

# MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL  
COLLEGES

for the

APRIL 25, 2014

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES, APRIL 25, 2014

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 10, 2013, AND JANUARY 28, 2014.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in Room 17, Three Rivers Port Campus, Connors State College, 2501 N. 41<sup>st</sup> Street East, Muskogee, Oklahoma, on April 25, 2014.

Those present: Mr. Tucker Link, Chairman; Mr. Rick Davis, Vice Chairman; Mr. Calvin J. Anthony; Mr. Douglas E. Burns; Mr. Joe D. Hall; Mr. Andy Lester; Dr. Trudy J. Milner; Mr. Jim Reese; and Mrs. Lou Watkins.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Robert White, Health and Higher Education Policy Analyst; Ms. Jessica Russell, Director, State Government Relations; Mr. Steve Stephens, General Counsel; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Shari Brecht, Administrative Associate; Ms. Cherilyn Williams, Administrative Associate; and Ms. Kyla Eldridge, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:15 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE COLLEGES  
MEETING OF APRIL 25, 2014

Order of Business

Regent Hall moved and Regent Lester seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Minutes

Regent Burns moved and Regent Watkins seconded to approve the minutes of the March 7, 2014, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Future Board Meetings

Chairman Link announced that the next regular meeting of the Board of Regents is scheduled to convene on June 20, 2014, in Conference North, 3<sup>rd</sup> Floor - Student Center, on the campus of Oklahoma State University-Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma. In addition, a meeting is scheduled for September 5, 2014, in Scholars Inn Clubhouse on the campus of Langston University, Langston, Oklahoma. Chairman Link asked for a motion to confirm this meeting.

Regent Lester moved and Regent Milner seconded to approve the meeting scheduled for September 5, 2014, in Scholars Inn Clubhouse on the campus of Langston University, Langston, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Recognition of Regent Calvin Anthony

Chairman Link said he would like to recognize a good friend, a hard worker, and someone who has been more than 100 percent dedicated to the Board, Calvin Anthony. As an expression of appreciation for the eight-year term of service Regent Anthony recently completed, Chairman Link presented him with a plaque which reads, "In grateful appreciation for your leadership and dedication to the advancement of higher education in Oklahoma as a member of the Board of Regents of Oklahoma State University and the A&M Colleges, 2006-2014." Chairman Link expressed thanks to Regent Anthony for his dedicated service. The Board is grateful for the leadership he provides and looks forward to serving with him as he begins his second term.

April 25, 2014

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Hargis appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

President Hargis said he is very pleased to be at the Three Rivers Port Campus of Connors State College. He said he appreciates all of Dr. Faltyn's good work.

President Hargis reported that OSU's commencement ceremonies will be held May 9-10, 2014. The commencement speaker is an internationally known scholar and humanitarian, Dr. Tererai Trent, who is a graduate of Oklahoma State University and who will forever have the moniker of Oprah Winfrey's favorite guest. He further noted that Mary Beth Davis, a student who was paralyzed about four years ago in a car accident, will walk across the stage to receive her diploma with the aid of a device. Graduation is just two weeks away and the Registrar's Office estimates there will be a little over 3,000 graduates with approximately 2,400 undergraduate students, 656 graduate students, and 86 doctoral students.

Adoption of Memorial Resolutions

President Hargis presented information regarding John L. Caddel, Professor Emeritus, Department of Plant and Soil Sciences, College of Agricultural Sciences and Natural Resources; Rodney B. Faber, Associate Professor Emeritus, Division of Engineering Technology, College of Engineering, Architecture and Technology; Ernest M. Hodnett, Professor Emeritus, Department of Chemistry, College of Arts and Sciences; and Ravi Sheorey, Professor, Retired, Department of English, College of Arts and Sciences. He presented Memorial Resolutions on behalf of Dr. Caddel, Mr. Faber, Dr. Hodnett, and Dr. Sheorey and requested their adoption. (The Memorial Resolutions are attached to OSU's portion of the minutes as ATTACHMENTS A-D and considered a part of these minutes.)

Regent Hall moved and Regent Davis seconded to adopt the Memorial Resolutions for John L. Caddel, Rodney B. Faber, Ernest M. Hodnett, and Ravi Sheorey as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

President Hargis requested Interim Provost Pam Fry to present information pertaining to Academic Affairs:

Approval of Revisions to OSU Policy 2-0902 *Reappointment, Promotion and Tenure Process for Ranked Faculty*

Dr. Fry presented modifications to Oklahoma State University Policy and Procedures 2-0902 *Reappointment, Promotion and Tenure Process for Ranked Faculty* beginning on page C-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-4-25-14. The policy is the product of months of campus-wide discussions led by a task force chaired by Dr. Carol Moder and culminating with agreements among the Faculty Council, Council of Deans, and Legal Counsel. Earlier today members of the Academic Affairs, Policy and Personnel Committee discussed the proposed revisions to the policy.

Regent Davis reported that the Committee met with the administration of Oklahoma State University regarding the approval of revisions to Oklahoma State University Policy and Procedures 2-0902 *Reappointment, Promotion and Tenure Process for Ranked Faculty*. The Committee acted to recommend Board approval of the proposed policy revisions outlined in Agenda item C-1.

Regent Davis moved and Regent Lester seconded to approve the revisions to Oklahoma State University Policy and Procedures 2-0902 *Reappointment, Promotion and Tenure Process for Ranked Faculty* as presented.

Chairman Link said it appears to him that this policy is in effect a top-down review and requirements policy and that each department has its own review process that goes to the college level and then to the University level. He asked if there is a great deal of difference in those review processes and policies or if they are fairly consistent. Dr. Fry said what will be reviewed at the unit level are the standards and expectations (research, teaching, service, and extension) to receive promotion and tenure. As far as the overall process, it has not changed nor does she anticipate it changing dramatically. Chairman Link said standards and expectations will be defined and specified in that review process, and individuals will be measured against those standards and expectations.

Dr. Fry said each unit will evaluate its own reappointment, promotion and tenure (RPT) standards. She said there are University RPT standards and each unit has RPT standards. This specific policy is the University-wide policy. Chairman Link said in this group of policies it allows for a review process of professional standards by either the Dean or Provost. Dr. Fry said the Dean and the Provost both weigh in and will make judgments on the qualifications of each candidate as well as oversee the process to ensure that it was a fair process for each candidate. Chairman Link asked if an issue will elevate to President Hargis. Dr. Fry responded affirmatively and said the request comes from the Provost to President Hargis as well as ultimately to the Board for approval of each of those actions. Chairman Link said the key to him is that there are specifications, definitions, requirements, review, measure, and oversight to make sure that all of those things are happening. Dr. Fry said absolutely and that, in her opinion, it is a much improved document from the 2006 version and much better addresses those concerns.



Regent Davis said during the Committee meeting it was learned that the policy revisions have been reviewed by Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

#### Award of Posthumous Degree

Dr. Fry said earlier this year the life of a promising OSU student ended suddenly, and a request was received from the faculty and administration of the Spears School of Business to award a posthumous Bachelor of Science degree in Business Administration with a major in Marketing to Mr. Bryan Daniel Kidd. The Spears School of Business anticipates awarding the degree to Mr. Kidd's family at the December, 2014, commencement ceremony. This request meets the requirements set forth by the Oklahoma State Regents for Higher Education. She requested Board approval to award the posthumous degree as presented.

Regent Davis moved and Regent Burns seconded to approve the awarding of a posthumous Bachelor of Science degree in Business Administration with a major in Marketing to Bryan Daniel Kidd.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

#### Personnel Actions

Dr. Fry presented the personnel actions and recommended their approval with the exception of those items pertaining to separations and retirements, which are included as information items. The list includes seven new appointments, including the appointments of Dr. Thomas Coon as Professor, Vice President, Dean and Director of the Division of Agricultural Sciences and Natural Resources, and Dr. Keith Garbutt as the Inaugural Dean of the Honors College. In addition, 22 changes in title and/or rate and 10 sabbatical leave requests are recommended. Dr. Fry requested Board approval of these actions. For information, 11 retirements and 8 separations are also included in the list of personnel actions. (These recommendations are listed under Section D of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-4-25-14.)

Regent Hall noted the variance in leave due to individuals who are retiring. He asked if the number represents hours or days. Mr. Weaver confirmed that the number represents hours in all cases. Regent Hall asked if this is based on an eight-hour day, and Mr. Weaver responded affirmatively.

Regent Lester commented that it is difficult to see Dr. Robert Spurrier retire. It was noted that OSU is losing some outstanding professors to retirement.

Regent Burns moved and Regent Lester seconded to approve the personnel actions as listed in the OSU Agenda.

With the appointment of Dr. Coon as the new Vice President, Dean and Director of the Division of Agricultural Sciences and Natural Resources, Regent Davis said he wants to publicly thank Interim Dean Mike Woods for a job well done.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

#### Approval of Program Deletion

Dr. Fry said the College of Education on the Stillwater campus is requesting to delete the Bachelor of Science degree in Education. The program deletion is summarized in Section E-1 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No. 1-4-25-14). If approved, this request will be sent to the Oklahoma State Regents for Higher Education for consideration.

Regent Lester moved and Regent Anthony seconded to approve the request to delete the Bachelor of Science degree in Education as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

#### President Hargis requested Vice President Joe Weaver to present information pertaining to Administration and Finance:

#### G-1 Approval of Draft Document for 2014 Submission to the State Long-Range Capital Planning Commission

Mr. Weaver requested Board approval for Oklahoma State University's 2014 submission to the State Long-Range Capital Planning Commission. He said this matter was discussed during the meeting of the Fiscal Affairs Committee.

Regent Hall said the Committee met with the OSU administration regarding approval of the 2014 submission to the State Long-Range Capital Planning Commission. The Committee acted to recommend Board approval.

Regent Hall moved and Regent Milner seconded to approve OSU's submission to the State Long-Range Capital Planning Commission of a Capital Master Plan outlining current and planned capital expenditures for construction and maintenance.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-2 Approval to Accept Bids on Oil and Gas Lease Sales

Mr. Weaver requested Board approval to accept bids on oil and gas lease sales in the total amount of \$478,527.24. He said the Commissioners of the Land for the State of Oklahoma have managed this for OSU and recommend awarding the oil and gas leases as listed in the OSU Agenda. (The OSU Agenda is on file in the Board of Regents' Office as Document No. 1-4-25-14.)

Regent Burns moved and Regent Anthony seconded to accept bids on oil and gas lease sales in the total amount of \$478,527.24 as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-3 Approval to Enter into a Purchase Agreement for Real Property

Mr. Weaver requested Board approval to enter into a purchase agreement for real property located at 121 South Mission, Okmulgee, Oklahoma, and to allow the President or his designee to execute the purchase agreement. This property will be helpful for cleaning and upgrading the main entrance of the OSUIT campus.

Regent Reese moved and Regent Watkins seconded to authorize OSU to enter into a purchase agreement for real property located at 121 South Mission, Okmulgee, Oklahoma, and to allow the President or his designee to execute the purchase agreement, subject to approval by Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-4 Approval for a Gift-in-Kind of Ribbon Boards in the East End Zone of Boone Pickens Stadium

Mr. Weaver requested Board approval for Cowboy Athletic Facilities, LLC (“Cowboy”), to engage the services of a video board vendor and general contractor to install “ribbon boards” in the east end zone of Boone Pickens Stadium. He further requested Board approval for the OSU President to enter into a gift-in-kind agreement with Cowboy’s parent company, Cowboy Athletics, Incorporated, for the receipt of the project when it is completed, subject to approval by Legal Counsel. The estimated cost of the project is \$250,000 and will be funded entirely from private funds.

Regent Hall moved and Regent Reese seconded to authorize Cowboy Athletic Facilities, LLC, to engage the services of a video board vendor and general contractor to install “ribbon boards” in the east end zone of Boone Pickens Stadium and to authorize the OSU President to enter into a gift-in-kind agreement with Cowboy’s parent company, Cowboy Athletics, Incorporated, for the receipt of the project upon completion, subject to review and approval by Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval to Grant Perpetual Rights of Way and Easements

Mr. Weaver requested Board approval to grant perpetual rights of way and easements to PVR Gas Processing, LLC. He said the rights of way and easements allow PVR to install and maintain pipelines to transport crude oil, natural gas, petroleum products, natural gas liquids, water and other gaseous or liquid substances across lands owned by the Board of Regents in Noble County, Oklahoma. He said PVR will pay \$150 per rod as compensation for the easement and will also compensate for surface damage.

Regent Reese moved and Regent Davis seconded to approve the granting of perpetual rights of way and easements to PVR Gas Processing, LLC, as presented, subject to approval by Legal Counsel prior to their execution.

Regent Burns asked General Counsel Stephens if his office gets involved in the negotiation of the documents. Mr. Stephens said Legal Counsel is involved in the approval of the documents but is not involved in the negotiation of the amount paid. That is done before it gets to his office. As far as the terms of the agreement, Regent Burns asked if this is put in Legal Counsel’s hands. Mr. Stephens said the documents are reviewed by Legal Counsel. Mr. Weaver said Doug Price, Deputy General Counsel, was involved in this particular deal. Regent Burns said he knows there

needs to be a big difference between what is presented and what is ultimately the end product and Legal Counsel works on that. Mr. Stephens said this is correct.

Regarding the income from the easements and the royalty leases, Regent Hall asked where it goes into the system. Mr. Weaver said it is put back into the properties. If the property is owned by General University, for example, it goes into a fund used for capital improvements and maintenance of the land that produces the revenue. In this case, these funds will go back to the department that helped the program in that area. Regent Hall asked if that would be like Extension or whatever it is, and Mr. Weaver said this is correct. Regent Hall asked if this is the same for production, and Mr. Weaver responded affirmatively.

Regent Reese said previously the Board decided to allow the Commissioners of the Land Office (CLO) to handle the oil and gas leases, and Mr. Weaver said this is correct. The CLO negotiates the leases for OSU. Regent Reese asked if the CLO also does rights of way, and Mr. Weaver said he does not believe so. Regent Burns said he does not see that there would be a benefit to it. He said he sees the benefit in the oil and gas side of it but not on the easements. Regent Burns said he does not believe there would be a difference in the terms of the amount of money OSU would make. As far as the surface provisions are concerned, Regent Burns said a lot of those are so unique to how that particular piece of land has been used that he believes at the end of the day OSU would be doing the work anyway. Mr. Weaver said OSU always involves the user of the real estate to help OSU know what those surface damages could be and how to be compensated. There is always a group of people involved in it depending on each deal.

As a point of information, Regent Davis said \$150 per rod is fairly standard right now. He said there are ranges obviously, but he personally did some at this rate and crop damages on top of that. He believes this is within the range. Regent Burns agreed and said he believes the range currently is \$125 to \$225 per rod, depending on location.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

H-2 Approval to Grant Utility Easement to the City of Stillwater

Mr. Weaver requested Board approval to grant a utility easement to the City of Stillwater. The easement will allow the City of Stillwater to replace, at its cost, the Eskridge Avenue waterline. This will allow the City to complete the loop around the Athletic Village for the waterline so that the abandoned lines will no longer need to be of service.

Regent Reese moved and Regent Anthony seconded to grant a utility easement to the City of Stillwater to allow the City to replace the Eskridge Avenue waterline as presented, subject to approval by Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

I-1 Approval to Select On-Call Architect Selser Schaefer to Assist the University in the Design and Construction of the Renovation of the Tower and Roofs of the Edmon Low Library

Mr. Weaver requested Board approval to select on-call architects, Selser Schaefer Architects of Tulsa, to assist the University in the design and construction of the renovation of the tower and roofs of the Edmon Low Library. He said this matter was discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Hall said the Committee met with the OSU administration regarding approval to select on-call architects, Selser Schaefer Architects of Tulsa, to assist the University in the design and construction of the renovation of the tower and roofs of the Edmon Low Library. He said the Committee acted to recommend Board approval.

Regent Hall moved and Regent Anthony seconded to select on-call architects, Selser Schaefer Architects of Tulsa, to assist the University in the design and construction of the renovation of the tower and roofs of the Edmon Low Library as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

I-2 Approval to Begin Selection Process for a Construction Manager At Risk to Assist the University in the Design and Construction of the Renovation of the Tower and Roofs of the Edmon Low Library

Mr. Weaver requested Board approval to begin the selection process for a Construction Manager At Risk to assist the University in the design and construction of the renovation of the tower and roofs of the Edmon Low Library. He said this matter was discussed with members of the Fiscal Affairs Committee.

