

MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL
COLLEGES

for the

SEPTEMBER 6, 2013

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

September 6, 2013

	<u>Page</u>
I. Items Pertaining to the Board of Regents for the Oklahoma A&M Colleges - Of Interest to All the Colleges	
Order of Business	1
Approval of Minutes	2
Approval of Future Board Meetings	2
Approval of Schedule of Regular Meetings, Calendar Year 2014	2
Fiscal Affairs Committee Report	76
Academic Affairs, Policy and Personnel Committee	76
Personnel Actions	76
Approval of Revisions to Board Rule 30:1-1-8 Committees	76
Board Committee Structure	77
Adjournment	78
II. Business With the Colleges	
<u>CONNORS STATE COLLEGE</u>	
Chairman Link Receiving RCCA Trustee of the Year Award	4
Opening Comments by President Faltyn	5
Approval of Revisions to Student Handbook	5
Instructional Programs	6
Personnel Actions	6
Balance of Agenda	7
Agenda	8-20
<u>OKLAHOMA STATE UNIVERSITY</u>	
Adoption of Memorial Resolutions	21
Approval to Appoint Positions as Senior Management Group	21
Approval of Position Announcement and Position Description for Provost and Senior Vice President	22
<u>Academic Affairs</u>	
Personnel Actions	23
Approval of Proposed New Degrees and Program Modifications	23
Approval of Academic Program Reviews for Academic Year 2012-2013	24
<u>Administration and Finance</u>	
Approval of Peace Officer Commission	24

II.	Business With the Colleges	<u>Page</u>
	<u>OKLAHOMA STATE UNIVERSITY (CONTINUED)</u>	
	Approval to Increase Educational & General (E&G) Budget/Allotment	25
	Approval to Transfer Funds from Fund 290 to Fund 295	25
	Postal Plaza Gallery Naming	26
	Approval to Name Postal Plaza Classroom and Collections Archive	26
	Approval to Dispose of Equipment through Transfer	26
	Approval of an Agreement with a Government Relations Firm	27
	Approval to Grant Perpetual Rights-of-Way and Easements and a Temporary Construction Easement	27
	Approval to Demolish Residence at the OSU Range Research Station	28
	Approval to Select an Architect to Assist the University in the Design and Construction of the New Spears School of Business Building	28
	Approval to Select a Construction Manager At Risk to Assist the University in the Design and Construction of the New Spears School of Business Building	29
	Approval to Amend the Scope of Work for the Architect Previously Selected to Assist the University in the Design and Construction of a New Building	29
	Approval of Purchase Request Items	30
	Balance of Purchase Requests	31
	<u>OKLAHOMA PANHANDLE STATE UNIVERSITY</u>	
	Instructional Programs	38
	Agenda	40-50
	<u>LANGSTON UNIVERSITY</u>	
	Personnel Actions	51
	Approval of Purchase Requests	52
	Balance of Agenda	52
	Agenda	54-62
	<u>NORTHEASTERN OKLAHOMA A&M COLLEGE</u>	
	Approval of Faculty Handbook Revision	63
	Personnel Actions	64
	Purchase Requests	64
	Balance of Agenda	65
	Agenda	66-74
III	Public Comments	75

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, SEPTEMBER 6, 2013

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 19, 2012.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Calcagno Family Ballroom in the Student Union on the campus of Northeastern Oklahoma A&M College, Miami, Oklahoma, on September 6, 2013.

Those present: Mr. Tucker Link, Chairman; Mr. Rick Davis, Vice Chairman; Mr. Calvin J. Anthony; Mr. Douglas E. Burns; Mr. Joe D. Hall; Mr. Andy Lester; Dr. Trudy J. Milner; Mr. Jim Reese; and Mrs. Lou Watkins.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Robert White, Health and Higher Education Policy Analyst; Ms. Jessica Russell, Director, State Government Relations; Mr. Charles Drake, General Counsel; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Linda Novak, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:25 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF SEPTEMBER 6, 2013

Order of Business

Regent Burns moved and Regent Hall seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

September 6, 2013

Approval of Minutes

Regent Hall moved and Regent Lester seconded to approve the minutes of the June 21, 2013, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Future Board Meetings

Chairman Link announced that the next regular meeting of the Board of Regents is scheduled to convene on October 25, 2013, in The Council Room, 412 Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma. In addition, a meeting is scheduled to convene on December 6, 2013, in Scholars Inn Clubhouse, Langston University, Langston, Oklahoma. Chairman Link asked for a motion to confirm this meeting.

Regent Lester moved and Regent Milner seconded to approve the meeting scheduled for December 6, 2013, in Scholars Inn Clubhouse, Langston University, Langston, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Schedule of Regular Meetings, Calendar Year of 2014

Chairman Link said included in the Board folder is a listing of potential meeting dates for the 2014 calendar year. This information was earlier circulated to the Board members by CEO Jason Ramsey. A motion would be in order to approve the Schedule of Regular Meetings, Calendar Year of 2014. (A copy of the meeting schedule is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Burns moved and Regent Reese seconded to approve the Schedule of Regular Meetings, Calendar Year of 2014 as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

***OSU/A&M BOARD OF REGENTS
SCHEDULE OF REGULAR MEETINGS
CALENDAR YEAR OF 2014***

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF MEETING</u>
January 24, 2014	10:00 a.m.	Okmulgee, Oklahoma – State Room, Hospitality Services Building OSU Institute of Technology-Okmulgee
March 7, 2014	10:00 a.m.	Stillwater, Oklahoma – The Council Room, 412 Student Union, Oklahoma State University
April 25, 2014	10:00 a.m.	Muskogee, Oklahoma – CSC/NSU Campus, 2400 West Shawnee, Connors State College
June 20, 2014	10:00 a.m.	Oklahoma City, Oklahoma - Conference North, 3 rd Floor Student Center, 900 North Portland, OSU-OKC
September 5, 2014	10:00 a.m.	Langston, Oklahoma – Scholars Inn Clubhouse, Langston University
October 24, 2014	10:00 a.m.	Stillwater, Oklahoma – The Council Room, 412 Student Union, Oklahoma State University
December 5, 2014	10:00 a.m.	Tulsa, Oklahoma - Executive Board Room, Administration Building, 700 N. Greenwood Ave., OSU-Tulsa

September 6, 2013

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Tim Faltyn, President; Dr. Ron Ramming, Vice President for Academic Affairs and Student Services; and Ms. Shirley Twilley, Vice President for Fiscal Services, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Faltyn expressed appreciation to President Hale and his wife, Donna, for the hospitality. He said he was unable to attend the dinner last evening, but from what he has been told it was an excellent program.

Chairman Link Receiving RCCA Trustee of the Year Award

Dr. Faltyn said he would like to depart from his Agenda this morning because of a special presentation. He said the Rural Community College Alliance (RCCA) is a national organization for policy and funding advocacy and represents over 600 colleges in the United States. The organization has been in existence for about 14 years. Dr. Randy Smith is President of the organization, and he drove 6½ hours to be here today. Dr. Faltyn said Connors and NEO have been members of the RCCA for a little over a decade, and this organization has been very beneficial to the institutions. The RCCA has a special award for individuals who go above and beyond in the promotion and advocacy of two-year rural colleges. The award is called the RCCA Trustee of the Year and is presented to someone who really opens up his/her resources, heart, and mind to help promote the way of life of a community college. Dr. Faltyn said he is very excited to announce that Chairman Tucker Link has been selected for that award. He said Chairman Link has helped Connors with its bull sale, and his marketing and embryology specialists have helped Connors enrich its livestock herds. Dr. Faltyn said Chairman Link provides internships for students for both NEO and Connors; he provides field days to his ranch; and he donates livestock, embryos, and a great deal of his time and resources through his ranch. He said the nomination and Chairman Link being accepted as the national winner is something of which he and Dr. Hale are very proud. Dr. Faltyn said individuals from NEO and Connors have collaboratively put together a video honoring Chairman Link and his wife, Vickie.

(At this time a video was presented recognizing the opportunities and resources provided by Chairman Link and his wife, Vickie, to Connors and NEO.)

Dr. Faltyn asked Dr. Randy Smith to address the Board. He noted that he is headquartered in Altus, Oklahoma, so it is nice to have an Oklahoman come and present this award.

Dr. Smith said he appreciates the opportunity to be present on behalf of the Rural Community College Alliance and the more than 600 rural community colleges nationwide. He presented a map displaying the two-year colleges across the nation represented by RCCA because he wanted to show the magnitude of this award. Of all of the colleges across the country, Chairman Link was chosen as Trustee of the Year. It is a national award, and it is designated for those who

provide leadership to support the rural schools. He said Chairman Link has done that, and he is very pleased and proud to have him as the award winner this year representing all the nation's rural community colleges. Dr. Smith expressed thanks to Chairman Link for his work, his efforts, and for representing rural Oklahoma so well. Dr. Smith said a formal award will be presented to Chairman Link at the annual conference, which will be held on the east coast in Maine.

On behalf of the students and faculty at both Connors State College and Northeastern Oklahoma A&M College, Dr. Hale presented Chairman Link with a plaque commemorating the award.

Opening Comments by President Faltyn

Dr. Faltyn referenced the *Connors Connection*. He said he mentioned in the past that students and faculty collaborate to put the publication together every month. They came up with the idea of having two different covers. One cover features Lieutenant Governor Lamb speaking to Jerry McPeak's "Be a Champ" livestock camp, and the other cover features a student participating in the health care camps. Dr. Faltyn said Connors added five new health care camps this year as a pipeline into the nursing and allied health programs. The camps are designed to connect freshmen and sophomores in high school with their passion should they have one for health care.

With respect to the Regent profile, Dr. Faltyn said Vice Chairman Rick Davis is highlighted this month. He said he really likes what Regent Davis said about how important it is to have multiple endeavors than to put all eggs in one basket.

Dr. Faltyn further reported that Connors recently received \$275,000 in gifts and that Connors was named the No. 2 safest college campus in the State. He also referenced the article regarding Lieutenant Governor Lamb's involvement with the various agricultural camps on campus over the last few years.

With respect to fall enrollment, Dr. Faltyn said he is proud to report that Connors is up about 4 percent in credit hours and 4.5 percent in head count. He further reported that Connors is up almost 40 percent in off campus credit hours, which is attributed to online enrollment. He said this is something that the campus has been emphasizing for quite some time. The online enrollment is generating the largest increase in enrollment.

Approval of Revisions to Student Handbook

Dr. Faltyn requested approval of the revised Connors State College Student Handbook. He said this matter was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Davis reported that the Academic Affairs, Policy and Personnel Committee met with the administration of Connors State College to discuss revisions to the Connors State College Student Handbook. He said the proposed Handbook has been reviewed by Board Legal Counsel. After reviewing the revised Handbook, the Committee acted to recommend Board approval of the administrative recommendation as presented. (The Connors State College Student Handbook is on file in the Board of Regents' Office as Document No. 1-9-6-13.)

Regent Davis moved and Regent Lester seconded to approve the revisions to the Connors State College Student Handbook as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Instructional Programs

Dr. Faltyn requested Board approval to offer degree programs via electronic media and to begin the approval process for certificate programs. He said this matter was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Davis said the Committee met with the administration of Connors State College to discuss the degree offerings via electronic media and authorization to begin the process to offer certificate programs. He said President Faltyn provided a list of 15 existing traditionally delivered degree programs that are proposed to also be offered via electronic media. In addition, he proposed four degree programs. He said these changes have been recommended by the appropriate academic program faculty and approved by the Internal Curriculum and Academic Council Committees. Regent Davis said the Committee acted to recommend Board approval of the administrative recommendations as presented.

Regent Davis moved and Regent Lester seconded to authorize Connors State College to offer 15 traditionally delivered degree programs via electronic media and to begin the approval process for four degree certificate programs (E.1. and E.2.).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Personnel Actions

Dr. Faltyn presented the personnel actions and recommended approval of D.1. regarding a list of changes of positions, salaries, and months of employment.

Regent Burns moved and Regent Hall seconded to approve the personnel actions as listed in the Connors Agenda (D.1.).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Anthony moved and Regent Watkins seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Chairman Link expressed appreciation to Dr. Smith for being in attendance. He said his wife was a nervous wreck working with Dr. Faltyn, Dr. Hale, and Mr. Ramsey about getting a surprise luncheon put together for the announcement, and it worked out very well. He noted that Dr. Smith was there along with Regents Davis and Milner and Mr. Ramsey. He expressed thanks to everyone involved. Chairman Link said it is extremely important for the Regents to be involved in the colleges and the rural communities. As was discussed yesterday and as Dr. Hale pointed out to him, according to a State Chamber of Commerce study the economic impact of NEO in Miami and the region was \$77 million last year. The economic impact of Connors in Warner and the region was \$66 million. He said those are real numbers and are significant in terms of dollars and economic results; but, more importantly, as the Regents observed the NEO students last evening they saw the importance of what happens to these students after they leave and get involved. These colleges make a big impact in the communities and on the students, and it makes the students great citizens going forward. Chairman Link said he and Vickie are just happy to be a part of it.

The business of Connors State College being concluded, Dr. Faltyn and members of his administration were then excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma
September 6, 2013

Board of Regents for OSU & A&M Colleges
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:

1. Personal Remarks – Dr. Tim Faltyn

- *Connors Connection*

2. Fall Enrollment Update

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

1. Student Handbook

Approval is requested for the revised Connors State College Student Handbook. (see attached)
This handbook has been reviewed by Legal Counsel.

D. PERSONNEL ACTIONS:

1. Request for Change of Position/Salary/Months of Employment

Board approval is requested for the following employment changes:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>Explanation</u>
Frank Corrado	Biology Instructor	39,250	08/01/2013	9 month	Replacement
Freeman Culver	History Instructor	35,250	08/01/2013	9 month	Replacement
Nance Johnsey	Nursing Instructor	38,250	08/01/2013	10 month	Replacement
Audrey Spears	Nursing Instructor	34,000	08/01/2013	10 month	Replacement
Susan Kirk	Mathematics Instructor	35,750	08/01/2013	9 month	Replacement
Chelsea Hayes	Mathematics Instructor	33,250	08/01/2013	9 month	Replacement
Jonathan Wells	Sociology Instructor	35,750	08/01/2013	9 month	Replacement
Whitney Tucker	Athletic Trainer	38,104	08/01/2013	12 month	New Position
Ami Maddocks	Director of College and Community Relations	45,645	07/15/2013	12 month	Replacement
Lisa Raasch	Director of Muskogee Difference Healthcare Scholarship and Outreach	43,000	07/01/2013	12 month	Position Change

2. Information Requiring No Action by the Board

Lyndsey Sullivan, Director of College and Community Relations, resigned effective May 31, 2013.

Brandon Gunn, Agriculture instructor and Livestock Judging Coach, resigned effective June 30, 2013.

Kesa McDonald, Mathematics instructor, separated effective June 30, 2013.

Jennifer Watkins, Director of Financial Aid, resigned effective August 30, 2013.

Jack Best, Humanities instructor, retired effective June 30, 2013.

Wonda Brown, Nursing instructor, retired effective June 30, 2013.

Gwen Derrick, Director of Human Resources, retired effective June 30, 2013.

