



MINUTES

of the

BOARD OF REGENTS *for the* OKLAHOMA AGRICULTURAL & MECHANICAL COLLEGES

for the

September 11, 2020

Regular Board Meeting

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FOR THE MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

September 11, 2020

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
SEPTEMBER 11, 2020

Notice of this meeting was filed with the Secretary of State on September 17, 2019. A second notice was filed on August 18, 2020, modifying the meeting location.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in Allied Health Room 105 at Langston University in Langston, Oklahoma, September 11, 2020.

Board members in attendance at location: Mr. Rick Davis, Chair; Dr. Trudy Milner, Vice Chair; Mr. Calvin Anthony; Mrs. Blayne Arthur; Mr. Jarold Callahan; Mr. Jimmy Harrel; and Mr. Tucker Link.

Board members in attendance via Zoom: Mr. Douglas Burns and Mr. Joe Hall.

Absent: None.

Others in attendance: Mr. Jason Ramsey, Chief Executive Officer; Ms. Jessica Russell, Director of Public Policy; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Kyla Eldridge, Executive Assistant to the CEO; Ms. Nicole Nixon, Administrative Associate; and Ms. Shyanne Mikles, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, Chair Davis called the meeting to order at approximately 10:02 a.m.

Chair Davis thanked President Smith and his staff for their work to make the meeting safe during the COVID-19 pandemic. Chair Davis presented a plaque to Regent Link as recognition for his hard work and efforts as Chair of the Board over the previous year.

Chair Davis then welcomed the newest Regent to the Board, Mr. Jimmy Harrel, noting that this is the first in-person meeting of the Board since his appointment.

I. BOARD OF REGENTS' BUSINESS

A. Approval of Order of Business

(The Order of Business and Agenda are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Link moved and Regent Milner seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

B. Approval of minutes of Special Board Meeting held June 19, 2020

Regent Anthony moved and Regent Link seconded to approve the minutes of the June 19, 2020, Special Board Meeting as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

C. Approval of minutes of Board Retreat held August 27 & 28, 2020

Regent Milner moved and Regent Harrel seconded to approve the minutes of the August 27 & 28, 2020, Board Retreat as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

D. Announcement of next Regular Board Meeting

Chair Davis announced that the next Board meeting will be held on October 23, 2020, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma

E. Approval of Regular Board Meeting to be held on December 4, 2020

Regent Milner moved and Regent Callahan seconded to approve the meeting scheduled for December 4, 2020, in Conference North, 3rd Floor Student Center, OSU-OKC, 900 N. Portland Avenue, Oklahoma City, Oklahoma.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.



ORDER OF BUSINESS
OSU/A&M Board of Regents
Regular Board Meeting

September 11, 2020

School of Nursing and Health Professions
Allied Health Room 105
Langston University
Langston, Oklahoma

Secretary of State meeting notice was filed on September 17, 2019.

Secretary of State meeting notice was filed on August 18, 2020 modifying the location.

BOARD BUSINESS:

1. Approval of Order of Business
2. Approval of Minutes for June 19, 2020 Special Board Meeting
3. Approval of Minutes for August 27-28, 2020 Board Retreat
4. Dates of next regular meetings:
 - a. For **information** only:
Oct. 23, 2020 -- Council Room, 412 Student Union,
Oklahoma State University, Stillwater, Oklahoma
 - b. For **consideration** of approval:
Dec. 4, 2020 -- Conference North, 3rd Floor Student Center
OSU-OKC, 900 N. Portland, Oklahoma City, Oklahoma

BUSINESS WITH COLLEGES AND UNIVERSITIES:

1. Oklahoma Panhandle State University
2. Northeastern Oklahoma A&M College
3. Connors State College
4. Oklahoma State University
5. Langston University

PUBLIC COMMENTS

COMMITTEE REPORTS:

1. Academic Affairs, Policy and Personnel Committee
2. Audit, Risk Management and Compliance Review Committee
3. Fiscal Affairs and Plant Facilities Committee
4. Planning and Budgets Committee

OTHER BOARD BUSINESS:

1. Reports or recommendations by the Chief Executive Officer
 - a. General Business
 - b. General Counsel
 - c. Chief Audit Executive



AGENDA
OSU/A&M Board of Regents
Regular Board Meeting

September 11, 2020 – 10:00 a.m.

Allied Health Room 105
School of Nursing & Health Professions
Langston University
Langston, Oklahoma

Notice of this meeting was filed with the Secretary of State on September 17, 2019. A second notice was filed on August 18, 2020, modifying the meeting location. At the time this agenda is posted, detailed institutional agendas are available in the office of the Board of Regents.

I. BOARD OF REGENTS' BUSINESS

- A. Approval of Order of Business
- B. Approval of minutes of Special Board Meeting held June 19, 2020
- C. Approval of minutes of Board Retreat held August 27 & 28, 2020
- D. Announcement of next Regular Board Meeting to be held on October 23, 2020, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma
- E. Approval of Regular Board Meeting to be held on December 4, 2020, in Conference North, 3rd Floor Student Center, OSU-OKC, 900 N. Portland Avenue, Oklahoma City, Oklahoma

II. OKLAHOMA PANHANDLE STATE UNIVERSITY

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Faltyn
 - 2. Enrollment Report
 - 3. Panhandle Magazine
- B. Resolutions
 - 1. Request to adopt Memorial Resolutions for:
 - a. Gary Maixner
 - b. Leland Robertson
- C. Policy and Operational Procedures
 - 1. Request for approval of revised Staff Handbook
 - 2. Request for approval of a one-time salary stipend up to \$1,200 for OPSU full-time faculty and staff for FY 2021, payable in November 2020 pending enrollment target achievement and available sources of funding

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel actions for approval and for informational purposes only

E. Instructional Programs

None

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request for approval to accept a U.S. Department of Education Title V Developing Hispanic Serving Institutions Grant and to expend grant funds according to grant guidelines
2. Request for approval to accept an Oklahoma Department of Agriculture, Food, and Forestry Grant and to expend grant funds according to grant guidelines.

G. Other Business and Financial Matters

None

H. Contractual Agreements (other than construction and renovation)

1. Request ratification of interim approval of contract with Akademos for textbook services
2. Request approval of clinical agreements for the Emergency Medical Technology Program.

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Higher Learning Commission site visit October 19-21, 2020
2. June and July 2020 Out-of-State travel reports
3. FY 2020 4th Quarter FTE Report

III. NORTHEASTERN OKLAHOMA A&M COLLEGE

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Stafford
 - a. Highlights of NEO Update newsletter
 - b. Fall 2020 Enrollment Update

B. Resolutions

None

C. Policy and Operational Procedures

1. Request approval for revision of the Institutional Assessment Plan

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request for ratification of two interim approvals:
 - a. Approval to hire Head Volleyball Coach Alegra O'Banion
 - b. Approval to hire Director of Department of Public Safety, George Lambert
2. Request for approval to hire Head Football Coach, Zachary Crissup
3. Personnel actions for approval and for informational purposes only

E. Instructional Programs

None

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request to expend funds according to grant/program guidelines for the following:
 - a. Student Support Services FY 2021
 - b. Title III Grant FY 2021
 - c. Allied Jobs Program FY 2021
2. Request approval of peace officer actions:
 - a. Revocation of commissions for Nash Smith, Mark Wall, Michael Hensley, and Richard Cummings
 - b. Commission of George Lambert, Director of Department of Public Safety

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval to increase yearly purchase order to Landmark Service Group to include COVID-19 cleaning services

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summary for June and July
2. NEO Norsemen Football Schedule
3. OSRHE FTE Reporting

IV. CONNORS STATE COLLEGE

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Ramming
 - a. Connection
 - b. Enrollment Report
- B. Resolutions
 - 1. Request adoption of Memorial Resolution for Mr. Lou Henson
- C. Policy and Operational Procedures
None
- D. Personnel Actions
RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
 - 1. Personnel actions for approval and for informational purposes only
- E. Instructional Programs
None
- F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)
 - 1. Approval is requested to accept a Title III NASNTI grant from the U.S. Dept. of Education and to expend grant funds according to grant guidelines
 - 2. Approval is requested to accept a TRIO/SSS grant from the U.S. Dept. of Education and to expend grant funds according to grant guidelines
- G. Other Business and Financial Matters
None
- H. Contractual Agreements (other than construction and renovation)
 - 1. Approval is requested to continue clinical affiliation agreements for FY 2021
 - 2. Approval is requested to enter into a contract with the Department of Commerce in support of Capital improvements
- I. New Construction or Renovation of Facilities
None
- J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
 - 1. Approval is requested for FY 2021 purchase orders over \$75,000
- K. Student Services/Activities
None
- L. New Business Unforeseen at Time Agenda was Posted
- M. Other Informational Matters Not Requiring Action of the Board
 - 1. FTE Employee Report - June 2020
 - 2. Out-of-state travel summary for June 2020
 - 3. Out-of-state travel summary for July 2020
 - 4. Out-of-state travel summary for August 2020

V. OKLAHOMA STATE UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Hargis

B. Resolutions

1. Request to adopt Memorial Resolution for Gordon V. Johnson
2. Request to adopt Memorial Resolution for Daniel G. Shipka

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel actions for approval and for informational purposes only

E. Instructional Programs

1. Request approval of curricular requests including new programs and degree modifications
2. Request for approval of position announcement and description for Dean, College of Education and Human Sciences

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request for approval of peace officer actions
2. Request for approval of actions required to finance a potential new capital project
3. Request for approval of actions required to refund financed debt on capital projects
4. Request for approval of actions required to finance a potential new capital project (OSU-CHS)
5. Request for approval of actions required to refund master lease program bonds for savings (OSU-CHS)
6. Request for approval to execute donor recognition agreement (OSU-CHS)
7. Request for approval to rename campus buildings (OSUIT)
8. Request for ratification of interim Board approval for the transfer of funds (OSU-OKC)

H. Contractual Agreements (other than construction and renovation)

1. Request for approval of changes to OSU and OSU/A&M Retirement Plans (OSU System)
2. Request for approval to execute a contract for support services with OSU Research Foundation
3. Request for ratification of interim approval for the leasing of classroom space from the OSU Alumni Association
4. Request for approval to enter into an agreement with Langston University regarding academic programming (OSU-STW & OSU-CHS)

5. Request for approval to enter into a construction agreement with the City of Tulsa (OSU-CHS)
- I. New Construction or Renovation of Facilities
 1. Request for approval to select on-call consultants to provide MEP engineering as-needed services (OSU System)
 2. Request for approval to select on-call consultants to provide civil engineering as-needed services
 3. Request for ratification of interim approval to begin the selection process for an architect and construction management firm to assist the University with the design and construction of a Transportation Operation and Maintenance Facility
 4. Request for approval to continue with an architect for the design and construction of a renovation to Human Sciences West
 5. Request approval to increase the budget for the design and construction of a Music School Facility
 6. Request approval of contract to complete roof repairs and replacements (OSU-CHS)
- J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
 1. Request for approval of sole source & special purchase requests
 2. Request for approval of revolving & appropriated funds purchase requests
 3. Request for approval of auxiliary enterprises purchase requests
 4. Request for approval of plant funds purchase requests
- K. Student Services/Activities
None
- L. New Business Unforeseen at Time Agenda was Posted
- M. Other Informational Matters Not Requiring Action of the Board
None

VI. LANGSTON UNIVERSITY

- A. General Information/Reports Requiring No Action by the Board
 1. Remarks by President Smith
- B. Resolutions
None
- C. Policy and Operational Procedures
 1. Request approval to award posthumous degrees
 2. Request approval to adopt two policies related to time records for employees
- D. Personnel Actions
RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
 1. Personnel actions for approval and for informational purposes only

E. Instructional Programs

None

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request approval to accept a grant from the U.S. Dept. of Education entitled, "Langston University Student Support Services" and to expend grant funds according to grant guidelines
2. Request approval to accept a grant from the U.S. Dept. of the Interior, National Park Service grant entitled, "Historic Cottage Row District Preservation Project" and to expend grant funds according to grant guidelines

G. Other Business and Financial Matters

1. Request approval of peace officer actions

H. Contractual Agreements (other than construction and renovation)

1. Request approval for LU, OSU, and OSU-CHS to enter into an agreement forming a mutually beneficial academic partnership
2. Request approval to decrease the administrative fee paid by each of LU's charter schools from 5% to 3% of state aid allocated and distributed by the State Board of Education

I. New Construction or Renovation of Facilities

1. Request approval to begin the selection process for an architectural firm to assist LU with the design and construction of a renovated cafeteria within the Student Success Center
2. Request approval to begin the selection process for a construction management firm at risk to assist LU with the design and construction of a renovated cafeteria within the Student Success Center

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request for ratification of interim approval to engage with Hunter Mechanical for a new 135-ton chiller to support Hamilton Hall
2. Request for ratification of interim approval to engage with ImageNet Consulting for the procurement of technology as funding is available to support the safe and effective delivery of hybrid coursework from all campuses
3. Request for ratification of interim approval to initiate an upgrade of the University phone system through utilization of a state contract with AT&T, renewable annually with mutual agreement
4. Request approval to solicit public bids and process a purchase order to the selected vendor to procure additional mobile classroom technology units for use across all LU campuses amidst the ongoing COVID-19 pandemic
5. Request approval to initiate the procurement of technology from Dell to support faculty, staff, and student technology needs amidst the ongoing COVID-19 pandemic

K. Student Services/Activities

1. Request approval to modify LU's SGA Activities Fee from \$102.64 to \$70.00 for the 2021 academic year due to the decrease in programming opportunities related to the ongoing COVID-19 pandemic

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

None

VII. PUBLIC COMMENTS

In accordance with Board Policy 1.17, time will be provided for individuals to appear before the Board in order to provide comments on issues directly affecting institutions governed by the Board.

None

VIII. COMMITTEE REPORTS

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Oklahoma State University, Northeastern Oklahoma A&M College, Oklahoma Panhandle State University, and Langston University)

B. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Oklahoma State University and Langston University.)

C. Audit, Risk Management and Compliance Review Committee

None

D. Planning and Budgets Committee

None

IX. OTHER BOARD OF REGENTS' BUSINESS

A. General Information/Reports Requiring No Action by the Board

None

B. Resolutions

None

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel actions for approval and for informational purposes only

E. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

- F. Other Business Matters Requiring Action of the Board
- G. Reports/Comments/Recommendations by Chief Executive Officer
- H. Reports/Comments/Recommendations by General Counsel
- I. Reports/Comments/Recommendations by Chief Audit Executive
- J. New Business Unforeseen at Time Agenda was Posted
- K. Other Informational Matters Not Requiring Action of the Board
None
- L. Meeting adjournment

II. OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

President Tim Faltyn came before the Board of Regents and other members of the Oklahoma Panhandle State University (OPSU) administration joined the meeting via Zoom to present the business of OPSU and review the Agenda for members of the Board. (The OPSU Agenda is attached to this portion of the minutes).

President Faltyn said this had been the weirdest semester in his 26 years in higher education and the people he works with have been crucial to ensure cohesion in the University's efforts. He referenced the OPSU Preliminary Enrollment Report and said there has been a significant enrollment increase. Headcount increased 6 percent, and FTE--the most key number--increased a total of 8 percent. The past four years total a 21 percent increase, which is significant considering the geographical location and University history. President Faltyn said he is most proud of the credit hour increase of 20 percent in four years, totaling over 18,000 credit hours.

Chair Davis stated the Board was proud of the OPSU team for its enrollment success, especially in the current situation.

President Faltyn highlighted various stories of interest contained in the *Panhandle Magazine*. Of these stories, he spoke of the student section and how students were able to submit comments about what it is like to be on campus during the COVID-19 pandemic and from those responses students seemed dedicated to being on campus.

B-1 Adoption of Memorial Resolutions

- a. Gary Maixner
- b. Leland Robertson

Regent Anthony moved and Regent Milner seconded to approve Item B-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

C-1 Approval of revised Staff Handbook

Regent Milner said the Academic Affairs, Policy and Personnel (AAPP) Committee met with the OPSU administration regarding this Item and recommended Board approval. She also noted these revisions have been reviewed by the Office of Legal Counsel. (The revised Staff Handbook is on file in the Board of Regents' Office as Doc. No. 2-9-11-20.)

Regent Milner moved and Regent Callahan seconded to approve Item C-1 as presented in the OPSU Agenda.

President Faltyn said that the handbook has not been updated since 2011. He said the Higher Learning Commission (HLC) will be visiting the University in October and the most significant changes have been updating the Mission and Value Statements.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

C-2 Approval of a one-time salary stipend up to \$1,200 for OPSU full-time faculty and staff for FY 2021, payable in November 2020 pending enrollment target achievement and available sources of funding

President Faltyn said he presented a four-year plan to the Board three years ago to incentivize enrollment growth. Despite concerns of not hitting their target this year due to COVID-19, he said they have exceeded their fourth-year target and are almost to their fifth-year target. President Faltyn said the faculty and staff deserve this stipend. He does not believe resources will be an issue, but OPSU is waiting for the “no-show” count to know if this will be a \$1,000 or \$1,200 stipend. He said it was important to follow through and this stipend is a small token for the great amount of work everyone has done.

Chair Davis thanked President Faltyn for his foresight and incentivizing his faculty and staff in this way.

Regent Milner moved and Regent Harrel seconded to approve Item C-2 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

D-1 Approval of personnel actions

President Faltyn said these actions are routine in nature but noted that OPSU had begun some of its succession planning and three of the listed positions are a part of that.

Regent Milner moved and Regent Harrel seconded to approve Item D-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

- F-1 Approval to accept a U.S. Department of Education Title V Developing Hispanic Serving Institutions Grant and to expend grant funds according to grant guidelines
- F-2 Approval to accept an Oklahoma Department of Agriculture, Food, and Forestry Grant and to expend grant funds according to grant guidelines

President Faltyn said OPSU would not have been able to get these grants without the leadership of Dr. Ryan Blanton, Vice President of Operations. He said these awards put Dr. Blanton over \$10 million in federal grants raised in his career. He said this external funding boost between the Hispanic Serving Institutions (HSI) Grant as well as the Agriculture Grant puts OPSU at over \$20 million raised. President Faltyn referenced the summary of the two grants prepared by Dr. Blanton, noting the first grant totals \$2.8 million and makes OPSU the first and only HSI institution in the state of Oklahoma. Nearly \$3 million is transformational to the University. Over the course of 5 years, academic programs that reach the regional economic needs will be developed, and services will be added for the Hispanic population. President Faltyn said this would not have been possible without OSU Vice President of Research Dr. Kenneth Sewell and Senior Vice President of Administration and Finance Joe Weaver. He said Mr. Weaver came up with the idea of a system-wide grant writer who assists the institution with compiling data after the institution collects it. On two of the three grant applications, OPSU received perfect scores. He said the second grant was phenomenal since OPSU has one of the few university meat labs in the state and especially in its region. The \$200,000 will help them upgrade their equipment so that the students will be using the same things they will see when they move into the industry. This will also almost double the capacity of the meat lab. He added that this grant would not have been possible without the generosity of Governor Kevin Stitt and Oklahoma Secretary of Agriculture Blayne Arthur.

Regent Callahan moved and Regent Milner seconded to approve Section F, Items 1 and 2 as presented in the OPSU Agenda.

Regent Anthony asked about the threshold to be a Hispanic Serving Institution. President Faltyn said the threshold is 25 percent and OPSU's student population is 27 percent Hispanic.

Regent Callahan asked if that number is based on FTE or headcount. President Faltyn answered that it is based on headcount.

Chair Davis thanked Regent Arthur for her part in helping with the Department of Agriculture grant.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

H-1 Ratification of interim approval of contract with Akademos for textbook servicesH-2 Approval of clinical agreements for the Emergency Medical Technology Program

President Faltyn said that through the quarantine, OPSU faculty and administration moved the bookstore operation online. He said this is something they had wanted to do for some time. He gave a special thanks to OSU Chief Procurement Officer Scott Schlotthauer and his team who helped make this happen quickly to be ready for the fall semester. President Faltyn said Dr. Blanton and Dr. Julie Dinger, Provost, led this move with the support of the deans and faculty. (The clinical agreements for Item H-2 are collectively on file in the Board of Regents' Office as Doc. No. 3-9-11-20.)

