



MINUTES

of the

BOARD OF REGENTS *for the* OKLAHOMA AGRICULTURAL & MECHANICAL COLLEGES

for the

January 29, 2021

Regular Board Meeting

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FOR THE MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

January 29, 2021

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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
JANUARY 29, 2021**

Notice of this meeting was filed with the Oklahoma Secretary of State on December 14, 2020.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met at the OSU-Center for Health Sciences, 1111 W. 17th Street, Tulsa, Oklahoma, on January 29, 2021.

Board members in attendance: Mr. Rick Davis, Chair; Mr. Calvin Anthony; Mrs. Blayne Arthur; Mr. Douglas Burns; Mr. Jarold Callahan; Mr. Joe Hall; Mr. Jimmy Harrel; and Mr. Tucker Link.

Absent: Dr. Trudy Milner, Vice Chair

Others in attendance: Mr. Jason Ramsey, Chief Executive Officer; Ms. Kyla Eldridge, Executive Assistant to the CEO; and Ms. Nicole Nixon, Administrative Associate. In attendance via Zoom were Mr. Steve Stephens, General Counsel; and Ms. Michelle Finley, Chief Audit Executive.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, Chair Davis called the meeting to order at approximately 10:20 a.m.

I. BOARD OF REGENTS' BUSINESS

A. Approval of Order of Business

(The Order of Business and Agenda are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Burns moved and Regent Link seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

B. Approval of minutes of Special Board Meeting held December 11, 2020

Regent Anthony moved and Regent Harrel seconded to approve the minutes of the December 11, 2020 Special Board Meeting as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

Chair Davis noted that Regent Milner was unwell and could not attend the meeting.

C. Announcement of next Regular Board Meeting to be held on March 5, 2021

Chair Davis stated that the next meeting will be held on March 5, 2021 in the Council Room, 412 Student Union, on the OSU campus in Stillwater, Oklahoma.



ORDER OF BUSINESS
OSU/A&M Board of Regents
Regular Board Meeting

January 29, 2021

A.R. and Marylouise Tandy Building
Oklahoma State University-Center for Health Sciences
1111 W. 17th St.
Tulsa, Oklahoma

Secretary of State meeting notice was filed on December 14, 2020.

BOARD BUSINESS:

1. Approval of Order of Business
2. Approval of Minutes for December 11, 2020 Special Board Meeting
3. Announcement of next regular meeting:
March 5, 2021 -- Council Room, 412 Student Union
Oklahoma State University, Stillwater, Oklahoma

BUSINESS WITH COLLEGES AND UNIVERSITIES:

1. Oklahoma Panhandle State University
2. Langston University
3. Northeastern Oklahoma A&M College
4. Connors State College
5. Oklahoma State University

COMMITTEE REPORTS:

1. Academic Affairs, Policy and Personnel Committee
2. Audit, Risk Management and Compliance Review Committee
3. Fiscal Affairs and Plant Facilities Committee
4. Planning and Budgets Committee
5. OSU Presidential Search Committee

PUBLIC COMMENTS

None

OTHER BOARD BUSINESS:

1. Reports or recommendations by the Chief Executive Officer
 - a. General Business
 - b. General Counsel
 - c. Chief Audit Executive



AGENDA
OSU/A&M Board of Regents
Regular Board Meeting

January 29, 2021 – 10:00 a.m.

A.R. and Marylouise Tandy Building
OSU Center for Health Sciences
1111 W. 17th Street
Tulsa, Oklahoma

Notice of this meeting was filed with the Secretary of State on December 14, 2020. At the time this agenda is posted, detailed institutional agendas are available in the office of the Board of Regents.

I. BOARD OF REGENTS' BUSINESS

- A. Approval of Order of Business
- B. Approval of minutes for Special Board Meeting held December 11, 2020
- C. Announcement of next Regular Board Meeting to be held on March 5, 2021, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma

II. OKLAHOMA PANHANDLE STATE UNIVERSITY

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Tim Faltyn
 - 2. Panhandle Magazine
 - 3. Spring 2021 Enrollment Report
- B. Resolutions
 - 1. Request adoption of the following Memorial Resolutions:
 - a. Sharon Petty
 - b. Norlene Peterson
 - 2. Request adoption of the following Retirement Resolution:
 - a. Yvonne Sangster
- C. Policy and Operational Procedures
 - 1. Request approval of proposed academic service fees effective Fall 2021

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions

E. Instructional Programs

1. Request approval for new program options
 - a. BA English - English Education
 - b. BS Chemistry - Chemistry
2. Request approval of program modification
 - a. BFA Art - Graphic Design
3. Request approval to add new cooperative agreement programs
 - a. Certificate in Welding Technology
 - b. AAS Technology
 - c. BIND Technology
 - d. BTEC Technology

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

None

H. Contractual Agreements (other than construction and renovation)

1. Request approval to grant a utility easement to Western Gas Interstate

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. November and December 2020 Out of State Travel
2. FY21 2nd Quarter FTE Report

III. LANGSTON UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Kent Smith

B. Resolutions

1. Request adoption of Memorial Resolutions for:
 - a. Dr. Wesslyne Simpson
 - b. Dr. Elwyn Welch

C. Policy and Operational Procedures

1. Request approval of academic service fees

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions
2. Request approval of promotion and tenure recommendations

E. Instructional Programs

None

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval for sale of real property
2. Request approval of peace officer action
 - a. Commission Tanya Shultz

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

1. Request approval for Student Success Center roof replacement

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

Board approval is requested for the following purchasing items. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical Colleges Policies and Procedures, as well as applicable state statutes.

1. Request approval to solicit public bids to conduct COVID-19 testing

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. FY21 2nd Quarter FTE Report

IV. NORTHEASTERN OKLAHOMA A&M COLLEGE

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Kyle Stafford

a. Highlights of NEO Update newsletter

B. Resolutions

None

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval to hire Terry Decoster as Vice President for Fiscal Affairs

2. Request approval to initiate search for Physical Plant Director

3. Personnel items for informational purposes only

E. Instructional Programs

None

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request approval to accept additional \$3,512,456 in Higher Education Emergency Relief funds under the CRRSAA Act

G. Other Business and Financial Matters

None

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Lease agreement with the Peoria Tribe of Oklahoma for the space formerly known as the Early Childhood Lab Center on campus
2. OSRHE FTE Report for fiscal quarter ending December 2020
3. Out-of-state travel summary for November and December 2020

V. CONNORS STATE COLLEGE

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Ronald Ramming
 - a. Connection

B. Resolutions

1. Request adoption of Memorial Resolution for Mr. Wayne Bunch

C. Policy and Operational Procedures

1. Request approval to discontinue & remove specified academic service fees

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel action for informational purposes only

E. Instructional Programs

1. Request approval for off-campus delivery of specified courses for the Spring 2021 semester
2. Request approval to modify the Associate in Applied Science Occupational Therapy Assistant degree program

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request approval to accept additional \$3,639,242 in Higher Education Emergency Relief funds via recently signed CRRSAA Act

G. Other Business and Financial Matters

None

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summary for December 2020
2. FTE Employment Report

VI. OKLAHOMA STATE UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President V. Burns Hargis

B. Resolutions

None

C. Policy and Operational Procedures

1. Request approval of position description and position announcement for OSU-OKC President
2. Request approval of academic services fees for 2021-2022

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions and personnel items for informational purposes

E. Instructional Programs

1. Request approval of curricular changes including new degrees, program modifications, etc.

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval of peace officer action (OSUIT)
2. Request approval of actions required for the financing of potential capital projects
3. Request ratification of interim approval to grant the President of OSU the authority to enter and execute a lease agreement renewal
4. Request approval to reject bids on oil and gas lease sales
5. Request approval to accept a gift-in-place agreement for renovation of the Kerr Edmondson Building for use as a Department of Veterans Affairs Hospital (OSU-CHS)

H. Contractual Agreements (other than construction and renovation)

1. Request approval to grant utility easement
2. Request approval to lease classroom space from the OSU Alumni Association

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval of revolving and appropriated funds purchasing items
2. Request approval of auxiliary enterprise funds purchasing items

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

None

VII. PUBLIC COMMENTS

In accordance with Board Policy 1.17, time will be provided for individuals to appear before the Board in order to provide comments on issues directly affecting institutions governed by the Board.

None

VIII. COMMITTEE REPORTS

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Oklahoma Panhandle State University, Connors State College, Langston University, and Oklahoma State University.)

B. Audit, Risk Management and Compliance Review Committee

C. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Oklahoma State University.)

D. Planning and Budgets Committee

E. Oklahoma State University Presidential Search Committee

IX. OTHER BOARD OF REGENTS' BUSINESS

A. General Information/Reports Requiring No Action by the Board

None

B. Resolutions

None

C. Policy and Operational Procedures

1. Request approval to extend amendment to Board Policy 2.07 through June 30, 2021, to allow the Chief Procurement Officer to forego competitive bidding for emergency acquisitions necessary for institutional responses to the COVID-19 pandemic

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

None

E. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

F. Other Business Matters Requiring Action of the Board

G. Reports/Comments/Recommendations by Chief Executive Officer

H. Reports/Comments/Recommendations by General Counsel

I. Reports/Comments/Recommendations by Chief Audit Executive

- J. New Business Unforeseen at Time Agenda was Posted
- K. Other Informational Matters Not Requiring Action of the Board
None
- L. Meeting adjournment

II. OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

President Tim Faltyn attended the meeting in-person and other members of the Oklahoma Panhandle State University (OPSU) administration joined the meeting via Zoom to present the business of OPSU and review the Agenda for members of the Board. (The OPSU Agenda is attached to this portion of the minutes).

President Faltyn highlighted various stories in the *Panhandle Magazine* and expressed his gratitude towards his team on campus for all their efforts and hard work.

Chair Davis said the Board appreciates the efforts that both President Faltyn and his team put forth, and he appreciates that President Faltyn gives the credit to his team.

B-1 Adoption of Memorial Resolutions for Sharon Petty and Norlene Peterson

B-2 Adoption of Retirement Resolution for Yvonne Sangster

Regent Hall moved and Regent Callahan seconded to approve Section B, Items 1 & 2 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

C-1 Approval of proposed academic service fees effective Fall 2021

For the duration of the meeting, Regent Burns presented the Academic Affairs, Policy and Personnel (AAPP) Committee reports in the absence of Committee Chair Dr. Trudy Milner.

Regent Burns said the AAPP Committee met with the OPSU administration on Monday, January 25 regarding approval of Academic Service Fees in the College of Agriculture, Science and Nursing; the College of Business and Technology; and the College of Arts and Education. Two other fees include the laundry fee and the removal of a book rental fee. The book rental fee is being discontinued in conjunction with OPSU's transition to a virtual bookstore. The laundry fee will now be a flat rate of \$25.00 per semester. The proposed fees will be effective Fall 2021. The Committee recommended Board approval of the administration's request.

Regent Burns moved and Regent Hall seconded to approve Item C-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

D-1 Approval of personnel actions

Regent Anthony moved and Regent Callahan seconded to approve Item D-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

E-1 Approval of new program optionsE-2 Approval of program modificationE-3 Approval to add new cooperative agreement programs

Regent Burns said the AAPP Committee met with the OPSU administration regarding approval of new program options and program modifications, as well as new cooperative agreement programs with High Plains Technology Center. The Committee acted to recommend Board approval of the administration's requests. (The Cooperative Agreement Program Addition Request document for Item E-3 is on file in the Board of Regents' Office as Doc. No. 1-1-29-21.)

Regent Burns moved and Regent Anthony seconded to approve Section E, Items 1-3 as presented in the OPSU Agenda.

Chair Davis asked President Faltyn to expand more on Item 3.

President Faltyn said OPSU has a number of cooperative agreements and prior learning assessment agreements with CareerTech. He believes partnering with CareerTech is one of the future things for all of Oklahoma higher education. He said OPSU partners with High Plains Technology Center (HPTC) who provides technical training with college credits, then students may take those credits and apply them towards a college degree at OPSU. President Faltyn says he predicts there will be more demand like this in the future.

Regent Arthur thanked President Faltyn and his staff for the meat processing curriculum, which has been a big focus in the state over the past year. She said she got the chance to meet with some of the students going through the curriculum who were doing the hands-on portion. She said she believed there will be great job opportunities for those students. Chair Davis said there is a tremendous need for these types of jobs in the panhandle. Regent Arthur agreed and said there is a job waiting for these students as soon as they complete the program.

Regent Link asked what kind of degree or certificate students will receive once completing these programs, and whether this is a unique program statewide or if are there others like it. President Faltyn said it depends on which program Regent Link is referring to; the meat cutting program is a certificate that will have an associate degree with the potential of a bachelor's degree. It just depends on how far the student wants to go. He said the welding program is unique in that OPSU and HPTC will have a joint facility where costs will be shared. President Faltyn said a large growth area for OPSU will be in the health sciences. He said they are trying to create a pathway so students can get a certificate, get a job, and

then if they want to come back and get more education to either move up in their career or do something different. This is a way to step up the workforce.

Regent Link asked if President Faltyn was happy with the joint facility. President Faltyn said yes. COVID-19 has set OPSU back in terms of the timeline, but all the land was donated; an approximate \$97,000 value.

Regent Anthony said being able to collaborate with CareerTech and higher education is a model that can carry the state forward. He complimented President Faltyn and his team.

Regent Burns asked President Faltyn if he saw opportunities to expand this model at OPSU. President Faltyn said he believes so, particularly when looking at the area OPSU is in, as there are many technical fields. He said the industries have been willing to step up with resources to help build these models and scholarships.

Chair Davis said that his takeaways have been that this is a niche market, and the Board could best help by not only supporting this but also by helping OPSU at the next level to sell the product.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

H-1 Approval to grant a utility easement to Western Gas Interstate

President Faltyn said this easement allows Western Gas Interstate to construct and install a right-of-way easement as well as maintain, inspect, operate, replace, repair, protect, change or remove one pipeline for the transportation of natural gas and its related components for the benefit of the University. He said this is on the east boundary and is approximately a mile of pipeline. This easement is anticipated to be a \$32,000 project for the University. President Faltyn said any money that is resulting from this easement will be reinvested into the farm.

Regent Burns asked how much Western Gas will pay per rod. Dr. Ryan Blanton, Vice President of Operations, said it is currently at \$100 per rod and a mile is approximately 320 rods making the total for the project just under \$32,000. Regent Burns asked the size of line. Dr. Blanton said he believed it was a 6-inch transportation line. Regent Burns asked if it was a regulated transportation high pressure line. Dr. Blanton said yes, it is a transportation line they are re-routing around the town of Goodwell and the main campus of OPSU. Western Gas is trying to remove the existing line out from under the town for a safer transmission.

Regent Burns said in his opinion it is worth double that amount and asked how far along OPSU is in the agreement. President Faltyn responded that Western Gas has sent easement documents. Dr. Blanton said they can go back to the table and negotiate a fairer price for the University. Regent Burns recommended that the Board wait to act on this Item and recommended to table it until the next meeting. No action was taken regarding this Item.

The business of Oklahoma Panhandle State University being concluded, President Faltyn and members of the administration were excused from the meeting.



OKLAHOMA PANHANDLE STATE UNIVERSITY

Goodwell, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges
January 29, 2021

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with the purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Faltyn
2. Panhandle Magazine
3. Spring 2021 Enrollment Report (Reference Document A-3)

B – RESOLUTIONS

1. Board approval is requested for the following memorial resolutions.
(Reference Document B-1)
 - a. Sharon Petty
 - b. Norlene Peterson
2. Board approval is requested for the following retirement resolutions.
(Reference Document B-2)
 - a. Yvonne Sangster

C - POLICY AND OPERATIONAL PROCEDURES

1. Board approval is requested for the attached academic services fees. The proposed fees would be effective Fall 2021. (Reference Document C-1)

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, changes in salary, changes in title or rate, personnel leaves, etc. (Reference Document D-1)

E - INSTRUCTIONAL PROGRAMS

1. Board approval is requested for the following new program options.
(Reference Document E-1)
 - Degree:
 - a. BA English – English Education
 - b. BS Chemistry – Chemistry

2. Board approval is requested for the following program modification.
(Reference Document E-2)
Degree:
 - a. BFA Art – Graphic Design
3. Board approval is requested to add the following new cooperative agreement programs.
(Reference Document E-3)
Cooperative Agreement Program:
 - a. Cert Welding Technology
 - b. AAS Technology
 - c. BIND Technology
 - d. BTEC Technology

F - BUDGETARY ACTIONS

None

G - OTHER BUSINESS AND FINANCIAL MATTERS

None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Board approval is requested to grant a utility easement to Western Gas Interstate. The easement allows Western Gas Interstate to construct, install and lay and thereafter use, operate, inspect, repair, maintain, replace and remove existing and future public utility line or lines for the benefit of the University and community.

The easement is located in an area more generally described as: East Boundary, Section 36, Oklahoma Township 2 North, Range 13 East in Texas County, Oklahoma. The easement document contains a detailed legal description of the area the easement covers and has been reviewed by the Office of Legal Counsel.

(Reference Document H-1)

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

J - PURCHASE REQUESTS

None

K - STUDENT SERVICES/ACTIVITIES

None

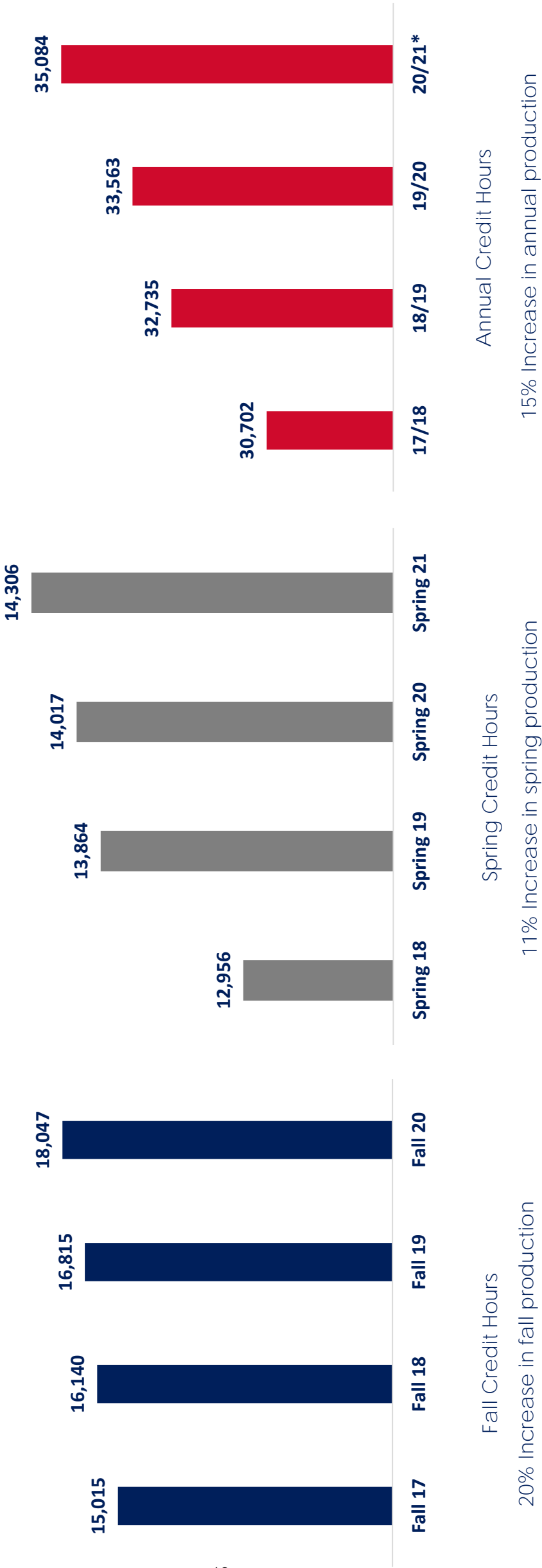
L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. November and December 2020 Out of State Travel (Reference Document M-1)
2. FY21 2nd Quarter FTE Report (Reference Document M-2)

FALL 2020 PRELIMINARY ENROLLMENT CREDIT HOUR CENSUS DATE COMPARISON



Fall Credit Hours

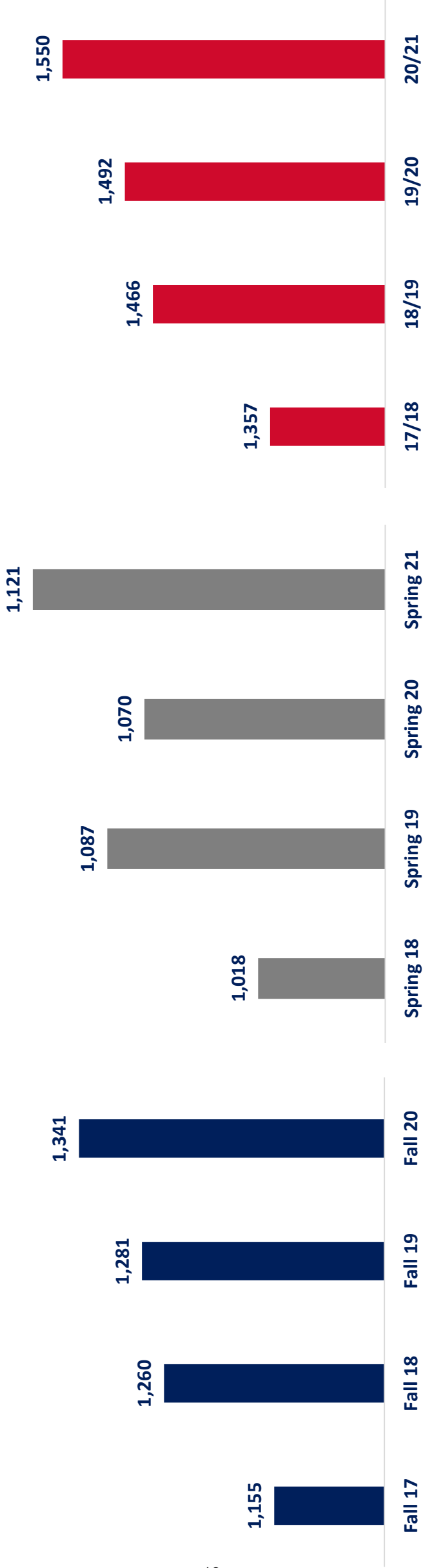
Spring Credit Hours

Annual Credit Hours

Fall 2020 census date was August 22, 2020.
Spring 2021 census date was January 13, 2021.

