

MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL
COLLEGES

for the

SEPTEMBER 9, 2016

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

September 9, 2016

	<u>Page</u>
I. Items Pertaining to the Board of Regents for the Oklahoma A&M Colleges - Of Interest to All the Colleges	
Order of Business	1
Approval of Minutes	2
Approval of Future Board Meetings	2
Approval of Schedule of Regular Meetings Calendar Year of 2017	2
Academic Affairs, Policy and Personnel Committee Report	94
Audit, Risk Management and Compliance Review Committee Report	94
Fiscal Affairs and Plant Facilities Committee Report	94
Update Report Regarding the Stillwater Regional Airport	94
Personnel Actions	95
FY 2017 Co-source Agreements	96
Adjournment	96

II. Business With the Colleges

OKLAHOMA PANHANDLE STATE UNIVERSITY

Opening Comments by President Faltyn	4
Memorial Resolutions	5
Balance of Agenda	5
Agenda	6-13

CONNORS STATE COLLEGE

Discussion Regarding Accelerate State Report and Concurrent Enrollment	14
Approval of Revised Connors State College Student Handbook	15
Balance of Agenda	16
Agenda	17-25

NORTHEASTERN OKLAHOMA A&M COLLEGE

Opening Comments by President Hale	26
Approval of Strategic Plan	26
Approval of Online Academic Degree Programs	27
Naming of Student Activity Center Building	28
Approval to Select an Architectural Firm to Assist the College with the Design and Construction of New Dormitory Buildings	29

II. Business With the Colleges	<u>Page</u>
<u>NORTHEASTERN OKLAHOMA A&M COLLEGE (CONTINUED)</u>	
Approval to Select a Construction Management Firm to Assist the College with the Design and Construction of New Dormitory Buildings	29
Balance of Agenda	30
Agenda	31-40
<u>LANGSTON UNIVERSITY</u>	
Enrollment Report and Introduction of Deans	41
Personnel Actions	42
Ratification of Interim Approval for Centennial Court Apartments Construction Project	43
Balance of Agenda	43
Agenda	44-76
<u>OKLAHOMA STATE UNIVERSITY</u>	
Opening Comments by President Hargis	77
Adoption of Memorial Resolutions	77
Approval of Changes to Board Rule 30:10-3-1 <i>Oklahoma State University Alcohol Policy</i>	78
<u>Academic Affairs</u>	
Personnel Actions	78
Approval of Position Announcement and Description for Dean, Center for Veterinary Health Sciences (Withdrawn)	79
Approval of Position Announcement and Description for Dean, School of International Studies (Withdrawn)	79
Approval of Position Description for Provost and Vice President for Academic Affairs, OSU-Tulsa	79
Approval of Position Description for Vice President for Student Affairs, OSU-Tulsa	80
Approval of Proposed New Degrees and Program Modifications	80
<u>Administration and Finance</u>	
Approval of Cancellation of Peace Officer's and Reserve Peace Officers' Commissions	81
Approval to Reimburse OSU Foundation	81
Approval to Submit Documents to the Oklahoma State Regents for Higher for Inclusion in the Master Equipment Lease Program and to Purchase the Items	82

II. Business With the Colleges	<u>Page</u>
<u>OKLAHOMA STATE UNIVERSITY (CONTINUED)</u>	
Approval to Refund the Equipment Master Lease Program Bonds, Series 2006C	82
Approval of Changes to OSU Alternate Retirement Plan (OSU System)	83
Approval to Execute a Contract for Support Services with the Oklahoma State University Research Foundation	83
Approval to Select an Architectural Firm to Assist the University with the Design and Construction of the New USRI/USDC Building	84
Approval to Select a Construction Management Firm to Assist the University with the Design and Construction of the New USRI/USDC Building	84
Approval to Select Architectural and Construction Management Firms to Assist the University with the Design and Construction of Renovations to the Student Union Tower	85
Approval to Extend the Retention for the Engineers of a Previously Approved Project for the Utilities Master Plan to Continue into the Design of the Utilities Master Plan Projects	86
Approval to Select a Consultant to Assist the University with the Development of a Master Plan for the OSU-CHS Campus	86
Approval of Purchase Request Items	87
III. Public Comments	93

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, SEPTEMBER 9, 2016

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 26, 2015.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Council Room, 412 Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma, on September 9, 2016.

Those present: Ms. Lou Watkins, Chair; Mr. Douglas E. Burns, Vice Chair; Mr. Calvin J. Anthony; Mr. Jarold Callahan; Mr. Rick Davis; Mr. Joe Hall; Mr. Tucker Link; Dr. Trudy J. Milner, and Mr. Jim Reese.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Robert White, Health and Higher Education Policy Analyst; Ms. Jessica Russell, Director, State Government Relations; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Cherilyn Williams, Executive Administrative Associate; and Ms. Kyla Eldridge, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:25 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF SEPTEMBER 9, 2016

Order of Business

Regent Anthony moved and Regent Davis seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Burns and Hall. The motion carried.

Approval of Minutes

Regent Anthony moved and Regent Link seconded to approve the minutes of the June 17, 2016, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Burns and Hall. The motion carried.

Approval of Future Board Meetings

Chair Watkins announced that the next regular meeting of the Board of Regents is scheduled to convene on October 21, 2016, in the Executive Board Room of the Administration Building on the campus of OSU-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma. For consideration of approval is the meeting scheduled for December 2, 2016, in the State Room of the Hospitality Services Building on the campus of OSU Institute of Technology-Okmulgee, Okmulgee, Oklahoma.

Regent Davis moved and Regent Milner seconded to approve the meeting scheduled for December 2, 2016, in the State Room of the Hospitality Services Building on the campus of OSU Institute of Technology-Okmulgee, Okmulgee, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

Approval of Schedule of Regular Meetings Calendar Year of 2017

Chair Watkins referenced the Schedule of Regular Meetings Calendar Year of 2017 that was distributed and noted that Board approval is requested. (The Schedule of Regular Meetings Calendar Year of 2017 is attached to this portion of the minutes as ATTACHMENT A and made a part of these minutes.)

Regent Milner moved and Regent Anthony seconded to approve the Schedule of Regular Meetings Calendar Year of 2017 as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

**OSU/A&M BOARD OF REGENTS
SCHEDULE OF REGULAR MEETINGS
CALENDAR YEAR OF 2017**

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF MEETING</u>
January 20, 2017	10:00 a.m.	Oklahoma City, Oklahoma Conference North, 3 rd Floor-Student Center 900 North Portland OSU-OKC
March 3, 2017	10:00 a.m.	Stillwater, Oklahoma Council Room, 412 Student Union Oklahoma State University
April 21, 2017	10:00 a.m.	Goodwell, Oklahoma Ballroom, Student Union Oklahoma Panhandle State University
June 16, 2017	10:00 a.m.	Tulsa, Oklahoma A.R. and Marylouise Tandy Medical Academic Building 1111 W. 17 th St. OSU Center for Health Sciences
September 8, 2017	10:00 a.m.	Miami, Oklahoma Calcagno Family Ballroom, Student Union Northeastern Oklahoma A&M College
October 20, 2017	10:00 a.m.	Stillwater, Oklahoma Council Room, 412 Student Union Oklahoma State University
December 1, 2017	10:00 a.m.	Langston, Oklahoma Multipurpose Room, 142 School of Physical Therapy Langston University

September 9, 2016

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. Tim Faltyn, President, and Mr. Benny Dain, Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Faltyn expressed appreciation to President and Mrs. Hargis for the event last evening. He also wanted to express how beautiful The Atherton is after the renovations.

Dr. Faltyn noted that today is his 99th day as the President of OPSU, and he believes a lot has been accomplished up to this point. He presented the new recruiting book for OPSU. One of the biggest pushes and highest priorities is to grow enrollment, and in that effort the publications were improved. Also included in the Agenda is the University Profile, which provides almost everything one needs to know about the University at a glance with respect to enrollment, annual scholarships, student-to-faculty ratio, retention, operating budget, etc. He noted the enrollment of 1,224 total students reflects a 1 percent decrease in total enrollment. The enrollment margins are very thin at OPSU to the extent that 12 students were dismissed because of disciplinary reasons resulting in a 1 percent enrollment decrease.

Regarding the ethnicity of the student population, Dr. Faltyn said he is pleased to report that OPSU is Oklahoma's first Hispanic serving institution. The minimum requirement to become a Hispanic serving institution in Oklahoma is 25 percent, and a big push was made in the last 60 days to recruit as many Hispanic students as possible. OPSU's Hispanic student population is currently at 25.4 percent. This has been a goal of the University for the last decade, and he is certainly thankful to the previous leadership and the hard work of everyone on campus. Regent Burns asked the benefit of achieving that threshold. Dr. Faltyn said it makes OPSU eligible to receive three different grant programs in addition to admission into societies and groups that allow access to private foundations that donate specifically to Hispanic serving institutions that were not available in the past. Regent Burns said he looks forward to a report.

With respect to enrollment, Regent Davis asked Mr. Dain if the FY 2017 budget projections were based on an enrollment increase or decrease. Mr. Dain indicated that the budget was based on a flat enrollment projection.

Regent Callahan referenced the University Profile and asked if it is typical that the average age on a residential campus is 24. Dr. Faltyn said this is actually a little bit high for OPSU. OPSU has a larger married student population than any other institution he has worked at within the A&M System. He believes this is good because these students provide stability.

Dr. Faltyn said housing is probably going to be the second highest priority of OPSU because it is way behind. The gender breakdown for OPSU is 51 percent female and 49 percent male whereas the average in Oklahoma is 60 percent female and 40 percent male. He said there are a lot of female students who simply will not live in the dormitories at OPSU. One of the major pushes in terms of growing enrollment is getting the housing to where it is attractive to the female students.

Dr. Faltyn presented the inaugural edition of the Panhandle magazine. The student featured on the front cover is Anyssa Barbosa who is the National Hispanic Quiz Bowl champion. She is a fifth-year senior playing on OPSU's softball team and is an outstanding student. He said the publication will highlight the Aggie family and student achievements.

In addition, Dr. Faltyn referenced OPSU's new look and new logo on the cover. This involved the effort of about 56 people coming together as a task force and making this decision so that OPSU could fly under one flag. Dr. Faltyn said he expressed to the group that it is a very small part of a larger vision, but if this was not done right the larger vision would not work. He believes the group did a wonderful job in terms of coming up with a clean image. It has received a high approval rate in the Panhandle and among the alumni and Foundation, and the Foundation has made the decision to change its longstanding logo to the new logo.

Dr. Faltyn also referenced the success of OPSU's Phi Beta Lambda at the 2016 PBL National Leadership Conference in Atlanta, Georgia, and Homecoming scheduled for October 15.

On a personal note, Dr. Faltyn reported that he and his wife Kelly are expecting a child in February, 2017. He said they are very excited about the news.

Memorial Resolutions

Dr. Faltyn presented Memorial Resolutions for Dr. Tom Palmer who served as the 9th President of the University for 16 years and was a member of the OPSU Foundation Board; Mr. Jimmie Leo Draper, a true icon in Oklahoma who was very generous with his time and resources to the University; and Ms. Edythe Hall Boston, who at the age of 104 was the oldest OPSU alumna until her death.

Balance of Agenda

Regent Link moved and Regent Anthony seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Oklahoma Panhandle State University being concluded, Dr. Faltyn and Mr. Dain were then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

September 9, 2016

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

1. Personal remarks – Dr. Tim Faltyn
2. Panhandle Magazine

Part B---Resolutions

1. Board approval is requested for the attached memorial resolution for Dr. Thomas Palmer, who passed away on July 9, 2016. Dr. Palmer served with distinction as president of Panhandle State College, then Oklahoma Panhandle State University for 16 years.
2. Board approval is requested for the attached memorial resolution for Mr. Jimmie Leo Draper, who passed away on June 26, 2016. Mr. Draper graduated from Panhandle A&M College in 1956 with a Bachelor of Science Degree in Commerce with a minor in Physical Education.
3. Board approval is requested for the attached memorial resolution for Ms. Edythe Hall Boston, who passed away on July 4, 2016 at the age of 104. Edythe continued to participate as an alumna until she was 95 years of age. Ms. Boston graduated from Oklahoma Panhandle A&M in 1933 with a bachelor degree in Home Economics and Education.

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

1. Approval is requested to fill the following replacement positions:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>
Dr. M Dee Wilkins	Assistant Professor of Vocal Music	\$38,000.	8/15/16	9 Month
Robin Harris	Instructor of Accounting	\$42,635.	8/15/16	9 Month
Kim Tuttle	Instructor of Computer Information Services	\$40,000.	8/15/16	9 Month
Stacy Nordquist	Instructor of Health & Physical Education	\$41,000.	8/1/16	10 Month
Dr. Chi-kit Lam	Artist in Residence	\$21,000.	8/15/16	9 Month
Sankalp Sharma	Instructor of Agri Business	\$40,000.	10/1/16	9 Month
Jacob Murphy	Visiting Instructor- University College	\$30,000.	8/15/16	9 Month

Part E---Instructional Programs

None

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

Board approval is requested to increase the contract amount with Village Tours for athletic bus charter travel. The original approval on 6-17-16 was for \$210,000 and we request an increase of \$30,000. The increase is due to additional required travel to athletic contests.

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The June and July 2016 Summary of Out-of-State Travel reports are attached.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. Faltyn', with a long horizontal stroke extending to the right.

**Dr. Tim Faltyn
President**



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Ms. Edythe Hall Boston, alumna, was claimed by death on July 4, 2016.

WHEREAS, Ms. Boston, by her loyalty, attention to duty, and faithful performance rendered service as an alumna at Oklahoma Panhandle State University, from her graduation with a Bachelor Degree in Home Economics and Education from Oklahoma Panhandle A&M in 1933 to the date of her death July 4, 2016, and as a citizen worthy of commemoration and respect; and

WHEREAS, her friends and Oklahoma Panhandle State University have suffered irreparable loss in her passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the 83 years of exemplary service rendered by Ms. Boston to Oklahoma Panhandle State University, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's finest alumnae.

BE IT RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Ms. Boston.

Adopted by the Board the 9th day of September, 2016.

A handwritten signature in black ink, appearing to be "T. Faltyn", written over a horizontal line.

Dr. Tim Faltyn, President

A handwritten signature in black ink, appearing to be "Lou Watkins", written over a horizontal line.

Lou Watkins, Chair



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Mr. Jimmie Leo Draper, 1956 graduate from Panhandle A&M College, was claimed by death on June 26, 2016.

WHEREAS, Mr. Draper, by his loyalty, attention to duty, and faithful performance rendered service as an active and generous alumnus at Oklahoma Panhandle State University from graduation to the date of his death June 26, 2016, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma Panhandle State University have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the 60 years of exemplary service rendered by Mr. Draper to Oklahoma Panhandle State University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's finest alumni.

BE IT RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Draper.

Adopted by the Board the 9th day of September, 2016.

A handwritten signature in black ink, appearing to be "T. Faltyn", written over a horizontal line.

Dr. Tim Faltyn, President

A handwritten signature in black ink, appearing to be "Lou Watkins", written over a horizontal line.

Lou Watkins, Chair



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Dr. Thomas Palmer, the ninth President of OPSU, (1971-1987), was claimed by death on July 9, 2016, at the age of 91.

WHEREAS, Dr. Palmer, by his loyalty, attention to duty, and faithful performance rendered service as President at Panhandle State College (which became Oklahoma Panhandle State University on May 4, 1974) from July 1, 1971 until June 30, 1987, and as a citizen worthy of commemoration and respect; and


WHEREAS, his friends and Oklahoma Panhandle State University have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;


THAT it takes this method to express its appreciation for the 16 years of exemplary service rendered by Dr. Palmer to Oklahoma Panhandle State University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's finest employees.

BE IT RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Palmer.

Adopted by the Board the 9th day of September, 2016.



Dr. Tim Faltyn, President



Lou Watkins, Chair

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Jun-16
MONTH

FUND SOURCE	FY16 TRAVEL THIS MONTH		FY15 CORRESPONDING MONTH		FY16 TRAVEL THIS YEAR		FY15 CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING			0	0			0	0
ST APPRO	6	2015.46	3	860.79	117	33466.76	136	38161.07
FEDERAL			0	0	2	177	0	0
PRIVATE			0	0			0	0
AUXILIARY	1	192.8	6	1994.99	33	11328.47	15	5652.4
OTHER			0	0	1	579.6	0	0
			0	0			0	0
TOTAL	7	2208.26	9	2855.78	153	45551.83	151	43813.47

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF
Jul-16
MONTH

FUND SOURCE	FY17 TRAVEL THIS MONTH		FY16 CORRESPONDING MONTH		FY17 TRAVEL THIS YEAR		FY16 CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING					0		0	0
ST APPRO	8	5408.69	1	379.5	8	5408.69	1	379.5
FEDERAL					0	0		
PRIVATE					0	0		
AUXILIARY	8	4207.89	22	8929.85	8	4207.89	22	8929.85
OTHER					0	0	0	0
TOTAL	16	9616.58	23	9309.35	16	9616.58	23	9309.35

September 9, 2016

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Ronald Ramming, Interim President, and Mr. Mike Lewis, Vice President of Fiscal Services, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board. He said he, too, would like to thank President Hargis and his wife for the hospitality last evening.

Dr. Ramming referenced the *Connection* which highlights the success of student Caleb Knight who was recently named to the 2016 American Baseball Coaches' Association/Rawlings Gold Glove Team; Lieutenant Governor Todd Lamb's visit to the campus where he spoke with youth at the "Be a Champ" camp and provided an excellent message to the young people in attendance; and the success of a reunion of former football players of the College in which approximately 50 attended from as far away as West Virginia and as far back as the 1949 team.

Dr. Ramming presented a preliminary enrollment update as of September 1. The enrollment is essentially flat. He said there will be some students who do not show up, but he is certain that once those are identified the enrollment will be less than a 1 percent decline. There are a few second eight-week classes to schedule, so there is a possibility this number will be surpassed.

Discussion Regarding Accelerate State Report and Concurrent Enrollment

Dr. Ramming presented a copy of the 2016 Accelerate Annual Report that was provided to the Oklahoma State Regents for Higher Education (OSRHE). (A copy of the 2016 Accelerate Annual Report is on file in the Board of Regents' Office as Document No. 2-9-9-16.) He said in the past Dr. Faltyn has updated the Board regarding this program. It is a three-year pilot program whereby the OSRHE allowed Connors to admit and place students in Muskogee High School and Warner High School in concurrent enrollment classes using alternative measures. It is too early to make definitive conclusions, but the College has been pleased with the results. There are 55 students who had the opportunity to take advantage of concurrent enrollment classes at Connors as a result of this program, and those students performed very similar to their classmates who were admitted using the traditional guidelines. A lot was learned and Connors is working hard to expand and make the program better. Dr. Ramming said this year Connors will be reimbursed a little over one-third of the cost of tuition for this program and does not have any idea what that number will be next year. It is believed this is an excellent program which Connors intends to continue.

With regard to the one-third reimbursement, Regent Burns asked if the College is bearing the expense of the other two-thirds of the cost. Dr. Ramming said this is correct. Regent Burns asked if it is known to what extent the students in this program are enrolled at Connors. Dr. Ramming said more will be known about this group later, but about half of the concurrent students enroll at Connors and the other half typically go to OSU or other universities. These are typically the more academically prepared students. Dr. Ramming said if Connors can create more concurrent enrolled students, then the number of that half also increases. With regard to the one-third reimbursement, Regent Burns asked if that is by plan or by virtue of the current budget problems. Dr. Ramming

said it is the result of the current budget issues. Regent Burns asked if the original plan was that the schools would be fully reimbursed. Dr. Ramming said last year Connors was reimbursed about \$.70 on the dollar, and he believes that is probably the best reimbursement Connors has received since the concurrent enrollment program was initiated.

Regent Link asked if Connors has 55 students in the concurrent enrollment program. Dr. Ramming said Connors has 55 students in the Accelerate Program and approximately 180 students in the concurrent enrollment program. Regent Link asked about the other campuses. Dr. Faltyn said OPSU has approximately 230 students in the concurrent enrollment program, and Dr. Hale said NEO has about 200 students.

Regent Anthony asked if Connors is receiving approximately 70 percent in reimbursement of the cost of tuition, and it was reported that the institutions are only receiving about 30 percent. Dr. Ramming said it is a little over one-third of the cost, approximately 35 percent. Regent Burns asked if this is paid by the State, and this was affirmed. Regent Burns asked if the students pay anything, and Dr. Ramming said at Warner High School the students pay the cost of the fees and textbooks. If students are taking classes at Muskogee High School, the school picks up the cost of the fees and textbooks through a grant it received. Regent Burns asked if it is believed there is an opportunity to charge parents tuition since the students are receiving college credit. Dr. Ramming said he does not remember exactly when the program began, but legislation provides that the colleges are to provide up to six hours a semester of tuition free coursework to qualified students during their senior year in high school.

Dr. Hale said the program has grown during the last five years from approximately 20,000 credit hours to about 130,000 credit hours. Dr. Faltyn said the reality of this is that the academically performing students are going through the concurrent enrollment program and spending very little time on campus during their senior year. It was reported that the program has never reimbursed at the full level. Regent Burns said the bottom line is that the legislature has mandated that the institutions provide six hours of college credit for free but is not reimbursing the colleges for that, so it is a real “Catch-22” situation. Dr. Hale said the OSRHE asks for a pool of funding for that program every year which is always included in the budget request the Chancellor submits. Regent Burns said it is a plan to fail, ultimately, so it obviously needs to be changed.

Approval of Revised Connors State College Student Handbook

Dr. Ramming presented for approval the revised Connors State College Student Handbook. The revisions specifically add a Hoverboard Policy within the Student Code of Conduct and amend the Grade Appeals Policy. (The revised sections of the Connors State College Student Handbook are collectively on file in the Board of Regents’ Office as Document No. 3-9-9-16.)

Regent Milner moved and Regent Hall seconded to approve the revised Connors State College Student Handbook as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Anthony moved and Regent Link seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Connors State College being concluded, Dr. Ramming and Mr. Lewis were then excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma

September 9, 2016

Board of Regents for the Oklahoma A&M Colleges
Stillwater, Oklahoma 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:

1. Personal Remarks – Dr. Ron Ramming

- Connors Connection
- Fall Enrollment Update
- Accelerate State Report

B. RESOLUTIONS:

1. Memorial Resolution

Board approval is requested for the attached memorial resolution honoring Mr. Clarence W. Lynch, former Connors State College student, Instructor and Coach who passed away on July 9, 2016 (see attached).