Regent Link moved and Regent Milner seconded to approve Section H, Items 1 and 2 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

M-1 Higher Learning Commission site visit October 19-21, 2020

President Faltyn said these visits are typically done every five to ten years and this upcoming visit will be done fully via Zoom. He said they have added an in-person member to the OPSU team that is coming from Oklahoma Christian University. OPSU feels good about the reviewers and about where the institution is at. He asked that the Board engage with the reviewers and the HLC during their visit. He said Dr. Dinger put together a summary of the HLC visit, the criteria, and some potential questions. President Faltyn said the HLC develops "areas of focus" before they arrive in order to bring attention to the things they want to look at while on campus. He said he anticipates to receive those in the following three weeks and he will share them with the Board. President Faltyn thanked Dr. Dinger and the HLC committee for putting everything together.

The business of Oklahoma Panhandle State University being concluded, President Faltyn was excused from the meeting.



OKLAHOMA PANHANDLE STATE UNIVERSITY

Goodwell, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

September 11, 2020

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Faltyn
2. Enrollment Report (*Reference Document A-2*)
3. Panhandle Magazine

B – RESOLUTIONS

1. Board approval is requested for the following memorial resolutions.
(*Reference Document B-1*)
 - a. Gary Maixner
 - b. Leland Robertson

C - POLICY AND OPERATIONAL PROCEDURES

1. Board approval is requested for the revised Staff Handbook to update the existing Staff Handbook. This document has been reviewed by legal counsel. (*Reference Document C-1*)
2. Board approval is requested for a one-time salary stipend up to \$1,200 for OPSU Full-time faculty and staff for FY 21, payable in November 2020 pending enrollment target achievement and available sources of funding. (*Reference Document C-2*)

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, changes in salary, changes in title or rate, personnel leaves, etc. (*Reference Document D-1*)

E - INSTRUCTIONAL PROGRAMS

None

F - BUDGETARY ACTIONS

1. Board approval is requested for Oklahoma Panhandle State University to accept a U.S. Department of Education Title V Developing Hispanic Serving Institutions Grant in the amount of \$2,832,254 and to expend the funds according to grant guidelines. *(Reference Document F-1)*
2. Board approval is requested for Oklahoma Panhandle State University to accept an Oklahoma Department of Agriculture, Food, and Forestry Grant in the amount of \$200,000 and to expend the funds according to grant guidelines. *(Reference Document F-2)*

G - OTHER BUSINESS AND FINANCIAL MATTERS

None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Board approval is requested for the ratification of Interim Approval of Contract with Akademos for Textbook Services. Legal counsel and the Office of Central Purchasing have reviewed this document. *(Reference Document H-1)*
2. Board approval is requested for the following clinical agreements for the Emergency Medical Technology Program. These documents have been reviewed by legal counsel. *(Reference Document H-2)*

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

J - PURCHASE REQUESTS

None

K - STUDENT SERVICES/ACTIVITIES

None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

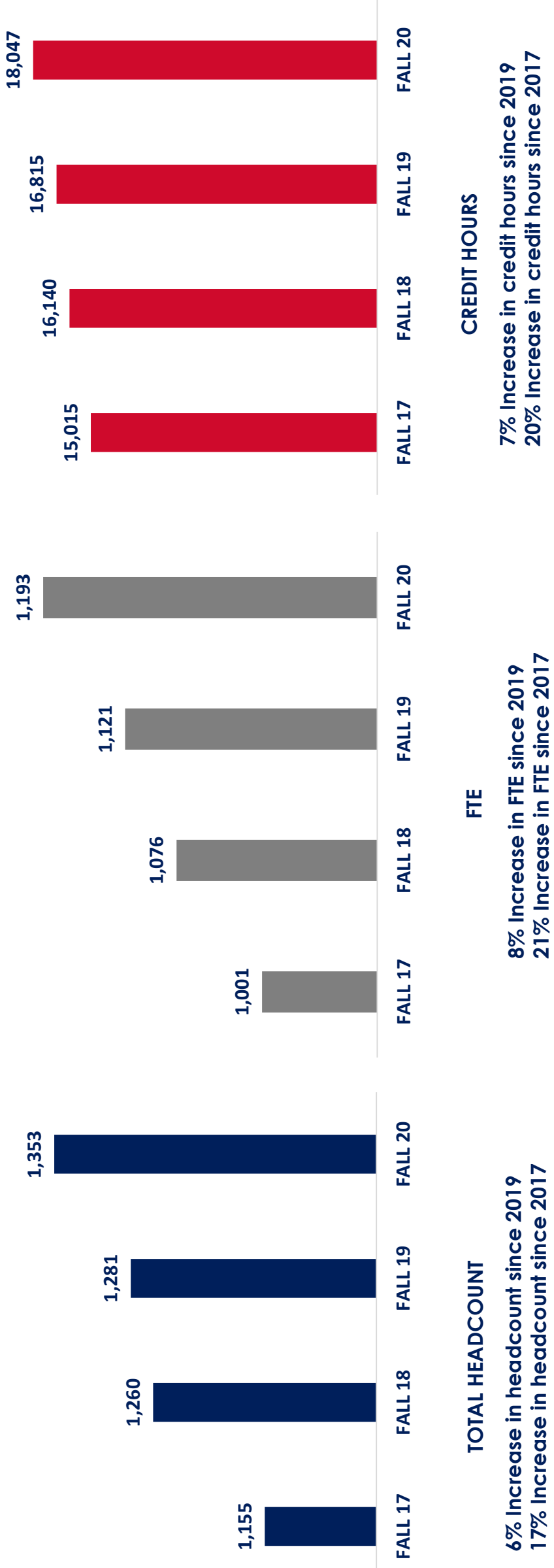
None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Higher Learning Commission Site Visit October 19-21, 2020 *(Reference Document M-1)*
2. June and July 2020 Out of State Travel *(Reference Document M-2)*
3. FY20 4th Quarter FTE Report *(Reference Document M-3)*



FALL 2020 PRELIMINARY ENROLLMENT CENSUS DATE COMPARISON





MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Gary Maixner, Groundskeeper, was claimed by death on June 19, 2020.

WHEREAS, Gary Maixner, by his loyalty, attention to duty, and faithful performance rendered service as a groundskeeper of Oklahoma Panhandle State University from 2000 to the date of his retirement in 2008, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma Panhandle State University have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the 8 years of exemplary service rendered by Gary Maixner to Oklahoma Panhandle State University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's staff members.

BE IT RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and copy sent to the family of Gary Maixner.

Adopted by the Board the 11th day of September, 2020.

Dr. Tim Faltyn, President

Rick Davis, Chair



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Leland Robertson, Panhandle State Foundation Board Member, was claimed by death on July 1, 2020.

WHEREAS, Leland Robertson, by his loyalty, attention to duty, and faithful performance rendered service as a Board Member of the Panhandle State Foundation to Oklahoma Panhandle State University from 1999 to the date of his death, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma Panhandle State University have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the 21 years of exemplary service rendered by Leland Robertson to Oklahoma Panhandle State University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's dedicated servants.

BE IT RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and copy sent to the family of Leland Robertson.

Adopted by the Board the 11th day of September, 2020.

Dr. Tim Faltyn, President

Rick Davis, Chair



FACULTY AND STAFF STIPEND COST

	\$1,000 Stipend	\$1,200 Stipend
69 Staff	\$77,280	\$92,736
42 Full-Time Faculty Stipends	\$46,010	\$55,212
Total Cost of Faculty & Staff Stipends	\$123,290	\$147,948

New Appointment

Name	Title	Type	Effective Date	Salary	Contract Term
Mayeda, Jared	Asst. Baseball Coach, Head Cross Country Coach	New Appointment	8/10/2020	\$16,000	12 months
				\$4,426	10 months
Richards, Dr. Joshua	Asst. Professor of English	New Appointment	08/10/2020	\$40,000	9 months
Benjamin, Marc	Head Softball Coach	New Appointment	9/07/2020	\$36,000	12 months
Bulka, Dr. Yuriy	Asst. Professor of Mathematics and Physics	New Appointment	09/15/2020	\$45,000	9 months

Change in Appointment

Name	Title	Type	Effective Date	Salary	Contract Term
Duren, Dr. Brad	Associate Vice President of Academic Support	Change in Appointment	8/1/2020	\$20,000	12 months
Stephens, Tyler	Dean College Online Program	Change in Appointment	8/1/2020	\$12,000	12 months
Aznar, Jorge	Dept. Chair of Communications	Change in Appointment	8/1/2020	\$2,500	9 months
Maille, Dr. Patrick	Associate Dean of the College of Arts and Education	Change in Appointment	8/1/2020	\$6,000	10 months

Bates, Dr. Jared	Associate Dean ASN; Educational Partnerships Coordinator	Change in Appointment	8/1/2020	\$6,000	10 months
Glass, Amber	Dean Student Services	Change in Appointment	9/15/2020	\$65,000	12 months

Retirement or Separation – For Information Only

Name	Title	Type	Effective Date
Ghazouani, Firas	Visiting Instructor of Math	Separation	08/17/2020
Harris, Michael	Dean of Student Affairs	Separation	7/27/2020
Harris, Robyn	Asst. Professor of Accounting	Separation	8/21/2020
Hooks, Ariana	Bookstore Manager	Separation	8/10/2020
Kerr, Chad	Head Softball Coach	Separation	7/31/2020
Sell, Dr Carl	Asst. Prof of English	Separation	08/24/2020
Tan, Dr. Lucy	Artist of Residence Vocal/Piano Music Asst. Professor	Separation	07/24/2020
Mulcahy, Meghan	Athletic Director	Separation	09/04/2020
Nelson, Kristie	Business Office Clerk	Separation	08/25/2020



U.S. Department of Education Title V, Developing Hispanic Serving Institutions Program Grant Summary

Total Grant Award

\$2,832,254

OPSU Cost Match: \$0

Funds must be expended by September 30, 2025

U.S. DOE Grant Outcomes

Expand curriculum proven to increase retention such as inquiry-based, experiential learning, Supplemental Instruction, and remedial course help.

Develop and expand academic programs to meet the regional economic demands.

Expand and enhance support services by adding online services in Spanish.

Expand support at the Hispanic Student Support Center to better meet needs.

Foster more Hispanic students to live on campus to increase their connection to the campus and its services.

Oklahoma Department of Agriculture, Food , and Forestry Grant for OPSU Meat Lab Summary

Total Grant Award

\$200,000

OPSU Cost Match: \$25,000

Funds must be expended by December 31, 2020

ODAFF Grant Outcomes

Expand product lines in a more efficient process while also producing a more consistent product.

Provide equipment that more closely resembles what students will encounter after graduation in industry.

Increases marketable as a possible research partner with different large processors (National, JBS, Seaboard).



**US Department of Education
Washington, D.C. 20202**

GRANT AWARD NOTIFICATION

1	RECIPIENT NAME Oklahoma Panhandle State University PO Box 430 Goodwell, OK 73939	2	AWARD INFORMATION PR/AWARD NUMBER P031S200249 ACTION NUMBER 1 ACTION TYPE New AWARD TYPE Discretionary (Research and Development)																			
3	PROJECT STAFF RECIPIENT PROJECT DIRECTOR Sarah Green (580) 349-1533 sjgreen@opsu.edu EDUCATION PROGRAM CONTACT Richard M Gaona (202) 453-6077 richard.gaona@ed.gov EDUCATION PAYMENT HOTLINE G5 PAYEE HELPDESK 888-336-8930 edcaps.user@ed.gov	4	PROJECT TITLE 84.031S Oklahoma Panhandles State University Developing Hispanic Serving Institutions Program Profile																			
5	KEY PERSONNEL <table border="0" style="width:100%"> <thead> <tr> <th style="text-align:left"><u>NAME</u></th> <th style="text-align:left"><u>TITLE</u></th> <th style="text-align:right"><u>LEVEL OF EFFORT</u></th> </tr> </thead> <tbody> <tr> <td>Sarah Green</td> <td>Project Director</td> <td style="text-align:right">25 %</td> </tr> </tbody> </table>			<u>NAME</u>	<u>TITLE</u>	<u>LEVEL OF EFFORT</u>	Sarah Green	Project Director	25 %													
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**US Department of Education
Washington, D.C. 20202**

GRANT AWARD NOTIFICATION

FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT
0201A	2020	2020	EP000000	B	J29	000	031	4101C	\$545,582.00

10 PR/AWARD NUMBER: P031S200249
 RECIPIENT NAME: Oklahoma Panhandle State University
 GRANTEE NAME: OKLAHOMA PANHANDLE STATE UNIVERSITY
 323 EAGLE BLVD,
 GOODWELL, OK 73939 -
 PROGRAM INDIRECT COST TYPE: No Indirect cost allowed
 PROJECT INDIRECT COST RATE: NA

TERMS AND CONDITIONS

(1) THE FOLLOWING ITEMS ARE INCORPORATED IN THE GRANT AGREEMENT:

- 1) THE RECIPIENT'S APPLICATION (BLOCK 2);
- 2) THE APPLICABLE EDUCATION DEPARTMENT REGULATIONS: 2 CFR PART 180, NONPROCUREMENT DEBARMENT AND SUSPENSION AS ADOPTED AT 2 CFR PART 3485; 2 CFR PART 200 AS ADOPTED AT 2 CFR 3474 (BLOCK 8), AND 34 CFR PARTS 75, 77, 79, 81, 82, 84, 86, 97, 98, 99; AND THE PROGRAM REGULATIONS SPECIFIED IN BLOCK 8; AND
- 3) THE SPECIAL TERMS AND CONDITIONS SHOWN AS ATTACHMENTS IN BLOCK 8 ON THE INITIAL AWARD APPLY UNTIL CHANGED.

THIS AWARD SUPPORTS ONLY THE BUDGET PERIOD SHOWN IN BLOCK 6. IN ACCORDANCE WITH 34 CFR 75.253, THE SECRETARY CONSIDERS, AMONG OTHER THINGS, CONTINUED FUNDING IF:

- 1) CONGRESS HAS APPROPRIATED SUFFICIENT FUNDS UNDER THE PROGRAM,
- 2) THE DEPARTMENT DETERMINES THAT CONTINUING THE PROJECT WOULD BE IN THE BEST INTEREST OF THE GOVERNMENT,
- 3) THE GRANTEE HAS MADE SUBSTANTIAL PROGRESS TOWARD MEETING THE GOALS AND OBJECTIVES OF THE PROJECT,
- 4) THE SECRETARY ESTABLISHED PERFORMANCE MEASUREMENT REQUIREMENTS FOR THE GRANT IN THE APPLICATION NOTICE, THE PERFORMANCE TARGETS IN THE GRANTEE'S APPROVED APPLICATION,
- 5) THE RECIPIENT HAS SUBMITTED REPORTS OF PROJECT PERFORMANCE AND BUDGET EXPENDITURES THAT MEET THE REPORTING REQUIREMENTS FOUND AT 34 CFR 75.118, 2 CFR 200.327 AND 200.328, AND ANY OTHER REPORTING REQUIREMENTS ESTABLISHED BY THE SECRETARY,
- 6) THE GRANTEE HAS MAINTAINED FINANCIAL AND ADMINISTRATIVE MANAGEMENT SYSTEMS THAT MEET THE REQUIREMENTS IN 2 CFR 200.302, FINANCIAL MANAGEMENT, AND 2 CFR 200.303, INTERNAL CONTROLS.

IN ACCORDANCE WITH 2 CFR 200.308(c)(2) CHANGES TO KEY PERSONNEL IDENTIFIED IN BLOCK 5 MUST RECEIVE PRIOR APPROVAL FROM THE DEPARTMENT.

THE SECRETARY ANTICIPATES FUTURE FUNDING FOR THIS AWARD ACCORDING TO THE SCHEDULE IDENTIFIED IN BLOCK 6. THESE FIGURES ARE ESTIMATES ONLY AND DO NOT BIND THE SECRETARY TO FUNDING THE AWARD FOR THESE PERIODS OR FOR THE SPECIFIC AMOUNTS SHOWN. THE RECIPIENT WILL BE NOTIFIED OF SPECIFIC FUTURE FUNDING ACTIONS THAT THE SECRETARY TAKES FOR THIS AWARD.

(2) The Office of Management and Budget requires all Federal agencies to assign a Federal Award Identifying Number (FAIN) to each of their financial assistance awards. The PR/AWARD NUMBER identified in Block 2 is your FAIN.



**US Department of Education
Washington, D.C. 20202**

P031S200249

GRANT AWARD NOTIFICATION

If subawards are permitted under this grant, and you choose to make subawards, you must document the assigned PR/ AWARD NUMBER (FAIN) identified in Block 2 of this Grant Award Notification on each subaward made under this grant. The term subaward means:

1. A legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 2. The term does not include your procurement of property and services needed to carry out the project or program (The payments received for goods or services provided as a contractor are not Federal awards, see 2 CFR 200.501(f) of the OMB Uniform Guidance: "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards").
 3. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.
- (3) You are authorized, in carrying out this grant, to utilize the higher threshold set for micro-purchase and simplified acquisition thresholds for federal assistance under this grant or under a contract you award under this grant established by recent statutory changes. These statutory changes raise the threshold for micro-purchases under Federal financial assistance awards to \$10,000 and raise the threshold for simplified acquisitions to \$250,000 for recipients. These higher thresholds are not effective until implemented in the Federal Acquisition Regulations (FAR) at 48 CFR Subpart 2.1 (Definitions), which has not yet occurred. See 2 CFR 200.67 and 200.88. For FY 2018, OMB is granting an exception allowing recipients to use the higher thresholds in advance of changes to the FAR. Please refer to Office of Management and Budget's Memorandum 18-18 regarding the statutory changes. If you have any questions about these regulations, please contact the program officer identified in Block 3 of this GAN.
- (4) Unless this grant solely funds research, you must comply with new regulations regarding awards to faith-based organizations (FBOs) that provide beneficiary services under this grant or under a contract you award to provide beneficiary services under this grant. These new regulations clarify the rights of FBOs and impose certain duties on FBOs regarding the referral of beneficiaries they serve. See 34 CFR 75.52, 75.712-75.714, appendix A to part 75, and 2 CFR 3474.15. The Department has established a web page that provides guidance on the new regulations, including FAQs and other implementation tools, which is available at <http://www2.ed.gov/policy/fund/reg/fbci-reg.html>. If you have any questions about these regulations, please contact the Education Program Contact identified in Block 3 of this GAN.
- (5) Reimbursement of indirect costs is subject to the availability of funds and statutory and regulatory restrictions. The negotiated indirect cost rate agreement authorizes a non-Federal entity to draw down indirect costs from the grant awards. The following conditions apply to the below entities.

A. All entities (other than institutions of higher education (IHE))

The GAN for this grant award shows the indirect cost rate that applies on the date of the initial grant for this project. However, after the initial grant date, when a new indirect cost rate agreement is negotiated, the newly approved indirect cost rate supersedes the indirect cost rate shown on the GAN for the initial grant. This new indirect cost rate should be applied according to the period specified in the indirect cost rate agreement, unless expressly limited under EDGAR or program regulations. Any grant award with an approved budget can amend the budget to account for a change in the indirect cost rate. However, for a discretionary grant award any material changes to the budget which may impact the scope or objectives of the grant must be discussed with the program officer at the Department. See 34 CFR 75.560 (d)(3) (ii) (part 75 of EDGAR).

B. Institutions of higher education (IHE)

Under 2 CFR part 200, Appendix III, Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Institutions of Higher Education (IHEs), the Department must apply the negotiated indirect cost rate in effect on the date of the initial grant award to every budget period of the project, including all continuation grants made for this project. See 2 CFR Part 200, Appendix III, paragraph C.7. Therefore, the GAN for each continuation grant will show



**US Department of Education
Washington, D.C. 20202**

GRANT AWARD NOTIFICATION

the original indirect cost rate and it applies to the entire period of performance of this project. If the indirect cost rate agreement that is applicable to this grant does not extend to the end of the grant s project period, the indirect cost rate set at the start of the project period must still be applied to the end of project period regardless of the fact that the rate has otherwise expired.