*FY 21 Budgeted 32,285 credit hours

FALL 2020 PRELIMINARY ENROLLMENT HEADCOUNT CENSUS DATE COMPARISON



Fall Headcount

16% Increase in fall headcount

Spring Headcount

10% Increase in spring headcount

Annual Headcount

14% Estimated increase in annual headcount

Fall 2020 census date was August 22, 2020.
Spring 2021 census date was January 13, 2021.



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Sharon Petty, Oklahoma Panhandle State University Class of 1980 alumna and supporter, was claimed by death on December 24, 2020.

WHEREAS, Sharon Petty, by her loyalty, attention to duty, and faithful performance rendered service as an alumna and advocate to Oklahoma Panhandle State University from 1980 to the date of her death, and as a citizen worthy of commemoration and respect; and

WHEREAS, her friends and Oklahoma Panhandle State University have suffered irreparable loss in her passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the 40 years of exemplary service rendered by Sharon Petty to Oklahoma Panhandle State University, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's dedicated servants.

BE IT RESOLVED, that a copy of this resolution be shared in the minutes of the Board and a copy sent to the family of Sharon Petty.

Adopted by the Board the 29th day of January, 2021.

Dr. Tim Faltyn, President

Rick Davis, Chair



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Norlene Peterson, Oklahoma Panhandle State University alumna and supporter, was claimed by death on December 31, 2020.

WHEREAS, Norlene Peterson, by her loyalty, attention to duty, and faithful performance rendered service as an alumna and advocate to Oklahoma Panhandle State University from 1942 to the date of her death, and as a citizen worthy of commemoration and respect; and

WHEREAS, her friends and Oklahoma Panhandle State University have suffered irreparable loss in her passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the 78 years of exemplary service rendered by Norlene Peterson to Oklahoma Panhandle State University, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's dedicated servants.

BE IT RESOLVED, that a copy of this resolution be shared in the minutes of the Board and a copy sent to the family of Norlene Peterson.

Adopted by the Board the 29th day of January, 2021.

Dr. Tim Faltyn, President

Rick Davis, Chair



RETIREMENT RESOLUTION

WHEREAS, it has been called to the attention of Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Ms. Yvonne Sangster, Instructor of Art, after many years of service; has retired from Oklahoma Panhandle State University.

WHEREAS, Ms. Yvonne Sangster, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma Panhandle State University from 2005 to the date of her retirement in 2021, and as a citizen worthy of commemoration and respect; and

WHEREAS, Ms. Yvonne Sangster set a high standard of support for public higher education in the State of Oklahoma;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the 15 years of exemplary service rendered by Ms. Yvonne Sangster to Oklahoma Panhandle State University, the State of Oklahoma and its citizens, and to express that the Board and every member thereof respectfully extend to Ms. Yvonne Sangster its deepest gratitude and respect.

BE IT RESOLVED, that a copy of this resolution be shared in the minutes of the Board and a copy sent to Ms. Yvonne Sangster.

Adopted by the Board the 29th day of January, 2021.

Dr. Tim Faltyn, President

Rick Davis, Chair



OKLAHOMA PANHANDLE STATE UNIVERSITY

P.O. Box 430 • Goodwell, OK 73939 • 580.349.1400

Institution: Oklahoma Panhandle State University											
Name of Fee	Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY22	Total Revenue FY22	Date Fee Last Chgd	Describe basis for the use of revenue collected

<i>New Classroom/Laboratory Supply and Material Fees</i>											
<i>College of Agriculture, Science, and Nursing</i>											
Nursing Fee	NURS 3344	per credit hour	Yes	\$0.00	\$10.00	\$10.00	100%	\$1,600	\$1,600	N/A	To cover costs for supplies and materials
Nursing Fee	NURS 4225	per credit hour	Yes	\$0.00	\$15.00	\$15.00	100%	\$3,000	\$3,000	N/A	To cover costs for supplies and materials
Nursing Fee	NURS 4335	per credit hour	Yes	\$0.00	\$10.00	\$10.00	100%	\$2,000	\$2,000	N/A	To cover costs for supplies and materials
Nursing Fee	NURS 4343	per credit hour	Yes	\$0.00	\$10.00	\$10.00	100%	\$1,200	\$1,200	N/A	To cover costs for supplies and materials
Animal Science Fee	ANSI 2172	per credit hour	Yes	\$0.00	\$25.00	\$25.00	100%	\$2,000	\$2,000	N/A	To cover costs for supplies and materials
Animal Science Fee	ANSI 2192	per credit hour	Yes	\$0.00	\$25.00	\$25.00	100%	\$2,000	\$2,000	N/A	To cover costs for supplies and materials
Animal Science Fee	ANSI 4123	per credit hour	Yes	\$0.00	\$15.00	\$15.00	100%	\$1,800	\$1,800	N/A	To cover costs for supplies and materials
Biology Fee	BIOL 3743	per credit hour	Yes	\$0.00	\$15.00	\$15.00	100%	\$1,800	\$1,800	N/A	To cover costs for supplies and materials
Biology Fee	BIOL 4123	per credit hour	Yes	\$0.00	\$15.00	\$15.00	100%	\$1,800	\$1,800	N/A	To cover costs for supplies and materials

<i>New Classroom/Laboratory Supply and Material Fees</i>											
<i>College of Business and Technology</i>											
Business & Technology Fee	CIS 3433	per semester	Yes	\$0.00	\$15.00	\$15.00	100%	\$1,800	\$1,800	N/A	To cover costs for supplies and materials
Business & Technology Fee	CIS 4093	per semester	Yes	\$0.00	\$15.00	\$15.00	100%	\$1,800	\$1,800	N/A	To cover costs for supplies and materials
Business & Technology Fee	CIS 4663	per semester	Yes	\$0.00	\$15.00	\$15.00	100%	\$1,800	\$1,800	N/A	To cover costs for supplies and materials
Business & Technology Fee	MKTG 3963	per semester	Yes	\$0.00	\$15.00	\$15.00	100%	\$1,800	\$1,800	N/A	To cover costs for supplies and materials

<i>New Classroom/Laboratory Supply and Material Fees</i>											
<i>College of Arts and Education</i>											
Liberal Arts Fee	ART 4663	per semester	Yes	\$0.00	\$15.00	\$15.00	100%	\$1,800	\$1,800	N/A	To cover costs for supplies and materials
Liberal Arts Fee	ENGL 4313	per semester	Yes	\$0.00	\$10.00	\$10.00	100%	\$1,200	\$1,200	N/A	To cover costs for supplies and materials
Liberal Arts Fee	ENGL 4443	per semester	Yes	\$0.00	\$10.00	\$10.00	100%	\$1,200	\$1,200	N/A	To cover costs for supplies and materials
Education Fee	CTED 1203	per semester	Yes	\$0.00	\$10.00	\$10.00	100%	\$1,200	\$1,200	N/A	To cover costs for supplies and materials
Education Fee	CTED 2103	per semester	Yes	\$0.00	\$10.00	\$10.00	100%	\$1,200	\$1,200	N/A	To cover costs for supplies and materials



OKLAHOMA PANHANDLE STATE UNIVERSITY

P.O. Box 430 • Goodwell, OK 73939 • 580.349.1400

Institution: Oklahoma Panhandle State University											
Name of Fee	Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY22	Total Revenue FY22	Date Fee Last Chgd	Describe basis for the use of revenue collected

<i>New Classroom/Laboratory Supply and Material Fees</i>											
<i>College of Arts and Education</i>											
Education Fee	CTED 2123	per semester	Yes	\$0.00	\$10.00	\$10.00	100%	\$1,200	\$1,200	N/A	To cover costs for supplies and materials
Education Fee	CTED 2213	per semester	Yes	\$0.00	\$10.00	\$10.00	100%	\$1,200	\$1,200	N/A	To cover costs for supplies and materials
Education Fee	CTED 2343	per semester	Yes	\$0.00	\$10.00	\$10.00	100%	\$1,200	\$1,200	N/A	To cover costs for supplies and materials

<i>Delete Existing Other Special Fee</i>											
<i>Student Services</i>											
Book Rental Fee	N/A	per credit hour	No	\$10.00	\$0.00	-\$10.00	-100%	-\$175,000	-\$175,000	N/A	Deletion of fee in conjunction with transition to virtual bookstore. This will become a pass through

<i>New Facility/Equipment Utilization Fee</i>											
<i>Student Services</i>											
Laundry Fee	N/A	per semester	Yes	\$0.00	\$25.00	\$25.00	100%	\$10,000	\$20,000	N/A	To cover costs associated with equipment use and maintenance

Change in Appointment

Name	Title	Type	Effective Date	Salary	Contract Term
Davis, Joshua	Head Women's Soccer Coach	New Appointment	12/15/2020	\$38,000	12 months
Kaufmann, Jarrett	Instructor of English	New Appointment	01/06/2021	\$40,000	9 months
Varghese, Steebo	Director of Admissions	New Appointment	01/18/2021	\$51,000	12 months
Espitia, Allyn-Michael	Head Cheer Coach	New Appointment	01/01/2021	\$36,000	12 months

Retirement or Separation – For Information Only

Name	Title	Type	Effective Date



OKLAHOMA PANHANDLE STATE UNIVERSITY

COLLEGE OF ARTS AND EDUCATION

Bachelor of Arts – English – English Education Option Addition

Proposed Requirements for Students for Academic Year 2020-2021

Current – Parent Degree

English (BA) 120 Semester Hours

General Education 40

Major 27

- Engl 2413-Critical Approaches to Literature
- Engl 2453-Young Adult Literature
- Engl 3013-English Usage/Linguistics
- Engl 3023-Technical Writing
- Engl 3123-Advanced Grammar
- Engl 3143-Survey of British Literature I OR
 - Engl 3153-Survey British Literature II
 - Engl 3163-Survey British Literature III
- Engl 3173-Survey American Literature I OR
 - Engl 3183-Survey American Literature II
- Engl 3353-World Literature
- Engl 4123-Advanced Composition

English Electives 18

English courses
(2000 and above)

Electives

Sufficient courses to bring upper level hours to 40 credit hours and total to 120 semester hours for graduation

Minor

A minor of 18-24 hours may be selected from any field that offers one.

Proposed – Option Addition

English (BA) English Education Option 120
Semester Hours

General Education 40

Major 33

- Engl 2413-Critical Approaches to Literature
- Engl 2453-Young Adult Literature
- Engl 3013-English Usage/Linguistics
- Engl 3111-History of the English Language
- Engl 3242-Analysis of Poetry
- Engl 3353-World Literature
- Engl 3373-Multicultural Literature
- Engl 3883-Shakespeare
- Engl 4433-Graphic Novels
- Engl 3143-Survey of British Literature I OR
 - Engl 3153-Survey British Literature II
 - Engl 3163-Survey British Literature III
- Engl 3173-Survey American Literature I OR
 - Engl 3183-Survey American Literature II
- Engl 3023-Technical Writing OR
- Engl 3123-Advanced Grammar OR
- Engl 4123-Advanced Composition

Note: Highlighted courses show that at least 50% of the courses in the option addition are in the parent degree.

English Controlled Electives 7

Select seven hours from the following:

- Engl 2423-The Short Story
- Engl 3023-Technical Writing*
- Engl 3123-Advanced Grammar*
- Engl 3143-British Literature I*
- Engl 3153- British Literature II*
- Engl 3163-British Literature III*
- Engl 3173-American Literature I*
- Engl 3183-American Literature II*
- Engl 4000-Problems in English
- Engl 4123-Advanced Composition*
- Engl 4432-Analysis of Modern Drama
- Engl 4453- The Novel

*These courses cannot fulfill two requirements. Each class may either fulfill an upper-level content requirement or an upper-level controlled elective requirement.

Professional Courses 40

- Educ 2001-Education Seminar
- Educ 2113-Introduction to Education
- Educ 2233-Diversity in Education
- Educ 2213-Human Development
- Educ 3223-Education of the Exceptional Child
- Educ 3313-Foundations of Reading
- Educ 4313-Education Psychology
- Engl 4313-Methods and Materials Secondary English
- Educ 4333-Educational Technology
- Educ 4533-Secondary Classroom Management
- Educ 4720-Student Teaching (12 hours)



OKLAHOMA PANHANDLE STATE UNIVERSITY

COLLEGE OF AGRICULTURE, SCIENCE, AND NURSING

Bachelor of Science – Chemistry – Bio-Chemistry Option Addition

Proposed Requirements for Students for Academic Year 2020-2021

Current – Parent Degree

Chemistry (BS) 120 Semester Hours

Academic Option

General Education 40

Mathematics

Math 1513-College Algebra OR

Math 1715-College Algebra & Trigonometry

Chemistry Major Coursework 40

Chem 1135-General Chemistry I

Chem 2235-General Chemistry II

Chem 3025-Quantitative Analysis

Chem 3315-Organic Chemistry I

Chem 3325-Organic Chemistry II

Chem 3415-Physical Chemistry I

Chem 3525-Physical Chemistry II

Chem 4024-Biochemistry I

Chem 4031-Seminar

Co-requisite Requirements 12

Math 1824-Calculus I

Phys 2014-General Physics I

Phys 2114-General Physics II

Electives 28

Sufficient courses to bring upper level hours to 40 credit hours and total to 120 semester hours for graduation.

Proposed – Option Addition

Chemistry – Bio-Chemistry Option (BS) 120 Semester Hours

Academic Option

General Education 40

Mathematics

Math 1513-College Algebra OR

Math 1715-College Algebra & Trigonometry

Chemistry Major Coursework 40

Chem 1135-General Chemistry I

Chem 2235-General Chemistry II

Chem 3025-Quantitative Analysis

Chem 3315-Organic Chemistry I

Chem 3325-Organic Chemistry II

Chem 4024-Biochemistry I

Chem 4034-Biochemistry II

Chem 4031-Seminar

Chemistry Electives 12

Biol 3133-Introduction to Biotechnology

Biol 3504-Immunology

Biol 4014-Cellular & Molecular Biology

Chem 3213-Pharmacotherapeutics

Chem 4333-Principles of Toxicology

Chem 4990-Problems in Chemistry

Easc 3114-Minerals and Rocks

Psyc 3990-Problems: Psychopharmacology

Co-requisite Requirements 12

Math 1824-Calculus I

Phys 2014-General Physics I

Phys 2114-General Physics II

Electives 24

Sufficient courses to bring upper level hours to 40 credit hours and total to 120 semester hours for graduation. It is strongly recommended that the student minor in Biology.

Note: Highlighted courses show that at least 50% of the courses in the option addition are in the parent degree.

PROPOSED



OKLAHOMA PANHANDLE STATE UNIVERSITY

COLLEGE OF ARTS AND EDUCATION

Bachelor of Fine Arts – Art – Graphic Design Option

Proposed Requirements for Students for Academic Year 2020-2021

Current

Bachelor of Fine Arts (BFA)	120
Computer Graphic Option	Semester Hours
<u>General Education</u>	40
<u>Art Requirements</u>	37
Art 1123-Photography	
Art 1433-Fundamentals of Art	
Art 2123-Drawing I	
Art 2223-Drawing II	
Art 2243-Design I	
Art 2253-Design II-3D Design	
Art 3153-Figure Drawing I	
Art 3163-Figure Drawing II	
Art 3333-Sculpture I	
Art 3343-Sculpture II	
Art 3303-Art History I	
Art 4303-Art History II	
Art 4421-Senior Exhibit	
<u>Select from the following courses</u>	4
Art 2853-Painting I	
Art 2933-Painting II	
Art 3423-Painting III	
Art 4013-Watercolor I	
Art 4423-Watercolor II	
Art 3663-Printmaking	
Art 2323-Art Marketing I	
Art 4503-Aesthetics and Advanced Criticism	
Art 2643-Photojournalism	
Art 3543-Digital Photography	
Art 4543-Studio Photography	
Art 3553-Outdoor Photography	
Art 4553-Sports Photography	
Art 3683-Airbrush Illustration	
Art 3673-Pastels I	
Art 3883-Pastels II	
Art 4423-Watercolor II	
Art 4000-Problems in Art 2D Studio	
Art 4000-Problems in Art 3D Studio	
<u>Required Electives</u>	6
Engl 3023-Technical Writing	
Art 4523-Art Marketing II	

<u>Computer Graphics Requirements</u>	33
Cis 2113-HTML/Webpage Design	
Cis 2613-Typography	
Cis 2633-Audio for Video and Games	
Cis 3393-Video Composition	
Cis 4233-Game Level Design	
Cis 4413-Web Animation	
Art/Cis 2623-2D Graphics Applications	
Art/Cis 3313-3D Modeling I	
Art/Cis 3383-Advanced Modeling/Lighting	
Art/Cis 4423-Computer Animation	
Art/Cis 4443-Senior Project in Animation	



OKLAHOMA PANHANDLE STATE UNIVERSITY

COLLEGE OF ARTS AND EDUCATION

Bachelor of Fine Arts – Art – Graphic Design Option

Proposed Requirements for Students for Academic Year 2020-2021

Proposed

Bachelor of Fine Arts (BFA)	120
Graphic Design Option	Semester Hours
General Education	40
Art Requirements	37
Art 1123-Photography	
Art 1433-Fundamentals of Art	
Art 2123-Drawing I	
Art 2223-Drawing II	
Art 2243-Design I	
Art 2253-Design II-3D Design	
Art 3153-Figure Drawing I	
Art 3163-Figure Drawing II	
Art 3333-Sculpture I	
Art 3343-Sculpture II	
Art 3303-Art History I	
Art 4303-Art History II	
Art 4421-Senior Exhibit	
Select from the following courses	4
Art 2853-Painting I	
Art 2933-Painting II	
Art 3423-Painting III	
Art 4013-Watercolor I	
Art 4423-Watercolor II	
Art 3663-Printmaking	
Art 2323-Art Marketing I	
Art 4503-Aesthetics and Advanced Criticism	
Art 2643-Photojournalism	
Art 3543-Digital Photography	
Art 4543-Studio Photography	
Art 3553-Outdoor Photography	
Art 4553-Sports Photography	
Art 3683-Airbrush Illustration	
Art 3673-Pastels I	
Art 3883-Pastels II	
Art 4423-Watercolor II	
Art 4000-Problems in Art 2D Studio	
Art 4000-Problems in Art 3D Studio	
Required Electives	6
Engl 3023-Technical Writing	
BADM 3173 Business Communications	
Art 4523-Art Marketing II	
ART 2333 Art Marketing	

Computer Graphics Requirements	33
Cis 2113-HTML/Webpage Design	
CIS 2303-Lighting and Composition	
Cis 2613-Typography	
CIS 3433 Vector Based Graphics Applications	
Art/Cis 2623-2D Graphics Applications	
CIS 3393 Video Editing	
CIS 3413 Video Post-Production	
Cis 4413-Web Animation	
CIS 4103 UI/UX-User Interface/User Experience	
MKTG 3913 Principles of Marketing	
MKTG 3973 Advertising	
Cis 2633-Audio for Video and Games	
Cis 3393-Video Composition	
Cis 4233-Game Level Design	
Art/Cis 3313-3D Modeling-I	
Art/Cis 3383-Advanced Modeling/Lighting	
Art/Cis 4423-Computer Animation	
Art/Cis 4443-Senior Project in Animation	
ART/CIS 4663 Desktop Publishing	

PIPELINE EASEMENT AND RIGHT OF WAY AGREEMENT

STATE OF OKLAHOMA §
COUNTY OF TEXAS §

That the undersigned, hereinafter called GRANTOR(S) for and in consideration of the sum of TEN and NO/100 DOLLARS (\$10.00) cash and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby GRANTS and CONVEYS unto Western Gas Interstate, Co. whose mailing address is 211 North Colorado, Midland, Texas 79701, its successors and assigns (hereinafter referred to as "GRANTEE") a right-of-way and easement (hereinafter referred to as the "Right-of-Way") to construct, maintain, inspect, operate, replace, repair, protect, change or remove one pipeline for the transportation of natural gas and its related components, on, over, across and under the following described land.