Regent Hall said the Committee met with the OSU administration regarding approval to begin the selection process for a Construction Manager At Risk to assist the University in the design and construction of the renovation of the tower and roofs of the Edmon Low Library. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Hall moved and Regent Reese seconded to authorize Oklahoma State University to begin the selection process for a Construction Manager At Risk to assist the University in the design and construction of the renovation of the tower and roofs of the Edmon Low Library.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-3 Approval to Select On-Call Construction Manager Nabholz Construction to Assist the University in the Design and Construction of Renovations to the First Floor of the Advanced Technology Research Center for the College of Engineering, Architecture, and Technology

Mr. Weaver said the request to select the on-call Construction Manager At Risk for renovations to the first floor of the Advanced Technology Research Center was also discussed with members of the Fiscal Affairs Committee.

Regent Hall reported that the Committee met with members of the OSU administration regarding approval to select on-call Construction Manager, Nabholz Construction, to assist the University in the design and construction of renovations to the first floor of the Advanced Technology Research Center for the College of Engineering, Architecture, and Technology on the OSU-Stillwater Campus. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Hall moved and Regent Watkins seconded to select the on-call Construction Manager At Risk, Nabholz Construction, to assist the University in the design and construction of renovations to the first floor of the Advanced Technology Research Center as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-4 Approval to Begin Selection Process for a Construction Manager At Risk to Assist the University in the Design and Construction of Renovations at the North Central Research Station, Lahoma, Oklahoma

With respect to the request to begin the selection process for a Construction Manager At Risk regarding renovations at the North Central Research Station in Lahoma, Oklahoma, Mr. Weaver said this matter was discussed with members of the Fiscal Affairs Committee.

Regent Hall reported that the Committee met with members of the OSU administration regarding approval to begin the selection process for a Construction Manager At Risk to assist the University in the design and construction of renovations at the North Central Research Station located in Lahoma, Oklahoma. He said the Committee acted to recommend Board approval of the request.

Regent Hall moved and Regent Watkins seconded to authorize Oklahoma State University to begin the selection process for a Construction Manager At Risk to assist the University in the design and construction of renovations at the North Central Research Station located in Lahoma, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

I-5 Approval to Amend the Scope of Work for the Construction Manager At Risk Previously Selected to Assist the University in the Design and Construction of a New Building

Mr. Weaver requested approval to amend the scope of work for the previously selected Construction Manager At Risk, Flintco, LLC, to assist the University in the design and construction of a new building to house classrooms, student services, and faculty offices for Oklahoma State University – Center for Health Sciences (OSU-CHS). He said this item was discussed with members of the Fiscal Affairs Committee.

Regent Hall reported that the Committee met with the OSU administration regarding approval to amend the scope of work for the Construction Manager At Risk previously selected to assist the University in the design and construction of a new building for OSU-CHS. He said the Committee acted to recommend Board approval.

Regent Hall moved and Regent Milner seconded to amend the scope of work for the previously selected Construction Manager At Risk, Flintco LLC, to assist the University in the design and construction of a new building to house classrooms, student services, and faculty offices for OSU-CHS.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

J Approval of Purchase Request Items

Mr. Weaver presented the purchase requests and recommended their approval. (The purchase requests are listed on page 9 of the OSU Agenda, which is on file in the Board of Regents’



Office as Document No. 1-4-25-14.) He requested approval to purchase the items as listed, subject to the availability of funds and/or the limitations of the budget.

Regent Reese moved and Regent Davis seconded to approve the purchase requests as listed in the OSU Agenda, subject to the availability of funds and/or the limitations of the budget (purchase requests Nos. 1-3, page 9, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Chairman Link said he would like to acknowledge a few OSU students who are present, Jacquelyn Lane and Nick Berghall. He said they are here representing the OSU Student Government Association.

Also, Chairman Link said he would like to acknowledge Kyle Wray. He noted that he recently received a call from a school that had approximately 100 junior and senior high school students who wanted to visit OSU. He said he e-mailed Mr. Wray, and he arranged the visit. Chairman Link said he received a good report from those who visited the campus.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that John L. Caddel, Professor Emeritus, Department of Plant and Soil Sciences, College of Agricultural and Natural Resources, was claimed by death on March 16, 2014; and

WHEREAS, Dr. Caddel, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from June 1, 1977, to the date of his retirement, February 28, 2009, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Caddel to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Caddel.

Adopted by the Board the 25th day of April 2014.

  
Tucker Link, Chair

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Rodney B. Faber, Associate Professor Emeritus, Division of Engineering Technology, College of Engineering, Architecture and Technology, was claimed by death on March 10, 2014; and

WHEREAS, Mr. Faber, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1960, to the date of his retirement, July 1, 1984, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Faber to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Faber.

Adopted by the Board the 25th day of April 2014.

  
\_\_\_\_\_  
Tucker Link, Chair

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Ernest M. Hodnett, Professor Emeritus, Department of Chemistry, College of Arts and Sciences, was claimed by death on January 30, 2014; and

WHEREAS, Dr. Hodnett, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1945, to the date of his retirement, July 1, 1979, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Hodnett to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Hodnett.

Adopted by the Board the 25th day of April 2014.



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Tucker Link, Chair

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Ravi Sheorey, Professor, Retired, Department of English, College of Arts and Sciences, was claimed by death on March 18, 2014; and

WHEREAS, Dr. Sheorey, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1981, to the date of his retirement, May 31, 2011, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Sheorey to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Sheorey.

Adopted by the Board the 25th day of April 2014.



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Tucker Link, Chair

April 25, 2014

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Bryant expressed thanks to President Tim Faltyn, his wife Kelly, and the staff of Connors State College for the outstanding hospitality at Muskogee. The groundbreaking ceremony, dinner, and program yesterday were first class and very enjoyable.

Items of information presented by Dr. Bryant included the City of Guymon and OPSU receiving a State Regents' Business Partnership Excellence Award; four OPSU concert band members being selected to participate in the Oklahoma Intercollegiate Honor Band during the Oklahoma Music Educators Association convention; members of OPSU's Hispanic American Leadership Organization attending the 32<sup>nd</sup> Annual United States Hispanic Leadership Institute; and the success of the OPSU Phi Beta Lambda Business Team at the recent state convention in Stillwater where it won 18 state championships, 10 second place awards, and 5 third place awards. In addition, Dr. Bryant referenced the April President's Update newsletter regarding results of the 2014 Faculty and Staff Satisfaction Survey, which will be helpful in identifying areas that need improvement.

Chairman Link asked how many participants were involved in the event in which OPSU received 18 state championships. Dr. Bryant said approximately 20 OPSU students attended the event. He said he believes awards were given in about 50 categories.

Personnel Actions

Dr. Bryant presented personnel actions, effective July 1, 2014. These include two promotions and one request to grant tenure. He said the promotions will include a \$1,000 increase in base salary.

Regent Reese moved and Regent Lester seconded to approve the personnel actions as listed in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Actions Regarding Master Lease Programs

Dr. Bryant requested Board approval to make bond payments of Master Lease 2014B (Aggie Apartments) for April, May, and June, 2014, in the total amount of \$81,581.82.

In addition, Dr. Bryant presented two requests that relate to refinancing two equipment items within the Master Lease Equipment Program to achieve a lower interest rate of 2.5 percent. (Information regarding these requests is found in Exhibits A and B, which are collectively on file in the Board of Regents' Office as Document No. 2-4-25-14.) One request pertains to a steam line and condensation line replacement project that basically revamped the heating infrastructure of OPSU. The second request involves lighting improvements and HVAC zone and climate control equipment.

Regent Anthony moved and Regent Reese seconded to approve the bond payments of Master Lease 2014B (Aggie Apartments) for April, May and June, 2014, in the total amount of \$81,581.82; the submission of appropriate documents to the Oklahoma State Regents for Higher Education (OSRHE) for refunding the 2004A Master Lease in the estimated amount of \$1,262,261 to be included in the Master Equipment Lease Program; and the submission of appropriate documents to the OSRHE for refunding the 2002 OPSU Bonds in the estimated amount of \$1,801,839 to be included in the Master Equipment Lease Program as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY  
Goodwell, Oklahoma

April 25, 2014

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

Board approval is requested for the following personnel actions effective July 1, 2014. Promotions will include a \$1,000 increase in base salary.

1. The promotion of Ms. Julie Book from Instructor to Assistant Professor of English.
2. The promotion of Mr. Brent Shoulders from Assistant Professor to Associate Professor of Art.
3. The granting of tenure to Dr. Patrick Maille, Associate Professor of History.

Part E---Instructional Programs

None

Part F---Budgetary Actions

None



**Part G---Other Business and Financial Matters**

- 1. Board approval is requested to approve the bond payments of Master Lease 2014B (Aggie Apartments) for April, May and June 2014 in the total amount of \$81,581.82.**
- 2. Board approval is requested to submit the appropriate documents to the OSRHE for refunding of the 2004A Master Lease for an estimated value of \$1,262,261 to be included in the Master Equipment Lease Program. (See Exhibit A).**

**The 2004A Master Lease will be refunded with the 2014A Master Lease in the estimated amount of \$1,262,261. Required capital annual payments of an estimated amount of \$143,860 will be made from lawfully available funds. To the extent the University utilizes its own funds or borrowed funds for said purposes, it is the intent of the Board that proceeds of the OSRHE Master Lease program will be utilized to reimburse the University and/or repay said borrowed funds.**

**The refunding of the 2004A Master Lease with the 2014A Master Lease will result in a net present value saving of approximately \$144,917 over the remaining term of the bond. (2015-2024). This will be an estimated annual savings of \$16,025. These savings are possible because of an average projected lower interest rate on the 2014A bonds (2.5% compared to the existing average rate of 4.41%).**

- 3. Board approval is requested to submit the appropriate documents to the OSRHE for refunding of the 2002 OPSU Bonds for an estimated value of \$1,801,839 to be included in the Master Equipment Lease Program. (See Exhibit B).**

**The 2002 OPSU Bonds will be refunded with the 2014A Master Lease in the estimated amount of \$1,801,839. Required capital annual payments of an estimated amount of \$217,703 will be made from lawfully available funds. To the extent the University utilizes its own funds or borrowed funds for said purposes, it is the intent of the Board that proceeds of the OSRHE Master Lease program will be utilized to reimburse the University and/or repay said borrowed funds.**

**The refunding of the 2002 OPSU Bonds with the 2014A Master Lease will result in a net present value saving of approximately \$238,105 over the remaining term of the bond. (2015-2023). This will be an estimated annual savings of \$50,351. These savings are possible because of an average projected lower interest rate on the 2014A bonds (2.5% compared to the existing average rate of 5.55%).**

**Part H---Contractual Agreements (other than construction and renovation)**

None

**Part I---New Construction or Renovation of Facilities**

None

**Part J---Purchase Requests**

None

Part K---Student Services/Activities

None

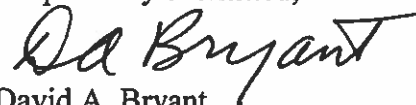
Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The City of Guymon and OPSU received a State Regents' Business Partnership Excellence Award in March.
2. Four of OPSU's concert band members were selected to participate in this year's Oklahoma Intercollegiate Honor Band during the Oklahoma Music Educators Association convention in Tulsa.
3. Members of OPSU's Hispanic American Leadership Organization attended the 32<sup>nd</sup> Annual United States Hispanic Leadership Institute in Chicago.
4. At the recent state convention in Stillwater, the OPSU Phi Beta Lambda Business Team came away with 18 state championships, 10 second place awards, and 5 third place awards.
5. The March and April President's Update Newsletters are attached.
6. The February/March 2014 Summary of Out-of-State Travel report is attached.
7. The quarterly FTE report is attached.

Respectfully submitted,



David A. Bryant  
President

# President's Update

A monthly newsletter from the Office of the President

March 2014

## Campus Events

- Mar. 15**     **Baseball vs. TAMIU, 1 p.m.**  
                 **Softball vs. St. Edward's, 12 p.m.**
- Mar. 17- 21** **Spring Break**
- Mar. 18**     **Softball vs. Cameron, 1 p.m. &**  
                 **3 p.m.**
- Mar. 21**     **Softball vs. Oklahoma Christian,**  
                 **1 p.m. & 3 p.m.**
- Mar. 22**     **Softball vs. Oklahoma Christian,**  
                 **Noon**
- Mar. 26**     **Baseball vs. Colorado Christian**  
                 **University, 1 p.m. & 3 p.m.**
- Mar. 31**     **Comedian Steve Hofstetter,**  
                 **Centennial Theatre, 7 p.m.**

The OPSU Rodeo's **Annual Top Hand Auction** was held Feb. 1 at the Pickle Creek Event Center in Guymon. Hunny's of Guymon provided the free meal for the evening. The auction raised over \$27,000 which will be used for scholarships, practice stock, facility upkeep and the professional rodeo schools.

OPSU Head Football Coach Russell Gaskamp announced the **Aggies' 2014 Signing Day Recruiting Class** via video conference on Feb. 5. With the addition of an impressive 2014 Aggie Signing Class to the current squad, Gaskamp declares that in 2014...**WE WILL!**

The OPSU Staff Liaison Committee hosted the **Annual Staff Silent Auction** at the OPSU Winter Homecoming on Saturday, Feb. 15. Profits from the auction totalled approximately \$1800 and will benefit the OPSU Staff Scholarship which is awarded each fall.

The **62nd Annual Oklahoma Panhandle State University Performance Tested Bull Sale** was held February 24, 2014. 59 bulls brought \$222,950 for an average of \$3,778.81.

Oklahoma Panhandle State University is **now offering the GED exam** making it more possible for adults in this area that may not have finished a four-year high school education program to press on to their goals! The test is made up of four modules including math, science, language arts and social studies and is generally taken two tests at a time. The cost is \$34 per module.

**Lance Quintana**, senior, at Oklahoma Panhandle State University represented the OPSU student body at the **17th Annual George and Donna Nigh Leadership Scholarship Academy** held Feb. 7-11, 2014, in Oklahoma City. Quintana got the opportunity to meet many prominent leaders from the state of Oklahoma and received a \$1000 Leadership Scholarship.

Senior forward **Bill Lee** was recognized prior to the February 27 game against Dallas Baptist for collecting **500 rebounds** in his four-year career as an Aggie. During the game, Lee reached the **1000-point mark** in scoring for his career.

The last basketball game of the season saw five **OPSU women's basketball seniors** Meagan Bell, Sarah Johnson, Sharice Papaleo, Morgan Rickwartz, and Kortney Williams play their season finale game against Oklahoma Christian University on March 1.

**Six Senior Aggie basketball players**, T.J. Farrell, Z. Jones, Bill Lee, Krys Randolph, Tavien Rosemond, and Kysahn Sands, took the court against Oklahoma Christian University in their last college basketball game .

The **14th Annual Paul Farrell Memorial Art Auction** took place March 7 at the Pickle Creek Event Center. The auction raised over \$16,000 to be used for scholarships and awards. The event was stated to be the best presentation of art in the 14 years of holding the auction.

## **OPSU Familiar Faces: Physical Plant**

The staff members at the OPSU Physical Plant work hard to keep OPSU at its best. From the appearance of the campus to routine maintenance, the Custodial Crew, the Grounds Crew, and the Maintenance Crew together with Johnson Controls Inc. complete a variety of tasks here on campus.

**Bob Scott**, Physical Plant Director, oversees the duties of each department within the Physical Plant as well as monitoring the campus water system, the sewer system and lagoon, and a gas well on the OPSU farm. As a dedicated OPSU employee, he is not only on duty from 6:30 a.m. to 4:30 p.m. but Bob is available to be here 24 hours a day, 7 days a week, 365 days a year if needed to take care of anything that may arise. Scott will complete his 29th year of service at OPSU in April and has seen many updates throughout his time on campus. He said, "With the help of Dr. Bryant and Larry Peters, we have come a long way." Technology advancements have been particularly important to the way things are able to be done now compared to many years ago.

