

MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL
COLLEGES

for the

MARCH 7, 2014

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

March 7, 2014

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, MARCH 7, 2014

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 10, 2013.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Council Room, 412 Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma, on March 7, 2014.

Those present: Mr. Tucker Link, Chairman; Mr. Rick Davis, Vice Chairman; Mr. Calvin J. Anthony; Mr. Douglas E. Burns; Mr. Joe D. Hall; Mr. Andy Lester; Dr. Trudy J. Milner; Mr. Jim Reese; and Mrs. Lqu Watkins.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Robert White, Health and Higher Education Policy Analyst; Ms. Jessica Russell, Director, State Government Relations; Mr. Steve Stephens, General Counsel; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Linda Novak, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:20 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF MARCH 7, 2014

Order of Business

Regent Milner moved and Regent Davis seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

March 7, 2014

Approval of Minutes

Regent Reese moved and Regent Milner seconded to approve the minutes of the January 24, 2014, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Davis, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

Approval of Future Board Meetings

Chairman Link announced that the next regular meeting of the Board of Regents is scheduled to convene on April 25, 2014, on the Three Rivers Port Campus, 2501 N. 41st Street East, Connors State College, Muskogee, Oklahoma. In addition, a meeting is scheduled to convene on June 20, 2014, in Conference North, 3rd Floor - Student Center, on the campus of Oklahoma State University-Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma. Chairman Link asked for a motion to confirm this meeting.

Regent Anthony moved and Regent Reese seconded to approve the meeting scheduled for June 20, 2014, in Conference North, 3rd Floor - Student Center, on the campus of Oklahoma State University-Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

March 7, 2014

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Bryant expressed appreciation to President Burns Hargis, his wife Ann, and staff for the outstanding hospitality at OSU. He said it is always a pleasure to visit this part of the state. The dinner and entertainment last evening were fantastic.

Dr. Bryant reported that the 62nd Annual OPSU Performance Tested Bull Sale was held February 24. He said 59 bulls were sold totaling \$222,950 for an average of \$3,778.81. Regent Burns asked if that is a record. Dr. Bryant said he does not know if that is a record but noted that it was more than last year. Chairman Link said it was more than last year by approximately \$1,000 per head. Dr. Bryant said this is correct and noted this was a very good sale. To add to that, he believes this is the longest continuing bull test sale of this type in the nation.

Dr. Bryant further reported that OPSU alumnus Shea Meyer has been named the winner of the 2014 Oklahoma State Duck Stamp Contest, and the American Volleyball Coaches Association recently awarded OPSU Assistant Volleyball Coach Tiana McCowen a Minority Coaches Scholarship.

Approval to Increase Board Approval Purchasing Limit

Dr. Bryant requested approval to increase the Board approval purchasing limit from \$35,000 to \$75,000. He said this was discussed with members of the Fiscal Affairs Committee during its meeting this morning.

Regent Hall reported that the Fiscal Affairs Committee received a request from the A&M institutions to increase the Board approval purchasing limit to \$75,000, including Oklahoma Panhandle State University. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Hall moved and Regent Reese seconded to approve the request to increase the Board approval purchasing limit to \$75,000 for Oklahoma Panhandle State University as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Contractual Agreements

Dr. Bryant requested ratification of interim approval granted by the Chief Executive Officer to erect a 150-foot wind test tower by TradeWind Energy of Kansas City on the OPSU Farm for three months to test the wind potential on the Farm. He clarified that there is no cost to the University, and the tower will be removed after the test. If the test is successful, then that opens the door to establish some wind turbines on the OPSU Farm. The per tower revenue generation for OPSU will be \$8,000 to \$16,000 annually.

In addition, Dr. Bryant requested Board approval to purchase medical services for the OPSU Health Center in the estimated annual amount of \$70,000. He said bid specifications include an option to renew annually for four additional one-year periods by mutual agreement. He said this would basically outsource the nursing component of the OPSU Health Center.

Regent Lester moved and Regent Milner seconded to ratify interim approval granted by the Chief Executive Officer to erect a 150-foot wind test tower by TradeWind Energy of Kansas City on the OPSU Farm for three months and to purchase medical services for the OPSU Health Center as presented.

With regard to outsourcing health services, Regent Anthony asked if the University has medical establishments in mind that can provide this service. Dr. Bryant said OPSU has two maybe three possibilities right now.

Regent Burns asked if TradeWind Energy has already submitted leases to OPSU. Dr. Bryant responded negatively and said the test tower was erected soon after interim approval was granted. The test tower is currently in operation. It will run its course for three months and then TradeWind Energy will present a formal report on the test. Any establishment of wind turbines on the OPSU Farm would be based on the recommendation of TradeWind. Regent Burns asked if TradeWind would provide the Board with the results of the test, and Dr. Bryant said he will certainly make that available to the Regents. Regent Burns asked if there was any consideration paid for the tower being erected and the test being done. Dr. Bryant said OPSU received a \$2,000 stipend.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

March 7, 2014

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

None

Part E---Instructional Programs

None

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

Board approval is requested, in accordance with Board Policy OAC 30:10-1-2, to authorize an increase from \$35,000 to the Board approval limit of \$75,000. The institutional authority and responsibility purchase approval matrix supporting this request is attached.

Part H---Contractual Agreements (other than construction and renovation)

1. Board ratification is requested of the interim approval granted on 2-4-14 to erect a 150 foot wind test tower by TradeWind Energy of Kansas City on the OPSU Farm for three months to test the wind potential on the farm. There is no cost to the university for this, and the tower will be removed after the test.

TradeWind Energy is planning the installation of a wind farm south of Goodwell in Texas County. The test tower construction and test will allow OPSU to be included in the overall wind farm plans of TradeWind Energy in a timely manner. The per tower revenue generation for OPSU will be \$8,000 to \$16,000 annually.

2. Board approval is requested to purchase medical services for the OPSU Health Center in the estimated annual amount of \$70,000. Bid specifications include an option to renew annually for four (4) additional one-year periods by mutual agreement. (bid).

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The 62nd Annual Oklahoma Panhandle State University Performance Tested Bull Sale was held February 24, 2014. 59 bulls brought \$222,950 for an average of \$3,778.81.
2. OPSU alumnus Shea Meyer of Stratford, Oklahoma, has been named the winner of the 2014 Oklahoma State Duck Stamp Contest.
3. The American Volleyball Coaches Association (AVCA) recently awarded OPSU Assistant Volleyball Coach Tiana McCowen a Minority Coaches Scholarship.
4. The February President's Update Newsletter is attached.
5. The January 2014 Summary of Out-of-State Travel report is attached.

Respectfully submitted,



David A. Bryant
President

Purchasing Authorization Matrix - \$75,000 Board Limit

Authorizer	\$0 ≤ \$5,000	>\$5,000 ≤ \$ 10,000	>\$10,000 ≤ \$35,000	>\$35,000 ≤ \$75,000	>\$75,000
Department Head*	Departmental Policy	X	X	X	X
Dean* and Vice President* and Director of OPSU Purchasing		Quotations by OPSU Purchasing	X	X	X
Vice President Academics* and Vice President Fiscal Affairs and OSU Director of Purchasing			Competitive Bid by OSU Purchasing	X	X
Vice President Academics* and Vice President Fiscal Affairs and OSU Director of Purchasing				Competitive Bid by OSU Purchasing	X
Board Approval					X

*Or designee

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Oklahoma Panhandle State University

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

 (a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

 (b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

 X (c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

TradeWind Energy of Kansa City is planning the installation of a wind farm south of Goodwell in Texas County.

Larry Peters has approached them about the possibility of installing four to five towers on our university farm. This would be a revenue generating enterprise for OPSU. Each tower is 2 megawatts. Per tower revenue generation for OPSU would be \$8,000 - \$16,000 annually.

 (d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

We found out on 1-31-14 that they are interested and would like to erect a 150 foot test tower for three months to test the wind potential on our farm. There is no cost to the university for this, and they would remove the tower after the test.

Interim Board approval is requested for the test tower construction and test. This would allow OPSU to be included in the overall wind farm plans of TradeWind Energy in a timely manner.


See attached contract for tower.

3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ None

4. Identify the fund or funds to be used in covering the cost stated above. NA

5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. NA

6.

<p>_____</p> <p>(Optional) Signature of Requesting Administrator</p>	<p style="text-align: center;"></p> <p>_____</p> <p>(Required) Signature of President</p>
<p>_____</p> <p>Date</p>	<p style="text-align: center;"><u>2-4-14</u></p> <p>_____</p> <p>Date</p>

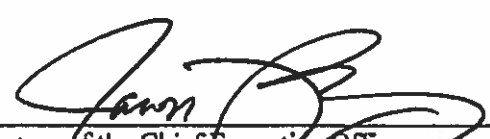
(FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER)

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:



Signature of the Chief Executive Officer or
his designated representative

2/4/14

Date

**Meteorological Tower Agreement
(Goodwell MET 0560)**

THIS METEOROLOGICAL TOWER AGREEMENT ("Agreement") is made effective this 17th day of February, 2014 (the "Effective Date") by and between Goodwell Wind Project, LLC ("Developer") and Board of Regents for the Oklahoma Agricultural and Mechanical Colleges, acting for and on behalf of Oklahoma Panhandle State University Owner", regarding the installation of anemometers, meteorological towers and wind measurement, monitoring and recording equipment and facilities (each, a "Met Tower") on Owner's real property in Texas County, Oklahoma that is generally described on Exhibit A attached to this Agreement (the "Property").

In consideration of the terms contained in this Agreement, and other good and valuable consideration, Owner and Developer agree to the following:

1. Owner hereby grants and conveys to Developer an irrevocable right and license (the "License") to install, operate, maintain, repair, replace and remove one or more Met Towers on the Property for the purpose of conducting studies of wind speed and wind direction and collecting other meteorological data. The License includes the rights of access on, over and across the Property and ingress to and egress from each Met Tower.
2. This Agreement will be for a term of five (5) years, commencing on the Effective Date, unless earlier terminated by Developer. Developer may terminate this Agreement at any time with three (3) months prior written notice to Owner. Owner may terminate this Agreement only if payments are not made within 30 days after Owner delivers written notice to Developer that a payment was not made on the payment due date.
3. Within 15 business days following the Effective Date, and annually on the anniversary of the Effective Date thereafter, while this Agreement is in effect, Developer will deliver to Owner a check in the amount of \$2,000.00 at Owner's notice address provided below, which will constitute payment in full for the License and the other promises of Owner contained in this Agreement.
4. Developer will pay, when due: (a) all claims for labor or materials furnished to or for Developer at the Property and (b) any taxes assessed against the Met Towers; in each case subject to Developer's right to contest the same in good faith.
5. Developer will obtain, and keep in effect during the term of this Agreement, a broad form comprehensive general liability insurance policy with a limit of no less than \$1,000,000 per occurrence with a \$2,000,000 aggregate limit. Upon request by Owner from time to time, Developer will provide Owner with a copy of, or a certificate of insurance evidencing, such policy.
6. Nothing in this Agreement is intended to prevent Owner from using the Property for any purpose; provided, however, that Owner agrees not to interfere with: (a) the natural flow, speed or direction of wind to, at or around the Property or the Met Towers, and (b) the exercise of Developer's rights as granted in this Agreement; and Owner also agrees to cause its tenants and employees to comply with such non-interference obligations.
7. Owner agrees to control weeds, if applicable, around the Met Tower on an annual basis.

292074.2

8. Owner will not have any ownership or other interest in any Met Tower installed by Developer on the Property (including any statutory lien, which is hereby waived), or in any data derived therefrom, and Developer may remove any or all Met Towers at any time. Developer shall be responsible to rectify any damage Developer proximately causes to the Property, or any personal property of Owner thereon, during the term of this Agreement. Further, on or before the end of the term of this Agreement, Developer will: (a) remove from the Property any Met Towers installed by Developer thereon, (b) leave the surface of the Property free from debris and (c) re-grade the Met Tower pad to its approximate original contours to the extent reasonably practicable.

9. Owner represents and warrants to Developer that: (a) Owner is the sole fee owner of the Property; (b) each person or entity signing this Agreement on behalf of Owner is authorized to do so; (c) Owner has the unrestricted legal power, right and authority to enter into this Agreement and to grant the License to Developer, and this Agreement and the License are and will be in full force and effect, without the necessity of any consent of or joinder herein by any other person or entity; and (d) there are no liens, encumbrances, covenants, conditions, reservations, restrictions, leases or other matters relating to the Property or any portion thereof that could interfere with or prevent Developer's use of the Property or any portion thereof for the purposes contemplated by this Agreement.

10. Owner will cooperate with Developer in the exercise of the rights given to Developer in this Agreement and in otherwise giving effect to the purpose and intent of this Agreement, including, without limitation, in Developer's efforts to obtain from any governmental authority or other person or entity any permit, entitlement, approval, authorization or other rights necessary or convenient in connection the License or any Met Tower; and Owner shall promptly upon request, sign any application, document or instrument that is reasonably requested by Developer in connection therewith.

11. Developer may freely transfer or assign all or any portion of Developer's right, title or interest under this Agreement, in the License, or in any Met Towers without Owner's consent. This Agreement is to be construed equally as between and against Owner and Developer, and not against the party responsible for its drafting. This Agreement will be governed by and construed in accordance with the laws of the state in which the Property is situated. In the event that this Agreement is not signed by one or more of the persons or entities comprising the Owner, or by one or more persons or entities holding an interest in the Property, then this Agreement will nonetheless be effective, and will bind all those persons and entities who have signed this Agreement. This Agreement contains the entire agreement between Developer and Owner in connection with any matter mentioned or contemplated herein, and all prior or contemporaneous proposals, agreements, understandings and representations between the parties, whether oral or written, are merged herein and superseded hereby. This Agreement may be executed in counterparts.

[Signatures follow on separate pages.]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

DEVELOPER:

Goodwell Wind Project, LLC

By: 

Name: Francesco Venturini

Title: CEO

Address for notice purposes:

Goodwell Wind Project, LLC

One Tech Drive, Suite 220

Andover, MA 01810

Attn: Nick Lincoln

Telephone: (978)296-6867

292074.2

OWNER:

**Board of Regents for the Oklahoma Agricultural and
Mechanical Colleges
acting for and on behalf of Oklahoma Panhandle
State University**

By: 

Name: Dr. David Bryant

Title: President

Address for Notice purposes:

**Oklahoma Panhandle State University
P.O. Box 430
Goodwell, OK 73939
Attn: Larry Peters
Telephone: 580-461-0571**

AP

EXHIBIT A
DESCRIPTION OF PROPERTY

The North Half of Section 7, Township 1 North, Range 14 East of the Cimarron Meridian, Texas County, Oklahoma.

292074.2

NS

President's Update

A monthly newsletter from the Office of the President

February 2014

Campus Events

- Feb. 1** **Top Hand Auction**, Pickle Creek Event Center-Guymon, 7 p.m.
- Feb. 3-7** **SOEA Book Fair**, Student Union
- Feb. 3** **Softball vs. Colorado Christian**, 2 p.m.
- Feb. 6** **Women's & Men's Basketball vs. McMurry**, 5:30 p.m. & 7:30 p.m.
- Feb. 7** **Baseball vs. Lincoln University of Missouri**, 1 p.m. & 3 p.m.
- Feb. 8** **Women's & Men's Basketball vs. St. Edwards**, 1 p.m. & 3 p.m.
- Feb. 8.** **Baseball vs. Lincoln University of Missouri**, 1 p.m. & 3 p.m.
- Feb. 8** **Softball Round Robin**, 11 a.m., 1 p.m., & 3 p.m.
- Feb. 9** **Softball Round Robin**, 11 a.m., 1 p.m., & 3 p.m.
- Feb. 12** **OSSAA Vocal Music Contest**, 8 a.m.-6 p.m.
- Feb. 13** **Sexual Assault Prevention & Self-defense Course**, Student Union, 6 p.m.
- Feb. 15** **Winter Homecoming, Women's & Men's Basketball vs. Newman**, 1 p.m. & 3 p.m.
- Feb. 15** **Staff Liaison Committee Silent Auction**, during basketball games
- Feb. 15** **Senior Day**, registration at 10:30 a.m. Program begins at 11 a.m.
- Feb. 24** **62nd Annual Bull Sale**, OPSU Farm
- Feb. 25** **Baseball vs. Wayland Baptist University**, 2 p.m.
- Feb. 28** **Baseball vs. McMurry**, 1 p.m. & 3 p.m.

The OPSU Rodeo's Annual Top Hand Auction takes place Feb. 1 at the Pickle Creek Event Center in Guymon. The evening kicks off at 7:00 p.m. with a free meal provided by Hunny's BBQ, and then the auction will begin with pairs of OPSU Rodeo Team members being up for bid for four hours of work. The auction will then move onto the western items. To finish off the night, bring your dancing boots to hit the floor with the Wooden Nickel Band.

Every year, the Panhandle State Foundation awards scholarships to both needy and deserving OPSU students. Over 250 scholarships are available for the 2014-2015 year. The scholarship packet is available in the Foundation Office or on the OPSU website. The application deadline is March 3, 2014.

