

MINUTES

of the

**BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

for the

October 20, 2017

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

October 20, 2017

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, OCTOBER 20, 2017

Notice of this meeting was filed with the Oklahoma Secretary of State on September 13, 2016.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Council Room, 412 Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma, on October 20, 2017.

Those present: Mr. Douglas E. Burns, Chairman; Mr. Calvin J. Anthony, Vice Chairman; Mr. Jarold Callahan; Mr. Joe Hall; Mr. Tucker Link; Dr. Trudy J. Milner; Mr. Jim Reese; and Ms. Lou Watkins.

Absent: Mr. Rick Davis.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Ms. Jessica Russell, Director, State Government Relations; Mr. Carter Kimble, Director of Health Policy; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Shari Brecht, Executive Assistant to the CEO; Ms. Kyla Eldridge, Executive Administrative Associate; and Ms. Donna Hanes, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 11:01 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF OCTOBER 20, 2017

Order of Business

Regent Watkins moved and Regent Link seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Davis and Reese. The motion carried.

Approval of Minutes

Regent Watkins moved and Regent Callahan seconded to approve the minutes of the September 8, 2017, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Davis and Reese. The motion carried.

Approval of Future Board Meetings

Chairman Burns announced that the next regular meeting of the Board of Regents is scheduled to convene on December 1, 2017, in the Multipurpose Room, 142 School of Physical Therapy, Langston University, Langston, Oklahoma. For consideration of approval is the meeting scheduled for January 19, 2018, in the State Room, Hospitality Services Building, OSU Institute of Technology-Okmulgee, Okmulgee, Oklahoma.

Regent Anthony moved and Regent Watkins seconded to approve the meeting scheduled for January 19, 2018, in the State Room, Hospitality Services Building, OSU Institute of Technology-Okmulgee, Okmulgee, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Davis and Reese. The motion carried.

Adoption of Memorial Resolution

Mr. Ramsey presented a draft Memorial Resolution for Mr. Edwin "Ed" E. Long and requested Board approval. (A copy of the Memorial Resolution is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Watkins moved and Regent Callahan seconded to adopt the Memorial Resolution for Edwin "Ed" E. Long as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Davis, Reese. The motion carried.

Resolution
EDWIN "ED" E. LONG

ATTACHMENT A

WHEREAS, it has been called to the attention of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that former Regent, Mr. Edwin "Ed" E. Long, was claimed by death on October 12, 2017, at the age of 83; and,

WHEREAS, Mr. Long was a native Oklahoman born into a family of farmers that were partners in Long's John Deere and in a successful farming operation raising wheat and breeding Polled Herefords in Garber, Oklahoma; and,

WHEREAS, he attended Oklahoma A&M College and was a member of the Farmhouse Fraternity, and graduated in 1956 with a degree in agriculture education; and,

WHEREAS, he will be remembered by generations of Oklahomans for his outstanding achievements and exemplary service to local, state and national organizations including serving as an Oklahoma State Senator for two terms, Chairman of the Senate Education Committee, a board member of Caring Communities, a member of the Oklahoma Wheat Commission, a member of the International Farmhouse Board, and a member of Stillwater Frontier Rotary Club; and,

WHEREAS, he was recognized for his many contributions by receiving numerous awards including the International Master Builder of Men Award, being named as an OSU Distinguished Alumni and a Distinguished Agriculture Alumnus, and recognition by the World Autism and Savant Foundation; and,

WHEREAS, he established the Ed Long Endowed Chair in Education at NWOSU-Enid, and provided leadership leading to the establishment of the Rise School in Stillwater for children with developmental disabilities; and,

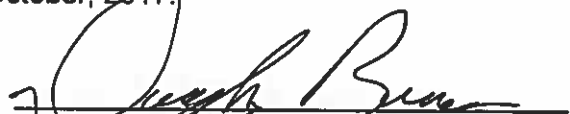
WHEREAS, by his loyalty, attention to duty, and faithful performance rendered service as a Regent from 1979-87, and as a citizen worthy of commemoration and respect; and,

WHEREAS, in his passing, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and the Oklahoma institutions of higher education it governs have suffered the loss of a true friend and devoted citizen.

NOW, THEREFORE, BE IT RESOLVED that the Board takes this method to express respect to his memory and to extend to the family its deep sympathy in the loss sustained.

BE IT FURTHER RESOLVED that this resolution be sent to the family of Mr. Long and a copy made a part of the official minutes of the Board as a lasting tribute to his extraordinary service and commitment to higher education in Oklahoma.

Adopted by the Board of Regents this 20th day of October, 2017.


Douglas Burns, Chairman
Board of Regents for the Oklahoma
Agricultural and Mechanical Colleges

ATTEST:


Jason Ramsey, Chief Executive Officer

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. Tim Faltyn, President, and members of the Oklahoma Panhandle State University (OPSU) administration appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

President Faltyn expressed appreciation to President Hargis and the First Lady of OSU for their hospitality last evening. The program was excellent and he was personally inspired by the lives changed by the School of Hospitality and Tourism Management.

President Faltyn referenced the *Panhandle* publication, which was titled “Aggies Make an Impact.” The cover depicts Ami Torres, who is the National Hispanic College Quiz Champion. She has a remarkable story and she is a first-generation college student. He said he speaks frequently about the brand of student OPSU serves and how it really changes the trajectory of a family’s life, and Ms. Torres is truly an example of that. Mr. Kim Peterson, Mayor of Guymon and an OPSU alumni, was recently elected as the President of the Oklahoma Municipal League. The Etbauer family is the honored family for the 2017 OPSU Homecoming. The homecoming game will be played against Langston University on October 28, 2017, and the two teams are tied at the top of the Conference rankings.

Instructional Programs

Dr. Faltyn presented the items under Instructional Program for Oklahoma Panhandle State University and requested their approval. He noted that item E-3 is a history-making item for OPSU, as it will allow OPSU to offer a Master of Business Administration (MBA) degree, with an Emphasis in Agribusiness. He said Dr. Julie Dinger, Vice President of Academic and Student Affairs, will present information regarding this item.

Dr. Dinger said this is an exciting next chapter for OPSU. She said Dr. Faltyn has a vision for transforming the Panhandle region, and adding graduate programs is key to that vision. As the result of much discussion with the community, particularly with area industries, OPSU is requesting approval to add a Master of Business Administration Degree with an emphasis in Agribusiness. This is a unique, first of its kind MBA in Agribusiness for the region because it is management-focused. This program will primarily be online in order to better serve the more remote communities.

Regent Burns asked the anticipated enrollment number for the program. Dr. Dinger said the program will start small with 10-12 students in the first year and the enrollment will build going forward. The online program format gives the opportunity to add students throughout the academic year. It is hoped this will quickly become a vibrant and active program. Regent Burns asked if adding more graduate programs is anticipated in the future. Dr. Faltyn responded affirmatively. He said it is anticipated that the next graduate program focus will be a Master of Education Degree. He said he feels Dr. Dinger is being conservative in her estimates for the MBA program. When students were surveyed, there was an 80 percent interest rate shown in continuing education in the MBA program at OPSU. The University graduates roughly 100 agriculture majors per year, and the administration feels good about the capacity of this program moving forward. Regent Burns

asked if this is a one-or two-year program. Dr. Faltyn said this will typically take two years for a full-time graduate student.

E-1 Exception to the Oklahoma State Regents for Higher Education Policy 3.10.3.A. Concurrent Enrollment Policy

Regent Anthony reported that the Academic Affairs, Policy and Personnel Committee met with the administration of Oklahoma Panhandle State University regarding approval to make an exception to the Oklahoma State Regents for Higher Education Policy 3.10.3.A. *Concurrent Enrollment Policy*. The Committee acted to recommend approval of this request.

Regent Anthony moved and Regent Milner seconded to approve an exception to the Oklahoma State Regents for Higher Education Policy 3.10.3.A. *Concurrent Enrollment Policy* as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

E-2 Approval to Offer a New Continuing Education Instructional Program to Provide a Non-Traditional Route to Provisional Special Education Certification for Area K-12 Teachers

E-3 Approval to Add a Master of Business Administration with an Emphasis in Agribusiness Degree

Regent Milner moved and Regent Hall seconded to approve the offering of a new continuing education instructional program and the addition of a Master of Business Administration with an Emphasis in Agribusiness Degree, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

Other Business and Financial Matters

Dr. Faltyn said there is another history-making event at OPSU listed under section G of the Agenda. Soon to be announced is the largest single gift ever contributed to Aggie Athletics. He said they are very proud of Dr. Ryan Blanton, Vice President of Outreach, who has done great things since coming to OPSU. (A handout regarding this item was distributed and is on file in the Board of Regents' Office as Document No. 2-10-20-17.)

Dr. Blanton said President Faltyn has expressed his vision regarding transforming the Panhandle region, and OPSU is certainly doing that. One of the ways that transformation is done is by building enrollment. Facilities, in particular athletic facilities, draw not only students but community supporters. Modernizing the University's facilities is a very important factor for growing enrollment and becoming more sustainable. Anchor D Bank is one of the backbone institutions of

the Panhandle economy and one which has expressed a strong desire for a partnership with OPSU. An undisclosed amount has been gifted by the bank to OPSU, which gave the bank naming rights to the OPSU football stadium and the OPSU basketball arena. The football stadium will be named the Anchor D Stadium, and the basketball arena will be named the Anchor D Arena. Through the use of this gift, the signage for both facilities will be modernized to include the new names, and the scoreboards and interiors will also be updated. The remainder of the money will go towards the turfing project for the football stadium. He said he would like to give a special thanks to Mr. Doug Price and Ms. Brandee Hancock with the Office of Legal Counsel. He said they helped him through the naming process as well as with the paperwork involved. He said this event is particularly special to him as it is his first major gift since working at OPSU. He has truly enjoyed executing the vision of the President as well as the Board.

Dr. Faltyn said it is difficult to quantify the positive impact that Dr. Dinger and Dr. Blanton are having on the OPSU campus. He is very proud of the work they are doing.

Turf Project

Dr. Faltyn noted that CEC has been selected as the on-call engineering firm to provide engineering services for the OPSU football turf project. The stadium will be a multi-use facility for both soccer and football. This will be a game changer for the University.

Shooting Sports Facility Update

Regent Burns asked for a brief status report on the OPSU Shooting Sports Facility. Dr. Faltyn said the environmental assessment is in month nine of what is anticipated to be a 15-month process with the U.S. Fish and Wildlife Service and the Oklahoma Department of Wildlife Conservation. Dr. Faltyn noted that the *Panhandle* publication highlights the first fundraiser event for the Shooting Sports Facility. The fundraiser was wildly successful and the dollar amount that was raised was matched by outside donors. That was very encouraging. Once the environmental assessment is completed there will be a lot of community and regional support for the project. Regent Burns asked when the facility is anticipated to be operational. Dr. Faltyn said his hope is to break ground in March, 2018, with an opening date in September, 2018.

Balance of Agenda

Regent Link moved and Regent Hall seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

Regent Hall said he and Dr. Faltyn have met frequently since Dr. Faltyn became the President of OPSU. He said he toured the President's Home last week and McFarland Architects did a great job on its completion. That project will be transformational not just to the OPSU campus, but also to the surrounding area. President Faltyn has a lot of different ideas which are beginning to come

to fruition. Guymon passed a \$20 million bond issue last week for its public schools which created a 30 percent increase in ad valorem tax. An increase such as this has not been done in the past 20 years. Dr. Faltyn has offered great leadership in the area. The Panhandle is on the cusp of entering into a transformational opportunity if its leaders are progressive-minded enough to pursue the transformation. Dr. Faltyn is leading that charge and is well-respected. He said Dr. Faltyn has already accomplished a lot and the Board is expecting a lot more from him and they know he is capable. Regent Hall expressed appreciation to Dr. Faltyn for his quality leadership for all of Oklahoma.

Regent Burns asked Dr. Faltyn to confirm that he and his family are living in the President's Home. Dr. Faltyn affirmed this and noted that they are still settling into the home.

The business of Oklahoma Panhandle State University being concluded, Dr. Faltyn and members of the OPSU administration were excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

October 20, 2017

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

1. Personal remarks – Dr. Tim Faltyn
2. Panhandle Magazine

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

1. Board approval is requested for the following personnel actions:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>Explanation</u>
Morgan Blevins	Bookstore Manager	\$40,000	10/30/2017	12 Month	Replacement

2. The following faculty and staff have announced their intention to retire or resign:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>	<u>Explanation</u>
Eric Begley	Bookstore Manager	12/8/2017	Resignation

Part E---Instructional Programs

1. Board approval is requested for an exception to the Oklahoma State Regents for Higher Education Policy 3.10.3.A. *Concurrent Enrollment Policy* for a new pilot program, the Panhandle Early College High School Dual Credit Program.

The Panhandle Early College High School Dual Credit Program is designed to provide qualified high school students the opportunity to earn an Associate of Science degree while still in high school. Graduates graduate with a High School diploma and an Associate of Science degree simultaneously. This program is one of two pilots in the State of Oklahoma (see attachment).

2. Board approval is requested to offer a new continuing education instructional program to provide a non-traditional route to Provisional Special Education Certification for area K-12 teachers (see attachment).
3. Board approval is requested to add a Master of Business Administration with an Emphasis in Agribusiness degree. The School of Business and Technology and the School of Agriculture have identified demand for a Master of Business Administration degree from students, graduates, and the communities OPSU serves (see attachment).

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

Board Approval is requested to name the Oklahoma Panhandle State University football stadium the "Anchor D Stadium," and the Oklahoma Panhandle State University basketball and volleyball arena the "Anchor D Arena." This proposal meets all of Oklahoma Panhandle State University's criteria for naming of facilities and has been reviewed by legal counsel.

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Informational Matters Not Requiring Action of the Board

1. Oklahoma Panhandle State University has selected CEC as the On-Call Engineering Firm to provide engineering services for the OPSU football turf project.
2. The August and September 2017 Summary of Out-of-State Travel reports are attached.

Respectfully submitted,



Dr. Tim Faltyn
President

Panhandle State and Guymon Early College High School Dual Credit Program



The Panhandle State and Guymon Early College High School Dual Credit Program will offer the right brand of students the chance to graduate from high school with a college degree. The program will benefit all generations of college students, and provide cost effective advanced learning opportunities for the demographics Guymon serves. Beginning their sophomore year of High School, students will begin college coursework while still having a complete high school experience. Upon graduation, students will attain an Associate of Science in General Studies with concentrations available in Education, STEM, and Business fields.

Admission Requirements

Two Ways to Qualify for Admission

Act or Pre-ACT Score

20 Composite

GPA and Class Rank

Unweighted HS GPA 3.0 and Class Rank top 50%

Associate of Science in General Studies

Areas of Concentration

Education

Pre-Education

Health and Physical Education

STEM

Mathematics and Physics

Science (Biology, Chemistry, and Earth Science)

Business

Agribusiness

Business Administration

CIS

Sample Schedule

Sophomore Year		Junior Year		Senior Year	
Fall 4 Hours	Student Success Seminar Social Science	Fall 7 Hours	Biological Science 3 Major Hours	Fall 9 Hours	Freshmen English I 6 Major Hours
Spring 6 Hours	Humanities History 1492-1877	Spring 7 Hours	Physical Science 3 Major Hours	Spring 9 Hours	Freshmen English II 6 Major Hours
Summer 6 Hours	Economics American Government	Summer 6 Hours	3 Major Hours College Math	Summer 8 Hours	Humanities Liberal Arts and Science Elective 2 Major Hours

*All courses available in traditional format as well as online.



OKLAHOMA PANHANDLE STATE UNIVERSITY

SCHOOL OF EDUCATION

Provisional Special Education Certification Training Requirements for Academic Year 2018-2019

Rationale

The region which Oklahoma Panhandle State University serves has a demonstrated need for more PK-12 teachers certified to teach special education. In response to this demand, OPSU seeks to offer a Non-Traditional Route to Special Education Certification continuing education program. This intensive program will provide area teachers additional training from content experts along with supervised field experience to see provisional certification from the State of Oklahoma Department of Education certification and the employment opportunities this certification provides.

Instruction Topics

120

- Introduction to Special Education
- Individualized Education Programs
- Behavioral Management
- Effective Teaching, Reading, and Math Strategies
- Assessment
- Legal and Ethical Issues

Field Experience

30

The continuing education curriculum consists of 120 clock hours of seat instruction and 30 clock hours of field experience. The 120 hours of seat instruction will be delivered online via the D2L format already in place at Panhandle State University. The 30 hours of field experience will be conducted in partnership with our local public schools. Once the Provisional Special Education Training is complete, a student may obtain employment and apply for a provisional certificate.

