also presented revisions to Bylaws of the Oklahoma State University-Oklahoma City Staff Council. She said these have been voted on by the Staff Council, approved by the Executive Team, and reviewed by Legal Counsel. The only significant difference is expanded representation. In the past, representation has been limited to the Executive Team and the Executive Officers. Now each division will have representatives.

Regent Anthony moved and Regent Reese seconded to approve the revisions to the Bylaws of the Oklahoma State University-Oklahoma City Staff Council as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Personnel Actions

Dr. Sternberg presented eight pages of personnel actions and recommended their approval with the exception of those items pertaining to retirements and separations, which are included as information items only. He said the actions include 15 new appointments, 15 changes in title and/or rate, and 13 sabbatical leave requests. For information, six retirements and nine separations are included in the list. (These recommendations are listed on pages D-3.1 through D-3.8 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-4-26-13.)

Regent Helm moved and Regent Anthony seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Program Modification and Cooperative Alliance Agreements

Dr. Sternberg said he is pleased to present one program modification and three cooperative alliance agreements for the OSU Institute of Technology. (The requests are summarized beginning on page E-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-4-26-13.) Once approved, the requests will be forwarded to the Oklahoma State Regents for Higher Education for consideration.

Regent Burns moved and Regent Reese seconded to approve the program modification and cooperative alliance agreement requests as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Ratification of Interim Approval for the Allowance of Alcohol at Postal Plaza and Request to Amend Board Rule 30:10-3-1

This item was inadvertently overlooked, and President Hargis presented Item C-5. He said OSU previously requested and received interim approval from the Chief Executive Officer to serve wine at the new OSU Postal Plaza Gallery for two events in April. He requested ratification of the interim approval request.

Regent Helm moved and Regent Anthony seconded to ratify interim approval granted by the Chief Executive Officer to allow the service of wine at the new OSU Postal Plaza Gallery for two events in April.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

In addition, President Hargis said it is anticipated that the Postal Plaza Gallery will be a location to serve the community as well as University events. He requested a revision to Board

Rule 30:10-3-1 to add the Postal Plaza Gallery as a location at which alcohol can be served at special events, subject to approval by the President.

Regent Burns moved and Regent Reese seconded to amend Board Rule 30:10-3-1 to allow alcohol to be served at special events at the Postal Plaza Gallery, subject to approval by the President.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis requested Vice President Weaver to present information pertaining to Administration and Finance:

G-1 Approval of Peace Officers' Actions

Mr. Weaver requested Board approval to cancel the peace officer commissions as listed.

Regent Helm moved and Regent Hall seconded to revoke the campus police commissions and appointments as presented.

<u>OSUIT</u>	<u>Commission No.</u>
Edward S. Vail	628
Kevin E. Collins	670

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-2 Approval of Financing Team for 2013 General Revenue Bonds (OSU-STW)

G-3 Approval of Financing Team for 2013 Revenue Bonds (OSU-OKC)

G-4 Approval of Financing Team for 2013 Revenue Bonds (OSUIT)

Mr. Weaver requested Board approval to award contracts for financing teams to serve the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges/Oklahoma State University for potential 2013 General Revenue Bonds. He said these items were discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Davis reported that the Committee met with the OSU administration to discuss the awarding of contracts for financing teams for the OSU-Stillwater, OSU-OKC, and OSUIT bond

projects as listed in the OSU Agenda. He said Vice President Weaver discussed these items with the Committee. The Committee acted to recommend approval of the administrative request as presented with respect to items G-2, G-3, and G-4.

Regent Davis moved and Regent Helm seconded to approve the administrative recommendations with respect to items G-2, G-3, and G-4 as listed in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-5 Approval is Requested to Transfer Funds from 290 to 295

Mr. Weaver requested approval to transfer funds from Fund 290 (Educational and General Operations Revolving Fund) to Fund 295 (Capital Improvements Revolving Fund) in the amount of \$460,000. He said the OSU Center for Health Sciences is replacing and upgrading its security camera system on campus. The transfer is to fund the completion of the project.

Regent Hall moved and Regent Anthony seconded to approve the transfer of funds from Fund 290 to Fund 295 in the amount of \$460,000 as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-6 Approval to Enter Into a Purchase Agreement for Real Property

Mr. Weaver requested Board approval to enter into a purchase agreement for real property located at 900 South Clay Road, Stillwater, Oklahoma, for the disposal of materials from campus demolition such as the Kerr-Drummond Residence Hall. He further requested Board approval to allow the President or his designee to execute the purchase agreement. He said this is the landfill where OSU previously carried materials from the Athletic Village. The Department of Environmental Quality permit is already in OSU's name.

Regent Reese moved and Regent Burns seconded to authorize Oklahoma State University to enter into a purchase agreement for real property located at 900 South Clay Road, Stillwater, Oklahoma, for the disposal of materials from campus demolition and to allow the President or his designee to execute the purchase agreement.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-7 Approval of Assignment of Rights and Release of Rights

Mr. Weaver requested approval for the assignment of a patent relating to "Passive Chemical Dosing and Mixing Apparatus for Sediment Control at Construction Sites" to the inventors as listed in the OSU Agenda. He said the Technology Development Center has not been successful in commercializing this invention, and OSU wishes to release these rights to the inventors. He said Dr. Steve Price is present to answer any questions. Mr. Weaver said, by agreement, the University would first be reimbursed should the inventors have any success in commercializing the item.

Regent Helm moved and Regent Anthony seconded that the assignment of a patent relating to "Passive Chemical Dosing and Mixing Apparatus for Sediment Control at Construction Sites" be released to the inventors.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-8 Approval of Cooperative Agreement between Oklahoma Agriculture Experiment Station and the USDA/Agricultural Research Service

Mr. Weaver requested Board approval of a cooperative agreement to transfer livestock between the Oklahoma Agriculture Experiment Station (OAES) and the USDA/Agricultural Research Service (ARS). This has to do with the transfer of property back to them. He said Interim Dean Mike Woods is present to answer any questions. He noted that this is not a monetary transaction but is a matter of record keeping. OSU will be taking the livestock off of its inventory and putting it back on the inventory of ARS.

Regent Link moved and Regent Reese seconded to approve a cooperative agreement to transfer livestock between the Oklahoma Agriculture Experiment Station and USDA/Agricultural Research Service as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-9 Approval for a Gift-In-Kind for the Upgrade of Video Boards in the Athletic Center and Boone Pickens Stadium

Mr. Weaver requested Board approval for Cowboy Athletic Facilities, LLC, (“Cowboy”) to engage the services of a video board vendor and general contractor to improve the video boards in the Athletic Center and Boone Pickens Stadium. He further requested Board approval for the OSU President to enter into a gift-in-kind agreement with Cowboy’s parent company, Cowboy Athletics, Incorporated, for the receipt of the project when it is completed, subject to Board Legal Counsel approval.

Regent Hall moved and Regent Davis seconded to authorize Cowboy Athletic Facilities, LLC, to engage the services of a video board vendor and general contractor to improve the video boards in the Athletic Center and Boone Pickens Stadium and for the OSU President to enter into a gift-in-kind agreement with the parent company, Cowboy Athletics, Incorporated, for the receipt of the project when it is completed, subject to Board Legal Counsel’s approval.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-10 Approval to Rename Indoor Tennis Facility

Mr. Weaver requested Board approval to rename the Indoor Tennis Facility as the Michael and Anne Greenwood Indoor Tennis Center.