The No Man's Land Museum Addition is now complete. Currently, many of the exhibits have been moved into their newly designated area and care is being taken to organize each display appropriately. On February 14 at noon, No Man's Land Museum will host Michael J. Hightower, PhD, as he presents a program regarding banking in Oklahoma.

The OPSU Staff Liaison Committee Silent Auction will be held during the women's and men's homecoming basketball games on Saturday, Feb. 15. If you or your department has items to donate, contact Liz McMurphy.

Shea Meyer has been named the winner for the 2014 Oklahoma State Duck Stamp Contest. Meyer, a Guymon High School Alum, received a Bachelor of Fine Arts degree in Art from Oklahoma Panhandle State University graduating with honors in May of 2005. He currently teaches art to grades 6-12 in Stratford, Okla.

Senior point guard Sarah Johnson of the OPSU women's basketball team was named Player of the Week by the Heartland Conference for Jan. 6-12. Johnson had back-to-back career-high games scoring over 30 points in each game.

Following an executive order signed by Oklahoma Gov. Mary Fallin, the use of electronic cigarettes/vaping devices is now prohibited on all state-owned and leased properties as well as state-owned and leased buildings and vehicles. The ban became effective as of Jan. 1, 2014.

OPSU Familiar Face:

This month's familiar face is the very well known and highly respected Dean of Science, Math and Nursing, Dr. Justin Collins.

Known to many as "Doc", he was born in Ada, Okla., and grew up in Guymon where he graduated from high school. He made the decision to attend OPSU where he graduated in 1990 with honors, majoring in Biology and minoring in Chemistry and Natural Science.

Doc then moved to Stillwater to pursue a master's degree in Entomology at Oklahoma State University where he completed his Ph.D in Entomology as well.

Upon completion of his doctorate, he began working at OPSU in February of 1997 before taking on the title of dean in 2002. When asked what classes he has taught, Doc chuckles before replying "everything". He tends to focus on the chemistry side of things with his favorite class to teach being Biochemistry. As the Dean of Science, Math and Nursing each day brings something new with it, and Doc serves many roles including adviser to approximately 140 students.

Not only is he a teacher, but Doc is currently a student at OPSU himself. He is studying to complete his Associate of Applied Science degree in Fire Protection, and he recently received his Associate of Applied Science degree in Technology with an option in Emergency Medical Services in May of 2013.

Dr. Collins serves as a volunteer paramedic in Goodwell and Guymon. Additionally, he volunteers as a firefighter in Goodwell. He is a member of the Region I HazMat Team.

Doc's hobbies include hunting, woodworking and working with his horses. Some of his students may have picked up on the fact that he loves horror movies by the "bonus" questions asked occasionally on his tests! A man of many talents, he enjoys playing the guitar and few may know that he even played in a band during grad school! Doc also enjoys spending time with his family, a very important part of his life. He and his wife, Rilla, will celebrate their 25th wedding anniversary in July. Rilla teaches science to grades 4-6 at Goodwell Schools and in the evenings she teaches English at OPSU for the University College. They have two sons, Jordan and Jeremy, who attend OPSU. Jordan is majoring in Criminal Justice and Jeremy is a Computer Information Systems major.

Doc says he is doing his "dream job" teaching

at OPSU stating "I like to teach. I like to see the light bulb come on and I enjoy the student interaction." Of his future plans, Doc says "I want to be in the classroom. I think that is where I can make the biggest impact." He also plans to continue his Fire and EMS volunteer work.

Make an impact is exactly what he has done, being an influential part of countless students through the years. Senior Animal Science major Kashly Schweer has taken at least one class with Doc each semester she has been at OPSU. She says, "He truly cares about his students and wants to make sure everyone understands the concept being taught. He doesn't want anyone to fall behind."

Take a step into his office on any given day and it's easy to see the result of his care and concern for each student. There is rarely a time that you will find his office not full of students, many just stopping in to say hi.



Doc and his wife, Rilla



Doc (left) and his youngest son, Jeremy, at a live fire training exercise

David A. Bryant

David A. Bryant, President

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Jan-14
MONTH

FUND SOURCE	FY14		FY13		FY14		FY13	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	15	\$ 4,991.37	11	\$ 3,223.52	90	\$ 26,998.60	65	\$ 21,658.10
FEDERAL					0	\$ -		
PRIVATE								
AUXILIARY	3	\$ 949.91			15	\$ 3,450.26	7	\$ 2,824.23
OTHER		\$ -		\$ -				
TOTAL	18	\$ 5,941.28	11	\$ 3,223.52	105	\$ 30,448.86	72	\$ 24,482.33

March 7, 2014

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Tim Faltyn, President, and Ms. Kim Ryals, Controller, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Faltyn expressed appreciation to President Hargis and his wife Ann. He said he understands it was a beautiful evening, and Ms. Ryals told him that the performance by Brooklyn Davis was excellent. He said he is sorry he missed the event as he was traveling. He said he was attending a conference regarding crisis management in higher education and noted that it was enlightening as well as somber when one thinks of all the things that can happen on a college or university campus. He said he felt very good about where Connors is with respect to safety, although the College still has some work to do.

Dr. Faltyn referenced the *Connection*. The cover story addresses a major event regarding the renaming of the court in Melvin Self Fieldhouse in honor of Coach Bill Muse. Coach Muse has achieved 500 wins and is only the second man in history to accomplish this achievement at the same school. Dr. Faltyn said Regent Anthony joined the celebration. The event also included announcing to Coach Muse that he was going to be inducted into the National Junior College Athletic Association Basketball Coaches Hall of Fame. Dr. Faltyn expressed thanks to Regent Anthony for his attendance.

The *Connection* also includes articles regarding Regent Anthony's appearance on campus and his meeting with the President's Leadership Class and Leadership Connors and the recognition of the Honor Roll students at Scholars Night.

Dr. Faltyn reported that Regent Lou Watkins has agreed to be the commencement speaker, which is scheduled for May 9. He encouraged the Regents to attend. Regent Watkins said she is looking forward to the opportunity.

Regarding the KLR Field Day sponsored by Chairman Link, Dr. Faltyn said everyone is closing in on a date. This will be the third year for the event, which is typically a competition between the Livestock Judging Teams of NEO and Connors. He said the two teams this year are very competitive. He said he would be remiss if he didn't mention the President's competition, which changes every year. It is believed the event will be held during the last week of April. He noted that it is such a wonderful experience for the students to visit an operation like KiamichiLink Ranch. Chairman Link said he has someone working on the President's competition.

In conjunction with the Board meeting scheduled to convene at the Three Rivers Port Campus, Dr. Faltyn reported that on Thursday, April 24, a groundbreaking will be held for the Nursing and Allied Health facility. The Mayor of the City of Muskogee will be in attendance as well as representatives of the contractor for the project, Crossland Construction. Dr. Faltyn said this is a new chapter for Connors.

With respect to enrollment, Dr. Faltyn said the Office of the Oklahoma State Regents for Higher Education requests the institutions to submit a preliminary enrollment report the last week of February. He said the numbers got a little bit better shortly after the closing date. He noted that Connors is down just under 4 percent in head count compared to last spring semester.

Major Construction Updates

With respect to ongoing major construction projects of the College, Dr. Faltyn presented an update regarding these projects (a copy of which is on file in the Board of Regents' Office as Document No. 2-3-7-14). The update includes the Student Union Renovation project, which is a \$6 million project expected to be completed Fall 2014; the new Nursing and Allied Health building that will be located at the Connors Three Rivers Port Campus in Muskogee; the Wastewater System Improvements project that involves laying 1.2 miles of six-inch waste water line connecting the College with the town of Warner; a two-phase Waterline project that involves installing 4,140 linear feet of all new water infrastructure for the Warner campus in association with the Student Union Renovation; the lobby expansion of the Fred Williams Indoor Arena, which will be the home of the CSC Agriculture Hall of Fame; the renovation of Russell Hall to house a museum as well as executive office space; the construction of a monument to honor former President Jacob Johnson and the many librarians who have served Connors; and parking lot improvements for both the Warner campus and the Three Rivers Port Campus in Muskogee.

Ratification of Interim Approval

Dr. Faltyn said the only way Connors was able to surprise Coach Muse with the court naming was to obtain interim approval to change the name of the court. He requested ratification of the request.

Regent Davis moved and Regent Lester seconded to ratify interim approval granted by the Chief Executive Officer to name the basketball court "Bill Muse Court" in the Melvin Self Fieldhouse.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstention: None. Absent: None. The motion carried.

Approval to Increase Board Approval Purchasing Limit

Dr. Faltyn requested Board approval to increase the Board approval purchasing limit from \$35,000 to \$75,000. He said this was discussed with members of the Fiscal Affairs Committee during its meeting this morning. He said one of the things he neglected to report during his presentation to the Committee was that for Connors it would mean that there would probably be

about 11 fewer requests per year presented to the Board for approval, which is pretty consistent among the other A&M institutions. He provided a purchasing matrix that reflects who on campus has authority to approve a purchase up to a specific limit so it is known exactly who is responsible moving forward.

Regent Hall reported that the Committee received a request from the A&M institutions to increase the Board approval purchasing limit to \$75,000, including Connors. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Hall moved and Regent Anthony seconded to approve the request to increase the Board approval purchasing limit to \$75,000 for Connors State College.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstention: None. Absent: None. The motion carried.

Balance of Agenda

Regent Reese moved and Regent Anthony seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstention: None. Absent: None. The motion carried.

The business of Connors State College being concluded, Dr. Faltyn and Ms. Ryals were then excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma

March 7, 2014

Board of Regents for the Oklahoma A&M Colleges
Stillwater, Oklahoma 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:

1. Personal Remarks – Dr. Tim Faltyn

- Connors Connection
- OSRHE Preliminary Enrollment Data
- Major Construction Project Updates

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

None

D. PERSONNEL ACTIONS:

1. Request for Change of Position/Salary/Months of Employment

Board approval is requested for the following employment changes:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>Explanation</u>
Mike Jackson	Director of Campus Life	\$53,362	03/01/2014	12 month	Replacement
Julie Dinger-Blanton	Division Chair Social Science	\$52,162	04/01/2014	12 month	Replacement

E. INSTRUCTIONAL PROGRAMS:

1. Request for Psychology Degree Program Modification

Approval is requested for modification of the Associate in Arts Psychology degree program (see attached).

F. BUDGETARY ACTIONS:

None

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Ratification of Interim Approval

Board ratification is requested for the attached Interim Approval, signed January 29, 2014, for naming the basketball court "Bill Muse Court" in the Melvin Self Fieldhouse. (see attached Interim Approval document)

2. Commission of Campus Police Officer

Approval is requested to commission Mr. Randy Donelson as a campus police officer.

3. Board Limit Increase

Approval is requested, in accordance with Board Policy OAC 30:10-1-2, to authorize an increase from \$35,000 to the Board approval limit of \$75,000. The institutional authority and responsibility purchase approval matrix supporting this request is attached. (see attached)

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

None

J. PURCHASE REQUESTS:

1. Arena Lobby Expansion

Authorization is requested to increase the previously approved estimated amount of \$125,500 to \$347,769 for the purchase of labor, materials, equipment and services for the renovation of the Fred Williams Indoor Arena. The initial award was for the base bid in the amount of \$140,535 to Morehead Construction LLC for the construction of the arena shell. This request will allow acceptance of add alternates for plumbing, electrical, sprinkler system, and HVAC. Authorization is also requested to pay associated project administration fees. Funding for this project will be provided by Auxiliary funds and the Connors Development Foundation. (see attached)

K. STUDENT SERVICES/ACTIVITIES:

None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

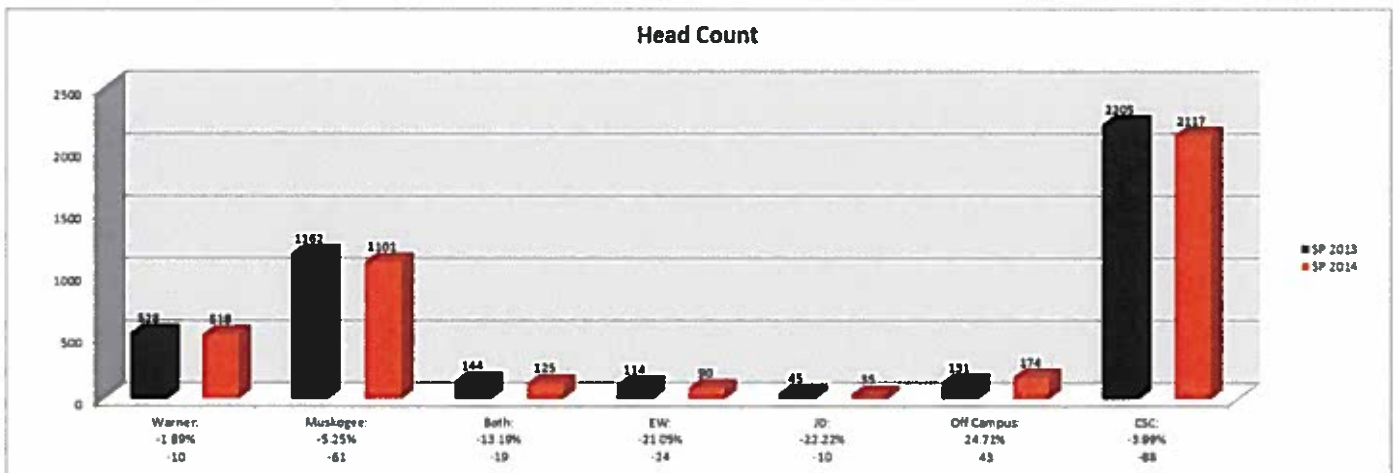
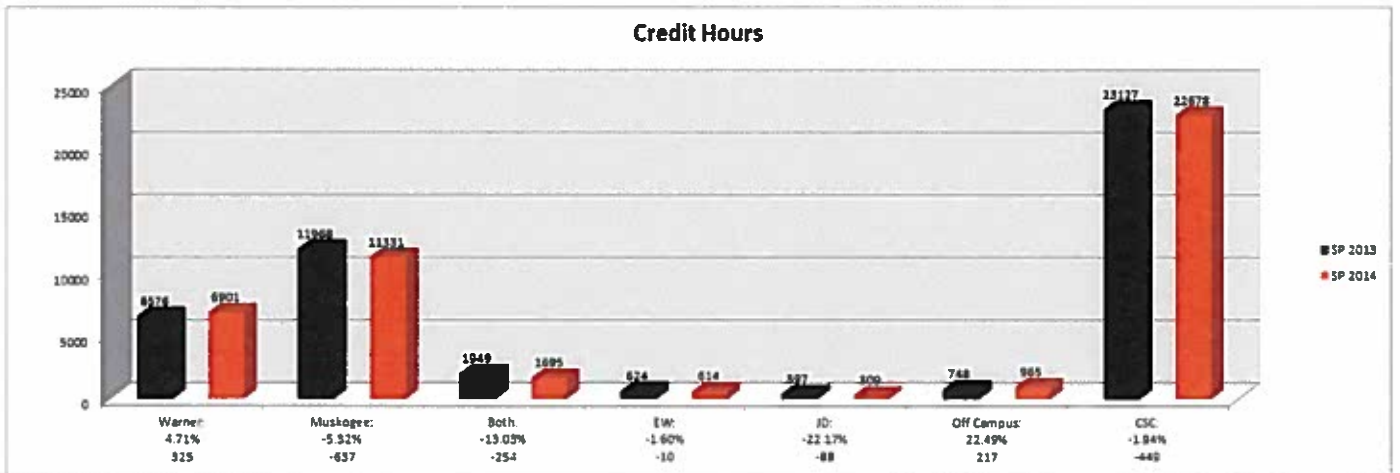
1. January 2014 Out-of-State Travel Report, attached

Respectfully submitted,



Dr. Tim Faltyn
President

2014 OSRHE Preliminary Enrollment Data February 24, 2014





PROPOSED

ASSOCIATE IN ARTS (AA) PSYCHOLOGY

Total Minimum Degree Hours	62 Hours
General Education Requirements	37 hours
<i>(*Check catalog course listings section for prerequisites)</i>	
ENGL 1113 English Comp I.....	3 hours
ENGL 1213 English Comp II.....	3 hours
SPCH 1113 Intro to Oral Communications	3 hours
HIST 1483 or HIST 1493	3 hours
POLS 1113 American Federal Government	3 hours
Lab Science.....	4-5 hours
Science.....	3-5 hours
Humanities.....	6 hours
MATH 1513 College Algebra	3 hours
Computer Literacy	3 hours
One Course from any Liberal Arts, Social Science, Foreign Language, or Fine Arts	3-4 hours
Program Requirements*	24 hours
<i>(*Check catalog course listings section for prerequisites)</i>	
Orientation	1 Hour
EDUC 1111 College Orientation.....	1 hour
Psychology	15 hours
PSYC 1113 Intro to Psychology	3 hours
*PSYC 2113 Introduction to Psychology of Adjustment	3 hours
*PSYC 2213 Introduction to Personality Theories	3 hours
*PSYC 2313 Developmental Psychology	3 hours
*PSYC 2543 Introduction to Social Psychology	3 hours
Electives	8 hours
GEOG 2243 Intro to Geography	3 hours
HIST 1223 Early Civilization	3 hours
HIST 1323 Modern Civilization	3 hours
PSYC 2300 Special Topic (Course Addition)	3 hours
SOCI 1113 Principles of Sociology.....	3 hours
*SOCI 2113 Intro to Social Services	3 hours
*SOCI 2313 Intro to Counseling	3 hours
*SOCI 2323 Social Problems.....	3 hours
*SOCI 2413 Introduction to Cultural Anthropology	3 hours
*SOCI 2423 Sociology of the Family	3 hours
SPCH 1013 Principles of Listening.....	3 hours
*STAT 2013 Elementary Statistics	3 hours



