



MINUTES

of the

BOARD OF REGENTS *for the* OKLAHOMA AGRICULTURAL & MECHANICAL COLLEGES

for the

December 11, 2020

Special Board Meeting

INDEX
FOR THE MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

December 11, 2020

I. Items Pertaining to the Board of Regents for the Oklahoma A&M Colleges - Of Interest to All the Colleges	<u>Page</u>
Approval of Order of Business	1
Approval of minutes of the Regular Board Meeting held October 23, 2020	1-2
Approval of 2021 Regular Board Meeting Schedule	2
Announcement of next Regular Board Meeting	2
Adoption of Memorial Resolution for Henry Jerrell Chesney	2
Attachments to this portion of the minutes	3-12
Academic Affairs, Policy & Personnel Committee Report	134
Fiscal Affairs and Plant Facilities Committee Report	134
Oklahoma State University Presidential Search Committee Report and Approval of OSU President Position Description and the OSU Presidential Selection Criteria	134
Adjournment	135
Attachments to this portion of the minutes	136-140
Signature Page	141
II. Business With the Colleges	<u>Page</u>
<u>OKLAHOMA PANHANDLE STATE UNIVERSITY</u>	
Opening Comments by President Faltyn	13
Approval of the OPSU Drug-Free Workplace Policy	13
Approval of personnel actions	14
Approval of Academic Program Reviews	14
OPSU Agenda	15-38
<u>NORTHEASTERN OKLAHOMA A&M COLLEGE</u>	
Opening Comments by President Stafford	39
Approval of a new Academic Integrity Policy	39
Approval of a new Intellectual Property Policy	39-41
Approval to initiate search for Vice President for Academic Affairs	41
Approval of personnel actions	42
Approval of program modifications in Agriculture, Art and Design, Physical Education, and Physical Therapy Program	42
Approval to offer courses at the Northeast Technology Center Kansas Campus in Kansas, Oklahoma	42
Approval for NEO to accept CARES Act subaward from the State of Oklahoma for \$106,151.97	43

II. Business With the Colleges (<i>continued</i>)	<u>Page</u>
<u>NORTHEASTERN OKLAHOMA A&M COLLEGE (<i>continued</i>)</u>	
Revocation of Peace Officer Commission for former Campus Safety Officer Adam Hunter	43
Approval to purchase replacement lab computers	43
Ratification of interim approval to purchase additional wireless access points to be installed in all resident halls on campus	43
NEO Agenda	44-70
<u>CONNORS STATE COLLEGE</u>	
Opening Comments by President Ramming	71
Adoption of Memorial Resolution for Mr. Glen Jones	71
Approval to implement a temporary COVID Leave addendum to the Faculty & Staff Handbook	71
Approval for CSC to accept CARES Act subaward from the State of Oklahoma for \$102,900	72
Ratification of interim approval to grant a utility easement to Cross Telephone Company, L.L.C.	72
CSC Agenda	73-89
<u>LANGSTON UNIVERSITY</u>	
Opening comments by President Smith	90
Approval of personnel actions	90
Approval for Endowment distribution draw-down for total amount available	90
Approval to accept a grant with Southern SARE and to expend grant funds according to grant guidelines	90-91
Approval to renew the sponsorship of Dove Schools, Inc.	91
Approval to renew engagement with The Design Group for continued support with website redesign and maintenance	91
Approval to select an architectural firm to assist with the design and construction of the Cafeteria Renovation	91-92
Approval to select a construction management firm to assist with the design and construction of the Cafeteria Renovation	92
Sole Source & Special Request: Approval for School of Physical Therapy to purchase ReWalk equipment	92
Auxiliary enterprise funds: Ratification of interim approval to procure additional PPE for student, faculty, and staff	93
LU Agenda	94-121
<u>OKLAHOMA STATE UNIVERSITY</u>	
Updates regarding the COVID-19 Pandemic for each OSU campus	122-125
Adoption of Memorial Resolution for Armando Cruz-Rodz	125
Adoption of Memorial Resolution for Art J. Quinn	125
Adoption of Memorial Resolution for Margaret S. Scott	125
Approval of OSU Policy #4-0130, "Conflict of Interest in Sponsored Programs"	125
Approval of revisions to OSU-Oklahoma City Faculty Handbook	126

II. Business With the Colleges <i>(continued)</i>	<u>Page</u>
<u>OKLAHOMA STATE UNIVERSITY</u> <i>(continued)</i>	
<u>Policy and Operational Procedures and Academic Affairs</u>	
Approval to award honorary doctorate degrees to John W. Franklin, Wanda Jackson, and Reba McEntire	126
Approval of personnel actions	127
Approval of curricular changes including new degrees, program modifications, etc.	127
Approval of Academic Program Reviews for 2019-2020	127
 <u>Administration and Finance</u>	
Approval to accept property transfer and execute transfer agreements (OSU-CHS)	127-128
Approval of changes to OSU and OSU/A&M retirement plans (OSU System)	128
Approval to transfer funding from OSU Athletics to OSU Foundation	128-129
Approval of sole source & special purchase requests	129
Approval of plant funds purchase requests	129
Attachment to this portion of the minutes	130-132
 III. Public Comments	 <u>Page</u>
None	133

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
DECEMBER 11, 2020**

Notice of this meeting was filed with the Secretary of State on September 17, 2019. A second notice was filed on November 30, 2020, modifying the meeting date and location.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in Conference North and South, OSU-Oklahoma City, 900 N. Portland Avenue, Oklahoma City, Oklahoma, on December 11, 2020.

Board members in attendance: Mr. Rick Davis, Chair; Dr. Trudy Milner, Vice Chair; Mr. Calvin Anthony; Mrs. Blayne Arthur; Mr. Douglas Burns; Mr. Jarold Callahan; Mr. Joe Hall; Mr. Jimmy Harrel; and Mr. Tucker Link.

Absent: None.

Others in attendance: Mr. Jason Ramsey, Chief Executive Officer; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Kyla Eldridge, Executive Assistant to the CEO; and Ms. Shyanne Yeager, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, Chair Davis called the meeting to order at approximately 10:20 a.m.

I. BOARD OF REGENTS' BUSINESS

A. Approval of Order of Business

(The Order of Business and Agenda are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Callahan moved and Regent Milner seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

B. Approval of minutes of Regular Board Meeting held October 23, 2020

Regent Link moved and Regent Anthony seconded to approve the minutes of the October 23, 2020 Regular Board Meeting as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

C. Approval of 2021 Regular Board Meeting Schedule

Regent Anthony moved and Regent Harrel seconded to approve the 2021 Regular Board Meeting schedule as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

D. Announcement of next Regular Board Meeting to be held on January 29, 2021

Chair Davis stated that the next meeting will be held on January 29, 2021 at the A.R. & Marylouise Tandy Building on the OSU-Center for Health Sciences Campus, located at 1111 West 17th Street, Tulsa, Oklahoma.

E. Adoption of Memorial Resolution for Henry Jerrell Chesney

(The Memorial Resolution is identified as ATTACHMENT B and attached to this portion of the minutes.)

Regent Hall moved and Regent Harrel seconded to adopt the Memorial Resolution as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.



ORDER OF BUSINESS
OSU/A&M Board of Regents
Special Board Meeting

December 11, 2020

Conference North & South
3rd Floor, Student Center
OSU-OKC
900 North Portland
Oklahoma City, Oklahoma

Secretary of State meeting notice was filed on September 17, 2019.
Secretary of State meeting notice was filed on November 30, 2020 modifying the date and location.

BOARD BUSINESS:

1. Approval of Order of Business
2. Approval of Minutes for October 23, 2020 Regular Board Meeting
3. Approval of 2021 Regular Board Meeting Schedule
4. Announcement of next regular meeting:
Jan. 29, 2021 -- A.R. and Marylouise Tandy Building, 1111 West 17th St.
Oklahoma State University-Center for Health Sciences
Tulsa, Oklahoma
5. Adoption of Memorial Resolution for Henry Jerrell Chesney

BUSINESS WITH COLLEGES AND UNIVERSITIES:

1. Oklahoma Panhandle State University
2. Northeastern Oklahoma A&M College
3. Connors State College
4. Langston University
5. Oklahoma State University

PUBLIC COMMENTS

None

COMMITTEE REPORTS:

1. Academic Affairs, Policy and Personnel Committee
2. Audit, Risk Management and Compliance Review Committee
3. Fiscal Affairs and Plant Facilities Committee
4. Planning and Budgets Committee
5. Oklahoma State University Presidential Search Committee

OTHER BOARD BUSINESS:

1. Reports or recommendations by the Chief Executive Officer
 - a. General Business
 - b. General Counsel
 - c. Chief Audit Executive



AGENDA
OSU/A&M Board of Regents
Special Board Meeting

December 11, 2020 – 10:00 a.m.

Conference North & South
3rd Floor Student Center
OSU-Oklahoma City
900 N. Portland Ave.
Oklahoma City, Oklahoma

Notice of this meeting was filed with the Secretary of State on December 3, 2020. At the time this agenda is posted, detailed institutional agendas are available in the office of the Board of Regents.

I. BOARD OF REGENTS' BUSINESS

- A. Approval of Order of Business
- B. Approval of minutes for Regular Board Meeting held October 23, 2020
- C. Approval of 2021 Regular Board Meeting Schedule
- D. Announcement of next Regular Board Meeting to be held on January 29, 2021, in the A.R. & Marylouise Tandy Building, 1111 West 17th Street, OSU-CHS, Tulsa, Oklahoma
- E. Adoption of Memorial Resolution for Henry Jerrell Chesney

II. OKLAHOMA PANHANDLE STATE UNIVERSITY

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Faltyn
 - 2. Panhandle Magazine
- B. Resolutions
None
- C. Policy and Operational Procedures
 - 1. Request approval of the OPSU Drug-Free Workplace Policy
- D. Personnel Actions
RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
 - 1. Personnel actions for approval and items for informational purposes only

- E. Instructional Programs
 - 1. Request approval for Academic Program Reviews
- F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)
None
- G. Other Business and Financial Matters
None
- H. Contractual Agreements (other than construction and renovation)
None
- I. New Construction or Renovation of Facilities
None
- J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
None
- K. Student Services/Activities
None
- L. New Business Unforeseen at Time Agenda was Posted
- M. Other Informational Matters Not Requiring Action of the Board
 - 1. October 2020 Out of State Travel
 - 2. Institutional Academic Calendar for the 2021-2022 Academic Year

III. NORTHEASTERN OKLAHOMA A&M COLLEGE

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Dr. Kyle Stafford
 - a. Highlights of NEO Update newsletter
- B. Resolutions
None
- C. Policy and Operational Procedures
 - 1. Request approval of a new Academic Integrity Policy
 - 2. Request approval of a new Intellectual Property Policy
- D. Personnel Actions
RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
 - 1. Request approval to initiate search for Vice President for Academic Affairs
 - 2. Personnel actions for approval and personnel items for informational purposes only
- E. Instructional Programs
 - 1. Request approval of program modifications in Agriculture, Art and Design, Physical Education, and Physical Therapy Program
 - 2. Request approval to offer courses at the Northeast Technology Center Kansas Campus in Kansas, Oklahoma

- F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)
 - 1. Request approval for NEO to accept CARES Act subaward from the State of Oklahoma for \$106,151.97
- G. Other Business and Financial Matters
 - 1. Revocation of Peace Officer Commission for former Campus Safety Officer Adam Hunter
- H. Contractual Agreements (other than construction and renovation)
None
- I. New Construction or Renovation of Facilities
None
- J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
 - 1. Request approval to purchase replacement lab computers
 - 2. Ratification of interim approval to purchase additional wireless access points to be installed in all resident halls on campus
- K. Student Services/Activities
None
- L. New Business Unforeseen at Time Agenda was Posted
- M. Other Informational Matters Not Requiring Action of the Board
 - 1. Acceptance of a gift of 4.9 acres of real property with an estimated value of \$36,750
 - 2. Out-of-state travel summary for October 2020
 - 3. Academic Calendar 2021-2022
 - 4. NEO athletic schedule for baseball

IV. CONNORS STATE COLLEGE

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Ramming
 - 2. CSC Connection Publication
- B. Resolutions
 - 1. Request adoption of Memorial Resolution for Mr. Glen Jones
- C. Policy and Operational Procedures
 - 1. Request approval to implement a temporary COVID Leave addendum to the Faculty & Staff Handbook
- D. Personnel Actions
RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
 - 1. Personnel action for informational purposes only
- E. Instructional Programs
None

- F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)
 - 1. Request approval for Connors State College to accept CARES Act subaward from the State of Oklahoma for \$102,900.
- G. Other Business and Financial Matters
None
- H. Contractual Agreements (other than construction and renovation)
 - 1. Request to ratify interim approval to grant a utility easement to Cross Telephone Company, L.L.C.
- I. New Construction or Renovation of Facilities
None
- J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
None
- K. Student Services/Activities
None
- L. New Business Unforeseen at Time Agenda was Posted
- M. Other Informational Matters Not Requiring Action of the Board
 - 1. Out-of-state travel summary for October 2020

V. LANGSTON UNIVERSITY

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Smith
- B. Resolutions
None
- C. Policy and Operational Procedures
None
- D. Personnel Actions
RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
 - 1. Personnel actions for approval and personnel items for informational purposes only
- E. Instructional Programs
None
- F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)
 - 1. Request approval for endowment distribution draw-down for total amount available
 - 2. Request approval to accept a grant with Southern SARE and to expend grant funds according to grant guidelines
- G. Other Business and Financial Matters
None

- H. Contractual Agreements (other than construction and renovation)
 - 1. Request approval to renew the sponsorship of Dove Schools, Inc.
 - 2. Request approval to renew engagement with The Design Group for continued support with website redesign and maintenance
- I. New Construction or Renovation of Facilities
 - 1. Request approval to select an architectural firm to assist with the design and construction of the Cafeteria Renovation
 - 2. Request approval to select a construction manager at risk to assist with the design and construction of the Cafeteria Renovation
- J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
Board approval is requested for the following purchasing items. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical Colleges Policies and Procedures, as well as applicable state statutes.
 - 1. Sole source & special request
 - a. Request approval for School of Physical Therapy to purchase ReWalk equipment
 - 2. Auxiliary enterprise funds
 - a. Request ratification of interim approval to procure additional PPE for students, faculty, and staff
- K. Student Services/Activities
None
- L. New Business Unforeseen at Time Agenda was Posted
- M. Other Informational Matters Not Requiring Action of the Board
None

VI. OKLAHOMA STATE UNIVERSITY

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President V. Burns Hargis
- B. Resolutions
 - 1. Request adoption of Memorial Resolution for Armando Cruz-Rodz
 - 2. Request adoption of Memorial Resolution for Art J. Quinn
 - 3. Request adoption of Memorial Resolution for Margaret S. Scott
- C. Policy and Operational Procedures
 - 1. Request approval of OSU Policy #4-0130, "Conflict of Interest in Sponsored Programs"
 - 2. Request approval of revisions to OSU-Oklahoma City Faculty Handbook
 - 3. Request approval to award honorary doctorate degrees to John W. Franklin, Wanda Jackson, and Reba McIntire

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel items and personnel items for informational purposes

E. Instructional Programs

1. Request approval of curricular changes including new degrees, program modifications, etc.
2. Request approval of Academic Program Reviews for 2019-2020

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval to accept property transfer and execute transfer agreements (OSU-CHS)

H. Contractual Agreements (other than construction and renovation)

1. Request approval of changes to OSU and OSU/A&M retirement plans (OSU System)
2. Request approval to transfer funding from OSU Athletics to OSU Foundation

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval of sole source and special requests
2. Request approval of plant funds purchasing items

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Naming agreements for interior spaces

VII. PUBLIC COMMENTS

In accordance with Board Policy 1.17, time will be provided for individuals to appear before the Board in order to provide comments on issues directly affecting institutions governed by the Board.

None

VIII. COMMITTEE REPORTS

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

- A. Academic Affairs, Policy and Personnel Committee
(All business discussed by this Committee was presented during the business of Northeastern Oklahoma A&M College, Oklahoma Panhandle State University, and Oklahoma State University.)
- B. Audit, Risk Management and Compliance Review Committee
- C. Fiscal Affairs and Plant Facilities Committee
(All business discussed by this Committee was presented during the business of Langston University.)
- D. Planning and Budgets Committee
- E. Oklahoma State University Presidential Search Committee
 - 1. Report by Committee Chair Joe Hall and possible recommendation for approval of the OSU President Position Description and the OSU Presidential Selection Criteria.

IX. OTHER BOARD OF REGENTS' BUSINESS

- A. General Information/Reports Requiring No Action by the Board
None
- B. Resolutions
None
- C. Policy and Operational Procedures
None
- D. Personnel Actions
RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
None
- E. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
None
- F. Other Business Matters Requiring Action of the Board
- G. Reports/Comments/Recommendations by Chief Executive Officer
- H. Reports/Comments/Recommendations by General Counsel
- I. Reports/Comments/Recommendations by Chief Audit Executive
- J. New Business Unforeseen at Time Agenda was Posted

- K. Other Informational Matters Not Requiring Action of the Board
None
- L. Meeting adjournment

Resolution
Henry Jerrell Chesney

ATTACHMENT B

WHEREAS, it has been called to the attention of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that former Chief Executive Officer and Secretary, Mr. Henry Jerrell Chesney, was claimed by death on October 20, 2020, at the age of 87; and,

WHEREAS, Mr. Chesney was born and raised in Rocky, Oklahoma, in a farm-home with five siblings; and,

WHEREAS, he attended Southwestern Oklahoma State University and graduated in 1955 with a Bachelor of Arts Degree, and earned his Master's Degree and completed other advance post-graduate studies at the University of Oklahoma; and,

WHEREAS, he will be remembered for his various roles in Anadarko and Shawnee Public Schools, such as Coach, Athletic Director, Principal, and Superintendent; and,

WHEREAS, he served as the Assistant Business Manager of Cameron University and Chief Financial Officer of Langston University; and,

WHEREAS, he was active in athletic leadership activities and numerous community and civic affairs such as Kiwanis, Salvation Army, United Way, the Red Cross, Jaycees, and Camp Fire Girls; and,

WHEREAS, in 1968 he was named one of the *Outstanding Young Men of America*, was Shawnee's Citizen of the Year in 1966, and was dedicated to supporting various charities; and,


WHEREAS, by his loyalty, attention to duty, and faithful performance rendered service as the Chief Executive Officer and Secretary of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges from 1975 - 1991, and as a citizen worthy of commemoration and respect; and,

WHEREAS, in his passing, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and the Oklahoma institutions of higher education it governs have suffered the loss of a true friend and devoted citizen.

NOW, THEREFORE, BE IT RESOLVED that the Board takes this method to express respect to his memory and to extend to the family its deep sympathy in the loss sustained.


BE IT FURTHER RESOLVED that this resolution be sent to the family of Mr. Chesney and a copy made a part of the official minutes of the Board as a lasting tribute to his extraordinary service and commitment to higher education in Oklahoma.

Adopted by the Board of Regents this 4th day of December, 2020.



Rick Davis, Chair
Board of Regents for the Oklahoma
Agricultural and Mechanical Colleges

ATTEST:



Jason Ramsey, Chief Executive Officer

II. OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

President Tim Faltyn came before the Board of Regents and other members of the Oklahoma Panhandle State University (OPSU) administration joined the meeting via Zoom to present the business of OPSU and review the Agenda for members of the Board. (The OPSU Agenda is attached to this portion of the minutes.)

President Faltyn updated the Board on the Fall 2020 semester and plans for the Spring 2021 semester. All classes offered during the fall semester were considered “flex” courses to allow for the wants and needs of students and faculty. He said new devices were purchased for use by students who were required to quarantine and no longer had access to resources. He said enrollment is within 1 percent of the Spring 2020 semester and expressed his appreciation to the faculty and staff involved in maintaining enrollment numbers. OPSU plans to resume classes in January with a Spring Break in March. All athletic events will follow the National Association of Intercollegiate Athletics (NAIA) guidelines and will compete in the spring.

President Faltyn highlighted various stories of interest contained in the *Panhandle Magazine*. He pointed out the cover with Governor Stitt’s visit to congratulate OPSU on being ranked No. 23 by the U.S. News and World Report (USNWR) in Regional Colleges West. He said they were also ranked No. 7 in Social Mobility.

Regent Burns asked what the strategy was for OPSU to achieve this success and if other A&M institutions may be able to follow the same strategy.

President Faltyn said the USNWR uses a series of metrics to evaluate colleges. He said OPSU initially self-evaluated using those metrics to determine where they stood and identified areas in which to improve. He said for regional colleges, this is the most prestigious award. There were some built-in advantages for OPSU and some categories in which he knew the institution could thrive, so focusing on those areas and putting resources there were key.

C-1 Approval of the OPSU Drug-Free Workplace Policy

Regent Callahan said the Academic Affairs, Policy, and Personnel (AAPP) Committee met with the OPSU administration on Wednesday, December 2, 2020 regarding a request to approve a new Drug-Free Workplace Policy. This policy provides responsibility and process guidance for all faculty and staff. The Office of Legal Counsel has reviewed this policy. The Committee acted to recommend Board approval of the administration’s request.

Regent Callahan moved and Regent Burns seconded to approve Item C-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

D-1 Approval of personnel actions

Regent Anthony moved and Regent Milner seconded to approve Item D-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

E-1 Approval of Academic Program Reviews

President Faltyn said seven instructional programs were reviewed. These reviews are routine in nature and required by the Oklahoma State Regents for Higher Education (OSRHE). He said these include checks for relevancy and current industry practice.

Regent Anthony stated he is aware that credit hours vary between degrees and asked if OPSU tries to meet student needs without having excessive amounts of hours.

President Faltyn said it is urged by OSRHE and other accrediting bodies to make degrees as efficient as possible and he feels confident that OPSU has the right number of hours in almost all of its degrees.

Regent Link moved and Regent Harrel seconded to approve Item E-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

President Faltyn expressed appreciation to the Board members. He said the past semester was difficult, people are on edge, and there is a lot of criticism toward the hard work that is being accomplished. He said everyone he has spoken with from the Board office to the Board members has been very supportive. This is very much appreciated.

The business of Oklahoma Panhandle State University being concluded, President Faltyn and members of the administration were excused from the meeting.



OKLAHOMA PANHANDLE STATE UNIVERSITY

Goodwell, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

December 11, 2020

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Faltyn
2. Panhandle Magazine

B – RESOLUTIONS

None

C - POLICY AND OPERATIONAL PROCEDURES

1. Board approval is requested of the OPSU Drug-Free Workplace Policy. This policy provides responsibility and process guidance for all faculty and staff. This policy has been reviewed by the Office of Legal Counsel. Upon approval, the OPSU Drug-Free Workplace Policy will be added to the OPSU Faculty Handbook and OPSU Staff Handbook.
(Reference Document C-1)

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, changes in salary, changes in title or rate, personnel leaves, etc. *(Reference Document D-1)*

E - INSTRUCTIONAL PROGRAMS

1. Board approval is requested for the following Academic Program Reviews.
Academic Program Reviews are listed below:
(Reference Document E-1)

Degree:

1. Agribusiness BS
2. Chemistry BS
3. Criminal Justice AS
4. Criminal Justice BS
5. Industrial Technology BIND
6. Mathematics BS

7. Wind Energy/Maintenance Technology Certificate

F - BUDGETARY ACTIONS

None

G - OTHER BUSINESS AND FINANCIAL MATTERS

None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

J - PURCHASE REQUESTS

None

K - STUDENT SERVICES/ACTIVITIES

None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. October 2020 Out of State Travel (*Reference Document M-1*)
2. Institutional Academic Calendar for the 2021-2022 Academic Year (*Reference Document M-2*)

Drug-Free Workplace Policy

General Statements

The Federal Drug-Free Workplace Act requires that entities seeking consideration for a grant from any federal agency or any entity seeking a contract for the procurement of any property or services valued over a certain threshold from any federal agency, certify to the federal granting or contracting agency that it will provide a drug-free workplace. Supporting this anti-drug abuse legislation and recognizing that drug abuse in the workplace is a concern regardless of any connection to federal funds, Oklahoma Panhandle State University established a Drug-Free Workplace Policy.

Specific Statements

The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace.

The Director of Human Resources will ensure employees are aware of the dangers of substance abuse by electronically posting educational pamphlets, material, and/or other related activities.

An employee convicted under a state or federal criminal drug statute for misconduct in the workplace shall notify the Human Resources Office within five (5) days of such conviction (as a condition of continued employment).

The Human Resources Office shall provide timely notification (within ten (10) days of knowledge) to appropriate federal granting or contracting agencies when a university employee engaged in the performance of federal grants or contracts is convicted under any state or federal criminal drug statute for a violation of this policy in the workplace.

Penalties assessed for convictions of drug abuse in the workplace shall range from reprimand to termination, depending upon the circumstances of the individual situation. An individual may also be required to participate in an approved substance abuse rehabilitation program as a condition of continued employment.

Notification of Criminal Plea or Conviction Information

As a condition of employment, all Oklahoma Panhandle State University employees are expected to report to work fit for duty and free of impairment due to the consumption of drugs (whether illegal or prescribed) or alcohol.

This does not prohibit employees from the lawful use and possession of prescribed medications. Employees must, however, consult with their physician(s) about the medication's effect on their fitness for duty and the ability to work safely and promptly disclose restrictions to their supervisor. Employees need not disclose underlying medical conditions to supervisors but should do so to the Health Insurance Portability and Accountability Act (HIPAA) official in Human Resources.

All employees must notify the Human Resources Office, in writing, of entering any plea of guilty or nolo contendere (no contest) to any criminal violation of any state or federal law, or of any conviction of state or federal criminal statutes, other than minor traffic violations, no later than five calendar days after the entry of such a plea of guilty, nolo contendere or conviction.

Lack of compliance with these requirements may subject the employee to disciplinary action, including immediate separation from employment. In addition, an employee found at any time to have violated the drug-free workplace policy may be disciplined even when the violation has not resulted in a criminal conviction.

Definitions

- A. “*Controlled Substance*” means any controlled substance set forth in Schedules I through IV of Section 202 of the federal Controlled Substances Act (21 U.S.C. Sec. 812, as amended). Such controlled substances include, but are not limited to cocaine, marijuana, opiates, amphetamines and barbiturates.
- B. “*Conviction*” means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of federal or state criminal drug statutes.
- C. “*Criminal Drug Statute*” means any criminal drug statute involving manufacture, distribution, dispensation, use or possession of any controlled substance.
- D. “*Employee*” means any person receiving pay through the university payroll system.