Running along the east side of section 36-T2N-R13E adjacent to Texas county road mile 24 right of way. See exhibit "A" attached

The easement shall be fifty feet (50') in width during the period of initial construction. After initial construction has been completed, the easement shall revert to twenty (25') in width and which easement is on and across the above described lands.

The GRANTEE will have all rights and benefits necessary or convenient for the full enjoyment or use of the rights granted, including without limitation: the free right of ingress and egress over and across those lands to and from the Right-of-Way; the right to use roads and over and across those lands; and the right from time to time to cut trees and under growth and remove other obstructions that may injure, endanger or interfere with the use of the pipeline. GRANTOR shall not place any obstruction within the Right-of-Way which could interfere with the normal operation and maintenance of the pipeline. This grant shall apply to any interest presently owned or hereafter acquired by GRANTOR in the Land.

GRANTEE shall bury all pipe a minimum of 48" and pay for any physical damage to fences or other structural improvements located outside the granted Right-of-Way, which are caused by construction, maintenance, operation, repairing, alteration, replacement or removal of the pipeline and appurtenant facilities.

GRANTOR may use and enjoy the Land; however, GRANTOR shall not exercise such use and enjoyment in any manner that impairs or interferes with the exercise by GRANTEE of rights herein granted.

This grant is a surface easement of servitude only, and does not cover or include any interest in the minerals in, on, and under the Land, and is subject to any and all existing leases and easements or servitudes covering the Land and recorded in the public records.

This grant covers all agreements between the parties concerning the Right-of-Way and no representation or statements, verbal or written, have been made modifying, adding to, or changing the terms of this agreement.

TO HAVE AND TO HOLD said Right-of-Way and rights associated therewith unto GRANTEE, its successors and assigns. The terms and conditions of this Agreement bind and inure to the benefit of the parties hereto, their heirs, executors, administrators, successors, assigns and representatives. All rights herein granted may be assigned in whole or in part.

EXECUTED as of and to be effective this the ___ day of ___, 2021,

GRANTOR: _____

ACKNOWLEDGMENT

STATE OF _____ §
COUNTY OF _____ §

The foregoing instrument was acknowledged before me on the ___ day of ___, 2021, by _____,

Notary Public in and for the State of _____
My Commission expires: _____


EXHIBIT "A"

WESTERN GAS INTERSTATE COMPANY



Not to Scale

LEGEND

-  Section Corner
- POC Point of Commencement
- POB Point of Beginning

LEGAL DESCRIPTION


A parcel of land located in the East half of Section 36, Township 2 North, Range 13 East of Cimarron Meridian, Texas County, Oklahoma, more particularly described as follows:

Commencing at the Southeast corner of said Section, thence N87°48'05" W along the South line of said Quarter a distance of 33.00 feet to the Point of Beginning of parcel to be described;
 -thence continuing N87°48'05" W along said South line a distance of 25.00 feet;
 -thence N02°05'28"E a distance of 5292.84 feet to a point on the North line of said Section;
 -thence S87°45'52"E along said North line a distance of 25.00 feet;
 -thence S02°05'28"W a distance of 5292.82 to the Point of Beginning.


Said parcel contains 3.04 acres, more or less, and is subject to easements, reservations and restrictions of record.

Property Owner:
 PAMC
 %Dr. Ron Meck

E2
 S36-T2N-R13ECM

Southwest Corner
 S36-T2N-R13ECM 

N87°48'05"W 5286.06'

Northeast Corner
 S36-T2N-R13ECM 

S87°45'52"E

25.00'

N02°05'28"E 5292.84'

3.04 Acres ±

S02°05'28"W 5292.82'


S02°05'28"W 5292.80'

25.00'

33.00'

POB

POC

Southwest Corner
 S36-T2N-R13ECM 



Thad C. Reynolds, License No. 1853, State of Oklahoma Date: 1-21-2021

EARLES ENGINEERING & INSPECTION, INC.

211 N. Kansas Ave., Liberal, KS 67901
 (620)626-8912

PROJECT NO.
 21-608a

DRAWN BY
 JR

PAGE
 1 of 1

EASEMENT
 A parcel in the E2 of
 S36-T2N-R13ECM
 Texas Co., Oklahoma



Western Gas Interstate Easement



■ Land Owned by the Board of Regents for the Oklahoma Agricultural & Mechanical Colleges.

■ Proposed Western Gas Interstate Easement

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Nov-20
MONTH

FUND SOURCE	FY21		FY20		FY21		FY20	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO			15	\$ 4,022.95	3	\$ 398.32	48	\$ 14,720.82
FEDERAL					1	\$ 346.50		
PRIVATE								
AUXILIARY	0	-	9	\$ 2,119.56	1	68.75	23	\$ 6,733.61
OTHER								
TOTAL	0	-	24	\$ 6,142.51	5	\$ 813.57	71	\$ 21,454.43

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Dec-20
MONTH

FUND SOURCE	FY21		FY20		FY21		FY20	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	2	509.75	1	\$ 82.50	5	\$ 908.07	34	\$ 14,803.32
FEDERAL					1	\$ 346.50		
PRIVATE								
AUXILIARY	0	-	15	\$ 6,049.47	1	68.75	29	\$ 12,783.08
OTHER								
TOTAL	2	509.75	16	\$ 6,131.97	7	\$ 1,323.32	63	\$ 27,586.40

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report (1)

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma State Senate, and the Speaker of the Oklahoma House of Representatives

From: Oklahoma Panhandle State University Dr. Timothy Falyyn President
Institution

Subject: FTE Employee Report for Fiscal Quarter Ending 12/31/2020
Month Day Year

The following information is provided pursuant to 74 O.S. 12981, Section 3602 (2)

	Educational & General Budget Part I			Educational & General Budget Part II			Agency Accounts			Sub-Total			Total FTE
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
		Regular	Student		Regular	Student		Regular	Student		Regular	Student	
A. FTE Employees for Reported Fiscal Quarter	51	74	16	1	2	1	0	3	13	52	79	30	161
B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter (3)	27	68	10	0	3	0	0	5	6	27	76	16	119
C. Increase or Decrease in FTE Employees (Item A minus Item B)*	24	6	6	1	-1	1	0	-2	7	25	3	14	42
D. Comparable Quarter Last Year	58	83	21	1	1	0	0	7	18	59	91	39	189

1. File with the State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
2. The term employee shall mean "a full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing 519 hours (173 hours per month multiplied by three months) the total pay-roll house (excluding seasonal employees) for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es), and all constituent agencies.
 - *Increase reflected in Line C, E&G Part I/Faculty is due to rehiring of adjunct faculty by employment agreement for the Fall 2020 semester.
 - *Increase reflected in Line C, E&G Part I/Other is due to hiring athletic assistant coaches for the Fall 2020 semester.
 - *Decrease reflected in Line C, E&G Part II Other Regular is due to Grant Program vacancy.
 - *Decrease reflected in Line C, Agency Accounts Other Regular is due to vacancies in Student Services during Fall 2020 semester.
 - *Increase reflected in Line C, Agency Accounts Other Student is due to hiring additional student Residential Assistants for Fall 2020 semester.

III. LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

President Kent Smith and other members of the Langston University (LU) administration joined the meeting via Zoom to present the business of LU and review the Agenda for members of the Board. (The LU Agenda is attached to this portion of the minutes).

President Smith said LU has had a successful start to the Spring 2021 semester. He said LU required all returning on-campus students to produce the results of a negative COVID-19 test prior to their arrival on campus, then a rapid test upon arrival. A third testing will also be administered. He said testing was also available to faculty and staff. LU provided a drive-through setup for testing that provided approximately 1500 tests. Out of those, there were only 9 positive results.

President Smith said LU opted to forego days from Spring Break, which means the add-drop period has not yet ended. He said at this time the Langston campus is down 114 students and he believes that LU will end up right at or just above their prior enrollment number.

B-1 Adoption of Memorial Resolutions for Wesslyne Simpson and Elwyn Welch

Regent Hall moved and Regent Link seconded to approve Item B-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

C-1 Approval of academic service fees

Regent Burns said the AAPP Committee met with the LU administration regarding approval of Academic Service Fees. The proposed fee is a textbook rental fee. It is hoped that adding this fee will increase student retention by removing a barrier in obtaining books and will decrease student costs. A principal reason for this fee is that it can also be paid with financial aid. The Committee acted to recommend Board approval of the administration's request.

Regent Burns moved and Regent Anthony seconded to approve Item C-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

D-1 Approval of personnel actions

D-2 Approval of promotion and tenure recommendations

Regent Anthony moved and Regent Callahan seconded to approve Section D, Items 1 & 2, as presented in the LU Agenda.

Regent Link asked if the two employees being hired in Item D-1 were on the Langston, Tulsa, or Oklahoma City campus. President Smith said one is in Tulsa and the other is in Oklahoma City.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

G-1 Approval for sale of real property

President Smith said LU is requesting approval to accept an offer from the Tulsa City-County Library for the sale of a portion of a property that the Board holds on behalf of the University. He said he has discussed this matter with the Office of Legal Counsel. Four acres of land will be sold to the Tulsa City-County Library to build a public library across the street from the University. This will give LU-Tulsa students access to a public library while simultaneously assisting the community. President Smith said this project comes with great support from the councilwoman for the area. He said a clarifying document has been distributed to the Board regarding this item. (A handout titled, "Clarifying Handout Concerning Langston University Item G-1" is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

President Smith elaborated, noting that as a part of this request the University is requesting to donate the B.S. Roberts Park and the land associated with it to the Historic Greenwood District's Main Street Program (MSP). By donating this land, the MSP will then oversee the B.S. Roberts Park and receive a national grant which will allow the park to receive all new playground equipment. If approved, the University will donate the land to MSP, and if MSP ever fails to operate or exist the land would revert to the University.

Regent Callahan asked how many acres the donation entails. President Smith answered that the donation is approximately 0.25 to 0.50 acre.

Regent Link asked the location of this land in proximity to the LU-Tulsa campus. President Smith said it is directly across the street to the south, next to the parking lot. Regent Link asked where the location would be in relation to the new building under construction. President Smith said it would be southeast. Regent Link said he just wants to make sure it is in the Greenwood District and is adjacent to the property that LU owns and is currently developing.

Regent Anthony asked if there will be any liability issues related to the park if LU donates it to the MSP and if it has been reviewed by the Office of Legal Counsel. President Smith said that the Office of Legal Counsel will be involved in terms of finalizing the agreement to move forward. He also said by donating this park, it would rid LU from having any responsibility.

Chair Davis suggested that if a motion is made, it should include that this Item is subject to final approval by the Office of Legal Counsel.

G-2 Approval of peace officer action

Tanya Shultz Commission #794.

Regent Anthony moved and Regent Link seconded to approve Section G, Items 1 & 2, with Item G-1's approval pending final review by the Office of Legal Counsel.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

I-1 Approval for Student Success Center roof replacement

Regent Hall moved and Regent Callahan seconded to approve Item I-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

J-1 Approval to solicit public bids to conduct COVID-19 testing

President Smith said LU consulted with Scott Schlotthauer and his team on this request. He said LU will continue to work with them in building the request for proposal (RFP) if this measure is approved.

Regent Callahan moved and Regent Hall seconded to approve Item J-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

President Smith thanked the Board and CEO Jason Ramsey for their continued support.

Regent Link asked if the 114 students referenced earlier with regard to enrollment are just at the Langston campus. President Smith said yes. Regent Link asked what the enrollment numbers are for both the Tulsa and Oklahoma City campuses. President Smith said LU-Oklahoma City is down by 18 students and LU-Tulsa down by 75 from Spring 2020 numbers. Regent Link asked the total enrollment numbers for the two campuses. President Smith said there are 146 enrolled at LU-Tulsa and 90 enrolled at LU-Oklahoma City. He said the Tulsa campus decrease was expected because of an agreement constructed with OSU. Regent Link said he would like to have further conversation later regarding the Oklahoma City numbers. He then asked for a status update on the Student Success Center project on the Langston campus and the total cost of the project. President Smith said it has not advanced yet, as he is waiting on another discussion regarding the

Endowment and he also needs to discuss with OSU Fiscal Affairs taking on extra debt and what it would mean for the LU balance sheet. Regent Link said it is his understanding that the principal balance of the funds held by the State Regents is \$30 million, which is exceeded now by about \$12 million after additional earnings that have accrued in that account. He asked if President Smith has prepared to ask for that \$12 - \$13 million excess and if he had considered preparing that for the Board's consideration. President Smith said if it is the Board's desire for him to prepare such a request, he is happy to do so. He said in speaking with a few Board members it is his understanding that there will need to be some discussion before he prepared something in writing. Regent Link said he would like to have further conversation later.

Regent Link asked for a status update on Integrated Services with OSU's Department of Fiscal Affairs. President Smith said his team has been communicating with Tammy Eck, Associate Vice President for Administration & Finance, and it seems to be going very well. He said he discussed some other items from the audit and he believes they are continuing to move forward. OSU Senior Vice President for Administration and Finance Joe Weaver is also working on another piece that will help LU operationally long-term. He said it is going strongly enough that he made a request to expedite moving forward with shared services for the Payroll Department as well. Regent Link said he hoped that LU could have a good report by the March Regular Board Meeting. Mr. Weaver said he strongly believes that will be achieved.

The business of Langston University being concluded, President Kent Smith was excused from the meeting.

CLARIFYING HANDOUT CONCERNING LANGSTON UNIVERSITY ITEM G-1

Pursuant to Langston University item G-1, Board approval is requested to accept an offer from the Tulsa City-County Library for real property located adjacent to B.S. Roberts Park in Tulsa, Oklahoma for the construction of a public library. Reference Document G-1 within the Langston University agenda reflects details of the property and plan for the library.

The following points are intended to clarify this request and articulate plans for B.S. Roberts Park, located directly across from Langston University – Tulsa on Greenwood Avenue.

- In addition to the sale of this property, Langston University requests approval to donate B.S. Roberts Park to the Historic Greenwood District Main Street (HGDMS) Program.
- Langston University will work with the Office of Legal Counsel to complete the donation and transfer of property.
- The HGDMS Program will be responsible for all maintenance of the park with the contingency that ownership of the park and all associated maintenance would revert to Langston University if at any time the HGDMS entity ceases to exist.
- The HGDMS Program has secured a grant to install a new playground in B.S. Roberts Park, further adding to the growth and vibrancy of the neighborhood.
- This is a time-sensitive request, as the grant is contingent upon transfer of B.S. Roberts Park to HGDMS. The tentative opening date for the playground is Memorial Day 2021.
- No funding is required for this request.



LANGSTON UNIVERSITY

Langston, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma A&M Colleges

January 29, 2021

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Smith

B – RESOLUTIONS

Memorial Resolutions

1. Dr. Wesslyne Simpson (*Reference Document B-1*)
2. Dr. Elwyn Welch (*Reference Document B-2*)

C - POLICY AND OPERATIONAL PROCEDURES

1. Academic Service Fee Request (*Reference Document C-1*)

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (*Reference Document D-1*)
2. Promotion and Tenure Recommendations (*Reference Document D-2*)

E - INSTRUCTIONAL PROGRAMS

None

F - BUDGETARY ACTIONS

None

G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Sale of real property (*Reference Document G-1*)
2. Peace officer actions (*Reference Document G-2*)
 - a. Commission Tanya Shultz

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Request for SSC roof replacement (*Reference Document I-1*)

J - PURCHASE REQUESTS

Board approval is requested for the following purchase items. All purchases will comply with Board of Regents for Oklahoma and Agricultural and Mechanical Colleges Policies and Procedures, as well as applicable state statutes.

1. Request for solicitation of public bid to conduct COVID-19 testing (*Reference Document J-1*)

K - STUDENT SERVICES/ACTIVITIES

None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

M - OTHER INFORMATIONAL ITEMS NOT REQUIRING ACTION OF THE BOARD

1. 1. FY21 2nd Quarter FTE Report (Reference Document M-1)

All items listed above are respectfully submitted for your approval.

Sincerely,



KENT J. SMITH, JR.
PRESIDENT

BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

RESOLUTION

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Dr. Wessylyne A. Simpson was claimed by death on Monday, November 30, 2020; and

WHEREAS, Dr. Simpson, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Langston University for 28 years, serving as Dean of Women; Dean of Women/Instructor, Division of Education; Assistant Professor/Dean of Women, Department of Education; Associate Dean of Students/Assistant Professor, Department of Education; Director/Assistant Professor, Division of Education; Professor, Division of Education and Behavioral Sciences/Project Director for SEA/Cooperative Research; Professor/Acting Division Director/Chairperson, Education and Behavioral Sciences; Professor/Director, Division of Education and Behavioral Sciences; and

WHEREAS, her friends and Langston University have suffered an irreparable loss in her passing; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT, it takes this method to express its appreciation for the 28 years of exemplary service rendered by Dr. Wessylyne A. Simpson to Langston University, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved retired faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Wessylyne A. Simpson.

Adopted by the Board the 29th day of January 2021.

Regent Rick Davis, Chairman

Jason Ramsey, Chief Executive Officer

BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

RESOLUTION

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Dr. Elwyn B. Welch was claimed by death on Tuesday, December 29, 2020; and

WHEREAS, Dr. Welch, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Langston University for 27 years, serving as Instructor, Department of English and Modern Languages; Assistant Professor, Department of English and Modern Languages; Acting Chairman/Assistant Professor, Department of English and Modern Languages, Chairman/Associate Professor, Department of English and Foreign Languages, Professor/Chairperson, Department of English and Foreign Languages; and

WHEREAS, her friends and Langston University have suffered an irreparable loss in her passing; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT, it takes this method to express its appreciation for the 27 years of exemplary service rendered by Dr. Elwyn B. Welch to Langston University, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved retired faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Elwyn B. Welch.

Adopted by the Board the 29th day of January 2021.

Regent Rick Davis, Chairman

Jason Ramsey, Chief Executive Officer

Institution	Name of Fee	Type of Fee	Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY21	Total Revenue FY21	Date Fee Last Chgd	Date Approved by Board	Assessed (Mark all that Apply)			Student Comment
														Lower	Upper	Grad. Prof.	
Langston University	Bookstore Charge (Textbook Rental Fee)	Other Special Fee	All	Per Semester	Yes	N/A	Varies - See below	N/A	100%	1,600,000	1,600,000	N/A	6/16/2017	X	X	X	Yes
	Fall/Spring (Full time)						390.00										
	Fall/Spring (Part time)						200.00										
	Summer (per course)						100.00										

How was student comment solicited? (If Applicable)	Describe basis for the amount of the fee:	Describe basis for the use of revenue collected:	Consequences if fee is not approved:	Comments:
SGA executive board and student body meetings	Increase student retention by removing barrier to obtaining books; Decrease student costs	Pass through to Follett for cost of student textbook rentals	Students pay more money to purchase books than rent them. As a fee, it is easier to pay with financial aid.	This fee was approved by the Oklahoma A&M Board on Regents in 2017 for implementation during Fall 2017. By oversight, OSRHE approval was not requested.

D – PERSONNEL ACTIONS

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc.