Provisional Special Education
Certification Training

150
Clock Hours



OKLAHOMA PANHANDLE STATE UNIVERSITY

SCHOOL OF BUSINESS AND TECHNOLOGY

Master of Business Administration

Requirements for Students for Academic Year 2018-2019

Minimum Overall Grade Point Average: 3.0

(cumulative graduation/retention GPA)

Rationale

The region which Oklahoma Panhandle State University serves enjoys a robust economy driven by area agricultural producers, processors, and related support and supply industries. The rapid growth of these agricultural industries has created demand for higher-level management competencies not currently met by existing academic programs. The Master of Business Administration with an emphasis in Agribusiness is designed to provide students the opportunity to develop and enhance skills to support a wide variety of career goals in business and agriculture. This academic program concentrates on management, a critically needed set of skills for the regional economy.

Core Courses

24

ACCT 5103-Managerial Accounting
ECON 5653-Managerial Economics
BADM 5763-Business Statistics
CIS 5853-Information Systems & Information
Technology
FIN 5783-Financial Management
MGMT 5013-Management & Organizational
Behavior
MKTG 5983-Strategic Marketing Management
MGMT 5983-Strategic Management &
Business Policy

Electives

12

AG 5000-Agricultural Commodities
AG 5193-Managing Price Risk
AG 5923-Economics & Policy
AG 5933-Revenue Management
ANSI 5713-Principles of Feedlot Management
ANSI 5983-Livestock Sales & Marketing
BADM 5103-Managerial Jurisprudence
MGMT 5873-Human Resource Management
MGMT 5893-Quantitative Methods &
Operations Analysis

A minimum of 36 hours and overall G.P.A. of 3.0 is required for graduation. A minimum of 30 hours must be completed at OPSU, with the option to transfer in 6 hours approved MBA courses from a regionally accredited program. A grade of "C" or better is required for all courses in common MBA Core.

Master of Business Administration (MBA)
Agribusiness Emphasis (Online)

36

Semester Hours

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Aug-17
 MONTH

FUND SOURCE	FY18		FY17		FY18		FY17	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	9	\$ 2,474.21	9	\$3,291.45	16	\$ 5,260.03	17	\$ 8,829.74
FEDERAL								
PRIVATE								
AUXILIARY	2	308.60	0	\$0.00	5	\$ 2,199.71	7	\$ 4,207.89
OTHER								
TOTAL	11	\$ 2,782.81	9	\$3,291.45	21	\$ 7,459.74	24	\$ 13,037.63

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Sep-17
MONTH

FUND SOURCE	FY18		FY17		FY18		FY17	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	8	\$ 1,089.01	7	\$2,445.57	24	\$ 6,349.04	24	\$ 11,275.31
FEDERAL								
PRIVATE								
AUXILIARY	1	208.00	3	\$763.79	6	\$ 2,407.71	10	\$ 4,971.68
OTHER								
TOTAL	9	\$ 1,297.01	10	\$3,209.36	30	\$ 8,756.75	34	\$ 16,246.99

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Ronald Ramming, President, and Mr. Mike Lewis, Vice President for Fiscal Services, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board. President Ramming said he brought Dr. Anita Thompson, Executive Director of the Connors State College Development Foundation, and Dr. Janet Wansick, Vice President for Academic Affairs, to attend this meeting in order to introduce them to the Board. They are the newest members of the Connors State College (CSC) administration. He hopes the Board will get to know them more, and he is very impressed with their work so far.

Dr. Thompson is a native of Elk City and has been employed for the last 17 years at Northeastern State University; she hit the ground running when she was hired at CSC. Dr. Wansick will begin her position as the Vice President for Academic Affairs on November 1. She was the Vice President of Academic Affairs at Eastern Oklahoma State College (EOSC) and is very well-respected by her peers. She recently led a very successful Higher Learning Commission (HLC) visit at EOSC, and her skills in that area will prove valuable for CSC during its HLC visit in 2021.

Dr. Ramming highlighted the preliminary enrollment data in the CSC Agenda and said he is very proud of the positive increase in enrollment this fall. Credit hours increased by 2.65 percent and head count increased by 3.28 percent. These numbers include a 33 percent increase in first-time freshman enrollment. The recruitment team has done a wonderful job, and the increase in CSC's offerings at the correctional facilities has played a role in those numbers as well.

Dr. Ramming referenced the *Connection* and highlighted several articles. Connors hosted a very successful College and Career Fair with over 1,300 students in attendance and which is traditionally known as one of the larger fairs in the State with great support from the local high schools. An outstanding group of individuals was inducted to the CSC Athletic Hall of Fame. The Erin Duncan Scholarship was created in honor of a former CSC student who was tragically killed during her attendance at an ATV race, and it will fund a scholarship each year for a rodeo student who is an agriculture major. The successes of the Rodeo Team and Shooting Sports Team and the freshman Livestock Judging Team recently winning at the Tulsa State Fair and at the Texas State Fair were mentioned.

Peace Officer Commission

Dr. Ramming requested approval of the peace officer action as listed in the CSC Agenda.

Regent Milner moved and Regent Anthony seconded to approve the recommendation of the CSC administration regarding the peace officer commission as follows:

Commission:
Jameson Keith

Commission No.
747

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

Regent Burns welcomed Dr. Wansick and Dr. Thompson to Connors State College and congratulated the administration on the increase in enrollment. He said he anticipated a challenge for the College this year, and he is very pleasantly surprised to see the enrollment increase given the environment.

The business of Connors State College being concluded, Dr. Ramming and members of the CSC administration were excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma

October 20, 2017

Board of Regents for the Oklahoma A&M Colleges

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:

1. Personal Remarks – Dr. Ron Ramming

- Preliminary Fall Enrollment Update
- Connection

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

None

D. PERSONNEL ACTIONS:

None

E. INSTRUCTIONAL PROGRAMS:

None

F. BUDGETARY ACTIONS:

None

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Peace Officer Commission

Board approval is requested for peace officer commission of part-time Reserve Campus Police Officer Jameson Keith. Officer Keith is scheduled to receive his CLEET certification on October 26, 2017.

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

None

J. PURCHASE REQUESTS:

None

K. STUDENT SERVICES/ACTIVITIES:

None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. August 2017 Out-of-State Travel Report *(see attached)*
2. September 2017 Out-of-State Travel Report *(see attached)*
3. FY18 First Quarter Livestock Sales Report *(see attached)*
4. FY18 First Quarter Veterinary Payments Report *(see attached)*
5. FY18 First Quarter FTE Report *(see attached)*

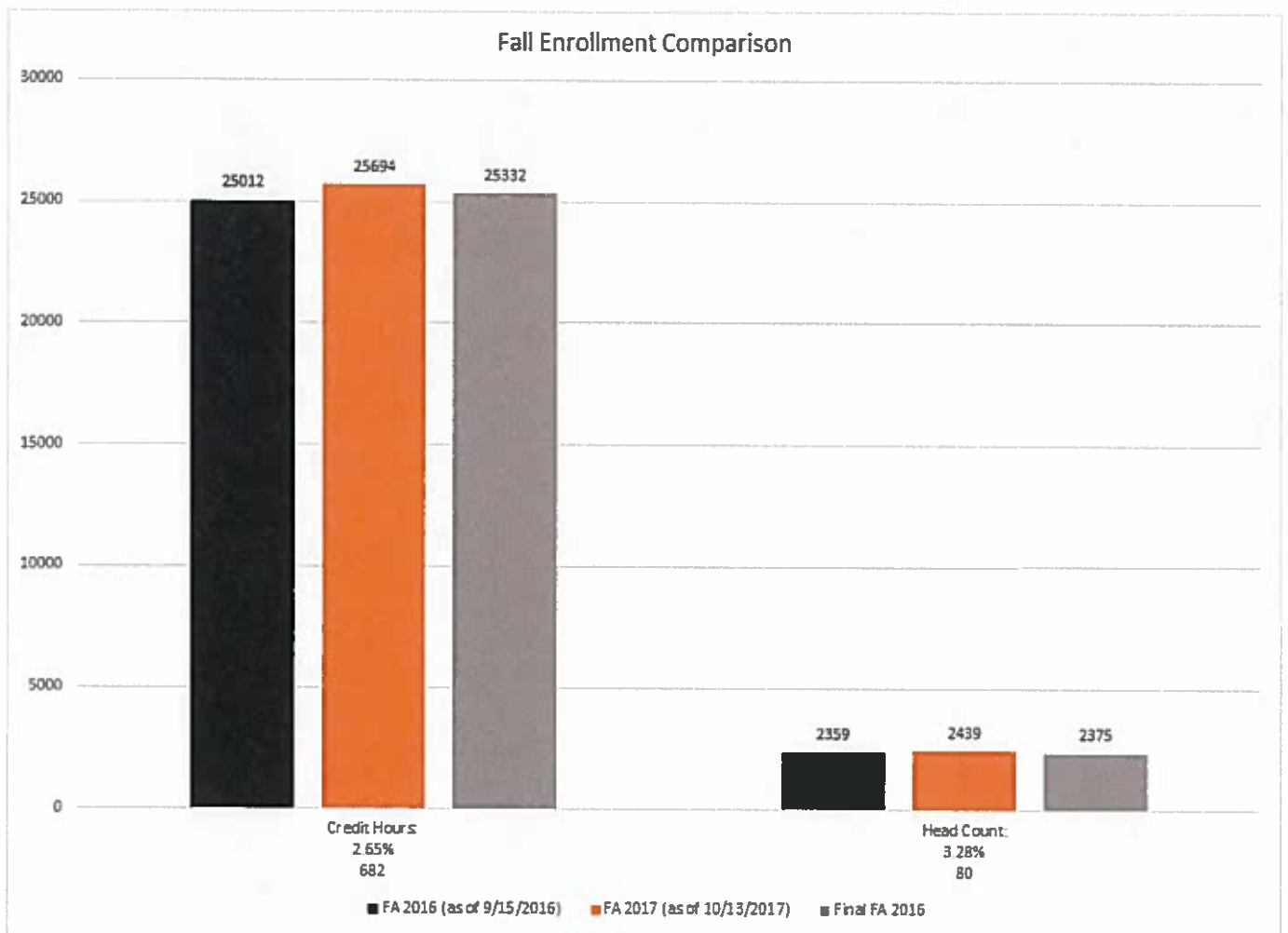
Respectfully submitted,



Dr. Ron Ramming
President



Fall 2017 Preliminary Enrollment Data October 12, 2017





SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF AUGUST 2017

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	2	\$ 1,935.76	0	0.00
FEDERAL	1	\$ 2,042.49	0	0.00	2	\$ 4,465.55	0	0.00
PRIVATE	0	0.00	0	0.00	0	\$0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	\$0.00	0	0.00
OTHER	0	0.00	0	0.00	0	\$0.00	0	0.00
TOTAL	1	\$ 2,042.49	0	0.00	4	\$ 6,401.31	0	0.00



SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF SEPTEMBER 2017

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	1	\$273.91	0	0.00	3	\$2,209.67	0	0.00
FEDERAL	0	0.00	0	0.00	0	\$0.00	0	0.00
PRIVATE	0	0.00	0	0.00	0	\$0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	\$0.00	0	0.00
OTHER	0	0.00	0	0.00	0	\$0.00	0	0.00
TOTAL	1	\$273.91	0	0.00	3	\$2,209.67	0	0.00



LIVESTOCK SALES REPORT FIRST QUARTER FY18

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
07/17/2017	CALAVAN CATTLE COMPANY	INDIVIDUAL	BULL (HOUSTON)	\$ 1,500.00
07/17/2017	BOVINE ELITE, LLC	INDIVIDUAL	HITCH HIKER #127	\$ 1,032.00
07/18/2017	RANCE REYNOLDS	INDIVIDUAL	HEIFER	\$ 9,000.00
08/25/2017	LEACH LIVESTOCK AUCTION	AUCTION	(9) LAMBS (5) PIGS	<u>\$ 1,590.02</u>
			TOTAL	<u>\$ 13,122.02</u>



VETERINARY PAYMENTS FOR THE FIRST QUARTER FY18

<u>DATE</u>	<u>VENDOR</u>	<u>FUND</u>		<u>AMOUNT</u>
07/01/2017	MWI Animal Health	701	\$	980.28
07/05/2017	MWI Animal Health	701	\$	490.06
07/17/2017	Coba Select Sires	701	\$	140.00
07/18/2017	RSM Farm Supply	701	\$	19.75
07/18/2017	RSM Farm Supply	701	\$	9.50
07/18/2017	MWI Animal Health	701	\$	324.22
07/28/2017	Warner Hardware	701	\$	31.29
07/28/2017	MWI Animal Health	701	\$	88.94
07/31/2017	RSM Farm Supply	290	\$	17.85
08/01/2017	Coba Select Sires	701	\$	140.00
08/03/2017	Warner Hardware	290	\$	113.99
08/15/2017	Warner Hardware	290	\$	76.46
08/16/2017	RSM Farm Supply	290	\$	130.95
08/20/2017	Atwoods Ranch & Home	701	\$	47.95
08/22/2017	Warner Hardware	701	\$	179.76
08/25/2017	Warner Hardware	701	\$	45.48
09/12/2017	RSM Farm Supply	290	\$	12.60
			TOTAL	\$ 2,849.08



THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College
Institution Dr. Ron Ramming
President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 09-30-2017
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.²

	Educ. & Gen Budget (Part I) (290)			Educ. & Gen Budget Part II (430)				Agency Accounts Other (701)				Sub-Total			Total FTE
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		Regular	Student	
		Regular	Student		Regular	Student		Regular	Student						
64	48	4		0	16	1		0	11	6	64	75	11	150	
83	53	5		0	16	1		0	11	8	83	80	14	177	
-19	-5	-1		0	0	0		0	0	-2	-19	-5	-3	-27	
65	60	2		0	4	1		0	11	8	65	75	11	151	

A. FTE Employees for Reported Fiscal Quarter ¹

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5) hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President, and Dr. Mark Rasor, Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

President Hale said he had a chance to walk around the OSU campus after yesterday's meetings and it is absolutely perfect and something of which to be proud. Last night's event was world-class and Chef Tiffany Poe, who spoke at the event, is a graduate of NEO and grew up in Miami, Oklahoma.

Dr. Hale referenced the *NEO Update*, which highlights the 75th annual NEO Homecoming; the honorees inducted into the NEO Alumni Hall of Fame; and the success of the rodeo teams and the record rodeo program enrollment of 71 students.

He said the NEO administration is very proud of the enrollment increases in the areas of total enrollment, total full-time equivalent semester hours, total first-time students for Fall 2017, and concurrent enrollment of high school students. The four leading rural institutions for enrollment in Oklahoma are all within the Oklahoma Agricultural and Mechanical Colleges (A&M) System. Nationally, the community college enrollment rate has declined for the sixth year in a row. Going forward, there is no doubt that credit hour production for the rural schools may be the greatest challenge in regard to budgets and strategic plans. He does not see any long-term sustained growth on the horizon for the rural schools. Regent Burns asked if that issue is statewide. Dr. Hale affirmed this. Regent Burns asked if he understood correctly that the A&M institutions are leading rankings in Oklahoma. Dr. Hale said that is correct. Even though the System schools are defying the odds and performing better than the rest of the rural schools in Oklahoma as well as nationally, it is still a very flat situation. Regent Burns asked if the other rural schools in the State show declining enrollment growth. Dr. Hale responded affirmatively. Regent Burns said the fact that the A&M schools are staying steady or growing says a lot about the System. He asked if the A&M enrollment is in part coming from the other schools with which they are competing. Dr. Hale said he thinks that is part of the reason due to strategies based on OSU's recruitment model being implemented at the other A&Ms. He believes the A&M institutions have prettier, more showable campuses and are trending differently than their competing schools. They have a lot of momentum that many of the other schools in Oklahoma do not have right now, and the increases shown represent a lot of hard work. Dr. Hale recognized the recruiting staff and all involved in the recruiting efforts.

President Hale highlighted the retention and graduation rates outlined in items A-3 and A-4 of the Agenda. He noted that NEO continues to be at the national and state averages or slightly ahead. Generally speaking, the rates are very flat. Even though NEO performs and compares okay, it is known this is not the type of trending situation preferred by the Board and the administration. Retention rates and graduation rates are key factors in recruitment strategies. OSU is leading the way with the Finish in Four program, which helps students finish their degrees in four years. Unless there are resources in the areas of time, people, and money, it is nearly impossible to increase these numbers. The numbers will not change unless a very intentional commitment is made to the programs and services which drive them.