Change in Appointment

Name	Title	Type	Effective Date	Salary	Contract Term
Houtz, Jade	Registrar	Change in Appointment	11/02/2020	\$62,000	12 months

Retirement or Separation – For Information Only

Name	Title	Type	Effective Date
Rosso, Michael	Head Women’s Soccer Coach / Game Day Manager /Adjunct	Separation	11/6/2020
Wisener, Shelley	Asst. Professor of English	Separation	12/31/2020
Sangster, Yvonne	Instructor of Art	Retirement	12/31/2020



Table of Contents
OPSU Program Reviews

Agribusiness BS 1

Chemistry BS 3

Criminal Justice AS 5

Criminal Justice BS..... 7

Industrial Technology BIND 9

Mathematics BS 11

Wind Energy/Maintenance Technology Certificate..... 13

Program Review Executive Summary

Institution Name: Oklahoma Panhandle State University
Program Name and State Regents Code: Agribusiness BS

List Any Options: None

Date of Review: 10/30/2020 Recommended Date of Next Review: 2025

Centrality to Institutional Mission:

The program of Agribusiness follows the Oklahoma Panhandle State University mission of “Rooted in “Progress through Knowledge,” OPSU is committed to promoting excellence in the preparation of students for success in a global community.” This is done through its goals, which align to the primary points of “progress through knowledge... in a global community” with a focus on oral and written communication, analytical and quantitative reasoning, and social responsibility and cultural awareness.

Program Objectives and Goals:

Goal 1: Oral and Written Communication: Communicate effectively using written, oral, and symbolic languages

Student Learning Objectives:

- 1) Students will be able to demonstrate an ability to communicate effectively in a professional written form
- 2) Students will be able to demonstrate an ability to communicate effectively verbally

Goal 2: Analytical and Quantitative Reasoning: Read and think critically by analyzing, assimilating, and applying information

Student Learning Objectives:

- 1) Students will be able to demonstrate an understanding of animal and agronomic agriculture
- 2) Students will be able to demonstrate an understanding of basic economic and business principles.
- 3) Students will be able to demonstrate and apply critical thinking skills to problems in agriculture
- 4) Students will be able to demonstrate an understanding of agricultural marketing from initial production to final consumption

Goal 3: Social Responsibility and Cultural Awareness: Be an aware and active participant in the global, dynamic community

Student Learning Objectives:

- 1) Students will be able to demonstrate an understanding of animal, agronomic, and business principles
- 2) Students will be able to demonstrate an understanding of agricultural marketing from initial production to final consumption
- 3) Students will be able to demonstrate an understanding of business principles and practices as they relate to agriculture

Quality Indicators Such As:

Student benchmarks were met in all student-learning objectives at the time of the Program Review. These benchmarks and objectives have had issues getting the assessment data collected in the past, making a meaningful analysis difficult. Student evaluations were used to inspire changes by faculty to ensure necessary education to excel in their discipline. Learning environments for the student are becoming more effective. Faculty in the department participated in a campus wide evaluation of the learning management system; the digital learning space of D2L was reevaluated Summer 2018 and found to still be a great fit for our students and their learning. COVID-19 also spurred greater support in use of learning spaces for digital learning experiences. In Fall 2019, classroom furniture was updated. The capacity of the program to meet needs and expectations of constituencies is met through a focus on global agriculture and on the local area needs, use of technology, and regular incorporation of current research.

Productivity for Most Recent

5 Years

Number of Degrees: 14.75 average over past 4 years

Number of Majors: 42.63 average over past 4 years

Other Quantitative Measures Such As:

Number of Courses for Major: 20
 Student Credit Hours in Major: 60-61
 2015/2016 Direct Instructional Costs: \$208821
 2016/2017 Direct Instructional Costs: \$194920
 2017/2018 Direct Instructional Costs: \$190007
 2018/2019 Direct Instructional Costs: \$100958.22
 2019/2020 Direct Instructional Costs: \$167881.11
 Supporting Credit Hour Production: 0 average over past 4 years

Faculty Member	Credential	Institution
Daren Stephens	MS	Kansas State University
Britt Hicks	PhD	Texas A&M University
Curtis Bensch	PhD	Kansas State University
Jared Bates	PhD	University of Nebraska
Sydney Wilkinson	MS	Texas A&M
Nels Peterson	PhD	North Dakota State University
Abbas Aboohamidi	PhD	Texas Tech University

Number of FTE faculty in specialized courses: 6

Duplication and Demand

The Bachelor in Agribusiness is a program in demand by local area agriculture who have a need for competent agribusiness leaders.

There are other comparable universities offering a similar program outside of the Oklahoma panhandle. However, they are more than 125 miles away.

Effective Use of Resources

	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
Cost to operate program per student credit hour	\$259.55	\$266.10	\$276.36	\$299.52	\$306.87
Faculty/ student ratio	1/19	1/12.67	1/16.33	1/36.75	1/43.5

Strengths and Weaknesses

Strengths of the program include alignment with other agricultural degrees in the university, focusing on global agriculture, strong community bonds, and use of current research by students and faculty.

Weaknesses include assessment data collection leading to weak analysis.

Recommendations

Maintain at current level

Program Review Executive Summary

Institution Name: Oklahoma Panhandle State University
Program Name and State Regents Code: Chemistry 007
List Any Options: N/A

Date of Review: 10/30/2020 Recommended Date of Next Review: 2025

Centrality to Institutional Mission:

The program of Chemistry follows the Oklahoma Panhandle State University mission of “Rooted in “Progress through Knowledge,” OPSU is committed to promoting excellence in the preparation of students for success in a global community.” This is done through its goals, which align to the primary points of “progress through knowledge... in a global community” with a focus on oral and written communication, analytical and quantitative reasoning, and social responsibility and cultural awareness.

Program Objectives and Goals:

Goal 1: Oral and Written Communication: Communicate effectively using written, oral, and symbolic languages

Student Learning Objectives:

- 1) Students will be able to present information and knowledge acquired to various audiences
- 2) Students will be able to construct written documents in subjects related to chemistry

Goal 2: Analytical and Quantitative Reasoning: Read and think critically by analyzing, assimilating, and applying information

Student Learning Objectives:

- 1) Students will be able to apply scientific principles
- 2) Students will be able to solve statistical and related problems in chemistry research
- 3) Students will demonstrate skills acquired that elevate their personal competences
- 4) Demonstrate knowledge of chemistry

Goal 3: Social Responsibility and Cultural Awareness: Be an aware and active participant in the global, dynamic community

Student Learning Objectives:

- 1) Students will explain historical figures and their discoveries
- 2) Students will analyze nutritional labels on consumer products to identify chemical compounds

Quality Indicators Such As:

Student benchmarks were not met in all student-learning objectives at the time of the Program Review. Those that were not met are being focused on including more access of materials for students.

Student evaluations were used to inspire the change of improving access to faculty notes about lecture. Learning environments for the student are becoming more effective. Faculty in the department participated in a campus wide evaluation of the learning management system; the digital learning space of D2L was reevaluated Summer 2018 and found to still be a great fit for our students and their learning. COVID-19 also spurred greater support in use of learning spaces for digital learning experiences. In Fall 2019, classroom furniture was updated.

The capacity of the program to meet needs and expectations of constituencies is met through including basic and applied research, including speakers from industry areas, and ethical training.

Productivity for Most Recent 5 Years

Number of Degrees: 2 average over past 4 years

Number of Majors: 6.5 average over past 4 years

<p>Other Quantitative Measures Such As:</p>	<p>Number of Courses for Major: 12 Student Credit Hours in Major: 40 2015/2016 Direct Instructional Costs: \$33179 2016/2017 Direct Instructional Costs: \$31451 2017/2018 Direct Instructional Costs: \$31899 2018/2019 Direct Instructional Costs: \$108762.72 2019/2020 Direct Instructional Costs: \$99658.09 Supporting Credit Hour Production: 2225.5 average over past 4 years</p> <table border="1" data-bbox="386 359 459 1587"> <tr> <td>Faculty Member</td> <td>Credential</td> <td>Institution</td> </tr> <tr> <td>Justin K. Collins</td> <td>PhD</td> <td>Oklahoma State University</td> </tr> </table> <p>Number of FTE faculty in specialized courses: 1</p>	Faculty Member	Credential	Institution	Justin K. Collins	PhD	Oklahoma State University												
Faculty Member	Credential	Institution																	
Justin K. Collins	PhD	Oklahoma State University																	
<p>Duplication and Demand</p>	<p>The Bachelor in Chemistry is a program in demand by local public schools who have a need for competent science teachers. There are other comparable universities offering a similar program outside of the Oklahoma panhandle. However, chemistry is required for general education.</p>																		
<p>Effective Use of Resources</p>	<table border="1" data-bbox="594 415 735 1587"> <tr> <td></td> <td>2015/2016</td> <td>2016/2017</td> <td>2017/2018</td> <td>2018/2019</td> <td>2019/2020</td> </tr> <tr> <td>Cost to operate program per student credit hour</td> <td>\$259.55</td> <td>\$261.81</td> <td>\$273.27</td> <td>\$303.48</td> <td>\$303.75</td> </tr> <tr> <td>Faculty/ student ratio</td> <td>1/2.92</td> <td>1/4</td> <td>1/3.25</td> <td>1/3.75</td> <td>1/6.5</td> </tr> </table>		2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Cost to operate program per student credit hour	\$259.55	\$261.81	\$273.27	\$303.48	\$303.75	Faculty/ student ratio	1/2.92	1/4	1/3.25	1/3.75	1/6.5
	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020														
Cost to operate program per student credit hour	\$259.55	\$261.81	\$273.27	\$303.48	\$303.75														
Faculty/ student ratio	1/2.92	1/4	1/3.25	1/3.75	1/6.5														
<p>Strengths and Weaknesses</p>	<p>Strengths of the program include small class size, sufficient benchtop and storage space in the lab, the availability of general glassware and equipment, teaching facilities and instructing technology, and the strong rapport between students and instructors. Weaknesses include one faculty member, and budget.</p>																		
<p>Recommendations</p>	<p>Expand program; add option for Biochemistry and explore adding Secondary Education. Also, purchase an infrared radiation spectroscopy instrument as it is required for alignment with the course equivalency program of the Oklahoma State Regents of Higher Education.</p>																		

Program Review Executive Summary

Institution Name: Oklahoma Panhandle State University
Program Name and State Regents Code: Criminal Justice AS 062
List Any Options: None

Date of Review: 10/30/2020 Recommended Date of Next Review: 2025

Centrality to Institutional Mission:

The program of Criminal Justice follows the Oklahoma Panhandle State University mission of “Rooted in “Progress through Knowledge,” OPSU is committed to promoting excellence in the preparation of students for success in a global community.” This is done through its goals, which align to the primary points of “progress through knowledge... in a global community” with a focus on oral and written communication, analytical and quantitative reasoning, and social responsibility and cultural awareness.

Program Objectives and Goals:

Goal 1: Oral and Written Communication: Communicate effectively using written, oral, and symbolic languages

Student Learning Objectives:

- 1) Students will be able to successfully and logically articulate the basic foundations and principles of criminal justice through oral presentations and debate.
- 2) Students will be able to successfully and logically articulate the basic foundations and principles of criminal justice through written presentations.

Goal 2: Analytical and Quantitative Reasoning: Read and think critically by analyzing, assimilating, and applying information

Student Learning Objectives:

- 1) Students will be able to demonstrate knowledge of Oklahoma criminal laws
- 2) Students will be able to demonstrate knowledge of general concepts in criminal justice
- 3) Students will be able to effectively analyze ethical dilemmas in criminal justice

Goal 3: Social Responsibility and Cultural Awareness: Be an aware and active participant in the global, dynamic community

Student Learning Objectives:

- 1) Students will demonstrate knowledge of ethics associated with the criminal justice system.

Quality Indicators Such As:

Student benchmarks were met in all student-learning objectives at the time of the Program Review. These benchmarks and objectives have shown focuses on becoming higher levels of Bloom’s taxonomy through more in-depth assignments being used for annual assessment.

Student evaluations were used to inspire the changes of moving more courses to online to greater serve student needs. Learning environments for the student are becoming more effective. Faculty in the department participated in a campus wide evaluation of the learning management system; the digital learning space of D2L was reevaluated Summer 2018 and found to still be a great fit for our students and their learning. COVID-19 also spurred greater support in use of learning spaces for digital learning experiences. In Fall 2019, classroom furniture was updated.

The capacity of the program to meet needs and expectations of constituencies is met through taking an anti-racist approach to learning with a specific focus on equity in law and practice, as well as new special topics courses added to focus on subjects like racism and bias, and instructors taking deliberate steps to address this in their syllabi and teaching.

Productivity for Most Recent

5 Years
 Number of Degrees: 1.75 average over past 4 years
 Number of Majors: 14.13 average over past 4 years

<p>Other Quantitative Measures Such As:</p>	<p>Number of Courses for Major: 8 Student Credit Hours in Major: 23 Direct Instructional Costs: covered by other programs Supporting Credit Hour Production: 0 average over past 4 years</p> <table border="1" data-bbox="256 359 537 1587"> <thead> <tr> <th>Faculty Member</th> <th>Credential</th> <th>Institution</th> </tr> </thead> <tbody> <tr> <td>Tyler Stephens</td> <td>MA</td> <td>University of Denver</td> </tr> <tr> <td>James Michael Bozeman</td> <td>PhD</td> <td>Sam Houston State University</td> </tr> <tr> <td>Melisa Gann</td> <td>MCJ</td> <td>University of Central OK</td> </tr> <tr> <td>Peggy Pack</td> <td>JD</td> <td>University of Oklahoma</td> </tr> <tr> <td>Tina Berryman</td> <td>MA</td> <td>LeTourneau University</td> </tr> <tr> <td>Tara Arbuthnot</td> <td></td> <td>CLEET</td> </tr> <tr> <td>Matthew Boley</td> <td></td> <td>CLEET</td> </tr> </tbody> </table> <p>Number of FTE faculty in specialized courses: 1</p>										Faculty Member	Credential	Institution	Tyler Stephens	MA	University of Denver	James Michael Bozeman	PhD	Sam Houston State University	Melisa Gann	MCJ	University of Central OK	Peggy Pack	JD	University of Oklahoma	Tina Berryman	MA	LeTourneau University	Tara Arbuthnot		CLEET	Matthew Boley		CLEET
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<p>Duplication and Demand</p>	<p>The Associate in Criminal Justice is a program in greater demand by the increase in bachelor degree students. There are other comparable universities offering a similar program outside of the Oklahoma panhandle. However, this program aligns with the bachelor degree, offering more opportunity for students to graduate.</p>																																	
<p>Effective Use of Resources</p>	<table border="1" data-bbox="667 415 813 1587"> <thead> <tr> <th></th> <th>2015/2016</th> <th>2016/2017</th> <th>2017/2018</th> <th>2018/2019</th> <th>2019/2020</th> </tr> </thead> <tbody> <tr> <td>Cost to operate program per student credit hour</td> <td>\$269.55</td> <td>\$279.59</td> <td>\$276.55</td> <td>\$304.40</td> <td>\$296.97</td> </tr> <tr> <td>Faculty/ student ratio</td> <td>1/1.48</td> <td>1/2.80</td> <td>1/3.37</td> <td>1/2.67</td> <td>1/2.00</td> </tr> </tbody> </table>											2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Cost to operate program per student credit hour	\$269.55	\$279.59	\$276.55	\$304.40	\$296.97	Faculty/ student ratio	1/1.48	1/2.80	1/3.37	1/2.67	1/2.00						
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Faculty/ student ratio	1/1.48	1/2.80	1/3.37	1/2.67	1/2.00																													
<p>Strengths and Weaknesses</p>	<p>Strengths of the program include instructors with practical experience in the field, and many students finding post-graduation employment. Weaknesses include attrition rate.</p>																																	
<p>Recommendations</p>	<p>Maintain at current level with a continued focus on awarding associates to any who earn one.</p>																																	

Program Review Executive Summary

Institution Name: Oklahoma Panhandle State University
Program Name and State Regents Code: Criminal Justice BS 063
List Any Options: None

Date of Review: 10/30/2020 Recommended Date of Next Review: 2025

Centrality to Institutional Mission:

The program of Criminal Justice follows the Oklahoma Panhandle State University mission of “Rooted in “Progress through Knowledge,” OPSU is committed to promoting excellence in the preparation of students for success in a global community.” This is done through its goals, which align to the primary points of “progress through knowledge... in a global community” with a focus on oral and written communication, analytical and quantitative reasoning, and social responsibility and cultural awareness.

Program Objectives and Goals:

Goal 1: Oral and Written Communication: Communicate effectively using written, oral, and symbolic languages

Student Learning Objectives:

- 1) Students will be able to successfully and logically articulate the basic foundations and principles of criminal justice through oral presentations and debate.

- 2) Students will be able to successfully and logically articulate the basic foundations and principles of criminal justice through written presentations.

Goal 2: Analytical and Quantitative Reasoning: Read and think critically by analyzing, assimilating, and applying information

Student Learning Objectives:

- 1) Students will be able to demonstrate knowledge of Oklahoma criminal laws

- 2) Students will be able to demonstrate knowledge in Constitutional Law as it relates to the Criminal Justice System

Goal 3: Social Responsibility and Cultural Awareness: Be an aware and active participant in the global, dynamic community

Student Learning Objectives:

- 1) Students will demonstrate knowledge of ethics associated with the criminal justice system.

Quality Indicators Such As:

Student benchmarks were met in all student-learning objectives at the time of the Program Review. These benchmarks and objectives have shown focuses on becoming higher levels of Bloom’s taxonomy through more in-depth assignments being used for annual assessment.

Student evaluations were used to inspire the changes of moving more courses to online to greater serve student needs. Learning environments for the student are becoming more effective. Faculty in the department participated in a campus wide evaluation of the learning management system; the digital learning space of D2L was reevaluated Summer 2018 and found to still be a great fit for our students and their learning. COVID-19 also spurred greater support in use of learning spaces for digital learning experiences. In Fall 2019, classroom furniture was updated.

The capacity of the program to meet needs and expectations of constituencies is met through taking an anti-racist approach to learning with a specific focus on equity in law and practice, as well as new special topics courses added to focus on subjects like racism and bias, and instructors taking deliberate steps to address this in their syllabi and teaching.

Productivity for Most Recent 5 Years

Number of Degrees: 6.75 average over past 4 years

Number of Majors: 27.25 average over past 4 years

<p>Other Quantitative Measures Such As:</p>	<p>Number of Courses for Major: 27 Student Credit Hours in Major: 39 2015/2016 Direct Instructional Costs: \$25239 2016/2017 Direct Instructional Costs: \$58285 2017/2018 Direct Instructional Costs: \$51612 2018/2019 Direct Instructional Costs: \$102204.20 2019/2020 Direct Instructional Costs: \$99224.25 Supporting Credit Hour Production: 313.5 average over past 4 years</p> <table border="1" data-bbox="386 359 667 1591"> <thead> <tr> <th>Faculty Member</th> <th>Credential</th> <th>Institution</th> </tr> </thead> <tbody> <tr> <td>Tyler Stephens</td> <td>MA</td> <td>University of Denver</td> </tr> <tr> <td>James Michael Bozeman</td> <td>PhD</td> <td>Sam Houston State University</td> </tr> <tr> <td>Melisa Gann</td> <td>MCJ</td> <td>University of Central OK</td> </tr> <tr> <td>Peggy Pack</td> <td>JD</td> <td>University of Oklahoma</td> </tr> <tr> <td>Tina Berryman</td> <td>MA</td> <td>LeTourneau University</td> </tr> <tr> <td>Tara Arbuthnot</td> <td></td> <td>CLEET</td> </tr> <tr> <td>Matthew Boley</td> <td></td> <td>CLEET</td> </tr> </tbody> </table> <p>Number of FTE faculty in specialized courses: 1</p>	Faculty Member	Credential	Institution	Tyler Stephens	MA	University of Denver	James Michael Bozeman	PhD	Sam Houston State University	Melisa Gann	MCJ	University of Central OK	Peggy Pack	JD	University of Oklahoma	Tina Berryman	MA	LeTourneau University	Tara Arbuthnot		CLEET	Matthew Boley		CLEET
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<p>Duplication and Demand</p>	<p>The Bachelor in Criminal Justice is a program in demand by the needs for greater local area law enforcement. There are other comparable universities offering a similar program outside of the Oklahoma panhandle. However, the closest similar program offered is greater than 125 miles away.</p>																								
<p>Effective Use of Resources</p>	<table border="1" data-bbox="802 415 943 1591"> <thead> <tr> <th></th> <th>2015/2016</th> <th>2016/2017</th> <th>2017/2018</th> <th>2018/2019</th> <th>2019/2020</th> </tr> </thead> <tbody> <tr> <td>Cost to operate program per student credit hour</td> <td>\$269.55</td> <td>\$272.45</td> <td>\$274.16</td> <td>\$301.53</td> <td>\$313.30</td> </tr> <tr> <td>Faculty/ student ratio</td> <td>1/4.21</td> <td>1/4.45</td> <td>1/3.50</td> <td>1/6.58</td> <td>1/7.79</td> </tr> </tbody> </table>		2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Cost to operate program per student credit hour	\$269.55	\$272.45	\$274.16	\$301.53	\$313.30	Faculty/ student ratio	1/4.21	1/4.45	1/3.50	1/6.58	1/7.79						
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Faculty/ student ratio	1/4.21	1/4.45	1/3.50	1/6.58	1/7.79																				
<p>Strengths and Weaknesses</p>	<p>Strengths of the program include instructors with practical experience in the field, and many students finding post-graduation employment. Weaknesses include attrition rate.</p>																								
<p>Recommendations</p>	<p>Maintain at current level with an evaluation on current market trends for a possibly change in focus towards more Psychology inclusion. Also, focus on community engagement in the local area</p>																								

Program Review Executive Summary

Institution Name: Oklahoma Panhandle State University
Program Name and State Regents Code: Industrial Technology BIND 029
List Any Options: Industrial Business Management, Industrial Technology
Date of Review: 10/30/2020 Recommended Date of Next Review: 2025

Centrality to Institutional Mission:

The program of Industrial Technology follows the Oklahoma Panhandle State University mission of “Rooted in “Progress through Knowledge,” OPSU is committed to promoting excellence in the preparation of students for success in a global community.” This is done through its goals, which align to the primary points of “progress through knowledge... in a global community” with a focus on oral and written communication, analytical and quantitative reasoning, and social responsibility and cultural awareness.

Program Objectives and Goals:

Goal 1: Oral and Written Communication: Communicate effectively using written, oral, and symbolic languages

Student Learning Objectives:

- 1) Students will be able to create basic technical drafting drawings (CAD).

Goal 2: Analytical and Quantitative Reasoning: Read and think critically by analyzing, assimilating, and applying information

Student Learning Objectives:

- 1) Students will apply the fundamental skills in the use of hand and machine tools.

Goal 3: Social Responsibility and Cultural Awareness: Be an aware and active participant in the global, dynamic community

Student Learning Objectives:

- 1) Students will build a small construction project for the university or community

Quality Indicators Such As:

Student benchmarks met in all student-learning objectives at the time of the Program Review. These benchmarks and objectives have been hampered by COVID-19, but have seen measurable improvement. Student evaluations have not shown a need for change, as they were positive. Learning environments for the student are becoming more effective. Faculty in the department participated in a campus wide evaluation of the learning management system; the digital learning space of D2L was reevaluated Summer 2018 and found to still be a great fit for our students and their learning. COVID-19 also spurred greater support in use of learning spaces for digital learning experiences. In Fall 2019, classroom furniture was updated.

The capacity of the program to meet needs and expectations of constituencies is met through the high amount of community based projects, working out articulation agreements with High Plains Technology Center, and alignment of the certificate and the associate and bachelor degrees in technology and industrial technology.

Productivity for Most Recent 5 Years

Number of Degrees: 3.25 average over past 4 years

Number of Majors: 29.75 average over past 4 years

<p>Other Quantitative Measures Such As:</p>	<p>Number of Courses for Major: 28 Student Credit Hours in Major: 80 2015/2016 Direct Instructional Costs: \$120073 2016/2017 Direct Instructional Costs: \$126225 2017/2018 Direct Instructional Costs: \$121019 2018/2019 Direct Instructional Costs: \$120008.27 2019/2020 Direct Instructional Costs: \$141077.13 Supporting Credit Hour Production: 120.75 average over past 4 years</p> <table border="1" data-bbox="386 359 495 1587"> <tr> <td>Faculty Member</td> <td>Credential</td> <td>Institution</td> </tr> <tr> <td>Hue R. Helms</td> <td>BIND</td> <td>Oklahoma Panhandle State University</td> </tr> <tr> <td>Jon Olsen</td> <td>BIND</td> <td>Oklahoma Panhandle State University</td> </tr> </table> <p>Number of FTE faculty in specialized courses: 2</p>	Faculty Member	Credential	Institution	Hue R. Helms	BIND	Oklahoma Panhandle State University	Jon Olsen	BIND	Oklahoma Panhandle State University									
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<p>Duplication and Demand</p>	<p>The Bachelor in Industrial Technology is a program in demand by the community with The National Center for Construction Education and Research welding certification. There are other comparable universities offering a similar program outside of the Oklahoma panhandle. However, the closest one in Oklahoma is over 5.5 hours away.</p>																		
<p>Effective Use of Resources</p>	<table border="1" data-bbox="662 415 803 1587"> <tr> <td></td> <td>2015/2016</td> <td>2016/2017</td> <td>2017/2018</td> <td>2018/2019</td> <td>2019/2020</td> </tr> <tr> <td>Cost to operate program per student credit hour</td> <td>\$272.55</td> <td>\$269.83</td> <td>\$274.20</td> <td>\$300.15</td> <td>\$317.74</td> </tr> <tr> <td>Faculty/ student ratio</td> <td>1/2.5</td> <td>1/6.75</td> <td>1/6.75</td> <td>1/7.5</td> <td>1/5.83</td> </tr> </table>		2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Cost to operate program per student credit hour	\$272.55	\$269.83	\$274.20	\$300.15	\$317.74	Faculty/ student ratio	1/2.5	1/6.75	1/6.75	1/7.5	1/5.83
	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020														
Cost to operate program per student credit hour	\$272.55	\$269.83	\$274.20	\$300.15	\$317.74														
Faculty/ student ratio	1/2.5	1/6.75	1/6.75	1/7.5	1/5.83														
<p>Strengths and Weaknesses</p>	<p>Strengths of the program include an alignment of welding and electricity courses with The National Center for Construction Education and Research, a small student teacher ratio, access to working labs outside of classes, and fulfilling the need for educated and skilled degreed workers. Weaknesses include older equipment, and space for metal working.</p>																		
<p>Recommendations</p>	<p>Maintain at current level with a focus on community engagement and applications for grants for equipment.</p>																		

Program Review Executive Summary

Institution Name: Oklahoma Panhandle State University
Program Name and State Regents Code: Mathematics BS 015
List Any Options: Academic, Teaching
Date of Review: 10/30/2020 Recommended Date of Next Review: 2025

Centrality to Institutional Mission:

The program of Mathematics follows the Oklahoma Panhandle State University mission of “Rooted in “Progress through Knowledge,” OPSU is committed to promoting excellence in the preparation of students for success in a global community.” This is done through its goals, which align to the primary points of “progress through knowledge... in a global community” with a focus on oral and written communication, analytical and quantitative reasoning, and social responsibility and cultural awareness.

