



MINUTES

of the

BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

for the

April 23, 2021

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL & MECHANICAL COLLEGES

April 23, 2021

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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
APRIL 23, 2021**

Notice of this meeting was filed with the Oklahoma Secretary of State on December 14, 2020.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Council Room, 412 Student Union at Oklahoma State University in Stillwater, Oklahoma, on April 23, 2021.

Board members in attendance: Mr. Rick Davis, Chair; Dr. Trudy Milner, Vice Chair; Mr. Calvin Anthony; Mrs. Blayne Arthur; Mr. Douglas Burns; Mr. Jarold Callahan; Mr. Joe Hall; and Mr. Jimmy Harrel.

Absent: None.

Others in attendance: Mr. Jason Ramsey, Chief Executive Officer; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Kyla Eldridge, Executive Assistant to the CEO; and Ms. Nicole Nixon, Administrative Associate.

After the Chief Executive Officer affirmed a quorum was present and that all documents had been filed, Chair Davis called the meeting to order at approximately 10:13 a.m.

I. BOARD OF REGENTS' BUSINESS

A. Approval of Order of Business

(The Order of Business and Meeting Agenda are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Milner moved and Regent Anthony seconded to approve the Order of Business, as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

B. Approval of minutes of Regular Board Meeting held March 5, 2021

Regent Harrel moved and Regent Milner seconded to approve the minutes of the March 5, 2021 Regular Board Meeting as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

C. Approval of minutes of Special Board Meeting held April 1, 2021

D. Approval of minutes of Special Board Meeting held April 2, 2021

Regent Anthony moved and Regent Callahan seconded to approve the minutes of the April 1, 2021, and April 2, 2021 Special Board Meetings as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

E. Announcement of next Regular Board Meeting to be held on June 18, 2021

Chair Davis stated that the next meeting will be held on June 18, 2021 in Conference North, 3rd Floor Student Center, OSU-Oklahoma City, 900 N. Portland Avenue, Oklahoma City, Oklahoma.



ORDER OF BUSINESS
OSU/A&M Board of Regents
Regular Board Meeting

April 23, 2021

Council Room
412 Student Union
Oklahoma State University
Stillwater, Oklahoma

Secretary of State meeting notice was filed on December 14, 2020.

BOARD BUSINESS:

1. Approval of Order of Business
2. Approval of Minutes for March 5, 2021 Regular Board Meeting
3. Approval of Minutes for the April 1 and 2, 2021 Special Board Meetings
4. Announcement of next regular meeting:
June 18, 2021 -- Conference North, 3rd Floor Student Center
Oklahoma State University-Oklahoma City
900 N. Portland Ave. Oklahoma City, OK 73107

BUSINESS WITH COLLEGES AND UNIVERSITIES:

1. Oklahoma Panhandle State University
2. Northeastern Oklahoma A&M College
3. Connors State College
4. Langston University
5. Oklahoma State University

COMMITTEE REPORTS:

1. Academic Affairs, Policy and Personnel Committee
2. Audit, Risk Management and Compliance Review Committee
3. Fiscal Affairs and Plant Facilities Committee
4. Planning and Budgets Committee

PUBLIC COMMENTS

None

OTHER BOARD BUSINESS:

1. Reports or recommendations by the Chief Executive Officer
 - a. General Business
 - b. General Counsel
 - c. Chief Audit Executive



AGENDA
OSU/A&M Board of Regents
Regular Board Meeting

April 23, 2021 – 10:00 a.m.

Council Room, 412 Student Union
Oklahoma State University
Stillwater, Oklahoma

Notice of this meeting was filed with the Secretary of State on December 14, 2020. At the time this agenda is posted, detailed institutional agendas are available in the office of the Board of Regents.

I. BOARD OF REGENTS' BUSINESS

- A. Approval of Order of Business
- B. Approval of minutes for Regular Board Meeting held March 5, 2021
- C. Approval of minutes for Special Board Meeting held April 1, 2021
- D. Approval of minutes for Special Board Meeting held April 2, 2021
- E. Announcement of next Regular Board Meeting to be held on June 18, 2021
Location: Conference North, 3rd Floor Student Center, OSU-Oklahoma City,
900 N. Portland Avenue, Oklahoma City, Oklahoma

II. OKLAHOMA PANHANDLE STATE UNIVERSITY

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Faltyn
 - 2. Enrollment Report
 - 3. Panhandle Magazine
- B. Resolutions
 - 1. Request adoption of Memorial Resolutions for:
 - a. Cade "Cinch" Bullock
 - b. Hadly McCormick
- C. Policy and Operational Procedures
 - 1. Request ratification of interim approval for a posthumous Honorary Bachelor of Science in Agricultural Education degree to Hadly McCormick
- D. Personnel Actions
RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions
- E. Instructional Programs
 1. Request approval to suspend the Bachelor of Arts in Social Studies
- F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None
- G. Other Business and Financial Matters
 1. Request approval to name the OPSU softball field the "Jim Quimby Field"
- H. Contractual Agreements (other than construction and renovation)

None
- I. New Construction or Renovation of Facilities

None
- J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None
- K. Student Services/Activities

None
- L. New Business Unforeseen at Time Agenda was Posted
- M. Other Informational Matters Not Requiring Action of the Board
 1. February and March 2021 Out of State Travel
 2. FY 21 3rd Quarter FTE Report

III. NORTHEASTERN OKLAHOMA A&M COLLEGE

- A. General Information/Reports Requiring No Action by the Board
 1. Remarks by President Stafford
 - a. Highlights of NEO Update newsletter
 - b. 2021 Commencement update
- B. Resolutions

None
- C. Policy and Operational Procedures

None
- D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

 1. Request ratification of interim approval to hire Jeff Boman as the new Physical Plant Director at an annual salary of \$64,000
 2. Request approval to name Dustin Grover as Vice President of Academic Affairs at an annual salary of \$95,000
 3. Personnel items for informational purposes only

E. Instructional Programs

None

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval to expend Carl Perkins Grant funds according to grant guidelines

H. Contractual Agreements (other than construction and renovation)

1. Request approval to enter into an agreement with Crawford and Associates to provide services related to the preparation of financial statements and for financial consulting assistance

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

1. Request approval to add an NJCAA Esports program at NEO effective Fall 2021

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. OSRHE FTE Employment Report for fiscal quarter ending March 2021

IV. CONNORS STATE COLLEGE

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Ramming
 - a. CSC Connection Publication

B. Resolutions

None

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel items for informational purposes only

E. Instructional Programs

1. Request approval to add new courses to the Course Inventory

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

None

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

1. Request approval to select and engage on-call construction manager at-risk and on-call architect for the purpose of rebuilding the Westbrook house, which burned in February 2021

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summaries for February and March 2021
2. FTE Employee Report March 2021

V. LANGSTON UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Smith

B. Resolutions

1. Request adoption of Memorial Resolution for Raymond Fortune
2. Request adoption of Memorial Resolution for Ritha Rycroft

C. Policy and Operational Procedures

1. Request approval to waive admission requirement of ACT/SAT testing in 2021-2022 academic year

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel actions for approval and personnel items for informational purposes only

E. Instructional Programs

None

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

None

- H. Contractual Agreements (other than construction and renovation)
 - 1. Request approval of addendum to Sankofa Middle School of Creative and Performing Arts, Inc. agreement
 - 2. Request approval of contractual agreement with Instructure for Canvas Learning Management System
- I. New Construction or Renovation of Facilities
 - 1. Request approval to increase budget for Student Success Center Cafeteria Renovation
 - 2. Request approval to engage on-call architect for assessment and investigation of Allied Health Building on the Langston Campus
- J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
 - 1. Request approval for procurement of virtual reality clinical equipment for the School of Physical Therapy
 - 2. Request approval to replace furniture in on-campus housing
 - 3. Request ratification of interim approval to increase existing purchase order for the rebuild resulting from winter storm damage
 - 4. Request to procure supplies for Housing for summer make-ready projects
- K. Student Services/Activities
None
- L. New Business Unforeseen at Time Agenda was Posted
- M. Other Informational Matters Not Requiring Action of the Board
None

VI. OKLAHOMA STATE UNIVERSITY

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President V. Burns Hargis
- B. Resolutions
 - 1. Request adoption of Memorial Resolution for Martin Burlingame
 - 2. Request adoption of Memorial Resolution for Jan M. Carlson
 - 3. Request adoption of Memorial Resolution for Franklin R. Eckhart Sr.
 - 4. Request adoption of Memorial Resolution for Ronald A. Petrin
 - 5. Request adoption of Memorial Resolution for Karl N. Reid
 - 6. Request adoption of Memorial Resolution for Paul E. Richardson
 - 7. Request adoption of Memorial Resolution for James P. Vaughn
- C. Policy and Operational Procedures
 - 1. Request approval of revisions to OSU Policy #4-0120, "Publishing Results of Sponsored Research Projects or Programs"
- D. Personnel Actions
RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
 - 1. Request approval of personnel actions and personnel items for informational purposes

- E. Instructional Programs
 - 1. Request approval of curricular changes including new degrees, program modifications, etc.
 - 2. Request approval of a new Department of Business Administration within the Spears School of Business
 - 3. Request approval to award a posthumous Bachelor of Science/Bachelor of Arts degree in Finance to Timothy John "T.J." Sullivan
- F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)
None
- G. Other Business and Financial Matters
 - 1. Request approval of actions required to refund Master Lease program bonds (OSU-CHS)
 - 2. Request approval to rename campus building
 - 3. Request approval to enter into and execute a lease agreement (OSU-CHS)
- H. Contractual Agreements (other than construction and renovation)
 - 1. Request approval to execute a contract for development services with the OSU Foundation (OSU System)
 - 2. Request approval of a Resolution of Intent to donate property to the Department of Veteran Affairs (OSU-CHS)
- I. New Construction or Renovation of Facilities
None
- J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
 - 1. Request approval of sole source and special request purchasing items
 - 2. Request approval of plant fund purchasing items
- K. Student Services/Activities
 - 1. Request approval of room and board rates (OSUIT)
- L. New Business Unforeseen at Time Agenda was Posted
- M. Other Informational Matters Not Requiring Action of the Board
 - 1. Demolition of campus structures

VII. PUBLIC COMMENTS

In accordance with Board Policy 1.17, time will be provided for individuals to appear before the Board in order to provide comments on issues directly affecting institutions governed by the Board.

None

VIII. COMMITTEE REPORTS

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

- A. Academic Affairs, Policy and Personnel Committee
(All business discussed by this Committee was presented during the business of Northeastern Oklahoma A&M College, Langston University, and Oklahoma State University.)

- B. Audit, Risk Management and Compliance Review Committee
- C. Fiscal Affairs and Plant Facilities Committee
(All business discussed by this Committee was presented during the business of Connors State College and Langston University.)
- D. Planning and Budgets Committee

IX. OTHER BOARD OF REGENTS' BUSINESS

- A. General Information/Reports Requiring No Action by the Board
None
- B. Resolutions
None
- C. Policy and Operational Procedures
None
- D. Personnel Actions
RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
 - 1. Request approval of personnel actions for the Office of the Board of Regents
- E. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
None
- F. Other Business Matters Requiring Action of the Board
- G. Reports/Comments/Recommendations by Chief Executive Officer
- H. Reports/Comments/Recommendations by General Counsel
- I. Reports/Comments/Recommendations by Chief Audit Executive
- J. New Business Unforeseen at Time Agenda was Posted
- K. Other Informational Matters Not Requiring Action of the Board
None
- L. Meeting adjournment

II. OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

President Tim Faltyn and Provost Julie Dinger attended the meeting in person and other members of the Oklahoma Panhandle State University (OPSU) administration joined the meeting via Zoom to present the business of OPSU and review the Agenda for members of the Board. (The OPSU Agenda is attached to this portion of the minutes.)