AUTHORIZING OFFICIAL

DATE

AGREEMENT

BY AND BETWEEN

THE OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY

AND

OKLAHOMA PANHANDLE STATE UNIVERSITY

This Agreement by and between the Oklahoma Department of Agriculture, Food, and Forestry (Department), P.O. Box 528804, Oklahoma City, Oklahoma 73152-8804 and Oklahoma Panhandle State University, PO Box 430, Goodwell, OK 73939, (Grantees) is accepted by both the Department and Grantees for the purpose of fulfilling the objectives and provisions of a Meat Processing Development and Expansion Grant pursuant to the Agriculture Enhancement and Diversification Act, 2 O.S. § 5-3.1 *et seq.*, and rules adopted by the State Board of Agriculture.

NAME OF PROJECT

Meat Processing Grant

PURPOSE

The purpose of this grant is to help construct new facilities or expand existing facilities to add to the state's overall meat processing capacity. Grantees will utilize the grant money to purchase materials and/or services in accordance with the Meat Processing Development and Expansion Grant application submitted to and held on file by the Department.

AGREEMENT TERMS

This Agreement shall not exceed Two Hundred Thousand Dollars (\$200,000.00) (Agreed Amount) in funding appropriated to the State of Oklahoma pursuant to the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020. Total funds available for this Agreement shall be disbursed in one (1) payment. All reports, and correspondence regarding this Agreement shall include the purchase order number and Federal Tax I.D. number for the benefit of all parties. All invoices for monies pursuant to this Agreement shall contain only expenditures that occurred between March 1, 2020 and December 30, 2020. During the effective term of this Agreement, should funding be reduced or limited, the Department may limit or reduce the monies available pursuant to this Agreement via issuance of a change order.

DURATION

This Agreement shall be valid and in effect only after it is signed, dated, and a purchase order issued (Effective Date) and shall conclude December 30, 2020. All invoices for monies pursuant to this Agreement shall contain only expenditures occurring from March 1, 2020 through December 30, 2020. This Agreement may be extended or renewed at the same terms and conditions upon approval by the Department if Congress extends the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020.

TERMINATION AND AMENDMENTS

This Agreement may be modified by mutually acceptable written amendments, and an addendum shall be duly executed by authorized officials of the Department and Grantees. Either party may request termination of this Agreement upon thirty (30) days written notice to the other party. Early termination of this Agreement shall require an amendment to this Agreement and may require reimbursement up to the Agreement amount.

GRANTEES AGREE

1. To initiate a project that will serve to increase the capacity of the meat processing industry in Oklahoma.
2. To comply with the approved project budget in Supplement A of the Meat Processing Development and Expansion Grant application submitted to and held on file by the Department.
3. To submit an invoice in the Agreed Amount upon issuance of the purchase order.
4. To submit paid receipts on a monthly basis no later than the 30th of September, October, November and December via email for approved items as proof of expenditure documentation.
5. To expend at least 75% (\$150,000.00) of the total awarded funds by December 10, 2020. Failure to provide proof of expenditures will result in termination of agreement and reimbursement of funds to ODAFF.
6. To expend the Agreed Amount by December 30, 2020. Failure to provide proof of expenditures will result in termination of agreement and reimbursement of funds to ODAFF.
7. To reimburse ODAFF with any unspent or improperly used funds within 10 days of the termination of this agreement. Failure to do so may result as breach of contract and require the full reimbursement of the Agreed Amount.
8. To provide ODAFF with a written final report detailing the progress of the Meat Processing Grant project by February 1, 2021, and agree to any on sight visits from ODAFF staff to view the project.
9. That a failure to comply with all of the terms and provisions of this Agreement shall result in a suspension of eligibility for all other Department loan or grant programs and participation in any

Department promotional program until such time that all terms and provisions of this Agreement are completed.

10. To retain all necessary records, books, and any other reasonably necessary documentation relating to the nature, time, and scope of the Agreement, regardless of form, for a period of seven (7) years following completion or termination of the Agreement. If an audit, litigation, or other action involving the records is commenced before the end of the seven (7) year retention period, the records shall be maintained for three (3) years from the date that all issues arising out of the action are resolved.

11. To allow the State Auditor or any other auditor specified by the Department to conduct an examination of any and all pertinent records, including books, documents, papers, records, accounting procedures and practices, claims, and other data regardless of type whether in written form, computer data, or any other form filed or produced relating to Grantee's performance under this Agreement or any of its subcontractors engaged in the performance of or involving any transactions related to this Agreement.

12. And certifies that Grantees and all proposed subcontractors, whether known or unknown at the time this Agreement is executed or awarded, are in compliance with 25 O.S. § 1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. §1312 and includes but is not limited to the Free Employee Verification Program (E-Verify) available at www.dhs.gov/E-Verify.

DEPARTMENT AGREES

1. To reimburse Grantees upon receipt of a properly submitted invoice for an amount not to exceed the Agreed Amount to support the Meat Processing Grant project.
2. To provide payment to Grantees in a timely manner upon receiving a proper invoice.
3. To assign a purchase order to initiate the Meat Processing Grant project and disburse funds to Grantees.

COMPLIANCE

This Agreement is made expressly subject to, and the parties expressly agree to comply with and abide by, all of the laws of the United States and of the State of Oklahoma and any political subdivision where any portion of the Agreement is to be performed, including all rules and regulations now existing or that may be promulgated in accordance with all laws applicable in any way to the performance of this Agreement including, but not limited to, the Occupational Safety and Health Act and the Fair Labor Standards Act. The parties shall comply with all local, state, and federal laws regulating employment practices, including those prohibiting discrimination based on sex, race, religion, creed, color, ethnic background, age, and disabilities. Acceptance of this Agreement constitutes awareness of and compliance with the requirements of the aforementioned laws and the Americans with Disabilities Act.

SEVERABILITY

If any provision of this Agreement is found illegal, invalid, or unenforceable under present or future laws effective during the term of this Agreement or any renewal or extension of this Agreement, then it is the intention of the undersigned parties that the remainder of this Agreement shall not be affected. Additionally, for each provision of this Agreement found illegal, invalid, or unenforceable the parties shall add as an amendment to this Agreement a valid and enforceable provision as similar as possible to the terms contained in the unenforceable provision.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the last date written below.

For: **OKLAHOMA PANHANDLE STATE UNIVERSITY**

For: **OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY**

By: _____

By: _____

(Signature)

(Signature)

(Printed Name and Title)

Blayne Arthur, Oklahoma Secretary of Agriculture
or Designee

Date: _____

Date: _____

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Oklahoma Panhandle State University

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

_____ (a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

X (b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

Interim Approval is requested to enter a contract with Akademos to provide a virtual bookstore for faculty and students at OPSU. In response to COVID-19, OPSU is contracting textbook ordering and delivery to maintain social distancing protocols on campus and serve our growing online student population.

Brandee Hancock of the Office of Legal Counsel has reviewed the contract and recommend seeking interim approval given the time sensitive nature of this decision. The Office of Central Procurement assisted in the request for proposals and has also reviewed this contract. Please see attached.

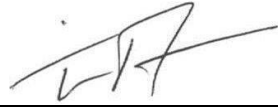
_____ (c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

_____ (d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

- 2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

The attached contract for virtual bookstore operations with Akademos will be executed and OPSU will begin integrating Akademos' bookstore operations with our Learning Management System and Banner information systems so that OPSU will be able to offer textbook delivery to students for the upcoming fall semester.

- 3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$0.00
- 4. Identify the fund or funds to be used in covering the cost stated above. N/A
- 5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. _____
- 6.

_____ (Optional) Signature of Requesting Administrator	 _____ (Required) Signature of President
_____ Date	_____ Date

=====

(FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER)

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

____ Interim approval is not granted for the business matter described above.

REMARKS:



 Signature of the Chief Executive Officer or
 his designated representative

7/10/2020

 Date







Interim Approval -- OPSU -- Akademos Virtual Bookstore Contract

Final Audit Report

2020-07-10

Created:	2020-07-07
By:	Kyla Eldridge (kyla.eldridge@okstate.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA1JFG-iyveIGG4Cxliq08jHuO7zTczHvr

"Interim Approval -- OPSU -- Akademos Virtual Bookstore Contract" History

-  Document created by Kyla Eldridge (kyla.eldridge@okstate.edu)
2020-07-07 - 3:13:48 PM GMT- IP address: 66.186.144.103
-  Document emailed to Jason Ramsey (jason.ramsey@okstate.edu) for signature
2020-07-07 - 3:14:21 PM GMT
-  Email viewed by Jason Ramsey (jason.ramsey@okstate.edu)
2020-07-07 - 3:20:57 PM GMT- IP address: 66.186.144.103
-  Email viewed by Jason Ramsey (jason.ramsey@okstate.edu)
2020-07-10 - 3:24:42 PM GMT- IP address: 66.186.144.104
-  Document e-signed by Jason Ramsey (jason.ramsey@okstate.edu)
Signature Date: 2020-07-10 - 3:54:31 PM GMT - Time Source: server- IP address: 66.186.144.101
-  Signed document emailed to Kyla Eldridge (kyla.eldridge@okstate.edu) and Jason Ramsey (jason.ramsey@okstate.edu)
2020-07-10 - 3:54:31 PM GMT



Oklahoma PANHANDLE STATE University

HLC Site Visit October 19-20, 2020



Criteria for Accreditation

Criterion 1. Mission

The institution's mission is clear and articulated publicly; it guides the institution's operations.

Criterion 2. Integrity: Ethical and Responsible Conduct

The institution acts with integrity; its conduct is ethical and responsible.

Criterion 3. Teaching and Learning: Quality, Resources, and Support

The institution provides quality education, wherever and however its offerings are delivered.

Criterion 4. Teaching and Learning: Evaluation and Improvement

The institution demonstrates responsibility for the quality of its educational programs, learning environments, and support services, and it evaluates their effectiveness for student learning through processes designed to promote continuous improvement.

Criterion 5. Institutional Effectiveness, Resources and Planning

The institution's resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities.

Areas of Focus

Will be determined by the Peer Evaluators in the first week of October

Potential Questions for Board Members

1. How has the board enhanced OPSU's ability to fulfill its mission?
2. Are there clearly defined expectations and protocols for board obligations and communications with each other, the President, employees, and community members?
3. How has the board assisted in generating resources needed to sustain and improve the institution?
4. What are the biggest resource challenges for OPSU?
5. What kind of orientation and training is provided for new board members?
6. What type of annual training do all board members receive?
7. How do you see the Quality Initiative most greatly impacting the university's future?

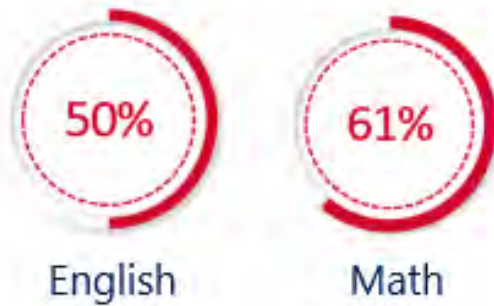


Oklahoma PANHANDLE STATE University HLC Site Visit October 19-20, 2020

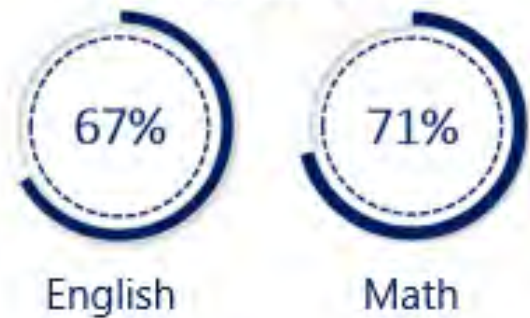


Quality Initiative: Persistence and Completion

Remedial Course Pass Rates 2016-2018



Corequisite Course Pass Rates 2018-2019



Graduates by Year and Type 2015-2019



OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Jun-20
MONTH

FUND SOURCE	FY20		FY19		FY20		FY19	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	1	1,257.62	10	\$ 4,784.20	52	\$ 25,159.37	97	\$ 35,328.40
FEDERAL							2	\$ 993.61
PRIVATE								
AUXILIARY			1	\$ 893.20	50	20,970.11	74	\$ 30,563.99
OTHER								
TOTAL	1	1,257.62	11	\$ 5,677.40	102	\$ 46,129.48	173	\$ 66,886.00

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Jul-20
MONTH

FUND SOURCE	FY21		FY20		FY21		FY20	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO			6	\$ 2,196.38			6	\$ 2,196.38
FEDERAL	1	346.50			1	\$ 346.50		
PRIVATE								
AUXILIARY			5	\$ 2,372.28			5	\$ 2,372.28
OTHER								
TOTAL	1	346.50	11	\$ 4,568.66	1	\$ 346.50	11	\$ 4,568.66

III. NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

President Kyle Stafford appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College (NEO) and review the Agenda for members of the Board. (The NEO Agenda is attached to this portion of the minutes).

President Stafford said a student recently approached him on campus and thanked him for trying to maintain a sense of normalcy. President Stafford said in his first State of the College address his remarks touched on two key factors: flexibility and communication. He said it is critical right now to have constant communication with faculty, staff, and students to ensure they understand what is going on. President Stafford said that approximately 73 percent of course delivery at NEO is face-to-face and that a majority of those courses are also done in a Zoom format to create flexibility. He then highlighted the informational items listed under Section A of the NEO Agenda.

President Stafford said the enrollment update shows student credit hour production is down by 6.6 percent and headcount is down by 5.9 percent. He said the pandemic has crippled NEO's enrollment, but the team is trying to establish how to navigate and recruit for the upcoming year.

C-1 Approval for revision of the Institutional Assessment Plan

Regent Milner said the Academic Affairs, Policy and Personnel (AAPP) Committee met with the NEO administration regarding approval for the revision of the Institutional Assessment Plan. NEO's current assessment plan includes the use of a computer placement test for secondary assessment, which can be a deterrent to enrollment or progression for some students. This is a request to include the high school cumulative grade point average as a secondary measure for placement. The Committee acted to recommend Board approval of the administration's request.

Regent Milner moved and Regent Callahan seconded to approve Item C-1 as presented in the NEO Agenda.

President Stafford said it is important to serve the online population, and this secondary assessment will help NEO with college placement.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

D-1 Ratification of two interim approvals:

- a. Approval to hire Head Volleyball Coach Alegra O'Banion
- b. Approval to hire Director of Department of Public Safety, George Lambert

D-2 Approval to hire Head Football Coach, Zachary Crissup

Regent Link moved and Regent Anthony seconded to approve Section D, Items 1 and 2 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

G-1 Approval to expend funds according to grant/program guidelines for the following:

- a. Student Support Services FY 2021
- b. Title III Grant FY 2021
- c. Allied Jobs Program FY 2021

G-2 Approval of peace officer actions:

- a. Decommission: Commission No.
 Nash Smith 778
 Mark Wall 693
 Michael Hensley 730
 Richard Cummings 760
- b. Commission:
 George Lambert 791
 as Director of Department of Public Safety

President Stafford said the grants listed in Item G-1 total \$3.1 million. Regent Link asked if NEO already received the grant money. President Stafford said not yet, but they will pretty quick.

Regent Anthony moved and Regent Link seconded to approve Section G, Items 1 and 2 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

J-1 Approval to increase yearly purchase order to Landmark Service Group to include COVID-19 cleaning services

President Stafford said this expenditure is not to exceed \$328,000 in the next year. Chair Davis asked if this money would come from the Coronavirus Aid, Relief, and Economic Security (CARES) Act. President Stafford said yes.

Regent Milner moved and Regent Callahan seconded to approve Item J-1 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

Regent Link asked if the Carter House renovations are complete. President Stafford said yes.

The business of Northeastern Oklahoma A&M College being concluded, President Stafford was excused from the meeting.



NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges
September 11, 2020

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Stafford
 - a. Highlights of NEO Update newsletter
 - b. Fall 2020 Enrollment Update (Reference Document A-1b)

B – RESOLUTIONS- None

C - POLICY AND OPERATIONAL PROCEDURES-

1. Board authorization is requested for the revision of the Institutional Assessment Plan. The college is requesting to include the student's high school grade point average as a secondary measure for placement in college-level courses and/or remedial courses. The proposed revisions to the plan will be submitted to the Oklahoma State Regents for Higher Education, pending approval from OSU A&M Board. An executive summary outlining the requested Assessment Plan revisions is outlined in Reference Document C-1.

D - PERSONNEL ACTIONS-

1. Ratifications of Interim Approvals- NEO requests ratification of the previously granted interim approvals:
 - a. Approval to hire Head Volleyball Coach, Alegra O'Banion, \$17,500 annually, funds from auxiliary. Start date of 8/1/20.
 - b. Approval to hire Director of Department of Public Safety, George Lambert, \$43,000 annually, funds from E&G. Start date of 8/24/20.
2. Board approval is requested to hire Head Football Coach, Zachary Crissup at \$60,000 annually, funds from auxiliary. Start date of 9/14/20.
3. Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirement, etc. are provided for informational purposes only in Reference Document D-3.

E - INSTRUCTIONAL PROGRAMS- None**F - BUDGETARY ACTIONS- None****G - OTHER BUSINESS AND FINANCIAL MATTERS-**

1. Board authorization is requested to expend funds, including payment of administrative allowance at year-end, according to grant/program guidelines for (Reference Document G-1):
 - a. Student Support Services FY 2021
 - b. Title III Grant FY2021
 - c. Allied Jobs Program FY 2021
2. Peace Officer Commissions:
 - a. We request revocation of peace office commissions for former Campus Safety Officers, Nash Smith, Mark Wall, Michael Hensley, and Richard Cummings.
 - b. We request peace officer commission for George Lambert, Director of Department of Public Safety. George is CLEET certified.

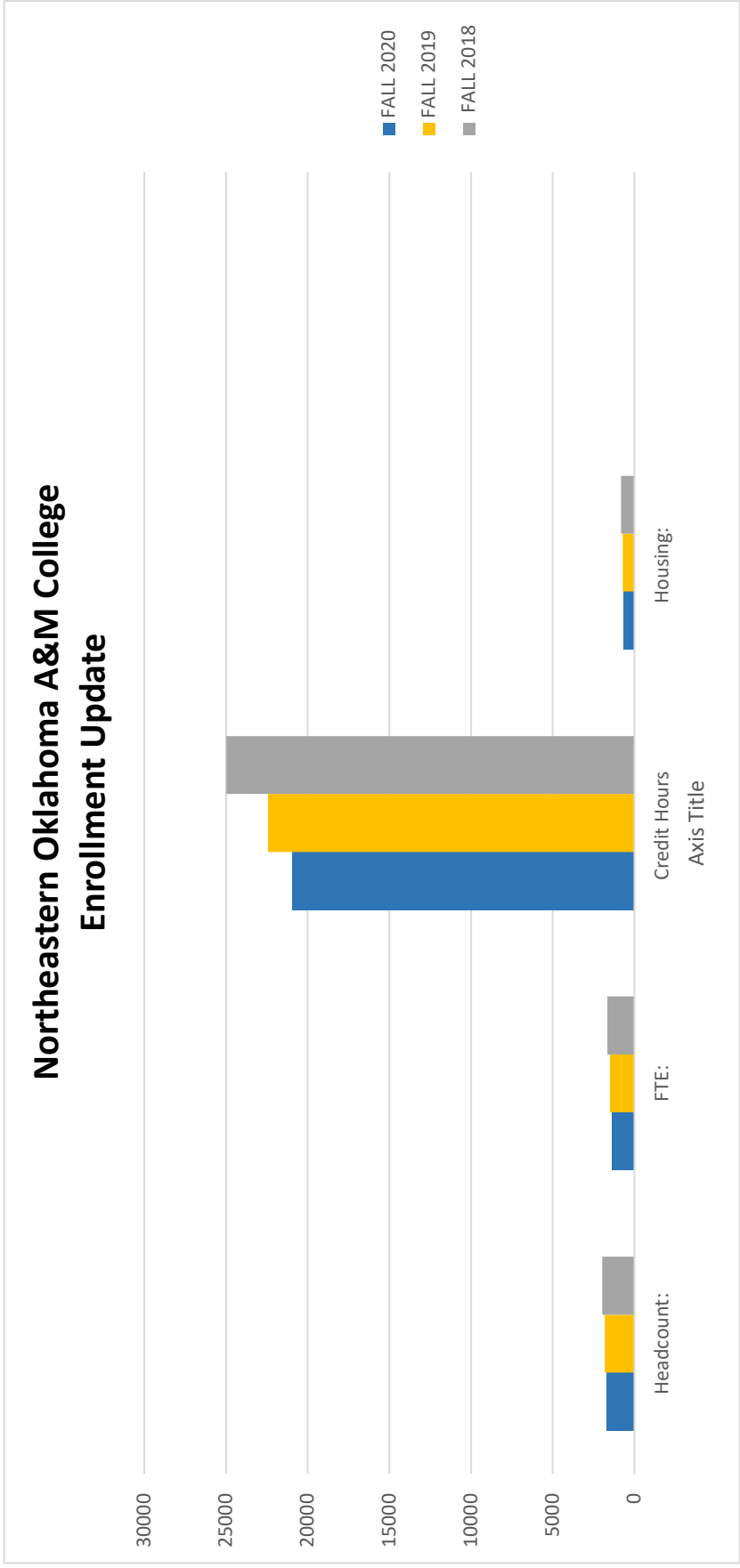
H - CONTRACTUAL AGREEMENTS (other than construction and renovation) –**I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None****J - PURCHASE REQUESTS**

1. Board Authorization is requested to increase the yearly purchase order to Landmark Service Group to include COVID cleaning services, estimated \$328,000 through June 30, 2021. Funding from CAREs Act.