William Albert Harris, Mathematics instructor, retired effective June 30, 2013.

Constance Nicholson, English instructor, retired effective June 30, 2013.

Margaret Rigney, Director of Library Learning Center, retired effective June 30, 2013.

Charlotte Vaughn, Director of Nursing, retired effective June 30, 2013.

Jimmie White, Social Science Instructor and Division Chair, retired effective June 30, 2013.

E. INSTRUCTIONAL PROGRAMS:

1. Electronic Delivery of Programs

Board approval is requested to offer the attached list of degree programs via electronic media.

2. New Certificate Programs

Board approval is requested to begin the approval process for the attached list of certificate programs.

F. BUDGETARY ACTIONS:

None

G. OTHER BUSINESS AND FINANCIAL MATTERS:

None

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Clinical Affiliation Agreements

Authorization is requested to develop a clinical affiliation agreement with Countryside Estates Nursing Center.

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

None

J. PURCHASE REQUESTS:

1. Security Cameras

Authorization is requested to purchase labor, materials, equipment and services to install Phase II of security cameras in the amount of \$35,000. Funds for this project will be provided from Section 13 offset.

2. Nursing/Allied Health Building Construction

Authorization is requested to pay all fees associated with the construction of the Nursing and Allied Health Building on the Three Rivers Port Campus in the estimated amount of \$378,000. Funds for this project will come from E&G funds, contributions and other legally available funds. The construction of this project was initially approved September 14, 2012. (*see attached*)

3. Millers Crossing Emergency Repair

Authorization is requested for Connors State College to declare an emergency and to waive notice and bidding requirements for the emergency mitigation and clean-up of damage caused to 3 apartments and 4 quad units five weeks before students were scheduled to return for the fall semester. Authorization is requested to purchase through UGL-DTZ (the maintenance provider for Connors) labor, materials, equipment, and services to repair the damaged units. The total cost is not known at this time. Funding will be provided by Auxiliary Funds. This special request has been reviewed and recommended by Legal Counsel.

4. Carl Perkins Grant

Authorization is requested to reimburse Northeastern Oklahoma A&M College through the Carl Perkins Career and Technical Education Grant for equipment purchases totaling \$36,088.60

K. STUDENT SERVICES/ACTIVITIES:

None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

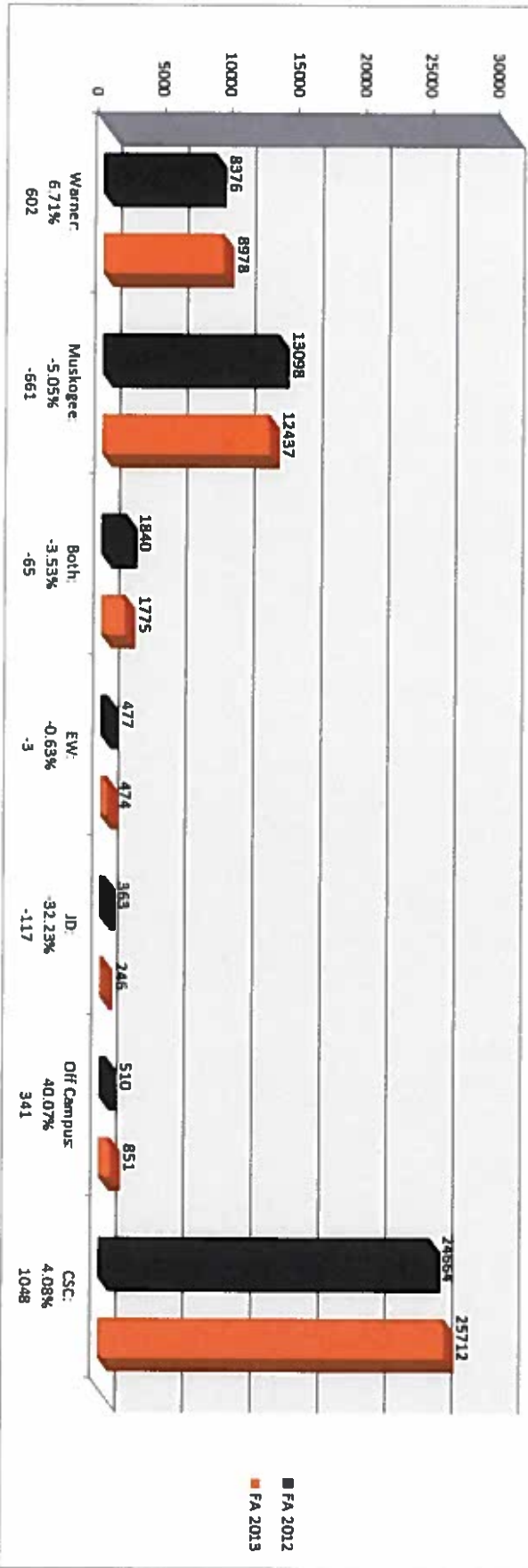
1. 4th Qtr. F.T.E. Employee Report, attached
2. 4th Qtr. Livestock Sales Report, attached
3. 4th Qtr. Veterinary Payments Report, attached
4. June 2013 Out-of-State Travel Report, attached
5. July 2013 Out-of-State Travel Report, attached
6. Fall 2013 Student Activity Schedule, attached

Respectfully submitted,

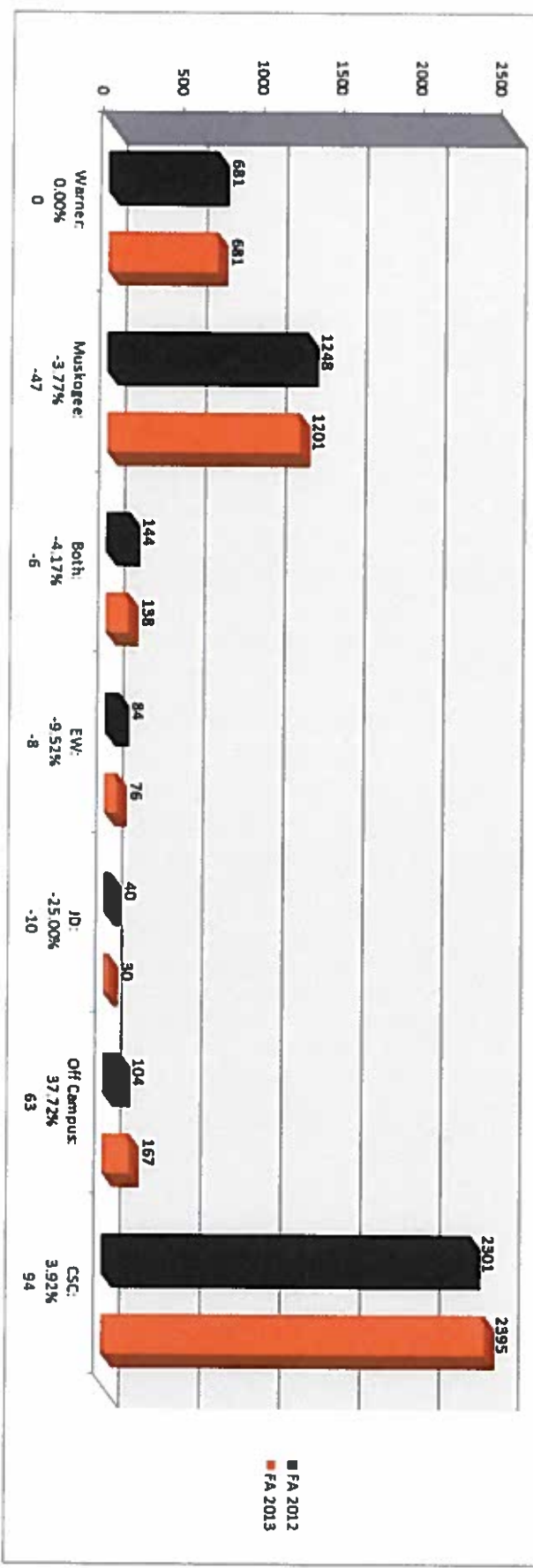


Dr. Tim Faltyn
President

Credit Hours



Head Count





In our continual review of programs and curriculum, Connors State College has identified the following request for curriculum change:

- E. 1. Approval is requested to offer the following existing, traditionally delivered degree programs to also be offered via electronic media.
 - a. Associate in Arts in Arts & Letters
 - b. Associate in Arts in Child Development
 - c. Associate in Arts in History
 - d. Associate in Arts in Pre-Law
 - e. Associate in Arts in Psychology
 - f. Associate in Arts in Sociology
 - g. Associate in Arts in General Studies
 - h. Associate in Arts in Pre-Elementary Education
 - i. Associate in Science in Agriculture
 - j. Associate in Science in Business Administration
 - k. Associate in Science in Biological Sciences
 - l. Associate in Science in Mathematics
 - m. Associate in Science in Physical Education
 - n. Associate in Science in Physical Science
 - o. Associate in Science in Pre-Nursing

- E. 2. Approval is requested to begin the approval process for the following degree programs:
 - a. Certificate of Achievement in Agricultural Equine Technology
 - b. Certificate of Achievement in Agricultural Equine Health and Management
 - c. Certificate of Achievement in Horticulture
 - d. Certificate of Achievement in Livestock Reproduction Technologies

These changes have been recommended by the appropriate academic program faculty and approved by our internal Curriculum and Academic Council committees.



Nursing and Allied Health Fee Breakdown

Long Range Facility Planning			
Preliminary Design		33,000	
Commissioning		37,630	
Construction Manager		225,870	
Interior Design		8,000	
			304,500
University Fire Marshall			3,500
Consulting			
Civil		43,000	
Surveying		7,500	
Soils Invest		8,500	
Landscaping		6,000	
Misc.		5,000	
			70,000
			378,000



THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College
Institution Dr. Timothy Faibyn
President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 06-30-2013
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602. ²

Faculty	Educ. & Gen Budget Part I (290)		Educ. & Gen Budget Part II (430)		Agency Accounts Other (701)			Sub-Total			Total FTE	
	Other	Student	Faculty	Other	Regular	Student	Faculty	Other				
								Regular	Student			
128	112	9	0	4	1		0	12	22	128	32	288
74	104	9	0	4	1		0	13	22	74	32	227
54	8	0	0	0	0		0	-1	0	54	7	61
123	93	15	0	12	1		0	16	2	123	18	262

A. FTE Employees for Reported Fiscal Quarter *

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.



**LIVESTOCK SALES REPORT
FOR THE 4TH QUARTER OF FY 2012/2013**

DATE	WHERE	TYPE	WHAT	AMOUNT
4/13/2013	CSC BULL SALE	INDIVIDUAL	BULL TEST PROGRAM	\$176,700.00
4/16/2013	MID COAST SANTA GERTRUDIS	ASSOCIATION	(1) BULL AND (1) BRED HEFER (ST GERT)	\$5,040.00
4/23/2013	CROSS LIVESTOCK AUCTION	AUCTION	(6) RED STEERS (2) RED COWS	\$5,853.39
5/1/2013	STIGLER LIVESTOCK AUCTION	AUCTION	(4) BLACK COWS	\$3,921.23
5/1/2013	STIGLER LIVESTOCK AUCTION	AUCTION	(1) RED COW	\$1,151.05
5/3/2013	ROBERT FIELDS	INDIVIDUAL	(1) SIMMENTAL BULL	\$3,000.00
5/6/2013	CROSS LIVESTOCK AUCTION	AUCTION	(7) BLACK STEERS (2) BLACK COWS	\$6,008.20
5/8/2013	STIGLER LIVESTOCK AUCTION	AUCTION	(2) BLACK COWS (1) RED STEER	\$2,059.75
5/20/2013	JOSH EMERSON	INDIVIDUAL	(1) ANGUS BULL	\$2,700.00
5/20/2013	WARREN LIVESTOCK AUCTION	AUCTION	(2) SOWS (3) BOARS (3) EWES	\$815.19
	TOTAL			\$213,102.20



**Connors State College
Veterinary Payment for 4th Quarter of FY 2013**

DATE	VENDOR	FUND	AMOUNT
4/18/2013	NELSON EMBRYO & REPROD	290	\$1,897.80
5/28/2013	MWI VETERINARY SUPPLY	290	405.64
5/28/2013	MWI VETERINARY SUPPLY	290	-94.00
5/28/2013	MWI VETERINARY SUPPLY	290	91.00
5/28/2013	CHAMPION GENETICS	290	\$95.18
6/20/2013	RSM FARM SUPPLY	290	\$69.20
6/20/2013	RSM FARM SUPPLY	290	\$24.50
6/20/2013	RSM FARM SUPPLY	290	\$2.00
6/25/2013	FENTON ANIMAL CLINIC	290	\$2,500.00
4/15/2013	HUBLER VETERINARY SVC	701	\$194.00
5/6/2013	HUBLER VETERINARY SVC	701	\$42.00
5/28/2013	MWI VETERINARY SUPPLY	701	\$527.38
5/28/2013	MWI VETERINARY SUPPLY	701	\$62.38
5/28/2013	MWI VETERINARY SUPPLY	701	\$255.15
5/28/2013	MWI VETERINARY SUPPLY	701	\$116.90
6/1/2013	TERRY BRINK	701	\$115.00
6/1/2013	BRYAN SCHAFFER	701	\$70.00
6/20/2013	TRIPLE B SIRES	701	\$112.50
6/25/2013	LIVESTOCK NUTRITION	701	\$249.20
6/25/2013	FENTON ANIMAL CLINIC	701	\$1,072.00
6/25/2013	RSM FARM SUPPLY	701	\$24.50
	Total		\$7,832.33



CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JUNE 30, 2013

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	2	3,706.54	1	782.60	24	51,706.67	16	24,385.70
FEDERAL	0	0.00	0	0.00	0	0.00	8	8,344.28
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	1	1,992.00	0	0.00	5	2,775.97	4	571.46
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	3	5,698.54	1	782.60	29	54,482.64	28	33,301.44



CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JULY 31, 2013

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	1	1,758.91	0	0.00	1	1,758.91
FEDERAL	0	0.00	1	0.00	0	0.00	0	0.00
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	0	0.00	1	1,758.91	0	0.00	1	1,758.91



CONNORS
— STATE COLLEGE —
Building Futures One At A Time Since 1908



2013 Fall Activities

August

- 17 Cookout at Warner, Student Union Lawn Area, 6-8 p.m.
- 19 Cookout at Port, Front Lawn Area, 11 a.m. – 1 p.m.
Red Cross Blood Drive, Warner Student Union, 10 a.m. – 2 p.m.
- 20 DUI Go Karts at Warner, Baseball Lawn Area, 11 a.m. – 1 p.m.
Hypnotists at Warner, Fine Arts Auditorium, 7 p.m.
- 21 Cookout at West, Back Lawn Area 11 a.m. – 1 p.m.
Bowling at Green Country Lanes, Muskogee, 6-9 p.m.
- 22 Grocery Bingo at Warner, CAFÉ, 11 a.m. – 1 p.m.
- 23 Connors State College Spirit Day all campuses
- 26 Ice Cream Social, Warner BCM, 11 a.m. – 1 p.m.
- 27 Volleyball at Warner, Sand Volleyball Pit, 6-8 p.m.
Movie on the Lawn, Warner Baseball Area, 8 p.m.
- 28 Dance at Warner, MSFH, 6-12 p.m.