Regent Davis expressed a sincere appreciation to Mr. and Mrs. Greenwood for their gift.

Regent Hall moved and Regent Anthony seconded to approve the renaming of the Indoor Tennis Facility as the Michael and Anne Greenwood Indoor Tennis Center as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-11 Approval to Ratify Two Interim Approvals to Increase OSU’s Investment in the OSU-University Multispectral Lab

Mr. Weaver requested Board ratification of two interim approval requests to increase OSU’s investment in the OSU-University Multispectral Lab for a total of \$1,557,000. The funds are needed to satisfy outstanding obligations of the University Multispectral Lab.

Regent Hall moved and Regent Helm seconded to ratify two interim approval requests to increase OSU's investment in the OSU-University Multispectral Lab for a total of \$1,557,000.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-12 Approval to Authorize President to Negotiate Purchase of UML Leasehold Premises

Mr. Weaver requested Board approval to authorize the President to negotiate and complete the purchase of leasehold premises currently held by Lessee OSU-University Multispectral Laboratories, LLC, upon the exercise of the exclusive option by OSU-UML.

Regent Anthony moved and Regent Burns seconded to authorize the President to negotiate and complete the purchase of leasehold premises currently held by Lessee OSU-University Multispectral Laboratories, LLC, upon the exercise of the exclusive option by OSU-UML.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval to Grant a Permanent Easement to the City of Oklahoma City

Mr. Weaver requested Board approval to grant a permanent easement to the City of Oklahoma City in place of the temporary easement approved by the Board on January 25, 2013. The temporary easement did not adequately handle the requirements for a right-turn only lane and public sidewalk to benefit the new parking facility and entrances and exits of parking areas of the OSU-OKC campus.

Regent Burns moved and Regent Helm seconded to grant a permanent easement to the City of Oklahoma City in place of the temporary easement approved by the Board on January 25, 2013.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-1 Approval to Demolish Obsolete Track Buildings

Mr. Weaver requested Board approval to demolish obsolete buildings at the Kay Barrett Droke Track on the OSU Stillwater campus in order to provide space for the construction of the new University Commons residential life facility.

Regent Burns moved and Regent Hall seconded to approve the demolition of obsolete buildings at the Kaye Barrett Droke Track on the OSU Stillwater campus.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-2 Approval to Begin the Selection Process for an Architect to Assist the University in the Design and Construction of the Spears School of Business Building

I-3 Approval to Begin the Selection Process for a Construction Manager At Risk to Assist the University in the Design and Construction of the Spears School of Business Building

Mr. Weaver requested Board approval to begin the selection process for an Architect and a Construction Manager At Risk to assist the University in the design and construction of the Spears School of Business Building. He said this item was discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Davis reported that the Committee met with the OSU administration to discuss this agenda item concerning the Spears School of Business Building. He said Vice President Weaver requested approval to begin the consultant selection process for an Architect and a Construction Manager At Risk for the project. The project is in accordance with the OSU Campus Master Plan, and funding will be provided by the Spears School of Business Foundation and other legally available funds. The Committee acted to recommend approval of the administrative request as presented.

Regent Davis moved and Regent Helm seconded to authorize Oklahoma State University to begin the selection process for an Architect and a Construction Manager At Risk to assist the University in the design and construction of the Spears School of Business Building as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

J Approval of Purchase Request Items

Mr. Weaver presented the purchase requests and recommended their approval. (The purchase requests are listed on pages 9-11 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-4-26-13.) He requested approval to purchase the items as listed, subject to the availability of funds and/or the limitations of the budget.

Regent Anthony moved and Regent Link seconded to approve the sole source and special request items as listed in the OSU Agenda (purchase request Nos. 1-4, page 9, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Regent Anthony moved and Regent Link seconded to authorize Edmon Low Library to purchase computers, tablets, laptops, and printers for public use by students and faculty in the estimated amount of \$190,000 to replace existing equipment which will be reutilized in other areas or disposed of in accordance with Board policy (purchase request No. 5, page 9, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Chairman Lester noted that purchase request No. 6 regarding the request to increase the previously approved estimated annual amount of \$3,000,000 to \$5,500,000 for on-call construction manager at risk services was discussed this morning with members of the Fiscal Affairs Committee.

Regent Davis reported that the Committee met with the OSU administration to discuss increasing the annual amount for on-call construction manager at risk services. He said Vice President Weaver listed the current managers at risk and provided other details related to this request. He said the Committee acted to recommend approval of the request.

Regent Davis moved and Regent Helm seconded to authorize the Physical Plant Services Department to increase the previously approved estimated annual amount of \$3,000,000 to \$5,500,000 for on-call construction manager at risk services as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Chairman Lester requested consideration of purchase requests Nos. 7-10. Regent Helm referenced purchase request No. 7 regarding the request for elevator upgrades and asked what this request involves. Mr. Weaver said OSU is in the process of upgrading the technology and the coaches of the elevators all across the campus according to Title 61 of the Department of Labor. This is the latest phase of that project. It will take OSU until 2016 to completely go through the campus and bring all the elevators up to code. This \$2 million is what OSU can handle at this time. Regent Helm asked to confirm that this is not an ADA issue or anything like that. Mr. Weaver said it is a Department of Labor issue. Regent Anthony asked if this also includes escalators. Mr. Weaver said this is the elevator policy, and he is not certain whether or not escalators are covered in that. He said OSU has been hitting the academic buildings and high volume buildings first and is working through the buildings as it can.

Regent Helm moved and Regent Anthony seconded to approve purchase requests Nos. 7-10, page 10, OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Chairman Lester reported that purchase request No. 11 regarding the request to rebuild Farm Road was discussed during the Fiscal Affairs Committee meeting earlier this morning.

Regent Davis reported that the Committee met with the OSU administration regarding the request to rebuild Farm Road from Monroe Street to Hall of Fame Avenue. He said the estimated cost of the project is \$2.95 million. The Committee acted to recommend Board approval of the administrative request.

Regent Davis moved and Regent Helm seconded to authorize the Physical Plant Services Department to purchase labor, material, equipment, and services to rebuild Farm Road from Monroe Street to Hall of Fame Avenue in the estimated amount of \$2,950,000 as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Chairman Lester requested Board approval of purchase requests Nos. 12-19. Regent Burns referenced purchase requests Nos. 12 and 13 regarding the purchase of labor, materials, equipment, and services to rebuild drives and parking lots east and north of The Wes Watkins Center and to replace sidewalks, landscape, and lighting on the south side of Edmon Low Library. He asked for more information regarding the plan.

With respect to purchase request No. 12, Mr. Weaver said this involves the entire commuter lot south of the tennis facility and west of the indoor practice facility and all the parking that wraps around The Wes Watkins Center. The north lot has been a gravel lot, and OSU needs to clean up that area. That has turned into OSU's most important commuter lot, and this lot will be hard surfaced. Regent Burns asked if it will have trees, lighting, etc., and Mr. Weaver responded affirmatively. He said the work will be accomplished this summer.