CURRENT

ASSOCIATE IN ARTS (AA) PSYCHOLOGY

Total Minimum Degree Hours	62 Hours
General Education Requirements	37 hours
<i>(*Check catalog course listings section for prerequisites)</i>	
ENGL 1113 English Comp I.....	3 hours
ENGL 1213 English Comp II.....	3 hours
SPCH 1113 Intro to Oral Communications	3 hours
HIST 1483 or HIST 1493	3 hours
POLS 1113 American Federal Government	3 hours
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MATH 1513 College Algebra	3 hours
Computer Literacy	3 hours
One Course from any Liberal Arts, Social Science, Foreign Language, or Fine Arts	3-4 hours
Program Requirements*	24 hours
<i>(*Check catalog course listings section for prerequisites)</i>	
Orientation	1 Hour
EDUC 1111 College Orientation.....	1 hour
Psychology	12 hours
PSYC 1113 Intro to Psychology	3 hours
*PSYC 2213 Introduction to Personality Theories	3 hours
*PSYC 2313 Developmental Psychology	3 hours
*PSYC 2543 Introduction to Social Psychology	3 hours
Statistics	3 hours
STAT 2013 Elementary Statistics.....	3 hours
Electives	8 hours
GEOG 2243 Intro to Geography	3 hours
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HIST 1323 Modern Civilization	3 hours
*PSYC 2113 Introduction to Psychology of Adjustment	3 hours
PSYC 2300 Special Topic (Course Addition)	3 hours
SOCI 1113 Principles of Sociology.....	3 hours
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*SOCI 2323 Social Problems.....	3 hours
*SOCI 2413 Introduction to Cultural Anthropology	3 hours
*SOCI 2423 Sociology of the Family	3 hours
SPCH 1013 Principles of Listening.....	3 hours

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Connors State College
College/University from which Request for Interim Approval Originated

I. The basis upon which interim approval is requested is indicated below (check one or more and explain).

 (a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)


 (b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

 (c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

 X (d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

Due to the confidential nature of this matter, in order to make this presentation without Coach Muse's knowledge, we respectfully request interim approval for this item and will request official Board approval following the public announcement.

- 2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet): *Approval is requested to name the basketball court in the Melvin Self Fieldhouse, the "Bill Muse Court". In 21 seasons as head coach of the Connors State College Cowboys, Muse is the winningest basketball coach in CSC history. He is on pace to win over 500 games by February 2014 with less than 200 losses, seven Bi-State Conference titles, two Oklahoma Collegiate Athletic Conference crowns and six Region II titles. He has led CSC to the NJCAA Final Four in 1993-94, 1995-96, 2008-09 and a fifth place finish in 1996-97 and reached the tournament again in the 2012-13 season. Under Coach Muse the Cowboys made four straight NJCAA trips for the first time in Region II history. In addition, supporters of Coach Muse have donated funds to an endowed scholarship in his name that exceeds the amount listed as a minimum contribution for the naming of this facility This proposal meets all of Connors State College's criteria for naming of a building or portion of a building.*
- 3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ n/a
- 4. Identify the fund or funds to be used in covering the cost stated above. n/a
- 5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. n/a
- 6.

(Optional) Signature of Requesting Administrator	 (Required) Signature of President
Date	January 28, 2014 Date

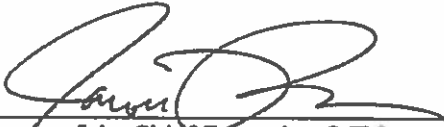
(FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER)

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:



 Signature of the Chief Executive Officer or
 his designated representative

1/29/14

 Date

CSC Purchasing Authorization Matrix - \$75,000 Board Limit

Authorizer	\$0 ≤ \$2,500	>2,500 ≤ \$5,000	>\$5,000 < \$10,000	>\$10,000 ≤ \$35,000	>\$35,000 ≤ \$75,000	>\$75,000
Division Head*	Departmental Policy X	X	X	X	X	X
Division Head*		Quotations by Institution	X	X	X	X
VP for Fiscal Affairs			Quotations by Institution	X	X	X
VP for Fiscal Affairs				Quotations by OSU Purchasing	X	X
VP for Fiscal Affairs and President					Competitive Bid	X
Board Approval						X

*Or designee

		BUDGET CHECK LIST	
PROJECT TITLE		Connors State College Arena Expansion	
(11-8-13 Revised 2-27-14)			
ITEM	SUBCODE	Shell, Plumbing, HVAC, Electric, Modified Fire Sprinkler	
ASBESTOS			\$0
Consultant	A		\$0
Abatement	B		\$0
Reserve	C		\$0
CONSTRUCTION			\$299,036
Direct Construction	A		\$0
CMAR General Requirements	B		\$0
CMAR Fee	C		\$0
Contingency	D	10%	\$27,185
Base Bld - Shell	E		\$140,535
Alt - 1 Plumbing	F		\$15,379
Alt - 2 HVAC	G		\$31,316
Alt - 3 Exterior Conc.	H		\$0
Alt - 4 Electrical	I		\$43,843
Alt - 5 Lighting	J		\$17,228
Alt - 6 Casework	K		\$0
Alt - 7 Int. Wall Finish	L		\$0
Alt - 8 Conc. Stain	M		\$0
Alt - 9 Design Sprinkler System	N		included in 24
Alt - 10 Fire Sprinkler Sytem	O		\$23,550
PHYSICAL PLANT			\$10,000
Cross Campus Cabling/Fiber	A		\$0
Off-Site Utilities	B		\$0
AHJ (reviews, inspections)	C		\$5,000
Physical Plant Support(allowance)	D		\$2,500
IT Support(allowance)	E		\$2,500
blank	F		\$0
FEES			\$22,172
A&E Design Fees Renaissance	A		\$11,500
Civil Consultant	B		\$0
Soils Investigation	C		\$0
Survey	D		\$0
Structural Consultant	E		\$0
MEP Consultant	F		\$0
Landscape Consultant	G		\$0
Special Consultant	H		\$0
A&E Reimbursable	I		\$0
LRFP Project Administration Fee	J	4%	\$10,672
LRFP Commissioning	K		\$0
LRFP FF&E Consultant	L		\$0
LRFP (Reimbursable)	M		\$0
State Fire Marshal	N		\$0
CM Preconstruction Services	O		\$0
EQUIPMENT			\$0
Building Network Equipment	A		\$0
FF&E	B		\$0
Movable Equipment	C		\$0
Art Fee	D		\$0
RESERVE			\$16,560
TOTAL			\$347,769



CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JANUARY 31, 2014

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	7	17,156.42	11	19,236.20
FEDERAL	0	0.00	0	0.00	3	5,961.64	5	5,355.17
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	3	609.64	0	0.00	3	609.64
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	0	0.00	3	609.64	10	23,118.06	19	25,201.01

March 7, 2014

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President; Mr. Mark Rasor, Vice President for Fiscal Affairs; and Dr. Shannon Cunningham, Assistant Vice President for Academic Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

Dr. Hale said he is very proud of what Dr. Faltyn and his staff are doing at Connors State College and is very proud of the President he has become at Connors.

Dr. Hale noted that President Hargis rolled out the red carpet for the dinner last evening. He said Karsten Creek is one of his favorite places.

Dr. Hale said he wants to take a second to brag on the high character, high quality, and talented people that he is very blessed and fortunate to have as part of his executive team. He said he believes they are a great asset to the College, the A&M System, and to the students, faculty, and staff on campus.

Dr. Hale presented the *NEO Update*. He noted the cover includes a picture of Kelsey Williams who was one of 51 students in the nation to be selected as a 2014 New Century Scholar for which there were 1,800 applicants nationwide. The other feature story involves the NEO wrestling team winning the 2014 NJCAA Title. He wished to publicly thank OSU Coach John Smith for his efforts in getting a program established at NEO. He noted that NEO Coach Joe Renfro was hired a little over a year ago and came on board in March, 2013. He noted that Coach Renfro became the first coach in the history of junior college wrestling to win back-to-back championships at two different schools. He said Coach Renfro was selected as the National Coach of the Year, his team set the national record for the most points in one championship year, and the team tied the national record for the number of All Americans it produced. Dr. Hale said Coach Renfro wished to address the Board to thank them for the opportunity, and with the Chairman's permission Dr. Hale asked Coach Renfro to come forward.

Coach Renfro said he wanted to thank the Board for supporting the program and getting things rolling. He said he hopes he showed that appreciation last year when he appeared before the Board, but he wanted to express it again. He also expressed appreciation to Coach Smith and Dr. Hale for their support and for laying the foundation. Coach Renfro said NEO's success would have been impossible without the Board's recommendation and without the support of Dr. Hale and Coach Smith. He said with the athletes who will return next year he hopes to repeat the national championship. Chairman Link expressed congratulations to Coach Renfro for the great work he has done.

Regent Davis asked about the possibility of a dual with OSU. Coach Renfro said NEO finished the year with a 12-0 record and noted that Coach Smith and his team are coming to NEO next season. He said he believes NEO will begin the season with a 0-1 record. He said this is a dream come true for the NEO's wrestlers. Regent Davis said the reason he brought it up is he

wanted to thank Coach Smith for that willingness and the partnership he is helping to develop. Coach Renfro said Coach Smith is a huge advocate for the sport of wrestling and for Oklahoma in general.

Other items in the *NEO Update* include a report on a visit by Lt. Governor Todd Lamb, NEO students participating in Higher Education Day at the State Capitol; Dr. Mark Grigsby receiving the 2013 Excellence in Education Award from the Miami Area Chamber of Commerce; the many ways in which the President's Partners program is helping fund different areas; and an update on NEO's basketball programs and their efforts to promote breast cancer awareness.

Approval to Increase Board Approval Purchasing Limit

Dr. Hale requested approval to increase the Board approval purchasing limit to \$75,000. He said this matter was discussed with members of the Fiscal Affairs Committee during its meeting this morning.

Regent Hall reported that the Fiscal Affairs Committee received a request from NEO to increase the Board approval purchasing limit to \$75,000. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Hall moved and Regent Reese seconded to approve the request to increase the Board approval purchasing limit to \$75,000 for Northeastern Oklahoma A&M College.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Program Review Committee Report

Dr. Hale requested Board approval of the Program Review Committee recommendations depicted in the "Executive Summary Program Review." He said this matter was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Davis reported that the Committee met with the NEO administration regarding approval of the Program Review and the associated recommendations. He said an "Executive Summary Program Review" was provided to the Committee. The Committee acted to recommend Board approval of the administrative recommendation as presented.

Regent Davis moved and Regent Reese seconded to approve the Program Review Committee recommendations as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Reese moved and Regent Milner seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Dr. Hale said he and the NEO Livestock Judging Team look forward to participating in the KLR Field Day in April.

Comments by Coach John Smith

Regent Anthony noted that OSU Coach John Smith is present, and he noted the Big 12 Championship begins tomorrow and the NCAA National Championship will be held in Oklahoma City in a few weeks. He asked Coach Smith to comment. Coach Smith said OSU will win the Big 12 Championship. Regarding the NCAA National Championship, the team will need to close the ground like it did last year. He noted that OSU has the tradition, and the tournament will be held in Oklahoma City. OSU has a good group of athletes with four seniors who are hungry to bring home the title. The Regents wished Coach Smith and the team best wishes.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and members of the NEO administration were then excused from the meeting.

NORTHEASTERN OKLAHOMA A&M COLLEGE
Miami, Oklahoma
March 7, 2014

Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks

- February 2014 "NEO Update"
- NEO to Host 63rd Annual Aggie Days: April 1, 4, 5, 2014
- Celebrate 94 years of NEO A&M at Founder's Day, March 28, 2014

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

1. Request to Establish a Board Approval Limit of \$75,000

Board approval is requested, in accordance with Board Policy OAC 30:10-1-2, to establish a Board approval limit of \$75,000. The institutional authority and responsibility purchase approval matrix supporting this request is found at Reference Document #1.

PART D - PERSONNEL ACTIONS

Authorization is requested for the following personnel actions:

a. Employment

Kimberly J. Bunch as Director of Information Technology and Online Technology Specialist. She will be paid \$67,500, effective March 24, 2014. Her salary will be paid from Title III Grant, Part F (50%) and E&G Budget (50%). This is a replacement for an employee who resigned.

PART E - INSTRUCTIONAL PROGRAMS

1. Program Review Committee Report

We request approval of the Program Review Committee recommendations depicted in the "Executive Summary Program Review" (Reference Document #2).

PART F - BUDGETARY ACTIONS

None

PART G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Commission for Campus Police Officer

We request commissioning of Campus Police Officer, Jeremy Frantz, effective February 10, 2014. Officer Frantz is CLEET certified.

2. Revocation of Peace Officer Commission

We request revocation of peace officer commission for former officer, Heath Potter, effective January 31, 2014.

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Authorization for Parking Lot Construction East of Red Robertson Field

Authorization is requested to solicit bids and award the lowest and best bidder(s) purchase orders for labor, materials, equipment and services to overlay with asphalt a 140 space general student, faculty and visitor parking lot between the softball and baseball fields in the estimated amount of \$120,000. Board approval is also requested to solicit bids and award the lowest and best bidder(s) purchase orders for base materials in the estimated amount of \$35,000 to be installed by Ottawa County prior to the laying of the asphalt. The funding will be from E&G Reserves.

PART J - PURCHASE REQUESTS

Board authorization is requested for the following purchases:

1. Purchase athletic equipment and repairs and medical supplies for all sports for fiscal year 2014-15 at an estimated cost of \$90,000. The funding will be from the Athletic Budget.
2. Purchase Comprehensive Assessment and Review Tests for the students in the Nursing Program at an estimated cost of \$95,000. The funding will be from the Auxiliary Budget.

PART K - STUDENT SERVICES/ACTIVITIES

None

PART L - NEW BUSINESS UNFORSESEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. NEO Golden Norse 2014 Football Schedule

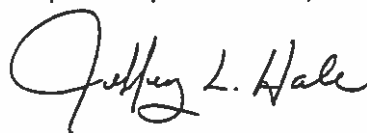
<u>Date</u>	<u>Opponent</u>	<u>Time</u>	<u>Location</u>
Aug. 21	Coffeyville Community College	6:00 p.m.	Coffeyville (Scrimmage)
Aug. 30	College of DuPage	1:00 p.m.	Glen Ellyn, IL
Sept. 6	Texas A&T (SE Prep)	7:00 p.m.	Home
Sept. 13	Blinn College	7:00 p.m.	Home
Sept. 20	Tyler Junior College	7:00 p.m.	Tyler, TX
Sept. 27	Arkansas Baptist	1:00 p.m.	Little Rock, AR
Oct. 4	Kilgore College	3:00 p.m.	Kilgore, TX
Oct. 11	Navarro College	2:00 p.m.	Home (Homecoming)
Oct. 18	Cisco College	1:00 p.m.	Cisco, TX
Oct. 25	Trinity Valley Comm. College	3:00 p.m.	Home

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

2. Out-of-State Travel Summary

The Summary for Out-of-State Travel for January 2014 is attached.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jeffery L. Hale". The signature is written in a cursive style with a large initial "J".

Dr. Jeffery L. Hale
President

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of January 2014

Column (1): Travel This Month
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	2	919.45	1	890.92	23	11,977.34	34	15,210.25
Federal	0	0	0	0	2	3,615.65	10	9,774.59
Private								
Auxiliary	1	142.00	0	0	4	2,950.67	5	3,786.06
Other								
Total	3	1,061.45	1	890.92	29	18,543.66	49	28,770.90

Purchasing Authorization Matrix - \$75,000 Board Limit

REFERENCE DOCUMENT #1

NEO A&M College Purchasing Matrix

Authorizer	\$0 ≤ \$3,500	>\$3,500 ≤ \$ 10,000	>\$10,000 ≤ \$75,000	>\$75,000
Vice-President*	Departmental Policy	X	X	X
Vice-President*		Quotations by Institution	X	X
Vice President*			Quotations/Bids by Purchasing	X
Board Approval				Competitive Bid

*Or designee

REFERENCE DOCUMENT #2

NORTHEASTERN OKLAHOMA A&M COLLEGE

**EXECUTIVE SUMMARY
PROGRAM REVIEWS**

SPRING 2014

Programs Reviewed:

**Agriculture
Business Administration Technology
Computer Science
Early Childhood Education
Education/Elementary
Equine & Ranch Management
Nursing-Pre
Physical Education & Recreation
Psychology & Sociology**

Northeastern Oklahoma A&M College
Summary of Recommendations
Program Review
Spring 2014

The NEO A&M College Program Review Committee met February 2014 to review the programs listed below. The Committee made the following recommendations:

Agriculture with options in Animal Science, Agriculture Business, Agriculture Education, General, and Equine, Associate in Science (002)

- Expand program – only if new faculty could be added to accommodate the student growth. If new faculty cannot be added, maintain the program at current level.
- Potential implementation of pilot for program retention faculty assignment.