C. POLICY AND OPERATIONAL PROCEDURES:

1. Student Handbook

Board approval is requested for the revised Connors State College Student Handbook, specifically the added Hoverboard Policy within the Student Code of Conduct and the amended Grade Appeals Policy sections. All other content revisions within the handbook were approved in June 2015. Current content changes are limited to the Student Code of Conduct (pages 6-22) and the Grade Appeals Policy (pages 26-28). These policies have been reviewed by legal counsel (see attached).

D. PERSONNEL ACTIONS:

1. Request for Change of Position/Salary/Months of Employment

Board approval is requested for the following employment changes:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>Explanation</u>
Tomi Kirkpatrick	Business/CIS Instructor	\$ 38,000	08/01/2016	9 month	Replacement
Tomi Grimes	English & Humanities Instructor	\$ 37,000	08/01/2016	9 month	Replacement
Jennifer Blackford	Mathematics Instructor	\$ 40,000	08/01/2016	9 month	Replacement
Sandra Scott Watson	Nursing Instructor	\$ 44,722	08/01/2016	10 month	Replacement
Charlie Johnson	Nursing Instructor	\$ 43,600	08/01/2016	10 month	Replacement
Lloyann Ferrell-Bishop	Nursing Instructor	\$ 38,055	08/01/2016	10 month	Replacement
James Fisher	Head Coach/Women's Basketball	\$ 34,156	08/01/2016	10 month	Replacement

2. Information Requiring No Action by the Board

Lauren Brown, Nursing Instructor, resigned effective July 31, 2016.

Lisa Berry, Director of Grants and Economic Development, resigned effective August 31, 2016

E. INSTRUCTIONAL PROGRAMS:

None

F. BUDGETARY ACTIONS:

None

G. OTHER BUSINESS AND FINANCIAL MATTERS:

None

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

None

J. STUDENT SERVICES/ACTIVITIES:

None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

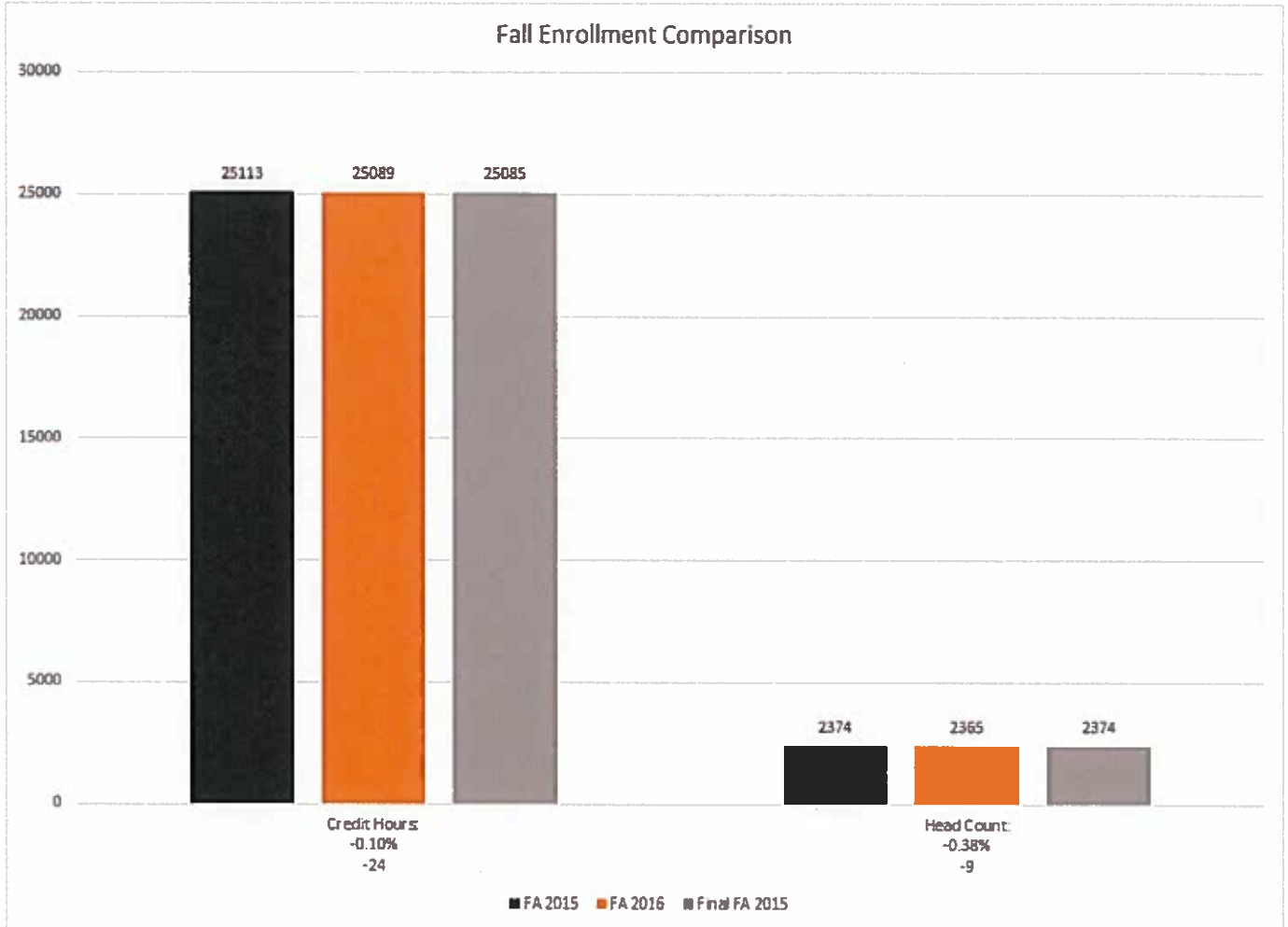
1. June 2016 Out-of-State Travel Report (see attached)
2. July 2016 Out-of-State Travel Report (see attached)
3. Fourth Quarter Veterinary Report (see attached)
4. Fourth Quarter Livestock Report (see attached)
5. Fourth Quarter F.T.E. Report (see attached)

Respectfully submitted,



Dr. Ron Ramming
Interim President

Fall 2016 Preliminary Enrollment Data September 1, 2016



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Connors State College and the Agricultural and Mechanical Colleges that Clarence W. Lynch, former Connors State student, Faculty and Coach, passed away on July 9, 2016; and

WHEREAS, Mr. Lynch, by his loyalty, attention to duty, and faithful performance rendered service as an Instructor and Coach at Connors State College from 1961 until 1993, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Connors State College deeply feel the loss in his passing:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF REGENTS FOR CONNORS STATE COLLEGE AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Lynch to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board of Regents and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Connor's State College's faculty.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board of Regents and a copy sent to the family of Mr. Lynch.

Adopted by the Board the ninth day of September 2016.

Dr. Ronald Ramming
Interim President
Connors State College

Lou Watkins
Chair
Oklahoma A&M Board of Regents



SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JUNE 2016

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	8	\$ 17,372.97	22	\$ 41,541.61
FEDERAL	1	\$ 1,021.02	0	0.00	6	\$ 18,799.12	1	\$ 1,206.42
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	1	\$ 2,666.10
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	1	\$ 1,021.02	0	0.00	14	\$ 36,172.09	24	\$ 45,414.13



SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JULY 2016

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	0	0.00	0	0.00
FEDERAL	0	0.00	0	0.00	0	0.00	0	0.00
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	0	0.00	0	0.00	0	0.00	0	0.00



LIVESTOCK SALES REPORT FOR THE FOURTH QUARTER FY16

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
04/22/2016	MID COAST SANTA GERTRUDIS	AUCTION	REGISTERED HEIFER	\$5,792.89
05/04/2016	STIGLER LIVESTOCK AUCTION	AUCTION	9 - COWS; 3 - CALVES	\$9,044.85
05/13/2016	WARREN LIVESTOCK AUCTION	AUCTION	2 SOWS; 2 EWES	\$472.51
05/25/2016	OKC LIVESTOCK MARKET	AUCTION	24 - HEIFERS	<u>\$20,373.30</u>
			TOTAL	<u>\$35,683.55</u>

VETERINARY PAYMENTS FOR THE FOURTH QUARTER FY16

<u>DATE</u>	<u>VENDOR</u>	<u>FUND</u>	<u>AMOUNT</u>
04/15/2016	COBA SELECT SIRES INC	701	\$ 120.00
04/29/2016	MWI ANIMAL HEALTH	701	\$ 13.66
04/29/2016	MWI ANIMAL HEALTH	701	\$ 169.70
04/29/2016	MWI ANIMAL HEALTH	701	\$ 867.69
06/01/2016	RSM FARM SUPPLY	290	\$ 64.60
06/27/2016	MWI ANIMAL HEALTH	701	\$ 722.00
06/27/2016	MWI ANIMAL HEALTH	701	\$ 243.62
06/27/2016	MWI ANIMAL HEALTH	701	\$ 4.64
TOTAL			\$ 2,205.91



THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College Institution Dr. Ron Ramming Interim-President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 06-30-2016 Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.²

Faculty	Educ. & Gen Budget Part I (290)		Educ. & Gen Budget Part II (430)				Agency Accounts Other (701)				Sub-Total			Total FTE
	Other	Student	Faculty	Other		Faculty	Other		Faculty	Other		Regular	Student	
				Regular	Student		Regular	Student		Regular	Student			
90	66	2	0	4	1	0	11	11	90	81	14	185		
65	74	8	0	4	1	0	11	29	65	89	38	192		
25	-8	-6	0	0	0	0	0	-18	25	-8	-24	25		
89	78	18	0	4	1	0	11	18	89	93	37	219		

- A. FTE Employees for Reported Fiscal Quarter ¹
- B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹
- C. Increase or Decrease in FTE Employees (Item A minus Item B)
- D. Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

September 9, 2016

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President, and Mr. Mark Rasor, Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

Dr. Hale said April through June were very challenging months for everyone, but the leaders at NEO and of the City of Miami made a conscientious decision to move forward and be positive. He said the senior leadership team at NEO learned an important lesson that the people want the leaders to be forward thinking, positive, and optimistic even during challenging times. It was a good reminder that these are some of the most exciting times for the students attending college, and the last thing NEO wants to do is diminish the experience.

Regarding enrollment, Dr. Hale said NEO's headcount enrollment is the same as last year with the production of a few more credit hours. He said he is not proud of that but is relieved that NEO was able to hold its enrollment. The small rural campuses around the country continue to struggle with enrollment in large part due to demographics, cost, etc. NEO built its budget on a 4 percent enrollment decline. He reported that NEO's enrollment is 20 percent ahead of where it was in 2009.

Dr. Hale said housing continues to be a strong auxiliary service for NEO with 800 residents. There is no other two-year school in Oklahoma that comes close to having 800 students living on campus, and he is excited about bringing new dormitories on line. Dr. Hale said the thing in which he takes a great deal of pride pertains to degrees conferred. NEO was at 284 in 2009, and even though the College has been experiencing enrollment declines over the last few years its number of degrees conferred has increased to 481 in 2016.

Dr. Hale said NEO has a lot of momentum and enthusiasm. He said one of the things he observed during the summer is that NEO has turned its campus into being in the full-time camp business in which it hosted a total of 13 different residential camps on campus this summer with people moving onto the campus and into the housing facilities. NEO is a year-round operation and realizes the importance of those auxiliary dollars.

Approval of Strategic Plan

Dr. Hale requested Board approval of the Northeastern Oklahoma A&M College Strategic Plan, Vision 2020. (A copy of the document is on file in the Board of Regents' Office as Document No. 4-9-9-16.) This item was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Burns reported that the Committee met with the administration of NEO to consider approval of NEO's Strategic Plan, and he reported that the Committee acted to recommend Board approval.

Regent Burns moved and Regent Callahan seconded to approve the Northeastern Oklahoma A&M College Strategic Plan, Vision 2020, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Online Academic Degree Programs

Dr. Hale said approximately three years ago NEO embarked upon a plan to offer four degree programs entirely online. NEO received a grant to get that process started. NEO started a program called Quality Matters, which is a matrix that allows an institution to develop and build quality into its online education. He said NEO is now prepared to offer online academic programs in Business Administration, General Studies, Social Sciences, and Criminal Justice. Dr. Hale said this request will be submitted to the Oklahoma State Regents for Higher Education for final approval. It is hoped that these programs will be fully approved and ready for implementation for the 2017 fall semester.

Regent Burns moved and Regent Davis seconded to approve the request to offer four of NEO's existing academic degree programs in an online format as presented.

Regent Link asked if these will be all online and off campus offerings. Dr. Hale said these programs are existing degree programs of the College and will be 100 percent online. NEO's effort the last few years was to take existing degree programs and convert them through the Quality Matters process to online. Regent Link asked how many of these type programs NEO currently offers, and Dr. Hale said these programs will be NEO's first online programs.

Regent Callahan asked the economic analysis of online courses versus the conventional method. Dr. Hale said it costs slightly more on the front end because of the work that is required to get the program going. After the initial construction period, which is usually about two years, then there is no difference in cost. Depending on the nature of the course, the enrollment size fluctuates a little bit. With instant messaging, message boards, e-mail, etc., it results into a substantial amount of additional work for faculty members, and the administration wants to be cognizant of that. A little bit more money is invested on the front end, which goes away after a few years. Dr. Hale said approximately 15 percent of NEO's classes are offered online, and these are the first programs that will be offered fully online. These are very popular programs of the College.

Regent Burns asked if it would be fair to say that providing courses online in the long run is not less expensive, and Dr. Hale said he believes this is a fair statement.

Regent Anthony asked if the quality of the online courses is assured because he is aware there have been problems on some campuses about how rigorous the online classes were. Dr. Hale said this pertains to the Quality Matters program that he earlier referenced, which is a rubric that analyzes virtually everything about the development of a course with respect to curriculum, learning objectives, delivery styles, etc. He said NEO has been very impressed with it and is aware Connors uses that model and assumes other institutions do, as well. Dr. Hale said when NEO got into this three or four years ago and really started to analyze the rigor with regard to its online classes, it was not where it needed to be with the online offerings resembling a correspondence type course. During the past three years this has been cleared up, largely through the Quality Matters program. Dr. Hale said it is not where it ultimately needs to be with respect to rigor, but NEO is ahead of where it was five years ago. A true test will come with NEO's accreditation visit in March, 2017, because this will be reviewed.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Naming of the Student Activity Center Building

Dr. Hale requested Board authorization to name the Student Activity Center Building the *Glen Wolfe Student Activity Center*. He said Coach Glen Wolfe was the second winningest football coach in NEO's history and was the nation's winningest coach of the 1980s during which time NJCAA national titles were won in 1980 and 1986. Coach Wolfe is a hall of fame member of both the National Junior College Football Coaches Association and the Northeastern Oklahoma A&M College Athletic Hall of Fame.

Dr. Hale said in October, 2015, NEO had a reunion to recognize the 1980 national championship team. Earlier in the week Coach Wolfe passed away after a long battle with cancer, but NEO continued with the recognition which was attended by his wife and about 40 former football players. Since that time other family tragedies have occurred to this family.

Dr. Hale said NEO's Hall of Fame game is scheduled for October 15, and Coach Wolfe's 1986 team will be inducted into the NJCAA and the NEO Athletic Hall of Fame. About 40 players on that team are scheduled to be in attendance at which time NEO plans to unveil and dedicate the Student Activity Center.

Regent Callahan moved and Regent Hall seconded to approve the naming of the Student Activity Center Building the *Glen Wolfe Student Activity Center* as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval to Select an Architectural Firm to Assist the College with the Design and Construction of New Dormitory Buildings

Dr. Hale requested approval to select an architectural firm to assist the College with the design and construction of new dormitory buildings to be constructed on the Miami campus adjoining existing student residential housing. He said this request was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Anthony said the Committee met with the NEO administration to consider the selection of an architectural firm to assist the College with the new dormitory buildings project. The Committee acted to recommend Board approval to select Architects in Partnership, Norman, Oklahoma.

Regent Anthony moved and Regent Milner seconded to select Architects in Partnership, Norman, Oklahoma, as the architectural firm to assist the College with the design and construction of new dormitory buildings as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval to Select a Construction Management Firm to Assist the College with the Design and Construction of New Dormitory Buildings

Dr. Hale requested approval to select a construction management firm to assist the College with the design and construction of new dormitory buildings to be constructed on the Miami campus adjoining existing student residential housing. He said this request was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Anthony said the Committee met with the NEO administration to consider the selection of a construction management firm to assist the College with the dormitory buildings project. The Committee acted to recommend Board approval to select Crossland Construction, Tulsa, Oklahoma.

Regent Anthony moved and Regent Milner seconded to select Crossland Construction, Tulsa, Oklahoma, as the construction management firm to assist the College with the design and construction of new dormitory buildings as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Davis moved and Regent Milner seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and Mr. Rasor were then excused from the meeting.

NORTHEASTERN OKLAHOMA A&M COLLEGE
 Miami, Oklahoma
 September 9, 2016

Board of Regents for OSU and the A&M Colleges
 Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks

- August 2016 "NEO Update"

2. Profile Comparison for Enrollment, Housing, and Degrees Conferred

a. Enrollment Comparison

Fall 2016		Fall 2015	
Headcount:	2,148	Headcount:	2,148
FTE:	1,806	FTE:	1,795
Credit Hours:	27,099	Credit Hours:	26,934

- b. Housing Occupancy: Seven hundred ninety-six (796) students started the Fall 2016 semester living in NEO student housing. This number of residents is an occupancy rate of 96% and exceeds the 5-year average by 26 students. (5-year average = 770)

c. Degrees Conferred

Year	Degrees Conferred
2016	481
2015	478
2014	492
2013	429
2012	428
2011	411
2010	388
2009	284

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

1. Board Authorization is requested for the approval of Northeastern Oklahoma A&M College's Strategic Plan. (Reference Document #1)

PART D - PERSONNEL ACTIONS

1. Employment

- a. Todd MacDonald, nursing instructor, annual salary \$40,642, effective August 10, 2016.
- b. Lauren Brown, nursing instructor, annual salary of \$41,458, effective August 10, 2016.

2. Change of Salary/Promotion

- a. McKenzie Nygren, promoted to position of Agriculture Department Chair, Stalling Barn Supervisor, and Agriculture Instructor, to be paid an annual salary (12 month) \$52,508, effective July 1, 2016.

PART E - INSTRUCTIONAL PROGRAMS

Board approval is requested to offer four of the College's existing academic degree programs in an online format.

The curriculum for the online programs will be the same as the curriculum for the traditional programs. The request for the addition of online programs will be submitted to the Oklahoma State Regents for Higher Education, pending approval of the Board.

1. Online Academic Programs

- a. Business Administration – Associate in Science
- b. General Studies – Associate in Arts
- c. Social Sciences – Associate in Arts
- d. Criminal Justice – Associate in Arts

PART F - BUDGETARY ACTIONS**1. Allied Jobs Program 2015-16 Allocation**

The Oklahoma State Regents for Higher Education has advised us that our allocation for the Allied JOBS Program Temporary Assistance for Needy Families (TANF) program for fiscal year 2017 will be \$190,000. This allocation is equal to the previous year allocation. The purpose of the TANF program is to set forth a process designed to provide vocational education skills needed to gain employment for eligible recipients. Board authorization is requested to expend grant funds, including payment of administrative allowance at year-end, according to the grant guidelines.

2. Carl Perkins Postsecondary FY2017 Allocation

The Oklahoma Department of Vocational and Technical Education advised us that our award for the Carl D. Perkins Vocational & Technical Education Act of 1991 for FY2017 is \$62,087. The FY2016 allocation was \$59,451 reflecting an increase of \$2636. The funds are used to develop the academic, vocational and technical skills of secondary students and postsecondary students who elect to enroll in vocational and technical education programs. Board authorization is requested to expend grant funds, including payment of administrative allowance at year-end, according to the grant guidelines.

3. Title III – Investing in Access and Success

The US Department of Education has advised us that our award for year-two of the five-year “Investing in Access and Success Grant” is \$339,739. The award period is October 1, 2016 through September 30, 2017.

The five-year grant is for approximately \$2,000,000. The funds are being used to help fund the following projects:

- Major upgrade to the campus fiber optic network
- Equip a new cyber-security lab (hardware and software) to support the launch of a new AAS degree program
- Continued support for the College’s American Indian Center for Excellence

Board authorization is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

PART F - BUDGETARY ACTIONS (CONTINUED)**4. Upward Bound Grant**

The US Department of Education announced the award for the TRIO Upward Bound program for Fiscal Year 2017. This is the 5th year of a five-year grant for the period of September 1, 2016 through August 31, 2017. The announced allocation is \$301,958, a 3% increase over the prior year. This grant offers services to participants who reside in an impoverished three-county area in northeastern Oklahoma and who attend one of 15 target high schools. All grant services and activities are targeted the motivation and skills necessary to succeed in education beyond high school. Board authorization is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

4. Student Support Services

The US Department of Education announced the award for the Student Support Services Grant for Fiscal Year 2017. This is the 2nd year of a five-year grant for the period of September 1, 2016 through August 31, 2017. The announced allocation is \$260,421, a 3% increase over the prior year. The funds are awarded through the Student Support Services program for projects offering support services to low-income, first generation or disabled college students. Board Authorization is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

PART G - OTHER BUSINESS AND FINANCIAL MATTERS**1. Naming of the Student Activity Center Building**

Board authorization requested to name the Student Activity Center Building the *Glen Wolfe Student Activity Center*. Glen Wolfe was the second winningest football coach in NEO history, and the nation's winningest coach of the 1980s, with a 109-19-3 overall record. He served as Golden Norseman head coach from 1978-90 and won NJCAA National titles in 1980 (10-0) and 1986 (11-0). Wolfe is also a hall of fame member of both the National Junior College Football Coaches Association and the Northeastern A&M College Athletic Hall of Fame. Coach Wolfe coached 41 junior college All-Americans, dozens of NCAA Division I players, and four of Wolfe's former players were in the NFL.

Along with his outstanding record as a coach, Wolfe also had a tremendous impact on students while at NEO. His personal coaching philosophy was a shining example of the NEO mission.

"The welfare of the player is my utmost concern. We use football as a supplement to [a student-athlete's] education that helps build self-discipline, self-confidence, and an upgrading of self-worth as a human being."