A-2 Enrollment Report

President Faltyn noted that there was a typographical error on the reference documents in the Agenda for Item A-2 and a corrected document has been distributed for review. (A copy of the corrected handout that was distributed at the meeting is identified as ATTACHMENT A and attached to this portion of the minutes.) President Faltyn said OPSU had one of the best enrollment management consultants help them put together the University's enrollment strategy and enrollment management plan five years ago. What has been accomplished using that plan after five years is remarkable. He referenced the Spring 2021 figures on page one of the handout and said it reflects both the preliminary number and the final number. The final number is what will be reported to the Oklahoma State Regents for Higher Education (OSRHE). There has been an increase from the preliminary numbers shared with the Board in February and that is because OPSU has embarked on the online college, which runs in eight-week cycles. That has helped pad enrollment going forward. He said he thinks it interesting that OPSU's full-time equivalent (FTE) numbers are higher than total headcount, but the reason for that is because the United States Department of Education equation takes the total number of credit hours and divides it by 12 to get the FTE number. This means the FTE number will often be higher than headcount, and OPSU's FTE is higher than the actual headcount for spring. President Faltyn said he wants to manage expectations. OPSU has been growing at a rate of 20 percent, so when considering the demographics of the region and the reality of enrollment in higher education, a leveling out can be expected at some point and they are doing their best to prepare for when that happens.

President Faltyn referenced the Summer Enrollment charts on the second page, noting enrollment is currently trending upward. He said when he came to OPSU almost nothing was done in the summer semester, so they have slowly been building this number, which is what has led to the increase in overall annual enrollment. For Fall 2021, enrollment is currently trending down with a decrease of 12 percent. He said the administration has noticed that students are enrolling later and later in the year, so when initial numbers show a 12 percent decrease it can cause concern. The intent of presenting these charts is to show that OPSU presents a preliminary number to the Board without a final number until it is known. President Faltyn said the administration watches and cultivates enrollment numbers year-round, not just at the fall enrollment time.

President Faltyn then highlighted various stories of interest in the *Panhandle Magazine*. He said one noteworthy story is on page 6 showing that OPSU is the fastest growing University in its region for the fourth year in a row.

B-1 Adoption of Memorial Resolutions for:

- a. Cade "Cinch" Bullock
- b. Hadly McCormick

Regent Hall moved and Regent Harrel seconded to approve Item B-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

C-1 Ratification of interim approval for a posthumous Honorary Bachelor of Science in Agricultural Education degree to Hadly McCormick

Regent Hall moved and Regent Anthony seconded to approve Item C-1 as presented in the OPSU Agenda.

Regent Hall expressed appreciation to President Faltyn for working to do everything he could to accommodate the families of these two students and for his continuous heartfelt, caring leadership at OPSU.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

D-1 Approval of personnel actions

Regent Anthony moved and Regent Milner seconded to approve Item D-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

E-1 Approval to suspend the Bachelor of Arts in Social Studies

President Faltyn asked Provost Dinger to explain this process and why it is important. He noted that this has been something the administration has been working on for many years and it is difficult work. Nobody likes to shut down programs, and Provost Dinger has done a masterful job of doing this in a way that is sustainable.

Provost Dinger said she is pleased to present this item on behalf of the Dean and Department Chair of the College of Arts and Education. She said this program has been identified by the OSRHE as an underperforming program for several years. In an effort to align resources and talent, the request is to suspend the program for two years while the teach-out plan and advising is completed for the remaining students in the program. This suspension aligns with the University's broader practice

of investing in its centers of excellence rather than trying to be everything to everyone. She said this is a program that produces a relatively low number of majors and graduates and is consistently unable to meet expectations for excellence. OPSU's faculty expertise in the social sciences is rich and this is a multi-disciplinary program that the faculty tried to make successful; because of their effort and dedication, students have chosen to specialize in the disciplines in which these faculty have expertise such as history, psychology, and so forth. Going forward, talents and resources will be directed to student success and meeting the demands of students.

Regent Hall asked if OPSU has any other programs in jeopardy of being discontinued. Provost Dinger said OPSU embarked on a four-year annual program review process approximately four years ago. Every program at OPSU is now within a four-year span of being evaluated for its productivity. Specific areas of focus are student demand, student productivity, and investment into the program. While there are not any programs currently at risk, that does not mean there will not be some tough choices next year. Everybody involved in this process is working hard to try to find ways to make things work. They have found that sometimes if resources can be reallocated to things like advising it can help students move more quickly to graduation, which makes students more likely to choose that major. She said they are seeing some gains in degrees such as art and mixed media. Currently, this is the only program at OPSU under this level of scrutiny.

Regent Davis said he is encouraged that OPSU does this process by looking at allocation of resources. He asked if he is correct that there are currently eight students in the B.A. in Social Studies degree program with an average of 1.5 graduates per year. Provost Dinger affirmed that is correct and said that graduate average is a rolling five-year average. Regent Davis said that highlights the need to look at programs like this because there are such limited resources and it is very important to make allocations in the best way possible. He commended the administration at OPSU for doing this type of review process.

Regent Burns also commended the administration and asked how much money will be reallocated after this program is discontinued. Provost Dinger said she does not have an exact number at this time. This was an interdisciplinary program, so it is not as easy as moving funding from one account to another; there were faculty in various departments working together on the program without a dedicated advising pool. They will examine the adjunct budget because they will not need to allocate as much money for that, so they will be able to move that funding back into those disciplinary programs.

Regent Davis said Provost Dinger gave the Board a general sense of how the students that are in the program now would be handled, but he asked Provost Dinger to share more in-depth. Provost Dinger said the administration has dedicated time with the academic resource center for peer mentors and academic coaches who will work with these students over the next two years to ensure they can complete their degrees. It is projected that there is only two years' worth of coursework left for these students and it will take a lot of intensive advising for them to assist them in making it to graduation.

Regent Anthony moved and Regent Milner seconded to approve Item E-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

President Faltyn said the greatest savings from these types of decisions comes from personnel actions. He said OPSU has a number of frozen positions and the administration does everything they can to move people into areas where they can remain employed; the savings then comes as retirements happen. Per faculty member, OPSU spends anywhere from \$80,000 - \$120,000 total cost. As programs consolidate, the money saved is invested into personnel for programs that are working.

G-1 Approval to name the OPSU softball field the “Jim Quimby Field”

President Faltyn said Jim Quimby was a member of the OPSU class of 1976 and is a long-time supporter and advocate of OPSU Athletics. This project has approximately six phases and the first is already funded.

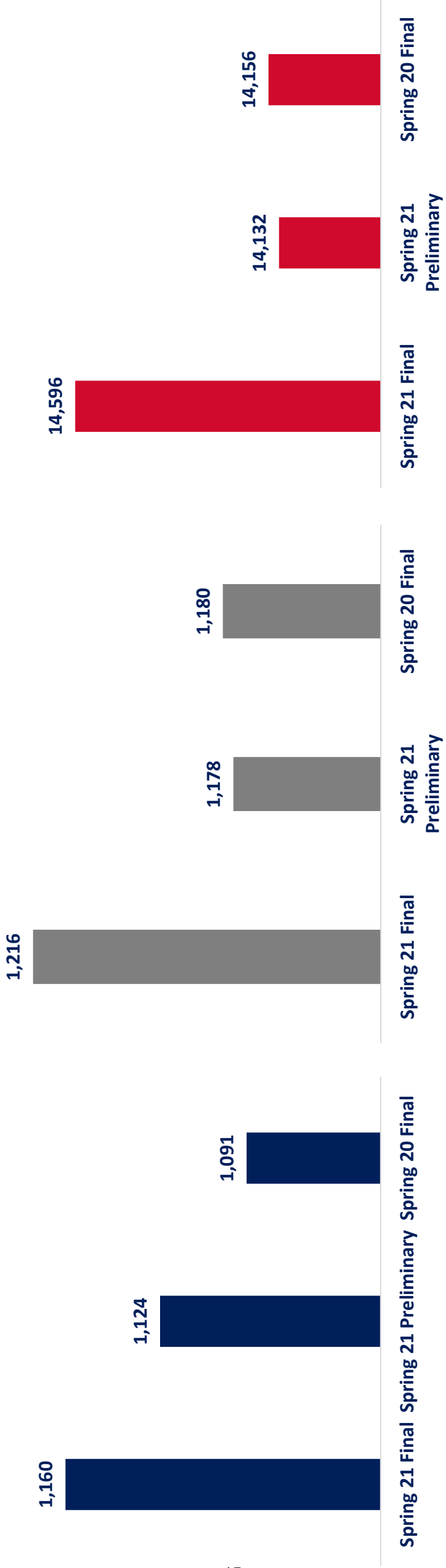
Regent Anthony moved and Regent Milner seconded to approve Item G-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Oklahoma Panhandle State University being concluded, President Faltyn and members of the administration were excused from the meeting.



Spring 2021 Preliminary and Final Enrollment



TOTAL HEADCOUNT

6% Increase in final headcount

FTE

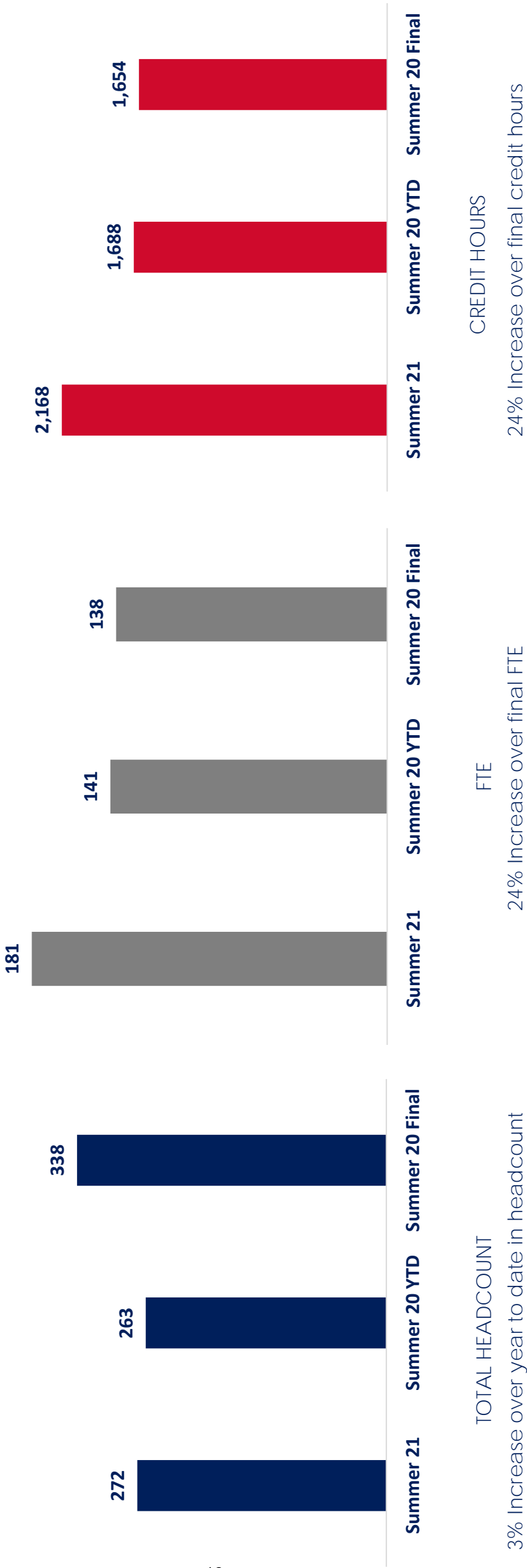
3% Increase in final FTE

CREDIT HOURS

3% Increase in final credit hours



Summer 2021 Enrollment Report





OKLAHOMA PANHANDLE STATE UNIVERSITY

Goodwell, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

April 23, 2021

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with the purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Faltyn
2. Enrollment Report (*Reference Document A-2*)
3. Panhandle Magazine