Business Administration Technology with Accounting, Administrative Office, Entrepreneurship, Hospitality, Management & Marketing, and Medical Office options (032); Accounting – Two-Year Certificate (066); Administrative Assistant – Two-Year Certificate (067); Management/Marketing – Two-Year Certificate (082); Medical Assistant - Two-Year Certificate (084); Accounting – One-Year Certificate (087); Administrative Assistant - One-Year Certificate (088); General Office Operations - One-Year Certificate (091); Management & Marketing - One-Year Certificate (100)

- Maintain the Business Administration Technology Associate in Applied Science Program at current level.
- Maintain the One-Year and Two-Year Certificate in Accounting, Administrative Assistant, and Management/Marketing, a Two-Year Certificate in Medical Assistant, and a One-Year Certificate in General Office Operation at current level.
- Better marketing be employed for occupational programs.

Computer Science with Computer Support Specialist Option, Associate in Applied Science (011)

Computer Science – Two-Year Certificate (072)

- Maintain the Computer Science Associate in Applied Science Program at current level.
- Maintain the Two-Year Certificate in Computer Science Program at current level.
- Better marketing be employed for occupational programs, including Computer Science.
- A more formal system of follow up of graduates be developed.

Early Childhood Education, Associate in Art (120)

Child Development, One-Year Certificate (121)

- Maintain the Early Childhood Education Program at current level.
- Maintain the Child Development One-Year Certificate at current level.

Education/Elementary, Associate in Science (016)

- Maintain the Elementary Education Program at current level.
- Assign a point of contact for Elementary Education majors that can direct student enrollment recommendations.

Equine & Ranch Management with option in Equine, Associate in Applied Science (042)

Farm & Ranch Management, Two-Year Certificate (077)

- Maintain the Equine & Ranch Management at current level.
- Maintain the Farm & Ranch Management Two-Year Certificate at current level.
- Increase recruiting efforts for the programs.

Nursing-Pre, Associate in Science (037)

- Maintain the Pre-Nursing Program at current level.

Physical Education & Recreation with options in Pre-Athletic Training, Leisure Management, and Community Wellness, Associate in Science (040)

- Maintain the Physical Education & Recreation Program at current level.
- Advisement education for those advising Physical Education & Recreation majors to better ascertain the successful completion of majors.

Psychology & Sociology, Associate in Science (041)

- Maintain the Psychology & Sociology Program at current level.
- Work with college Information Technology department to improve distance delivery quality of courses.

Northeastern Oklahoma A&M College
Executive Summary
Program Review
Spring 2014

Agriculture with options in Animal Science, Agriculture Business, Agriculture Education, General, and Equine, Associate in Science (002)

The Agriculture Program at Northeastern Oklahoma A&M College is an Associate in Science degree program designed for students who plan to transfer to a four-year college or university. The program includes 37 credit hours of general education and 23 credit hours of program core courses. Curricular revisions have been made over the past year including the addition of five options: Agriculture Business, Agriculture Education, Animal Science, General Agriculture, and Equine. The addition of these options will better serve and prepare students for transfer.

The program has averaged 105.44 FTE over the past five years, having seen an increase in FTE from 84.53 in 2009 to 130.20 in 2013. Likewise, the program has seen an increase in unduplicated headcount from 82 in 2009 to 132 in 2013. The direct instructional costs associated with the program are \$227,430. In addition to enrollment growth, the Synar Farm has seen improvements as well, with necessary improvements being made to the Indoor Arena, which serves as a classroom space, and the addition of more stalls to accommodate the growing number of student-owned horses.

Many new initiatives have been developed, including undergraduate research, which promote student engagement and involvement, and experiential learning opportunities. Program and course content are continually evaluated to ascertain the curriculum of the Agriculture program is current with University and industry demands. These efforts are evidenced by the success, involvement, and leadership abilities of the students in the Agriculture program. To better promote and monitor this student success, the recommendation is made that the Agriculture program tracks the success of completers of the program, and works closely with students within the program that have been placed on Academic Notice or Academic Probation. Better monitoring of the at-risk students would provide for additional support and remediation strategies to help students be more successful. Further, tracking of graduate transfer and success rate needs to be implemented to improve documentation of the Agriculture program success in this regard. To accomplish this, it is recommended that a departmental student retention position be added to a faculty member's load.

The Agriculture Program continues to grow and remains one of the top four instructional programs at NEO A&M.

Strengths:

- Enrollment continues to grow.
- The program continues to diversify its academic offerings to better meet the needs of students.
- The Synar Farm continues to be a tremendous asset to the program and the college continues to make investments to improve the facilities.

Needs for improvement:

- If the enrollment in the program is to continue to grow, additional faculty need to be added.
- To better promote student retention, success, and transfer, a student retention position be added to a faculty member's load.

The NEO A&M College Program Review Committee met February 2014 to review the Agriculture Program. The Committee made the following recommendations:

- Expand program – only if new faculty could be added to accommodate the student growth. If new faculty cannot be added, maintain the program at current level.
- Potential implementation of pilot for program retention faculty assignment.

Business Administration Technology with Accounting, Administrative Office, Entrepreneurship, Hospitality, Management & Marketing, and Medical Office options (032)

Accounting – Two-Year Certificate (066)

Administrative Assistant – Two-Year Certificate (067)

Management/Marketing – Two-Year Certificate (082)

Medical Assistant - Two-Year Certificate (084)

Accounting – One-Year Certificate (087)

Administrative Assistant - One-Year Certificate (088)

General Office Operations - One-Year Certificate (091)

Management & Marketing - One-Year Certificate (100)

The Business Administration Technology Program at Northeastern Oklahoma A&M College is an Associate in Applied Science degree program designed for students who desire to enter the business workforce either in an office setting or entry-level supervisors or management trainees. The various options offer alternative areas of business expertise. The curriculum consists of 18 credit hours of general education courses, 31 credit hours of Technical/Occupational Specialty, and 12 credit hours of Technical/Occupational Support.

The program has averaged 5.24 FTE and 93.20 majors over the past five years, having seen an increase in headcount from 31 majors in 2009 to 150 majors in 2013. In addition, the program has a five-year average of 11 degrees conferred per year. The direct instructional costs associated with the program are \$276,244.

In addition to the Business Administration Technology Associate in Applied Science degree, the following certificates are also offered: One-Year and Two-Year Certificate in Accounting, Administrative Assistant, and Management/Marketing, a Two-Year Certificate in Medical Assistant, and a One-Year Certificate in General Office Operations. These programs are embedded in the Business Administrative Technology Associate in Applied Science program. The five-year average of certificates completed is 7.8.

The program is offering courses in a variety of ways, which allow students various positions to receive a college education. Each option has a separate advisory committee, which provides expertise in that area. Local employers seek students of the program to fill entry-level positions, and internship programs allow students to experience on-the-job learning.

Strengths:

- Experienced faculty with professional expertise.
- Courses offered via multiple media platforms and at a variety of times throughout the day and evening.
- Successful internship program in place.

Needs for Improvement:

- Marketing efforts and funds for the program are limited.
- There is currently no plan in place for the systematic replacement of lab equipment on a standard time table.

The NEO A&M College Program Review Committee met February 2014 to review the Business Administration Technology Associate in Applied Science Program and One-Year and Two-Year Certificate in Accounting, Administrative Assistant, and Management/Marketing, a Two-Year Certificate in Medical Assistant, and a One-Year Certificate in General Office Operations. The Committee made the following recommendation:

- Maintain the Business Administration Technology Associate in Applied Science Program at current level.
- Maintain the One-Year and Two-Year Certificate in Accounting, Administrative Assistant, and Management/Marketing, a Two-Year Certificate in Medical Assistant, and a One-Year Certificate in General Office Operation at current level.
- Better marketing be employed for occupational programs.

Computer Science with Computer Support Specialist Option, Associate in Applied Science (011)

Computer Science – Two-Year Certificate (072)

The Business and Technology Department offers an Associate in Applied Science degree in Computer Science with a Computer Support Specialist Option, which is designed for students planning to pursue a career after completion of the degree. The program has two tracks available for students allowing for specialization in either software design and programming or computer systems support for hardware, application software, and networking.

The program has averaged 48 FTE and 45 majors over the past five years, having seen an increase in headcount from 58 majors in 2008 to 72 majors in 2013. The direct instructional costs associated with the program are \$222,206.

In addition to the Computer Science Associate in Applied Science degree, a Two-Year Certificate in Computer Science is also offered, which is embedded in the Computer Science Associate in Applied Science program. This program consists of a total of 33 credit hours, which include 24 credit hours of technical and occupational specialty and 19 credit hours of technical and occupational support.

The Two-Year Certificate in Computer Science has averaged 6 degrees conferred for the past five-year average. There are no instructional costs associated with this

program, as the courses taught for this program are included in the Computer Science Associate in Applied Science degree.

Strengths:

- The program is staffed by knowledgeable and experienced staff.
- The advisory committee is an excellent source of information regarding the needs of the program.
- The program enrollment continues to grow.

Needs for Improvement:

- Marketing efforts and funds for the program are limited.
- There is currently no plan in place for the systematic replacement of lab equipment on a standard time table.
- There is not a system in place for follow up for former students and their employers. Additionally, there is no job placement system in place for graduates.

The NEO A&M College Program Review Committee met February 2014 to review the Computer Science Associate in Applied Science Program and the Two-Year Certificate in Computer Science Program. The Committee made the following recommendation:

- Maintain the Computer Science Associate in Applied Science Program at current level.
- Maintain the Two-Year Certificate in Computer Science Program at current level.
- Better marketing be employed for occupational programs, including Computer Science.
- A more formal system of follow up of graduates be developed.

***Early Childhood Education, Associate in Art (120)
Child Development, One-Year Certificate (121)***

The Early Childhood Education Program at Northeastern Oklahoma A&M College is an Associate in Art degree program designed for students who plan to transfer to a four-year college or university. The program includes 38 credit hours of general education and 22 credit hours of program core courses. The program has expanded the lab school for three and four year olds, is working in conjunction with a Title III Grant to develop an online program, and is increasing lab experiences for college students to include an elementary setting completed in the local public school system.

The program has averaged 45.77 FTE and 82 majors over the past five years. The direct instructional costs of the program total \$124,917. The five-year average of degrees conferred is 20.

In addition to the Early Childhood Education Program, a One-Year Certificate in Childhood Development is also offered, which is embedded in the Early Childhood Education Program. This program consists of 18 hours total, which include 3 credit hours of general education and 15 credit hours of technical and occupational specialty hours.

The One-Year Certificate in Child Development has averaged 8.48 FTE and 20 majors over the past five years. The five-year average of certificates conferred is 19. There are no instructional costs associated with this program, as the courses taught for this program are included in the Early Childhood Education program.

Strengths:

- The Early Childhood Education Program continues to be strong in terms of enrollment, FTE, and number of degrees conferred.
- The program continues to expand its learning opportunities for majors.
- The Child Development One-Year Certificate Program continues to grow, seeing an increase in numbers of majors and certificates conferred.

The NEO A&M College Program Review Committee met February 2014 to review the Early Childhood Education Program and the Child Development Program. The Committee made the following recommendation:

- Maintain the Early Childhood Education Program at current level.
- Maintain the Child Development One-Year Certificate at current level.

Education/Elementary, Associate in Science (016)

The Elementary Education Program at Northeastern Oklahoma A&M College is an Associate in Science degree program designed for students who plan to transfer to a four-year college or university. The program includes 38 credit hours of general education and 22 credit hours of program core courses.

The program has averaged 33.61 FTE annually and 39 majors over the past five years. This is a slight decrease in unduplicated headcount, which was 44 in 2009 and is 39 in 2013. There are no direct costs associated to this program, as all courses taught are part of another program.

Strengths:

- There are no direct costs of the program, as all courses are taught for other programs

Needs for Improvement:

- There is a lack of an advisor of record, and as such, Elementary Education majors are advised by a diverse group of faculty, from a number of different areas. For consistency of advisement, and synchronization of enrollment in courses for Elementary Education majors, this presents a problem.

The NEO A&M College Program Review Committee met February 2014 to review the Elementary Education Program. The Committee made the following recommendations:

- Maintain the Elementary Education Program at current level.
- Assign a point of contact for Elementary Education majors that can direct student enrollment recommendations.

Equine & Ranch Management with option in Equine, Associate in Applied Science (042)
Farm & Ranch Management, Two-Year Certificate (077)

The Equine & Ranch Management at Northeastern Oklahoma A&M College is an Associate in Applied Science degree program designed for students who plan to enter the workforce upon completion of the program. In general, the program has seen a decreasing trend in enrollment, but an increasing trend in number of graduates.

The program has averaged 39.2 FTE over the past five years, having seen a decrease in FTE from 49.63 in 2009 to 37.2 in 2013. Likewise, the program has seen a decrease in unduplicated headcount from 51 in 2009 to 37 in 2013. In contrast to the declining enrollment, the program has seen an increase in numbers of degrees conferred from 6 in 2009 to 13 in 2013, with a five-year average of 9.8. The direct instructional costs associated with the program are \$112,850. The Synar Farm continues to be a pivotal part of this program and has seen improvements as well, with necessary improvements being made to the Indoor Arena, which serves as a classroom space, and the addition of more stalls to accommodate the growing number of student-owned horses. The Agriculture Program continues to grow and remains one of the top four instructional programs at NEO A&M.

In addition to the Equine & Ranch Management Program, a Two-Year Certificate in Farm & Ranch Management is also offered, which is embedded in the Equine & Ranch Management Program. This program consists of a total of 45 hours. The Two-Year Certificate in Farm & Ranch Management has averaged 3.6 degrees conferred for the past five year average. However, the number of certificates completed has increased drastically from 2 in 2009 to 15 in 2013. There are no instructional costs associated with this program, as the courses taught for this program are included in the Equine & Ranch Management Program.

Strengths:

- The number of graduates continues to increase.
- Experienced faculty with professional expertise.

Needs for Improvement:

- More recruiting needs to focus on this program to increase number of majors.

The NEO A&M College Program Review Committee met February 2014 to review the Equine & Ranch Management Program and the Farm & Ranch Management Program. The Committee made the following recommendation:

- Maintain the Equine & Ranch Management at current level.
- Maintain the Farm & Ranch Management Two-Year Certificate at current level.
- Increase recruiting efforts for the programs.

Nursing-Pre, Associate in Science (037)

The Pre-Nursing Program at Northeastern Oklahoma A&M College is an Associate in Science degree program designed for students who plan to complete an RN-BSN program upon graduation from the Associate Degree in Nursing (ADN) Program and/or

transfer to a four-year college or university to complete a generic Bachelor in Nursing (BSN) Program. For the generic BSN option, students take the first two years of general education and support courses and then apply to a baccalaureate-nursing program. The Director of the Associate in Applied Science degree in Nursing and Nursing Faculty advises the pre-nursing majors.

The program includes 38 credit hours of general education and 22 credit hours of program core courses. All courses required for the Pre-Nursing Program are part of another program, therefore, there are no direct costs associated with offering the program.

The program averaged 24.1 FTE annually over the past five years, 36.6 majors, and has conferred 27.8 degrees. The program has seen enrollment growth from 28 in 2009 to 35 in 2013. All courses are offered as part of another program, therefore, there are no costs associated with this program.

Strengths:

- There are not direct costs associated with the program and the numbers continue to be stable.

The NEO A&M College Program Review Committee met February 2014 to review the Pre-Nursing Program. The Committee made the following recommendation:

- Maintain the Pre-Nursing Program at current level.

Physical Education & Recreation with options in Pre-Athletic Training, Leisure Management, and Community Wellness, Associate in Science (040)

The Physical Education and Recreation Program at Northeastern Oklahoma A&M College is designed to prepare students for transfer to a Bachelor's program in Physical Education and Recreation and/or Athletic Training option. With proper advisement in the selection of electives, students may prepare for a four-year program in coaching or other related field.

The program includes 38 credit hours of general education and 22 credit hours of program core courses. In general, the program has seen an increase in enrollment, and FTE, but a decrease in number of degrees conferred.

The program has averaged 152.39 FTE over the past five years, having seen an increase in FTE from 69.3 in 2009 to 121.2 in 2013. Likewise, the program has seen an increase in unduplicated headcount from 71 in 2009 to 124 in 2013. Conversely, the program has seen a decrease in numbers of degrees conferred from 10 in 2009 to 8 in 2013, with a five-year average of 9.4. The direct instructional costs associated with the program are \$307,552.