Regent Burns asked whether a program such as the pilot high school concurrent enrollment program at OPSU would help raise the graduation rate for NEO. Dr. Hale said the College's concurrent enrollment increased by 20 percent, which is one of the largest increases in the State of Oklahoma. The challenge is that most concurrent students end up at Oklahoma State University, Northeastern State University, the University of Oklahoma, or Pittsburg State University. Students do not stay at NEO because they have so many opportunities within the region. Concurrent enrollment students are a non-factor in NEO's retention and graduation rates and do not count. Regent Burns said the plan presented by Dr. Faltyn is that students would not simply graduate high school but also earn a certificate from the University. He asked how it would change NEO's graduation rate if a similar program were implemented. Dr. Hale said that is an excellent question and he does not believe the impact has been analyzed. Dr. Faltyn said OPSU does not receive credit for the concurrent enrollment students because those students take 18-24 credit hours and transfer to another institution, many out-of-state. Through the pilot program, the University would receive credit for the associate degree obtained while that student is in high school. Dr. Hale said there would be more associate degrees conferred. He is uncertain whether anyone has analyzed whether those degrees would count towards the school's retention rate, but the institution is not technically retaining students while they are attending high school. Dr. Hale said the number of degrees conferred would move in a positive direction, but students must be first-time, full-time freshmen to count toward retention and graduation rates. Regent Burns said the fact that those high school students graduate from college and do not count towards the graduation rate needs to be fixed and that metric needs to be changed. Dr. Hale said if this concurrent enrollment model becomes the standard, the institutions will absolutely want to count those students in their metrics. Regent Burns asked if the entire purpose of the pilot program at OPSU is to identify whether concurrent enrollment can be used to achieve efficiencies in higher education. Dr. Faltyn responded affirmatively. Dr. Hale said with the reduction of resources and staff to do labor-intensive strategies regarding student success, it becomes more and more difficult to gain positive outcomes. The priority and importance of these matters does not change, but it does make it more difficult to improve the performance.

Regent Link noted that the State of Oklahoma's two-year college three-year graduation rate is 15 percent on average. Dr. Hale said it has moved from 15 percent in 2012 to 22 percent in 2016. NEO is right above the national average at 24 percent. He believes the reason Oklahoma's numbers have increased over the past four to five years is that Oklahoma was at the bottom and there was nowhere to go but up, but also because the urban schools have done a much better job at increasing their graduation rates over the past decade. He believes those urban schools are largely responsible for driving the graduation rate increases. Regent Link asked where the 75 percent who do not graduate are going. Dr. Hale said in NEO's case, many students transfer out after three semesters. Many athletes leave after three semesters because more and more Division I and Division II schools want those athletes on campus in January rather than August, so NEO does not get credit for those students' success because they leave before they graduate. Most students who do not graduate are either still in school after three years, which is not reflected on the chart since it is a 3-year snapshot, or stop attending completely.

Regent Callahan asked Dr. Hale if he has the numbers on which of those students matriculate to other universities and do not graduate. Dr. Hale said NEO is a border school, so many students go to Arkansas, Kansas, and Missouri. It is difficult to track those students.

Regent Anthony asked if there is a significant amount of remediation needed for students. Dr. Hale said significant is an unfortunate understatement. Of all new students at NEO, 70 percent require remediation. Of the 750 new students this fall at NEO, 50 percent require more than one remediation class and eighty-one percent require math remediation. NEO has moved to a five-day-per-week math course, which allows students to remediate and earn a gateway math class within the same course. Approximately one-third of all math classes at NEO are offered in that capacity. Much of the challenge with a five-day-per-week math class is its conflict with the instructional model. Teachers are needed for five days per week rather than three, which creates the need for more teachers. NEO does not have the budget capabilities to hire more teachers. The early results on this model of remediation are good. Really good numbers are expected with regard to the number of students who complete their math requirements and stay in school and graduate.

Approval to Expand the Scope of the New Dormitory Project

Dr. Rasor presented this item and requested Board approval. The new dormitory, which was Board approved in September, 2016, was recently completed, and what was not realized when that project was begun was the fact that Speaker Hall would need to be torn down. Speaker Hall housed the men's and women's soccer program. The teams are currently housed in the gymnasium, which is far from adequate for the teams. Amendment to the initial approval of the dormitory project is requested to include a new Soccer Storage Facility for the men's and women's soccer teams. This item is directly related to the dormitory project because the previous soccer facility had to be demolished in order to proceed with construction of that dormitory. The dormitory project was completed at \$400,000 under budget and the Soccer Storage Facility is anticipated to cost approximately \$500,000- \$700,000. Dr. Rasor noted that any new construction must be permitted by the Oklahoma Water Resources Board (OWRB) due to the fact that NEO is in a flood plain.

Regent Burns asked when it is expected to hear from the OWRB regarding construction of this facility. Dr. Rasor said it is anticipated construction of this facility could move forward quickly after Board approval, as there have already been conversations with the OWRB.

Regent Hall moved and Regent Anthony seconded to approve the expansion of the scope of the new dormitory project to include a new Soccer Storage Facility, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

Balance of Agenda

Regent Milner moved and Regent Hall seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

Dr. Hale said it is important to him to convey to the Board that NEO uses all of the services offered by the Board on a regular basis and they are invaluable. The level of services received from the various departments is always positive, helpful, and timely. The Board offices play an important role in the individual institutions' success. There are dedicated, hard-working people that are helping to support these efforts all across the State of Oklahoma, and he appreciates their hard work.

Regent Burns said he would like to publicly thank Dr. Hale for all of his ideas on finding efficiencies in higher education. One of the biggest focuses of the Board, especially given the current political environment, is finding efficiencies. He appreciates Dr. Hale as well as the other institutional presidents for helping to find ways to be efficient in response to the current budget situation.

Regent Anthony said the Oklahoma State Regents for Higher Education Task Force on the Future of Higher Education, of which he is a member, is looking at the entire higher education system. Mr. Weaver and his staff were key elements to shared services discussions, much of it because the presidents in the A&M System have been so willing to work and collaborate in saving where they can while continuing to provide better services to students. Presentations were made at task force subcommittee meetings and the presidents did a wonderful job.

Regent Burns said he would like to ask all of the A&M System Presidents and their administrative staff members to do a better job informing the public about all they have done and all they continue to do to find efficiencies. He wants to dispel the myth that there is great waste in higher education. Waste has been a focus for so long out of necessity resulting from budget cuts that he believes it is mostly, if not entirely, gone. He does not know that the public is aware of this fact, and as a result the institutions are burdened with the myth of waste, which is very destructive to the current political environment. He would like all of them to consider ways in which they can advocate more on behalf of higher education and the efficiencies that have been achieved, the future needs, and the value of higher education in the success of the State and its children. That is a focus of the Board, particularly this year, and he would ask it to be the institutions' focus as well.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and Dr. Rasor were then excused from the meeting.

NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma
October 20, 2017

Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks

October 2017 "NEO Update"

2. Fall 2017 Enrollment Comparison

a. Total enrollment for the fall 2017 semester has increased from Fall 2016 by 0.9%, from 2082 to 2102.

b. Total Full-time equivalent semester hours for Fall 2017 semester has increased from fall 2016 by 0.6%, from 1743 to 1754.

c. Total First-time students for Fall 2017 semester has increased from Fall 2016 by 4%, from 676 to 703.

d. Concurrent enrollment of high school students has increased from Fall 2016 by 18.1 %, from 215 to 254.

3. Fall-to Fall Retention Rates of First-time, Full-Time Freshmen

Year	NEO College	Oklahoma Two-Year College Average	National Two-Year College Average
2011-2012	59.20%	56.40%	58.20%
2012-2013	56.50%	54.40%	59.30%
2013-2014	56.50%	56.10%	n/a*
2014-2015	54.60%	58.80%	61.00%
2015-2016	58.00%	61.00%	n/a*

Source: OSRHE UDS (OEIS.STUDENT_RECORD) April 2017; National Center for Educational Statistics - Digest of Education Statistics; *not available at this time

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD (Continued)

4. 3-Year Graduation Rates of First-time, Full-Time Freshmen

Year	NEO College Graduation Rate	Oklahoma Two-Year College Graduation Rate	National Two-Year College Graduation Rate
2011-2012	20.90%	15.20%	20.20%
2012-2013	20.50%	15.50%	19.80%
2013-2014	22.90%	16.80%	19.50%
2014-2015	23.80%	19.80%	22.00%
2015-2016	24.00%	22.30%	n/a*

Source: OSRHE UDS (OEIS_STUDENT_RECORD, ODS_Student_Degree_Awarded), National Center for Educational Statistics - Digest of Education Statistics; *not available at this time

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

None

PART D - PERSONNEL ACTIONS

1. Change of Salary Promotion

- a. Matt Westphal, promoted to position of Director of Information Technology, annual salary \$56,815 effective November 1, 2017.

PART E - INSTRUCTIONAL PROGRAMS

None

PART F - BUDGETARY ACTIONS

None

PART G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Peace Officer Commission

We request peace officer commission for Campus Police Officer Ron Journagan. Officer Journagan is CLEET-certified.

2. Revocation of Police Officer Commission

We request revocation of police officer commission for former officer, Charles Miller, effective August 28, 2017.

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Approval to expand the scope of the new dormitory project.

Board authorization is requested to amend the scope of approval granted September 9, 2016 to include design and construction of a Soccer Storage Facility. The original approval was for the design and construction of a new dormitory. Construction of the new dormitory required that the men's and women's soccer facility be destroyed. The new dormitory is complete and under budget by approximately \$400,000. The new Soccer Storage Facility is expected to cost approximately \$500,000 to \$700,000. The wide range is due to unknown permitting requirements from the Oklahoma Water Resources Board. Both the architect, AIP, and the contractor, Crossland Construction, have agreed to the expanded scope.

PART J - PURCHASE REQUESTS

None

PART K - STUDENT SERVICES/ACTIVITIES

None

PART L - NEW BUSINESS UNFORSESEEN AT TIME AGENDA WAS POSTED

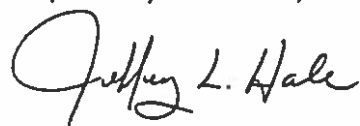
None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-State Travel Summary

The Summary for Out-of-State Travel for August and September 2017 are attached.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jeffrey L. Hale". The signature is written in a cursive style with a large initial 'J'.

Dr. Jeffery L. Hale
President

Northeastern Oklahoma A&M College								
Summary of Out-of-State Travel as of Aug-17								
Column (1): Travel This Month			Column (2): Corresponding Month Last FY					
Column (3): Amount Expended Current FY			Column (4): Amount Expended Prior FY					
Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	2	\$186.92	1	\$484.50	6	\$1,487.96	1	\$484.50
Federal	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private								
Auxiliary	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Other								
Total	2	\$186.92	1	\$484.50	6	\$1,487.96	1	\$484.50

Northeastern Oklahoma A&M College								
Summary of Out-of-State Travel as of Sep-17								
Column (1): Travel This Month			Column (2): Corresponding Month Last FY					
Column (3): Amount Expended Current FY			Column (4): Amount Expended Prior FY					
Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	3	\$408.33	0	\$0.00	9	\$1,896.29	1	\$484.50
Federal	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private								
Auxiliary	4	\$595.83	0	\$0.00	4	\$595.83	0	\$0.00
Other								
Total	7	\$1,004.16	0	\$0.00	13	\$2,492.12	1	\$484.50

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Kent Smith, President, and members of the Langston University administration appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board. Dr. Smith said it is homecoming week at Langston University and due to those activities, he was unable to attend the event last evening. He said Ms. Powell reported to him that the dinner last evening was excellent, and he expressed appreciation to President Hargis for the hospitality.

Last evening was the coronation of Mr. and Ms. Langston University, which is a very big deal for the University. He believes this is the largest crowd the University has seen for homecoming. The tailgating area is never sold out, but it sold out two weeks ago, and the Gala is also sold out. He said he is headed to the Langston University-Oklahoma City campus after today's meeting to meet with the Langston University National Alumni Association (LUNAA). He said the Langston University football team is currently 6-0, ranked 8th in the country, and as of yesterday ranked 3rd in the national Historically Black Colleges and Universities (HBCU) polls. If OPSU and Langston win their games tomorrow, Langston will play against OPSU the following Saturday in the conference championship game. He said the 12th Annual President's Gala will be held at Langston this evening, which will raise \$50,000-\$75,000 for student scholarships.

Approval of Revised Langston University Staff Handbook

Dr. Smith requested approval of a revised version of the Langston University Staff Handbook. The policies have been updated as needed in the past. During the Higher Learning Commission (HLC) reaccreditation visit, it was requested by the HLC to have the entire handbook Board approved by November. (The revised Langston University Staff Handbook is on file in the Board of Regents' Office as Document No. 3-10-20-17.)

Regent Anthony moved and Regent Milner seconded to approve the revised Langston University Staff Handbook, pending final review by the Office of Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

Approval of Personnel Actions

Dr. Smith requested approval of the personnel actions listed in the Agenda. He noted that Item 5 is a request to commission a female campus police officer. Langston University has been in search of a female officer for a number of years, as female officers are very difficult to find. Ms. Spiva has already begun work and yielded some dividends for the Langston Police Department.

Regent Link moved and Regent Milner seconded for approval of the personnel actions listed under Section D, Items 2-5, of the Agenda as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

The business of Langston University being concluded, Dr. Smith and members of the Langston University administration were excused from the meeting.

BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Mr. Scott Schlotthauer, Chief Procurement Officer.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD: NONE**B. RESOLUTIONS: NONE****C. POLICY AND OPERATIONAL PROCEDURES:**

1. Langston University respectfully requests approval to adopt a revised Staff Handbook, pending final approval by the Office of Legal Counsel. The proposed Staff Handbook includes the leave policies which were approved by the Board of Regents in June of 2014, as well as the more recent revision of our updated Mission and Vision Statements for the University. The majority of the staff handbook remains unchanged since its last approval in 2009. The approval of this handbook will allow the University to remain in compliance with expectations set forth by the Higher Learning Commission in our recent accreditation site visit in which we were asked to obtain approval for the Staff Handbook as a whole instead of incorporating updated policies as they received approval, as had been our practice. The Staff Handbook is included in Attachment A for your review.

D. PERSONNEL ACTION:**1. FOR INFORMATIONAL PURPOSES**

Langston University accepted the following notice of resignation:

James Quinn, Assistant Professor, Rehabilitation Counseling, School of Education and Behavioral Studies, effective September 1, 2017.

Jeremy Lane, Director of Admissions, effective September 29, 2017.

2. Approval is respectfully requested to employ Kathleen Montella as Instructor, School of Nursing and Health Professions, on a 9-month basis, at an annual salary of \$45,000.00, effective August 22, 2017.
3. Approval is respectfully requested to employ Kim Cobb as Research and Instruction Librarian, on a 12-month basis, at an annual salary of \$45,000.00, effective September 7, 2017.
4. Approval is respectfully requested to employ Ruben Herron as Assistant Professor, Rehabilitation Counseling, School of Education and Behavioral Studies, on a 12-month basis, at an annual salary of \$56,000.00, effective September 25, 2017.

5. Approval is respectfully requested to employ and commission Brandi Spiva as Campus Police Officer, on a 12-month basis, at an annual salary of \$27,500.00, effective August 22, 2017.

E. INSTRUCTIONAL PROGRAMS: NONE

F. BUDGETARY ACTION: NONE

G. OTHER BUSINESS AND FINANCIAL MATTERS: NONE

H. CONTRACTUAL AGREEMENTS (other than construction and renovation): NONE

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES: NONE

J. PURCHASE REQUESTS: NONE

K. STUDENT SERVICES/ACTIVITIES: NONE

L. NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED: NONE

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel as of May 31, 2017:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
St. Approp.	10	\$7,964.59	1	\$4,081.47	53	\$107,736.87	44	\$87,431.30
Federal	20	\$24,235.00	10	\$22,152.33	177	\$354,424.60	162	\$222,694.53
Private								
Auxiliary	25	\$34,682.42	11	\$44,184.32	140	\$434,170.00	109	\$347,631.76
Other								
TOTAL	55	\$66,882.01	22	\$70,418.12	370	\$896,331.47	315	\$657,757.59

2. Summary of Out-of-State Travel as of June 30, 2017:

Column (1): Travel This Month

Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
St. Approp.	15	\$16,271.67	1	\$3,800.55	68	\$124,008.54	45	\$91,231.85
Federal	14	\$32,818.88	22	\$18,972.70	191	\$387,243.48	184	\$222,694.53
Private								
Auxiliary	14	\$3,582.28	23	\$54,906.96	154	\$437,752.28	132	\$347,631.76
Other								
TOTAL	43	\$52,672.83	46	\$77,680.21	413	\$99,004.30	361	\$657,757.59

3. Summary of Out-of-State Travel as of July 31, 2017:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
St. Approp.	4	\$7,640.12	0	\$23,418.40	4	\$7,640.12	0	\$23,418.40
Federal	9	\$26,546.22	13	\$14,651.33	9	\$26,546.22	13	\$14,651.33
Private								
Auxiliary	4	\$1,389.52	7	\$7,187.80	4	\$1,389.52	7	\$7,187.80
Other								
TOTAL	17	\$35,575.86	20	\$45,257.53	17	\$35,575.86	20	\$45,257.53

4. Summary of Out-of-State Travel as of August 31, 2017:

Column (1): Travel This Month

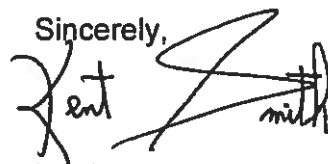
Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
St. Approp.	2	\$7,218.73	2	\$7,187.60	6	\$14,858.85	3	\$30,606.00
Federal	20	\$51,875.71	18	\$34,249.54	29	\$78,421.93	31	\$48,900.87
Private								
Auxiliary	1	\$2,706.94	8	\$9,403.78	5	\$4,096.46	16	\$16,591.58
Other								
TOTAL	23	\$61,801.38	28	\$50,840.92	40	\$97,377.24	50	\$96,098.45

All items listed above are respectfully submitted for your approval.