With respect to purchase request No. 13, Mr. Weaver said this is what is called the Legacy Walk. This is part of the landscape master plan the Board approved last year. The sidewalk from Monroe Street to Hester Street will be widened and will have the look and feel of the redesigned Monroe Street. He said he believes it will be 24 feet wide with benches all along that walkway and decorative lighting. It is going to be a very impressive walkway when completed. Mr. Weaver said he and the President also intend to visit with donors about some donor possibilities not only for these two pieces on the east and west side of Clerico Plaza but the plaza itself as well as the north side of the Library, which will be a future project. Regent Burns asked if the administration will be bringing something to show the Regents what is anticipated with this project. Mr. Weaver said he has some plans that he can share with the Regents. Regent Helm said this is a very nice sidewalk. Regent Hall asked if this is north of Whitehurst. Mr. Weaver responded affirmatively and said it is the main thoroughfare between Life Sciences West and Math Sciences all the way to the Spears School of Business building. It will end where the new Business Building is going to be constructed. Regent Burns said he would be interested in seeing the plans, and Mr. Weaver said he will be glad to send them. Regent Burns said he is supportive of the project, but he does want to know what it involves.

Regent Reese moved and Regent Anthony seconded to approve purchase request Nos. 12-19, pages 10-11, OSU Agenda.

Regent Hall referenced purchase request No. 14 and asked how that additional item came about for a new structure. Mr. Weaver said at the time the building was constructed, the codes did not permit OSU to do what it really should have done at the front end of the project, and OSU wants to go back now and put some energy management features into the building to correct what current codes now allow. Regent Helm asked if OSU is regulated on codes by the state, and Mr. Weaver responded affirmatively. Mr. Weaver said it is believed OSU will be able to get this money back in about seven years through energy savings. That is a very energy intensive building, and OSU needs to put some effort on it. Regent Burns said this raises another issue as to whether or not OSU will encounter the same problem with future construction. Mr. James Rosner, Director of Utilities & Energy Management, said this problem is very specific based on the air change rate ventilation and laboratory spaces, so it was very direct on a research

component for safety of fresh air being ventilated. Mr. Weaver asked if OSU would have this problem on a future laboratory building or if the codes have been brought up to date. Mr. Rosner said the codes have been brought up to date, and OSU will build future buildings with the new codes with a more energy efficient air change rate. Regent Hall asked what other options were available besides Johnson Controls and why OSU used this firm as the provider. Mr. Rosner said Johnson Controls provided OSU the energy savings performance contract to be able to use this specific vendor item. Regent Hall asked if there were other available vendors and if they were pursued. Mr. Rosner said OSU was required to have an independent bid. This will allow OSU to use the Title 62 mechanism for this project versus Title 61.

Regent Watkins said she is aware the project to extend The Wes Watkins Center to add restrooms is progressing, and she said she assumes that project as well as the project to rebuild the parking lot north of The Wes Watkins Center will be coordinated so that concrete is not poured up to where the walls cannot be extended. Mr. Weaver responded affirmatively. Regent Watkins asked if the restroom project is moving forward. Mr. Weaver said the restroom project is not included in that, and options are being worked out. There is more than one option that OSU has been considering with varying costs. It has to be sorted through and the funding identified. Regent Watkins said that needs to be a priority, though, while work is going on in that area.

Regent Helm referenced purchase request No. 19 regarding the request for OSU to purchase labor, material, equipment, and service to repair and overlay University Circle. He asked if OSU owns all the property. Mr. Weaver said OSU does not. He said there are few properties on the outside of University Circle that OSU does not own as well as on the interior of University Circle. OSU wants to bring those properties back up to how they were prior to the construction of the parking garage on the south end of the campus. He said that road was pretty well torn up, and Regent Anthony agreed and said he has been on the road. Mr. Weaver said OSU is negotiating with the City to allow Cleveland Street to go through to University Avenue, which has been something OSU has wanted for at least 20 years. OSU was able to get that through the City, and the City asked OSU if it would consider repairing the west half of University Circle as a project. Mr. Weaver said the City would still be responsible for the maintenance of the road.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Meal Plan Increase

Mr. Weaver requested Board approval of the proposed meal plan increase as outlined on page K-1 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No.-1-4-26-13). He said this item was discussed with members of the Fiscal Affairs Committee as its meeting this morning.

Regent Davis reported that the Committee discussed with the OSU administration the need to increase dining rates. The 3 percent increase is necessary in order to maintain the integrity and quality of the dining program for the students. He pointed out that OSU has the lowest semester meal plan rates among the Big 12 Conference universities. The net increase to the students will be approximately \$3 per week per semester. The Committee acted to recommend approval of the administrative request as presented.

Regent Davis moved and Regent Reese seconded to approve the proposed meal plan increase as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis said he has two lapel pins he had intended to present to Regent Helm but left them in Stillwater. He expressed appreciation to Regent Helm for his service, and he stated that the OSU administration is pleased that Regent Burns will continue to serve on the Board. He said he looks forward to Regent Helm's service on the Oklahoma State Regents for Higher Education.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Leo V. Blakley, Professor, Retired, Agricultural Economics, College of Agricultural Sciences and Natural Resources, was claimed by death on March 11, 2013; and

WHEREAS, Dr. Blakley, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from January 1, 1948, to the date of his retirement, May 31, 1985, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Blakley to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Blakley.

Adopted by the Board the 26th day of April 2013.



Andy Lester, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Alice C. Giacobbe, Assistant Professor, School of Teaching and Curriculum Leadership, College of Education, was claimed by death on March 28, 2013; and

WHEREAS, Dr. Giacobbe, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 16, 2007, to the date of her death, March, 28, 2013, and as a citizen worthy of commemoration and respect; and

WHEREAS, her friends and Oklahoma State University have suffered irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Giacobbe to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Giacobbe.

Adopted by the Board the 26th day of April 2013.



Andy Lester, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Carol Renee Jarrett, Clinical Instructor, Nutritional Sciences, College of Human Sciences, was claimed by death on January 16, 2013; and

WHEREAS, Ms. Jarrett, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 16, 2004, to the date of her death, January 16, 2013, and as a citizen worthy of commemoration and respect; and

WHEREAS, her friends and Oklahoma State University have suffered irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Ms. Jarrett to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Ms. Jarrett.

Adopted by the Board the 26th day of April 2013.



Andy Lester, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Billy Joe Lyons, Head, Retired, Electrical and Electronics, OSU Institute of Technology, Okmulgee, was claimed by death on March 4, 2013; and

WHEREAS, Mr. Lyons, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from April 1, 1956, to the date of his retirement, January 1, 1988, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Lyons to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Lyons.

Adopted by the Board the 26th day of April 2013.



Andy Lester, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Jimmy F. Stritzke, Professor, Retired, Plant and Soil Sciences, College of Agricultural Sciences and Natural Resources, was claimed by death on February 21, 2013; and

WHEREAS, Dr. Stritzke, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from February 1, 1960, to the date of his retirement, April 1, 2002, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Stritzke to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Stritzke.

Adopted by the Board the 26th day of April 2013.



Andy Lester, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Jon A. Wiese, Riata Distinguished Professor, Entrepreneurial Practice, Spears School of Business, was claimed by death on March 22, 2013; and

WHEREAS, Mr. Wiese, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from July 24, 2008, to the date of his death, March 22, 2013, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Wiese to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Wiese.