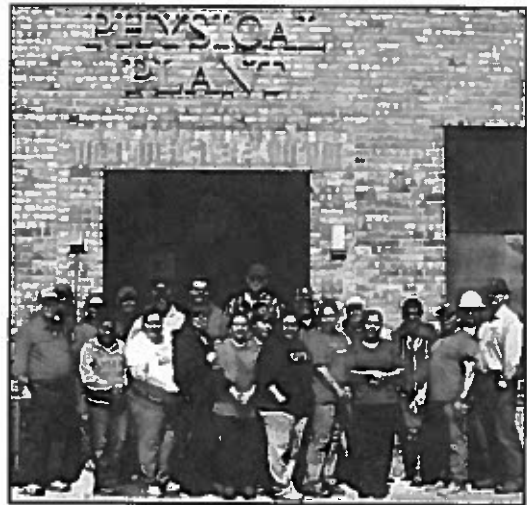
Supervised by **Laura Duran**, the Custodial staff is a very key part of the Physical Plant and includes **Maytee Alarcon**, **Christina Avila**, **Isebel Barriga**, **Maricela Corral**, **Veronica Esquivel**, **Jennifer Fernandez**, **Maria Fraire** and **Rosa Gonzalez**. In addition to keeping each of the buildings and the offices inside them clean and shining, the crew cleans the gym or stadium before and after athletic events. They may be seen waxing floors or setting up for graduation or a banquet in the ballroom, always with a smile!

Additionally, Duran is the Administrative Assistant at the Physical Plant. She also supervises the scheduling of motor pool vehicles and supervises the Freight Office.

Another very crucial part of the Physical Plant is the Maintenance department which includes **Mike Calsing**, **Beau Conway**, **George Garcia**, **Ernie George** and **Frank Quintana**. Together, they complete tasks from carpentry work to electrical work and painting. The maintenance crew provides a variety of services on campus such as installing windows, replacing light fixtures, and maintaining and updating housing units.

The Grounds Crew and Motor Pool are yet another chief area of the Physical Plant. Supervised by **Ray Ortiz**, the Grounds crew's duties can vary depending on the time of the year. From mowing grass and installing sprinkler systems to cleaning snow, clearing tumbleweeds, or preparing the fields for games and maintaining the OPSU Golf Course, they keep the campus looking great. The team is made up of **Noe Adame**, **Jose Cazares**, **Manuel Cazares**, **Mike Lamar** and **Jose Magallanes**. **Robert Lamar** works in the Motor Pool and he is responsible for keeping the campus vehicles clean, safe and ready for campus use.

Another area that is vital to the campus, the Physical Plant outsources the heating, ventilation, and air conditioning (HVAC) and HVAC maintenance as well as the plumbing maintenance to **Johnson Controls Inc.** Staff members include **Don Brewer**, **Lawrence Hambleton** and one rotating technician. **Johnson Controls Inc.** is in charge of monitoring and maintaining all heating and air on campus including the OPSU farm and all housing units. Often times, the Physical Plant staff members are "behind the scenes" making sure things are exactly the way they are supposed to be. While it would be nearly impossible to name everything they do, one thing is very certain, each department within the Physical Plant is vital to the success of the University and the comfort, safety and security of the students, faculty and staff.



*David A. Bryant*

**David A. Bryant, President**

# President's Update

A monthly newsletter from the Office of the President

April 2014

## Campus Events

- Apr. 15 Aggie Volleyball Scrimmage vs. SCCC, Oscar Williams Field House, 4 p.m.
- Apr. 16 Chi Alpha Sigma Banquet, Student Union Ballroom, 6:30 p.m.
- Apr. 16 Piano Concert featuring Christopher McKiggan, Centennial Theatre, 8 p.m.
- Apr. 17 Aggie Softball vs. Lubbock Christian, DH starts at 2 p.m.
- Apr. 17 Equestrian Team Easter Egg Hunt, Imeta O'Neal Dent Memorial Bell Tower, 3:30 p.m.
- Apr. 17 Spring Football Game, Carl Wooten Field at 7:30 p.m. Pregame cook-out sponsored by Seaboard Foods
- Apr. 18 Aggie Softball vs. Lubbock Christian, Noon
- Apr. 18 Aggie Baseball vs. St. Edward's, 1 p.m.
- Apr. 18 Easter Break. No classes
- Apr. 19 Aggie Baseball vs. St. Edward's, DH starts at 1 p.m.
- Apr. 21 Clearly You Crystals, Student Union, 10 a.m.- 4 p.m.
- Apr. 22 Staff Liaison Breakfast, Student Union Ballroom, 8 a.m.
- Apr. 23 Alpha Zeta Initiation Ceremony, Student Union Ballroom, 5:30 p.m.
- Apr. 24 Ag Olympics, Oscar Williams Lawn, 3 p.m.
- Apr. 24-26 Doc Gardner Memorial Rodeo, Guymon, Okla.
- Apr. 25 Enrollment Day, Student Union Ballroom, 9 a.m.

- Apr. 25 Aggie Baseball vs. Newman, DH starts at 1 p.m.
- Apr. 26 Aggie Baseball vs. Newman, 1 p.m.
- Apr. 26 Belly Open Golf Tournament, Sunset Hills Golf Course, Guymon

Starting in the fall of 2014, OPSU will offer a Bachelor of Science Degree in Criminal Justice in addition to the Associate of Science Degree in Criminal Justice.

Student Oklahoma Education Association (SOEA) members from Oklahoma Panhandle State University (OPSU) in Goodwell donated the proceeds from their recent Scholastic Book Fair to Carney Schools. Book Fair profits will be transferred to Carney Schools in the form of Scholastic Dollars, allowing for a credit of \$357.83 for the purchase of Scholastic books in the school library.

Students in OPSU's Phi Beta Lambda (PBL) organization traveled to the 2014 Oklahoma FBLA-PBL (Future Business Leaders of America- Phi Beta Lambda) State Leadership Conference held in Stillwater, Okla., to compete in various state competitions as well as attend workshops and networking sessions on Friday, March 28. The students competed in a total of 31 events placing in 28 of them, and returning to the Panhandle with state championships in 18 events; second place finishes in 10 events; and third place finishes in five events.

A team of four OPSU students from the Computer Information Systems (CIS) department participated in the Heartland Gaming Expo. They won the Animation Award and finished third place overall.

The summary of the 2014 Faculty and Staff Satisfaction Survey is presented below with a numerical score for each section. The numerical scoring consisted of 1 = strongly agree; 2 = agree; 3 = neutral; 4 = disagree; and 5 = strongly disagree. All sections were rated below 3 which placed them on the positive side of the rating spectrum. University services and department supervisors/directors in Section 6 received their individual scores.

### Spring 2014 Faculty and Staff Survey results

Averages of each section, 1 = strongly agree to 5 = strongly disagree

Section 1	Personal Satisfaction	2.057
Section 2	Satisfaction with University Support	2.438
Section 3	Satisfaction with Classroom (faculty only)	2.400
Section 4	Satisfaction with Facilities and Equipment	2.483
Section 5	Satisfaction with Administration	
	a. President & Vice Presidents	2.399
	b. Supervisors and/or Deans	2.239
Section 6	Satisfaction with University Services & Depts.	2.193

This survey information from all sections will be helpful in identifying areas that need improvements. Thanks for your participation in this important effort.

### Faces of OPSU: Larry Hough

First a student and now a teacher, Larry Hough, Associate Professor and Department Chair Industrial Technology, is no stranger to the OPSU campus. He received a Bachelor of Science degree in Industrial Education from OPSU in 1968 and began teaching classes in the Industrial Technology Program in 1972.

Hough has taught a wide variety of subjects within the program over the years including: metal manufacturing, auto mechanics, computer-aided design (CAD), welding, computer numerical control (CNC), and robotics.



Hough said, "All of the classes I teach are a hobby to me. I get to do what I enjoy every day."

One of the biggest joys for Hough is the relationship with the students. Within the Industrial Technology program, 75 percent of the class is taught in the lab through hands-on experience and 25 percent is taught in the classroom which allows plenty of time for the instructors to get to know their students. It doesn't take long to see Hough's passion for what he does and his desire to teach others about it.

Hough said, "I tell the students if you don't learn something new every day of your life, you are wasting your time. I've said that a million times, probably worn the hinges out on it."

During Hough's time at OPSU one of the biggest changes he has observed is the integration of computer-aided manufacturing into the curriculum.

Soon, the Industrial Technology department will experience another change as Hough will retire this spring. Although this will require some adjusting for the department, Hough's expertise and years of experience won't be far. Hough plans to teach one class in the Industrial Technology department each semester as an adjunct professor.

Additional time will be spent working on projects, becoming more involved with benchrest shooting and spending more time with the grandkids.

### Faces of OPSU: Dr. Russell Thatcher

After 16 years of teaching at OPSU, Dr. Russell Thatcher, Professor of Education, plans to retire in May.

Dr. Thatcher was born and raised in Indiana where he was a preacher and teacher before coming to OPSU in January of 1998 and he says, "I would come out here again in a heartbeat."

During his time at OPSU, Dr. Thatcher has taught a variety of classes within the Elementary Education program. When asked about a favorite class, Dr. Thatcher said he likes them all, but "Classroom Management is always a fun one."

Dr. Thatcher's wife will also retire from her teaching job in Dumas, Texas, in May and the two are excited for the future to travel and spend time with family. The couple will spend time traveling to both Michigan and New Mexico, where they own land. Dr. Thatcher is already making plans to be in Michigan in the fall for the salmon run. Eventually, they will visit both England and Scotland and pursue their ancestral roots. Additional plans include homeschooling one of

their grandchildren and plenty of time for playing the piano and organ, a passion of Dr. Thatcher's.

Dr. Thatcher has truly enjoyed his time at OPSU and said, "The students have made the job the greatest pleasure." He added,

"Life has many challenges and when the challenges are part of your profession it makes life worth living."



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David A. Bryant, President

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF February/March 2014  
MONTH

FUND SOURCE	FY14		FY13		FY14		FY13	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	21	\$ 4,252.44	15	\$ 6,009.56	122	\$ 33,014.36	80	\$ 27,667.66
FEDERAL					0	\$ -		
PRIVATE								
AUXILIARY	6	\$ 2,350.92	3	\$ 504.00	22	\$ 6,664.92	10	\$ 3,328.23
OTHER		\$ -		\$ -				
TOTAL	27	\$ 6,603.36	18	\$ 6,513.56	144	\$ 39,679.28	90	\$ 30,995.89

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION  
FTE EMPLOYEE REPORT

TO: THE GOVERNOR OF OKLAHOMA, THE PRESIDENT PRO TEMPORE OF THE OKLAHOMA SENATE,  
AND THE SPEAKER OF THE OKLAHOMA HOUSE OF REPRESENTATIVES

FROM: OKLAHOMA PANHANDLE STATE UNIVERSITY

*Ed Bryant*  
PRESIDENT

SUBJECT: FTE EMPLOYEE REPORT FOR FISCAL QUARTER ENDING 03/31/14

THE FOLLOWING INFORMATION IS PROVIDED PURSUANT TO 74 O.S. 1981, SECTION 3602.

FTE EMPLOYEE CATEGORIES

	EDUC. AND GEN. BUDGET PART I				EDUC. AND GEN. BUDGET PART II				AGENCY ACCOUNTS OTHER				SUB-TOTAL				TOTAL FTE
	OTHER		OTHER		OTHER		OTHER		OTHER		OTHER		OTHER				
	FACULTY	REGULAR	STUDENT	OTHER	FACULTY	REGULAR	STUDENT	OTHER	FACULTY	REGULAR	STUDENT	OTHER	FACULTY	REGULAR	STUDENT	OTHER	
CURRENT QTR	54	53	15	0	0	1	0	0	0	4	9	54	58	24	136		
PRIOR QTR	57	54	23	0	0	1	1	0	4	11	57	59	35	151			
INC (DEC)	(3)	(1)	(8)	0	0	0	(1)	0	0	(2)	(3)	(1)	(1)	(15)			
PRIOR FY	53	52	17	0	0	1	0	0	4	11	53	57	28	138			



April 25, 2014

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Kent Smith, President; Dr. Clyde Montgomery, Vice President for Academic Affairs; and Dr. Sharron Burnett, Vice President for Fiscal and Administrative Affairs, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Smith wished to thank his good friend and colleague, Tim Faltyn, for the wonderful dinner. He appreciated the great service and hospitality.

Dr. Smith reported that the Langston University commencement will be held on Friday, May 16. He said he is very excited to have Regents Davis, Lester, Reese, and Watkins attend as well as CEO Ramsey. In addition, Dr. Smith expressed appreciation to Regent Lester who was on campus for Honors Day, Regent Anthony who attended the grand opening of Langston's Public Safety Building, and CEO Ramsey for attending Founders' Day. Dr. Smith said it is always good to have Board representation on campus, and people certainly take notice when the Regents are in attendance.

Dr. Smith presented the new recruitment brochure. He said one thing he is hearing nationally in discussions is that a lot of universities are not providing truth in lending as to the actual cost of attendance. He said the decision was made to provide the full cost including room, board, and fees. This is a competitive advantage for Langston because it is one of the least expensive four-year institutions in the state and region. He also noted that the brochure includes pictures of current students.

Dr. Smith also presented a Langston University Enrollment Management Planning and Tracking Document (which is attached and considered a part of these minutes). He said it is believed that Langston will meet its goal of 650 students for the fall semester and that Langston is actually trending towards 700 students. Last year was a record year for Langston in terms of freshman enrollment, applications, etc. Currently, Langston is 30 percent above the numbers for last year.

Approval to Establish a Faculty Senate

Dr. Smith requested Board approval of Langston University's proposed constitution to establish a Faculty Senate. He said this matter was discussed with members of the Academic Affairs, Policy and Personnel Committee. He said the document has been reviewed by Legal Counsel. (A copy of the proposed constitution establishing a Faculty Senate is on file in the Board of Regents' Office as Document No. 3-4-25-14.)

Regent Davis said the Committee met with the administration of Langston University regarding approval of a constitution to establish a Faculty Senate. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Davis moved and Regent Lester seconded to approve the constitution to establish a Faculty Senate for Langston University as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

#### Personnel Actions

Dr. Smith presented the personnel actions and recommended their approval. Dr. Smith said while Langston is requesting a non-renewal of its head coach and assistant men's basketball coach, an offer was made to renew the contract of the women's basketball coach. The coach initially accepted but has since decided to move back to California to be with his family. Dr. Smith said Langston has honed in on a candidate for the women's basketball program. He said he has visited with Mr. Ramsey and will communicate with Chairman Link regarding the matter. He informed the Board that he would like to make an announcement as early as next week. He said he is meeting with the candidate this afternoon to further discuss the appointment.

Regent Anthony moved and Regent Watkins seconded to approve personnel actions Nos. D.4.-D.7. as listed in the Langston Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

#### FY 2014 Budget Revision

Dr. Smith requested approval of a budget revision for FY 2014 (a copy of which is on file in the Board of Regents' Office as Document No. 4-4-25-14). Because of the increase in enrollment, Langston had an increase in the number of scholarships offered. The revision brings its budget in line. To date Langston has not drawn down any money from the endowment. However, Langston does anticipate, as promised, a pre-budget in which Langston would draw down some funds to attract the type of college-ready students that Langston is recruiting. This adjustment simply brings Langston in line in terms of the budget.

#### Balance of Agenda

Regent Lester moved and Regent Reese seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

Chairman Link asked Dr. Smith where he is next week, and Dr. Smith said he will be in Atlanta on Monday. Chairman Link said that is a good way to dodge the KLR field day competition.

The business of Langston University being concluded, Dr. Smith and members of the Langston administration were then excused from the meeting.

April 25, 2014

Langston University

Page 1

**BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES  
Stillwater, Oklahoma 74074**

**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

**A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY  
THE BOARD: NONE**

**B. RESOLUTIONS: NONE**

**C. POLICY AND OPERATIONAL PROCEDURES:**

1. Approval is respectfully requested to confer a Posthumous Bachelor of Business Administration in Management degree upon Mr. Lest "L.J." Mahone during the Langston University commencement ceremony on Friday, May 16, 2014. Mr. Mahone was nine hours short of completing the requirements to graduate when he passed away on July 22, 2013. Please find the proposed posthumous degree for Mr. Mahone in Attachment A.
- ~~2. Approval is respectfully requested of Langston University's proposed Academic Integrity Manual, included in Attachment B, pending final approval by Legal Counsel.~~
3. Approval is respectfully requested of Langston University's proposed constitution to establish a Faculty Senate, included in Attachment B.
4. Approval is respectfully requested for Langston University to revise the current smoking policy, pending approval of legal counsel, to ensure compliance with Executive Order 2013-43. The proposed policy revision may be reviewed in Attachment C.