K - STUDENT SERVICES/ACTIVITIES-None**L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None****M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. Out-of-state travel summary for June and July (Reference Document M-1).
2. NEO Norsemen Football Schedule (Reference Document M-2)
3. OSRHE FTE Reporting (Reference Document M-3).

	FALL 2020	FALL 2019	FALL 2018
Headcount:	1,711	1,819	1,972
FTE:	1,397	1,495	1,664
Credit Hours	20,954	22,423	24,971
Housing:	661	722	823



**NORTHEASTERN OKLAHOMA A&M COLLEGE
EXECUTIVE SUMMARY**

PROPOSED REVISION TO THE PLACEMENT MEASURES FOR COLLEGE-LEVEL COURSES

NEO College is requesting to modify the College's Assessment Plan. In accordance with Oklahoma State Regents for Higher Education policy, students are assessed for placement in college-level courses. Regularly admitted students under the age of 21 are assessed using ACT scores. Students must achieve a subject score of 19 (ACT) or higher to be placed in entry-level courses in English, math and science. Students are required to achieve a 19 (ACT) in reading for the other disciplines. Students who score less than 19 (ACT) may be evaluated with an approved secondary measure. Adult students age 21 without ACT scores may be placed in college-level courses based on the secondary assessment. Additionally, students may choose to enroll in the remedial course or courses in lieu of secondary assessment.

NEO's current assessment plan includes the use of a computer placement test, Accuplacer, for secondary assessment. Secondary assessment with only the Accuplacer test can be a deterrent to enrollment or progression for some students, particularly those students who are at a distance. Based on the recommendation of the NEO Remediation Taskforce, NEO is requesting approval for including the high school cumulative grade point average (within the past five years) as a secondary measure. The grade point average (GPA) for placement is included in the placement table column three (3).

PLACEMENT TABLE FOR COLLEGE-LEVEL/REMEDIAL COURSES

COURSE FOR PLACEMENT	ACT¹	HS CUM GPA (within last 5 years)	NEXT GEN (Accuplacer)	CPT (Accuplacer prior to 2019)	SATISFACTORY COURSE COMPLETION
¹ SAT scores may substitute for ACT. Refer to the crosswalk to determine equivalent SAT scores.					
READING² – Must satisfy only ONE of the following criteria for placement					
No Reading Course Required	19+	3.0+	251+	77+	Completed CIED 0133 with DEV-C or higher
CIED 0133	<19	<3.0	<251	<77	n/a
² Nursing students with less than 19 ACT in reading are required to achieve NEXT GEN 258+ or Nelson Denny Reading Assessment at 13 grade level or higher					
ENGLISH - Must satisfy only ONE of the following criteria for placement					
ENGL 1113	19+	3.0+	250+	81+	Completed ENGL 0123 with DEV-C or higher
ENGL 1115 (co-requisite)	15-18	2.75-2.99	237-249	72-80	Completed ENGL 0123 with DEV-D or higher
ENGL 0123	<15	<2.75	<237	<72	n/a
MATH³- Must satisfy only ONE of the following criteria for placement					
MATH 1513	19+	n/a	QAS 253+	EALG 73+	Completed MATH 0123 with Dev-C or higher
MATH 1493	19+	n/a	QAS 253+	EALG 73+	Completed MATH 0123 with Dev-C or higher
MATH 1513 plus MATH 0152	17-18	3.0+	QAS 244-252	EALG 53-72	Completed MATH 0115 DEV-C or higher
MATH 1493 plus MATH 0142	17-18	3.0+	QAS 244-252	EALG 53-72	Completed MATH 0115 DEV-C or higher
MATH 0123 ²	16-18	2.75+	QAS 244-252	EALG 53-72	Completed MATH 0115 DEV-C or higher
MATH 0115	<16	<2.75	QAS <244	EALG <53	n/a
³ MATH 0123 is recommended for students in AAS programs that require removal of a math deficiency, but do not require a college-level math.					
COLLEGE SCIENCE⁴					
⁴ Science placement – (1) 19+ ACT or (2) no reading deficiency or reading deficiency removed <u>AND</u> completion of MATH 0115 or placement in higher-level math course. <i>Note: Some science courses have additional math prerequisites as stated in the current College Catalog.</i>					

Northeastern Oklahoma A&M College

Reference Document D-3

Name	Action	Effective Date	Salary/Rate
Michael Hensley	Non-renewal Staff- Campus Police	6/30/2020	\$27,080 annually
Richard Cummings	Resignation Staff- Part-Time Campus Police Officer	7/29/2020	\$12,480 annually
Zulema Ware	Non-renewal Staff- Graphic Designer	6/30/2020	\$30,784 annually
Cory Bonner	Non-renewal Staff- Asst. Baseball Coach/ Energy Manager	6/30/2020	\$33,000 annually
TJ Langley	Non-renewal Staff- Assistant Football Coach	6/30/2020	\$26,000 annually
Terry DeCoster	Asst. VP for Fiscal Affairs/Controller	5/18/2020	\$60,000 annually
Dustin May	Non-renewal Staff- Assistant Wrestling Coach	6/30/2020	\$16,200 annually
Harli Wheeler	Non-renewal Staff- Assistant Softball Coach	6/30/2020	\$11,000 annually
Justin Hobson	Non-renewal- Staff Maintenance Tech	6/30/2020	\$19,496 annually
James Wall	Resignation Staff - Director of Public Safety	7/10/2020	\$41,432.80 annually
Zach Allen	Resignation Staff Head Football Coach	7/16/2020	\$72,100 annually
Nash Smith	Resignation Staff- Campus Police Officer	7/24/2020	\$27,040 annually
Jacob Rexwinkle	Resignation Staff- Student Recruiter	7/30/2020	\$28,000 annually
Tracy Allman	Non-renewal Physical Science Instructor	7/31/2020	\$51,255 annually
James Berryman	Non-renewal Process Technology	7/31/2020	\$52,708 annually
Michelle Bussell	Non-renewal Nursing Instructor	7/31/2020	\$43,407 annually
Charles Fairweather	Non-renewal Forestry/Wildlife Instructor	7/31/2020	\$41,907 annually
Katherine Hiebert-Brumley	Non-renewal Math Instructor	7/31/2020	\$41,907 annually
Kalyn McAlister	Non-renewal English Instructor	7/31/2020	\$41,487 annually
Julie Ramon	Non-renewal English Instructor	7/31/2020	\$42,747 annually
Cody Springsguth	Resignation Staff- Assistant Football Coach	8/2/2020	\$8,000 annually
Ashley Gonzalez	New Hire Staff- Student Recruiter	8/1/2020	\$24,000 annually
Ashley Gonzalez	Resignation Staff- Student Recruiter	8/13/2020	\$24,000 annually
Deenia Engelbrecht	Non-renewal Staff- Financial Secretart	6/30/2020	\$23,159 annually
Deenia Engelbrecht	Re-Hire Staff- Admissions Clerk	8/1/2020	\$23,159 annually
Meleen Froman	Re-Hire Nursing Instructor	8/1/2020	\$46,347 annually
Trevor Melvin	New Hire Microbiology/Biology Instructor	8/1/2020	\$41,067 annually
Zachary Crissup	Head Football Coach	9/14/2020	\$60,000 annually

1. Board authorization is requested to expend funds, including payment of administrative allowance at year-end, according to grant/program guidelines for:
 - a. Student Support Services (SSS) at Northeastern Oklahoma A&M College (NEO) receives \$1.5 million grant renewal from the Department of Education. SSS is a Federal TRIO program serving students who are either first-generation, income restricted, or disabled. To date the program has served over 1,500 participants at NEO and a persistence rate (continuing at NEO or graduating/transferring) of over 70%, over double of national average. We have received notice from the US department of Education the award for the Student Support Services program for Fiscal Year 2021-2022. This award is 5 year grant for the period of September 1, 2020 through August 31, 2025. The announced allocation for fiscal year 2020-2021 the 1st year of 5 year grant is \$300,977. Board authorization is requested to expend grant funds, including payment of administrative allowances at year-end, according to grant guidelines.
 - b. Title III Grant - Northeastern Oklahoma A&M College (NEO) has been awarded \$1.5 million federal grant from the Department of Education to fund science, technology, engineering, and mathematics (STEM) course conversions to online and hybrid format. NEO was selected for Title III grant funding under its designation as a Native American Serving Non-Tribal Institution (NASNTI). Of the five Title III grants NEO has received in the past decade, four have been received under NASNTI funding through partnership with the Inter-Tribal Council. This award is 5 year grant for the period of October 1, 2020 through September 30, 2025. The announced allocation for fiscal year 2020-2021 the 1st year of 5 year grant is \$299,867. Board authorization is requested to expend funds, including payment of administrative allowance at year-end, according to the financial aid program guidelines.
 - c. Allied Jobs Program 2020-2021- Northeastern Oklahoma A&M College (NEO) has received notification from Oklahoma State Regents for Higher Education that the two-year college Temporary Assistance to Needy Families (TANF) program approved Allied JOBS program FY21 budget in amount of \$181,974.10. Board authorization is requested to expend funds, including payment of administrative allowances at year-end, according to grant guidelines.

Northeastern Oklahoma A&M College

Reference Document M-1

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of

Jun-20

Column (1): Travel This Month
Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY
Column (4): Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00	0	\$0.00	0	0	21	\$9,451.74
State Approp. (290)	0	\$0.00	0	\$0.00	33	\$20,161.37	1	\$190.00
Federal (430)	0	\$0.00	0	\$0.00	2	\$1,294.09	0	
Private	0	\$0.00	0	\$0.00	0	\$0.00	15	\$6,963.86
Auxiliary (701)	0	\$0.00	1	\$1,062.12	27	\$11,065.39	0	
Other	0	\$0.00	0	\$0.00	0	\$0.00	37	\$16,605.60
Total	0	\$0.00	1	\$1,062.12	62	\$28,168.57	74	\$23,759.46

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of

Jul-20


Column (1): Travel This Month
Column (3): Amount Expended Current FY

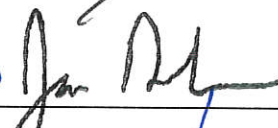
Column (2): Corresponding Month Last FY
Column (4): Amount Expended Prior FY


Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00			0	0		
State Approp. (290)	0	\$0.00	1	\$1,320.70	33	\$20,161.37	22	\$10,772.44
Federal (430)	0	\$0.00	0		2	\$1,294.09	1	\$190.00
Private	0	\$0.00	0		0	\$0.00	0	
Auxiliary (701)	0	\$0.00	3	\$1,165.79	27	\$11,065.39	18	\$8,129.65
Other	0	\$0.00	0		0	\$0.00	0	
Total	0	\$0.00	4	\$2,486.49	62	\$28,168.57	41	\$19,092.09



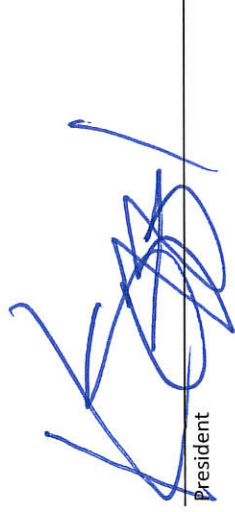
DATE	OPPONENT	LOCATION	TIME
March 27, 2021	Trinity Valley	Miami, OK	2:30pm
April 3, 2021	Kilgore	Miami, OK	2:30pm
April 10, 2021	Navarro	Corsicana, TX	TBA
April 17, 2021	Tyler	Miami, OK	2:30pm
April 24, 2021	Cisco	Miami, OK	2:30
May 1, 2021	Iowa Western	Miami, OK	TBA
May 8, 2021	New Mexico Military	Roswell, NM	TBA
May 15, 2021	Blinn	Brenham, TX	TBA

Schedule approved by Head Coach  Date 9-4-2020

Schedule approved by Athletic Director  Date 9-4-20

Schedule approved by President  Date 9/4/2020

**The Oklahoma State System of Higher Education
FTE Employee Report**



President

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate,
and The Speaker of the Oklahoma House of Representatives

From: Northeastern Oklahoma A&M College

Subject: FTE Employee Report for Fiscal Quarter Ending 12/31/2019

The following information is provided pursuant to 74 O.S. 1981, Section 3602

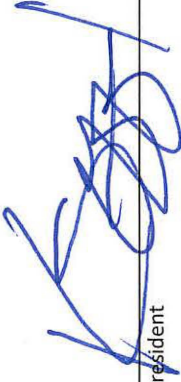
FTE Employee Categories

	Educational and General Budget Part I			Educational and General Budget Part II			Agency Accounts Other			Sub Total			Total FTE
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
		Regular	Student		Regular	Student		Regular	Student		Regular	Student	
Current QTR	74.966	76.605	2.588	0.073	5.491	15.531	6.391	31.502	12.732	81.43	113.598	30.851	225.879
Prior QTR	52	73	1	1	6	5	8	29	4	61	108	10	179
INC (DEC)	22.966	3.605	1.588	-0.927	-0.509	10.531	-1.609	2.502	8.732	3	3	3	46.879
Prior FY	80	77	1	1	6	14	7	33	15	88	116	30	234

**The Oklahoma State System of Higher Education
FTE Employee Report**

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate,
and The Speaker of the Oklahoma House of Representatives

From: Northeastern Oklahoma A&M College



 President

Subject: FTE Employee Report for Fiscal Quarter Ending 03/31/2020

The following information is provided pursuant to 74 O.S. 1981, Section 3602

FTE Employee Categories

	Educational and General Budget Part I			Educational and General Budget Part II			Agency Accounts Other			Sub Total			Total FTE
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
		Regular	Student		Regular	Student		Regular	Student		Regular	Student	
Current QTR	67.381	73.934	1.791	0	5.441	10.63	5.27	32.235	10.402	72.651	111.61	22.823	207.084
Prior QTR	74.966	76.605	2.588	0.073	5.491	15.531	6.391	31.502	12.732	81.43	113.598	30.851	225.879
INC (DEC)	-7.585	-2.671	-0.797	-0.073	-0.05	-4.901	-1.121	0.733	-2.33	3	3	3	-18.795
Prior FY	67	74	1	1	5	11	8	34	12	76	113	24	213

**The Oklahoma State System of Higher Education
FTE Employee Report**

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate,
and The Speaker of the Oklahoma House of Representatives

From: Northeastern Oklahoma A&M College



 President

Subject: FTE Employee Report for Fiscal Quarter Ending 06/30/2020

The following information is provided pursuant to 74 O.S. 1981, Section 3602

FTE Employee Categories

	Educational and General Budget Part I			Educational and General Budget Part II			Agency Accounts Other			Sub Total			Total FTE
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
		Regular	Student		Regular	Student		Regular	Student		Regular	Student	
Current QTR	52.481	64.429	0.189	0	5.713	10.549	5.691	33.636	1.632	58.172	103.778	12.37	174.32
Prior QTR	67.381	73.934	1.791	0	5.441	10.63	5.27	32.235	10.402	72.651	111.61	22.823	207.084
INC (DEC)	-14.9	-9.505	-1.602	0	0.272	-0.081	0.421	1.401	-8.77	3	3	3	-32.764
Prior FY	58	74	1	1	6	10	8	34	10	67	114	21	202

IV. CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ron Ramming appeared before the Board of Regents to present the business of Connors State College (CSC) and review the Agenda for members of the Board. (The CSC Agenda is attached to this portion of the minutes).

President Ramming highlighted stories in the CSC Connection including the safety measures CSC enacted for its students to come back to campus.

President Ramming said that three weeks prior to the start of classes CSC's enrollment was more than 10 percent behind, but enrollment is now only 4.25 percent behind target. He said credit hours are down by 977 compared to last fall, but once the decline in prison enrollment is factored out the decline is between 500-600 hours. He said there are many adult students who drop their kids off at school and then come to classes, but some of the surrounding schools started the school year late and he believes that delay left some students unable to take classes as usual. He said the enrollment report in the Agenda reflects the final headcount.

Regent Anthony asked about Second Chance Pell (SCP) grants. President Ramming said those grants have been huge to CSC and its programs. He said CSC had been able to participate in that program up until this fall but has been unable to go to the facilities this summer, which impacted summer classes. He said it was a big benefit to the college but was an even bigger benefit to the students who are in those facilities.

Regent Link asked if the College can go to those facilities now. President Ramming said the Eddie Warrior Correctional Center closed its facility for now, but CSC will be back out there when it reopens.

Regent Anthony asked if the SCP grant is still available. President Ramming said yes. It is a pilot project that started out with 66 colleges around the country, then expanded in 2019 to over 120 colleges and universities.

President Ramming said he was just notified that CSC will receive a check for \$100,000 from the Cherokee Nation as a part of their CARES Act money to help with COVID-19 related expenses.

B-1 Adoption of Memorial Resolution for Mr. Lou Henson

President Ramming said Mr. Lou Henson was a former CSC student and mentor who passed away on July 25, 2020. He said anyone who is a college basketball fan is aware of "Coach Henson" and his record. President Ramming said he is a celebrated graduate from CSC and was a class-act.

Chair Davis said that Mr. Henson was a great coach and someone of which everyone in Oklahoma can be proud.

Regent Callahan moved and Regent Milner seconded to approve Item B-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

D-1 Approval of personnel actions

Regent Link moved and Regent Anthony seconded to approve Item D-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

F-1 Approval to accept a Title III NASNTI grant from the U.S. Dept. of Education and to expend grant funds according to grant guidelines

President Ramming said CSC is very excited for this grant. The grant totals \$1,499,105 and will be used to develop academic programs in the Computer Sciences area.

F-2 Approval to accept a TRIO/SSS grant from the U.S. Dept. of Education and to expend grant funds according to grant guidelines

President Ramming said this grant totals \$1,473,610. He said these TRIO programs are aimed at student success and getting students into the college pipeline and being successful as they continue their college degrees.

Regent Link asked if this is new money or a continuing grant. President Ramming said the first grant (Item F-1) is new money and the second grant (Item F-2) is a continuation for which CSC had to apply. Chair Davis asked what the duration is for both grants. President Ramming said both grants are five years.

Regent Anthony moved and Regent Link seconded to approve Section F, Items 1 and 2 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval to continue clinical affiliation agreements for FY 2021

H-2 Approval to enter into a contract with the Department of Commerce in support of Capital improvements

President Ramming said the contract with the Department of Commerce (DOC) is for \$312,000. He said these are funds to address Capital projects around campus.

Regent Link asked if the program is for beginning development. President Ramming said yes. Regent Link asked if this contains any stimulus funding. President Ramming said no.