September

- 2 Horseshoes at Port, Front Lawn Area, 11 a.m. – 1 p.m.
- 10 Mud Volleyball at Warner, Baseball Lawn Area, 6-8 p.m.
- 11 Red, White, & Blue Event Speaker
Bobby Tucker at Warner, Fine Arts Auditorium, 2-3 p.m.
- 12 SUMOs at Warner in The CAFÉ, 11 a.m. - 1 p.m.
- 15 Float Building for Cow Chip Day begins
- 17 Volleyball at West, 11 a.m. – 1 p.m.
- 16-20 Voter Registration at all three campuses
- 23-26 College Olympics at Warner
- 25 OBI Blood Drive, Port Front Parking Lot, 10 a.m. - 2 p.m.

October

- 5 Cow Chip Day at Warner, Main Street
- 8 Halloween Cake Walk in Warner CAFÉ
11 a.m. – 1 p.m.
- 21-25 Spirit Week
- 22 Dodgeball at Warner, MSFH, 6-8 p.m.
- 23 Bonfire, TBD, 7-9 p.m.
- 25-26 Fall Congress
- 29 Fall Festival at Port, 4-7 p.m.
- 31 Halloween Dance, MSFH, 6-12 p.m.

November

- 7 Thanksgiving CAFÉ Event, 11 a.m. – 1 p.m.
- 11 Tree Lighting at Port
- 12 Flag Football, Baseball Lawn Area, 6-8 p.m.

December

- 4 Tree Lighting
- 8 Midnight Breakfast at BCM
- 9 Finals Snack Packs at all three campuses,
11 a.m. – 1 p.m.
- TBA Muskogee Christmas Parade, Location TBD
- TBA Warner Christmas Parade, Location TBD



Connors Activities @CONNORSSTATE @ConnorsSA

September 6, 2013

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

President Hargis expressed congratulations to Chairman Link for receiving the RCCA Trustee of the Year award. He also expressed thanks to Dr. Hale for the event last evening. He said it was great food and great fun.

Adoption of Memorial Resolutions

President Hargis presented information on behalf of Hans Bilger, Professor, Retired, Electrical and Computer Engineering, College of Engineering, Architecture and Technology; Andrew W. Monlux, Emeritus Regents Professor, Veterinary Pathology, Center for Veterinary Health Sciences; Norman Nelson, Assistant Dean, Libraries; Everett C. Short, Jr., Professor, Retired, Physiological Sciences, Center for Veterinary Health Sciences; N.V.V.J. Swamy, Professor Emeritus, Physics, College of Arts and Sciences; and Dorothy M. Turetsky, Assistant Professor, Biochemistry and Microbiology, Center for Health Sciences. President Hargis presented Memorial Resolutions for these individuals and recommended their adoption. (The Memorial Resolutions for Dr. Bilger, Dr. Monlux, Mr. Nelson, Dr. Short, Dr. Swamy, and Dr. Turetsky are attached to the minutes as ATTACHMENTS A-F, respectively, and considered a part of these minutes.)

Regent Anthony moved and Regent Hall seconded to adopt the Memorial Resolutions as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval to Appoint Positions as Senior Management Group

President Hargis requested approval of the appointment of positions as the Senior Management group in regard to the OSU Facility Clearance, which is processed through the Defense Security Service. He said the proposed motion, if approved, would allow members of the Board of Regents to only sign the resolution or exclusion when appointed to the Board rather than having to go through the very extensive security clearances that are required. He requested approval to appoint the President, Vice President for Research and Technology Transfer, the Facility Security Officer, and the Assistant Facility Security Officer as the Senior Management Group with authority and responsibility for the negotiation, execution, and administration of classified contracts for the OSU Facility Clearance.

Regent Anthony asked if this means that he, as a Board member, is relieved of any responsibility. President Hargis responded negatively and said it just means that the Regents will not have to go through the clearance again. Regent Anthony said he is required to update a questionnaire every year and asked if this will no longer be required. President Hargis said he doubts this to be the case, but it will save a lot of time.

Regent Anthony moved and Regent Davis seconded to approve the appointment of the President, Vice President for Research and Technology Transfer, Facility Security Officer, and Assistant Facility Security Officer as the Senior Management group with authority and responsibility for the negotiation, execution, and administration of classified contracts for the OSU Facility Clearance.

Chairman Link said the proposed motion addresses negotiations of classified contracts, and he asked if this is just for the purpose of dealing with clearance items and not for the final approval of contracts. President Hargis said this is correct.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Position Announcement and Position Description for Provost and Senior Vice President

President Hargis presented the proposed position announcement and position description for the position of Provost and Senior Vice President. He said this matter was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Davis reported that the Committee met with the administration of Oklahoma State University regarding approval of the position announcement and position description for the position of Provost and Senior Vice President of OSU-Stillwater. He said the OSU administration provided a new proposed version of the position announcement and position description. He said the Committee acted to recommend to the Board approval of the administrative recommendation. (The proposed position announcement and position description for the position of Provost and Senior Vice President begins on page D-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 2-9-6-13.)

Regent Davis moved and Regent Lester seconded to approve the position announcement and position description for the position of Provost and Senior Vice President as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

President Hargis requested Interim Provost Fry to present information pertaining to Academic Affairs:

Personnel Actions

Dr. Fry presented 18 pages of personnel actions and recommended their approval with the exception of those items pertaining to retirements and separations, which are included as information items only. She said the actions include 17 faculty chosen for the 2013 Regents Distinguished Teaching and Research Awards that includes rate changes to reflect a permanent annual increase of \$2,000 for honorees. These individuals will be publicly recognized at the University Awards Convocation on December 4, 2013. In addition, the list includes 52 new appointments, the majority of which are new tenure track and clinical faculty appointments for the OSU-Stillwater campus. The list also includes 33 changes in title and/or rate, which includes the appointment of the inaugural group of ITLE Faculty Teaching Fellows; 3 sabbatical leave requests, and 2 corrections. For information, Dr. Fry noted the list includes 25 separations and 6 retirements listed on pages D-3.15 through D-3.18. (These recommendations are listed on pages D-3.1 through D-3.18 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 2-9-6-13.)

Regent Lester moved and Regent Anthony seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

Approval of Proposed New Degrees and Program Modifications

Dr. Fry presented new degree requests and program modifications for the OSU-Stillwater campus. (These items are summarized beginning on page E-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 2-9-6-13.) She said these requests were discussed earlier today with members of the Academic Affairs, Policy and Personnel Committee. If approved, the requests will be submitted to the Oklahoma State Regents for Higher Education for consideration.

Regent Davis reported that the Committee met with the administration of Oklahoma State University regarding approval of the degree requests and program modifications as listed in

Item E-1. He said detail was provided on these requests. The Committee acted to recommend approval of the administrative recommendation as presented.

Regent Davis moved and Regent Lester seconded to approve the proposed new degrees and program modifications as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Academic Program Reviews for Academic Year 2012-2013

Dr. Fry presented the Academic Program Reviews for Academic Year 2012-2013. She noted that this was presented to the Academic Affairs, Policy and Personnel Committee.

Regent Davis reported that the Committee also met with the administration of Oklahoma State University regarding approval of the Academic Program Reviews for Academic Year 2012-2013. He said the administration provided a list of the 38 degree programs in four academic colleges that were reviewed during the 2012-2013 academic year and a two-page executive summary for each program identifying the priorities as well as qualitative and quantitative data. Following Board approval, these documents will be transmitted to the Oklahoma State Regents for Higher Education for their consideration. Regent Davis said the Committee acted to recommend Board approval of the administrative recommendation as presented.

Regent Davis moved and Regent Lester seconded to approve the Academic Program Reviews for Academic Year 2012-2013 as presented.

Regent Lester said he mentioned during the Committee meeting and he wanted to mention it in the Board meeting as well his commendation to the OSU administration regarding the two-page executive summaries. He said the new form and the new process are extremely helpful. Regent Lester said he learned a lot about the programs and felt like he got a really good understanding of where the programs stand and where people involved with the programs wanted to go.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis requested Vice President Weaver to present information pertaining to Administration and Finance:

G-1 Approval of Peace Officer's Commission

Mr. Weaver requested Board approval of a peace officer commission for OSU-Tulsa.

Regent Burns moved and Regent Anthony seconded to approve the following campus police appointment and to authorize the OSU administration to make the appropriate arrangements for expediting the appointment.

OSU-Tulsa

Commission No.

Randall Remt Richardson

692

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-2 Approval to Increase Educational & General (E&G) Budget/Allotment

Mr. Weaver requested Board approval to increase the E&G budget/allotment by \$11,360,000 for OSU-CHS. He said this is necessary due to the negotiation of increased Graduate Medical Education funding from the Oklahoma Health Care Authority.

Regent Hall moved and Regent Milner seconded to approve the increase of the E&G budget/allotment by \$11,360,000 for OSU-CHS as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-3 Approval to Transfer Funds from Fund 290 to Fund 295

Mr. Weaver requested Board approval to transfer funds from Fund 290 (Educational and General Operations Revolving Fund) to Fund 295 (Capital Improvements Revolving Fund) in an amount not to exceed \$2.5 million to temporarily cover the cost of roof replacement until reimbursement is received through insurance.

Regent Hall moved and Regent Milner seconded to approve the transfer of funds from Fund 290 to Fund 295 in an amount not to exceed \$2.5 million to temporarily cover the cost of roof replacement until reimbursement is received through insurance.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-4 Postal Plaza Gallery Naming

Mr. Weaver said OSU has two naming opportunities to present regarding the newly completed Postal Plaza Gallery. Mr. Weaver requested Board approval to name "Gallery B" in the Postal Plaza Gallery as the Malinda Berry Fischer Gallery.

Regent Burns moved and Regent Hall seconded to name "Gallery B" in the Postal Plaza Gallery as the Malinda Berry Fischer Gallery.

Regent Anthony said he would like to note for the record that he is aware of Ms. Fischer's involvement with the arts and several programs at OSU specifically relating to the Foundation. He said he believes this is a very important recognition for the services and support she has given to the University.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-5 Approval to Name Postal Plaza Classroom and Collections Archive

Mr. Weaver requested Board approval to name space in the Postal Plaza Gallery as the John and Patsy Haws Classroom and Collections Archive. He said the Foundation has received a significant unrestricted estate gift from John and Patsy Haws.

Regent Anthony moved and Regent Hall seconded to name space in the Postal Plaza Gallery as the John and Patsy Haws Classroom and Collections Archive.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-6 Approval to Dispose of Equipment through Transfer

Mr. Weaver requested Board approval to allow the College of Arts and Sciences to dispose of laboratory equipment through a transfer to Cornell University. He said a faculty member has accepted a position at Cornell University and has requested the transfer of equipment purchased with funds from two Army Research Office grants. He said all necessary approvals have been received according to University Policy and Procedures, and the Department Head, Dean of the College, and Dr. Stephen McKeever recommend that this request be honored.

Regent Anthony asked who will pay to ship the equipment. Mr. Weaver said it is his understanding that Cornell University would pay for shipping. For clarification, Regent Burns

said his understanding is that OSU does not have any funds invested in the equipment. Mr. Weaver said this is correct. The equipment was purchased through federal funds.

Regent Davis moved and Regent Burns seconded to allow the College of Arts and Sciences to dispose of laboratory equipment through a transfer to Cornell University.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-7 Approval for an Agreement with a Government Relations Firm

Mr. Weaver requested Board approval to authorize the President to renew an agreement with the current government relations firm in Washington, D.C. The firm assists the University in strengthening its relationship with Oklahoma's Congressional delegation and various federal agencies.

Regent Anthony moved and Regent Hall seconded to authorize the President to renew an agreement with the current government relations firm in Washington, D.C.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval to Grant Perpetual Rights-of-Way and Easements and a Temporary Construction Easement

Mr. Weaver requested Board approval to grant perpetual rights-of-way (ROW) and easements and a temporary construction easement to White Cliffs Pipeline, LLC. The easement will allow White Cliffs to install and maintain pipelines to transport crude oil across lands owned by the Board of Regents in Payne County, Oklahoma.

Regent Burns moved and Regent Lester seconded to grant perpetual rights-of-way and easements and a temporary construction easement to White Cliffs Pipeline, LLC.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-1 Approval to Demolish Residence at the OSU Range Research Station

Mr. Weaver requested Board approval to demolish the residence at the OSU Range Research Station, Stillwater campus, in order to replace it with a modern modular home. He reported that the demolition of the 1950's constructed house is more economically feasible due to the estimated cost for a complete and safe renovation.

Regent Anthony asked the location of the residence. Mr. Weaver said it is a few miles south of Highway 51 off of Coyle Road.

Regent Anthony moved and Regent Reese seconded to approve the demolition of the residence at the OSU Range Research Station, Stillwater campus, as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-2 Approval to Select an Architect to Assist the University in the Design and Construction of the New Spears School of Business Building

Mr. Weaver requested Board approval to select an Architect to assist the University in the design and construction of a new Spears School of Business Building on the OSU Stillwater campus. He said this item was discussed with members of the Fiscal Affairs Committee.

Regent Hall reported that the Committee met with the administration of OSU to discuss the selection of an Architect to assist the University in the design and construction of a new Spears School of Business Building. He said Vice President Weaver provided details of this item. He said funding will be provided by donations and other legally available funds. The project is in accordance with the OSU Campus Master Plan. He said the Committee acted to recommend to the Board approval to select Elliott + Associates, Oklahoma City, Oklahoma, as the Architect for the new Spears School of Business Building.

Regent Hall moved and Regent Reese seconded to select Elliott + Associates, Oklahoma City, Oklahoma, as the Architect to assist the University in the design and construction of a new Spears School of Business Building on the OSU Stillwater campus.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-3 Approval to Select a Construction Manager At Risk to Assist the University in the Design and Construction of the New Spears School of Business Building

Mr. Weaver requested Board approval to select a Construction Manager At Risk to assist the University in the design and construction of a new Spears School of Business Building on the OSU Stillwater campus. He said this item was also discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Hall said the Committee met with the administration of Oklahoma State University to discuss the selection of a Construction Manager At Risk regarding the same project. He said Vice President Weaver also presented this item. The Committee acted to recommend Board approval to select Manhattan Construction, Oklahoma City, Oklahoma, as the Construction Manager At Risk for the new Spears School of Business Building.

Regent Hall moved and Regent Anthony seconded to select Manhattan Construction, Oklahoma City, Oklahoma, as the Construction Manager At Risk to assist the University in the design and construction of the new Spears School of Business Building.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-4 Approval to Amend the Scope of Work for the Architect Previously Selected to Assist the University in the Design and Construction of a New Building

Mr. Weaver requested Board approval to amend the scope of work for the Architect previously selected to assist the University in the design and construction of a new building to house classrooms, student services, and faculty offices for Oklahoma State University – Center for Health Sciences. He said this approval also gives permission for the purchase, by the sealed bid process, of all furniture, fixtures, and equipment necessary for the completion of the project. He said this item was discussed with members of the Fiscal Affairs Committee.