**D. PERSONNEL ACTION:**

1. **FOR INFORMATIONAL PURPOSES**

Langston University will accept the following notice of resignation:  
Louis Ross, Campus Police Officer, effective April 1, 2014.

Dr. Noopur Singh, Assistant Professor, School of Business, effective May 22, 2014.

2. **FOR INFORMATIONAL PURPOSES**

Langston University has issued the following notice of separation:  
Dr. Reza Ross Pourdavood, Assistant Professor, School of Arts and Sciences, effective March 31, 2014.

Nigel Thomas, Head Men's Basketball Coach, effective May 31, 2014.

Jarriel Vicks, Assistant Men's Basketball Coach, effective May 31, 2014.

3. **FOR INFORMATIONAL PURPOSES**

Langston University has issued the following notice of non-renewal:

Dr. Larry Van Meter, Associate Professor, School of Arts and Sciences, effective May 22, 2014.

Larry Birden, Instructor/Director of Bands, Department of Music, effective June 30, 2014.

4. Approval is respectfully requested to employ and commission Mark Swinton, Jr., as Campus Police Officer, on a 12-month basis, at an annual salary of \$27,000, effective March 11, 2014.

5. Approval is respectfully requested to change the salary and job title of Dr. Edward Manyibe from Assistant Professor, Rehabilitation Counseling, on a 12-month basis, at an annual salary of \$56,000, to Research Assistant Professor and Capacity Building Director, on a 12-month basis, at an annual salary of \$80,000, effective April 1, 2014.

6. Approval is respectfully requested to employ Dr. Hyacinth Joseph as Director/Assistant Professor (tenure-track), School of Nursing and Health Professions, on a 12-month basis, at an annual salary of \$90,000.00, effective April 14, 2014.

7. Approval is respectfully requested to employ Dr. CaSandra Eng as Assistant Professor (tenure-track), School of Nursing and Health Professions, on a 9-month basis, at an annual salary of \$60,000.00, effective August 11, 2014.

**E. INSTRUCTIONAL PROGRAMS: NONE**

**F. BUDGETARY ACTION:**

1. Approval is respectfully requested of Langston University's budget revision for fiscal year 2014. **This document is included for your review in Attachment D.**

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

2. Approval is respectfully requested for Langston University to de-commission Officer Louis Ross, Campus Police Officer.

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation):**

1. Approval is respectfully requested for Langston University to enter into an affiliation agreement with Kindred Hospital of Oklahoma City for the training of Nursing and Health Professions students.
2. Approval is respectfully requested for Langston University to enter into an affiliation agreement with Shadow Health, Inc. for the training of Nursing and Health Professions students. Shadow Health, Inc. will provide an education clinical scenario in the form of digital simulation using their Digital Clinical Experience. Students will have access to Shadow Health services for the remainder of their enrollment within the School of Nursing and Health Professions after paying a one-time fee of \$89.00. Students will purchase the Digital Clinical through the University bookstore. This agreement is pending final approval by Legal Counsel.

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES: NONE**

**J. PURCHASE REQUESTS:**

1. Approval is respectfully requested for Langston University to settle outstanding Perkins Loans claims with the Department of Education/Perkins Loans liquidation for \$36,732.60. While collection activity has continued, the last payment of these loans occurred in 1993. As a result, the Department of Education has asked that these loans be liquidated and funds returned. This request was approved by the Oklahoma A&M Board of Regents at the June 2013 meeting for use of FY 2012 funding; however, the Department of Education did not provide final resolution for payment until April 2014, and FY 2012 funding had closed. Funds are available for this settlement with FY 2013 funding in Account 1-29990. **Supplemental documentation is included in Attachment E for your review.**

**K. STUDENT SERVICES/ACTIVITIES: NONE**

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:  
NONE**

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. Summary of Out-of-State Travel as of March 2014:

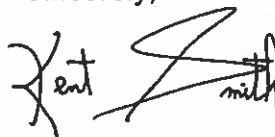
Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
Revolving	3	\$7,975.35	9	\$20,482.20	51	\$119,928.12	45	\$84,646.50
St. Approp.								
Federal	14	\$62,462.10	16	\$34,915.17	107	\$254,114.20	125	\$235,194.17
Private								
Auxiliary	5	\$8,868.30	4	\$4,116.94	39	\$73,130.19	24	\$57,524.28
Other								
<b>TOTAL</b>	<b>22</b>	<b>\$79,305.75</b>	<b>29</b>	<b>\$59,514.31</b>	<b>197</b>	<b>\$447,172.51</b>	<b>194</b>	<b>\$377,374.95</b>

All items listed above are respectfully submitted for your approval.

Sincerely,



KENT J. SMITH, JR.  
 PRESIDENT  
 LANGSTON UNIVERSITY



**Langston University Enrollment Management Planning and Tracking Document  
As of 04/18/2014**

Undergraduate Students																
	Fall 2010		Fall 2011		Fall 2012		Fall 2013		Fall 2014		Admits					
	Prospective Applicants****	Admits	Prospective Applicants****	Admits	Prospective Applicants****	Admits	Prospective Applicants****	Admits	Prospective Applicants****	Admits						
<b>Freshman Students</b>	2,989	4,809	5,051	8,029	10,147	2,264	3,440	3,059	7,102	8,500	1,685	2,606	2,333	3,520	5,008	
Applicants	1,921	2,885	2,614	6,618	8,216	1,350	2,095	1,902	3,065	4,791	470	510	427	619	0	
Freshmen Class EOY (Enrolled)																
<b>Targeted Enrollment Areas of Interest for Entering Freshman Class (Strategic Enrollment Management Plan)*</b>																
	Enrolled	Ratio	Apply	Admit	Enrolled	Ratio	Apply	Admit	Enrolled	Ratio	Apply	Admit	Enrolled	Ratio	Apply	Admit
In-State	258	55%	897	610	231	45%	833	590	217	51%	1,644	830	333	1,164	690	
Out-of-State (incl intl)	212	45%	1,982	1,485	279	55%	1,771	1,312	210	49%	4,974	2,235	286	7,052	4,101	
<b>Special Populations</b>																
Male <sup>a</sup>	234		1,093	883	267		905	735	210		2,462	1,153	276	2,882	1,654	
Female <sup>a</sup>	236		1,583	1,189	243		1,467	1,130	217		4,091	1,893	343	5,322	3,125	
International	3		46	44	1		17	15	4		64	56	4	34	34	
Transfer**	5		3	3	2		21	21	8		5	5	5	1	1	
Multicultural****	452		2,826	2,049	497		2,552	1,845	415		6,476	2,997	604	8,116	4,735	
<b>Targeted Enrollment Quality</b>																
ACT Composite / HS GPA	15.4	2.48	16.2	2.58	16.2	2.58	15.6	2.55	17.3	2.66	17.3	2.66	16.3	2.59	17.2	2.87

- included in overall numbers above
- International not included in transfer number
- This category includes: Hispanic, American Indian, Asian American, Hawaiian/Pacific Islander and "Two or More Races"
- Includes students with blank prospect and career goals
- Based on Admitted Undergraduate Students
- Number given by Habitat from their database
- Count can be off due to student's not submitting Gender

THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Acting Through

LANGSTON UNIVESITY

have admitted

LESTER R. MAHONE

To the degree of

BACHELOR OF BUSINESS ADMINISTRATION  
*Posthumously Awarded*

and all the honors, privileges and obligations belonging thereto, and in witness  
thereof has authorized the issuance of this diploma duly signed and sealed.

Issued at Langston University at Langston, Oklahoma on  
the Sixteenth day of May , two thousand and fourteen

FOR THE STATE REGENTS

FOR THE UNIVERSITY

SEAL

SEAL

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Chairman, Board of Regents

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President of the University

\_\_\_\_\_  
Chancellor

\_\_\_\_\_  
Registrar

## **TOBACCO USE IN UNIVERSITY BUILDINGS AND GROUNDS**

(This policy replaces policy 603.0 Smoking in the Staff Handbook)

It is the intent of Langston University to promote the health, well-being and safety of students, faculty, staff and visitors. In order to maintain a safe and comfortable working environment and to ensure compliance with applicable laws, Langston University is designated as a tobacco-free environment. Smoking and the use of all tobacco products are prohibited. This includes the use of e-cigarettes and other vapor products.

The Oklahoma State System of Higher Education may be designated as tobacco free, including smoking or smokeless tobacco, by the institution upon adoption of a policy stating the tobacco restrictions for the institution and an intent to enforce the penalty for violations as set forth in subsection N of 21 O.S.§1247 effective November 1, 2010. As well as ensure compliance Executive Order 2013-43, effective January 1, 2014.

This policy applies to all non-leased buildings and grounds owned or under the control of Langston University, including any housing or residence facility owned, operated, or managed by the University. Tobacco use is also prohibited in all vehicles owned, leased or under the control of Langston University.

All faculty, staff, students, and visitors are requested to honor the tobacco free policy. Courtesy and consideration will be exercised when informing others unaware of and/or in disregard of this policy. Appropriate corrective action will be taken for any individual failing to comply with this policy. In addition to appropriate corrective action by the University, any commissioned law enforcement officer may issue a citation in accordance with the Langston University's Tobacco Use in University Buildings and Grounds policy.

For employees who wish to quit tobacco or e-cigarettes, a variety of cessation resources are available, many at no cost or covered by state-provided insurance programs. Free quit coaching and other resources are available through the Oklahoma Tobacco Helpline by calling 1-800-QUIT-NOW (784-7669) or visiting [www.okhelpline.com](http://www.okhelpline.com). Langston University will be supportive of those wanting to quit and will assist in connecting employees with the available resources.

June 21, 2013

Langston University

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6. Approval is respectfully requested to pay the annual amortization of the Sodexo investment carried over from Aramark in the estimated amount of \$214,000.00. The payment of this amortization will allow the University to minimize the requested meal plan increases to students. Funds for this expenditure are available in account 131991.
7. Approval is respectfully requested for Langston University to advertise for bids and award the lowest and best bidder a contract to provide tornado sirens. Our current tornado sirens are outdated and only fifty percent functional. The estimated cost for a new remote control public audible notification system is \$55,000.00. Funds for this are available in Section 13/New College.
8. Approval is respectfully requested to settle outstanding Perkins Loan claims with the Department of Education/Perkins Loan liquidation in an amount not to exceed \$50,000. While collection activity has continued, the last payment occurred in 1993. As a result, the Department of Education has asked that these loans be liquidated and funds returned. Funds are available in account 1-29993.
9. Approval is respectfully requested for Langston University to process a purchase requisition to complete the disaster recovery activities for Jones Hall, due to flooding caused by combined roofing and plumbing malfunction over the weekend of June 1-2, 2013. The Department of Central Services risk management has approved for Langston University to perform emergency recovery process. The estimated cost ranges from \$150,000.00 to \$200,000.00. This requisition will be processed for actual realized costs and submitted to Department of Central Services (DCS) risk management for reimbursement for funding expended beyond the \$50,000.00 deductible. Funds for this deductible are available in account 430 working funds.
10. Approval is respectfully requested for Langston University to purchase a new generator for the Aline H. Johnson building (Whitehouse) at an estimated cost of \$55,000.00. The design plans and scope of work for bidding are complete and the above estimate is based on the same.
11. Approval is respectfully requested to purchase distance learning equipment for the School of Physical Therapy. The projected estimated cost for the equipment is \$76,000 per the contract. Funds for this expenditure are available in account number 776503.
12. Approval is respectfully requested for Langston University to process a purchase requisition in the amount of \$77,550 for FY13 to Littlefield Brand Development for additional work in developing the University brand and website. Funding for this expenditure is available in account number 121999.

Repayments to		Repayments to ICC (Field		Total COH	Federal Share
FCC (Field 27)	FCC (Field 28)	ICC (Field 29.3)	30.3)		
\$ 1,834,827.00	\$ 81,041.00	\$ 216,207.00	\$ 7,207.00	\$ 41,110.05	\$ 36,732.60
		<u>COH 2014-15 FISAP</u>			
		\$ 2,532.00	\$ 38,578.05	\$ 41,110.05	

\*Estimated liabilities based on current information from NSLDS data.

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President; Mr. Mark Rasor, Vice President for Fiscal Affairs; and Dr. Shannon Cunningham, Assistant Vice President for Academic Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

Dr. Hale said he is sorry he missed dinner and the activities last evening. He said he heard good reports.

Dr. Hale referenced the *NEO Update* and said it is the “who’s who” edition beginning with the cover page highlighting Chairman Link. He said NEO is looking forward to having Chairman Link as the commencement speaker on May 8. Dr. Hale said Regents Davis and Lester will be attending as well as Mr. Ramsey.

The *NEO Update* also features Kelsey Williams receiving the New Century Scholar as one of 51 community college students from the United States, Canada, and American Samoa to receive this honorary scholarship; Charlie McQuigg being named one of the nationwide winners for the Newman Civic Fellows Award; Joe Renfro receiving the 2014 National Junior College Athletic Association Wrestling Coach of the Year (his fourth time to win this award during the past ten years); two students from the livestock judging team being named All-Americans for the junior college All-American team; NEO’s small business division team placing third at the 2013 Donald W. Reynolds Governor’s Cup competition for the second consecutive year; and Tandy Kidd receiving a summer internship with the Oklahoma Department of Agriculture in Oklahoma City.

Oklahoma Online Course Review Checklist

Regent Anthony said as a part of the agenda is the Oklahoma Online Course Review Checklist that NEO will use to assess its online courses. He asked if this is something NEO does on a regular basis and if this survey goes to the students and they provide feedback. Dr. Hale said the growth of online courses at NEO and across the System has grown tremendously over the last several years. To be honest, Dr. Hale said NEO has not really looked at the standards of the development of those courses as closely as it should have. He said Dr. Bethene Fahnestock, Vice President for Academic Affairs, Dr. Cunningham, and the department chairs have worked on a standard format for the development of online courses, and it includes the eight standards listed in the document. Dr. Hale said he wanted the Board to see that NEO is trying to “wrap its arms” around the way it develops and reviews its online programs. NEO now has 70 different courses in any given semester that are offered online, and over the course of the next three years NEO will have new online degree programs as well. It is a massive undertaking as it relates to how those are developed and how the programs get reviewed and evaluated, and this is a good standard for NEO in its efforts to develop and review online courses.

Regent Anthony said it makes a lot of sense to him and it makes him wonder if the other institutions are doing the same thing. There is a lot of question about the quality of online education in general. Being able to validate the quality by surveys is promising. Dr. Hale said the rubric standards document included in the Agenda is from a national initiative called "Quality Matters," and Dr. Hale said he believes the other institutions are ahead of where NEO is but he does not know that with regard to standards, review, evaluation, and assessment. Regent Anthony said he would be curious to know if the other schools are doing some type of analysis, and Chairman Link said he is sure that inquiry will be followed up.

#### Boys State Update

Dr. Hale said there have been news articles over the last several months regarding Boys State. NEO has hosted Boys State for 27 consecutive years. It has been a rocky few years with that organization because of failed leadership. Dr. Hale said Mr. Rasor has spent a lot of time dealing with not only the state office but also the national office. NEO has carried a deficit in its books for a few years. He said he is pleased to report that about a month ago Boys State paid in full and that last check cleared the bank. Dr. Hale said Boys State has been in contact with NEO and plans to offer Boys State in Miami again for 2014. He said he is not certain at what level that organization will be able to pull it off, but NEO is prepared to host Boys State and has indicated to the new leadership that NEO is willing to help with respect to programming, budget, recruitment, etc. NEO is 27 years into this and does not want to lose it. Dr. Hale said he wanted the Board to be aware that NEO is once again scheduled to host Boys State and is working closely with the revised Oklahoma office of Boys State to make sure they know they have great support from NEO.

#### Commendation to Board Staff

Dr. Hale said NEO continues to receive great support from the Board offices through the Office of Legal Counsel and the Department of Internal Audits. NEO uses their services on a regular basis, and he does not know if he has informed the Board how frequently NEO relies on that kind of expertise to deal with a lot of challenges. He said he cannot imagine where NEO would be without that kind of regular support. He said he always receives great reception and incredible help and support.

#### Approval of Program Modifications and Curricular Changes

Dr. Hale presented program modifications and curricular changes for the Board's consideration. He said these items were discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Davis said the Committee met with the administration of Northeastern Oklahoma A&M College regarding approval of program modifications and curricular changes. The Committee

acted to recommend Board approval of the administrative recommendations as listed in Agenda items E-1 and E-2.