Regent Callahan moved and Regent Milner seconded to approve Section H, Items 1 and 2 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

J-1 Approval for FY 2021 purchase orders over \$75,000

President Ramming said Item J-1 is a request for ratification of two interim approvals. He said one is a request for expenditures related to the distance learning equipment and that these funds would be from the CARES Act for distance learning and a telemedicine grant from U.S. Department of Agriculture (USDA). He said the second is a request to expend additional funds with C&W Services, the contract provider for maintenance and janitorial services, to provide extra cleaning and sanitization of campus.

Regent Anthony moved and Regent Milner seconded to approve Item J-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Connors State College being concluded, President Ramming and members of the administration were excused from the meeting.



Connors State College

Warner, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

September 11, 2020

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Ron Ramming Remarks
 - a. Connection
 - b. Enrollment Report

B - RESOLUTIONS

1. Board approval is requested for the attached memorial resolution honoring Mr. Lou Henson, former Connors State College Student and Mentor who died, July 25, 2020.
(Reference Document B-1)

C - POLICY AND OPERATIONAL PROCEDURES- None

D - PERSONNEL ACTIONS

1. Personnel items not requiring action by the Board Including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only in (Reference Document D-1)

E - INSTRUCTIONAL PROGRAMS- None

F - BUDGETARY ACTIONS

1. Board approval and authorization is requested for Connors State College to accept a Title III NASNTI grant from the U.S. Department of Education, in the amount of \$ 1,499,105.00 and expend the funds according to grant guidelines. This grant responds to a regional need and the corresponding opportunity it creates for students. Efforts will focus on a new Associate of Science (AS) degree in Computer Science with three sub-specializations options.
2. Board approval and authorization is requested for Connors State College to accept a TRIO/SSS

grant from the U.S. Department of Education, in the amount of \$1,473,610.00 and expend the funds according to grant guidelines. This grant helps college students who are low income, first generation, or students with disabilities utilizing an array of services providing academic tutoring, financial aid advice, career and college mentoring, academic advising, and academic transfer assistance.

G - OTHER BUSINESS AND FINANCIAL MATTERS- None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Board approval is requested to continue Clinical affiliation agreement for fiscal year 2021. (Reference Document H-1)
2. Board approval is requested to enter into a contract with the Department of Commerce in support of Capital Improvements: \$312K (Reference Document H-2)

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None

J - PURCHASE REQUESTS

1. Board approval is requested FY 2021 purchase orders over \$75,000 (Reference Document J-1 and J-2)

K - STUDENT SERVICES/ACTIVITIES- None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None

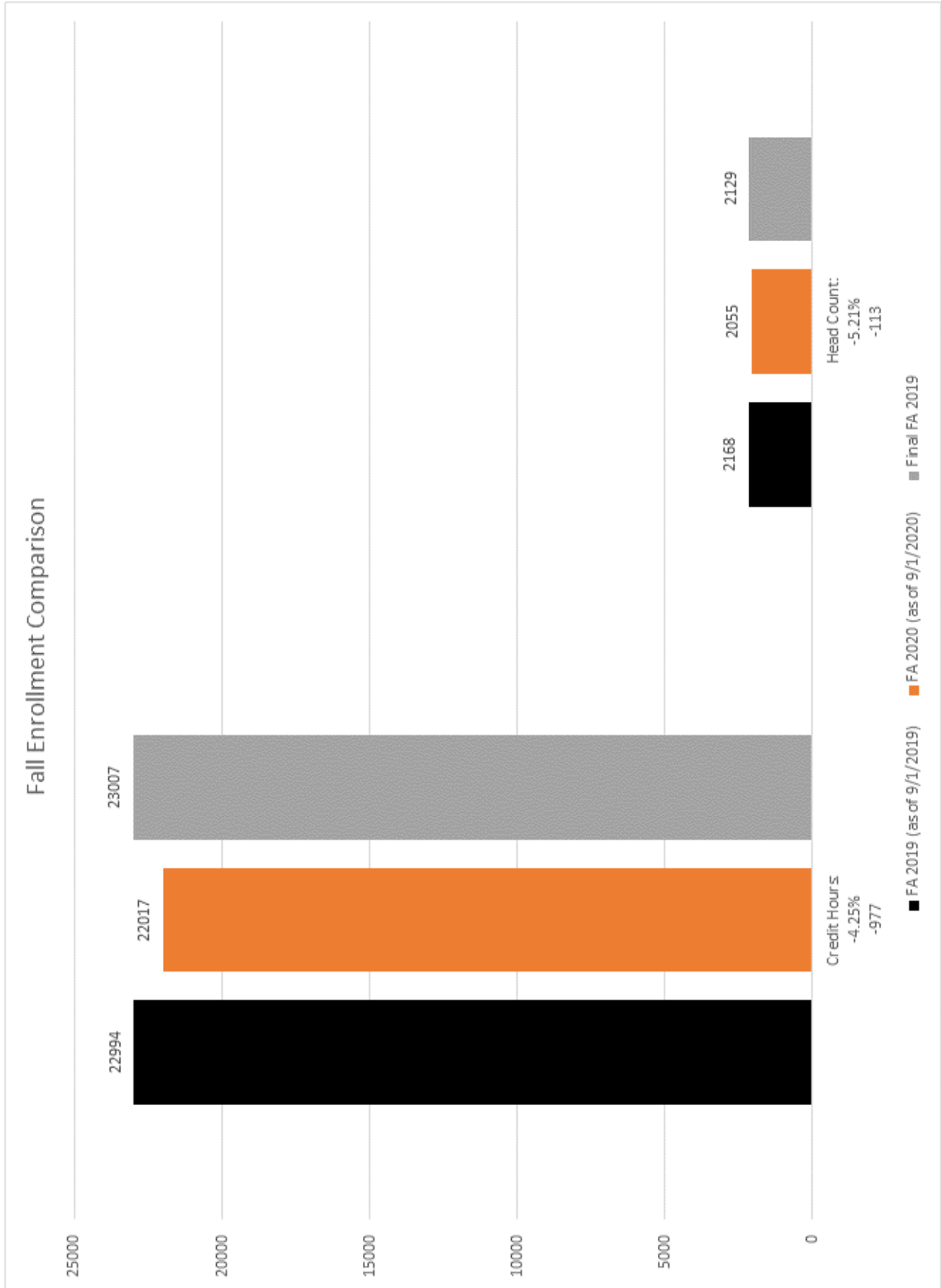
M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. FTE Employee Report- June 2020
2. Out-of-State Travel summaries for June 2020
3. Out-of-State Travel summaries for July 2020
4. Out-of-State Travel summaries for August 2020

Respectfully submitted,



Dr. Ronald S. Ramming
President



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Connors State College and the Agricultural and Mechanical Colleges that Lou Henson, former Connors State Student and Basketball Player has passed away on July 25, 2020; and

WHEREAS, Coach Henson, by his loyalty, hard work, and dedication as a player at Connors from 1951 until 1953, Coach Henson then went on to have a very successful coaching career for 41 years and won 779 games becoming the winningest coach at New Mexico State and University of Illinois . He started at Las Cruces High School before moving on to coach at Hardin-Simmons University, New Mexico State and University of Illinois. He took both Illini and the Aggies to the Final Four. Coach had his Connors State Jersey retired in 1996 and was inducted into the Connors State Athletic Hall of Fame in 2012.

WHEREAS, his friends and Connors State College deeply feel the loss in his passing:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF REGENTS FOR CONNORS STATE COLLEGE AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of support and encouragement rendered by Coach Henson to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board of Regents and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Connor's State College's greatest basketball players, mentor and friend.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board of Regents and a copy sent to the family of Coach Henson.

Adopted by the Board the eleventh day of September 2020.

Dr. Ronald Ramming
President
Connors State College

Rick Davis
Chair
Oklahoma A&M Board of Regents



Personnel Actions

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rank, personnel leave, etc.

Name	Action	Effective Date	Salary/Rate
McBeath, Chris	Division Head Social Science	07/01/2020	\$49,371.26
Hibbs, Tabatha	NASNTI Project Director	07/01/2020	\$53,029.99
Mendenhall, James	Chief of Police Reclassification to Exempt	07/01/2020	\$36,710.00
O'Quinn, Robin	Interim VP of Academic Affairs	08/01/2020	\$71,962.50

Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirements, etc.

Name	Title	Effective Date	Service Time
Greigtardiff, Kim	Nursing Instructor	08/05/2020	1 year
Nelson, Stephanie	Nursing Instructor	07/31/2020	2 years

Connors State College Current Nursing Department Contracts

<u>Facility</u>	<u>Contract Length</u>
Baptist Free Health Clinic, Muskogee, OK	2019 – 2022
Broadway Manor, Muskogee, OK	2019 – 2022
Cherokee County Nursing Center, Tahlequah, OK	2019 – 2022
Cherokee Elder Care, Tahlequah, OK	2020 – 2023
Cherokee Nation, (Cherokee Nation W.W. Hastings Hospital), Tahlequah, OK	Indefinite
Cherokee Nation Health Services, Tahlequah, OK (Under Cherokee Nation Contract)	Indefinite
Children’s Clinic, Muskogee, OK	2019 – 2022
Cornerstone Hospital of Muskogee, Muskogee, OK	2019 – 2022
Countryside Estates Nursing Center, Warner, OK	2019 – 2022
Coweta Manor, Coweta, OK	2019 – 2022
Department of Veteran Affairs Medical Center, Muskogee, OK	Indefinite
Fort Gibson Nursing Home, Fort Gibson, OK	2020 – 2023
Fresenius Kidney Care, Muskogee, OK	2019 – 2021
Go Ye Village, Tahlequah, OK	2019 – 2022
Good Shepherd Health Clinic, Muskogee, OK	2019 – 2022
Green Country Behavioral Health Services, Muskogee, OK	2019 – 2022
McAlester Regional Health Center, McAlester, OK	2019 – 2022
Muskogee Women’s Clinic Inc., Muskogee, OK	2019 – 2022
Northeastern State University, Muskogee, OK	2018 – 2021
Northeastern Health System, Tahlequah, OK (Tahlequah City Hospital & Fort Gibson Medical Clinic)	2018 – 2021
Northeastern Health System (Sallisaw), Sallisaw, OK	2019 – 2021
Oklahoma School for the Blind, Muskogee, OK	2020 – 2023
Oklahoma State Department of Health, Oklahoma City, OK Includes Pittsburg County Health Department, Cherokee County Health Department, Muskogee County Health Depart.	Indefinite
Platte Dialysis, LLC (Muskogee Community Dialysis Center c/o Da Vita Inc.), Muskogee, OK	2020 – 2021
Saint Francis Hospital Muskogee, Inc. Muskogee, OK	2019 – 2022
The Little Light House, Tulsa, OK	2019 – 2022
Wagoner Hospital Authority, an Oklahoma Public Trust, DBA Wagoner Community Hospital, Wagoner, OK	2019 – 2022
Xpress Wellness, Muskogee, OK	2019 – 2002



900 N. Stiles Avenue
Oklahoma City, OK 73104, USA
405-815-5251 | Toll Free 800-588-5959
OKCOMMERCE.GOV

August 7, 2020

Mr. Ron Ramming
President
Connors State College
700 College Road
Warner, OK 74469-2204

Dear Mr. Ramming,

The Oklahoma Department of Commerce/Community Development (ODOC/CD) is pleased to inform you that your SFY 2021 allocation is now available for distribution. Your allocation is \$312,000.

Enclosed are the following documents:

- 1) Contract between Connors State College and the Oklahoma Department of Commerce.
- 2) Certification for Competitive Bid and/or Contract (Non-Collusion Certification).

Please complete, sign and return the original above-mentioned documents. We recommend that you carefully review the contract, take note of all deadlines, review any special condition(s), and be sure to check the contract start date as funds will not be reimbursed for expenditures before the start of the contract.

If you have questions or concerns please contact Charlotte Conant at 405-215-1834 or at Charlotte.Conant@okcommerce.gov.

Sincerely,

A handwritten signature in black ink that reads "Marshall S. Vogts". The signature is written in a cursive style with a large, stylized "V" at the end.

Marshall Vogts
Director, Community Development



CONTRACT BETWEEN
CONNORS STATE COLLEGE
AND

THE OKLAHOMA DEPARTMENT OF COMMERCE

COMES NOW, the Connors State College and the Oklahoma Department of Commerce (ODOC). The parties agree as follows:

The Oklahoma Department of Commerce will transfer to Connors State College the sum of \$312,000. This sum will be used to make capital improvements to the college in an effort to help support the mission of the Connors State College to provide services to existing businesses and entrepreneurs.

Funds for this contract are paid to ODOC in equal installments of 1/12th of the contract amount as approved by the Director of Office of Management and Enterprise Services. The funds for this contract are available for disbursement after services are rendered pursuant to 74 O.S. § 85.44B. Claims for funds cannot exceed the actual expenditures or the cumulative 1/12th monthly allocation to date for this contract. Claims exceeding the 1/12th monthly allocation will be rejected by ODOC and returned to the contractor.

Connors State College will remit to ODOC quarterly reports of their activities. The reports shall indicate the type and costs of capital improvements made to the college through use of these funds. The quarterly reports shall be due no later than October 31, 2020, January 31, 2021, April 30, 2021, and July 31, 2021. The reports shall be provided to the following on behalf of the Oklahoma Department of Commerce:

Charlotte Conant
Programs Representative
Oklahoma Department of Commerce
900 North Stiles
Oklahoma City, Oklahoma 73104
Charlotte.Conant@okcommerce.gov

This agreement may be terminated or suspended in whole or in part at any time by written agreement of the parties. This agreement will begin July 1, 2020 and expire June 30, 2021.

Further the parties saith not.

Dr. Ron Ramming
President
Connors State College

Date



Brent Kisling
Executive Director,
Oklahoma Department of Commerce

8/7/2020

Date



**Certification for Competitive
Bid and/or Contract
(Non-Collusion Certification)**

NOTE: A certification shall be included with any competitive bid and/or contract exceeding \$5,000.00 submitted to the State for goods or services.

Agency Name: _____ Agency Number: _____
Solicitation or Purchase Order #: _____
Supplier Legal Name: _____

SECTION I [74 O.S. § 85.22]:

A. For purposes of competitive bid,

1. I am the duly authorized agent of the above named bidder submitting the competitive bid herewith, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to said bid;
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of such bid; and
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
 - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
 - b. to any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
 - c. in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract, nor
 - d. to any collusion with any state agency or political subdivision official or employee as to create a sole-source acquisition in contradiction to Section 85.45j.1. of this title.

B. I certify, if awarded the contract, whether competitively bid or not, neither the contractor nor anyone subject to the contractor's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring this contract herein.

SECTION II [74 O.S. § 85.42]:

For the purpose of a contract for services, the supplier also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the supplier to fulfill any of the services provided for under said contract.

The undersigned, duly authorized agent for the above named supplier, by signing below acknowledges this certification statement is executed for the purposes of:

the competitive bid attached herewith and contract, if awarded to said supplier;

OR

the contract attached herewith, which was not competitively bid and awarded by the agency pursuant to applicable Oklahoma statutes.

Supplier Authorized Signature

Certified This Date

Printed Name

Title

Phone Number

Email

Fax Number

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Connors State College

College/University from which Request for Interim Approval Originated

I. The basis upon which interim approval is requested is indicated below (check one or more and explain).

(a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

Due to the COVID-19 Pandemic, Connors State College must look at alternative methods of class instruction across a broad spectrum of course offerings to provide the maximum flexibility to our students and the service area. Additional 'Zoom Room' equipment is needed immediately to meet our timelines of operational capability for August 11th Fall 2020 class onset.

(c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

We need 'Special board approval' to move forward with the new p.o. and approve actions supporting this sole source contract.

3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ 344,315

4. Identify the fund or funds to be used in covering the cost stated above. CARES ACT + DLT GRANT

5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person.

6.

(Optional) Signature of Requesting Administrator


(Required) Signature of President

Date

6.30.20
Date

**DO NOT COMPLETE FIELDS BELOW.
FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER ONLY.**

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:



Signature of the Chief Executive Officer or his designated representative

Jul 1, 2020

Date

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Connors State College

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

- (a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

Additional mandatory cleaning and sanitizing between classes, in dormitory bathrooms and common areas, food service areas, and air handling system vents and surfaces is now highly recommended by the CDC due to the COVID-9 pandemic.

- (b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

- (c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

- (d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

We need board approval to move forward with the new p.o. and approve actions supporting this sole source contract.

3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ 296,347

4. Identify the fund or funds to be used in covering the cost stated above. E&G Reimbursed by CARES ACT

5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person.

6.

(Optional) Signature of Requesting Administrator


(Required) Signature of President

Date

6.30.20
Date

**DO NOT COMPLETE FIELDS BELOW.
FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER ONLY.**

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:



Signature of the Chief Executive Officer or his designated representative

Jul 1, 2020

Date

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College Dr. Ron Ramming
Institution President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 06/30/2020
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.²

	Educ. & Gen Budget Part I (290)			Educ. & Gen Budget Part II (430)			Agency Accounts Other (701)			Sub-Total			Total FTE
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
		Regular	Student		Regular	Student		Regular	Student		Regular	Student	
72	53	1	1	7	1	0	16	3	73	76	5	154	
79	77	4	1	7	1	0	13	15	80	97	20	197	
-7	-24	-3	0	0	0	0	3	-12	-7	-21	-15	-43	
55	51	5	0	19	1	0	9	15	55	79	21	155	

73^A ¹ FTE Employees for Reported Fiscal Quarter ¹

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JUNE 30, 2020

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	\$ -	1	\$ 1,078.47	4	\$ 4,535.54	9	\$ 7,164.78
FEDERAL	0	\$ -	0	\$ -	13	\$ 24,673.85	18	\$ 44,622.46
PRIVATE	0	\$ -	0	\$ -	0	\$ -	0	\$ -
AUXILIARY	0	\$ -	0	\$ -	0	\$ -	2	\$ 1,296.46
OTHER	0	\$ -	0	\$ -	0	\$ -	0	\$ -
TOTAL	0	\$ -	1	\$ 1,078.47	17	\$ 29,209.39	29	\$ 53,083.70

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF AUGUST 31, 2020

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	\$ -	2	\$ 2,142.78	0	\$ -	2	\$ 2,142.78
FEDERAL	0	\$ -	9	\$ 17,624.84	0	\$ -	9	\$ 17,624.84
PRIVATE	0	\$ -	0	\$ -	0	\$ -	0	\$ -
AUXILIARY	0	\$ -	0	\$ -	0	\$ -	0	\$ -
OTHER	0	\$ -	0	\$ -	0	\$ -	0	\$ -
TOTAL	0	\$ -	11	\$ 19,767.62	0	\$ -	11	\$ 19,767.62

V. OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and Provost Gary Sandefur appeared before the Board of Regents while other members of the Oklahoma State University (OSU) administration joined the meeting via Zoom to present the business of OSU and review the Agenda for members of the Board. (The OSU Agenda is on file in the Board of Regents' Office as Doc. No. 1-9-11-20).

B-1 Adoption of Memorial Resolution for Gordon V. Johnson

B-2 Adoption of Memorial Resolution for Daniel G. Shipka

(A copy of the Memorial Resolutions are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Milner moved and Regent Anthony seconded to approve Section B, Items 1 and 2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

Provost and Senior Vice President Gary Sandefur presented the following items pertaining to Policy and Operational Procedures and Academic Affairs:

D-1 Approval of personnel actions

Provost Sandefur presented the personnel actions and recommended their approval with exception of those items pertaining to separations and retirements which are included as informational items. These include 28 new appointments; 24 changes in title, rank, or appointment period; 3 sabbatical requests; 2 corrections, and ratification of 2 interim approvals. For informational purposes, 9 separations and 1 retirement are included.

Regent Milner moved and Regent Harrel seconded to approve Item D-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

E-1 Approval of curricular requests including new programs and degree modifications

Provost Sandefur said this Item was discussed with the Academic Affairs, Policy and Personnel (AAPP) Committee during its meeting earlier this week. If approved, these requests will be sent to the Oklahoma State Regents for Higher Education (OSRHE) for their consideration and approval.

Regent Milner said the AAPP Committee met with the OSU administration regarding approval of new programs and degree modifications. A new program includes a Bachelor of Science in Agricultural Sciences and Natural Resources in Agricultural Systems Technology at the Ferguson College of Agriculture. Also included are several degree program modifications. The Committee recommended Board approval of the administration's request.