B – RESOLUTIONS

1. Board approval is requested for the following memorial resolutions.
(*Reference Document B-1*)
 1. Cade “Cinch” Bullock
 2. Hadly McCormick

C - POLICY AND OPERATIONAL PROCEDURES

1. Ratification of Interim Approval is requested for Oklahoma Panhandle State University to award a Posthumous Honorary Bachelor of Science in Agricultural Education degree to Hadly McCormick. (*Reference Document C-1*)

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, changes in salary, changes in title or rate, personnel leaves, etc. (*Reference Document D-1*)

E - INSTRUCTIONAL PROGRAMS

1. Board approval is requested to suspend the Bachelor of Arts in Social Studies.
(*Reference Document E-1*)

F - BUDGETARY ACTIONS

None

G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Board approval is requested to name the Oklahoma Panhandle State University softball field the “Jim Quimby Field.” Jim Quimby, OPSU Class of 1976, is a life-long supporter and advocate of OPSU Athletics. This proposal meets all of Oklahoma Panhandle State University’s criteria for naming facilities and will be reviewed by legal counsel.
(*Reference Document G-1*)

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

J - PURCHASE REQUESTS

None

K - STUDENT SERVICES/ACTIVITIES

None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

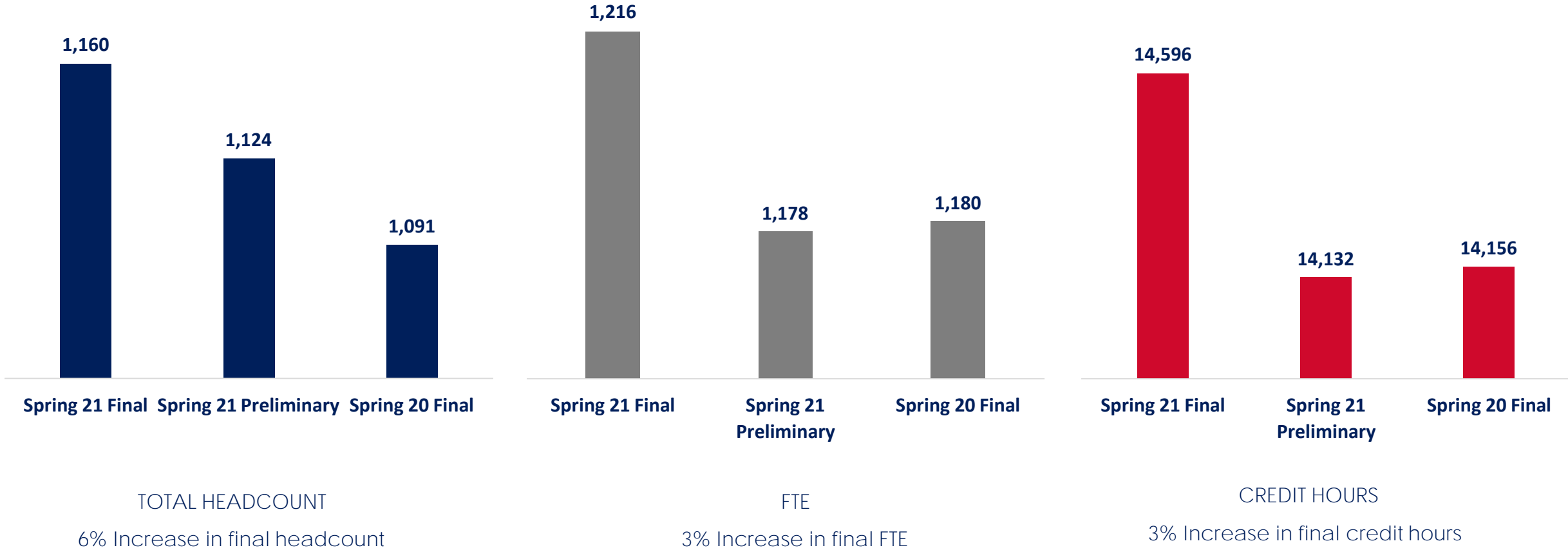
None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. February and March 2021 Out of State Travel (*Reference Document M-1*)
2. FY21 3rd Quarter FTE Report (*Reference Document M-2*)



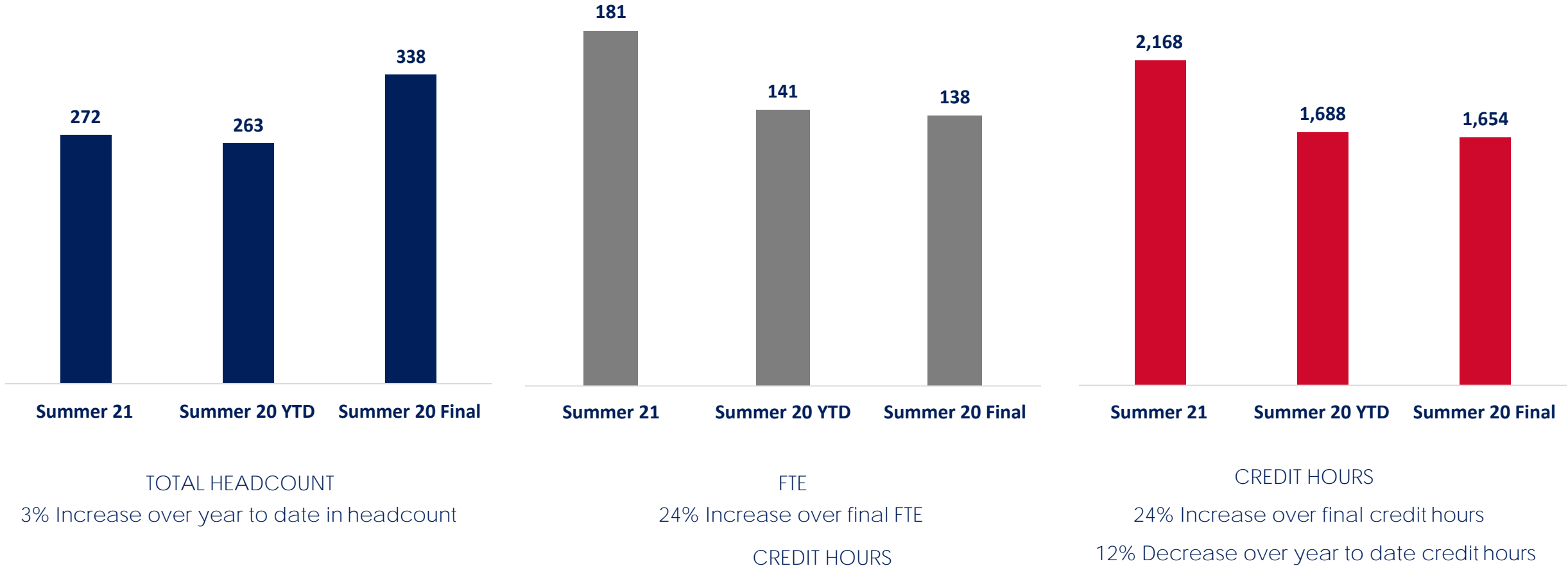
Spring 2021 Preliminary and Final Enrollment



Data from April 19, 2021



Summer 2021 Enrollment Report



Data from April 19, 2021



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Cade Cinch Bullock, a student of Oklahoma Panhandle State University, was claimed by unexpected death on March 26th, 2021.

WHEREAS, Cade Cinch Bullock, by his loyalty, attention to duty, and faithful performance was an exceptional student and member of the Oklahoma Panhandle State University Men's Rodeo Team from 2020 to 2021, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma Panhandle State University have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for a year of exemplary scholarship by Cade Cinch Bullock to Oklahoma Panhandle State University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's staff members.

BE IT RESOLVED, that a copy of this resolution be shared in the minutes of the Board and a copy sent to the family of Cade Cinch Bullock.

Adopted by the Board the 23rd day of April, 2021.

Dr. Tim Faltyn, President

Rick Davis, Chair



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Hadly McCormick, a student of Oklahoma Panhandle State University, was claimed by unexpected death on March 26th, 2021.

WHEREAS, Hadly McCormick, by his loyalty, attention to duty, and faithful performance was an exceptional student and member of the Oklahoma Panhandle State University Men's Rodeo Team from 2018 to 2021, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma Panhandle State University have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for three years of exemplary scholarship by Hadly McCormick to Oklahoma Panhandle State University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's staff members.

BE IT RESOLVED, that a copy of this resolution be shared in the minutes of the Board and a copy sent to the family of Hadly McCormick.

Adopted by the Board the 23rd day of April, 2021.

Dr. Tim Faltyn, President

Rick Davis, Chair

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Oklahoma Panhandle State University

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).
- (a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)
 - (b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)
 - (c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)
 - (d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)


Board approval is requested to award a Posthumous Honorary Bachelor of Science in Agricultural Education degree to Hadly McCormick. Mr. McCormick tragically lost his life on Mach 26, 2021. Mr. McCormick had successfully completed all coursework toward completion of a Bachelor of Science in Agricultural Education. At the time of his death, he was enrolled in his final semester at OPSU completing student teaching.

- 2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):


At the recommendation of OPSU Provost, Dr. Julie Dinger, board approval is requested to award a Posthumous Honorary Bachelor of Science in Agricultural Education degree to Hadly McCormick. Interim approval is requested so that it may be forwarded to the Oklahoma State Regents for Higher Education for approval in time for OPSU's May 2021 commencement ceremony.

- 3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$0.00
- 4. Identify the fund or funds to be used in covering the cost stated above. N/A
- 5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. _____

6.



 (Optional) Signature of Requesting Administrator



 (Required) Signature of President

4-1-21

 Date

4-1-21

 Date

(FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER)

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:



Jason Ramsey 04/01/2021 16:15 CDT

 Signature of the Chief Executive Officer or
 his designated representative

 Date

**OKLAHOMA PANHANDLE STATE UNIVERSITY**

OFFICE OF ACADEMIC AND STUDENT AFFAIRS

P.O. Box 430 • Goodwell, OK 73939 • 580.349.1400

March 31, 2021

Memorandum

To: Dr. Tim Faltyn
President

From: Dr. Julie Dinger
Provost

Subject: *Request to Award Posthumous Degree*

The family of Hadly McCormick have requested that OPSU consider the late Mr. McCormick for conferral of his degree. Mr. McCormick was a major in Agricultural Education at OPSU when he tragically lost his life on March 26, 2021.

OPSU Registrar, Ms. Olivia Robinson, confirmed that Mr. McCormick had successfully completed all coursework toward completion of a Bachelor of Science in Agricultural Education. At the time of his death he was enrolled in his final semester at OPSU completing student teaching.

Ms. Shawna Tucker, Dean of the College of Agriculture, Science, and Nursing, Dr. Jared Bates, Associate Dean of the College of Agriculture, Science, and Nursing, and Ms. Sydney Wilkinson, Assistant Professor of Animal Science and Agricultural Education Advisor approved this request and support awarding Mr. McCormick a posthumous degree.

This request is in accordance with the *OSRHE Policy 3.14.7, Posthumous Degrees*, which provides the institution the ability to confer posthumous degrees in recognition of incomplete earned work that represents substantial progress toward degree completion. "Such degrees shall generally be unearned, nonacademic degrees recognizing the meritorious but incomplete earned work of a deceased student, generally a student who was deceased in the last semester of work."

I concur with the recommendation of academic leadership and respectfully ask that you forward this request to grant a posthumous degree to Mr. Hadly McCormick to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges for consideration.

Attachments

CC: Shawna Tucker
Jared Bates
Sydney Wilkinson
Olivia Robinson

New Appointment

Name	Title	Type	Effective Date	Salary	Contract Term
Robinson, Olivia	Registrar	New Appointment	4/1/2021	\$50,000	12 months

Change in Appointment

Name	Title	Type	Effective Date	Salary	Contract Term
Esparza, Victor	Athletic Director	Change in Appointment	4/1/2021	\$22,000	12 months

(2) Program Suspension

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: **Oklahoma Panhandle State University**

Name of program and State Regents' three-digit program code to be suspended:

Bachelor of Arts in Social Studies (022)

(2) PROGRAM SUSPENSION

NOTE: Information not included on the requested action may cause a delay in processing.

Reason for requested action (attach no more than one page if space provided is inadequate):

The Bachelor of Arts in Social Studies was identified in 2016 as a low producing program. Since this designation, the program has continued to report low productivity with an average of 8 majors annually over a five-year period and graduating only approximately 1.4 students annually. There are no faculty or staff designated to this program, the interdisciplinary program utilizes faculty expertise from across the social sciences offerings at OPSU.

Program will be reinstated or deleted in:

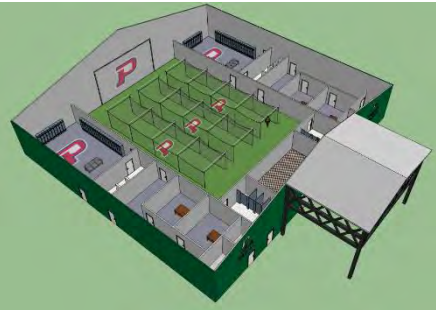
- One year
 Two years
 Three years

Date program suspension effective:

- Immediate (beginning with the current academic year)
 Beginning with the next academic year.



BASEBALL/SOFTBALL COMPLEX OKLAHOMA PANHANDLE STATE UNIVERSITY



Project Phases

Phase 1

Finish Dugouts
Backstop Netting
Cage Nets



Phase 2

Complex Between
the 2 Fields



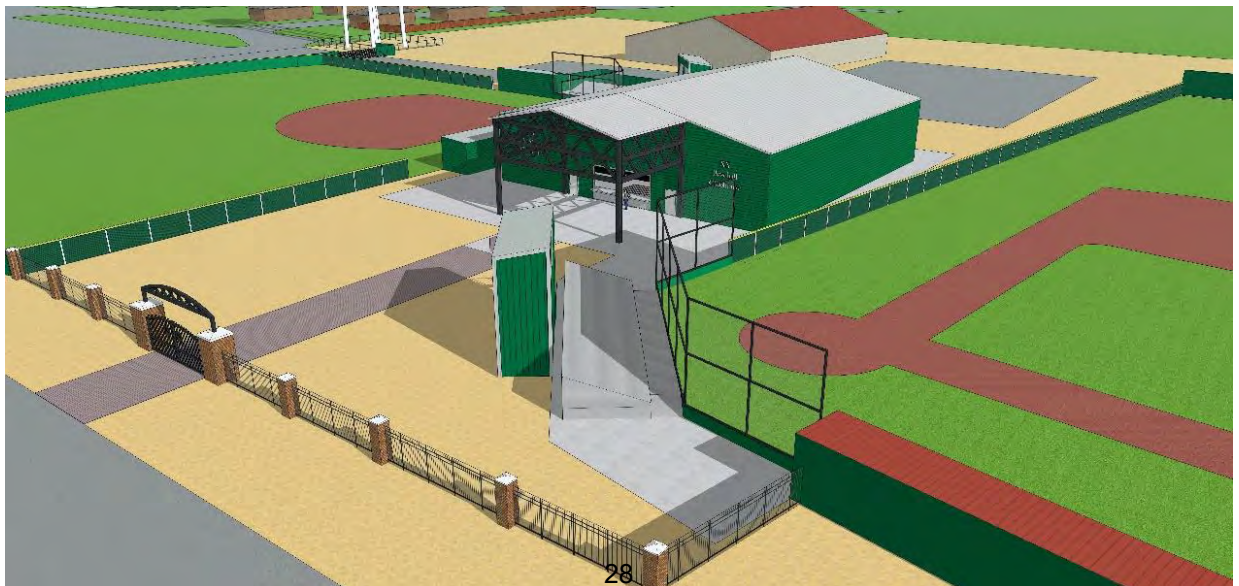
Phase 3

Turf on Baseball
& Softball Fields



Phase 4

Stadium Lights





BASEBALL/SOFTBALL COMPLEX

OKLAHOMA PANHANDLE STATE UNIVERSITY



OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Feb-21
MONTH

FUND SOURCE	FY21		FY20		FY21		FY20	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	0	-	4	\$ 2,305.69	6	\$ 978.07	41	\$ 18,493.11
FEDERAL					1	\$ 346.50		
PRIVATE								
AUXILIARY	0	-	7	\$ 1,819.81	1	68.75	41	\$ 18,032.47
OTHER								
TOTAL	0	-	11	\$ 4,125.50	8	\$ 1,393.32	82	\$ 36,525.58

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Mar-21
 MONTH

FUND SOURCE	FY21		FY20		FY21		FY20	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	2	1,023.19	8	\$ 4,041.91	8	\$ 2,001.26	49	\$ 22,535.02
FEDERAL					1	\$ 346.50		
PRIVATE								
AUXILIARY	5	2,631.80	6	\$ 2,551.39	6	2,700.55	47	\$ 20,583.86
OTHER								
TOTAL	7	3,654.99	14	\$ 6,593.30	15	\$ 5,048.31	96	\$ 43,118.88

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION

FTE Employee Report ⁽¹⁾

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma State Senate, and the Speaker of the Oklahoma House of Representatives

From: Oklahoma Panhandle State University Dr. Timothy Faltyn
Institution President

Subject: FTE Employee Report for Fiscal Quarter Ending 3/31/2021
Month Day Year

The following information is provided pursuant to 74 O.S. 12981, Section 3602 (2)

	Educational & General Budget Part I			Educational & General Budget Part II			Agency Accounts			Sub-Total		Total FTE	
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
		Regular	Student		Regular	Student		Regular	Student	Regular	Student		
A. FTE Employees for Reported Fiscal Quarter	34	60	12	1	1	0	0	4	8	35	65	20	120
B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter ⁽³⁾	51	74	16	1	2	1	0	3	13	52	79	30	161
C. Increase or Decrease in FTE Employees (Item A minus Item B)*	-17	-14	-4	0	-1	-1	0	1	-5	-17	-14	-10	-41
D. Comparable Quarter Last Year	51	80	17	1	2	0	0	6	16	52	88	33	173

1. File with the State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
2. The term employee shall mean "a full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing 519 hours (173 hours per month multiplied by three months) the total pay-roll house (excluding seasonal employees) for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es), and all constituent agencies.

*Decrease reflected in Line C is due to adjunct faculty personnel changes by employment agreement for the Fall 2020 semester. The 4th Quarterly Report will reflect the rehiring of adjunct personnel for the Spring 2021 semester.

III. NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

President Kyle Stafford came before the Board to present the business of Northeastern Oklahoma A&M College (NEO) and review the Agenda for members of the Board. (The NEO Agenda is attached to this portion of the minutes.)

President Stafford said they are trying to create some sense of normalcy on campus; they have hosted various events on campus to make up for all the cancelled events over the past year such as Homecoming. He said NEO has exceeded expectations regarding enrollment. The College's budget was based on revenue from 38,500 student credit hours. Including summer enrollment with the anticipation of adding another 1,000 credit hours, enrollment stands at 41,295 credit hours for the fall semester. The plan is to use the excess revenue to build reserves. President Stafford said the administration wants the fall semester to be face-to-face as do the students, so the plan is to have a calendar full of events this upcoming school year. The administration will work over the summer to determine what protocols will need to be in place for the Fall 2021 semester. President Stafford then highlighted various stories of interest from the *NEO Update*.

D-1 Ratification of interim approval to hire Jeff Boman as the new Physical Plant Director at an annual salary of \$64,000

D-2 Approval to name Dustin Grover as Vice President of Academic Affairs at an annual salary of \$95,000

D-3 Approval of personnel actions

Regent Hall moved and Regent Callahan seconded to approve Section D, Items 1-3 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

G-1 Approval to expend Carl Perkins Grant funds according to grant guidelines

Regent Anthony moved and Regent Callahan seconded to approve Item G-1 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval to enter into an agreement with Crawford and Associates to provide services related to the preparation of financial statements and for financial consulting assistance

President Stafford said these services will be paid for with Educational & General funds.

Regent Davis asked Ms. Finley if she has reviewed this agreement. Ms. Finley said she has and she is supportive of the agreement.

Regent Milner moved and Regent Anthony seconded to approve Item H-1 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

K-1 Approval to add an NJCAA Esports program at NEO effective Fall 2021

President Stafford said funding for this program will come from Auxiliary and the NEO Foundation as it relates to scholarships and startup costs. He noted that this item was discussed with members of the Academic Affairs, Policy and Personnel (AAPP) Committee.

Committee Chair Milner said the Committee met with NEO administration regarding this item and recommended Board approval. She noted that there have been 83 NJCAA collegiate Esports programs established across the nation since fall 2019.

Regent Milner moved and Regent Anthony seconded to approve Item K-1 as presented in the NEO Agenda.

Regent Davis asked President Stafford to provide more detail about the Esports programs in the State of Oklahoma. President Stafford said Carl Albert State College was one of the first to start a program at the two-year institution level in Oklahoma, and 14 programs have been added at the four-year level. It is a growing field. Having this program gets people on the NEO campus who would not be there otherwise. President Stafford said NEO has a partnership with the Peoria Tribe for an Esports arena, so practice space on the NEO campus will be very limited because they will have access to those resources provided by the Tribe. He said a silver lining to this program is that it does not require a lot of travel budget because all the Esports competitions are happening virtually. There will be 13 different events in which students can participate with very little cost. The hope is to bring about 30 new students to campus, approximately half of which will live on campus. He said they are excited to be a part of this new trend as it grows.