Program Objectives and Goals:

Goal 1: Oral and Written Communication: Communicate effectively using written, oral, and symbolic languages

Student Learning Objectives:

- 1) Students will be able to communicate their mathematical thinking orally to peers, faculty, and others
- 2) Students will be able to accurately use written representations to demonstrate mathematics

Goal 2: Analytical and Quantitative Reasoning: Read and think critically by analyzing, assimilating, and applying information

Student Learning Objectives:

- 1) Students will know, understand, and apply the process of mathematical problem solving
- 2) Students will be able to reason, construct, and evaluate mathematical arguments and proof and develop an appreciation for mathematical rigor and inquiry
- 3) Students will recognize, use, and make connections between and among mathematical ideas and in context outside mathematics to build mathematical understanding
- 4) Students will demonstrate a versatile knowledge of mathematics content
- 5) Students will embrace technology as an essential tool for teaching and learning mathematics

Goal 3: Social Responsibility and Cultural Awareness: Be an aware and active participant in the global, dynamic community

Student Learning Objectives:

- 1) Students will communicate their appreciation for an influential mathematician and his/her place in the historical development of mathematics and how their developments influence the contemporary study of mathematics

Quality Indicators Such As:

Student benchmarks were not met in all student-learning objectives at the time of the Program Review. These benchmarks and objectives have few students being evaluated in the upper areas. Student evaluations and graduation evaluations were used to inspire the change of focus into just the core area GPA to better analyze student growth. Learning environments for the student are becoming more effective. Faculty in the department participated in a campus wide evaluation of the learning management system; the digital learning space of D2L was reevaluated Summer 2018 and found to still be a great fit for our students and their learning. COVID-19 also spurred greater support in use of learning spaces for digital learning experiences. In Fall 2019, classroom furniture was updated. The capacity of the program to meet needs and expectations of constituencies is met through faculty involvement in professional organizations

Institution Name: Oklahoma Panhandle State University Program Name and State Regents Code: Mathematics BS 015 List Any Options: Academic, Teaching Date of Review: 10/30/2020 Recommended Date of Next Review: 2025	
Productivity for Most Recent 5 Years	Number of Degrees: 2.25 average over past 4 years Number of Majors: 12.25 average over past 4 years

Other Quantitative Measures Such As:	Number of Courses for Major: 14-25 Student Credit Hours in Major: 44-76 2015/2016 Direct Instructional Costs: \$202045 2016/2017 Direct Instructional Costs: \$188343 2017/2018 Direct Instructional Costs: \$245884 2018/2019 Direct Instructional Costs: \$217136.49 2019/2020 Direct Instructional Costs: \$241995.83 Supporting Credit Hour Production: 1977.5 average over past 4 years															
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Faculty Member</th> <th style="width: 30%;">Credential</th> <th style="width: 40%;">Institution</th> </tr> </thead> <tbody> <tr> <td>Mrs. Shawna Tucker</td> <td>M.Ed.</td> <td>Southwestern Oklahoma State University</td> </tr> <tr> <td>Ms. Laura Franks</td> <td>M.A.</td> <td>Texas Tech University</td> </tr> <tr> <td>Miss Alice Brazeau</td> <td>M.Ed.</td> <td>Campbellsville University</td> </tr> <tr> <td>Dr. Yuriy Bulka</td> <td>Ph.D.</td> <td>University of Alabama</td> </tr> </tbody> </table>	Faculty Member	Credential	Institution	Mrs. Shawna Tucker	M.Ed.	Southwestern Oklahoma State University	Ms. Laura Franks	M.A.	Texas Tech University	Miss Alice Brazeau	M.Ed.	Campbellsville University	Dr. Yuriy Bulka	Ph.D.	University of Alabama
Faculty Member	Credential	Institution														
Mrs. Shawna Tucker	M.Ed.	Southwestern Oklahoma State University														
Ms. Laura Franks	M.A.	Texas Tech University														
Miss Alice Brazeau	M.Ed.	Campbellsville University														
Dr. Yuriy Bulka	Ph.D.	University of Alabama														

Duplication and Demand
 The Bachelor in Mathematics is a program in demand by local public schools who have a need for competent mathematics teachers. There are other comparable universities offering a similar program outside of the Oklahoma panhandle. However, mathematics is required for general education.

Effective Use of Resources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">2015/2016</th> <th style="width: 15%;">2016/2017</th> <th style="width: 15%;">2017/2018</th> <th style="width: 15%;">2018/2019</th> <th style="width: 15%;">2019/2020</th> </tr> </thead> <tbody> <tr> <td>Cost to operate program per student credit hour</td> <td>\$259.55</td> <td>\$267.86</td> <td>\$264.39</td> <td>\$296.98</td> </tr> <tr> <td>Faculty/ student ratio</td> <td>1/4.63</td> <td>1/5</td> <td>1/3.25</td> <td>1/1.15</td> </tr> </tbody> </table>	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Cost to operate program per student credit hour	\$259.55	\$267.86	\$264.39	\$296.98	Faculty/ student ratio	1/4.63	1/5	1/3.25	1/1.15
2015/2016	2016/2017	2017/2018	2018/2019	2019/2020												
Cost to operate program per student credit hour	\$259.55	\$267.86	\$264.39	\$296.98												
Faculty/ student ratio	1/4.63	1/5	1/3.25	1/1.15												

Strengths and Weaknesses
 Strengths of the program include small teacher to student ratios, and the teaching option being able to have majors eligible for more scholarships.
 Weaknesses include low number of enrollment, and outdated textbooks.

Recommendations
 Maintain at current level

Program Review Executive Summary

<p>Institution Name: Oklahoma Panhandle State University Program Name and State Regents Code: Wind Energy/Maintenance Technology Certificate 064 List Any Options: N/A Date of Review: 10/30/2020 Recommended Date of Next Review: 2025</p>	
<p>Centrality to Institutional Mission: The program of Wind Energy and Maintenance Technology follows the Oklahoma Panhandle State University mission of “Rooted in “Progress through Knowledge,” OPSU is committed to promoting excellence in the preparation of students for success in a global community.” This is done through its goals, which align to the primary points of “progress through knowledge... in a global community” with a focus on oral and written communication, analytical and quantitative reasoning, and social responsibility and cultural awareness.</p>	
<p>Program Objectives and Goals: Goal 1: Oral and Written Communication: Communicate effectively using written, oral, and symbolic languages Student Learning Objectives: 1) Students will be able to create basic technical drafting drawings (CAD). Goal 2: Analytical and Quantitative Reasoning: Read and think critically by analyzing, assimilating, and applying information Student Learning Objectives: 1) Students will apply the fundamental skills in the use of hand and machine tools. Goal 3: Social Responsibility and Cultural Awareness: Be an aware and active participant in the global, dynamic community Student Learning Objectives: 1) Students will demonstrate an understanding of safe welding environments and hazard avoidance.</p>	
<p>Quality Indicators Such As:</p>	<p>Student benchmarks were met in all student-learning objectives at the time of the Program Review. These benchmarks and objectives have been hampered by COVID-19, but have seen measurable improvement. Student evaluations have not shown a need for change, as they were positive. Learning environments for the student are becoming more effective. Faculty in the department participated in a campus wide evaluation of the learning management system; the digital learning space of D2L was reevaluated Summer 2018 and found to still be a great fit for our students and their learning. COVID-19 also spurred greater support in use of learning spaces for digital learning experiences. In Fall 2019, classroom furniture was updated. The capacity of the program to meet needs and expectations of constituencies is met through the high amount of community based projects, working out articulation agreements with High Plains Technology Center, and alignment of the certificate into the associate and bachelor degrees in technology and industrial technology.</p>
<p>Productivity for Most Recent 5 Years</p>	<p>Number of Degrees: 2 average over past 4 years Number of Majors: 1.5 average over past 4 years</p>

<p>Other Quantitative Measures Such As:</p>	<p>Number of Courses for Major: 11 Student Credit Hours in Major: 30 Direct Instructional Costs: covered by other programs Supporting Credit Hour Production: 0</p> <table border="1" data-bbox="256 359 362 1587"> <thead> <tr> <th>Faculty Member</th> <th>Credential</th> <th>Institution</th> </tr> </thead> <tbody> <tr> <td>Hue R. Helms</td> <td>BIND</td> <td>Oklahoma Panhandle State University</td> </tr> <tr> <td>Jon Olsen</td> <td>BIND</td> <td>Oklahoma Panhandle State University</td> </tr> </tbody> </table> <p>Number of FTE faculty in specialized courses: 2 Students known employed: 1</p>	Faculty Member	Credential	Institution	Hue R. Helms	BIND	Oklahoma Panhandle State University	Jon Olsen	BIND	Oklahoma Panhandle State University									
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Jon Olsen	BIND	Oklahoma Panhandle State University																	
<p>Duplication and Demand</p>	<p>The Certificate in Wind Energy/Maintenance Technology is a program in demand by the community with The National Center for Construction Education and Research welding certification. The certificate being offered at a four-year institution is unique. It allows students who receive it here to apply their credits towards an associate and bachelor degree as well.</p>																		
<p>Effective Use of Resources</p>	<table border="1" data-bbox="561 415 699 1587"> <thead> <tr> <th></th> <th>2015/2016</th> <th>2016/2017</th> <th>2017/2018</th> <th>2018/2019</th> <th>2019/2020</th> </tr> </thead> <tbody> <tr> <td>Cost to operate program per student credit hour</td> <td>\$0.00 (none enrolled)</td> <td>\$276.30</td> <td>\$265.79</td> <td>\$0.00 (none enrolled)</td> <td>\$314.79</td> </tr> <tr> <td>Faculty/ student ratio</td> <td>N/A</td> <td>1/1.00</td> <td>1/1.25</td> <td>N/A</td> <td>1/0.25</td> </tr> </tbody> </table>		2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	Cost to operate program per student credit hour	\$0.00 (none enrolled)	\$276.30	\$265.79	\$0.00 (none enrolled)	\$314.79	Faculty/ student ratio	N/A	1/1.00	1/1.25	N/A	1/0.25
	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020														
Cost to operate program per student credit hour	\$0.00 (none enrolled)	\$276.30	\$265.79	\$0.00 (none enrolled)	\$314.79														
Faculty/ student ratio	N/A	1/1.00	1/1.25	N/A	1/0.25														
<p>Strengths and Weaknesses</p>	<p>Strengths of the program include an alignment of welding and electricity courses with The National Center for Construction Education and Research, a small student teacher ratio, access to working labs outside of classes, and fulfilling the need for educated and skilled degreed workers. Weaknesses include older equipment, and space for metal working.</p>																		
<p>Recommendations</p>	<p>Maintain at current level with a focus to do certificate audits to award more students who earn the certificate. Also, a change to the math option in the catalog would benefit students through either offering all three math pathways or just one.</p>																		

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Oct-20
MONTH

FUND SOURCE	FY21		FY20		FY21		FY20	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO			13	\$ 4,417.19	3	\$ 398.32	33	\$ 10,697.87
FEDERAL					1	\$ 346.50		
PRIVATE								
AUXILIARY	1	68.75	4	\$ 669.47	1	68.75	14	\$ 4,614.05
OTHER								
TOTAL	1	68.75	17	\$ 5,086.66	5	\$ 813.57	47	\$ 15,311.92

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Institution: Oklahoma Panhandle State University

ACADEMIC CALENDAR FOR 2021-2022

NOTE: All schedules should include final exams

Summer 2021 Session:

1st 8-week session (begins and ends) 4/26/2021 through 6/20/2021

2nd 8 week session (begins and ends) 6/21/2021 through 8/15/2021

Please list dates of all holidays/breaks (no classes) Memorial Day through 5/31/2021
Independence Day through 7/4/2021

Fall 2021 Semester:

16 week Semester (begins and ends) 8/16/2021 through 12/10/2021

1st 8 week session traditional (begins and ends) 8/16/2021 through 10/8/2021

2nd 8 week session traditional (begins and ends) 10/11/2021 through 12/10/2021

1st 8 week session online (begins and ends) 8/16/2021 through 10/10/2021

2nd 8 week session online (begins and ends) 10/11/2021 through 12/5/2021

Please list dates of all holidays/breaks (no classes) Labor Day – 9/6/2021
Fall Break – 10/15/2021
Thanksgiving Break – 11/22/2021 through 11/26/2021

Spring 2022 Semester:

16 week Semester (begins and ends) 1/10/2022 through 5/12/2022

1st 8-week session traditional (begins and ends) 1/10/2022 through 3/4/2022

2nd 8-week session traditional (begins and ends) 3/7/2022 through 5/12/2022

1st 8-week session online (begins and ends) 1/10/2022 through 3/6/2022

2nd 8-week session online (begins and ends) 3/7/2022 through 5/8/2022

Please list dates of all holidays/breaks (no classes) Martin Luther King Jr. Day – 1/17/2022
Spring Break – 3/14/2022 through 3/18/2022
Easter Break – 4/15/2022

*****Note: Spring Break should be scheduled for the week that encompasses the third Wednesday in March*****

Spring Commencement date (if applicable) 5/12/2022

Add/Drop Dates:

Summer 2021 (if applicable):

Final add date 8 week classes	4/30/2021
Final drop date 8 week classes:	4/30/2021
Final add date 2nd 8 week classes:	6/25/2021
Final drop date 2nd 8 week classes:	6/25/2021

Fall 2021:

Final add date 16 week classes:	8/20/2021
Final drop date 16 week classes:	8/20/2021
Final add date 1st 8 week classes:	8/20/2021
Final drop date 1st 8 week classes:	8/20/2021
Final add date 2nd 8 week classes:	10/18/2021
Final drop date 2nd 8 week classes:	10/18/2021

Spring 2022:

Final add date 16 week classes:	1/14/2022
Final drop date 16 week classes:	1/14/2022
Final add date 1st 8 week classes:	1/14/2022
Final drop date 1st 8 week classes:	1/14/2022
Final add date 2nd 8 week classes:	3/11/2022
Final drop date 2nd 8 week classes:	3/11/2022

Signature of President _____ **Date** _____

III. NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

President Kyle Stafford and other members of the Northeastern Oklahoma A&M College (NEO) administration joined the meeting via Zoom to present the business of NEO and review the Agenda for members of the Board. (The NEO Agenda is attached to this portion of the minutes.)

President Stafford began by saying that NEO was able to end the fall semester face-to-face as it started including the flex model, Zoom, and the hybrid model. He said there are two active COVID-19 cases on campus, with 74 total cases overall. President Stafford said NEO plans to continue being flexible with class offerings during the spring semester. Enrollment is down approximately 14 percent for the Spring 2021 semester and a focus has been placed on retention. NEO plans to have a Spring Break and all fall sports have been moved to spring.

President Stafford highlighted various stories of interest contained in the *NEO Update*. He noted a story about the International Student Partnership between NEO and Missouri Southern State University (MSSU). This partnership will allow students to get an associate degree from NEO and move on to MSSU for their bachelor's degree at an in-state tuition rate, plus an additional 10 percent discount. Another partnership is with OSU to provide scholarships to Native American students to complete dual undergraduate degrees in plant and soil sciences and entomology. Lastly, President Stafford said the annual Foundation Gala raised \$35,045 in scholarships for concurrent enrollment.

C-1 Approval of a new Academic Integrity Policy

Regent Callahan said the AAPP Committee met with the NEO administration regarding a request for approval of a new Academic Integrity Policy. This new policy has been reviewed by the Office of Legal Counsel. The Committee acted to recommend Board approval of the administration's request.

Regent Callahan moved and Regent Harrel seconded to approve Item C-1 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

C-2 Approval of a new Intellectual Property Policy

Regent Callahan said the AAPP Committee met with the NEO administration requesting approval of a new Intellectual Property Policy. The Committee acted to recommend Board approval of the administration's request, subject to further examination and additional information from the Office

of Legal Counsel and the NEO administration. (The Intellectual Property Policy is on file in the Board of Regents' Office as Doc. No. 1-12-11-20.)

Regent Callahan moved and Regent Link seconded to approve Item C-2 as presented in the NEO Agenda.

Regent Burns commented that he received the additional information and reviewed it with the Office of Legal Counsel. He said his concerns have been rectified and he supports the new policy.

Chair Davis thanked Steve Stephens, General Counsel, for gathering that information.

Regent Link asked if this policy is consistent with other institutions in the A&M System.

Regent Callahan said that is a question that was continuously asked during the committee meeting. Within reason--due to different grant requirements--Mr. Stephens has assured the Committee that when possible there is coordination between the A&Ms and OSU.

Mr. Stephens said it is an ongoing effort by the Office of Legal Counsel to examine the A&M policies and try to create template policies for suggestion by review of their administration and faculty councils to see if a solution can be found for a more synchronous type of operation for the A&Ms. He said there are many differences on each campus just by way of structure. A committee has been formed for this long-term project.

Regent Link asked if the policy is market economic and whether it allows for the incentivization of the academic side, but also for the ability to monetize any innovation for creations or product generation. He was concerned there may be a vacuum for creating things with an inability to commercialize or monetize the results of that research.

Mr. Stephens said most policies regarding intellectual property are OSU-specific since it is the major research institution, but there is not much patent activity at any other campus. He said the policy at NEO deals with copyright materials for the instructional materials and generally those are not commercialized because it is the faculty that creates them. With respect to intellectual property policies, certain entities at OSU (such as Cowboy Technologies) generate significant money; however, the profits cover the cost of those operations and does not go a lot further.

Regent Link said he recognizes the points Mr. Stephens made, he just wants to ensure that Intellectual Property activities at the institutions are not out of the market for commercializing and monetization.

Mr. Stephens said he is told that within the Big 12, OSU has the most generous policy with respect to the faculty share, which encourages them to come up with discoverable items. He said the actual marketability of it is set by the licenses. Some of the most valuable pieces of property are not

patented but rather trade secrets. The ability to license a product for commercial value is determined by the marketplace as opposed to policy.

Regent Link said he just wants to ensure the System is market sensitive.

Regent Burns said he has looked at the topic with the same question in mind and said it is his judgement that the System is market sensitive and, if anything, is providing the greatest incentive of any of its competitors. He said he does not believe that from a policy perspective the System is anything but leading in the industry and is almost too competitive. He said he does not believe there is anything policy related that needs to be changed, it is more a matter of implementation and bringing it to market.

Regent Anthony said he appreciates Regent Burns for the questions he asked in the committee meeting. He believes that when there are long documents that have seen significant changes, it is extremely helpful to the Regents to have a summary to clarify the comparisons.

Chair Davis agreed and said the reports the Office of Legal Counsel provided were extremely helpful.

Regent Burns said the Board has been tasked with focusing on the formation of policies and procedures. Any time changes in policy are brought before the Board it is a great worry to him whether implications have been thought through since these policies have been formed over several decades. He said none of the Regents have enough time to analyze the implications and history of policies, so guidance from the Office of Legal Counsel is needed. Regent Burns said the process the Board has asked the Office of Legal Counsel to bring about is to find consistency in policy between institutions. He said there are many reasons that is a good process: it makes it easier for the Board to keep up with changes, but also if there are going to be further consolidation or mergers in the future it is very helpful to have begun this policy coordination that begins to make that easier to achieve. There are many reasons these policies need review and straightening out.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

D-1 Approval to initiate search for Vice President for Academic Affairs

President Stafford said that Bethene Fahnstock, Vice President for Academic Affairs, announced her retirement in October. He said she joined NEO in 1990 as a faculty member in the Nursing Department, joined the administration in 1999, and became the Vice President for Academic Affairs in 2012. He said she has done a tremendous job over the past 30 years and has been an institutional leader with all the Higher Learning Commission (HLC) efforts, including the most

recent review in 2017. She has worked tirelessly for NEO. President Stafford thanked her for her service and congratulated her on retirement.

D-2 Approval of personnel actions

President Stafford noted Dustin Grover is transferring to Interim Vice President for Academic Affairs. He has worked for NEO since 2005 and is in his third year as the Assistant Vice President for Academic Affairs.

Regent Callahan moved and Regent Hall seconded to approve Section D, Items 1 & 2 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

E-1 Approval of program modifications in Agriculture, Art and Design, Physical Education, and Physical Therapy Program

E-2 Approval to offer courses at the Northeast Technology Center Kansas Campus in Kansas, Oklahoma

President Stafford said upon approval, the program modifications listed under Item E-1 will be forwarded to the Oklahoma State Regents for Higher Education (OSRHE) for their consideration and approval.

Regent Anthony moved and Regent Link seconded to approve Section E, Items 1 & 2 as presented in the NEO Agenda.

Regent Anthony commented that the state of Oklahoma is in desperate need of more qualified nurses, not just because of the pandemic but in general. He said he believes the partnership with Northeast Technology Center is a good relationship and congratulated NEO.

Chair Davis echoed Regent Anthony's comments and said it has been a focus for the Board for some time to encourage these types of collaborations and partnerships.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

F-1 Approval for NEO to accept CARES Act subaward from the State of Oklahoma for \$106,151.97

Regent Milner moved and Regent Callahan seconded to approve Item F-1 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

G-1 Revocation of Peace Officer Commission for former Campus Safety Officer Adam Hunter

Name: Adam Hunter Commission No.: 793

Regent Burns moved and Regent Milner seconded to approve Item G-1 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

J-1 Approval to purchase replacement lab computers

J-2 Ratification of interim approval to purchase additional wireless access points to be installed in all resident halls on campus

Regent Hall moved and Regent Milner seconded to approve Section J, Items 1 & 2 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, President Stafford and other members of the administration were excused from the meeting.



NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges
December 11, 2020

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Dr. Kyle Stafford
 - a. Highlights of NEO Update newsletter

B – RESOLUTIONS- None

C - POLICY AND OPERATIONAL PROCEDURES-

1. Board authorization is requested for a new Academic Integrity Policy, attached to this agenda as Reference Document C-1. The policy has been reviewed and approved by Board Legal Counsel.
2. Board authorization is requested for a new Intellectual Property Policy, attached to this agenda as Reference Document C-2. The policy has been reviewed and approved by Board Legal Counsel.

D - PERSONNEL ACTIONS-

1. Board authorization is requested for approval to initiate search for Vice President for Academic Affairs position, salary range \$85,000- \$100,000. Reference document D-1.
2. Personnel actions not requiring action by the Board including new hires, resignations, terminations, suspensions, retirement, etc. are provided for informational purposes only in Reference Document D-2.

E - INSTRUCTIONAL PROGRAMS-

1. Board authorization is requested for program modifications in Agriculture, Art and Design, Physical Education, and Physical Therapy Program. The program change requests approved

by the Board will be submitted to the Oklahoma State Regents for Higher Education for approval. The program modification for the Physical Therapist Assistant program will be submitted to the Commission on Accreditation in Physical Therapy Education for approval. An Executive Summary outlining the program modifications is attached to this agenda as Reference Document E-1.

2. Board authorization is requested to offer courses at the Northeast Technology Center Kansas Campus, Kansas, Oklahoma. The college is requesting to offer the Nursing Program Fast Track for licensed practical nurses and licensed paramedics at the technology center campus. Upon approval of the OSU A&M Board, the college will seek required approvals from the Oklahoma Board of Nursing, the Accreditation Commission for Education in Nursing, and the Higher Learning Commission. The addition of this off-campus site will be reported to the Oklahoma State Regents for Higher Education. The Memorandum of Understanding between the college and the Northeast Technology Center Kansas Campus is included as Reference Document E-2.

F - BUDGETARY ACTIONS-

1. Board authorization is requested for Northeastern Oklahoma A&M College to accept CAREs Act subaward from the State of Oklahoma for \$106,151.97. These funds will be used to offset institutional needs created because of COVID-19 Pandemic including additional PPE, and other costs of facilitating alternative course delivery to students.

G - OTHER BUSINESS AND FINANCIAL MATTERS-

1. Revocation of Peace Officer Commission
We request revocation of peace office commission for former Campus Safety Officer Adam Hunter effective November 6, 2020.

H - CONTRACTUAL AGREEMENTS (other than construction and renovation) – None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None

J - PURCHASE REQUESTS –

1. Board authorization is requested to purchase replacement lab computers, estimated cost \$100,000 (state contract). Funding for purchase will be E&G.
2. Interim approval- NEO respectfully requests ratification of previously approved interim approval to purchase additional wireless access points to be installed in all resident halls on campus, estimated cost \$180,000 (state contract). Funding for purchase will be E&G.

K - STUDENT SERVICES/ACTIVITIES- None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Gift of Real Property Agenda Item G-3 from the June 10, 2020 meeting approved acceptance of a gift of 4.9 acres of real property with an estimated value of \$36,750. Following the board meeting, NEO learned the gift would be for .8606 acres with an estimated value of \$6,454.50. The location of the property is unchanged.
2. Out-of-state travel summary for October 2020 (Reference Document M-2).
3. Academic Calendar 2021-2022 – (Reference Document M-3).
4. NEO athletic schedule for baseball. Note schedules are subject to change. (Reference Document M-4).

**Northeastern Oklahoma A&M College
Academic Integrity Policy and Procedures**

An institution's reputation and intellectual freedom depend on its uncompromising commitment to the ideal of academic integrity. Northeastern Oklahoma A&M College (hereafter referred to as NEO A&M) is committed to instilling and upholding integrity as a core value. NEO A&M is dedicated to maintaining an honest academic environment and ensuring fair resolution of alleged violations of academic integrity.