Since the last program review two options and four courses were added, leading to certifications through the American Council on Exercise. Courses for the two new options were taught in the first two years, but have not been taught for the past two years due to changes in faculty assignment. In 2010, three full-time faculty positions

were eliminated, leaving two full-time faculty members, two part-time instructors, and adjunct faculty and qualified coaching staff to teach remaining courses on a part-time basis. Enrollment continues to grow in this program, due to a large number of athletes who have chosen to major in this program. However, many of these athletes transfer prior to completing a degree.

Strengths:

- Curriculum continues to be updated and evaluated.
- Enrollment in the program continues to grow.

Needs for Improvement:

- More majors need to be encouraged to complete their degree before transfer.
- Inadequate number of full-time faculty to teach courses necessary for Community Wellness and Leisure Management options.

The NEO A&M College Program Review Committee met February 2014 to review the Physical Education & Recreation Program. The Committee made the following recommendation:

- Maintain the Physical Education & Recreation Program at current level.
- Advisement education for those advising Physical Education & Recreation majors to better ascertain the successful completion of majors.

Psychology & Sociology, Associate in Science (041)

The Psychology & Sociology Program at Northeastern Oklahoma A&M College is an Associate in Science degree program designed for students who plan to transfer to a four-year college or university.

The program includes 38 credit hours of general education and 22 credit hours of program core courses. In general, the program has seen an increase in enrollment, numbers of degrees conferred, and FTE.

The program has averaged 79.49 FTE over the past five years, having seen an increase in FTE from 59.20 in 2009 to 80.8 in 2013. Likewise, the program has seen an increase in unduplicated headcount from 68 in 2009 to 98 in 2013. Additionally, the program has seen an increase in numbers of degrees conferred from 11 in 2009 to 22 in 2013, with a five-year average of 18. The direct instructional costs associated with the program are \$229,847.

A new full-time faculty has been added since the last program review in response to the demand for psychology classes. Recruitment efforts have been successful in the search for qualified adjunct instructors.

Strengths:

- The Psychology & Sociology Program continues to be strong in terms of enrollment, FTE, and number of degrees conferred.
- The program continues to expand its learning opportunities for majors.
- A new faculty member has been added and qualified adjunct instructors are employed.

Needs for Improvement:

- Continue to seek new class options for student in their degree plan.

- The college Information Technology tends to be unreliable when broadcasting classes to off-site locations. Work with the college Information Technology department to develop new methods of course delivery.
- Hybrid class development.

The NEO A&M College Program Review Committee met February 2014 to review the Psychology & Sociology Program. The Committee made the following recommendation:

- Maintain the Psychology & Sociology Program at current level.
- Work with college Information Technology department to improve distance delivery quality of courses.

March 7, 2014

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Kent Smith, President; Dr. Clyde Montgomery, Vice President for Academic Affairs; and Dr. Sharron Burnett, Vice President for Fiscal and Administrative Affairs, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board. Dr. Smith expressed thanks to President Hargis and his wife Ann for the wonderful dinner.

Dr. Smith said he would also like to thank Regents Davis and Reese for joining him at the LU women's basketball tournament game that Langston hosted a few nights ago. Langston was successful and won by almost 30 points. The team competes tonight in Marshall, Texas. He said Langston is the third seed and has the leading scorer who is averaging 28 points per game. If Langston wins tonight the team will play in the finals tomorrow. Dr. Smith said he appreciates the support of the Regents.

Dr. Smith said Langston is hosting Founder's Day on March 13. He noted that several of the Regents have indicated they will be attending. The speaker will be Vicki Miles-LaGrange, United States Chief District Judge for the Western District of Oklahoma.

Dr. Smith said he continues to be encouraged with Langston's enrollment trends. Last year Langston had a little over 7,000 applications for its fall class, which is believed to be double any amount in the history of the University. Dr. Smith said it is with excitement that he reports Langston's receipt of applications is up 26 percent. As of this morning, Langston has 8,922 applications for next fall's class. He said the administration has had a series of meetings, and it is believed the largest class Langston can accept is 675 students living on campus. Langston had 619 last year, which was a substantial number, but 675 will be the maximum number of students Langston can support to where the students can have the true Langston experience without compromising the quality of the experience. If the Board approves the residency policy, it is believed Langston can accept another 30-40 students who would not reside on campus. This is exciting for Langston considering where it has been in recent memory. In addition, for the first time Langston has begun reaching out to high school juniors and is getting a great response.

Approval to Implement a Residency Policy

Dr. Smith requested Board approval to implement a residency policy. The policy would require students to live in University-approved housing until 60 hours of college credit have been earned. The proposed policy also requires students living in University-approved housing to purchase a meal plan. He said this matter was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Davis reported that the Committee met with the administration of Langston regarding approval to implement a residency policy. He said President Smith shared specific details with

the Committee. The Committee acted to recommend approval of the administrative recommendation as presented.

Regent Davis moved and Regent Lester seconded to authorize Langston University to implement a residency policy as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Personnel Actions

Regent Anthony moved and Regent Reese seconded to approve personnel actions D.4. – D.15. as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval to Increase Board Approval Purchasing Limit

Dr. Smith requested Board approval to increase the Board approval purchasing limit to \$75,000. He said this matter was discussed during the business of the Fiscal Affairs Committee.

Regent Hall reported that the Committee received a request from the A&M institutions to increase the Board approval purchasing limit to \$75,000, including Langston University. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Hall moved and Regent Lester seconded to approve the request to increase the Board approval purchasing limit to \$75,000 for Langston University.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Watkins moved and Regent Milner seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Langston University being concluded, Dr. Smith and members of the Langston administration were then excused from the meeting.

BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES
Stillwater, Oklahoma 74074

Dear Board Members:

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:

1. For your information and review, Attachment A displays the Livestock Inventory at the E. (Kika) de la Garza Institute for Goat Research, for the months of September, August, September, October, November, and December 2013.

B. RESOLUTIONS: NONE

C. POLICY AND OPERATIONAL PROCEDURES:

1. Approval is respectfully requested for Langston University to implement a residency policy which requires students to live in University approved housing until sixty (60) hours of college credit have been earned. The policy also requires students living in University approved housing to purchase a meal plan, with certain exceptions as stated in the policy. Students designated as McCabe Honors students or Regents' Scholars must reside in University approved housing for no less than eight (8) consecutive semesters. The proposed policy may be reviewed in Attachment B.

D. PERSONNEL ACTION:

1. **FOR INFORMATIONAL PURPOSES**
Langston University will accept the following notice of resignation:
Stephen Isedeh, Campus Police Officer, effective January 23, 2014.
2. **FOR INFORMATIONAL PURPOSES**
Langston University will accept the following notice of retirement:
Dr. Carole Hardeman, Associate Dean/Professor,
effective January 1, 2014.

3. FOR INFORMATIONAL PURPOSES

Langston University has issued the following notice of separation:
Gregory Bufford, Campus Police Officer, effective January 17, 2014.

4. Approval is respectfully requested to employ Dr. Ningning Wang as Research Assistant Professor and Statistician in Residence, Rehabilitation Counseling, on a 12-month basis, at an annual salary of \$56,000.00, effective January 8, 2014.
5. Approval is respectfully requested to transfer and commission Filemon Fonseca-Vasquez, Jr. from Animal Technician, on a 12-month basis, at an annual salary of \$26,000 to a Campus Police Officer, on a 12-month basis, at an annual salary of \$27,000, effective January 8, 2014.
6. Approval is respectfully requested to employ Stephenia Disabella as Instructor, Nursing and Health Professions, on a 9-month basis, at an annual salary of \$50,000.00, effective January 13, 2014.
7. Approval is respectfully requested to employ Shadonna Watkins as Assistant Professor, School of Agriculture and Applied Sciences/Family and Consumer Sciences, on a 9-month basis, at an annual salary of \$50,000.00, effective January 13, 2014.
8. Approval is respectfully requested to employ Larcille White as Instructor, Nursing and Health Professions, on a 9-month basis, at an annual salary of \$50,000.00, effective January 13, 2014.
9. Approval is respectfully requested to employ Dr. Sheriase Sanders Kwakye as Associate Professor, tenure-track, School of Arts and Sciences/Biology, on a 9-month basis, at an annual salary of \$55,000.00, effective January 13, 2014.
10. Approval is respectfully requested to employ Dr. James Mosley as Interim Associate Vice President for Academic Affairs, on a 12-month basis, at an annual salary of \$80,000.00 at 60% FTE, effective January 13, 2014.
11. Approval is respectfully requested to adjust the salary of Dr. Aliya Chaudry, Dean, School of Physical Therapy, from \$115,000.00 to \$120,000.00, on a 12-month basis, effective January 14, 2014.

12. Approval is respectfully requested to adjust the salary of Dr. Clarence Hedge, Dean, School of Arts and Sciences, from \$89,440.00 to \$115,000.00, on a 12-month basis, effective January 14, 2014.
13. Approval is respectfully requested to employ Melvin Blalock as Instructor, Nursing and Health Professions, on a 9-month basis, at an annual salary of \$56,000.00, effective January 21, 2014.
14. Approval is respectfully requested to employ Dr. Fariborz Aref as Research Assistant Professor, Rehabilitation Counseling, on a 12-month basis, at an annual salary of \$56,000.00, effective February 1, 2014.
15. Approval is respectfully requested to adjust the salary and FTE of Price Campbell, Interim Comptroller/Director of Financial Services, from an annual 12-month salary of \$80,000.00 at 100% FTE, to an annual 12-month salary of \$48,000.00 at 60% FTE, effective February 1, 2014.

E. INSTRUCTIONAL PROGRAMS: NONE

F. BUDGETARY ACTION: NONE

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Approval is respectfully requested for Langston University to de-commission Officer Stephen Isedeh, Campus Police Officer.
2. Approval is respectfully requested for Langston University to de-commission Officer Gregory Bufford, Campus Police Officer.
3. Approval is respectfully requested to continue initiated emergency remediation and restoration efforts for damages experienced as a result of freezing pipes at Anderson Stadium on the Langston Campus. The locker rooms and equipment areas suffered major water flooding. The insurance claim is estimated at \$150,000.00 contingent upon the need to replace wooden locker systems. The Property Loss Notice is included in Attachment C for your review.
4. Approval is respectfully requested, in accordance with Board Policy OAC 30:10-1-2, to authorize an increase from \$35,000 to the Board approval limit of \$75,000. **The institutional authority and responsibility purchase approval matrix supporting this request is included for your review in Attachment D.**

H. CONTRACTUAL AGREEMENTS (other than construction and renovation):

1. Approval is respectfully requested for Langston University to enter into an agreement with Crawford & Associates, P.C. The engagement letter is included in Attachment E. Crawford & Associates will only bill for time and materials incurred. The fees are not to exceed \$50,000.00. Funds are available in account 116101.

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

1. On February 24, 2012, the Board of Regents for the Oklahoma A&M Colleges granted approval for Langston University to supplement grants intended for use in an expansion of our Physical Therapy Building for an amount up to \$2 million from Reserves. Approval was further granted to select a Construction Management at Risk Firm for the design and expansion of the Physical Therapy Building. Crossland Construction was selected from the short list of firms established by the committee. Approval is respectfully requested to modify the project to construct a new facility for Physical Therapy at a new site on the Langston Campus as opposed to the previously approved expansion project. The new facility will more effectively accommodate program growth and provide a state-of-the-art facility for one of our most outstanding academic programs. It is further requested that Crossland Construction continue as the Construction Management at Risk Firm as previously approved. Approval is also requested to use the on call architect, McFarland Architects, for the project as a result of John Treston's departure from Long Range Facilities Planning at Oklahoma State University. Total costs for the new project are estimated at \$6,867,406.00. Funding for this expenditure is available over the period of the project from the grant funding source, Title III Historically Black Graduate Institute (HGBI), New College/Section 13, and Reserves.

J. PURCHASE REQUESTS:

1. Approval is respectfully requested for the School of Agriculture and Applied Sciences to solicit public bids and process a purchase requisition for the 2014 – 2015 Livestock Feedstuff and dog feed required for the Research Farm. Funding for this expenditure in the amount of \$100,000.00 is available in account 1-51001.

K. STUDENT SERVICES/ACTIVITIES: NONE

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:
NONE**

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel as of January 2014:

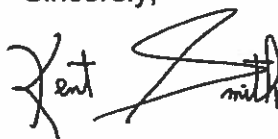
Column (1): Travel This Month
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY
 Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
Revolving	9	\$3,994.31	0	\$790.57	52	\$104,004.94	34	\$61,619.81
St. Approp.								
Federal	5	\$21,872.36	2	\$8,301.62	87	\$176,862.91	106	\$191,794.88
Private								
Auxiliary	4	\$5,937.23	4	\$14,417.80	23	\$56,035.06	19	\$52,618.21
Other								
TOTAL	18	\$31,803.90	6	\$23,509.99	162	\$336,902.91	159	\$306,032.90

All items listed above are respectfully submitted for your approval.

Sincerely,



KENT J. SMITH, JR
 PRESIDENT
 LANGSTON UNIVERSITY

Livestock Inventory 2013



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized
 ES: Expt Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

August balance= **918**

Additions / Reductions = **-19**

September balance = **899**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL	
Alpine	68		52	D -1	5		9		0				
	68	0	51	-1	5	0	9	0	0	0	-1	133	
Angora <i>Commercial</i>	18		22	D -1	1		5		0				
	18	0	21	-1	1	0	5	0	0	0	-1	45	
	Registered	17		5		4		8	D -1	0			
		17	0	5	0	4	0	7	-1	0	0	-1	33
Boer <i>Pure bred</i>	95		85	B 10 D -2	3		84	B 7 D -5 TR -55	20	D -1 TR 55			
	95	0	93	8	3	0	31	-53	74	54	9	296	
Fainting X Spanish 1/2	0		29	D -2	0		0		0				
	0	0	27	-2	0	0	0	0	0	0	-2	27	
Boer X Spanish 7/8	41		0		0		0		0				
	41	0	0	0	0	0	0	0	0	0	0	41	
	3/4	1		0		0		0		0			
		1	0	0	0	0	0	0	0	0	0	0	1

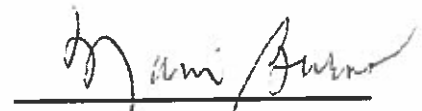
(continues)

Livestock Breed & Category	Does		Doellings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	110		78		2		95		29	S -8		
		D -1		D -3				D -5		SL -6		
								TR -2		TR 2		
	109	-1	75	-3	2	0	88	-7	17	-12	-23	291
Tennessee stiff legs	4		8		5		0		0			
	4	0	8	0	5	0	0	0	0	0	0	17
	353		280		20		140		91		-19	884

Dogs	Females		Males		Change	TOTAL
	7		8			
Total dogs:	7	0	8	0	0	15


 Erick R. Lutz
 Research Farm Manager


 Leah Sahl
 Director


 Mami Burn
 Dean

Livestock Inventory 2013



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized
 ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

September balance = **899**

Additions / Reductions = **-94**

October balance = **805**

Livestock Breed & Category	Does		Doeblings		Bucks		Bucklings		Wethers		Change	TOTAL
Alpine	68	S -4	51	S -7	5	S -4	9	S -3 TR -5 P 2	0	TR 5		
	64	-4	44	-7	1	-4	3	-6	5	5	-16	117
Angora Commercial	18	S -1	21	S -3	1	S -1	5	S -5	0			
	17	-1	18	-3	0	-1	0	-5	0	0	-10	35
	17	S -3	5	D -1	4		7	D -1 S -6	0			
	14	-3	4	-1	4	0	0	-7	0	0	-11	22
Boer Pure bred	95		93	D -11	3		31	D -3 DN -1 S -11 B 5 TR -1	74	D -2		
		S -3		S -14 B 5						S -1		
	92	-3	73	-20	3	0	20	-11	72	-2	-36	260
Fainting X Spanish 1/2	0		27		0		0		0			
	0	0	27	0	0	0	0	0	0	0	0	27
Boer X Spanish 7/8	41	S -2	0		0		0		0			
	39	-2	0	0	0	0	0	0	0	0	-2	39
	1	S -1	0		0		0		0			
	0	-1	0	0	0	0	0	0	0	0	-1	0

(continues)

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	109	S -6	75		2	S -2	88		17			
							D -5 TR -60			D -1 TR 60		
	103	-6	75	0	0	-2	23	-65	76	59	-14	277
Tennessee stiff legs	4		8	D -2	5	D -1 S -2	0		0			
	4	0	6	-2	2	-3	0	0	0	0	-5	12
	333		247		10		46		153		-95	789

Dogs	Females		Males		Change	TOTAL
	7		8	P 1		
Total dogs:	7	0	9	1	1	16

Erik R. Loebz

 Research Farm Manager

Talah Sahl

 Director

Manni Burn

 Dean

Livestock Inventory 2013



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized
 ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