Regent Milner moved and Regent Callahan seconded to approve Item E-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

E-2 Approval of position announcement and description for Dean, College of Education and Human Sciences

Provost Sandefur noted that this Item was also discussed with the AAPP Committee.

Regent Milner said the AAPP Committee met with the OSU administration regarding the position description and announcement for the Dean of the College of Education and Human Sciences. The Committee acted to recommend Board approval of the administration's request.

Regent Milner moved and Regent Callahan seconded to approve Item E-2 as presented in the OSU Agenda.

Regent Callahan asked if this position will increase the number of deans at the University. Provost Sandefur said there is actually one less dean since they combined the two Colleges.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

Senior Vice President Joe Weaver presented the following items pertaining to Administration and Finance:

G-2 Approval of actions required to finance a potential new capital project

Senior Vice President Joe Weaver said OSU is asking to put a financial team together to begin arranging funding for the new Ag Hall project. Secondly, they are looking at refunding some additional bonds. He said OSU will bring the finance team back to the Board for approval once

there are solicited bids and a recommendation. He said there will be more opportunities for the Board to discuss this matter further before OSU borrows any money.

Vice President and Dean of the Division of Agricultural Sciences & Natural Resources, Dr. Thomas Coon, said that the overall project is approximately \$100 million. The financing plan is for \$50 million to come from private funds and they are already two-thirds of the way to that goal. He said he hopes that goal can be reached by June 2021. Dr. Coon said they also have \$10 million from the Agricultural agencies; \$6 million of that is already set aside and the other \$4 million is in the plans for the next three years during construction. He said the remaining \$40 million is to be provided by OSU and student infrastructure fees. Dr. Coon said they announced the project in January and then things slowed down in March, but they still brought in around \$3 million between March and July.

Regent Callahan asked if they felt confident in their previous pledges before COVID-19. Dr. Coon said they had not seen any drop in fulfillment of those that are on an annual or quarterly payment plan.

G-4 Approval of actions required to finance a potential new capital project (OSU-CHS)

Regent Callahan said the Fiscal Affairs and Plant Facilities (FAPF) Committee met with the OSU administration to discuss Items G-2 and G-4. These items request approval of necessary steps in order to obtain financing in support of two potential new capital projects. Item G-2 is the DASNR New Frontiers project on the Stillwater campus with an estimated cost of \$15 million. Item G-4 is the construction of North Hall on the OSU-CHS campus at an estimated cost of \$20 million. The Committee recommended Board approval of these requests.

Regent Callahan moved and Regent Milner seconded to approve Section G, Items 2 and 4 as presented in the OSU Agenda.

Regent Anthony asked about the debt load. Mr. Weaver said OSU continues to review debt and look for opportunities to lower interest rates. He said they will not refinance anything that does not generate at least a 3 percent savings and if it is not significant savings they wait for another year. Chair Davis said he thought there was a debt threshold of around \$35 million. Mr. Weaver said OSU has a disciplined approach to debt and \$35 million does not increase their debt load so that is the number they stick with. He said they could borrow more but he wants to keep a good relationship with rating agencies and stick to \$30 to \$35 million a year. Regent Anthony asked about the percentage and said it was his recollection that OSU tried to stay under 6 percent and assumes this is somewhere around that. Mr. Weaver said yes, and that there are other moving parts but they do not anticipate going over 6 percent.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

G-7 Approval to rename campus buildings (OSUIT)

Regent Callahan said the FAPF Committee met with the OSU administration regarding a request to rename campus buildings on the OSUIT campus. This is not a naming rights request but a change in order to improve wayfinding and campus safety. The Committee acted to recommend Board approval of this request.

Regent Callahan moved and Regent Milner seconded to approve Item G-7 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

G-1 Approval of peace officer actions

OSU-Tulsa

<u>Decommissions</u>	<u>Commission No.</u>
Nicholas D. Lay	769
Jeremy D. Benware	758
Matthew P.C. Dunham	751

OSUIT

<u>Recommissions</u>	<u>Commission No.</u>
Thomas Johnson	694
Gary Makinson	689

G-3 Approval of actions required to refund financed debt on capital projects

G-5 Approval of actions required to refund master lease program bonds for savings (OSU-CHS)

G-6 Approval to execute donor recognition agreement (OSU-CHS)

Mr. Weaver said the Charles and Lynn Schusterman Foundation has pledged a major, generous gift towards the CHS campus for their new mental health hospital in Tulsa.

G-8 Ratification of interim Board approval for the transfer of funds (OSU-OKC)

Note: the correct amount for the Interim Approval is \$1.756 million.

Regent Anthony moved and Regent Callahan seconded to approve Section G, Items 1, 3, 5, 6, and 8 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

- H-1 Approval of changes to OSU and OSU/A&M Retirement Plans (OSU System)
- H-2 Approval to execute a contract for support services with OSU Research Foundation
- H-3 Ratification of interim approval for the leasing of classroom space from the OSU Alumni Association
- H-5 Approval to enter into a construction agreement with the City of Tulsa (OSU-CHS)

Mr. Weaver said the items listed in Section H are fairly routine in nature. He said Item H-3 is a request for the ratification of an interim approval that was given for leasing space from the OSU Alumni Association, who is a very helpful partner. OSU will be renting two of the Alumni Association's larger spaces for Fall 2020 and Spring 2021 classes.

Regent Milner moved and Regent Harrel seconded to approve Section H, Items 1, 2, 3, and 5 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

- H-4 Approval to enter into an agreement with Langston University regarding academic programming (OSU-STW & OSU-CHS)

Chair Davis noted that OSU Item H-4 would be discussed for approval during the business of the companion item on the Langston University Agenda.

- I-1 Approval to select on-call consultants to provide MEP engineering as-needed services (OSU System)
- I-2 Approval to select on-call consultants to provide civil engineering as-needed services

I-3 Ratification of interim approval to begin the selection process for an architect and construction management firm to assist the University with the design and construction of a Transportation Operation and Maintenance Facility

Regent Callahan said the FAPF Committee discussed ratification of an Interim Approval that was granted in order to begin the selection process for an architect to assist OSU with the design and construction of a Transportation Operation and Maintenance Facility. Funding for this project will come from two grants. The first amount will be \$7.9 million from the CARES Act and the balance of funding will be \$9.1 million from a Federal Transit Administration Bus and Bus Facilities Grant. The Committee recommended Board approval of this item.

Regent Callahan moved and Regent Milner seconded to approve Section I, Items 1-3 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

I-4 Approval to continue with an architect for the design and construction of a renovation to Human Sciences West

Regent Callahan said the FAPF Committee reviewed this request to continue with an architect for the design and construction of a renovation to Human Sciences West on the Stillwater campus. The projected cost is not expected to exceed \$4 million. The architecture firm Dewberry of Tulsa, Oklahoma was selected at the October 2017 Board Meeting. Due to the firm's familiarity with the existing structure and initial programming exercise, it is requested to continue with Dewberry. The Committee recommended Board approval of this item.

Regent Callahan moved and Regent Anthony seconded to approve Item I-4 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

I-5 Approval to increase the budget for the design and construction of a Music School Facility

Regent Callahan said the FAPF Committee met with the OSU administration regarding a request for approval to increase the budget of the design and construction of a Music School Facility. The total project cost is estimated not to exceed \$28.6 million. At the April 2019 Board Meeting, the cost was approved up to \$27 million. Since then, eighteen practice rooms have been added to the

scope of work and the most cost-effective means is to include them in the existing project. The Committee acted to recommend Board approval of the administration's request.

Regent Callahan moved and Regent Harrel seconded to approve Item I-5 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

I-6 Approval of contract to complete roof repairs and replacements (OSU-CHS)

Regent Callahan said the FAPF Committee met with the OSU administration regarding a request to contract for the completion of roof repairs and replacements at OSU-CHS. The projected cost is estimated not to exceed \$1.5 million. A hailstorm in April 2020 damaged several roofs on the CHS campus. The OSU administration has been working with Oklahoma Management and Enterprise Services Department of Risk Management. Three of the roofs needing replacement are on the Forensic Sciences building, Founders Hall, and the Barson building. The construction management company Flintco, LLC is already on site for North Hall construction, and OSU-CHS has requested to use the same firm to complete the roof repairs. The Committee acted to recommend Board approval of Flintco, LLC.

Regent Callahan moved and Regent Milner seconded to approve the engagement of Flintco, LLC, to assist the University with roof repairs and replacements for the OSU-CHS campus as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

J-1 Approval of sole source & special purchase requests

J-2 Approval of revolving & appropriated funds purchase requests

J-3 Approval of auxiliary enterprises purchase requests

J-4 Approval of plant funds purchase requests

Mr. Weaver said two of the actions listed in Section J are ratification of interim approvals; the first is Item J-1.b. for the CHS campus to purchase COVID-19 testing supplies and the second is Item J-3.b. for the housing contract that OSU arranged for temporary hotel accommodations for COVID-19 positive students. He said these purchasing items are fairly routine in nature.

Regent Harrel moved and Regent Callahan seconded to approve Section J, Items 1, 2, 3, and 4 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

Chair Davis complimented President Hargis and his team at OSU on the fall enrollment numbers. President Hargis said they budgeted to be down by 1,000 students, but OSU is up by about 300. Chair Davis said that is a tremendous effort by Kyle Wray, Vice President, Enrollment & Brand Management, to be up like this during a pandemic.

Chair Davis also mentioned that President Hargis would be attending an event to honor the one-year anniversary and dedication of the home of OSU Alumnus, Boone Pickens. He recognized that it was the one-year mark of the death of Boone Pickens and thanked Regent Callahan for pointing that out. Chair Davis also recognized the significance of 9/11 in our country and the sacrifices that were made on that day.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

GORDON V. JOHNSON

Gordon V. Johnson was born on January 9, 1940, in Harvey, North Dakota. He grew up on his family farm and graduated from Fessenden High School in 1959. Gordon completed his Bachelor's Degree in Agriculture at North Dakota State University in 1963. In 1966, he completed his Master's Degree at the University of Nevada and his Ph.D. from the University of Nebraska in 1969.

Dr. Johnson's first faculty position was at the University of Arizona from 1969 to 1974. He then accepted a position at Oklahoma State University where he was employed for the next 26 years before retiring. While at OSU, he achieved the rank of Regents Professor in 1998. His prior roles at OSU included being a professor from 1983 to 1998 and an associate professor from 1977 to 1983.

His tenure at Oklahoma State University included many productive years in research, teaching and extension. This included having been the director of the OSU Agronomic Services Laboratory, more commonly known as, the Soil Testing Lab. Dr. Johnson is one of very few OSU faculty members to have been recognized as a distinguished Fellow in both the American Society of Agronomy in 1989 and the Soil Science Society of America in 1995. In 1998, he was part of an OSU team that travelled to Sanliurfa, Turkey, where he successfully resolved a water salinity issue that had arisen with neighboring Syria.

Dr. Johnson was the major advisor for numerous M.S. and Ph.D. students. He produced a host of highly cited journal publications that were an example of his commitment to plant and soil sciences. He was further recognized as being one of the founding fathers of the Certified Crop Adviser Program. Via local and state testing, this served as a proficiency metric for both consultants and producers that still continues today.

For several years, Dr. Johnson taught the soil nutrient management class for undergraduates which was incredibly popular with students due to his unique and highly effective teaching skills. Today, he is still recognized for his "Dip Stick Theory" that helped farmers gauge the need for phosphorus fertilizer and the use of a sufficiency concept for immobile nutrients. This fundamental theory continues to be taught in classrooms at agricultural universities all over the world.

Dr. Gordon V. Johnson passed away on June 21, 2020, at the age of 80.

DANIEL G. SHIPKA

Daniel Shipka earned a Master of Science in International Studies at Oklahoma State University in 2001. An energetic and enthusiastic educator with a passion for teaching courses in communications, public relations and film, he taught at the University of Florida while attending graduate school, and earned his Ph.D. in 2007. He then joined the faculty at Louisiana State University, where he taught for six years and was a very popular assistant professor. He then returned to his alma mater, Oklahoma State University, in the fall of 2013, where he later earned tenure in the School of Media and Strategic Communications.

Dr. Shipka loved teaching and enjoyed engaging students in controversial and heated discussions to expand their communication skills. He believed in the importance of two-way symbiotic professional public relations communication and led his students to work on dozens of nonprofit and charity cases globally. He devoted tremendous time to mentoring and advising his students and he served as the graduate advisor to many masters and doctoral candidates. Although much of his teaching focused on strategic communication and public relations, he had a lifelong interest in the European exploitation film genre. He was the author of a highly valued film analysis book *Perverse Titillation: The Exploitation of Films of Italy, France and Spain* which sold to both academic and commercial audiences. He also co-edited *International Horror Film Directors: Global Fear* with Ralph Belliveau. Dr. Shipka was also author and co-author of dozens of academic journal articles and papers.

Dr. Shipka served actively on several campus committees and enjoyed being engaged with colleagues in a variety of leadership roles. Dr. Shipka lived to collaborate and gave tireless hours to the academic community. He served on the professional committees of the Southwestern Education Council for Journalism and Mass Communications and other professional organizations, always eager to contribute to growth and change in his field. Dr. Shipka was the recipient of several awards, grants, fellowships and acknowledgments. His course ratings were very high and he impacted hundreds of young people inspiring them to become communication professionals.

Dr. Daniel G. Shipka passed away on Monday, July 27, 2020, at the age of 53.

VI. LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

President Kent Smith and other members of the Langston University (LU) administration appeared before the Board of Regents to present the business of LU and review the Agenda for members of the Board. (The LU Agenda is attached to this portion of the minutes).

C-1 Approval to award posthumous degrees

Regent Milner moved and Regent Harrel seconded to approve Item C-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

C-2 Approval to adopt two policies related to time records for employees

President Smith said LU consulted with OSU Human Resources and the Office of Legal Counsel on these policies.

Regent Link moved and Regent Anthony seconded to approve Item C-2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

D-1 Approval of personnel actions

Regent Anthony moved and Regent Link seconded to approve Item D-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

F-1 Approval to accept a grant from the U.S. Dept. of Education entitled, “Langston University Student Support Services” and to expend grant funds according to grant guidelines

President Smith said Item F-1 is a significant grant and is new money that will help with student retention.

F-2 Approval to accept a grant from the U.S. Dept of the Interior, National Park Service grant entitled “Historic Cottage Row District Preservation Project” and to expend grant funds according to grant guidelines

Regent Link moved and Regent Callahan seconded to approve Section F, Items 1 and 2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

G-1 Approval of peace officer actions

<u>Decommission:</u>	<u>Commission No.</u>
Jimmie Watts	786
Monte Mangum	772

Regent Callahan moved and Regent Milner seconded to approve Item G-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

H-1 Approval for LU, OSU, and OSU-CHS to enter into an agreement forming a mutually beneficial academic partnership

Regent Milner said President Smith presented a request to the AAPP Committee seeking approval for Langston University, Oklahoma State University, and the Oklahoma State University-Center for Health Sciences to enter into an agreement related to programs in Tulsa. This item has required extensive work by leaders at both LU and OSU. She said the Board appreciates their commitment to the success of both institutions. The Committee acted to recommend Board approval of Item H-1 in the LU agenda. Regent Milner said as part of this motion, she also moved approval of Item H-4 in the OSU agenda.

Regent Milner moved and Regent Harrel seconded to approve Item H-1 as presented in the LU Agenda and Item H-4 as presented in the OSU Agenda.

Regent Anthony said this is a historic collaboration by LU and OSU.

Regent Milner added she thinks this is exciting for Tulsa and congratulated all involved.

Regent Burns said he greatly appreciates all the hard work done throughout the entirety of this project. He said he is very supportive of what President Smith has done on behalf of LU to advance this agreement. He said this removed many roadblocks that existed to LU's long-term goals.

Regent Link echoed Regent Burns' comments and said that all involved did a great job and described it as monumental for Langston University, OSU, and Tulsa.

Chair Davis echoed the other Regents' comments and said he believes this partnership and collaboration between the universities and their administrations will benefit both institutions moving forward. He said he appreciated President Smith's vision and believes this will also benefit the workforce needs of Tulsa. He commended the Oklahoma State Regents for Higher Education for their agreement with the Office of Civil Rights to help make everything possible.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

Comments by President Smith regarding Academic Partnership Agreement
between LU, OSU, and OSU-CHS

President Smith said many people are not aware of the action the Board just approved. He said it initially was a discussion between OSU-CHS President Dr. Kayse Shrum and himself outside of a Board Meeting regarding how to get LU students to OSU's Medical School, and it grew into this agreement. He said there are even bigger plans in the works that have not yet come before the Board. He thanked President Shrum for being receptive and open to a partnership with LU. President Smith said President Hargis was receptive as well from the beginning and noted that with everything OSU and OSU-Tulsa has on their plates, they could have easily been less open to this collaboration. He said he firmly believes this is a good opportunity for LU to move forward and put their best days in front of them. He also recognized OSU Senior Vice President and General Counsel Gary Clark for his assistance and constant communication to ensure the two universities were on the same page.

H-2 Approval to decrease the administrative fee paid by each of LU's charter schools from 5% to 3% of state aid allocated and distributed by the State Board of Education

President Smith said this Item has been reviewed by the Office of Legal Counsel.

Regent Callahan moved and Regent Milner seconded to approve Item H-2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

I-1 Approval to begin the selection process for an architectural firm to assist LU with the design and construction of a renovated cafeteria within the Student Success Center

I-2 Approval to begin the selection process for a construction management firm at risk to assist LU with the design and construction of a renovated cafeteria within the Student Success Center

Regent Callahan said the Fiscal Affairs and Plant Facilities (FAPF) Committee met with the LU administration regarding Items I-1 and I-2. These items request approval to begin the selection process for an architectural firm and construction management firm to assist with the design and construction of a renovated cafeteria within the Student Success Center. The renovated space will allow for extended dining options and an improved dining experience. The cost of this project is estimated at \$3 million. The Committee acted to recommend Board approval of the administration's request.

Regent Callahan moved and Regent Milner seconded to approve Section I, Items 1 and 2 as presented in the LU Agenda.

President Smith said enrollment has increased and LU has outgrown its cafeteria so there is not enough space for students. He said the back-of-the-house operations is also outdated, such as ovens, cookware, etc. He said students are currently getting grab-and-go meals and are not sitting in the cafeteria daily, so this is a good time for renovations that will not disrupt students. President Smith said he anticipates this renovation to be completed by the Fall 2021 semester.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

J-1 Ratification of interim approval to engage with Hunter Mechanical for a new 135-ton chiller to support Hamilton Hall

- J-2 Ratification of interim approval to engage with ImageNet consulting for the procurement of technology as funding is available to support the safe and effective delivery of hybrid coursework from all campuses
- J-3 Ratification of interim approval to initiate an upgrade of the University phone system through utilization of a state contract with AT&T, renewable annually with mutual agreement
- J-4 Approval to solicit public bids and process a purchase order to the selected vendor to procure additional mobile classroom technology units for use across all LU campuses amidst the ongoing COVID-19 pandemic
- J-5 Approval to initiate the procurement of technology from Dell to support faculty, staff, and student technology needs amidst the ongoing COVID-19 pandemic

Regent Link moved and Regent Milner seconded to approve Section J, Items 1, 2, 3, 4, and 5 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

- K-1 Approval to modify LU's SGA Activities Fee from \$102.64 to \$70.00 for the 2021 academic year due to the decrease in programming opportunities related to the ongoing COVID-19 pandemic

President Smith said LU's Student Government Association (SGA) leaders have requested this reduction in fees. He said this would result in a credit being issued on accounts for students who are taking classes on campus.

Regent Anthony moved and Regent Milner seconded to approve Item K-1 as presented in the LU Agenda.

Regent Callahan asked what the economic impact of this will be for the University. President Smith said this is all student dollars that go to the SGA account for activities.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Langston University being concluded, President Kent Smith was excused from the meeting.