Regent Hall said a request was received from the OSU administration to amend the scope of work for the Architect previously selected to assist the University in the design and construction of a new building at the OSU Center for Health Sciences campus. This building will house classrooms, student services, and faculty offices. The architects will be hired for the full project but will be initially contracted for programming and conceptual design to assist with a fund-raising campaign. Regent Hall said the Committee acted to recommend approval of Dewberry, Tulsa, Oklahoma, to assist the University in the design and construction of a new building for OSU-CHS as presented.

Regent Hall moved and Regent Anthony seconded to amend the scope of work for the Architect previously selected (Dewberry, Tulsa, Oklahoma) to assist the University in the design and construction of a new building to house classrooms, student services, and faculty offices for OSU-CHS and authorization for the purchase, by the sealed bid process, of all furniture, fixtures, and equipment necessary for the completion of this project.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

J Approval of Purchase Request Items

Mr. Weaver presented the purchase requests and recommended their approval. (The purchase requests are listed on pages 8-10 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 2-9-6-13.) He requested approval to purchase the items as listed, subject to the availability of funds and/or the limitations of the budget.

Regent Burns referenced purchase request No. 4 regarding the purchase of consulting services from Gary M. Ridley pertaining to finance, marketing strategic alliance, and other matters relating to the analysis and management of transportation in the estimated amount of \$95,000. He asked the purpose of this request. Mr. Weaver said Mr. Ridley is no longer Oklahoma Secretary of Transportation for Governor Fallin, and he has expressed an interest in helping OSU attract federal funds and consulting with the administration on transportation projects for the University. Mr. Weaver noted that Mr. Ridley has a wealth of information. Pending Board approval, OSU will contract with Mr. Ridley to help OSU with things like traffic flow, the Western intersection and how federal funds might be applied to help with that project, and a number of other items.

Regent Anthony referenced purchase request No. 1 regarding the request for the International Ground Source Heat Pump Association to purchase as-needed heating, ventilation, air conditioning, and refrigeration student testing services and recertification renewals on a sole source basis from North American Technician Excellence, Inc. He asked if OSU owns the International Ground Source Heat Pump Association. Mr. Weaver said legally he does not know if OSU does or not. The request will allow OSU to get the students recertified. Regent Anthony said he believes OSU owns that Association, which is unusual. He said he is aware that OSU is the national headquarters. Mr. Weaver noted that the resident experts are on OSU's faculty, but he does not know whether or not OSU legally owns the Association. Regent Anthony asked Mr. Weaver to research this matter.

Regent Milner moved and Regent Davis seconded to approve the sole source and special request items as listed in the OSU Agenda (purchase request Nos. 1-5, page 8, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Purchase Requests

Regent Reese moved and Regent Anthony seconded to approve the balance of the purchase requests as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Hans Bilger, Professor, Retired, Electrical and Computer Engineering, College of Engineering, Architecture and Technology, was claimed by death on May 15, 2013; and

WHEREAS, Dr. Bilger, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1963, to the date of his retirement, May, 31, 1997, and as a citizen worthy of commemoration and respect; and


WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Bilger to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Bilger.

Adopted by the Board the 6th day of September 2013.



Tucker Link, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Andrew W. Monlux, Emeritus Regents Professor, Veterinary Pathology, Center for Veterinary Health Sciences, was claimed by death on July 4, 2013; and

WHEREAS, Dr. Monlux, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from April 6, 1956, to the date of his retirement, July 1, 1985, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Monlux to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Monlux.

Adopted by the Board the 6th day of September 2013.



Tucker Link, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Norman Nelson, Assistant Dean, Libraries, was claimed by death on June 29, 2013; and

WHEREAS, Mr. Nelson, by his loyalty, attention to duty, and faithful performance rendered service as a staff member of Oklahoma State University from August 1, 1973, to the date of his Retirement, June 30, 2004, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Nelson to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Nelson.

Adopted by the Board the 6th day of September 2013.



Tucker Link, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Everett C. Short, Jr., Professor, Retired, Physiological Sciences, Center for Veterinary Health Sciences, was claimed by death on July 16, 2013; and

WHEREAS, Dr. Short, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from July 1, 1979, to the date of his retirement, May 31, 1994, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Short to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Short.

Adopted by the Board the 6th day of September 2013.



Tucker Link, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that N.V.V.J. Swamy, Professor Emeritus, Physics, College of Arts and Sciences, was claimed by death on June 13, 2013; and

WHEREAS, Dr. Swamy, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from February 1, 1968, to the date of his retirement, June 30, 1987, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Swamy to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Swamy.

Adopted by the Board the 6th day of September 2013.



Tucker Link, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dorothy M. Turetsky, Assistant Professor, Biochemistry and Microbiology, Center for Health Sciences, was claimed by death on June 22, 2013; and

WHEREAS, Dr. Turetsky, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from February 3, 2003, to the date of her death, June 22, 2013, and as a citizen worthy of commemoration and respect; and

WHEREAS, her friends and Oklahoma State University have suffered irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Turetsky to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Turetsky.

Adopted by the Board the 6th day of September 2013.



Tucker Link, Chair

September 6, 2013

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board. Dr. Bryant expressed appreciation to President Hale and his wife, Donna, for the outstanding hospitality at NEO.

Dr. Bryant said the preliminary fall enrollment numbers for OPSU reported to the Oklahoma State Regents for Higher Education were 1,391 students and 17,749 credit hours. These numbers represent a .7 percent increase in head count and a 3.5 percent decrease in credit hours compared to last year.

Dr. Bryant further reported that 311 degrees were awarded to OPSU students at commencement on May 18, 2013, and that this is an all-time high number of degrees for OPSU; the OPSU Business Team, Phi Beta Lambda, received five top-ten awards at the national contest in Anaheim, California, in June; and the 2012-2013 Volleyball Team earned the American Volleyball Coaches Association Team Academic Award for the fourth consecutive year.

Instructional Programs

Dr. Bryant requested Board approval of a General Transfer and Articulation Agreement between Seward County Community College/Area Technical School (SCCC/ATS) and OPSU. This agreement would formalize a longstanding relationship that results in an average of 11 transfer students to OPSU annually. He said SCCC/ATS would like to advertise this agreement in its catalog, which would further encourage the transfer of students to OPSU. (The General Transfer and Articulation Agreement between SCCC/ATS is included in the OPSU Agenda, which is attached and considered a part of these minutes.)

Dr. Bryant further requested Board approval to delete the Bachelors of Business Administration (BBA) Business Education degree. The reason for the request is because there is a lack of demand for this degree with a five-year enrollment of three majors and one graduate. He said one junior level student is enrolled in the program this fall. He said most students who are interested in this type of business degree related to education complete the BBA in Business and go the alternative certification route to become a teacher.

Regent Anthony asked if the one student who is still enrolled in the program will be allowed to finish the program, and Dr. Bryant responded affirmatively.

Regent Anthony moved and Regent Davis seconded to approve the General Transfer and Articulation Agreement between Seward County Community College/Area Technical School and OPSU as presented and to delete the Bachelors of Business Administration Business Education degree as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

August 28, 2013

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

The OPSU preliminary fall enrollment numbers reported to the State Regents were 1,391 students and 17,749 credit hours. These numbers represent a 0.7% increase in head count and a 3.5% decrease in credit hours compared to last year.

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

None

Part E---Instructional Programs

1. Board approval is requested for the attached General Transfer and Articulation Agreement between Seward County Community College/Area Technical School (SCCC/ATS) and OPSU.

This agreement would formalize a long-standing relationship between SCCC/ATS and OPSU that results in an average of 11 transfer students to OPSU annually. SCCC/ATS would like to advertise the agreement in their catalog which would further encourage the transfer of students to OPSU.

2. Board approval is requested to delete the Bachelors of Business Administration (BBA) Business Education degree (see attached program modification request).

There is a lack of demand for this degree with a five year enrollment of three majors and one graduate. One junior level student is enrolled in the program this fall.

Most students interested in Education complete the BBA in Business and go the alternative certification route.

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. A total of 311 degrees were awarded to OPSU students at commencement on May 18, 2013. This is an all-time high number of degrees for OPSU.
2. The OPSU Business Team, Phi Beta Lambda, received five top-ten awards at the national contest in Anaheim, California in June.
3. The 2012-2013 OPSU Volleyball Team earned the American Volleyball Coaches Association Team Academic Award for the fourth consecutive year.
4. The August President's Update Newsletter is attached.
5. The FTE report for the quarter ending June 30, 2013, is attached.
6. The June & July 2013 Summary of Out-of-State Travel report is attached.

Respectfully submitted,


David A. Bryant
President

General Transfer and Articulation Agreement
between
Seward County Community College/Area Technical School
and
Oklahoma Panhandle State University

This agreement is entered into by Seward County Community College/Area Technical School (hereinafter known as SCCC/ATS) and Oklahoma Panhandle State University (hereinafter known as OPSU) and shall commence on the _____ day of _____, 2013. OPSU will accept SCCC/ATS students according to the following agreement:

1. The purpose of the General Transfer and Articulation Agreement is to provide a seamless transition for students transferring from SCCC/ATS to OPSU.
2. Students will receive academic advising from both institutions. Students will receive a degree worksheet from OPSU while attending SCCC/ATS.
3. OPSU assures the acceptance of any SCCC/ATS student with an Associate of Arts or an Associate of Science degree as a baccalaureate degree-seeking student with junior standing who has met the OPSU General Education requirements.
4. Some OPSU degree programs have specific General Education and grade point average requirements. SCCC/ATS graduates entering these programs must meet these requirements to be part of these degree programs. SCCC/ATS student who anticipate transferring to OPSU should plan their General Education programs accordingly, including lower division courses required for the intended major.
5. SCCC/ATS and OPSU will include information about this agreement in the respective college catalogs.
6. SCCC/ATS will make available to OPSU program appropriate space for recruiting.
7. This agreement will be reviewed biennially (Summer 2014, 2016, etc.) and may be revised by mutual consent.
8. The agreement will continue in force indefinitely, but may be terminated by either party with notice of at least two years. All students in any programs affected by this agreement will be allowed to complete it within a reasonable period of time.

ARTICULATION of SCCC/ATS AND OPSU courses

Baccalaureate Degrees in schools of Agriculture, Business and Liberal Arts:

Unless stated otherwise in a specific program agreement, SCCC/ATS students who are not Oklahoma residents entering OPSU will be allowed to transfer all community college credit hours earned to OPSU. Based on agreements between the faculty of SCCC/ATS and OPSU, specific SCCC/ATS courses will be accepted as equivalent to OPSU courses for OPSU baccalaureate degree purposes. These agreements will be reviewed annually. SCCC/ATS transfer sheets will be made available on the OPSU web site.

Bachelor of Science in Elementary Education:

SCCC/ATS provides an Associate of Arts education course of study designed to prepare the student for transfer into a university program to complete a bachelor's degree in education.

SCCC/ATS students should note additional coursework may be required by OPSU to fulfill academic requirements for educators specific to Oklahoma. SCCC/ATS education department advisors will help students plan their course of study and encourage SCCC/ATS students to contact the OPSU School of Education early in their community college career in planning their courses.

Dr. Wayne Manning
Vice President for Academic Affairs and Outreach
Oklahoma Panhandle State University
Goodwell, OK

Cynthia Rapp
Dean of Academic Affairs
Seward County Community College/Area Technical School
Liberal, KS

Dr. Duane Dunn
President
Seward County Community College/Area Technical School
Liberal, KS

David Bryant
President
Oklahoma Panhandle State University
Goodwell, OK

JG 5/7/13

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: Oklahoma Panhandle State University

Name of program and State Regents' three-digit program code of program to be deleted:
BBA Business Education 003

(1) PROGRAM DELETION **Delete program and all options**

Are students still enrolled in degree program? No Yes

If yes, how many? 1 Expected date of graduation for last student: Spring 2015

Is the program part of a Cooperative Agreement? No Yes

If yes, complete the Modification to Cooperative Agreement and Cooperative Agreement Deletion forms.

Number of courses which will be deleted from course inventory as a result of this action: 2

If no courses are being deleted, now will they be used: _____

Funds available for reallocation: No Yes

If yes, which departments/programs will receive the reallocated funds? _____

If no funds are available for reallocation, how will funds be used? _____

Reason for requested action (attach no more than one page if space provided is inadequate):

There is a lack of demand for this degree. The average enrollment for the past five years was three majors and one graduate. In 2012-2013 there was one major and no graduates. One junior level student is enrolled in the program this fall.

Instead of pursuing a Business Education degree, most students interested in Education complete the BBA in Business and go the alternative certification route.

There are no funds for reallocation as all the business courses are taught for other business degrees. Also, all the education courses are taught for other education disciplines. The only courses that will be dropped are the BUED 4272-Methods of Teaching Business Education and BUED 4322-Teaching of Middle and Secondary Business Education.

President's Update

A monthly newsletter from the Office of the President

August 2013

Campus Events

- Aug. 14** First day of class
Aug. 14 Ice Cream Social, 6:30 p.m. at the Goodwell Garden Park.
Aug. 21 Reception for National Champion Men's Rodeo Team
Sep. 2 OPSU closed (Labor Day, no classes/offices closed)
Sep. 6-7 Aggies Challenge Volleyball Tournament
Sep. 7 Aggie football home opener vs. Sterling College, 7:00 p.m. kick-off
Sep. 13 2013 Aggie Hall of Fame Banquet
Sep. 14 Aggie football vs. Adams St. University, 3:00 p.m. kick-off

OPSU Budget News

- *3% salary increase for full time employees with a salary of \$60,386 and below.
- *3% increase in tuition and mandatory fees.
- *\$90 to \$100 per semester increase in student housing rates.
- *3% increase in Sodexo meal plan rates.

OPSU Cost

According to the latest Federal report, OPSU is one of four Oklahoma colleges and universities in the bottom 10% in terms of net price. Net price is the total cost of attendance after grant or scholarship aid is taken into account. 90 percent of OPSU beginning students receive financial aid according to the report. (From the U.S. Department of Education College Affordability and Transparency Center.)

OPSU Highlights

305 degrees were awarded at commencement in May 2013. This is an all-time high.

Congratulations to the 2013 College National Champion Men's Rodeo Team! Joe Frost was named the Reserve Champion All-Around Cowboy. Joe Harper and Jake Watson finished

2nd and 3rd in the Average Standings in Saddle-Bronc Riding.

OPSU's Annual Doc Gardner Rodeo was named Central Plains Region Rodeo of the Year.

OPSU Assistant Rodeo Coach, Robert Etbauer, was named the Central Plains Region coach of the year.

OPSU's Student Oklahoma Education Association (SOEA) club earned the Outstanding Chapter of the Year Award for the 2nd consecutive year at the state convention.

OPSU student Katy Doke and her horse Mr. Chics Dig It won the national title in the Intermediate Division at the National Versatility Ranch Horse Association (NVRHA) Contest on Sept. 23 in Colorado Springs, Colo.

The OPSU Programming Team earned second place overall in the regional AITP (Association of Instructional Technology Professionals) regional contest held in Lafayette, La.

The OPSU Business Team, Phi Beta Lambda, earned five top ten finishes at the National Leadership Conference held in Anaheim, Calif.

The OPSU Agronomy Team placed 2nd at a regional contest in Ames, Iowa and 5th at the national contest in Lubbock, Texas.