To Coach Wolfe, NEO was an opportunity for student athletes to become successful and confident young men who would succeed and contribute to their community. He was dedicated to the individual student-athlete.

Coach Wolfe was born in Holdenville and graduated in 1958 from Shawnee High School. He earned his associate of arts degree from Murray Junior College in Tishomingo, his bachelors of science degree in physical education, and his master's degree from East Central State University. Wolfe passed away on September 29, 2015 after a long battle with cancer.

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Approval to Select an Architectural Firm to Assist the College with the Design and Construction of new Dormitory Buildings (NEO)

Approval is requested to select an architectural firm to assist the College with the design and construction of new dormitory buildings to be situated on the Miami campus adjoining existing student residential housing.

The firms listed below, in order of receipt of Letters of Interest, are all qualified to work on this project:

Architects in Partnership, Norman, Oklahoma
KSQ Architects, Tulsa, Oklahoma
KKT Architects, Tulsa, Oklahoma

The planned costs for this project are expected to not exceed \$4,500,000 from legally available funds.

The College will develop a design team consisting of college staff and students, the architects, and representatives from the CMAR to develop facilities to include approximately 92 beds including 4 ADA compliant rooms. Emphasis will be on meeting student requests for greater privacy and individual climate control. In addition, the design team will consider safety and security, aesthetics, and community space.

Permission to begin the selection process was given at the Board meeting of June 17, 2016. The selection process began when a letter was sent to the State Construction Administrator at the Office of Management and Enterprise Services requesting the list of consultants registered with that office. On July 19, 2016, Project Notifications were sent to the registered firms informing them of the University's intent to select a consultant for this project. Ten firms submitted Letters of Interest.

The selection committee reviewed the Letters of Interest and six firms were invited for interview on August 23, 2016. At the conclusion of the interviews the selection committee determined to recommend the firms listed above for Board consideration.

Jana Phillips, LRFP, and Mark Rasor, NEO Vice President for Fiscal Affairs are coordinating this project.

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES (CONTINUED)

2. Approval to Select a Construction Management Firm to Assist the College with the Design and Construction of new Dormitory Buildings (NEO)

Approval is requested to select a construction management firm to assist the College with the design and construction of new dormitory buildings to be situated on the Miami campus adjoining existing student residential housing.

The firms listed below, in order of receipt of Letters of Interest, are all qualified to work on this project:

Crossland Construction, Tulsa, Oklahoma
The Ross Group, Tulsa, Oklahoma
Oakridge Builders, Tulsa, Oklahoma

The planned costs for this project are expected to not exceed \$4,500,000 from legally available funds.

The College will develop a design team consisting of college staff and students, the architects, and representatives from the CMAR to develop facilities to include approximately 92 beds including 4 ADA compliant rooms. Emphasis will be on meeting student requests for greater privacy and individual climate control. In addition, the design team will consider safety and security, aesthetics, and community space.

Permission to begin the selection process was given at the Board meeting of June 17, 2016. The selection process began when a letter was sent to the State Construction Administrator at the Office of Management and Enterprise Services requesting the list of consultants registered with that office. On July 19, 2016, Project Notifications were sent to the registered firms informing them of the University's intent to select a consultant for this project. Seven firms submitted Letters of Interest.

The selection committee reviewed the Letters of Interest and six firms were invited for interview on August 22, 2016. At the conclusion of the interviews the selection committee determined to recommend the firms listed above for Board consideration.

Jana Phillips, LRFP, and Mark Rasor, NEO Vice President for Fiscal Affairs are coordinating this project.

PART J - PURCHASE REQUESTS

None

PART K - STUDENT SERVICES/ACTIVITIES

None

PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

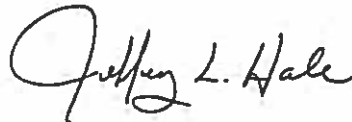
1. Out-of-State Travel Summary

The Summary for Out-of-State Travel for June and July 2016 are attached.

2. OSRHE FTE Employee Report

The OSRHE Employee Report for fiscal quarter ended June 30, 2016 is attached.

Respectfully Submitted,



Dr. Jeffery L. Hale
President

Northeastern Oklahoma A&M College
 Summary of Out-of-State Travel as of **Jun-16**

Column (1): Travel This Month
 Column (2): Corresponding Month Last FY
 Column (3): Amount Expended Current FY
 Column (4): Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	0	0.00	1	1,459.67	14	6,039.18	38	17,601.56
Federal	0	0.00	1	291.50	10	3,539.53	13	12,993.77
Private								
Auxiliary	0	0.00	0	0.00	11	8,442.67	8	5,772.27
Other								
Total	0	0.00	2	1,751.17	35	18,021.38	59	36,367.60

Northeastern Oklahoma A&M College
 Summary of Out-of-State Travel as of **Jul-16**

Column (1): Travel This Month
 Column (2): Corresponding Month Last FY
 Column (3): Amount Expended Current FY
 Column (4): Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	0	0	0	0	0	0	0	0
Federal	0	0	0	0	0	0	0	0
Private								
Auxiliary	0	0	0	0	0	0	0	0
Other								
Total	0	0	0	0	0	0	0	0

REPORT OF INCLUDED CALCULATIONS FOR STATE REGENTS FTE REPORT
 REPORT FOR FY= 16, FY QTR= 4 SECTION= CRNT

PGM=FTREP2
 09/06/16
 17.15.29

AGCY	PERIOD	EG1FACT	EG1STAFFT	EG1STENTT	EG1XXT	EG2FACT	EG2STAFFT	EG2STDNTT	EG2XXT	AGYFACT	AGYSTAFFT	AGYSTDNTT	AGYXXT
NE	10	132.	87.	0.	0.	2.	7.	0.	0.	2.	39.	0.	0.
	11	119.	86.	0.	0.	2.	6.	0.	0.	3.	37.	0.	0.
	12	67.	84.	0.	0.	2.	7.	0.	0.	0.	36.	0.	0.
*TOTAL NE		318.	257.	0.	0.	6.	20.	0.	0.	5.	112.	0.	0.
TOTAL		318.	257.	0.	0.	6.	20.	0.	0.	5.	112.	0.	0.

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Kent Smith, President, and members of the Langston administration appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Enrollment Report and Introduction of Deans

Dr. Smith reported that Langston met its freshman enrollment target of 650 students with 682 incoming freshmen. For the past three years Langston has had the three largest freshman classes in its 118-year history. While the numbers are good, Langston has also been engaged in a steady effort to enhance its retention. It is one thing to get students to the campus, but it is another thing to keep the students. Dr. Smith said he is happy to report that the retention of last year's freshman class increased 2 percent over the previous year. He said this year Langston received more than 12,400 applications for the freshman class. In looking at what is happening nationally, specifically with the HBCU institutions, every number he is seeing is that Langston would be in the top five of all the HBCU institutions. The number of applications is phenomenal, which is the result of the new way Langston recruits.

Dr. Smith said he wanted to introduce some of the individuals who work very hard on retention, and three of Langston's deans are present. He introduced Dr. Alonzo Peterson, Acting Dean of the School of Arts and Sciences. Dr. Peterson has been a faculty member at Langston for ten years and was a former Teacher of the Year, Department Teacher of the Year, and former Chair of the Math Department. He said Dr. Peterson and his colleagues were instrumental in developing a co-curricular course whereby the first eight weeks of the course are designed for math remediation with the students being introduced into college level coursework the second eight weeks resulting in college credit for students successfully completing the course. Langston has seen over a 70 percent success rate with these students. He also noted that Dr. Peterson has served on Langston's Budget Planning Council.

Regarding the math remediation program, Regent Burns asked if that program has been going long enough to measure whether or not it has had an impact on retention. Dr. Peterson said the program has been in place for two years, so two more years are needed to see if the group of students who started the program are still at Langston two years later.

Regent Davis asked Dr. Smith to share the graduation rates with the Board. Dr. Smith said historically Langston's six-year graduation rate has averaged 14 percent in the last ten years. In the past two years Langston has increased its six-year graduation rate to 21 percent last year and 27 percent this year. Dr. Smith said it is still not where he wants it to be, but it has more than doubled in just two years. This is the result of having a Retention Committee in place and having a team of people who are dedicated to paying close attention to what is happening and causing young people to not just get to the University but ultimately to receive their diploma. Dr. Smith said to give a sense of the national data, the six-year graduation rate of African American students

at all universities is a little over 40 percent. Langston's goal is to be in the 40-50 percent range within the next three to five years.

Regent Link said Langston has done well with respect to enrollment the last three years, and he asked if there has been a change in the quality of those enrolled. Dr. Smith responded affirmatively and said four years ago Langston's incoming freshman class averaged a 2.4 high school GPA. Last year the average GPA was 2.81, and preliminary data is reflecting it is 2.84 for this year. The goal is to be at 3.0 GPA or higher. Dr. Smith said Langston pays closer attention to high school GPAs than it does ACT scores. For African American students, Dr. Smith said the ACT or SAT scores are not really good predictors of the likelihood of success in colleges and universities. The best predictor is the high school GPA. He said it is no surprise that the retention rate is increasing because the quality of students coming in is better. Regent Link asked if Langston's direct marketing focuses on the GPA, and Dr. Smith responded affirmatively. He said three years ago Langston began purchasing data on college-ready students that includes ACT scores and GPA scores. Langston's direct mail marketing directly goes after the college-ready students. That is from where the success has come because that is where Langston puts its marketing dollars.

Dr. Smith also introduced Dr. Ruth Ray Jackson, Dean of the School of Education and Behavioral Sciences. Dr. Smith said she is one of his recruits to Langston and one of his first calls when Langston had an opening in the School of Education. She led Langston through its reaccreditation visit, and he is happy to report that Langston successfully passed. Dr. Jackson is the co-chair of the Retention Committee and also sits on the Budget Planning Council.

Dr. Smith said Langston's newest dean is Dr. Josh Snavely, Dean of the School of Business. He noted that Dr. Snavely is a national expert in cybersecurity and is currently writing a national textbook on cybersecurity for Homeland Security. Dr. Smith said Langston will soon petition the State to begin a cybersecurity program. Under Dean Snavely's leadership, it is believed that Langston will become a national leader in cybersecurity.

Personnel Actions

Dr. Smith presented the personnel actions and recommended their approval.

Regent Milner moved and Regent Burns seconded to approve personnel action Nos. D.3. – D.24. as listed in the Langston Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Ratification of Interim Approval for Centennial Court Apartments Construction Project

Dr. Smith requested ratification of interim approval granted by the Chief Executive Officer for the Centennial Court Residential Apartments construction project. Prior to the beginning of school, Langston had to shore up support beams within the apartments.

Regent Davis moved and Regent Callahan seconded to ratify interim approval granted by the Chief Executive Officer regarding the request for the Centennial Court Residential Apartments construction project.

Regent Anthony noted that there are a few other contract awards listed in the Agenda and asked how the selection is determined. Dr. Smith said Langston goes through the normal bidding process as required by the State.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Balance of Agenda

Regent Hall moved and Regent Milner seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Chair Watkins expressed appreciation to Dr. Smith for bringing his deans with him. She said it was an honor to meet these individuals.

The business of Langston University being concluded, Dr. Smith and members of the Langston administration were then excused from the meeting.

BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES

Dear Board Members:

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Mr. Scott Schlotthauer, Director of Purchasing.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD: NONE

B. RESOLUTIONS:

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Mrs. Farretta J. Hinds was claimed by death on June 28, 2016; and

WHEREAS, Mrs. Farretta J. Hinds, by her loyalty, attention to duty, and faithful performance rendered service as a staff member of Langston University for 7 years, serving as Academic Advisor/Administrative Specialist, School of Nursing and Health Professions; and

WHEREAS, her friends and Langston University have suffered an irreparable loss in her passing; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT**, it takes this method to express its appreciation for the 7 years of exemplary service rendered by Mrs. Farretta J. Hinds to Langston University, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved retired staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mrs. Farretta J. Hinds.

Adopted by the Board the 9th day of September 2016.

C. POLICY AND OPERATIONAL PROCEDURES: NONE

D. PERSONNEL ACTION:

1. FOR INFORMATIONAL PURPOSES

Langston University will accept the following notices of retirement:

Dr. Joanna Mann, Professor, School of Arts and Sciences, effective August 1, 2016.

Dr. Alex Lewis, Professor, School of Education and Behavioral Sciences, effective August 31, 2016.

2. FOR INFORMATIONAL PURPOSES

Langston University will accept the following notices of resignation:

Tamara Hryshchuk, Instructor, School of Nursing and Health Professions, effective July 1, 2016.

Jyoti Pandey, Instructor, School of Nursing and Health Professions, effective July 20, 2016.

Shadonna Watkins, Assistant Professor, School of Education and Behavioral Sciences, effective May 20, 2016.

Dr. Ernest Barnett, Associate Professor (tenure-track), School of Arts and Sciences, effective May 20, 2016.

Kathy Simmons, Registrar, effective August 1, 2016.

Christopher Stiebens, Assistant Professor, School of Arts and Sciences, effective August 5, 2016.

William Evans, Acting Executive Director of Residential Life and Housing Services, effective August 5, 2016.

Helen Alatorre, Interim Dean of Students, effective August 14, 2016.

Ronnie Barney, Assistant Women's Basketball Coach, effective August 31, 2016.

Natasha Doh, Assistant Women's Basketball Coach, effective September 30, 2016.

3. Approval is respectfully requested to employ David Chandler as Director of Upward Bound, on a 12-month basis, at an annual salary of \$48,000.00, effective May 28, 2016.
4. Approval is respectfully requested to employ Ramario Holland as Acting Chief of Police, on a 12-month basis, at an annual salary of \$70,000.00, effective June 1, 2016.
5. Approval is respectfully requested to employ Dr. Malcolm McCallum as Assistant Professor (non-tenure track), School of Agriculture and Applied Sciences, on a 12-month basis, at an annual salary of \$60,000.00, effective July 1, 2016.
6. Approval is respectfully requested to employ Dr. Jalelah Abdul-Raheem as Assistant Professor (tenure-track), School of Nursing and Health Professions, on a 9-month basis, at an annual salary of \$65,000.00, effective August 1, 2016.
7. Approval is respectfully requested to employ Dr. Xuequi Zhou as Assistant Professor, School of Business (non-tenure track), on a 9-month basis, at an annual salary of \$70,000.00, effective August 8, 2016.

8. Approval is respectfully requested to employ Donisha Childs as Instructor, Communications, School of Arts and Sciences, on a 9-month basis, at an annual salary of \$40,000.00, effective August 8, 2016.
9. Approval is respectfully requested to employ Arminder Kounsil as Assistant Professor of Mathematics (non-tenure track), School of Arts and Sciences, on a 9-month basis, at an annual salary of \$50,000.00, effective August 10, 2016.
10. Approval is respectfully requested to employ Sydneria Griffin as Assistant Professor of Mathematics (non-tenure track), School of Arts and Sciences, on a 9-month basis, at an annual salary of \$47,000.00, effective August 12, 2016.
11. Approval is respectfully requested to employ Jodi Delgado as Instructor, Early Childhood, School of Agriculture and Applied Sciences, on a 10-month basis, at an annual salary of \$47,000.00, effective August 15, 2016.
12. Approval is respectfully requested to employ Dr. Christianna Howard as Visiting Assistant Professor (non-tenure track), School of Arts and Sciences, on a 9-month basis, at an annual salary of \$45,000.00, effective August 15, 2016.
13. Approval is respectfully requested to employ Sarah Gray as Visiting Assistant Professor (non-tenure track), School of Arts and Sciences, on a 9-month basis, at an annual salary of \$50,000.00, effective August 22, 2016.
14. Approval is respectfully requested to employ Phyllis Collins as Instructor, School of Nursing and Health Professions, on an 11-month basis, at an annual salary of \$60,000.00, effective August 22, 2016.
15. Approval is respectfully requested to employ Dr. Melissa Brevetti as Acting Director of Assessment and Clinical Partnerships, School of Education and Behavioral Sciences, on a 12-month basis, at an annual salary of \$55,000.00, effective September 1, 2016.
16. Approval is respectfully requested to employ Terence Palmer as Assistant Women's Basketball Coach, on a 12-month basis, at an annual salary of \$43,000.00, effective July 1, 2016.
17. Approval is respectfully requested to change the status of Dr. Marsha Herron from Assistant Professor/Chair Elementary and Special Education, School of Education and Behavioral Sciences (tenure-track) on a 12-month basis, at an annual salary of \$70,000.00 to Assistant Professor/Chair, Education and Professional Programs, School of Education and Behavioral Sciences, on a 12-month basis, at an annual salary of \$80,000.00, effective August 1, 2016.
18. Approval is respectfully requested to change the status of Jennifer Moore-Kemp from Director, Early Childhood Laboratory, on a 10-month basis, to Director, Early Childhood Laboratory on a 12-month basis, with no change in salary, effective August 1, 2016.

19. Approval is respectfully requested to change the status of Helen Rambo from Comptroller on a 12-month basis, at an annual salary of \$80,000.00 to Associate Vice President Accounting and Budgeting, on a 12-month basis, at an annual salary of \$92,000.00, effective August 1, 2016.
20. Approval is respectfully requested to change the status of Cynthia Buckley from Assistant Vice President for Administrative Affairs/Director of Human Resources/ADA Officer on a 12-month basis, at an annual salary of \$86,000.00, to Assistant Vice President Student and Employment Services, on a 12-month basis, with no change in salary, effective August 1, 2016.
21. Approval is respectfully requested to change the status of Nykkia Harris from Assistant Comptroller, on a 12-month basis, at an annual salary of \$67,000.00, to Acting Comptroller, on a 12-month basis, at an annual salary of \$72,000.00, effective August 1, 2016.
22. Approval is respectfully requested to change the status of Charlotte Brown from Accounting Manager, on a 12-month basis, at an annual salary of \$38,036.00 to Purchasing/Travel Director, on a 12-month basis, at an annual salary of \$40,000.00, effective August 1, 2016.
23. Approval is respectfully requested to change the status of Dr. Betsy Showalter from Assistant Professor of Mathematics (non-tenure track), School of Arts and Sciences, on a 9-month basis, at a salary of \$47,000.00 to Assistant Professor of Mathematics (non-tenure track)/Acting Chairperson for Mathematics, School of Arts and Sciences, on a 9-month basis, at an annual salary of \$57,500.00, effective August 5, 2016.
24. Approval is respectfully requested to change the status of Joshua Busby from Annual Giving Officer, Institutional Advancement and External Affairs, on a 12-month basis, at an annual salary of \$40,000.00 to Acting Director of Student Life, Division of Student Affairs, on a 12-month basis, at an annual salary of \$50,000.00, effective August 8, 2016.

E. INSTRUCTIONAL PROGRAMS: NONE

F. BUDGETARY ACTION: NONE

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Approval is respectfully requested for Langston University to de-commission Correy Murchison, effective July 29, 2016.
2. Approval is respectfully requested for Langston University to de-commission Frank Atkinson, effective August 15, 2016.

H. CONTRACTUAL AGREEMENTS (other than construction and renovation):

1. Approval is respectfully requested for Langston University to enter into an agreement with Perry Publishing & Broadcasting, Incorporated, to secure artists, speakers, hosts, and comedians for various student-centered events throughout the 2016-2017 academic year. The estimated cost of this expenditure is \$250,000.00, and funding is available in accounts 327250, 327288, and 327110.
2. Approval is respectfully requested for Langston University to enter into a 12-month agreement with Mercy Clinic Oklahoma Communities, Inc., through a Memorandum of Understanding, to implement the Mercy in Schools Call SAM (Student Assistance by Mercy) program. Call SAM gives Langston University the ability to provide students with access to counseling services for mental health and related concerns 24 hours per day, 7 days per week, and 365 days per year. The purpose of the Call SAM program is to provide telephone intake, assessment and referral, and crisis counseling services for students. Counselors will provide crisis counseling, suicide prevention, sexual assault information, and mental or physical risk assessment and refer the assessment to the Langston University Counseling Center as a supplement to on-campus counseling services. Mercy will provide this service at no charge to Langston University. The Memorandum of Understanding has been reviewed by the Office of Legal Counsel and is included in Attachment A.
3. Approval is respectfully requested for Langston University to continue the existing agreement with Royall & Company for a term of two years at an annual cost of \$391,887.00. Royall & Company is a direct marketing firm which assists the University with digital and mail marketing. The University originally entered into an agreement with Royall & Company in 2013. This agreement reflects continuation of those services. The agreement is included for your review in Attachment B. The agreement has been reviewed by the Office of Legal Counsel. Funding for this expenditure is available in account 121006.

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

1. Ratification of an interim board approval is respectfully requested for the Centennial Court Residential Apartments construction project. The project included completion of the engineered shoring recommendations for the second and third floor trusses that were identified to have deflections in excess of 1 inch. The interim approval and related documents are included in Attachment C.
2. Approval is respectfully requested for Langston University to complete a project for Hamilton Hall that would include a replacement of the counter tops currently in the classroom space used for the Biology program. The University anticipates the cost of this project to be \$185,000.00. The project will be funded through a Title III grant. Langston University will coordinate all spending for the Hamilton Hall project with Oklahoma State University Purchasing Office and the Office of Legal Counsel to ensure that all requirements for solicitation of public bids and compliance with requirements are met.

3. Approval is respectfully requested to solicit public bids and award a contract(s) to the selected vendor(s) for a library renovation project which would construct individual study pods on the second floor of G. Lamar Harrison Library on the Langston Campus. The estimated cost for this expenditure is \$95,000.00 and funding is available from Title III funds. Langston University will work with the Oklahoma State University Purchasing Office and the Office of Legal Counsel to ensure that all requirements for solicitation of public bids and compliance with requirements are met. A more detailed description is included for your review in Attachment D.

J. PURCHASE REQUESTS:

1. Approval is respectfully requested for Langston University to purchase living room furniture for the Scholars' Inn apartments. The proposed vendor for furniture is Southwest Contract, a state contract. Scholars' Inn has 18 buildings with 12 apartments in each building. The cost for living room furniture in all units within Scholars' Inn is estimated to be \$160,000.00. Funding for this expenditure is available in account 326000.
2. Approval is respectfully requested to solicit public bids and award a contract(s) to the selected vendor(s) for replacement of the main boiler steam plant on the Langston Campus, which serves five of the campus buildings: Jones Hall, Hamilton Hall, Moore Hall, University Women, and Sanford Hall. The existing boiler unit has been red-tagged as out of service by the state boiler inspector due to the age and deteriorated condition of the boiler with a recommendation for replacement. The estimated cost for replacement is \$140,000.00, and funding for the expenditure is available from Title III funds. Langston University will work with the Oklahoma State University Purchasing Office and the Office of Legal Counsel to ensure that all requirements for solicitation of public bids and compliance with requirements are met. A preliminary quote with additional detail is included for your review in Attachment E.

K. STUDENT SERVICES/ACTIVITIES: NONE

L. NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED: NONE

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel as of May 31, 2016:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS	AMOUNT EXPENDED	NO. of TRIPS	AMOUNT EXPENDED	NO. of TRIPS	AMT. EXP. CURRENT FY	NO. of TRIPS	AMT. EXP. PRIOR FY
	(1)	(1)	(2)	(2)	(3)	(3)	(4)	(4)
St. Approp.	1	\$4,081.47	7	\$16,218.30	44	\$87,431.30	85	\$131,537.32
Federal	10	\$22,152.33	14	\$21,633.82	162	\$222,694.53	203	\$510,193.79
Private								
Auxiliary	11	\$44,184.32	0	\$30,212.26	109	\$347,631.76	61	\$131,385.34
Other								
TOTAL	22	\$70,418.12	21	\$68,064.38	315	\$657,757.59	349	\$773,116.45

2. Summary of Out-of-State Travel as of June 30, 2016:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
St. Approp.	1	\$3,800.55	11	\$9,380.77	45	\$91,231.85	96	\$140,918.09
Federal	22	\$18,972.70	20	\$30,326.25	184	\$241,667.23	223	\$540,520.04
Private								
Auxiliary	23	\$54,906.96	0	\$87,342.52	132	\$402,538.72	68	\$218,727.86
Other								
TOTAL	46	\$77,680.21	31	\$127,049.54	361	\$735,437.80	387	\$900,165.99

3. Summary of Out-of-State Travel as of July 31, 2016:

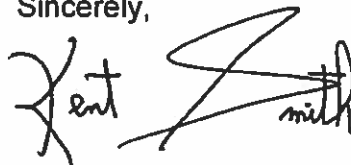
Column (1): Travel This Month
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY
 Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
St. Approp.	0	\$23,418.40	2	\$3,745.83	0	\$23,418.40	2	\$3,745.83
Federal	13	\$14,651.33	0	\$5,316.82	13	\$14,651.33	0	\$5,316.82
Private								
Auxiliary	7	\$7,187.80	2	\$3,479.80	7	\$7,187.80	2	\$3,479.80
Other								
TOTAL	20	\$45,257.53	4	\$12,542.45	20	\$45,257.53	4	\$12,542.45

All items listed above are respectfully submitted for your approval.

Sincerely,



KENT J. SMITH, JR.
 PRESIDENT
 LANGSTON UNIVERSITY

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding entered into as of July 1, 2016, by Langston University (“School”), and Mercy Clinic Oklahoma Communities, Inc. (“Mercy”), regarding the implementation of the Mercy in Schools program Call SAM (Student Assistance by Mercy) known as “Call SAM.”

WHEREAS, the parties wish to provide mutual assistance and cooperation in providing and promoting mental health and social service assistance to School students, faculty and family members (“client users”).

The parties agree as follows:

1. Mercy and School shall cooperate on the promotion and marketing of the Call Sam program.
2. Mercy and School representatives will meet as needed for effective implementation and evaluation of program.
3. Mercy will provide oversight and management of toll-free referral and access telephone number and helpline available 24 hours per day, 365 days a year.
4. Mercy shall employ social workers and health care providers trained in mental health, and cause them to provide the services at School contemplated by this Agreement. These services will generally include assistance with the coordination of mental health care for client users and provision of referral to campus and community mental health, medical and social services.
5. For the avoidance of doubt, Mercy will provide services only to those client users who request it.
6. Mercy will maintain appropriate records and provide monthly aggregate information related to program utilization, types of referral and other related information to School. All information provided will be de-identified.
7. Mercy will comply with all applicable laws in the performance of these services, including those governing confidentiality of healthcare information. Mercy shall be liable for its actions and those of its agents and employees, and will carry professional and general liability insurance in commercially reasonable amounts.
8. Mercy shall perform the services at no charge to School or client user.
9. School will provide appropriate rooms and administrative support so that Mercy may perform these services. Specific space and administrative support will be agreed by the parties.

10. It is agreed by the parties that neither are agents and/or employer or employees of each other.
11. Either party may terminate their participation in the MOU with thirty days' written notice.

IN WITNESS WHEREOF, the parties have executed this MOU as of the date first written above.

**Mercy Clinic Oklahoma
Communities, Inc.**

Langston University

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

royall & company

Service Agreement

This Service Agreement dated August 9, 2016 ("Effective Date") by and between Royall & Company ("Royall") and Langston University ("Client" or "you") (each of Royall and Client, a "Party" and collectively, the "Parties") describes the services to be performed by Royall pursuant to this Service Agreement and the Terms & Conditions attached to this Service Agreement (collectively, the "Agreement") for the Fiscal Years 2017 and 2018. In the event of any conflict between a term or condition set forth in this Service Agreement and a term or condition set forth in the Terms & Conditions, the term or condition set forth in the Service Agreement will control. All capitalized terms used and not expressly defined in this Service Agreement will have the meanings given to them in the Terms & Conditions.

I. Services Descriptions

A. Coordination of Services. Royall will perform the services described below on behalf of Client. On execution of this Agreement, we will assign a team led by a strategic leader to work with you to manage the services and establish program development and management across Client's programs, including messaging, sequencing, and interplay between paper and electronic media. The strategic leader will serve as Client's primary point of contact. The strategic leader will work collaboratively with Client to assist Client in meeting their program goals as set forth in this Agreement.

Client will not incur any additional fees for travel by Royall in its performance of services under this Agreement; all travel costs are included in the total Program Cost. Therefore, Royall is pleased to travel to Client's site as well as host Client at Royall's premises to discuss the services to be provided under the terms of this Agreement for no additional fees. Royall will, to the extent permissible by client's policies and procedures, sponsor Client's travel to Royall.

The strategic leader will monitor and coordinate the following services for Client, as set forth in more detail in the program descriptions herein:

- Targeting recommendations for optimal results (including, as applicable, list recommendations and list order placement)
- Creative development: copy and design, including multiple versions, electronic and paper
- Production of printed materials
- Development and hosting of program response sites
- Exchange of data via secure FTP
- Mailing and mail tracking
- Email deployment and delivery tracking
- Interim and final analyses
- Use of Royall's proprietary methods and systems

B. Access to My Royall™

In addition, during the term of this Agreement, Client may access My Royall™, Royall's client-only website, for real-time program reporting and analysis as well as online access to research resources, including case studies and best practices in higher education.

C. Year-Round Search Program

1. Description, Quantity & Time Frame:

- The Year-Round Search Program costs are for the development, deployment, management and analysis of a comprehensive communications program that will contact students whose profiles and characteristics make them a strong potential match for Client.
- The following populations will be included in the program:
 - 2016-2017
 - Up to 50,000 unique students whose data is newly available from list providers.
 - 2017-2018
 - Up to 50,000 unique students whose data is newly available from list providers.

- The Year-Round Search Program includes production of one PDF offer to be used in conjunction with the communications program in each fiscal year.
- With the ultimate goal of initiating the most conversations with students whose achievements and interests mirror your enrollment goals and objectives, we will communicate with students when they first are available, launching the program up to four times, in each fiscal year. Each student will receive one mailing and multiple emails.
- Year-Round Search will be initiated in the mid-spring prior to the start of each fiscal year with an email only communications program to students who did not respond to prior search initiatives.
- The deployment of Client's Year-Round Search Program will begin with the first launch following execution of this agreement and continue through May 2018. The launch schedule for each fiscal year is as follows:
 - 2016-2017: September 2016; November 2016; January 2017; and March 2017
 - 2017-2018: September 2017; November 2017; January 2018; and March 2018

2. Program and Postage Costs and Fees:

Fiscal Years	Quantity	Program Cost	Additional Program Cost/Thousand*	Estimated List Costs**
2016-2017	50,000	\$78,540	\$1,335	\$23,783
2017-2018	50,000	\$78,540	\$1,335	\$24,496

*Additional Program Cost/Thousand will be applied if the actual quantity volume is higher than those included in the table above.

**The estimated list costs Client will incur will be invoiced directly by, and should be paid directly to, the list providers.

D. **Thirty-Day Fulfillment Campaign**

1. Description, Quantity & Time Frame:

- Thirty-Day Fulfillment Campaign Program costs are for the development, deployment, management and analysis of a communications program for students who have expressed interest in hearing more from Client by responding to your Year-Round Search Program.
- With the ultimate goal of confirming and strengthening student interest in Client, we will respond by email upon receipt of each student's response. We will continue the communications program for thirty days following response via email with these student responders.
- Parents will also receive multiple communications during this thirty day period in those instances where students have provided parent email addresses. These parent messages will invite them to participate in their student's conversations with Client.
- Client's Thirty-Day Fulfillment Campaign will deploy with Year-Round Search and will continue through June 2018.

2. Program Costs and Fees:

Fiscal Year	Quantity	Program Cost	Additional Program Cost/Thousand*
2016-2017	9,000	\$38,320	\$4,258
2017-2018	9,000	\$38,320	\$4,258

*Additional Program Cost/Thousand will be applied if the actual quantity volume is higher than those included in the table above.

E. **Senior Marketing Program including a Custom Application**

1. Description, Quantity & Time Frame:

- Senior Marketing Program costs are for the development, deployment, management and analysis of a comprehensive communications program that will contact high school seniors whose achievements, characteristics and prior actions make them desirable candidates for admissions and enrollment as freshmen by Client.

- The following audiences will be included in the Senior Marketing Program:
 - 2016-2017**
 - Up to 9,000 students who have previously expressed an interest in learning more about Client (your "Inquiry Pool"); and
 - Up to 30,500 students whose data is newly available from list providers (your "New Names").
 - 2017-2018**
 - Up to 9,000 students who have previously expressed an interest in learning more about Client (your "Inquiry Pool"); and
 - Up to 30,500 students whose data is newly available from list providers (your "New Names").
- The Senior Marketing Program will encourage these students to submit an application for admission to Client, and includes the provision of an online admissions application, designed for ease of completion, personalized with each student's name and other pertinent information, and branded uniquely for Client.
- The Senior Marketing Program includes the following elements:
 - Email messages to prospective students, as well as email messages to each student's parents if parent email addresses are provided by the student. Communications flows to each student will continue until the earlier of application submission by the student or completion of the Senior Marketing Program.
 - A letter mailing to the audiences defined below in the Spring prior to the beginning of each fiscal year expressing your interest in the student and laying the foundation for your invitation to apply at the end of the summer.
 - A letter mailing to the audiences defined below in the Late Summer of each fiscal year containing your invitation to apply.
 - A letter mailing to the audiences defined below in the Late Summer of each fiscal year expressing your interest in the student and encouraging response.
 - A letter mailing timed to arrive just prior to your first application deadline in the Early Winter of each fiscal year with messaging to encourage completion and submission of the application.
- The Senior Marketing Program includes communicating in the following ways with the following audiences in each fiscal year (number of unique students receiving each are indicated in the tables below):

2016-2017			
<u>Audience</u>	<u>Email Communications</u>	<u>Spring 2016 Letter Mailing</u>	<u>Late Summer 2016 Letter Mailing</u>
Inquiry Pool	9,000	9,000	9,000
New Names	30,500	6,100	30,500
Total	39,500	15,100	39,500

2017-2018			
<u>Audience</u>	<u>Email Communications</u>	<u>Spring 2017 Letter Mailing</u>	<u>Late Summer 2017 Letter Mailing</u>
Inquiry Pool	9,000	9,000	9,000
New Names	30,500	6,100	30,500
Total	39,500	15,100	39,500

The Early Winter letter mailings will be sent in each fiscal year to all students within your Inquiry Pool and those students among your New Names who have responded with interest, in both cases only to those students who have not yet submitted your admissions application.

- The Custom Application features an application for smartphones and tablets, allowing students to browse and submit their application using a mobile method.
- Submitted applications data will be available to you on a daily basis for direct download in a pre-established and tested format.
- SENDEdu will be available to each student's high school guidance counselor to enable electronic submission by the counselor of additional documents required for consideration for admissions, including a student's high school transcript.
- Client's Senior Marketing Program will include up to three launches in each fiscal year and deploy starting in May 2016 and conclude in May 2018.

2. Program and Postage Costs and Fees:

Fiscal Year	Quantity	Program Cost	Estimated Postage Cost
2016-2017	39,500	\$176,710	\$16,227
2017-2018	39,500	\$176,710	\$16,714

If the actual quantity volumes are higher than those included in the tables above, the following additional program costs per thousand apply:

- For 2016-2017 additional students in your Inquiry Pool: \$8,628
- For 2016-2017 additional New Names: \$2,379
- For 2017-2018 additional students in your Inquiry Pool: \$8,628
- For 2017-2018 additional New Names: \$2,379

If the actual quantity volumes are higher than those included in the tables above, the following additional postage costs per thousand apply:

- For 2016-2017 additional students in your Inquiry Pool: \$382
- For 2016-2017 additional New Names: \$178
- For 2017-2018 additional students in your Inquiry Pool: \$393
- For 2017-2018 additional New Names: \$183

The estimated postage for the program defined above based on then-current available postage rates, including \$2,688 for the Spring 2016 Letter Mailing and \$2,763 for the Spring 2017 Letter Mailing. In the event that actual postage costs are greater than the estimated postage costs, Royall will invoice Client for the difference. Estimated postage costs in excess of the actual postage costs will be applied as a credit to Client's next due invoice, or if there are no further invoices due, Royall will issue Client a refund of the excess postage costs.

In addition, Client will incur list costs of approximately \$15,414 for 2016-2017 and \$15,877 for 2017-2018, which will be invoiced directly by, and should be paid directly to, the list providers.

F. **Web Application Program**

1. Description, Quantity & Time Frame:

- Web Application Program costs are for the development, hosting, management and analysis of Client's online application, made available to students at your .edu web site. All students who select the "apply" link will be directed seamlessly to the Royall-hosted Client custom application.
- The following versions of the online application will be included with your program:
 - One Freshman Web Application
 - One Transfer Web Application
- Data will be available to you on a daily basis for direct download in a pre-established and tested format.
- Client's web applications will be programmed, tested and live no later than the schedule below:
 - 2016-2017: August 2016 and will remain active through June 2017.
 - 2017-2018: August 2017 and will remain active through June 2018.
- Outbound email messages will be sent as your application deadlines approach, urging those students who have begun the application to finish and submit it.

2. Program Cost and Fees:

Fiscal Year	Quantity	Program Cost
2016-2017	2	\$33,080
2017-2018	2	\$33,080

G. Yield Enhancement Program

1. Description, Quantity & Time Frame:

- Yield Enhancement Program costs are for the development, deployment, management and analysis of a comprehensive communications program that will contact up to 5,000 admitted students on behalf of Client.
- Students who have been admitted to Client will be invited to indicate to you their current intentions and needs relative to their college decision. This phase of the program consists of a series of email messages with a goal of learning the current status of the maximum number of students within your admitted student pool, supporting student follow-up, and facilitating deposit collection, including automatic confirmation messages and parent communications.
- A "Quick Pay" payment site hosted by PayPal is also included in the program to encourage more deposits online with a direct link from Client's .edu website to make a deposit.
- Students and their parents may make a deposit to Client through a PayPal hosted online collections site. Student deposits collected on your behalf will be remitted to you on a week basis, net of associated credit card processing fees. The amount of these fees varies based on the volume of transactions processed through this program.
- At the end of the year, Royall will provide a Benchmarked Year-End Survey of students who indicated that they did not plan to deposit at your institution. The report will provide comparisons of Client to other institutions participating in the Yield Enhancement program.
- Client's Yield Enhancement Program will deploy in according to the schedule below:
 - 2016-2017: November 2016 and will continue through June 2017.
 - 2017-2018: November 2017 and will continue through June 2018.

2. Program Costs and Fees:

Fiscal Year	Quantity	Program Cost
2016-2017	5,000	\$49,010
2017-2018	5,000	\$49,010

2016-2017 Summary of Program Quantities, Costs and Estimated Postage

<u>Program Name</u>	<u>Quantity</u>	<u>Program Costs</u>	<u>Estimated Postage</u>
Year-Round Search	50,000	\$78,540	\$0
Thirty-Day Fulfillment	9,000	\$38,320	\$0
Senior Marketing including a Custom Application	39,500	\$176,710	\$16,227
Web Application	2	\$33,080	
Yield Enhancement	5,000	\$49,010	
Total 2016-2017 Programs		\$375,660	\$16,227

2017-2018 Summary of Program Quantities, Costs and Estimated Postage

<u>Program Name</u>	<u>Quantity</u>	<u>Program Costs</u>	<u>Estimated Postage</u>
Year-Round Search	50,000	\$78,540	\$0
Thirty-Day Fulfillment	9,000	\$38,320	\$0
Senior Marketing including a Custom Application	39,500	\$176,710	\$16,714
Web Application	2	\$33,080	
Yield Enhancement	5,000	\$49,010	
Total 2017-2018 Programs		\$375,660	\$16,714

II. Payment Terms

2016-2017

An installment of \$297,972 will be invoiced in July 2016 and is payable within thirty days. The balance of \$93,915 will be invoiced in January 2017 and is payable within thirty days.

2017-2018

An installment of \$298,459 will be invoiced in July 2017 and is payable in thirty days. The balance of \$93,915 will be invoiced in January 2018 and is payable within thirty days.

ACKNOWLEDGED AND AGREED

ROYALL & COMPANY

LANGSTON UNIVERSITY

By: _____
Name: Adam Sutton
Title: Manager, Revenue & Forecasting
Date: _____

By: _____
Name: Dr. Kent J. Smith, Jr.
Title: President
Date: _____

Address for Notices:

Address for Notices:

Royall & Company
1920 E. Parham Road
Richmond, VA 23228

Langston University
2013 Langston University
Langston, OK 73050

TERMS & CONDITIONS

These Terms & Conditions, together with the Service Agreement to which these Terms & Conditions are attached (including any attachments or subsequent amendments thereto, the "Service Agreement"), constitute a binding agreement (the "Agreement") between the entity names in the Service Agreement (the "Client" or "you") and Royall & Company ("Royall" or "we"), effective as of the date set forth on the Service Agreement ("Effective Date") regarding the services set forth on such Service Agreement (the "Services"). In the event of a conflict between any term set forth in the Service Agreement and any term or condition set forth in these Terms & Conditions, the term set forth in the Service Agreement shall control.

1. GENERAL TERMS AND CONDITIONS

1.1. Fees. Fees for Services ("Fees") are set forth in the Service Agreement. Unless specifically indicated, Fees are exclusive of all applicable (if any) taxes, including federal, state, local use, sales, property, withholding, excise, value added, ad valorem, and similar taxes (excluding taxes on Royall's income). Client agrees to pay to Royall any and all applicable taxes (if invoiced as such), along with your payment of Fees, or to the proper taxing authority (if not invoiced by Royall). If you are a tax exempt organization and you provide a tax exempt certificate to Royall, we will not charge Client any taxes that you are not obligated to pay.

1.2. Payment. Fees are due in full within thirty (30) days of invoice date. Royall's obligation to furnish Services (or to continue to furnish Services) is conditioned on Client's timely payment of invoiced amounts. Any past due balance will be subject to interest at the highest rate permitted by Oklahoma law. Client will be responsible for all costs and expenses incurred by Royall in collecting any Fees or other sums owed by Client. In the event any invoice remains unpaid for thirty (30) days or more, Royall reserves the right to terminate this Agreement or suspend the provision of any Services until the account is brought current.

2. RESPONSIBILITIES

2.1. Royall Responsibilities. Royall agrees to furnish the Services described in the Service Agreement. Any additional Services shall be set forth in additional Service Agreement(s) signed by both Parties.

2.2. Client Responsibilities. Client shall provide Royall with all information and data reasonably required by Royall to perform services and furnish Services to Client. Specifically, Client will be solely responsible for: (a) the accuracy and completeness of the Client Materials (as defined below); (b) the design of any marketing program created as part of the Services and its compliance with applicable laws, rules and regulations; and (c) the content of any mailings to a prospective student or his/her families for completeness, accuracy and compliance with applicable laws, rules and regulations.

2.3. Review of Marketing Materials. Royall shall send to Client for its approval a proof of the final communication template for each mailing (e.g., emails and/or direct mail). If Client discovers any problems after review, Client will immediately notify Royall. If there are any subsequent changes in the marketing communications or campaign details, Client will review again according to the above procedure. Client shall review all marketing materials created by Royall for Client to ensure that all such marketing materials are accurate, complete and in compliance with all applicable laws, rules and regulations, including, but not limited to, adherence with the U.S. Department of Education's misrepresentation regulations provided at 34 C.F.R. 668, Subpart F, any applicable FTC guidelines and other consumer marketing laws and regulations.

2.4. Financial Aid Processing. Client agrees to carry out, or cause to be carried out, the processing and awarding of all aspects of the financial aid process in compliance with federal regulations. Client will retain complete control of all aspects of awarding financial aid, including setting of budgets and disbursement schedules. It is understood and agreed that this Agreement does not render Royall as a "Third Party Servicer" as that term is defined at 34 C.F.R. § 668.2 and Royall is not subject to the requirements of 34 C.F.R. § 668.23 or 34 C.F.R. § 668.25. Client shall not report or characterize Royall to the U.S. Department of Education or any regulatory agency as such, and Royall shall not undertake any work pursuant to this Agreement inconsistent with this section.

3. TERM

3.1. Term. This Agreement shall be in effect as of the Effective Date and, unless terminated as set forth herein, will continue until all Services have been furnished pursuant to the Service Agreement (the "Term").

3.2. Termination for Breach. Either Party may terminate this Agreement immediately upon written notice in the event that the other Party materially breaches the Agreement and thereafter has failed to cure such breach (or to commence diligent efforts to cure such breach that are reasonably acceptable to the terminating Party) within thirty (30) days after receiving written notice thereof.

3.3. Upon Termination. Upon expiration or termination of this Agreement, (a) Client will pay all outstanding invoices or amounts owing to Royall and (b) the following Sections will survive: 3.3, 4, 5, 6, 7 and 8.

4. PROPRIETARY RIGHTS

4.1. Client Materials. As between the Parties, Client will own all data provided to Royall under a Service Agreement, including any admissions and financial aid data Client provides to Royall ("Client Data"). Client will also own all right, title and interest in and to all other content and materials, including any copyrights, trademarks, service marks, data, and other intellectual property Client may provide to Royall in order to allow Royall to provide the Services to Client under the terms of this Agreement and the applicable Service Agreement ("Client Materials"). Client grants to Royall a worldwide, non-exclusive, right and license to store, reproduce, modify, perform, display, distribute and utilize the Client Data and Client Materials: (a) to provide the Services; (b) for internal tracking, reliability testing and research purposes; and (c) on an aggregate basis (i.e., aggregated in a manner that does not identify Client or

any individual) for any purpose in Royall's sole discretion. The rights granted in the foregoing clauses (b) and (c) shall be perpetual and shall survive any termination or expiration of this Agreement.

4.2. **Ownership of Services.** As between the Parties, Royall owns all right, title and interest in and to all Services (excluding any Client Data and Client Materials therein), as well as all products and services, including all hardware, systems, software, artwork, copy, concepts, techniques, and other intellectual property Royall uses to provide services and furnish Services hereunder, and any derivatives thereto. Client is authorized to use the Services only to the extent expressly authorized in these Terms & Conditions during the Term of this Agreement. Upon termination of this Agreement, Client's rights to and its use of the applicable Services shall promptly cease. To the extent Royall's division Hardwick Day provides you Deliverables (as defined in the Services Agreement) through its provision of the Financial Aid Optimization, Modeling or Monitoring Services pursuant to the Service Agreement, Royall hereby grants Client the right to store, reproduce, modify, perform, display and utilize the Deliverables for Client's internal business purposes; however, you may not provide the Deliverables to any third party.

4.3. **Additional Programs.** To the extent Client presently participates in more than one membership program or service offering or enrolls in or purchases additional membership programs or service offerings of Royall or its affiliates in the future ("Programs"), the data that Client provides to Royall in connection with a particular Program may be combined with data provided by Client in connection with other Programs or otherwise used by Royall and its affiliates in connection with other Programs to provide services to Client pursuant to the Agreement and other membership or services agreements between Client and Royall or its affiliates.

4.4. **No Other Licenses.** Except for the license and other rights granted to Royall under this Agreement, Royall claims no ownership or control over, and shall have no liability with respect to, any Client Materials or Client Data.

5. **WARRANTIES AND DISCLAIMERS**

5.1. **Limited Warranty.** Royall warrants that the Services to be provided under this Agreement shall be performed in a professional manner conforming to generally accepted industry standards and practices.

5.2. **Client Data Warranty.** Client warrants that Client has or will have all necessary rights, and has obtained any necessary third party consents, authorizations or permissions required, to provide the Client Data to Royall for such Client Data to be used in the manner contemplated by this Agreement.

5.3. **Compliance with Laws.** The Fees set forth in the Service Agreement are not intended to be incentive compensation payments. However, Royall represents, warrants and covenants that the compensation of its employees, subcontractors or other persons who perform any student recruitment activities for Client (if any) under this Agreement is and will be in material compliance with Section 487(a)(20) of the HEA (20 U.S.C. § 1094(a)(20)), or any successor provision, and the regulations promulgated thereunder by the U.S. Department of Education (currently located at 34 C.F.R. § 668.14(b)(22)), (the "Incentive Compensation Rules"), to the extent applicable. It is the intention of the Parties that if there are any payments that would be deemed incentive compensation payments, then this performance of the Services would fall under Example 2-B, page 12 of the letter titled "Implementation of Program Integrity Regulations" from the U.S. Department of Education issued on March 17, 2011. In the event the Incentive Compensation Rules change during the Term of this Agreement or the Department of Education revises or issues official guidance concerning such regulations such that, in either case, the calculation and payment of Fees is no longer feasible, the Parties will promptly negotiate in good faith an amendment to this Agreement to comply with such change and to preserve, as nearly as practicable, the payment provisions and other economic benefits and terms of this Agreement.

5.4. Client shall be responsible for obtaining and maintaining eligibility for student financial aid under Title IV of the HEA and the rules and regulations thereunder, for obtaining and maintaining all necessary state authorizations and approvals, and for maintaining its accreditation in full force and effect. Client shall promptly notify Royall in the event it is notified that any of the foregoing approvals and authorizations is, or is threatened to be, materially modified, suspended or terminated.

5.5. **Disclaimer.** EXCEPT AS EXPRESSLY PROVIDED IN THIS SECTION AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE SERVICES AND DELIVERABLES ARE PROVIDED "AS IS," AND ROYALL MAKES NO (AND HEREBY DISCLAIMS ALL) WARRANTIES, REPRESENTATIONS, OR CONDITIONS, WHETHER WRITTEN, ORAL, EXPRESS, IMPLIED OR STATUTORY, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NONINFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE.

6. **LIMITATION OF LIABILITY**

UNDER NO CIRCUMSTANCES SHALL EITHER PARTY BE LIABLE OR RESPONSIBLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, WHETHER FORESEEABLE OR UNFORESEEABLE, WHICH THE OTHER PARTY MAY INCUR, EXPERIENCE OR CLAIM (INCLUDING, BUT NOT LIMITED TO, CLAIMS FOR LOSS OF DATA, GOODWILL, PROFITS, USE OF MONEY OR USE OF SERVICES, INTERRUPTION IN USE OR AVAILABILITY OF DATA, LOST BUSINESS, LOST OPPORTUNITY, WORK STOPPAGE OR OTHER IMPAIRMENT OF ASSETS) ARISING OUT OF ANY ALLEGED BREACH OF CONTRACT, MISREPRESENTATION, NEGLIGENCE, STRICT LIABILITY IN TORT OR OTHERWISE, ON ACCOUNT OF ENTERING INTO OR RELYING ON THIS AGREEMENT, EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. ROYALL'S TOTAL LIABILITY FOR ANY CLAIM UNDER THIS AGREEMENT FROM ANY AND ALL CAUSES SHALL BE LIMITED TO AND SHALL NOT EXCEED THE AMOUNT OF FEES ACTUALLY PAID BY YOU TO ROYALL FOR THE DELIVERABLES AND/OR SERVICES RELATED TO SUCH CLAIM DURING THE ONE-YEAR PERIOD PRIOR TO THE CAUSE FOR SUCH CLAIM, REGARDLESS OF THE FORM IN WHICH ANY LEGAL OR EQUITABLE ACTIONS MAY BE BROUGHT, AND ANY SUCH DAMAGES SHALL CONSTITUTE YOUR SOLE AND EXCLUSIVE REMEDY.

7. CONFIDENTIALITY AND NONDISCLOSURE

7.1 **Confidentiality.** Except as required by law or as reasonably necessary in the performance of the Services or as otherwise agreed to by Client, Royall will keep confidential any and all Client Data and Client Materials. Notwithstanding the foregoing, Client agrees that Royall shall not be obligated to maintain the confidentiality of Client Data or Client Materials that are known to Royall prior to receiving the Client Data or Client Materials from Client or that becomes known (independently of disclosure by Client) directly or indirectly from a source other than one having an obligation of confidentiality to Client. The Services are confidential to Royall and its suppliers, if any. Thus, Client shall not disseminate to, or permit the use of, and shall take reasonable precautions to prevent such dissemination or use of, Services by any of its personnel to any third party. In addition, except as required by law, Client shall not disclose the fees charged by Royall to Client to any third party, other than its personnel or professional services providers (e.g., accountants or legal counsel) who need to know such information in order to provide their respective professional services to Client and, in each case, are bound by confidentiality obligations to Client. Client shall not remove from the Services any confidential markings, copyright notices and other similar indicia therein.

7.2 **FERPA.** To the extent applicable, Royall agrees to abide by the applicable requirements of the Family Education Rights and Privacy Act ("FERPA") in using Client Data.

8. MISCELLANEOUS

8.1 **Governing Law and Venue.** Intentionally Omitted.

8.2 **Publicity.** Royall and its affiliates may publicly refer to Client, including on its or their website and in sales presentations, as a Royall client and may use Client's logo for such purposes.

8.3 **Severability.** If any provision of this Agreement is, for any reason, held to be invalid or unenforceable, the other provisions of this Agreement will remain enforceable and the invalid or unenforceable provision will be deemed modified so that it is valid and enforceable to the maximum extent permitted by law. Without limiting the generality of the foregoing, Client agrees that Section 6 will remain in effect notwithstanding the unenforceability of any provision in Section 5.5.

8.4 **Waiver.** Any waiver or failure to enforce any provision of this Agreement on one occasion will not be deemed a waiver of any other provision or of such provision on any other occasion.

8.5 **No Assignment.** This Agreement is not assignable by either Party without the other Party's prior written consent, which shall not be unreasonably withheld or delayed, except an assignment by operation of law shall not require the consent of the other Party. This Agreement shall be binding upon the Parties and their respective successors and permitted assigns.

8.6 **Force Majeure.** Royall shall not be responsible for any delay or failure in performance of any part of this Agreement to the extent that such delay or failure is caused by fire, flood, explosion, war, embargo, government requirement, civil or military authority, act of God, act or omission of carriers or other similar causes beyond its control. If any such an event of force majeure occurs, Royall shall provide Client with written notice.

8.7 **Independent Contractors.** Royall's relationship to Client is that of an independent contractor, and neither Party is an agent or partner of the other. Nothing herein shall be deemed to establish a partnership, joint venture or agency relationship between the Parties. Royall shall have the right to use third parties, including, without limitation, its affiliates, in performance of its obligations and in providing the Services under this Agreement.

8.8 **Notices.** All notices required or permitted to be given pursuant to this Agreement shall be in writing and delivered by a commercially recognized national courier (such as Federal Express or UPS) to the addresses set forth on the Service Agreement. In the event that the last address Client have provided to Royall is not valid, or for any reason is not capable of delivering to Client any notices required by this Agreement, Royall's dispatch of such notice will nonetheless constitute effective notice of the changes described on the notice.

8.9 **Entire Agreement.** This Agreement is the final, complete and exclusive agreement of the Parties with respect to the subject matter hereof and supersedes and merges all prior discussions between the Parties with respect to such subject matter.

**OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS**

NOTE: Both pages of this form must be completed before interim approval is considered official.

Langston University

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

(a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement).

The Centennial Court housing complex located on the Langston campus has significant evidence throughout the complex of wood floor truss failures. With the start of the semester approaching, floor trusses are in need of shoring to accommodate student residents and ensure safety.

(b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement).

The completion of this project is paramount to the readiness of the institution for the arrival of students in August 2016, prior to the next meeting of the Board of Regents in September.

(c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement).

The wood floor trusses in Centennial Court are in need of repair before the arrival of students in August 2016. To delay repair would risk the safety of students and potentially cause damage to the structure resulting in additional cost to address the problem.

(d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances).

Sodexo, our campus partner for facilities and maintenance, identified a severe structural issue regarding the Centennial Court Complex upon their inspection in July of 2016. It appears that over time, second and third floor units have developed significant floor deflection due to wood truss failure. This deflection ranges from 2.5 inches to ¼ inches. Upon removal of two apartment ceilings, units 113, and 313, wood floor trusses are in fact failing. We are requesting interim approval to address the issue immediately in preparation for the arrival of students which will occur prior to the next Board of Regents meeting in September.

2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

On Wednesday, July 13, 2016, the University received a preliminary report prepared by ZFI Engineering Company. The company observed and measured excessive deflections in the units inspected. The deflections were attributed to failed metal press-plate truss connections observed in numerous adjacent trusses in all inspected units.

Based upon the content of the preliminary report, the University reached out to OSU Chief Purchasing Officer, Mr. Scott Schlotthauer, who referred the matter to Mike Buchert and Jennifer Bennett of Long Range Planning and Facilities Management. A review by OSU Facilities Management confirmed a need to shore up the trusses. Langston University is requesting approval to execute the work through the use of an Oklahoma State University As Needed contract in an effort to meet the housing demands of the upcoming year.

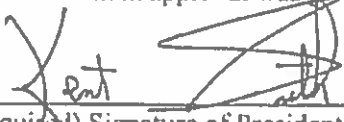
If this request is delayed until the next meeting of the Board of Regents in September, Langston University will not have the opportunity to address the immediate concerns in an effort to ensure the best living conditions for our students.

3. State the actual cost or best-estimated cost required to complete the action for which interim approval is requested. \$150,000.00 - \$200,000.00.

4. Identify the fund or funds to be used in covering the cost stated above. Account # 326010

5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person.

6. _____
(optional) Signature of requesting
Administrator



(required) Signature of President

Date

7/20/2016

Date


(FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER)

--Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS: Verbal approval given by Jason Ramsey on 7/21/16

--Interim approval is not granted for the business matter described above.

REMARKS:



Signature of the Chief Executive Officer
or his designated representative
7/25/16

Date



Facilities Management

Construction and Contract Services
115 Physical Plant Administration
Stillwater, Oklahoma 74078

July 21, 2016

Langston University
Centennial Court Structural and finish

Sharron Burnett, Ed. D, Vice President:

The following is the summary of all related costs and fees to install the engineered shoring recommendation for the second and third floor trusses that were identified with deflections in excess of 1 inch (proposal is for 79 rooms based on the apartment survey submitted with the engineering report).

Project Budget Summary


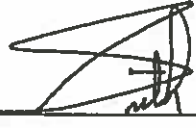
Construction Costs	
Demolition and Carpentry	\$115,340
Drywall and Paint	48,820
EHS Fee	150
Project Contingency	16,416
Facilities Management Fee	<u>15,927</u>
Project Budget	\$196,653

I am still awaiting the schedule for the work, which I will forward to you as soon as I receive it. If you would like to proceed with the project, please sign below, and provide an account for the funding of the work.

I look forward to managing this project for you!

Sincerely,

Jennifer Bennett
Sr. Construction Manager
115J Physical Plant Administration
Stillwater, OK 74078
Phone: 405.334.7262

Client Approval

Funding Account



Quote

Job# 7688
OSUPP Centennial Truss Fix
Contract# P-38684723-JAB

3306 E McElroy RD, Stillwater OK, 74075

Phone:405-372-0545

Fax: 405-377-5258

Date: 07/21/16

Item/Cost Code	Description	Amount
7688 OSUPP Centennial Truss Fix		
0 - None		
None	Demo/Carpentry	115,340.00
1 Drywall/Painting	Drywall/Painting	48,820.00
Phase Total:		164,160.00
Grand Total:		164,160.00

Notes:

INCLUSIONS:

Labor, Material and Equipment needed to brace floor trusses as per ZFI Engineering recommendations and drawings. This price is based on Bracing in 79 rooms and complete ceiling replacement in three.

We propose to furnish all labor, material, and equipment necessary to complete the scope of work listed above in a workmanlike manner according to standard practices. Any alterations or deviation from the above scope involving extra cost will be executed only upon written and approved orders, and will become an extra cost over and above the estimate.

The Labor rate and extra cost will be as per Contract #P-38684723-JAB (40.00 dollars Hr for Carpenters, 30.00 dollars Hr for Laborers) With a 15% markup on Material and Equipment rental.

Thank you for the opportunity to submit this price quote to you, This quote may be withdrawn if not accepted within 30 days or the notes listed above are not spelled out in the contract. You may contact me at the above numbers with any questions and / or clarifications of this quote.

Respectfully Submitted,

Marty Depperschmidt
Project Manager/Estimator

Accepted By: Kent Smith
Title: President
Date: 8/5/16
Signature: [Handwritten Signature]

NEW STUDY PODS INSTALLATION PROJECT SECOND FLOOR HARRISON LIBRARY

LANGSTON UNIVERSITY LANGSTON, OKLAHOMA

SHEET INDEX

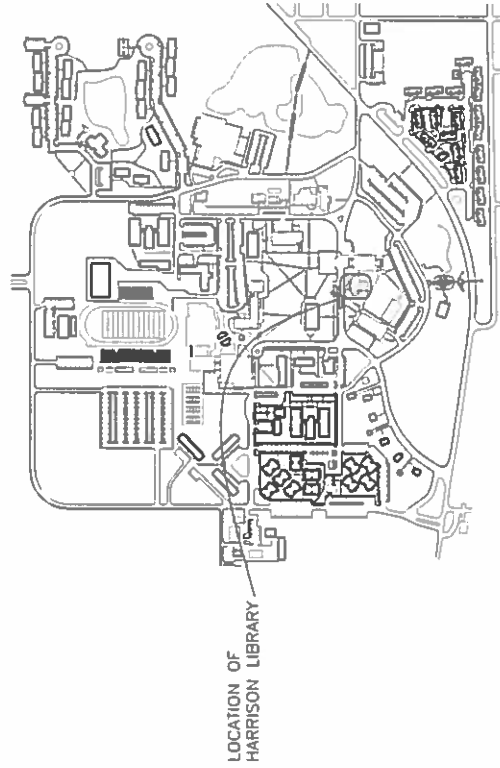
- A-1 NEW AND EXISTING 2ND FLOOR PLAN, INTERIOR WINDOW WALL ELEVATION.
- A-2 ENLARGED ALUMINUM AND GLASS FRAME TYPES AND DOOR TYPE.
- A-3 INTERIOR SECTION DETAILS.
- E-1 ELECTRICAL POWER PLAN.
- E-2 DEMOLITION AND NEW LIGHTING REFLECTED CEILING PLAN.
- M-1 MECHANICAL DUCTWORK PLAN.

SCOPE OF WORK

THE WORK OF THIS PROJECT INCLUDES, BUT IS NOT LIMITED TO THE SELECTIVE DEMOLITION OF PORTIONS OF THE EXISTING ACOUSTICAL CEILING PANEL SYSTEM AS SHOWN IN THE DRAWINGS, THE SALVAGE AND REUSE OF THE EXISTING RECESSED FLUORESCENT LIGHT FIXTURES, THE INSTALLATION OF NEW METAL STUD DRYWALL PARTITIONS, TAPED, BED AND PAINTED, RUBBER BASE MOLD; THE INSTALLATION OF AN INTERIOR ALUMINUM AND GLASS WINDOW WALL SYSTEM, WITH ACCESS DOORS, AND THE INSTALLATION OF NEW ACOUSTICAL PANEL CEILING SYSTEM AT THE NEWLY CREATED STUDY POD SPACES AS SHOWN IN THE DRAWINGS. IT ALSO INCLUDES THE MODIFICATION OF THE EXISTING HVAC SYSTEM TO ACCOMMODATE THE REQUIRED SUPPLY AND RETURN AIR DUCT WORK FOR THE NEW SPACES. IN ADDITION EACH NEW SPACE WILL BE ELECTRICALLY POWERED TO ACCOMMODATE THE FUTURE INSTALLATION OF A FLAT SCREEN MONITOR AND ONE GENERAL POWER OUTLET AS SHOWN IN THE ELECTRICAL DRAWINGS.

GENERAL CONSTRUCTION NOTES

IT SHALL BE THE RESPONSIBILITY OF THE SUCCESSFUL CONTRACTOR/MANAGER TO COORDINATE THE WORK OF ALL TRADES INVOLVED IN THIS PROJECT UP AND UNTIL THE COMPLETION OF THIS PROJECT. THE CONTRACTOR SHALL KEEP PROJECT SITE FREE OF ANY DEBRIS OR IMPEDIMENTS THAT CONSTITUTE A DANGER TO THE WELFARE OF THE STUDENTS AND GENERAL PUBLIC COMING TO AND FROM THE UNIVERSITY. IT SHALL BE THE RESPONSIBILITY OF THE SUCCESSFUL CONTRACTOR/MANAGER TO ASSURE THAT ALL WORK DONE ON THIS PROJECT BE DONE IN ACCORDANCE WITH THE LATEST ACCEPTABLE TRADE STANDARDS AND THAT ANY WORK NOT MEETING THESE STANDARDS BE PROMPTLY CORRECTED. CONTRACTOR TO ERECT THE NECESSARY CONSTRUCTION BARRIERS AT THE PROJECT SITE TO PROTECT WORK CREW OPERATIONS AND ALLOW THE SAFE AND ORDERLY PASSAGE OF STUDENT, STAFF AND VISITOR VEHICULAR TRAFFIC TO AND FROM THE MAIN CAMPUS AS IMPACTED BY THE WORK OF THIS PROJECT.



PROJECT LOCATION MAP



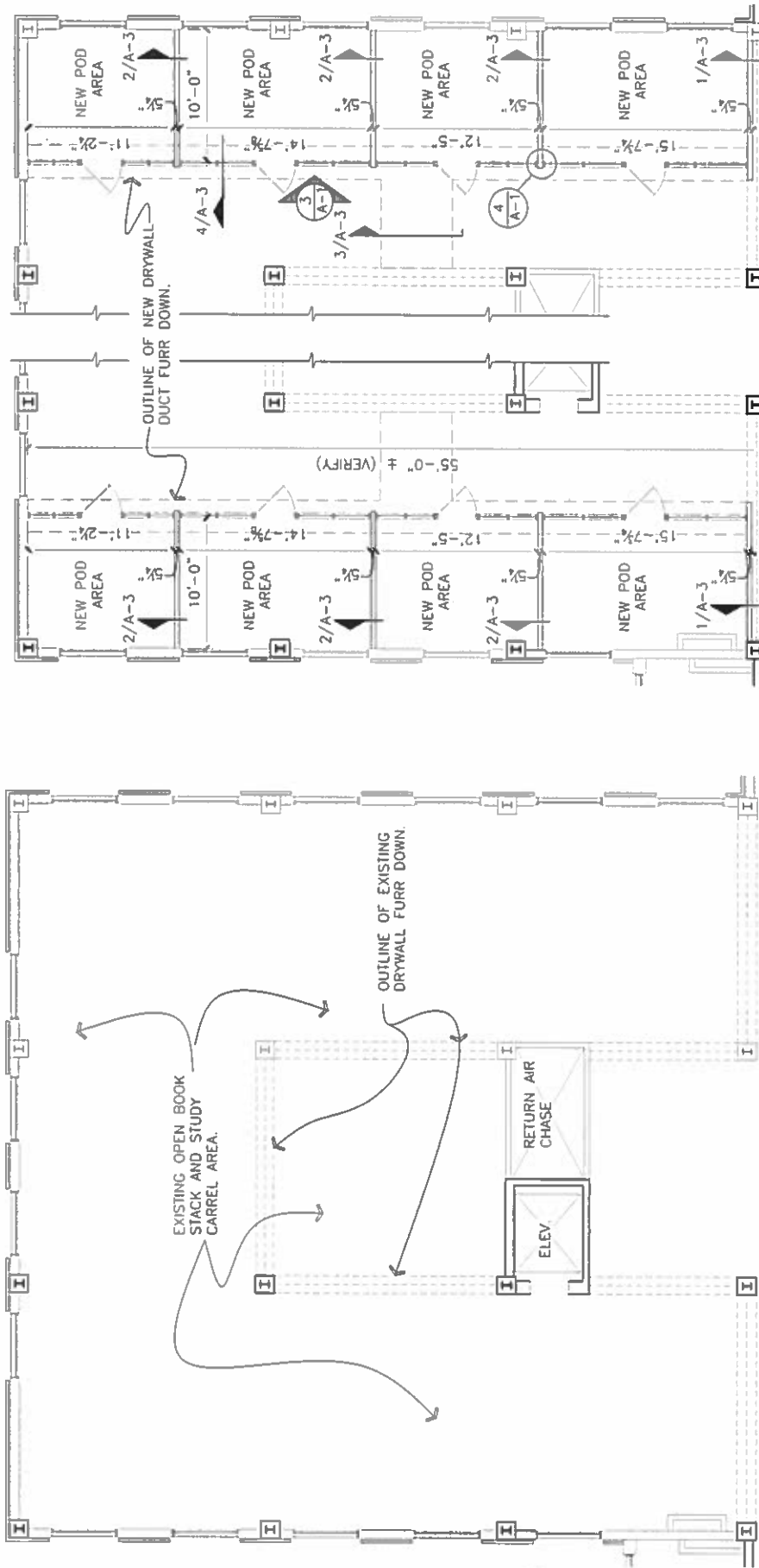
NEW STUDY PODS INSTALLATION PROJECT
LANGSTON UNIVERSITY
LANGSTON, OKLAHOMA

University Architects
Langston University
4500 N. Lincoln Blvd. Suite 204
Oklahoma City, Oklahoma 73105
Phone: 405-424-6801
Fax: 405-424-6507

DATE: APRIL 30, 2015

PAGE NO.

A-1



1 EXISTING CONDITIONS HARRISON LIBRARY SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"

2 NEW STUDY POD HARRISON LIBRARY SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"

DRYWALL DUCT FURR DOWN.

SECTION THRU AIR DUCT TRUNK TO STUDY SPACE.

REF. M1 FOR DUCT SIZES.

EXISTING STRUCTURAL STEEL AND CONCR. FLOOR DECK SYSTEM

ACOUSTICAL PANEL CEILING

NEW SUPPLY AIR REGISTER (12) PLACES. REF. SHEET M1.

DIM. TO FACE OF WINDOW WALL FRAME

LOCATION OF PROPOSED POD AREAS



3 INTERIOR WINDOW WALL ELEVATION
SCALE: 1/8" = 1'-0"

4 WINDOW WALL TO PARTITION PLAN DETAIL (TYP.)
SCALE: 1/2" = 1'-0"

KEY PLAN
SECOND FLOOR
HARRISON LIBRARY

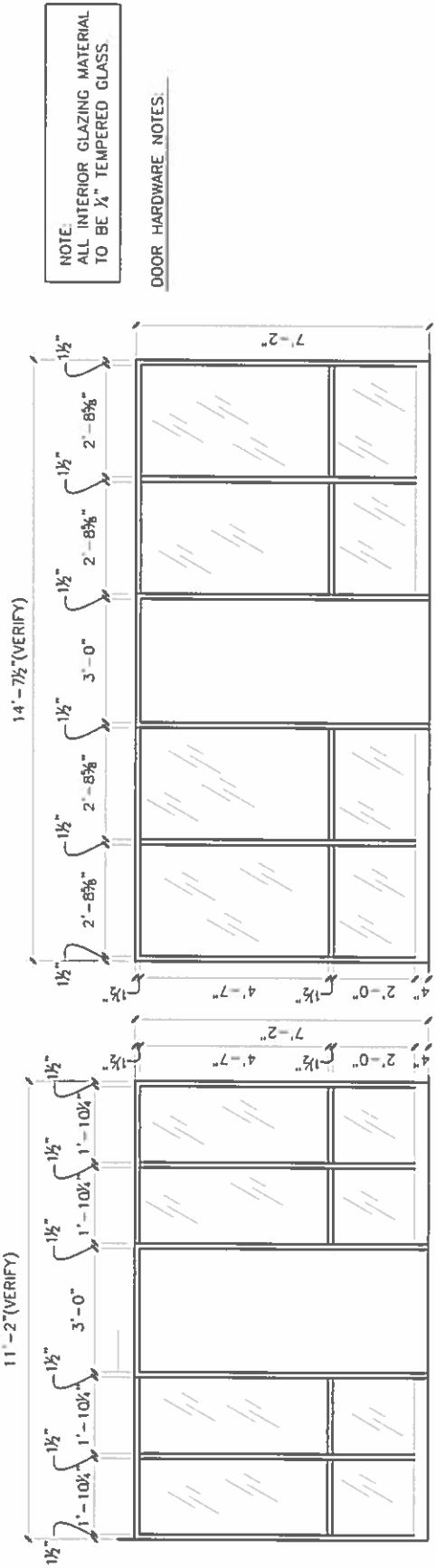


NEW STUDY PODS INSTALLATION PROJECT
SECOND FLOOR HARRISON LIBRARY
LANGSTON UNIVERSITY
LANGSTON, OKLAHOMA

University Architects
Langston University
4500 N. Lincoln Blvd. Suite 204
Oklahoma City, Oklahoma 73103
Phone 405-424-8801
Fax 405-424-8507

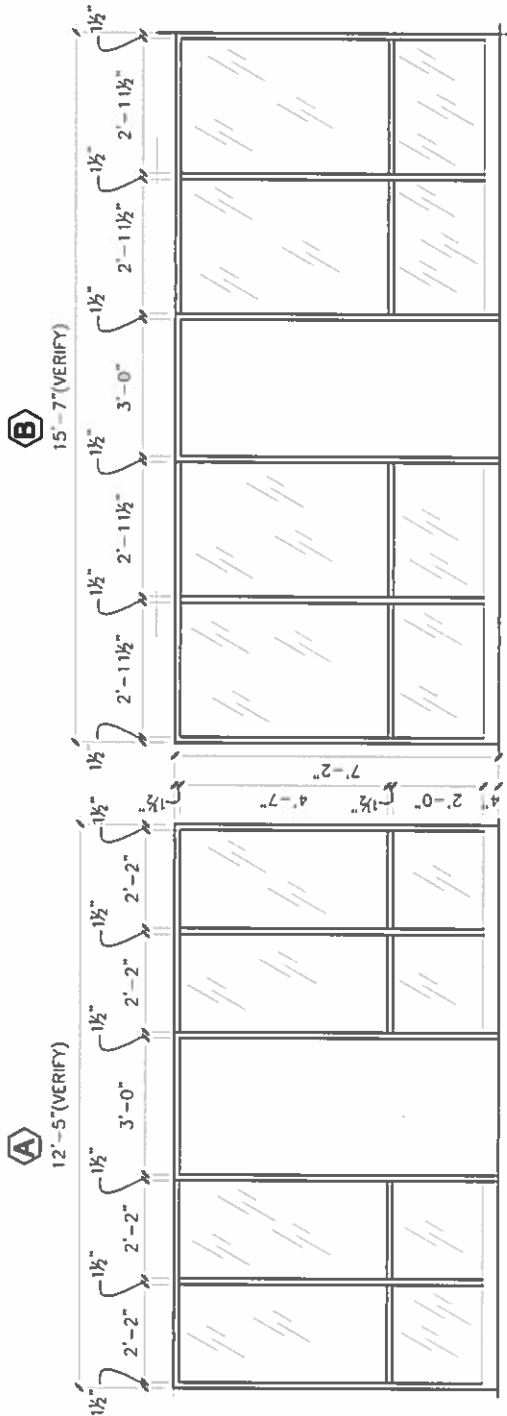
DATE: APRIL 30, 2015

PAGE NO.
A-2



NOTE:
ALL INTERIOR GLAZING MATERIAL
TO BE 1/4" TEMPERED GLASS.

DOOR HARDWARE NOTES:



DOOR TYPE
SCALE: 3/8" = 1'-0"

PASS THRU RETURN AIR
GRILLE SIZED AS PER
MECHANICAL NOTES.

① ALUMINUM AND GLASS FRAME TYPES
SCALE: 3/8" = 1'-0"



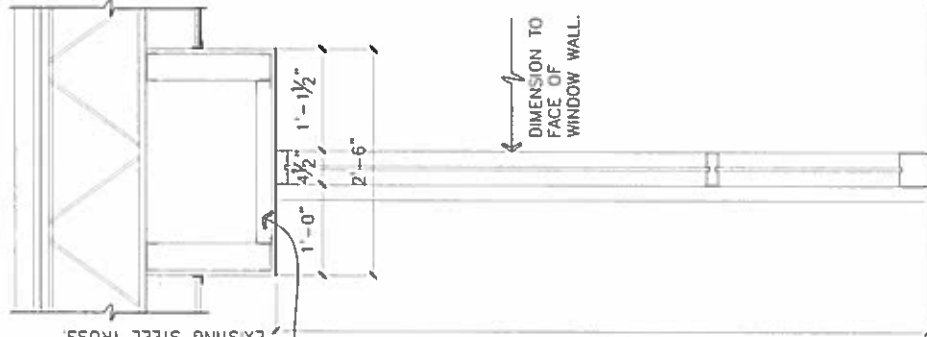
NEW STUDY PODS INSTALLATION PROJECT
SECOND FLOOR HARRISON LIBRARY
LANGSTON UNIVERSITY
LANGSTON, OKLAHOMA

University Architects
Langston University
4500 N. Lincoln Blvd., Suite 204
Oklahoma City, Oklahoma 73105
Phone 405-424-6801
Fax 405-424-6507

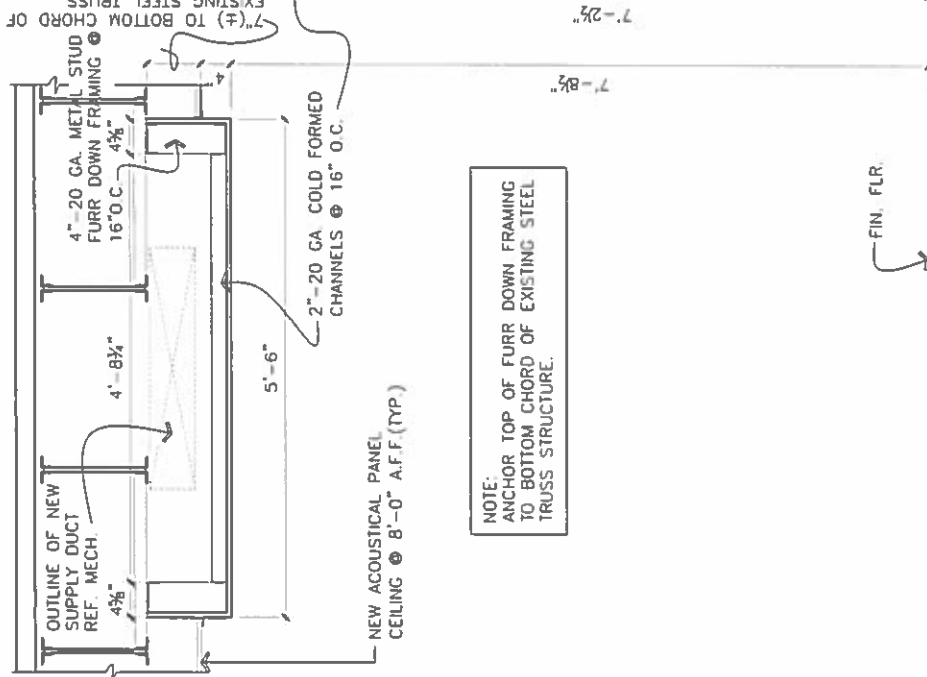
DATE: APRIL 30, 2015

PAGE NO.

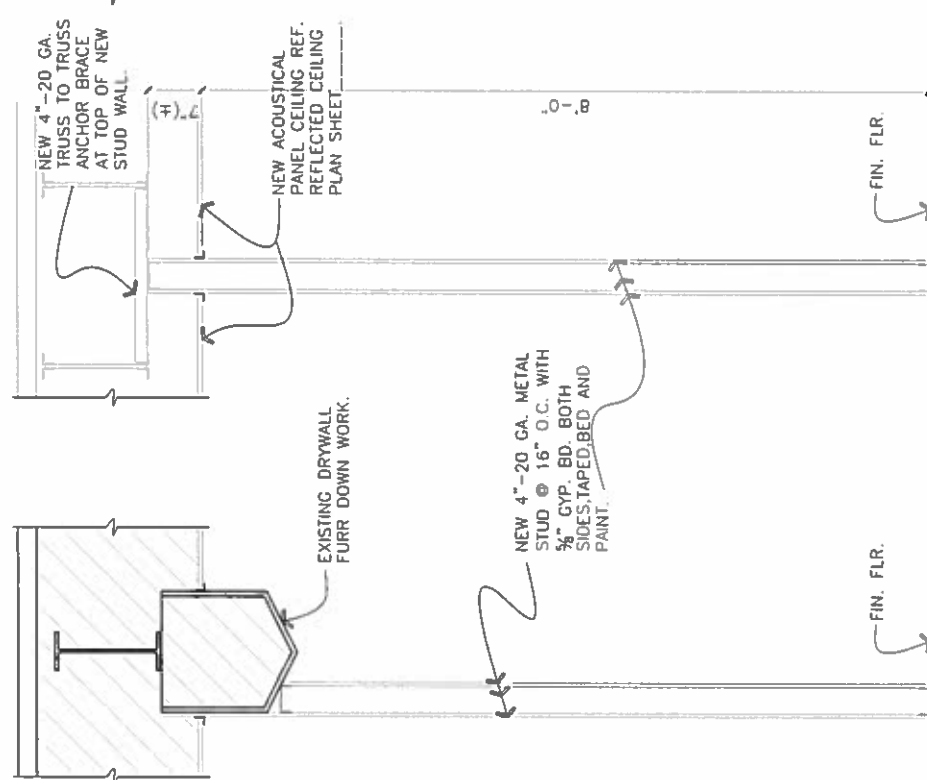
A-3



① WALL SECTION
SCALE: 3/4" = 1'-0"



② WALL SECTION
SCALE: 3/4" = 1'-0"



③ WALL SECTION
SCALE: 3/4" = 1'-0"



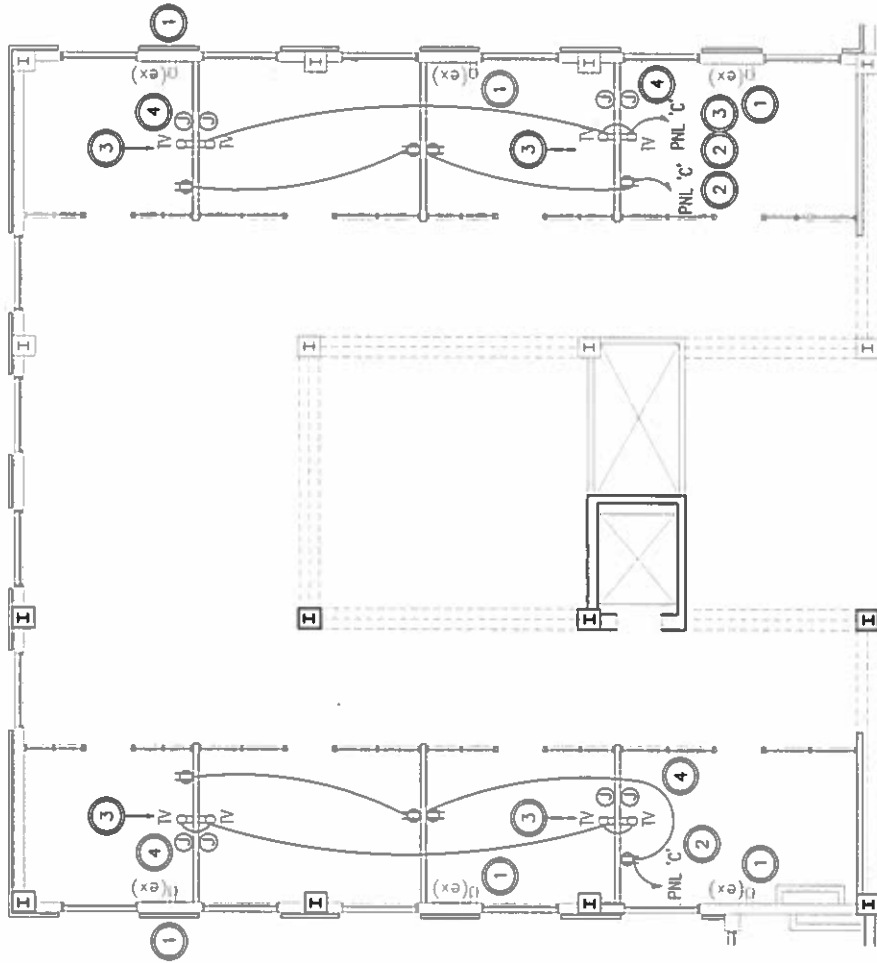
④ WALL SECTION
SCALE: 3/4" = 1'-0"

NEW STUDY PODS INSTALLATION PROJECT
SECOND FLOOR HARRISON LIBRARY
LANGSTON UNIVERSITY
LANGSTON, OKLAHOMA

University Architects
Langston University
4500 N. Lincoln Blvd. Suite 204
Oklahoma City, Oklahoma 73105
Phone 405-424-8801
Fax 405-424-8907

DATE: APRIL 30, 2015

PAGE NO. **E-1**



1 ELECTRICAL PLAN HARRISON LIBRARY SECOND FLOOR
SCALE: 1/8" = 1'-0"

POWER PLAN NOTES

- 1** EXISTING RECEPTACLES TO REMAIN.
- 2** CONNECT NEW RECEPTACLES TO PANEL 'C' LOCATED IN OFFICE ON THIS FLOOR. INSTALL NEW 20A, 1P CKT. BKR. IN AVAILABLE SPACE IN PANEL 'C' FOR THESE CIRCUITS.
- 3** INSTALL NEW TV RECEPTACLES IN WALL AT 72" ABOVE FLOOR. CONNECT ALL TV RECEPTS TO SAME CIRCUIT.
- 4** INSTALL JUNCTION BOX AT 72" ABOVE FLOOR WITH 3/4" CONDUIT TO ABOVE CEILING FOR TV SIGNAL WIRE.

LIGHTING PLAN NOTES SEE SHEET E-2

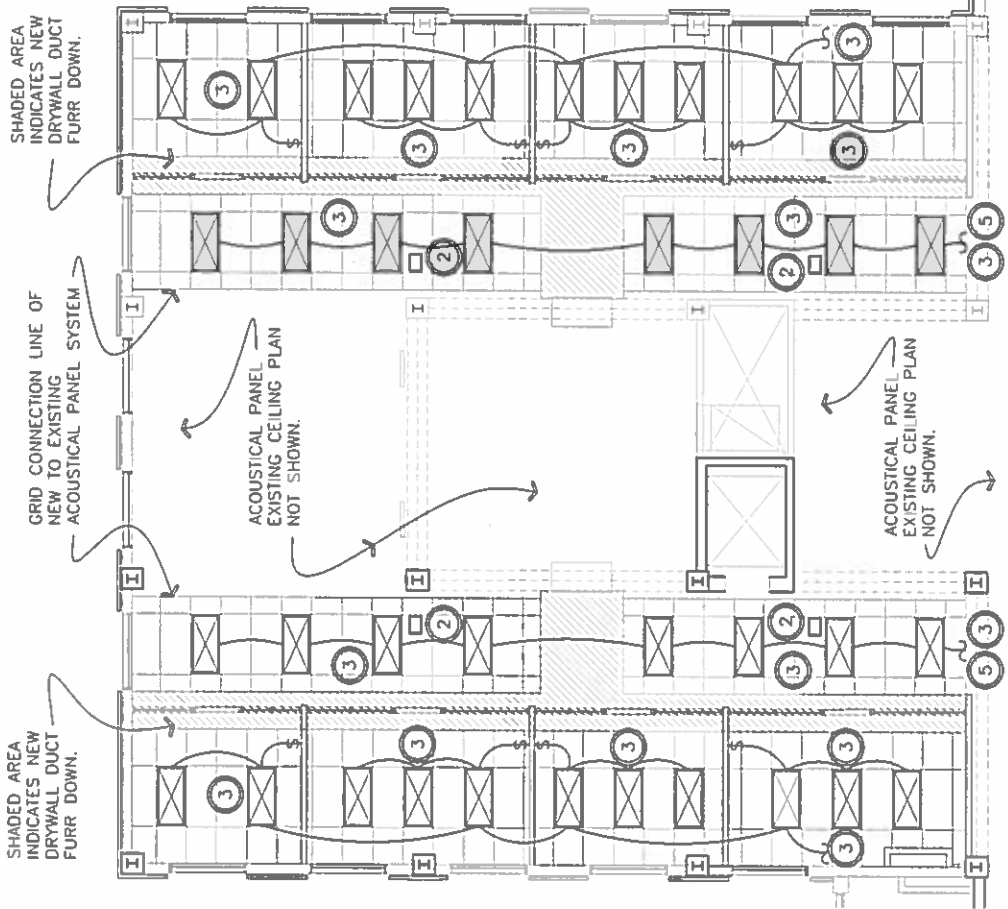
- 1** REMOVE EXISTING LIGHT FIXTURES IN AREAS OF DEMOLITION AND SAVE FOR RE-INSTALLATION IN NEW CEILING. EXISTING CIRCUITS TO REMAIN FOR RE-USE.
- 2** EXISTING EMERGENCY LIGHTS TO BE REMOVED AND RE-INSTALLED IN NEW CEILING IN SAME LOCATIONS. RE-CONNECT THESE LIGHTS TO EXISTING CIRCUIT.
- 3** INSTALL EXISTING LIGHTS AND NEW SWITCHES AS SHOWN. RE-CONNECT LIGHTS TO EXISTING CIRCUITS. PROVIDE ADDITIONAL CONDUIT AND WIRE AS REQUIRED.
- 4** REMOVE EXISTING FIRE ALARM DEVICES FROM CEILING TO BE DEMOLISHED AND RE-INSTALL IN NEW CEILING IN EXISTING LOCATIONS. RE-CONNECT TO FIRE ALARM SYSTEM.
- 5** RE-CONNECT THIS ROW OF LIGHTS TO EXISTING SWITCH.

NEW STUDY PODS INSTALLATION PROJECT
SECOND FLOOR HARRISON LIBRARY
LANGSTON, OKLAHOMA
LANGSTON UNIVERSITY

University Architects
Langston University
4500 N. Lincoln Blvd., Suite 204
Oklahoma City, Oklahoma 73105
Phone 405-424-6801
Fax 405-424-6507

DATE: APRIL 30, 2015

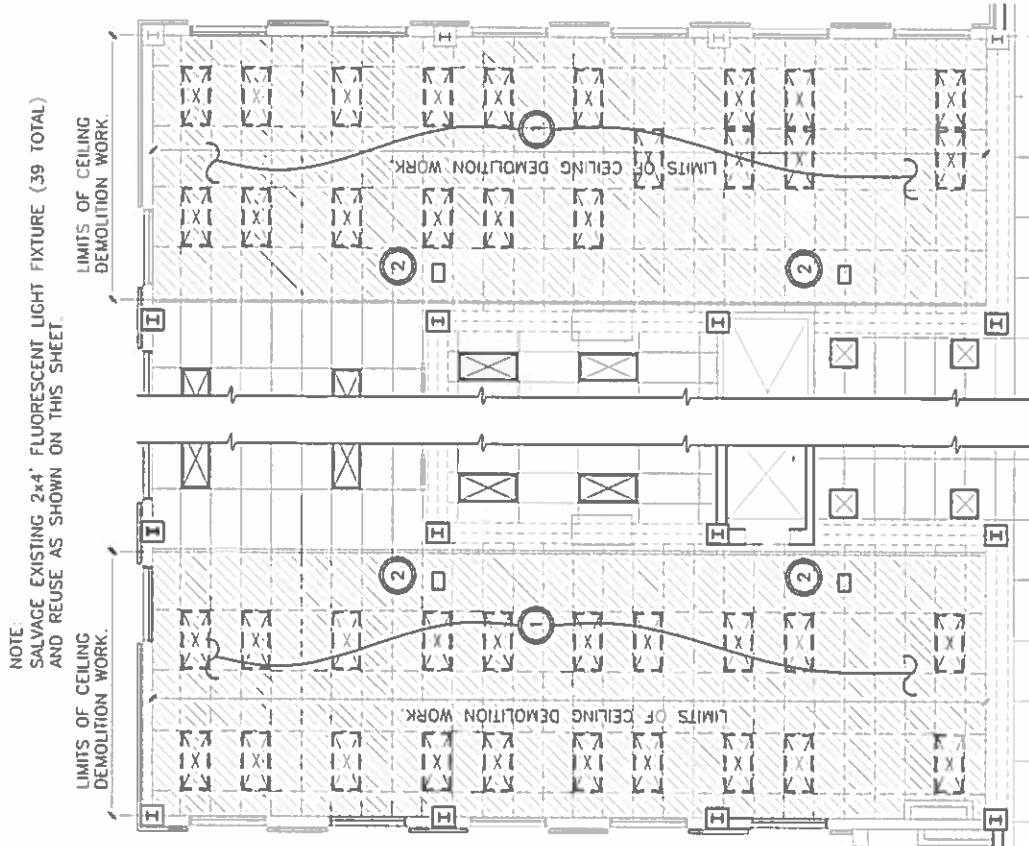
PAGE NO.
E-2



**NEW LIGHTING AND REFLECTED CEILING PLAN
HARRISON LIBRARY SECOND FLOOR**

②

SCALE: 1/8" = 1'-0"

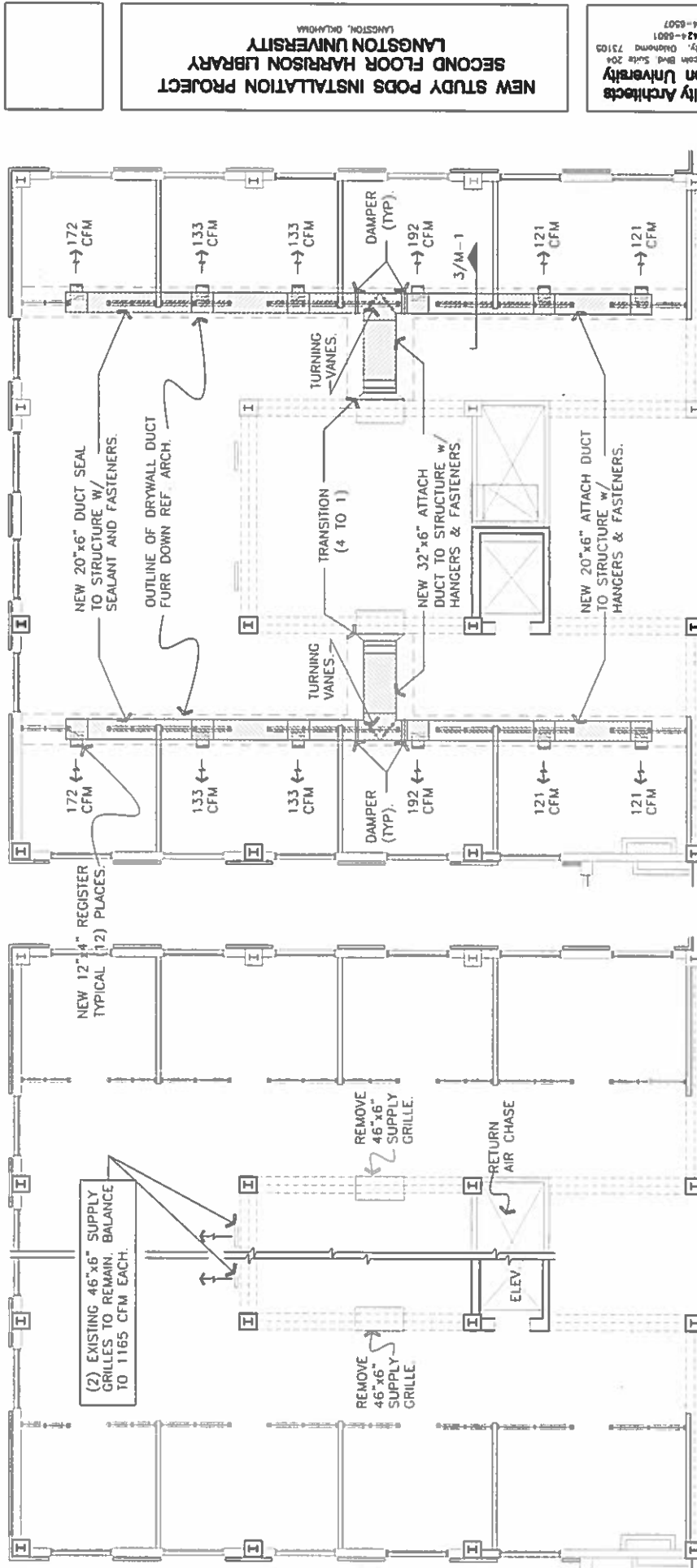


**SELECTIVE DEMOLITION LIGHTING AND REFLECTED
CEILING PLAN HARRISON LIBRARY SECOND FLOOR**

①

SCALE: 1/8" = 1'-0"

NOTE:
SALVAGE EXISTING 2x4' FLUORESCENT LIGHT FIXTURE (39 TOTAL)
AND REUSE AS SHOWN ON THIS SHEET.
LIMITS OF CEILING DEMOLITION WORK.



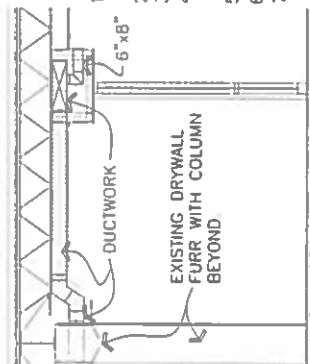
**1 SELECTIVE DEMOLITION
PLAN HARRISON LIBRARY
SECOND FLOOR**

SCALE: 1/8"=1'-0"

**2 NEW MECHANICAL PLAN HARRISON
LIBRARY SECOND FLOOR**

SCALE: 1/8"=1'-0"

- MECHANICAL NOTES:
1. ALL MECHANICAL WORK TO BE IN ACCORDANCE WITH THE INTERNATIONAL MECHANICAL CODE LATEST EDITION ADOPTED BY THE STATE OF OKLAHOMA.
 2. DUCTWORK TO BE GALV. STEEL GAGE PER PRESSURE CLASS OF DUCT.
 3. DIMENSIONS ARE IN INCHES AND ARE FREE CLEAR I.D.
 4. LINE DUCTWORK WITH SMOOTH SURFACE NON-FRIBBLE RIGID INSULATION - 1" THICK INSULATION SUCH AS KNAUF E M OR APPROVED.
 5. BALANCE VOLUMES TO PLUS OR MINUS 5% SHOWN ON PLANS.
 6. REGISTERS ARE CARNES RSDAV-12"x4" WITH OPPOSED BLADE DAMPERS.
 7. DOOR GRILLES ARE 20" WIDE x 10" HIGH - SUBMITTAL REQUIRED - FLANGES ON BOTH SIDES OF DOOR - PAINT COLOR SELECTED BY ARCHITECT.



3 DUCTWORK PROFILE

SCALE: 1/4"=1'-0"

NEW STUDY PODS INSTALLATION PROJECT
SECOND FLOOR HARRISON LIBRARY
LANGSTON UNIVERSITY
LANGSTON, OKLAHOMA

University Architects
Langston University
4500 N. Lincoln Blvd. Suite 204
Oklahoma City, Oklahoma 73105
Phone 405-424-8801
Fax 405-424-8507

DATE: APRIL 30, 2015

PAGE NO.

M-1



DBA



August 26, 2016

Mr. Jason Kinder
General Manager
SODEXO
Langston University
102 Paige Hall
Langston, OK 73050

RE: Budget quote to replace boiler in main boiler plant to provide redundant backup for campus served buildings.

Dear Mr. Kinder;

Please accept our budget quote for the replacement of the defective boiler in your main boiler plant serving 5 campus buildings. I have revised pricing on the equipment to give you a more accurate cost for this project.

Main Boiler Plant

The main steam boiler plant serves 5 of the campus buildings, JONES HALL, HAMILTON HALL, MOORE HALL, UNIVERSITY OF WOMEN and SANFORD HALL.

North Boiler

The state boiler inspector has red tagged this boiler out of service due to the thickness of the tube sheets and the deteriorated condition of the boiler. They recommend that it be replaced.

We can furnish and install a new boiler of the same size and horsepower as the existing boiler. We have updated all equipment pricing. We would remove the old boiler, install a new boiler, boiler stack, gas train and make up water piping from your existing make up tank to the new boiler. All new blow down valves and piping have been included.

BUDGET Pricing: \$140,000.00

NOTE- These boilers usually take about 8 weeks to construct and deliver to the site. Then we will need another couple of weeks to install, so if you decide to go this way you must move quickly.

RENTAL BOILER: Please remember that we do have rental boilers available to set on site and keep your facility running if needed.



DBA



South Boiler

This boiler needed to have the following work done to it last year and you may have already done the work:

1. Hydrostatic test the boiler for leaks
2. Patch the cracked refractory
3. Reconnect gas train and wiring to the burner
4. Replace the KO insulation and gaskets
5. Replace hand hole inspection gaskets
6. Replace the McDonnell Miller Low Water Cut Out
7. Start the boiler up. Check and set operating and safety controls.
8. Set up the combustion on the burner.
9. Place the boiler back into service.

All work will be accompanied by service reports, combustion analysis reports and settings for your operating and safety controls. Please review the items listed and let me know if you would like for us to proceed with the repairs.

I would be happy to come up and meet with you about these sites and discuss a plan to get your facility ready for winter!

Respectfully,

Larry Beatty
Owner
Jackson Mechanical Service, Inc.

September 9, 2016

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

President Hargis welcomed everyone to the OSU campus and said he is hopeful everybody has enjoyed their time here. On behalf of the Board of Regents, Chair Watkins expressed appreciation for the hospitality. She said the event last evening was spectacular. The employees of the OSU Library do an outstanding job, and she asked that the Board's appreciation be conveyed to them. President Hargis said, as always, Debbie Lane put that together. Chairman Watkins said the Board appreciates Ms. Lane very much and said she does so many things for the Board members that go unnoticed, and she expressed appreciation to Ms. Lane.

President Hargis said undergraduate enrollment for the OSU-Stillwater campus is at an all-time high with 20,277 students. The graduate enrollment is down, but that seems to be a trend across the spectrum of higher education. The total enrollment at OSU-Stillwater is 24,387 students.

President Hargis presented a brochure that reflects the impact of higher education as an economic driver for the State of Oklahoma. It addresses some of the recent things that have been written about higher education. It demonstrates that not only does OSU have record enrollment and record fundraising, but it also is maintaining a lower cost than the Big 12 average and way below the average for land-grant universities. President Hargis said he is hopeful this information will be used in rebutting some of the false information that has been reported. Regent Link asked if this information is to respond to the criticism that was received this past spring. President Hargis responded affirmatively in addition to comments made during the summer. Regent Link asked if OSU is doing more than this brochure with other programs or materials coming out, and President Hargis responded affirmatively.

Adoption of Memorial Resolutions

President Hargis presented information to recognize the service of Raymond N. Habiby, Professor Emeritus, Political Science, College of Arts and Sciences; Franklin R. Leach, Professor Emeritus, Biochemistry and Molecular Biology, College of Agricultural Sciences and Natural Resources; William M. "Bill" Parle, Associate Professor, Retired, Political Science, College of Arts and Sciences; and Lavon P. Richardson, Associate Professor, Retired, Microbiology and Molecular Biology, College of Agricultural Sciences and Natural Resources. President Hargis presented Memorial Resolutions for Dr. Habiby, Dr. Leach, Dr. Parle, and Dr. Richardson and recommended their adoption. (The Memorial Resolutions are attached to OSU's portion of the minutes as ATTACHMENTS A-D and considered a part of these minutes.)

Regent Anthony moved and Regent Milner seconded to adopt the Memorial Resolutions for Raymond N. Habiby, Franklin R. Leach, William M. "Bill" Parle, and Lavon P. Richardson as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Changes to Board Rule 30:10-3-1 *Oklahoma State University Alcohol Policy*

President Hargis recommended approval of changes to Board Rule 30:10-3-1 *Oklahoma State University Alcohol Policy*. He said this item was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning. (The request presented to the Committee is attached to OSU's portion of the minutes as ATTACHMENT E and considered a part of these minutes.)

Regent Burns reported that the Committee met with the administration of Oklahoma State University to consider approval of changes to Board Rule 30:10-3-1 *Oklahoma State University Alcohol Policy*. He said the Committee acted to recommend Board approval.

Regent Burns moved and Regent Hall seconded to approve changes to Board Rule 30:10-3-1 *Oklahoma State University Alcohol Policy* as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis asked General Counsel Stephens if this addresses the issue earlier discussed during the Committee meeting. Mr. Stephens said the record was clear in Committee that an initial presentation was made regarding two of the revisions (adding an additional bullet regarding the sites in Human Sciences facilities where alcohol may be served and revising the 9th bullet regarding the tasting of wine, beer and/or spirits as a legitimate part of requirements of certain Human Sciences courses) and that the other revision (revising the 10th bullet to reflect that beverages may include wine, beer and/or spirits) was addressed and approved later in the Committee meeting, such that all of those revisions were recommended for approval by the Committee.

President Hargis requested Provost and Senior Vice President Gary Sandefur to present information pertaining to Academic Affairs:

Personnel Actions

Dr. Sandefur presented the personnel actions and recommended their approval with the exception of those items pertaining to separations and retirements, which are included as information items.

These include 47 appointments of new tenure track and clinical faculty for the Stillwater, Oklahoma City, and Center for Health Sciences campuses and 14 changes in title or rate. Dr. Sandefur requested Board approval of all personnel actions included in the OSU Agenda. For information, 10 separations and 2 retirements are included. (These recommendations are listed under Section D-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-9-9-16.)

Regent Hall moved and Regent Reese seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Position Announcement and Description for Dean, Center for
Veterinary Health Sciences

Dr. Sandefur reported that this request is being withdrawn from consideration by the OSU administration with the intent of bringing forward the recommendation at the next Board meeting.

Approval of Position Announcement and Description for Dean, School of International Studies

Dr. Sandefur reported that this request is being withdrawn from consideration by the OSU administration with the intent of bringing forward the recommendation at the next Board meeting.

Approval of Position Description for Provost and Vice President for
Academic Affairs, OSU-Tulsa

On behalf of the OSU-Tulsa faculty, staff, and students, Dr. Sandefur presented for approval the position description for the position of Provost and Vice President for Academic Affairs, OSU-Tulsa. (The position description is included in Section D-4 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-9-9-16.) He said this item was discussed with members of the Academic Affairs, Policy and Personnel Committee earlier today.

Regent Burns reported that the Committee met with the administration of Oklahoma State University to consider approval of the position description for the position of Provost and Vice President for Academic Affairs, OSU-Tulsa. The Committee recommended approval of this item.

Regent Burns moved and Regent Callahan seconded to approve the position description for the position of Provost and Vice President for Academic Affairs, OSU-Tulsa, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Position Description for Vice President for Student Affairs, OSU-Tulsa

On behalf of the OSU-Tulsa faculty, staff, and students, Dr. Sandefur presented for approval a position description for the position of Vice President for Student Affairs, OSU-Tulsa. (The position description is included in Section D-5 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-9-9-16.) This item was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting earlier today.

Regent Burns reported that the Committee met with the administration of Oklahoma State University to consider approval of the position description for the position of Vice President for Student Affairs, OSU-Tulsa. The Committee acted to recommend approval of this item.

Regent Burns moved and Regent Milner seconded to approve the position description for the position of Vice President for Student Affairs, OSU-Tulsa, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Proposed New Degrees and Program Modifications

Dr. Sandefur presented the proposed program modifications and new degree requests for the OSU-Stillwater campus. (These curricular items are summarized in Section E-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-9-9-16). These requests were discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting earlier today. If approved, these requests will be sent to the Oklahoma State Regents for Higher Education for their consideration and approval. Board approval is requested at this time.

Regent Burns said the Committee met with the OSU administration regarding approval of the degree requests and program modifications. The Committee acted to recommend Board approval.

Regent Burns moved and Regent Davis seconded to approve the proposed new degrees and program modifications as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis requested Senior Vice President Joe Weaver to present information pertaining to Administration and Finance:

G-1 Approval of Cancellation of Peace Officer’s and Reserve Peace Officer’s Commissions

Vice President Weaver requested Board approval of the peace officer actions as listed in the OSU Agenda.

Regent Burns moved and Regent Link seconded to approve the recommendations of the OSU administration regarding peace officer commissions as follows.

Commission:

<u>OSU-Tulsa</u>	<u>Commission No.</u>
Hossein Kalami	732
Brent Bynum (change from full-time to reserve)	720
Christopher Mackey (change from part-time to full-time)	729

Cancellation:

<u>OSU-Stillwater</u>	<u>Commission No.</u>
Matthew H. Metcalf	513
Chris A. Hoffman	458

OSU-Tulsa

Brittany Campbell	714
Joshua Marquette	713

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-2 Approval to Reimburse OSU Foundation

Mr. Weaver requested Board approval to authorize the reimbursement to the OSU Foundation in the amount of \$4,440 for an emergency travel loan that was provided to Upward Bound students. The Foundation stepped in and helped bridge a gap while waiting for funds.

Regent Link moved and Regent Anthony seconded to authorize the reimbursement to the OSU Foundation for an emergency travel loan provided for Upward Bound students.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-3 Approval to Submit Documents to the Oklahoma State Regents for Higher Education for Inclusion in the Master Equipment Lease Program and to Purchase the Items

Mr. Weaver requested Board approval to submit the appropriate documents to the Oklahoma State Regents for Higher Education for removable mechanical equipment for the new Engine/Compression Testing Facility (New Product Development Lab) project with an estimated total value of \$900,000 to be included in the Master Equipment Lease Program. He said this pertains to the relationship OSU has with General Electric.

Regent Hall moved and Regent Link seconded to authorize Oklahoma State University to submit the appropriate documents to the Oklahoma State Regents for Higher Education for removable mechanical equipment for the new Engine/Compression Testing Facility project and to purchase the Master Equipment Lease Program items in accordance with Purchasing Policy and Procedures.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-4 Approval to Refund the Equipment Master Lease Program Bonds, Series 2006C

Mr. Weaver requested Board approval to submit the appropriate documents to the Oklahoma State Regents for Higher Education and to take all necessary actions to refund the Equipment Master Lease Program Bonds, Series 2006C, through the Master Equipment Lease 2016 Program for an estimated \$2,300,000 required to refund the remaining principal amount. It is estimated that the net present value savings will be \$180,000 or 8.4 percent of the refunded par amount.

Regent Anthony moved and Regent Hall seconded to authorize Oklahoma State University to submit the appropriate documents to the Oklahoma State Regents for Higher Education and to take all necessary actions to refund the Equipment Master Lease Program Bonds, Series 2006C, through the Master Equipment Lease 2016 Program as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval of Changes to OSU Alternate Retirement Plan (OSU System)

Mr. Weaver requested Board approval to adopt amendments to the Oklahoma State University ARP 401(a) Defined Contribution Retirement Plan in conjunction with the execution of a “Closing Agreement” with the Internal Revenue Service in response to a 2005 Request for a Private Letter Ruling. The IRS has responded affirmatively. Execution of the closing agreement requires two changes including the elimination of the option for employees hired prior to 2004 to opt out of the Oklahoma Teachers Retirement System and changing the one-time irrevocable election period for new hires from 90 days to 30 days.