Regent Hall said institutions are beginning to incorporate these Esports facilities in secondary schools. He said there are some institutions that are spending up to half a million dollars on facilities, including internet capacity to provide the ability to compete. Regent Hall told President Stafford he has a great partnership if someone is willing to provide the facility because they are quite expensive. He expressed appreciation to the Peoria Tribe for their partnership with the College. President Stafford said NEO would not be able to have this program without that partnership because of the startup costs of such a facility.

Regent Arthur said she has no problem with the College having this program but wanted to voice that she would rather the students be doing something outside or in the Ag barn. She said she understands that this type of program is becoming very popular and this comment is more towards

society in general. She said she does not love that programs are going this direction but understands it brings more students due to interest. Her comments are not specific to the school, but she is amazed as well as discouraged at the level of interest for participating in these types of programs.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, President Stafford was excused from the meeting.



NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges
April 23, 2021

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Kyle Stafford Remarks
 - a. Highlights of NEO Update newsletter
 - b. Update: Commencement Exercises 2021 change start time to 5:00 p.m. on Thursday, May 6th at Red Robertson Field.

B – RESOLUTIONS- None

C - POLICY AND OPERATIONAL PROCEDURES- None

D - PERSONNEL ACTIONS-

1. Ratification of interim Board approval to hire Jeff Boman as new Physical Plant Director, \$64,000 annual salary. Funding from E&G.
2. Board approval requested to name Dustin Grover Vice President of Academic Affairs. \$95,000 annual salary. Funding from E&G.
3. Personnel actions not requiring action by the Board including new hires, resignations, terminations, suspensions, retirement, etc. are provided for informational purposes only in Reference Document D-3.

E - INSTRUCTIONAL PROGRAMS- None

F - BUDGETARY ACTIONS- None

G - OTHER BUSINESS AND FINANCIAL MATTERS-

1. Carl Perkins Grant Postsecondary Allocation- The Oklahoma Department of Vocational and Technical Education advised the award for the Carl D. Perkins Vocational & Technical Education Act of 1991 for Fiscal Year 2021-2022 is \$51,537. These funds are used to develop the academic, vocational and technical skills of secondary students and postsecondary students that elect to enroll in vocational and technical education programs. Board authorization is requested to expend grant funds, including payment of administrative allowance at year-end, according to grant guidelines.

H - CONTRACTUAL AGREEMENTS (other than construction and renovation) –

1. Northeastern Oklahoma A&M College requests board approval to enter into agreement the with Crawford and Associates to provide services related to preparation of financial statements and financial consulting assistance. Authorization is requested for up to \$85,000 and will be paid from E&G Funds. Reference Document H-1.

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None**J - PURCHASE REQUESTS – None****K - STUDENT SERVICES/ACTIVITIES-**

1. Board authorization is requested to add NJCAA Esports program at NEO effective Fall 2021. Executive summary reference document K-1. Funding from auxiliary and NEO Development Foundation.

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None**M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. OSRHE FTE Employee Report for fiscal quarter ending March 2021. Reference Document M-1.
2. Out-of-state travel summary for February and March 2021. Reference Document M-2.

NEO Reference Document D-3

Name	Action	Effective Date	Salary/Rate
Vicki Garner	Resignation Nursing Instructor	6/30/2021	\$49,287.00 annually
Deborah Overacre	Retirement Library Assistant	5/31/2021	\$19,739.20 annually
Miranda Pendergraft	Resignation Accounts Payable Clerk	3/21/2021	\$26,865.82 annually
Kiah Smith	Employ Assistant Football Coach Promotion Academic Advising	4/1/2021	\$8,000.00 annually
Keeley Adams	Coordinator Resignation Academic Advising	4/1/2021	\$38,960.00 annually
Ryan Orcutt	Coordinator Transfer Academic Specialist	3/31/2021	\$42,399.96 annually
Whitney Cantwell	Student Support Services	3/22/2021	\$36,000.00 annually
Crystal Baker	Transfer Accounts Payable Clerk	3/21/2021	\$24,000.00 annually
Jessica Austin	Employ Accounting Clerk	3/21/2021	\$33,000.00 annually
Wanda Dye	Employ Grove Center Coordinator Termination Grove Center	3/21/2021	\$30,000.00 annually
Wanda Dye	Coordinator	4/4/2021	\$30,000.00 annually
Mikayla Martin	Employ Cashier	3/21/2021	\$22,000.00 annually
Mikayla Martin	Termination Cashier	3/22/2021	\$22,000.00 annually
Bert Bland	Termination Bus Driver Termination Student Success Coach	3/20/2021	\$11,263.20 annually
Lindsey Bearden	Student Support Services	3/20/2021	\$20,800.00 annually
Annetta Fahnestock	Employ HLC Coordinator	3/8/2021	\$12,000.00 annually
Destiny Bridgeman	Transfer Grove Clerk/Collections	4/5/2021	\$21,100.00 annually



March 29, 2021

Dr. Kyle Stafford
 President
 Northeastern Oklahoma A&M College
 200 I Street NE
 Miami, Oklahoma 74354

Dear President Stafford:

Crawford & Associates, P.C. is pleased that Northeastern Oklahoma A&M College (the College) has expressed its confidence in our firm and our state and local government expertise by requesting this engagement letter. We look forward to a long and successful relationship as an integral financial management resource to the College and the Board.

We are prepared to provide a full range of accounting and consulting services to the College contingent upon approval of this contract. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the College are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Audit or Monitoring Activities
- Internal Control Policies and Procedures Assistance
- Data Analysis and Data Mining Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Performer© Financial Statement Analysis

Northeastern Oklahoma A&M College
Accounting and Consulting Services Engagement Letter
March 29, 2021
Page 2 of 5

Initial Services Requested

Preparation of Annual Financial Statements and Financial Consulting Assistance:

- Assisting with the preparation of the College's annual financial statements from supporting schedules developed and prepared by the College's staff and Crawford & Associates
- Assisting with the coordination of the annual financial statement audit and communications with the external financial statement auditors and the OSU/A&M Office of Internal Audit
- Assisting the President and the Business Office in meeting needs for financial information to provide an effective and efficient operation of the College
- Assisting with other financial matters that are not currently known that may come to light during the engagement

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the College as of and for the year ended June 30, 2021. Such financial statements will include:

- a. Basic Financial Statements, including notes to the financial statements
- b. Required Supplementary Information (excluding MD&A)
- c. Supplementary Information (to the extent management elects to include)
- d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Northeastern Oklahoma A&M College
Accounting and Consulting Services Engagement Letter
March 29, 2021
Page 3 of 5

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARs:

- a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements
- b. The prevention and detection of fraud
- c. To ensure that the entity complies with the laws and regulations applicable to its activities
- d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements
- e. To provide us with:
 - i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
 - ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and
 - iii. Unrestricted access to persons within College, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Northeastern Oklahoma A&M College
Accounting and Consulting Services Engagement Letter
March 29, 2021
Page 4 of 5

Management and the Board will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. College management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President \$255
- Shareholders \$170
- Consulting Senior Managers \$155
- Consulting Managers \$130
- Consulting Staff \$115
- Clerical Staff \$45

Because Crawford & Associates has no direct control over the type and amount of services requested by the College during the term of this engagement, nor does Crawford & Associates have direct control over the quality of the College's accounting system or records, potential turnover of the College's staff, or the College's staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on the College to provide us with a copy of approved purchase orders or other form of authorization documentation, and to monitor the cumulative fees and expenses charged. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For your purchase order preparation purposes, we estimate that the fees for the Initial Services Requested, as outlined in the Scope of Service section of this letter, will approximate \$85,000. Should it appear during the course of our engagement that our fees and costs for the services requested may exceed this estimate, we will notify College management as soon as reasonably possible and obtain authorization to proceed.

Northeastern Oklahoma A&M College
Accounting and Consulting Services Engagement Letter
March 29, 2021
Page 5 of 5


The term of this engagement is a period from the date of acceptance of this engagement letter through the date of issuance of the College's financial statements for the period ended June 30, 2021. Crawford & Associates may perform additional services upon receipt of a formal request and an authorized purchase order or other form of authorization documentation with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement. This agreement may be renewed for a one-year period on an annual basis through receipt of written notice or authorization from the College and agreement to the terms by Crawford & Associates.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to a long and successful professional relationship with Northeastern Oklahoma A&M College.

Respectfully submitted and agreed to by,



Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for Northeastern Oklahoma A&M College:

By: _____

Title: _____

Date: _____



eSports Executive Summary

PROPOSED ADDITION OF ONE INTERCOLLEGIATE PROGRAM:

- eSports – Fall 2021

BENEFITS:

1. Redefines athletic culture at NEO
2. Diversifies student participation
3. Increases scholarship pathways
4. Actively promotes positive mental and physical health
5. Honors and acknowledges the importance of play
6. Creates a competitive recruiting and retention advantage for NEO A&M College



eSports Program Proposal

National Junior College Association eSports (NJCAAe) Structure:

- No current regions , proposed time zone regions as program grows (See Addendum)
- The four states have 6 junior college programs (1 in Oklahoma) and 14 university-based eSports programs in Oklahoma.
- NJCAAe offers 13 titles to compete in
- NJCAAe established in the fall of 2019, has added 83 collegiate eSports programs

Four State NJCAAe programs

Carl Albert State College (OK)
 Crowder College (MO)
 North Central Missouri College (MO)

Fort Scott Community College (KS)
 Barton Community College (KS)
 Garden City Community College (KS)

Source: Generation eSports NJCAAe

Budget Summary (Fall 2021):

Projected annual operating budget: Jerseys, etc.	\$3,000
Projected annual coaching budget:	\$10,000
Projected annual scholarship budget:	\$20,000*
Travel Budget:	\$5,000
Total Projected annual expenses related to NEO eSports:	\$38,000
Total projected annual revenue related to NEO eSports: Tuition & Fees	\$152,580
Projected startup expenses:	\$10,000*


*NEO Development Foundation and scholarships for the first year

Note: Projections based on 30 participants, 15 living on campus.

**The Oklahoma State System of Higher Education
FTE Employee Report**

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate,
and The Speaker of the Oklahoma House of Representatives

From: Northeastern Oklahoma A&M College



 President

Subject: FTE Employee Report for Fiscal Quarter Ending 03/31/2021

The following information is provided pursuant to 74 O.S. 1981, Section 3602

FTE Employee Categories

	Educational and General Budget Part I			Educational and General Budget Part II			Agency Accounts Other			Sub Total			Total FTE
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
		Regular	Student		Regular	Student		Regular	Student		Regular	Student	
Current QTR	56	62	0	0	4	8	8	25	7	64	91	15	170
Prior QTR	61	62	1	0	5	11	8	24	11	69	91	23	183
INC (DEC)	-5	0	-1	0	-1	-3	0	1	-4	-5	0	-8	-13
Prior FY	67	74	2	0	5	11	5	32	10	72	111	23	206

IV. CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ron Ramming came before the Board to present the business of Connors State College (CSC) and review the Agenda for members of the Board. (The CSC Agenda is attached to this portion of the minutes.)