1. Board approval is requested for the following personnel actions:

Name	Action	Effective Date	Salary/Rate
Ardenna Harris	Change of Title and Salary from Director of Sponsored Programs at to Director of Title III and Sponsored Programs	01/01/2021	\$81,294.00 (12-month basis)
Andrea Pedrazzi	Employ as Instructor, School of Nursing and Health Professions (non-tenure track)	01/14/2021	\$50,000.00 annually (9-month basis)
Dr. Cristina Pickle	Employ as Assistant Professor, School of Nursing and Health Professions (tenure track)	01/14/2021	\$62,000.00 annually (9-month basis)

2. The following personnel items are listed for informational purposes only:

Name	Title	Type	Effective Date	Service Time
Dr. Renee Starr	Post-Doctoral Fellow	Resignation	01/15/2021	12/10/2018- 01/15/2021
Dr. Osaretin Uhunoma	Research Assistant Professor/Statistician	Resignation	01/15/2021	11/01/2019- 01/15/2021

D – PERSONNEL ACTIONS

2. Approval is requested for Langston University to take promotion and/or tenure action with two faculty members listed below. The faculty members have been fully vetted through the Promotion and Tenure Committee with approval from their respective departments.
 - Dr. Dytisha Davis from Assistant Professor (non-tenure track) at a salary of \$70,844 to Associate Professor (non-tenure track) at a salary of \$72,094. Dr. Davis also serves as the Executive Director of Langston University Tulsa.
 - Dr. Andre Washington from Assistant Professor (non-tenure track) at a salary of \$59,110 to Associate Professor (non-tenure track) at a salary of \$60,360.

G – OTHER BUSINESS AND FINANCIAL MATTERS

1. Board approval is requested to accept an offer from the Tulsa City-County Library for real property located adjacent to B.S. Roberts Park in Tulsa, Oklahoma for the construction of a public library, and to allow the President of Langston University, or their designee, to complete the sale on behalf of the Board and Langston University.

The property is 4.13-acres (180,000 square-foot parcel), more or less, located on the southeast corner of North Greenwood Avenue and East Latimer Place. Langston University would maintain ownership of B.S. Roberts Park. The responsibility of park maintenance will be transferred to the City of Tulsa.

The contracted sale price is \$130,000.00. Board Legal Counsel will prepare the deed for closing and review all sale documents prior to closing date.

Sale proceeds will provide funds for future capital improvements.

No funding is required.



PARKING STUDY

TCCCL BUILDING STUDY
May 6th, 2020

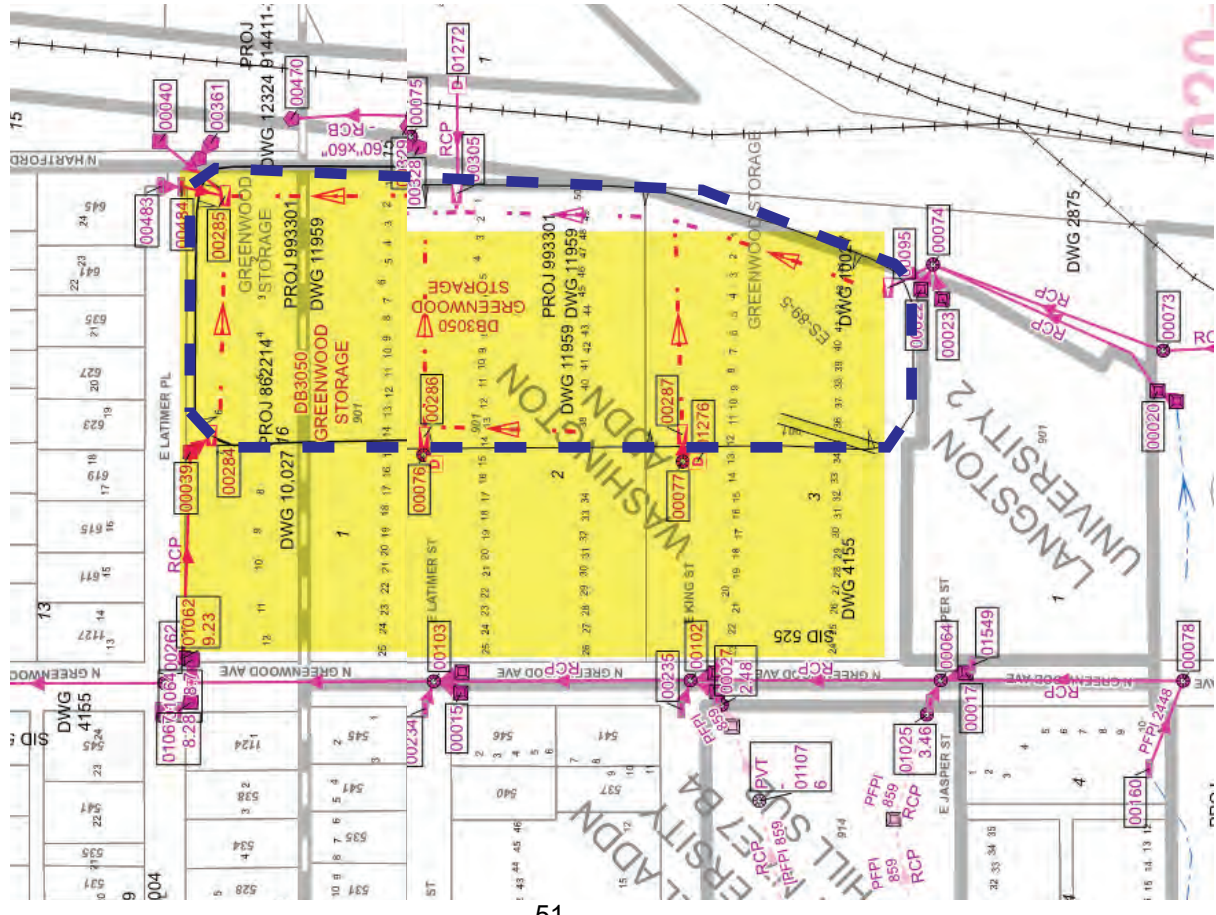
TULSA CITY-COUNTY LIBRARY



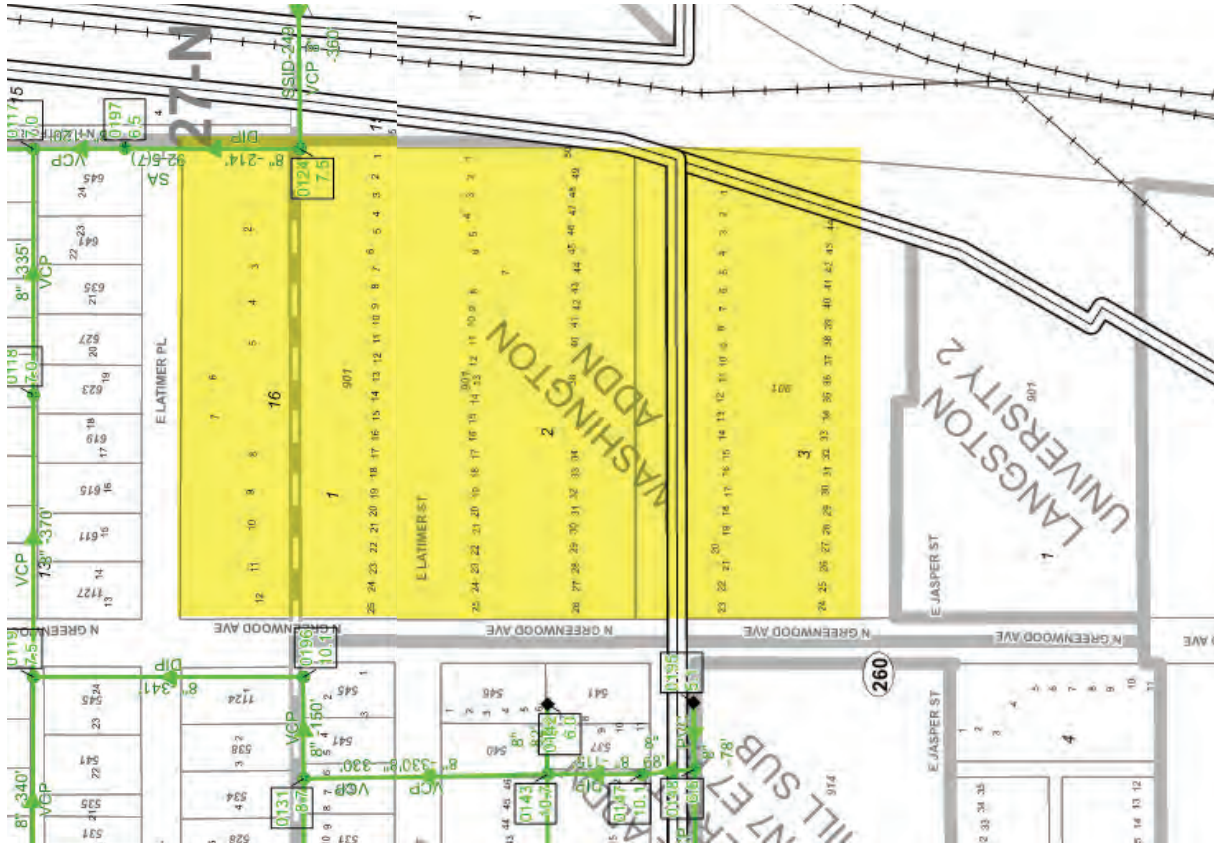
ARCHITECTURE
INTERIORS
ENGINEERING

WWW.KKTARCHITECTS.COM

Storm Sewer Atlas:
 The east side is a City Regional Detention Pond.



Sanitary Sewer:
 Sewer on the east side of the property – but on the other side of the detention pond.



Waterline:
 Runs through southern portion of site.



TULSA DEVELOPMENT AUTHORITY STAFF REPORT

MEETING DATE: June 6, 2019
TO: CHAIRMAN & BOARD MEMBERS
FROM: O.C. Walker
SUBJECT: Transfer of TDA-Owned Land to the City of
Tulsa
LEGAL DESCRIPTION: See Attached Map

Background:

Owner:	Tulsa Development Authority
Redeveloper:	TDA (soon to be City of Tulsa)
Location:	See Attached Map
Size of Tract:	31.02 acres
Development Area:	N/A
Fair Market Value	N/A
Executive Director:	O.C. Walker

Relevant Info: TDA recently acquired title to certain property from UCAT by Special Warranty Deed on April 16, 2019.

This is a request to transfer title of certain properties to the City of Tulsa, Asset Management Department, as shown on the attached maps.

Recommendation: Staff recommends this item be approved as presented

Reviewed By: O.C. Walker



Exhibit A

- TDA - UCT to convey to TDA then TDA to convey 5 acre tract to TPS
- TDA 1 - UCT to convey to TDA then TDA to convey to City of Tulsa
- TDA 2 - LU-Tulsa to convey to TDA then TDA to convey to City of Tulsa
- OSU-Tulsa including OSU-Tulsa Maintenance facility and OSU-Tulsa/LU-Tulsa entry sign
- LU 1 - Current LU-Tulsa
- LU 2 - UCT to convey to LU
- C - Carver Middle School Football field and Track?

G – OTHER BUSINESS AND FINANCIAL MATTERS

2. Peace officer commissions:

NAME	CAMPUS
Tanya Schultz	LU

I – NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Approval is respectfully requested for Langston University to initiate the replacement of roofing on the Student Success Center through the State of Oklahoma Roof Asset Management Program and utilization of Universal Roofing. Langston University has consulted with the Office of Central Procurement and will continue to work with that office throughout the duration of the project. The estimated cost of this expenditure is \$795,000.00 and funding will come from legally available funds.

Universal Roofing & Sheet Metal, Inc.**P.O. Box 6650****Moore, Oklahoma 73153****Phone: (405) 799-6400****Fax: (405) 735-3360**Project: **William Hale Student Union Re-Roof**Location: **Langston University**Owner: **Langston University**Architect: **AGP**

We propose and agree to furnish all the necessary labor and material to install, as described herein, the following:

Kitchen Pitch Roof Area;

- 1: Demo Existing Pitch asphalt roof system and all sheet metal down to metal deck and dispose of in legal landfill.**
- 2: Install 1 layer of 1.5" and 1 layer of 2.5" Polyisocyanurate insulation attached to metal deck.**
- 3: Install ½" HD wood fiber insulation over ISO attached with solid mopping of hot asphalt.**
- 4: Install 4 ply Type VI fiberglass felt attached to cover board with solid mopping of hot Perma-Mop Asphalt.**
- 5: Flash all walls with granulated cap sheet set in hot asphalt.**
- 6: Install Flood coat of hot Perma-Mop asphalt and broadcast 5/8" Pea-Gravel imbedded in Perma-Mop**
- 7: Install New Lead Jacks.**
- 8: Install new Sheet Metal Roof Jacks.**
- 9: Install New Pitch Pans with pourable sealer.**
- 10: Demo Standing seam metal wall panels and dispose of in legal landfill.**
- 11: Install new Berridge 24ga Standing seam metal panels at sloped perimeter edge and around large penthouse complete with all associated trim and flashings.**
- 12: Install new 24ga prefinished Coping, Gravel Guard, Counter Flashings and Trim.**
- 13: Install new 4X4 Pipe supports under pipes, equipment curbs, and duct work stands.**

Upper TPO Roof Area

- 14: Demo Existing roof system and all sheet metal down to metal deck and dispose of in legal landfill.**
- 15: Install 2 layers of 2.5" Polyisocyanurate insulation attached to roof deck with screws and plates.**
- 16: Install ½" Densdeck cover board over insulation attached with low rise foam.**
- 17: Install .080mil TPO membrane Fully Adhered with bonding adhesive to cover board.**
- 18: Flash all walls with .060mil TPO membrane fully adhered to existing sub straight with bonding adhesive.**
- 19: Install new 24ga prefinished coping, counter flashing, gravel guard, and trim.**
- 20: Provide all hoisting and Safety Equipment needed to complete roofing work.**
- 21: Install R-Panels and hat channel around penthouse.**
- 21: Furnish Stamped Architectural Drawings for project.**
- 22: Furnish Johns Manville 20year State of Oklahoma Warranty and a 2year company warranty for both roof systems.**
- 23: Provide Bonds as required.**

BID PRICE \$794,286.10**NOTE:**

- 1: All Mechanical, Electrical and Plumbing that's included in pricing is an estimate, If the cost come in under the estimate it will be deducted as a change order deduct.**
- 2: We have not included any deck replacement, if bad decking is found it will be an add per sf per contract.**
- 3: Tile work is not included in the Bid Price. This is excluded from Bid.**

EXCLUSIONS: All Wood, Decking, Framing, Sub Framing, Curbs, Equipment and Pipe Supports, Louvers, Vents, Fixed Ladders, Sun Shades, Custom Colors, Thru Wall, Sill, and Lintel Flashings


TERMS: Payments to be made on estimates according to specifications or work in place to be paid by the tenth of each month and the balance of contract price with extras upon completion.

- I. All built in items to be furnished FOB jobsite for installation by others.
- II. Where we are to furnish maintenance guarantee or surety bond, it is agreed that our regular forms will be acceptable.
- III. All facts are covered in this proposal and no verbal agreement shall be recognized.
- IV. This proposal is subject to cancellation by us within ten days after the general contract is awarded, unless it is accepted by both parties before that date and approved by our office. NOTE: ALL PRICES QUOTED IN THIS PROPOSAL ARE GOOD FOR THIRTY (30) DAYS.

Your acceptance of this proposal will constitute a contract.

Date: 9/25/20

Date: _____

By: 

Name: _____

Jimmy Guthrie
Universal Roofing & Sheet Metal, Inc.
REGISTRATION #80000432

Company: _____

Universal Roofing & Sheet Metal, Inc.
Roofing Contract Area 1

Job Location: Langston Student Union Re-roof **Date of Service:** 9/25/2020

↓				Unit	Unit Price	X	Quantity	=	Extended Price
	2.2	INSULATION							
2.2	10	100	Demolition of roof insulation, per in. of depth	SF	\$ 0.23	X	175,602	\$	40,388.46
2.2	20	300	Roof deck insulation, isocyanurate in 4' X 4' or 4' X 8' sheets, 1 1/2" thick, R-10.0, mechanically fastened.	SF	\$ 1.30	X	21,999	\$	28,598.70
2.2	20	400	Roof deck insulation, isocyanurate in 4' X 4' or 4' X 8' sheets, 2 1/2" thick, R=15.3, mechanically fastened	SF	\$ 1.65	X	57,855	\$	95,460.75
2.2	30	200	Roof deck insulation, fiberboard in 4'X4' sheets, 1/2" thick, R-1.39, applied in Type IV asphalt	SF	\$ 1.40	X	21,999	\$	30,798.60
2.2	30	600	Roof deck insulation, 4' by 8' by 1/2" adhered or fastened, equiv. to Dens Deck	SF	\$ 1.05	X	17,928	\$	18,824.40
2.2	50	100	Roof deck insulation, Isocyanurate (black facer only), tapered, 1/4" per foot slope, applied in Type IV asphalt, per inch of depth	SF	\$ 1.20	X	15,025	\$	18,030.00
2.2	60	200	Roof deck insulation, Foam Adhesive per layer per square foot	SF	\$ 0.60	X	15,025	\$	9,015.00
	2.3	SHINGLES, SHAKES & ROOFING TILES							
2.3	40	300	Ice and water shield underlayment	SF	\$ 0.75	X		\$	-
	2.4	ROOFING & ROOF RESTORATION							

Universal Roofing & Sheet Metal, Inc.
Roofing Contract Area 1

Job Location: Langston Student Union Re-roof **Date of Service:** 9/25/2020

√				Unit	Unit Price	X	Quantity	=	Extended Price
2.4	10	100	Remove built-up roofing, multi-ply with aggregate, (1 layer 4-ply built-up roofing).	SF	\$ 0.35	X	21,999	\$	7,699.65
2.4	10	110	Spud embedded aggregate	SF	\$ 0.30	X	21,999	\$	6,599.70
2.4	10	120	Sweep loose aggregate from membrane	SF	\$ 0.25	X	21,999	\$	5,499.75
2.4	10	500	Flood coat and gravel surface, coal tar pitch	SF	\$ 0.45	X	24,198	\$	10,889.10
2.4	30	100	4 ply Type IV fiberglass felt, Type IV asphalt, 20 year warranty	SF	\$ 2.65	X	24,198	\$	64,124.70
2.4	50	400	Built-up roof, Perma Mop asphalt, added cost per ply per square foot	SF	\$ 0.45	X	109,995	\$	49,497.75
2.4	70	400	Single-ply roof, TPO 80 mils reinforced, fully adhered	SF	\$ 3.60	X	19,720	\$	70,992.00
2.4	70	420	Single Ply Roof, TPO, prefabricated pipe boot flashing	EA	\$ 45.00	X	19	\$	855.00
2.4	80	300	Flashing membrane, base ply and granular surface modified cap	SF	\$ 5.25	X	5,795	\$	30,423.75
2.4	80	400	Flashing membrane, TPO	SF	\$ 4.85	X	8,115	\$	39,357.75
			2.6 METAL WORK						
2.6	10	100	Remove standard metal decking	SF	\$ 0.95	X	3,122	\$	2,965.90
2.6	20	100	Remove metal counter flashing	LF	\$ 0.40	X	1,030	\$	412.00

Universal Roofing & Sheet Metal, Inc.
Roofing Contract Area 1

Job Location: Langston Student Union Re-roof **Date of Service:** 9/25/2020

↓					Unit	Unit Price	X	Quantity	=	Extended Price
2.6	20	200	Counter flashing, galvanized 24 gauge galvanized, 6" wide	LF	\$ 2.75	X	1,030	\$	2,832.50	
2.6	30	100	Remove metal edge, gravel stop, eave strip or coping	LF	\$ 0.35	X	1,834	\$	641.90	
2.6	30	400	Gravel stop, galvanized steel, ANSI SPRI ES1	LF	\$ 7.15	X	204	\$	1,458.60	
2.6	60	400	Metal trim, aluminum	SF	\$ 8.25	X	418	\$	3,448.50	
2.6	60	500	Metal storm collar	EA	\$ 35.00	X	14	\$	490.00	
2.6	60	650	Metal coping, galv. Steel, 24 ga. ANSI SPRI ES 1	SF	\$ 9.25	X	1,694	\$	15,669.50	
2.6	60	750	R Panels, 26 galvanized, pre-finished	LF	\$ 3.60	X	2,432	\$	8,755.20	
2.6	60	950	Standing seam, continuous clip	LF	\$ 0.90	X	3,122	\$	2,809.80	
2.6	60	975	Standing seam 4" clips	EA	\$ 6.00	X	850	\$	5,100.00	
2.6	60	980	Standing seam panels, 18" wide	SF	\$ 7.40	X	3,122	\$	23,102.80	
2.6	70	100	Ridge cap flashing	SF	\$ 7.00	X	422	\$	2,954.00	
2.6	70	400	Roof jack, galvanized 24 gauge	EA	\$ 135.00	X	14	\$	1,890.00	
2.6	70	700	Zees, 14 gauge	EA	\$ 135.00	X	68	\$	9,180.00	