Adopted by the Board the 26th day of April 2013.



Andy Lester, Chair

April 26, 2013

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. Wayne Manning, Vice President for Academic Affairs and Outreach, and Mr. Larry Peters, Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Manning reported that the OPSU Men's Rodeo Team finished first at the Ft. Scott, Kansas, rodeo. The team is now ranked second in the High Plains Region, and if successful in its own rodeo going on right now, the team will qualify for the College National Finals Rodeo.

Approval of OPSU-Related Activities and Programs Policy

Dr. Manning requested Board approval of the Minors Participating in OPSU-Related Activities and Programs policy. The proposed policy was modeled after OSU's Policy. (The proposed Minors Participating in OPSU-Related Activities and Programs policy is on file in the Board of Regents' Office as Document No. 9-4-26-13.)

Regent Hall moved and Regent Helm seconded to approve the Minors Participating in OPSU-Related Activities and Programs policy as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Team Travel Policy

Dr. Manning requested Board approval of the Team Travel Policy updated from 2009 and modeled after the OSU Team Travel Policy. He noted that OPSU's travel policy states that drivers must be 21 years old and will be amended to reflect the change with respect to the limit per qualified driver is 350 miles. (The proposed Team Travel Policy for OPSU is on file in the Board of Regents' Office as Document No. 10-4-26-13.)

Regent Burns moved and Regent Reese seconded to approve the Team Travel Policy for Oklahoma Panhandle State University as presented with the modification that the limit per qualified driver be 350 miles.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Personnel Actions

Dr. Manning presented the personnel actions and recommended their approval regarding the request of six promotions and one tenure request effective July 1, 2013, and the request to add Purchasing Director duties to a current OPSU accountant.

Regent Helm moved and Regent Hall seconded to approve the personnel actions as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Program Modifications and Degree Requests

Dr. Manning presented the program modifications and degree requests. He said OPSU is requesting two new programs, the Bachelor of Science in Criminal Justice and a minor in HPR for Coaching. OPSU is also requesting approval of two program modifications in animal science and HPR minor. He said these requests were discussed in the Academic Affairs, Policy and Personnel Committee this morning. (The program modifications and degree requests for Oklahoma Panhandle State University are on file in the Board of Regents' Office as Document No. 11-4-26-13.)

Regent Link reported that the Committee met with the administration of OPSU regarding changes to instructional programs. He said Vice President Manning provided details including justification and costs for these changes. The Committee acted to recommend Board approval of the administrative recommendation as presented.

Regent Link moved and Regent Davis seconded to approve the instructional changes as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Oklahoma Panhandle State University being concluded, Dr. Manning and Mr. Peters were then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

April 17, 2013

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

Board approval is requested for the following new OPSU policies (all have been approved by Board legal counsel) (copies attached):

1. Minors participating in OPSU-Related Activities and Programs modeled after the OSU policy.
2. The attached Team Travel policy updated from 2009 and modeled after the OSU team travel policy.

Part D---Personnel Actions

1. Board approval is requested for the following six promotion requests and one tenure request effective July 1, 2013. Those faculty members approved for promotion will receive a \$1,000 addition to their base salaries effective July 1, 2013.
 - a. Dr. Kathleen Turner from Associate Professor to Professor.
 - b. Dr. Curtis Bensch from Assistant Professor to Associate Professor.
 - c. Dr. Nels Peterson from Assistant Professor to Associate Professor.

- d. Mr. Joel Garber from Instructor to Assistant Professor.
 - e. Ms. Sara Green from Instructor to Assistant Professor.
 - f. Mr. Davin Winger from Instructor to Assistant Professor.
 - g. Mr. Joe Breeden for Tenure.
2. Jena Marr resigned as Director of Purchasing and Assistant to the Vice President for Fiscal Affairs. Her position is being reorganized, and Board Approval is requested to add the Purchasing Director duties to Elizabeth McMurphy, OPSU accountant, raising her base salary from \$33,000 to \$50,000.

Part E---Instructional Programs

1. Board approval is requested for a Certificate in Wind Energy/Maintenance Technology.

Proposal: Certificate in Wind Energy/Maintenance Technology

Description: Curriculum would include courses in AC electricity, Electronics, and Programmable Logic Control Systems (PLCS).

Justification for Certificate: Wind farms/wind farm development has been underway within a 50 mile radius of campus. The Wind Energy industry is growing in the state of Oklahoma to include the Oklahoma Panhandle. It is anticipated this field will continue to grow and the need for wind energy technicians will increase. The Pork Industry utilizes maintenance technicians trained in areas of electricity and PLCS maintenance. This includes the processing plant and production farms, and is a high demand area.

Additional Faculty: Adjunct only.

Impact on current students: Provide certificate option.

Impact on Gen Ed: None

Impact on other majors: None

Proposed Certificate Plan Courses: _____ 24 Hrs plus internship

Math 1513 College Algebra (3 hrs.)

INDT 1103 Alt Current Electricity (3 hrs.)

New Course: Basic Electronics (3 hrs.)

New Course: Programmable Logic Control Systems (3 hrs.)

New Course: Basic Hydraulics (3 hrs.)

INDT 2100 (1 to 5 hrs.) Internship

CIS 1983 Logic and Design (3 hrs.)

CIS 2223 Micro Applications (3 hrs.)

CIS 2323 Networking Fundamentals (3 hrs.)

Projected cost:

Adjunct Faculty-\$11,000

New Laboratory Equipment

AC Electronic Trainers	\$645 X 5 ea.	\$3,225
Hydraulic Trainer	\$19,802	\$19,802
Low Volume (LV) Hydraulic Software	\$619 X 5 ea.	\$3,095
PLCS Trainers	\$2,834 X 5 ea.	<u>\$14,170</u>
	Total equipment	\$40,292

Date of Implementation: Fall 2014

2. Board approval is requested for a Bachelor of Science degree in Criminal Justice.

Justification: There is a high demand for the Criminal Justice degree in today's society. Federal law enforcement agencies, state bureaus of investigation, corrections departments and highway patrol agencies now require a 4 year degree in order to obtain employment. There are several inquiries every semester about a 4 year degree in Criminal Justice at OPSU since this has become one of the more sought after fields for employment. Many of the inquiries come from transfer students who have taken several criminal justice courses at their other universities.

The Associate's Degree in Criminal Justice now offered at OPSU would be a feeder program for students who want to pursue the Bachelor of Science Degree in Criminal Justice, which would help raise the retention rate. Many of the students who graduate with the associate's degree transfer to other universities that offer a 4 year degree in Criminal Justice.

There is no other university within a 120 mile radius that offers a 4-year degree in Criminal Justice.

Proposed Degree Plan: Attached

Cost/Explanation: Three to four additional adjunct faculty would be needed to teach some of the courses. Per semester, adjunct salary would be approximately \$4,724.00 for the fall semesters and \$1,575.00 for the spring semesters. No additional full time faculty will be needed at this time.

Adjunct instructors would be easily procured from our area to teach in both the traditional classroom setting and online.

