

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

(At the time this agenda is posted, detailed institutional agendas are available in the Office of the Board of Regents for review.)

DATE: June 20, 2014

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: Conference North, 3<sup>rd</sup> Floor Student Center, Oklahoma State University-Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 10, 2013.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of April 25, 2014
- Approval of Minutes of Special Board Meeting of June 4, 2014
- Announcement of meeting on September 5, 2014, in Scholars' Inn Clubhouse, Langston University, Langston, Oklahoma
- Approval of meeting on October 24, 2014, in Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma
- Recognition of Chairman Tucker Link
- Reports/comments/recommendations by Board Chairman

### **LANGSTON UNIVERSITY**

--General Information/Reports Requiring No Action By the Board

--Resolutions

Adoption of Memorial Resolution for Dr. Lawrence Denoh-beh Grear

\* The Board will have breakfast on Friday, June 20, 2014, at 7:30 a.m. in Conference West (Room 304), 3<sup>rd</sup> Floor Student Center, Oklahoma State University – Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma, with OSU President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion including recent activities/ developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. The Board will have lunch at approximately 12:00 p.m. on the 3<sup>rd</sup> Floor of the Student Center on the campus of Oklahoma State University – Oklahoma City.

--Policy and Operational Procedures

- Approval of revisions to the current paid leave policy
- Approval of revisions to the current Family Medical Leave Act (FMLA) policy
- Approval of revisions to the current leave sharing policy

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- Approval to continue the employment of personnel for FY-15

--Instructional Programs

- Approval to decrease the number of hours for the School of Education and Behavioral Sciences Secondary Education programs
- Approval to change the course descriptions, course titles, and course numbers within the Rehabilitation Services program
- Approval to offer a new course in Mathematics

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

- Approval of FY-15 budget documents
- Approval of budget revisions for FY-14
- Approval to continue the Agriculture, Research & Extension grant from the United States Department of Agriculture
- Approval to accept funding for the Federal Supplemental Education Opportunity Grant and Federal Work Study

--Other Business and Financial Matters

- Approval to decommission Campus Police Officer

--Contractual Agreements (other than construction and renovation)

- Approval to extend the campus card services contract to CBORD
- Approval to process a change order for the current Higher One contract
- Approval to continue the contractual agreement with Prisoner Public Works Project/ Oklahoma Department of Corrections
- Approval to enter into affiliation agreements with facilities for the training of students in the School of Nursing and Health Professions and School of Physical Therapy

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

- Approval of FY-15 purchase orders

--Student Services/Activities

- Approval to implement a block tuition rate for the Fall semester
- Approval to increase tuition for all undergraduate, graduate, and physical therapy students
- Approval to increase monthly campus housing rental rates
- Approval to increase meal rates

--New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summary

### **OKLAHOMA PANHANDLE STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-15 budget documents
  - Approval of increases in resident tuition and mandatory fees
  - Approval of proposed FY-15 salary recommendations
- Other Business and Financial Matters
  - Approval of increases in Cafeteria Meal Plan Rates for FY-15
  - Approval to increase textbook rental fee
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
  - Approval of FY-15 purchase orders
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Remarks by President Bryant
  - President's Update newsletter
  - Out-of-state travel summaries

### **NORTHEASTERN OKLAHOMA A&M COLLEGE**

- General Information/Reports Requiring No Action By the Board
  - Remarks by President Hale
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-15 budget documents
  - Approval of FY-15 salary recommendations
  - Approval to transfer funds

--Other Business and Financial Matters

Approval to pay debt service payments for FY-15 for the master lease revenue bonds

Approval to expend grant funds, including payment of administrative allowances at year-end, according to grant guidelines for the Title III Grant, Part A, and Title III Grant, Part F

Approval to expend funds, including payment of administrative allowances at year-end, according to the financial aid program guidelines for the Supplemental Education Opportunity Grant and the Federal Work Study elements of the Student Financial Aid program

Approval to expend grand funds, including payment of administrative allowances at year-end, according to grant guidelines for the Carl D. Perkins Vocational & Technical Education Act of 1991

--Contractual Agreements (other than construction and renovation)

Approval to continue contract between NEO A&M College and the NEO A&M College Development Foundation

Approval to exercise the one-year contract renewal option with Sodexo Operations, LLC

Approval to continue clinical affiliation agreements between hospitals and health care agencies for the health science programs of NEO for the 2014-15 academic year

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Student Services/Activities

Approval of proposed tuition and mandatory fees

Approval of increases in board rates

Approval of increases in student housing rates

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

Out-of-state travel summaries

**CONNORS STATE COLLEGE**

--General Information/Reports Requiring No Action By the Board

Connors Connection

Fall enrollment update

KiamichiLink Field Day update

--Resolutions

Adoption of Memorial Resolution for Mr. Harry Lee Jackson, Jr.