Sincerely,

 KENT J. SMITH, JR.
 PRESIDENT
 LANGSTON UNIVERSITY

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

President Hargis said he is pleased to have the Board on the OSU campus. He hopes the Regents are able to get out on campus and enjoy some of the beautiful landscaping. President Hargis said there has been a tremendous transformation of the OSU campus over the last few years, which has a huge impact on the ability to recruit students and faculty. He said people constantly tell him how gorgeous the campus looks. That was not by accident; the transformation began a few years ago when Steve Dobbs, an OSU alumni, was recruited to work for OSU. Mr. Dobbs was given a budget to give the OSU campus a makeover and he has certainly accomplished that. President Hargis introduced Mr. Dobbs and requested he make a presentation regarding his landscaping efforts on campus.

OSU Landscaping Presentation

Mr. Dobbs said he is grateful for the Board's support, President Hargis' vision, and Mr. Weaver's financial support. He introduced his staff, Dave Brown, Landscape Designer; John Lee, Installation Coordinator; and Dustin Barrett, Foreman of the Landscape Shop Support Services. Regent Burns expressed appreciation on behalf of the Board to Mr. Dobbs and all of his staff for what has really been a landscaping transformation on the OSU campus. Regent Burns said he has a strong landscaping background and has a real passion for it, and he has been around the OSU Stillwater campus since the age of seven. He is about to turn 65, and the campus has improved lightyears since he was a child. He said the campus was recently recognized as one of the most beautiful campuses in all of the United States by *Southern Living Magazine*. Had they ranked all of the institutions in their publication, he believes OSU would have been number one. He told Mr. Dobbs his work is remarkable, and he is excited and appreciates the passion shown by the landscaping team.

Mr. Dobbs highlighted a PowerPoint presentation, a hard copy of which is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes. Also distributed was a pamphlet titled, "Oklahoma State University Landscape Services," which is attached to this portion of the minutes as ATTACHMENT B and considered a part of these minutes.

Mr. Dobbs said the landscape work has been a big challenge because the Landscape Services Department is in charge of over 800 acres. He referenced the brochure that was distributed, and noted that it was developed because of the number of tours requested of the campus. Mr. Dobbs said the Landscape Services Department is dreaming big. The Landscape Master Plan was updated in 2010, and it was implemented in 2011. He said a lot of the small gardens speak for themselves and the PowerPoint presentation will highlight some of the dreams of the Department. Construction documents have not been finalized, budgets have not been identified, and many of the project costs have not been quoted; the presentation is truly just a vision of what could be done to make major improvements on campus. Mr. Dobbs said slides two and three highlight the north side of the Noble Research Center, which faces the old Power Plant that will eventually be demolished. It is very underused space and its biggest use is during tailgating times. In all of the

designs, the big picture is considered with all adjoining spaces. He said this space was redesigned to utilize more space for students but also invite and welcome tailgaters. Vehicles can be driven in and trailers can be parked on reinforced grass and tents can be erected. Regarding the south side of the Noble Research Center, President Hargis encouraged them to think of what that space might look like if it were a forested garden. He noted that less than 5 percent of the OSU campus has shade cover, so he felt that was a brilliant idea and designed the image shown on slide four. The granite screening allows the pathways to go unnoticed and allows students to criss-cross in their paths across the space. Slide five shows the most iconic building on campus, the Edmon Low Library, which needs some care. The fountain has problems and cannot be used year-round, and the legacy walk dead-ends on either side of the Library. He noted that on all of the projects done, the Landscape Services Department works very closely with Long Range Facilities Planning to ensure the buildings are complimented. Slides six and seven show the potential of the space in front of the Library, with a larger fountain and other design upgrades. The next slide shows the most picturesque area of campus, the Formal Gardens. There are a lot of challenges with that area, such as poor lighting and drainage, pavers that need to be replaced, and aggregate stones that are breaking off. The vision for the Formal Gardens shown on slide nine maintains the shape of the Garden, but updates all of the wornness, adds a more grand entrance on the south end, and ties the area to University Avenue with a pedestrian plaza. The final slides show Theta Pond. The old wooden bridges are beginning to wear and are a bottleneck for foot traffic. The upper bridge leaks some and does not allow for proper waterfall flow. In the Landscape Master Plan, it was desired to leave Theta Pond a natural-looking area. The vision for Theta Pond shown on slide eleven depicts an updated, wider bridge that ties in with the natural look of the area. Mr. Dobbs said he hoped this presentation showed the Regents that the Department has great vision and is dreaming big.

Chairman Burns said he believes just having these types of designs ready to show is a wonderful fundraising opportunity. There are a lot of people who are very passionate about outdoor landscaping, and having dreams and a position to show those dreams enables President Hargis to sell the ideas.

President Hargis said OSU recruits all over and is in competition with universities all across Oklahoma, Texas, Kansas, and the surrounding areas. The OSU campus and its beautiful appearance is a huge advantage in recruiting. The last two graduating classes had 35 percent out-of-state enrollment, which shows that the University is competing well. He gives Mr. Dobbs and his team a lot of credit for that fact.

Adoption of Memorial Resolutions

President Hargis presented information to recognize the service of Edward Basler, Professor, Emeritus, Botany, College of Arts & Sciences; Louis O. Bass, Professor, Emeritus, Architecture, College of Engineering, Architecture and Technology; and Donald Boswell, Associate Professor, Retired, Applied Health and Educational Psychology, College of Education, Health and Aviation. President Hargis presented Memorial Resolutions for Dr. Basler, Dr. Bass, and Dr. Boswell and recommended their adoption. (The Memorial Resolutions are attached to OSU's portion of the minutes as ATTACHMENTS C-E and considered a part of these minutes.)

Regent Milner moved and Regent Reese seconded to adopt the Memorial Resolutions for Edward Basler, Louis O. Bass, and Donald Boswell as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

Approval of Honorary Degree

President Hargis presented information to recognize the service of Mr. Neal McCaleb and requested approval to present an honorary Doctor of Science degree to him at the upcoming undergraduate commencement program. Regent Burns remarked that Mr. McCaleb is one of the nicest people anyone could hope to meet.

Regent Callahan moved and Regent Hall seconded to approve the presentation of an honorary Doctor of Science degree to Neal McCaleb as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

President Hargis requested Provost and Senior Vice President Gary Sandefur to present information pertaining to Academic Affairs:

Personnel Actions

Dr. Sandefur presented the personnel actions and recommended their approval with the exception of those items pertaining to separations and retirements, which are included as information items. These include ten new appointments and six changes in title or rate, including Carlos Risco, the new Dean of Veterinary Medicine. Dr. Sandefur requested Board approval of all personnel actions included in the OSU Agenda. For information, three retirements are included. (These recommendations are listed under Section D-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-20-17.)

Regent Milner moved and Regent Link seconded to approve the personnel actions as listed in the OSU Agenda.

Regent Burns expressed appreciation to Regent Hall for his service on the Search Committee for the new Dean of Veterinary Medicine for the Center for Veterinary Health Sciences. He said the Committee spent an immense amount of time on the arduous search for this position. Regent Hall said he would like to acknowledge Dr. Tom Coon, who provided great leadership for that search. The veterinary school and the veterinary practice nationwide have a lot of challenges, which made the search more challenging. Finding a person to fill that position took longer than anticipated, but a great person was found who wants to make a difference at OSU. He looks forward to Dr. Risco's service and appreciates the administration's support.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

Provost Sandefur said he, too, would like to express appreciation to Regent Hall and Vice President Coon for their service. It was a really long search and there was much hard work done. He said he has been involved in searches before, but he has never seen a committee Chair work as hard as Dr. Coon did on this search.

Approval of Position Description for Dean, OSU College of Osteopathic Medicine – Cherokee Nation, Tahlequah, Oklahoma

Dr. Sandefur presented this item and requested Board approval in order that a national search for this position can begin. He noted Dr. Kayse Shrum is in attendance at the meeting if there are any questions regarding this item. (This position description is included in Section D-2 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-20-17). This request was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting earlier today.

Regent Anthony said the Committee met with the OSU administration regarding approval of the position description for the Dean of OSU College of Osteopathic Medicine – Cherokee Nation, Talequah, Oklahoma. The Committee acted to recommend Board approval.

Regent Anthony moved and Regent Milner seconded to approve the position description for Dean, OSU College of Osteopathic Medicine – Cherokee Nation, Talequah, Oklahoma, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

Approval of Proposed New Degrees and Program Modifications

Dr. Sandefur presented the proposed program modifications and new degree requests for the OSU-Stillwater, OSU Center for Health Sciences, and OSU Institute of Technology-Okmulgee campuses. (These curricular items are summarized in Section E-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-20-17). These requests were discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting earlier today. If approved, these requests will be sent to the Oklahoma State Regents for Higher Education for their consideration and approval.

Regent Anthony said the Committee met with the OSU administration regarding approval of the degree requests and program modifications. The Committee acted to recommend Board approval.

Regent Anthony moved and Regent Milner seconded to approve the proposed new degrees and program modifications as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

Approval of Name Change for the Department of Music

Dr. Sandefur said this is an exciting renaming for which the administration is very enthusiastic. He said he is pleased to present on behalf of the College of Arts & Sciences Dean Bret Danilowicz and the music faculty the renaming of the Department of Music to the Michael and Anne Greenwood School of Music, within the College of Arts & Sciences. This proposal will elevate the visibility of OSU's outstanding music programs. Given the generous support from the Greenwoods, this name change would coincide with the construction of a new facility, which is being built alongside the McKnight Center for the Performing Arts. (This item is summarized in Section E-2 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-20-17). If approved, this proposal will be sent to the Oklahoma State Regents for Higher Education for their consideration and approval.

Regent Watkins moved and Regent Milner seconded to approve the name change of the Department of Music to the Michael and Anne Greenwood School of Music, as presented in the OSU agenda.

Regent Anthony said the Greenwoods came to the Stillwater community a few years ago, and they have really been difference-makers, particularly in regards to the students at OSU. He said they are generous and wonderful people who have changed the lives of students. He expressed sincere appreciation to the Greenwoods for stepping up on so many different things. Regent Burns echoed Regent Anthony's comments and said the entire Board appreciates the Greenwoods. He asked President Hargis to express the Board's appreciation to the Greenwoods.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

Approval of Revisions to the Admissions Policy for OSU College of Osteopathic Medicine

Dr. Sandefur presented this item on behalf of President Kayse Shrum and members of the administrative team and faculty of the OSU Center for Health Sciences, and requested approval to adjust the admissions policy for the OSU College of Osteopathic Medicine to increase the class size from 115 students to 165 students per year. (This item is summarized in section E-3 of the OSU Agenda, which is on file in the Board of Regents' office as Document No. 1-10-20-17). This item was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting earlier today. If approved, this proposal will be sent to the Oklahoma State Regents for Higher Education and to the American Osteopathic Association's Commission on Osteopathic College Accreditation for their consideration and approval.

Regent Anthony said the Committee met with the OSU administration regarding approval of revisions to the admissions policy for the OSU College of Osteopathic Medicine and the Committee acted to recommend Board approval. He said he is very pleased to make this motion

because he believes this item is a game-changer for the OSU Center for Health Sciences and the opportunities it presents. Healthcare in Oklahoma is certainly in need of more physicians, particularly primary care physicians, which is a focus of OSU's medical school.

Regent Anthony moved and Regent Milner seconded to approve revisions to the admissions policy for the OSU College of Osteopathic Medicine, in partnership with the Cherokee Nation, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

Regent Milner congratulated Dr. Shrum and her staff, and said they have transformed the medical school since they have been there. It is an icon, something for all of Oklahoma State University to be proud of, and is a great representation of Tulsa. Regent Burns expressed appreciation on behalf of the Board to Dr. Shrum and to all involved for their hard work. He asked Dr. Shrum to express appreciation on behalf of the Board to Cherokee Nation Chief Bill John Baker for the partnership.

Senior Vice President Joe Weaver presented the following information pertaining to Administration and Finance:

G-1 Approval to Enter and Execute a Lease Agreement between OSU-Oklahoma City and OSU-Center for Health Sciences (OSU-System)

Mr. Weaver requested Board approval to authorize OSU-OKC to lease space in its Health Technology Building to OSU-CHS.

Regent Link moved and Regent Anthony seconded to authorize OSU-Oklahoma City to enter and execute a lease agreement with OSU-Center for Health Sciences, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

G-2 Approval of Actions Required to Finance Potential Capital Projects

Mr. Weaver said this item is a debt proposal of \$30,500,000 for projects previously discussed. There is \$32 million in debt being eliminated, so this will not increase OSU's debt ratio.

Regent Milner moved and Regent Anthony seconded to authorize the OSU administration to perform the actions required to finance potential capital projects, as presented, and to purchase the items in accordance with Purchasing Policy and Procedures.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

Regent Anthony asked OSU's debt ratio. Mr. Weaver responded it is around 6.12 percent. Regent Burns asked the recommended range for debt percentage. Mr. Weaver responded that NACUBO recommends a maximum of 7 percent.

G-3 Approval to Transfer Funds from Fund 290 to Fund 295

Mr. Weaver requested Board approval to transfer funds from Operations to Capital for the Spears School of Business project. Some of the donations have not yet come in for that project but are scheduled to come in over the next five years. This funding is needed to make the payments on the building, which funding will be reimbursed as the donations occur.

Regent Milner moved and Regent Callahan seconded to authorize the transfer of funds from Fund 290 to Fund 295, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

G-4–G-9 Approval of Naming Items

Mr. Weaver requested Board approval of items G-4, renaming of the CareerTech Service Center Warehouse; G-5, renaming of the current Business Building and naming of the new Business Building; G-6, ratification of interim approval to name the OSU Music Building; G-7, naming of the new Geology Core Research Building; G-8, naming of areas in the CEAT Endeavor Lab; and G-9, naming of the atrium in the McKnight Center for the Performing Arts.

Mr. Weaver noted that, in regard to item G-7, Mike Kuykendall was a big part of the fundraising for the project and was the single largest donor. Mr. Kuykendall was the one to champion this naming request and gain support for it. Mr. Kuykendall forfeited this naming opportunity in order to honor a faculty member who made a difference in his life.

Regent Anthony moved and Regent Hall seconded to authorize the naming items listed under section G, items 4-9, in the OSU Agenda, as presented.

Regent Burns asked President Hargis if a potential naming opportunity is being sought for the Business Building. President Hargis affirmed this.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

H-1 Approval of Changes to Oklahoma State University and OSU/A&M Retirement Plans (OSU-System)

Mr. Weaver requested Board approval of this item, and noted that Ms. Jamie Payne is present to answer any questions.

Regent Link moved and Regent Reese seconded to authorize changes to the Oklahoma State University and OSU/A&M Retirement Plans as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

H-2 Approval to Grant Permanent Utility Easement and Temporary Construction Easement to the City of Oklahoma City (OSU-OKC)

Regent Burns said \$102,540 is being paid by the City to OSU-OKC for these easements. He does not necessarily want to change how things are done, but he would like the City of Stillwater to realize how much consideration is given by OSU Stillwater regarding easements. They are typically given to Stillwater by OSU for free, and he hopes this fact is recognized by the City. Vice President Weaver said he will share that with Stillwater city officials.

Regent Milner moved and Regent Hall seconded to authorize OSU-OKC to grant a permanent utility easement and a temporary construction easement to the City of Oklahoma City, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

I-1 Approval to Select On-Call Consultants to Provide Mechanical/Electrical/Plumbing Engineering As-Needed Services (OSU-System)

Mr. Weaver requested Board approval of this item and noted it was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Link reported that the Committee met with the OSU administration to select on-call consultants to provide mechanical/electrical/plumbing engineering as-needed services. The Committee acted to recommend Guernsey, Oklahoma City; CEC, Oklahoma City; and Cyntergy, Tulsa.