OPSU RODEO CHAMPIONSHIP CELEBRATION
AUGUST 21, 2013
5- 6:30 P.M.
OPSU BELL TOWER PLAZA
MEET & GREET THE TEAM MEMBERS & COACHES
HAMBURGERS, CAKE, AND ALL THE FIXINGS

Personnel Changes

Please welcome the following new employees as you see them on campus.

Academics

The School of Agriculture welcomes **Dr. Sandol Johnson** as the Animal Science Department Head. Dr. Johnson taught at OPSU from 1983-1994 and comes back to us from North Carolina. She has a doctorate in Food/Animal Science from Oklahoma State University.

Many may recognize **Julia Bird** as the manager of 54 Gas and Go in Goodwell. She will serve as a part-time instructor in Business. Julia has a master's degree in Business Administration from Southwestern Oklahoma State University. **Gordon "Lee" George** will join the Accounting department as a part-time instructor. His wife, Anna Marie, is serving in Goodwell as the minister of the Methodist Church and Methodist Student Center.

Emma Montoya is the new secretary for the Education Department. Emma comes to OPSU from Smithfield Foods in Guymon.

Dr. Jamie Givens has joined the Nursing department as an assistant professor. She received her bachelor's degree from OPSU in nursing and finished with a doctorate of Nursing Practice from Chatham University at Pittsburg, Pa.

Athletics

The Athletic Training Staff has added **Karlyse Thomas** as Assistant Athletic Trainer. Karlyse comes from Lawrence, Kan. where she got her master's degree in sports management from the University of Kansas.

Coming from Lyon College in Batesville, Ark. where he graduated and then coached, **Matthew Creamer** is the Assistant Women's Basketball Coach. **Martin Sartin** joined the Aggie Baseball Staff in January. Moving from student assistant to assistant coach, **Sean Livengood**, **Jared Pecore**, and **Kyle Gurss** will all help with the Football team. **Jason Miner** who has been assisting with the Softball program will now serve as the head Men & Women's Cross Country Coach as well.

Business Office

Elizabeth McMurphy moved from Business Office Support Specialist to Director of Purchasing.

Delilah Henderson is an Assistant to Human Resources and Accounts Payable. She formerly

worked at OPSU from 1990-1997. Delilah is married to Howard Henderson, OPSU head of Information Technology.

Melissa Glover moved from the Bookstore and is serving as Business Office Specialist.

Campus Communications

After several years in the recruiting office, **Danae Moore** is now serving as the Director of Campus Communications.

Financial Aid

After completing her bachelor's degree in May of 2013 at OPSU, **Apryl Burleson** of Texhoma joins the Financial Aid Office as an Administrative Assistant. **Molly Rice** moved to Financial Aid Counselor.

Housing

Former Aggie football player, **Rantz Traylor** of Dumas, Texas, graduated in May from OPSU and is now the Resident Housing Supervisor.

Recruiting

Breanna Drayer, a 2013 graduate, will now be recruiting new students for her alma mater in the High School and Community Relations office. Breanna played volleyball for the Lady Aggies.

Sports Information

Justine Gaskamp is the new Sports Information Director after serving as the executive assistant for Campus Communications and Sports Information.

2013 Rank/Tenure

Dr. Curtis Bensch-Associate Professor of Agronomy

Joe Breeden-Received Academic Tenure

Joel Garber-Assistant Professor of Music

Sarah Green-Assistant Professor of University College

Dr. Nels Peterson-Associate Professor of Agriculture Education

Dr. Kathleen Turner-Professor of English

Davin Winger-Assistant Professor of Business



David A. Bryant, President

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE EMPLOYEE REPORT

TO: THE GOVERNOR OF OKLAHOMA, THE PRESIDENT PRO TEMPORE OF THE OKLAHOMA SENATE,
AND THE SPEAKER OF THE OKLAHOMA HOUSE OF REPRESENTATIVES

FROM: OKLAHOMA PANHANDLE STATE UNIVERSITY

Ed Bryant
PRESIDENT

SUBJECT: FTE EMPLOYEE REPORT FOR FISCAL QUARTER ENDING 06/30/13

THE FOLLOWING INFORMATION IS PROVIDED PURSUANT TO 74 O.S. 1981, SECTION 3602

FTE EMPLOYEE CATEGORIES

	EDUC. AND GEN. BUDGET PART I				EDUC. AND GEN. BUDGET PART II				AGENCY ACCOUNTS OTHER				SUB-TOTAL						
	OTHER		STUDENT		OTHER		STUDENT		OTHER		REGULAR		STUDENT		OTHER		TOTAL FTE		
	FACULTY	REGULAR	FACULTY	STUDENT	FACULTY	REGULAR	FACULTY	STUDENT	FACULTY	REGULAR	FACULTY	STUDENT	FACULTY	REGULAR	FACULTY	STUDENT	REGULAR	STUDENT	TOTAL FTE
CURRENT QTR	38	51	18	1	1	1	1	1	0	6	8	39	58	27	124				
PRIOR QTR	53	52	17	0	1	0	11	4	0	4	11	53	57	28	138				
INC (DEC)	(15)	(1)	1	1	0	1	(3)	2	0	2	(3)	(14)	1	(1)	(14)				
PRIOR FY	40	49	17	1	1	0	8	5	0	5	8	41	55	25	121				

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Jun-13
MONTH

FUND SOURCE	FY13		FY12		FY13		FY12	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	6	\$ 3,597.37	5	\$ 2,610.40	96	\$ 34,501.89	120	\$ 33,095.86
FEDERAL	0	\$ -			1	\$ 720.18	2	\$ 650.21
PRIVATE								
AUXILIARY	0	\$ -	4	\$ 1,774.34	14	\$ 4,019.24	25	\$ 8,476.63
OTHER		\$ -		\$ -				\$ -
TOTAL	0	\$ -	9	\$ 4,384.74	111	\$ 39,241.31	147	\$ 42,222.70

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Jul-13
MONTH

FUND SOURCE	FY14		FY13		FY14		FY13	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	19	\$ 7,964.20	25	\$ 10,863.45	19	\$ 7,964.20	25	\$ 10,863.45
FEDERAL	0	\$ -			0	\$ -		
PRIVATE								
AUXILIARY	8	\$ 1,626.87	4	\$ 1,774.34	8	\$ 1,626.87	4	\$ 1,774.34
OTHER		\$ -		\$ -				
TOTAL	27	\$ 9,591.07	29	\$ 12,637.79	27	\$ 9,591.07	29	\$ 12,637.79

September 6, 2013

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Kent Smith, President; Dr. Clyde Montgomery, Vice President for Academic Affairs; and Dr. James Mosley, Interim Vice President for Fiscal & Administrative Affairs, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Smith expressed appreciation to Dr. Hale and to the NEO family for the wonderful dinner last evening. He said he is very impressed with NEO's beautiful campus. He said this is his first visit to the campus.

Dr. Smith said he is very proud to announce that the freshman enrollment at Langston University is up 45 percent over last year with 619 students. This is the largest freshman class in the 116-year history of the University. He said this is a huge feat for the campus, and the team has worked very hard to make that happen. The freshman class last year was 427. Dr. Smith said the goal was 550 freshmen—a 31 percent increase, which was believed to be very aggressive. He said this just proves that the Langston brand has a lot of potential to be very strong for a very long time, and when doing things the right way with marketing and branding, as Langston is doing, the message is being heard.

Dr. Smith said while he is very excited about the number in terms of increased enrollment, he is most excited because the quality of the class has increased. Langston has more college-ready students with five valedictorians, and the average GPA is up .2 percent. Dr. Smith said everyone is seeing so much energy around the campus. He said the classes are full, and Langston has to be very creative about the increased enrollment. Dr. Smith said it is an exciting time to be a Langston Lion, and he really gives all the credit to the enrollment management team, faculty, staff, students, and alumni who helped recruit because it has been a team effort. He said the focus now becomes retention. It is one thing to get the students to campus, but it is another thing to keep the students.

Personnel Actions

Dr. Smith reviewed the list of personnel actions and recommended their approval.

Regent Reese moved and Regent Burns seconded to approve personnel action Nos. D.3. through D.11. as listed in the Langston Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

Approval of Purchase Requests

Dr. Smith presented the purchase requests and recommended their approval.

Regent Lester referenced purchase request No. 2 regarding the request to pay an additional amount to the external collection agency, Williams & Fudge. He asked if the agreement with the firm is based on hours or collections. Dr. Smith said it is based on a percentage of collections.

With respect to purchase request No. 3, Regent Lester said he needs to abstain and asked that approval of this request be taken separately.

Regent Davis moved and Regent Reese seconded to approve purchase request Nos. J.1., J.2., and J.4. as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Regent Reese moved and Regent Hall seconded to approve purchase request No. J.3. as presented in the Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: Lester. Absent: None. The motion carried.

Balance of Agenda

Regent Lester moved and Regent Burns seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

With respect to the increased enrollment, Regent Burns said Dr. Smith does not give himself enough credit. He expressed thanks to Dr. Smith for his leadership in making this happen, and he said he expects the growth may continue. Regent Burns asked if the administration has started giving some thought as to how Langston is going to accommodate a continued enrollment growth. Dr. Smith said conversations are taking place about what capacity really means to Langston. He said he believed Langston can sustain 600 to 650 incoming freshmen. If Langston

achieved 619 without having its true marketing pieces in place, then he has no reason to believe it will not continue. The goal for next year is 600 freshmen. Dr. Smith said housing will become the main issue and what to do with second year students as to who gets to live off campus and who does not. He said those conversations are going on now. He said Young Hall was prepared to be opened if needed with some minor renovations over the summer. Young Hall will accommodate an additional 100 students.

Dr. Smith said it is one thing to bring in 619 students, but the goal is a retention rate of 70-75 percent of the freshman class from one year to the next, which will represent a growth for the University. If Langston retains at that high rate and brings in a class of 600-650 next year, Langston will not have enough room with its current housing so some students will be placed in Young Hall. It will be necessary to put Wi-Fi in Young Hall, and there are some other things that will need to be done. These conversations are ongoing.

Regent Davis said he wants to echo Regent Burns' comments because it has been rewarding to watch Dr. Smith put a strategic plan in place. It did not just happen, which is what is neat about it. He said Dr. Smith is correct that the student enrollment and recruitment efforts that Langston has on campus and the people that helped get the job done should be commended, but Dr. Smith should be commended as well.

Dr. Smith said Langston has been working on its new website for about eight months, and it will go live Monday, September 9, at 8 a.m. He said it will be 100 percent updated with a new logo, new format, etc. Langston chose to do a cutting edge website that will probably be different than most any other website in the state. It is believed it will match Langston's marketing efforts and will give a new look of the University with updated pictures.

Regent Anthony referenced the handout regarding the school profile for Langston University for Fall 2010 – Fall 2013. He said this provides good information. Dr. Smith said that is the work of the new Director of Institutional Research. Langston is beginning to use data in its decision making, and this is just the first of many reports the Board will begin to see.

The business of Langston University being concluded, Dr. Smith and members of the Langston administration were then excused from the meeting.

**BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES
Stillwater, Oklahoma 74074**

Dear Board Members:

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:

1. For your information and review, Attachment A displays Langston University's Quarterly FTE Employee Report for the fiscal quarter ending June 30, 2013.

B. RESOLUTIONS: NONE

C. POLICY AND OPERATIONAL PROCEDURES: NONE

D. PERSONNEL ACTION:

1. **FOR INFORMATIONAL PURPOSES**

Langston University will accept the following notice of resignation:

Mr. Darrick Brown, Assistant Football Coach, effective June 30, 2013

Dr. JoAnn R. Clark, Acting Dean, McCabe Honors Program, effective June 30, 2013

Mr. Jayme I. Johnson, Director of Financial Services, Comptroller, effective July 31, 2013

Dr. Henry Ponder, Major Gifts Officer/ Lillian Johnson Hemmitt Endowed Chair, effective September 2, 2013

Dr. Melvin Todd, Special Assistant to the President, effective June 30, 2013

2. **FOR INFORMATION PURPOSES**

Langston University has issued the following notice of termination:

Mr. Tony Slayden, Campus Police Officer, effective June 10, 2013

3. Approval is respectfully requested to employ Hosea Bell Jr. as Head Softball Coach, on a 12 month basis, effective July 1, 2013, at an annual salary of \$50,000.00.

4. Approval is respectfully requested to employ Dr. Stephanie Burns as an Assistant Professor, Physical Therapy, on a 12 month basis, effective July 1, 2013, at an annual salary of 80,400.00.
5. Approval is respectfully requested to employ Dr. Carol Stringer Cawyer as Director of Institutional Research and Planning, at an annual salary of \$62,500.00 on a 12 month basis, effective July 8, 2013.
6. Approval is respectfully requested to employ Katherine E. Gabel as Instructor, Nursing-Tulsa at an annual salary of \$50,000.00 on a 9 month basis, effective August 12, 2013.
7. Approval is respectfully requested to employ Tamara Hryshchuk as Instructor, Nursing-Tulsa at an annual salary of \$50,000.00 on a 9 month basis, effective August 12, 2013.
8. Approval is respectfully requested to employ Dr. Lisa Weis as Associate Professor (tenured-track) in the School of Education and Behavioral Sciences-LU/Tulsa, at an annual salary of \$60,000.00 on a 12 month basis, effective August 1, 2013.
9. Approval is respectfully requested to change the salary and/or job title of the following individuals:

Sterling Albertson, Campus Police Officer from an annual salary of \$24,000.00 on a 12 month basis to Campus Police Officer at an annual salary of \$30,000.00, effective July 1, 2013.

Dr. Nancy Alexander, from Proposal Developer & Grant Writer at an annual salary of \$44,000.00 at 75% to Assistant Professor (tenured-track), School of Business, at an annual salary of \$65,000.00 on a 9 month basis, effective August 12, 2013.

Price Campbell, from Accounting Compliance Manager at an annual salary of \$30,000.00 at 60% FTE to Interim Comptroller/Director, Financial Services at an annual salary of \$80,000.00 at 100%, effective August 1, 2013.

Perry Culverson, from Interim Director, Student Life at an annual salary of \$50,000.00 on a 12 month basis to Director, Student Life at no change in salary, effective July 1, 2013.

Vera Escoe, Director of Business Office from an annual salary of \$65,000.00 to \$75,000.00, on a 12 month basis, effective July 1, 2013.

Kimberlee Flannigan from Radio Station Manager, at an annual salary of \$45,000.00, on a 12 month basis to Instructor, Radio Station Manager, at an annual salary of \$55,000.00, on a 12 month basis, effective July 1, 2013.

Cornelius Galbreath, Campus Police Officer from an annual salary of \$29,070.00 to \$30,000.00 on a 12 month basis, effective July 1, 2013.

Dr. Teresa Hunter from Assistant Professor/Director, School of Nursing at \$66,800.00 to 20% FTE overload as Acting Dean, School of Nursing and Health Professions plus an additional \$14,000, effective July 1, 2013.

Sheila McGill, Director of Financial Aid from an annual salary of \$60,000.00 to \$65,000.00 on a 12 month basis, effective July 1, 2013.