- I. All members of NEO A&M community are entrusted with academic integrity, which encompasses the fundamental values of honesty, trust, respect, fairness, and responsibility. Therefore, students and instructors are expected to demonstrate academic integrity.
 - A. Students are expected to:
 1. Understand and uphold the academic integrity guidelines established by NEO A&M and their instructors.
 2. Present their own work for evaluation by their instructors.
 3. Appropriately cite the words and ideas of others.
 4. Protect their work from misuse.
 5. Accept responsibility for their own actions.
 6. Trust instructors to enforce the academic integrity policy and procedures.
 7. Treat instructors with respect when violations of academic integrity are examined or appealed.
 - B. Instructors are expected to:
 1. Understand and uphold this academic integrity policy and procedures, as well as reasonable standards established within the guidelines.
 2. Clearly discuss and communicate information about academic integrity to students.
 3. Conduct vigilant exam security and proctoring.
 4. Give clear instructions for homework and projects.
 5. Fairly and consistently evaluate students and award credit based on professionally judged academic performance.
 6. Trust students to follow the academic integrity policy until sufficient information substantiates a violation, then confront the students with information about the alleged violations, follow the procedures, and report the violations.
 7. Fairly evaluate the information that may indicate a student has violated academic integrity.
 8. Treat students with respect while violations are examined or appealed.
 9. Trust the Department Chairs, the Vice President for Academic Affairs, and any committee selected to enforce the academic integrity policy and procedures when violations are appealed.
- II. Behaviors that violate the fundamental values of academic integrity may include but are not limited to:
 - A. Plagiarism: Presenting the written, published, or creative work of another as the student's own work. Whenever a student uses others' work, arguments, data, designs, etc., in a paper, a report, an oral presentation, or other assignment, the student must correctly cite

the appropriate references or sources. The student must fully indicate the extent to which any part or parts of the project are attributed to others. The student must also provide citations for paraphrased materials. The following are examples of plagiarism:

1. Copying or paraphrasing material from an Internet or written source without proper citation.
 2. Copying words and then changing them slightly, even if the source is cited.
 3. Copying verbatim without using quotation marks, even if the source is cited.
 4. Expressing in the student's own words someone else's ideas without the proper credit.
 5. Copying another student's assignment, computer program or examination with or without permission from the author.
 6. Copying another student's computer program and changing only minor items such as logic, variable names, or labels.
 7. Submitting a paper obtained in full or in part from a term paper "mill" or website.
- B. Unauthorized collaboration: Working on laboratory work, homework, take-home examinations, projects, or other assigned work with others when individual work is required; excessively relying upon and borrowing the ideas and work of others in a group effort.
- C. Multiple submissions: Submitting substantial portions of the same academic work for credit to more than one class (or for the same class if the student repeats a course) without permission of the instructor.
- D. Online coursework completed by another individual: Having a person other than the student who enrolled in the course complete a portion or all of the assignments and/or evaluations in the online course or hybrid course.
- D. Cheating on examinations or assignments:
1. Gathering unauthorized information before or during an examination from others; using notes, cell phones, or other unapproved aids during an examination.
 2. Unauthorized advance access to examinations, obtaining an advance copy of an examination without the instructor's permission or getting questions and answers from someone who took the examination earlier.
 3. Failing to observe the rules governing the conduct of examinations (for example, continuing to work on an examination after time is called at the end of the examination).
 4. Unauthorized access to an Instructor's Edition of a textbook or the solutions manual for a course and use of this information to complete examinations or assignments.
 5. In a course requiring computer work, copying another student's program rather than writing one's own.
 6. Substituting for another person or allowing another person to substitute for oneself in the taking of an examination.
- E. Fabricating information: Making up references for a bibliography, falsifying laboratory or research data, or using a false excuse for an absence or an extension on a due date.

- F. Altering or destroying the work of others: Changing or damaging computer files, papers, or other academic products that belong to others.
 - G. Fraudulently altering academic records: Altering graded papers, computer materials or records, course withdrawal slips, or academic documents. This includes forging an instructor or advisor signature and altering transcripts.
 - H. Assisting another person in any of the above examples of academic misconduct.
 - I. Other behaviors identified by the instructors.
- III. A student who is found responsible of an act of academic misconduct may be subject to one or more of the following sanctions:
- A. The student may receive a failing grade on the assignment or examination.
 - B. The student's grade for the course may be reduced, including a reduction to the grade of "F."
 - C. The student may be suspended from NEO A&M.
- IV. Procedures in cases of academic misconduct
- A. The instructor discovers sufficient information to substantiate an alleged violation of academic integrity. The information should support a determination that it is "more likely than not" that a violation of academic integrity occurred.
 - B. Within five school days of the discovery date, the instructor prepares an Academic Integrity Notification Form and gives the form to the student or sends the form to the student's NEO email address. A school day is defined as a regular class day during the fall or spring semester. (If a student is enrolled in a class during the summer school or intersession, a school day includes regular class days during the term.) The discovery date is defined as the date when the instructor obtains sufficient information to determine if it is "more likely than not" that a violation occurred; the instructor may take a reasonable amount of time to gather additional information before making the determination.
 - C. Once the instructor has identified an alleged violation of academic integrity, the student may not drop the course until the issue is resolved. Students who drop the course will be re-enrolled by the Registrar.
 - D. Within five school days of receiving the Academic Integrity Notification Form, the student contacts the instructor to schedule a meeting.
 - E. If the violation is the student's first violation, the meeting involves the student and the instructor and results in one of the following:
 - 1. The instructor and the student agree that no violation of academic integrity occurred. The student will sign the Academic Integrity Resolution Form. The instructor gives a copy to the student, retains a copy, and sends a copy to the appropriate Department Chair. No further action is needed.

2. The student admits responsibility for a violation and accepts the instructor's sanction. The instructor gives a copy to the student, retains a copy, and sends a copy to the appropriate Department Chair.
 3. The student admits responsibility but does not agree with the sanction. To initiate an appeal, the student must submit documentation to the Department Chair within five school days after signing the Academic Integrity Resolution Form. The instructor will provide the necessary documentation to the Department Chair.
 4. The student denies responsibility for the alleged violation and does not agree with the sanction. The instructor assigns a sanction and refers the case to the Department Chair. To initiate an appeal, the student must submit documentation to the Department Chair within five school days after completing the Academic Integrity Resolution Form. If agreement is reached concerning the sanction, no further action is necessary.
 5. The student fails to appear for the resolution meeting. After the instructor and the Department Chair discuss the alleged violation, the instructor assigns a sanction. The Department Chair signs the Academic Integrity Resolution Form. The instructor sends a copy to the student's NEO email address, and retains a copy. The Department Chair retains a copy and sends a copy to the Office for Academic Affairs.
 6. If the student does not accept the sanction, the student, the instructor, the Department Chair, and the Vice President for Academic Affairs meet to determine if the student has violated academic integrity. If the student agrees with the sanction, no further action is required.
 7. If the student does not agree to the sanction after meeting with the instructor, the Department Chair, and the Vice President for Academic Affairs, a committee composed of two (2) students, two (2) faculty members, and two (2) administrative personnel will review the documentation and determine if the student has violated academic integrity. The committee's decision is final.
 8. The assigned sanction becomes final if the student does not submit documentation to the Department Chair by the five-school-day deadline.
 9. The instructor may permit the student to drop a course with a grade of "W" if the allegation is dismissed or if the student admits responsibility for the violation. However, the student must meet the required deadline for grade of a "W."
- F. A student who is accused of a second alleged violation of academic integrity with a sanction of a "zero" or "F" on an assignment or examination will be directly referred to the appropriate Department Chair.
1. At this time the student, the instructor, the Department Chair, and the Vice President for Academic Affairs will meet to determine if the student is responsible for violating academic integrity. If the student is found responsible for violating academic integrity, the student will be suspended from NEO A&M for no less than one regular (fall or spring) semester. The student will also be suspended from the subsequent summer session.
 2. In rare circumstances, the instructor, the Department Chair, and the Vice President for Academic Affairs may consider a different sanction if the two violations occur in different classes.

3. If a student follows the appeal procedure and an agreement has not been met with all parties concerned, a committee of two (2) students, two (2) faculty members, and two (2) administrative personnel will be assigned to review the written materials and documentations. After the committee reviews the materials and documentations, its findings will be final.

G. Third violation: A student who has three reported violations will be suspended.

Note: In the event an incident is not resolved at the time grade reports are due to the Registrar (e.g., an alleged violation is discovered during the final examination period), an incomplete grade should be assigned until the allegation is resolved.

Academic Integrity Notification Form
(Given to student before Resolution Hearing)

*Below is a report indicating a **possible** violation of Northeastern Oklahoma A&M College's Academic Integrity Policy. It is very important that you contact me no later than:*

(time, day, date).

My contact information is listed below.

Be aware that if you fail to schedule a meeting by the date noted, or choose not to attend your scheduled appointment, a decision will be made in your absence based upon the information available as to whether or not a violation of Academic Integrity has taken place. For complex situations or situations involving multiple students, the instructor may postpone any decision about the alleged violation until all facts have been gathered. You may not drop this course. If you drop the course, you will be re-enrolled by the Registrar.

Student's Name	CWID
Course Title	Prefix & Number
Instructor's Name	Instructor's Phone
Instructor's Email	
Date Alleged Violation Discovered	Assignment Due Date

Alleged Violation of Academic Integrity

Description of Alleged Incident: (Please include a copy of all supporting documents/attach additional pages if needed)

Possible Sanction for Incident:

For questions or concerns regarding alleged violations of academic integrity, please contact the Office of Academic Affairs at 918-540-6203.

Distribution:

Original – Student

1 copy – Faculty member

1 copy – Department Chair

NORTHEASTERN OKLAHOMA A&M COLLEGE

Vice President for Academic Affairs

Department: Academic Affairs**Job Status:** Full-time**FLSA Status:** Exempt**Reports To:** President of the College**Grade/Level:** Administrative**Amount of Travel Required:** Minimal**Work Schedule:** Monday – Friday, 40 hours a week**Positions Supervised:** Academic Department

Chairs: Agriculture; Business & Technology; Communication & Fine Arts; Nursing, Allied Health, & Physical Education; Math & Natural Sciences; and Social Sciences; Assessment Coordinator; Staff Assistant to VP for Academic Affairs; Coordinator of Library Services; Assistant Vice President for Academic Affairs; and others as assigned by the President.

POSITION SUMMARY

The Vice President for Academic Affairs is the chief academic officer and is responsible for the development, implementation and evaluation of all academic programs conducted or sponsored by the College. The Vice President for Academic Affairs shall ensure that NEO's academic programs are of the highest possible quality and consistent with the needs of the College's key stakeholders.

ESSENTIAL FUNCTIONS

- Provides leadership in identifying the needs for academic programs and developing, implementing and evaluating those needed programs
- Provides leadership among the College's faculty and education staff with a focus on improving student learning and instructional effectiveness
- Develops, in conjunction with the Department Chairs and other appropriate officers, annual budgets and expenditures plans for the academic organization
- Provides leadership in the development of institutional policies and long-range plans with particular emphasis upon those pertaining to academic affairs
- Fosters effective communication among faculty and between the faculty, administration and other constituencies
- Develop and provide professional development opportunities for faculty
- Ensures that faculty possess the qualifications and skills appropriate to their responsibilities by monitoring new faculty acquisition and promoting professional development of existing faculty
- Serves as the College spokesperson and representative to external constituencies (business, city and non-profit agencies) on matters pertaining to academic affairs
- Ensures that employees within the academic organization are appropriately supervised, recognized and evaluated

- Provides leadership in the assessment of academic programs and academic support services and the development of course scheduling to meet the needs of students and academic programming
- Provides an effective system for the achievement of accreditation and required external approval of programs, including serving as the College's Accreditation Liaison Officer for the Higher Learning Commission
- Provides information and develops required reports for the Oklahoma State Regents for Higher Education and other external agencies
- Works collaboratively with the Oklahoma State Regents for Higher Education and serves as the College's representative on the Council on Instruction
- Assists the President in all matters deemed appropriate by the President

POSITION QUALIFICATIONS

Education and Experience:

- A terminal degree in a discipline consistent with an academic program within a college or university. Applicants near completion of terminal degree will be considered
- Previous administrative experience in higher education, preferably at a comprehensive community college
- Previous teaching experience, minimum of three years, at a comprehensive community college

KNOWLEDGE, SKILLS AND ABILITIES

- Effective oral and written communication skills
- Experience in a rural education setting
- Experience in budget planning
- Demonstrated knowledge and ability to lead in the implementation of innovative instruction
- Dedication to collegial relationships with faculty, staff, alumni and others and the ability to utilize those constituencies in the participatory development, implementation and evaluation of educational activities
- A commitment to ethnic diversity and the ability to foster appreciation for varying cultures, races and creeds
- Demonstrated willingness and ability to act ethically and socially responsible
- Adhere to principles of trust, teamwork and collaboration
- Knowledge and experience with the program approval process required by the state coordinating board (OSRHE)
- Experience working with accrediting agencies and the accreditation process
- Served in a leadership position in a local, state or national organization

Northeastern Oklahoma A&M College is an Affirmative Action/Equal Opportunity/E-Verify Employer.

Name	Action	Effective Date	Salary/Rate
Janice Rice	Resignation Upward Bound Academic Advisor	10/14/2020	\$32,760 annually
Adam Hunter	Resignation Campus Police Officer	11/6/2020	\$27,040 annually
Bethene Fahnestock	Retirement VP for Academic Affairs Transfer Administrative Assistant Campus	12/31/2020	\$98,066.30 annually
Deenia Engelbrecht	Police/Maintenance Dept.	11/30/2020	\$24,000 annually
Dustin Grover	Transfer Interim VP for Academ	1/1/2020	\$85,000 annually
Deida "Susy" Collins	Employ Assistant VP for Fiscal Affairs/Comptroller	11/30/2020	\$65,000 annually
Cory Sullivan	Employ Assistant Football Coach	12/1/2020	\$40,000 annually
Angela Gleaves	Resignation Staff Accountant	12/4/2020	\$34,403.20 annually

**NORTHEASTERN OKLAHOMA A&M COLLEGE
EXECUTIVE SUMMARY
PROGRAM AND COURSE CHANGES**

Northeastern Oklahoma A&M (NEO) College requests approval of the following curricular changes. Upon approval, NEO College will submit the curricular change requests to the Oklahoma State Regents for Higher Education for approval and to the appropriate specialized accrediting body in accordance with the accrediting body's requirements.

Department of Agriculture

Agriculture – Associate in Science: Agriculture Education Option

Modification of Associate in Science: Agriculture Education Option

Northeastern Oklahoma A&M College requests the approval to modify the program requirements for the Associate in Science degree in Agriculture: Agriculture Education Option. The request is to delete MCAG 1413 Introduction to Engineering in Agriculture to HORT 1013 Principles in Horticulture Science. The curricular change aligns with the requirements for Agriculture Education majors at three of NEO College major transfer universities for Agriculture Education, including Oklahoma State University.

Department of Communications and Fine Arts

Art and Design – Associate in Arts

Deletion of Options: Art Option and Graphic Design Option

Northeastern Oklahoma A&M College requests the approval to delete the two options for the Associate in Arts degree in Art and Design. If approved, the Art and Design program will consist of one plan of study for all Art and Design majors. Currently, NEO College offers the studio art courses and graphic design course on a rotational basis due to low demand. This model creates challenges in offering the courses often enough to meet the needs of majors in both the Art option and the Graphic Design option. By combining the two majors into one plan of study, NEO will be able to provide more flexibility for students to complete the necessary number of credit hours in art and design for the associate degree. As part of the plan of study redesign, MKTG 2123 Introduction to Marketing will be added as a choice for students in the Art and Design major.

Department of Nursing, Allied Health, and Physical Education

Physical Education – Associate in Science

Deletion of Options: Physical Education, Pre-Athletic Training, and Recreation

Northeastern Oklahoma A&M College requests the approval to delete the three options for the Associate in Science degree in Physical Education. If approved, the Physical program will consist of one plan of study

for all Physical Education majors. The demand for Physical Education courses has declined. By combining the option into one plan of study, NEO will be able to reduce the number of program courses required and to provide more flexibility for students to complete the necessary number of credit hours in physical education for the associate degree.

Physical Therapist Assistant – Associate in Applied Science

Modification of Program Plan of Study and Course Offerings

Northeastern Oklahoma A&M College requests the approval to modify the program requirements for the Associate in Applied Science degree in Physical Therapist Assistant. The request is to delete PHTA 2242 Professionalism in Health Care and to add PHTA 2321 Clinical Preparation I and PHTA 2432 Pathology for the PTA. This curriculum modification will include deletion of duplication of content and the addition of core content necessary for preparation of PTAs for licensure and practice.

The modification of courses will result in an overall increase in program requirements from 69 credit hours to 70 credit hours. Additional approval will be sought from the Oklahoma State Regents for Higher Education and the Commission on Accreditation in Physical Therapy Education, the program's specialized accrediting body.

Additional Changes

NEO College will submit the present the following course changes to the Oklahoma State Regents for Higher Education for informational purposes.

a. *General Education Elective*

STAT 2023 Elementary Statistics for Business and Economics approved by the NEO Curriculum Committee to meet the requirements for liberal arts and sciences, and a general education elective.

b. *Course Description Modification*

PHTA 2473 Selected Topics in Physical Therapy course description modification approved by the NEO Curriculum Committee

MEMORANDUM OF UNDERSTANDING
Between
NORTHEASTERN OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGE
And
NORTHEAST TECHNOLOGY CENTER-KANSAS CAMPUS

Definitions

Accreditation Commission for Education in Nursing (ACEN): specialized accrediting body for accrediting nursing programs; recognized by the U.S. Department of Education

Higher Learning Commission (HLC): accrediting body for degree-granting, postsecondary institutions in the North Central region of the U.S.; recognized by the U.S. Department of Education

Northeastern Oklahoma Agricultural and Mechanical College (NEO): a degree-granting institution as recognized by the U.S. Department of Education, the Higher Learning Commission, and the Oklahoma State Regents for Higher Education; accredited by the Higher Learning Commission

Northeastern Oklahoma Agricultural and Mechanical College/Northeast Technology Center – Kansas Campus (NEO/NTC-KC) Fast Track: NEO Nursing Fast Track option for licensed practical nurses and licensed paramedics delivered at the Northeast Technology Center – Kansas Campus

Northeast Technology Center Board of Education (NTCB): governing board for the Northeast Technology Center District

Northeast Technology Center – Kansas Campus (NTC-KC): career technology center accredited by the Oklahoma Board of Career and Technology Education to offer approved technology programs for high school and postsecondary students at the Northeast Technology Center, Kansas, Oklahoma campus

Nursing Faculty Council (NFC): the decision-making body for the NEO Nursing Program in accordance with the council's by-laws: composed of NEO full-time nursing faculty and the NEO director of nursing

Oklahoma Board of Nursing (OBN): Oklahoma regulation board for nursing licensure, including pre-licensure nursing educational programs

Board of Regents for the Oklahoma Agricultural and Mechanical Colleges (BROAM): governing board for Northeastern Oklahoma Agricultural and Mechanical College

Oklahoma State Regents for Higher Education (OSRHE): coordinating board for higher education in the state of Oklahoma

Memorandum of Understanding

This Memorandum of Understanding (“MOU”) between Northeastern Oklahoma Agricultural and Mechanical College (“NEO”) and Northeast Technology Center – Kansas Campus (“NTC-KC”) is entered into freely and with joint benefits to both institutions for the purpose of increasing access to associate degree preparation in nursing. For purposes of this agreement, the term “NEO/NTC-KC Fast Track” refers to the NEO Associate Degree Nursing Program Fast Track for licensed practical nurses and licensed paramedics located at the NTC-KC. This MOU sets forth the responsibilities of NEO and NTC-KC in providing qualified students access to the NEO/NTC-KC Fast Track.

The NEO Fast Track is designed for licensed practical nurses and licensed paramedics. The purpose of the program is to reduce the time to completion of the nursing curriculum and to reduce the time required for students to be in the classroom and skills laboratory on campus. Students who meet eligibility for admission to the Fast Track receive 11 credit hours of the nursing curriculum through prior learning assessment (PLA). The PLA credit is posted on the student’s NEO official transcript. The remaining 25 credit hours of nursing curriculum are taught through a blend of online course work, on-site skills practice and assessment, and clinical experiences at partnering clinical facilities in the region. The purpose of this MOU is to offer qualified students an opportunity to complete the classroom and skills laboratory component of the program at the NTC-KC and the clinical experiences in the NTC-KC region.

All required approvals for NEO to instruct the NEO Nursing Fast Track at the NTC-KC must be secured before the first application cycle for admission to the NEO/NTC-KC Fast Track and before offering of nursing courses at NEO/NTC-KC commence. NTC-KC is responsible for securing approval from the NTCB. NEO is responsible for securing approval from the BROAM, OBN, HLC, and ACEN.

Terms and Responsibilities

NEO and NTC-KC desire to enter a mutually beneficial agreement whereby the parties agree to abide by all the terms and conditions set forth in this MOU as follows:

Governance

1. As the degree-granting institution, NEO will be responsible for the governance of the NEO/NTC-KC Fast Track.
2. The NEO/NTC-KC Fast Track will be under the supervision and direction of the NEO Director of Nursing.
3. Hiring, evaluation, and termination of faculty will be conducted solely by NEO, following NEO policies and procedures.

Responsibilities for Accreditation and Program Approval and Reporting

1. The NEO Nursing Program will be responsible for maintaining compliance with the requirements of the OBN and ACEN.

2. NEO is responsible for all reporting required for the nursing program and for the college, including but not limited to, OBN, ACEN, HLC, and OSRHE.

Faculty

1. Faculty must meet the faculty qualifications of NEO, OBN, ACEN, and HLC.
2. Faculty will have the rights and privileges of NEO faculty.
3. Faculty will follow the NEO and the NEO Nursing Program policies, procedures, and practices, including responsibilities as a nursing faculty member as stated in the NEO Faculty Handbook and the NEO job descriptions.
4. Full-time faculty will serve as a member of the NEO Nursing Faculty Council in accordance with the Faculty Council By-laws.

Office Space and Equipment

1. NTC-KC will provide office space equipped with desk, desk chair, office chairs, a file cabinet/s, telephone, computer, and printer/scanner for the full-time faculty member.
2. NTC-KC will provide space for adjunct faculty to meet with students confidentially.
3. NTC-KC will provide office supplies and office equipment, such as access to a copy machine.

Classroom, Laboratory, and Equipment

1. NTC-KC will provide classroom space, skills laboratory space, and student computer access for on-campus classes, skills laboratory experiences, and testing.
2. NTC-KC will provide skills laboratory equipment for demonstration, practice, and assessment of skills, necessary to meet the student learning outcomes.

Recruitment of Students Promotional Material

1. NEO and NTC-KC will jointly be responsible for recruiting students for the Fast Track.
2. Promotional materials, including recruitment publications, social media posts, and other media, will be approved by the NEO Public Relations Director and/or the NEO Director of Nursing, to ensure compliance with NEO publishing policies and accreditation standards.

Application and Admission Selection

1. The NEO Nursing Program will be responsible for the application process and selection of applicants for admission in accordance with NEO Nursing Program policies, NEO institutional policies, and the OBN rules and regulations. The NEO/NTC-KC Fast Track faculty will participate in the process as directed by the NEO Director of Nursing.
2. Applicants requesting admission to the NEO/NTC-KC Fast Track must provide the same documentation for admission and meet the same admission requirements as the NEO Fast Track students requesting admission at the NEO Miami Campus.
3. NEO will notify the students of the admission decision and the process for enrollment in the nursing program.
4. The NEO Director of Nursing will address any positive drug screens and positive criminal background checks in accordance with the NEO Nursing Student Handbook and the clinical affiliation agreements. The NEO Director of Nursing will notify the NEO/NTC-KC faculty of any student ineligible to participate in the clinical experiences.

Advisement and Enrollment

1. The full-time faculty member will be responsible for advisement and enrollment of students preparing for and admitted to the Fast Track in accordance with NEO policies, procedures, and practices. NEO Nursing faculty will assist with the process, as needed.
2. Faculty will maintain student records necessary for advisement and enrollment in a secure location at NTC-KC.

Registration and Student Records

1. Students may apply for admission to NEO online and complete the enrollment process from a distance. The NTC-KC faculty will assist the students with this process, as needed.
2. Nursing program records will be securely maintained at NTC-KC nursing office during the student's matriculation in the program. Once the student exits the program, these records will be transferred to NEO.
3. Academic records, including the official NEO transcript, will be maintained by NEO in accordance with NEO policy.

Support Services

1. NEO/NTC-KC students will have access to NEO services and resources, including but not limited to, financial aid, tutoring, counseling, advisement, library resources, bookstore, information technology assistance, records, and enrollment.

Tuition, Fees, and Scholarships

1. NEO/NTC-KC students will pay the same tuition and fees as Fast Track students at the Miami Campus.
2. Eligible out-of-state residents may receive an out-of-state tuition waiver in accordance with NEO policy.
3. Students may apply for NEO institutional and/or NEO Foundation Scholarships.

General Education and Support Courses

1. NEO will offer the required general education and support courses through online delivery, synchronous remote delivery, or on-site delivery at the NTC-KC campus. Availability of on-site courses will depend on course demand and availability of qualified faculty to teach the course/s.

Courses, Enrollment, and Registration of Grades

1. Students at NEO/NTC-KC will complete the NEO Nursing Curriculum.
2. The control of the course titles, conceptual framework, curriculum, student learning outcomes, and content online remain with the NEO Nursing Faculty Council.
3. The NEO Nursing Curriculum is the intellectual property of NEO and cannot be imported into other courses. It is to be used with students accepted into the NEO/NTC-KC Fast Track only.

Clinical

1. The NEO Director of Nursing will be responsible for development, approval, and maintenance of clinical affiliation agreements, including legal counsel review.

2. The NEO/NTC-KC Fast Track faculty will be responsible for communication with the clinical sites, scheduling clinical facilities, assigning student clinical experiences, and supervising clinical adjunct faculty.

Progression, Matriculation and Completion/Graduation

1. NEO/NTC-KC Fast Track students are subject to NEO institutional and NEO Nursing Program policies and procedures for academic progress, matriculation, withdrawal, dismissal, monitoring, and completion/graduation.

Student Conduct and Student Grievances

1. NEO/NTC-KC Fast Track students are subject to the rules of conduct, regulations, and grievance procedures of the NEO Nursing Student Handbook and the NEO Student Handbook.
2. Fast Track students are subject to NTC-KC rules of conduct related to presence on the Northeast Technology Center-Kansas Campus.

Miscellaneous

1. This MOU shall not create any rights in any third parties, specifically any students participating in the NEO/NTC-KC Fast Track. The only parties to this agreement are NEO and NTC.

Funding

1. NTC-KC will provide the funding for faculty salaries, benefits, and professional development of an amount not to exceed \$130,000 per fiscal year, (July 1 through June 30).
 - a. Full-time faculty will be paid based on the NEO Faculty Salary Step and Grade, in accordance with the NEO Faculty Handbook.
 - b. Full-time faculty will receive the benefits in accordance with the NEO benefits policies and procedures for full-time faculty.
 - c. Adjunct faculty will be paid based at the adjunct faculty pay rate; nursing clinical adjunct faculty will be paid the hourly rate paid to clinical faculty in the traditional nursing program and the Fast Track at the Miami campus.
 - d. The number of clinical adjunct faculty will be based on the ratio of one faculty to 10 students (1:10).
 - e. Funding will begin when students start classes and NTC-KC receives invoicing from NEO.

Terms of the MOU Revision, Termination, and Continuation

1. The initial term of this MOU shall begin on the date hereof and continue until June 30, 2021. This MOU may be renewed annually for five additional terms of one year each by mutual agreement of the parties. Each renewal term shall run from July 1 to June 30.
2. Either party may terminate this MOU prior to the date of expiration due to action taken by the OBN, ACEN, HLC, or other approving organization that necessitates the termination of this agreement or for the material noncompliance of the other party.

3. If the MOU is terminated, both parties will be responsible for meeting the terms of this agreement to ensure that all students who had been admitted to and/or matriculating through the NEO/NTC-KC Fast Track will be able to complete the nursing program in accordance with the teach-out requirements of the accrediting bodies, the OBN, and the OSRHE.
4. Each party will review the agreement annually and work together to resolve any issues.
5. Amendments to this MOU must be in writing and approved by both institutions as signed by the authorized administrator.
6. The parties agree that their relationship is at all times that of independent contractors, and not that of an employee, partner, agent, or joint venture.
7. Revisions must be in accordance with the requirements of the accrediting and approving agencies.
8. The MOU may be extended beyond the expiration date with the agreement of both parties and approval of the NEO governing board and the NTC governing board.

Agreed to this _____ day of _____ (2020) by:

NEO

NTC

 Kyle J. Stafford, Ed.D. Date _____
 President

 Roger Crutchfield Date _____
 Superintendent

 Bethene Fahnestock, Ph.D. Date _____
 Vice President for
 Academic Affairs

 Greg Mitchell Date _____
 Director, Kansas Campus

 Debbie Morgan, M.S., R.N. Date _____
 Director of Nursing/
 Department Chair

 Rosalie Griffith Date _____
 Board President

Northeastern Oklahoma A&M College

Reference Document M-2

Northeastern Oklahoma A&M College
 Summary of Out-of-State Travel as of **Oct-20**

Column (1): Travel This Month
 Column (2): Corresponding Month Last FY
 Column (3): Amount Expended Current FY
 Column (4): Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
State Approp. (290)	0	\$0.00	2	\$1,237.41	0	\$0.00	29	\$15,262.38
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	1	\$190.00
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	0	\$0.00	2	\$707.44	0	\$0.00	22	\$9,699.56
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total	0	\$0.00	0	\$0.00	0	\$0.00	52	\$23,207.09

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**Return by December 1, 2020**Electronic submission with President's signature is preferred (to sbeauchamp@osrhe.edu).**Institution: Northeastern Oklahoma A&M College****ACADEMIC CALENDAR FOR 2021-2022***NOTE: All schedules should include final exams***Summer 2021 Session:**

Semester (8-week session) (begins and ends) 6/7/2021 through 7/29/2021

1st 4-week session (begins and ends) 6/7/2021 through 7/1/2021

2nd 4 week session (begins and ends) 7/6/2021 through 7/29/2021

Please list dates of all holidays/breaks (no classes) 7/5/2021 through 7/5/2021

Click here to enter begin date. **through** Click here to enter end date.

Please add any additional short-term sessions offered at your institution:

(Please note the specific length of the short term session in the shaded boxes)

-week session (begins and ends) Click here to enter begin date. **through** Click here to enter end date.-week session (begins and ends) Click here to enter begin date. **through** Click here to enter end date.-week session (begins and ends) Click here to enter begin date. **through** Click here to enter end date.

Summer Commencement date (if applicable) Click here to enter a date.

Fall 2021 Semester:

16 week Semester (begins and ends)	8/23/2021 through 12/17/2021
1st 8-week session (begins and ends)	8/23/2021 through 10/19/2021
2nd 8-week session (begins and ends)	10/20/2021 through 12/17/2021
1st 4-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
2nd 4 week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
3rd 4-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
4th 4 week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.

Please add any additional short-term sessions offered at your institution (if applicable):

(Please note the specific length of the short term session in the shaded boxes)

-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.

Please list dates of all holidays/breaks (no classes)	9/6/2021 through 9/6/2021
	10/14/2021 through 10/15/2021
	11/24/2021 through 11/26/2021

Fall Commencement date (if applicable)	Click here to enter a date.
--	-----------------------------

Spring 2022 Semester:

16 week Semester (begins and ends)	1/18/2022 through 5/13/2022
1st 8-week session (begins and ends)	1/18/2022 through 3/11/2022
2nd 8-week session (begins and ends)	3/21/2022 through 5/13/2022
1st 4-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
2nd 4 week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
3rd 4-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
4th 4 week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.

Please add any additional short-term sessions offered at your institution (if applicable):

(Please note the specific length of the short term session in the shaded boxes)

-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.

Please list dates of all holidays/breaks (no classes)	1/17/2022 through 1/17/2022
	03/14/2022 through 3/18/2022
	Click here to enter begin date. through Click here to enter end date.

*****Note: Spring Break should be scheduled for the week that encompasses the third Wednesday in March*****

Spring Commencement date (if applicable)	5/12/2022
	Click here to enter a date.
	Click here to enter a date.

Alternative Schedules (please describe any alternative schedules not already indicated above)

Interessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	Fall 2021 Interession (between summer 2021 and fall 2021)	Spring/Winter 2021- 2022 Interession (between fall 2021 and spring 2022)	Summer 2022 Interession (between spring 2022 and summer 2022)
Interession begins	Click here to enter a date.	12/20/2021	Click here to enter a date.
Interession ends	Click here to enter a date.	1/14/2022	Click here to enter a date.

Summer 2021 (if applicable):

Final add date 8 week classes	6/8/2021
Final drop date 8 week classes:	6/11/2021
Final add date first 4 week classes:	6/7/2021
Final drop date first 4 week classes:	6/8/2021
Final add date 2nd 4 week classes:	7/6/2021
Final drop date 2nd 4 week classes:	7/12/2021

Fall 2021:

Final add date 16 week classes:	8/27/2021
Final drop date 16 week classes:	9/3/2021
Final add date 1st 8 week classes:	8/24/2021
Final drop date 1st 8 week classes:	8/27/2021
Final add date 2nd 8 week classes:	10/21/2021
Final drop date 2nd 8 week classes:	10/26/2021

Spring 2022:

Final add date 16 week classes:	1/21/2022
Final drop date 16 week classes:	1/28/2022
Final add date 1st 8 week classes:	1/19/2022
Final drop date 1st 8 week classes:	1/21/2022
Final add date 2nd 8 week classes:	3/22/2022
Final drop date 2nd 8 week classes:	3/25/2022

Signature of President



Date

11/24/20

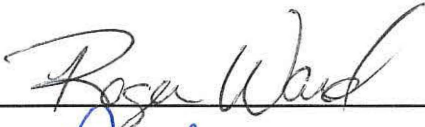


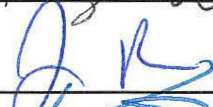
Date	Opponent	Location	Time
2/5-7/21	Joplin JUCO Festival	Joplin, MO	TBA
2/13/21	Southwestern Iowa	Miami, OK	TBA
2/14/21	Southwestern Iowa	Miami, OK	TBA
2/19-21/21	UCO JUCO Festival	Edmond, OK	TBA
2/22/21	Evangel JV	Miami, OK	1:00 PM
2/27/21	Maplewoods	Miami, OK	1:00 PM
2/28/21	Maplewoods	Miami, OK	1:00 PM
3/1/21	Evangel JV	Springfield, MO	1:00 PM
3/5/21	Arkansas Baptist	Little Rock, AR	2:00 PM
3/6/21	Arkansas Baptist	Little Rock, AR	1:00 PM
3/12/21	Seminole	Miami, OK	2:00 PM
3/13/21	Seminole	Miami, OK	1:00 PM
3/16/21	Carl Albert	Miami, OK	1:00 PM
3/18/21	Connors St.	Warner, OK	6:00 PM
3/20/21	Connors St.	Miami, OK	1:00 PM
3/25/21	Eastern Oklahoma	Miami, OK	2:00 PM
3/26/21	Eastern Oklahoma	Miami, OK	1:00 PM
3/30/21	Maplewoods	Kansas City, MO	1:00 PM
4/2/21	Rose State	Midwest City, OK	2:00 PM
4/3/21	Rose State	Midwest City, OK	1:00PM
4/7/21	Ok. Wesleyan JV	Bartlesville, OK	1:00PM
4/9/21	Arkansas Baptist	Miami, OK	2:00PM
4/10/21	Arkansas Baptist	Miami, OK	1:00Pm
4/13/21	Crowder	Joplin, MO	6:00PM
4/16/21	Seminole	Seminole, OK	2:00PM
4/17/21	Seminole	Seminole, OK	1:00PM
4/20/21	Crowder	Joplin, MO	6:00PM
4/21/21	Ok. Wesleyan JV	Miami, OK	1:00PM
4/22/21	Connors State	Miami, OK	2:00PM
4/24/21	Connors State	Warner Ok	1:00PM
4/30/21	Eastern Oklahoma	Wilburton, OK	2:00PM


5/1/21	Eastern Oklahoma	Wilburton, OK	1:00PM
5/7/21	Rose State	Miami, OK	2:00PM
5/8/21	Rose State	Miami, OK	1:00PM

POST SEASON

5/13-16 /21	Region II Tournament	Woodward, OK	TBA
5/20-21/21	South Central District	TBA	TBA
5/29/21 – 6/5/21	JUCO World Series	Grand Junction, CO	TBA

Roger Ward, Head Coach 

Joe Renfro, Athletic Director 

Kyle J. Stafford, President 

IV. CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ron Ramming joined the meeting via Zoom to present the business of Connors State College (CSC) and review the Agenda for members of the Board. (The CSC Agenda is attached to this portion of the minutes.)

President Ramming said CSC felt good about the fall semester and appreciated everyone's willingness to follow protocols. He thanked Mike Jackson, Dean of Students; Jake Lawson, Assistant Dean of Students; and Alta Crockett, Human Resources Director for their leadership. The Spring 2021 semester will look similar to the fall semester in the way of class offerings. Cleaning measures across campus will also continue as they were in the fall. He said CSC is still working on implementing protocols for spring sports as recommended by the National Junior College Athletic Association (NJCAA).

President Ramming said Jason Ramsey, Chair Davis, and himself recently met with OSRHE Chancellor Johnson and Jody Parker, State Regent. During this meeting it was learned that CSC will be included in a pilot project of the OSRHE System Innovations Committee. He said the purpose of this is to study collaboration opportunities. President Ramming then highlighted various stories of interest contained in the *Connection*.

B-1 Adoption of Memorial Resolution for Mr. Glen Jones

Regent Harrel moved and Regent Callahan seconded to approve Item B-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

C-1 Approval to implement a temporary COVID Leave addendum to the Faculty & Staff Handbook

President Ramming said this addendum addresses the expiration of the Families First Coronavirus Response Act (FFCRA) on December 20th. He said this change is to ensure there is a stopgap measure in case the government does not extend current policies. President Ramming said he does not foresee any issues, but there are some childcare concerns for employees that will likely remain in January 2021 when CSC returns to hosting classes. He noted that this addendum has been reviewed by the Office of Legal Counsel.

Regent Anthony moved and Regent Hall seconded to approve Item C-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

F-1 Approval for CSC to accept CARES Act subaward from the State of Oklahoma for \$102,900

President Ramming said these funds will be used to offset institutional needs created because of the COVID-19 pandemic.

Regent Milner moved and Regent Harrel seconded to approve Item F-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

H-1 Ratification of interim approval to grant a utility easement to Cross Telephone Company, L.L.C.

President Ramming said this easement is for installation of a fiber line that is going across the north end of the Harding Ranch and Research Station. This will allow the company to bring fiber up onto the ranch and install security cameras at the gate, as well as at the shotgun complex.

Regent Burns moved and Regent Hall seconded to approve Item H-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Connors State College being concluded, President Ramming was excused from the meeting.



Connors State College

Warner, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

December 11, 2020

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Ron Ramming Remarks
 - a. Connection

B – RESOLUTIONS-

1. Board approval is requested for the attached memorial resolution honoring Mr. Glen Jones, former Connors State College Books Store Manager and Administrator who died, October 30, 2020. (Reference Document B-1)

C - POLICY AND OPERATIONAL PROCEDURES

1. Board approval is requested to implement a temporary COVID Leave addendum to the Faculty and Staff Handbook with respect to existing leave policies and with the provision that the FFCRA expires on Dec 31, 2020, without further action. (Reference document C-1)

D - PERSONNEL ACTIONS

1. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only in (Reference Document D-1)

E - INSTRUCTIONAL PROGRAMS- None

F - BUDGETARY ACTIONS-

1. Board approval and authorization is requested for Connors State College to accept CARES Act Subaward from the State of Oklahoma for \$102.9K. These funds will be used to offset Institutional needs created because of the COVID-19 Pandemic including additional Sanitizing, PPE, and other costs of facilitating alternative course delivery to students. (Reference Doc. F-1)

G - OTHER BUSINESS AND FINANCIAL MATTERS- None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Ratification of Interim approval is requested to grant a utility easement to Cross Telephone Company, L.L.C. (Reference Doc. H-1)

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None

J - PURCHASE REQUESTS- None

K - STUDENT SERVICES/ACTIVITIES- None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-State Travel summaries for October 2020

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'RR', with a large, sweeping underline that extends to the right and loops back under the signature.

Dr. Ronald S. Ramming
President

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Connors State College and the Agricultural and Mechanical Colleges that Glen Jones, former Connors State Staff passed away on October 30, 2020; and

WHEREAS, Mr. Jones, by his loyalty, attention to duty, and faithful performance rendered service as the Book Store Manager and Administrator at Connors from 1986 until 2002, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Connors State College deeply feel the loss in his passing:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF REGENTS FOR CONNORS STATE COLLEGE AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Jones to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board of Regents and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Connor's State College's Staff.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board of Regents and a copy sent to the family of Mr. Jones.

Adopted by the Board the eleventh day of December 2020.

Dr. Ronald Ramming
President
Connors State College

Rick Davis
Chair
Oklahoma A&M Board of Regents



The Families First Coronavirus Response Act (FFCRA) went into effect in April 2020 which required certain employers to provide employees with paid sick leave or expanded family and medical leave for specified reasons related to COVID-19. FFCRA expires December 31, 2020.

Proposed Interim COVID-19 Leave Policy

Allow employees to use “Sick Leave Emergency” for up to 75 hours per full-time employee. Once the 75 hours of Sick Leave Emergency have been used, allow employees to use sick leave for all scenarios listed above. Once sick leave hours have been exhausted the hours will cascade to annual leave and healthy lifestyle hours. This option is the standard but with a liberal policy on the use of sick leave.

- A. The employee is subject to a Federal, State, or local quarantine or isolation order related to COVID-19.
- B. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
- C. The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
- D. The employee is caring for an individual who is subject to order as described in Reason A or has been advised as described in Reason B.
- E. The employee is caring for a son or daughter of such an employee, and the school or place of care of the child has been closed, or the childcare provider is unavailable due to COVID-19 precautions.
- F. The employee is experiencing any other substantially similar conditions as specified by the Secretary of Health and Human Services.
- G. This policy will supersede the leave policy stated in the Connor State College Faculty/Staff Handbook.
- H. This policy may be revoked or amended at any time in the sole discretion of the administration of Connors State College.



Personnel Actions

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rank, personnel leave, etc.

Name	Action	Effective Date	Salary/Rate

Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirements, etc.

Name	Title	Effective Date	Service Time
McFarland, Larry	Show Team Coach	11/9/2020	7 years

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Memo

To: Presidents
Cc: State Regents
From: Chancellor Glen D. Johnson
Date: Monday, November 2, 2020
Subject: Additional CARES Act Funding for Higher Education

On October 20, 2020, I notified the State Regents and Presidents that Governor Stitt and Secretary of Budget Mike Mazzei had approved a funding proposal from Representative Kyle Hilbert (R-Depew) to provide \$5 million from Oklahoma's Coronavirus Relief Fund to our colleges, universities and constituent agencies for personal protective equipment (PPE) cost reimbursement (copy of memo attached – Attachment 1).

I wanted to let you know that we were advised this morning by Representative Hilbert that Governor Stitt and Secretary Mazzei approved an additional \$2 million from the Oklahoma Coronavirus Relief Fund for this proposal to reimburse the costs of PPE to our public colleges, universities, and constituent agencies, for a total amount of \$7 million for this financial support.

The updated approved proposal provides a total of up to \$7 million to reimburse higher education institutions for COVID-19 related costs, such as sanitization work, masks, gloves, face shields, and disposable gowns for students and faculty, as necessary to resume classes at Oklahoma.

Institutions will receive an initial base allotment of \$50,000, with ½ of the remaining potential reimbursement based on the college or university's percentage share of FY21 state appropriated funds and the remaining ½ potential reimbursement based on percentage share of Fall 2019 student headcount.

A copy of the updated potential reimbursement amounts to each institution has been attached for your review (Attachment 2). It is anticipated that instructions for applying for reimbursement should be made available by the Office of Management and Enterprise Services (OMES) this week.

Please join me in thanking Representative Hilbert for his advocacy and efforts to help secure much-needed funding for our colleges and universities. We also want to extend a sincere thank

you to Governor Stitt and Secretary Mazzei for their leadership in approving this additional funding.

Thanks.

Glen

Glen D. Johnson

Chancellor

Oklahoma State Regents for Higher Education

655 Research Parkway, Suite 200

Oklahoma City, Oklahoma 73104

405.225.9122

gjohnson@osrhe.edu

follow us on Twitter @okhighered



FEDERAL FUNDING CERTIFICATION

I _____, am the legally authorized representative of _____, and I certify that:

1. I have the authority on behalf of _____ to request direct payment from the State of Oklahoma, from the allocation of funds to the State of Oklahoma from the Coronavirus Relief Fund as created in the CARES Act.
2. I understand that the State of Oklahoma will rely on this certification as a material representation in making a direct payment to _____ (“Recipient”).
3. _____'s proposed uses of the funds provided as direct payment under Section 14.435 of SS SCS HCS HB 2014 will be used only to cover those costs that-
 - a. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) (“necessary expenditures”);
 - b. Were not accounted for in the budget most recently approved as of March 27, 2020, for _____; and
 - c. Were or will be incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. Funds provided as direct payment from the State of Oklahoma pursuant to this certification for necessary expenditures that were or will be incurred during the period that begins on March 1, 2020, and ending on December 30, 2020, that are not expended on those necessary expenditures on or before March 31, 2021, by the political subdivision or its grantee(s), must be returned to the State of Oklahoma on or before April 1, 2021.
5. Funds provided as a direct payment from the State of Oklahoma pursuant to this certification must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure. Any funds expended by a political subdivision or its grantee(s) in any manner that does not adhere to official federal guidance or in violation of this certification shall be returned to the State of Oklahoma Coronavirus Relief Fund.
6. Any local government entity receiving funds pursuant to this certification shall retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts. Such documentation shall be produced to the State of Oklahoma upon request.
7. Any local government entity receiving funds pursuant to this certification shall be subject to any monitoring activities as deemed appropriate by the State of Oklahoma.
8. Any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected tax or other revenue collections.
9. Funds received pursuant to this certification cannot be used for expenditures for which a local government entity has received any other emergency COVID-19 supplemental

funding (whether state, federal or private in nature) for that same expense. Funds received pursuant to this certification for which a local government entity receives any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense, shall be returned to the State of Oklahoma.

10. I acknowledge and certify that Recipient has not received, and will not apply for, federal funds from any other source, to reimburse it for the expenditures for which funds are sought pursuant hereto.

I certify under the penalties of perjury, that I have read the above certification and my statements contained herein are true and correct to the best of my knowledge.

By: _____

Signature: _____

Title: _____

Date: _____

Subscribed and sworn to before me this ____ day of _____, 2020.

_____ Notary Public

My commission expires _____.

<u>Colleges & Universities</u>	Total CARES Allocation
University of Oklahoma	\$889,902.10
Oklahoma State University	\$796,105.25
University of Central Oklahoma	\$450,548.62
East Central University	\$158,061.64
Northeastern State University	\$282,587.27
Northwestern Oklahoma State University	\$111,591.71
Southeastern Oklahoma State University	\$176,248.28
Southwestern Oklahoma State University	\$199,928.28
Cameron University	\$181,270.50
Langston University	\$138,938.91
Oklahoma Panhandle State University	\$91,309.11
Rogers State University	\$149,279.18
University of Science & Arts of Okla	\$85,563.80
Carl Albert State College	\$98,956.21
Connors State College	\$102,928.66
Eastern Oklahoma State College	\$93,441.36
Murray State College	\$100,773.21
Northeastern Oklahoma A&M College	\$106,151.97
Northern Oklahoma College	\$145,913.25
Oklahoma City Community College	\$314,708.95
Redlands Community College	\$99,118.90
Rose State College	\$227,469.62
Seminole State College	\$92,888.45
Tulsa Community College	\$416,098.11
Western Oklahoma State College	\$87,265.95
<i>Total for colleges and universities</i>	<i>\$5,597,049.29</i>
<u>Constituent Agencies</u>	
OU Health Sciences Center	\$386,717.79
OU Law Center	\$81,908.45
OU Tulsa	\$74,144.52
OSU Oklahoma Ag Exprimment Station	\$130,289.02
OSU Oklahoma Cooperative Extension Service	\$137,346.07
OSU Center for Veterinary Medicine	\$89,751.82
OSU Center for Health Sciences	\$111,459.14
OSU Oklahoma City	\$177,106.46
OSU IT	\$130,989.17
OSU Tulsa	\$83,238.28
<i>Total for constituent agencies</i>	<i>\$1,402,950.71</i>
Total	\$7,000,000.00

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Connors State College

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

(a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

The telephone company has crews available to to complete this section of the fiber installation. An interim approval would keep crews from being assigned to other projects. The easement has been reviewed by OSU A&M Legal Counsel.

(c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

Approval is requested to grant an utility easement to Cross Telephone Company, L.L.C. to place a buried fiber optic cable across the north boundary of the Connors State College Harding Ranch and Research Station.

3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ 0

4. Identify the fund or funds to be used in covering the cost stated above. 0

5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. _____

6. _____
(Optional) Signature of Requesting Administrator


(Required) Signature of President

Date

11.18.20
Date

**DO NOT COMPLETE FIELDS BELOW.
FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER ONLY.**

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:



Jason Ramsey November 18, 2020 15:15 CST

Signature of the Chief Executive Officer or
his designated representative

Date

COMMUNICATIONS EASEMENT

This easement agreement (“Agreement”) is made this __1st__ day of _____November_____, 2020 between the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges, acting for and on behalf of Connors State College, (“Grantor”) and Cross Telephone Company, L.L.C., with principal place of business at 704 3rd Ave., Warner, OK 74469 (“Grantee”).

1. Grantor own that particular real property located in Muskogee County, Oklahoma, as more particularly described on Exhibit A (“Property”). For the sum of One Dollars (\$1.00) and other good and valuable consideration received, Grantor hereby grants to Grantee a perpetual easement and right-of-way to construct, operate, and maintain upon, over, and across that portion of the Property described on Exhibit B (“Easement”) one or more communication lines and associated markers, fixtures, equipment, and devices (“Facilities”).
2. Grantee has the right to do all work necessary to prepare, maintain, and alter the Easement for Grantee’s use. Upon completion of the initial or any subsequent work by Grantee, Grantee shall backfill and thoroughly compact all excavations to minimize settling and shall level the surface over its excavation, remove all excess excavated materials and debris, and shall leave the Easement in a clean sanitary condition. All of Grantee’s construction and installation work will be performed at Grantee’s expense and in a professional and competent manner. If the initial or any subsequent work by Grantee damages any fence, curb or paved surface upon the Easement, Grantee, at its expense, shall repair or replace the damaged portion with materials of like quality and as nearly as possible to its prior condition.
3. Grantor warrants that: (i) it is the sole owner of the Property in fee simple, free and clear of all liens, encumbrances, and restrictions other than those of record; (ii) it has full rights to enter into and perform this Agreement; and (iii) subject to Grantee’s continued compliance with this Agreement, Grantee may peacefully and quietly enjoy the Easement.
4. Grantor and Grantee covenant and agree that if and when this Easement ceases to be used for the express purposes described in this Agreement, the Easement and right-of-way will revert to the then owners of the Property.
5. All references in this Agreement to the singular shall include the plural where applicable, and all references to gender shall include both masculine, feminine, and neuter genders.

[Signature page follows]

Executed by the Grantor this ___ day of _____, 2020.

Sign: _____

Print: Rick Davis, Chair _____

STATE OF OKLAHOMA)

COUNTY OF PAYNE)

On this ___ day of _____, 2020, personally appeared Rick Davis, known to me to be the identical person who executed the foregoing instrument, and acknowledged to me that he executed the same on behalf of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges, acting for and on behalf of Connors State College, as its Chair and the he executed the same voluntarily for the uses and purposes therein set forth.