President Ramming said CSC is in the process of finalizing an agreement with the OSU College of Osteopathic Medicine at the Cherokee Nation (OSU-COM CN) that will allow CSC nursing students at the Tahlequah location access to lab space at OSU-COM CN, particularly the simulation labs. He expressed appreciation for the help he has received from OSU-Center for Health Sciences President Kayse Shrum, Senior Vice President Johnny Stephens, Interim Provost Jeffrey Stroup, and OSU-COM CN Dean William Pettit and Associate Dean for Academic Affairs Natasha Bray. This agreement will add to the experience for CSC nursing students in Tahlequah. He noted that CSC will still retain a presence on the Northeastern State University campus.

President Ramming then highlighted various stories of interest from the *Connors Connection*.

D-1 Approval of personnel actions

President Ramming said there is one personnel action listed for approval, which is the appointment of Dr. Makenna Garrison as Vice President for Academic Affairs. He said she is coming to CSC from Oklahoma City Community College.

Regent Harrel moved and Regent Callahan seconded to approve Item D-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

Chair Davis welcomed Dr. Garrison to the CSC family.

E-1 Approval to add new courses to the Course Inventory

President Ramming said these new courses have been recommended by the appropriate academic division faculty as well as the curriculum and academic council committees.

Regent Callahan asked if there are currently enough faculty or adjuncts to teach these courses. President Ramming said there are for the political science and math courses. Last fall CSC received a Title III Grant as part of the College's Native American-Serving Nontribal institution designation. The new computer science programs will be developed using those funds and the College is actively seeking teachers for those courses.

Regent Hall asked what is the development or process that inspires such an expansion. President Ramming used the political science courses as an example and said CSC does not currently have a political science degree, but they do have a faculty member who teaches political science courses and is interested in starting a degree program in that area. That desire was then brought before the CSC Curriculum Committee for consideration and approval.

Regent Anthony asked what type of certification is needed for the instructors of some of these courses and how their level of competency is determined. President Ramming said faculty credentialing is guided by the Higher Learning Commission (HLC), and that requirement is a master's degree with 18 graduate hours in the instructor's chosen discipline. Faculty credentialing is something on which the HLC has placed renewed interest in recent years.

Regent Callahan moved and Regent Hall seconded to approve Item E-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

I-1 Approval to select and engage on-call construction manager at-risk and on-call architect for the purpose of rebuilding the Westbrook house, which burned in February 2021

President Ramming said this Item was discussed with the Fiscal Affairs and Plant Facilities (FAPF) Committee earlier in the week.

Committee Chair Callahan said the Committee met with the CSC administration regarding a request to approve the selection of Studio Architecture as the on-call architect and Lippert Bros., Inc., as the on-call construction manager at-risk for the purpose of rebuilding the Westbrook House that was destroyed by a fire in February 2021.

Regent Callahan moved to select Studio Architecture as the on-call architect and Lippert Bros., Inc., as the on-call construction manager at-risk for the purpose of rebuilding the Westbrook House. Regent Hall seconded to approve Item I-1 as presented in the CSC Agenda.

Regent Callahan asked what the policy is regarding the renaming of a building if it burns and is rebuilt. President Ramming said renaming has not yet been discussed.

Regent Anthony asked if the House will be rebuilt at the same location. President Ramming said yes.

Regent Burns asked if there is a set budget. President Ramming said they received an initial estimate from the Oklahoma Office of Management & Enterprise Services Department of Risk Management (Risk Management) and there is a replacement value set in policy of up to \$1.2 million. Regent Burns asked if that is the replacement value that the insurance covers. President Ramming affirmed this.

Regent Callahan asked what the insurance policy's deductible is. President Ramming said it is \$25,000.

Regent Burns asked if there is any legal recourse being sought against the contractor whose actions started the fire. President Ramming said Risk Management will work on that aspect of the claim.

Regent Hall said the legal option was discussed extensively and the reality is that going to Warner with an on-call institutional commercial architect and construction manager is not the most efficient way to pursue the replacement of the House. The intent is to have very substantial insurance funding.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Connors State College being concluded, President Ramming was excused from the meeting.



Connors State College

Warner, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

April 23, 2021

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Ron Ramming Remarks
 - a. Connection

B – RESOLUTIONS- None

C - POLICY AND OPERATIONAL PROCEDURES- None

D - PERSONNEL ACTIONS-

1. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only in (Reference Document D-1)

E - INSTRUCTIONAL PROGRAMS-

1. Board approval is requested to add the attached new courses to the Course Inventory. These courses have been recommended by the appropriate academic division faculty as well as the Connors State College Curriculum and Academic Council committees.

F - BUDGETARY ACTIONS- None

G - OTHER BUSINESS AND FINANCIAL MATTERS- None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)- None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES-

1. Board approval is requested to select and engage on-call CMAR and on-Call Architect for the purpose of rebuilding the Westbrook house which burned during February. Costs are estimated to exceed the \$500k threshold. (Reference document I-1).

J - PURCHASE REQUESTS- None

K - STUDENT SERVICES/ACTIVITIES- None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-State Travel summaries for February and March 2021
2. FTE Employee Report March 2021

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'RR', with a large, sweeping underline that extends to the right.

Dr. Ronald S. Ramming
President



Personnel Actions

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rank, personnel leave, etc.

Name	Action	Effective Date	Salary/Rate
Dr. Makenna Garrison	Vice President for Academic Affairs	July 1, 2021	\$90,000

Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirements, etc.

Name	Title	Effective Date	Service Time
Woods, Stuart Retirement	Instructor-Biology	05/31/2021	37yrs 9mths
Tyrrell, Kenneth Retirement	Instructor-Chemistry	05/31/2021	11yrs 10mths
Rodgers, Gwen Retirement	Title III Project Director/ Assessment Coordinator	05/31/2021	6yrs 2mths
Hill, Rebecca Resignation	Instructor-English	07/31/2021	8yrs 5mths
Lassiter, Brenda Resignation	Instructor-Nursing	05/31/2021	3yrs 10mths

- **POLS 2003 Mass Media and Politics**
Course Description: Role of mass media in American politics including origin and development of relationship between press and politics, how the press covers politics, effects of mass media on public opinion, political elites, and institutions.
- **POLS 2213 Contemporary Issues in American Politics**
Course Description: This course is a study of significant contemporary political issues emphasizing events occurring at the time the course is offered.
- **POLS 2103 Introduction to Public Administration**
Course Description: This course introduces students to the day-to-day atmosphere of governmental organizations. Students will be introduced to the theory and practice of public administrators, as well as the role of public administrators in the public policy process.
- **POLS 2603 Introduction to Comparative Politics**
Course Description: The student will utilize basic theories and methods of comparative analysis in studying selected nation-states. The student will also examine current world-wide political issues and problems. Topics for analysis will include political development, culture, elites, parties and political change.
- **POLS 2303 Introduction to International Relations**
Course Description: An analysis of the structure of international relations and sources of international influence, conflict, and cooperation.
- **Math 0521 Modeling and Functions Co-Req**
Course Description: Placement: Appropriate placement measures. A structured laboratory or recitation course to enhance the skills learned in MATH 1523 Modeling and Functions. Graded as Satisfactory/Unsatisfactory. The purpose of this course is to provide extra help and resources, in a structured setting, to students with a deficiency in concepts required for Modeling and Functions.
- **STAT 0111 Elementary Statistics Co-Req**
Course Description: Placement: Appropriate placement measures. A structured laboratory or recitation course to enhance the skills learned in STAT1013 Elementary Statistics. Graded as Satisfactory/Unsatisfactory. The purpose of this course is to provide extra help and resources, in a structured setting, to students with a deficiency in concepts required for Elementary Statistics.
- **COMS 1223 Computer Logic & Algorithms**
Serves as an introduction to structured programming techniques covering principles of problem solving, use of algorithms, flow charts, hierarchy charts, common language structures, and pseudocode. Simple script programs translated from developed logic introduce elementary programming techniques and demonstrate the association between the logic tool and finished source code.

- **COMS 2023 A+ I**
Presents a balanced approach preparing individuals to support both new technologies and software, while also covering the work reality of system support technicians which includes older technologies. Topics include mobile devices, networking, hardware, virtualization and cloud computing, and hardware and network troubleshooting. The course provides an effective combination of tools that powerfully reinforce both concepts and hands-on, real-world experiences. COMS 2023 A+ I also provides thorough preparation for the content on the new COMPTIA A+ Core 1 Certification exam.
- **COMS 2143 A+ II**
Prerequisite: COMS 2023 A+ I. Prepares students to support both new technologies and software, while also covering the work reality of system support technicians which includes older technologies. Topics include operating systems, security, software troubleshooting, and operational procedures. The course provides an effective combination of tools that powerfully reinforce both concepts and hands-on, real-world experiences. COMS 2143 A+ II also provides thorough preparation for the content on the new COMPTIA A+ Core 2 Certification exam.
- **COMS 2013 Web Development**
Intended as a first course, offering an introduction to HTML, CSS, and responsive web design techniques. No experience with webpage development or computer programming is required. Instruction will include how to organize webpages, application of HTML for structure and CSS for style and layout, introduction to new web technologies and trends, integrating interactivities using CSS and JavaScript emphasizing learning by doing.
- **COMS 2323 Computer Science I (Java)**
Provides the beginning programmer with a guide to developing applications using the Java programming language and assumes little or no programming experience. Instruction provides a solid background in good object-oriented programming techniques and introduces terminology using clear, familiar language. Instruction includes content on modifying and creating simple Java programs, thus providing fundamental knowledge about object-oriented programming and building a foundation for learning other object-oriented languages such as C++, C#, and Visual Basic.

TITLE Approval to Engage an On-Call Architect to Assist the University with the Design and Construction of a New President's Residence

DESCRIPTION

Board approval is requested to engage an on-call architect to assist the University with the Design and Construction of a new President's Residence at Connors State College in Warner, OK

FUNDING

The estimated cost of this project is not expected to exceed *\$1,200,000*, which will come from legally available funds.

JUSTIFICATION

The former President's Residence was recently lost due to a fire. The structure was a total loss. On-call structural engineer, Wallace Engineering along with on-call architect, Studio Architecture have performed an evaluation on the remaining slab and it has been deemed too severely damaged to retain structural integrity.

Due to timely nature to replace the total loss of structure, it is requested to select Studio Architecture as on-call architect to assist in the design and construction of a new President's Residence. Studio Architecture is familiar with the CSC campus and is performing well on University House for the OSU Stillwater campus.

This project is coordinated by President Ron Ramming, CSC, with Mike Buchert, and Jana Phillips, Long Range Facilities Planning.

TITLE Approval to Engage an On-Call CMAR to Assist the University with the Design and Construction of a New President's Residence

DESCRIPTION

Board approval is requested to engage an on-call CMAR to assist the University with the Design and Construction of a new President's Residence at Connors State College in Warner, OK

FUNDING

The estimated cost of this project is not expected to exceed *\$1,200,000*, which will come from legally available funds.

JUSTIFICATION

The former President's Residence was recently lost due to a fire. The structure was a total loss. On-call structural engineer, Wallace Engineering along with on-call architect, Studio Architecture have performed an evaluation on the remaining slab and it has been deemed too severely damaged to retain structural integrity.

Due to timely nature to replace the total loss of structure, it is requested to select Lippert Bros., Inc. as on-call CMAR to assist in the design and construction of a new President's Residence. LBi is familiar with the CSC campus and has performed well on similar scale projects throughout the A&M System.

This project is coordinated by President Ron Ramming, CSC, with Mike Buchert, and Jana Phillips, Long Range Facilities Planning.

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF FEBRUARY 28, 2021

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	1	1,914.19	5	4,744.29
FEDERAL	0	0.00	2	1,050.16	0	0.00	13	33,306.05
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	-	-	2.00	1,050.16	1.00	1,914.19	18.00	38,050.34

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF MARCH 31, 2021

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	1	1,914.19	5	4,744.29
FEDERAL	0	0.00	0	0.00	0	0.00	13	33,306.05
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	-	-	-	-	1.00	1,914.19	18.00	38,050.34

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College Dr. Ron Ramming
Institution President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 03/31/2021
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.²

Faculty	Educ. & Gen Budget Part I (290)		Educ. & Gen Budget Part II (430)		Agency Accounts Other (701)		Sub-Total		Total FTE			
	Faculty	Other	Faculty	Other	Faculty	Other	Faculty	Other				
		Regular		Student		Regular		Student		Regular	Student	
89	57	3	1	8	0	0	14	16	90	79	19	188
92	59	3	1	8	0	0	16	14	93	83	17	193
-3	-2	0	0	0	0	0	-2	2	-3	-4	2	-5
84	70	5	0	7	1	0	14	19	84	91	25	200

59^A
¹ FTE Employees for Reported Fiscal Quarter

^B FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

^C Increase or Decrease in FTE Employees (Item A minus Item B)

^D Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

V. LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

President Kent Smith came before the Board to present the business of Langston University (LU) and review the Agenda for members of the Board. (The LU Agenda is attached to this portion of the minutes.)

President Smith said he would like to share a LU success story. Asheika Alexander is a student and women's basketball player at LU and is the only Historically Black College and University (HBCU) female to sign a contract with a Women's National Basketball Association (WNBA) team this year, which is very significant on multiple fronts. Ms. Alexander faced many challenges throughout her college career, including a pregnancy that resulted in her losing her scholarship at another institution. An LU basketball coach heard about Ms. Alexander and her talent and decided to give her a chance. Ms. Alexander would show up to practice with her son and coaches would hold him while she played basketball. Because she was given this opportunity to play and get back into shape after having her baby, Ms. Alexander recently signed a contract with the Minnesota Lynx. He said this story is a real testament to how faith can get you where you are supposed to be. Ms. Alexander sent President Smith a picture of herself on that Minnesota campus wearing her LU gear because she wanted to support the school who supported her. President Smith said this is an example of what HBCUs do every day for young people who may not have any other opportunities to make it through life's challenges. It is significant for LU to have a player of her caliber not only for historical purposes, but also on a recruiting level.

President Smith thanked Mr. Ramsey and Regents Milner, Davis, and Anthony, for their participation in LU's (HLC) review process. The LU administration expects a glowing report with no comments. This is the University's second time going through this process with the HLC. It is believed that when the report is issued LU will be fully accredited with no requirements moving forward.

B-1 Adoption of Memorial Resolution for Raymond Fortune

B-2 Adoption of Memorial Resolution for Ritha Rycroft

Regent Hall moved and Regent Anthony seconded to approve Section B, Items 1 & 2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

C-1 Approval to waive admission requirement of ACT/SAT testing in the 2021-2022 academic year

President Smith noted that this Item was discussed with the AAPP Committee earlier in the week.

Committee Chair Milner said the Committee met with the LU administration regarding this request and the Committee recommended approval. She noted that LU will still require that all incoming students have either an ACT, SAT, or ACCUPLACER score on file upon enrollment.

Regent Davis asked President Smith to explain what an ACCUPLACER test is. President Smith said it is a test that the University administers to determine where an incoming student's skill set lies and the level of courses in which the student should be placed.

Regent Milner moved and Regent Anthony seconded to approve Item C-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

D-1 Approval of personnel actions

Regent Milner moved and Regent Callahan seconded to approve Item D-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval of addendum to Sankofa Middle School of Creative and Performing Arts, Inc. agreement

H-2 Approval of contractual agreement with Instructure for Canvas Learning Management System

President Smith said the addendum listed in Item H-1, if approved, will reduce LU's sponsorship from 5 percent to 3 percent per the new State requirements. He said Item H-2 will implement Canvas as LU's new learning management system, aligning the University with other institutions in the A&M System.

Regent Harrel moved and Regent Milner seconded to approve Section H, Items 1 & 2 as presented in the LU Agenda.

Regent Anthony asked President Smith to clarify what exactly Canvas is. President Smith said it is the entire system faculty and students utilize to see grades, course content, etc. It is the academic component of the University's infrastructure. He noted LU previously used D2L.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

I-1 Approval to increase budget for Student Success Center Cafeteria Renovation

President Smith said LU was initially approved for a budget of an estimated \$3 million for this project. Initially a partial renovation was planned, but as the project progressed it was realized that a renovation of the entire first floor would need to be done. This request is an increase from the initial \$3 million to \$8.3 million represents an effort on LU's part to do things right. There is no additional fee to be passed on to students, as funding for this project will be pulled from reserves and/or grant funds, if available. (The documentation provided by the LU administration for this Item is on file in the Board of Regents' Office as Doc. No. 1-4-23-21.)

Regent Callahan said the FAPF Committee met with the LU administration to discuss this Item. The project will be completed in two phases—the first phase will begin in May 2021 and the second phase will be in two parts, beginning in December 2021 and May 2022, respectively. All construction is scheduled to conclude in July 2022. The Committee acted to recommend Board approval of the administration's request.

Regent Callahan moved and Regent Hall seconded to approve Item I-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

I-2 Approval to engage on-call architect for assessment and investigation of Allied Health Building on the Langston Campus

President Smith said this request is for LU to engage approved on-call architect firm Studio Architecture to provide a building envelope assessment and an infiltration investigation for the Allied Health Facility. The Board previously approved the company ISES to perform a complete overview of LU's facility conditions across the LU campuses. During their work on the Langston campus, ISES noticed that the Allied Health Facility's condition was so concerning with regard to health and safety that the company notified LU. The cost listed for this project is solely for Studio Architecture to come in and review in great detail what the problems truly are. The reason this cost is so great is that they will actually have to do some deconstruction in order to determine how deep the problems really are. This Item was tabled during the FAPF Committee meeting earlier in the week pending further discussion at today's meeting. President Smith said Mr. Phil Thomas, Associate Director of OSU Long Range Facilities Planning is in attendance at the meeting to answer any questions the Regents might have regarding this project. (The documentation provided

by the LU administration for this Item is on file in the Board of Regents' Office as Doc. No. 2-4-23-21.)

Regent Hall asked what the scope is of the \$98,523, what it covers, and who is responsible for the services being provided. Mr. Thomas said the best way to describe this is as a forensic effort on the building that has two phases. One phase of the building was built in the 1940s and the addition was built in 2005. When Studio Architecture initially looked at the building, they brought in an architectural forensic consultant, WJE, and both examined the facility and determined that they need to do some deconstructive measures to understand where the failures are occurring, what the causes of those failures are, and then be able to prescribe remediation actions. Anything that is deconstructed, they hire Oklahoma Waterproofing to come and work with them to ensure the building is still watertight as a result of the forensic efforts. The corrections are not part of this proposal; this proposal is simply to figure out what is going on, why it is happening, and to determine the correct remediation actions. All said, there are three entities involved.

Regent Hall asked who is paid the \$98,523. Mr. Thomas said it will be paid to Studio Architecture, as this is their proposal. The work will be performed by a combination of WJE, Oklahoma Waterproofing, and Studio Architecture. Regent Hall asked if there will still be a need for securing and waterproofing the building beyond the work outlined in this proposal. Mr. Thomas said for anything permanent, yes; this proposal simply ensures the building envelope stays watertight until the companies can prescribe a recommendation of how to fix the problems. At that point, permanent action to correct the problems will be prescribed and will go to bid.

Regent Hall moved and Regent Callahan seconded to approve Item I-2 as presented in the LU Agenda.

Regent Anthony asked if there is any estimate of cost for the permanent repairs. Mr. Thomas said there is not, because the extent of the problems with the facility reaches into three areas. On the most recent addition to the building in 2005, the exterior face has pre-cast concrete panels on it and they are detaching from the building and falling. It is unsure as to why that is occurring, and it will not be known until they can take some things off to determine the cause. The older, original part of the building was built with structural width brick, meaning there are multiple layers of bricks that make the structure. The mortar is failing within those layers of brick. There are water leaks occurring, and they are unsure of their origin until they can go in and pull the layers apart to find the cause. There is no way to estimate a cost until a solution to these problems is prescribed.

Regent Hall asked the total cost of the work performed by ISES on the LU campus in Langston. President Smith said he believes it was a little over \$100,000. Regent Hall asked for the breakdown on the \$98,523 estimate from Studio Architecture. Mr. Thomas said Studio Architecture's portion of that estimate was around \$22,000, but the bulk of the cost is with WJE for the equipment required to perform the forensic work.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

J-1 Approval for procurement of virtual reality clinical equipment for the School of Physical Therapy

J-2 Approval to replace furniture in on-campus housing

J-3 Ratification of interim approval to increase existing purchase order for the rebuild resulting from winter storm damage

J-4 Approval to procure supplies for Housing for summer make-ready projects

Regent Harrel moved and Regent Hall seconded to approve Section J, Items 1-4 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Langston University being concluded, President Kent Smith was excused from the meeting.



LANGSTON UNIVERSITY

Langston, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma A&M Colleges

April 23, 2021

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

Remarks by President Smith

B – RESOLUTIONS

Memorial Resolutions

1. Raymond Fortune (*Reference Document B-1*)
2. Ritha Rycroft (*Reference Document B-2*)

C - POLICY AND OPERATIONAL PROCEDURES

1. Board approval is requested to waive admission requirement of ACT/SAT testing in 2021-2022 academic year. (*Reference Document C-1*)

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (*Reference Document D-1*)

E - INSTRUCTIONAL PROGRAMS

None

F - BUDGETARY ACTIONS

None

G - OTHER BUSINESS AND FINANCIAL MATTERS

None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Approval of addendum to Sankofa Middle School of Creative and Performing Arts, Inc. agreement. *(Reference Document H-1)*
2. Approval of contractual agreement with Instructure for Canvas Learning Management System. *(Reference Document H-2)*

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Request to increase budget for Student Success Center Cafeteria Renovation. *(Reference Document I-1).*
2. Request to engage on-call architect for assessment and investigation of Allied Health Building on the Langston Campus. *(Reference Document I-2)*

J - PURCHASE REQUESTS

Board approval is requested for the following purchase items. All purchases will comply with Board of Regents for Oklahoma and Agricultural and Mechanical Colleges Policies and Procedures, as well as applicable state statutes.