Date of Implementation: Spring 2014

3. Board approval is requested for a Physical Education Minor in Coaching.

Justification: This minor has the potential of improving employment following graduation for a student receiving an education degree both via the traditional route and the alternative route.

Proposed Degree Plan: Attached

Cost/Explanation: No additional costs will be incurred and no additional faculty are needed.

Date of Implementation: Fall 2013

4. Board approval is requested for the attached program modifications in Health and Physical Education (HPE) and Animal Science.

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The 13th Annual Paul Farrell Memorial Art Auction, hosted by the OPSU Art Department, brought in \$14,310 on March 1, 2013.
2. The OPSU Men's Rodeo Team finished first at the Ft. Scott, Kansas rodeo.
3. OPSU's chapter of the Student Education Association was recently recognized with four awards at the State Convention including Outstanding Chapter of the Year for the second consecutive year and Outstanding Local Advisor (Jerry Mihelic).

4. OPSU hosted both Leadership Oklahoma and Leadership Guymon on campus on April 5th.
5. OPSU cooperated with the No Man's Land Museum of Goodwell on a "Rails to Our Future" exhibit, new addition ground breaking, and Harvey House "Blue Plate Special" dinner during the week of April 2 – 7, 2013.
6. The OPSU Business Team, Phi Beta Lambda, swept the State Convention this year with 12 state champion awards, six 2nd place awards, and three 3rd place awards. Sara Hitch was named Student Chapter Advisor of the Year.
7. The April and March President's Updates are attached.
8. The February/March 2013 Summary of Out-of-State Travel is attached.
9. The quarterly FTE Report is attached.

Respectfully submitted,



David A. Bryant
President

President's Update

A monthly newsletter from the Office of the President

April 2013

Campus Events

- Apr. 12 **Baseball vs. St. Mary's, DH, 1 p.m.**
Softball vs. Newman, DH, 1 p.m.
- Apr. 13 **Belly Open Golf Tournament,**
Sunset Hills GC, Guymon, 8 a.m.
Baseball vs. St. Mary's, Noon
Softball vs. Newman, 1 p.m.
Spring Football Tailgate Party,
Gilmore Patio, 2:30-3:45 p.m.
Football Spring Game, Carl
Wooten Field, 4 p.m.
Alumni Annual Meeting and
Banquet, Noble Center, 5 p.m.
- Apr. 16 **Staff Liaison Breakfast,**
Ballroom, 7:30-8:30 a.m.
- Apr. 17 **Hispanic Leadership Day,**
8 a.m.-3 p.m.
Student Senate Honors
Reception, Centennial Theatre, 7 p.m.
- Apr. 18 **Chi Alpha Sigma Induction Dinner,**
Ballroom, 6 p.m.
- Apr. 19 **Softball vs. St. Mary's, DH, 1 p.m.**
- Apr. 20 **Softball vs. St. Mary's, 12 p.m.**
Masterwork Concert, Centennial
Theatre, 3 p.m., free
- Apr. 24 **Softball vs. Bacone, DH, 1 p.m.**
- Apr. 25- **Doc Gardner Memorial Rodeo,**
- Apr. 27 **Hitch Arena, Guymon**
- Apr. 26 **Softball vs. Texas A&M-Intl., DH,**
1 p.m.
- Apr. 27 **Softball vs. Texas A&M-Intl.,**
Noon
- May 1 **Aggie Baseball vs. Oklahoma**
Christian, DH, 1 p.m.
- May 2 **Band and Choir Spring Concert,**
Centennial Theatre, 7 p.m.
- May 5 **Alpha Chi Initiation, SU Ballroom,**
1 p.m.

the second consecutive year and also won the **Outstanding Class Grant Award** for the grant they wrote to complete some work at Goodwell School. **Kirsten Benyshek** was honored as the **Outstanding Local Leader** after serving one year as president and one year as secretary of the OPSU Chapter and **Jerry Mihelic** was named the **Outstanding Local Advisor** for his leadership and commitment to youth in education. In addition, **Selma Balachander Belts** and **Torri Janzen** received awards for their work as State Officers.

In conjunction with the Oklahoma State University Extension office in Guymon, OPSU recently hosted the **5-state Women in Ag Conference** on campus. Approximately 75 participants attended educational sessions and learned about a variety of topics including legislative issues in agriculture, teaching ag to kids, farm loans, and ag tourism.

The **Rails to our Future** events held on April 6 and 7 proved to be both successful and enjoyable. Book signings at the No Man's Land Museum and a groundbreaking ceremony to commemorate the museum's new addition was capped off with a Harvey House Blue Plate Special dinner in the OPSU Ballroom.

Eleven Oklahoma Panhandle State University students earned 12 state championship honors at the 2013 Oklahoma FBLA-PBL State Leadership Conference. Congratulations to **Layne Greeson, John Costner, Leslie Dillon, Jeremy Richardson, Reagan Karlin, Chelsea Montano, Levi Adams, Seth Jones, Quincy Lucas, Kyle Keylon, and Meagan Bell** for your first place wins! Also, Business Administration instructor **Sara Hitch** was awarded the Outstanding Local Chapter Advisor plaque!

Congratulations to OPSU's chapter of the **Student Oklahoma Education Association (SOEA)** for winning four awards at the State Convention! The group won **Outstanding Chapter of the Year** (out of 29 chapters around the state) for

OPSU FY 2013 (2012-2013) Budget

Where does our money come from and how is it spent?

Total budget: \$27,464,519

Revenue	Percentage	Expenditures	Percentage
State Appropriated Income	26	Total Personnel Services	37.03
Tuition and fees	42	Travel	2.42
Gifts and grants	5	Utilities	4.23
Other income	3	Supplies and other operating expenses	23.68
Federal grants and contracts	11	Property, furniture, and equipment	1.48
Auxiliary and other	13	Library books and periodicals	0.19
		Scholarships and other assistance	18.01
		Other financial aid	12.96

1. Only **26%** of OPSU's total budget comes from the State of Oklahoma, so we are now designated a **state-assisted institution** rather than a state-supported institution.
2. Student tuition and fees account for **42%** of our total budget revenue.
3. Salaries and benefits for faculty and staff account for **37%** of our total budget expenditures.

Things to know about campus security

1. OPSU is funding a Goodwell police officer solely dedicated to the campus. In addition, OPSU provides partial funding for the rest of the police force, the Goodwell Ambulance/EMT, and the Fire Department.

2. OPSU is funding two private campus security officers from 11:00 p.m. to 3:00 a.m. seven nights a week.

3. OPSU has installed Phase 1 of a camera surveillance system for the dorms and parking lots.

4. Private campus security is provided for football, basketball, volleyball, softball, and baseball games.

5. An outdoor speaker emergency alert system has been installed on campus.

6. Additional nighttime security lights have been installed on campus.

7. Classroom security measures are being developed in cooperation with the Faculty

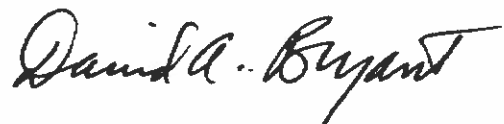
Senate.

8. Stickers with emergency notification numbers have been distributed on campus.

9. Administrators and unit leaders on campus have undergone FEMA and Homeland Security training.

10. A "Minors on Campus" policy and "Armed Subjects" policy for campus are currently undergoing review by Board of Regents legal counsel.