LANGSTON UNIVERSITY

Langston, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma A&M Colleges
September 11, 2020

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Smith

B – RESOLUTIONS

None

C - POLICY AND OPERATIONAL PROCEDURES

1. Board approval is requested for Langston University to make posthumous degree awards in accordance with requirements set forth by the Oklahoma State Regents for Higher Education. *(Reference Document C-1)*
2. Board approval is requested for Langston University to adopt two policies related to time records for employees. The policies were developed in conjunction with Oklahoma State University and were reviewed by the Office of Legal Counsel. *(Reference Document C-2)*

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. *(Reference Document D-1)*

E - INSTRUCTIONAL PROGRAMS

None

F - BUDGETARY ACTIONS

1. Approval is respectfully requested for Langston University to accept a grant from the US Department of Education entitled “Langston University Student Support Services” in the amount \$1,309,440 awarded as \$261,888.00 per year for the period of 09/01/2020 through 08/31/2025. Board authorization is requested to expend the grant funds, including payment of administrative allowances at year-end, according to grant guidelines.
2. Approval is respectfully requested for Langston University to accept a United States Department of the Interior, National Park Service grant entitled “Historic Cottage Row District Preservation Project” in the amount of \$473,820.00 for the performance period of 08/01/2020 through 08/03/2023. Board authorization is requested to expend the grant funds, including payment of administrative allowances at year-end, according to grant guidelines.

G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Peace officer actions (*Reference Document G-1*)

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Approval is respectfully requested for Langston University (LU), Oklahoma State University (OSU), and Oklahoma State University Center for Health Sciences (OSU-CHS) to enter into an agreement forming a mutually beneficial academic partnership. (*Reference Document H-1*)
2. Approval is respectfully requested for Langston University to decrease the administrative fee paid by each of its charter schools from 5% to 3% of state aid allocated and distributed by the State Board of Education, effective November 1, 2020. Langston University consulted with the Office of Legal Counsel on this matter. This change is needed to comply with Oklahoma HB 3369 passed and approved by Governor Stitt in May 2020.

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Approval is respectfully requested to begin the selection process for an architectural firm to assist Langston University with the design and construction of a renovated cafeteria within the Student Success Center on the Langston Campus. Langston University plans to renovate the cafeteria and surrounding space to create an enhanced dining experience for our students on the Langston Campus. The cost of this project is estimated at up to \$3 million, and will come from legally available funds.
The solicitation and screening procedure will follow Board guidelines for consultant selection and the Board will be notified of committee meetings and interviews. A

recommendation for the selection of consulting firms will be presented to the Board at future meetings. Langston University will work closely with OSU Long Range Facilities Planning to coordinate this project.

2. Approval is respectfully requested to begin the selection process for a construction management firm at risk to assist Langston University with the design and construction of a renovated cafeteria within the Student Success Center on the Langston Campus. Langston University plans to renovate the cafeteria and surrounding space to create an enhanced dining experience for our students on the Langston Campus. The cost of this project is estimated at up to \$3 million, and will come from legally available funds. The solicitation and screening procedure will follow Board guidelines for consultant selection and the Board will be notified of committee meetings and interviews. A recommendation for the selection of consulting firms will be presented to the Board at future meetings. Langston University will work closely with OSU Long Range Facilities Planning to coordinate this project.

J - PURCHASE REQUESTS

1. Ratification of interim approval received from the Board CEO, July 7, 2020. Approval is requested for Langston University to make a Special Request to engage with Hunter Mechanical for a new 135-ton chiller to support Hamilton Hall on the Langston Campus. The existing chiller has reached the end of its operational life and cannot be maintained further. The estimated cost of this expenditure is \$125,000.00 and funding will come from legally available funds. Funding for the expenditure is available in account 326000.
2. Ratification of interim approval received from the Board CEO, July 10, 2020. Approval is requested for Langston University to make a Special Request to engage with ImageNet Consulting for the procurement of technology as funding is available to support the safe and effective delivery of hybrid coursework from all campuses. The technology package includes the integration of new and updated technology within classroom and conference spaces, including mobile "Zoom" units. This special request will allow the University address an urgent need to effectively allow for physical distancing within classrooms and mitigate the risk of exposure to COVID-19 throughout our campuses. Langston University has consulted with the Office of Central Procurement and will continue to work with that office to arrive at the best overall solution. ImageNet has a long and positive history of providing service to Langston University. The vendor was also selected by competitive bid for a similar project in 2018 within the A&M system. The total cost of this special request is estimated at \$750,000.0 and will be funded through legally available funds.
3. Ratification of interim approval received from the Board CEO, August 27, 2020. Approval is requested to initiate an upgrade of the University phone system through utilization of a state contract with AT&T (SW-1014A) and renewable annually with mutual agreement. The university phone system requires significant upgrade of both hardware and software to ensure that business operations continue in an efficient and effective manner, specifically in

relation to intermittent and ongoing telework for employees amidst the ongoing COVID-19 pandemic. Transition to a Hosted Voice System (HVS) will provide maximum efficiency and flexibility. Langston University personnel worked closely with Heath Hodges, CIO for the A&M System, and the Office of Central Procurement, to finalize details concerning the upgrade and ensure the best value. We request approval for one-time initial expenses totaling \$154,876.00 and a revised annual ongoing cost of \$75,000.00 for maintenance and support. The revised annual cost will allow the University to realize a savings of over \$50,000.00 compared to the current annual contract for AT&T.

4. Approval is respectfully requested for Langston University to solicit public bids and process a purchase order to the selected vendor to procure additional mobile Classroom Technology Units (CTU) for use across all campuses of the institution amidst the ongoing COVID-19 pandemic. The University procured a number of units in July to support the safe and effective delivery of Hybrid and Flex coursework throughout the pandemic. The units have been so successful that additional units are now required to support the demand for faculty and students. Langston University has consulted with the A&M System CIO and Office of Central Procurement and will continue to work with both entities to arrive at the solution with the best overall value which meets with the compatibility needs and expectations of the institution. The funding for this expenditure will come from legally available funds and is estimated at \$375,000.00.
5. Approval is respectfully requested for Langston University to initiate the procurement of technology through the utilization of Oklahoma A&M contract 96ADV with Dell to support faculty, staff, and student technology needs amidst the ongoing COVID-19 pandemic. The institution intends to purchase a variety of devices to ensure that members of our community have the tools needed to effectively and safely continue operations throughout the pandemic, including but not limited to laptop and tablet devices which will be deployed to students through a rental program. Langston University has consulted with the A&M System CIO and Office of Central Procurement and will continue to work with both entities to reach the best overall value. The funding for this expenditure will come from legally available funds and is estimated at \$1,450,000.00.

K - STUDENT SERVICES/ACTIVITIES

1. Approval is requested for Langston University to modify our SGA Activities Fee from \$102.64 to \$70.00 for the 2020-2021 Academic Year due to the decrease in programming opportunities related to the ongoing COVID-19 pandemic. This request was recommended and approved by the Langston University Student Government Association (SGA) Executive Board. Students who pay this fee attend classes only on the Langston campus.

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

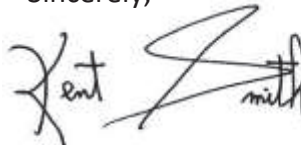
None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

None

All items listed above are respectfully submitted for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Kent Smith". The signature is stylized with a large "K" and "S".

KENT J. SMITH, JR.
PRESIDENT

Langston University requests approval to bestow posthumous degrees to the following recipients in accordance with requirements set forth by the Oklahoma State Regents for Higher Education. Our recommendation will be shared with the Oklahoma State Regents for Higher Education upon approval.

Jelani M. Carpenter

Approval is respectfully requested for Langston University to bestow a posthumous degree upon Jelani M. Carpenter. Board approval is requested to award a posthumous Bachelor of Business Administration Degree in Management posthumously to Jelani M. Carpenter at an upcoming commencement ceremony. This request meets the requirements set forth by the Oklahoma State Regents for Higher Education.

Joshua Griffin

Approval is respectfully requested for Langston University to bestow a posthumous degree upon Joshua Griffin. Board approval is requested to award a posthumous Bachelor of Science in Agricultural Science posthumously to Joshua Griffin at an upcoming commencement ceremony. This request meets the requirements set forth by the Oklahoma State Regents for Higher Education.

D – PERSONNEL ACTIONS

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc.

1. Board approval is requested for the following personnel actions:

Name	Action	Effective Date	Salary/Rate
Pamela Curtis	Employ as Instructor, School of Nursing and Health Professions (non-tenure track)	08/10/2020	\$53,000.00 annually (9-month basis)
Dr. Ganewatta Ganewatta	Employ as Assistant Professor of Chemistry, School of Arts and Sciences (tenure-track)	08/10/2020	\$50,000.00 annually (9-month basis)
Dr. Moushumi Roy	Employ as Assistant Professor of Sociology, School of Arts and Sciences (tenure-track)	08/10/2020	\$50,000.00 annually (9-month basis)
Dr. Daniel Thompson	Employ as Instructor of Communications, School of Arts and Sciences (non-tenure track)	08/10/2020	\$46,200.00 annually (9-month basis)
Marlon Ladd Edwards	Employ as Instructor of English, School of Arts and Sciences (non-tenure track)	08/10/2020	\$47,500.00 annually (9-month basis)
Dr. Newton Nyairo	Employ as Assistant Professor of Agribusiness/Agriculture Economics, School of Agriculture and Applied Sciences (tenure track)	08/14/2020	\$65,000.00 annually (12-month basis)
Jerry Elix	Employ as Instructor of Social Sciences, School of Arts and Sciences (non-tenure track)	08/10/2020	\$47,500.00 annually (9-month basis)
Latoya Johnson	Employ as Assistant Professor of Mathematics, School of Arts and Sciences (tenure track)	08/10/2020	\$50,000.00 annually (9-month basis)
Denise Crakaal	Employ as Instructor, School of Nursing and Health Professions (non-tenure track)	08/19/2020	\$50,000.00 annually (9-month basis)

Dr. Ruth Ray Jackson	Change of Title from <i>Acting Vice President</i> to <i>Vice President, Academic Affairs</i>	07/01/2020	No change in salary
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2. The following personnel items are listed for informational purposes only:

Name	Title	Type	Effective Date	Service Time
Dr. Lila Peal	Assistant Professor of Chemistry	Resignation	07/31/ 2020	08/06/2012-07/31/2020
Bridget Rebek	Visiting Instructor	Resignation One-Year Assignment	07/31/ 2020	08/12/2019-07/31/2020
Dr. Meshack Sagini	Associate Professor of Social Sciences	Retirement	09/18/2020	08/15/1991-09/18/2020
Ashley Totten-Gilbert	Instructor of Nursing	Resignation	08/05/2019	08/05/2019-07/31/2020
Dr. Nafiul Siddique	Assistant Professor of Technology	Resignation	08/05/19	08/05/2019-07/31/2020
Ameika Miller	Instructor of Nursing	Resignation	08/06/18	08/06/2018-08/13/2020
Dr. Stephen Swartz	Assistant Professor of English	Retirement	08/06/10	08/06/2010-09/30/2020
Stephanie Mekusky	Instructor of Nursing	Resignation	09/04/2020	11/08/2016-09/04/2020
Cicely Henson	Instructor of Nursing	Resignation	08/11/2020	08/05/2019-08/11/2020

Langston University requests approval to adopt the following policies related to employee time records. These policies were developed in consultation with Oklahoma State University and have been reviewed by the Office of Legal Counsel.

305.0 TIME RECORDS FOR EXEMPT EMPLOYEES

Records of time may be kept for exempt employees to determine project assignment, time management or other reasons. However, in no case shall such records be used in the determination of actual payment of compensation.

Exempt employees are required to keep an accurate record of leave taken and report such leave to the unit administrator at the end of each monthly leave period in coordination with communications from Human Resources. This ensures accurate reporting on the Human Resources Information System. Time records must be submitted each month, even if no leave was utilized. Failure to do so may result in disciplinary action up to and including termination of employment.

306.0 TIME RECORDING FOR NONEXEMPT EMPLOYEES

Accurate records of time worked shall be made and preserved for each nonexempt employee (including those paid on a monthly, rather than biweekly, basis). These time records shall include all hours worked, including any overtime hours worked during the workweek covered by the time record.

Time sheets must reflect accurate hours worked by the nonexempt employee, be signed or electronically recorded by the employee and verified by the employee's supervisor. Falsification of time records or failure to submit time records timely and consistently to meet payroll deadlines may result in corrective action up to and including termination of employment.

The work for which nonexempt employees must be paid (at the rate of at least the current minimum wage) and which must be counted in computing liability for weekly overtime pay is described as the time the employee is actually at work, regardless of the location, or required to be on duty. Hours of paid leave will not be included in the calculation of overtime.

If a nonexempt employee is contacted by a University representative outside the normal work time to discuss work related issues, the actual time spent discussing said issues, but not less than 15 minutes, shall be considered actual time worked and reported on the time record.

G – OTHER BUSINESS AND FINANCIAL MATTERS

1. Revocation of peace officer commissions:

NAME	CAMPUS	COMM. NO.
Jimmie Watts	LU	786
Monte Mangum	LU	772

AGREEMENT

THIS AGREEMENT is entered into this ____ day of September, 2020, by and among LANGSTON UNIVERSITY (“LU”), OKLAHOMA STATE UNIVERSITY (“OSU”) and OKLAHOMA STATE UNIVERSITY CENTER FOR HEALTH SCIENCES (“OSU-CHS”).

WHEREAS, earlier this year President Kent J. Smith, Jr., of LU shared his vision for LU’s future with President V. Burns Hargis of OSU including how OSU could play a role in helping LU achieve that vision. Both presidents recognize that key steps in further advancing LU’s mission-related strategic directions will result in far-reaching impact for LU and OSU;

WHEREAS, LU proposed an arrangement with OSU which OSU accepted in that certain Letter of Intent dated May 27, 2020, which, among other things, provided for certain payments to LU over a period of 10 years, certain programs to be offered by LU in Tulsa, certain programs to be jointly offered by LU and OSU or OSU Center for Health Sciences and certain programs to be offered by OSU alone;

WHEREAS, such letter of intent was conditioned on settlement of the Office of Civil Rights complaint filed by the Langston University National Alumni Association (“LUNAA”) against the Oklahoma State Regents for Higher Education (“OSRHE”) (the “Complaint”); and

WHEREAS, it appears that the Complaint may be settled in the near future and that the parties are ready to enter into a binding agreement.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions set forth herein, the parties agree as follows:

1. Payments. OSU will pay LU \$10 million and OSU-CHS will pay LU \$5 million over a period of ten years. OSU agrees to pay to Langston \$2 million and OSU-CHS agrees to pay LU \$1 million upon satisfaction of all conditions precedent set forth herein and thereafter OSU agrees to pay Langston \$800,000 per year and OSU-CHS agrees to pay LU \$400,000 per year for ten years due and payable on July 1 of each year commencing July 1, 2021, until the remaining balances of \$8 million and \$4 million, respectively, are paid in full.

2. Complaints. LU and the LUNAA have supported and will continue to support the settlement of the Complaint and will support fulfillment of the terms and conditions set forth in this Agreement against any and all claims by any persons or groups. This Agreement shall be conditioned upon settlement of the Complaint and no other complaint that could impact the revisions of this Agreement being pending before OCR or any other agency with regulatory authority over the parties being pending.

3. Programs to be Offered by LU in Tulsa. Going forward, LU will continue to offer an undergraduate degree in Rehabilitation Services and two master's degrees in Rehabilitation Counseling and Visual Rehabilitation Services, as currently approved by OSRHE.

4. Programs No longer to be Offered by LU in Tulsa. LU agrees that effective immediately it will no longer offer the following undergraduate academic programs in Tulsa: Accountancy, Business Administration, Elementary Education, Liberal Education, Psychology, Sociology, and Special Education. LU also agrees that it will no longer offer the following graduate program in Tulsa: Entrepreneurial Studies (Master of Science).

5. Teaching Out Programs that LU Is Ending in Tulsa. Upon receiving the necessary approvals, OSU agrees to manage and be financially responsible to "teach out" for a period of up to three (3) years, on behalf of LU, the LU students currently enrolled in the above programs in accordance with OSRHE and relevant accreditors' criteria and standards so that such students may obtain a LU degree if they so desire. As soon as reasonably possible, LU will provide OSU all appropriate information regarding each student currently enrolled in LU programs which LU will no longer offer. All tuition and fees charged by OSU to "teach out" these students shall be at the published LU tuition and fee rates. OSU agrees to utilize current LU faculty for openings in the "teach out" process to the extent reasonably possible for the LU academic programs that are being ended.

6. Joint Minor between LU and OSU. LU and OSU agree, upon receiving all necessary approvals from OSRHE and relevant accreditors, to offer jointly a minor in Africana Studies.

7. Joint Programs between LU and OSU-CHS. LU and OSU-CHS agree, upon receiving all necessary approvals from OSRHE and relevant accreditors (as well as the Oklahoma Board of Nursing), to offer jointly the following:

- a. Nursing Bachelor of Science degree, and
- b. Nursing Practitioner Master of Science degree

OSU-CHS's obligation to pay the sums provided in paragraph 1 above but not then due and payable shall be conditioned upon OSU-CHS and LU receiving authorization jointly to offer the Nursing Bachelor of Science degree and thereafter at such time as OSU-CHS and LU shall seek jointly to offer the Nursing Practitioner Master of Science degree.

8. Lease of Properties. In partial consideration of the commitment of OSU and OSU-CHS to pay \$15 million in the aggregate as provided in this Agreement, LU agrees to lease all the properties held for its benefit at its LU Tulsa campus to OSU and OSU-CHS for a term of 25 years with an option to renew the lease for an additional 25 years, with LU reserving the right to use so much of the classroom and administrative space as is necessary for LU's programs (single and joint) as provided herein and paying its pro rata share of operating expenses, all as set forth with more particularity in Exhibit A attached hereto and made a part hereof.

9. OSU May Exclusively Offer Certain Programs. In accordance with all governing laws, regulations and policies, including OSRHE program approval policies, and dependent upon corresponding specific program approvals of OSRHE that must be obtained on a case-by-case basis, the parties agree that OSU may immediately offer any programs other than the undergraduate program in Rehabilitation Services and the graduate programs in Rehabilitation Counselling, Visual Rehabilitation and Physical Therapy offered by LU. OSU's obligation to pay the sums provided in paragraph 1 above but not then due and payable shall be conditioned upon OSU receiving authorizations to offer the programs listed in paragraph 4 above for which it seeks authority to offer. Given the significant expenditures required to initiate programs and the time required, OSU shall have a period of six (6) years from the date of this Agreement with the exclusive right to initiate programs that do not compete with the programs reserved to LU alone above. Thereafter, the parties agree that neither party shall initiate a program that duplicates a program already offered by the other. As the term is used here, "duplication" is intended to reflect the parties' commitment to avoid unnecessary program duplication, where the proposed program is not sufficiently different from existing programs; access to existing programs is not sufficiently limited to justify the new program; or there is insufficient unmet demand for relevant existing programs by students or employers.

10. Faculty Hires for New Programs to Be Offered by OSU in Tulsa. OSU will interview current LU Tulsa faculty for openings in any new programs related to their disciplines offered by OSU in Tulsa. LU and OSU each understand that faculty appointments are subject to normal search processes so that no guarantees can be made regarding final hiring decisions.

11. Physical Therapy. If at any time, LU has not initiated a program in Physical Therapy in Tulsa, OSU or OSU-CHS may give LU written notice of its desire to offer Physical Therapy, and LU shall have thirty (30) days to exercise a first right of refusal to begin offering the program at the first opportunity. If LU does not so exercise its right of first refusal and commence and continue to diligently prosecute steps necessary to offer such a degree at the LU Tulsa campus, OSU or OSU-CHS may take the necessary actions to offer Physical Therapy.

12. Scholarships for Students in North Tulsa Community. OSU agrees to provide up to a total of 100 \$1,500 scholarships/waivers per year for the upper division undergraduate programs to be offered by LU and OSU jointly and any programs to be offered by OSU singly for full-time students residing in the North Tulsa community as set forth on Exhibit B attached hereto and made a part hereof, at the time they graduate from high school selected on a need and merit basis. OSU further agrees to use its best efforts to raise private donations to match such scholarships. With satisfactory academic progress in accordance with standards that condition student eligibility for federal financial aid, such scholarships would be continued for the student's second year. Together with Oklahoma's Promise and Pell Grants, such students could graduate without debt related to tuition, fees and books, etc.