(SEAL)

Notary Public

Commission Number: _____

My commission expires: _____

Exhibit A**Property**

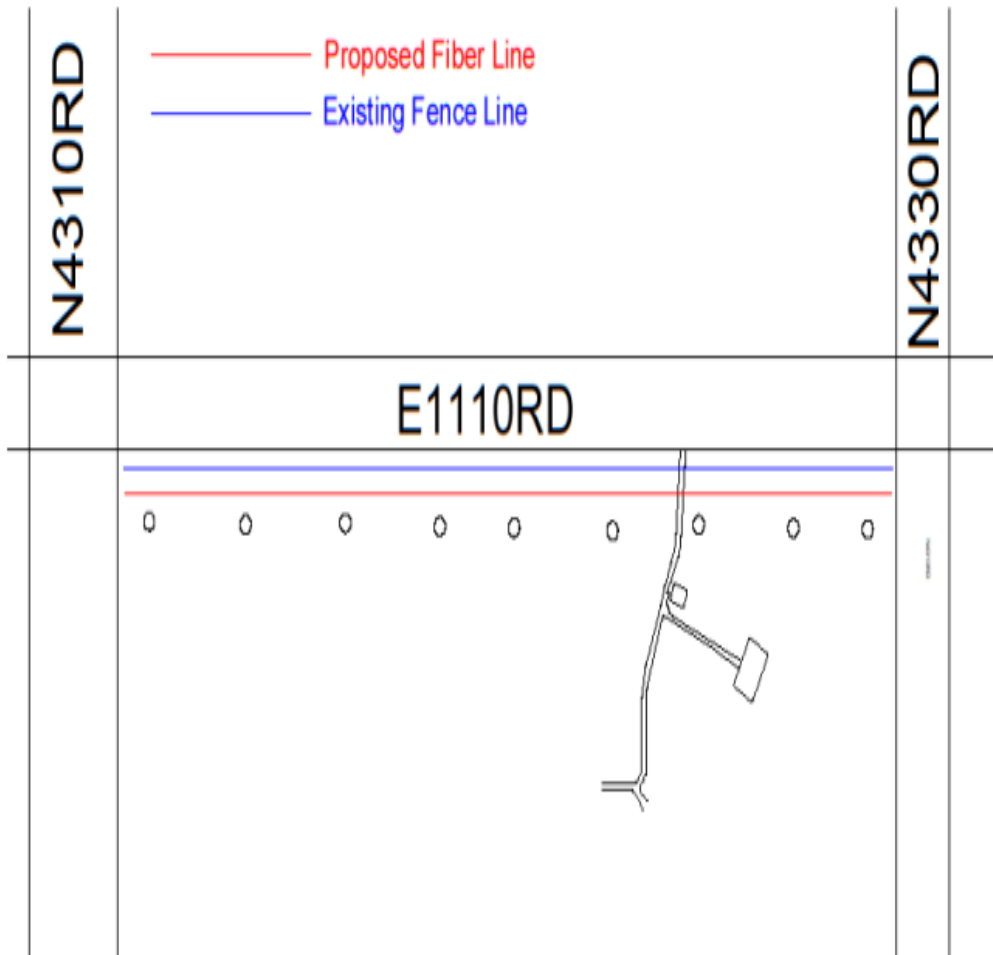
Physical address: 3953 E 243rd Street South, Porum, OK 74455

Legal description: All of Section 30, less thee South Half of the SE/4 of the SE/4 thereof in Township 11 North, Range 19 East of the Indian Meridian and The North Half of Section 31, Township 11 North, Range 19 East of the Indian Meridian AND all of section 29, Township 11 North, Range 19 East LESS AND EXCEPT the NE/4 of the NE/4 and LESS AND EXCEPT the following described tract:

Beginning at a point on the north section line of said Section 29, said point being S 89 48' W a distance of 1337.26 feet from the northeast corner thereof; thence along the north line S 89 48' W a distance of 1626.64 feet; thence S 04 34'35" W a distance of 881.14 feet; thence S 17 35'10" W a distance of 81.35 feet; thence S 21 33'45" W a distance of 1004.80 feet; thence S 11 47'30" W a distance of 91.91 feet; thence S 05 38'50" W a distance of 136.35 feet; thence S 00 59'40" E a distance of 365.94 feet, thence S 50 59'40" E a distance of 135.25 feet; thence S 00 02'20" E a distance of 661.0 feet; thence due East a distance of 3350.54 feet to the Ease line of Section 29; thence N 00 02'20" W along the east section line a distance of 1920.55 foot; thence S 89 33'09" W a distance of 1323.68 feet, thence N 00 37'40" W a distance of 1323.57 feet to the point of the beginning.

Exhibit B

Easement



Cross will place a Buried Fiber Optic 144 Cable inside a HDPE 4-way micro duct (18/14 mm) across the north side of the property. Cable will be placed at a depth of 3 feet, between the Electric pole line and the existing fence line. At the entrance and exit point of the buried cable, there will be a buried polymer concrete enclosure placed at 3 feet below the ground.

V. LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

President Kent Smith joined the meeting via Zoom to present the business of Langston University (LU) and review the Agenda for members of the Board. (The LU Agenda is attached to this portion of the minutes.)

President Smith said he feels LU took an aggressive approach towards safety in the fall semester. All sports were canceled for Fall 2020, the first week of classes were delivered virtually, and all University events were held virtually when possible. Dining on campus was all grab-and-go options to be eaten outdoors or in dorm rooms. He said the biggest implementation was new technology for faculty. President Smith said across all LU locations there are around 70 total COVID-19 cases and only 2 active cases at this time. President Smith praised the LU Emergency Leadership Team and their responsiveness with updates and strategies with the overall campus via webinars. All webinars are archived on multiple platforms for those who would like to watch them later. He said Spring Break will be shortened to two days, but the beginning of the semester will begin three days later than usual to make up the typical five-day break. All campus housing students will be required to submit a negative COVID-19 test within a certain number of days of move-in. He said all students will take a rapid test upon arrival to campus and will be tested once more before February 1st. Surveillance testing will be conducted throughout the semester.

Chair Davis said the A&M System has learned so much since the beginning of this pandemic. He thanked Regent Link for creating a task force to gather the institutions to form open collaboration and communication.

D-1 Approval of personnel actions

Regent Harrel moved and Regent Link seconded to approve Item D-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

F-1 Approval for Endowment distribution draw-down for total amount available

F-2 Approval to accept a grant with Southern SARE and to expend grant funds according to grant guidelines

President Smith said the endowment draw-down will be for a total of \$1.9 million. He noted the Southern Sustainable Agriculture Research and Education (SARE) grant is for the LU School of Agriculture and is titled “Developing a Sustainable Meat Goat Production and Marketing System.”

Regent Link moved and Regent Hall seconded to approve Section F, Items 1 and 2 as presented in the LU Agenda.

Regent Link asked if the \$1.9 million with regard to Item F-1 was the current year earnings available for withdrawal. President Smith said yes.

Regent Link asked if LU has the ability to withdraw other earnings that have accumulated over the \$30 million principal balance. President Smith said LU did not have that ability due to OSRHE policy. Regent Link asked President Smith if he has discussed that with the OSRHE Chancellor or Chair Davis. President Smith said he had discussed it with Chair Davis.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

H-1 Approval to renew the sponsorship of Dove Schools, Inc.

H-2 Approval to renew engagement with The Design Group for continued support with website redesign and maintenance

Regent Callahan moved and Regent Milner seconded to approve Section H, Items 1 and 2 as presented in the LU Agenda.

Regent Anthony said he is aware that some of the Dove Schools have had some issues and asked if this partnership is working out well.

President Smith said he cannot say enough good things about LU's partnership with Dove Schools. He said they have performed very well and are one of the top charter schools in Oklahoma; from last year to this year, they have improved their score to a B. He said this is one of LU's best sponsorships. (The renewal contract with Dove Schools, Inc. is on file in the Board of Regents' Office as Doc. No. 2-12-11-20.)

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

I-1 Approval to select an architectural firm to assist with the design and construction of the Cafeteria Renovation

Regent Callahan said the Fiscal Affairs and Plant Facilities (FAPF) Committee met with the LU administration on December 3, 2020, regarding a request for the approval to select an architectural

firm to assist with the design and construction of the Cafeteria Renovation. The Committee acted to recommend Selser Schaefer Architects of Tulsa.

Regent Callahan moved and Regent Hall seconded to select Selser Schaefer Architects of Tulsa, Oklahoma, as the architectural firm to assist the University with the project as presented under Item I-1 in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

I-2 Approval to select a construction manager at risk to assist with the design and construction of the Cafeteria Renovation

Regent Callahan said the Committee met with the LU administration regarding a request for the approval to select a construction manager at risk to assist with the design and construction of the Cafeteria Renovation. The Committee acted to recommend Timberlake Construction of Oklahoma City.

Regent Callahan moved and Regent Hall seconded to select Timberlake Construction of Oklahoma City, Oklahoma, as the construction manager at risk to assist the University with the project as presented under Item I-2 in the LU Agenda.

Regent Link asked whether this project is just the cafeteria renovation or if it had anything to do with a new Student Success Center.

President Smith said this is the renovation to the Cafeteria with some changes to the Student Success Center. He said the prior conversations Regent Link may be referring to were in regard to a possible new Recreational Center.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

J-1 Sole Source & Special Request: Approval for School of Physical Therapy to purchase ReWalk equipment

President Smith said LU has worked with OSU Chief Procurement Officer Scott Schlotthauer and his team on this request. The purpose of the equipment is to rehabilitate patients who are relearning how to walk. He said this is highly specialized and pending approval by the Office of Legal Counsel. (The quote for the ReWalk equipment is on file in the Board of Regents' Office as Doc. No. 3-12-11-20.)

J-2 Auxiliary enterprise funds: Ratification of interim approval to procure additional PPE for students, faculty, and staff

President Smith said this was with the contracted vendor. He said they have worked with Mr. Schlotthauer and his team on this request, and it was expedited because it relates to reimbursement funds available from the State.

Regent Milner moved and Regent Harrel seconded to approve Section J, Items 1 and 2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Langston University being concluded, President Kent Smith was excused from the meeting.



LANGSTON UNIVERSITY

Langston, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma A&M Colleges

December 11, 2020

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Smith

B – RESOLUTIONS

None

C - POLICY AND OPERATIONAL PROCEDURES

None

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (*Reference Document D-1*)

E - INSTRUCTIONAL PROGRAMS

None

F - BUDGETARY ACTIONS

1. Request for endowment distribution draw-down. (*Reference Document F-1*)
2. Request to accept grant funds. (*Reference Document F-2*)

G - OTHER BUSINESS AND FINANCIAL MATTERS

None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Approval is respectfully requested for Langston University to renew the sponsorship of Dove Schools, Inc. effective July 1, 2021 through June 30, 2026, pending final approval by the Office of Legal Counsel. The renewal contract is included for review. *(Reference Document H-1)*
2. Approval is requested for Langston University to renew our engagement with The Design Group, a multicultural multimedia firm, for continued support with website redesign and maintenance. *(Reference Document H-2)*

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Approval is respectfully requested for Langston University to select an Architectural Firm to assist the university with the design and construction of the Cafeteria Renovation. A full report has been prepared by Long Range Facilities Planning with additional details and a recommendation. *(Reference Document I-1)*
2. Approval is respectfully requested for Langston University to select a Construction Manager at Risk to assist the university with the design and construction of the Cafeteria Renovation. A full report has been prepared by Long Range Facilities Planning with additional details and a recommendation. *(Reference Document I-2)*

J - PURCHASE REQUESTS

Board approval is requested for the following purchase items. All purchases will comply with Board of Regents for Oklahoma and Agricultural and Mechanical Colleges Policies and Procedures, as well as applicable state statutes.

1. Sole source & special request
 - a. Approval for School of Physical Therapy to purchase ReWalk equipment, pending final approval by Office of Legal Counsel. *(Reference Document J-1)*
2. Auxiliary enterprises funds
 - a. Ratification of interim approval to procure additional PPE for students, faculty, and staff. *(Reference Document J-2)*

K - STUDENT SERVICES/ACTIVITIES

None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

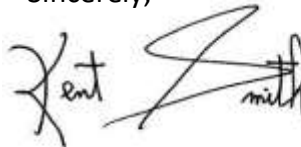
None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

None

All items listed above are respectfully submitted for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Kent Smith". The signature is stylized with a large "K" and "S".

KENT J. SMITH, JR.
PRESIDENT

D – PERSONNEL ACTIONS

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc.

1. Board approval is requested for the following personnel actions:

Name	Action	Effective Date	Salary/Rate
Melissa Maker	Employ as Director of Accounts Payable	10/19/2020	\$48,000 annually (12-month basis)
Leonelle Thompson	Employ as Director of Career Services	11/2/2020	\$75,000 annually (12-month basis)

2. The following personnel items are listed for informational purposes only:

Name	Title	Type	Effective Date	Service Time
Denise Crakkal	Instructor, School of Nursing and Health Professions	Resignation	10/16/2020	08/19/2020-10/16/2020
Annette Stanley	Director, Title III	Retirement	12/31/2020	01/04/1988-12/31/2020

F – BUDGETARY ACTIONS

1. Approval is respectfully requested for Langston University to submit a request to the Oklahoma State Regents for Higher Education for a distribution from the Langston University Endowment (Account 420001) in the amount of \$1.963 million, the total distribution available, to supplement our FY20 budget.



OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Improving our future by degrees

November 12, 2020

To: Presidents of Institutions

Re: FY2020 Endowment Distribution

At their meeting on October 22, 2020, the State Regents approved the allocation of earnings to qualified accounts in the State Regents' Endowment Trust Fund and a distribution available on those accounts. The earnings allocation covers the period from July 1, 2019, through June 30, 2020.

The distribution policy provides that the distribution be calculated at 4.5 percent of the three-year average of the June 30th market values. The attached schedule reflects the last three years' market values and the average market value on which the distribution calculation was made. The amount available for distribution includes the earnings from this calculation plus one-half the prior year's distributions that have not been withdrawn. The practice of allowing the full amount of prior year's carryover was reduced in FY2016 as a result of the slow growth to the portfolio and in order to protect your account balances moving forward.

An allocation has been made to each approved and fully funded account, regardless of whether an individual has been named to hold the chair, professorship or lectureship. The State Regents have emphasized that the distribution of these earnings is specifically for the activities associated with the endowment program and must not be used for general operations and programs at the institution.

A line for each account on your statement has been designated for you to indicate the amount of eligible earnings distribution you wish to have remitted at this time. You may request a remittance of all or a portion of the approved distribution amounts no later than June 15, 2021.

Once you have completed and returned the account statements indicating the amount of distribution requested, a check will be forwarded to your institution. All earnings from the State Regents' Endowment Fund must be deposited in and expended from the institution's Educational and General – Part I Revolving Fund (290).

If you have questions or need additional information, please contact Ms. Sheri Mauck, Interim Vice Chancellor for Budget and Finance, at smauck@osrhe.edu or (405) 225.9201.

Sincerely,

Glen D. Johnson
Chancellor

GDJ/sm
Attachment



OKLAHOMA STATE REGENTS' ENDOWMENT TRUST FUND--2020 DISTRIBUTION SCHEDULE

Account	Account Balance 6/30/2020	Account Balance 6/30/2019	Account Balance 6/30/2018	Three-year Average Mrkt. Value	# Qtrs	FY20 Available Distribution	FY19 Carryover	Total Available Distribution	Distribution Requested
Langston University									
420001 Endowment	43,136,307.22	46,808,989.90	40,963,419.95	43,636,239.02	4	1,963,630.76	-	1,963,630.76	
420002 FSO Lectureship (Public)	116,779.99	120,769.01	98,221.37	111,923.12	4	5,036.54	5,473.14	10,509.68	
420003 FSO Lectureship (Private)	116,363.65	120,337.44	97,871.19	111,524.09	4	5,018.58	5,588.97	10,807.55	
420004 Southwestern Bell Endowed Lectureship	217,637.17	225,069.44	183,050.38	208,585.66	4	9,366.35	9,979.90	19,366.25	
420005 William Henri Hale Lectureship	114,401.43	118,308.21	96,220.81	109,643.48	4	4,933.96	5,583.34	10,517.29	
420006 J. C. Penney Professorship of Business	202,145.97	209,049.22	170,021.03	193,738.74	4	8,718.24	9,360.68	18,098.93	
420007 T. M. Crisp Professorship in Recreation & Good Sportsmanship	644,452.94	666,460.89	542,036.79	617,650.21	4	27,794.26	29,998.15	57,792.41	
420008 James A. Close Endowed Chair	619,759.68	640,924.37	521,267.77	593,983.94	4	26,729.28	28,093.34	54,822.62	
420009 Lillian Johnson Hemmit Endowed Chair	1,569,932.31	1,623,545.22	1,320,439.42	1,504,638.98	4	67,708.75	61,901.88	129,610.63	
420010 Delta Sigma Theta Sorority Distinguished Professorship	301,275.07	311,563.56	253,396.58	298,745.07	4	12,993.53	11,249.99	24,243.52	
TOTAL, Langston:	47,039,055.43	50,845,016.26	44,245,945.28	47,376,672.32	4	2,131,950.25	167,249.38	2,299,199.64	0.00

F – BUDGETARY ACTIONS

2. Approval is respectfully requested for Langston University’s School of Agriculture and Applied Sciences to accept a grant with Southern SARE entitled “Developing a Sustainable Meat Goat Production and Marketing System for the Southeastern United States through an 1890 Universities Consortium” in the amount of \$600,000.00 for the period of 09/01/2020 through 08/31/2023. The grant award notification letter is included for your review. Board approval is requested to expend grant funds, including payments of administrative allowances at year-end, according to grant guidelines.

Host Institutions:
University of Georgia
Fort Valley State University
Kerr Center for Sustainable Agriculture



Stuckey Building, Room 203
University of Georgia - Griffin Campus
1109 Experiment Street
Griffin, GA 30223-1731

September 28, 2020

Terry Gipson
Langston University
Box 1730
Langston, OK 73050

Dear Dr. Gipson:

Congratulations. I am pleased to tell you that your SARE Large Systems Research Grant: Sustainable Meat Goat Production and Marketing in the Southeast United States proposal titled, *"Developing a Sustainable Meat Goat Production and Marketing System for the Southeastern United States through an 1890 Universities Consortium"*, was selected for funding by our Administrative Council. Funding for your project was approved in the amount of **\$600,000** (\$200,000 per year for 3 years with the opportunity for additional three-year renewals up to a nine-year maximum).

Your SARE project number is **LS20-344**.

You may expend funds on this project as of September 01, 2020. However, reimbursement will not come immediately. Funds will not be available for reimbursement of expenses until the subcontract between The University of Georgia and your institution is complete. You cannot submit expenses for reimbursement until your institution has returned the signed contract to the University of Georgia and you have received official notice from the University of Georgia that funds are available. Terms and arrangements of the subcontract between the University of Georgia and your institution will be forthcoming. Once the contract is signed and returned, you may be reimbursed for approved project expenses incurred from September 01, 2020.

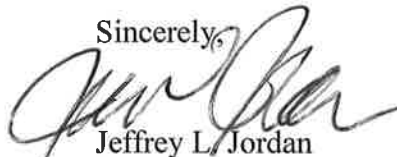
Your recently approved SARE project has been registered in the SARE Grant Management System (<https://projects.sare.org>). The SARE Grant Management System allows SARE project leaders to submit reports, update project information, provide relevant resources, and submit project products as part of the outreach portion of the project. Once the project is registered in the SARE Grant Management System, it is available and searchable for public viewing as part of the SARE projects database. Each year you will submit annual reports and, eventually, a final report (along with any accompanying project products) to make a complete public record of your project activities.

Use the username and password you created when you applied for your grant to access the SARE Grant Management System to make changes to your project report and submit reports and project products.

To learn more about managing your grant, including reporting requirements and financial requirements (such as modifying project budgets, filing a no-cost extension, and invoicing requirements), visit the Southern SARE website at <https://www.southernsare.org/Grants/Manage-a-Grant>

Please let me know as soon as possible, *in writing*, whether you wish to accept these funds for your project. Thank you for your interest in this program. I look forward to working with you.

Sincerely,



Jeffrey L. Jordan
Professor and Director

JJ/sb

cc: S-SARE State Co-Coordinator:
Jason Warren, Oklahoma State University



SOUTHERN REGION SARE
2020 Large Systems Research Grant:
 Sustainable Meat Goat Production and Marketing in the Southeast United States
Proposal Signature Sheet

Project title: *Developing a Sustainable Meat Goat Production and Marketing System for the Southeastern United States through an 1890 Universities Consortium*

Organization/Institution: Langston University

Principal investigator: Dr. Terry Gipson

Total amount requested: \$600,000

Organizational Administrative Representative: Dr. Kent J. Smith, Jr.

Signatures

Terry A. Gipson
 Principal Investigator Signature

Date: 11/02/2020

Kent J. Smith, Jr.
 Organizational Administrative Representative Signature

Date: 11-5-20

NOTE: The signature page -and ONLY the signature page- may be received at the address below after the proposal deadline. Should your proposal be selected for funding, we must have your signed signature page on file in order to make the award.

Southern SARE Program
 Room 203, Stuckey Bldg.
 1109 Experiment Street
 Griffin, GA 30223-1797
 FAX: (770) 412-4789
 Email: youngjs@uga.edu

H – CONTRACTUAL AGREEMENTS (other than construction and renovation)

2. Approval is requested for Langston University to renew our engagement with The Design Group, a multicultural multimedia firm, for continued support with website redesign and maintenance effective January 8, 2021. The full agreement is included for your review.

ENGAGEMENT AGREEMENT

Web Development, Maintenance & Hosting

The Design Group
400 West Capitol, Suite 1802
Little Rock, Arkansas 72201
designgroupmarketing.com

Engagement Specifics:

This agreement is made and effective the 8th day of January, 2021, between **Langston University**, hereafter referred to as Client, and **The Design Group**, (Agency). In consideration of the mutual agreement to provide strategic counsel in areas of web development / hosting services to the above Client, both parties agree to the following:

Scope of Work

Agency services to Client shall include services customarily performed by a general advertising Agency. Specifically, Agency shall do the following:

- Host and update current website programming, including:
 - Security Updates
 - Drupal core updates
 - SSL Ticketing
- Design and launch a new comprehensive branded website powered by Drupal CMS (langston.edu)
- Endeavor to do all of the above at the most advantageous rates, terms and conditions available.

Agency compensation for services will be minimum annual fee of **\$37,200** for account services / web maintenance provided to the Client. **Agency requests payment be made in equal monthly installments of \$3,100 commencing February 2021, and ending January 2022.**

Additional Agency deliverables and costs assigned to website hosting, maintenance and development are as follows:

Website Hosting \$8,500

(Includes monthly hosting and server security updates)

Website Design / Development \$70,000

(Includes all agency hours exhausted against creative development of website page layout and design and copywriting/copy editing; also includes front and back-end development, Content Management System (CMS) development and UI/UX design)

TOTAL PROPOSED BUDGET: \$116,000

Termination

- Agency shall continue to serve as Client's advertising Agency until Client or Agency shall terminate Agency's services with or without cause, or with respect to specified products or services assigned to Agency by giving not less than ninety (90) days' prior written notice by registered mail to the principal place of business of the other. Notice of termination shall become effective upon receipt of such notice by the party to whom it is addressed.
- Agency's rights and duties hereunder shall continue in full force during the ninety day notice period, but Agency's responsibilities shall be limited to supervising and administering then existing advertising campaigns.
- Any reservation, contract or agreement made by Agency for Client prior to the termination date which continues beyond the termination date will be carried to completion by Agency and paid for by Client in accordance with this agreement unless Client directs Agency to transfer such reservation, contract or arrangement to another entity and Client releases and indemnifies Agency, in which event Agency will attempt to make such transfer, subject to obtaining any necessary consent of third parties. Agency will be entitled to its commissions, fees and payments for services performed prior to accomplishing the transfer. Upon termination, provided that the Client has no outstanding indebtedness to Agency and Client assumes any third party obligations (including, without limitation, any applicable union or guild obligations relating to the production and use of commercials), Agency shall transfer in accordance with Client's instructions all property and materials owned by Client which are under Agency's control.

Terms of Agreement

The duration of this relationship will remain active until January 8, 2022, and may be extended for a (1) one-year period.

Billing

Agency will invoice Client monthly for fees and expenses incurred that month. Each invoice will be dated the last business day of the month and will be delivered no later than ten business days following the end of the month.

Dispute Resolution

Agency and Client agree to timely participation in good faith in mediation of any disputes arising out of this agreement before instituting legal action related to such dispute. This agreement will be governed by laws of the State of Oklahoma.

Indemnification and Insurance

Subject to the provisions herein, Agency shall defend, indemnify, and hold harmless Client and its employees from and against all Claims, demands, liabilities, causes of action, suits, judgments, and expenses (including attorneys' fees) for any bodily injury and property damage claims arising from the

negligence or misconduct of Agency or its employees, agents, contractors or invitees. These indemnification provisions shall survive termination or expiration of this contract.

Acceptance

By signing below, the agreement shall commence between **Langston University** and **The Design Group**.

For: **Langston University**

For: **The Design Group**

By:

By:

Date: _____

Date: _____

**ARCHITECT SELECTION FOR THE
DESIGN AND CONSTRUCTION OF RENOVATIONS TO A CAFETERIA
LANGSTON UNIVERSITY – LANGSTON, OKLAHOMA**

REF: CAP#21SOL007

The Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges has authorized Long Range Facilities Planning to initiate the selection process for this project.

Description (from Project Notification):

Langston University plans to renovate the cafeteria and surrounding space within the Student Success Center to create an enhanced dining experience for our students on the Langston Campus.

Project Budget: The planned costs for this project are not expected to exceed \$3,000,000. Funding will be from legally available funds.

Time Schedule: Selection Complete: **December 4, 2020**

Architect Selection Committee:

Dr. Kent Smith, President, Langston University*

Dr. Ruth Jackson, Vice President for Academic Affairs, Langston University

Theresa Powell, Chief of Staff, Langston University

Joshua Busby, Dean of Students, Langston University

Kavaris Sims, Assistant Dean of Students, Langston University

Jada Meads, Student Government President, Langston University

Mike Buchert, Director LRFPP*

Phil Thomas, Associate Director, Long Range Facilities Planning

Jana Phillips, University Architect, Long Range Facilities Planning, Chair

April Ebey, Assistant Director of Construction Services, Long Range Facilities Planning

Kirby Crain, Project Manager, Long Range Facilities Planning

did not attend all interviews*

Initial Screening:

Approval to begin the selection process for the architecture firm to assist the University with the project was given at the Board of Regents' meeting held on September 11, 2020. The selection process began on September 15, 2020, when a letter was sent to the State Construction Administrator at the Oklahoma Office of Management and Enterprise Services Division of Capital Assets Management requesting the list of consultants registered with that office. A list of seventy-seven (77) firms was provided. On September 18, 2020 a Project Notification was sent to the seventy-seven (77) firms informing them of the intent of the University to engage an architect for the project and inviting them to advice of their interest. Ten (10) firms submitted Letters of Interest.