Regent Link moved and Regent Hall seconded to select Guernsey, Oklahoma City; CEC, Oklahoma City; and Cyntergy, Tulsa, as on-call consultants to provide mechanical/electrical/plumbing engineering services for the A&M System, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

I-2 Approval to Select On-Call Consultants to Provide Civil Engineering As-Needed Services (OSU-System)

Mr. Weaver requested Board approval of this item and noted it was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Link reported that the Committee met with the OSU administration to select on-call consultants to provide civil engineering as-needed services. The Committee acted to recommend Guernsey, Oklahoma City; Wallace Engineering, Tulsa; CEC, Oklahoma City; and Olsson Associates, Oklahoma City.

Regent Link moved and Regent Hall seconded to select Guernsey, Oklahoma City; Wallace Engineering, Tulsa; CEC, Oklahoma City; and Olsson Associates, Oklahoma City, to provide civil engineering as-needed services to the A&M System, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

I-3 Approval to Select an Architectural Firm to Assist the University with Programming and Conceptual Design of a New Agronomy Station Research, Extension, and Teaching Complex for the Division of Agricultural Sciences and Natural Resources

Mr. Weaver requested Board selection of an architect for this project and noted it was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Link reported that the Committee met with members of the OSU administration regarding approval to select an architectural firm to assist the University with the programming and conceptual design of a new Agronomy Station Research, Extension, and Teaching Complex for the Division of Agricultural Sciences and Natural Resources. The Committee acted to recommend approval of Dewberry, Tulsa, Oklahoma.

Regent Link moved and Regent Hall seconded to select Dewberry, Tulsa, Oklahoma, as the architectural firm to assist the University with the programming and conceptual design of a new Agronomy Station Research, Extension, and Teaching Complex for the Division of Agricultural Sciences and Natural Resources, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

I-4 Approval to Select an Architectural Firm to Assist the University with Programming and Conceptual Design of a Renovation of the Human Sciences West Building for the College of Human Sciences

Mr. Weaver requested Board selection of an architect for this project and noted it was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Link reported that the Committee met with members of the OSU administration regarding approval to select an architectural firm to assist the University with the programming and conceptual design of a renovation of the Human Sciences West Building for the College of Human Sciences. The Committee acted to recommend Board approval of Dewberry, Tulsa, Oklahoma.

Regent Link moved and Regent Reese seconded to select Dewberry, Tulsa, Oklahoma, as the architectural firm to assist the University with the programming and conceptual design of a renovation of the Human Sciences West Building for the College of Human Sciences.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

I-5 Approval to Continue Using Flintco, LLC, as Construction Manager at Risk for Construction of Utility Infrastructure

Mr. Weaver requested Board approval to extend the use of the previously selected Central Plant and Associated Utility Distribution project construction manager at risk, Flintco, LLC. This project is for the upgrading of OSU's voltage so the old Power Plant can be demolished. He said Ron Tarbutton and Craig Spencer are present if there are any questions regarding the upgrade. Flintco has been a fabulous partner throughout this project, and their knowledge has been very helpful. It seems obvious to continue their services for this project.

Regent Link moved and Regent Milner seconded to extend the use of Flintco, LLC, as the construction manager at risk for the Central Plant and Associated Utility Distribution project, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

I-6 Approval to Accept the OSU-Center for Health Sciences Master Plan (OSU-CHS)

Mr. Weaver requested Board approval of this item and noted it was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Link reported that the Committee met with members of the OSU administration regarding approval to accept the OSU-Center for Health Sciences Master Plan. The Committee acted to recommend Board approval.

Regent Link moved and Regent Reese seconded to accept the OSU-Center for Health Sciences Master Plan, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

I-7 Approval to Begin Selection Process for an Architectural Firm to Assist the University with the Programming and Conceptual Design of Academic Facilities (OSU-CHS)

I-8 Approval to Begin Selection Process for a Construction Management Firm to Assist the University with the Programming and Conceptual Design of Academic Facilities (OSU-CHS)

Mr. Weaver noted that these items are related to item I-6. Planning costs are estimated at approximately \$500,000 for these items.

Regent Link moved and Regent Milner seconded to authorize OSU-CHS to begin the selection process for an architectural firm and a construction management firm to assist the University with the programming and conceptual design of academic facilities and possible renovation of existing spaces, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

J Approval of Purchase Request Items

Mr. Weaver presented the OSU System purchase requests and recommended their approval. (The purchase requests are listed in Exhibit I of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-20-17.) He requested approval to purchase the items as listed, subject to the availability of funds and/or the limitations of the budget.

Regent Callahan moved and Regent Anthony seconded to approve the purchase requests listed under section J in the OSU Agenda (purchase requests Nos. 1-6, Exhibit I, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis.
The motion carried.

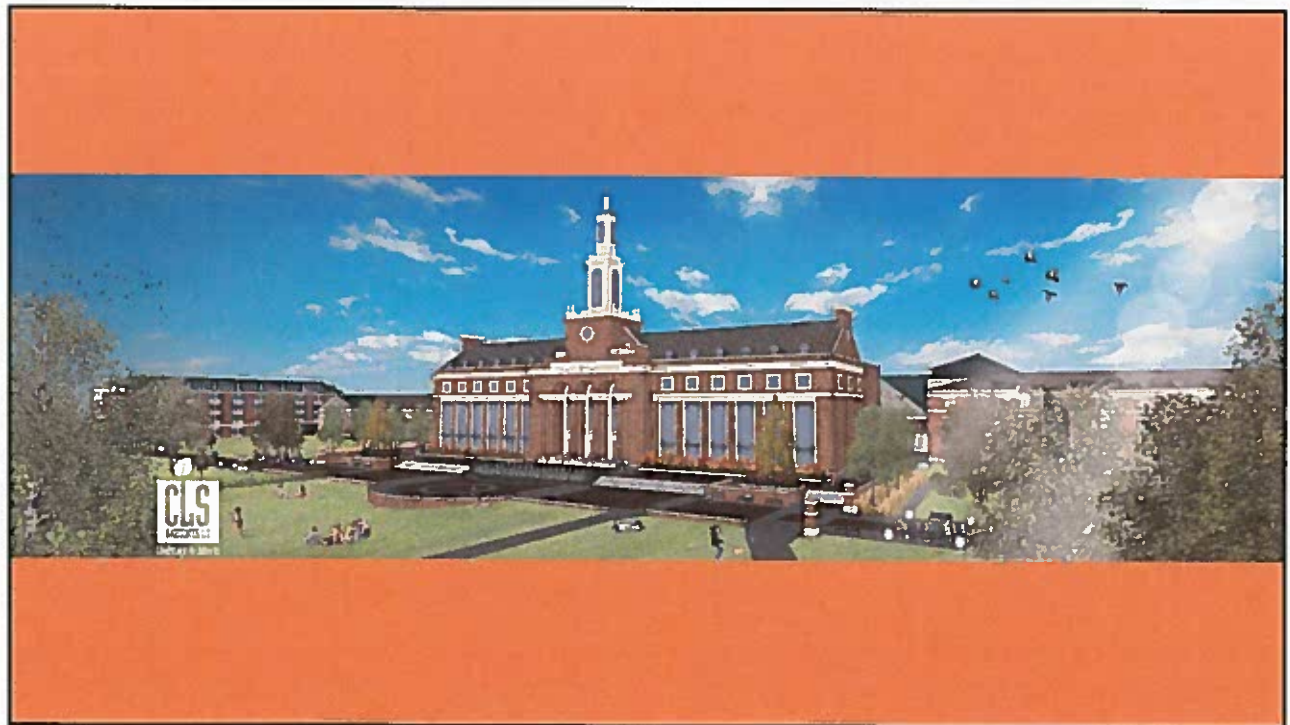
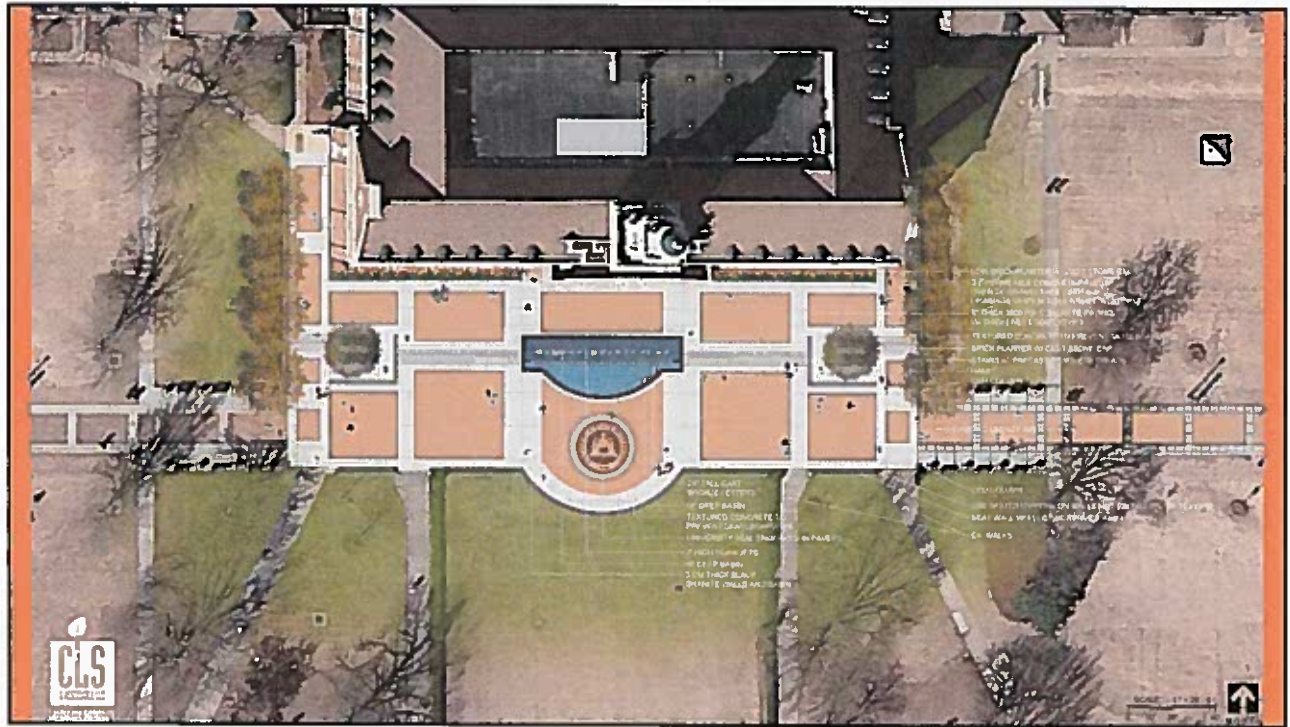
Vice President Weaver recognized Mr. Nigel Jones' upcoming retirement, saying that Mr. Jones' contributions and what he has done over the last ten years as University Architect have been incredible. He invited the Regents to attend the reception honoring Mr. Jones immediately following the Board meeting. Those in attendance at the meeting applauded to recognize Mr. Jones and his work at OSU.

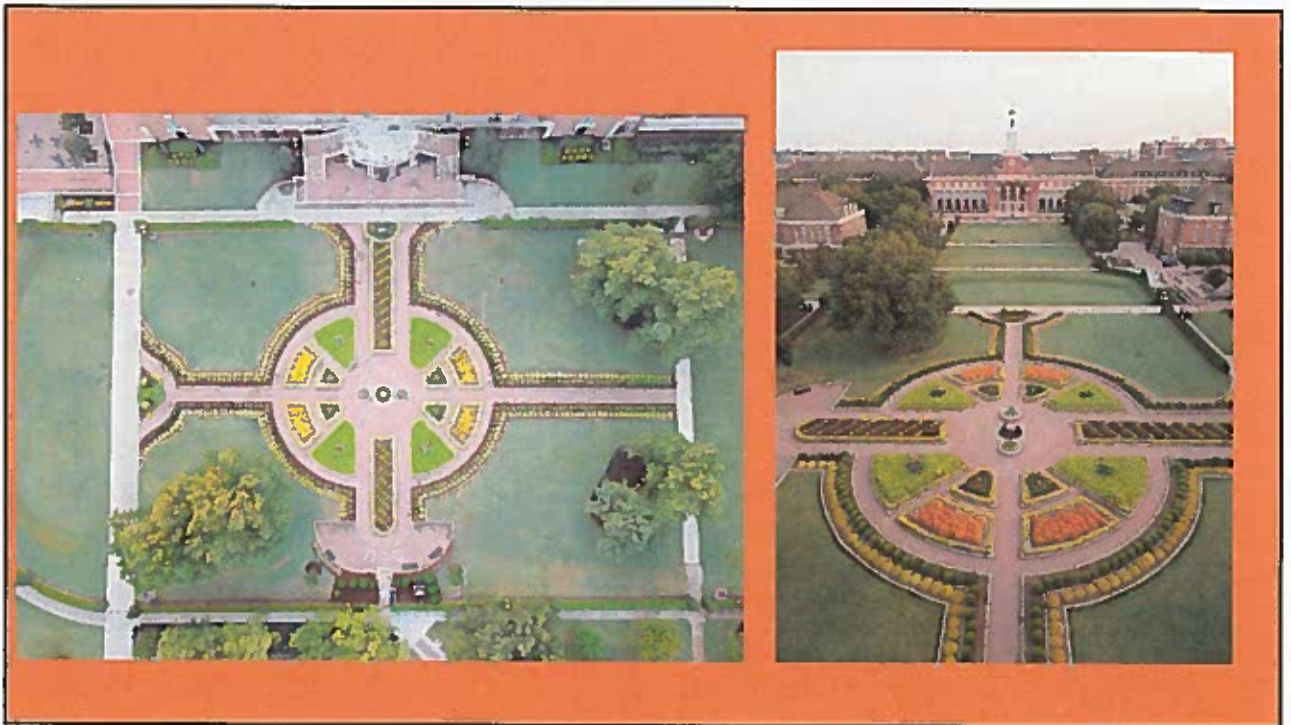
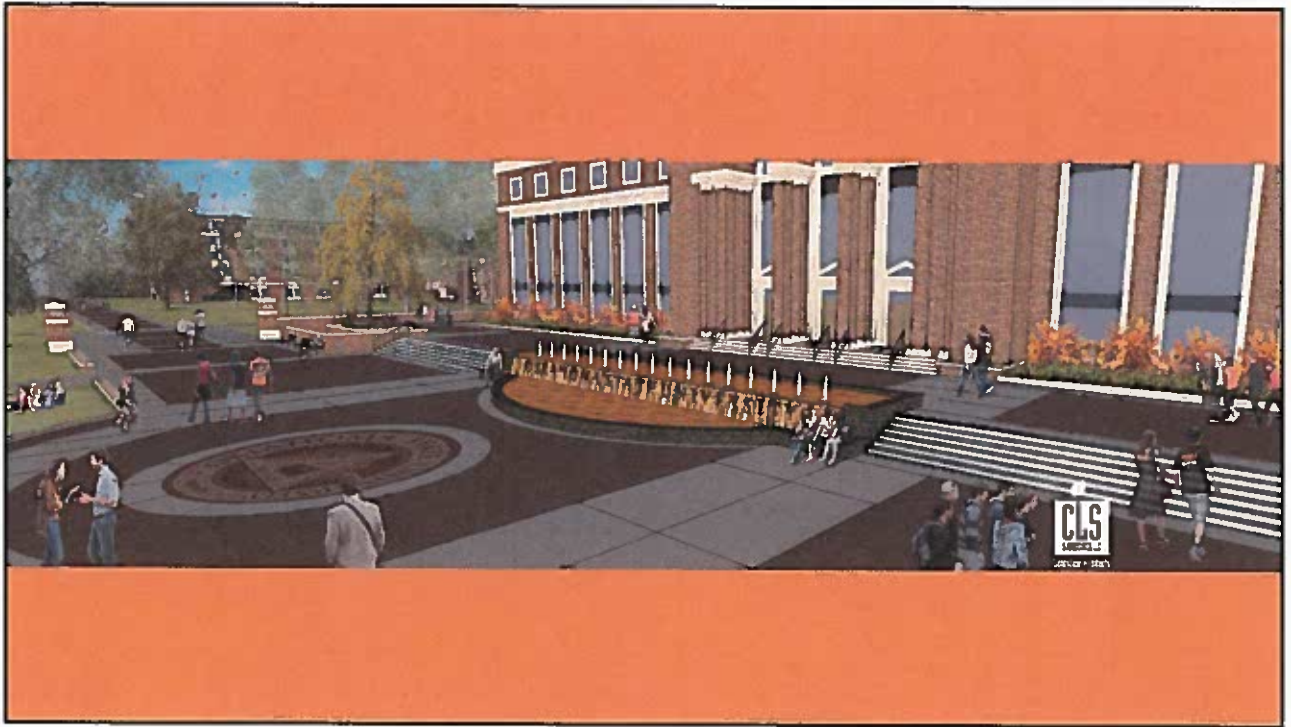
Regent Burns said he would like to voice his appreciation to Mr. Jones. He has worked with him for approximately 15 years. He said all hope to leave behind positive differences when going through life, and Mr. Jones is the model for doing so. The way the OSU campus looks could not have been done without him and he deserves credit.