--Policy and Operational Procedures

Approval of the Connors State College Institutional Organizational Chart for FY-15

Approval of revised Connors State College Student Handbook

Approval of FY-15 salary recommendations

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-15 budget documents
- Contractual Agreements (other than construction and renovation)
  - Approval of clinical affiliation agreements for FY-15
  - Approval to enter into an agreement with the City of Muskogee regarding police services
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
  - Approval of purchase orders for FY-15
- Student Services/Activities
  - Approval to increase resident and non-resident tuition and mandatory fees
  - Approval to increase room and board rates
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries
  - Permit for CSC Campus Water Line replacement

### **OKLAHOMA STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
  - Opening comments by President Hargis
- Resolutions
  - Adoption of Memorial Resolutions for William “Bill” Dawkins, James C. Doggett, Teresa Anne Fehlig, Mona Ann Lane, W. Stanley Newcomer, and Mary Jo Olive
- Policy and Operational Procedures
  - Approval of revisions to the Policy Statement to Govern Appointments, Tenure, Promotions, and Related Matters of the Faculty of the OSU Center for Health Sciences
  - Approval of revisions to Policy #1-0134 *Employee Travel*
  - Approval of revisions to Policy #3-0750 *Long-Term Disability*
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Instructional Programs

Approval of proposed new degrees and program modifications

Approval for OSU College of Education to serve as a sponsor for the Advanced Science and Technology Education Charter Schools (ASTEC) in Oklahoma City, Oklahoma

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

Approval of FY-15 budget documents

--Other Business and Financial Matters

Approval of peace officers' actions

Ratification of interim approval to purchase real property

Approval for Cowboy Athletic Facilities, LLC, to make improvements at the property to be used by the Equine Team and for a gift-in-kind agreement with Cowboy Athletics, Incorporated, for receipt of the project upon completion

Authorization to sell real property on the OSU-OKC campus

Approval of lease agreement for office space

Approval to increase OSU's investment in the OSU-University Multispectral Lab

--Contractual Agreements (other than construction and renovation)

Approval of changes to deferred compensation retirement plans

Approval to execute a contract for development services with the Oklahoma State University Foundation

Approval to execute a contract for management services with the Oklahoma State University Alumni Association

Approval to execute a memorandum of understanding with the Oklahoma State University Alumni Association

Approval to enter into a Mutual Cooperation Agreement with Oklahoma County

--New Construction or Renovation of Facilities

Approval to select an Architect to assist the University with the development of a programming plan for a new Animal Physiology Building

Approval to begin selection process for an Architect to assist the University with the design and construction of a Multi Species Animal Housing Facility

Approval to begin selection process for a Construction Manager At Risk to assist the University with the design and construction of a Multi Species Animal Housing Facility

Approval to begin selection process for On-Call Consultants to provide Civil Engineering, Construction Management and MEP Engineering as-needed services to the University system and institutions governed by the Board

Approval to begin selection process for a Construction Manager At Risk to assist the University in the design and construction of renovations to the fourth floor of Engineering North

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

## **PUBLIC COMMENTS**

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

## **COMMITTEE REPORTS**

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

### Academic Affairs, Policy and Personnel Committee

Executive Session, if so approved by the required vote of members present, for the purpose of considering evaluation/assessment and other information relevant to the employment of the President of Connors State College; the President of Langston University; the President of Northeastern Oklahoma A&M College; the President of Oklahoma Panhandle State University; the President of Oklahoma State University and OSU System; OSU Provost and Senior Vice President; OSU-OKC President; OSU Institute of Technology-Okmulgee President; OSU-Tulsa President; OSU Center for Health Sciences President and Provost; Oklahoma State University Vice Presidents and Deans; Head Coaches of Oklahoma State University; Health and Higher Education Policy Analyst; Chief Executive Officer of the Board; and the staff of or personnel who are responsible directly to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges for the fiscal year beginning July 1, 2014. (Oklahoma Open Meeting Act §307B.1.)

Consider or take any action with reference to the matters contained in the immediately preceding item.

### Audit, Risk Management and Compliance Review Committee

Receive information and a possible recommendation regarding the Internal Audit Plan for FY 2014-2015 and a Co-source Agreement for Information Technology and Medical Audit Services.

### Planning and Budgets Committee

Receive information and a possible recommendation from the administration of Oklahoma State University regarding an update on FY-2014 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2015 for Oklahoma State University and its constituent budget agencies, including any proposed salary programs, changes in room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the administration of Oklahoma Panhandle State University, Langston University, Northeastern Oklahoma A&M College, and Connors State College regarding an update on FY-2014 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2015 for their respective institutions, including any proposed salary programs, changes in room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the staff of the Board of Regents regarding an update on FY-2014 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2015 for the operations and/or budgetary functions coordinated by the Board of Regents, including any proposed salary program.

**OTHER BOARD OF REGENTS' BUSINESS**

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
  - Election of Board officers
  - Approval to bring closure to the presidential evaluation/assessment process
- Reports/comments/recommendations by Chief Executive Officer
- Reports/comments/recommendations by General Counsel
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted