

MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL
COLLEGES

for the

OCTOBER 21, 2016

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

October 21, 2016

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, OCTOBER 21, 2016

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 26, 2015.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Executive Board Room in the Administration Building on the campus of Oklahoma State University-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma, on October 21, 2016.

Those present: Ms. Lou Watkins, Chair; Mr. Calvin J. Anthony; Mr. Jarold Callahan; Mr. Rick Davis; Mr. Joe Hall; Mr. Tucker Link; and Dr. Trudy J. Milner.

Absent: Mr. Douglas E. Burns, Vice Chair, and Mr. Jim Reese.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Ms. Jessica Russell, Director, State Government Relations; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Shari Brecht, Executive Assistant to the CEO; and Ms. Cherilyn Williams, Executive Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:00 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF OCTOBER 21, 2016

Order of Business

Regent Anthony moved and Regent Milner seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

October 21, 2016

Approval of Minutes

Regent Davis moved and Regent Anthony seconded to approve the minutes of the September 9, 2016, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

Approval of Future Board Meetings

Chair Watkins announced that the next regular meeting of the Board of Regents is scheduled to convene on December 2, 2016, in the State Room of the Hospitality Services Building on the campus of OSU Institute of Technology-Okmulgee, Okmulgee, Oklahoma. For consideration of approval is the meeting scheduled for January 20, 2017, in Conference North, 3rd Floor Student Center on the campus of Oklahoma State University-Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma.

Regent Callahan moved and Regent Link seconded to approve the meeting scheduled for January 20, 2017, in Conference North, 3rd Floor Student Center on the campus of Oklahoma State University-Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

October 21, 2016

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. Tim Faltyn, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Faltyn expressed thanks to Howard and Billie Barnett for the wonderful event last evening. He said it was a lot of fun honoring Robert White. He said he was also very impressed with OSU-Stillwater and OSUIT working together on the meal last evening and thought it was an excellent message in terms of the System.

Dr. Faltyn said he is pleased to report that his wife and son, Kelly and Max, are currently in the process of moving to Goodwell. He further reported that OPSU brought in a consultant who has done a phenomenal job of helping to motivate everyone on campus and has reviewed OPSU's procedures regarding enrollment. Dr. Faltyn said for the first time in OPSU's history, it received in excess of 200 applications by October 15. This is a step in the right direction, and he expressed thanks to the enrollment management team at OPSU.

Dr. Faltyn presented the second edition of the *Panhandle* magazine featuring OPSU's spirit rider.

Update on the President's Home

Dr. Faltyn referenced the front page of the September 22, 2016, edition of the *Guymon Daily Herald* which highlights the renovation of the President's home. He wanted the Board to be aware of how much the community supports this effort. He also expressed appreciation to Regents Burns and Hall who were present to help kick off that effort and believes their presence made all the difference in terms of letting the community know that OPSU is a team within the A&M System. Dr. Faltyn said there is a spirit of "we can do this" in the Panhandle, and that is because of the support from the Regents. Regent Hall said the Board would be amazed and very proud of President Faltyn in that setting. He said it was a joy to be there and witness the transformation, excitement, and expectations of the community and the commitment from the Foundation with its \$250,000 matching donation to support the renovation of the President's home. He said President Faltyn has done everything right to get it going that way. Chair Watkins said this is a great report.

Regent Hall asked Dr. Faltyn to provide a timeline with respect to the renovation of the President's home. Dr. Faltyn said currently the final design drawings are being prepared. In an effort to save money, a lot of the demolition will be handled in-house. If the budget and engineering can get finalized, it is believed that the renovations can begin sometime before Thanksgiving. It has been reported that it is a 150-day timeline, and the goal is to have part or most of the living space completed by the time the Board meets at OPSU in April, 2017. Dr. Faltyn said he would like to compliment the people of the Panhandle who are supporters of the Foundation. The fundraising program has been excellent, and he feels good about the ability to move forward. There are a few questions as to how to move forward in terms of a selecting a construction manager, etc., but he believes those will be worked out over the next week and a half.

Profit/Loss Statements

Dr. Faltyn presented a handout regarding profit/loss statements for the golf course, water lab, meat lab, and the Guymon classroom. (This document is attached to the OPSU Agenda as ATTACHMENT A and considered a part of these minutes). He said he has communicated with several Regents about the golf course, and he presented the deficit net income figures for FY14, FY15, and FY16. He said the water lab and the meat lab are more difficult decisions because those are used by people within the community. He said OPSU is doing everything it can to save those functions but to modify them in such a way to where they are not such a drain on the finances of the University. Dr. Faltyn said he thought it might be useful for the Regents to see how OPSU is going about this and is trying to be as methodical as possible in creating these profit/loss statements. He said discussions were held with those responsible for those areas to see if there is any other revenue not addressed or if there is an academic purpose not previously noted and trying to make those kinds of conversations so that no one is surprised as OPSU moves forward with these kinds of decisions.

Regent Anthony noted that the deficit is pretty significant for the water lab. He said his recollection was that it was operated by someone on the OPSU faculty. He said he did not believe many people worked in the lab; however, this may have changed over the last few years. Dr. Faltyn said currently there are four employees in the water lab, and the director originally taught in OPSU's science department; however, he said his understanding was that after two semesters that practice was abandoned.

OPSU's University Seal

Dr. Faltyn presented a request regarding approval of OPSU's University Seal, which is used for official documents, commencement related items, advertisements, etc. (A Visual Design Standards document which describes the seal, its history, and expected use is on file in the Board of Regents' Office as Document No. 2-10-21-16.)

Approval of Instructional Programs Requests

Dr. Faltyn requested Board approval to delete two programs and to add an option of Wildlife Management to the Bachelor of Science in Animal Science degree. This addition will help with efforts to create a shooting team and facility, and he will have more to report on that effort at a future Board meeting.

Regent Anthony moved and Regent Callahan seconded to approve the requests regarding instructional programs as presented.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

Balance of Agenda

Regent Hall moved and Regent Anthony seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

The business of Oklahoma Panhandle State University being concluded, Dr. Faltyn was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

October 21, 2016

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

1. Personal remarks – Dr. Tim Faltyn
2. Panhandle Magazine
3. University House Update

Part B---Resolutions

1. Board approval is requested for the attached memorial resolution for Mr. Ronald S. Murphey, who passed away on September 13, 2016. Mr. Murphey graduated from Oklahoma Panhandle State University in 1970 with a Bachelor of Science Degree in Health, Physical Education Recreation Education.

Part C---Policy and Operational Procedures

Board approval is requested to approve OPSU's University Seal for use. The University Seal is used for official university documents, commencement related items, ads, signs and promotional items. Please see the attached of the University Design Standards document which describes the seal, its history, and expected use on page 6.

Part D---Personnel Actions

Board approval is requested to add Interim Director of nursing duties to Judy Unruh's position of OPSU Instructor of Nursing until a permanent replacement is found, raising her annual salary from \$50,471.82 to \$72,121.82.

Part E---Instructional Programs

1. Board approval is requested to delete the AAS Pre-Nursing Degree.

This program was created in 1997 and has never been utilized. There are no courses specific to this degree.

2. Board approval is requested to delete the Navy Option of the AAS Technology Degree.

This degree option was created in 1999 and has never been utilized. There are no courses specific to this degree option.

3. Board approval is requested to add the option of Wildlife Management to the Bachelor of Science in Animal Science degree.

OPSU has identified the need to produce graduates with a Wildlife Management degree option to fill a demand for Wildlife Managers within our five state region. The number of inquiries from Oklahoma and surrounding states asking if we produce graduates with an emphasis in Wildlife Management has been increasing for the past several years. With the increased number of guided hunts and large game ranches in our area, the need for wildlife managers is expected to continue to increase. This degree option will incorporate existing courses in Agronomy, Animal Science and Biology with the addition of five courses (15 hours) in Natural Wildlife Ecology courses to ensure that the graduates produced will be well versed in aspects of Wildlife Management and will have the knowledge necessary to excel as a wildlife manager. We anticipate student interest in the new option will be further strengthened with the addition of the shooting sports activities that are planned to be fully functional within five years. Please see the attached proposed degree sheet.

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The August and September 2016 Summary of Out-of-State Travel reports are attached.

Respectfully submitted,



Dr. Tim Faltyn
President



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Mr. Ronald S. Murphey, 1970 graduate from Oklahoma Panhandle State University and State Championship Coach, was claimed by unexpected death on September 13, 2016 at the age of 68.

WHEREAS, Mr. Murphey, by his loyalty, attention to duty, and faithful performance rendered service as an active, generous alumnus at Oklahoma Panhandle State University and very successful local basketball coach, athletic director and principal, from graduation to the date of his death September 13, 2016, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma Panhandle State University have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the 46 years of exemplary service rendered by Mr. Murphey to Oklahoma Panhandle State University, the local community, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's finest alumni.

BE IT RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Murphey.

Adopted by the Board the 21th day of October, 2016.

Dr. Tim Faltyn, President

Lou Watkins, Chair



Animal Science (BS) – Wildlife Management

GENERAL EDUCATION 42 HRS.

Communication (9hrs.)

ENG 1113	3()
ENG 1213	3()
COMM 1113	3()

Mathematics (3hrs.)

MATH 1513	3()
OR	
MATH 1473	3()

Natural Science (8hrs.)

BIOL 1304	4()
Physical Science	4()

U.S. History & Government (6hrs.)

HIST 1313	3()
OR	
HIST 1323	3()
POLS 1013	3()

Social Science (6hrs.)

Economics	3()
CJ 1013	3()

Humanities (6hrs.)

Choose from Phil. Gen. Hum. Music app., art app. Literature, Intro to theater, World history,	3()
World religion	3()

Liberal Arts & Sciences Electives (2hrs.)

CJ 1033	3()
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All Students must take

UCSS 1111	1()
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MAJOR REQUIREMENTS 82HRS

AGRICULTURE (1 hr.)

AG 1011- Intro to Ag Ind.	1()
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Animal Science & Agronomy (33 hrs.)

AGRN 1213 Intro to Plant Science	3()
AGRN 2111-Plant and Seed ID	1()
AGRN 2124-Soil Science	4()
AGRN 3215-Pasture and Forage Crops	3()
AGRN 3924-Range Management	4()
AGRN 4413-Natural Resource Con	3()
ANSI 1124- Intro to ANSI	4()
ANSI 3743-Animal Diseases	3()
ANSI 4333-Livestock Breeding & Imp	3()
ANSI 4433- Animal Reproduction	3()
ANSI 4862- Animal Science Sem.	2()

CHEMISTRY (10 hrs.)

CHEM 1135- Gen. Chemistry	5()
CHEM 3915- Organic Chem.	5()

BIOLOGY (20hrs.)

BIOL 1304-Prin. Of Bio I	4()
BIOL 1404-Botany	4()
BIOL 3054-Entomology	4()
BIOL 3224-Animal Parasitology	4()
BIOL 3704-Ecology	4()

Wildlife (select 15 hrs.)

WILD 1012 Intro to Nat Eco & Mgmt.	2()
WILD 1014 Intro to Natural Hist.	4()
WILD 2013 Ecology & Nat Res.	3()
WILD 3013 App Ecology & Consv.	3()
WILD 4503 Prin. of Wild Eco&Mgmt	3()

ADDITIONAL COURSES (3 hrs.)

From Agronomy, Animal Science, Agriculture, Biology, or Chemistry

CONTROLLED ELECTIVES

Sufficient courses to bring upper level hours to 40 credit hours and total to 124 semester hours for graduation.

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Aug-16
MONTH

FUND SOURCE	FY17		FY16		FY17		FY16	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	10	\$ 4,364.93	1	\$ 379.50	18	\$ 9,903.22	1	\$ 379.50
FEDERAL								
PRIVATE								
AUXILIARY			8	\$ 2,931.09	9	\$ 4,207.89	22	\$ 8,550.35
OTHER								
TOTAL	10	\$ 4,364.93	9	\$ 3,310.59	27	\$ 14,111.11	23	\$ 8,929.85

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Sep-16
MONTH

FUND SOURCE	FY17		FY16		FY17		FY16	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	6	\$ 1,372.09	11	\$ 2,713.65	24	\$ 11,275.31	12	\$ 3,093.15
FEDERAL								
PRIVATE								
AUXILIARY	3	763.79	3	\$ 337.25	12	\$ 4,971.68	25	\$ 8,887.60
OTHER								
TOTAL	9	\$ 2,135.88	14	\$ 3,050.90	36	\$ 16,246.99	37	\$ 11,980.75



**OKLAHOMA
PANHANDLE STATE
UNIVERSITY**

**GOLF COURSE
Auxiliary 320130**

Description	FY14			FY15			FY16		
Sales		\$1,645		\$	1,562.20		\$	847.61	
Total Revenue		<u>\$1,645</u>		\$	<u>1,562.20</u>		\$	<u>847.61</u>	
Salaries & Wages	\$	48,250.00	\$	48,262.00	\$	45,237.00			
Supplies (See Note below)**	\$	6,782.47	\$	5,288.00	\$	20,719.06			
Utilities	\$	639.16	\$	521.26	\$	-			
Maintenance/Repairs/Contractual	\$	<u>1,946.08</u>	\$	<u>4,312.50</u>	\$	<u>4,884.45</u>			
Total Operation Expenses	\$	<u>57,617.71</u>	\$	<u>58,383.76</u>	\$	<u>70,840.51</u>			
Net Income	\$	(55,972.70)	\$	(56,821.56)	\$	(69,992.90)			



OKLAHOMA
PANHANDLE STATE
UNIVERSITY

Water Lab

Description	FY14	FY15	FY16
Sales	\$56,404	\$ 83,995.80	\$ 77,857.99
Total Revenue	<u>\$56,404</u>	<u>\$ 83,995.80</u>	<u>\$ 77,857.99</u>
Salaries & Wages	\$ 279,391.50	\$ 270,750.95	\$ 274,623.07
Supplies (See Note below)**	\$ 70,108.24	\$ 48,884.38	\$ 47,307.72
Utilities	\$ -	\$ -	\$ 888.00
Maintenance/Repairs/Contractual	\$ 38,491.16	\$ 14,685.80	\$ 18,763.33
Total Operation Expenses	<u>\$ 387,990.90</u>	<u>\$ 334,321.13</u>	<u>\$ 341,582.12</u>
Net Income	\$ (331,586.48)	\$ (250,325.33)	\$ (263,724.13)



OKLAHOMA
PANHANDLE STATE
UNIVERSITY

Meat Lab

Description	FY14	FY15	FY16
Sales	\$80,037	\$ 75,217.77	\$ 65,713.26
Total Revenue	<u>\$80,037</u>	<u>\$ 75,217.77</u>	<u>\$ 65,713.26</u>
Salaries & Wages	\$ 34,531.84	\$ 26,465.28	\$ 27,408.68
Supplies (See Note below)**	\$ 41,130.00	\$ 54,948.13	\$ 63,024.60
Travel	\$ 1,508.32	\$ 177.43	\$ 2,566.75
Utilities	\$ -	\$ -	\$ -
Other Current	\$ 5,433.31	\$ 4,784.95	\$ 4,450.58
Maintenance/Repairs/Contractual	\$ 14,222.10	\$ 17,625.92	\$ 24,368.86
Total Operation Expenses	<u>\$ 96,825.57</u>	<u>\$ 104,001.71</u>	<u>\$ 121,819.47</u>
Net Income	\$ (16,788.16)	\$ (28,783.94)	\$ (56,106.21)



OKLAHOMA
PANHANDLE STATE
UNIVERSITY

Guymon Classroom

Description	FY14	FY15	FY16
Fees	\$24,232.92	\$13,096.60	\$15,476.25
Sales	\$0.00	\$0.00	\$0.00
Total Revenue	<u>\$24,232.92</u>	<u>\$13,096.60</u>	<u>\$15,476.25</u>
Salaries & Wages	\$110,480.95	\$107,353.98	\$101,321.44
Supplies (See Note below)**	\$3,571.66	\$7,999.87	\$26,602.95
Travel	\$734.20	\$282.00	\$1,005.06
Utilities	\$0.00	\$0.00	\$0.00
Other Current	\$12,860.00	\$12,083.91	\$9,188.72
Maintenance/Repairs/Contractual	<u>\$7,816.64</u>	<u>\$4,421.87</u>	<u>\$4,895.97</u>
Total Operation Expenses	<u>\$135,463.45</u>	<u>\$132,141.63</u>	<u>\$143,014.14</u>
Net Income	<u>-\$111,230.53</u>	<u>-\$119,045.03</u>	<u>-\$127,537.89</u>

October 21, 2016

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board. Dr. Hale expressed appreciation to Howard and Billie Barnett for the hospitality, and he said the tribute to Robert White was very well done.

Dr. Hale noted that the fall semester is at the half-way mark and reported on the various activities that have occurred in the first eight weeks. He noted that next week Mr. Ramsey and Ms. Russell will be traveling to campus to meet with Devery Youngblood of Oklahoma Tomorrow. A full day is planned for that team of visitors. Dr. Hale also reported that the OSU Cowboys will open the 2016-17 wrestling season on November 6 on the NEO campus and everyone is invited to attend.

Regarding the campus housing project, Dr. Hale said Crossland Construction was selected as the construction management firm, Architects in Partnership was selected as the architectural firm, and Long Range Planning will provide the client services. Dr. Hale said Mr. Nigel Jones and his team continue to do a very good job and have established a great partnership with NEO. The housing project is on a very tight time schedule. The project will go before the Oklahoma Water Resources Board in mid-November. At that point the project should be on schedule and NEO should be able to break ground and start building shortly thereafter.

In response to the budget challenges in Oklahoma over the last few years, Dr. Hale presented information regarding the full-time faculty/staff comparisons and noted that since 2009 NEO has reduced its full-time workforce by 31 percent while at the same time enrollment and credit hour production has grown by nearly 20 percent. He said he does not believe any president would feel good about reporting this kind of information, but it has been NEO's response to be fiscally responsible to manage some of the challenges. NEO has reduced its full-time faculty from 78 to 59 and its full-time staff from 147 to 96 in the last six years. Dr. Hale said when he came to NEO in the 2008-09 academic year the College had 225 full-time employees, and this fall NEO started with 155. Dr. Hale said he does worry about NEO's ability to retain, graduate, and provide counseling services, advising services, recruitment services, campus safety, etc., with the reduction in full-time employees serving these areas. He said he wanted the Board to know what NEO is up against from a personnel perspective but that it will do the best it can.

In addition, Dr. Hale presented information on fall enrollment and noted that for the most part it is very flat with the exception of the enrollment of first-time students increasing from the 2015 fall semester by 15.5 percent. Typically this leads to good enrollment growth over the course of the next two to three years. Nationally community college enrollment is down 4 percent this fall semester, and NEO built its budget on a 4 percent decline knowing that was the projection. Dr. Hale also presented information pertaining to fall-to-fall retention rates of first-time, full-time freshmen and three-year graduation rates of first-time, full-time freshmen.

Dr. Hale said he made a presentation to the Oklahoma State Regents for Higher Education on October 19 (a copy of which is attached to NEO's portion of the minutes as ATTACHMENT A

Dr. Hale said he made a presentation to the Oklahoma State Regents for Higher Education on October 19 (a copy of which is attached to NEO's portion of the minutes as ATTACHMENT A and considered a part of these minutes). The presentation includes information regarding degrees conferred, full-time faculty/staff yearly comparisons, tuition rates, and scholarships awarded.

With respect to the auditing process, Dr. Hale said the Board will see a really good audit report for NEO. Financially it is in better shape than it was a year ago. He said it is a tough situation when what is being done on the campus has a negative impact on students, families, staff, and the community while at the same time trying to keep the institution financially sound.

Fiber-Optic Network

Dr. Hale requested Board approval to initiate the process and award purchase orders pertaining to the construction and installation of a new campus-wide fiber optic network. It is expected that NEO will move forward with this program in May, 2017.

Regent Link moved and Regent Milner seconded to authorize NEO to initiate the process and award purchase orders for labor, materials, equipment, and services to construct and install a new campus-wide fiber optic network in the estimated amount of \$2.5 million as presented.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

Balance of Agenda

Regent Link moved and Regent Milner seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale was then excused from the meeting.

NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma
October 21, 2016

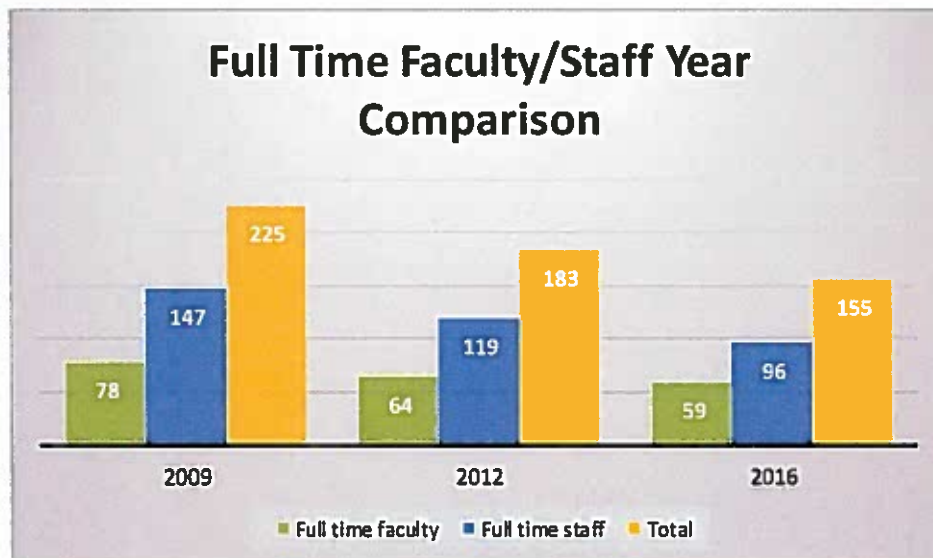
Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks
October 2016 "NEO Update"
2. Full Time Faculty/Staff Comparison



Source: NEO Office of Human Resources – Annual Appointment Letter

Note: Since 2009, NEO A&M has reduced its full-time workforce by 31%.
At the same time, enrollment and credit hour production has grown by nearly 20%.

3. Fall 2016 Enrollment Comparison

- a. Total enrollment for the Fall 2016 semester has increased from Fall 2015 by 0.2%, from 2126 to 2130.
- b. Total Full-time equivalent semester hours for Fall 2016 semester has decreased from Fall 2015 by 0.1%, from 1775 to 1774.
- c. Total First-time students for Fall 2016 semester has increased from Fall 2015 by 15.5%, from 763 to 881.
- d. Concurrent enrollment of high school students has decreased from Fall 2015 by 2.0%, from 196 to 192.

4. Fall-to Fall Retention Rates of First-time, Full-Time Freshmen

Year	NEO College	Oklahoma Two-Year College Average	National Average
2010-2011	56.70%	57.60%	58.90%
2011-2012	59.20%	56.40%	58.20%
2012-2013	56.50%	54.40%	59.30%
2013-2014	56.50%	56.10%	n/a*
2014-2015	54.60%	58.80%	n/a*

Source: OSRHE UDS (OEIS.STUDENT_RECORD) April 2016; National Center for Educational Statistics - Digest of Education Statistics; *not available at this time

5. 3-Year Graduation Rates of First-time, Full-Time Freshmen

Year	NEO College Graduation Rate	Oklahoma Graduation Rate	National Graduation Rate
2010-2011	24.50%	16.80%	20.30%
2011-2012	20.90%	15.20%	20.20%
2012-2013	20.50%	15.50%	19.80%
2013-2014	22.90%	16.80%	19.50%
2014-2015	24.00%	19.80%	n/a*

Source: OSRHE UDS (OEIS.STUDENT_RECORD, ODS.Student_Degree_Awarded), National Center for Educational Statistics - Digest of Education Statistics; *not available at this time

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

None

PART D - PERSONNEL ACTIONS

1. Position/Salary Change

a. Kim Bunch, Director of the IT Department, resigned effective July 1, 2016. Matt Westphal was appointed as interim IT Director.

PART E - INSTRUCTIONAL PROGRAMS

None

PART F - BUDGETARY ACTIONS

1. Title III Grant Award

The U.S. Department of Education notified NEO that effective October 1, 2016, NEO A&M College is the recipient of a five-year, \$2,249,877 Title III Strengthening Institutions Grant. Grant funding for year one is \$449,945.00. The award period is October 1, 2016 through September 30, 2017. The funds are being used to help fund the following projects:

- Increase access to five targeted academic programs through the development of hybrid and online courses
- Provide additional support services for students taking courses from a distance
- Fund a portion of the fiber optic upgrade and expansion

Board authorization is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

PART G - OTHER BUSINESS AND FINANCIAL MATTERS

None

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Fiber-Optic Network

Board authorization is requested to initiate the process and subsequently award purchase orders for labor, materials, equipment, and services to construct and install a new campus-wide fiber optic network. The total cost is estimated to be \$2.5million. Funding will be from a combination of Master Lease Proceeds and Title III Grants. The College may take advantage of state contracts or solicit bids.

PART J - PURCHASE REQUESTS

None

PART K - STUDENT SERVICES/ACTIVITIES

None

PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED

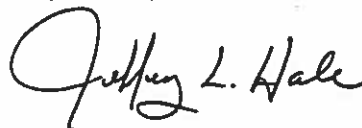
None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-State Travel Summary

The Summary for Out-of-State Travel for August and September 2016 is attached.

Respectfully Submitted,



Dr. Jeffery L. Hale
President

Northeastern Oklahoma A&M College								
Summary of Out-of-State Travel as of			Aug-16					
Column (1):	Travel This Month			Column (2):	Corresponding Month Last FY			
Column (3):	Amount Expended Current FY			Column (4):	Amount Expended Prior FY			
Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	1	484.50	0	0	1	484.50	0	0
Federal	0	0.00	0	0	0	0.00	0	0
Private								
Auxiliary	0	0.00	2	135.25	0	0.00	2	135.25
Other								
Total	1	484.50	1	135.25	1	484.50	2	135.25

Northeastern Oklahoma A&M College								
Summary of Out-of-State Travel as of			Sep-16					
Column (1):	Travel This Month			Column (2):	Corresponding Month Last FY			
Column (3):	Amount Expended Current FY			Column (4):	Amount Expended Prior FY			
Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	0	0.00	1	253.34	1	484.50	1	253.34
Federal	0	0.00	0	0	0	0.00	0	0
Private								
Auxiliary	0	0.00	2	1673.16	0	0.00	4	1808.39
Other								
Total	0	0.00	3	1926.5	1	484.50	5	2061.73



**Presentation to the Oklahoma State Regents for Higher Education
Northeastern Oklahoma A&M College**

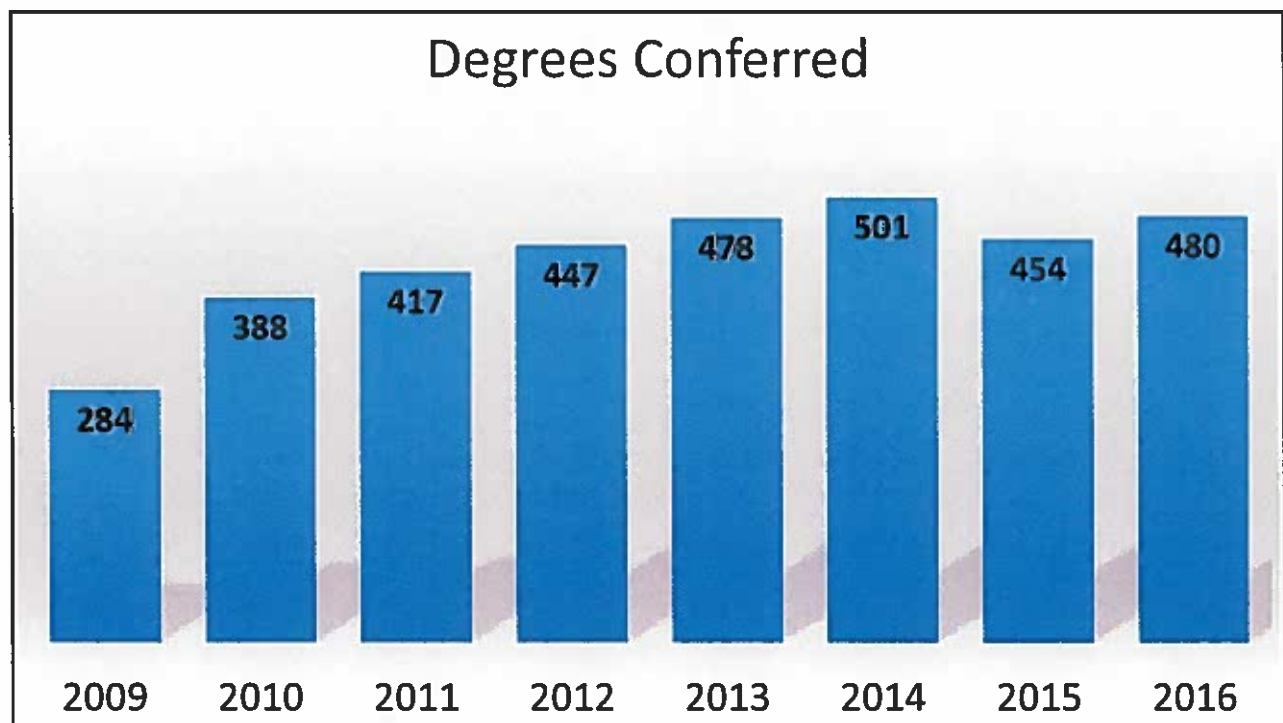
Dr. Jeffery L. Hale

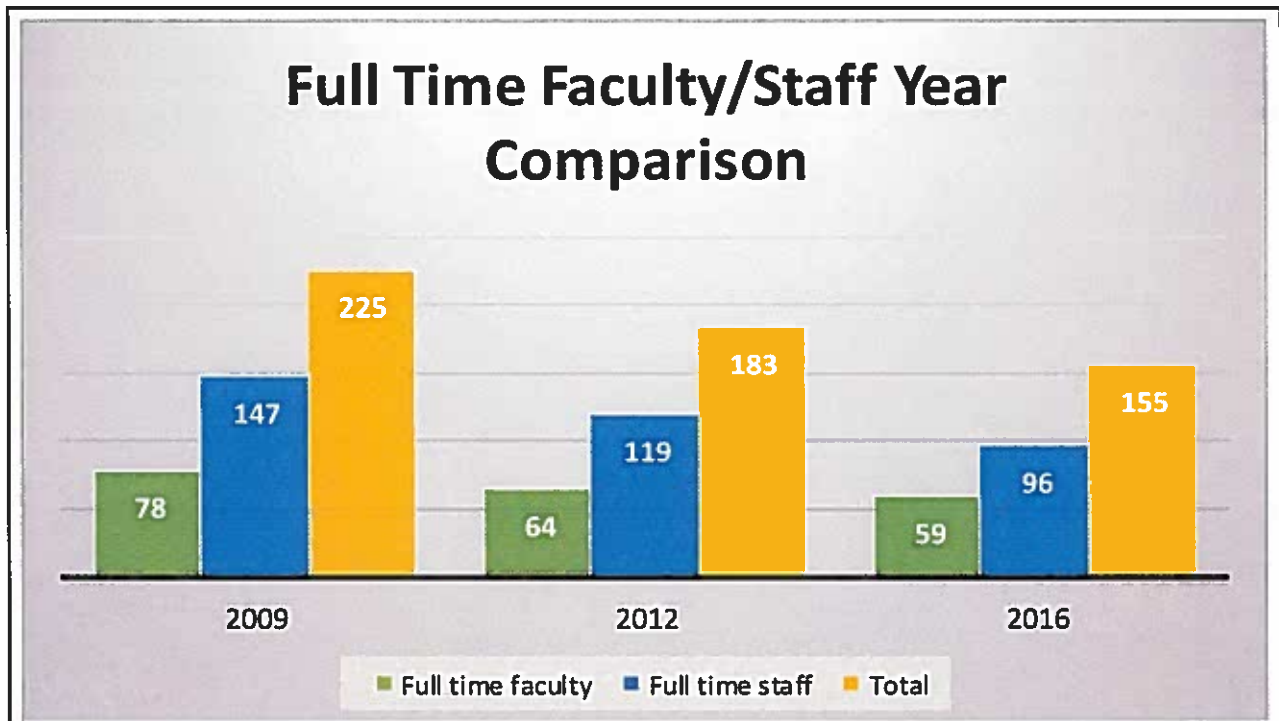
October 19, 2016

Complete College America
 Northeastern Oklahoma A&M College Update
 October 2016

Baseline Year 2010-2011: 417 degrees & certificates
Goal: Increase by 12 additional degrees/certificates per year
2015-2016: Exceeding five-year goal by 95 degrees/certificates

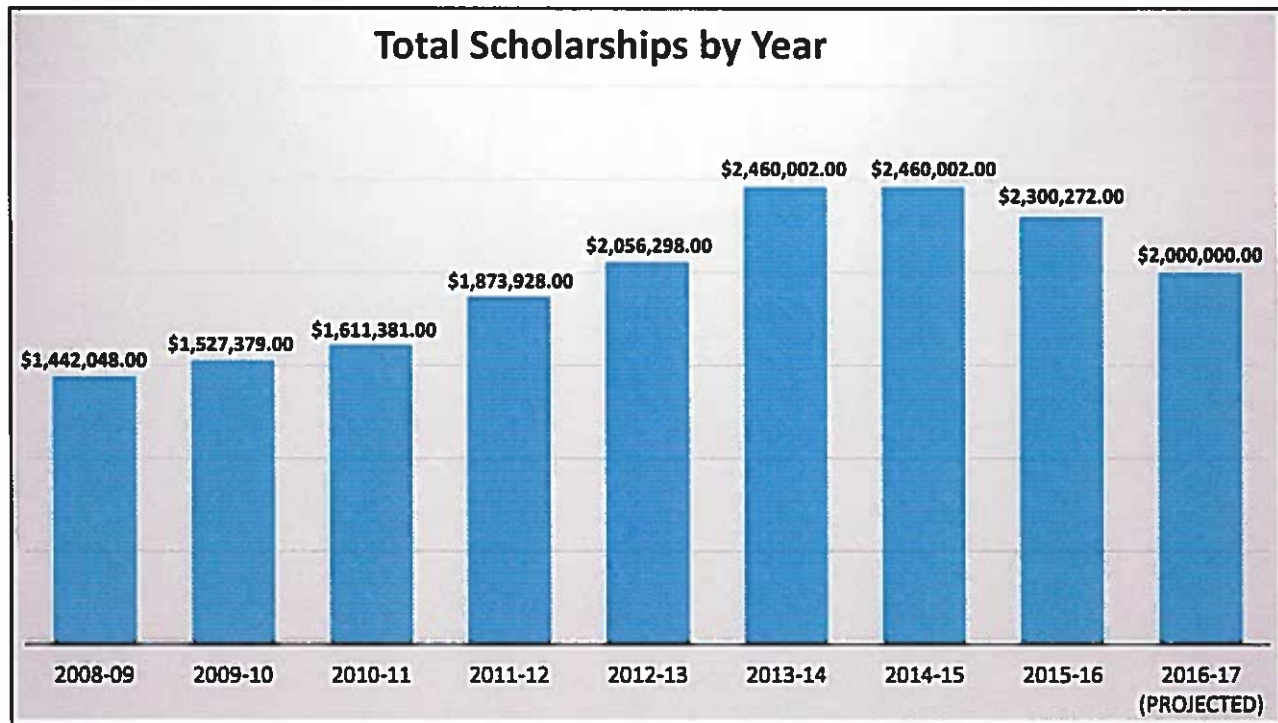
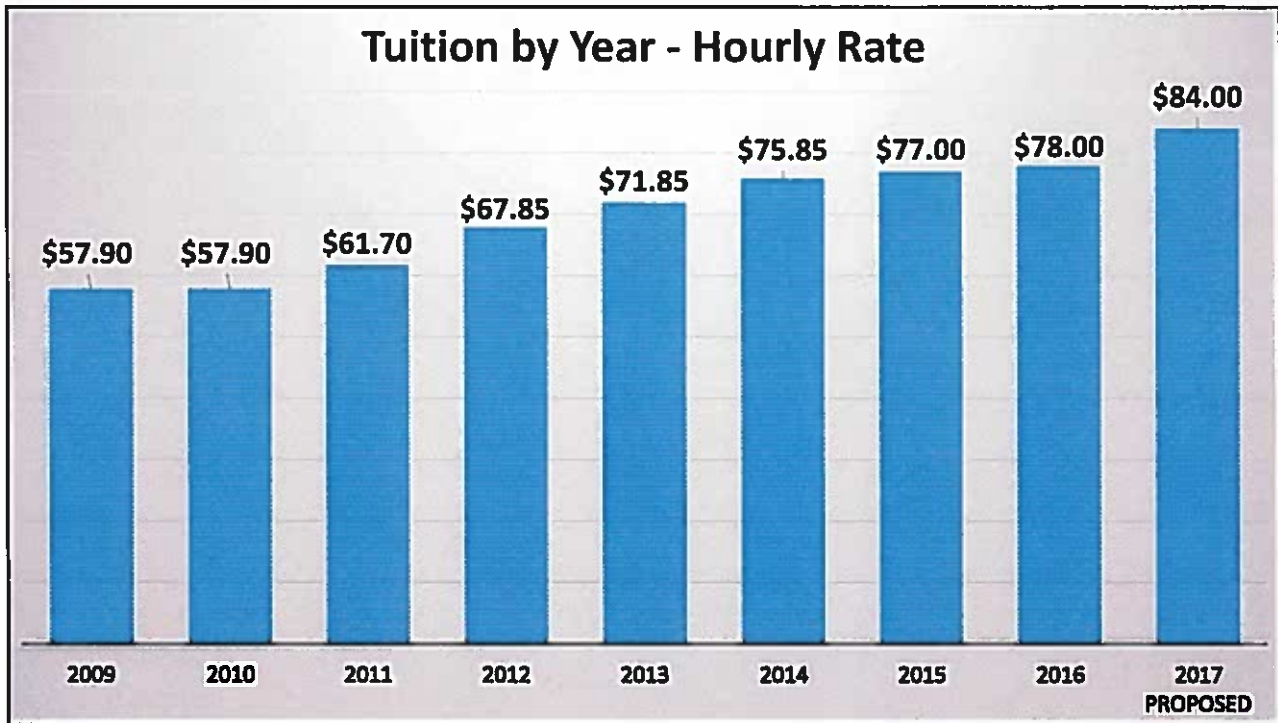
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	
Degrees/Certificates Conferred	417	447	478	501	454	480	
Target	Baseline	429	441	453	465	477	
Actual		18+	37+	48+	11-	3+	Net = 95





Oklahoma State Statute 70-3218.8 (B)

In its deliberation on the establishment of resident tuition rates for **undergraduate** and graduate education, the Oklahoma State Regents for Higher Education shall balance the affordability of public higher education with the provision of available, diverse and high-quality learning opportunities. In this endeavor the State Regents shall give consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the college-going and college retention rates, and the availability of financial aid in Oklahoma. **For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to effect a proportionate increase in the availability of need-based student financial aid.** Need-based financial aid shall include, but shall not be limited to, awards for the Oklahoma Higher Learning Access Program, Oklahoma Tuition Aid Grants, federal need-based financial aid and tuition waivers, and private donations. In addition, when determining the guaranteed tuition rates as provided for in subsection D of this section, the Regents shall consider the anticipated revenue needs during the four-year period of the guarantee.



October 21, 2016

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Kent Smith, President, and members of the Langston administration appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Smith said he, too, would like to thank President Barnett for the hospitality. He said it is an honor to be on the campus of OSU-Tulsa because of the partnership Langston University has with the institution, in particular with the nursing program. Dr. Smith said Mr. Barnett is very involved in the community, and he sees him quite often at various meetings in Tulsa. He expressed thanks to Mr. Barnett and his team for the great work they continue to do in Tulsa.

Dr. Smith said Langston recently celebrated Homecoming, and he believes it was the best Homecoming he has seen at Langston University from an organizational standpoint as well as attendance.

With respect to the President's Scholarship Gala, Dr. Smith said he is pleased to report that not only did Langston have the largest Gala it has ever had with an attendance of approximately 1,000, but Langston also received a \$100,000 gift to Langston University's Scholarship Endowment Fund from ONE Gas. He said he is excited about Langston's future partnership with ONE Gas. Langston raised in excess of \$150,000 this year for the Gala, and, once again, the students hosted the event.

Approval to Merge the Department of Elementary and Special Education with the
Master of Education Program

Dr. Smith requested Board approval to merge the Department of Elementary and Special Education with the Masters of Education program to form a new Department of Education and Professional Programs. Dr. Smith noted the correct name is "Department of Education and Professional Programs" as opposed to "Department of Education and Professional Studies" as reflected in the Agenda.

Dr. Smith said this request was reviewed by the Academic Affairs, Policy and Personnel Committee at its meeting this morning. He said this change was recommended by the accrediting body, and Langston is following up on that recommendation. The departments will be merged into one for the follow-up visit in Fall 2017. By merging the departments, this will also help Langston save some administrative costs long term in that it will not be necessary to have an administrator oversee each department.

Mr. Stephens noted that Dr. Smith reported that there is a correction to the name of the referenced department and asked the correct name so that it would be correctly reflected in the minutes. Dr. Smith clarified that the correct name is "Department of Education and Professional Programs."

Regent Callahan reported that the Committee met with the administration of Langston University regarding merging the Department of Elementary and Special Education with the Masters of Education program to form a new Department of Education and Professional Programs. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Callahan moved and Regent Davis seconded to approve the request to merge the Department of Elementary and Special Education with the Masters of Education program to form a new Department of Education and Professional Programs as presented.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

Balance of Agenda

Regent Milner moved and Regent Anthony seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

The business of Langston University being concluded, Dr. Smith and members of the Langston administration were then excused from the meeting.

BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES

Dear Board Members:

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Mr. Scott Schlotthauer, Chief Procurement Officer.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD: NONE

B. RESOLUTIONS:

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Mr. Lester V. LeSure was claimed by death on September 12, 2016; and

WHEREAS, Mr. Lester V. LeSure, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Langston University for many years, serving as Manager of the Radio Station KALU and Instructor, Department of Communications; and

WHEREAS, his friends and Langston University have suffered an irreparable loss in his passing; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT**, it takes this method to express its appreciation for the many years of exemplary service rendered by Mr. Lester V. LeSure to Langston University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved retired faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Lester V. LeSure.

Adopted by the Board the 21st day of October 2016.

C. POLICY AND OPERATIONAL PROCEDURES: NONE

D. PERSONNEL ACTION:

1. FOR INFORMATIONAL PURPOSES

Langston University will accept the following notices of resignation:

Tedi Courtney, Instructor, School of Nursing and Health Professions, effective August 19, 2016.

David Wallis, Campus Police Officer, effective September 22, 2016.

2. Approval is respectfully requested to employ Dr. Dorscine Littles as Visiting Professor School of Education and Behavioral Sciences (tenure track), on a 9-month basis, at an annual salary of \$55,000.00, effective August 22, 2016.
3. Approval is respectfully requested to employ Tamara Hryshchuk as Instructor, School of Nursing and Health Professions, on a 9-month basis, at an annual salary of \$50,000.00, effective September 6, 2016.

E. INSTRUCTIONAL PROGRAMS:

1. Langston University respectfully requests to merge the Department of Elementary and Special Education with the Masters of Education program to form a new Department of Education and Professional Studies. The merger will allow the University to facilitate a seamless transition between the Department of Elementary and Special Education with advanced programs related to teacher education. We believe this change will reduce administrative costs and enhance service to our students.

F. BUDGETARY ACTION: NONE

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Approval is respectfully requested for Langston University to de-commission David Wallis, effective September 22, 2016.

H. CONTRACTUAL AGREEMENTS (other than construction and renovation): NONE

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES: NONE

J. PURCHASE REQUESTS:

1. Approval is respectfully requested for the Langston University School of Arts and Sciences Biology Department to solicit public bids and process a purchase requisition to the selected vendor to purchase a cell sorter for research and student training for the NASA Human Exploration Research project. The cell sorter will allow for the detection and isolation of cell culture. An analysis of T cells with desired biomarkers in cell culture will be accomplished with the requested instrumentation. This research is a collaborative effort between Langston University and NASA-Johnson Space Center. The estimated cost for this expenditure is \$144,000.00 and funding is available in grant account number 5-58015.

K. STUDENT SERVICES/ACTIVITIES:

1. Approval is respectfully requested for Langston University to exempt students enrolled in summer semester from assessment of the Student Government Association (SGA) Fee, effective for summer 2017. The SGA fee was approved in June 2016 by the Oklahoma A&M Board of Regents and is currently assessed at \$87.45 per student per term. The purpose of the fee is to support activities of the SGA, including student entertainment events and travel for educational and leadership opportunities. After consultation and at the request of the Student Government Association, it was determined that the limited activities provided by SGA during the summer term were not sufficient to warrant a fee to be charged for summer enrollment. The SGA fee shall remain in effect for fall and spring semesters as approved in the June 2016 meeting.

L. NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED: NONE

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel as of August 31, 2016:

Column (1): Travel This Month

Column (3): Amount Expended Current FY

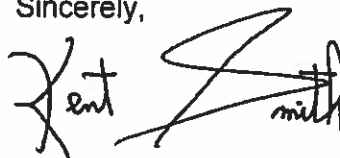
Column (2): Corresponding Month Last FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
St. Approp.	3	\$7,187.60	1	\$16,281.08	3	\$30,606.00	6	\$20,026.91
Federal	18	\$34,249.54	26	\$27,012.70	31	\$48,900.87	26	\$32,329.52
Private								
Auxiliary	9	\$9,403.78	3	\$1,239.60	16	\$16,591.58	5	\$4,719.40
Other								
TOTAL	30	\$50,840.92	30	\$44,533.38	50	\$96,098.45	37	\$57,075.83

All items listed above are respectfully submitted for your approval.

Sincerely,



KENT J. SMITH, JR.
PRESIDENT
LANGSTON UNIVERSITY

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Ronald Ramming, Interim President, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board. Dr. Ramming said he would also like to thank Howard and Billie Barnett and the OSU-Tulsa team for their hospitality last evening. He said the tribute to Robert White was very fitting and well done.

Dr. Ramming referenced the *Connection* and highlighted an article regarding the Connors State College Rodeo Team interacting with children from the Oklahoma School for the Blind during the Western Heritage Days event. He also expressed appreciation to Jessica Russell for visiting the campus to address the seven state questions during a State Ballot Question Forum. The event was attended by approximately 150 students, faculty, and staff members, and she emphasized to the students the importance of being engaged in political issues and being aware. In addition, the *Connection* also highlights Connors' participation in the event called "Walk A Mile In Her Shoes" to help bring awareness to the issues of domestic violence. The publication also highlights the success of some of the agriculture students, and he reported that 13 Connors students will soon receive the American FFA Degree, which is the highest level of membership one can achieve as an FFA member. He noted that these are very prestigious awards, and he is very proud of these students.

Dr. Ramming referenced the Campus Profile included in the Connors Agenda. This document is used to help people understand the students that Connors serves. With respect to ethnicity, he said the diversity on campus is significant. Regarding the graduation count in relation to the Complete College America goal, Dr. Ramming said he is really proud of the number of degrees and certificates that Connors has awarded the last few years. As mentioned previously, it is a concern of the College about its ability to sustain this momentum with respect to the budget situation as reflected on the Campus Profile under State appropriations.

Other information items presented by Dr. Ramming included the 2017-18 academic calendar and a copy of the Threat Assessment Plan developed by Mike Jackson, Dean of Students, and James Mendenhall, Chief of Police.

Title III Grant Award

Dr. Ramming requested authorization for Connors State College to accept a grant from the U.S. Department of Education in the amount of \$1,749,990 and to expend those funds in accordance with grant guidelines. He said this is a five-year development grant under the Title III Native American Serving Non-Tribal Institutions Program. The grant funds will be used to increase the overall success of the Native American students in Connors' nursing program by adding clinical instruction, academic support personnel, as well as a state-of-the art simulation lab.

Regent Link moved and Regent Anthony seconded to authorize Connors State College to accept a grant from the U.S. Department of Education in the amount of \$1,749,990 and to expend the funds in accordance with grant guidelines.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

The business of Connors State College being concluded, Dr. Ramming was then excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma

October 21, 2016

Board of Regents for the Oklahoma A&M Colleges
Stillwater, Oklahoma 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:

1. Personal Remarks – Dr. Ron Ramming

- Connors Connection
- Connors Student Profile

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

None

D. PERSONNEL ACTIONS:

1. Information Requiring No Action by the Board

Clint Mefford, Livestock Coach, resigned effective October 14, 2016.

E. INSTRUCTIONAL PROGRAMS:

None

F. BUDGETARY ACTIONS:

1. Title III NASNTI Grant Award

Authorization is requested for Connors State College to accept a grant from the U.S. Department of Education, in the amount of \$1,749,990 and expend the funds according to grant guidelines. This is a five-year development grant under the Title III Native American Serving Non-Tribal Institutions Program. The first budget period of \$349,998 is set to begin October 1, 2016 (see attached).

G. OTHER BUSINESS AND FINANCIAL MATTERS:

None

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

None

J. STUDENT SERVICES/ACTIVITIES:

None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. August 2016 Out-of-State Travel Report *(see attached)*
2. September 2016 Out-of-State Travel Report *(see attached)*
3. First Quarter Veterinary Report *(see attached)*
4. First Quarter Livestock Report *(see attached)*
5. First Quarter F.T.E. Report *(see attached)*
6. Threat Assessment Plan *(see attached)*
7. 2017-18 Academic Calendar *(see attached)*

Respectfully submitted,



Dr. Ron Ramming
Interim President

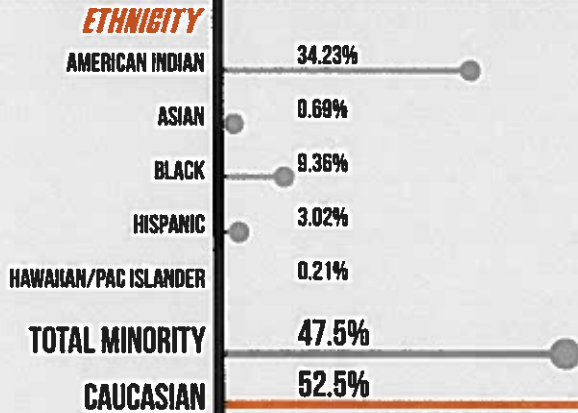


CAMPUS PROFILE

CONNORS STATE COLLEGE | ACADEMIC YEAR 2015-2016

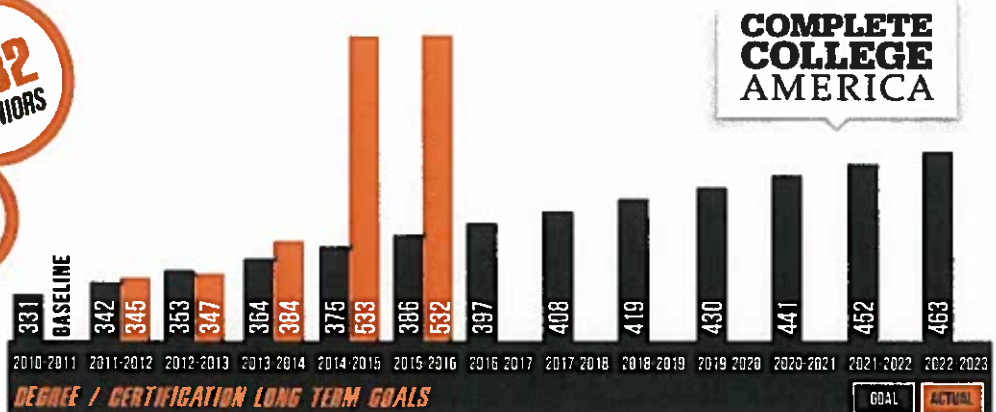
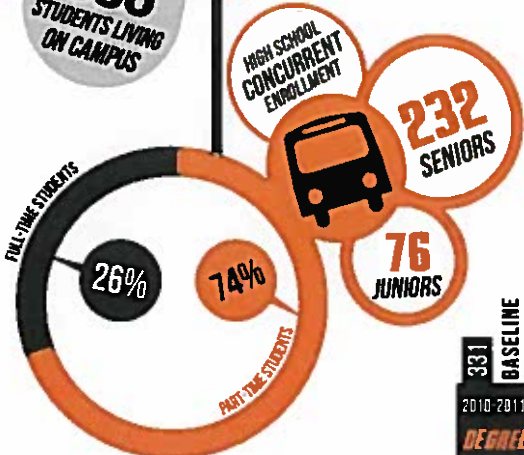
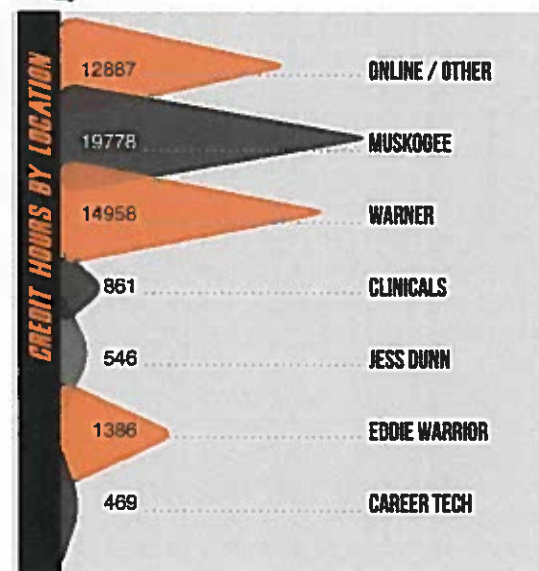
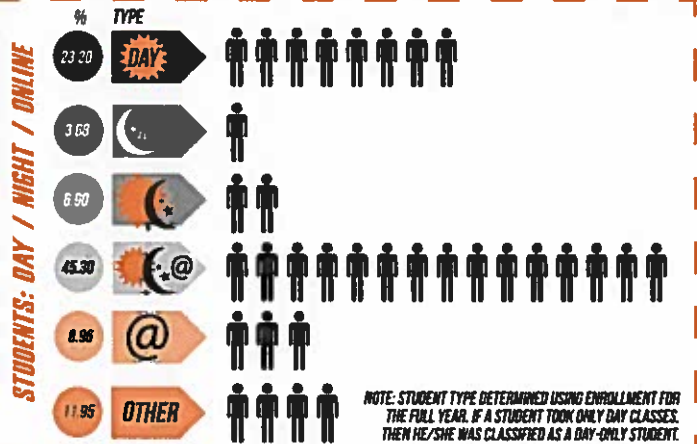
3,013 TOTAL STUDENTS

FOUNDED IN 1908, WITH CAMPUSES IN MUSKOGEE AND WARNER, CONNORS STATE COLLEGE IS GOVERNED BY THE OKLAHOMA A&M BOARD OF REGENTS WITH THE MISSION OF BUILDING FUTURES ONE AT A TIME AS WE PROMOTE EXCELLENCE IN OUR COMMUNITY AND THE GLOBAL SOCIETY.



NOTE: THE TOTAL ETHNIC COUNT MAY NOT EQUAL TOTAL STUDENTS AS INDIVIDUALS MAY SELECT MULTIPLE OR NO ETHNICITIES.

- 26.06** AVERAGE AGE
- 22.36** AVERAGE ACT
- 728** TRANSFER STUDENTS
- 336** STUDENTS LIVING ON CAMPUS



ENROLLMENT & RETENTION



*Note: Semester-to-Semester Retention is the unique headcount of students who attended two or more semesters within the year shown. Year-to-Year Retention is the unique headcount of students who attended the prior year and returned the year shown.

ANNUAL SCHOLARSHIPS

\$1,201,624

TOTAL INSTITUTIONAL SCHOLARSHIPS

\$353,954 **\$325,584**

OKLAHOMA PROMISE



WORK STUDY

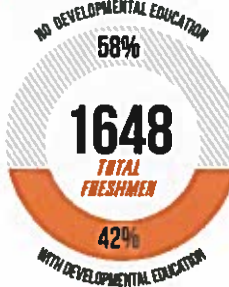
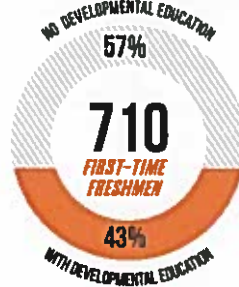
TOP 5 MAJORS

RANK	PROGRAM	FY 15-16	%
#1	GENERAL EDUCATION AA	1192	39.56%
#2	PRE-NURSING NURSING AS/AAS	722	23.96%
#3	BUSINESS ADMINISTRATION AS	273	9.06%
#4	AGRICULTURE AS	191	6.34%
#5	BIOLOGICAL SCIENCE AS	179	5.94%

DEVELOPMENTAL EDUCATION ENROLLMENT

TERM	DEVED COURSES	SECTIONS	STUDENTS	CR HRS
2015-2016	8	97	1756	5166
ENGLISH	5	34	521	1461
MATH	3	63	1235	3705

*Individual students may be enrolled in more than one Dev. Ed. Course



FOUNDATION GROWTH

\$4,726,250

\$4,137,886

\$3,032,976

\$1,809,339

\$1,134,352

\$905,435

ENDOWMENT GROWTH

\$1,437,678

\$1,424,082

\$663,769

\$644,661

\$612,521

\$596,134

COMPETITIVE GRANTS

\$9,018,289

\$7,154,081

\$5,938,121

\$1,092,676

\$819,781

\$815,461

EXTERNAL AFFAIRS: \$13,065,187*

2011 2012 2013 2014 2015 2016

*Total Amount Raised Since 2011

Accredited by the



Higher Learning Commission

OPERATING BUDGET

\$11.7 MILLION



STATE APPROPRIATIONS

\$6,859,019



FY 2015

\$5,986,201



FY 2016

\$5,562,912



FY 2017

Title III NASNTI Grant Budget

Personnel: Positions listed below are necessary for attainment of project objectives. Salaries are in accordance with Connors' salary schedule for similar positions. Positions are budgeted on a 12-month basis with "cost of living" increases of 3% each year. The Native American Health Careers Coordinator, Nursing Clinical Instructor, and Simulation Laboratory Coordinator will be institutionalized with CSC absorbing an increasing rate beginning in year 4. CSC will assume a portion of the three salaries and corresponding fringe benefits at the following rate: 10% in Year 4, 20% in Year 5 and 100% post grant. In addition, peer student tutors will be identified and trained to work with Native American students enrolled in the Nursing program and/or classified as Pre-Nursing students. Budgeted funds will allow for 6 tutors to work 10 hours per week, at a rate of \$9 per hour, for 40 weeks each academic year.

Title III Part F Project Personnel Budget	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Project Director; 50%	\$28,200	\$29,046	\$29,917	\$30,815	\$31,739
Native American Health Careers Coord.; 100%	\$46,150	\$47,535	\$48,961	\$45,386	\$41,554
Nursing Clinical Instructor; 100%	\$50,300	\$51,808	\$53,363	\$49,468	\$45,291
Simulation Laboratory Coordinator; 100%	\$42,450	\$43,724	\$45,035	\$41,748	\$38,222
Peer Tutors (6 tutors; 9 per hr. X 10 hrs. per week X 40 weeks)	\$21,600	\$21,600	\$21,600	\$21,600	\$21,600
Total Title III Part F Salaries	188,700	193,713	198,876	189,017	178,406
<i>Position descriptions were included in the Quality Personnel Section of this proposal.</i>					

B. Fringe Benefits: Benefits are calculated at 45% of salaries and include FICA, Long Term Disability, Medicare, Life Insurance, Retirement, and Health Insurance.

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total Fringe Benefit Costs	\$75,195	\$77,451	\$79,774	\$75,338	\$70,563

C. Travel: Funds are budgeted to cover the costs of annual travel for project staff to attend annual workshops and conferences related to use of simulation technology in the teaching/learning environment as well as best practices in instructional methods most effective for Native American student populations. Each year, project staff will research the most appropriate conferences which would yield the greatest degree of information and training for individuals engaged in development work for this project.

Title III NASNTI Grant Budget

<i>Examples of possible conferences to attend include:</i>	➤ <i>The Florida Healthcare Simulation Alliance (FHSA) annual conference with an emphasis on the expansion of simulation to transform the education of healthcare providers to achieve high-quality, safe healthcare delivery</i>
	➤ <i>SimGHOSTS USA: Hands-on training workshop highlighting Manikin Programming; A/V System Design, Integration and Consolidation; Trauma & Suturing Moulage Makeup; Team Communication & Leadership; and Medical Pharmacology for Scenarios</i>
	➤ <i>National League for Nursing Professional Development Conference for Nursing Faculty such as NLN's Beyond Boundaries 2016 Summit with an emphasis on creating access to culturally sensitive healthcare.</i>
	➤ <i>Nurse Leaders in Native Care Conference with a focus on current health issues in the Native American population.</i>

In addition, the Project Director will attend a yearly NASNTI National Conference sponsored by the U.S. Department of Education. Total travel costs inclusive of director's travel and other project staff, are budgeted at \$1,800 per staff member per year (four travelers each year) and include airfare (\$650), registration (\$500), lodging (\$375), rental car/local transportation (\$150) and meals (\$125).

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total Travel Costs (Includes Director)	\$7,200	\$7,200	\$7,200	\$7,200	\$7,200

D. Equipment: Items listed below are based on research and are essential to the successful attainment of the project objectives. All equipment will be acquired through normal CSC purchasing procedures and will be purchased according to Title III Part F project timelines. The federal definition of equipment has been used – items with a single unit cost of \$5,000 or more.

Title III NASNTI Grant Budget

High Definition Simulation

Equipment: Equipment costs are limited to high-tech simulation items for improved Nursing instruction. Simulation facilitates a wide range of training activities including the ability to simulate specialized healthcare scenarios such as the birthing process and



newborn and pediatric care. Adult simulation manikins can be programmed to perform more than 25 different cardiac functions of the human body, varying blood pressure, breathing, pulse, heart sounds and heart murmurs, as well as irregular cardiac functions. Simulators can mimic different breath sounds, cardiac auscultation areas, and different cardiac diseases. Instructors can operate the manikin via a computer and change various functions of the simulation as a lesson is taking place, providing a more interactive learning experience for students. The American Association of Colleges of Nursing and National League for Nursing recommend the incorporation of technology into the processes of Nursing education. A breakdown of requested equipment, by project year, is provided below.

Project Year	Equipment Items	Cost
<i>Year One Total: \$60,116</i>	One high-fidelity <i>SimMan Essential</i> unit will be purchased. The unit offers realistic and engaging scenario-based simulation training to challenge and evaluate clinical decision-making skills.	\$39,200
	One <i>Sim Junior with Pedigo Pediatric Crib Package</i> unit will be purchased. This is an interactive Pediatric simulator model designed to provide hands-on training for healthcare providers.	\$9,047
	<i>Communication Audio and Visual system:</i> Video/intercom system for simulated practices during procedures. Students observe their own taped scenarios, reflecting on their actions and evaluating their performances.	\$11,869

Title III NASNTI Grant Budget

Year Two Total: \$52,960	<i>Nursing Anne</i> : a manikin designed for scenario-based training in advanced nursing care as well the management of a variety of in-hospital patient situations	\$12,895
	One <i>Sim Mom</i> unit with birthing suite package will be purchased. The unit is an advanced full body birthing simulator with accurate anatomy and functionality to facilitate multi-professional obstetric training of delivery management.	\$40,065
Year Three Total: \$43,500	One <i>Sim Baby</i> unit will be purchased: advanced infant patient simulator with realistic anatomy and clinical functionality	\$43,500
Year Four Total: \$54,400	<i>Mechanic Ventilator Adult/Pediatric /Neonatal</i> : The unit will enhance student skills by allowing practice within a simulated environment, preparing the student to supply ventilator support to patients in respiratory failure.	\$19,800
	<i>Virtual I</i> : A comprehensive, self-directed learning system for training peripheral venous cannulation in adults. Enables the student to master the psychomotor and cognitive skills required to perform intravenous catheterization in adults.	\$22,650
	<i>Infant Virtual IV</i> : A comprehensive, self-directed learning system for training peripheral venous cannulation in infants ranging from prematurity to 15 months. Enables the student to master the psychomotor and cognitive skills required to perform intravenous catheterization in infants.	\$11,950
Year Five Total: \$74,200	One <i>SimMan 3G</i> unit will be purchased. This unit is completely wireless and allows instruction to occur in the actual environment in which healthcare program graduates will be working, such as in a hospital or ambulance setting. SimMan 3G can help educators achieve the optimal training environment with the most realistic outcomes possible.	\$74,200
Note: Standard institutional bidding processes will be implemented for equipment purchases		

Total Equipment	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
	\$60,116	\$52,960	\$43,500	\$54,400	\$74,200

E. Supplies: Instructional supplies include materials and software to be used in concert with the high-definition sim units included in the equipment line item as well as items needed for overall improvement of instructional quality in the Nursing Program. A breakdown of supply items by year is provided below.

Project Year	Supplies Items	Cost
Year One Total: \$1,687	Native Am. & African Am. IV Arm Units (3 units @ \$536 each)	\$1,608
	Pillow cases for nursing beds (6 @ \$6.50 each)	\$39
	Suction Aspirator Non-Conductive Tubing	\$40
Year Two Total: \$1,575	Injection Simulator (7 @ \$210 each)	\$1,470
	Aneroid Sphygmomanometer, large adult size (3 @ \$35 each)	\$105

Title III NASNTI Grant Budget

Year Three Total: \$3,546	Patient Lift, Hydraulic w/Sling, 400 lb (2 @ \$787 each)	\$1,574
	Enteral Feeding Pump (2 @ \$486.50 each)	\$973
	ThermoScan Ear Thermometer (3 @ \$312 each)	\$936
	Flat Sheets for nursing beds (6 @ \$10.50 each)	\$63
Year Four Total: \$6,943	IV Arm Units (6 @ \$536 each)	\$3,216
	Refurbished Alaris Medley Pump	\$2,804
	IV Poles, 2 holes (8 @ \$33 each)	\$264
	IV Caster Base (8 @ \$33 each)	\$264
	Pulse Oximeter System	\$395
Year Five Total: \$2,530	Pulse Oximeter System (2 @ \$395 each)	\$790
	Ophthalmoscope, Otoscope & 2 handles (2 @ \$870each)	\$1,740

In addition, \$2,000 is budgeted annually for general project management supplies such as paper, toner cartridges, flash drives, etc.

Total Supplies	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
	\$3,687	\$3,575	\$5,546	\$8,943	\$4,530

F. Contractual: Funds are requested to cover the cost of an Independent External Evaluator to ensure valid assessment of all aspects of the NASNTI project. Patricia Reyes Walker of Pinnacle Evaluation Services will assist with selection of evaluation methodology, provide training for the NASNTI Internal Monitoring Team on effective evaluation processes and techniques, examine project progress on a regular basis and assist with summative assessment (each year and at project end) of project impact on the institution. The evaluation will meet with project staff on a quarterly basis and conduct a minimum of two, two-day on-site visits each project year. A total of \$15,100 is budgeted each grant year for evaluation and will include the evaluation fee and travel costs for the External Evaluator.

Total Contractual Expenses	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
External Evaluation	\$15,100	\$15,100	\$15,100	\$15,100	\$15,100

G. Construction: No *Construction* funds are requested with this proposal.

H. Other: No *Other* funds are requested with this proposal.

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total Project Costs	\$349,998	\$349,999	\$349,996	\$349,998	\$349,999



SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF AUGUST 2016

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	0	0.00	0	0.00
FEDERAL	0	0.00	0	0.00	0	0.00	0	0.00
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	0	0.00	0	0.00	0	0.00	0	0.00

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF SEPTEMBER 2016

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	0	0.00	0	0.00
FEDERAL	0	0.00	1	\$ 1,395.34	0	0.00	1	\$ 1,395.34
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	0	0.00	0	\$ 1,395.34	0	0.00	1	\$ 1,395.34



LIVESTOCK SALES REPORT FOR THE FIRST QUARTER FY17

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
07/22/2016	WARREN LIVESTOCK AUCTION	AUCTION	3 BLACK LAMBS	\$ 141.60
07/27/2016	STIGLER LIVESTOCK AUCTION	AUCTION	2 STEERS	\$ 1,313.70
08/09/2016	CROSS LIVESTOCK AUCTION	AUCTION	1 BULL	<u>\$ 1,668.02</u>
			TOTAL	<u>\$ 3,123.32</u>

VETERINARY PAYMENTS FOR THE FIRST QUARTER FY17

<u>DATE</u>	<u>VENDOR</u>	<u>FUND</u>	<u>AMOUNT</u>
07/01/2016	CHAMPION GENETICS	701	\$ 130.79
07/05/2016	COBA SELECT	701	\$ 160.00
07/05/2016	COBA SELECT	701	\$ 31.00
07/15/2016	MWI VETERINARY SUPPLY	701	\$ 188.62
07/20/2016	RSM FARM SUPPLY	701	\$ 16.70
08/31/2016	MWI VETERINARY SUPPLY	701	\$ 1,960.56
08/31/2016	MWI VETERINARY SUPPLY	701	\$ 129.45
08/31/2016	MWI VETERINARY SUPPLY	701	\$ 470.73
09/19/2016	COBA SELECT	701	\$ 160.00
TOTAL			\$ 3,247.85



THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College
Institution Dr. Ron Ramming
Interim-President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 09-30-2016
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602. ²

Educ. & Gen Budget Part I (290)			Educ. & Gen Budget Part II (430)			Agency Accounts Other (701)			Sub-Total			Total FTE
Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
	Regular	Student		Regular	Student		Regular	Student		Regular	Student	
65	60	2	0	4	1	0	11	8	65	75	11	151
90	66	2	0	4	1	0	11	11	90	81	14	185
-25	-6	0	0	0	0	0	0	-3	-25	-6	-3	-25
62	81	4	0	4	1	0	11	10	62	96	15	173

¹ FTE Employees for Reported Fiscal Quarter ¹

² FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

³ Increase or Decrease in FTE Employees (Item A minus Item B)

⁴ Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term "employee" shall mean "a full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5) hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

**Threat Assessment Plan
Revision 9-19-16**

I. Purpose

The overall purpose of the development and implementation of a Threat Assessment Team (TAT) is to promote a safe College learning environment for all students and to create a safe and secure work environment for employees.

II. Threat Assessment Team Members and Roles and Responsibilities

Core Members

Chief Academic Officer
Chief Student Affairs Officer
Vice President for Fiscal Services
Coordinator of Campus Safety and Security
Director of College and Community Relations

Ad Hoc Members

Coordinator of Muskogee Campuses
Director of Human Resources
Residential Life Coordinators
Director of Maintenance
Employee Supervisor
Instructional Faculty
Health Services
Legal Counsel

III. Meetings

The TAT Core Members will meet monthly, or as needed, to address all cases that have occurred during the previous 30 days. All Ad Hoc members could be called upon at any time to meet with the TAT to offer specific information about students or employees. These discussions include information such as trends in student/employee behavior, best practices in intervention and available resources. Additional meetings may be held to assess, intervene and monitor student/employee concerns brought to the attention of the TAT.

IV. Reporting Process

It is the responsibility of Connors State College faculty, staff and students to report any situation that could pose, or reasonably pose, a threat to the safety and wellbeing of other members of the College community.

A. Any member of the College community that becomes aware of such a situation should report the matter to the Threat Assessment Team (TAT). The TAT will determine what type of assessment is appropriate and the alternative interventions that are appropriate to the situation.

B. Threat Assessment Referral Form

1. The Threat Assessment Team Referral Form is designed to enable faculty, staff and students to voluntarily report "Red Flag Behaviors" that may raise concerns and incidents of student/employee misconduct at Connors State College. An incident, in this context, is an event that does not warrant immediate intervention. **In the event of an emergency that requires immediate intervention, call 911 or Campus Security.**
2. The Threat Assessment Referral Form will provide a mechanism for responding to individual incidents and will reveal patterns of disruptive behavior of specific students/employees. It will also provide aggregate data on the nature and frequency of disruptions at Connors State College. This report provides a standardized method for recording observations of troublesome behaviors and for alerting staff of potential concerns.
3. The Threat Assessment Referral Form is included on page 10 of this document or can be found and submitted online at <http://connorsstate.edu/security/threat-assessment/>.

V. Red Flag Behavior – Students/Employees

A "Red Flag" behavior is a questionable, suspicious or inappropriate behavior that may be presented through an appearance, spoken or written words or specific actions. Examples of "Red Flag" behaviors include:

- Behaviors which regularly interfere with classroom/work environment or management
- Notable change in academic/work performance – poor or inconsistent preparation
- Notable change in behavior or appearance
- Impairment of thoughts – verbally or in writing
- Overly aggressive behaviors toward others
- Inability to set limits or re-direct focus
- Poor decision making and coping skills
- Inappropriate or strange behavior
- Low frustration tolerance
- Overreaction to circumstances
- Lack of resiliency
- Writings and comments endorsing violence; unusual interest in violence

- Indirect or direct threats in writings or verbalizations
- Lack of empathy and concern for others; inability to care
- Anger management problems
- Threats to others
- Appearance of being overly nervous, tense or tearful
- Expression of suicidal thoughts or feelings of hopelessness

VI. Assessment Process – Students

A. Information Gathering

1. Once a Threat Assessment Team Referral Form has been received by the TAT, the team will meet to implement the assessment process. The most appropriate time to include the student in the process will be considered on a case-by-case basis.
 2. In general, the TAT will gather preliminary information regarding the concern and then a team member will interview the student as part of the initial assessment process. The interview will provide the opportunity for the student to share his/her concerns about the situation and ask for needed assistance in solving it. Information gleaned in this initial interview will be helpful in determining appropriate intervention strategies.
 3. That process may include any of the following data gathering processes:
 - a. Interviews with all available parties with information about the situation
 - b. Interviews with the person alleged to have displayed inappropriate/concerning behavior
 - c. Assessment by counselor/mental health professional
 - d. Interview with any identified potential targets of inappropriate/concerning behavior
 - e. Contacting a student's parents or family members
 - f. Review of student's academic and disciplinary history
 - g. Legal/criminal background check
 - h. Implementation of the Threat Assessment Checklist (Appendix 2) and other threat assessment models appropriate to the situation.
- B. Levels of Risk: Based on all data gathered, the TAT will utilize the following scale to determine the level of risk that the behavior/situation poses to the student and to others.**
1. **Low Risk – There is no serious threat to the student of concern or others. At this level, any concerns between individuals can generally be resolved by addressing the conflict or dispute between the parties involved. Counseling and follow-up support may be recommended. Generally, in this situation, the student can acknowledge the inappropriateness of the behavior and engage in behavior to make amends with the other party. These students may be experiencing mental health problems, but their conduct is not generally in violation with the College's student code of conduct.**

Also, these are problems that should indicate that a problem is developing and will likely continue without intervention.

Behavior Examples:

- Abusive language
- Excessive use of profanity
- Argumentative
- Lack of cooperation when requests are made
- Sexual comments, gestures, or innuendoes
- Negative attitude toward the rules
- Displays of anger
- Emotionally erratic
- Drug/Alcohol (Possession/Consumption)
- Veiled threats

Recommendations:

- Document incident
- Review behavioral expectations with student
- Utilize disciplinary system

2. **Moderate Risk** - At this level, there may be a threat to self or others that could be carried out although there is no evidence that the student has taken preparatory steps. These students are generally experiencing mental health problems and displaying disruptive behaviors. Without intervention and with escalation of the behaviors, an incident could occur.

Behavior Examples:

- Overt, covert, or indirect threats
- Significant lack of social norms
- Expressed desire to do harm to others
- Attempts to instigate fights
- Open defiance of the rules
- Belief that others are conspiring against them or persecuting them
- Violent notes sent to others
- Expressed suicidal thoughts or threats
- Physically acting out of anger
- Comments about weapons or stories of harming others
- Severe emotional distress

Recommendations:

- Document incident
- Contact Campus Security or a member of the TAT if mental health behaviors have been observed within last 72 hours
- Take to TAT for a response plan

3. **High Risk** – At this level, there appears to be an imminent and serious danger to the safety of the student of concern or others, and immediate intervention is required. It appears that specific steps have been made to carry out a plan to harm.

Behavior Examples:

- Clear intent to harm
- Physical assault
- Intense anger
- Overt threats to kill
- Showing/Possessing a weapon
- Suicide attempt

Recommendations:

- Call Public Safety or 911
- Contact Campus Security or a member of the TAT if mental health behaviors have been observed within last 72 hours
- Notify TAT

C. Intervention Strategies

1. In most cases, a student displaying concerning behaviors is willing to work with the College and to obtain the assistance necessary to complete their educational program. When a student is in distress, feeling that they have support for resolving the concern may serve as prevention and provide the opportunity for student learning.
2. Based on the behavior displayed and the assessment by the TAT, the TAT may make any of the following recommendations for intervention. Recommendations are made in consultation with the appropriate College department or administrator who will take any final action.
 - a. Referral to College and/or community resources - The TAT may refer the student to Counseling Services for intervention and connection with appropriate College and community resources.
 - b. Voluntary withdrawal from classes – Based on discussion with a counselor or member of the TAT, the student may choose to temporarily take time away from the College to deal with other concerns. The student may re-enter the College during any future semester.
 - c. Referral to disciplinary process – The TAT will make this referral to the Vice President for Enrollment Management and Student Services when it is determined that the student behavior may be in violation of the student code of conduct.

- d. **Mandatory direct threat/safety assessment** – The TAT may recommend that students determined to be at high risk for danger to self or others be required to participate in a mandatory assessment by a mental health consultant. The mental health consultant will conduct an assessment of direct threat, provide assistance in gaining access to emergency care for the student as needed, assist the student in establishing ongoing treatment as needed, and provide feedback and recommendations to the TAT.
- e. **Suspension** – The TAT may recommend those students determined to be at high risk for danger to self or others is temporarily removed from the College based on imminent safety concerns. Generally, the suspension will require a mandatory direct threat/safety assessment evaluation prior to return. Suspensions will be initiated as specified in the Student Handbook.
- f. **Expulsion** – In extremely high risk situations, the TAT may find it necessary to recommend expulsion for a dangerous student who will not comply with the requests of the TAT or agree to a voluntary withdrawal. Expulsions will be determined based on the opinion of the mental health consultant that the student poses an imminent risk of serious harm to self or others.
- g. **Criminal Charges** - Students who have engaged in behavior that may be in violation of local, state or federal law may be referred for criminal prosecution. The TAT will make this referral to the Vice President for Enrollment Management and Student Services when it is determined that the student’s behavior may be in violation of the student code of conduct. The Coordinator of Campus Safety and Security, or designee, will ensure a comprehensive investigation is conducted and determine whether probable cause exists for the filing of criminal charges.
- h. **Follow-Up and Monitoring** – In addition to any of the specific intervention strategies described previously, the TAT will determine a plan for the follow-up monitoring of each student. This may include checking with faculty and staff regarding student behavior and periodic meetings between the student and an assigned mental health professional.
- i. **Parental Notification** - The notification of parents will be the responsibility of the Chief Student Affairs Officer or his designee. The College may notify the parents of dependent students that are placed on a behavioral contract or a behavioral response plan or any student determined to be a threat to the safety/health of the College by the TAT unless, in the Colleges judgment, informing the parents will be detrimental to the student’s success.

VII. Assessment Process – Employees

A. Levels of Risk: Based on all data gathered, the TAT will utilize the following scale to determine the level of risk that the behavior/situation poses to the employee and to others.

- 1. Low Risk –** There is no serious threat to the employee of concern or others. At this level, any concerns between individuals can generally be resolved by addressing the conflict or dispute between the parties involved. Counseling and follow-up support may be recommended. Generally, in this situation, the employee can acknowledge the inappropriateness of the behavior and engage in behavior to make amends with the other party. These employees may be experiencing mental health problems, but their conduct is not generally in violation with the College’s employment policies. Also, these are problems that should indicate that a problem is developing and will likely continue without intervention.

Behavior Examples:

- Abusive language
- Excessive use of profanity
- Argumentative
- Lack of cooperation when requests are made
- Sexual comments, gestures, or innuendoes
- Negative attitude toward the rules
- Displays of anger
- Emotionally erratic
- Veiled threats

Recommendations:

- Document incident
- Review behavioral expectations with employee
- Utilize progressive discipline

- 2. Moderate Risk -** At this level, there may be a threat to self or others that could be carried out although there is no evidence that the employee has taken preparatory steps. These employees are generally experiencing mental health problems and displaying disruptive behaviors. Without intervention and with escalation of the behaviors, an incident could occur.

Behavior Examples:

- Overt, covert, or indirect threats
- Expressed desire to do harm to others
- Attempts to instigate fights
- Open defiance of the rules
- Belief that others are conspiring against them or persecuting them

- Violent notes sent to others
- Expressed suicidal thoughts or threats
- Physically acting out of anger
- Comments about weapons or stories of harming others
- Severe emotional distress

Recommendations:

- Document incident
- Contact Campus Security or a member of the TAT if mental health behaviors have been observed within last 72 hours
- Take to TAT for a response plan

3. High Risk – At this level, there appears to be an imminent and serious danger to the safety of the employee of concern or others, and immediate intervention is required. It appears that specific steps have been made to carry out a plan to harm.

Behavior Examples:

- Clear intent to harm
- Physical assault
- Intense anger
- Overt threats to kill
- Showing/Possessing a weapon
- Suicide attempt

Recommendations:

- Call Public Safety or 911
- Contact Campus Security or a member of the TAT if mental health behaviors have been observed within last 72 hours
- Notify TAT

B. Intervention Strategies

1. In most cases, an employee displaying concerning behaviors is willing to work with the College and to obtain assistance. When an employee is in distress, feeling that they have support for resolving the concern may serve as prevention and provide the opportunity for improved employee performance.
2. Based on the behavior displayed and the assessment by the TAT, recommendations are made in consultation with the appropriate College department or administrator who will take any final action. The TAT may make any of the following recommendations for intervention.

- a. Referral to College and/or community resources – The TAT may refer the employee to Counseling Services for intervention and/or connection with appropriate College and community resources.
- b. Referral to disciplinary process – The TAT will make this referral when it is determined that the employee behavior may be in violation of the Board policies and/or other employment agreements.
- c. Mandatory direct threat/safety assessment – The TAT may recommend that employees determined to be at high risk for danger to self or others be required to participate in a mandatory assessment by a mental health professional (at no cost to the employee). The mental health professional will conduct an assessment of the direct threat, provide assistance in gaining access to emergency care for the employee as needed, assist the employee in establishing ongoing treatment as needed, and provide feedback and recommendations to the TAT.
- d. Temporary Campus Restriction – The TAT may recommend those employees determined to be at high risk for danger to self or others be temporarily removed from the College based on imminent safety concerns. Generally, the restriction will require a mandatory direct threat/safety assessment evaluation prior to return.
- e. Criminal Charges - Employees who have engaged in behavior that may be in violation of local, state or federal law may be referred for criminal prosecution. The Coordinator of Campus Safety and Security, or designee, will ensure a comprehensive investigation is conducted and determine whether probable cause exists for the filing of criminal charges.
- f. Follow-Up and Monitoring – In addition to any of the specific intervention strategies described previously, the TAT will determine a plan for follow-up monitoring of each employee. This may include checking with supervisors regarding employee behavior and periodic meetings between the employee, supervisor and a TAT member.

Threat Assessment Team Referral Form

This referral form is designed to enable faculty, staff and students to voluntarily report "red flag behaviors" that may raise concerns and incidents of student/employee misconduct at Connors State College. An incident, in this context, is an event that does not warrant immediate intervention. **In the event of an emergency that requires immediate intervention, call 911 or Campus Security.** The referral form will provide a mechanism for responding to individual incidents and will reveal patterns of disruptive behavior of specific students/employees. It will also provide aggregate data on the nature and frequency of disruptions at Connors State College. This report provides a standardized method for recording observations of troublesome behaviors and for alerting staff of potential concerns. In accordance with Connors State College policy, information provided in the Threat Assessment Team Referral Form may also be considered in determining appropriate disciplinary action with students/employees.

Student /Employee information: (please enter as much information as possible)

Name _____ Student/Employee ID # _____

Address _____ Phone _____

Incident Information:

Date of incident _____ Date form completed _____

Class/Location of incident _____ Time of incident (approximate) _____

Name of person reporting incident _____ Phone _____

Email address _____

Are you a _____ Student _____ Employee _____ other (please explain) _____

Name(s) of other involved _____

Please provide a detailed description of the incident, paying particular attention to the behaviors of the student/employee. Concrete, specific observations are most useful. Avoid providing judgments, assessments and opinions:

Please describe conversations you have had with the student/employee and any action you have taken regarding this incident:

Please submit complete form to:

Chief Student Affairs Officer, Office of Campus Life, A.D. Stone Student Union, Warner Campus

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**Return by December 1, 2016**Electronic submission with President's signature is preferred (to sbeauchamp@osrhe.edu).**Institution: Connors State College****ACADEMIC CALENDAR FOR 2017-2018****Summer Session (2017):**

Semester begins (first day of 8-week classes)	<u>June 05, 2017</u>
1 st 4-week session (begins and ends)	<u>June 05 – June 29, 2017</u>
2 nd 4-week session (begins and ends)	<u>July 03 – July 27, 2017</u>
Please list dates of all holidays and breaks (no classes)	<u>July 04, 2017</u>
Semester ends (last day of 8-week classes including final exams)	<u>July 27, 2017</u>
Commencement date (graduation ceremony-if applicable)	<u>NA</u>

Fall Semester (Fall 2017):

Semester begins (first day of 16-week classes)	<u>August 14, 2017</u>
1st 8-week session (begins and ends)	<u>August 14 - October 06, 2017</u>
2nd 8-week session (begins and ends)	<u>October 09 – December 07, 2017</u>
1st 4-week session (begins and ends)	<u>NA</u>
2nd 4 week session begins and ends)	<u>NA</u>
3rd 4-week session (begins and ends)	<u>NA</u>
4th 4 week session (begins and ends)	<u>NA</u>
Please list dates of all holidays and breaks (no classes)	<u>Labor Day - September 04, 2017</u> <u>Fall Break – October 19-20, 2017</u> <u>Thanksgiving – November 22-24, 2017</u>
Semester ends (last day of 16-week classes including final exams)	<u>December 07, 2017</u>
Commencement date (graduation ceremony-if applicable)	<u>NA</u>

Spring Semester (Spring 2018):

Semester begins (first day of 16-week classes)	<u>January 16, 2018</u>
1st 8-week session (begins and ends)	<u>January 16 – March 09, 2018</u>
2nd 8-week session (begins and ends)	<u>March 12 – May 10, 2018</u>

1st 4-week session (begins and ends) NA
 2nd 4 week session begins and ends) NA
 3rd 4-week session (begins and ends) NA
 4th 4 week session begins and ends) NA
 Please list dates of all holidays and breaks (no classes) MLK Day – January 15, 2018
Spring Break – March 19-23, 2018

Semester ends (last day of 16-week classes including final exams) May 10, 2018
 Commencement date (graduation ceremony) May 11, 2018

Intersessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	Fall 2017 (between summer 2017 and fall 2017)	Spring 2018 (between Fall 2017 and spring 2018)	Summer 2018 (between spring 2018 and summer 2018)
Intersession begins	<u>July 31, 2017</u>	<u>December 11, 2017</u>	<u>May 7, 2018</u>
Intersession ends (including final exams)	<u>August 11, 2017</u>	<u>January 5, 2018</u>	<u>May 18, 2018</u>

Summer 2017 (if applicable):
 Final add/drop date 8 week/first 4 week classes: June 08, 2017
 Final add/drop date 2nd 4 week classes: July 06, 2017

Fall 2017 (if applicable):
 Final add/drop date 16 week/first 8 week classes: August 25, 2017
 Final add/drop date 2nd 8 week classes: October 13, 2017

Spring 2018 (if applicable):
 Final add/drop date 16 week/first 8 week classes: January 26, 2018
 Final add/drop date 2nd 8 week classes: March 16, 2018

Alternative Schedules (please describe any alternative schedules)

Signature of President _____ **Date** _____

*****Note: Spring Break should be scheduled for the week that encompasses the third Wednesday in March*****

October 21, 2016

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

President Hargis said he is sorry he missed the retirement celebration for Robert White last evening. He noted that Mr. White has been very active and involved in OSU business for many years.

Adoption of Memorial Resolutions

President Hargis presented information to recognize the service of Edmund “Pete” Eisenbraun, Regents Professor, Emeritus, Chemistry, College of Arts and Sciences; Stephen J. Miller, Professor, Emeritus, Marketing and International Business, Spears School of Business; and Louie G. Stratton, Professor, Retired, and Assistant Dean, Center for Veterinary Health Sciences. President Hargis presented Memorial Resolutions for Dr. Eisenbraun, Dr. Miller, and Dr. Stratton and recommended their adoption. (The Memorial Resolutions are attached to OSU’s portion of the minutes as ATTACHMENTS A-C and considered a part of these minutes.)

Regent Hall moved and Regent Davis seconded to adopt the Memorial Resolutions for Edmund “Pete” Eisenbraun, Stephen J. Miller, and Louie G. Stratton as presented.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

Approval of Revisions to Oklahoma State University Athletic Council Constitution and Bylaws

President Hargis requested Board approval of revisions to the Oklahoma State University Athletic Council Constitution and Bylaws. (The proposed revisions are reflected in Section C-1 of the OSU Agenda, which is on file in the Board of Regents’ Office as Document No. 1-10-21-16.) He said Dr. Brenda Smith presented the background for the proposed changes earlier this morning during the meeting of the Academic Affairs, Policy and Personnel Committee.

Regent Callahan reported that the Committee met with the OSU administration regarding approval of revisions to the Athletic Council Constitution and Bylaws. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Callahan moved and Regent Milner seconded to approve the revisions to the Oklahoma State University Athletic Council Constitution and Bylaws as presented.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

President Hargis requested Provost and Senior Vice President Gary Sandefur to present information pertaining to Academic Affairs:

- D-2 Approval of Position Announcement and Description for Dean, Center for Veterinary Health Sciences
- D-3 Approval of Position Description for Vice President, Research, OSU Center for Health Sciences
- D-4 Approval of Position Description for Vice President, External Affairs, OSU Center for Health Sciences
- D-5 Approval of Position Description for Vice President, Strategy, OSU Center for Health Sciences
- D-6 Approval of Position Description for Senior Vice President and Chief Operating Officer, OSU Center for Health Sciences

Dr. Sandefur presented a proposed position announcement and position descriptions for various positions on the OSU-Stillwater and OSU Center for Health Sciences campuses.

Regent Callahan reported that the Committee met with members of the OSU administration regarding approval of items D-2, D-3, D-4, D-5, and D-6 as presented. He said the Committee acted to recommend Board approval of these requests. (The position announcement and position descriptions are reflected in Sections D-2, D-3, D-4, D-5, and D-6 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-21-16.)

Regent Callahan moved and Regent Anthony seconded to approve the position announcement and description for Dean, Center for Veterinary Health Sciences, and the position descriptions for Vice President, Research, OSU Center for Health Sciences; Vice President, External Affairs, OSU Center for Health Sciences; Vice President, Strategy, OSU Center for Health Sciences; and Senior Vice President and Chief Operating Officer, OSU Center for Health Sciences, as presented.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

E-1 Approval of Proposed New Degrees and Program Modifications

Dr. Sandefur presented the proposed program modification and new degree program for the OSU College of Education on the OSU-Stillwater campus. (These curricular items are summarized in

Section E-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-21-16). If approved, these requests will be sent to the Oklahoma State Regents for Higher Education for their consideration and approval. Board approval is requested at this time.

Regent Callahan moved and Regent Link seconded to approve the proposed new degree program and program modification as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

D-1 Personnel Actions

Chair Watkins noted that action was not taken on item D-1 regarding the approval of personnel actions, and she requested a motion at this time.

Dr. Sandefur presented the personnel actions and recommended their approval with the exception of those items pertaining to separations and retirements, which are included as information items. These include one clinical faculty appointment at the Center for Health Sciences and five title changes on the OSU-Stillwater and Center for Health Sciences campuses. Dr. Sandefur requested Board approval of the personnel actions included in the OSU Agenda. For information, one separation and three retirements are included. (These recommendations are listed under Section D-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-21-16.)

Regent Callahan moved and Regent Hall seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

President Hargis requested Senior Vice President Joe Weaver to present information pertaining to Administration and Finance:

G-1 Approval of Peace Officer Commissions

Vice President Weaver requested Board approval of the peace officer actions as listed in the OSU Agenda.

Regent Davis moved and Regent Callahan seconded to approve the recommendation of the OSU administration regarding the appointment of peace officer commissions as follows.

Commissions:

<u>OSU-Stillwater</u>	<u>Commission No.</u>
Enrico D. Alvarado	733
Vernon R. Charlot	734
Adam J. Akeman	735

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

G-2 Approval to Amend the Legal Description of Property Exchange with Wesley Foundation

Mr. Weaver requested Board approval to amend the legal description of the property exchange with the Wesley Foundation that was presented in Item G-2 of the June, 2016, OSU Agenda. He said this is a correction to an item previously approved.

Regent Link moved and Regent Davis seconded to approve the amendment to the legal description of the property exchange with the Wesley Foundation as previously presented in Item G-2 of the June, 2016, OSU Agenda.

Those voting aye: Board Members Anthony, Callahan, Davis, Link, Milner and Watkins. No: None. Abstentions: Hall. Absent: Burns and Reese. The motion carried.

G-3 Approval to Accept Gift-in-Kind for the New OSU Soccer Stadium

Mr. Weaver requested Board approval for the OSU President to enter into a Gift-in-Kind agreement with Cowboy Athletics Facilities, LLC, parent company, Cowboy Athletics, Inc., for the receipt of the new OSU Soccer Stadium project when completed. The project is anticipated to cost \$18 million and will be completed in approximately 12 to 18 months. All funding will be from private donations.

Regent Link moved and Regent Anthony seconded to authorize the OSU President to enter into a Gift-in-Kind agreement with Cowboy Athletics Facilities, LLC, parent company, Cowboy Athletics, Inc., for the receipt of the new OSU Soccer Stadium project upon completion.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

Chair Watkins said this will be a great facility. She said she attended the Bedlam match and noted that this stadium is very much needed.

G-4 Approval of Actions Required to Refund Financed Debt on Capital Projects

Mr. Weaver requested Board approval to solicit a financing team and to take necessary action to issue general revenue bonds for the refunding of financed debt on OSU System capital projects. The refunding amount will be communicated to the appropriate authoritative bodies as required. He said the refunding project is expected to be funded from the financed proceeds, and debt service payments will be made from lawfully available funds. It is anticipated that OSU will realize a potential savings of approximately \$5 million in debt payments.

Regent Anthony moved and Regent Link seconded to authorize Oklahoma State University to solicit a financing team and to take necessary action to issue general revenue bonds for the refunding of financed debt on OSU System capital projects and to purchase the items in accordance with Purchasing Policy and Procedures as presented.

Regent Link asked the current rate and the expected rate on refinancing. Mr. Weaver said it would depend on the projects, the timing, and that sort of thing. He asked Mitchell Emig, Debt Management Coordinator, what OSU has been getting on recent projects, and Mr. Emig said OSU has been getting around 2.6 percent.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

H-1 Approval to Enter Into an Agreement with Ancillary Benefit Vendors

Mr. Weaver requested Board approval to enter into an agreement with the benefit providers listed in the OSU Agenda for ancillary benefit services, which includes Cigna for dental insurance, EyeMed for vision insurance, and Liberty Mutual for long-term disability, life and accidental death and dismemberment insurance. He said no funding is required for this request. Listed in the Agenda are the results of the bidding process of the estimated savings to the OSU and A&M institutional employees. The total savings is in excess of \$1.5 million.

Regent Anthony moved and Regent Link seconded to authorize Oklahoma State University to enter into an agreement with the benefit providers listed in the OSU Agenda for ancillary benefit services.