Regent Davis moved and Regent Lester seconded to approve the program modifications and curricular changes as listed in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

#### Approval of Campus Master Plan 2015

Dr. Hale presented the Campus Master Plan 2015 and recommended its approval. He said this was discussed with members of the Fiscal Affairs Committee at its meeting this morning. He said the Plan will be submitted to the Oklahoma State Regents for Higher Education after Board approval.

Regent Hall said the Committee met with the NEO administration regarding approval of the Campus Master Plan 2015. The Committee acted to recommend Board approval.

Regent Hall moved and Regent Davis seconded to approve the Campus Master Plan 2015 for Northeastern Oklahoma A&M College as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

#### Balance of Agenda

Regent Hall moved and Regent Anthony seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Dr. Hale said NEO is ready to compete in the KLR field day competition next Monday.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and members of the NEO administration were then excused from the meeting.



**NORTHEASTERN OKLAHOMA A&M COLLEGE**  
Miami, Oklahoma  
April 25, 2014

Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. President's Remarks

- April 2014 "NEO Update"

2. Commencement Exercises 2014

Northeastern Oklahoma A&M College's 93<sup>rd</sup> Commencement is scheduled for Thursday, May 8<sup>th</sup> at 8:00 p.m. at the Student Activity Center. This year's speaker is Board Chairman Tucker Link. You are cordially invited to attend all events for the Commencement.

3. Oklahoma Online Course Review Checklist

Attached for your review and information is the Oklahoma Online Course Review Checklist (Reference Document #1) that NEO A&M College will be using for assessment of online courses. This document has been provided by the Oklahoma State Regents for Higher Education.

**PART B - RESOLUTIONS**

None

**PART C - POLICY AND OPERATIONAL PROCEDURES**

None

**PART D - PERSONNEL ACTIONS**

Authorization is requested for the following personnel actions:

1. Information Requiring No Action by the Board
  - a. Angela Williams, nursing instructor, resigning effective May 13, 2014.
  - b. Chelsie Huseman, agriculture instructor and equestrian team coach, resigning effective May 8, 2014.

**PART E - INSTRUCTIONAL PROGRAMS**

Board approval is requested for the following program modification and curricular changes, to be effective fall semester 2014 (see attached Reference Document #2). The changes will be submitted to the Oklahoma State Regents for Higher Education pending approval of the Board:

1. Program Modifications
  - a. Associate in Applied Science degree in Equine & Ranch Management  
Requesting the addition of two new options: Beef Cattle Management and Ranch. We believe the addition of these options will allow us to serve more students, enhance and broaden the opportunities for our students, and will aid in the preparation of students for entry into industry jobs.
  - b. Associate of Arts degree in Music with a Music Theatre Option  
Requesting a modification to our Music with a Music Theatre option program to include the deletion of two courses and addition of three new courses. This change will ensure that students are provided the learning opportunity to cover key aspects needed to be competent and relevant in this field.
  - c. Associate in Applied Science degree in Construction Technology  
Requesting a name change for this program from Construction Technology to Construction Management. Additionally, this is a request to add three existing courses to the Technical/Occupational Specialty section of the degree and to remove three courses from this section. Further, this request is to add five courses to the Technical/Occupational Support section and to delete one course from this section. This request was precipitated by a review of the curriculum and recommendations by the lead faculty and department chair.
  - d. Associate in Science in Physical Education & Recreation with an option in Pre-Athletic Training  
Requesting a modification in the program requirements to add five courses to the options of courses from which to be selected. This modification was a result of the review of the degree plan and request to add courses that would provide students more ease of transferability into four-year programs, while also allowing students to take American Council on Exercise (ACE) courses.

**PART E - INSTRUCTIONAL PROGRAMS****1. Program Modifications (Cont'd)**

- e. **Associate in Science in Elementary Education**  
Requesting a modification in the program requirements to add seven existing courses to the program requirements and to delete thirteen courses from this section. This request is in response to a review of the curriculum and available course offerings, in addition to congruence with transfer of these courses and requirements to a four-year institution in this field.
- f. **Associate in Science in Criminal Justice**  
Requesting a modification in the program requirement electives to add two existing courses to this section. The addition of these courses will allow students more psychology elective options.
- g. **Associate in Science in Native American Studies**  
Requesting a modification in the program requirements of the Native American Studies degree to delete five courses from this section. The deletion of these courses as program electives is a result of a review of the degree content and as a result of courses which are no longer taught.
- h. **Associate in Science in Psychology & Sociology**  
Requesting a modification in the program requirement electives to add an existing course to this section. The addition of this course will allow students an additional option in psychology.

**2. Curricular Changes**

- a. **New Course requests:**  
ECON 1113, Economics of Social & Contemporary Issues  
TH 2123, Stage Makeup  
TH 2153, Stagecraft  
TH 2713, Stage Costume
- b. **Course Description change requests:**  
FRCD 1113, Orientation to Childcare  
NREM 1114, Elements of Forestry

**PART F - BUDGETARY ACTIONS**

None

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS**

1. Campus Master Plan 2015

Board authorization is requested for the Campus Master Plan 2015 (Reference Document #3) that will be submitted to the Oklahoma State Regents for Higher Education.

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

None

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

1. Softball Grandstand Renovation

Authorization is requested to purchase labor, materials, equipment and services to renovate the softball grandstand in the estimated amount of \$140,000. Funding to be provided by private donations, auxiliary funds and student activity fee.

**PART J - PURCHASE REQUESTS**

None

**PART K - STUDENT SERVICES/ACTIVITIES**

None

**PART L - NEW BUSINESS UNFORSESEEN AT TIME AGENDA WAS POSTED**

None

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. Out-of-State Travel Summary

The Summary for Out-of-State Travel for February and March 2014 is attached.

2. OSRHE FTE Employee Report

The OSRHE FTE Employee Report for fiscal quarter ended March 31, 2014 is attached.

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

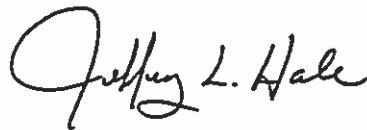
3. Boys State update

Northeastern Oklahoma A&M College has hosted the Boys State summer camp for the past 27 years. We recently received information from the Assistant Director of Boys State that the National American Legion has approved the Oklahoma Boys State to have the Boys State summer camp at NEO. This event will be held May 24 – 31.

4. Summer Camps 2014

Attached for your information are calendars for the months of May, June and July 2014 which depict the camps and activities scheduled on our campus this summer.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jeffery L. Hale".

Dr. Jeffery L. Hale  
President

**Northeastern Oklahoma A&M College**  
**Summary of Out-of-State Travel as of February 2014**

Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	2	1,098.34	6	2,230.77	25	13,075.68	40	17,441.02
Federal	0	0	0	0	2	3,615.65	10	9,774.59
Private								
Auxiliary	0	0	4	3,605.58	4	2,950.67	9	7,391.64
Other								
<b>Total</b>	<b>2</b>	<b>1,098.34</b>	<b>10</b>	<b>5,836.35</b>	<b>31</b>	<b>19,642.00</b>	<b>59</b>	<b>34,607.25</b>

**Summary of Out-of-State Travel as of March 2014**

Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	5	1,982.89	7	3,238.34	30	15,058.57	47	20,679.36
Federal	0	0	0	0	2	3,615.65	10	9,774.59
Private								
Auxiliary	1	712.33	1	10.00	5	3,663.00	10	7,401.64
Other								
<b>Total</b>	<b>6</b>	<b>2,695.22</b>	<b>8</b>	<b>3,248.34</b>	<b>37</b>	<b>22,337.22</b>	<b>67</b>	<b>37,855.59</b>

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION  
FTE EMPLOYEE REPORT

TO: THE GOVERNOR OF OKLAHOMA, THE PRESIDENT PRO TEMPORE OF THE OKLAHOMA SENATE,  
AND THE SPEAKER OF THE OKLAHOMA HOUSE OF REPRESENTATIVES

FROM: NORTHEASTERN OKLA A AND M

SUBJECT: FTE EMPLOYEE REPORT FOR FISCAL QUARTER ENDING 03/31/14

*Jeffrey Able*  
PRESIDENT

THE FOLLOWING INFORMATION IS PROVIDED PURSUANT TO 74 O.S. 1981, SECTION 3602

FTE EMPLOYEE CATEGORIES

	EDUC. AND GEN. BUDGET				AGENCY ACCOUNTS				SUB-TOTAL				
	PART I		PART II		OTHER		OTHER		REGULAR		STUDENT		TOTAL FTE
	FACULTY	REGULAR	STUDENT	OTHER	FACULTY	REGULAR	STUDENT	OTHER	FACULTY	REGULAR	STUDENT	OTHER	
CURRENT QTR	105	99	0	1	6	8	1	45	0	107	150	8	265
PRIOR QTR	104	104	1	1	7	13	1	46	0	106	157	14	277
INC (DEC)	1	(5)	(1)	0	(1)	(5)	0	(1)	0	1	(7)	(6)	(12)
PRIOR FY	97	97	5	0	9	10	1	34	4	98	140	19	257

# May 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23 Boys State (Staff Arrives)	24 Boys State
25 Boys State	26 Boys State	27 Boys State	28 Boys State	29 Boys State	30 Boys State	31 Boys State



# June 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Upward Bound (Check In)	2 Upward Bound Football 8-Man Camp (dinner) Women's Basketball Camp (8am - noon)	3 Upward Bound Football 8-Man Camp (3 meals) Women's Basketball Camp (8am - noon)	4 Upward Bound Football 8-Man Camp (breakfast) Women's Basketball Camp (8am - noon)	5 Upward Bound Football 11-Man Camp (lunch/dinner) Women's Basketball Camp (8am - noon)	6 Football 11-Man Camp (breakfast/lunch)	7 Youth Football Camp (9am-noon & 5pm-8pm)
8 Upward Bound (Check In)	9 Upward Bound E.D.U.C.A.T.E. M.E. Livestock Judging Camp (lunch/dinner)	10 Upward Bound E.D.U.C.A.T.E. M.E. Livestock Judging Camp (3 meals)	11 Upward Bound E.D.U.C.A.T.E. M.E. Wrestling Camp (dinner) Livestock Judging Camp (breakfast)	12 Upward Bound E.D.U.C.A.T.E. M.E. Wrestling Camp (3 meals)	13 E.D.U.C.A.T.E. M.E. Wrestling Camp (breakfast)	14
15 Upward Bound (Check In) OK 8-Man Football	16 Upward Bound OK 8-Man Football KESAM	17 Upward Bound OK 8-Man Football KESAM	18 Upward Bound OK 8-Man Football KESAM	19 Upward Bound OK 8-Man Football KESAM	20 OK 8-Man Football (Banquet)	21 OK 8-Man Football (Game) Remnant Church
22 Upward Bound (Check In) Remnant Church	23 Upward Bound KESAM Remnant Church Process Technology (Day camp - lunch only)	24 Upward Bound KESAM Remnant Church Process Technology (Day camp - lunch only)	25 Upward Bound KESAM Remnant Church Process Technology (Day camp - lunch only)	26 Upward Bound KESAM Remnant Church Process Technology (Day camp - lunch only)	27 Remnant Church Process Technology (Day camp - lunch only)	28
29 Upward Bound (Check In)	30 Upward Bound					

# July 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Upward Bound	2 Upward Bound	3 Upward Bound (move out)	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

# Oklahoma Online Course Review Checklist

Utilizing the Quality Matters® Rubric Standards (2011 – 2013 Edition)

## Standard 1: Course Overview & Introduction

The overall course design is made clear to student at the beginning of the course. The course introduction sets the tone for the course, lets students know what to expect, and provides guidance to ensure they get off to a good start		N/A	COMMENTS/FEEDBACK
1. <b>Instructions make it clear how to</b> get started and where to find various course components			Prepare Classroom Policy
2. <b>Students are introduced</b> to purpose & structure of the course (meeting times, pace, etc.)			
3. <b>Etiquetta (netiquetta)</b> expectations for online discussions, email, & other forms of communication are clearly stated			
4. <b>Course and institutional</b> policies with which the student is expected to comply are clearly stated, or a link to current policies is provided.			
5. <b>Prerequisite knowledge</b> in the discipline and/or any required competencies are clearly stated in the Syllabus.			
6. <b>Minimum technical skills</b> expected of the student are clearly stated.			
7. <b>A video self-introduction</b> by the instructor is available (bio/ instructor info page, discussion, intro, etc.)			
8. <b>Students are asked</b> to introduce themselves to the class			

## Standard 2: Learning Objectives

Learning objectives are measurable and are clearly stated. Learning Objectives establish a foundation upon which the rest of the course is based.	<input checked="" type="checkbox"/>	N/A	COMMENTS
1. <b>The Course learning objectives</b> describe outcomes that are measurable			
2. <b>The module/unit learning objectives</b> describe outcomes that are measurable and consistent with course-level learning objectives.			
3. <b>Learning objectives are stated clearly</b> and written from the student's perspective.			
4. <b>Instructions to students on how to meet</b> the learning objectives are adequate & clearly stated.			
5. <b>Learning objectives are appropriately</b> designed for the level of the course.			

## Standard 3: Assessment & Measurement

Assessment strategies are designed to evaluate student progress of stated learning objectives; to measure the effectiveness of student learning; integral to learning process	<input checked="" type="checkbox"/>	N/A	COMMENTS
1. <b>The types of assessments</b> selected measure the stated learning objectives & are consistent with the course activities and resources			
2. <b>The course grading</b> policy is clearly stated			
3. <b>Specific &amp; descriptive criteria</b> are provided for the evaluation of students' work; tied to the course grading policy			
4. <b>The assessment instruments</b> selected are sequenced, varied; Allowing student to build Mastery			
5. <b>Students have multiple opportunities</b> to measure their own learning progress			

### Standard 4: Instructional Materials

Instructional materials are sufficiently comprehensive to achieve stated course objectives and learning outcomes		N/A	COMMENTS
1. The instructional materials contribute to the achievement of the stated course/unit objectives			
2. The purpose of the instructional materials and how they are to be used for learning is clear			
3. All resources and materials used in the course are appropriately cited			
4. The instructional materials are current			
5. The instructional materials present a variety of perspectives in the course content			
6. The distinction between required and optional material is clearly explained.			

### Standard 5: Learner Interaction & Engagement

Forms of interaction incorporated in the course motivate students and promote learning. This standard includes student-instructor, student-content, and student-student interactions. Courses should integrate multiple forms of interaction.	<input checked="" type="checkbox"/>	N/A	COMMENTS
1. Learning activities promote the achievement of the stated course/unit learning objectives			
2. Learning activities provide opportunities for interaction that support active learning			
3. Instructor has provided a plan for classroom response time, including feedback on assignments			
4. The requirements for student interaction is clearly articulated			

### Standard 6: Course Technology

Course navigation & technology support student engagement and ensure access to course components		N/A	COMMENTS
1. The tools and media support the course/unit learning objectives			
2. Course tools and media support student engagement and active learning			
3. Navigation throughout the online components is logical, consistent, and efficient			
4. Students can readily access the technologies required in the course (consider varying internet speeds, costs, hardware needs, etc.)			
5. The course technologies are current			

### Standard 7: Learner Support

The course facilitates student access to institutional support services essential to student success	<input checked="" type="checkbox"/>	N/A	COMMENTS
1. The course provides instructions or links to technical support offered, and how to access services			Template for standard services will be developed.
2. Course instructions articulate or link to institutions accessibility policies & services			
3. Course instructions articulate or link to institutions academic support services & other resources that can help the students succeed, and how to access the services.			
4. Course instructions articulate or link to student support services and how to access the resources			

## Standard 8: Accessibility

The course demonstrates a commitment to accessibility for all students		N/A	COMMENTS
1. The course employs accessible technologies and provides guidance on how to obtain accommodation			
2. The course contains equivalent alternatives to auditory and visual content			
3. The course design facilitates readability and minimizes distractions			
4. The course design accommodates the use of assistive technologies.			