Regent Link asked if there are any pre-2004 employees who would be affected. Mr. Weaver indicated there are still employees in the OSU System hired prior to 2004, but this is seen as having very little effect at this point. Fifteen years later these employees are vested with OTRS and are not going to opt out. Regent Burns asked if this will have any impact on Cooperative Extension employees who have federal retirement options. He said these individuals are typically not in OTRS by virtue of federal retirement and he would like to know if this does not negatively impact their options. Jamie Payne, Assistant Vice President and Chief Human Resources Officer, said it does not. Mr. Weaver said this closes a contingency that OSU had outstanding for almost 15 years. It is a good thing to close this chapter.

Regent Anthony moved and Regent Hall seconded to authorize the adoption of amendments to the Oklahoma State University ARP 401(a) Defined Contribution Retirement Plan in conjunction with the execution of a “Closing Agreement” with the Internal Revenue Service in response to a 2005 Request for a Private Letter Ruling as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-2 Approval to Execute a Contract for Support Services with the Oklahoma State University Research Foundation

Mr. Weaver requested Board approval for the President to execute annual contracts with the OSU Research Foundation for services to support and increase research opportunities for OSU researchers and to support commercialization of technologies discovered by University researchers as appropriate, subject to review by Board Legal Counsel. He said this action increases the June amount that was approved by \$2.5 million. Funds will be provided by E&G Funds.

Regent Link moved and Regent Milner seconded to authorize the President to execute annual contracts with the OSU Research Foundation for services to support and increase research opportunities for OSU researchers and to support commercialization of technologies discovered by University researchers as appropriate, subject to review by Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-1 Approval to Select an Architectural Firm to Assist the University with the Design and Construction of the New USRI/USDC Building

Mr. Weaver requested Board approval to select an architectural firm to assist the University with the design and construction of the new Unmanned Systems Research Institute/Unmanned Systems Development Center Building (USRI/USDC) to be located in the Oklahoma Technology & Research Park at Highway 51 and Sangre Road. He said this item was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Anthony said the Committee met with the OSU administration to consider the selection of an architectural firm to assist the University with the USRI/USDC Building project. He said the Committee acted to recommend Board approval to select Selser Schaefer Architects, Tulsa, Oklahoma.

Regent Anthony moved and Regent Milner seconded to select Selser Schaefer Architects, Tulsa, Oklahoma, as the architectural firm to assist the University with the design and construction of the new USRI/USDC Building project as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-2 Approval to Select a Construction Management Firm to Assist the University with the Design and Construction of the New USRI/USDC Building

Mr. Weaver requested Board approval to select a construction management firm to assist the University with the design and construction of the new USRI/USDC Building to be located in the Oklahoma Technology & Research Park. He said this item was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Anthony reported that the Committee met with the OSU administration to select the construction management firm to assist the University with the USRI/USDC Building project. The Committee acted to recommend Board approval to select Lippert Bros., Inc., Oklahoma City, Oklahoma, for this project.

Regent Anthony moved and Regent Davis seconded to select Lippert Bros., Inc., Oklahoma City, Oklahoma, as the construction management firm to assist the University with the design and construction of the new USRI/USDC Building project as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-3 Approval to Select Architectural and Construction Management Firms to Assist the University with the Design and Construction of Renovations to the Student Union Tower

Mr. Weaver requested Board approval to select the architectural and construction management firms to assist the University with the design and construction of renovations to the Student Union Tower. As discussed in Committee, the administration sees the value of continuing with the same firms that were used for the OSU Library roof and tower project in order to bring that same expertise. A lot of the problems with the roof and the cupola of the Student Union are the same as what was experienced with the OSU Library. It is recommended to continue with Selser Schaefer Architects of Tulsa, Oklahoma, and CMSWillowbrook of Chickasha, Oklahoma, for this project. He said this item was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Anthony said the Committee met with the administration of OSU to consider approval to select the architectural and construction management firms to assist the University with the design and construction of renovations to the Student Union Tower. He said the Committee acted to recommend Board approval to select the architectural firm of Selser Schaefer of Tulsa, Oklahoma, and the construction management firm of CMSWillowbrook, Chickasha, Oklahoma.

Regent Anthony moved and Regent Milner seconded to select Selser Schaefer Architects of Tulsa, Oklahoma, as the architectural firm and CMSWillowbrook of Chickasha, Oklahoma, as the construction management firm for the Student Union Tower project as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-4 Approval to Extend the Retention for the Engineers of a Previously Approved Project for the Utilities Master Plan to Continue into the Design of the Utilities Master Plan Projects

Mr. Weaver requested Board approval to extend the retained services for the engineers of a previously approved project for the Utilities Master Plan to continue into the design and construction of various components of that plan for one year with an option for up to four additional years. This was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Anthony reported that the Committee met with members of the OSU administration regarding the request to extend the retention of Frankfurt-Short-Bruza as the engineers of a previously approved project for the Master Plan to continue the design of the Utilities Master Plan project. The Committee acted to recommend Board approval.

Regent Anthony moved and Regent Milner seconded to extend the retained services for the engineers of a previously approved project for the Utilities Master Plan to continue into the design and construction of the components of the Utilities Master Plan for one year with an option for up to four additional years as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-5 Approval to Select a Consultant to Assist the University with the Development of a Master Plan for the OSU-CHS Campus

Mr. Weaver requested Board approval to select a consultant to assist the University with the development of a master plan for the OSU Center for Health Sciences campus in Tulsa. This item was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Anthony reported that the Committee met with the administration of Oklahoma State University to consider approval to select a consultant to assist the University with the development of a Master Plan for the OSU Center for Health Sciences campus. He said the Committee recommended approval to select McFarland Architects, Tulsa, Oklahoma.

Regent Anthony moved and Regent Milner seconded to select McFarland Architects, Tulsa, Oklahoma, as the consultant to assist the University with the development of a master plan for the OSU Center for Health Sciences campus in Tulsa as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

J Approval of Purchase Request Items

Mr. Weaver presented the purchase requests and recommended their approval. (The purchase requests are listed in Exhibit I of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-9-9-16.) He requested approval to purchase the items as listed, subject to the availability of funds and/or the limitations of the budget.

Regent Davis moved and Regent Milner seconded to approve the purchase requests as listed in the OSU Agenda (purchase requests Nos. 1-7, Exhibit I, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Raymond N. Habiby, Professor Emeritus, Political Science, College of Arts and Sciences, was claimed by death on July 17, 2016; and

WHEREAS, Dr. Habiby, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1965, to the date of his retirement, December 31, 2008, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Habiby to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Habiby.

Adopted by the Board the 9th day of September 2016.



Lou Watkins, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Franklin R. Leach, Professor Emeritus, Biochemistry and Molecular Biology, College of Agricultural Sciences and Natural Resources, was claimed by death on July 4, 2016; and

WHEREAS, Dr. Leach, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from July 1, 1959, to the date of his retirement, August 31, 1998, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Leach to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Leach.

Adopted by the Board the 9th day of September 2016.



Lou Watkins, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that William M. "Bill" Parle, Associate Professor, Retired, Political Science, College of Arts and Sciences, was claimed by death on June 4, 2016; and

WHEREAS, Dr. Parle, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1981, to the date of his retirement, January 13, 2009, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Parle to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Parle.

Adopted by the Board the 9th day of September 2016.



Lou Watkins, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Lavon Preston Richardson, Associate Professor, Retired, Microbiology and Molecular Biology, College of Agricultural Sciences and Natural Resources, was claimed by death on June 8, 2016; and

WHEREAS, Dr. Richardson, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1961, to the date of his retirement, June 30, 1986, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Richardson to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Richardson.

Adopted by the Board the 9th Day of September 2016



Lou Watkins, Chair



COLLEGE OF
Human Sciences

August 2, 2016

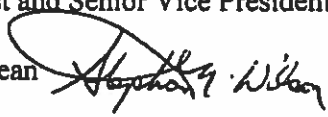
Office of the Dean
106 Human Sciences
Stillwater, Oklahoma 74078-6112

P 405 744 9805
F 405 744 7113

www.humansciences.okstate.edu

MEMORANDUM

To: Gary Sandefur, Provost and Senior Vice President

From: Stephan M. Wilson, Dean 

Subject: Request for change to Board Policy

Due to the increased opportunity for special events in the College of Human Sciences afforded by the outstanding facilities in the new north wing, this memo requests an addition to the Oklahoma State University alcohol policy.

The expanded potential for catering afforded by the new facilities and an increased expectation for student learning through curriculum enhancement based on the availability of spaces conducive to event and conference planning, it is hereby requested that an additional bullet be added to the Oklahoma State University alcohol policy.

- At special events and functions in Human Sciences facilities including but not limited to: Taylor's, Hirst Center for Beverage Education, Jorns Hall, Demonstration Classroom, Human Sciences Partners Suite, Gaylord Gallery, The Great Hall, HRAD Directors Conference Room and balcony, and confines of its attached outside meeting areas.

In reviewing the existing policy, we suggest that the 9th bullet be revised as follows:

- The tasting of wine, beer and/or spirits in the classroom as a legitimate and strictly controlled part of the requirements of Human Sciences courses HRAD 3721, HRAD 4723 and HRAD 4850 provided such activities are a part of the approved curriculum and authorized class in that such activities are conducted during the regular class periods under the supervision of university approved instructors.

and suggest that the 10th bullet be revised to reflect that beverages may include beer and/or spirits: "Events held in Hotel and Restaurant Administration dining facilities associated with special dining functions may include the serving of wine, beer and/or spirits if such events have been approved..."

Thank you for your consideration of this request.

September 9, 2016

Public Comments

Chair Watkins said 15 minutes are provided for members of the public who would like to address the Board, and she asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

September 9, 2016

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF SEPTEMBER 9, 2016

Chair Watkins called upon the Committee Chairs of the following Committees to give reports.

Academic Affairs, Policy and Personnel Committee

(All business discussed by the Committee was presented during the business of Northeastern Oklahoma A&M College and Oklahoma State University.)

Audit, Risk Management and Compliance Review Committee

Regent Davis said the Committee met yesterday to receive a report from the OSU administration regarding safety issues related to the study abroad program. He said the efforts of the University to assure the safety of students as they travel and learn abroad are greatly appreciated.

Regent Davis said the Committee also received an update from the Office of Legal Counsel as well as an Annual Report and update from the Office of Internal Audit. The Committee is grateful for the good work being done by both of these offices.

Fiscal Affairs and Plant Facilities Committee

(In addition to the business discussed by the Committee during the business of Northeastern Oklahoma A&M College and Oklahoma State University, the Committee also addressed the following.)

Update Report Regarding the Stillwater Regional Airport

Regent Anthony said the Committee met with officials this morning from the City of Stillwater to discuss airport improvements and airline services to Stillwater Regional Airport. The recent addition of commercial airline service to Stillwater is a great example of the City and University working together to strengthen the community. He said it was a good report. The bookings are up, and the Board appreciates the City's efforts and is pleased that the City officials could join the meeting today.

Chair Watkins said the City of Stillwater officials provided a very good report.

September 9, 2016

Personnel Actions

Mr. Ramsey referenced a list of personnel actions for the Board of Regents including two resignations in the Office of Internal Audit and the appointment of Victim Advocates. (The list of personnel actions is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regarding the Sexual Assault Victim Advocate positions, Mr. Ramsey said he has been working closely with Mackenzie Wilfong, Associate General Counsel, about the possibility of restructuring the position that was previously filled by Suzanne Burks who retired in July, 2016. He said Ms. Wilfong is an expert not just to the A&M institutions but to all of Oklahoma and has been doing great work to develop a process to fill the position going forward. He said the individuals being proposed for the positions are present at the meeting, and he asked Ms. Wilfong to introduce them.

Ms. Wilfong said as everyone is aware, Dr. Burks recently retired as both Director of University Counseling Services for Oklahoma State University and as the Independent Advocate for Victims of Sexual Assault for the Board of Regents. She said she really appreciates the Board's continued monetary support for the Victim Advocate positions and their important work to support students seeking advocacy services. She said the Board and its institutions treat the Victim Advocates as a confidential reporting option. Victims can visit the Victim Advocates to learn about resources available on the campus and in their local community regarding concerns of sexual violence and interpersonal violence. Ms. Wilfong said she is pleased to introduce the three OSU-Stillwater Sexual Assault Victim Advocates including Rachel Shreffler, who serves as the Assistant Director of Health and Wellness in OSU's Human Resources Department and is an adjunct professor for Health and Human Performance in the College of Education; Irissa Baxter, who serves as Coordinator for Women's and LGBTQ Affairs at OSU; and Becky George, a Registered Nurse in University Health Services and an advocate for women's health for approximately 35 years.

Ms. Wilfong expressed thanks to the Board for providing this wonderful resource to the OSU/A&M campuses. She said the primary method utilized to make the students aware of this important resource is through the <http://1is2many.okstate.edu/> website in addition to the distribution of cards. In the last few weeks more than 7,160 cards have been distributed across campus including Campus Life, Disability Services, Counseling Services, Multicultural Affairs, Institutional Diversity, Student Affairs, Graduate College, President's Office, Fraternity & Sorority Affairs, Human Resources, Colvin Center, OSU Police Department, and the Athletics Department where every coach and staff member were made aware of these resources. In addition, 3,500 cards were distributed in Residential Life to be made available in all the dormitory rooms. Ms. Wilfong said the resources are in place and she expressed appreciation to the Board for its continued support of this endeavor. This is a wonderful resource for the students, and one that matters to the community.

Chair Watkins said Ms. Wilfong is a valued member of this team and expressed that the Board appreciates her very much. She expressed thanks to her for her service.

September 9, 2016

Regent Davis moved and Regent Reese seconded to approve the personnel actions as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

FY 2017 Co-source Agreements

Mr. Ramsey asked Ms. Finley to present a purchase request item regarding co-source agreements. Ms. Finley presented a recommendation regarding the use of FY 2017 co-source agreements for supplemental internal audit, construction internal audit, and information systems/technology audit services with Protiviti in the amount of \$181,500. She said this will involve an approximate 1,100 additional hours of internal audit services. She said the funding for these co-source audit services was previously approved in the FY 2017 budget.

Regent Burns moved and Regent Milner seconded to approve the FY 2017 co-source agreements for supplemental internal audit, construction internal audit, and information systems/technology audit services.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Adjournment

At approximately 12:00 p.m., Regent Hall moved and Regent Davis seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

September 9, 2016, Board Meeting

PERSONNEL ACTIONS

BOARD OF REGENTS (OFFICE OF INTERNAL AUDIT)

RESIGNATION (for information only) (Integrity Services)

- **DIXON, Brenna**, Audit Director, Integrity Services (effective July 5, 2016)
- **POGUE, Michale**, Senior Auditor/Consultant, Integrity Services (effective September 6, 2016)



BOARD OF REGENTS

VICTIM ADVOCATES

APPOINTMENT

- **SHREFFLER, Rachel**, Sexual Assault Victim Advocate, .125 FTE (effective August 8, 2016) at an annual salary of approximately \$5,500.
- **BAXTER, Irissa**, Sexual Assault Victim Advocate, .125 FTE (effective August 8, 2016) at an annual salary of approximately \$5,500.
- **GEORGE, Becky**, Sexual Assault Victim Advocate, .125 FTE (effective August 8, 2016) at an annual salary of approximately \$5,500.

MEETING OF THE A & M BOARD OF REGENTS

September 9, 2016

Council Room
412 Student Union
Oklahoma State University
Stillwater, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on October 26, 2015.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of June 17, 2016

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

October 21, 2016 -- Tulsa, Oklahoma – Executive Board Room, Administration Building,
700 N. Greenwood Ave., OSU-Tulsa

For **Consideration** of Approval:

December 2, 2016 -- Okmulgee, Oklahoma – State Room, Hospitality Services Building,
OSU Institute of Technology-Okmulgee

Calendar Year 2017 Regular Board Meetings Schedule

BUSINESS WITH COLLEGES AND UNIVERSITIES

- | | |
|--|------------------------------|
| 1. Oklahoma Panhandle State University | 4. Langston University |
| 2. Connors State College | 5. Oklahoma State University |
| 3. Northeastern Oklahoma A&M College | |

PUBLIC COMMENTS

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Audit, Risk Management and Compliance Review Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Chief Executive Officer

- a. General Business
- b. General Counsel
- c. Chief Audit Executive

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

(At the time this agenda is posted, detailed institutional agendas are available in the Office of the Board of Regents for review.)

DATE: September 9, 2016

TIME: Board will officially convene at 10:00 a.m.*

PLACE: Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 26, 2015.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of June 17, 2016
- Announcement of meeting on October 21, 2016, in the Executive Board Room, Administration Building, OSU-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma
- Approval of meeting on December 2, 2016, in the State Room, Hospitality Services Building, OSU Institute of Technology-Okmulgee, Okmulgee, Oklahoma
- Approval of Schedule of Regular Meetings Calendar Year of 2017

OKLAHOMA PANHANDLE STATE UNIVERSITY

- General Information/Reports Requiring No Action by the Board
Remarks by President Tim Faltyn

--Resolutions

- Adoption of Memorial Resolutions for Dr. Thomas Palmer, Mr. Jimmie Leo Draper, and Ms. Edythe Hall Boston

* The Board will have breakfast on Friday, September 9, 2016, at 7:30 a.m. in Suite 1600, 290 Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma, with Oklahoma State University President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion including recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. The Board will have lunch at approximately 12:00 p.m. in the Starlight Terrace, 465 Student Union, on the Oklahoma State University campus.

- Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
Out-of-state travel summaries

CONNORS STATE COLLEGE

- General Information/Reports Requiring No Action by the Board
Remarks by Interim President Ron Ramming
- Resolutions
Adoption of Memorial Resolution for Mr. Clarence W. Lynch
- Policy and Operational Procedures
Approval of revisions to the Connors State College Student Handbook
- Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
Out-of-state travel summaries
Quarterly veterinary, livestock, and FTE employee reports

NORTHEASTERN OKLAHOMA A&M COLLEGE

- General Information/Reports Requiring No Action by the Board
Remarks by President Jeff Hale
Profile comparison for enrollment, housing, and degrees conferred
- Policy and Operational Procedures
Approval of Northeastern Oklahoma A&M College's Strategic Plan

- Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval to offer existing academic degree programs online
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
 - Approval to expend funds from the Allied JOBS Program, Carl Perkins Postsecondary, Title III—Investing in Access and Success Grant, Upward Bound Grant, and Student Support Services Grant in accordance with grant guidelines
- Other Business and Financial Matters
 - Approval to name the Student Activity Center Building
- New Construction or Renovation of Facilities
 - Approval to select an architectural firm to assist the College with the design and construction of new dormitory buildings
 - Approval to select a construction management firm to assist the College with the design and construction of new dormitory buildings
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summaries
 - Quarterly FTE employee report

LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action by the Board
- Resolutions
 - Adoption of Memorial Resolution for Mrs. Farretta J. Hinds
- Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Other Business and Financial Matters
 - Approval to decommission campus police officers
- Contractual Agreements (other than construction and renovation)
 - Approval to enter into an agreement with Perry Publishing & Broadcasting, Incorporated, to secure artists, speakers, hosts, and comedians for student-centered events

- Approval to enter into a 12-month agreement with Mercy Clinic Oklahoma Communities, Inc., through a Memorandum of Understanding
- Approval to continue existing agreement with Royall & Company

--New Construction or Renovation of Facilities

- Ratification of interim approval for the Centennial Court Residential Apartments construction project
- Approval to complete a project for Hamilton Hall to include a replacement of the counter tops
- Approval to solicit bids and award a contract for a library renovation project

--Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting
Out-of-state travel summaries

OKLAHOMA STATE UNIVERSITY

--General Information/Reports Requiring No Action by the Board
Opening comments

--Resolutions

- Adoption of Memorial Resolutions for Raymond N. Habiby, Franklin R. Leach, William M. "Bill" Parle, and Lavon P. Richardson

--Policy and Operational Procedures

- Approval of revisions to Board Rule 30:10-3-1 *Oklahoma State University Alcohol Policy*

--Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- Approval of position announcement and description for Dean, Center for Veterinary Health Sciences

- Approval of position announcement and description for Dean, School of International Studies

- Approval of position description for Provost and Vice President for Academic Affairs, OSU-Tulsa

- Approval of position description for Vice President for Student Affairs, OSU-Tulsa

--Instructional Programs

- Approval of proposed new degrees and program modifications

--Other Business and Financial Matters

- Approval of actions pertaining to campus peace officers (OSU-Stillwater and OSU-Tulsa)

- Approval to reimburse OSU Foundation

- Approval to submit documents to the Oklahoma State Regents for Higher Education for inclusion in the Master Equipment Lease Program and to purchase the items

- Approval to refund the Equipment Master Lease Program Bonds, Series 2006C

- Contractual Agreements (other than construction and renovation)
 - Approval of changes to the OSU Alternate Retirement Plan
 - Approval to execute a contract for support services with the Oklahoma State University Research Foundation

- New Construction or Renovation of Facilities
 - Approval to select an architectural firm to assist the University with the design and construction of the new USRI/USDC Building
 - Approval to select a construction management firm to assist the University with the design and construction of the new USRI/USDC Building
 - Approval to select architectural and construction management firms to assist the University with the design and construction of renovations to the Student Union Tower
 - Approval to extend the retention for the engineers of a previously approved project for the Utilities Master Plan to continue into the design of Utilities Master Plan projects
 - Approval to select a consultant to assist the University with the development of a master plan for the OSU-CHS campus

- Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

- New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting

PUBLIC COMMENTS

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Academic Affairs, Policy and Personnel Committee

Audit, Risk Management and Compliance Review Committee

- Receive a report from the Oklahoma State University administration regarding safety of the study abroad program
- Receive an update from the Office of Legal Counsel
- Receive an Annual Report and an update from the Office of Internal Audit

Fiscal Affairs and Plant Facilities Committee

- Receive an update from officials with the City of Stillwater related to airport improvements and airline services to Stillwater Regional Airport

OTHER BOARD OF REGENTS' BUSINESS

--General Information/Reports Requiring No Action By the Board

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

Update on the position of Victim Advocates

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Other Business Matters Requiring Action of the Board

--Reports/comments/recommendations by Chief Executive Officer


--Reports/comments/recommendations by General Counsel

--Reports/comments/recommendations by Chief Audit Executive

--New Business Unforeseen At Time Agenda Was Posted


September 9, 2016

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 

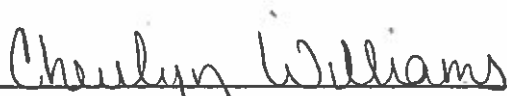
Lou Watkins, Chair

ATTEST:



Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on October 21, 2016.



Cheryl Williams
Executive Administrative Associate