11. Appropriate police/campus notification protocol regarding suspended students has been implemented.



David A. Bryant, President

President's Update

A monthly newsletter from the Office of the President

Campus Events

- Mar. 11** 2013 Education Career Fair, SU Ballroom, 1-3 p.m.
- Mar. 12** NWS Storm Spotter Training, SAB 101, 7-9 p.m.
- Mar. 13** Aggie Softball vs. New Mexico Highlands, DH starts at 1 p.m.
- Mar. 15** Aggie Baseball vs. UTPB, DH starts at 1 p.m.
- Mar. 16** Aggie Baseball vs. UTPB, 1 p.m.
- Mar. 16** Alpha Psi Gamma Initiation, Centennial Theatre, 8 p.m.
- Mar. 18-22** Spring Break, No classes, offices open
- Mar. 19** Aggie Softball vs. ENMSU, DH starts at 2 p.m.
- Mar. 22** Aggie Baseball vs. McMurry, DH starts at 1 p.m.
- Mar. 25** Nutrition Luncheon, SU Ballroom, 11:45 a.m.-1:15 p.m.
- Mar. 29** Aggie Baseball vs. Texas A&M-Intl., DH starts at 1 p.m.
- Mar. 30** Aggie Baseball vs. Texas A&M-Intl., 1 p.m.
- Apr. 1** Easter Break, No classes, offices open
- Apr. 2-3** Blood Drive, SU Ballroom, 11 a.m.-6 p.m.
- Apr. 5** Leadership Guymon Graduation, SU Ballroom, 6 p.m.
- Apr. 7** Railroad Exhibit: Blue Plate Special Dinner, SU Ballroom, 5:30 p.m.

of the year and also provided the free meal for the evening. The auction raised a record-breaking \$30,000 which will be used to provide practice livestock, feed and facility upkeep for OPSU's rodeo team throughout the year.

The 61st Annual OPSU Performance Tested Bull Sale was held Feb. 18. Fifty-two bulls brought \$142,100 for an average of \$2732.69. An Angus bull consigned by B&M Angus of Edmond, Okla. was the top-selling bull at \$5,100. The bull is a son of B&M Rito 745 and sold to Stephens Land & Cattle Co., LLC of Guymon, Okla.

The 13th Annual Paul Farrell Memorial Art Auction, hosted by the OPSU Art Department, was held March 1, 2013, at the Pickle Creek Center in Guymon. The event showcased 50 pieces of art of various mediums created by OPSU students, alumni, and faculty. The highest selling piece went for \$800. A total of \$14,310 was raised from the auction, half of which goes to the artists, while the other half goes to the Paul Farrell Memorial Foundation which sponsors scholarships for OPSU art students in financial need.

Ricardo Ramirez, Dalia Estrada, Jaqueline Frias, Jazmin Frias, Tony Mendoza, Perla Ibarra, Karen Esquivel, Natalia Baeza, Alex Anchondo, Judith Torres and OPSU's Director of Hispanic Student Services, Teri Mora all brought back new leadership skills and a renewed determination to inspire others to reach their goals after attending the United Hispanic Leadership Institute conference held in Chicago Feb. 14-17.

The 11th Annual Doc Gardner Memorial Top Hand Auction was deemed "Best Yet!" The event was held at the Pickle Creek Event Center Saturday, Feb. 2. Kim Peterson, owner and operator of Hunny's Barbecue, was named sponsor

As part of an ongoing exchange program, OPSU student Eldi Barrios traveled south at the beginning of February to attend Universidad Nacional de Villa Maria (UNVM) located in Córdoba Province, Argentina. Eldi will return to Guymon in July.

The summary of the 2013 Faculty and Staff Satisfaction Survey is presented below with a numerical score for each section. The numerical scoring consisted of 1 = strongly agree; 2 = agree; 3 = neutral; 4 = disagree; and 5 = strongly disagree. All sections were rated below 3 which placed them on the positive side of the rating spectrum. University services and department supervisors/directors in Section 6 received their individual scores.

Spring 2013 Faculty and Staff Survey results

Averages of each section, 1 = strongly agree to 5 = strongly disagree

Section 1	Personal Satisfaction	2.152
Section 2	Satisfaction with the University	2.402
Section 3	Satisfaction with Classroom (faculty only)	2.635
Section 4	Satisfaction with Facilities and Equipment	2.449
Section 5	Satisfaction with Administration	
	a. President & Vice Presidents	2.480
	b. Supervisors and/or Deans	2.239
Section 6	Satisfaction with University Services & Depts.	2.438

This survey information from all sections will be helpful in identifying areas that need improvements. Thanks for your participation in this important effort.

Rails to Our Future Explores Area's History By Sue Weissinger, Curator of the No Man's Land Museum

The "Rails to Our Future" exhibit at the No Man's Land Museum opens Tuesday, April 2, 2013, and OPSU is helping the No Man's Land Historical Society celebrate a number of events, including the groundbreaking ceremony for the planned Museum addition that the NMLHS has been raising funds to build for 10 years. All faculty, staff, and students are welcome to take advantage of all events surrounding the exhibit.

Using artifacts, aerial photographs, photographs of depots and grain elevators, maps, and railroad sounds, the exhibit will elaborate on the four railroads and the history of the towns that were built near the tracks. Several special, free events are planned around the weekend of April 6-7. On Saturday, April 6, the Museum will open at 10 a.m. for visitors to view the exhibit and there will be a book signing for two books: *Cattle, Wheat, and Oil: Oklahoma Panhandle Railroads* by Sue Weissinger and *Images of America: Texas County* by Harold Kachel, V. Pauline Hodges and Kathal Bales through 4 p.m. To reserve a seat for the reception and a Harvey House Blue Plate Special meal on Sunday in the OPSU Ballroom, contact Jill Olson. Museum visitors may pick up their reserved "railroad tickets" beginning the day the Exhibit opens on April 2 through Sunday, April 7. On Sunday, the Museum opens at 1 p.m. and the reserved tickets will also be available that day. A groundbreaking ceremony on the Museum grounds will be held to announce the upcoming Museum addition at 4:30. The Reception at OPSU begins at 5:30 followed by the Blue Plate Special meal. All events are free and the public is invited.

The "Rails to Our Future" exhibit is being developed by the Museum around the four railroads built in the Oklahoma Panhandle beginning in 1901. Transportation to major ports or cities guarantees that a town thrives. In the Oklahoma Panhandle, this was especially true. Without a way to move their products, towns and businesses were tenuous. The cattlemen were the economic backbone of the area. They depended on the cattle trails and cattle drives to deliver cattle to the consumer. During this era, few towns survived in the Oklahoma Panhandle, and the population was sparse. As the railroads approached the Kansas southern border, the cattle drives shifted further west and became shorter. The cattlemen began to depend on the railroad to deliver cattle to the stockyards in Chicago, Illinois and Kansas City, Kansas. In 1888, the Chicago, Rock

Island and Pacific Railroad (CRI&P) reached the border of No Man's Land as the Oklahoma Panhandle was then known. The town of Liberal, Kansas grew at the end of the line. By 1901, when the Chicago, Rock Island and Pacific Railroad laid tracks across the Oklahoma Panhandle, only a few towns existed in the area: Beaver City, Tyrone, Optima, Hardesty, and Kenton.