Regent Link asked if this is for OSU-Stillwater, and Mr. Weaver clarified that this is for all the campuses including the A&M institutions as well as the OSU institutions.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

I-1 Approval to Begin the Selection Process for an Architect to Assist the University with the Design and Construction of New Teaching Greenhouses for the Division of Agricultural Sciences and Natural Resources

I-2 Approval to Begin the Selection Process for a Construction Management Firm to Assist the University with the Design and Construction of New Teaching Greenhouses for the Division of Agricultural Sciences and Natural Resources

Mr. Weaver said Items I-1 and I-2 were discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning regarding the requests to begin the selection process for an architectural firm and a construction management firm to assist the University with the design and construction of new teaching greenhouses for the Division of Agricultural Sciences and Natural Resources.

Regent Anthony reported that the Committee met with the administration of Oklahoma State University regarding these items. He reported that the Committee acted to recommend Board approval.

Regent Anthony moved and Regent Milner seconded to authorize Oklahoma State University to begin the selection process for an architectural firm and a construction management firm to assist the University with the design and construction of new teaching greenhouses for the Division of Agricultural Sciences and Natural Resources.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

I-3 Approval to Demolish Structures on the OSU Stillwater Campus and Research Facilities

Mr. Weaver requested Board approval to demolish a structure on the OSU-Stillwater campus and a structure at a research facility. He said Building 2175A is a mobile home shade structure located

at the Wes Watkins Agricultural Research Extension Center in Lane, Oklahoma. He said it is basically a shade structure over a mobile home. Because the structure is in the inventory, OSU must request Board approval to demolish the structure. He said Building 663 is the old Dairy Barn on the OSU-Stillwater campus.

Regent Hall moved and Regent Davis seconded to demolish the structures listed in the OSU Agenda.

Regent Davis noted that the Ferguson Family has pledged funds to provide new barns and student housing, and he said this is another opportunity for the Board to thank the Ferguson Family for their gift.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Edmund "Pete" Eisenbraun, Regents Professor, Emeritus, Chemistry, College of Arts and Sciences, was claimed by death on July 29, 2016; and

WHEREAS, Dr. Eisenbraun, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from July 1, 1962, to the date of his retirement September 30, 1993, and as a citizen worthy of commemoration and respect; and


WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Eisenbraun to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Eisenbraun.

Adopted by the Board the 21st day of October 2016.



Lou Watkins, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Stephen J. Miller, Professor, Emeritus, Marketing and International Business, Spears School of Business, was claimed by death on August 20, 2016; and

WHEREAS, Dr. Miller, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from June 1, 1971, to the date of his retirement September 4, 2007, and as a citizen worthy of commemoration and respect; and

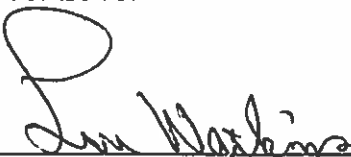
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Miller to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Miller.

Adopted by the Board the 21st day of October 2016.



Lou Watkins, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Louie G. Stratton, Professor, Retired, and Assistant Dean, Center for Veterinary Health Sciences, was claimed by death on August 1, 2016; and

WHEREAS, Dr. Stratton, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from July 1, 1971, to the date of his retirement December 31, 1989, and as a citizen worthy of commemoration and respect; and

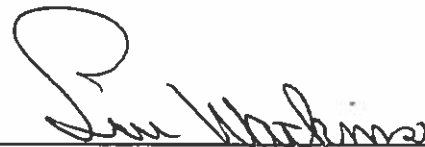
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Stratton to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Stratton.

Adopted by the Board the 21st day of October 2016.



Lou Watkins, Chair

October 21, 2016

Public Comments

Chair Watkins said 15 minutes are provided for members of the public who would like to address the Board, and she asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

October 21, 2016

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF OCTOBER 21, 2016

Chair Watkins called upon the Committee Chairs of the following Committees to give reports.

Academic Affairs, Policy and Personnel Committee

(All business discussed by the Committee was presented during the business of Langston University and Oklahoma State University.)

Fiscal Affairs and Plant Facilities Committee

(All business discussed by the Committee was presented during the business of Oklahoma State University.)

Personnel Actions

For the record, Mr. Ramsey reported that Robert White, Health and Higher Education Policy Analyst, is retiring effective November 1, 2016. Everyone will miss Mr. White, and he expressed appreciation for the service he has provided to the Board and its institutions.

Connors State College Presidential Search Process

Mr. Ramsey said Chair Watkins has appointed a Regents Steering Committee to guide the search for a new President at Connors State College. She has appointed Regent Anthony to serve as Chair and Regents Link and Milner as the other members of the Committee. He said he and Chair Watkins will serve as ex-officio members of that Committee. At this time it is recommended that the Board authorize the Chair of the Board to act on the Board's behalf with regard to the approval of the Outline of Procedures and other matters related to the initiation of the search process.

Regent Davis moved and Regent Callahan seconded to authorize the Board Chair to act on the Board's behalf with respect to the approval of the Outline of Procedures and other matters related to the initiation of the search process for the President of Connors State College.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

Appointments to the McKnight Foundation

Mr. Ramsey said pursuant to the provisions of Section 9(b) of the Articles of Incorporation of the Foundation for the McKnight Center for the Performing Arts at Oklahoma State University (the “McKnight Foundation”), the Board of Regents has the right to appoint two members to the McKnight Foundation Board of Trustees. He said Regent Joe Hall and President Burns Hargis have been acting in an interim capacity while going through the process to be incorporated and qualify for tax exempt status. Mr. Ramsey said it would be appropriate for the Board of Regents to appoint Regent Joe Hall and President Burns Hargis to serve on the Board of Trustees of the McKnight Foundation, effective April 27, 2016, until such time as their successor or successors are appointed by the Board of Regents and to authorize the Board’s CEO to officially notify the McKnight Foundation of such actions.

Regent Anthony moved and Regent Callahan seconded to appoint Regent Joe Hall and President Burns Hargis to serve on the Board of Trustees of the McKnight Foundation, effective April 27, 2016, until such time as their successor or successors are appointed by the Board of Regents and to authorize the Board’s CEO to officially notify the McKnight Foundation of such actions.

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

Report by General Counsel Regarding the Jeanne Clery Act Training Seminar

Mr. Stephens said last week OSU hosted the Jeanne Clery Act Training Seminar that was headed up by Brandee Hancock, Staff Attorney, with the assistance of Mackenzie Wilfong, Associate General Counsel. He said he is very proud that his office was able to assist the Clery Center for Security on Campus that was formed under tragic circumstances and which does a lot of good in making college campuses safe and secure. He said it was quite an honor to host the event. The conference was very well received, and those attending had wonderful things to say about staying at The Atherton and about the facilities. He wanted the Board to be aware of this event and to publicly acknowledge Ms. Hancock and Ms. Wilfong for their efforts.

Adjournment

On behalf of the Board of Regents, Chair Watkins expressed thanks to President Barnett for the hospitality and for hosting the meeting.

At approximately 11:00 a.m., Regent Link moved and Regent Davis seconded that the meeting be adjourned.

October 21, 2016

Those voting aye: Board Members Anthony, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Burns and Reese. The motion carried.

MEETING OF THE A & M BOARD OF REGENTS

October 21, 2016

Executive Board Room
Administration Building
Oklahoma State University-Tulsa
700 N. Greenwood Avenue
Tulsa, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on October 26, 2015.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of September 9, 2016

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

December 2, 2016 -- Okmulgee, Oklahoma – State Room, Hospitality Services Building,
OSU Institute of Technology-Okmulgee

For **Consideration** of Approval:

January 20, 2017 -- Oklahoma City, Oklahoma – Conference North, 3rd Floor Student Center,
OSU-Oklahoma City, 900 North Portland

BUSINESS WITH COLLEGES AND UNIVERSITIES

- | | |
|--|------------------------------|
| 1. Oklahoma Panhandle State University | 4. Connors State College |
| 2. Northeastern Oklahoma A&M College | 5. Oklahoma State University |
| 3. Langston University | |

PUBLIC COMMENTS

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Audit, Risk Management and Compliance Review Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Chief Executive Officer

- a. General Business
- b. General Counsel
- c. Chief Audit Executive

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

(At the time this agenda is posted, detailed institutional agendas are available in the Office of the Board of Regents for review.)

DATE: October 21, 2016

TIME: Board will officially convene at 10:00 a.m.*

PLACE: Executive Board Room, Administration Building, Oklahoma State University-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 26, 2015.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of September 9, 2016
- Announcement of meeting on December 2, 2016, in the State Room, Hospitality Services Building, OSU Institute of Technology-Okmulgee, Okmulgee, Oklahoma
- Approval of meeting on January 20, 2017, in Conference North, 3rd Floor Student Center, OSU-Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma

OKLAHOMA PANHANDLE STATE UNIVERSITY

- General Information/Reports Requiring No Action by the Board
 - Remarks by President Tim Faltyn
 - Panhandle Magazine
 - University House update
- Resolutions
 - Adoption of Memorial Resolution for Mr. Ronald S. Murphey

* The Board will have breakfast on Friday, October 21, 2016, at 7:30 a.m. in Room 140 of North Hall on the OSU-Tulsa campus, 700 N. Greenwood Ave., Tulsa, Oklahoma, with Oklahoma State University President Burns Hargis and possibly other OSU administrators and Langston University President Kent Smith for informal discussion. Various subjects may come up for discussion including recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. The Board will have lunch at approximately 11:30 a.m. in the BS Roberts Room (Room 151), of North Hall on the OSU-Tulsa campus.

--Policy and Operational Procedures

Approval of OPSU's University Seal

--Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Instructional Programs

Approval of degree program deletion, degree option deletion, and addition of degree option

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

Out-of-state travel summaries

NORTHEASTERN OKLAHOMA A&M COLLEGE

--General Information/Reports Requiring No Action by the Board

Remarks by President Jeff Hale

Informational reports regarding faculty/staff comparisons, enrollment comparisons, retention rates, and three-year graduation rates

--Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

Approval to accept a grant from the U.S. Department of Education and expend the funds in accordance with grant guidelines

--New Construction or Renovation of Facilities

Approval of the installation of a campus-wide fiber optic network

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

Out-of-state travel summaries

LANGSTON UNIVERSITY

--General Information/Reports Requiring No Action by the Board

--Resolutions

Adoption of Memorial Resolution for Mr. Lester V. LeSure

- Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval to merge the Department of Elementary and Special Education with the Masters of Education program to form a new Department of Education and Professional Studies
- Other Business and Financial Matters
 - Approval to decommission campus police officer
- Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
- Student Services/Activities
 - Approval to exempt students enrolled in summer semester from assessment of the Student Government Fee
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summary

CONNORS STATE COLLEGE

- General Information/Reports Requiring No Action by the Board
 - Remarks by Interim President Ron Ramming
- Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
 - Approval to accept a grant from the U.S. Department of Education and expend the funds in accordance with grant guidelines
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summaries
 - Quarterly veterinary report
 - Quarterly livestock report
 - FTE Quarterly report
 - Threat Assessment Plan
 - 2017-18 Academic Calendar

OKLAHOMA STATE UNIVERSITY

--General Information/Reports Requiring No Action by the Board

Opening comments by President Burns Hargis

--Resolutions

Adoption of Memorial Resolutions for Edmund “Pete” Eisenbraun, Stephen J. Miller, and Louie G. Stratton

--Policy and Operational Procedures

Approval of revisions to Oklahoma State University Athletic Council Constitution

--Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

Approval of position description and announcement for the position of Dean, Center for Veterinary Health Sciences, Oklahoma State University

Approval of position description for the position of Vice President for Research, OSU Center for Health Sciences

Approval of position description for the position of Vice President for External Affairs, OSU Center for Health Sciences

Approval of position description for the position of Vice President for Strategy, OSU Center for Health Sciences

Approval of position description for Senior Vice President and Chief Operating Officer, OSU Center for Health Sciences

--Instructional Programs

Approval of proposed new degrees and program modifications

--Other Business and Financial Matters

Approval of peace officer commissions

Approval to amend the legal description of property exchange with Wesley Foundation

Approval to accept Gift-in-Kind for the new OSU Soccer Stadium

Approval of actions required to refund financed debt on capital projects

--Contractual Agreements (other than construction and renovation)

Approval to enter into an agreement with ancillary benefit vendors

--New Construction or Renovation of Facilities

Approval to begin the selection process for an architect to assist the University with the design and construction of new teaching greenhouses for the Division of Agricultural Sciences and Natural Resources

Approval to begin the selection process for a construction management firm to assist the University with the design and construction of new teaching greenhouses for the Division of Agricultural Sciences and Natural Resources

Approval to demolish structures on the OSU-Stillwater campus and research facilities

--Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

PUBLIC COMMENTS

--Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

--Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Academic Affairs, Policy and Personnel Committee

Fiscal Affairs and Plant Facilities Committee

OTHER BOARD OF REGENTS' BUSINESS

--General Information/Reports Requiring No Action By the Board

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Other Business Matters Requiring Action of the Board

Approval of appointments to the Board of Trustees of the McKnight Foundation

Authorization for the Board Chairman to approve the Connors State College Presidential Search Outline of Procedures and other matters related to the initiation of the search process

--Reports/comments/recommendations by Chief Executive Officer

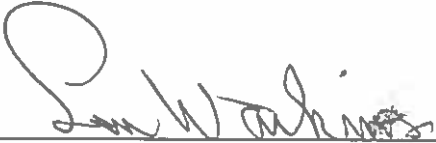
--Reports/comments/recommendations by General Counsel

--Reports/comments/recommendations by Chief Audit Executive

--New Business Unforeseen At Time Agenda Was Posted

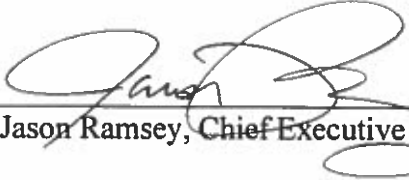
October 21 2016

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 

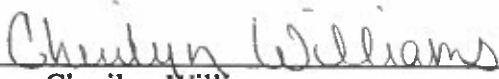
Lou Watkins, Chair

ATTEST:



Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on December 2, 2016.



Cheryl Williams
Executive Administrative Associate