## Additional Oklahoma Online Quality Assurances:

APPROPRIATE SECURITY MEASURES ARE INCLUDED TO ENSURE ACADEMIC INTEGRITY			
Assessments are used throughout the course (e.g. not just at the end)			
A variety of assignments and assessment methods are used to increase rigor, and provide instructor multiple ways to assess student performance consistency (e.g. not just exams)			
A proctor or proctoring technology is used in the course			
Which of the following strategies/tools are used to ensure academic integrity (select all that apply):			
<input type="checkbox"/> Date restrictions are used on assignment			
<input type="checkbox"/> Time limits are placed on exams			
<input type="checkbox"/> Exams are password protected			
<input type="checkbox"/> Questions on exams are seen 1 or few per page			
<input type="checkbox"/> Plagiarism software used on written exams, assignments, projects, etc.			
<input type="checkbox"/> Exams are composed of random questions from a larger pool to ensure student have equivalent but different online tests			
<input type="checkbox"/> Other: _____			

## APPROPRIATE INTERACTION TOOLS ARE INCLUDED TO ENSURE INSTRUCTOR ONLINE PRESENCE

Contact is initiated with students in a variety of ways (select all that apply):		
<input type="checkbox"/> Announcements	<input type="checkbox"/> Chat sessions or virtual meetings	
<input type="checkbox"/> Discussion Board Participation	<input type="checkbox"/> Voice enabled messages	
<input type="checkbox"/> Email	<input type="checkbox"/> Phone/Live Internet Conversations	
<input type="checkbox"/> Participation in online group collaboration projects		
<input type="checkbox"/> Face-to-face meetings (review sessions, scheduled meetings, etc.)		
<input type="checkbox"/> Other: _____		

This course is a Quality Matters® certified course: No \_\_\_ Yes \_\_\_ If Yes, provide certification year \_\_\_\_\_

This course is quality certified through an institutional review process: No \_\_\_ Yes \_\_\_ If Yes, provide date \_\_\_\_\_

This document serves as institutional verification that the reviewed course complies with the above standards as indicated. I verify that the information provided on the checklist is, to the best of my knowledge, accurate and complete.

\_\_\_\_\_  
Instructor or Course Developer

Date: \_\_\_\_\_

## Standard 8: Accessibility

Date: \_\_\_\_\_

Online Coordinator, Dean, or other designated Academic Affairs Officer



**Agriculture**

**Associate in Applied Science degree in Equine & Ranch Management Program Modification: Addition of Two Options and Addition of Core**

**Program Modification: Add two new options to current program**

Northeastern Oklahoma A&M College requests a modification of this program to add two additional options: Beef Cattle Management and Ranch.

**Addition of Core**

Northeastern Oklahoma A&M College requests a program modification for this program to establish a core that consists of 28 credit hours of required courses that would include subject areas of basic animal science, livestock production, animal nutrition, pasture and range management, livestock sales and marketing, and business management.

These options will be in addition to the current Equine Option. These additions will allow NEO to serve more students (those with beef cattle interest in particular), enhance and broaden the opportunities for our students, and will aid in the preparation of our students for entry into industry jobs.

**Communication & Fine Arts**

**Associate in Arts degree in Music with a Music Theatre Option Program Modification: Delete courses and Addition of new courses**

**Program Modification: Delete courses and Addition of new courses**

Northeastern Oklahoma A&M College requests a modification of our Music with a Music Theatre Option program to delete the following courses from the program requirements:

- TH 2663      Technical Production I
- TH 2673      Technical Production II

Additionally, the request is made to add the new courses:

- TH 2123      Basic Stage Makeup
- TH 2153      Basic Stagecraft
- TH 2173      Basic Stage Costume

This change was precipitated by a review of the program and course offerings available at NEO, in addition to a review of Music programs at four –year institutions. This change will ensure that students are learning the material needed to be competent and relevant in this field.

## Math & Science

**Associate in Applied Science degree in Construction Technology: Name Change Request, Rearrange courses**

### Program Name Change Request

Northeastern Oklahoma A&M College requests a name change of the Associate in Applied Science in Construction Technology to Associate in Applied Science in Construction Management.

### Program Modification: Delete courses and Addition of new courses

Northeastern Oklahoma A&M College requests a program modification for this program to add the following existing courses to the Technical/Occupational Specialty section of the degree:

CNST 2123      Construction Management & Leadership  
CNST 2233      Internship: Construction Management  
CNST 2333      Construction Documents

Additionally, this request is to remove the following courses from the Technical/Occupational Specialty section of the degree and move to the Technical/Occupation Support section of the degree:

CNST 1123      Intro to Carpentry Construction  
CNST 1213      Intro to Electrical Construction  
CNST 1233      Intro to Masonry Construction

This request is also to add and delete the following existing courses to the Technical/Occupational Support section:

Add:  
CNST 2113      Field Safety  
CNST 2433      Decorative Concrete  
DRFT 1124      Architectural Drawing  
DRFT 1223      Descriptive Geometry  
DRFT 2233      Structural Drawing  
Delete:  
DRFT 1125      Industrial Drafting

This request was precipitated by a review of the curriculum and recommendation by the lead faculty and department chair.

## Nursing, Allied Health, & Physical Education

**Associate in Science degree in Physical Education with an Option in Pre-Athletic Training Program**

**Modification: Delete courses and Addition of new courses**

### Program Modification: Addition of current courses to program requirement electives



Northeastern Oklahoma A&M College requests a program modification for this program to add the following courses to program requirement electives:

HHP 1122	Personal Trainer (ACE)
HHP 1142	Group Fitness Instructor (ACE)
HHP 2662	Water Safety Instruction
HHP 2992	Life Guarding
NUTR 1113	Nutrition

The additional courses will provide versatility in courses offered, as well as add courses that would allow students to pursue American Council on Exercise certification

### Social Science

#### **Associate in Science degree in Elementary Education Program Modification: Delete courses and Addition of current and new courses**

##### Program Modification: Addition of current course and one new course and Delete courses

Northeastern Oklahoma A&M College requests a modification of our Elementary Education program to add the following courses to the program requirements:

ECON 1113	Economics of Social & Contemporary Issues (new course)
ENGL 2413	Introduction to Literature
ENGL 2433	World Literature
FRCD 1113	Orientation to Childcare Services
FRCD 2013	Children's Literature
MATH 2413	Math Structures I
PSYC 1603	Developmental Psychology

Additionally, the request is made to delete the following courses from the program requirements:

ART 1103	Studio Art I: Drawing
ART 1203	Basic Color & Design
CIED 1121	Advanced Study Skills
CIED 1123	Reading
FREN 1113	French I
HHP2602	Community First Aid
HUM 2103	Humanities I
HUM 2203	Humanities II
MATH 1513	College Algebra
MATH 1613	Trigonometry
MATH 1715	College Algebra & Trigonometry
MUSC 1113	Fundamentals of Music
TH 2533	Oral Interpretation

This change was precipitated by a review of the program and course offerings available at NEO, in addition to a review of Elementary Education programs at four –year institutions. This change will ensure that students are learning the material needed to be competent and relevant in this field, and prepared for transfer into four-year institutions.

**Associate in Science degree in Criminal Justice Program Modification: Addition of current courses**

Program Modification: Addition of current courses

Northeastern Oklahoma A&M College requests a modification of our Criminal Justice program to add the following courses to the program requirements:

PSYC 2113      Beyond CSI: Introduction to Forensic Psychology  
PSYC 2743      Social Psychology

The addition of these two courses as program electives will provide more elective options for this degree.

**Associate in Science degree in Native American Studies Program Modification: Delete courses**

Program Modification: Delete courses from program requirements

Northeastern Oklahoma A&M College requests a modification of our Native American Studies program to delete the following courses of the program requirements:

NAS 1012      Native American Art  
NAS 1212      Traditional Indian Singing  
NAS 1053      Tribal Demographics  
NAS 1112      Traditional Indian Dance (Men)  
NAS 1222      Traditional Indian Dance (Women)

The deletion of these courses from program requirement electives is a result of review of the degree and deletion of courses that are no longer offered.

**Associate in Science degree in Psychology & Sociology Program Modification: Addition of current course**

Program Modification: Addition of current course

Northeastern Oklahoma A&M College requests a modification of our Psychology & Sociology program to add the following course to the program requirement electives:

PSYC 2113      Beyond CSI: Introduction to Forensic Psychology

The addition of this course as program electives will provide more elective options for this degree.

**Northeastern Oklahoma A&M College**  
**2015 Campus Master Plan**

<b>Priority #</b>	<b>Name of Project</b>	<b>Proj. #</b>	<b>Description</b>	<b>FY14-15</b>
1	Red Robertson Stadium Renovation	480-0071	Stadium improvements: Field turf, lighting, 3,000 new chairback seats, pressbox, concession, restrooms, stadium suites, and locker room	\$ 14,000,000
2	Maintenance Shops Renovation	480-0055	Replace roof on welding shop, machine shop, paint interior & replace ceiling tile of machine shop. Tuck point and seal the exterior.	\$ 300,000
3	Synar Farm Phase I	480-0079	Add new horse stalls, demolish and replace hog barn, construct new equine breeding facility, re-tin equipment barn, renovate cattle working barn, new fencing.	\$ 1,260,000
4	Re-Locate Campus Police	480-0082	Relocation of Campus Police headquarters from basement of Administration Building to newly purchased property.	\$ 200,000
5	Softball Stadium	480-0084	Stadium upgrade for growing softball program.	\$ 140,000
6	Campus Streets	480-0043	Resurfacing, repair and additional parking.	\$ 1,000,000
7	Shipley Renovations	480-0031	Replace exterior windows, general renovation of the interior. Replace all interior electrical wiring and master panels. Replace HVAC system. Replace roof. Replace flooring.	\$ 3,928,320
8	Fleet Parking	480-0081	Paved fleet parking (48 spaces), security fencing, lighting and fuel station, covered parking for buses, CNG station.	\$ 750,000
9	Copen Renovation	480-0030	Tuck-point and seal exterior masonry. Replace all interior electrical wiring and master panel. Replace exterior windows and general renovations in classrooms. Replace HVAC system. Replace roof. Replace flooring.	\$ 3,233,440

Priority #	Name of Project	Proj. #	Description		FY14-15
10	Ables Renovation	480-0033	Tuck-point and seal exterior brick. Replace exterior windows. Renovate and remodel interior. Replace HVAC system in technology/agriculture building. Renovate classrooms to house technology and art classes. Replace outdated electrical system.	\$	5,240,000
11	Fine Arts Renovation	480-0073	Replace the roof. Clean, seal and repair exterior masonry. Upgrade HVAC. Renovate restrooms. Renovate interior of building.	\$	2,200,000
12	Renovation of Library/Admin. Building	480-0036	Seal exterior masonry and brick. Replace exterior porch floors. Replace HVAC system with energy efficient compressors. General repair and remodeling. Replace the roof.	\$	7,760,720
13	Synar Farm Phase II	480-0080	Construct new dorms and classrooms on the farm campus.	\$	13,500,000
14	Institutional Equipment	480-0052	Purchase of equipment for student services, institutional support, academic support and maintenance department.	\$	713,000
15	Academic Equipment	480-0046	Equipment for the three (3) Academic Schools.	\$	1,583,320
16	Renovation of Dormitories	480-0077	Complete renovation of the dorms, including HVAC, wiring, plumbing, etc. Renovation of lounge spaces, rooms, bathrooms and new furnishings. Replace roofs. Replace windows.	\$	16,244,480
17	Campus Improvements	480-0051	Improvements to campus infrastructure which includes storm drains, water lines and electrical distribution system, as well as an irrigation system, a grand entrance sign and general campus beautification.	\$	1,150,000

Priority #	Name of Project	Proj. #	Description	FY14-15
18	LRC Equipment	480-0048	Increase access to information sources and add computer equipment.	\$ 400,000
19	Health & Safety	480-0050	Removal & improvement of barriers on campus to meet ADA guidelines	\$ 100,000
20	Sidewalks	480-0025	Replace and repair sidewalks.	\$ 110,000
21	Central Receiving	480-0027	Construction of a central warehouse. All inventory located in a central warehouse will allow for improved distribution and internal control. The new warehouse would eliminate off-campus storage space.	\$ 440,000
22	Classroom Building	480-0083	Construct new classroom/office building to accommodate need.	\$ 4,500,000
<b>Total Projects</b>				<b>\$ 78,753,280</b>

April 25, 2014

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Tim Faltyn, President; Dr. Ron Ramming, Vice President for Academic Affairs and Student Services; and Ms. Kim Ryals, Controller, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Faltyn said it is always a big deal when the Oklahoma A&M Board of Regents comes to town. He referenced the *Muskogee Phoenix* newspaper and noted that the article about the groundbreaking ceremony for the new Nursing & Allied Health building made headlines and is above the article covering Governor Mary Fallin's visit. He expressed appreciation to the Board for attending the event.

Dr. Faltyn said he would like to publicly thank the Connors State family. A lot of people were involved yesterday to make a lot of good things happen as well as today. He said he is blessed to work with these individuals, and he wanted to go on record thanking them for their efforts.

Dr. Faltyn referenced the *Connection*. He said the cover story features Coach Perry Keith passing a milestone. He is the second man in history to achieve 1,400 wins. Coach Keith is doing a great job with the baseball program. Connors' baseball team is ranked No. 1 in the nation and is doing everything it can to get back to Grand Junction, Colorado, to compete in the Junior College World Series.

Other items of information included in the *Connection* pertain to the announcement of Mike Lewis accepting the position of Vice President of Fiscal Services; the reinstatement of the Employee Recognition program; the success of the annual Bull Test Sale; and two Connors' division chairs and the Director of the CSC Development Foundation presenting sessions at the Higher Learning Commission's Annual Conference in Chicago, Illinois. Dr. Faltyn said April is arguably the busiest month for colleges and universities, but when there are events like KLR field day where he gets to compete against good friends, it is those sorts of things that really make one feel better about the work and everything else.

With respect to commencement, Dr. Faltyn said he is very excited that Regent Lou Watkins will be the commencement speaker. He noted that Mr. Ramsey will also be in attendance.

Bookstore Function and Revenue Analysis

Dr. Faltyn said when Connors switched to outsourcing its Bookstore operation, he promised he would share the results with the Board. He said Follett Corporation was chosen to manage the Bookstore. He asked Ms. Ryals to present an update to the Board.

Ms. Ryals presented a handout entitled "Connors State College Bookstore Operations" (which is attached to the Connors Agenda and made a part of these minutes). She said before Connors outsourced the Bookstore operations, its FY13 net income was \$186,782. After outsourcing, the

FY14 net income to date is \$172,778; however, that does not include summer revenues. With summer revenues it is anticipated the net income will be a little more than \$180,000. This is less than a 3 percent reduction, but over five years Connors will be able to provide students \$185,000 in textbook scholarships. Ms. Ryals further noted that the students now have the ability to rent textbooks and have saved approximately \$56,000 with this option, and students now have the option to purchase e-books. None of these options were available prior to the outsource. Follett also provides retail-oriented employee training, which provides the best experience for the students, and an online website to purchase textbooks, rentals, and merchandise is now available.

Chairman Link asked what percentage of textbooks is available on e-books. Ms. Ryals said it is not a huge number and is dependent on the publishers. She believed it is approximately 30 percent.

Dr. Faltyn said he and Ms. Ryals are in the process of developing the FY15 budget, which will be presented to the Board in June. He said he would like to publicly recognize Ms. Ryals. He reported that she has done an excellent job.

Dr. Faltyn said he would like to thank the Regents for coming to Muskogee. He said he would encourage the Regents on their way home to go by the Warner campus and see all the great things going on that campus. He said when the Regents come to campus and to this community, it really is a big deal. The Board's support solidifies Connors' ability to do great things for the community, and it is very much appreciated.

#### Appointment of Vice President for Fiscal Services

Dr. Faltyn requested Board approval to appoint Mike Lewis as Vice President for Fiscal Services, effective July 1, 2014, at an annual salary of \$95,000.

Regent Reese moved and Regent Burns seconded to approve the appointment of Mike Lewis as Vice President for Fiscal Services, effective July 1, 2014, at an annual rate of \$95,000.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

#### Modification of Child Development Degree Program

Dr. Faltyn asked Dr. Ramming to present the modifications to the Child Development degree program. Dr. Ramming requested approval to modify the Associate of Arts in Child Development degree program. He presented the current degree program requirements and the

proposed degree requirements. Probably the most significant is a reduction in total program hours from 65 to 62.