October balance = **805**

Additions / Reductions = **4**

November balance = **809**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Alpine	64		44	D -1	1		3		5			
	64	0	43	-1	1	0	3	0	5	0	-1	116
Angora Commercial	17		18		0		0		0			
	17	0	18	0	0	0	0	0	0	0	0	35
	14		4		4		0		0			
	14	0	4	0	4	0	0	0	0	0	0	22
Boer Pure bred	92	EU -2	73	D -1	3		20		72			
	90	-2	72	-1	3	0	20	0	72	0	-3	257
Fainting X Spanish 1/2	0		27		0		0		0			
	0	0	27	0	0	0	0	0	0	0	0	27
Boer X Spanish 7/8	39		0		0		0		0			
	39	0	0	0	0	0	0	0	0	0	0	39
	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0

(continues)

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	103		75		0		23	D -4	76			
	103	0	75	0	0	0	19	-4	76	0	-4	273
Tennessee stiff legs	4		6		2		0		0			
	4	0	6	0	2	0	0	0	0	0	0	12
	331		245		10		42		153		-8	781
Kataden Sheep	0		0		0		0		0	P 12		
	0	0	0	0	0	0	0	0	12	12	12	12
Dogs	Females		Males									
	7		9									
Total dogs:	7	0	9	0							0	16

Erick R. Loetz
 Research Farm Manager

Jeliah Sehl
 Director

Mimi Bush
 Dean

Livestock Inventory 2013



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized
 ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

November balance = **809**

Additions / Reductions = **-7**

December balance = **802**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Alpine	64		43		1		3		5			
	64	0	43	0	1	0	3	0	5	0	0	116
Angora <i>Commercial</i>	17		18		0		0		0			
	17	0	18	0	0	0	0	0	0	0	0	35
	14		4		4		0		0			
	14	0	4	0	4	0	0	0	0	0	0	22
Boer <i>Pure bred</i>	90	D -1	72		3	D -1	20		72	D -2		
	89	-1	72	0	2	-1	20	0	70	-2	-4	253
Fainting X Spanish 1/2	0		27		0		0		0			
	0	0	27	0	0	0	0	0	0	0	0	27
Boer X Spanish <i>7/8</i>	39		0		0		0		0			
	39	0	0	0	0	0	0	0	0	0	0	39
	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0

(continues)

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	103	D -2	75	D -1	0	TR 4	19	TR -4	76			
	101	-2	74	-1	4	4	15	-4	76	0	-3	270
Tennessee stiff legs	4		6		2		0		0			
	4	0	6	0	2	0	0	0	0	0	0	12
Total goats:	328		244		13		38		151		-7	774

Kataden Sheep	0		0		0		0		12			
Total sheep:	0	0	0	0	0	0	0	0	12	0	0	12

Dogs	Females		Males		Change	TOTAL
	7		9			
Total dogs:	7	0	9	0	0	16

Erick P. Loeb
 Research Farm Manager

Julah Sall
 Director

Dean Baker
 Dean

Langston University Residency Policy

Residency Requirement

All students are required to live in University approved housing until they have earned sixty (60) college level credit hours. Langston University will automatically bill students who are required to live on campus. Students who reside in University approved housing are required to have a meal plan.

McCabe Scholars and Regents' Scholars are required to live in University approved single-student housing for no less than eight consecutive fall and spring semesters (four years). McCabe and Regents' Scholarships will not cover the cost of off campus housing at any time.

Meal plan exemptions may be granted for special circumstances. Typically, meal plan exemptions are granted for one (1) academic year or the portion of an academic year which remains when the exception is granted. Meal plan exceptions do not automatically roll over to the next academic year. Documentation of medical conditions which require dietary restrictions must be provided from the student's physician, along with confirmation from our food service provider that the dietary accommodations necessary cannot be met through their services.

Exceptions

In some instances, exceptions to the residency requirement may be granted. Each case must be submitted to the Dean of Students in writing by the add/drop date of the given semester for the request to be considered.

Cases will be heard individually and determined by the Dean of Students. Once the request for exception has been reviewed, the student will be notified by email and formal written notice whether the exception has been approved or denied or if more information is requested.

If the Dean of Students denies the exception, the student may submit a letter of appeal in writing to the Vice President for Student Affairs (VPSA). The VPSA will review the appeal and make the final decision. The student will be notified by email and formal written notice whether the appeal has been approved or denied. All decisions made by the VPSA are final.

Exceptions may include:

- Married students and/or students who have children, veterans of the United States Armed Forces, or local residents whose permanent address is within a 30 mile radius of the Langston campus.
- Students who study abroad qualify for a housing exception if the study abroad experience takes place during the fall or spring academic semester.
- Students who are participating in a required student teaching experience that is located beyond a 30 mile radius of the Langston campus.



State of Oklahoma
Office of Management and Enterprise Services
Division of Capital Assets Management
Risk Management Department

Property Loss Notice

DCAM-RISK MGMT P.O. BOX 53364

OKLAHOMA CITY, OKLAHOMA 73152

TEL: 405/521-4999 (24h), FAX: 405/522-4442

E-Mail: @omes.ok.gov

Agency name: Langston University CLAIM # _____
 Agency address: PO Box 608 Langston, Ok. 74030 Agency code 420
 Phone: 405-466-2996 Date of loss: 2-10-14 Time of loss: 6am

Name and location of structures/contents damaged: (If damage is to contents, list the contents and the structure they were in when damaged. Include the address and city where damage occurred. Please provide generic number of structure, if known.)

Andersonson Stadium Football Facilities . Lockerroom cielings and insulation, wooden lockers, floors, sporting equipment, etc

Description of loss – how and what was damaged? (Attach additional sheets, if necessary.)

For example: wind tore off ¼ of roof on north end of cabin # 4356 and contents was damaged by water.

Domestic waterline above ceiling burst causing massive flooding throughout building.

County of loss: Logan
 Estimated amount of loss: \$150,000

(List structures and contents separately.)

Authorities reported to: (fire, police, etc.) Campus Maintenance and State Risk C

Person to contact to inspect loss: Ruben Oliver, Contract Manager 405-466-2996

Name

Phone

Comments:

State Risk Officers Jack Roberts and Darren Gavin came out to walk and inspect site for a couplr hours and recommended bringing in help from restoration company to dry out facility and get recommendation.

Form completed by: Ruben D. Oliver Sr., Contract Manager

Date: 2-10-14

Signature: Ruben D. Oliver Sr.

Phone: 405-466-2996

Purchasing Authorization Matrix - \$75,000 Board Limit

LANGSTON UNIVERSITY Purchasing Matrix

	\$0 ≤ \$3,500	>\$3,500 ≤ \$ 10,000	>\$10,000 ≤ \$35,000	>\$35,000 ≤ \$75,000	> \$75,000
Authorizer					
Vice-President*	Departmental Policy	X	X	x	X
Vice-President*		Quotations by Institution	X	x	X
Vice President*			Quotations by Purchasing	x	X
Vice President*				Competitive Bid	x
Board Approval					Competitive Bid

*Or designee



February 12, 2014

Dr. Sharron T. Burnett
Vice President for Fiscal and Administrative Affairs
Fiscal and Administrative Affairs
Langston University
P.O. Box 608
Langston, OK 73050

Dear Dr. Burnett:

Crawford & Associates, P.C. is pleased that Langston University (the University) has expressed its confidence in our firm and our state and local government and higher education expertise by requesting this engagement letter. We look forward to a long and successful relationship as an integral financial management resource to the University and the Board of Trustees.

We are prepared to provide a full range of accounting and consulting services to the University contingent upon approval of this contract. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the University are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Compilation of Annual Financial Statements (Restricted for Management Use Only)
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Audit or Monitoring Activities
- Internal Control Policies and Procedures Assistance
- Data Analysis and Data Mining Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Performer[©] Financial Statement Analysis
- Tax and Other Regulatory Report Assistance

Langston University
Accounting and Consulting Services Engagement Letter
February 12, 2014
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Initial Services Requested

Compilation of Annual Financial Statements:

- Compiling for management's use only the University's annual financial statements in accordance with accounting principles generally accepted in the United States (including, GASB Statements 34 and 35)
- Assisting with the coordination of the annual financial statement audit and communications with the external financial statement auditors

Services Related to the Compilation of Annual Financial Statements

The objective of a compilation is to assist you in presenting financial information in the form of financial statements. We will utilize information that is your representation without undertaking to obtain any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with the applicable financial reporting framework defined below.

Applicable Financial Reporting Framework

In regards to the applicable financial reporting framework to be used in the compilation of the annual financial statements, it is our understanding that:

- a. Management has elected to present the annual financial statements in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). As such, U.S. GAAP applicable to state government colleges and universities will be the applicable financial reporting framework.
- b. Management understands this applicable financial reporting framework and has taken the necessary steps to determine that it is an appropriate and acceptable framework for meeting its financial reporting needs.
- c. While management ultimately intends to use the audited financial statements for general use, management intends for these compiled financial statements to be used solely for providing such statements to the University's external financial statement auditor for their use in conducting the financial statement audit. Therefore, such compiled financial statements will be restricted for management's use only.

Crawford & Associates' Responsibilities

We will compile, from information you provide, the annual financial statements of the financial reporting entity of the University as of and for the year ended June 30, 2014. Such compiled financial statements will include the following to the extent they apply to the applicable financial reporting framework defined above:

- a. Basic Financial Statements, including notes
- b. Required Supplementary Information (including management's assistance with MD&A)
- c. Other Supplementary Information (to the extent management elects to include)

We will disclose to you any known and uncorrected departures from the applicable financial reporting framework identified in the compilation of the annual financial statements.

Langston University
Accounting and Consulting Services Engagement Letter
February 12, 2014
Page 3 of 6

We are responsible for conducting the engagement in accordance with the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants (AICPA) that are applicable to compiled financial statements that are not intended for use by third parties.

The compilation engagement services will result in compiled annual financial statements that are restricted as to use by management solely for the purpose of providing such compiled financial statements to the external auditor for the conduct of the annual financial statement audit. As provided for in the AICPA's Standards for Accounting and Review Services for compilations not expected to be used by third parties, we will not issue a compilation report in conjunction with these compiled financial statements, and instead, we will use this engagement letter as documentation and confirmation of your understanding of the services to be performed and the limitations on the use of the compiled financial statements. As such, we will follow the applicable AICPA guidance and mark each page of the compiled financial statements as "Restricted for Management's Use Only".

Management's Responsibilities

In conjunction with the compilation of the annual financial statements, University management is responsible for:

- a. the preparation and fair presentation of the financial statements in accordance with the applicable financial reporting framework as defined above, including all necessary informative disclosures;
- b. designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements;
- c. preventing and detecting fraud;
- d. identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- e. making all financial records and related information available to us; and
- f. Preparing Management's Discussion and Analysis (MD&A) to accompany the compiled financial statements.

Limitations of a Compilation

A compilation differs significantly from a review or an audit of financial statements. A compilation does not contemplate performing inquiry, analytical procedures, or other procedures performed in a review. Additionally, a compilation does not contemplate obtaining an understanding of the entity's internal control; assessing fraud risk; testing accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, or the examination of source documents (for example, cancelled checks or bank images); or other procedures ordinarily performed in an audit.

Accordingly, we will not express an opinion or provide any assurance regarding the financial statements being compiled.

Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts. However, we will inform the appropriate level of management of any material errors, and of any evidence or information that comes to our attention during the performance of our compilation procedures that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential.

Langston University
Accounting and Consulting Services Engagement Letter
February 12, 2014
Page 4 of 6

The financial statements will not be accompanied by an accountant's report and are for management's use only and are not to be used by a third party. Your external financial statement auditor is not considered a third party for these purposes.

Management's Acknowledgements

In regards to the compilation of the annual financial statements, by signing this engagement letter, University management acknowledges its understanding and acceptance of the following:

- a. That the nature and limitations of the compilation services and the restricted use of such financial statements only by the external auditor in conjunction with the financial statement audit;
- b. That a compilation is limited to presenting, in the form of financial statements, information that is the representation of management; and the work performed by Crawford & Associates in compiling the annual financial statements cannot be relied upon to disclose errors, fraud, or illegal acts;
- c. That the financial statements will not be audited by Crawford & Associates and no opinion or any other form of assurance on the financial statements will be provided in conjunction with the compilation;
- d. That management has knowledge about the nature of the procedures to be applied and the applicable financial reporting framework and assumptions to be used in the preparation of the financial statements;
- e. That the compiled financial statements are not to be used by any third parties for any purpose (the financial statement auditor is not considered to be a third party); and
- f. That management is ultimately responsible for the fair presentation of the financial statements and management will make such representations to the external auditors.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the compilation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the Board will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

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Accounting and Consulting Services Engagement Letter
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Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the compilation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. University management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm Chairman \$225
- Firm President \$225
- Shareholders \$155
- Consulting Managers \$140
- Consulting Staff \$100
- Clerical Staff \$35

Because Crawford & Associates has no direct control over the type and amount of services requested by the University during the term of this engagement, nor does Crawford & Associates have direct control over the quality of the University's accounting system or records, potential turnover of the University's staff, or the University's staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on the University to provide us with a copy of approved purchase orders or other form of authorization documentation, and to monitor the cumulative fees and expenses charged. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For your purchase order preparation purposes, we estimate that the fees for the Initial Services Requested, as outlined in the Scope of Service section of this letter, will approximate \$50,000. We will only bill for time and materials as needed to accomplish our objectives, so in the event that we meet the objectives of this engagement letter in less time than our estimated range, we will only bill for that lesser amount. Crawford & Associates will put forth our best effort to minimize the costs of this engagement letter to the University, however recognizing that in any first year engagement, certain unanticipated issues may arise. If, for whatever reason, should it appear during the course of our engagement that our fees and costs for the services requested may exceed this estimate (such as changes in the original scope of services, the discovery of significant, unknown issues that must be addressed in the financial statements, etc...), we will notify University management as soon as reasonably possible and obtain authorization before proceeding.

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The term of this engagement is a period from the date of acceptance of this engagement letter through the date of issuance of the University's financial statements for the period ended June 30, 2014. Crawford & Associates may perform additional services upon receipt of a formal request and an authorized purchase order or other form of authorization documentation with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement. This agreement may be renewed for a one-year period on an annual basis through receipt of written notice or authorization from the University and agreement to the terms by Crawford & Associates.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to a long and successful professional relationship with Langston University.

Respectfully submitted and agreed to by,



Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for Langston University:

By: _____

Title: _____

Date: _____

March 7, 2014

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board. He said he is always glad to have the Regents on campus. Chairman Link said everyone enjoyed the dinner last evening.

President Hargis said commencement is coming up very quickly, and the speaker this year is Dr. Tererai Trent. In addition, beginning this weekend and the next several weeks OSU student athletes will be competing in post-season competition, and he expressed well wishes to the Cowboy and Cowgirl teams.

Adoption of Memorial Resolutions

President Hargis presented information regarding B. Curtis Hamm, Professor Emeritus, Department of Marketing, School of Business; and Thomas Hartley, Associate Professor, Retired, School of Journalism and Broadcasting, College of Arts and Sciences. President Hargis requested the Board's adoption of the Memorial Resolutions for Dr. Hamm and Mr. Hartley as presented. (The Memorial Resolutions for Dr. Hamm and Mr. Hartley are attached to OSU's portion of the minutes as ATTACHMENTS A and B.)

Regent Lester said he got to know Dr. Hamm over the last few years, and he had the opportunity to attend his memorial service. Regent Lester noted the incredible number of people who were present. He said it was absolutely phenomenal.

Regent Lester moved and Regent Anthony seconded to adopt the Memorial Resolutions for B. Curtis Hamm and Thomas Hartley as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Revisions to OSU Policy 1-0530 Tobacco Use and Smoking Preparation
Use in or on University Property

President Hargis said while reviewing and updating OSU's tobacco use policy, it was determined that OSU-Tulsa did not have a pre-existing policy regarding the restriction of tobacco use; therefore, OSU-Tulsa is being included in OSU's policy. He said OSU-CHS is currently reviewing several of their policies, including restricting tobacco use, and will be bringing the policies to the Board at a later date.

Regent Anthony moved and Regent Lester seconded to approve the revisions to OSU Policy 1-0530 Tobacco Use and Smoking Preparation Use in or on University Property as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval to Award Honorary Degrees

President Hargis said he is pleased to bring forth the recommendation to award Honorary Degrees to five individuals. While OSU is requesting approval of the Board of Regents and the State Regents now, the presentations of the awards will be spaced out at appropriate times over the next year or so. Regarding the commencement speaker for this spring, President Hargis said Oprah Winfrey has stated that Dr. Tererai Trent is her all-time favorite guest. From rural Zimbabwe to Stillwater is her story of perseverance and courage. She was born into poverty but persevered and received a Bachelor of Science in Agricultural Education in 2000 and a Master of Science in Plant Pathology in 2003 from Oklahoma State University. Last December Dr. Trent received her doctoral degree from Western Michigan University. President Hargis said Dr. Trent became famous when her life story was featured in a book entitled *Half the Sky* by author Nicholas Kristof. He said Dr. Trent is seen as a symbol of hope for women in Zimbabwe and has dreams of building a school in her village to support an education to more than 1,000 children. President Hargis recommended awarding Dr. Trent a Doctor of Humane Letters degree.