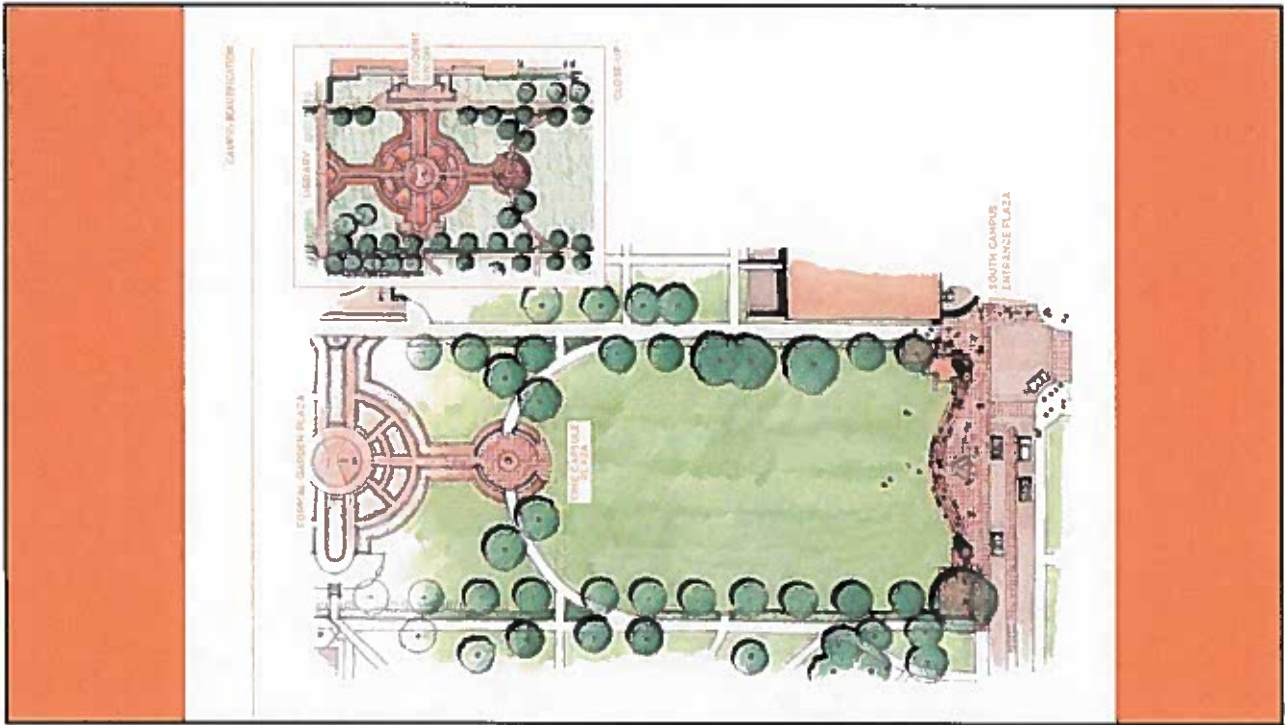
President Hargis thanked Debbie Lane for her hard work in preparing for this Board meeting.

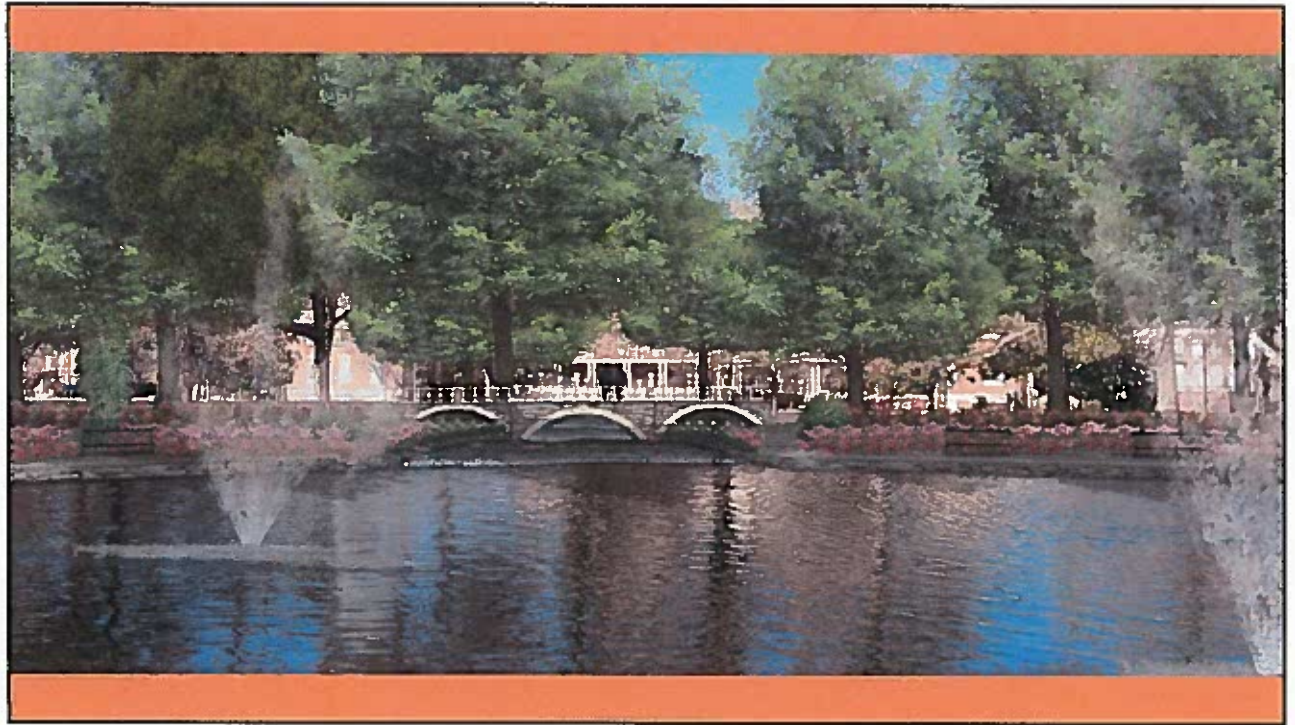
The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were excused from the meeting.











Featured Gardens



Topiary Hat Display



Topiary Boot Display



Formal Garden



Welcome Plaza

The campus beautification initiative provides interactive features for students, employees and guests that include plazas, courtyards, seasonal displays, public art, and landscaped areas at Oklahoma State University. This beautification project introduces a variety of features into the fingerprint of OSU. Please join us in supporting the campus and ensuring it continues to be an inspiring place to create memories for years to come. There are a variety of ways to support the campus in honor of a loved one or to fund your own legacy at OSU.

Campus Beautification Fund:
osugiving.com/yourpassion/campus-beautification

Welcome Plaza Fund:
osugiving.com/yourpassion/welcome-plaza

You can give a bench, planter, or light post through Campus Tributes:
osugiving.com/yourpassion/campus-tributes

Or to learn more about other giving opportunities please contact the OSU Foundation: 405-385-55100

Landscape Services

Facilities Management Landscape Services Department is responsible for the overall design, installation and maintenance of over 800 acres. Our sole purpose is to provide an attractive, enjoyable, educational, and safe environment for students, faculty, staff, and visitors.

Look Around For . . .

Look around campus and you will see QR Codes in our gardens and on our tree labels. Scan these and learn more about our garden plants.



Connect With Us!



E-Mail: fm.landscape@okstate.edu



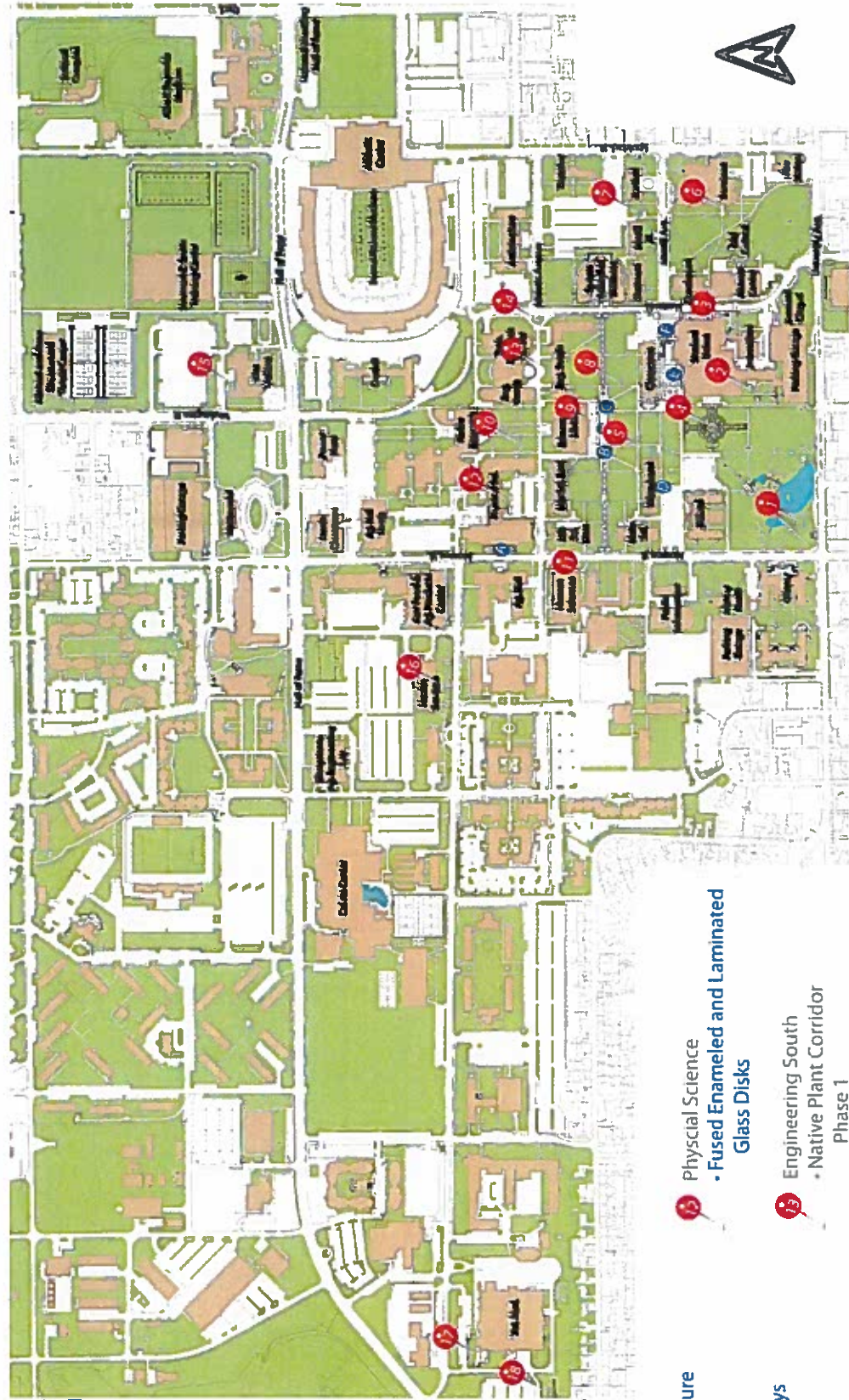
[okstategardens](https://www.instagram.com/okstategardens)

Take photos with our gardens and use the #okstategardens to tag us in your photo!

Oklahoma State University Landscape Services

Join us on a tour of our beautiful garden landscapes throughout campus by using the map located inside

Gardens and Art of Oklahoma State University



- 1 Theta Pond
 - Topiary Boot Display
 - Boy and Dog Fishing

- 2 The Atherton Hotel
 - Price Family Garden

- 3 Student Union
 - Welcome Plaza
 - Proud and Immortal
 - Saddle and Fence

- 4 Formal Garden
 - Topiary Hat
 - Time Capsule

- 5 Whitehurst
 - Henry G. Bennett

- 6 Seretean Center
 - David Playing Harp

- 7 Bartlett Center for the Visual Arts
 - Labyrinth
 - Untitled Sculpture
 - Blue and Rust Sculpture

- 8 Classroom Building
 - Orange Grove
 - Revolving Art Displays

- 9 Edmon Low Library
 - Fountain

- 10 International Mall
 - Monument to Peace

- 11 Human Sciences
 - Entry Garden
 - Edible Garden

- 12 Physical Science
 - Fused Enameled and Laminated Glass Disks

- 13 Engineering South
 - Native Plant Corridor Phase 1

- 14 Hester St. & Athletic Ave.
 - Seasonal Display Bed

- 15 Wes Watkins Center
 - Japanese Garden
 - Spirit Rider

- 16 Health Services

- 17 Vet Med
 - Healing Garden
 - Our Patients

- 18 Western St.
 - Centennial Grove

- Temporary Art Display: Action Abstraction by Bill Barrett
- 19 Bill's Comb, 2003
 - 20 Lexicon, 2007
 - 21 Sojourner, 2013
 - 22 Monarch, 2017
 - 23 Pinnacle XIX, 2010
 - 24 Aria (DNA 5), 2013

Blue color indicates art installation

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Edward Basler, Professor, Emeritus, Botany, College of Arts & Sciences, was claimed by death on August 30, 2017; and

WHEREAS, Dr. Basler, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from March 22, 1957, to the date of his retirement, July 1, 1986, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Basler to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Basler.

Adopted by the Board the 20th day of October 2017.


Doug Burns, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Louis O. Bass, Professor, Emeritus, Architecture, College of Engineering, Architecture and Technology, was claimed by death on September 1, 2017; and

WHEREAS, Professor Bass, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from January 7, 1963, to the date of his retirement, December 31, 1993, and as a citizen worthy of commemoration and respect; and

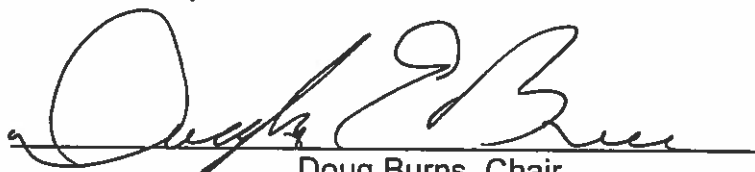
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Professor Bass to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Professor Bass.

Adopted by the Board the 20th day of October 2017.


Doug Burns, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Donald Boswell, Associate Professor, Retired, Applied Health and Educational Psychology, College of Education, Health and Aviation, was claimed by death on September 23, 2017; and

WHEREAS, Dr. Boswell, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 14, 1991, to the date of his retirement, May 31, 2014, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Boswell to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Boswell.

Adopted by the Board the 20th day of October 2017.


Doug Burns, Chair

Public Comments

Chairman Burns said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF OCTOBER 20, 2017

Academic Affairs, Policy and Personnel Committee

(All business discussed by the Committee was presented during the business of Oklahoma Panhandle State University and Oklahoma State University.)

Audit, Risk Management and Compliance Review Committee

Regent Callahan said the Committee received a report from Dr. Lee Bird, Vice President for Student Affairs at OSU Stillwater, and staff members regarding outreach and training efforts for fraternity and sorority members. He shared appreciation on behalf of the Committee for the proactive measures the OSU administration is taking in this area.

Fiscal Affairs and Plant Facilities Committee

(All business discussed by the Committee was presented during the business of Oklahoma State University.)

Shared Services Report

Senior Vice President Weaver said the discussion of shared services began in April, 2016, with the primary goal of assessing the feasibility of shared services, the delivery models available, and how they might function for the A&M System. Huron Consulting (Huron) was hired to help educate the administration on the various models across the country, and their expertise was quite valuable. The areas discussed included human resources, benefits, payroll, finance, bursar, accounts receivable/payable, data analytics, grants and contracts, and information technology. A key observation made is that everyone desires to know how much money has been saved, and shared services is about more than saving money. It is about improving processes, improving services to faculty and students, and dealing with the current budget environment. The A&M schools have lost over \$10 million in State appropriations the last few years, and most of the schools have less than 100 staff members; there is not much more staff to eliminate. It is hoped that the focus through shared services would not be on how many FTE have been saved, but on what has been accomplished through the team at OSU Stillwater and its work with the A&M institutions to meet needs so they can continue to provide the services expected of them.