Regent Davis moved and Regent Burns seconded to approve the modification of the Associate of Arts in Child Development degree program as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

#### Balance of Agenda

Regent Milner moved and Regent Lester seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

On behalf of the Board of Regents, Chairman Link expressed thanks to Dr. Faltyn for hosting the Board of Regents.

The business of Connors State College being concluded, Dr. Faltyn and members of the Connors State College administration were then excused from the meeting.



# CONNORS STATE COLLEGE

Warner, Oklahoma

April 25, 2014

Board of Regents for the Oklahoma A&M Colleges  
Stillwater, Oklahoma 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:**

**1. Personal Remarks – Dr. Tim Faltyn**

- Connors Connection

**2. Commencement Exercises**

Connors State College's Commencement is scheduled for Friday, May 9, at the Muskogee Civic Center. Regent Lou Watkins will be this year's Commencement speaker. You are cordially invited to attend a Faculty and Staff Reception at the Civic Center, Room C at 5:30 p.m. and Commencement beginning at 7:00 p.m. in the auditorium.

**B. RESOLUTIONS:**

*None*

**C. POLICY AND OPERATIONAL PROCEDURES:**

*None*

**D. PERSONNEL ACTIONS:**

**1. Request for Change of Position/Salary/Months of Employment**

Board approval is requested for the following employment changes:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>Explanation</u>
Mike Lewis	Vice President for Fiscal Services	\$ 95,000	07/01/2014	12 month	Replacement

**E. INSTRUCTIONAL PROGRAMS:**

**1. Modification of Child Development Degree Program**

Approval is requested to modify the Associate of Arts in Child Development degree program.  
(see attached)

**F. BUDGETARY ACTIONS:**

*None*

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

*None*

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation)**

**1. Town of Warner Utility Easement for Sewer Lines**

Board approval is requested to grant a utility easement to the Town of Warner. The easement allows the Town of Warner to erect, construct, install and lay and thereafter use, operate, inspect, repair, maintain, replace and remove utility line or lines. The easement is located in an area more generally described as:

The North 15 feet of the SW1/4 of NW1/4 and the North 25 feet of the West 600 feet of the SE1/4 of NW1/4, all in Section 29, T12N, R19E in Muskogee County, Oklahoma

The easement document will be reviewed and approved by Legal Counsel prior to its execution. The document will contain a detailed legal description of the area the easement covers. *(see attached)*

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

*None*

**J. PURCHASE REQUESTS:**

**1. Reseal of Warner Parking Lots**

Authorization is requested to purchase labor, materials, equipment, and services to reseal parking lots on the Warner campus for the estimated amount of \$350,000. This amount will be paid out of Plant Funds. *(see attached)*

**K. STUDENT SERVICES/ACTIVITIES:**

*None*

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**

*None*

**M. INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

- 1. February and March 2014 Out-of-State Travel Reports, attached**
- 2. Third Quarter Veterinary Payments Report, attached**
- 3. Third Quarter Livestock Sales Report, attached**
- 4. Third Quarter F.T.E. Employee Report, attached**
- 5. Bookstore Function and Revenue Analysis (handout)**

Respectfully submitted,



Dr. Tim Faltyn  
President



**CURRENT**

**ASSOCIATE OF ARTS  
(AA) CHILD DEVELOPMENT**

**Total Minimum Degree Hours .....65 hours**

**General Education Requirements .....38 hours**

- ENGL 1113 English Comp I ..... 3 hours
- ENGL 1213 English Comp II..... 3 hours
- HIST 1483 or HIST 1493 ..... 3 hours
- POLS 1113 U.S. Government ..... 3 hours
- Humanities (HUMN 2413 World Lit recommended) ..... 6 hours
- Biological Science BIOL 1114 (need Lab) ..... 4 hours
- Physical Science GPS 1103 (need Lab) ..... 4 hours
- College Mathematics (MATH 1493 and MATH 2113 recommended)..... 3 hours
- Computer Literacy..... 3 hours
- One course from: Psychology, Sociology, Foreign Language, or Fine Arts..... 3 hours
- Communication ..... 3 hours

**Minimum Program Requirements .....21 hours**

- CHDV 1121 CHDV Program Orientation+ ..... 1 hour
- CHDV 2523 Child Growth and Development ..... 3 hours
- CHDV 1112 Professional Preparation\*..... 2 hours
- CHDV 2533 Guidance of the Young Child\*\* ..... 3 hours
- CHDV 2563 Child and Family in Society\*\* ..... 3 hours
- CHDV 2433 Professional Development\*\*\* ..... 3 hours
- CHDV 1323 Health & Safety Young Child\*\* ..... 3 hours
- CHDV 2243 Language and Literacy Development\*\* ..... 3 hours

+taken with CHDV 2523, first semester

\* if CDA certification was obtained prior to enrollment, an elective may be substituted

\*\*Prerequisite of CHDV 2523 Child Growth and Development

\*\*\*Capstone, to be taken Spring semester prior to graduation

**Program Electives .....6 hours**

- CHDV 2223 Creative Experiences\*\* ..... 3 hours
- CHDV 2233 Math, Science, and Social Studies\*\* ..... 3 hours
- CHDV 2553 Program Planning\*\* ..... 3 hours
- CHDV 2573 Children with Special Needs\*\* ..... 3 hours
- CHDV 2593 Infant/Toddler Programs\*\* ..... 3 hours

\*\*Prerequisite: CHDV2523 Child Growth and Development

**PROPOSED FOR FALL 2014**

**ASSOCIATE OF ARTS  
(AA) CHILD DEVELOPMENT**

**Total Minimum Degree Hours .....62 hours**

<b>General Education Requirements .....</b>	<b>38 hours</b>
ENGL 1113 English Comp I.....	3 hours
ENGL 1213 English Comp II.....	3 hours
HIST 1483 or HIST 1493.....	3 hours
POLS 1113 U.S. Government.....	3 hours
Humanities (HUMN 2413 World Lit recommended) .....	6 hours
Biological Science BIOL 1114 (need Lab) .....	4 hours
Physical Science GPS 1103 (need Lab) .....	4 hours
College Mathematics (MATH 1493 or MATH 2113 recommended) .....	3 hours
Computer Literacy.....	3 hours
One course from: Psychology, Sociology, Foreign Language, or Fine Arts.....	3 hours
Communication .....	3 hours

**Minimum Program Requirements.....15 hours**

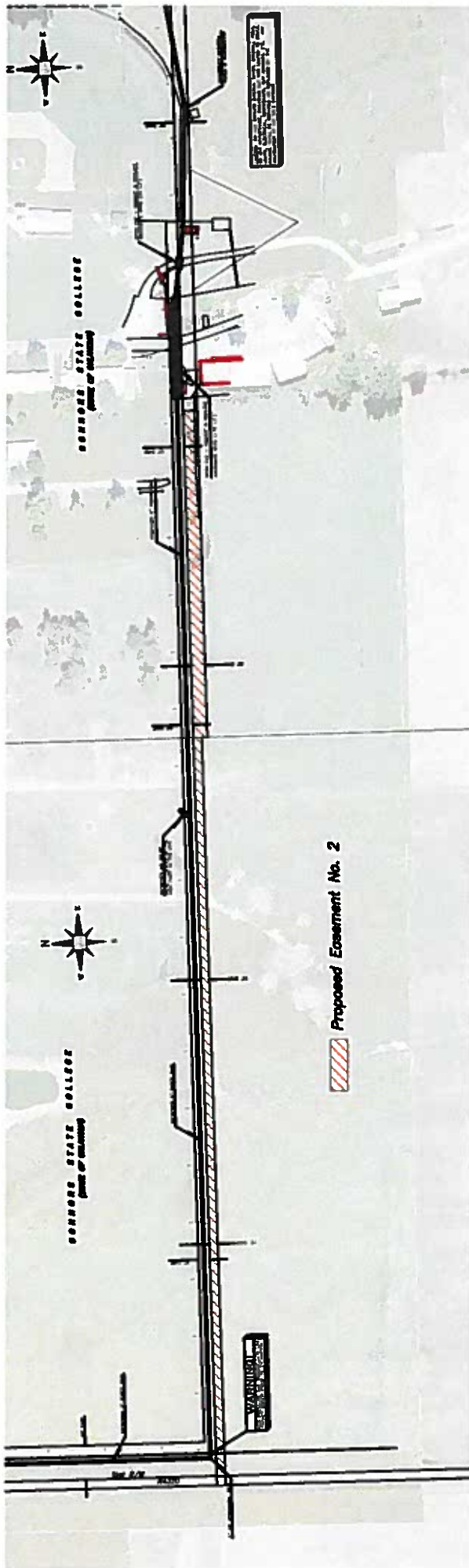
CHDV 2523 Child Growth and Development .....	3 hours
CHDV 2533 Guidance of the Young Child .....	3 hours
CHDV 2563 Child and Family in Society.....	3 hours
*CHDV 1323 Health & Safety Young Child.....	3 hours
*CHDV 1113 Professional Preparation.....	3 hours

*\* If CDA certification was obtained prior to enrollment, an elective may be substituted*

**Program Electives .....9 hours**

CHDV 2223 Creative Experiences.....	3 hours
CHDV 2233 Math, Science, and Social Studies .....	3 hours
CHDV 2553 Program Planning.....	3 hours
CHDV 2573 Children with Special Needs.....	3 hours
CHDV 2593 Infant/Toddler Programs .....	3 hours
**CHDV 2623 Marriage and Family Development.....	3 hours
**CHDV 2633 Infancy and Early Development.....	3 hours
**CHDV 2653 Parenting .....	3 hours

*\*\* Additional elective course offerings*





## Parking Lot Repaving

Connors State College is beginning phase two of the parking lot resurfacing project. The new parking lots will make for a more convenient experience for our students, faculty and staff.

Total Cost for Warner Parking Lots: \$350,000

## LEGEND

- ① East of Melvin Self Fieldhouse - West Side
- ② East of Melvin Self Fieldhouse - East Side
- ③ Faculty Housing Driveways
- ④ South of Education Building
- ⑤ East of Outdoor Basketball Court
- ⑥ West of Melvin Self Fieldhouse
- ⑦ Westbrook House Visitors Parking





**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF FEBRUARY 28, 2014**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	1	2,052.08	5	3,232.04	8	19,208.50	16	22,468.24
FEDERAL	0	0.00	0	0.00	3	5,961.64	5	5,355.17
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	1	174.33	0	0.00	4	783.97
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	1	2,052.08	6	3,406.37	11	25,170.14	25	28,607.38



**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF MARCH 31, 2014**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	3	8,236.28	5	3,738.75	11	27,444.78	21	26,206.99
FEDERAL	0	0.00	0	0.00	3	5,961.64	5	5,355.17
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	4	783.97
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>3</b>	<b>8,236.28</b>	<b>5</b>	<b>3,738.75</b>	<b>14</b>	<b>33,406.42</b>	<b>30</b>	<b>32,346.13</b>





**VETERINARY PAYMENTS  
FOR THIRD QUARTER 2013/2014**

<b>DATE</b>	<b>VENDOR</b>	<b>FUND</b>	<b>AMOUNT</b>
6/5/2013	OVA GENIX	701	\$140.00
11/27/2013	OVA GENIX	701	\$190.00
12/2/2013	OVA GENIX	701	\$65.00
1/16/2014	NELSON EMBRYO & REP	701	\$2,569.15
1/28/2014	COBA SELECT SIRES	290	\$28.00
1/28/2014	COBA SELECT SIRES	290	\$695.00
1/28/2014	MWI VETERINARY SUPPLY	701	\$165.00
2/3/2014	RSM FARMS SUPPLY	701	\$4.80
2/7/2014	COBA SELECT SIRES	290	\$120.00
2/11/2014	COTTAGE FARMS GENETICS	701	\$110.96
2/18/2014	FENTON ANIMAL CLINIC	290	\$1,803.00
2/19/2014	TRIPLE B SIRES	701	\$100.00
2/25/2014	RSM FARMS SUPPLY	701	\$78.50
2/27/2014	SANTA GERTRUDIS BREEDERS	701	\$105.00
3/10/2014	HUBLER VETERINARY SERVICE	701	\$48.00
3/14/2014	ULTRASOUND TECHNOLOGY	701	\$2,335.00
3/24/2014	HUBLER VETERINARY SERVICE	701	\$25.00
3/28/2014	HUBLER VETERINARY SERVICE	701	\$462.00
	<b>Total</b>		<b>\$5,357.26</b>



**LIVESTOCK SALES REPORT  
FOR THE THIRD QUARTER 2013/2014**

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
1/27/2014	Cross Livestock Auction	Auction	1 - Cow	\$947.52
1/30/2014	Cross Livestock Auction	Auction	3-Cows, 1-Steer & 2-Heifers	\$5,740.57
1/30/2014	Cross Livestock Auction	Auction	3 - Cows & 3 - Heifers	\$5,020.93
2/11/2014	Taliaferro Auction Company	Auction	20 - #5 Semen	\$1,750.00
2/28/2014	Cross Livestock Auction	Auction	2 - Cows	\$2,007.25
<b>TOTAL</b>				<b>\$15,466.27</b>



**THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION  
FTE Employee Report <sup>1</sup>**

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College  
Institution Dr. Timothy Faltyn  
President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 03-31-2014  
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.<sup>2</sup>

Educ. & Gen Budget Part I (290)			Educ. & Gen Budget Part II (430)				Agency Accounts Other (701)				Sub-Total			Total FTE	
Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		Regular	Student		Other
	Regular	Student		Regular	Student		Regular	Student		Regular	Student				
56	86	12	0	5	1	3	12	18	59	103	31				193
126	108	15	0	9	1	3	9	21	129	126	37				292
-70	-22	-3	0	-4	0	0	3	-3	-70	-23	-6				-99
108	88	8	0	5	1	0	31	29	108	124	38				270

A. FTE Employees for Reported Fiscal Quarter <sup>1</sup>

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. <sup>1</sup>

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

<sup>1</sup> File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.  
<sup>2</sup> The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.  
<sup>3</sup> This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

Public Comments

Chairman Link said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time.

Mr. Nick Bergall said he is present representing the OSU Student Government Association as well as the student governments of all the other A&M colleges. The student body president-elect of OPSU asked him to reiterate his excitement about the different student organizations and their successes that Dr. Bryant talked about in their partnership with the City of Guymon. At OSU, the Murray Hall issue continues to be discussed and discussions will continue into next year with more recommendations to be presented. He said this will be his last meeting of the Board of Regents to attend as he will be graduating. He introduced Jacquelyn Lane from the OSU Student Government Association and said she will fill his position. He noted that there is a lot of changing of the guards going on at all the different schools, and there will be an effort to coordinate with all the A&M institutions so that the student government associations will continue to represent the students at the Board meetings.

Regent Anthony complimented Mr. Bergall regarding his persistence on his efforts to communicate among the schools and students to get this representation. He expressed congratulations to Mr. Bergall.

Regent Burns asked Mr. Bergall where he is going after graduation. Mr. Bergall said he will eventually be attending law school.

April 25, 2014

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES  
MEETING OF APRIL 25, 2014

Chairman Link called upon the Committee Chairs of the following Committees to give reports.

Fiscal Affairs Committee

(All business discussed by the Fiscal Affairs Committee was discussed during the business of Northeastern Oklahoma A&M College and Oklahoma State University.)

Academic Affairs, Policy and Personnel Committee

(All business discussed by the Academic Affairs, Policy and Personnel Committee was discussed during the business of Langston University, Northeastern Oklahoma A&M College, and Oklahoma State University.)

Employment Actions Regarding the Executive/Administrative Office of the  
Board of Regents

Mr. Ramsey said he is pleased to offer several staff adjustments as outlined on SCHEDULE A. (SCHEDULE A is attached to this portion of the minutes and considered a part of these minutes.) One of the actions is the hiring of Dr. Suzy Burks to fill the role of the Independent Advocate for victims of sexual assault. She has been acting in that position on an interim basis for a while now, and this action will make a portion of her compensation a part of the Board budget effective May 1, 2014. She will be working with the A&M campuses as well.

Mr. Ramsey said he is also excited about the hiring of Kyla Eldridge as Administrative Associate in the Oklahoma City office. This represents a replacement for Linda Novak who retired.

He further noted that the Schedule contains other adjustments regarding the employment of Shari Brecht and Cheryl Williams.

Mr. Ramsey requested Board approval of the proposed employee compensation adjustments as presented.

Regent Lester moved and Regent Burns seconded to approve the employment actions regarding the Executive/Administrative Office of the Board of Regents as presented.

April 25, 2014

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

#### Engagement of Service for Search for Director of Internal Audits

Mr. Ramsey requested Board approval to engage the services of Robert Half International to assist in the search for the replacement of Cecil Strande, Director of Internal Audits. He said he has visited with Mr. Strande about this matter. Robert Half International is the parent company of Protiviti. It is believed that this firm will bring in expertise and help find someone in a difficult market. It will help get candidates who might not otherwise apply. Mr. Ramsey said it has been difficult getting a high number of qualified applicants to the audit positions because it is a very competitive industry.

Regent Reese moved and Regent Anthony seconded to engage the services of Robert Half International to assist in the search for the position of Director of Internal Audits.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

#### Approval of Revisions to the Annual Presidential Assessment Procedure

Mr. Ramsey requested Board approval of revisions to the annual presidential assessment procedures and evaluation assessment instrument as presented (a copy of which is attached and considered a part of these minutes). Revisions are made to accurately reflect the process followed regarding the annual assessment of the presidents, and it also includes desired improvements to the annual instrument trying to draw more comments and more productive feedback that the presidents have shared that they desire. Chairman Link noted that this document has been circulated to the Regents.

Regent Reese moved and Regent Anthony seconded to approve the revisions to the annual presidential assessment procedures and evaluation assessment instrument as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

April 25, 2014

Retirement of Audit Manager

Mr. Strande noted that Beverly Shannon, Audit Manager in the Department of Internal Audits, has shared with him her desire to retire after 34 years of service to Oklahoma State University and to the OSU/A&M Board of Regents. She spent 6 years with the Internal Audit Department of OSU before that department became a part of the Board of Regents and almost 27 years with the Department of Internal Audits. He wished her well as she retires effective June 1, 2014.

Adjournment

Chairman Link reminded the Regents that a special meeting of the Board is scheduled for June 4, 2014, in Oklahoma City, Oklahoma. The meeting pertains to presidential evaluation/assessment.

At approximately 11:30 a.m., Regent Anthony moved and Regent Lester seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

**Proposed Employee Compensation Adjustments  
Board of Regents' Staff  
FY 2013-2014**

Name	Title		Salary	
	Current Title	Proposed Title	Current Salary	Proposed Salary
Shari Brecht	Administrative Associate	Executive Assistant to the CEO	\$60,008	\$65,000 (cfr. 04/21/2014)
Kyla Eldridge		Administrative Associate		\$38,000 (cfr. 04/21/2014)
Cherilyn Williams	Administrative Associate	Executive Administrative Associate	\$61,048	\$65,000 (cfr. 04/21/2014)
Suzanne Burks*	(1.00 FTE -- OSU Employee) Director of University Counseling Services	(.75 FTE -- OSU Employee) Director of University Counseling Services		\$30,000 (cfr. 05/01/2014)

\*She will be moving from a full-time position at OSU as Director of University Counseling Services and become a .25 FTE employee of the Board as the Independent Advocate for victims of sexual assault effective May 1, 2014. She will work closely with the Board's Office of Legal Counsel in that capacity.



## **PRESIDENTIAL ASSESSMENT**

### **Procedures**

- \* Share form and procedural information with Presidents.
  
- \* Solicit responses (via form) from all Regents on all Presidents.
  
- \* Compile results.
  
- \* All Regents participate in evaluation session during executive session of the Board.
  
- \* Board Chair, Board Vice Chair, and Board CEO meet individually with each of the Presidents for closure meetings.
  
- \* Compilation and resulting remarks constitute a Personnel File which is confidential from the public but which may be viewed by President.

The institutional presidents have expressed that comments and candid feedback from Regents on the annual evaluation are most beneficial to them.

Space is provided at the end of each category and at the end of the evaluation form for comments related to the performance of the president.

Please utilize the rating scale which follows for each evaluation category.	
Excellent	Outstanding; well above average, showing unique adeptness of quality; unequaled in performance by many of his/her peers.
Very Good	Superior work product or performance; exceeds the level which would be expected.
Acceptable	Effective, solid work product or performance; work or performance of a level which would be expected.
Marginal	Average or inconsistent work product or performance; sometimes below the level of what is expected.
Unacceptable	Failing to meet minimum standard quality; below average; needing correction.

**A. GENERAL LEADERSHIP**

Excellent      Very Good      Acceptable      Marginal      Unacceptable      No Rating  
                                                           

Qualities:

- Demonstrates integrity in fulfilling the responsibilities of the presidency.
- Evidences skill in involving -- whenever appropriate -- institutional groups and individuals in the decision making process.
- Demonstrates commitment to equal opportunity.
- Maintains an appropriate presence and visibility on campus.
- Facilitates strategic planning and its implementation.
- Establishes and communicates major goals.

Comments regarding General Leadership:

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**B. MANAGEMENT**

Excellent	Very Good	Acceptable	Marginal	Unacceptable	No Rating
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Qualities:

- Organizes and plans effectively to accomplish goals across a broad range of areas such as HR, IT, finance, capital planning.
- Creates a sense of urgency where necessary and holds others accountable for achieving results.
- Selects, retains, and develops strong subordinates.
- Is effective in motivating his/her team.
- Determines those issues which are the proper responsibility of subordinates and those which require presidential action.
- Evidences ability to make good decisions in critical situations and to handle crises.
- Displays good judgment in day-to-day decision making.

Comments regarding Management:

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**C. ACADEMIC LEADERSHIP**

Excellent	Very Good	Acceptable	Marginal	Unacceptable	No Rating
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Qualities:

- Provides leadership to ensure academic quality.
- Facilitates the process of academic planning, including the scrutiny of existing programs.
- Attracts/retains quality faculty.
- Engages faculty and understands faculty needs.
- Establishes processes for tracking progress regarding the academic mission.

Comments regarding Academic Leadership:

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**D. FISCAL LEADERSHIP**

Excellent	Very Good	Acceptable	Marginal	Unacceptable	No Rating
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Qualities:

- Serves as an example of fiscal restraint.
- Comprehends and evaluates fiscal and budgetary matters.
- Evidences careful and sound fiscal management, including an ability to allocate resources in a manner conducive to achieving institutional goals and objectives.
- Enhances the campus infrastructure (buildings, utilities, grounds, technology, etc.).
- Facilitates and implements long-range financial planning.
- Communicates information effectively regarding the financial health of the institution.

Comments regarding Fiscal Leadership:

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**E. STUDENT MATTERS**

Excellent	Very Good	Acceptable	Marginal	Unacceptable	No Rating
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Qualities:

- Relates well to students as individuals and in groups.
- Seeks student feedback during decision making.
- Ensures quality student services – residential life, student activities, admissions, counseling, placement programs, etc.
- Implements programs which foster the recruitment, retention, and graduation of quality students.
- Recognizes individual differences and displays tolerance and respect for others.
- Understands and espouses student needs.

Comments regarding Student Matters:

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**F. EXTERNAL RELATIONS**

Excellent	Very Good	Acceptable	Marginal	Unacceptable	No Rating
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Qualities:

- Successfully meets the social obligations of the presidency.
- Relates well with legislators, the Governor, other state and federal agencies, and the congressional delegation on matters affecting the institution.
- Maintains the confidence and respect of the relevant constituencies and publics of the institution.
- Relates to and communicates with the community in which the institution is located.
- Successfully engages in fund-raising from private sources.

Comments regarding External Relations:

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**G. RELATIONSHIP WITH THE BOARD**

Excellent	Very Good	Acceptable	Marginal	Unacceptable	No Rating
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Qualities:

- Swiftly implements Board policies/directives.
- Ensures Board awareness of significant issues before they happen.
- Identifies for the Board problems confronting the institution in order to assess alternative solutions and to recommend appropriate action.
- Supports Board initiatives.
- Interacts well with Board members.
- Confides all appropriate information concerning matters of interest to the Board.
- Responds in a timely manner to requests for information from Board members and Board staff.

Comments regarding Relationship With The Board:

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When thinking about the past year, is there a type of leadership that you identify as a particular strength for this President? If so, which type? Please explain.

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What do you believe this President should focus on in the coming year in order to improve his/her performance and the quality of the institution? Please explain.

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**OTHER COMMENTS**

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MEETING OF THE A & M BOARD OF REGENTS

**April 25, 2014**

Room 17  
Three Rivers Port Campus  
Connors State College  
2501 N. 41<sup>st</sup> Street East  
Muskogee, Oklahoma

**ORDER OF BUSINESS**

REGULAR MEETING OF THE BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 10, 2013, and January 28, 2014.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of March 7, 2014

**DATES OF NEXT REGULAR MEETINGS**

For **Information** Purposes Only:

June 20, 2014 -- Oklahoma City, Oklahoma – Conference North, 3<sup>rd</sup> Floor - Student Center, 900 North Portland

For **Consideration** of Approval:

September 5, 2014 -- Langston, Oklahoma – Scholars' Inn Clubhouse, Langston University

**BUSINESS WITH COLLEGES AND UNIVERSITIES**

- |  |                                      |
|--|--------------------------------------|
| 1. Oklahoma State University           | 4. Northeastern Oklahoma A&M College |
| 2. Oklahoma Panhandle State University | 5. Connors State College             |
| 3. Langston University                 |                                      |

**PUBLIC COMMENTS**

**COMMITTEE REPORTS**

Academic Affairs, Policy and Personnel Committee  
Audit, Risk Management and Compliance Review Committee  
Fiscal Affairs and Plant Facilities Committee  
Planning and Budgets Committee

**OTHER BUSINESS OF THE BOARD OF REGENTS**

**Reports or recommendations by the Chief Executive Officer**

- General Business
- General Counsel
- Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

(Detailed institutional agendas are available in the Office of the Board of Regents for review.)

DATE: April 25, 2014

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: Room 17, Three Rivers Port Campus, Connors State College, 2501 N. 41<sup>st</sup> Street East, Muskogee, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 10, 2013, AND JANUARY 28, 2014.

**Business:**

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of March 7, 2014
- Announcement of meeting on June 20, 2014, in Conference North, 3<sup>rd</sup> Floor – Student Center, 900 North Portland, Oklahoma State University – Oklahoma City, Oklahoma City, Oklahoma
- Approval of meeting on September 5, 2014, in Scholars' Inn Clubhouse, Langston University, Langston, Oklahoma
- Recognition of Regent Calvin Anthony
- Reports/comments/recommendations by Board Chairman

**OKLAHOMA STATE UNIVERSITY**

--General Information/Reports Requiring No Action By the Board  
Opening comments by President Hargis

--Resolutions

Adoption of Memorial Resolutions for John L. Caddel, Rodney B. Faber, Ernest M. Hodnett, and Ravi Sheorey

\* The Board will have breakfast on Friday, April 25, 2014, at 7:00 a.m. in the Azalea Room, Fairfield Inn & Suites, 1650 North 32<sup>nd</sup> Street, Muskogee, Oklahoma, with CSC President Tim Faltyn, OSU President Burns Hargis, and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion including recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. The Board will have lunch at approximately 12:00 p.m. in Room 22, CSC Three Rivers Port Campus, 2501 N. 41<sup>st</sup> Street East, Muskogee, Oklahoma.



--Policy and Operational Procedures

Approval of revisions to OSU Policy 2-0902 *Reappointment, Promotion and Tenure for Ranked Faculty*

Request to award posthumous degree to Mr. Bryan Daniel Kidd

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Instructional Programs

Approval of proposed new degrees and program modifications

--Other Business and Financial Matters

Approval of draft document for 2014 submission to the State Long-Range Capital Planning Commission

Approval to accept bids on oil and gas lease sales

Approval to enter into a purchase agreement for real property

Approval for a gift-in-kind of ribbon boards in the east end zone of Boone Pickens Stadium

--Contractual Agreements (other than construction and renovation)

Approval to grant perpetual rights of way and easements

Approval to grant utility easement to the City of Stillwater

--New Construction or Renovation of Facilities

Approval to select on-call Architect Selser Schaefer to assist the University in the design and construction of the renovation of the tower and roofs of the Edmon Low Library

Approval to begin selection process for a Construction Manager At Risk to assist the University in the design and construction of the renovation of the tower and roofs of the Edmon Low Library

Approval to select on-call Construction Manager Nabholz Construction to assist the University in the design and construction of renovations to the first floor of the Advanced Technology Research Center for the College of Engineering, Architecture, and Technology

Approval to begin selection process for a Construction Manager At Risk to assist the University in the design and construction of renovations at the North Central Research Station, Lahoma, Oklahoma

Approval to amend the scope of work for the Construction Manager At Risk previously selected to assist the University in the design and construction of a new building

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

**OKLAHOMA PANHANDLE STATE UNIVERSITY**

--General Information/Reports Requiring No Action By the Board

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Other Business and Financial Matters

Approval of bond payments of Master Lease 2014B for April-June, 2014

Approval to submit appropriate documents to the Oklahoma State Regents for Higher Education for refunding the 2004A Master Lease to be included in the Master Equipment Lease Program

Approval to submit appropriate documents to the Oklahoma State Regents for Higher Education for refunding the 2002 OPSU Bonds to be included in the Master Equipment Lease Program

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

Award of State Regents' Business Partnership Excellence Award to City of Guymon and OPSU

OPSU concert band members selected to participate in the Oklahoma Intercollegiate Honor Band during the Oklahoma Music Educators Association convention

Attendance of members of OPSU Hispanic American Leadership Organization at the 32<sup>nd</sup> Annual United States Hispanic Leadership Institute

Success of the OPSU Phi Beta Lambda Business Team at state convention

President's Update newsletters

Out-of state travel summaries

Quarterly FTE Employee Report

**LANGSTON UNIVERSITY**

--General Information/Reports Requiring No Action By the Board

--Policy and Operational Procedures

Approval to award Posthumous Bachelor of Business Administration in Management degree

Approval of proposed constitution establishing a Faculty Senate

Approval to revise current smoking policy

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- Budgetary Actions: adoption of a new budget or revision of a budget, etc.  
Approval of budget revision for Fiscal Year 2014
- Other Business and Financial Matters  
Approval to decommission Campus Police Officer
- Contractual Agreements (other than construction and renovation)  
Approval to enter into affiliation agreements for the training of Nursing and Health Professions students
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summary

#### **NORTHEASTERN OKLAHOMA A&M COLLEGE**

- General Information/Reports Requiring No Action By the Board  
Remarks by President Hale  
Commencement  
Oklahoma Online Course Review Checklist
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs  
Approval of program modifications and curricular changes
- Other Business and Financial Matters  
Approval of Campus Master Plan 2015
- New Construction or Renovation of Facilities  
Approval to purchase labor, materials, equipment and services to renovate the softball grandstand
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summaries  
Quarterly FTE Employee Report  
Boys State update  
Summer camps 2014

### **CONNORS STATE COLLEGE**

- General Information/Reports Requiring No Action By the Board
  - Personal remarks by President Faltyn
  - Commencement
  
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
  
- Instructional Programs
  - Modification of Child Development degree program
  
- Contractual Agreements (other than construction and renovation)
  - Approval to grant utility easement to the Town of Warner
  
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
  
- New Business Unforeseen At Time Agenda Was Posted
  
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries
  - Veterinary payments report
  - Livestock sales report
  - Quarterly FTE Employee Report
  - Bookstore function and revenue analysis

### **PUBLIC COMMENTS**

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

### **COMMITTEE REPORTS**

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Fiscal Affairs Committee

Academic Affairs, Policy and Personnel Committee

**OTHER BOARD OF REGENTS' BUSINESS**

--General Information/Reports Requiring No Action By the Board

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Other Business Matters Requiring Action of the Board

Engage consulting services of Robert Half related to search for successor to Director of Internal Audits

Revise Annual Presidential Assessment Procedures and evaluation instrument

--Reports/comments/recommendations by Chief Executive Officer

--Reports/comments/recommendations by General Counsel

--Reports/comments/recommendations by Director of Internal Audits

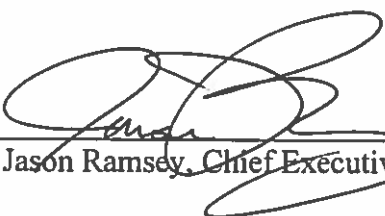
--New Business Unforeseen At Time Agenda Was Posted

April 25, 2014

BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES

By:   
Tucker Link, Chairman

ATTEST:

  
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on June 20, 2014.

  
Cherilyn Williams, Secretary