John M. Miller from Instructor, School of Business, on a 9 month basis at an annual salary of \$47,000.00 to Instructor, School of Business-Tulsa, on a 9 month basis at an annual salary of \$55,000.00, effective May 31, 2013.

Dr. Byron Quinn from Assistant Professor, Biology on a 9 month basis, at an annual salary of \$44,520.00 to Associate Professor/Chairman, Biology on a 12 month basis, at an annual salary of \$65,000.00, effective August 1, 2013.

10. Approval is respectfully requested to adjust the faculty salary of the following individuals:

Dr. Jean Johnson, Assistant Professor, Rehabilitation Counseling, from a salary of \$56,000 to a salary of \$66,000, effective August 1, 2013.

Dr. Edward Manyibe, Assistant Professor, Rehabilitation Counseling, from a salary of \$55,000 to a salary of \$56,000, effective July 1, 2013.

Cindy Carter, Instructor of Nursing LU-Tulsa, from a salary of \$45,000 to a salary of \$50,000, effective August 12, 2013.

Jenny Fields, Instructor of Nursing LU-Tulsa, from a salary of \$46,000 to a salary of \$50,000, effective August 12, 2013.

Katherine Moore, Instructor of Nursing LU-Tulsa, from a salary of \$46,350 to a salary of \$50,000, effective August 12, 2013.

Victoria Robertson, Instructor of Nursing LU-Tulsa, from a salary of \$45,000 to a salary of \$50,000, effective August 12, 2013.

Donna Thurman, Instructor of Nursing LU-Tulsa, from a salary of \$45,000 to a salary of \$50,000, effective August 12, 2013.

Erin Stratton, Instructor and Simulation Lab Coordinator of Nursing LU-Tulsa, from a salary of \$45,000 to a salary of \$50,000, effective August 12, 2013.

Mary Newman, Instructor of Nursing, from a salary of \$46,350 to a salary of \$50,000, effective August 12, 2013.

Jyoti Pandey, Instructor of Nursing, from a salary of \$45,000 to a salary of \$50,000, effective August 12, 2013.

11. Approval is respectfully requested to approve the application for Sabbatical leave of absence request for Dr. Solomon Smith from January 1, 2014 through May 31, 2014.

E. INSTRUCTIONAL PROGRAMS: NONE

F. BUDGETARY ACTION: NONE

G. OTHER BUSINESS AND FINANCIAL MATTERS: NONE

H. CONTRACTUAL AGREEMENTS (other than construction and renovation):

1. Approval is respectfully requested to approve the Dove Science Academy Charter School of Tulsa, OK contract for 2 years from July 1, 2014 through June 30, 2016.
2. Approval is respectfully requested to approve the Discovery School of Tulsa, OK contract for 2 years from July 1, 2014 through June 30, 2016.
3. Approval is respectfully requested to approve the Alexis Rainbow Arts Academy charter school contract for 2 years from July 1, 2014 through June 30, 2016.
4. Approval is respectfully requested for Langston University to approve an amendment to the Baylor Institute for Rehabilitation Joint Venture (BIRJV-LU) agreement regarding liability insurance for our Physical Therapy students. The amendment provides for an increase in primary liability insurance from \$1,000,000.00 to \$2,000,000.00 per occurrence; and from \$3,000,000.00 to \$4,000,000.00 aggregate; and deletes the requirement for \$5,000,000.00 over and above the primary limits required in the contract. This amendment is necessary because our insurer, Marsh, would not underwrite the extra 5 million above the primary limits for Langston University alone, causing our School of Physical Therapy students to be out of compliance with the BIRJV-LU contract. BIRJV will not continue to accept our Physical Therapy students unless Langston University increases the liability amount to the maximum allowable by our insurance policy.

5. **Approval (Special Request) is respectfully requested for Langston University to enter into a 12-month contractual agreement with ProtoCall Counseling Services, subject to final contract language approval by the Board of Regents Office of Legal Counsel. The University is currently without the services of a professional counselor for students' mental health and related concerns and this arrangement will be reevaluated prior to the start of the 2014-2015 academic year. The purpose of ProtoCall Counseling Services is to provide telephone intake, mental and physical health assessment, and crisis counseling services for students 24 hours a day, 7 days a week, 365 days a year. The ProtoCall hotline counselors are Masters-level or above mental health professionals trained in telephone lethality assessment to evaluate the level of individual risk for students in crisis and to determine the appropriate level of intervention. Counselors will provide crisis counseling, suicide prevention, sexual assault information, and mental or physical risk assessments and refer the assessment to the Counseling Center at Langston University as a supplement to on-campus counseling. The contractual agreement requires a onetime set up fee of \$1,200.00 and a recurring monthly fee of \$850.00 per month (\$17 per call) for a total cost of \$11,400.00 for 12 months. Service includes 50 calls per month with an option to terminate the contract with ninety (90) days' notice. Funds are available in account number 327281.**
6. Approval is respectfully requested for Langston University School of Physical Therapy to enter into a Business Associate agreement with St. Mary's Regional Medical Center in Enid, OK for the training of Physical Therapy students. An affiliation agreement was approved at the June 21, 2013 Board of Regents meeting.
7. Approval is respectfully requested for Langston University School of Physical Therapy to enter into a Business Associate agreement with Jane Phillips Medical Center in Bartlesville, Oklahoma for the training of Physical Therapy students. An affiliation agreement was approved at the June 21, 2013 Board of Regents meeting.
8. Approval is respectfully requested for Langston University School of Physical Therapy to enter into an affiliation agreement with R and S Optimal Rehabilitation in Oklahoma City, OK, for the training of Physical Therapy students.

9. Approval is respectfully requested for Langston University to enter into an affiliation agreement with the following facilities for the training of Nursing and Health Professions students: *Broken Arrow Public Schools, Broken Arrow, OK; Oklahoma City Public School System, Oklahoma City, OK; Good Samaritan Health Services, Oklahoma City, OK; Millwood Public School District, Oklahoma City, OK; Oklahoma Department of Mental Health/Substance Abuse, Tulsa, OK; Life Adult Day Center, Stillwater, OK.*

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES: NONE

J. PURCHASE REQUEST:

1. Approval is respectfully requested for Langston University School of Agriculture and Applied Sciences to process a purchase requisition to order seventy-six (76) Port-A-Hut Shelters for goats in the amount of \$63,840 for the Research Farm. Funds for this expenditure are available in account number 4-29512.
2. Approval is respectfully requested to pay our external collection agency, Williams & Fudge, \$11,335.00. The A&M Board of Regents approved a new contract between Langston University and Williams & Fudge in the amount of \$40,000.00 at the June 15, 2012 Board Meeting. We have paid \$38,949.34, with a remaining balance of \$11,335.00. The agency has collected approximately \$200,000.00 during FY2013, which was more than anticipated. For FY2014, we requested \$75,000.00 for Williams & Fudge, which the board approved on June 21, 2013.
3. Approval is respectfully requested for Langston University to process a purchase requisition to Littlefield Brand Development in the amount of \$250,000.00 for implementation of the University media buy plan with Southwest Media Group (SMG). Langston University, in conjunction with Littlefield Brand Development, worked with SMG to identify and develop targeted marketing campaigns which include a combination of radio, print, online, and outdoor marketing to maximize the University's brand in an effort to recruit prospective college-ready students, retain current students, and assist in the cultivation of donors. Funds for this expenditure are available in account number 116888.
4. Approval is respectfully requested for Langston University to process a change order to Purchase Order #E034599 in the amount of \$10,520 for FY2013 to Royal & Company for additional work in student recruitment and processing of housing applications during FY2013. Funding for this expenditure is available in account number 1-21990. Additional Board approval is requested since the requested funds would exceed the change order limitation.

K. STUDENT SERVICES/ACTIVITIES: NONE

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED: NONE

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel as of June, 2013:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
Revolving	2	\$6,104.21	2	\$14,837.79	62	\$113,190.89	108	\$189,997.93
St. Approp.								
Federal	16	\$13,788.77	5	\$22,632.26	186	\$331,695.01	160	\$286,147.07
Private								
Auxiliary	1	\$15,111.98	3	\$45,281.43	32	\$100,435.35	31	\$162,569.37
Other								
TOTAL	19	\$35,004.96	10	\$82,751.48	280	\$545,321.25	299	\$638,714.37

2. Summary of Out-of-State Travel as of July, 2013:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
Revolving	8	\$15,389.25	8	\$8,727.60	8	\$15,389.25	8	\$8,727.60
St. Approp.								
Federal	29	\$39,025.90	21	\$20,328.49	29	\$39,025.90	21	\$20,328.49
Private								
Auxiliary	4	\$5,449.20	6	\$5,041.31	4	\$5,549.20	6	\$5,041.31
Other								
TOTAL	41	\$59,864.35	35	\$34,097.40	41	\$59,864.35	35	\$34,097.40

All items listed above are respectfully submitted for your approval.

Sincerely,



KENT J. SMITH, JR., PH.D.
PRESIDENT

Employee Report₁

To: The Governor of Oklahoma, the President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Langston University, Kent J. Smith

Subject: FTE Employee Report for Fiscal Quarter Ending 06/30/13

The following information is provided pursuant to 74 O.S. 1981 Section 3602₂

FTE EMPLOYEE CATEGORIES

	EDUC & GEN. BUDGET PART I			EDUC & GEN. BUDGET PART II			AGENCY ACCOUNTS: OTHER			SUB TOTAL			TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT	
A. FTE Employees for Report Fiscal Quarter	102.00	151.67	11.25	24.48	88.02	13.66	1	7.60	31.01	127.48	247.29	55.92	430.69
B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr	125.35	157.77	7.81	27.33	88.36	6.48	1	7.52	20.52	153.68	253.65	34.81	442.14
C. Increase or Decrease In FTE Employees (Item A minus Item B)	-23.35	-6.1	3.44	-2.85	-0.34	7.18	0	0.08	10.49	-26.2	-6.36	21.11	-11.45
D. Comparable Quarter Last Year	101.27	173.96	8.49	23.13	97.15	16.94	0	1.93	29.62	124.4	273.04	55.05	452.49

1. File with State Regents' Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees) for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campuses and all constituent agencies.

September 6, 2013

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President; Mr. Mark Rasor, Vice President for Fiscal Affairs; and Ms. Shannon Cunningham, Assistant Vice President for Academic Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

Chairman Link expressed appreciation to Dr. Hale for the event last evening. Dr. Hale said it was a fun evening, and he expressed thanks to the several staff members who spent many hours to get ready for the visit. He said it is quite a privilege and an honor to have the Regents and representatives of these great institutions on campus. He noted that the combined five A&M schools have about 600 years worth of higher education experience in the state.

Dr. Hale said NEO opened the football season last Saturday evening with a win over Highland Community College, which moved NEO to No. 7 in the national rankings. This is a pretty lofty start for NEO. This Saturday evening NEO has the border battle in Coffeyville, Kansas, which is a big rivalry game for the College. NEO will then be home for five weeks including its Homecoming celebration.

Dr. Hale presented the Board members with a publication entitled *Oklahoma Agriculture* that was produced by the Oklahoma Department of Agriculture, Food and Forestry. He commended the Commissioner of Agriculture, Regent Reese, for this publication. Dr. Hale said the reason he brought this to the attention of the Board is because all of the A&M institutions are represented in the publication. The content is very good, and he believes the Regents will appreciate the good work the Commissioner and his staff have done to put that project together.

With respect to fall enrollment and dorm occupancy, Dr. Hale said NEO's enrollment decline was right at 7 percent. NEO projected and budgeted a 7 percent decline. Dr. Hale said in the months of May through July, NEO was tracking an approximate 11 percent decline in enrollment and saw a very significant increase in the last 30 days. He said NEO was anticipating the decrease at some point. He said national junior college enrollment has been down for about three consecutive years. Looking at enrollment for 2008, NEO's current enrollment is 35 percent above that number. Dr. Hale further reported that the dormitories are completely full. Even though NEO has 150 fewer students than a year ago, it is close to the same number of students living in the residential halls. He believes some of this relates to the fact that NEO has 62 college wrestlers on one floor.

Approval of Faculty Handbook Revision

Dr. Hale requested Board approval of the revisions to the NEO A&M College Faculty Handbook to be effective following Board approval. He said this was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning. He said the changes have been reviewed and approved by Board Legal Counsel. (The Faculty Handbook

with proposed revisions is on file in the Board of Regents' Office as Document No. 3-9-6-13, and the Faculty Handbook, as revised, is on file in the Board of Regents' Office as Document No. 4-9-6-13.)

Regent Davis said the Committee met with the administration of Northeastern Oklahoma A&M College regarding revisions to the NEO A&M College Faculty Handbook. The Handbook will be effective following approval by the Board. The Handbook has been reviewed by Board Legal Counsel. The Committee acted to recommend Board approval of the administrative recommendation as presented.

Regent Davis moved and Regent Lester seconded to approve the revised NEO A&M College Faculty Handbook as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Personnel Actions

Dr. Hale presented the personnel actions and recommended their approval with the exception of item D-2.d. regarding the payment of a stipend to Dr. Bethene Fahnestock. He said he learned yesterday from a liaison in the Department of Education that Dr. Fahnestock cannot be the Director of the Title III Grant because she reports directly to the President. He said he did not realize there was such a restriction with the grant. For the record, he asked that item D-2.d. be withdrawn.

For information, Dr. Hale presented four resignations as listed under item D-3.

Regent Anthony moved and Regent Reese seconded to approve the personnel actions as listed in the NEO Agenda with the exception of item D-2.d., which was withdrawn.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Purchase Requests

Dr. Hale requested Mr. Razor to present the purchase requests. Mr. Razor requested ratification of interim approval granted by the Chief Executive Officer to purchase athletic insurance at an annual cost of \$82,639 for FY-14. He said this is basically secondary insurance for all of the athletes.

With respect to item J-2., Mr. Rasor asked to strike the reference to “sole source.” After discussing this with Sharon Toy, Director of Purchasing, this request does not really qualify as a sole source purchase. However, NEO has an ongoing agreement with KONE that was arrived at through a bid process several years ago, and NEO would like to issue a purchase order to KONE to do some repairs and modifications to an elevator on campus. This company is currently servicing the elevator, so it is believed it is in the best interest of the College to have this firm do the modernization on the elevator.

The last item pertains to a roof replacement on Dobson-Harrill Hall. Mr. Rasor said he believes the last time the roof was replaced on that building was 1996. The estimated cost is not to exceed \$300,000.

Regent Anthony referenced J-1. regarding the purchase of insurance. He said he is aware discussions have periodically occurred regarding the collaboration amongst the various campuses of certain purchases. Sometimes each school is unique. However, since all schools buy insurance he was curious if any discussions have taken place as to any benefit to the schools. Mr. Rasor said as a group he does not think those discussions have occurred. He said he would certainly take note of that and get with the other vice presidents to see if the schools could garner some savings. He said NEO has been very fortunate in that its claims have been going down year after year, which resulted in some good savings. He said it would certainly be worth looking into, and this will be pursued this year.

Regent Milner moved and Regent Watkins seconded to ratify interim approval granted by the Chief Executive Officer to purchase athletic insurance as presented and to issue a purchase order to KONE, Inc., for modernization of the elevator located in the Fine Arts Building.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Watkins moved and Regent Lester seconded to approve the balance of the Agenda, with the exception of item D.2.d., which was withdrawn. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and members of the NEO administration were then excused from the meeting.