2.7 WOODWORK

Universal Roofing & Sheet Metal, Inc.
Roofing Contract Area 1

Job Location: Langston Student Union Re-roof **Date of Service:** 9/25/2020

↓				Unit	Unit Price	X	Quantity	=	Extended Price	
2.7	30	100	Cants, wood fiber, trapezoidal, 1 1/2" x 5 5/8"	LF	\$ 1.15	X	2,724	\$	3,132.60	
2.8 ROOF SPECIALTIES & ACCESSORIES										
2.8	20	250	Install new roof drain cover	EA	\$ 75.00	X	6	\$	450.00	
2.8	20	300	Flash existing roof drain	EA	\$ 425.00	X	27	\$	11,475.00	
2.8	20	400	Plumbing stack, 4# lead flashing	EA	\$ 100.00	X	12	\$	1,200.00	
2.8	20	500	Scupper, GI, 24 ga.; match existing configuration	EA	\$ 100.00	X	7	\$	700.00	
2.8	40	500	Install temporary fall protection per eight linear feet	EA	\$ 200.00	X	180	\$	36,000.00	
2.8	50	175	Pipe supports, 2" - 3 1/2" pipe	EA	\$ 43.00	X	186	\$	7,998.00	
2.8	70	100	Pitch pocket, GI, 24 gauge 4" x 4", with storm collar	EA	\$ 70.00	X	12	\$	840.00	
2.8	70	150	Pre built form with filler, 6' round	EA	\$ 50.00	X	11	\$	550.00	
2.8	70	200	Pitch pocket, GI, 24 gauge 8" x 8", with storm collar	EA	\$ 70.00	X	14	\$	980.00	
2.8	80	200	Expansion joint, 24 gauge, G990 metal	LF	\$ 11.00	X	395	\$	4,345.00	
2.9 ROOF SERVICES										
2.9	40	200	Field/shop drawings (10,000 - up sq.ft.)	SF	\$ 0.02	X	43,918	\$	878.36	

Universal Roofing & Sheet Metal, Inc.
Roofing Contract Area 1

Job Location: Langston Student Union Re-roof **Date of Service:** 9/25/2020

↓				Unit	Unit Price	X	Quantity	=	Extended Price
2.9	40	500	Architectural Plans and Specifications with Professional Seal	SF	\$ 0.29	X	43,918	\$	12,736.22
2.9	40	800	Additional cost for fill dirt on difficult access jobs	CF	\$ 9.00	X	250	\$	2,250.00
5.0 ADDITIONAL ITEMS									
5.1	10	101	Dump fees (0) to (50) miles round trip	EA	\$ 485.00	X	29	\$	14,065.00
5.1	20	100	Furnish Crane, Hydraulic 100 foot boom	HR	\$ 180.00	X	36	\$	6,480.00
5.1	20	200	Furnish forklift, reach	HOUR	\$ 80.00	X	420	\$	33,600.00
5.1	20	400	Furnish smokeless kettle for job	DAY	\$ 3.00	X	90	\$	270.00
5.1	20	800	Furnish Safety Monitor on Roof	HOUR	\$ 40.00	X	420	\$	16,800.00
5.1	20	900	Furnish Mechanical Proposal for miscellaneous rooftop services. Subcontractor proposal plus fifteen percent (See Specification. Do not enter any pricing)	EA	\$ 12,000.00	X	1	\$	12,000.00
5.1	20	931	Furnish Electrical Proposal for miscellaneous roof top services. Subcontractor proposal plus fifteen percent (See Specification.)	EA	\$ 6,500.00	X	1	\$	6,500.00

Universal Roofing & Sheet Metal, Inc.
Roofing Contract Area 1

Job Location: Langston Student Union Re-roof **Date of Service:** 9/25/2020

↓	Unit	Unit Price	X	Quantity	=	Extended Price
5.1 20 961	Furnish Plumbing Proposal for miscellaneous rooftop services. Subcontractor proposal plus fifteen percent (See Specification.)	EA	\$ 7,000.00	X	1	\$ 7,000.00
5.1 30 100	20 Year No Dollar Limit, State of Oklahoma Roof Warranty Roofs up to 10,000 Sq. ft.	SF	\$ 0.12	X	43,918	\$ 5,270.16
	TOTAL					<u>\$ 794,286.10</u>

J – PURCHASE REQUESTS

1. Approval is respectfully requested for Langston University to solicit public bids and process a purchase order(s) to the selected vendor(s) for health and wellness services across all campuses of the institution amidst the ongoing COVID-19 pandemic. These services include COVID-19 testing, daily COVID-19 required reporting to state health authorities, contact tracing on employees and students related to COVID-19 positive tests and exposures, and the administration of COVID-19 vaccines and related treatments. Langston University has consulted with the Office of Central Procurement and will continue to work with the Office to arrive at the solution with the best overall value which meets with the needs and expectations of the institution. The funding for this expenditure will come from legally available funds.

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: _____ Institution _____ President

Subject: FTE Employee Report for Fiscal Quarter Ending ___/___/___
 Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.²
FTE EMPLOYEE CATEGORIES

Educational & General Budget Part I			Educational & General Budget Part II			Agency Accounts: Other			Sub-Total			Total FTE
Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
	Regular	Student		Regular	Student		Regular	Student		Regular	Student	

A. FTE Employees for Reported Fiscal Quarter
 B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter¹
 C. Increase or Decrease in FTE Employees (Item A minus Item B)
 D. Comparable Quarter Last Year

¹File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.

²The term employee shall mean "a full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.

³This figure reflects the total number of FTE employees for the main campus, branch campus(es), and all constituent agencies.

IV. NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

President Kyle Stafford came before the Board to present the business of Northeastern Oklahoma A&M College (NEO) and review the Agenda for members of the Board. (The NEO Agenda is attached to this portion of the minutes.)

President Stafford thanked President Shrum and her team for their work for the state of Oklahoma. He said the spring semester is fully underway at NEO and enrollment has ended. The livestock judging team made their spring debut at the Cattlemen's Congress the first week of January. He said their coach resigned in December and the Department Chair, Dr. Mary Booth, is now the acting livestock judging coach. The team placed 4th overall. President Stafford thanked Regents Callahan and Harrel for helping make the event possible. All other spring sports are underway as they try to create a sense of normalcy. He said NEO recently hosted Lieutenant Governor Matt Pinnell on campus as well as Majority Leader Josh West and their local State Representative Steve Bashore.

President Stafford said NEO's enrollment is down about 5.4 percent for the spring semester and the headcount is down 2.5 percent. He said the National Junior College Athletic Association (NJCAA) has reduced the full-time requirement for student athletes as it relates to eligibility years, so many athletes are attending in part-time status this semester. It was noted that NEO budgeted for 38,500 student credit hours and President Stafford stated NEO currently sits at 39,430 student credit hours for the current fiscal year. He said the second eight weeks of the semester should close some of the gap as it relates to year-over-year comparison and expects summer enrollment to help their numbers.

President Stafford said NEO's COVID-19 infection rate was approximately 4 percent on campus, and as of the beginning of the year there were 10 active cases on campus.

President Stafford highlighted various stories of interest from the *NEO Update*. This included the \$15,000 grant that the Fine Arts Department received to help navigate and deal with reduced indoor capacity and other equipment needs.

D-1 Approval to hire Terry Decoster as Vice President for Fiscal Affairs

D-2 Approval to initiate search for Physical Plant Director

President Stafford said Steve Grimes, Physical Plant Director, has announced his retirement effective June 30, 2021. He said they need to get his replacement on campus to enable them to work side-by-side as quickly as possible.

Regent Callahan moved and Regent Anthony seconded to approve Section D, Items 1 and 2 as presented in the NEO Agenda.

Chair Davis said that Steve Grimes is one of his favorite people on the NEO campus. He expressed appreciation for Mr. Grimes' service and said he has been an asset to the institution. President Stafford said Mr. Grimes has saved NEO thousands if not millions of dollars with his expertise and will be missed.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

F-1 Approval to accept an additional \$3,512,456 in Higher Education Emergency Relief funds under the CRRSAA Act

Regent Anthony moved and Regent Link seconded to approve Item F-1 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

M-1 Lease agreement with the Peoria Tribe of Oklahoma for the space formerly known as the Early Childhood Lab Center on campus

President Stafford said Chief Craig Harper served on the search committee for his hiring and they have created a good relationship. The Early Childhood Center on the NEO campus has been vacant for several years and Chief Harper is in the process of bringing early childhood centers to Miami, Oklahoma. He said this should generate approximately \$34,000 annually for NEO and improvements are forthcoming. Most importantly, he said it will offer on-campus lab experiences for students majoring in early education and early childhood.

The business of Northeastern Oklahoma A&M College being concluded, President Stafford was excused from the meeting.



NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

January 29, 2021

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Kyle Stafford Remarks
 - a. Highlights of NEO Update newsletter

B – RESOLUTIONS- None

C - POLICY AND OPERATIONAL PROCEDURES- None

D - PERSONNEL ACTIONS-

1. Board authorization is requested to hire Terry Decoster as Vice President for Fiscal Affairs annual salary \$85,000.
2. Board authorization is requested to initiate search for Physical Plant Director position, salary range \$50-\$65,000 year. (Reference Document D-2).
3. Personnel actions not requiring action by the Board including new hires, resignations, terminations, suspensions, retirements, etc., provided for informational purposes only. (Reference Document D-3).

E - INSTRUCTIONAL PROGRAMS- None

F - BUDGETARY ACTIONS-

1. Board approval is requested to accept additional \$3,512,456 in Higher Education Emergency Relief funds under the CRRSSAA Act(Reference Document F-1).

G - OTHER BUSINESS AND FINANCIAL MATTERS- None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation) - None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None

J - PURCHASE REQUESTS -None

K - STUDENT SERVICES/ACTIVITIES- None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. NEO has entered into a lease agreement with the Peoria Tribe of Oklahoma for the space formerly known as the early childhood lab center on campus. The tribe plans to use the space for an early childhood center, which will provide laboratory experiences for NEO early childhood education and child development majors. Estimated income is \$34,000 annually for the next 5 years.
2. OSRHE FTE Report for fiscal quarter ending December 2020 (Reference Document M-2).
3. Out-of-state travel summary for November and December 2020. (Reference Document M-3)

NORTHEASTERN OKLAHOMA A&M COLLEGE

PHYSICAL PLANT DIRECTOR

Department: Physical Plant Services

Job Status: Full-time

FLSA Status: Exempt

Reports To: VP Fiscal Affairs

Amount of Travel Required: Minimal

Positions Supervised: Mechanical, Carpenters, Painters Automotive and Equipment Mechanics, Administrative Assistant, Bus Drivers

POSITION SUMMARY

The Physical Plant director manages and coordinates: the maintenance/operations activities of the College including buildings maintenance, grounds maintenance, and utilities services of approximately 28 buildings and 81 acres on main campus and 200 acre farm; capital projects that include construction, renovation, landscaping and equipment installation; and, supervise private contractors.

ESSENTIAL FUNCTIONS

- Responsible for the management of all physical plant financial and material resources which include short-term and long-range planning, justification of need, prioritization, presentation, accountability and administration.
- Consults and advises architects, engineers, and contractors on capital projects that include construction, renovation, landscaping and equipment installation. Participates in all capital projects by preparing, as well as, reviewing bid documents to ensure compliance with applicable building codes, reviewing the accuracy of cost estimates, evaluating bid submittals, following purchasing policies and monitoring the schedule of completion through the project phase.
- Responsible for the overall appearance of grounds which includes lawn spaces, landscaping and campus infrastructure such as roads, sidewalks, and parking lots.
- Oversees and performs various duties to coordinate the use of all motor pool assets.
- Provides consultation, advice and liaison services between Physical Plant and campus administrators/departments, community personnel, external agencies and vendors to ensure compliance with federal, state, and college regulations.
- Conducts building inspections and collects data to determine necessary repairs and project costs, assist in budget preparation for physical plant operations.
- Manage inventory levels to assure adequate supply within budget constraints.
- Review and schedule work orders and maintenance requests for all crafts, and balance personnel requirements with personnel availability.
- Generate drawings and compile specifications for equipment and in-house construction projects.
- Inspect and coordinate physical plant projects by private contractors.
- Provide for training and development of Physical Plant personnel in safety and maintenance procedures.

- Responsible for administrative duties of physical plant, and other duties assigned by VP of Fiscal Affairs.

POSITION QUALIFICATIONS

Five years of experience relating to construction and/or physical plant/facilities management of a complex educational facility or equivalent.

OTHER REQUIREMENTS

Working knowledge of all trades pertaining to physical plant. Ability to estimate job and project costs. Must be proficient in blueprint reading. Effective interpersonal and communication skills. Demonstrated effective leadership techniques for plant administration in team building. Thorough knowledge in compliance with federal and state laws regarding environmental health/safety programs and applicable building codes.

Resumes or other supplemental material cannot be substituted for any part of the application. Please print a hard copy and send it along with your resume to: NEO A&M College, Human Resources, 200 I Street NE, Miami, OK 74354 or hollie.snyder@neo.edu AA/EOE

The College has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by the supervisors as deemed appropriate. This document does not represent a contract of employment, and the College reserves the right to change this job description and/or assign tasks for the employee to perform, as the College may deem appropriate.

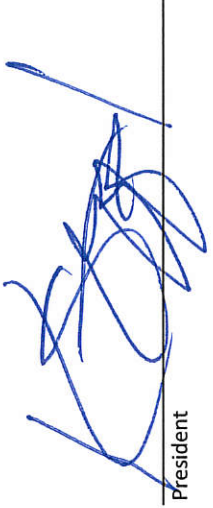
Reference Document D-3

Name	Action	Effective Date	Salary/Rate
Cheryl Moudy	Employ Accounting Clerk	12/13/2020	\$33,000 annually
	Employ Upward Bound Academic		
Rochelle Vanover	Advisor	12/15/2020	\$33,000 annually
	Employ Assistant Livestock Judging		
Henry Neel	Coach	1/1/2021	\$8,000 annually
	Transfer Administrative Assistant for		
Jacob Wallace	CASA	1/1/2021	\$30,750 annually
Marshall Duncan	Employ Assistant Men's Soccer Coach	1/1/2021	\$8,000 annually
	Resignation Student Support Services		
Kathryn Stovall	Learning Specialist	1/1/2021	\$34,000 annually
	Resignation Agriculture Instructor and		
Taylor Graham	Livestock Judging Coach	1/1/2021	\$45,860 annually
Taylor Fisher	Employ Student Recruiter	1/4/2021	\$27,000 annually
Britanie Wacoche	Employ Assistant Volleyball Coach	1/5/2021	\$8,000 annually
Brandon Niccum	Employ Assistant Football Coach	1/6/2021	\$32,000 annually
	Resignation Student Recruitment		
Jana Hayes	Administrative Assistant	2/10/2021	\$25,812.80 annually
Steve Grimes	Retirement - Physical Plant Director	6/30/2020	\$67,686.45 annually
	Resignation - Asst. Vice President Fiscal		
Susy Collins	Affairs/Controller	1/26/2021	\$65,000 annually

HEERF II Allocations for Public Institutions under CRRSAA section 314(a)(1)

OPEID	Institution Name	Type	Column2	Total Award	CARE Act Minimum Amount for Emergency Financial Aid Grants to Students	Section 314(a)(1) & Section 314(a)(1)(F) Allocation	Min for Student Aid Portion (CFDA 84.425E allocation)	Max for Institutional Portion (CFDA 84.425F allocation)
00315000	Cameron University	Public	OK	\$ 6,554,643.00	\$ 1,749,140.00	\$ 141,387.00	\$ 1,749,140.00	\$ 4,805,503
00317600	Carl Albert State College	Public	OK	\$ 3,626,361.00	\$ 940,344.00	\$ 15,157.00	\$ 940,344.00	\$ 2,686,017
00315300	Comoros State College	Public	OK	\$ 3,639,242.00	\$ 892,771.00	\$ 110,704.00	\$ 892,771.00	\$ 2,746,471
00315400	East Central University	Public	OK	\$ 5,075,356.00	\$ 1,533,173.00	\$ 39,767.00	\$ 1,533,173.00	\$ 3,542,183
00315500	Eastern Oklahoma State College	Public	OK	\$ 2,035,000.00	\$ 468,784.00	\$ 78,356.00	\$ 468,784.00	\$ 1,566,216
00315700	Langston University	Public	OK	\$ 4,959,009.00	\$ 1,541,221.00	\$ 30,319.00	\$ 1,541,221.00	\$ 3,417,788
00315800	Murray State College	Public	OK	\$ 2,437,012.00	\$ 583,905.00	\$ 136,039.00	\$ 583,905.00	\$ 1,853,107
00316000	Northeastern Oklahoma A & M College	Public	OK	\$ 3,512,456.00	\$ 967,362.00	\$ 34,830.00	\$ 967,362.00	\$ 2,545,094
00316100	Northeastern State University	Public	OK	\$ 10,255,813.00	\$ 2,838,487.00	\$ 331,790.00	\$ 2,838,487.00	\$ 7,417,326
00316200	Northern Oklahoma College	Public	OK	\$ 4,421,809.00	\$ 985,509.00	\$ 99,050.00	\$ 985,509.00	\$ 3,436,300
00316300	Northwestern Oklahoma State University	Public	OK	\$ 2,857,219.00	\$ 753,247.00	\$ 77,380.00	\$ 753,247.00	\$ 2,103,972
01039100	Oklahoma City Community College	Public	OK	\$ 12,328,985.00	\$ 2,783,350.00	\$ 233,468.00	\$ 2,783,350.00	\$ 9,545,635
00317400	Oklahoma Panhandle State University	Public	OK	\$ 1,591,219.00	\$ 441,292.00	\$ 60,718.00	\$ 441,292.00	\$ 1,149,927
00317000	Oklahoma State University	Public	OK	\$ 26,166,701.00	\$ 8,382,863.00	\$ 146,152.00	\$ 8,382,863.00	\$ 17,783,838
00964700	Oklahoma State University Oklahoma City	Public	OK	\$ 5,237,822.00	\$ 1,150,415.00	\$ 285,655.00	\$ 1,150,415.00	\$ 4,087,407
01128200	Oklahoma State University Center for Health Sciences	Public	OK	\$ 220,100.00	\$ 72,067.00	\$ 0	\$ 72,067.00	\$ 148,033
00317200	Oklahoma State University Institute of Technology	Public	OK	\$ 3,918,800.00	\$ 1,124,007.00	\$ 110,372.00	\$ 1,124,007.00	\$ 2,794,793
00315600	Redlands Community College	Public	OK	\$ 1,427,978.00	\$ 304,230.00	\$ 84,027.00	\$ 304,230.00	\$ 1,123,748
00316800	Rogers State University	Public	OK	\$ 4,985,775.00	\$ 1,293,402.00	\$ 157,686.00	\$ 1,293,402.00	\$ 3,692,373
00918500	Rose State College	Public	OK	\$ 6,949,136.00	\$ 1,542,370.00	\$ 212,668.00	\$ 1,542,370.00	\$ 5,406,766
00317800	Seminole State College	Public	OK	\$ 2,326,059.00	\$ 581,663.00	\$ 44,572.00	\$ 581,663.00	\$ 1,744,396
00317900	Southeastern Oklahoma State University	Public	OK	\$ 4,153,547.00	\$ 1,059,075.00	\$ 216,114.00	\$ 1,059,075.00	\$ 3,094,472
00318100	Southwestern Oklahoma State University	Public	OK	\$ 5,864,883.00	\$ 1,721,757.00	\$ 177,398.00	\$ 1,721,757.00	\$ 4,143,126
00976300	Tulsa Community College	Public	OK	\$ 18,390,355.00	\$ 3,990,147.00	\$ 457,948.00	\$ 3,990,147.00	\$ 14,400,208
00315200	University of Central Oklahoma	Public	OK	\$ 19,306,609.00	\$ 5,585,195.00	\$ 210,628.00	\$ 5,585,195.00	\$ 13,721,414
00318400	University of Oklahoma	Public	OK	\$ 27,880,322.00	\$ 8,967,765.00	\$ 159,870.00	\$ 8,967,765.00	\$ 18,912,557
00316700	University of Science & Arts of Oklahoma	Public	OK	\$ 1,529,512.00	\$ 510,260.00	\$ 0	\$ 510,260.00	\$ 1,019,252
00314600	Western Oklahoma State College	Public	OK	\$ 1,409,851.00	\$ 317,896.00	\$ 94,601.00	\$ 317,896.00	\$ 1,091,955
TOTAL				\$ 193,061,574.00	\$ 53,081,697.00	\$ 3,746,656.00	\$ 53,081,697.00	\$ 139,979,877

The Oklahoma State System of Higher Education
FTE Employee Report



President

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate,
and The Speaker of the Oklahoma House of Representatives

From: Northeastern Oklahoma A&M College

Subject: FTE Employee Report for Fiscal Quarter Ending 12/31/2020

The following information is provided pursuant to 74 O.S. 1981, Section 3602

FTE Employee Categories

	Educational and General Budget			Educational and General Budget			Agency Accounts			Sub Total			Total FTE
	Part I		Other	Part II		Other	Other		Faculty	Other		Total FTE	
	Faculty	Regular		Student	Faculty		Regular	Student		Faculty	Regular		
Current QTR	61	62	1	0	5	11	8	24	11	69	91	23	183
Prior QTR	42	58	0	0	5	3	7	26	3	50	90	6	145
INC (DEC)	19	4	1	0	0	8	1	-2	8	19	1	17	38
Prior FY	75	77	3	0	5	16	6	32	13	81	114	32	227

Reference Document M-3

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of **Nov-20**

Column (1): Travel This Month
Column (2): Corresponding Month Last FY
Column (3): Amount Expended Current FY
Column (4): Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00	0		0	\$0.00	0	\$0.00
State Approp. (290)	0	\$0.00	0	\$1,237.41	0	\$0.00	29	\$16,499.79
Federal (430)	0	\$0.00	1	\$1,104.09	0	\$0.00	2	\$1,294.09
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	0	\$0.00	3	\$610.13	0	\$0.00	25	\$10,309.69
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total	0	\$0.00	4	\$2,951.63	0	\$0.00	56	\$23,207.09

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of **Dec-20**

Column (1): Travel This Month
Column (2): Corresponding Month Last FY
Column (3): Amount Expended Current FY
Column (4): Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
State Approp. (290)	0	\$0.00	0	\$0.00	0	\$0.00	29	\$16,499.79
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	2	\$1,294.09
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	1	\$464.00	1	\$65.00	1	\$464.00	25	\$10,374.69
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total	1	\$464.00	1	\$65.00	1	\$464.00	56	\$28,168.57

V. CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ron Ramming came before the Board to present the business of Connors State College (CSC) and review the Agenda for members of the Board. (The CSC Agenda is attached to this portion of the minutes).