Regent Burns said most of the people in attendance at the meeting today are insiders and know how hard the System has been working on finding efficiencies not just to save money but to provide better services. The System has a long history of doing such, but he would encourage everyone involved to be public in telling people about the efforts being made. He believes the institutions do not have a reputation for finding efficiencies, and it is not because it has not been done but because the story has not been told very well. There is still a myth that there is great waste

in higher education, and there is not. There are continual efforts being made to find other ways to save money by virtue of making some change or shared service. He applauds all of the successes in the past and all that is continuing to be accomplished, but all of the low fruit has now been picked and they are in the top of the tree. The day will come when the fruit runs out. People need to be aware of this fact, and they are not because they need to be told.

Mr. Weaver said Huron was asked for an extreme estimation of how much might be saved through shared services, and the estimate given two years ago was \$2 million. He can say that the \$2 million has not been saved through shared services, but through the cutting of staff. The biggest implementation challenge when doing a shared services agreement is leadership and governance, which comes easy for the A&M schools. The A&M Board has been instrumental in pushing the concept of sharing services and working together as a System for decades. Accomplishing shared services was made much easier through the Board's continued support for finding ways to economize and gain efficiencies. He said he does not know that what the A&M System has done would be possible in the rest of the State because those institutions' leadership and governance are not driving them. Another advantage the A&M institutions has is the common enterprise system. The fact that the A&M institutions are all speaking the same language through Banner and the other software systems that are in place makes a huge difference. Governance and enterprise systems are the two largest barriers to implementing shared services, and those have been solved within the A&M System. The third barrier, which he has been working on for the past year and a half, is trust. The schools must trust that they are working together for the betterment of each of the campuses; there are no winners or losers. This is about making services better for faculty and students on all campuses in the System.

Mr. Weaver referenced the handout titled "OSU A&M Established Shared Services," which illustrates the fact that shared services have been in place for a long time in the A&M System. (A copy of the distributed handout is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.) The handout highlights processes which have been done for a very long time in the areas of purchasing, accounting, budget, etc. Hundreds of thousands of dollars have been saved on the A&M campuses through these services and the support given to them. He referenced the handout titled "OSU A&M Shared Services Status of Current Initiatives and Upcoming Projects," and said it highlights the processes that are currently being discussed between the institutions. (A copy of the distributed handout is attached to this portion of the minutes as ATTACHMENT B and considered a part of these minutes.) There are many processes shown on the handout which are already being done. He is very pleased with his staff and their work, and they are not being paid additional money for their work on this task. He said Darlene Hightower, Kathy Elliott, Mary Bryans, Christie Hawkins, and Jamie Payne have been visiting the A&M campuses, assessing their needs, and determining which services to recommend. It is then up to the campus to decide the desired level of support services. His staff has been doing these tasks in addition to their regular job duties, including the installation of Banner and ensuring it is working properly.

Regent Link asked if the implementation of Banner is complete. Mr. Weaver said he does not believe implementing Banner will ever be fully complete. It is his desire to hire software developers, but his staff believes that one day Banner will be fully implemented. He believes there will always be another piece of software to install to improve things, and that is the reasoning

behind the need for software developers. He does not believe the System will ever be finished with upgrading its technology because upgrades are where efficiency savings are achieved. The bare enterprise of Banner has been implemented across the System.

Regent Anthony said Senior Vice President Weaver is modest, and the two presentations Mr. Weaver made to the OSRHE Task Force subcommittees were so persuasive that there is no doubt in his mind that one of the primary recommendations from that group will be to encourage all boards and systems to research and implement shared services to the degree to which they are capable. He said Mr. Weaver's presentations were very impressive.

Regent Burns asked if some centralized shared services are possible, given the current structure of the rest of higher education in Oklahoma. Mr. Weaver said that would have to be examined closely. Specifics such as similarity in mission and system integration make a lot of differences, but he does not know why that could not be accomplished. He believes it is important to recognize that in the A&M System there is one rather large institution and four smaller institutions, so those smaller institutions are not really creating a huge burden on OSU to integrate shared services. Regent Burns said the common governance of the A&M schools gives the institutions so many similarities that it works well. Mr. Weaver affirmed this and said that is huge to the success of the shared services and would be important to work through.

Mr. Weaver recognized Gaylene Hargrove and said she is characterized by his office as their "Brush Jumper." In the past, when the Board or an A&M school has called OSU with a request for help, Ms. Hargrove has been the person who has taken on the task. It is desired to get out of the mindset of waiting until something is a problem before assistance is given. The processes and systems should be improved to the point of eliminating those risks, and with the critical funding problem those risks are now greater. Shared services is not only helping the A&M schools, it is helping OSU Stillwater.

Regent Burns referenced the shared services status handout and asked how much in potential savings is associated with the In Process items. Mr. Weaver said it is fair to say that across the System, approximately seven FTE have been saved in addition to those that have been cut. The A&M schools have chosen to leave positions unfilled because of how the shared services are helping. On the IT front, approximately \$200,000 has been saved through salvaged property and its transfer to the A&M schools. The A&Ms can then replace their more outdated equipment with the salvaged items from OSU. Regent Burns asked what processes have yet to be accomplished that will save money. Mr. Weaver said he does not have an estimated dollar amount in terms of savings. He believes time will tell regarding cost savings, but the A&M institutions could speak to whether or not they feel they are saving money. He can say that the A&M institutions have been able to avoid filling staff positions because of the help received through shared services.

Mr. Ramsey said there was a question raised at the last meeting regarding the hiring of a shared grant writer. He said Mr. Weaver has already been at work on moving forward with that idea. Mr. Weaver said Dr. Kenneth Sewell, Vice President for Research at OSU, is in attendance, and he asked Dr. Sewell to speak on the topic of a shared grant writer. It is believed there could be some mutual benefit in having a grant writer help both the A&M schools and OSU Stillwater compete for grants.

Dr. Sewell said there is certainly a variety of U.S. Department of Education grant opportunities that the A&M schools could pursue if the resources were available to them. A shared grant writer service could accomplish both identifying grants and resourcing and teaming people at the schools to pursue grants. Beyond that, there are a variety of research-related and STEM outreach related grants that are offered through the National Science Foundation, the National Aeronautics and Space Administration (NASA), and other Federal agencies. A major research university is often ineligible to be the lead on such grants, but that same university can participate as a partner. Some grants specifically require that the lead applicant be a two-year institution. That two-year institution can partner with a larger research institution to pursue those funds. Currently, those types of grants are only being pursued if someone at an A&M school or a faculty member at OSU identifies them and creates a partnership to pursue them. A shared grant writing service could be charged with assisting the A&M schools with grants they could pursue on their own, as well as searching for opportunities to create partnerships with OSU and ways those partnerships could be leveraged for additional external sources. Regent Burns said that is an extremely good idea, and he asked if there is a sense of what kind of money could be obtained by pursuing such grants. Dr. Sewell said OSU's ability to partner on a current NASA program enabled it to be the lead on a NASA opportunity because it is designated as a Native American serving institution, and in partnership with the U.S. Department of Education, OSU was awarded a \$25 million grant over a period of five years. That dollar amount is on the high end, but some grants are hundreds of thousands of dollars and are multi-year grants for various types of STEM teacher preparations and STEM outreach programs. Partnerships can go all the way into partnering with secondary education. He said he believes the grant potential is up to several hundred thousand dollars a year, and that amount could increase over time. Mr. Weaver said the faculty at OSU does not know who to work with on the A&M campuses and vice versa; a grant writer could be the key linkage to make those connections. There is significant possibility on both sides of this equation. He has not yet spoken with the A&M institutions about sharing a grant writer position; thus far he has been exploring the possibilities in discussions with Dr. Sewell. Regent Burns asked them to explore it further, as it appears to be an unexploited opportunity.

Personnel Actions

Mr. Ramsey referenced a handout which lists personnel actions for the Board of Regents. Included in those actions is a new hire in the Office of Internal Audit and two title and compensation changes for the Office of Legal Counsel. (The personnel actions are attached to this portion of the minutes as ATTACHMENT C and considered a part of these minutes.)

Regent Reese moved and Regent Callahan seconded to approve the personnel actions as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

Adjournment

At approximately 12:54 p.m., Regent Link moved and Regent Watkins seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Burns, Callahan, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Davis. The motion carried.

 - Performed in Stillwater
  - Performed at A&M

PUR		CSC	LU	NEO	OPSU
PUR	Purchases <\$25,000				
	• Obtain quotes \$5,000 - \$25,000	✓	✓	✓	✓
	• Contract review	✓	✓	✓	✓
	• Open records fulfillment	✓	✓	✓	✓
PUR	• Change orders	✓	✓	✓	✓
	Purchases >\$25,000				
	• Obtain quotes	✓	✓	✓	✓
	• Formal bid >\$50,000	✓	✓	✓	✓
	• Contract review	✓	✓	✓	✓
PUR	• Open records fulfillment	✓	✓	✓	✓
	• Change orders	✓	✓	✓	✓
	Administration				
	• Purchase card program	✓	✓	✓	✓
	• Travel management	✓	✓	✓	✓
PUR	• Board advance approval	✓	✓	✓	✓
	• Board item compliance	✓	✓	✓	✓
	• Procurement system (OK Corral) system administration	✓	✓	✓	✓
	• Systemwide sourcing and contracting	✓	✓	✓	✓
	• Systemwide contract management and supplier review	✓	✓	✓	✓

✓ - Performed in Stillwater ✓ - Performed at A&M

PUR	Administration (continued)	CSC	LU	NEO	OPSU
	• Vendor record management	✓	✓	✓	✓
	• Contract dispute resolution	✓	✓	✓	✓
BAM	Budget Development				
	• Roll Finance	✓	✓	✓	✓
	• Load into Finance for new fiscal year	✓	✓	✓	✓
	• Run reports as requested	✓	✓	✓	✓
	• Provide training	✓	✓	✓	✓
	• Run extracts for Finance during the year as requested	✓	✓	✓	✓
	• Develop budget plans	✓	✓	✓	✓
	• Input data	✓	✓	✓	✓
BAM	Salary Planner				
	• Roll Human Resources	✓	✓	✓	✓
	• Load into Human Resources for new fiscal year	✓	✓	✓	✓
	• Run reports as requested	✓	✓	✓	✓
	• Provide training	✓	✓	✓	✓
	• Run extracts for Salary Planner during the year as requested	✓	✓	✓	✓
	• Input data	✓	✓	✓	✓
ACCT	Reconciliations				
	• Agency clearing	✓	✓	✓	✓

✓ - Performed in Stillwater ✓ - Performed at A&M

ACCT	Reconciliations (continued)	CSC	LU	NEO	OPSU
	<ul style="list-style-type: none"> Agency special Cash to memo bank / memo bank to state 	✓	✓	✓	✓
ACCT	Year-End / Accrual				
	<ul style="list-style-type: none"> Perform FY roll process Verify correctness of accrual beginning balances 1099 misc. reporting and transmission to IRS 	✓	✓	✓	✓
ACCT	Other Tasks				
	<ul style="list-style-type: none"> AW019 log preparation Transmit AP file to State Transmit issue records to State Perform vendor set up Source for board reports 	✓	✓	✓	✓
RPM	Risk & Property Management				
	<ul style="list-style-type: none"> Acquisition, maintenance and coordination of cyber insurance policy 	✓	✓	✓	✓
LRFP	Long Range Facilities Planning				
	<ul style="list-style-type: none"> Project Planning Project Design Administration Construction Administration Closeout and Warranty Administration Interior Design 	✓	✓	✓	✓

✓ - Performed in Stillwater ✓ - Performed at A&M

FM	Facilities Management - Natural Gas Line Inspections	CSC	LU	NEO	OPSU
	<ul style="list-style-type: none"> • Annual leak survey of exterior natural gas piping. Reports sent to campuses. • Three-year leak survey of interior natural gas piping on a rotating basis. Reports sent to campuses. 	✓	✓	✓	✓
		✓	✓	✓	✓

OSU A&M Shared Services Status of Current Initiatives and Upcoming Projects | October 2017

X – Assessment Needed/Not Completed

✓ - In Process

✓ - Completed/Done

- - Not Applicable

IT/IR	Billing	Timeline (Months)	CSC	LU	NEO	OPSU
	<ul style="list-style-type: none"> Determine best way to setup A&M billing mechanics for joint efforts Obtain figures for all annual and one-time charges each year to help with budgeting for the A&Ms 	Completed	✓	✓	✓	✓
	Completed					
IT/IR	Data Backup					
	<ul style="list-style-type: none"> Investigate current data backup procedures Expand off-site backup capabilities (utilize other locations as DR sites) 	12	✓	✓	✓	✓
	Completed					
IT/IR	Data Sharing					
	<ul style="list-style-type: none"> Investigate A&M SharePoint site for sharing information amongst A&Ms 	Completed	✓	✓	✓	✓
IT/IR	Document Imaging					
	<ul style="list-style-type: none"> Expand usage of BDM on campuses Increase Grooper usage 	12	X	X	X	X
	Completed					
IT/IR	Email					
	<ul style="list-style-type: none"> Increase Grooper usage 	24	✓	X	X	✓
	Completed					
IT/IR	Email					
	<ul style="list-style-type: none"> Standardize on Microsoft Office 365 	4	✓	✓	✓	✓
	Completed					
IT/IR	External Resources					
	<ul style="list-style-type: none"> Utilize external resources to assist A&Ms OK State OneNet Grants Other A&Ms Research possibility of purchasing old equipment from OK State at reduced/trade-in rate 	Completed	✓	✓	✓	✓
	Completed					
	2		✓	✓	✓	✓
	12		X	X	X	X
	Completed					
	Completed		✓	✓	✓	✓
	Completed		✓	✓	✓	✓

ATTACHMENT B

OSU A&M Shared Services Status of Current Initiatives and Upcoming Projects | October 2017

X - Assessment Needed/Not Completed

✓ - In Process

✓ - Completed/Done

-- Not Applicable

IT/IR	Helpdesk	Timeline (Months)	CSC	LU	NEO	OPSU
IT/IR	<ul style="list-style-type: none"> Integrate Helpdesk with OSU's iSupport and frontline tech support 	2	✓	✓	✓	✓
IT/IR	Joint Contracts/Purchases					
	<ul style="list-style-type: none"> Research expanding joint purchases/contracts amongst A&M institutions 	12	✓	✓	✓	✓
	<ul style="list-style-type: none"> Research using lease purchases to greater extent 	12	✓	✓	✓	✓
IT/IR	Network – Management/Monitoring					
	<ul style="list-style-type: none"> Training and Utilization of BitSight 	Completed	✓	✓	✓	✓
	<ul style="list-style-type: none"> Conduct wireless surveys in critical locations, campus bldgs, and/or areas w/coverage gaps 	Completed	✓	✓	✓	✓
	<ul style="list-style-type: none"> Create entire network diagram of A&M System campuses 	3	✓	✓	✓	✓
	<ul style="list-style-type: none"> Network scanning/monitoring for uptime/usage 	48	✓	✓	✓	✓
	<ul style="list-style-type: none"> Penetration testing 	48	X	X	X	X
IT/IR	Network – Wired/Wireless					
	<ul style="list-style-type: none"> Deploy wireless equipment for LU/OPSU 	Completed	-	✓	-	✓
	<ul style="list-style-type: none"> Deploy switches and core router card for CSC 	Completed	✓	-	-	-
	<ul style="list-style-type: none"> End-of-life equipment upgrades (switches, APs, etc.) 	12	✓	✓	✓	✓
	<ul style="list-style-type: none"> Equipment software upgrades (Cisco recommended) 	6	✓	✓	✓	✓
	<ul style="list-style-type: none"> Network Layer 1 Checks (Fiber and Copper) 	6	X	X	✓	X
	<ul style="list-style-type: none"> Create best practice rules for Wireless LANs and Controllers 	6	✓	✓	✓	✓
	<ul style="list-style-type: none"> Ensure VPN connections are current with encryption standards 	6	✓	✓	✓	✓

OSU A&M Shared Services Status of Current Initiatives and Upcoming Projects | October 2017

X – Assessment Needed/Not Completed
 ✓ – In Process
 ✓ – Completed/Done
 – - Not Applicable