Others to be awarded Honorary Degrees include Ken Burns, an internationally known and recognized filmmaker, historian, and documentarian. Most notably and most recently he produced a documentary on the Dust Bowl of Oklahoma. Because of Mr. Burns' service to America as a documentarian and his specific focus on the Dust Bowl and Oklahoma, it was believed to be an appropriate recognition to award him a Doctor of Humane Letters degree.

President Hargis said Walt Garrison is definitely a legend in the football arena and has been called a "cowboy's cowboy." He played fullback for OSU from 1962 – 1965 and was drafted by the Dallas Cowboys and played professional football from 1966-1974 where he was a member of the 1971 Super Bowl champion team. In his humbling quiet way all through his professional career, President Hargis said Mr. Garrison has been one of the greatest ambassadors for Oklahoma State University. It is recommended that he be awarded a Doctor of Humane Letters degree. President Hargis further reported that Bill Goldston is an artist and philanthropist and was born in southern Oklahoma in a rural setting. He received his degree in Art at OSU and became a giant in the art business in New York City where he hosts interns from OSU. Mr. Goldston has been very instrumental in the formation of the OSU Art Museum and just arranged for an incredible gift of art to Oklahoma State University. It is recommended that Mr. Goldston be awarded a Doctor of Fine Arts degree. Finally, John Niblack is a highly

successful philanthropist and retired Vice Chairman of Pfizer, Inc., where he was responsible for Pfizer's Global Research and Development Division. He was head of all research for Pfizer and directed research into drugs for viral illness, cancer, and autoimmune disorders. He is an avid supporter of undergraduate research, and he provides more than \$100,000 annually for the Niblack Scholars Program in Research. It is recommended that Dr. Niblack be awarded a Doctor of Science degree.

Regent Davis moved and Regent Milner seconded to award the Honorary Degrees as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Chairman Link asked how many honorary degrees have been awarded in the recent past. President Hargis said not very many, and his memory is that OSU has only awarded 18-20 throughout its history. Chairman Link thought this is a good tool for OSU to use to recognize its outstanding graduates, and President Hargis agreed.

Approval to Award Posthumous Degree

President Hargis said a letter of support has been received from Dr. Kayse Shrum to award a Doctor of Osteopathic Medicine degree posthumously to Damian Mark Ramkaran. He was a fourth-year student who passed away from an unexpected illness. During his medical studies he served in several student leadership roles and was a role model for his fellow students. Mr. Ramkaran was in good academic standing at the time of his death and had completed a majority of the necessary degree requirements. Given the Board's approval, the request will be forwarded to the Oklahoma State Regents for Higher Education for approval.

Regent Milner moved and Regent Anthony seconded to award a Doctor of Osteopathic Medicine degree posthumously to Damian Mark Ramkaran.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis requested Interim Provost Pam Fry to present information pertaining to Academic Affairs:

Personnel Actions

Dr. Fry presented the personnel actions and recommended their approval with the exception of those items pertaining to retirements, which are included as information items only. The list includes eight new appointments and sixteen changes in title and/or rate. For information, five retirements are also included in the list of personnel actions. (These recommendations are listed under Section D of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-3-7-14.)

Regent Anthony moved and Regent Lester seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Proposed New Degrees and Program Modifications

Dr. Fry presented new programs and program modifications for the OSU-Stillwater, OSU Center for Health Sciences, and OSU-OKC campuses. These modifications are summarized in Section E beginning on page E-1 of the OSU Agenda. These were discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting earlier today. If approved, the requests will be submitted to the Oklahoma State Regents for Higher Education for consideration.

Regent Davis reported that the Committee met with the administration of OSU regarding approval of the degree requests and program modifications. Upon approval by the A&M Board, these recommended changes will be presented to the Oklahoma State Regents for Higher Education for their consideration and approval. The Committee acted to recommend Board approval of the administrative recommendation as presented. (The curricular requests are presented beginning on page E-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-3-7-14.)

Regent Davis moved and Regent Lester seconded to approve the degree requests and program modifications as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis requested Vice President Joe Weaver to present information pertaining to Administration and Finance:

G-1 Approval to Accept Gift-in-Kind of the Replacement of Athletic Center and Pickens Stadium Roofs

Mr. Weaver requested Board approval for Cowboy Athletic Facilities, LLC (Cowboy), to work in conjunction with the University's Long Range Facilities Planning (LRFP) Department to engage the services of a design and general contractor to completely replace the roofs on the Athletic Center and Boone Pickens Stadium. He further requested approval for the OSU President to enter into a Gift-in-Kind agreement with Cowboy's parent company, Cowboy Athletics, Inc., for the receipt of the project when it is completed.

Regent Hall moved and Regent Anthony seconded to authorize Cowboy Athletic Facilities, LLC, to work in conjunction with the University's Long Range Facilities Planning Department to engage the services of a designer and general contractor to completely replace the roofs on the Athletic Center and Boone Pickens Stadium as detailed in the LRFP's December 9, 2013, report; and to authorize the OSU President to enter into a Gift-in-Kind agreement with Cowboy's parent company, Cowboy Athletics, Inc., for the receipt of the project when it is completed.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-2 Approval to Implement Block Tuition/Mandatory Fees Model

Mr. Weaver requested Board approval to implement a block tuition/mandatory fee model in which the University will begin charging full-time undergraduate students a block rate for tuition and mandatory fees. He noted this item was discussed with members of the Academic Affairs, Policy and Personnel Committee during its meeting this morning.

Regent Davis reported that the Committee met with President Hargis and Vice President Weaver regarding the implementation of a block tuition program. Specific details for implementation of the "Finish in Four" program starting Fall 2014 were provided. The Committee also heard from SGA President Jamie Tate and SGA Senate Chair Donnie Worth regarding this proposal, and Regent Davis said the Committee was thankful for their involvement and help in the evaluation of this proposal. He said the Committee acted to recommend Board approval of the administrative recommendation as presented.

Regent Davis moved and Regent Lester seconded to approve the implementation of a block tuition/mandatory fee model in which the

University will begin charging full-time undergraduate students a block rate for tuition and mandatory fees beginning Fall 2014 as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Regent Anthony said he appreciated the discussion during the Committee meeting and the ability to work with the students, faculty, and staff to make sure it gets done correctly.

G-3 Ratification of Interim Approval to Lease Wes Watkins Agriculture Research and Extension Center

Mr. Weaver requested ratification of an interim approval request to lease the Wes Watkins Agriculture Research and Extension Center in Lane, Oklahoma, to The Native American Young, Beginning and Small Enterprises, Incorporated. Further, Board approval is requested to allow the President, or his designee, to execute the lease agreement, which has been approved by Legal Counsel.

Regent Reese moved and Regent Milner seconded to ratify interim approval granted by the Chief Executive Officer to lease the Wes Watkins Agriculture Research and Extension Center in Lane, Oklahoma, to The Native American Young, Beginning and Small Enterprises, Incorporated, and to allow the President, or his designee, to execute the lease agreement.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-4 Approval to Accept a Gift of Real Property

Mr. Weaver requested Board approval to accept a gift of real property and execute necessary documents for the transfer of property from the Oklahoma State University Foundation. The property is known as the Mac A. Lindley Research and Demonstration Farm. He said acceptance of this gift allows the Farm to be eligible to collect program payments from the Food, Conservation, and Energy Act of 2008 of approximately \$15,000 annually or as calculated by the government for payment of program participation.

Regent Anthony moved and Regent Hall seconded to authorize Oklahoma State University to accept a gift of real property and execute necessary documents for the transfer of property from the Oklahoma State University Foundation, as outlined.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

G-5 Approval to Increase OSU's Investment in the OSU-University Multispectral Lab

Mr. Weaver requested Board approval to increase OSU's investment in the OSU-Multispectral Lab. An additional investment not to exceed \$600,000 is needed to fund operations and obligations of the University Multispectral Lab.

Regent Reese moved and Regent Davis seconded to approve the increase of OSU's investment in the OSU-University Multispectral Lab as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

G-6 Approval to Purchase Assets from PRC Tulsa-I LLC

Mr. Weaver requested Board approval to purchase certain assets owned, used, and/or useful in the operation of the PRC Tulsa – I LLC's radio station KOSN 107.5 FM and translators K297AQ (Bixby) and K270BK (Okmulgee), free and clear of all liens and encumbrances. He further requested Board approval to allow the President, or his designee, to execute the purchase and obtain a complete release of any remaining obligations as presented.

Regent Burns moved and Regent Anthony seconded to authorize the purchase of certain assets owned, used, and/or useful in the operation of the PRC Tulsa-I LLC's radio station free and clear of all liens and encumbrances and to allow the President, or his designee, to execute the purchase and obtain a complete release of any remaining obligations as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

G-7 Approval to Establish a Board Purchasing Approval Limit in Excess of \$150,000

Mr. Weaver requested Board approval to authorize an increase in the Board approval purchase limit from \$150,000 to \$250,000. He said this item was discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Hall reported that the Committee met with the OSU administration to consider the request to increase the Board approval purchase limit to \$250,000. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Hall moved and Regent Lester seconded to approve an increase of the Board approval limit to \$250,000 as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval to Enter Into an Agreement with TIAA-CREF to be Sole Retirement Record Keeper

Mr. Weaver requested Board approval to enter into an agreement with TIAA-CREF to be the sole retirement record keeper of all OSU/A&M defined contribution retirement plans, offering a variety of investment options from multiple vendors. Board approval is also requested to allow the President, or his designee, to execute the agreement pending Board Legal Counsel review.

Mr. Weaver said he appreciates the work that Anne Matoy has done in leading and coordinating this action. It has been decades since the retirement programs have been reviewed, and the A&M System benefited greatly from renegotiating with TIAA-CREF. The System has a much better plan going forward.

Regent Burns asked if it is no longer an option for employees to participate in the Oklahoma Teachers Retirement System (OTRS). Mr. Weaver said employees do participate in OTRS, which is a defined benefit plan. These are defined contribution plans. He clarified the System is still with OTRS.

Regent Anthony asked about all the record keeping being done through TIAA-CREF. Mr. Weaver clarified that it will not include the OTRS portion. Chairman Link said his understanding is that the defined contribution plan will be handled through TIAA-CREF and the defined benefit plan stays with OTRS. Mr. Weaver said this is correct.

Regent Milner moved and Regent Lester seconded to enter into an agreement with TIAA-CREF to be the sole retirement record keeper of all OSU/A&M defined contribution retirement plans, and to allow the President, or his designee, to execute the agreement pending Board Legal Counsel review.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-1 Approval to Demolish Obsolete Agriculture Building

Mr. Weaver requested Board approval to demolish an obsolete Agriculture building at the Cimarron Valley Research Station in Perkins, Oklahoma. He said when this item was brought before the Board earlier, he had the wrong building number and was advised by Legal Counsel that he needed to bring this back to the Board for approval with the correct building number.

Regent Anthony asked if OSU has staff that could do this demolition work or will this be contracted. He said his recollection is that this is not a big building. Mr. Weaver said his understanding is that OSU normally contracts out demolition work. Regent Anthony asked if this is a minor job for this particular building, and Mr. Weaver responded affirmatively.

Regent Burns moved and Regent Lester seconded to authorize the demolition of an obsolete Agriculture building at the Cimarron Valley Research Station in Perkins, Oklahoma, as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-2 Approval to Select an Engineering Firm to Assist the University in the Preparation of a Utilities Master Plan

Mr. Weaver reported that items I-2, I-3, I-4, and I-5 were discussed with members of the Fiscal Affairs Committee.

Regent Hall reported that the Committee met with the administration of Oklahoma State University to discuss the selection of an engineering firm to assist the University in the preparation of a comprehensive Utilities Master Plan for the OSU-Stillwater campus. He said funding for this project will come from utility funds. The Committee acted to recommend Board approval to select Frankfurt Short Bruza, Oklahoma City, Oklahoma, for this project.

Regent Hall moved and Regent Reese seconded to select Frankfurt Short Bruza, Oklahoma City, Oklahoma, as the engineering firm to assist the University in the preparation of a comprehensive Utilities Master Plan for the OSU-Stillwater campus.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-3 Approval to Begin Selection Process for a Construction Manager At Risk to Assist the University in the Design and Construction of a new Educational Facility for the Equine Program

Regent Hall reported that the Fiscal Affairs Committee met with the OSU administration to discuss the agenda item concerning approval to begin the selection process for a Construction Manager At Risk to assist the University in the design and construction of a new educational facility for the Equine Program. He said the current equine facility located immediately east of the Animal Science Arena on West McElroy Road is outdated and inadequate for the future educational needs of this expanding department. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Hall moved and Regent Reese seconded to authorize Oklahoma State University to begin the selection process for a Construction Manager At Risk to assist the University in the design and construction of a new educational facility for the equine program of the Division of Agricultural Sciences and Natural Resources as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-4 Approval to Engage an Architect for the Construction Phase of the Bert Cooper Engineering Laboratory Building

Regent Hall said the Fiscal Affairs Committee received a request from the OSU administration to engage an Architect for the construction phase of the Bert Cooper Engineering Laboratory Building. The Committee acted to recommend Board approval of Frankfurt Short Bruza of Oklahoma City, Oklahoma, as the Architect for the construction phase of the Bert Cooper Engineering Laboratory Building as presented.

Regent Hall moved and Regent Anthony seconded to authorize Oklahoma State University to engage Frankfurt Short Bruza of Oklahoma City, Oklahoma, as the Architect for the construction phase of the Bert Cooper Engineering Laboratory Building.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-5 Approval to Reconstruct the Unmanned Aerial Vehicles Runway Located in Comanche County, Oklahoma

Regent Hall reported that the Fiscal Affairs Committee met with the OSU administration regarding approval to reconstruct the Unmanned Aerial Vehicles runway located in Comanche, County. He said the existing landing strip needs to be replaced with an engineered surface. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Hall moved and Regent Reese seconded to approve the request to reconstruct the Unmanned Aerial Vehicles runway located in Comanche County, Oklahoma, as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

J Approval of Purchase Request Items

Mr. Weaver presented the purchase requests and recommended their approval. (The purchase requests are listed on pages 8-9 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-3-7-14.) He requested approval to purchase the items as listed, subject to the availability of funds and/or the limitations of the budget.

Regent Burns moved and Regent Reese seconded to authorize the Physical Plant Services Department to increase the previously approved estimated annual amount of \$450,000 to \$647,500 for waste collection from the current contractor, Republic Services Inc. (purchase request No. 1, page 8, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Mr. Weaver noted that purchase request No. 2 was discussed with members of the Fiscal Affairs Committee.

Regent Hall reported that the Fiscal Affairs Committee considered a request from the OSU administration to purchase Enterprise Resource Planning system software licensing and hardware; implementation, maintenance, and programming support services for student administration; finance and accounting; and human resources and payroll to serve each of the OSU/A&M Colleges in the estimated amount of \$21,257,000. He said the Committee acted to

recommend Board approval to purchase Enterprise Resource Planning system software and hardware as presented.

Regent Hall moved and Regent Reese seconded to approve the purchase of Enterprise Resource Planning system software licensing and hardware as presented in the OSU Agenda (purchase request No. 2, page 8, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Purchase Requests

Regent Hall referenced purchase request No. 6 regarding the request to purchase one CNG fuel over-the-road forty-five foot coach bus and two CNG fuel ADA low floor buses in the estimated amount of \$1,100,000. He asked if these purchases are dependent upon CNG fuel. Mr. Weaver said the grant itself is not, but OSU can get a grant for a diesel bus and has in the past. He believes it is an 80/20 match with 80 percent federally funded and 20 percent coming from Parking Transit funds. He said this is OSU's first time to purchase a CNG fuel over-the-road coach to run the route between Stillwater and Tulsa. The other two were the smaller ADA coaches. Regent Hall asked a questions regarding the up charge on the CNG, and Mr. Weaver said he will have to get that information.

Regent Anthony referenced purchase request No. 7 regarding the replacement of the roof on the Health and Environmental Technology Building. He asked if OSU is self-insured or does OSU have insurance coverage at some level. Mr. Weaver said OSU has coverage through the Office of State Risk Management. He said OSU has its own contract for roof repair and does not go through the State contract, which actually allows OSU to save money and not pay the up charge the Office of Management and Enterprise Services (OMES) charges to pay its contractor. Mr. Weaver said for a catastrophic event a claim can be filed with Risk Management, but for this particular situation this is not the case. The roof just needs to be replaced.

Regent Hall asked if this is contracted through a University contract that is similar to the State's system. Mr. Weaver said OSU's price is better, and OSU does not have to pay the up charge that other agencies are required to pay. Regent Anthony asked if his understanding is correct that this is an out-of-pocket expense. Mr. Weaver said this is correct. He said Section 13 offset funds as well as some auxiliary funds will be used to replace the roof. He said OSU will save \$26,000 in fees it would have to pay to OMES, and it is estimated that OSU's contract is approximately 11-14 percent better than the State contract. It is to OSU's advantage to use its own contract. Regent Hall asked if OSU has just one roofer on that agreement, and Mr. Weaver said he believes this is the case.