President Ramming said the spring semester is underway and CSC has been fortunate from a COVID-19 standpoint. He said there have only been a few isolations and CSC continues to update its website with the number of active cases.

President Ramming said enrollment is just under 11 percent in decline of student credit hours; however, CSC is still trying to get correct enrollment numbers in. He said controlling the program at the correctional facilities has been twice as hard as those on campus. He said CSC will get within the 10 percent mark for the Spring 2021 semester, which should suffice for what was budgeted.

Chair Davis asked if CSC budgeted for enrollment numbers to be 8.5 percent down. President Ramming said yes, they budgeted based on 43,000 student credit hours. CSC produced over 23,000 in the fall and are now set for 18,000 in the spring, and they are halfway to where they were in the fall with correctional enrollments.

President Ramming highlighted various stories of interest in the *Connection*. The lead story was the Bull Sale that set an average price record of \$3,400. He also spoke of an endowed scholarship program for which he will provide more details at the next Board meeting. Lastly, he expressed pride for the CSC Livestock Judging Team, who had a very successful fall despite challenges. The team ranked as Champions or Reserve Champions at several competitions. One of the competitions was the Cattlemen's Congress, which he said was a great event for Oklahoma. He said Regents Callahan, Arthur, and Harrel were instrumental in bringing that event to Oklahoma City. He gave a special thanks to Regent Callahan for being the driving force behind the livestock judging contest and ensuring the students had an opportunity to compete.

Chair Davis said that it was a tremendous event for Oklahoma. He said it was a huge new event and thanked the Regents for their parts in helping make it happen and willingness to engage in the event.

B-1 Adoption of Memorial Resolution for Mr. Wayne Bunch

Regent Anthony moved and Regent Hall seconded to approve Item B-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

C-1 Approval to discontinue & remove specified academic service fees

Regent Burns said the AAPP Committee met with the CSC administration regarding the approval of discontinuing laboratory fees related to Childhood Development courses. The Committee acted to recommend Board approval.

Regent Burns moved and Regent Arthur seconded to approve Item C-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

D-1 Personnel items for informational purposes only

President Ramming mentioned there is listed one resignation of faculty. He said this is another example of the challenges of retaining nursing faculty. The local hospital has a program and is now hiring traveling nurses. CSC is continually looking for ways to improve that situation.

Chair Davis thanked President Ramming for reminding the Board of those challenges.

E-1 Approval for off-campus delivery of specified courses for the Spring 2021 semester

E-2 Approval to modify the Associate in Applied Science Occupational Therapy Assistant degree program

President Ramming said this changes the number of total hours allowed from a cooperative agreement from an outside institution. He said this is one of the College's shared programs with Indian Capital Technology Center. CSC contracted with Indian Capital to do the technical component of the degree plan. This change will bring CSC in line with accreditation standards.

Regent Callahan moved and Regent Hall seconded to approve Section E, Items 1 & 2 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

F-1 Approval to accept additional \$3,639,242 in Higher Education Relief funds via recently signed CRRSAA Act

Regent Anthony moved and Regent Arthur seconded to approve Item F-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

Regent Link asked for a quick summary of where CSC stands with regard to the Healthcare Education program at both the Muskogee and Tahlequah facilities. President Ramming said they are in the last year of the gift from St. Francis in Muskogee for helping with faculty, and they are in the second year at the Tahlequah facility. He said he did not have the headcount at this time. Regent Link asked if CSC would be able to continue the Muskogee – St. Francis relationship. President Ramming said he hopes that partnership will continue.

Regent Harrel congratulated CSC on having six of the top nine at the Cattlemen’s Congress Livestock Judging contest. He said that was unheard of. Chair Davis said there were enough past livestock judges on the Board that truly appreciate how hard that was to accomplish. He also congratulated President Ramming’s daughter on her internship in the Board office.

The business of Connors State College being concluded, President Ramming was excused from the meeting.



Connors State College

Warner, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

January 29, 2021

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Ron Ramming Remarks
 - a. Connection

B – RESOLUTIONS-

1. Board approval is requested for the attached memorial resolution honoring Mr. Wayne Bunch, former Connors State College Sports Information Writer who died, December 11, 2020. (Reference Document B-1)

C - POLICY AND OPERATIONAL PROCEDURES-

1. Board approval is requested for the approval to discontinue & remove the attached academic service fees. (Reference Document C-1)

D - PERSONNEL ACTIONS

1. Personnel items not requiring action by the Board Including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only in (Reference Document D-1)

E - INSTRUCTIONAL PROGRAMS-

1. Board approval is requested for off-campus delivery of the attached courses for the Spring 2021 semester. (Reference Document E-1)
2. Board approval is requested to modify the attached Associate in Applied Science Occupational Therapy Assistant degree program. Specifically, changes to the total number of hours allowed for the CAP from outside the institution. (Reference Document E-2)

F - BUDGETARY ACTIONS-

1. Approval is requested to accept additional \$3,639,242 in Higher Education Emergency Relief funds via recently signed CRRSAA Act. (Reference document F-1).

G - OTHER BUSINESS AND FINANCIAL MATTERS- None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)- None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None

J - PURCHASE REQUESTS- None

K - STUDENT SERVICES/ACTIVITIES- None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-State Travel summaries for December 2021
2. FTE Employee Report

Respectfully submitted,



Dr. Ronald S. Ramming
President2

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Connors State College and the Agricultural and Mechanical Colleges that Wayne Bunch, former Connors State Staff passed away on December 11, 2020; and

WHEREAS, Mr. Bunch, by his loyalty, attention to duty, and faithful performance rendered service as the Sports Information Writer from 2016 until 2020, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Connors State College deeply feel the loss in his passing:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF REGENTS FOR CONNORS STATE COLLEGE AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Bunch to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board of Regents and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Connor's State College's Staff.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board of Regents and a copy sent to the family of Mr. Bunch.

Adopted by the Board the twenty-ninth of January 2021.

Dr. Ronald Ramming
President
Connors State College

Rick Davis
Chair
Oklahoma A&M Board of Regents

Institution:		Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change
Name of Fee							
<i>Special Instruction Fees</i>							
<i>Facility/Equipment Utilization Fees</i>							
<i>Testing-Clinical Service Fees</i>							
<i>Classroom/Laboratory Supply and Material Fees</i>							
Health & Safety of Young Children		CHDV 1323	Per Course	No	30.00	0.00	
Creative Experiences Young Child		CHDV 2223	Per Course	No	30.00	0.00	
Math, Science & Social Studies		CHDV 2233	Per Course	No	30.00	0.00	
Program Planning-ONL		CHDV 2553	Per Course	No	30.00	0.00	
Lang & Literacy Devel		CHDV 2243	Per Course	No	30.00	0.00	
Guide of Young Child		CHDV 2533	Per Course	No	30.00	0.00	
Child & Family in Society		CHDV 2563	Per Course	No	30.00	0.00	
<i>Other Special Fees</i>							

Fee % Change	New Revenue FY21	Total Revenue FY21	Date Fee Last Chgd	Date Approved by Board	Assessed (Mark all that Apply)			Student Comment
					Lower	Upper	Grad. Prof.	
100%	0	0	1/29/2016			x		
100%	0	0	1/29/2016			x		
100%	0	0	1/29/2016			x		
100%	0	0	1/29/2016			x		
100%	0	0	1/29/2016			x		
100%	0	0	1/29/2016			x		
100%	0	0	1/29/2016			x		



Personnel Actions

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rank, personnel leave, etc.

Name	Action	Effective Date	Salary/Rate

Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirements, etc.

Name	Title	Effective Date	Service Time
McLain, Sarah	Instructor-Nursing	12/11/2020	1 year 11 months



Spring 2021 Off-Campus Courses

Muskogee High School

English Comp II

General Humanities II

Checotah High School

Pre-Calculus Algebra

History of the U.S. since 1865

Wagoner High School daytime

Pre-Calculus Algebra

Jess Dunn Correctional Center

Strategies for Success (2 sections)

English Comp I

History of US to 1865

General Humanities II

American Federal Government

Principles of Sociology

Modern Civilization

Mathematics Readiness

Principles of Management

General Zoology w/lab

Principles of Marketing

Introduction to Psychology

Psychology of Adjustment

Christian Ethics & Soc Thought

Eddie Warrior Correctional Center

Business Principles

Principles of Management

Principles of Marketing

Strategies for Success

Modern Civilization

History of the US to 1865

General Humanities I

Mathematics Readiness

American Federal Government

Principles of Sociology
English Comp II
Study of Diseases and Disorders
General Zoology w/lab
Applied Mathematics
Psychology of Adjustment
Christian Ethics & Soc Thought

Request for Addition or Modification to Cooperative Agreement Program (CAP)

Oklahoma State Regents for Higher Education

Institution submitting request: Connors State College _____

Contact person: Ms. Robin O'Quinn _____

Title: Interim Vice President for Academic Affairs _____

Phone number: 918-463-6328 _____

Current title of degree program (Level II): Associate of Applied Science _____

Current title of degree program (Level III): AAS in Occupational Therapy Assistant _____

State Regent's three-digit program code: 095 _____

Degree Granting Academic Unit: Division of Allied Health _____

- With approved options in:
- A. _____
 - B. _____
 - C. _____
 - D. _____
 - E. _____

TYPE OF REQUEST: Check those appropriate and complete appropriate pages ***ONLY!***

- Contractual Arrangement/Technical PLA CAP Program Addition
- CAP Deletion
- CAP Suspension
- CAP Modification

Complete and return ONLY this cover sheet AND the appropriate page specifying the requested modification!

NOTE: Information not included in the modification may cause a delay in processing.

Signature of President: _____ **Date:** _____

Signature of Contractual Entity: _____ **Date:** _____
(if applicable)

Cooperative Agreement Program (CAP) Modification

Rev June 2015

Page 1 of 5

Oklahoma State Regents for Higher Education

REQUEST FOR MODIFICATION TO COOPERATIVE AGREEMENT PROGRAM

(continued)

Institution submitting request: Connors State College

Program name and State Regents' three-digit program code of program to be modified:

095 Associate of Applied Science in Occupational Therapy Assistant

Technology Centers participating in this CAP:

Indian Capital Technology Center

MODIFICATION TO COOPERATIVE AGREEMENT PROGRAM (CAP)

1) Identify the elements of this CAP:

- Contractual Arrangement only
- PLA only
- Contractual Arrangement and PLA combination

2) For Contractual Arrangements:

- Addition of articulated contractual course(s)
 _____ Yes, articulated contractual courses are approved on the Statewide Contractual Course Inventory/Technical Crosswalk*

**Only approved Statewide Contractual Course Inventory/Technical Crosswalk courses may be used in approved CAPs; review of new technical courses for the Statewide Contractual Course Inventory/Technical Crosswalk occurs regularly.*

List college courses added in the contractual arrangement for this CAP:

- Deletion of articulated contractual course(s)

List college courses deleted from the contractual arrangement for this CAP:

Addition of new option(s) under existing CAP

List new option name and college courses from the contractual arrangement for this CAP's new option:

Deletion of existing option(s) under existing CAP

List deleted option name and college courses deleted from the contractual arrangement for this CAP option:

3) For PLA:

Addition of Assessment(s)

_____ Yes, CAP-PLA are approved on the Statewide Inventory of Industrial, Technical, and Other Assessments*

**Only approved Statewide Inventory of Industrial, Technical, and Other Assessments may be used in approved CAPs; review of new technical assessments for the Statewide Inventory of Industrial, Technical, and Other Assessments occurs regularly.*

List assessments utilized for this CAP and their course equivalents:

Assessment:

Course(s):

Will total number of credit hours being accepted change: No Yes

31 Total number of hours allowed for the CAP from outside the institution.
_____ Number of credit hours articulated in technical courses within a contractual arrangement.
_____ Number of credit hours in CAP-PLA

Reason for requested action (attach no more than one page if space provided is inadequate):

See list of current and proposed changes. We are requesting the removal of the general education orientation course and cleaning up the credit hours listed for the courses within the program.

Approval is requested to modify the attached changes to the OTA curriculum. Specifically, changes are needed to meet Accreditation Council for Occupational Therapy Education (ACOTE) requirements.

Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). **Indicate the changes clearly.**

CAP Technical Courses within HLC approved contractual arrangement:

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column. **Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.**

Current Curriculum	Proposed Curriculum
GENERAL EDUCATION REQUIREMENTS 31 HOURS	GENERAL EDUCATION REQUIREMENTS 30 HOURS
EDUC 1111 1 hour College Orientation	
ENGL 1113 3 hours Comp I	ENGL 1113 3 hours Comp I
ENGL 1213 3 hours Comp II	ENGL 1213 3 hours Comp II
HIST 3 hours American history course	HIST 3 hours American history course
POLS 1113 3 hours American Federal Government	POLS 1113 3 hours American Federal Government
PSYC 1113 3 hours General Psychology	PSYC 1113 3 hours General Psychology
MATH 3 hours College Math course	MATH 3 hours College Math course
BIOL 1114 4 hours General Biology	BIOL 1114 4 hours General Biology
BIOL 2104 4 hours Human Anatomy	BIOL 2104 4 hours Human Anatomy
BIOL 2114 4 hours Human Physiology	BIOL 2114 4 hours Human Physiology
PROGRAM REQUIREMENTS 32 HOURS	PROGRAM REQUIREMENTS 37 HOURS
Technical Occupational Support 6 hours	Technical Occupational Support 6 hours
NURS 1003 3 hours Medical Terminology	NURS 1003 3 hours Medical Terminology
PSYC 2313 3 hours Developmental Psychology	PSYC 2313 3 hours Developmental Psychology
Technical Occupational Specialty 18 hours	Technical Occupational Specialty 19 hours
OTAT 1012 2 hours Intro to Occupational Therapy w/lab	OTAT 1012 2 hours Intro to Occupational Therapy w/lab
OTAT 2212 1 hour Disease Pathology	OTAT 2211 1 hour Disease Pathology
OTAT 2020 1 hour Fieldwork 1A	OTAT 2021 1 hour Fieldwork 1A
OTAT 1023 2 hours Kinesiology for OTA w/lab	OTAT 1022 2 hours Kinesiology for OTA w/lab
OTAT 2113 2 hours Physical Dysfunction/Treatment Techniques	OTAT 2112 2 hours Physical Dysfunction/Treatment Techniques
OTAT 2101 1 hour Therapeutic Activities w/lab	OTAT 2101 1 hour Therapeutic Activities w/lab
OTAT 2002 1 hour Health Care system & Occupational Therapy Management	OTAT 2002 1 hour Health Care system & Occupational Therapy Management
OTAT 2121 1 hour Fieldwork 1B	OTAT 2121 1 hour Fieldwork 1B
OTAT 2133 2 hours Pediatric Care in Occupational Therapy w/lab	OTAT 2132 2 hours Pediatric Care in Occupational Therapy w/lab
OTAT 1101 1 hour Therapeutic Media	OTAT 1101 1 hour Therapeutic Media
OTAT 2153 2 hours Psychosocial Dysfunction/Treatment Techniques	OTAT 2152 2 hours Psychosocial Dysfunction/Treatment Techniques
OTAT 2143 2 hours Elder Care in Occupational Therapy	OTAT 2142 2 hours Elder Care in Occupational Therapy
Technical Occupational Related Courses 8 hours	Technical Occupational Related Courses 12 hours
OTAT 2205 2 hours Fieldwork IIA	OTAT 2206 6 hours Fieldwork IIA
OTAT 2215 6 hours Fieldwork IIB	OTAT 2216 6 hours Fieldwork IIB

<p style="text-align: right;">TOTAL HOURS: 63</p>	<p style="text-align: right;">TOTAL HOURS: 67</p>
--	--

CAP Technical Assessments (CAP-PLA):

Please list the current curriculum/assessment requirements in the left column and the proposed assessments in the right column. ***Note any courses deleted from the college course inventory. Asterisk any courses new to the college course inventory.***

Current Curriculum/Assessments	Proposed Assessments



**US Department of Education
Washington, D.C. 20202**

GRANT AWARD NOTIFICATION

1	RECIPIENT NAME Connors State College Fiscal Services Division 700 College Road Warner, OK 74469	2	AWARD INFORMATION <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">PR/AWARD NUMBER</td> <td>P425E203300 - 20A</td> </tr> <tr> <td>ACTION NUMBER</td> <td>2</td> </tr> <tr> <td>ACTION TYPE</td> <td>Revision</td> </tr> <tr> <td>AWARD TYPE</td> <td>Formula</td> </tr> </table>	PR/AWARD NUMBER	P425E203300 - 20A	ACTION NUMBER	2	ACTION TYPE	Revision	AWARD TYPE	Formula																		
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ACTION NUMBER	2																												
ACTION TYPE	Revision																												
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3	PROJECT STAFF RECIPIENT STATE DIRECTOR Michael D Lewis (918) 463-6358 mike.lewis@connorsstate.edu EDUCATION PROGRAM CONTACT Pearson T Owens (202) 453-7997 pearson.owens@ed.gov EDUCATION PAYMENT HOTLINE G5 PAYEE HELPDESK 888-336-8930 edcaps.user@ed.gov	4	PROJECT DESCRIPTION 84.425E Higher Education Emergency Relief Fund for Students affected by COVID-19																										
5	KEY PERSONNEL N/A																												
6	AWARD PERIODS <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">BUDGET PERIOD</td> <td>04/29/2020 - 04/28/2021</td> </tr> <tr> <td>FEDERAL FUNDING PERIOD</td> <td>04/29/2020 - 04/28/2021</td> </tr> </table> FUTURE BUDGET PERIODS N/A			BUDGET PERIOD	04/29/2020 - 04/28/2021	FEDERAL FUNDING PERIOD	04/29/2020 - 04/28/2021																						
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8	ADMINISTRATIVE INFORMATION <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">DUNS/SSN</td> <td>072400161</td> </tr> <tr> <td>REGULATIONS</td> <td>EDGAR AS APPLICABLE 2 CFR AS APPLICABLE</td> </tr> <tr> <td>ATTACHMENTS</td> <td>N/A</td> </tr> </table>			DUNS/SSN	072400161	REGULATIONS	EDGAR AS APPLICABLE 2 CFR AS APPLICABLE	ATTACHMENTS	N/A																				
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9	LEGISLATIVE AND FISCAL DATA <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">AUTHORITY:</td> <td>PL 116-136 TITLE VIII CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT</td> </tr> <tr> <td>PROGRAM TITLE:</td> <td>EDUCATION STABILIZATION FUND</td> </tr> <tr> <td>CFDA/SUBPROGRAM NO:</td> <td>84.425E</td> </tr> </table> <table style="width: 100%; border: none; margin-top: 10px;"> <thead> <tr> <th style="width: 10%;">FUND CODE</th> <th style="width: 10%;">FUNDING YEAR</th> <th style="width: 10%;">AWARD YEAR</th> <th style="width: 10%;">ORG. CODE</th> <th style="width: 10%;">CATEGORY</th> <th style="width: 10%;">LIMITATION</th> <th style="width: 10%;">ACTIVITY</th> <th style="width: 10%;">CFDA</th> <th style="width: 10%;">OBJECT CLASS</th> <th style="width: 10%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0251M</td> <td>2021</td> <td>2021</td> <td>EP000000</td> <td>B</td> <td>DVA</td> <td>000</td> <td>425</td> <td>4101C</td> <td>\$892,771.00</td> </tr> </tbody> </table>			AUTHORITY:	PL 116-136 TITLE VIII CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT	PROGRAM TITLE:	EDUCATION STABILIZATION FUND	CFDA/SUBPROGRAM NO:	84.425E	FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT	0251M	2021	2021	EP000000	B	DVA	000	425	4101C	\$892,771.00
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**US Department of Education
Washington, D.C. 20202**

GRANT AWARD NOTIFICATION

10

PR/AWARD NUMBER: P425E203300 - 20A
 RECIPIENT NAME: Connors State College
 Fiscal Services Division

TERMS AND CONDITIONS

- (1) THIS ACTION IS TO INCREASE THE GRANT AWARD IN THE AMOUNT SHOWN IN BLOCK 7.
- (2) NEW CRRSAA FUNDS: The grant funds awarded herein pursuant to Section 314(a)(1) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Pub. L. 116-260, are governed by Section 314 of CRRSAA and the terms and conditions of the Supplemental Agreement attached to this GAN. BY DRAWING DOWN THESE GRANT FUNDS, YOU AGREE TO BE BOUND BY THESE CONDITIONS SET FORTH ON THE BEHALF OF THE INSTITUTION YOU REPRESENT AND YOU WARRANT THAT YOU HAVE THE AUTHORITY TO BIND THE INSTITUTION TO THESE CONDITIONS.

PREVIOUS CARES ACT FUNDS: Unliquidated (unspent) grant funds awarded previously pursuant to Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Pub. L. 116-136, pursuant to CRRSAA Section 314(d)(2), may be used consistent with the provisions of CRRSAA Section 314(c)(3) for obligations incurred on or after December 27, 2020, subject to the requirements in CRRSAA Section 314(d)(5). All other grant terms, conditions, and requirements from the Certification and Agreement for Emergency Financial Aid Grants to Students under the CARES Act, Section 18004(a)(1) of the CARES Act, and the GAN issued pursuant to that award remain in force.

REQUIRED NOTIFICATION TO THE DEPARTMENT IF ENDOWMENT TAX PAID: Pursuant to the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Pub. L. 116-260, Section 314(d)(6), any institution that was or will be required to remit payment to the Internal Revenue Service for the excise tax paid or tax that will be paid on investment income of private colleges and universities under Section 4968 of the Internal Revenue Code of 1986 for tax year 2019 must notify the Department it was or will be required to remit payment as described in the Supplemental Agreement attached to this GAN. The form to provide the required notification to the Department is also attached to this GAN.

ADMINISTRATIVE COSTS: Institutions are NOT allowed to charge any administrative costs to any funds under this grant because the allocation in this grant award represents the minimum amount of funds that must be distributed to students.

INDIRECT COSTS: Institutions are NOT allowed to charge any indirect costs to any funds under this grant because the allocation in this grant award represents the minimum amount of funds that must be distributed to students.

15-DAY DRAWDOWN AND CASH MANAGEMENT REQUIREMENTS: Consistent with 2 CFR 200.305, grantee must minimize the time between drawing down funds from G5 and paying incurred obligations (liquidation). Grantees that draw down funds and do not pay the incurred obligation (liquidate) within 15 calendar days may be subject to heightened scrutiny by the Department, Recipient s auditors, and/or the Department s Office of the Inspector General (OIG). Grantees that return funds pursuant to mistakes in drawing down excessive grant funds in advance of need may also be subject to heightened scrutiny by the Department, Recipient s auditors, and/or the Department s OIG. Grantee must maintain drawn down grant funds in an interest-bearing account, and any interest earned on all Federal grant funds above \$500 (all Federal grants together) during an institution s fiscal year must be returned (remitted) to the Federal government via a process described here: <https://www2.ed.gov/documents/funding-101/g5-returning-interest.pdf>.



**US Department of Education
Washington, D.C. 20202**

GRANT AWARD NOTIFICATION

A handwritten signature in black ink that reads "Christopher J. McCaghren".

**Christopher J McCaghren
Acting Assistant Secretary**

01/17/2021

AUTHORIZING OFFICIAL

DATE

EXPLANATION OF BLOCKS ON THE GRANT AWARD NOTIFICATION

For Discretionary, Formula and Block Grants (See Block 2 of the Notification)

1. **RECIPIENT NAME** - The legal name of the recipient or name of the primary organizational unit that was identified in the application, state plan or other documents required to be submitted for funding by the grant program.
2. **AWARD INFORMATION** - Unique items of information that identify this notification.
 - PR/AWARD NUMBER** - A unique, identifying number assigned by the Department to each application. On funded applications, this is commonly known as the "grant number" or "document number." The PR/Award Number is also known as the Federal Award Identifying Number, or FAIN.
 - ACTION NUMBER** - A numeral that represents the cumulative number of steps taken by the Department to date to establish or modify the award through fiscal or administrative means. Action number "01" will always be "NEW AWARD"
 - ACTION TYPE** - The nature of this notification (e.g., NEW AWARD, CONTINUATION, REVISION, ADMINISTRATIVE)
 - AWARD TYPE** - The particular assistance category in which funding for this award is provided, i.e., DISCRETIONARY, FORMULA, or BLOCK. If this award was made under a Research and Development grant program, the terms RESEARCH AND DEVELOPMENT will appear under DISCRETIONARY, FORMULA OR BLOCK.
3. **PROJECT STAFF** - This block contains the names and telephone numbers of the U.S. Department of Education and recipient staff who are responsible for project direction and oversight.
 - *RECIPIENT PROJECT DIRECTOR** - The recipient staff person responsible for administering the project. This person represents the recipient to the U.S. Department of Education.
 - EDUCATION PROGRAM CONTACT** - The U.S. Department of Education staff person responsible for the programmatic, administrative and business management concerns of the Department.
 - EDUCATION PAYMENT CONTACT** - The U.S. Department of Education staff person responsible for payments or questions concerning electronic drawdown and financial expenditure reporting.
4. **PROJECT TITLE AND CFDA NUMBER** - Identifies the Catalog of Federal Domestic Assistance (CFDA) subprogram title and the associated subprogram number.
- 5.* **KEY PERSONNEL** - Name, title and percentage (%) of effort the key personnel identified devotes to the project.
6. **AWARD PERIODS** - Project activities and funding are approved with respect to three different time periods, described below:
 - BUDGET PERIOD** - A specific interval of time for which Federal funds are being provided from a particular fiscal year to fund a recipient's approved activities and budget. The start and end dates of the budget period are shown.
 - PERFORMANCE PERIOD** - The complete length of time the recipient is proposed to be funded to complete approved activities. A performance period may contain one or more budget periods.
 - *FUTURE BUDGET PERIODS** - The estimated remaining budget periods for multi-year projects and estimated funds the Department proposes it will award the recipient provided substantial progress is made by the recipient in completing approved activities, the Department determines that continuing the project would be in the best interest of the Government, Congress appropriates sufficient funds under the program, and the recipient has submitted a performance report that provides the most current performance information and the status of budget expenditures.
7. **AUTHORIZED FUNDING** - The dollar figures in this block refer to the Federal funds provided to a recipient during the award periods.
 - *THIS ACTION** - The amount of funds obligated (added) or de-obligated (subtracted) by this notification.
 - *BUDGET PERIOD** - The total amount of funds available for use by the grantee during the stated budget period to this date.
 - *PERFORMANCE PERIOD** - The amount of funds obligated from the start date of the first budget period to this date.
 - RECIPIENT COST SHARE** - The funds, expressed as a percentage, that the recipient is required to contribute to the project, as defined by the program legislation or regulations and/or terms and conditions of the award.
 - RECIPIENT NON-FEDERAL AMOUNT** - The amount of non-federal funds the recipient must contribute to the project as identified in the recipient's application. When non-federal funds are identified by the recipient where a cost share is not a legislation requirement, the recipient will be required to provide the non-federal funds.
8. **ADMINISTRATIVE INFORMATION** - This information is provided to assist the recipient in completing the approved activities and managing the project in accordance with U.S. Department of Education procedures and regulations.

DUNS/SSN - A unique, identifying number assigned to each recipient for payment purposes. The number is based on either the recipient's assigned number from Dun and Bradstreet or the individual's social security number.

***REGULATIONS** - Title 2 of the Code of Federal Regulations(CFR), Part 200 as adopted at 2 CFR 3474; the applicable parts of the Education Department General Administrative Regulations (EDGAR), specific program regulations (if any), and other titles of the CFR that govern the award and administration of this grant.

***ATTACHMENTS** - Additional sections of the Grant Award Notification that discuss payment and reporting requirements, explain Department procedures, and add special terms and conditions in addition to those established, and shown as clauses, in Block 10 of the award. Any attachments provided with a notification continue in effect through the project period until modified or rescinded by the Authorizing Official.

9. LEGISLATIVE AND FISCAL DATA - The name of the authorizing legislation for this grant, the CFDA title of the program through which funding is provided, and U.S. Department of Education fiscal information.

FUND CODE, FUNDING YEAR, AWARD YEAR, ORG.CODE, PROJECT CODE, OBJECT CLASS -

The fiscal information recorded by the U.S. Department of Education's Grants Management System (G5) to track obligations by award.

AMOUNT - The amount of funds provided from a particular appropriation and project code. Some notifications authorize more than one amount from separate appropriations and/or project codes. The total of all amounts in this block equals the amount shown on the line, "THIS ACTION" (See "AUTHORIZED FUNDING" above (Block 7)).

10. TERMS AND CONDITIONS - Requirements of the award that are binding on the recipient.

***PARTICIPANT NUMBER** - The number of eligible participants the grantee is required to serve during the budget year.

***GRANTEE NAME** - The entity name and address registered in the System for Award Management (SAM). This name and address is tied to the DUNS number registered in SAM under the name and address appearing in this field. This name, address and the associated DUNS is what is displayed in the SAM Public Search.

***PROGRAM INDIRECT COST TYPE** - The type of indirect cost permitted under the program (i.e. Restricted, Unrestricted, or Training).

***PROJECT INDIRECT COST RATE** - The indirect cost rate applicable to this grant.

***AUTHORIZING OFFICIAL** - The U.S. Department of Education official authorized to award Federal funds to the recipient, establish or change the terms and conditions of the award, and authorize modifications to the award

FOR FORMULA AND BLOCK GRANTS ONLY:

(See also Blocks 1, 2, 4, 6, 8, 9 and 10 above)

3. PROJECT STAFF - The U.S. Department of Education staff persons to be contacted for programmatic and payment questions.

7. AUTHORIZED FUNDING

CURRENT AWARD AMOUNT - The amount of funds that are obligated (added) or de-obligated (subtracted) by this action.

PREVIOUS CUMULATIVE AMOUNT - The total amount of funds awarded under the grant before this action.

CUMULATIVE AMOUNT - The total amount of funds awarded under the grant, this action included.

* This item differs or does not appear on formula and block grants.



**US Department of Education
Washington, D.C. 20202**

GRANT AWARD NOTIFICATION

1	RECIPIENT NAME Connors State College Fiscal Services Division 700 College Road Warner, OK 74469	2	AWARD INFORMATION PR/AWARD NUMBER P425F204583 - 20A ACTION NUMBER 2 ACTION TYPE Revision AWARD TYPE Formula																				
3	PROJECT STAFF RECIPIENT STATE DIRECTOR Michael D Lewis (918) 463-6358 mike.lewis@connorsstate.edu EDUCATION PROGRAM CONTACT Stephen J Sniegowski (202) 502-7686 steve.sniegowski@ed.gov EDUCATION PAYMENT HOTLINE G5 PAYEE HELPDESK 888-336-8930 edcaps.user@ed.gov	4	PROJECT DESCRIPTION 84.425F Higher Education Emergency Relief Fund for Institutional Impacts of COVID-19																				
5	KEY PERSONNEL N/A																						
6	AWARD PERIODS BUDGET PERIOD 07/29/2020 - 07/28/2021 FEDERAL FUNDING PERIOD 07/29/2020 - 07/28/2021 FUTURE BUDGET PERIODS N/A																						
7	AUTHORIZED FUNDING CURRENT AWARD AMOUNT \$2,746,471.00 PREVIOUS CUMULATIVE AMOUNT \$892,771.00 CUMULATIVE AMOUNT \$3,639,242.00																						
8	ADMINISTRATIVE INFORMATION DUNS/SSN 072400161 REGULATIONS EDGAR AS APPLICABLE 2 CFR AS APPLICABLE ATTACHMENTS N/A																						
9	LEGISLATIVE AND FISCAL DATA AUTHORITY: PL 116-136 TITLE VIII CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT PROGRAM TITLE: EDUCATION STABILIZATION FUND CFDA/SUBPROGRAM NO: 84.425F <table border="1" data-bbox="99 1816 1549 1929"> <thead> <tr> <th>FUND CODE</th> <th>FUNDING YEAR</th> <th>AWARD YEAR</th> <th>ORG. CODE</th> <th>CATEGORY</th> <th>LIMITATION</th> <th>ACTIVITY</th> <th>CFDA</th> <th>OBJECT CLASS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0251M</td> <td>2021</td> <td>2021</td> <td>EP000000</td> <td>B</td> <td>DVA</td> <td>STT</td> <td>425</td> <td>4101C</td> <td>\$2,746,471.00</td> </tr> </tbody> </table>			FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT	0251M	2021	2021	EP000000	B	DVA	STT	425	4101C	\$2,746,471.00
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**US Department of Education
Washington, D.C. 20202**

GRANT AWARD NOTIFICATION

10

PR/AWARD NUMBER: P425F204583 - 20A
 RECIPIENT NAME: Connors State College
 Fiscal Services Division

TERMS AND CONDITIONS

- (1) THIS ACTION IS TO INCREASE THE GRANT AWARD IN THE AMOUNT SHOWN IN BLOCK 7.
- (2) NEW CRRSAA FUNDS: The grant funds awarded herein pursuant to Section 314(a)(1) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Pub. L. 116-260, are governed by Section 314 of CRRSAA and the terms and conditions of the Supplemental Agreement attached to this GAN. BY DRAWING DOWN THESE GRANT FUNDS, YOU AGREE TO BE BOUND BY THESE CONDITIONS SET FORTH ON THE BEHALF OF THE INSTITUTION YOU REPRESENT AND YOU WARRANT THAT YOU HAVE THE AUTHORITY TO BIND THE INSTITUTION TO THESE CONDITIONS.

PREVIOUS CARES ACT FUNDS: Unliquidated (unspent) grant funds awarded previously pursuant to Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Pub. L. 116-136, pursuant to CRRSAA Section 314(d)(2), may be used consistent with the provisions of CRRSAA Section 314(c) for obligations incurred on or after December 27, 2020, subject to the requirements in CRRSAA Section 314(d)(5). All other grant terms, conditions, and requirements from the Recipient s Funding Certification and Agreement for the Institutional Portion under the CARES Act, Section 18004(a)(1) of the CARES Act, and the GAN issued pursuant to that award remain in force.

REQUIRED NOTIFICATION TO THE DEPARTMENT IF ENDOWMENT TAX PAID: Pursuant to the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Pub. L. 116-260, Section 314(d)(6), any institution that was or will be required to remit payment to the Internal Revenue Service for the excise tax paid or tax that will be paid on investment income of private colleges and universities under Section 4968 of the Internal Revenue Code of 1986 for tax year 2019 must notify the Department it was or will be required to remit payment as described in the Supplemental Agreement attached to this GAN. The form to provide the required notification to the Department is also attached to this GAN.

ADMINISTRATIVE COSTS: Grantee may charge reasonable direct administrative costs to the supplemental funds made available under this award.

INDIRECT COSTS: Grantee may charge indirect costs to supplemental funds made available under this award consistent with its negotiated indirect cost rate agreement. If grantee does not have a current negotiated indirect cost rate with its cognizant agency for indirect costs, it may appropriately charge the de minimis rate of ten percent of Modified Total Direct Costs (MTDC).

3-DAY DRAWDOWN AND CASH MANAGEMENT REQUIREMENTS: Consistent with 2 CFR 200.305, grantee must minimize the time between drawing down funds from G5 and paying incurred obligations (liquidation). Grantees that draw down funds and do not pay the incurred obligation (liquidate) within 3 calendar days may be subject to heightened scrutiny by the Department, Recipient s auditors, and/or the Department s Office of the Inspector General (OIG). Grantees that return funds pursuant to mistakes in drawing down excessive grant funds in advance of need may also be subject to heightened scrutiny by the Department, Recipient s auditors, and/or the Department s OIG. Grantee must maintain drawn down grant funds in an interest-bearing account, and any interest earned on all Federal grant funds above \$500 (all Federal grants together) during an institution s fiscal year must be returned (remitted) to the Federal government via a process described here: <https://www2.ed.gov/documents/funding-101/g5-returning-interest.pdf>



**US Department of Education
Washington, D.C. 20202**

GRANT AWARD NOTIFICATION

A handwritten signature in black ink that reads "Christopher J. McCaghren".

**Christopher J McCaghren
Acting Assistant Secretary**

01/17/2021

AUTHORIZING OFFICIAL

DATE

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OPEID	Institution Name	School Type	State	Total Award	CARES Act		Section 314(a)(1)(E) & Section 314(a)(1)(F) Allocation	Minimum Amount for Student Aid Portion (CFDA 84.425E Allocation)	Maximum Amount for Institutional Portion (CFDA 84.425F Allocation)
					Minimum Amount for Emergency Financial Aid Grants to Students	Minimum Amount for Institutional Portion (CFDA 84.425E Allocation)			
00314400	Xavier University	Private Non-Profit	OH	\$ 4,794,656	\$ 1,561,032	\$ 27,707	\$ 1,561,032	\$ 3,233,624	
00314500	Youngstown State University	Public	OH	\$ 17,353,182	\$ 5,188,231	\$ 124,382	\$ 5,188,231	\$ 12,164,951	
00314600	Western Oklahoma State College	Public	OK	\$ 1,409,851	\$ 317,896	\$ 94,601	\$ 317,896	\$ 1,091,955	
00314700	Bacone College	Private Non-Profit	OK	\$ 565,617	\$ 254,729	\$ 6,734	\$ 254,729	\$ 310,888	
00314900	Southern Nazarene University	Private Non-Profit	OK	\$ 2,957,714	\$ 907,588	\$ 44,904	\$ 907,588	\$ 2,050,126	
00315000	Cameron University	Public	OK	\$ 6,554,643	\$ 1,749,140	\$ 141,387	\$ 1,749,140	\$ 4,805,503	
00315100	Oklahoma Wesleyan University	Private Non-Profit	OK	\$ 1,361,300	\$ 398,883	\$ 57,043	\$ 398,883	\$ 962,417	
00315200	University of Central Oklahoma	Public	OK	\$ 19,306,609	\$ 5,585,195	\$ 210,628	\$ 5,585,195	\$ 13,721,414	
00315300	Connors State College	Public	OK	\$ 3,639,242	\$ 892,771	\$ 110,704	\$ 892,771	\$ 2,746,471	
00315400	East Central University	Public	OK	\$ 5,075,356	\$ 1,533,173	\$ 39,767	\$ 1,533,173	\$ 3,542,183	
00315500	Eastern Oklahoma State College	Public	OK	\$ 2,035,000	\$ 468,784	\$ 78,356	\$ 468,784	\$ 1,566,216	
00315600	Redlands Community College	Public	OK	\$ 1,427,978	\$ 304,230	\$ 84,027	\$ 304,230	\$ 1,123,748	
00315700	Langston University	Public	OK	\$ 4,959,009	\$ 1,541,221	\$ 30,319	\$ 1,541,221	\$ 3,417,788	
00315800	Murray State College	Public	OK	\$ 2,437,012	\$ 583,905	\$ 136,039	\$ 583,905	\$ 1,853,107	
00316000	Northeastern Oklahoma A & M College	Public	OK	\$ 3,512,456	\$ 967,362	\$ 34,830	\$ 967,362	\$ 2,545,094	
00316100	Northeastern State University	Public	OK	\$ 10,255,813	\$ 2,838,487	\$ 331,790	\$ 2,838,487	\$ 7,417,326	
00316200	Northern Oklahoma College	Public	OK	\$ 4,421,809	\$ 985,509	\$ 99,050	\$ 985,509	\$ 3,436,300	
00316300	Northwestern Oklahoma State University	Public	OK	\$ 2,857,219	\$ 753,247	\$ 77,380	\$ 753,247	\$ 2,103,972	
00316400	Oklahoma Baptist University	Private Non-Profit	OK	\$ 2,980,341	\$ 967,069	\$ 3,988	\$ 967,069	\$ 2,013,272	
00316500	Oklahoma Christian University	Private Non-Profit	OK	\$ 2,388,752	\$ 809,586	\$ 1,022	\$ 809,586	\$ 1,579,166	
00316600	Oklahoma City University	Private Non-Profit	OK	\$ 2,303,854	\$ 768,334	\$ 2,059	\$ 768,334	\$ 1,535,520	
00316700	University of Science & Arts of Oklahoma	Public	OK	\$ 1,529,512	\$ 510,260	\$ -	\$ 510,260	\$ 1,019,252	
00316800	Rogers State University	Public	OK	\$ 4,985,775	\$ 1,293,402	\$ 157,686	\$ 1,293,402	\$ 3,692,373	
00317000	Oklahoma State University	Public	OK	\$ 26,166,701	\$ 8,382,863	\$ 146,152	\$ 8,382,863	\$ 17,783,838	
00317200	Oklahoma State University Institute of Technology - O	Public	OK	\$ 3,918,800	\$ 1,124,007	\$ 110,372	\$ 1,124,007	\$ 2,794,793	
00317400	Oklahoma Panhandle State University	Public	OK	\$ 1,591,219	\$ 441,292	\$ 60,718	\$ 441,292	\$ 1,149,927	
00317600	Carl Albert State College	Public	OK	\$ 3,626,361	\$ 940,344	\$ 15,157	\$ 940,344	\$ 2,686,017	
00317800	Seminole State College	Public	OK	\$ 2,326,059	\$ 581,663	\$ 44,572	\$ 581,663	\$ 1,744,396	
00317900	Southeastern Oklahoma State University	Public	OK	\$ 4,153,547	\$ 1,059,075	\$ 216,114	\$ 1,059,075	\$ 3,094,472	
00318000	Southwestern Christian University	Private Non-Profit	OK	\$ 879,278	\$ 267,092	\$ 24,985	\$ 267,092	\$ 612,186	
00318100	Southwestern Oklahoma State University	Public	OK	\$ 5,864,883	\$ 1,721,757	\$ 177,398	\$ 1,721,757	\$ 4,143,126	
00318400	University of Oklahoma	Public	OK	\$ 27,880,322	\$ 8,967,765	\$ 159,870	\$ 8,967,765	\$ 18,912,557	
00318500	University of Tulsa (The)	Private Non-Profit	OK	\$ 3,954,569	\$ 1,322,794	\$ -	\$ 1,322,794	\$ 2,631,775	
00318600	Blue Mountain Community College	Public	OR	\$ 2,004,616	\$ 483,431	\$ 56,149	\$ 483,431	\$ 1,521,185	
00318800	Central Oregon Community College	Public	OR	\$ 6,331,672	\$ 1,591,836	\$ 97,191	\$ 1,591,836	\$ 4,739,836	
00318900	Clatsop Community College	Public	OR	\$ 1,078,746	\$ 222,421	\$ 7,132	\$ 222,421	\$ 856,325	