Initial Screening Criteria:

Priority for type of work:	25%
Professional or specialized personnel:	40%
Specialized experience:	25%
OSU/A&M/OK presence:	10%

The Committee invited five (5) firms to interview:**(In order of receipt of letter of interest)**

GH2 Architects, Tulsa, Oklahoma

Selser Schaefer Architects, Tulsa, Oklahoma

Studio Architecture, Oklahoma City, Oklahoma

KKT Architects, Tulsa, OK

Troy D. Rhoades & Company, Inc., Oklahoma City, Oklahoma

Interviews and Evaluation Criteria:

The interviews were conducted via video conference to comply with federal, state, and local recommendations to mitigate the spread of coronavirus/covid-19 on November 6th, 2020. The following criteria were used by the committee to evaluate the firms:

- Quality of presentation 10%
- Applicability of portfolio of previous work 35%
- Implementation – approach and philosophy 35%
- Adherence to time and budget constraints. 20%

Committee summary:

In the opinion of the Committee, three of the five firms interviewed were capable of completing the work and each of the three firms should be considered for this project. In order of receipt of their Letters of Interest, these firms are:

Selser Schaefer Architects, Tulsa, Oklahoma

KKT Architects, Tulsa, OK

Troy D. Rhoades & Company, Inc., Oklahoma City, Oklahoma

Individual reports for each of these firms follow.

Selser Schaefer Architects, Tulsa, Oklahoma**Introduction:**

A Tulsa based firm with 26 employees, including 13 registered architects, and 2 registered interior designers. “When you are passionate about your work, it’s easy to know the ‘why’ behind it. It’s the motivation that drives you to keep looking for ways to do things better. As architects, it would be easy to assume our ‘why’ is great design...the next big idea, the smarter use of space. But it goes much deeper. Great design is nothing without people to experience it, interact with it and connect with each other because of it. People are our why. And we are proud that this single focus has been shaping our work form our very beginning 26 years ago.”

From Selser Schaefer's Letter of Interest

Proposed Key Staff:

Principal in Charge, Nathan Koob, AIA, LEED AP; **Project Manager**, Jason Cofer, AIA, LEED AP; **Project Designer**, Shannon West; **Project Designer, Architect**, Jon Pontious, AIA; **Interior Designer**, Britton Howerton, IIDA; **Interior Designer**, Nancy Pounds

OSU and A&M Projects During Past Five Years:

Student Union Cupola Restoration (OSU-Stillwater), CEAT Students Success Center (OSU-Stillwater), Atherton Hotel Expansion & Renovation (OSU-Stillwater), Edmon Low Library Cupola Restoration (OSU-Stillwater), Unmanned Systems Innovations Laboratory (OSU-Stillwater), Assessment of Kerr-Drummond Residence Hall (OSU-Stillwater, Kerr-Drummond Dining Hall Renovation (OSU-Stillwater), West End Zone Retail (OSU-Stillwater)

OK/OSU A&M System Presence:

"Since 1993, when Selser Schaefer Architects was formed, OSU graduates have risen to the top of our list when we look for talented problem solvers. 2 of our 4 partners are OSU Graduates. 58.7% of our staff are OSU Graduates. 5 out of 6 team members are OSU Graduates."

From Selser Schaefer's Letter of Interest

Minority Inclusion:

"At Selser Schaefer Architects minority inclusion begins with us. Our staff is 32% women and Native American, but our minority inclusion goes way beyond our office walls to our suppliers, vendors and consultants."

From Selser Schaefer's Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- Selser Schaefer has good food service and renovation experience.
- Foodservice consultant, SALT, has a proven partnership with SSA and has the unique background of being a chef
- Selser Schaefer focused on designing for student needs, technology, and wellness.
- Presentation included methods for addressing a compressed timeline by offsite fabrication of equipment.

Conclusion: It is the opinion of the committee that *Selser Schaefer Architects of Tulsa, Oklahoma* has sufficient experience and ability to be a good candidate for this project. The firm ***Selser Schaefer Architects*** is recommended to the Board for consideration for this project.

KKT, Tulsa, Oklahoma

Introduction:

"KKT Architects is a full-service architecture, interiors, and engineering firm. Since our founding in 1989, we have been providing innovative design services paired with the technical expertise to deliver excellence in all we do. Our reputation is built on creative design solutions, customer service, client satisfaction, and adherence to project budgets and schedules. While the firm has over 65 professionals including architects, interior designers, structural engineers, and

construction administrators, we have retained collaborative, client-focused culture on which we were founded.”

From KKT’s Letter of Interest

Proposed Key Staff:

President|CEO, Sarah Gould, AIA, A4LE; **Project Manager**, David Harland, Associate AIA; **Director of Design**, Francis Wilmore, AIA, LEED AP BD+C; **Project Architect**, Mohandis Radford, Associate AIA; **Principal|Interior Designer**, Liz Rohrbacker, IIDA, A4LE, ALEP; **Interior Designer**, Brittany Burnam, Associate IIDA; **Principal|Director of Structural Engineering**, James B. Geurin, PE; **Field Surveyor**, Robert Guess; **Architect|Code Specialist**, W. Ryan Wilbanks, AIA, ICC, CBO+Accessibility

OSU and A&M Projects During Past Five Years:

OSU Medicine on Riverside (OSU-CHS), Horticulture Facility (Langston), Greenhouse Learning Center (OSU-Stillwater), Masterplan Study for the Division of Student Affairs (OSU-Stillwater), OSU/A&M System On-call Architect, OSU/A&M System On-call Structural Engineer, Fire Protection Publications Office (OSU-Stillwater), OSU-Tulsa Gateway Tower (OSU-Tulsa), Physician’s Clinic (OSU, Tulsa)

A&M System Presence:

“33% of our proposed project team members graduated from OSU. 55% of our employees graduated from OSU.”

From KKT’s Letter of Interest

Minority Inclusion:

“One of the strengths of KKT is the diversity of our employees. We seek people who care about inclusion, and our office attracts diverse, high-performing people. Our office is 61% women. Within our company, all individuals in are respected, valued, and can achieve their maximum potential. This year KKT scored “Strength” in all five pillars (Community Outreach, CEO Commitment, Diverse Suppliers, Diverse People, Internal Policy) of Tulsa Regional Chamber’s Mosaic Inclusive Workplace Index report. We also extend that respect and dignity to our customers, business partners, shareholders, and the communities in which we serve.”

From KKT’s Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- KKT has good food service experience.
- Proposed choosing a foodservice consultant after better understanding the needs of the end user and food service provider.
- KKT has a good track record working with both Langston and LRFP.
- Good approach to maintaining a time sensitive schedule by focusing on decision making process.

Conclusion: It is the opinion of the committee that *KKT, of Tulsa, Oklahoma* has sufficient experience and ability to be a good candidate for this project. The firm **KKT** is recommended to the Board for consideration for this project.

Troy D. Rhoades & Company, Inc., Oklahoma City, Oklahoma**Introduction:**

“Troy D. Rhoades & Company was founded in February 2004. We have a single office in Oklahoma City, currently consisting of 8 employees and 1 consultant architect. We are a team of architects and designers. As a team, we strive to be a passionate advocate for our clients. We work closely with our each client in order to provide them with a finished product that helps them better impact the communities they serve.”

From TDR’s Letter of Interest

Proposed Key Staff:

Principal Architect, Troy D. Rhoades, AIA, NCARB; **Project Manager/ Senior Project Architect**, Randall Foster, AIA; **Project Manager/ Senior Project Architect**, Marc C. Swarowsky, NCARB; **Consulting Architect|QA|Specifications**, Rainey High, RA; **Interior Designer**, Chelsea Holcomb, NCIDQ; **Food Service Consultant**, Rocky Sturm, CFSP; **Structural Engineer, Wallace Engineering**, Billy Wiginton, P.E., ICCSI; **Electrical Engineer, Alvine Engineering**, Edward Kongs, P.E.

OSU and A&M Projects During Past Five Years:

“Troy D. Rhoades & Company, Inc. has yet to have the privilege to perform services for the OSU System or A&M Colleges. Our Design Team as a whole, (Wallace Engineering, Alvine Engineering) has completed extensive OSU System and A&M Colleges work.”

From TDR’s Letter of Interest

OK/OSU A&M System Presence:

“Our Design Consultants have performed over 55 projects on OSU and its affiliated campuses and include 2 OSU graduates. Within our internal office, the OSU/A&M graduate percentage is zero. Together 22% of our primary Design Team are OSU alumni”

From TDR’s Letter of Interest

Minority Inclusion:

“It is the Company’s policy to provide equal employment opportunity to all employees and applicants for employment without regard to race, sex, color, creed, religion, national origin, age, disability, marital status, sexual orientation, or other category in accordance with all applicable laws, directives and regulations of federal state and city entities.”

A complete outline of TDR’s Minority Inclusion Plan is in their Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- TDR instilled confidence of being able to work effectively with an owner’s representative (LRFP) while accommodating the needs of a foodservice provider and end user.
- TDR has good experience with higher ed cafeteria projects of similar scale and timeline.
- Proposed foodservice consultant, Sturm Consulting, Inc. has worked on multiple projects with TDR
- TDR is experienced with CMAR delivery method, and title 61.

Conclusion: It is the opinion of the committee that *Troy D. Rhoades & Company, Inc. of Oklahoma City, Oklahoma* has sufficient experience and ability to be a good candidate for this

project. The firm ***Troy D. Rhoades & Company, Inc.*** is recommended to the Board for consideration for this project.

**CONSTRUCTION MANAGER AT RISK SELECTION
FOR THE DESIGN AND CONSTRUCTION OF RENOVATIONS TO A CAFETERIA
LANGSTON UNIVERSITY – LANGSTON, OKLAHOMA**

REF: CAP#21SOL008

The Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges has authorized Long Range Facilities Planning to initiate the selection process for this project.

Description (from Project Notification):

Langston University plans to renovate the cafeteria and surrounding space within the Student Success Center to create an enhanced dining experience for our students on the Langston Campus.

Project Budget: The planned costs for this project are not expected to exceed \$3,000,000. Funding will be from legally available funds.

Time Schedule: Construction Manger Selection Complete: **December 4, 2020**

Construction Manager at Risk Selection Committee:

Dr. Kent Smith, President, Langston University

Dr. Ruth Jackson, Vice President for Academic Affairs, Langston University

Theresa Powell, Chief of Staff, Langston University

Joshua Busby, Dean of Students, Langston University

Kavaris Sims, Assistant Dean of Students, Langston University

Jada Meads, Student Government President, Langston University

Mike Buchert, Director LRFP*

Phil Thomas, Associate Director, Long Range Facilities Planning

Jana Phillips, University Architect, Long Range Facilities Planning, Chair

Kirby Crain, Project Manager, Long Range Facilities Planning

did not attend all interviews*

Initial Screening:

Approval to begin the selection process for the construction manager at risk to assist the University with the project was given at the Board of Regents' meeting held on September 11, 2020.

The selection process began on September 15, 2020, when a letter was sent to the State Construction Administrator at the Oklahoma Office of Management and Enterprise Services Division of Capital Assets Management requesting the list of consultants registered with that office. A list of eighty-six firms was provided. On September 18, 2020 a Project Notification was sent to the eighty-six firms informing them of the intent of the University to engage a construction manager at risk for the project and inviting them to advise of their interest. Twelve firms submitted Letters of Interest.

Initial Screening Criteria:

- | | |
|---|--------|
| • Financial Capability to perform the work: | Yes/No |
| • Overall Experience: | 15% |
| • Management Team/Staff: | 40% |
| • Budget, Cost, and Schedule Management: | 40% |
| • OSU/A&M/Oklahoma presence: | 5 % |

**The Committee invited five (5) firms to interview:
(In order of receipt of letter of interest)**

Timberlake Construction, Oklahoma City, Oklahoma

CMS Willowbrook, Oklahoma City, Oklahoma

The Ross Group, Tulsa, Oklahoma

Nabholz, Tulsa, Oklahoma

Lippert Bros., Inc., Oklahoma City, Oklahoma

Interviews and Evaluation Criteria:

The interviews were conducted via video conference to comply with federal, state, and local recommendations to mitigate the spread of coronavirus/covid-19 on November 5th, 2020. The following criteria were used by the committee to evaluate the firms:

- Specialized experience and technical competence for the type of services required. **30%**
- Capacity and capability, including any consultants, to perform the work, including any specialized services, within the stated time limitations of the project. **30%**
- Past record of performance on contracts with government agencies or private industry. (Estimating, control of costs, quality of work, and ability to meet schedules) **30%**
- Proximity to or familiarity with the area in which the project is located. **5%**
- Safety record for past five (5) years. **5%**

Committee summary:

In the opinion of the Committee, three of the five firms interviewed were capable of completing the work and each of the three firms should be considered for this project. In order of receipt of their Letters of Interest, these firms are:

Timberlake Construction, Oklahoma City, Oklahoma

Nabholz, Tulsa, Oklahoma

Lippert Bros., Inc., Oklahoma City, Oklahoma

Individual reports for each of these firms follow.

Timberlake Construction, Oklahoma City, Oklahoma

Introduction:

“Established in 1976, with offices in OKC and Tulsa, Timberlake Construction is a full service construction firm focused on organizational excellence with a genuine commitment at every phase of the construction process. From preconstruction to the completed project, people are at the heart of everything we do. We strive to be a strong partner with clients, architects, subcontractors, and key personnel on every project, every time.”

From Timberlake’s Letter of Interest

Proposed Key Staff:

President & CEO, Bryan Timberlake; **VP of Preconstruction**, Lani O’Reidy; **Preconstruction Manager**, Chase Henninger; **Sr. Superintendent**, Don Elder; **Project Manager**, Ron Hoggard

OSU and A&M Projects During Past Five Years:

Langston University Goat Research Facility 2016 (LU-Langston), Department of Public Safety 2014 (LU-Langston), Wentz Lane Parking Garage 2013 (OSU-Stillwater), Student Success Center 2011 Kitchen Upgrade (LU- Langston), I.W. Young Auditorium 2011 Renovation (LU-Langston)

From Timberlake’s Letter of Interest

OK/OSU Presence:

“20% of Timberlake’s degree holding workforce are graduates of OSU System and A&M Colleges. The direct, daily team selected for this project is made up of 66% OSU System and A&M Colleges graduates.”

From Timberlake’s Letter of Interest

Minority Inclusion:

An outline of the firm’s Minority Inclusion Plan was included with the Letter of Interest.

“Timberlake Construction strives to maximize minority business participating on all projects by providing the information to bid directly to MBE firms.”

From Timberlake’s Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- Timberlake’s proposed superintendent has first-hand knowledge of the building.
- Committee appreciated the proactive covid-19 mitigation practices and how that would work with Protect the Pride initiative.
- Timberlake has good higher ed dining experience.
- Included a study of site access and how to stage the project in order to prevent conflicts with an active university campus.

Conclusion:

It is the opinion of the committee that *Timberlake Construction of Oklahoma City, Oklahoma* has sufficient experience and ability to be a good candidate for this project. The firm **Timberlake Construction** is recommended to the Board for consideration for this project.

Nabholz Construction Services, Tulsa, Oklahoma**Introduction:**

“Nabholz has been synonymous with integrity, quality, and value in construction since its inception in 1949. What was a small family-owned construction company is now a large multi-discipline, employee-owned firm with over 1,200 employees, locations in five states, and a steady place on ENR’s “Top 400 Contractors” list.”

From Nabholz’s Letter of Interest

Proposed Key Staff:

EVP of Operations, Michael Feamster; **Preconstruction Manager**, Ryan O’Neil; **Project Manager**, Jeff Claxton; **Senior Project Manager**, Joshua Rhea; **Superintendent**, Steve Ritchie

OSU and A&M Projects During Past Five Years:

Nabholz currently serves as on-call cmar for the A&M System, a few of the over 75 projects are as follows: Allied Health Science Center (OSUIT-Okmulgee), ATRC Phillips 66 Plaza (OSU-Stillwater), Adams Market Renovation (OSU-Stillwater), Russell Hall Renovation 2015 (CSC-Warner), Stalling Barn at Synar Farms Addition (A&M-Miami), Edmon Low Math Learning Success Center (OSU-Stillwater), Kerr Drummond Dining Renovations (OSU-Stillwater).

OK/OSU A&M System Presence:

“The Nabholz Oklahoma operation employs approximately 20% proud Oklahoma State University alumni, including three out of five members of your project team. Your Preconstruction Manager, Ryan O’Neil, Senior Project Manager, Joshua Rhea, and Project Manager, Jeff Claxton, are all proudly OSU grads.”

From Nabholz’s Letter of Interest

Minority Inclusion:

“Nabholz has always placed a high value on diversity in the workplace and on the jobsite. A project team and site that better represents our community gives all of us the ability to better understand the world we live in. These partnerships result in reduced costs, process improvement, product innovations, and an overall strong economic impact; therefore delivering excellent service to our clients and partners.”

An outline of Nabholz’s Minority Inclusion plan was included in their Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- Nabholz has good higher ed dining experience.
- Committee members noted Nabholz’s thorough research of the jobsite.
- Committee appreciated the proactive covid-19 mitigation practices outlined.
- Nabholz presented options to expedite the remodel process.
- Nabholz has a good working relationship with LRFP in the A&M System.

Conclusion:

It is the opinion of the committee that *Nabholz of Tulsa, Oklahoma* has sufficient experience and ability to be a good candidate for this project. The firm **Nabholz** is recommended to the Board for consideration for this project.

Lippert Bros., Inc., Oklahoma City, Oklahoma

Introduction:

Since 1920, Lippert Bros. has been a driving force in the construction industry. With customer satisfaction and investment in people as points of significant focus, the company has been able to successfully complete 100 years of a variety of projects. Strong structural foundations and buildings parallel a strong family foundation and growth at Lippert Bros., Inc. A current emphasis of building commercial, industrial, and institutional projects helps the firm stay competitive and shows the evolution of a company that started with just skill and desire.

From Lippert Bros., Inc.'s Letter of Interest

Proposed Key Staff:

Project Manager, Alex Dzierewienko; **Superintendent**, Mark Goff; **Estimator**, Marcus Cox

OSU and A&M Projects During Past Five Years:

Ray & Linda Booker Flight Center (OSU-Stillwater), Dairy Visitors Center (OSU-Stillwater), Animal Nutrition Physiology (OSU-Stillwater), Sports Shooting Range (OPSU), Russell Hall 2019(CSC-Warner), Greenhouse (CSC-Warner),Excelsior (OSU-Stillwater), Gary F Stewart Research Facility (OSU-Stillwater), Ferguson Family Dairy Center (OSU –Stillwater), Fire Protection Publications Building Expansion (OSU-Stillwater), Boone Pickens Stadium Food Service Renovation (OSU-Stillwater)

OK/OSU Presence:

Of our degreed employees, eleven of seventeen (65%) graduated from Oklahoma A&M Colleges. For the proposed project, two of the three (67%) of the primary project team members will be OSU Graduates.

From Lippert Bros., Inc.'s Letter of Interest

Minority Inclusion:

“Lippert Bros., Inc. is committed to expending our best efforts to solicit and award work activities to Small Business (SB), Small Disadvantaged Business (SDB), Minority Business Enterprise (MBE), Women Owned Small Business (WOSB), Veteran (VOB), Service Disabled-Veteran Owned (SDVOSB), and HUBZone. We have established a Small and Small Disadvantaged Business plan to ensure continued and optimized use of Diverse Companies towards satisfying the goal requirements established for this project.”

From Lippert Bros., Inc.'s Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- Lippert Bros., Inc. is an Oklahoma based company
- Proposed team members have good experience with complex renovation projects.
- Lippert Bros., Inc. has good experience with higher ed projects of this scale.
- Presentation included options to expedite the remodel process.

Conclusion:

It is the opinion of the committee that *Lippert Bros., Inc. of Oklahoma City, Oklahoma* has sufficient experience and ability to be a good candidate for this project. The firm **Lippert Bros., Inc.** is recommended to the Board for consideration for this project.

J – PURCHASE REQUESTS

2. We request ratification of an interim approval to process a purchase order to Henry Schein, a contracted vendor, to procure additional PPE to build a supply to support students, faculty, and staff. Langston University consulted with the Office of Central Procurement and OSU Grants and Contracts for assistance in identifying the vendor and supplies and will continue to work with these offices to complete the purchase and ensure compliance. The estimated cost of this expenditure is \$138,656.00 and will be funded through legally available funds.

Item	Amount per Box	Number of EE/Student	Number of Units	Price per Unit	Total Cost Per Item
N95 Mask	50	n/a	400	\$61.31	\$24,524.00
3-Ply Mask	50	2500	n/a	\$12.89	\$96,675.00
Face Shield	200	250	5	\$206.80	\$3,102.00
Face Shield	200	2500	10	\$206.80	\$6,204.00
IR300 Thermometer	n/a	n/a	150	\$54.34	\$8,151.00
Overall Total					\$138,656.00

VI. OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and other members of the Oklahoma State University (OSU) administration joined the meeting via Zoom to present the business of OSU and review the Agenda for members of the Board. (The OSU Agenda is on file in the Board of Regents' Office as Doc. No. 4-12-11-20.)

Members of the administration from each OSU campus provided updates regarding the COVID-19 pandemic:

OSU-Stillwater Campus

Dr. Doug Hallenbeck, Vice President for Student Affairs, said the OSU University Health Services performed over 15,000 COVID-19 tests with about 1,100 students testing positive during the Fall 2020 semester. He said OSU was still able to maintain in-person instruction as much as possible. The highest number of quarantined students was 55 with the average being around 20. At this time, the number of those in quarantine was down to three. Dr. Hallenbeck said faculty, staff, and students all did well following the university mask mandate and social distancing guidelines. He said random COVID-19 and wastewater testing were also administered throughout the fall semester. OSU went completely virtual after the Thanksgiving holiday; however, students were asked to be tested prior to leaving campus. He said that OSU has decided to push the start date for the spring semester back a week to January 19, 2021, and they will no longer have Spring Break. OSU worked with the Student Government Association along with a few other campus organizations to create three wellness days throughout the semester. All students living on campus or in sorority/fraternity houses will be required to get tested and provide evidence of a negative test prior to returning in the spring; all other students will be asked to do the same. He said Dr. Chris Barlow, Senior Director of University Health Services, is working with the Payne County Health Department for a vaccine plan.

Chair Davis thanked Dr. Hallenbeck, Dr. Barlow, and the entire team at OSU for their efforts.

Regent Burns asked how many active cases are on campus at this time. Dr. Hallenbeck said there were 50 students who tested positive in the past six days.

Regent Burns asked what the total number of cases had been over the fall semester. Dr. Hallenbeck said the total between University tested and self-reported cases was just over 1,800.

OSU-Tulsa Campus

OSU-Tulsa President Pamela Fry said the OSU-Tulsa campus will follow the Stillwater campus' guidelines as much as possible given the shared faculty and students. She said OSU-Tulsa is finding that they have to work harder to assist students with their bursar balances, which results in an individual consultation with each of those students. A food and resource pantry has been opened for students and employees; she has seen an increase of students needing that assistance as well.

OSU-CHS Campus

Dr. Kayse Shrum, President of OSU-CHS, said beginning November 30th the campus and the majority of employees went virtual due to the high number of community transmitted cases in Tulsa. She said they continue to monitor CDC guidelines to ensure the University is in compliance. OSU-CHS has adjusted its policies to allow a seven-day test out option from quarantine. She said everyone working in clinical services is working overtime and they are leveraging telemedicine services to ensure they are providing access to patients. The hospital remains very busy as they try to expand to allow as many patients as possible, but like many other hospitals, nurse staffing is the limiting factor to getting more patients into the hospital. President Shrum said they are seeing approximately 125 patients a day in the hospital; 35 percent of those are COVID-19 cases and approximately half of those are in the ICU. She said they were able to execute their academic plans in the fall and are looking at options for the spring semester. One of the changes OSU-CHS has had to make recently is in the admissions process for the medical school: they are accepting pass/fail grades for online coursework and continue to have a requirement for the Medical College Admission Test (MCAT). The MCAT is not a requirement to interview students since there are some challenges around scheduling the test, so the deadline has been pushed back for submissions. She said they have begun to offer a virtual format for all students that are applying and have continued on-campus interviews. OSU-CHS is still on track for its acceptance rate and both the Cherokee Nation and Tulsa campuses are half full. Drive-through COVID-19 testing is still offered on campus with a 200 tests per day capacity booked full a week in advance. The testing site continues to receive positive feedback. President Shrum acknowledged the lab staff and their hard work. She said there is a public dashboard posted on the OSU-CHS website to monitor cases on campus; so far, they have had a relatively low number of cases. President Shrum said Dr. Julie Ledgerwood, an OSU College of Osteopathic Medicine graduate, is the Deputy Director of the National Institute of Allergy and Infectious Disease and is also the Chief Medical Officer and Director of Clinical Trials. She has been involved with Project Warpspeed and the development of all the vaccines. On December 18, 2020, she will give an update on all the vaccines and their safety and efficacy on the OSU-CHS ECHO platform.

Chair Davis thanked President Shrum for all the work OSU-CHS has done regarding the pandemic.

Regent Burns applauded everyone. He noted that the OSU System's reported cases is much higher than the other higher education entities in the state of Oklahoma (1,800-2,100 for OSU compared to the next highest being 600). He said this may be due to disparities in the way cases are reported or it could be because OSU is so aggressive at testing. He asked if there is any observation as to why the numbers are so disparate or if there is any more that the OSU System can do.

President Shrum said it is hard to draw conclusions based on overall numbers. She said looking at the percentage of positive test rates would be fairer to dictate if OSU is testing more aggressively. She said in her opinion OSU has been very aggressive in its planning and enforcement of rules. With a virus that spreads so quickly, the number of positive cases will continue to rise regardless. To find out why OSU has higher numbers, there would need to be more research to know if OSU's numbers really are higher or if they are due to more testing.

President Hargis said there is the possibility that some are reporting only on-campus infections and not off-campus students.

Dr. Hallenbeck added that of the 15,000 on-campus tests conducted, their positive rate was approximately 7.3 percent. President Shrum said that was on par with the positive rate they are seeing across communities.

Regent Burns asked if she believed this would then be on par with what would be seen at other universities. President Shrum reiterated that is on par with the communities across the state, so she does not believe it would be out of line. She agreed with President Hargis that she is not sure how the other universities are reporting their cases or how many they are testing.