Regent Hall moved and Regent Davis seconded to approve the balance of the purchase requests, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that B. Curtis Hamm, Professor Emeritus, Department of Marketing, School of Business, was claimed by death on February 5, 2014; and

WHEREAS, Dr. Hamm, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1966, to the date of his retirement, July 31, 1990, and as a citizen worthy of commemoration and respect; and


WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Hamm to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Hamm.

Adopted by the Board the 7th day of March 2014.



Tucker Link, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Thomas Hartley, Associate Professor, Retired, School of Journalism and Broadcasting, College of Arts and Sciences, was claimed by death on December 19, 2013; and

WHEREAS, Mr. Hartley, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1981, to the date of his retirement, May, 31, 1998, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Hartley to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Hartley.

Adopted by the Board the 7th day of March 2014.



Tucker Link, Chair

Public Comments

Chairman Link said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time.

Mr. John Bartley, Mayor of the City of Stillwater, wished to address the Board. He said the reason he wanted to come today is to express the appreciation of the community of Stillwater for the relationship that the community has with Oklahoma State University. The relationship has increased and has improved tremendously in recent years, and he said he believes it is primarily due to the intentional approach to improve the relationship. It is not just the fact that he and President Hargis have each others cell phone numbers. It is well beyond that. It is the police chiefs and the transportation departments working with each other. It also involves his constituents working at OSU and OSU's students and employees being a part of the community. Mr. Bartley said he believes the relationship improvement has been beneficial for both groups, and he wanted to take the opportunity to express that to the Board and is hopeful that the Board has some level of a reciprocal belief. He wanted to make sure that the Board knows that the community appreciates Oklahoma State University and what OSU means to Stillwater, but at the same time he wanted the Regents to know the importance of Stillwater to Oklahoma State University. It is that interdependent relationship that makes both very successful. Mr. Bartley expressed appreciation for the opportunity to address the Board.

Regent Anthony said it is not without work and effort that the relationship is strong, both on the part of President Hargis as well as Mayor Bartley. Regent Anthony said he is aware of Mayor Bartley's interest and willingness to work with OSU, and having been Mayor himself he very much recognizes the value that Mayor Bartley brought to the position.

Mr. Nick Berghall, a member of the Oklahoma State University Student Government Association, said he has been reporting to the Board for a while now about the effort being made to get all the student government associations that are a part of the A&M System together. This was finally accomplished this last week. All of the student government associations that are under Board of Regents' institutions have ratified a Constitution of the Oklahoma A&M Board of Regents Member Institution Student Government Coalition. He said it is an organization formed for the sole purpose of all associations collectively maintaining a presence at the Board meetings. Mr. Berghall said each student government association is working on implementing an official method to decide who is going to the Board meetings and who is going to work with their administration to make sure that the students are aware of the issues the Regents will be hearing so that the students can weigh in on those issues, if necessary. Mr. Berghall said he will make certain that someone from the group will be at all future meetings. He said he only has one more meeting before he graduates, but he is aware there are several students who want to participate and take on the role. Chairman Link expressed appreciation to Mr. Berghall for his efforts. (Mr. Berghall provided a copy of the Constitution, which is attached as ATTACHMENT A and considered a part of these minutes.)

Chairman Link noted that Dr. Jim Riemer from Pawnee, Oklahoma, is present and asked him to stand and be recognized.

March 7, 2014

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF MARCH 7, 2014

Chairman Link called upon the Committee Chairs of the following Committees to give reports.

Audit, Risk Management and Compliance Review Committee

Regent Lester reported that the Committee met with Cecil Strande, Director of Internal Audits, regarding the selection of an outside consultant to perform a Quality Assurance Review. The Committee acted to recommend to the Board that Pat Reed be retained to conduct this review. (The review of proposals for the Quality Assurance Review is on file in the Board of Regents' Office as Document No. 3-3-7-14.)

Regent Lester moved and Regent Burns seconded to select Pat Reed to perform a Quality Assurance Review as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

Regent Lester further reported that Mr. Strande announced during the meeting his plans to retire at the end of the current year.

Academic Affairs, Policy and Personnel Committee

(All business discussed by the Academic Affairs, Policy and Personnel Committee was discussed during the business of Northeastern Oklahoma A&M College, Langston University, and Oklahoma State University.)

Fiscal Affairs Committee

(All business discussed by the Fiscal Affairs Committee was discussed during the business of Oklahoma Panhandle State University, Connors State College, Northeastern Oklahoma A&M College, Langston University, and Oklahoma State University.)

Personnel Actions

Mr. Ramsey announced the retirement of Linda Novak who has been an employee of the Board of Regents for almost 23 years. This is her second go-around with retirement, and the staff was

March 7, 2014

fortunate enough last time to talk her into coming back. He noted that she will be missed, and it has been a joy working with her. He said he knows that the Regents will miss her, as well. He noted that her retirement is effective May 1, 2014.

Regent Watkins said she really believes that a board is as strong as its staff, and the Regents are very fortunate to have had Ms. Novak. She said she appreciates all the staff.

Mr. Ramsey further reported the resignation of Carter Rouse, Assistant Director of Internal Audits, effective March 17, 2014. He noted that Mr. Rouse is moving back to Texas to take a position there.

Mr. Ramsey said he has a few other personnel items that will be discussed in Executive Session.

Executive Session

Mr. Stephens asked the record to reflect that it is his recommendation that the Board go into Executive Session as appropriate under Title 25 Section 307(b)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee. In addition, Mr. Stephens requested Mackenzie Wilfong to attend the Executive Session as she attended the hearing of the matter to be discussed.

At approximately 12:15 p.m., Regent Burns moved that the Board go into Executive Session, if so approved by the required number of Board members present, for the purpose of discussing the employment status of Dr. Arnon Rikin, and to discuss the employment, hiring, appointment or promotion of individual salaried employees of the Board's Office of Legal Counsel. Regent Lester seconded the motion.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Open Session

At approximately 1:05 p.m., Regent Burns moved and Regent Milner seconded that the Board convene in Open Session.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

March 7, 2014

Mr. Stephens asked the record to reflect that during the Executive Session there were no votes taken or actions made on the part of the Board of Regents.

Employment Status of Dr. Arnon Rikin

With respect to the employment status of Dr. Arnon Rikin, Chairman Link noted that Regent Davis has a report on that matter.

Regent Davis said he would like to report the Hearing Panel's recommendation to the full Board.

By virtue of the Board Hearing Panel's full review and hearing on this matter, including a review of the record and evidence presented, Regent Davis said the Board Hearing Panel recommends the Board approve President Burns Hargis' recommendation to terminate Dr. Arnon Rikin's faculty employment relationship effective immediately.

Regent Davis moved and Regent Reese seconded to approve the recommendation of the Board Hearing Panel as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Employment Actions Regarding the Office of Legal Counsel

Regarding the matter involving the employment, hiring, appointment or promotion of individual salaried employees of the Board's Office of Legal Counsel, Chairman Link asked for a report on this matter.

Mr. Ramsey said at the request of the Board of Regents, General Counsel Steve Stephens reviewed the operations of the Office of Legal Counsel and is recommending staff and salary changes as outlined on SCHEDULE A. This will include any necessary transfers among the departments within the Board budget, Executive/Administrative Office, Office of Legal Counsel, and Department of Internal Audits. Mr. Ramsey requested Board approval of the recommended staff and salary changes for the Office of Legal Counsel as outlined on SCHEDULE A. (SCHEDULE A is attached to this portion of the minutes and considered a part of these minutes.)

Regent Lester moved and Regent Davis seconded to approve the employment actions regarding the Office of Legal Counsel as presented.

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Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

On behalf of himself and his staff, Mr. Stephens thanked the Board for addressing the staffing and pay issues that were considered and approved by the Board.

Approval to Accept Audit of Langston University

Mr. Strande said he sent to the Board members earlier this week an electronic copy of the final single audit report for Langston University that was not completed at the time the Audit, Risk Management and Compliance Review Committee met in December, 2013. He said it is his recommendation that the Board accept the audit report.

Regent Anthony moved and Regent Burns seconded to accept the audit report for Langston University as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

Approval to Extend Protiviti Contract for Extra Services

Because of the open staff position in the Tulsa office, Mr. Strande said it is his recommendation to increase the supplemental medical internal audit services contract with Protiviti by \$65,000. That is the amount of the salary and wages that are not being used. He said a risk assessment meeting was held with management at the Center for Health Sciences, and they are excited about this arrangement. He recommended that Protiviti provide all the audit services that Internal Audits is not able to perform for the remainder of this fiscal year. Chairman Link said his understanding is that this is cash budget neutral, and Mr. Strande responded affirmatively.

Regent Lester moved and Regent Anthony seconded to approve the extension of the contract for extra services with Protiviti in the amount of \$65,000 as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

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Adjournment

At approximately 1:15 p.m., Regent Davis moved and Regent Reese seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Proposed Employee Compensation Adjustments
Office of Legal Counsel
FY 2013-2014

SCHEDULE A

Name	Title		Salary	
	Current Title	Proposed Title	Current Salary	Proposed Salary
Steve Stephens	General Counsel	General Counsel	\$250,000 <i>(eff. 11/30/2013)</i>	No change
Michael Scott Fern	Associate General Counsel	Deputy General Counsel	\$120,782	\$135,000 <i>(eff. 03/01/2014)</i>
Douglas F. Price	Associate General Counsel	Deputy General Counsel	\$105,616	\$125,000 <i>(eff. 03/01/2014)</i>
John Price	Associate General Counsel	Associate General Counsel	\$132,900	No change
Mackenzie Wilfong	Associate General Counsel	Associate General Counsel	\$104,136	\$120,000 <i>(eff. 03/01/2014)</i>
<i>new</i>		Staff Attorney I	N/A	\$65,000-\$85,000 <i>(eff. upon hire)</i>
<i>new</i>		Staff Attorney II	N/A	\$65,000-\$85,000 <i>(eff. upon hire)</i>
Cynthia Michele Pearson	Assistant to General Counsel	Assistant to General Counsel	\$50,960	\$55,000 <i>(eff. 03/01/2014)</i>
Mary Hufnagel	Administrative Associate	Administrative Associate	\$34,450	\$36,500 <i>(eff. 03/01/2014)</i>
<i>New</i>		Executive Administrative Assistant	N/A	\$35,000-\$45,000 <i>(eff. upon hire)</i>

MEETING OF THE A & M BOARD OF REGENTS

March 7, 2014

Council Room
412 Student Union
Oklahoma State University
Stillwater, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 10, 2013.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of January 24, 2014

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

April 25, 2014 -- Muskogee, Oklahoma – Three Rivers Port Campus, 2501 N. 41st Street East,
Connors State College

For **Consideration** of Approval:

June 20, 2014 -- Oklahoma City, Oklahoma – Conference North, 3rd Floor - Student Center,
900 North Portland

BUSINESS WITH COLLEGES AND UNIVERSITIES

1. Oklahoma Panhandle State University
2. Connors State College
3. Northeastern Oklahoma A&M College
4. Langston University
5. Oklahoma State University

PUBLIC COMMENTS

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Audit, Risk Management and Compliance Review Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Chief Executive Officer

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: March 7, 2014

TIME: Board will officially convene at 10:00 a.m.*

PLACE: Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 10, 2013.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of January 24, 2014
- Announcement of meeting on April 25, 2014, Three Rivers Port Campus, 2501 N. 41st Street East, Connors State College, Muskogee, Oklahoma
- Approval of meeting on June 20, 2014, Conference North, 3rd Floor – Student Center, 900 North Portland, Oklahoma State University – Oklahoma City, Oklahoma City, Oklahoma
- Reports/comments/recommendations by Board Chairman

OKLAHOMA PANHANDLE STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
- Other Business and Financial Matters
 - Approval to increase Board approval purchasing limit to \$75,000
- Contractual Agreements (other than construction and renovation)
 - Ratification of interim approval to erect a 150-foot wind test tower by Trade Wind Energy
 - Authorization to purchase medical services for the OPSU Health Center

* The Board will have breakfast on Friday, March 7, 2014, at 7:30 a.m. in Suite 1600, Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma, with OSU President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion including recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. The Board will have lunch at approximately 12:00 p.m. in Suite 1600 of the Student Union on the Oklahoma State University campus.

- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Report on 62nd Annual Oklahoma Panhandle State University Performance Tested Bull Sale
 - OPSU alumnus named winner of the 2014 Oklahoma State Duck Stamp Contest
 - OPSU Assistant Volleyball Coach awarded a Minority Coaches Scholarship
 - President's Update Newsletter
 - Out-of-state travel summary

CONNORS STATE COLLEGE

- General Information/Reports Requiring No Action By the Board
 - Personal remarks by President Faltyn
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval of modification to the Associate in Arts Psychology degree program
- Other Business and Financial Matters
 - Ratification of interim approval to name the basketball court "Bill Muse Court" in the Melvin Self Fieldhouse
 - Approval to commission campus police officer
 - Approval to increase Board approval purchasing limit to \$75,000
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel report

NORTHEASTERN OKLAHOMA A&M COLLEGE

- General Information/Reports Requiring No Action By the Board
 - Remarks by President Hale
- Policy and Operational Procedures
 - Approval to increase Board approval purchasing limit to \$75,000

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval of Program Review Committee recommendations
- Other Business and Financial Matters
 - Approval of campus police commission and revocation
- New Construction or Renovation of Facilities
 - Approval of parking lot construction east of Red Robertson Field
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - NEO Golden Norse 2014 football schedule
 - Out-of-state travel summary

LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - Livestock inventory report
- Policy and Operational Procedures
 - Approval to implement a residency policy
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Other Business and Financial Matters
 - Approval to decommission campus police officers
 - Approval to continue initiated emergency remediation and restoration efforts for damages experienced as a result of freezing pipes at Anderson Stadium
 - Approval to increase Board approval purchasing limit to \$75,000
- Contractual Agreements (other than construction and renovation)
 - Approval to enter into an agreement with Crawford & Associates, P.C.

- New Construction or Renovation of Facilities
 - Approval to modify the Physical Therapy Building project to construct a new facility at a new site rather than expanding an existing facility
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summary

OKLAHOMA STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - Opening comments
- Resolutions
 - Adoption of Memorial Resolutions for B. Curtis Hamm and Thomas Hartley
- Policy and Operational Procedures
 - Approval of revisions to OSU Policy 1-0530 *Tobacco Use and Smoking Preparation Use in or on University Property*
 - Approval to award Honorary Degrees to Tererai Trent, Ken Burns, Bill Goldston, John Niblack, and Walt Garrison
 - Approval for OSU-CHS to present posthumous degree to Damian Mark Ramkaran
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval of proposed new degrees and program modifications
- Other Business and Financial Matters
 - Approval to accept a Gift-in-Kind of the replacement of Athletic Center and Pickens Stadium roofs
 - Approval to implement block tuition/mandatory fees model
 - Ratification of interim approval to lease Wes Watkins Agriculture Research and Extension Center
 - Approval to accept a gift of real property
 - Approval to increase OSU's investment in the OSU-University Multispectral Lab
 - Approval to purchase assets from PRC Tulsa-I LLC
 - Approval to establish a Board purchasing approval limit in excess of \$150,000
- Contractual Agreements (other than construction and renovation)
 - Approval to enter into an agreement with TIAA-CREF to be sole retirement record keeper

--New Construction or Renovation of Facilities

Approval to demolish obsolete Agriculture building

Approval to select an engineering firm to assist the University in the preparation of a Utilities Master Plan

Approval to begin selection process for a Construction Manager At Risk to assist the University in the design and construction of a new educational facility for the Equine Program

Approval to engage Architect for the construction phase of the Bert Cooper Engineering Laboratory Building

Approval to reconstruct the Unmanned Aerial Vehicles runway located in Comanche County, Oklahoma

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

PUBLIC COMMENTS

--Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

--Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Audit, Risk Management and Compliance Review Committee

Receive information and a possible recommendation from the Director of Internal Audits regarding selection of an outside consultant to perform a Quality Assurance Review in accordance with the Institute of Internal Auditors' International Standards for the Professional Practice of Internal Auditing as required by State Statutes.

Fiscal Affairs Committee

Academic Affairs, Policy and Personnel Committee

OTHER BOARD OF REGENTS' BUSINESS

--General Information/Reports Requiring No Action By the Board

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Other Business Matters Requiring Action of the Board

Executive Session, if so approved by the required number of Board members present, for the purpose of discussing the following employment matters:

1. The employment status of Dr. Arnon Rikin.
2. The employment, hiring, appointment or promotion of individual salaried employees of the Board's Office of Legal Counsel.

Executive Session authorized by Section 307B(1) of the Oklahoma Open Meeting Act.

Consider and take any action with respect to the matters contained in the immediately preceding items.

--Reports/comments/recommendations by Chief Executive Officer

--Reports/comments/recommendations by General Counsel

--Reports/comments/recommendations by Director of Internal Audits

Approval to accept audit of Langston University

Approval to extend Protiviti contract for extra services


--New Business Unforeseen At Time Agenda Was Posted

March 7, 2014


BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 
Tucker Link, Chairman

ATTEST:


Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on April 25, 2014.


Cheryl Williams, Secretary