NORTHEASTERN OKLAHOMA A&M COLLEGE
 Miami, Oklahoma
 September 6, 2013

Board of Regents for OSU and the A&M Colleges
 Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks
 - a. August 2013 "NEO Update"
 - b. Miami Community Facilities Authority Update
2. Fall Enrollment & Dorm Occupancy Report

Term	Headcount	Headcount % Incr./Dec.	First-Time Freshmen	FTE	Resident Hall Occupancy	Housing % Incr./Dec.
Fall 2013	2325	7.7% dec.	800	1957.07	807	Level
Fall 2012	2504	Level	855	2091.20	810	10.4% inc.
Fall 2011	2501	6.4% inc.	857	2119.27	734	9.7% inc.
Fall 2010	2349	8.9% inc.	799	1970.53	669	2.9% inc.
Fall 2009	2158	30.3% Inc.	791	1791.60	650	18.2% inc.
Fall 2008	1803		656	1533.47	550	

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

1. Faculty Handbook Revision

Board approval is requested for revision of the NEO A&M College Faculty Handbook, effective following approval of the Board. Reference Document #1 indicates the proposed changes by strike-through (deletion) and red (new wording); Reference Document #2 reflects the requested changes. The changes have been reviewed and approved by Board legal counsel.

PART D - PERSONNEL ACTIONS

We request approval of the following personnel actions:

1. Employment

- a. Michael Allgood, Assistant Vice President for Fiscal Affairs/Controller, to be paid an annual salary of \$45,000, effective September 5, 2013. This is a replacement for an employee who resigned.
- b. Calvin Becker, business instructor, to be paid an annual salary of \$37,091.00, effective August 1, 2013. This is a replacement for an employee who retired.
- c. Meleen Froman, nursing instructor, to be paid an annual salary of \$39,431.00, effective August 1, 2013. This is a replacement for an employee who resigned.
- d. Carla Murphy, reading instructor, to be paid an annual salary of \$42,627.00, effective August 1, 2013. This is a replacement for an employee who is deceased.
- e. McKenzie Nygren, agriculture instructor, to be paid annual salary of \$37,091.00, effective August 1, 2013. This is a replacement for an employee who was promoted.

2. Change of Position and/or Salary

- a. Alisen Anderson, academic advisor, promoted to the position of Agriculture Instructor, to be paid annual salary of \$38,644.00, effective August 1, 2013. This is a replacement for an employee who retired.
- b. Joy Bauer, Technology Specialist, promoted to the position of Business and Technology Instructor, to be paid annual salary of \$39,127.00, effective August 1, 2013. This is a replacement for an employee who was promoted.
- c. Dr. Shannon Cunningham, Assistant Vice President for Academic Affairs and Agriculture Department Chair, assigned additional duties of Director of the Grove Higher Education Center. She will be paid \$75,000.00, effective August 1, 2013.
- d. Dr. Bethene Fahnestock, Vice President for Academic Affairs, assigned additional duties of Director – Title III Grant, Part F. She will be paid a stipend of \$15,000 annually, effective September 1, 2013, until the grant period concludes in September 2016.
- e. Claudia Little Axe, promoted to the position of Director of the American Indian Center for Excellence, to be paid annual salary of \$40,000.00, funded from Title III Grant, Part A, effective August 1, 2013. This is a replacement for an employee who resigned.

3. Information Requiring No Action by the Board

- a. Matthew Gleason, Assistant Vice President for Fiscal Affairs & Controller, resigned, effective August 1, 2013
- b. Raymond Bradley Henderson, Chief Information Officer & Director of Title III Grant, Part F, resigned, effective August 6, 2013.
- c. Teresa Thompson, Upward Bound Academic Coordinator, resigned effective May 21, 2013.
- d. Emilee Truelove, Director of the American Indian Center for Excellence, resigned effective July 18, 2013.

PART E - INSTRUCTIONAL PROGRAMS1. Reverse Transfer Agreement with Northeastern State University

Authorization is requested to enter into an agreement with Northeastern State University (NSU), Tahlequah, Oklahoma, for reverse transfer of academic credit (see Reference Document #3). The purpose of this agreement is to permit former eligible and interested NEO students with a minimum of 45 earned credit hours from NEO to transfer certain course work from NSU back to NEO A&M College to complete requirements for the associate degree. Students will be required to provide written permission to transfer credits from NSU to NEO. This agreement has been reviewed and approved by A&M Board Legal Counsel.

PART F - BUDGETARY ACTIONS

None

PART G - OTHER BUSINESS AND FINANCIAL MATTERS1. Student Support Services Grant – 2013-14 Allocation

We have received notification from the U.S. Department of Education, that our allocation for the Student Support Services Grant for the period of September 1, 2013 – August 31, 2014 is \$236,513.00 (FY 12-13 allocation was \$252,836, a reduction of \$16,323. This is year four of a five-year grant cycle. The funds are awarded through the Student Support Services program for projects offering support services to low-income, first generation or disabled college students. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

2. Commission for Police Officer

We request commissioning of Campus Police Officer, Mark Wall, effective September 3, 2013. Officer Wall is CLEET certified.

3. Revocation of Peace Officer Commission

We request revocation of peace officer commission for former officer, John Sharp, effective August 2, 2013.

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

PART J - PURCHASE REQUESTS

Board authorization is requested for the following purchases:

1. Interim Approval – Purchase Athletic Insurance and Expanded Athletics

We request ratification of previously granted interim approval to purchase Athletic Insurance and Expanded Athletics which includes Basic Athletic Accident Medical Insurance and Catastrophic with Specialty Insurance Solutions (underwritten by Mutual of Omaha) at an annual cost of \$82,639 for FY 13-14. The deductible is \$5,000 per occurrence for Basic Athletic Accident Insurance and \$50,000 for Sports Catastrophic Insurance. Insurance premiums must be paid prior to the beginning of fall sports practice. The funding will be from the Auxiliary Budget.

2. **SOLE SOURCE** – Authorization is requested to issue a purchase order to KONE, Inc. for modernization of the elevator located in the Fine Arts building. NEO A&M College has a maintenance contract in place with KONE and it is in the best interest of the College to use this vendor. The estimated cost is \$100,000 and funding will be from E&G Reserves.

3. Roof Replacement of Dobson-Harrill Hall

Authorization is requested to solicit bids and award the lowest and best bid a purchase order for purchase of materials, labor, equipment and services to replace the roof of Dobson-Harrill Hall (women’s resident housing). The estimated amount is \$300,000 and funding will be from the Auxiliary Budget.

PART K - STUDENT SERVICES/ACTIVITIES

None

PART L - NEW BUSINESS UNFORSESEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

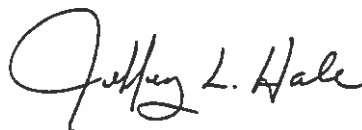
1. Out-of-State Travel Summary

The Summary of Out-of-Sate Travel for June and July 2013 is attached.

2. OSRHE FTE Employee Report

The OSRHE FTE Employee Report for the fiscal quarter ending June 30, 2013 is attached.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jeffery L. Hale". The signature is written in a cursive style with a large initial "J".

Dr. Jeffery L. Hale
President

Northeastern Oklahoma A&M College

Summary of Out-of-State Travel as of June 2013

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	3	\$1,861.50	0	0	62	\$28,744.88	35	\$16,637.27
Federal	0	0	0	0	12	\$12,735.16	5	\$2,511.61
Private								
Auxiliary	1	\$858.47	0	0	20	\$16,735.14	13	\$8,191.25
Other								
Total	4	\$2,719.97	0	0	94	\$58,215.18	53	\$27,340.13

Summary of Out-of-State Travel as of July 2013

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	3	\$4,441.63	3	\$4,240.26	3	\$4,441.63	3	\$4,240.26
Federal	0	0	4	\$4,030.76	0	0.00	4	\$4,030.76
Private								
Auxiliary	1	\$1,449.97	2	\$1,960.92	1	\$1,449.97	2	\$1,960.92
Other								
Total	4	\$5,891.60	9	\$10,239.94	4	\$5,891.60	9	\$10,231.94

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE EMPLOYER REPORT

TO: THE GOVERNOR OF OKLAHOMA, THE PRESIDENT PRO TEMPORE OF THE OKLAHOMA SENATE,
AND THE SPEAKER OF THE OKLAHOMA HOUSE OF REPRESENTATIVES

FROM: NORTHEASTERN OKLA A AND M

[Signature]
PRESIDENT

SUBJECT: FTE EMPLOYEE REPORT FOR FISCAL QUARTER ENDING 06/30/13

THE FOLLOWING INFORMATION IS PROVIDED PURSUANT TO 74 O.S. 1981, SECTION 3602

FTE EMPLOYEE CATEGORIES

	EDUC. AND GEN. BUDGET PART I			EDUC. AND GEN. BUDGET PART II			AGENCY ACCOUNTS OTHER			SUB-TOTAL			TOTAL FTE
	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	
CURRENT QTR	98	96	5	0	9	9	1	32	4	99	137	18	254
PRIOR QTR	97	97	5	0	9	10	1	34	4	98	140	19	257
INC (DEC)	1	(1)	0	0	0	(1)	0	(2)	0	1	(3)	(1)	(3)
PRIOR FY	89	99	5	0	9	10	0	30	3	89	138	18	245

REVERSE TRANSFER AGREEMENT FOR ASSOCIATE DEGREE COMPLETION
Northeastern Oklahoma A&M College and Northeastern State University

Northeastern Oklahoma A&M College (NEO) and Northeastern State University (NSU) are seeking to facilitate the academic and degree opportunities for transfer students between the two institutions, enter into this Reverse Transfer Agreement (hereinafter "Agreement"), and hereby agree as follows:

1. NEO and NSU are active educational partners in providing educational opportunities for currently enrolled and potential students of both institutions. Each institution will maintain the integrity of their separate programs and enter into this agreement as equal partners.
2. The purpose of this Agreement is to facilitate eligible and interested students to transfer certain course work from NSU back to NEO in order to complete requirements for the associate degree. This process is called Reverse Transfer.
3. Separate academic records for students will be maintained at each institution.
4. For the purpose of this agreement, each institution will designate single points of contact to send/receive information. Authorized employees of NEO and NSU will have access to directory information (name, date of birth, address, email, enrollment status), about students who are eligible for Reverse Transfer credit for the associate degree completion program.
5. NEO and NSU agree that their respective authorized employees will have a legitimate educational interest in the records of the students being served. NEO and NSU will take reasonable steps to ensure that their employees maintain the confidentiality of all student information as required by the Family and Educational Rights and Privacy Act. This provision shall survive termination of this Agreement.
6. NSU agrees to publish and publicize the existence and purpose of reverse transfer agreements. Students will be responsible for initiating all transcript requests for submission to NEO. NEO personnel will determine if students are eligible for the Associate's degree from NEO according to its degree requirements.
7. Within two weeks of the census date each semester, NSU will provide a list to NEO of all students who have transferred to NSU since the previous semester. Staff at NEO will have an opportunity to contact these students and explain the existence and purpose of this Agreement to ascertain the student's interest in participation.
8. NSU will publish instructions for requesting transcripts for submission to NEO at the conclusion of the semester, once semester grades are posted so that the credit for classes taken at NSU which may be posted to the student's NEO official transcript. Upon receipt of the official NSU transcript, NEO will conduct a degree audit. Students who meet all degree requirements are eligible to receive an associate's degree.
9. NEO and NSU agree to communicate with each other and with their common and respective communities concerning the relationship between the two institutions. NEO and NSU agree to acknowledge and recognize the Reverse Transfer process on each institution's website and via other marketing and publicity methods.
10. NEO and NSU agree to promptly communicate with each other any procedure changes, policy changes, or resident credit requirements that will affect this Agreement.
11. Neither NSU nor NEO waives or relinquishes any immunity or defense on behalf of itself, its officers or employees as a result of the execution of this Agreement or its performance under this Agreement.
12. This Agreement will become effective upon approval by Chief Academic Officer for each Institution and will commence immediately thereafter.

13. Either party may terminate this agreement by providing written notice to the Chief Academic Officer at the other institution at least 180 days prior to termination.

In the event of termination:

- a) Both parties will complete obligations in progress prior to the effective date of termination.
- b) The right of either institution to receive educational records through this process ends at the termination date

Executed As Follows:

Agree to this _____ day of _____, 20_____

Northeastern Oklahoma A&M College

Northeastern State University

September 6, 2013

Public Comments

Chairman Link said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time.

Chairman Link said he would like to recognize Dr. Michael Ogle from the Oklahoma Osteopathic Association. He expressed thanks to him for being present.

Mr. John Roach, Business Development Officer for Nabholz Construction, asked to address the Board. He said win or lose he wanted to express thanks for the work the Board has given Nabholz Construction in the past, including the work on the Okmulgee campus as well as currently on the Stillwater campus. He said his firm is particularly excited about the Wes Watkins Center, as well. With that said, Mr. Roach said he would like to congratulate his competitor, Manhattan, and he knows this firm will do a good job for the Board. He said his biggest concern today is that Nabholz has been given several projects that were smaller renovations. He said his firm takes a lot of pride in these projects and does not look at one different than the other according to the size of the project, but he does not want his firm to be labeled as a small project firm. Mr. Roach said several times his firm will interview with a committee, and he is not certain if the heart of their message is being passed on to the Board, which makes the final decision. He said companies don't build buildings, people build buildings. Mr. Roach said Nabholz has an outstanding project team that he wished the Board would get to know one day.

Mr. Roach said he loves competition, and as a former soldier and athlete he looks forward to the next opportunity to compete for any business of the Board of Regents.

Chairman Link expressed thanks to Mr. Roach for his comments. Regent Watkins said she also attended the ribbon cutting ceremony of the new Career Services Office, and she noted that the staff had wonderful things to say about Nabholz and that the firm finished under budget and on time. Regent Watkins expressed congratulations on doing a job very well and said she looks forward to working with Nabholz in the future.

Regent Burns asked Mr. Roach to keep competing. Mr. Roach guaranteed that his firm will not quit. Regent Anthony said Career Services is inside the Student Union, and it is a beautiful renovation. He said Mr. Roach's comments were well made.

September 6, 2013

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF SEPTEMBER 6, 2013

Chairman Link called upon the Committee Chairs of the following Committees to give reports.

Fiscal Affairs Committee

(All items discussed by the Committee were presented during the business of Oklahoma State University.)

Academic Affairs, Policy and Personnel Committee

(All items discussed by the Committee were presented during the business of Connors State College, Oklahoma State University, and Northeastern Oklahoma A&M College.)

Personnel Actions

Mr. Ramsey said he has one personnel item for the Board's consideration regarding a retention adjustment for Jacqueline Boes, Audit Senior/Consultant, in the Department of Internal Audits. He noted that Ms. Boes works in the Tulsa office, she has been with the Department for five years, and she does outstanding work. Mr. Ramsey said Ms. Boes passed the CPA exam this last year, and Mr. Strande really wants to keep her on his staff. (The salary adjustment for Jacqueline Boes is identified as ATTACHMENT A and considered a part of these minutes.)