OSUIT Campus

OSUIT President Bill Path started by thanking President Shrum and her staff at OSU-CHS for their guidance and for the testing capabilities all the campuses have received to operate more safely. He said his report would be similar to the other campuses with regard to PPE and enhanced protocols. President Path said OSUIT made the conscious effort to resume face-to-face instruction for many technical courses during the summer term. This caused a chain reaction of late starts and endings to the summer and fall semesters. A contactless commencement is scheduled for December 22, 2020, with 178 students set to attend. Only the students graduating and the platform party are allowed to be present, and all others will watch via livestream. President Path said there had only been 81 reported positive COVID-19 cases related to the OSUIT campus, and 56 of those have recovered. Of the remaining 25, two employees and 23 students are still considered active cases. The majority of the 23 COVID-19 positive students are taking classes virtually. During the fall semester, OSUIT used virtual reality for many courses along with Zoom. President Path said OSUIT used Zoom to conduct a virtual career fair as well as to host meetings with the Industrial Technology Advisory Committees where corporate partners participate and advise on curriculum. OSUIT plans to begin the Spring 2021 semester on time as a normal semester for students and faculty. He said with lecture style courses, the online platforms have been fine since they only need to use two of their senses; however, labs involve tools and technology that students need to use hands-on. President Path said OSUIT is working with a company out of Tulsa to pilot the use of XR technology, a blending of virtual reality, augmented reality, and mixed reality, which will simulate real-world learning relatively well. President Path said OSUIT is dedicating grant funds received through Title III as well as an Epic MegaGrant towards a pilot project. He said they are currently looking at five majors to identify certain components that could be virtualized to develop a proof of concept.

OSU-OKC Campus

Mr. Jason Ramsey read the following report from OSU-OKC President Brad Williams:

OSU-OKC was recognized by the *Oklahoma Gazette's* "Best of Oklahoma City 2020" in the COVID-19 category for smoothest online transition. The campus shifted 85 percent of the courses to online instruction for the Fall 2020 semester and will continue this plan through the Spring 2021 semester. Mr. Ramsey said he spoke with President Williams about the many students at OSU-OKC who have children in the Oklahoma City Public Schools System, and unless the public schools reopen for in-person instruction those parents will not have the opportunity to attend classes in-person as well. He said the campus transitioned to mobile computer technology using CARES Act funding to facilitate remote work. OSU-OKC hired two additional instructional designers to enhance online courses, as well as an online success coach. The campus is onboarding

for Spring 2021 a new software called Dropout Detective that integrates with Canvas to provide earlier alerts and warnings when students are struggling with online programs. Mr. Ramsey said the staff is currently working on rotating schedules to ensure continuity of service given the aggressive increase in COVID-19 cases in the metro area. He said President Williams has been sensitive to the Oklahoma City Mayor's declarations and requirements in Oklahoma City to stay in line with the guidelines.

B-1 Adoption of Memorial Resolution for Armando Cruz-Rodz

B-2 Adoption of Memorial Resolution for Art J. Quinn

B-3 Adoption of Memorial Resolution for Margaret S. Scott

(Copies of the Memorial Resolutions are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Harrel moved and Regent Hall seconded to approve Section B, Items 1-3 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

C-1 Approval of OSU Policy #4-0130, "Conflict of Interest in Sponsored Programs"

President Hargis said revisions to this policy were coordinated by Vice President for Research Kenneth Sewell.

Regent Callahan said the AAPP Committee met with the OSU administration regarding approval of revisions to Policy #4-0130, Conflict of Interest in Sponsored Programs. The Committee acted to recommend Board approval of the administration's request.

Regent Callahan moved and Regent Anthony seconded to approve Item C-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

C-2 Approval of revisions to OSU-Oklahoma City Faculty Handbook

Regent Callahan said the AAPP Committee met with the OSU administration regarding a request for approval of updates to the OSU-OKC Faculty Handbook. Given the size of the handbook, the Committee requested that the Office of Legal Counsel provide a summary of changes prior to final approval by the Board. Steve Stephens has circulated this summary to the Board. The Committee acted to recommend Board approval of this item.

Regent Callahan moved and Regent Burns seconded to approve Item C-2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

Provost and Senior Vice President Gary Sandefur presented the following items pertaining to Policy and Operational Procedures and Academic Affairs:

C-3 Approval to award honorary doctorate degrees to John W. Franklin, Wanda Jackson, and Reba McEntire

Provost Gary Sandefur said John W. Franklin will receive an honorary Doctorate of Humane Letters, Wanda Jackson an honorary Doctorate of Fine Arts, and Reba McEntire an honorary Doctorate of Fine Arts. If approved, these will be sent for consideration by the OSRHE.

Regent Anthony stated his curiosity and asked about the process for these requests. President Hargis said there is a committee of faculty and staff that review nominations for honorary doctorate degrees. The nominations are brought forward by an academic department. He said the nature of the nominations is recognizing extraordinary contribution, especially if they are from Oklahoma.

Regent Milner moved and Regent Arthur seconded to approve Item C-3 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

D-1 Approval of personnel actions

Provost Sandefur presented the personnel actions and recommended their approval with the exception of those items pertaining to separations and retirements which are included as informational items. These include four new appointments; two changes in title, rank, or appointment period; and four sabbatical requests. For informational purposes, four retirements and three separations are included.

Regent Milner moved and Regent Anthony seconded to approve Item D-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

E-1 Approval of curricular changes including new degrees, program modifications, etc.

E-2 Approval of Academic Program Reviews for 2019-2020

Provost Sandefur said the program modifications are in the Spears School of Business. Regarding Item E-2, he noted that, if approved, the Academic Program Reviews will be sent to the OSRHE for their consideration and approval.

Regent Harrel moved and Regent Callahan seconded to approve Section E, Items 1 and 2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

Senior Vice President Joe Weaver presented the following items pertaining to Administration and Finance:

G-1 Approval to accept property transfer and execute transfer agreements (OSU-CHS)

Senior Vice President Joe Weaver said this Item pertains to the Veterans Affairs (VA) hospital that is currently in the planning phase. He noted that Eric Polak, Vice President of Administration and Finance at OSU-CHS, has been coordinating this project.

Regent Anthony said this is no small thing. The new VA hospital is very important to the future of Tulsa and OSU-CHS, and the opportunities that it presents are many. He said it is an excellent piece of property that is well located near the OSU Medical Center.

Regent Link asked the total cost of the project and the amount of federal appropriations. Mr. Polak said there are \$120 million in federal appropriations for renovations, another \$120 million or so for equipment and startup, community donations of \$10 million, and approximately \$30 million in the value of the property. All together that totals around \$280 million for the VA portion of the project, which does not include the mental health hospital.

Regent Link said this information emphasizes Regent Anthony's point that this is huge for Oklahoma and every veteran. Chair Davis said it has taken a great deal of effort to get this project to the finish line.

President Hargis thanked Dr. Kayse Shrum and her team for moving this project forward. He said a big advantage will be the number of residencies OSU will gain from this development.

President Shrum said this is a project they have been working on for quite some time that will provide exceptional care and access to veterans in the state, and it is a partnership that has been developed from a research perspective as well as residency programs. Between the mental health hospital and the new VA hospital, there will be 100 new residency slots added in the state. She said this is a monumental moment for veterans in the state. President Shrum said they anticipate the budget for this project should be passed on December 18, 2020. She thanked everyone on her team that helped make this happen, as well as the support from both the state and federal levels.

Regent Link asked whether there will be a marketing plan to give recognition to those who contributed, given the significance of the numbers and the individuals/foundations who helped raise the money. President Shrum said yes. She said the Zarrow Foundation, a supporter, has been leading that effort and is coordinating with the Gooden Group for OSU's part.

Regent Milner moved and Regent Link seconded to approve Item G-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

H-1 Approval of changes to OSU and OSU/A&M retirement plans (OSU System)

H-2 Approval to transfer funding from OSU Athletics to OSU Foundation

Mr. Weaver said the retirement plan changes are necessary to maintain compliance with Internal Revenue Service regulations.

Regarding Item H-2, Mr. Weaver said many season ticket holders were unable to attend games in the stadium this season, so they were given the opportunity to donate the money they paid to the Cowboy Relief Fund. The amount being donated is approximately \$47,000.

Regent Anthony moved and Regent Milner seconded to approve Section H, Items 1 and 2 in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

J-1 Approval of sole source & special purchase requests

J-2 Approval of plant funds purchase requests

Regent Link asked if items C and D under Item J-1 had any costs associated with the consultancies and the amounts. Mr. Weaver said the amount is \$220,000 for Item J-1.c. and is the same amount they had been paying. He said it was worth every penny as they have been a fabulous partner in helping plan medical and other benefits. He said item J-1.d. has an amount of \$13,000 per month to assist with the flex benefit plan.

Regent Harrel moved and Regent Link seconded to approve Section J, Items 1 and 2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

MEMORIAL RESOLUTION

ATTACHMENT A
Pg. 1 of 3

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Armondo Cruz-Rodz, Division Head, Science, Technology, Engineering and Math, Professor, Science, was claimed by death on November 25, 2020; and

WHEREAS, Dr. Cruz-Rodz, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 17, 1998, to the date of his death, November 25, 2020, and as a citizen worthy of commemoration and respect; and


WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Cruz-Rodz to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Cruz-Rodz.

Adopted by the Board the 11th day of December, 2020.



Rick Davis, Chair

MEMORIAL RESOLUTION

ATTACHMENT A
Pg. 2 of 3

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Art Jay Quinn, Professor, Emeritus, Veterinary Clinic Sciences, was claimed by death on August 29, 2020; and

WHEREAS, Dr. Quinn, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from March 1, 1975, to the date of his retirement, December 1, 1995, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Quinn to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Quinn.

Adopted by the Board the 11th day of December, 2020.



Rick Davis, Chair

MEMORIAL RESOLUTION

ATTACHMENT A
Pg. 3 of 3

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Margaret Sue Scott, Associate Professor, Emeritus, Teaching, Learning, and Education Sciences, was claimed by death on September 9, 2020; and

WHEREAS, Dr. Scott, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 15, 1987, to the date of her retirement, August 1, 2006, and as a citizen worthy of commemoration and respect; and

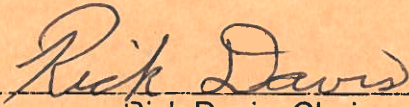
WHEREAS, her friends and Oklahoma State University have suffered irreparable loss in her passing:

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Scott to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Scott.

Adopted by the Board the 11th day of December 2020.



Rick Davis, Chair

VII. PUBLIC COMMENTS

Chair Davis said in accordance with Board Policy 1.17, time is provided for individuals to appear before the Board in order to provide comments. There were none registered to comment, and the Board continued with its business.

VIII. COMMITTEE REPORTS

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Oklahoma Panhandle State University, Northeastern Oklahoma A&M College, and Oklahoma State University.)

B. Audit, Risk Management and Compliance Review Committee

None

C. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Langston University.)

D. Planning and Budgets Committee

None

E. Oklahoma State University Presidential Search Committee

1. Report by Committee Chair Joe Hall and possible recommendation for approval of the OSU President Position Description and the OSU Presidential Selection Criteria

Committee Chair Hall said the OSU Presidential Search Committee held its first meeting on December 1, 2020, via Zoom. He said the Committee has assembled an outstanding group of stakeholders that will work together to recommend three to four finalists for consideration by the Board. The search consultant, Martin Baker, presented to the committee regarding the process and projected timeline over the next several months. Applications are due by January 1, 2021, in order to be assured of consideration by the committee.

As part of the committee process, the Position Description and Selection Criteria were reviewed and updated by a subcommittee led by Dr. Pamela Lovern, Vice-Chair of the OSU Faculty Council. The Search Committee recommends Board approval of the revised Position Description and Selection Criteria documents. (The Position Description and Selection Criteria documents are collectively attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Hall moved and Regent Anthony seconded to approve Item E-1 as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

IX. OTHER BOARD OF REGENTS' BUSINESS

None

Adjournment

Regent Callahan moved and Regent Link seconded to adjourn the meeting at approximately 12:32 p.m.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

PRESIDENT, OKLAHOMA STATE UNIVERSITY AND OSU SYSTEM

Position Description and Major Responsibilities

Oklahoma State University is a comprehensive research and land-grant university (founded Dec. 24, 1890) with statewide, national, and international responsibilities. The Oklahoma State University System (“OSU”) serves more than 33,000 students from all 50 states and nearly 100 countries on its five campuses, and has over 264,000 alumni around the world. OSU offers more than 315 undergraduate and graduate degrees and options, as well as professional degree programs in medicine and veterinary medicine. OSU’s main campus in Stillwater is recognized as a Very High Research Activity (R1) institution by the Carnegie Classification of Institutions of Higher Education. Enrollment has experienced strong growth over the past several years, with the five largest entering freshman classes in OSU history all matriculating within the past eight years. OSU is committed to achieving excellence in diversity, equity, and inclusion, and is an eight-time winner of the Higher Education Excellence in Diversity Award. Currently, ~30% of OSU students and faculty are members of diverse groups. OSU has been the top public land-grant institution in the US for awarding undergraduate degrees to Native American students since 2010. OSU’s Center for Sovereign Nations is a unique educational partnership between OSU and Oklahoma’s sovereign tribal nations.

OSU is dedicated to providing its students with exceptional academic and collegiate experiences. Academic colleges on the Stillwater campus include the Ferguson College of Agriculture; the Spears School of Business; the College of Engineering, Architecture and Technology; the College of Arts and Sciences; the College of Education and Human Sciences; and the College of Veterinary Medicine. OSU’s top-rated Honors College offers a small liberal arts college experience for high-achieving undergraduates. The OSU system has more than 7,000 continuous employees, including 2,171 faculty. OSU faculty members are leaders in their disciplines who are committed to teaching excellence and student success. Faculty members also engage with undergraduate and graduate students to conduct world-class research and creative activities that advance fundamental and applied knowledge. Faculty outreach and extension activities advance OSU’s land grant mission of service by sharing this knowledge statewide, nationally, and internationally. In spring 2020, OSU’s veterinary school and medical school collaborated to establish a COVID-19 testing facility, which provided exceptional service to the people of Oklahoma.

OSU has a proud legacy of international activity reaching back seventy years. In a typical year, OSU is home to over 1,800 international students, more than any other institution of higher education in Oklahoma. In addition, OSU sends almost 1,200 students abroad each year to gain a global perspective in their area of study. OSU also offers a number of dual degree programs in partnership with overseas universities, and continues to seek ways to bring OSU expertise to address global needs. OSU’s School of Global Studies and Partnerships seeks to advance OSU’s position on the global stage.

OSU has thrived under the leadership of President Burns Hargis. Since 2008, OSU has attracted over \$2.1 billion in private funding. Thanks to this support, the OSU endowment has doubled; increasing from approximately \$300M to now over \$600M. Annual scholarship support for students has increased from \$6M to \$18M, support for chairs and professors has also more than doubled, and the Stillwater campus has been transformed by over 2.5 million square feet of new/updated facilities. Major new academic facilities most recently opened include the \$35M Endeavor engineering laboratory facility, which is unique in the US (2018); a \$6M state of the art Greenhouse Learning Center (2019); and the architecturally renowned \$72M Spears School of Business Building (2018). Fundraising for the \$6M Ray and Linda Booker OSU Flight Center for aviation education is nearly complete, construction is in progress, and its opening is planned for the fall of 2021. A capital campaign for a new \$100M research, extension, and teaching facility for the Ferguson College of Agriculture is also well underway, with facility opening anticipated in 2023. Along with academic advances, a cultural milestone was achieved with the 2019 opening of the \$70M McKnight Center for the Performing Arts (incorporating a state of the art 1100-seat performance hall, a 200+ seat recital hall, and an outdoor plaza with a high-definition screen). The McKnight Center attracts world-class artists and productions to Stillwater and provides unparalleled educational opportunities for OSU performing arts students. The new Michael and Anne Greenwood School of Music building currently under construction immediately adjacent to the McKnight Center (opening 2021) will build on this cultural foundation to establish a premier academic facility for music education.

Athletics are an important aspect of social and cultural life at OSU and its surrounding region. The Cowboys and Cowgirls represent OSU in intercollegiate athletics as a member of the Big 12 Conference. With a long history of athletic success, OSU has 52 NCAA national titles in wrestling, golf, basketball, baseball, and cross country, which ranks fourth in all-time NCAA national team titles. OSU's athletics teams are supported by an extensive complex of new, state-of-the-art training and playing facilities. Most recently completed projects include the \$60M O'Brate baseball stadium (2020) and the \$20M Neil Patterson soccer stadium (2018). The OSU Cowboys football team plays at the 60,000 seat Boone Pickens Stadium. Each fall Stillwater hosts "America's Greatest Homecoming Celebration," which welcomes over 80,000 alumni back to campus.

Stillwater is a traditional college town with a welcoming, friendly, small-town family feel. Stillwater offers abundant opportunities for outdoor activities and enjoys excellent town-gown relations with OSU. Stillwater's location ~60 miles from both Oklahoma City and Tulsa facilitates OSU's interactions with the Governor, state legislature, private industry, and nearby academic institutions. Stillwater is also served by daily direct flights to Dallas-Fort Worth via the Stillwater Regional Airport.

In addition to the Stillwater campus, the OSU system includes several branch campuses, giving OSU a strong presence statewide. OSU's campuses partner with numerous private corporations across Oklahoma's major industries, including aviation/aerospace, biotechnology, energy, and agribusiness. OSU's branch campuses are the OSU Center for Health Sciences, which has its main campus in Tulsa and includes the newly completed OSU College of Medicine at the Cherokee Nation in Tahlequah; OSU-Tulsa; OSU-Oklahoma City; and the OSU Institute of Technology-Okmulgee.

- **OSU Center for Health Sciences (Tulsa) and OSU College of Medicine at the Cherokee Nation (Tahlequah).** The OSU College of Osteopathic Medicine is fulfilling a critical need in Oklahoma, and beyond, by training physicians who are qualified to treat every member of the family and enhance the health care process by applying their knowledge to treat the whole person. The administration, faculty and staff are unapologetically committed to a rural mission while focusing on care for both urban and rural communities. The college was founded in 1972 in response to a physician shortage in the small towns and rural areas of Oklahoma. Its doors opened in 1974, and its first class graduated in 1977. To date, the OSU College of Osteopathic Medicine has graduated 2,928 physicians. More than half of graduates remain in Oklahoma to practice medicine, with nearly one in four practicing in a community of 10,000 or less. The majority of OSU College of Osteopathic Medicine graduates practice a primary care specialty. Today, OSU Medicine plays a vital role in COVID-19 testing for the state, works with state agencies to prepare surge capacity pandemic care, provides health services and physician education to rural areas through telemedicine and remote education (Project ECHO), and addresses the healthcare workforce shortage in rural Oklahoma. The National Center for Wellness & Recovery (established 2017) provides advanced research, innovative delivery methods, and coordinated patient care for the addiction epidemic that ravages our state. In 2018, OSU Center for Health Sciences and the Cherokee Nation established the nation's first tribally affiliated college of medicine in Tahlequah, Oklahoma. The college opened in August 2020 with an entering class of 54 first year medical students, ~20% of whom were Native American (vs. ~1% of medical students nationally). OSU Center for Health Sciences is preparing the next generation of Oklahoma healthcare workers to make significant positive impacts in all corners of the state through advanced research, relevant resources and opportunities, and a commitment to the health of all Oklahomans.
- **OSU-Tulsa.** OSU-Tulsa is the metropolitan branch campus of OSU, located in Tulsa's historic Greenwood district. Founded in 1999, the campus offers upper division and graduate-level coursework to students who wish to earn OSU degrees and certificates in Tulsa. The six primary initiatives for OSU-Tulsa (known as the A-S-P-I-R-E framework) are: Access to degrees, Service to the community, Premier programs and facilities, Innovation, Research, and Economic development. OSU-Tulsa is home to the Helmerich Research Center, a state-of-the-art facility that houses undergraduate and graduate engineering programs, laboratories, and space for industry-related technology and development activities. Approximately 60 faculty members are resident to the Tulsa campus, and over 2,300 students are enrolled in coursework offered at OSU-Tulsa. Tulsa Community College is a vital partner in providing pathways to OSU programs. Approximately 40 OSU degrees can be completed at OSU-Tulsa.

- **OSU-Oklahoma City.** OSU-OKC offers two-year technical programs, leveraging its relationship with regional businesses to deliver relevant programming that is responsive to regional workforce development needs.
- **OSU Institute of Technology-Okmulgee (OSUIT).** Oklahoma’s only university of applied technology, OSUIT works closely with over 700 industry partners to prepare technical professionals for rewarding careers with the state and nation’s leading employers through a diverse array of non-credit, certificate, associate and baccalaureate offerings. OSUIT is regularly recognized as a national leader in the areas of positive graduate employment and low alumni debt.
- **Oklahoma Agricultural Experiment Station and the Oklahoma Cooperative Extension Service.** In addition to the branch campuses, the President of the OSU System oversees the Oklahoma Agricultural Experiment Station and the Oklahoma Cooperative Extension Service, which has offices covering all 77 counties statewide.

OSU seeks a President who can build on the transformational changes achieved under President Hargis’ leadership to propel OSU to the next level of excellence. This extraordinary opportunity requires visionary, strong, empathetic, and effective leadership.

The President reports directly to the Board of Regents for the Oklahoma State University and Agricultural and Mechanical Colleges. In accordance with policies set forth by the Board, the President provides overall leadership and direction for the University and components of the OSU System (“OSU”). The President is expected to:

- provide the vision and leadership needed to ensure that OSU anticipates the changing needs of society and responds quickly and effectively to those needs;
- work with a wide range of internal and external constituencies to develop and address priorities and strategic objectives which build on OSU’s strengths and opportunities and are consistent with the mission, role, and scope of OSU;
- implement processes that ensure the efficient, effective, and responsible use of OSU’s human, financial, and physical resources;
- nurture excitement and excellence in academic endeavors and reward intellectual achievement and service to the mission of OSU;
- position and create awareness of OSU as a leader with respect to growth, economic development, and enhancement of the quality of life within Oklahoma;
- be an effective ambassador to represent OSU to alumni and general public, business and government leaders, and the State Regents for Higher Education;
- take a proactive role in the generation of state, federal, and private funding needed to produce excellence in instruction, research, and extension/public service;
- play an interactive and visible role in the activities of OSU, seeking and effectively utilizing input from faculty, staff, students, and alumni on critical issues;
- embrace, expand, and harmonize the spirit of community and loyalty shared by all OSU constituents.

For further information: <https://go.okstate.edu/about-osu/leadership/president/presidentsearch/index.html>.

PRESIDENT, OKLAHOMA STATE UNIVERSITY AND OSU SYSTEM

Selection Criteria and Qualifications

Oklahoma State University and the OSU System (“OSU”) seek a President who can build on the transformational changes that have occurred over the past decade to propel OSU to the next level of excellence in undergraduate, graduate, and professional education; research; and public service. OSU aspires to recruit an individual with an outstanding combination of qualifications, experience, and skills for this exceptional opportunity.

Qualifications. It is preferred that the next OSU President have an earned doctorate or other terminal degree, along with a history of successful executive-level administrative experience in academia. However, exceptional candidates from non-academic backgrounds who have a record of intellectual achievement, along with successful experience in executive administration of complex organizations (in business, industry, government, or the nonprofit sector) will also be considered.

The ideal candidate will also possess outstanding attributes in the following key areas:

Leadership Skills. The next President of OSU must be able to:

- Effectively lead and manage the institution through a process of delegation, team-building, collaboration, and empowerment;
- Foster the development of leadership skills in the administrative team, students, faculty, and staff;
- Promote academic excellence through continued strengthening of the institution’s faculty, academic units, and programs;
- Recruit and retain outstanding students, faculty, and staff from diverse cultural and socioeconomic backgrounds;
- Demonstrate and advance the institution’s commitment to diversity, equity, and inclusion;
- Facilitate the academic mission of the institution by engaging in shared governance with students, faculty, and staff; and by respecting academic freedom.

Executive Skills. The next President of OSU must be able to:

- Set appropriate priorities and goals for the institution;
- Coordinate closely with the administrative team to ensure unified and consistent messaging;
- Develop a comprehensive strategy to facilitate coordination across the OSU system;
- Engage in proactive forward planning to limit the need for reactive decision-making;
- Assess critical issues and trends in higher education, and the evolving national and international role of a modern comprehensive land-grant university;
- Position the institution to take advantage of technological advances and opportunities in an ever-changing world;
- Promote fiscal responsibility, effective resource allocation, and sound budget management;
- Act decisively, ethically, and empathetically when there is a need to rapidly address difficult issues or crises; and accept full responsibility for those decisions.

Advocacy Skills. The next President of OSU must be able to:


- Demonstrate commitment to the central importance of serving students at the institution;
- Project a positive image of the institution and promote its brand to the community, state, nation, and world;
- Serve as an influential advocate for the institution with local, state, and federal officials by demonstrating the importance of higher education and the need for its public support;
- Successfully and creatively lead capital campaigns to attract the resources that are necessary for the institution to continue to achieve excellence in its mission of teaching, research, and public service;

- Facilitate the land grant mission of service, as exemplified by OSU Extension's 77-county outreach and education program;
- Collaborate with Oklahoma's sovereign tribal nations for mutual benefit;
- Establish productive working relationships with OSU alumni and other constituencies and stakeholders, including local business and community leaders; and maintain good town-gown relations.

Communication & Interpersonal Skills. The next President of OSU must:


- Have the superb interpersonal skills needed to serve as the public face of the institution and to form genuine connections with constituents at all levels;
- Personify energy, a positive attitude, emotional strength, empathy, integrity, and enthusiasm for service;
- Passionately communicate a vision of research, education, and service to inspire and motivate others;
- Enthusiastically welcome opportunities to participate in the everyday social and cultural life of the institution, surrounding community, and state;
- Ensure public trust in the institution through transparent communication and ethical behavior;
- Respect and foster the institution's long-standing ties across the state, nation, and world;
- Promote safe, welcoming, and friendly campus environments for the Cowboy family of students, faculty, staff, alumni, supporters, and friends.

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 
Rick Davis 01/29/2021 13:02 CST

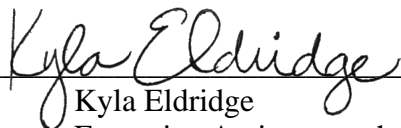
Rick Davis, Chair

ATTEST:


Jason Ramsey 02/02/2021 10:52 CST

Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on January 29, 2021.



Kyla Eldridge
Executive Assistant to the CEO