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF DECEMBER 31, 2020

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	0	0.00	5	4,744.29
FEDERAL	0	0.00	1	2,841.99	0	0.00	11	32,255.89
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	-	-	1.00	2,841.99	-	-	16.00	37,000.18

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College Dr. Ron Ramming
Institution President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 12/31/2020
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.²

	Educ. & Gen Budget Part I (290)			Educ. & Gen Budget Part II (430)			Agency Accounts Other (701)				Sub-Total			Total FTE
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other			
		Regular	Student		Regular	Student		Regular	Student		Regular	Student		
92	59	3		1	8	0	0	16	14	93	83	17	193	
69	58	4		1	6	0	0	15	11	70	79	15	164	
23	1	-1		0	2	0	0	1	3	23	4	2	29	
84	70	5		0	7	1	0	14	19	84	91	25	200	

10⁷
¹ FTE Employees for Reported Fiscal Quarter ¹

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

VI. OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and other members of the Oklahoma State University (OSU) administration joined the meeting via Zoom to present the business of OSU and review the Agenda for members of the Board. (The OSU Agenda is on file in the Board of Regents' Office as Doc. No. 2-1-29-21.)

President Hargis said the OSU-Stillwater campus is busy and noted that the fall-to-spring enrollment is up by 500 students.

C-1 Approval of position description and position announcement for OSU-OKC President

President Hargis wished outgoing OSU-OKC president, Brad Williams, luck at his new position out of state. He said the documents have been reviewed and updated since the last search in 2017 and Gary Clark will lead the national search for this position.

Regent Callahan moved and Regent Harrel seconded to approve Item C-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

Provost and Senior Vice President Gary Sandefur presented the following items pertaining to Policy and Operational Procedures and Academic Affairs:

C-2 Approval of academic service fees for 2021-2022

Chair Davis said the AAPP Committee met with the OSU administration regarding approval of academic service fees for the OSU-Stillwater, OSU-Tulsa, OSU-CHS, OSU-OKC campuses. Among the proposed fees are individual course fees and campus infrastructure support fees. The Committee acted to recommend Board approval of the administration's request.

Regent Burns moved and Regent Anthony seconded to approve Item C-2 as presented in the OSU Agenda.

Regent Burns commented that the Committee is continually concerned about the need to charge service fees. He said he believes there will be an effort led by Mr. Joe Weaver to coordinate with OU to see if they may be able to develop a reform with respect to how these issues are handled on a statewide basis. He said at this point, the fees requested are needed and there is little alternative.

Regent Callahan seconded the comments of Regent Burns. He said he believes there is a desire to do so at the administrative level and encouraged Mr. Weaver to work with OU to try to at least limit the scope and constant addition to fees. The fees do not represent the cost to the consumer as directly as they would like. This change is needed for now, but OSU has to get off this path.

Regent Burns said there needs to be more state appropriations to avoid having to raise tuition. There has been a tendency to raise fees rather than tuition to cover costs. This confuses parents who are trying to do cost comparisons to figure out what it will actually cost to send their child to college. Regent Burns said that OU chose the fee route in a way that made it look like OSU was not comparable unless they too chose the same route. A cooperative effort is required for there to be true comparability and transparency, and now is the time to do that.

Regent Link said he agrees. Bringing students back in the fall allows for some justification of the fees, but if they continue with an online status, he would guess that there would be a good deal of push-back from those paying the fees. He said the value proposition would be questionable; OSU and the Board need to be cautious of this.

Regent Burns said he is sensitive from a value proposition. His principle concern is that a lot of things that are charged as fees are things people expect to be included in the tuition. He said he would like to be where things that people expect to be covered by tuition are in fact covered by the tuition, or better yet by state appropriations. Regent Burns said OSU compares incredibly well with all the Big XII peers in cost. For a parent to go in and figure the cost at any institution they have to take into account both fees and tuition; however, there is a tendency to only think of tuition. He said we remain a bargain, this is just a matter of transparency.

Regent Arthur said she agrees with all the comments made and the greatest frustration that she hears from parents is about the fees at the University. She also acknowledges Regent Burns' standpoint regarding appropriated dollars; she has fought that battle before and was unsuccessful. Regent Arthur said something needs to be looked at and it seems a bit disingenuous to say that OSU has not raised tuition when they have piled fees on to students. She said she does not know the answer, but knows the money has to be found somewhere. She agreed that it is hard to justify the fees for students who are online.

Regent Anthony acknowledged that everyone on the Board has concerns about the enormity of the fees and the fact that they exceed the tuition. He said his hope is that the increases are minimized in the future, but also that a way to explain the fees to parents will be developed. He agreed with Regent Burns that it is a bargain to attend OSU, he just wishes there was a way to "package" everything so the costs are more up-front.

Regent Burns asked President Hargis and Mr. Weaver if they had any response to this discussion.

President Hargis said if OSU did away with fees there would be an increase in tuition that would far exceed what is allowed, and that is the situation they are in. He agreed that OSU is a bargain and it is regrettable that it must be this way. The fees are about equal with tuition. He asked Mr. Weaver if that is correct.

Mr. Weaver said the fees are not a reasonable balance or split. He said the administration would love to change it just as much as the Board. He is hopeful with the new administration at OU that a conversation can be started, but up to this point OU has not been willing to discuss it.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

D-1 Approval of personnel actions and personnel items for informational purposes

Provost Sandefur said these actions include 7 new faculty appointments and 9 changes in title, rank, or appointment period. For information, 8 retirements and 3 separations are included.

Regent Anthony moved and Regent Callahan seconded to approve Item D-1 as presented in the OSU Agenda.

Regent Link asked if there was an impact or effect of expanding the activity at OSU-Tulsa as a result of the agreement with Langston University and being able to offer more courses. Provost Sandefur said he did not believe any of that is reflected in this Item. He said they are searching for Accounting faculty for Tulsa. Over the next couple of years things at the OSU-Tulsa campus should ramp up. Regent Link asked if OSU-Tulsa President Pamela Fry and Dr. Ken Eastman, Dean of the Spears School of Business, talked about a \$500,000 increase for accounting faculty in Tulsa and if that was finalized or not. Provost Sandefur said they are searching for a faculty member for the Tulsa campus and when he spoke to Dean Eastman, he felt they had a good pool of candidates.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

E-1 Approval of curricular changes including new degrees, program modifications, etc.

Provost Sandefur said this is an extensive list of curricular changes for the Stillwater, Tulsa, Okmulgee, and CHS campuses. If approved, they will go to the Oklahoma State Regents for Higher Education (OSRHE) for their consideration and approval. He said these were discussed with the AAPP Committee earlier in the week.

Regent Burns said the Committee met with the OSU administration regarding approval of new programs and degree modifications. One new program to note is the Bachelor of Professional Studies on the OSU-Tulsa campus. The Committee acted to recommend Board approval of the administration's request.

Regent Burns moved and Regent Callahan seconded to approve Item E-1 as presented in the OSU Agenda.

Regent Anthony asked if the item listed for OSU-CHS, Master of Science and Physician Assistant Studies, is a new program. Provost Sandefur said he believes it is just a degree modification. President Shrum said this is a new Physician's Assistant program that she anticipates will start in the summer of 2021; it is just pending the final accreditation letter. She said they have already had

a visit and gone through all the processes. Regent Anthony said he appreciates the addition of that program.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

Senior Vice President Joe Weaver presented the following items pertaining to Administration and Finance:

Mr. Weaver commented on the work being done at LU with Integrated Services. He said he would characterize where they are compared to last year as the difference between night and day. They are very pleased with where they are operationally, procedurally, and in practices. He said he thinks the Board will be pleased when they review the audit. He said the staff are working very well together. The last major piece that they are now working on is inputting the capital equipment and buildings into the Banner system, which that will be a pretty tough job but the process has already begun. Mr. Weaver said when that is completed, everything of material value will be done. He said they will never be fully done and will be always looking for process improvement. He said he believes they have arrived at the place at which Regent Burns wanted them to be. Capital equipment and facilities in the Banner system is a piece they are trying to complete now, but they are also looking at some personnel changes that will require the hiring of another person in the future. Finally, he said that they are looking at two or three different methods to finance a new building project on the LU campus. LU's capability is not what OSU's is, but that is why there is an OSRHE master lease program. They need to figure out how much cash they want to put towards the project, how large of debt payment are they prepared to make, and other financial details. He said he feels good about where they are with LU and has no complaints. Chair Davis said he appreciates the update.

G-1 Approval of peace officer action (OSUIT)

Commission:

Joshua Mack Commission No. 795

G-3 Ratification of interim approval to grant the President of OSU the authority to enter and execute a lease agreement renewal

G-4 Approval to reject bids on oil and gas lease sales

Mr. Weaver said Item G-3 is for the old United States Department of Agriculture building. He said there has been an ongoing rental agreement with USDA to rent this space and it is time for renewal.

Regent Callahan moved and Regent Link seconded to approve Section G, Items 1, 3, & 4 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

G-2 Approval of actions required for the financing of potential capital projects

Regent Callahan said the Fiscal Affairs and Plant Facilities (FAPF) Committee met with the OSU administration on Tuesday, January 26th to discuss actions required for the financing of potential capital projects. These actions include authorization to issue general revenue bonds for projects and the refunding of existing debt. The Committee recommended Board approval of this item.

Regent Callahan moved and Regent Anthony seconded to approve Item G-2 as presented in the OSU Agenda.

Regent Anthony asked what kind of rate OSU is looking at for these bonds. Mr. Weaver said he hesitates to give a hard rate, but the desire is to maximize the number of items they can refund. He said it would be around 2.5 percent and he is going to ask the team to consider \$240 million. OSU would not refund something if they did not generate at least a 3 percent savings. A savings of approximately 6.5 percent can be expected; maybe even double that by the time it is completed. If all the items are refunded, it will be the last major refunding OSU will do for a number of years. He said it has been incredible as far as the refunding that OSU has done, and it has helped give them a solid foundation of funding in the short-term to help the institution weather the budget reductions and virus issues.

Regent Anthony asked if the intent is to try to not extend a longer payment, but to handle those obligations at the same terms. Mr. Weaver said he has always told the team not to lengthen any bonds, but if they were ever going to lengthen terms in order to take advantage of the 2.5 percent rate, this would be one to consider. He said he will not tell the team not to bring that to the administration because there may be some wisdom in doing that at times. It has historically been the practice to not extend the term at all on any bonds.

Chair Davis said that Mr. Weaver touched on the unique opportunity OSU has experienced over the past couple of years on refinancing and asked him the savings that has been realized over the last two to three years of refinancing, excluding the potential \$6-10 million savings on this particular tranche. Mr. Weaver said he believes the refunding has generated about \$30-35 million in savings.

Regent Burns encouraged Mr. Weaver to consider extending the payout on the bonds. He said it is a source of revenue in terms of spreading out and lessening payments, as well as satisfying some cash needs. He said they accelerated a lot of building on campus by virtue of these rates being low and does not think it is inappropriate for OSU to extend the payout times given how cheap money is. Mr. Weaver said he is glad to hear that and appreciated those comments. Regent Burns says he thinks we will see higher rates in the next decade. Mr. Weaver said it is not that OSU is financially in trouble and needs to go longer on terms, but the rate environment was too good.

Regent Link asked what the current debt ratio is and whether OSU has any room for additional refinancing. Mr. Weaver said he does not think there would be much room after this round. He said the last time they brought \$200 - \$250 million in debt and a couple years before that it was a big number so there is not much debt left to refund or refinance. This will drive the ratios down – he believes OSU is staying around 5 percent so their rates are in great shape.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Link No: None. Abstentions: None. Absent: Milner.
The motion carried.

At approximately 11:59 a.m., Regent Blayne Arthur left the meeting.

G-5 Approval to accept a gift-in-place agreement for renovation of the Kerr Edmondson Building for use as a Department of Veterans Affairs Hospital (OSU-CHS)

Regent Callahan said the FAPF Committee met with the OSU administration about a gift-in-place agreement with the Veterans Hospital of Tulsa, LLC, for the renovation of the Kerr Edmondson Building to transform it into a Department of Veterans Affairs Hospital. The total estimated cost of the renovation is \$130 million. All improvements will be paid by private donor funds or federal appropriations. It is anticipated construction will be completed by December 2023 and the project will be transferred back to OSU-CHS when completed. The Committee acted to recommend Board approval of this item.

Regent Callahan moved and Regent Anthony seconded to approve Item G-5 as presented in the OSU Agenda.

Chair Davis said there is a lot to be thankful for with this agreement. It is a unique opportunity where federal, state, local, and private entities can all become involved in a single partnership. This is just one component of it, but the beneficiaries are all those entities – in particular, the Oklahoma veterans. He said the Board should be congratulating President Hargis and President Shrum for putting this agreement together.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Harrel, and Link. No: None. Abstentions: None. Absent: Arthur and Milner.
The motion carried.

Mr. Weaver said he is impressed with the job Eric Polak has done by staying on top of the myriad of projects going on at OSU-CHS. He said he is confident Mr. Polak has a good eye on everything and he has been briefing him regularly of the progress of each project.

Chair Davis thanked Amy Newton, Gaylan Towle, and Steve Stephens in the Office of Legal Counsel for their help on this project and for also helping to explain it to the Regents in an understandable way.

H-1 Approval to grant utility easement

Mr. Weaver said this easement is in Taos, New Mexico, and is to put electrical lines underground.

H-2 Approval to lease classroom space from the OSU Alumni Association

Mr. Weaver said this lease is similar to that of last fall, but this spring they are only renting one room instead of two. The amount will be half as much as it was in the fall.

Regent Burns moved and Regent Hall seconded to approve Section H, Items 1 & 2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Harrel, and Link. No: None. Abstentions: None. Absent: Arthur and Milner.
The motion carried.

J-1 Approval of revolving and appropriated funds purchasing items

J-2 Approval of auxiliary enterprise funds purchasing items

Mr. Weaver said under J-1 are two items for OSU-CHS, one for OSUIT, and one for Security Services and the Center for Local Government Technology which is funded by the state to upgrade county assessor software.

Regent Harrel moved and Regent Burns seconded to approve Section J, Items 1 & 2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Harrel, and Link. No: None. Abstentions: None. Absent: Arthur and Milner.
The motion carried.

President Hargis asked that Mr. Weaver brief the Board on the second round of Coronavirus Aid, Relief, and Economic Security (CARES) Act funds.

Mr. Weaver said OSU is still trying to understand the rules and regulations. He said they have some initial guidelines and the amount. OSU will receive about \$8.5 million for student aid, and the remainder is to be used for COVID expenses. The “sticky part” is that the funds are dated to be spent after December 27th, 2020 and OSU had \$8 million in expenses last fall. By the current read, those costs would not be eligible for reimbursement. His team is working hard to find a solution and to interpret it carefully. Amanda Hill, OSU Director of Federal Relations, is in Washington consulting with those who wrote the law. This new money will at least take care of OSU for the spring, summer and fall, and will allow Mr. Kyle Wray, OSU Vice President of Enrollment and Brand Management, to use the same amount of money he used last year to generate enrollment for this fall. Mr. Weaver said Chris Barlow, Senior Director at University Health Services (UHS), and the clinical staff, are currently vaccinating employees, staff, and faculty who are 65 and older. Hundreds of vaccines have been administered and UHS had begun serving retirees and their spouses. He said they are trying hard to get people vaccinated to help create a smoother opening in the fall.

The business of Oklahoma State University being concluded, President Burns Hargis was excused from the meeting.

VII. PUBLIC COMMENTS

Chair Davis said in accordance with Board Policy 1.17, time is provided for individuals to appear before the Board in order to provide comments. There were none registered to comment, and the Board continued with its business.

VIII. COMMITTEE REPORTS

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Oklahoma Panhandle State University, Connors State College, Langston University, and Oklahoma State University.)

B. Audit, Risk Management and Compliance Review Committee

None

C. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Oklahoma State University.)

D. Planning and Budgets Committee

None

E. Oklahoma State University Presidential Search Committee

1. Regent Hall said the Committee held its first meeting on January 12, 2021, in Stillwater, Oklahoma. Approximately half in attendance joined via Zoom while the other half attended in person. The Committee produced a list of candidates to be interviewed on February 19 & 20, 2021.

IX. OTHER BOARD OF REGENTS' BUSINESS

C-1 Approval to extend amendment to Board Policy 2.07 through June 30, 2021, to allow the Chief Procurement Officer to forego competitive bidding for emergency acquisitions necessary for institutional responses to the COVID-19 pandemic

Mr. Scott Schlotthauer said in 2020 he asked the Board for permission to exempt the rules of competitive bid for the purpose of emergency acquisitions, which allows OSU to move quickly when there is an urgent need. This ability has been used in a limited fashion, but since the COVID-19 pandemic is still happening they wanted to maintain the latitude to move quickly through the balance of this fiscal year. He said this policy amendment has been appreciated and he would like to continue it for needs that are unknown at this time.

Regent Hall moved and Regent Anthony seconded to approve Board Item C-1 as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Harrel, and Link. No: None. Abstentions: None. Absent: Arthur and Milner. The motion carried.

Adjournment

Regent Link moved and Regent Callahan seconded to adjourn the meeting at approximately 12:10 p.m.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Harrel, and Link. No: None. Abstentions: None. Absent: Arthur and Milner. The motion carried.

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES



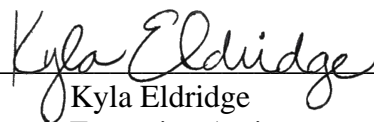
By: _____ Rick Davis 03/05/2021 11:29 CST
Rick Davis, Chair

ATTEST:



Jason Ramsey 03/19/2021 19:55 CDT
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on March 5, 2021.



Kyla Eldridge
Executive Assistant to the CEO