The railroad age forever changed the Oklahoma Panhandle, bringing in new towns, forcing others to move, and causing some to die. The Homestead Act enabled farmers to own land free after improving on it, and the railroad allowed the shipping of their products to distant markets. Farmers poured into the area to take advantage of the opportunity. With new towns and farmers came the grain elevators. The cattlemen also benefitted from faster times to market, ending the age of cattle drives.

Four railroads, the Chicago, Rock Island and Pacific Railroad (CRI&P), the Wichita Falls and Northwestern Railroad (KATY), the Beaver, Meade, and Englewood Railroad (BM&E), and the Atchison, Topeka and Santa Fe Railroad (AT&SF), built into the Oklahoma Panhandle. The AT&SF was the first to remove some of their track in 1942. The KATY and the BM&E no longer exist. The towns that were built along their tracks are in perilous times. A few, such as Floris and Mocane have disappeared.

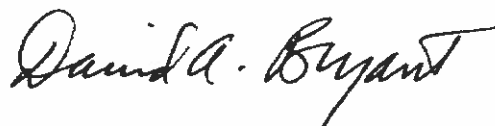
Again, everyone is invited to explore the exhibit and join friends and neighbors to enjoy all of the activities surrounding it.

Saturday, April 6

10 a.m.-4 p.m. Museum open
Dinner tickets available
Book signing

Sunday, April 7

Dinner tickets available
1 p.m.-5 p.m. Museum open
4:30 p.m. Groundbreaking
5:30 p.m. Railroad Exhibit Reception
Aggie Grille
6:00 p.m. Harvey House Blue Plate
Special Dinner
OPSU Ballroom



David A. Bryant, President

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Feb-Mar13
MONTH

FUND SOURCE	FY13		FY12		FY13		FY12	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	15	\$ 6,009.56	13	\$ 6,008.34	80	\$ 27,667.66	88	\$ 37,834.72
FEDERAL							2	\$ 988.67
PRIVATE								
AUXILIARY	3	\$ 504.00	7	\$ 3,148.72	10	\$ 3,328.23	17	\$ 13,027.03
OTHER		\$ -		\$ -				
TOTAL	18	\$ 6,513.56	20	\$ 9,157.06	90	\$ 30,995.89	107	\$ 51,850.42

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE EMPLOYEE REPORT

TO: THE GOVERNOR OF OKLAHOMA, THE PRESIDENT PRO TEMPORE OF THE OKLAHOMA SENATE,
AND THE SPEAKER OF THE OKLAHOMA HOUSE OF REPRESENTATIVES

FROM: OKLAHOMA PANHANDLE STATE UNIVERSITY
Ed Bryant
PRESIDENT

SUBJECT: FTE EMPLOYEE REPORT FOR FISCAL QUARTER ENDING 03/31/13

THE FOLLOWING INFORMATION IS PROVIDED PURSUANT TO 74 O.S. 1981, SECTION 3602

FTE EMPLOYEE CATEGORIES

	EDUC. AND GEN. BUDGET PART I			EDUC. AND GEN. BUDGET PART II			AGENCY ACCOUNTS OTHER			SUB-TOTAL			TOTAL FTE
	OTHER			OTHER			OTHER			OTHER			
	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	
CURRENT QTR	53	52	17	0	1	0	0	4	11	53	57	28	138
PRIOR QTR	55	52	24	0	1	1	1	4	14	56	57	39	152
INC (DEC)	(2)	0	(7)	0	0	(1)	(1)	0	(3)	(3)	0	(11)	(14)
PRIOR FY	53	51	20	0	1	0	0	4	10	53	56	30	139

April 26, 2013

Public Comments

Chairman Lester said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

April 26, 2013

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF APRIL 26, 2013

Chairman Lester called upon the Committee Chairs of the following Committees to give reports.

Fiscal Affairs Committee

(Business discussed by the Fiscal Affairs Committee was addressed during the business of Oklahoma State University.)

Academic Affairs, Policy and Personnel Committee

(Business discussed by the Academic Affairs, Policy and Personnel Committee was addressed during the business of Connors State College, Oklahoma Panhandle State University, and Oklahoma State University.)

Personnel Actions

Mr. Ramsey said he hopes everyone has had the chance to meet Carter Rouse, the new Assistant Director of Internal Audits. It is recommended that the Board approve a change in the start date for Mr. Rouse. He came on board a few days earlier than expected and began work on March 29 so that he could attend a meeting with the external auditors. Mr. Ramsey requested approval that the effective date of the employment of Mr. Rouse be changed from April 1 to March 29, 2013.

Regent Burns moved and Regent Reese seconded to change the effective date of the employment of Mr. Carter Rouse, Assistant Director of Internal Audits, from April 1 to March 29, 2013.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Executive Session

Chairman Lester noted the next item on the agenda is an Executive Session, if approved by the required number of Board members present and with the advice of the Board's attorney, for the purpose of discussing investigations, claims, or actions, the disclosure of which would seriously impair the ability of the Board to process claims or conduct pending investigations, litigation, or

April 26, 2013

proceedings in the public interest. He asked Mr. Fern if it is his recommendation that the Board convene into Executive Session.

Mr. Fern responded affirmatively and said it is the recommendation of the Office of Legal Counsel that it would be appropriate to go into Executive Session for the purpose of discussing pending litigation, actions, or claims for the reason that it would seriously impair the Board's ability to do so in open session.

At approximately 12:30 p.m., Regent Burns moved that the Board go into Executive Session for the stated purposes, and Regent Watkins seconded the motion.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

At approximately 1:40 p.m., Regent Watkins moved and Regent Davis seconded that the Board reconvene in Open Session.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: Helm. The motion carried.

Action Regarding University Multispectral Laboratory (UML)

Regent Burns moved to authorize the President of Oklahoma State University to take any action deemed necessary and appropriate to protect the interests of OSU with reference to any matters involving the UML. Regent Anthony seconded the motion.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link Reese, and Watkins. No: None. Abstentions: None. Absent: Helm. The motion carried.

Approval of Settlement Agreement

Regent Reese moved that the Board approve the settlement agreement and full and final release of all claims entered into by Oklahoma State University and William L. Young on or about April 15, 2013, and to authorize all appropriate officers and employees and representatives of the Board and Oklahoma State

April 26, 2013

University take all actions necessary to effectuate such agreement. Regent Hall seconded the motion.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: Helm. The motion carried.

Approval of Resolution Regarding Global Release and Settlement Agreement for Oklahoma Panhandle State University

Chairman Lester presented a Resolution relevant to the Global Release and Settlement Agreement regarding the pending litigation for Oklahoma Panhandle State University. (The Resolution, along with the Global Release and Settlement Agreement, are collectively on file in the Board of Regents' Office as Document No. 12-4-26-13.)

Chairman Lester requested Board approval of the resolution as presented.