Regent Anthony moved and Regent Lester seconded to approve the salary retention adjustment for Jacqueline Boes as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

Approval of Revisions to Board Rule 30:1-1-7 Committees

Chairman Link said included in the Board folder is a proposed revision to Board Rule 30:1-1-7 Committees. This revision reflects the change of the committee structure of the Board to add the Audit, Risk Management and Compliance Review Committee as a standing committee of the Board of Regents. He said this Committee will consider the oversight, review, and approval of

September 6, 2013

internal and external audit and compliance reporting plans, performance, and reports. The Committee is also responsible for assessing and monitoring areas of potential risk to the Board and its institutions. (The proposed revisions to Board Rule 30:1-1-7 and the final version of the Board Rule are collectively attached to the minutes as ATTACHMENT B and considered a part of these minutes.)

Regent Reese moved and Regent Lester seconded to approve the revisions to Board Rule 30:1-1-7 Committees as presented.

Chairman Link said he is aware the Regents work hard and have a fairly large number of significant issues and items facing them. The intent was to divide some of the responsibilities of the existing committees and to allow the members of the new committee to be able to indulge themselves in a lot of detail that the Board might not otherwise get into. The Board is a large organization and is a very public organization, and with a total annual budget expenditure of the institutions in excess of \$1,300,000,000, there are a lot of things that need attention. Chairman Link said he is hopeful that this structure of committees will allow the Board to be able to understand, examine, and monitor those things that are critical to the operations of the institutions. He said he appreciates the Board's recognition of this, and he is hopeful the Board can make a real good analysis of changes and monitor what is going on at the institutions. He said this is not because the Regents are suspicious or questioning, but it is this Board's responsibility and obligation to be knowledgeable and informed and aware of things that are going on that impact the Board and the institutions it serves. These are not just things that have happened in the past but are things that need to be anticipated as risks or as threats in the future. Chairman Link said his intention was to help these committees in this direction. He said he appreciates the Regents' help on that and their involvement.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

Board Committee Structure

Mr. Ramsey said he has one additional item relating to the change in Board Committees and that relates to Committee appointments. He said in the Board folders is a copy of the Board Committee Structure as appointed by Chairman Link, effective September 6, 2013, and a description of the functions and responsibilities of the various Board committees. He said this includes the addition of the Audit, Risk Management and Compliance Review Committee as a new standing committee of the Board. He asked that this information be placed in the official minutes. (The Board Committee Structure is attached to this portion of the minutes as ATTACHMENT C and considered a part of these minutes.)

Chairman Link said an item for the new Audit, Risk Management and Compliance Review Committee is the creation of a new audit policy. He asked if it is possible that a recommendation

September 6, 2013

from the Committee will be presented at the next Board meeting. Regent Lester said that is the intention of the Committee.

Adjournment

At approximately 12:05 p.m., Regent Lester moved and Regent Davis seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

September 6, 2013, Board Meeting

PERSONNEL ACTIONS

BOARD OF REGENTS (OFFICE OF INTERNAL AUDITS)

(Tulsa Office)

CHANGE IN COMPENSATION (Retention Adjustment)

BOES, Jacqueline M., Audit Senior/Consultant (effective September 1, 2013)
change in compensation to \$70,000.

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

OAC 30:1

30:1-1-7. Committees

There are four standing committees of the Board of Regents. The Board Chairman appoints the membership of each of these standing committees, including the committee chairman. Following is a brief description of the functions and responsibilities of the four standing committees of the Board of Regents.

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

This committee considers appropriate matters relating to development or review of academic policies and programs and governmental policies of the Board of Regents and/or the institutions under the Board's jurisdiction. It also considers matters relating to personnel under the jurisdiction of the Board and universities and colleges governed by the Board.

2. **FISCAL AFFAIRS AND PLANT FACILITIES**

This committee assumes responsibility when appropriate or necessary on behalf of the Board for matters relating to the construction, maintenance and operation of physical facilities including consideration related to all real estate.

3. **PLANNING AND BUDGETS**

This committee considers appropriate matters relating to short- and long-range planning, assessment of institutional resources, and development and administration of budgets.

4. **AUDIT, RISK MANAGEMENT AND COMPLIANCE REVIEW**

This committee considers oversight, review and approval of internal and external audit and compliance reporting plans, performance and reports. It is also responsible for assessing and monitoring areas of potential risk to the Board and its institutions.

Special committees may be appointed as the Chairman of the Board directs. The Board Chairman appoints the special committee chairman. Special committees cease to exist when discharged by the Board Chairman from further consideration of the subject.

The Board Chairman and the Chief Executive Officer shall serve as non-voting, ex officio members of all standing and special committees.

OAC 30:1

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

30:1-1-7. Committees

There are ~~three~~four standing committees of the Board of Regents. The Board Chairman appoints the membership of each of these standing committees, including the committee chairman. Following is a brief description of the functions and responsibilities of the ~~three~~four standing committees of the Board of Regents.

1. ACADEMIC AFFAIRS, POLICY AND PERSONNEL

This committee considers appropriate matters relating to development or review of academic policies and programs and governmental policies of the Board of Regents and/or the institutions under the Board's jurisdiction. It also considers matters relating to personnel under the jurisdiction of the Board and universities and colleges governed by the Board.

2. FISCAL AFFAIRS AND PLANT FACILITIES

This committee assumes responsibility when appropriate or necessary on behalf of the Board for matters relating to ~~fiscal management including internal and external audit functions of the Board and/or the institutions governed by the Board and to~~ the construction, maintenance and operation of physical facilities including consideration related to all real estate.

3. PLANNING AND BUDGETS

This committee considers appropriate matters relating to short- and long-range planning, assessment of institutional resources, and development and administration of budgets.

4. AUDIT, RISK MANAGEMENT AND COMPLIANCE REVIEW

This committee considers oversight, review and approval of internal and external audit and compliance reporting plans, performance and reports. It is also responsible for assessing and monitoring areas of potential risk to the Board and its institutions.

Special committees may be appointed as the Chairman of the Board directs. The Board Chairman appoints the special committee chairman. Special committees cease to exist when discharged by the Board Chairman from further consideration of the subject.

The Board Chairman and the Chief Executive Officer shall serve as non-voting, ex officio members of all standing and special committees.

COMMITTEE STRUCTURE* OF THE A&M BOARD OF REGENTS
AS APPOINTED BY CHAIRMAN TUCKER LINK

September 6, 2013

NOTE: All committee meetings must be scheduled through the Chief Executive Officer of the Board to ensure continuity of information through the Regents' executive office, compliance with the open meeting law, etc.

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**
Rick Davis, Chair Tucker Link (non-voting, ex officio)
Doug Burns, Member Jason Ramsey (non-voting, ex officio)
Andy Lester, Member

2. **FISCAL AFFAIRS AND PLANT FACILITIES**
Joe Hall, Chair Tucker Link (non-voting, ex officio)
Calvin Anthony, Member Jason Ramsey (non-voting, ex officio)
Jim Reese, Member

3. **PLANNING AND BUDGETS**
Lou Watkins, Chair Tucker Link (non-voting, ex officio)
Rick Davis, Member Jason Ramsey (non-voting, ex officio)
Trudy Milner, Member

4. **AUDIT, RISK MANAGEMENT AND COMPLIANCE REVIEW**
Andy Lester, Chair Tucker Link (non-voting, ex officio)
Doug Burns, Member Jason Ramsey (non-voting, ex officio)
Trudy Milner, Member

* For description of committee functions and responsibilities, see attached page.

**BRIEF DESCRIPTION OF COMMITTEE FUNCTIONS AND RESPONSIBILITIES
TO THE BOARD OF REGENTS AND TO THE INSTITUTIONS GOVERNED BY THE BOARD**

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

This committee considers appropriate matters relating to development or review of academic policies and programs and governmental policies of the Board of Regents and/or the institutions under the Board's jurisdiction. It also considers matters relating to personnel under the jurisdiction of the Board and universities and colleges governed by the Board.

2. **FISCAL AFFAIRS AND PLANT FACILITIES**

This committee assumes responsibility when appropriate or necessary on behalf of the Board for matters relating to fiscal management and financial reporting of the institutions and related entities governed by the Board and the construction, maintenance and operation of physical facilities including consideration related to all real estate.

3. **PLANNING AND BUDGETS**

This committee considers appropriate matters relating to short- and long-range planning, assessment of institutional resources, and development and administration of budgets.

4. **AUDIT, RISK MANAGEMENT AND COMPLIANCE REVIEW**

This committee considers oversight, review and approval of internal and external audit and compliance reporting plans, performance and reports. It is also responsible for assessing and monitoring areas of potential risk to the Board and its institutions.

MEETING OF THE A & M BOARD OF REGENTS

September 6, 2013

Calcagno Family Ballroom
Student Union
Northeastern Oklahoma A&M College
Miami, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 19, 2012.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of June 21, 2013

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

October 25, 2013 -- Stillwater, Oklahoma – The Council Room, 412 Student Union,
Oklahoma State University

For **Consideration** of Approval:

December 6, 2013 -- Langston, Oklahoma – Scholars Inn Clubhouse,
Langston University

Calendar Year 2014 Regular Board Meetings Schedule

BUSINESS WITH COLLEGES AND UNIVERSITIES

1. Connors State College
2. Oklahoma State University
3. Oklahoma Panhandle State University
4. Langston University
5. Northeastern Oklahoma A&M College

PUBLIC COMMENTS

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Chief Executive Officer

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: September 6, 2013

TIME: Board will officially convene at 10:00 a.m.*

PLACE: Calcagno Family Ballroom, Student Union, Northeastern Oklahoma A&M College, Miami, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 19, 2012.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of June 21, 2013
- Announcement of meeting on October 25, 2013, in The Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma
- Approval of meeting on December 6, 2013, in the Scholars Inn Clubhouse, Langston University, Langston, Oklahoma
- Approval of Calendar Year 2014 Regular Board Meetings Schedule
- Reports/comments/recommendations by Board Chairman

CONNORS STATE COLLEGE

- General Information/Reports Requiring No Action By the Board
 - Personal remarks by President Faltyn
 - Fall enrollment update
- Policy and Operational Procedures
 - Approval of revised Connors State College Student Handbook

* The Board will have breakfast on Friday, September 6, 2013, at 7:30 a.m. in the Second Floor Conference Room of Kah-Ne Hall on the campus of Northeastern Oklahoma A&M College, Miami, Oklahoma, with NEO President Jeff Hall and OSU President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but Presidents Hale and Hargis have indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the Blue & Gold Lounge in the Student Union on the NEO campus.

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval to offer degree programs via electronic media
 - Approval to begin approval process for certificate programs
- Contractual Agreements (other than construction and renovation)
 - Approval to develop a clinical affiliation agreement with Countryside Estates Nursing Center
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - FTE quarterly employee report
 - Quarterly livestock sales report
 - Quarterly veterinary payments report
 - Out-of-state travel reports
 - Fall 2013 student activity schedule

OKLAHOMA STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - Opening comments
- Resolutions
 - Adoption of Memorial Resolutions for Hans Bilger, Andrew W. Monlux, Norman Nelson, Everett C. Short, N.V.V.J. Swamy, and Dorothy M. Turetsky
- Policy and Operational Procedures
 - Approval to appoint four specific positions as the Senior Management group in regards to OSU Facility Clearance
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
 - Approval of position announcement and position description for Provost/Senior Vice President at OSU-Stillwater
- Instructional Programs
 - Approval of proposed new degrees and program modifications
 - Approval of Academic Program Reviews for Academic Year 2012-2013

- Other Business and Financial Matters
 - Approval of peace officer's commission
 - Approval to increase Educational & General budget/allotment
 - Approval to transfer funds from Fund 290 to Fund 295
 - Approval to name Postal Plaza Gallery
 - Approval to name Postal Plaza Classroom and Collections Archive
 - Approval to dispose of equipment through transfer
 - Approval for an agreement with a government relations firm
- Contractual Agreements (other than construction and renovation)
 - Approval to grant perpetual rights-of-way and easements and a temporary construction easement
- New Construction or Renovation of Facilities
 - Approval to demolish residence at the OSU Range Research Station
 - Approval to select an Architect to assist the University in the design and construction of the new Spears School of Business Building
 - Approval to select a Construction Manager At Risk to assist the University in the design and construction of the new Spears School of Business Building
 - Approval to amend the scope of work for the Architect previously selected to assist the University in the design and construction of a new building at OSU-CHS
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting

OKLAHOMA PANHANDLE STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - Fall enrollment report
- Instructional Programs
 - Approval of the General Transfer and Articulation Agreement between Seward County Community College/Area Technical School and OPSU
 - Approval to delete the Bachelors of Business Administration Business Education degree
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Record setting number of degrees awarded at OPSU's spring commencement
 - OPSU Business Team receiving five top-ten awards at national contest
 - OPSU Volleyball Team earning the American Volleyball Coaches Association Team Academic Award for fourth consecutive year
 - August President's Update newsletter
 - FTE quarterly employee report
 - Out-of-state travel summaries

LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - FTE quarterly employee report

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- Contractual Agreements (other than construction and renovation)
 - Approval to enter into the Dove Science Academy Charter School of Tulsa contract
 - Approval to enter into the Discovery School of Tulsa contract
 - Approval to enter into the Alexis Rainbow Arts Academy charter school contract
 - Approval of amendment to the Baylor Institute for Rehabilitation Joint Venture agreement regarding liability insurance for Physical Therapy students
 - Approval to enter into a contractual agreement with PhotoCall Counseling Services
 - Approval to enter into Business Associate agreements for the training of Physical Therapy students
 - Approval to enter into affiliation agreements for the training of Physical Therapy and Nursing and Health Professions students

- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

- New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel reports

NORTHEASTERN OKLAHOMA A&M COLLEGE

- General Information/Reports Requiring No Action By the Board
 - President's remarks
 - Fall enrollment and dorm occupancy report

- Policy and Operational Procedures
 - Approval of revisions to NEO A&M College Faculty Handbook

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- Instructional Programs
 - Approval to enter into an agreement with Northeastern State University for reverse transfer of academic credit

--Other Business and Financial Matters

- Approval to expend Student Support Services Grant funds from the U.S. Department of Education in accordance with grant guidelines
- Approval of peace officer commission actions

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

- Out-of-state travel summaries
- FTE quarterly employee report

PUBLIC COMMENTS

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Fiscal Affairs Committee

Academic Affairs, Policy and Personnel Committee

OTHER BOARD OF REGENTS' BUSINESS

--General Information/Reports Requiring No Action By the Board

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Other Business Matters Requiring Action of the Board

- Approval of revised Board Rule 30:1-1-7 Committees

--Reports/comments/recommendations by Chief Executive Officer
Board Committee Structure

--Reports/comments/recommendations by General Counsel

--Reports/comments/recommendations by Director of Internal Audits

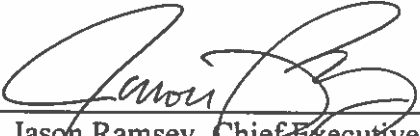
--New Business Unforeseen At Time Agenda Was Posted

September 6, 2013

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 
Tucker Link, Chairman

ATTEST:


Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on October 25, 2013.


Cheryl Williams, Secretary