IT/IR	Network – Wired/Wireless (continued)	Timeline (Months)	CSC	LU	NEO	OPSU
	<ul style="list-style-type: none"> Coordinate with OneNet on uplinks at edge router on each campus to ensure adequate bandwidth 	Completed	✓	✓	✓	✓
	<ul style="list-style-type: none"> Investigate Layer 2 switching and Layer 3 routing setup (configuration issues, CPU utilization, network congestion, PoE capabilities) 	12	✓	✓	✓	✓
	<ul style="list-style-type: none"> Investigate DHCP/DNS settings on each campus and build a plan to improve these for optimal configuration and security 	12	✓	✓	✓	✓
	<ul style="list-style-type: none"> Investigate Network Management System, if necessary 	12	X	X	X	X
	<ul style="list-style-type: none"> Wireless 802.1x authentication and Radius server usage 	48	X	X	X	X
	<ul style="list-style-type: none"> Create guest access for wireless clients (Internet access only) 	48	X	X	X	X
	<ul style="list-style-type: none"> Create separate (VLAN/Physical LAN) networks for students and faculty/staff 	48	X	X	X	X
IT/IR	On-Call	Completed	✓	✓	✓	✓
	<ul style="list-style-type: none"> Setup on-call individual(s) for each A&M campus 					
IT/IR	Power – Phase One					
	<ul style="list-style-type: none"> Strengthen border network equip and data ctr power requirement for minimal downtime 	4	X	X	X	X
IT/IR	Power – Phase Two					
	<ul style="list-style-type: none"> Generators feed power to battery backups in key areas from Phase One 	60	X	X	X	X
IT/IR	Reporting/Data					
	<ul style="list-style-type: none"> Build reports to assist A&Ms with decision-making (statistics and analysis) 	4	✓	✓	✓	✓
IT/IR	VPN/Remote/Secure Access					
	<ul style="list-style-type: none"> Assist campuses with development of procedures for secure off-campus access of data for better protection 	4	✓	✓	✓	✓

OSU A&M Shared Services Status of Current Initiatives and Upcoming Projects | October 2017

X - Assessment Needed/Not Completed
 ✓ - In Process
 ✓ - Completed/Done
 - - Not Applicable

IT/IR	VPN/Remote/Secure Access (continued)	Timeline (Months)	CSC	LU	NEO	OPSU
IT/IR	<ul style="list-style-type: none"> Two-Factor Authentication: Duo Working Groups 	3	✓	✓	✓	✓
IT/IR	<ul style="list-style-type: none"> Build working groups in functional areas (admin, network, PC, helpdesk, server, database, distance ed, programmer/analyst, website) at all A&M campuses sharing contact information (Title, Name, Function(s), Email, Phone) 	Completed	✓	✓	✓	✓
IT/IR	Data Center					
	<ul style="list-style-type: none"> Evaluate and upgrade data center security <ul style="list-style-type: none"> Firewalls IDS/IPS Load-balancers 	36	✓	✓	✓	✓
		36	✓	✓	✓	✓
IT/IR	Distance Learning					
	<ul style="list-style-type: none"> Migrate all campuses to D2L Brightspace 	36	X	X	X	X
IT/IR	ID Card System					
	<ul style="list-style-type: none"> Investigate standardization of campus ID card systems 	24	X	✓	✓	✓
IT/IR	Phone System					
	<ul style="list-style-type: none"> Investigate standardization of campus ID card systems 	36	✓	✓	✓	✓
IT/IR	Phone System					
	<ul style="list-style-type: none"> Implement Cisco VoIP phone systems or comparable cloud-based solutions such as Jive on all A&M campuses for greater integration across system 	48	✓	X	X	X
	<ul style="list-style-type: none"> SIP trunks to reduce long-distance costs between A&M campus locations and communities 	48	X	X	X	X
	<ul style="list-style-type: none"> Local extension translation to remote number (i.e. Helpdesk) 	48	✓	X	X	X

OSU A&M Shared Services Status of Current Initiatives and Upcoming Projects | October 2017

X – Assessment Needed/Not Completed
 ✓ - In Process
 ✓ - Completed/Done
 - - Not Applicable

IT/IR	Policies	Timeline (Months)	CSC	LU	NEO	OPSU
IT/IR	<ul style="list-style-type: none"> Standardize IT policies (acceptable use, backup, data retention, information sensitivity, wireless communication, etc.) across the A&Ms 	48	X	X	X	X
IT/IR	<ul style="list-style-type: none"> Printing <ul style="list-style-type: none"> Setup centralized, managed printing on each campus <ul style="list-style-type: none"> Printing between campuses Mobile printing Cost reductions (B/W vs. Color, deleting unused print jobs, etc.) 	36	✓	✓	X	X
IT/IR	<ul style="list-style-type: none"> Virtualization 	36	✓	✓	X	X
HR	<ul style="list-style-type: none"> Utilize server virtualization across A&Ms for DR benefits and cost savings Utilize PC virtualization across A&Ms to reduce costs and improve service 	36	✓	X	✓	X
HR	<ul style="list-style-type: none"> EE Time Management/Adjustment/Reporting 	24	✓	X	✓	✓
HR	<ul style="list-style-type: none"> Implement Banner Web Time entry Develop & deliver Web Time entry training 	12	X	X	X	X
HR	<ul style="list-style-type: none"> Recruiting & Selection 	24	X	X	X	X
HR	<ul style="list-style-type: none"> Automate position descriptions in PeopleAdmin or Cornerstone Automate applicant tracking in Cornerstone Implement Truescreen background screening 	12	X	✓	✓	X
HR	<ul style="list-style-type: none"> New Hire Onboarding/Offboarding 	6	✓	✓	X	X
HR	<ul style="list-style-type: none"> Implement standard onboarding process 	24	X	X	X	X

OSU A&M Shared Services Status of Current Initiatives and Upcoming Projects | October 2017

X – Assessment Needed/Not Completed ✓ - In Process ✓ - Completed/Done - - Not Applicable

HR	New Hire Onboarding/Offboarding (continued)	Timeline (Months)	CSC	LU	NEO	OPSU
	<ul style="list-style-type: none"> Implement standard termination checklist 	6	✓	✓	✓	X
HR	Benefits Administration					
	<ul style="list-style-type: none"> Implement Benefitfocus enrollment process Standardize benefit communications Implement HIPAA compliance measures ACA compliance measures Retirement administration Align benefit offerings system-wide 	2 Completed 9 Completed Completed 48	✓ ✓ ✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓ ✓ ✓
HR	Workforce Data Administration					
	<ul style="list-style-type: none"> Standardize and submit federal reports Develop standard personnel records retention policy Centralize employment record scanning process Develop cross-divisional restricted hiring list 	6 24 12 3	✓ X X X	✓ X X X	✓ X X X	✓ X X X
HR	Employee Relations					
	<ul style="list-style-type: none"> Standardize corrective action, conflict resolution/grievance processes Centralize and standardize leave processes (FMLA, LTD, WC, ADA) Sunset shared leave banks Standardize layoff/RIF policies 	36 12 12 24	X X X X	X ✓ X X	X ✓ X X	X X X X

OSU A&M Shared Services Status of Current Initiatives and Upcoming Projects | October 2017

X – Assessment Needed/Not Completed
 ✓ – In Process
 ✓ – Completed/Done
 - - Not Applicable

HR	Employee Relations (continued)	Timeline (Months)	CSC	LU	NEO	OPSU
	<ul style="list-style-type: none"> Develop performance review forms in Cornerstone for interested campuses 	12	X	✓	X	X
	<ul style="list-style-type: none"> Manage ethics complaints through EthicsPoint 	Completed	✓	✓	✓	✓
	<ul style="list-style-type: none"> Support employee relations investigations 	9	✓	✓	✓	✓
HR	Compensation					
	<ul style="list-style-type: none"> Centralize position classification (FLSA) process 	6	X	X	X	X
HR	Training & Development					
	<ul style="list-style-type: none"> Research joint purchases/contracts amongst A&Ms for Cornerstone (LMS) learning management system 	12	✓	✓	✓	✓
	<ul style="list-style-type: none"> Open Skillsoft classes to institutions willing to pay for it 	12	X	X	X	X
PR	Payroll					
	<ul style="list-style-type: none"> Assessment and recommendation 	3	✓	X	✓	X
	<ul style="list-style-type: none"> Full implementation no later than 12/31/2018 	16	X	X	✓	X
	<ul style="list-style-type: none"> Implement electronic personnel action form (EPAF) system 	4	X	X	X	X
	<ul style="list-style-type: none"> Standardize and coordinate pay periods 	4	X	X	✓	X
	<ul style="list-style-type: none"> Training for on-site liaison(s) 	4	X	X	X	X
ACCT	Payroll Funding					
	<ul style="list-style-type: none"> Payroll funding transfer 	Perpetual	X	X	✓	X
	<ul style="list-style-type: none"> Withholding claims 	Perpetual	X	X	✓	X
	<ul style="list-style-type: none"> Benefit claims 	Perpetual	X	X	✓	X

OSU A&M Shared Services Status of Current Initiatives and Upcoming Projects | October 2017

X - Assessment Needed/Not Completed
 ✓ - In Process
 ✓ - Completed/Done
 - - Not Applicable

		Timeline (Months)	CSC	LU	NEO	OPSU
ACCT	Payroll Funding		X	X		
	<ul style="list-style-type: none"> Review and correct suspense documents 	Perpetual			✓	X
ACCT	Assessment					
	<ul style="list-style-type: none"> Routine reconciliations, exception monitoring, etc. 	3	X	X	X	X
AR	Assessment					
	<ul style="list-style-type: none"> Bursar functions including, but not limited to collections, reconciliations, etc. 	3	X	X	X	X
FM	Facilities Management					
	<ul style="list-style-type: none"> HVAC assessment 	Pending Acceptance	X	X	X	X

October 20, 2017, Board Meeting

PERSONNEL ACTIONS**BOARD OF REGENTS (OFFICE OF LEGAL COUNSEL)****POSITION AND COMPENSATION CHANGE**

- **HANCOCK, Brandee**, Associate General Counsel (effective October 1, 2017) at a salary of \$110,000. *(Previously Assistant General Counsel at a salary of \$95,000)*
 - **PRATT, Clint**, Assistant General Counsel (effective October 1, 2017) at a salary of \$92,500. *(Previously Senior Staff Counsel at a salary of \$87,500)*
-

BOARD OF REGENTS (OFFICE OF INTERNAL AUDIT)**EMPLOYMENT**

- **CHIARELLO, Shannon**, Senior Auditor (effective November 13, 2017) at a salary of \$68,000.

MEETING OF THE A & M BOARD OF REGENTS

October 20, 2017

Council Room
412 Student Union
Oklahoma State University
Stillwater, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 13, 2016.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of September 8, 2017

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

December 1, 2017 -- Langston, Oklahoma – Multipurpose Room, 142 School of Physical Therapy, Langston University

For **Consideration** of Approval:

January 19, 2018 -- Okmulgee, Oklahoma – State Room, Hospitality Services Building, OSU Institute of Technology-Okmulgee

BUSINESS WITH COLLEGES AND UNIVERSITIES

1. Oklahoma Panhandle State University
2. Connors State College
3. Northeastern Oklahoma A&M College
4. Langston University
5. Oklahoma State University

PUBLIC COMMENTS

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Audit, Risk Management and Compliance Review Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Chief Executive Officer

- a. General Business
- b. General Counsel
- c. Chief Audit Executive

AGENDA

REGULAR MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

October 20, 2017 -- 10:00 a.m.*

Council Room, 412 Student Union
Oklahoma State University
Stillwater, Oklahoma

Notice of this meeting was filed with the Secretary of State on September 13, 2016. At the time this agenda is posted, detailed institutional agendas are available in the Office of the Board of Regents for review.

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of September 8, 2017
- Announcement of meeting on December 1, 2017, in the Multipurpose Room, 142 School of Physical Therapy, Langston University, Langston, Oklahoma
- Approval of meeting on January 19, 2018, in the State Room, Hospitality Services Building, OSU Institute of Technology-Okmulgee, Okmulgee, Oklahoma
- Adoption of Memorial Resolution for former Regent Edwin "Ed" E. Long

OKLAHOMA PANHANDLE STATE UNIVERSITY

- General Information/Reports Requiring No Action by the Board
Remarks by President Faltyn
- Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
Approval for an exception to the Oklahoma State Regents for Higher Education Policy 3.10.3.A. *Concurrent Enrollment Policy* for a new pilot program, the Panhandle Early College High School Dual Credit Program

* The Board will have breakfast on Friday, October 20, 2017, at 7:30 a.m. in Suite 1600, 290 Student Union, Oklahoma State University, Stillwater, Oklahoma, with Oklahoma State University President Burns Hargis, and possibly other OSU administrators and representatives of affiliated entities for informal discussion. Various subjects may come up for discussion including recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. The Board will have lunch at approximately 11:00 a.m. in the Starlight Terrace, 465 Student Union, OSU Stillwater Campus.

--Instructional Programs (*cont'd.*)

Approval to offer a new continuing education instructional program to provide a non-traditional route to Provisional Special Education Certification for area K-12 teachers
Approval to add a Master of Business Administration with an Emphasis in Agribusiness degree

--Other Business and Financial Matters

Approval to name the OPSU football stadium the “Anchor D Stadium,” and the OPSU basketball and volleyball arena the “Anchor D Arena”

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

Selection of CEC as on-call engineering firm for OPSU football turf project
Out-of-state travel summaries

CONNORS STATE COLLEGE

--General Information/Reports Requiring No Action by the Board

Remarks by President Ramming

--Other Business and Financial Matters

Approval of Peace Officer action

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

Out-of-state travel summaries
Livestock Sales Report
Veterinary Payments Report
FTE Report

NORTHEASTERN OKLAHOMA A&M COLLEGE

--General Information/Reports Requiring No Action by the Board

Remarks by President Hale
Fall 2017 enrollment comparison
Fall-to-fall retention rates of first-time, full-time freshmen
Three-year graduation rates of first-time, full-time freshmen

--Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Other Business and Financial Matters

Approval of Peace Officer actions

- New Construction or Renovation of Facilities
Approval to expand the scope of the new dormitory project
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
Out-of-state travel summaries

LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action by the Board
Remarks by President Smith
- Policy and Operational Procedures
Approval to adopt a revised Staff Handbook
- Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
Out-of-state travel summaries

OKLAHOMA STATE UNIVERSITY

- General Information/Reports Requiring No Action by the Board
Opening comments by President Hargis
Presentation by Steve Dobbs, Director, OSU Landscape Services
- Resolutions
Adoption of memorial resolutions for Edward Basler, Louis O. Bass, and Donald Boswell
- Policy and Operational Procedures
Approval of honorary degree
- Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
Approval of position description for Dean, OSU College of Osteopathic Medicine -- Cherokee Nation, Tahlequah, Oklahoma

--Instructional Programs

- Approval of proposed new degrees and program modifications
- Approval of proposed name change for the Department of Music
- Approval of revisions to admissions policy for OSU College of Osteopathic Medicine

--Other Business and Financial Matters

- Approval to enter and execute a Lease Agreement between OSU-Oklahoma City and OSU-Center for Health Sciences (OSU System)
- Approval of actions required to finance potential capital projects
- Approval to transfer funds from Fund 290 to Fund 295
- Approval to rename CareerTech Service Center Warehouse
- Approval to rename the current Business building and to name the new Business building
- Ratification of Interim Approval request to name OSU Music Building
- Approval to name the new Geology Core Research Building
- Approval to name areas in the CEAT Endeavor Lab
- Approval to name the atrium in the McKnight Center for the Performing Arts

--Contractual Agreements

- Approval of changes to Oklahoma State University and OSU/A&M retirement plans (OSU System)
- Approval to grant permanent utility easement and a temporary construction easement to the City of Oklahoma City

--New Construction or Renovation of Facilities

- Approval to Select On-Call Consultants to Provide Mechanical/Electrical/Plumbing Engineering As-Needed Services (OSU System)
- Approval to Select On-Call Consultants to Provide Civil Engineering As-Needed Services (OSU System)
- Approval to Select an Architectural Firm to Assist the University with Programming and Conceptual Design of a New Agronomy Station Research, Extension, and Teaching Complex for the Division of Agricultural Sciences and Natural Resources
- Approval to Select an Architectural Firm to Assist the University with Programming and Conceptual Design of a Renovation of the Human Sciences West Building for the College of Human Sciences
- Approval to Continue Using Flintco, LLC. as Construction Manager at Risk for Construction of Utility Infrastructure
- Approval to Accept the OSU-Center for Health Sciences Master Plan (OSU-CHS)
- Approval to Begin Selection Process for an Architectural Firm to Assist the University with the Programming and Conceptual Design of Academic Facilities (OSU-CHS)
- Approval to Begin Selection Process for a Construction Management Firm to Assist the University with the Programming and Conceptual Design of Academic Facilities (OSU-CHS)

--Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

PUBLIC COMMENTS

--Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

--Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Academic Affairs, Policy and Personnel Committee

Audit, Risk Management and Compliance Review Committee

Fiscal Affairs and Plant Facilities Committee

OTHER BOARD OF REGENTS' BUSINESS

--General Information/Reports Requiring No Action By the Board
Shared services report

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Other Business Matters Requiring Action of the Board


--Reports/comments/recommendations by Chief Executive Officer

--Reports/comments/recommendations by General Counsel

--Reports/comments/recommendations by Chief Audit Executive

--New Business Unforeseen At Time Agenda Was Posted

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 
Douglas E. Burns, Chairman

ATTEST:


Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on December 1, 2017.


Kyla Eldridge
Executive Administrative Associate