Regent Reese moved and Regent Davis seconded to approve the Resolution regarding the Global Release and Settlement Agreement for Oklahoma Panhandle State University as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Adjournment

At approximately 1:45 p.m., Regent Anthony moved and Regent Watkins seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

MEETING OF THE A & M BOARD OF REGENTS

April 26, 2013

Ballroom
Student Union
Oklahoma Panhandle State University
Goodwell, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 19, 2012.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of March 1, 2013

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

June 21, 2013 -- Tulsa, Oklahoma – Executive Board Room, Administration
Building, 700 N. Greenwood Ave., OSU-Tulsa

For **Consideration** of Approval:

September 6, 2013 -- Miami, Oklahoma – Calcagno Family Ballroom, Student Union,
Northeastern Oklahoma A&M College

BUSINESS WITH COLLEGES AND UNIVERSITIES

1. Northeastern Oklahoma A&M College
2. Connors State College
3. Langston University
4. Oklahoma State University
5. Oklahoma Panhandle State University

PUBLIC COMMENTS

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Chief Executive Officer

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: April 26, 2013

TIME: Board will officially convene at 10:00 a.m.*

PLACE: Ballroom, Student Union, Oklahoma Panhandle State University, Goodwell, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 19, 2012.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of March 1, 2013
- Announcement of meeting on June 21, 2013, in the Executive Board Room, Administration Building, OSU-Tulsa, Tulsa, Oklahoma
- Approval of meeting on September 6, 2013, in the Calcagno Family Ballroom, Student Union, Northeastern Oklahoma A&M College, Miami, Oklahoma
- Reports/comments/recommendations by Board Chairman
- Recognition of Regents Doug Burns and Jay Helm

NORTHEASTERN OKLAHOMA A&M COLLEGE

- General Information/Reports Requiring No Action By the Board
 - President's remarks
 - Update on Commencement Exercises 2013
- Policy and Operational Procedures
 - Approval of Team Travel Policy

* The Board will have breakfast on Friday, April 26, 2013, at 7:30 a.m. in Room 202 of the Science and Agriculture Building, Oklahoma Panhandle State University, Goodwell, Oklahoma, with OSU President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the Student Union.

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval of program modification and curricular changes
- Contractual Agreements (other than construction and renovation)
 - Approval to continue contract with Cable-One
 - Approval to contract with the accounting firm of Crawford and Associates
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summaries
 - FTE Employee Report

CONNORS STATE COLLEGE

- General Information/Reports Requiring No Action By the Board
 - Personal remarks by President Faltyn
 - Update on Commencement
 - Supplemental Retirement Program update
- Policy and Operational Procedures
 - Approval of Team Travel Policy
 - Approval of Minors On Campus Policy
 - Ratification of interim approval to close all Connors campuses during the 2013 spring break
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval of degree program, program modifications, and new courses
- Contractual Agreements (other than construction and renovation)
 - Approval to grant a utility and access easement to the Town of Warner
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summaries
 - FTE Employee Report
 - Livestock sales report
 - Veterinary payments report
 - Connors State College Internship Handbook, 2013 revision

LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - FTE Employee Report
- Policy and Operational Procedures
 - Approval of revised Team Travel Policy
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Contractual Agreements (other than construction and renovation)
 - Approval to enter into an affiliation agreement with a facility for the training of Nursing and Health Professions students
- New Construction or Renovation of Facilities
 - Approval to install a boiler in Gandy Hall
 - Approval to install a handicap access ramp and door to Moore Hall classroom building
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summaries

OKLAHOMA STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - Opening comments by President Hargis
- Resolutions
 - Adoption of Memorial Resolutions for Leo V. Blakley, Alice C. Giacobbe, Carol R. Jarrett, Billy Joe Lyons, Jimmy F. Stritzke, and John A. Wiese

- Policy and Operational Procedures
 - Approval of OSU Policies and Procedures 2-0115, Overload Pay for Faculty
 - Approval of policy for Minors Participating in OSU-OKC Related Activities and Programs
 - Approval of revisions to Bylaws of the OSU-OKC Staff Council
 - Ratification of interim approval for the allowance of alcohol to be served at the Postal Plaza for events on April 11-12, 2013; and approval to amend Board Rule 30:10-3-1 to add the Postal Plaza Gallery as a location at which alcohol can be served at special events with the approval of the President

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- Instructional Programs
 - Approval of proposed new degrees and program modifications

- Other Business and Financial Matters
 - Approval of peace officers' actions
 - Approval of financing team for 2013 General Revenue Bonds (OSU-STW)
 - Approval of financing team for 2013 Revenue Bonds (OSU-OKC)
 - Approval of financing team for 2013 Revenue Bonds (OSUIT)
 - Approval is requested to transfer funds from 290 to 295
 - Approval to enter into a purchase agreement for real property
 - Approval of assignment of rights and release of rights
 - Approval of cooperative agreement between Oklahoma Agriculture Experiment Station and the USDA/Agricultural Research Service
 - Approval for a Gift-In-Kind for the upgrade of video boards in the Athletic Center and Boone Pickens Stadium
 - Approval to rename indoor tennis facility
 - Approval to ratify two interim approvals to increase OSU's investment in the OSU-University Multispectral Lab
 - Approval to authorize President to negotiate purchase of UML leasehold premises

- Contractual Agreements (other than construction and renovation)
 - Approval to grant a permanent easement to the City of Oklahoma City

- New Construction or Renovation of Facilities
 - Approval to demolish obsolete track buildings
 - Approval to begin the selection process for an Architect to assist the University in the design and construction of the Spears School of Business Building
 - Approval to begin the selection process for a Construction Manager At Risk to assist the University in the design and construction of the Spears School of Business Building

- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

- Student Services/Activities
 - Approval of proposed changes to University Dining Services meal plans

- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting

OKLAHOMA PANHANDLE STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
- Policy and Operational Procedures
 - Approval of Minors Participating in OPSU-Related Activities and Programs policy
 - Approval of revisions to Team Travel Policy
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval of certificate and degree programs and program modifications
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Update reports on 13th Annual Paul Farrell Memorial Art Auction, OPSU Men's Rodeo Team, OPSU's chapter of the Student Education Association, and the OPSU Business Team
 - OPSU hosting Leadership Oklahoma and Leadership Guymon
 - OPSU's cooperation with the No Man's Land Museum for exhibit
 - President's Update reports for March and April
 - Out-of-state travel summary
 - FTE Employee Report

PUBLIC COMMENTS

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Fiscal Affairs Committee

Academic Affairs, Policy and Personnel Committee

OTHER BOARD OF REGENTS' BUSINESS

--General Information/Reports Requiring No Action By the Board

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Other Business Matters Requiring Action of the Board

--Reports/comments/recommendations by Chief Executive Officer

--Reports/comments/recommendations by General Counsel

Executive Session, if approved by the required number of Board Members present, and with the advice of the Board's attorney, for the purpose of discussing pending investigations, claims, or actions, the disclosure of which would seriously impair the ability of the Board to process the claims or conduct pending investigations, litigation, or proceeding in the public interest (Oklahoma Open Meeting Act §307B.4.).

Consider or take action(s), if any, with reference to the matters contained in the immediately preceding item.

--Reports/comments/recommendations by Director of Internal Audits

--New Business Unforeseen At Time Agenda Was Posted

April 26, 2013

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: AWL
Andy Lester, Chairman

ATTEST:

Jason Ramsey
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on June 21, 2013.

Cherlyn Williams
Cherlyn Williams, Secretary