13. Notices. Any notice to be given by a party to this Agreement shall be given in writing and may be effected by personal delivery or sent by certified, United States Mail, postage prepaid, addressed as follows:

If to LU:

Langston University
Attn: President Kent J. Smith, Jr.
Office of the President
102 Page Hall
Langston, OK 73050

If to OSU:

Oklahoma State University
Attn: President V. Burns Hargis
107 Whitehurst
Stillwater, Oklahoma 74078

If to OSU-CHS

OSU Center for Health Sciences
Attn: President Kayse M. Shrum
1111 W. 17th St.
Tulsa, OK 74107

Any notice sent shall be deemed received on the earlier to occur of (i) the date such notice is received by the party or parties to whom such notice is addressed, or (ii) the date such notice is deposited in a United States Post Office or other official depository of the United States mail.

14. Modification. This Agreement cannot under any circumstance be modified orally, and no agreement shall be effective to waive, change, modify or discharge this Agreement in whole or in part unless such agreement is in writing and is signed by all parties.

15. Time of Essence. The parties agree that time is of the essence with regard to this Agreement.

16. Successors and Assigns. The terms and provisions of this Agreement are to apply to and bind the permitted successors and assigns of the parties hereto.

17. Entire Agreement. This Agreement, including the Exhibits, contains the entire agreement among the parties pertaining to the transaction contemplated by this Agreement and fully supersedes all prior agreements and understandings among the parties pertaining to such transaction.

18. Further Assurances. The parties agree that each will without further consideration execute and deliver such other documents and take such other action, whether prior or subsequent to execution of this Agreement, as may be reasonably requested by another party to consummate more effectively the transaction contemplated by this Agreement. The provisions of this paragraph shall survive closing.

19. Counterparts. This Agreement may be executed in multiple counterparts, and all such executed counterparts shall constitute the same agreement. It shall be necessary to account for only one such counterpart in proving the existence, validity or content of this Agreement.

20. Binding Effect. This Agreement shall not be binding upon any party unless and until all parties have executed this Agreement or any counterpart hereof.

21. Choice of Law. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Oklahoma, without regard to the conflicts of laws principles thereof. The parties hereby irrevocably submit to the jurisdiction of any state or federal court sitting in Oklahoma County, Oklahoma, in any action or proceeding arising out of or relating to this Agreement. The parties agree that the provisions of this paragraph shall survive the closing of this Agreement.

22. No Third Party Beneficiary. The provisions of this Agreement and of the documents to be executed and delivered at Closing are and will be for the benefit of the parties hereto only and are not for the benefit of any third party, and accordingly, no third party shall have the right to enforce the provisions of this Agreement or of the documents to be executed and delivered at closing.

23. Captions. The captions and section headings appearing in this Agreement are for convenience of reference only and are not intended, to any extent and for any purpose, to limit or define the text of any section or any subsection hereof.

24. Construction. The parties acknowledge that the parties and their counsel have reviewed and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any exhibits or amendments hereto.

25. Effective Date of Agreement. This Agreement shall be effective as of the date this Agreement is approved by the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges at a regularly scheduled meeting.

IN WITNESS WHEREOF the parties have executed this agreement the day and year first above written.

LANGSTON UNIVERSITY

By: _____
Kent J. Smith, Jr., President

OKLAHOMA STATE UNIVERSITY

By: _____
V. Burns Hargis, President

OKLAHOMA STATE UNIVERSITY CENTER FOR HEALTH SCIENCES

By: _____
Kayse M. Shrum, President

EXHIBIT ALEASE AGREEMENT

THIS LEASE AGREEMENT ("Lease") entered into effective as of _____, 2020, by and between the BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES, acting on behalf of Langston University, whose address is 2020 Langston University, Langston, Oklahoma 73050, hereinafter referred to as "Landlord", and the BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES, acting on behalf of Oklahoma State University, whose address is 107 Whitehurst, Stillwater, Oklahoma 74078 Stillwater, OK, and hereinafter referred to as "Tenant". Both Landlord and Tenant shall be hereinafter referred to as "Parties" to this Lease.

WITNESSETH:

WHEREAS, Landlord is willing to lease the Premises, defined herein, and Tenant desires to lease the Premises pursuant to the terms of this Lease; and

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties hereto agree as follows:

1. PREMISES, TERM, RENT.

(A) Landlord hereby leases and demises unto Tenant the premises located at Tulsa, Oklahoma, and more particularly shown highlighted in yellow in "Exhibit A" attached hereto and made a part hereof, hereinafter referred to as the "Premises" (including land, current and future improvements and other rights appurtenant thereto).

(B) TO HAVE AND TO HOLD the same, together with all appurtenances, unto Tenant, for the term beginning the effective date of this lease, and ending June 30, 2046, provided that unless one of the parties gives at least one (1) year's written notice of its intent to terminate this Lease at the end of the initial term, this Lease shall be extended twenty-five (25) years from the end of the initial term, for an annual rental in the amount of \$10.00 each year payable from Tenant for the full term, and any extended term. Such annual lease payment shall be due within thirty (30) days from a written invoice provided to Tenant by Landlord with a reasonable opportunity to cure any default by Tenant after receipt of notice of default. Upon the termination of this Lease, absolute title to the Premises shall revert to the Landlord, free and clear of any claims of Tenant.

(C) Landlord reserves the right to use so much of the classroom and administrative space as is necessary for Landlord's programs (single and joint) as provided in that certain Agreement dated contemporaneously herewith by and among Langston University, Oklahoma State University and Oklahoma State University Center for Health Sciences by timely paying its pro rata share of the operating expenses associated therewith.

2. SERVICES. Tenant shall provide to Landlord for Landlord's reserved rights pursuant to Section 1(C) above at Landlord's pro rata expense:

- (i) Heat, humidity, ventilation and cooling as required for the comfortable use and occupancy of the Premises during normal business hours. Landlord shall at all times be responsible for heat, ventilating and air conditioning (HVAC) services in quantities and distributions sufficient for Tenant's use of the Premises, including rebalancing of the HVAC distribution system as necessary, and also including service, repair and/or replacement of equipment, parts and accessories for the HVAC units and systems serving the Premises;
- (ii) Janitorial services as necessary, including interior and exterior window washing;
 - (iii) Electric power and natural gas as supplied by the utility companies;
 - (iv) Telephone and internet service;
- (v) Domestic running water and necessary supplies in washrooms sufficient for the normal use thereof by Tenant and occupants;
- (vi) Access to and egress from the Premises, including elevator service maintenance, repair and replacement customary for buildings of similar age and quality;
- (vii) Snow removal, sidewalk repair and maintenance, landscape maintenance and trash removal services;
- (viii) Provide and maintain an adjacent parking area, and maintain the external lighting devices.
- (ix) Maintain the Premises in good repair and in tenantable condition during the term of this Lease.

The "normal business hours" of operation shall be from 8:00 a.m. to 5:00 p.m. Monday through Friday, excepting legal holidays, which shall include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and the week between Christmas and New Year's Day.

3. WORK REQUIREMENTS. All tenant finish alterations in the Premises, now and hereafter undertaken, shall be designed and constructed in accordance with the technical design specifications of the Uniform Federal Accessibility Standards, latest edition.

4. **LANDLORD'S REPRESENTATIONS.** Landlord, in Landlord's sole opinion, represents that with respect to this Lease and the Premises currently meet the requirements of the Americans with Disabilities Act.

5. **LANDLORD'S OWNERSHIP.** Landlord warrants and represents itself to be the owner of the Premises in the form and manner as stated herein. During the term of this Lease, Landlord covenants and agrees to warrant and defend Tenant in the quiet, peaceable enjoyment and possession of the Premises.

6. **LEASE ASSIGNMENT.** Tenant shall not assign this Lease and shall not sublet the Premises, except to a desirable tenant for purpose consistent with Tenant's mission. Any such assignment or sublease shall not materially disrupt Landlord's reserved uses hereunder.

7. **DAMAGE AND DESTRUCTION.** If the Premises are rendered untenable or unfit for Tenant's purposes by fire or other casualty, this Lease will immediately terminate and no rent shall accrue from the date of such fire or casualty. If the Premises are damaged by fire or other casualty so that there is partial destruction of such Premises or such damage as to render the Premises partially untenable or partially unfit for Tenant's purposes, either Party may, within five (5) days of such occurrence, terminate this Lease by giving written notice to the other Party. Such termination shall be effective not less than fifteen (15) days from the date of mailing of the notice. Rent shall be apportioned to the effective date of termination.

8. **FISCAL FUNDING.** Neither Tenant nor Landlord has pledged the full faith and credit of the State, or any agency or department thereof to the payment of the charges hereunder, and this Lease shall not directly or contingently obligate the State or any agency or department thereof to apply money from, or levy or pledge any form of taxation to, the payments due hereunder.

9. **NOTICE.** Any notice required or permitted by this Lease may be delivered in person or sent by registered or certified mail, return receipt requested, to the Party at the address as hereinafter provided, and if sent by mail it shall be effective when posted in the U.S. Mail Depository with sufficient postage attached thereto:

Landlord:

Tenant:

**Langston University
Attn: President Kent J. Smith, Jr.
Office of the President
102 Page Hall
Langston, OK 73050**

**Oklahoma State University
Attn: President V. Burns Hargis
107 Whitehurst
Stillwater, OK 74078**

Notice of change of address shall be treated as any other notice.

10. CONSENT. Unless otherwise specifically provided, whenever consent or approval of Landlord or Tenant is required under the terms of this Lease, such consent or approval shall not be unreasonably withheld or delayed and shall be deemed to have been given if no response is received within thirty (30) days of the date the request was made. If either Party withholds any consent or approval, such Party shall, after written request, deliver to the other Party a written statement giving the reasons therefore.

11. LANDLORD'S AND TENANT'S TAX EXEMPT STATUS. The Parties acknowledge the laws of the State of Oklahoma, exempts the Premises from levy and collection of property tax (collectively "Taxes") and that Landlord shall not receive a levy for property taxes from the County Assessor on the Premises. Landlord and Tenant agree to maintain their respective tax exempt statuses, and continue to use and occupy the Premises for such tax exempt purposes.

12. TENANT LIABILITY EXPOSURE. Notwithstanding any other provision of this Lease to the contrary, no term or condition of this Lease shall be construed or interpreted as a waiver of any provision of the Oklahoma Governmental Tort Claims Act. Liability for claims for injuries to persons or property arising out of the negligence of the State of Oklahoma, its departments, institutions, agencies, boards, officials and employees is controlled and limited by the provisions of 51 O.S. § 151, et seq. All provisions of this Lease are controlled, limited and otherwise modified to limit any liability of Tenant in accordance with the foregoing cited statutes to the extent possible.

13. SECURITY DEPOSIT. Tenant shall not provide a security deposit to Landlord.

14. INSURANCE.

(A) Tenant Insurance. Tenant and Tenant's contractors shall carry and maintain the following insurance coverage with respect to the Premises during the Lease term:

1) Commercial General Liability Insurance covering operations by, or on behalf of, Landlord on an occurrence basis against claims for bodily injury, property damage and personal injury liability with minimum limits of (a) \$1,000,000 each occurrence; (b) \$2,000,000 general aggregate; (c) \$2,000,000 products and completed operations aggregate.

2) Workers' Compensation Coverage for employees of Tenant as required by law and employer's liability insurance.

3) Tenant insurance on its inventory, equipment, and all other personal property located on the Premises against loss resulting from fire or other casualty at Tenant's sole cost.

All policies shall be written with carriers approved to do business in the State of Oklahoma with an A.M. Best Rating of at least A- VII and shall contain a Waiver of Subrogation on behalf of Landlord. The above insurance policies shall include provisions preventing cancellation or non-renewal without at least 30 days prior notice to Landlord and Landlord shall forward such notice

to the Landlord within seven days of Landlord's receipt of such notice. Tenant shall provide Landlord certificates of Insurance confirming renewal of the coverage at least fifteen (15) days prior to expiration.

15. CONVEYANCE OF THE PREMISES, ASSUMPTION OF LEASE, ATTORNMENT AND NON-DISTURBANCE.

(A) If the Premises are sold, transferred or conveyed, (all collectively called "Assignment"), Landlord shall provide Tenant notice thereof. Said notice shall include the name and address of the New Landlord (any purchaser of the Premises, or any other successor owner or assignee of Landlord through foreclosure or deed in lieu of foreclosure [the "New Landlord"]), the New Landlord's Social Security or Federal Employer's Identification Number, and documentation evidencing the deed or other transfer.

(B) The New Landlord's title, right and interest in the Premises, however acquired, shall be subject to all Lease provisions, including, but not limited to, the non-disturbance of Tenant's possession of the Premises and Tenant shall recognize the New Landlord as Landlord under the Lease. Tenant's attornment to the New Landlord shall not waive any rights of Tenant against the prior Landlord. All payments previously made by Tenant to the prior Landlord and all other previous actions taken by Tenant under the Lease shall be considered to have discharged those obligations of Tenant under the Lease. The New Landlord's acceptance of the rent payment provided for in the Lease shall constitute the New Landlord's assumption of the Lease and obligations of the Landlord's thereunder.

16. INDEPENDENT CONTRACTOR. The Tenant shall perform its duties hereunder as an independent contractor and not as an employee. Neither Tenant nor any agent or employee of Tenant shall be or shall be deemed to be an agent or employee of the State of Oklahoma.

17. SPECIAL PROVISIONS

(A). FUND AVAILABILITY. Financial obligations of the Landlord payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and/or otherwise made available.

(B). CHOICE OF LAW. Oklahoma law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Lease. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. Any provision incorporated herein by reference which purports to negate this or any other Special Provision in whole or in part shall not be valid or enforceable or available in any action at law, whether by way of complaint, defense, or otherwise. Any provision rendered null and void by the operation of this provision shall not invalidate the remainder of this contract, to the extent capable of execution. The Tenant shall strictly adhere to all applicable federal and State laws, rules, and regulations that have been or may hereafter be

established, including those dealing with discrimination and unfair employment practice, in performing its obligations under the Lease.

(C) EMPLOYEE FINANCIAL INTEREST. The signatories state that to their knowledge, no employee of the State of Oklahoma has any personal or beneficial interest whatsoever in the service or property described herein.

18. BROKER REPRESENTATION: Landlord and Tenant acknowledge that no broker is or has been involved with this transaction. If either party has employed a broker, such party shall be responsible for any broker fees due.

19. GENERAL PROVISIONS

(A). Binding Effect. All provisions herein contained, including the benefits and burdens, shall extend to and be binding upon the Parties' respective heirs, legal representatives, successors, and assigns.

(B). Captions. The captions and headings in this Lease are for convenience of reference only, and shall not be used to interpret, define, or limit its provisions.

(C). Construction against Drafter. In the event of an ambiguity in this Lease the rule of Lease construction that ambiguities shall be construed against the drafter shall not apply and the Parties hereto shall be treated as equals and no Party shall be treated with favor or disfavor.

(D). Counterparts. This Lease may be executed in multiple identical original counterparts, all of which shall constitute one agreement.

(E). Entire Understanding. This Lease represents the complete integration of all understandings between the Parties and all prior representations and understandings, oral or written, are merged herein. Prior or contemporaneous additions, deletions, or other changes hereto shall not have any force or effect whatsoever, unless embodied herein.

(F). Jurisdiction and Venue. All suits or actions related to this Lease shall be filed and proceedings held in the State of Oklahoma and exclusive venue shall be in Oklahoma County, Oklahoma.

(G). Modification.

1) By the Parties. Except as specifically provided in this Lease, modifications hereof shall not be effective unless agreed to in writing by the Parties in an amendment hereto, properly executed and approved in accordance with applicable Oklahoma State law, regulations and rules.

2) By Operation of Law. This Lease is subject to such modifications as may be required by changes in Federal or Oklahoma State law, or their implementing regulations.

Any such required modification automatically shall be incorporated into and be part of this Lease on the effective date of such change, as if fully set forth herein.

(H). Severability. Provided this Lease can be executed and performance of the obligations of the Parties accomplished within its intent, the provisions hereof are severable and any provision that is declared invalid or becomes inoperable for any reason shall not affect the validity of any other provision hereof, provided that the Parties can continue to perform their obligations under this Lease in accordance with its intent.

(I). Survival of Certain Lease Terms. Notwithstanding anything herein to the contrary, provisions of this Lease requiring continued performance, compliance, or effect after termination hereof, shall survive such termination and shall be enforceable by the Landlord if Tenant fails to perform or comply as required.

(J). Third Party Beneficiaries. Enforcement of this Lease and all rights and obligations hereunder are reserved solely to the parties (and their component units). Any services or benefits which third parties receive as a result of this Lease are incidental to the Lease, and do not create any rights for such third parties.

(K). Waiver. Waiver of any breach under a term, provision, or requirement of this Lease or any right or remedy hereunder, whether explicitly or by lack of enforcement, shall not be construed or deemed as a waiver of any subsequent breach of such term, provision or requirement, or of any other term, provision, or requirement.

IN WITNESS WHEREOF, the Parties hereto have executed this Lease.

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES,
acting on behalf of Langston University

By: _____
Rick Davis, Chair

“Landlord”

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES,
acting on behalf of Oklahoma State University

By: _____
Rick Davis, Chair

“Tenant”

STATE OF OKLAHOMA)

) ss.:

COUNTY OF PAYNE)

This instrument was acknowledged before me on _____, 2020, by Rick Davis, as Chair of the BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES, acting on behalf of Langston University.

Notary Public

My Commission No. _____ expires:

STATE OF OKLAHOMA)

) ss.:

COUNTY OF PAYNE)

This instrument was acknowledged before me on _____, 2020, by Rick Davis, as Chair of the BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES, acting on behalf of Oklahoma State University.

Notary Public





My Commission No. _____ expires:

EXHIBITA
to Lease Agreement
(Premises highlighted in yellow)



Area Map

2-20-2020

-  TDA
-  OSU-Tulsa including OSU-Tulsa Maintenance Facility and OSU-Tulsa/LU-Tulsa entry sign
-  Langston-Tulsa
-  C - Carver Middle School Football field and Track

VII. PUBLIC COMMENTS

Chair Davis said in accordance with Board Policy 1.17, time is provided for individuals to appear before the Board in order to provide comments. There were none registered to comment, and the Board continued with its business.

VIII. COMMITTEE REPORTS

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Oklahoma Panhandle State University, Northeastern Oklahoma A&M College, Oklahoma State University, and Langston University.)

B. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Oklahoma State University and Langston University.)

C. Audit, Risk Management and Compliance Review Committee

None

D. Planning and Budgets Committee

None

IX. OTHER BOARD OF REGENTS' BUSINESS

D-1 Approval of personnel actions

(The personnel actions are attached to this section as ATTACHMENT A and considered a part of these minutes.)

Regent Link moved and Regent Anthony seconded to approve Item D-1 of Other Board of Regents' Business as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

Adjournment

Regent Harrel moved and Regent Milner seconded to adjourn the meeting at approximately 11:47 p.m.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, Link, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.



PERSONNEL ACTIONS

September 11, 2020, Board Meeting

Executive/Administrative Office:


- **Jason Ramsey**, salary increase to \$294,000 (effective October 1, 2020)
- **Jessica Russell**, salary increase to \$168,000 (effective October 1, 2020)

Langston University:

- President Kent Smith (effective October 1, 2020)


	Salary	Expense Allowance	Auto Allowance
Current	\$263,200	\$15,000	\$20,000
Proposed	\$298,200	\$0	\$0

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 
Rick Davis 10/23/2020 20:41 CDT

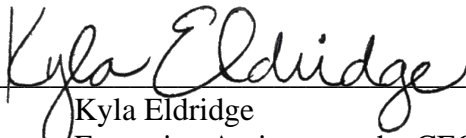
Rick Davis, Chair

ATTEST:


Jason Ramsey 10/29/2020 08:49 CDT

Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on October 23, 2020.



Kyla Eldridge
Executive Assistant to the CEO