1. Request for procurement of virtual reality clinical equipment for School of Physical Therapy. *(Reference Document J-1)*
2. Request to replace furniture in on-campus housing. *(Reference Document J-2)*
3. Ratification of interim approval to increase existing purchase order for the rebuild resulting from winter storm damage. *(Reference Document J-3)*
4. Request to procure supplies for Housing summer make-ready projects. *(Reference Document J-4)*

K - STUDENT SERVICES/ACTIVITIES

None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

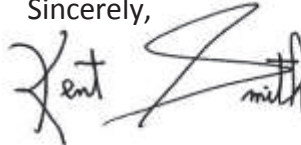
None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

None

All items listed above are respectfully submitted for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Kent Smith". The signature is stylized with a large "K" and "S".

KENT J. SMITH, JR.
PRESIDENT

**BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

RESOLUTION

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Mr. Raymond Fortune was claimed by death on Sunday, March 7, 2021; and

WHEREAS, Mr. Fortune, by his loyalty, attention to duty, and faithful performance rendered service as a staff member of Langston University for 14 years, serving as Financial Aid Counselor; Counselor/Athletics Business Manager; Assistant Director of Financial Aid for Student Employment, Guaranteed Student Loans and Plus Loans; Associate Director/Part B Loans of Financial Aid; and

WHEREAS, his friends and Langston University have suffered an irreparable loss in his passing; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT**, it takes this method to express its appreciation for the exemplary service rendered by Mr. Raymond Fortune to Langston University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Mr. Raymond Fortune.

Adopted by the Board the 23rd day of April 2021.

Regent Rick Davis, Chairman

Jason Ramsey, Chief Executive Officer

BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

RESOLUTION

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Ms. Ritha Rycroft was claimed by death on Saturday, March 20, 2021; and

WHEREAS, Ms. Rycroft, by her loyalty, attention to duty, and faithful performance rendered service as a staff member of Langston University for 15 years, serving as Bursar, Payroll Clerk, and Benefits Supervisor; and

WHEREAS, her friends and Langston University have suffered an irreparable loss in her passing; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT, it takes this method to express its appreciation for the 15 years of exemplary service rendered by Ms. Ritha Rycroft to Langston University, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved retired staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Ms. Ritha Rycroft.

Adopted by the Board the 23rd day of April 2021.

Regent Rick Davis, Chairman

Jason Ramsey, Chief Executive Officer

C – POLICY AND OPERATIONAL PROCEDURES**Approval to waive testing admission requirement during 2021-2022 academic year**

1. Approval is requested to waive the requirement of an ACT or SAT test score for admission in the 2021-2022 academic year. Langston University intends to make submission of these scores optional for admission due to COVID-19 cancellations or delays, and instead require that all incoming students have either an ACT, SAT, or ACCUPLACER score on file upon enrollment in their first semester. A provision was made by the Oklahoma State Regents for Higher Education to allow for this practice in the 2020-2021 academic year. We are requesting continued approval of this practice due to the ongoing pandemic. If approved, this request will be shared with the Oklahoma State Regents for Higher Education for consideration.

D – PERSONNEL ACTIONS

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc.

1. Board approval is requested for the following personnel actions:

Name	Action	Effective Date	Salary/Rate
Dr. Alonzo Peterson	Change of Salary	03/01/2021	\$128,724.00 annually (12-month basis)

2. The following personnel items are listed for informational purposes only:

Name	Title	Type	Effective Date	Service Time
Dr. Stephanie Burns	Assistant Professor of Physical Therapy	Resignation	05/31/2021	07/01/2013-05/31/2021
Dr. Moushumi Roy	Assistant Professor of Sociology	Non-Renewal	05/19/2021	08/10/2020-05/19/2021
Dr. Ben Koissaba	Post-Doctoral Fellow	Two-Year Appointment Ended	04/30/2021	02/11/2019-04/30/2021
Dr. Sharessa McCray	Post-Doctoral Fellow	Two-Year Appointment Ended	04/30/2021	04/08/2019-04/30/2021

H – CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Approval is respectfully requested to adopt the addendum proposed to our sponsor agreement with Sankofa Middle School of Creative and Performing Arts, Inc. Approval was granted at the September 11, 2020 board meeting for Langston University to decrease the administrative fee paid by each of its charter schools from 5% to 3% of state aid allocated and distributed by the State Board of Education, effective November 1, 2020. This change is needed to comply with HB 3369 passed and approved by the Governor in May 2020. The attached addendum brings our agreement with Sankofa Middle School of Creative and Performing Arts into compliance.



March 23, 2021

Dear Theresa Graves Powell,

In order to avoid any confusion that might be created during an audit of either Langston or Sankofa due to inconsistent language in the contract and the payments made or received please review the attached Addendum to Charter School Contract that is currently in effect. Sankofa believes this will properly document the implementation of Title 70 O.S. 142 A. which reduced the statutorily allowed maximum administrative services fee charged by the sponsor from 5% to 3% into our existing contract.

Please let us know if this language is satisfactory to our Sponsor and if so we will have our Board President sign the Addendum and send the original to the Sponsor for your President's signature.

Sincerely,

Rex W. Thompson
FOR THE FIRM

RWT/dpe

Addendum to Charter School Contract

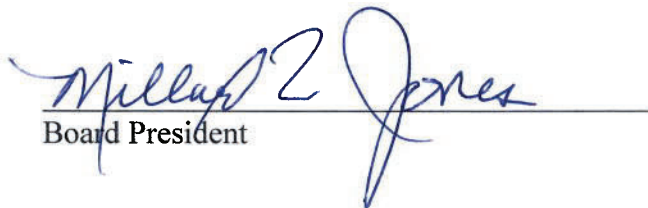
In order to incorporate the statutory language of Title 70 O.S. 142 A the parties to the existing Charter School Contract between Langston University (“Sponsor”) and Sankofa Middle School of Creative and Performing Arts, Inc. (“Charter School”) agree to the following amendment to **III. FISCAL MANAGEMENT** subparagraph 7. **Sponsor Fee** to read as follows;

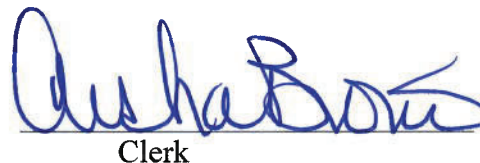
The Charter School shall pay to the Sponsor three percent (3%) of its State Aid revenue for administrative services to be rendered by the Sponsor which shall include: technical assistance in the writing and preparation of grant applications to support the Charter School’s educational programs, the assignment of student teachers in training by the Sponsor to intern at the Charter School, sponsorship of the Charter School’s public outreach programs, and such other services as the parties may agree are appropriate.”

Effective Date: August 1, 2020

Charter School

Sankofa


Board President


Clerk

Sponsor:

Langston University

President

H – CONTRACTUAL AGREEMENTS (other than construction and renovation)

2. Approval is respectfully requested to enter into an agreement with Instructure for the university learning management system, Canvas, which has been adopted throughout the Oklahoma A&M system. The agreement has been reviewed by the Office of Legal Counsel.



Services Order Form

Order #: Q-106786-1
 Date: 2021-01-07
 Offer Valid Through: 2021-01-31

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

Order Form For Langston University

Address: 102 Page Hall
 City: Langston
 State/Province: Oklahoma
 Zip/Postal Code: 73050
 Country: United States

Order Information

Billing Frequency: Annual Upfront
 Payment Terms: Net 30

Billing Contact

Name: _____
 Email: _____
 Phone: _____

Primary Contact

Name: Ebrahim Soltani
 Email: ebrahim.soltani@langston.edu
 Phone: +1 405-466-2231

Billing Frequency Term:

Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

Year 1						
Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Cloud Subscription	2021-07-01	2022-06-30	FTE	2,102	USD 16.92	USD 35,565.84
24x7 Support	2021-07-01	2022-06-30	20% of Subscription (Minimums Apply)	1	USD 7,113.17	USD 7,113.17
Tier 1 Support	2021-07-01	2022-06-30	FTE	2,102	USD 3.50	USD 7,357.00
Recurring Sub-Total						USD 50,036.01
Canvas - Tier 1 Support Setup			One Time Fee	1	USD 500.00	USD 500.00
Canvas Premium Implementation			Per Implementation	1	USD 17,000.00	USD 17,000.00
Canvas Custom Training			Per Hour	12	USD 450.00	USD 5,400.00
Non-Recurring Sub-Total						USD 22,900.00
Year 1 Total						USD 72,936.01

Year 2						
Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Cloud Subscription	2022-07-01	2023-06-30	FTE	2,102	USD 17.43	USD 36,637.86
Recurring Sub-Total						USD 36,637.86
Year 2 Total						USD 36,637.86
Grand Total:						USD 109,573.87

Deliverable	Description	Expiration
Canvas Cloud Subscription	FTE Metric is measured by the number of full-time equivalent students in accordance with the definition published by the Integrated Postsecondary Education Data System.	N/A
24x7 Support	24x7 support per year (20% of subscription - minimums apply)	N/A
Tier 1 Support	Tier 1 Support per user (minimums apply)	N/A
Canvas - Tier 1 Support Setup	One-time fee for Tier 1 Support	N/A
Canvas Training Subscription for 1 Year - 20 Users	Access to unlimited instructor-led online training for up to 20 named Canvas subscription users from Effective Date until the earlier of 12 months after subscription start date or the last date of the contracted subscription.	12 Months
Premium Additional Implementation	As needed, your implementation will include the following: *Access to API documentation and consulting with client resources on the client initiated data strategy. *Assistance in configuring and testing authentication integration for currently supported technologies including LDAP, SAML, and CAS. Instructure will take a consultant role on the effort and guide client resources to complete the integration. Through the Theme Editor, branding for Canvas including application of a color scheme and logos for the top navigation and login page. *Access to guides, public courses, and best practices documentation. Documented best practices for driving high Canvas adoption and usage.	12 Months
Data Provisioning for Canvas Instance	Your Implementation Consultant (IC) will provide expertise and best practices regarding data provisioning for your Canvas instance. This includes consultation for manual UI management, SIS imports, and any available SIS integrations, including grade pass back. Access to relevant Community guides and API documentation will be provided.	12 Months
Weekly Project Management	Implementation Consultant to take a remote project management role by providing a customized project plan, assigning resources to tasks, identifying critical path, and scheduling regular project check-in calls with client staff. Customized project plan to complete all tasks in eight to ten weeks. May extend to a total of 24 weeks as necessary to accommodate institutional needs and resource availability. Assessment and Planning - Determine current resources, goals and outcomes for Canvas adoption, and barriers to those outcomes and goals. Process Design - Determine what internal processes need creation, what processes would need change and what processes would be replaced. Roll-Out Design - Determine the most effective roll-out strategy for Canvas including internal and external messaging, and a professional development plan. Support and Accountability Design - Planning for Canvas as a long-term solution.	12 Months
Instructional Design: Ready Made Template	Select One Pre-Built Template from our suite of designs. Templates are built with a variety of audience needs in mind. Instructions are included to modify design elements as needed.	12 Months
Course Migration	Migration of up to 5,000 courses from currently supported formats*. For content that is not supported, Instructure will provide best practices on how to migrate into Canvas, if available. The following content packages are supported for bulk import into Canvas: Angel, Blackboard 6/7/8/9, Blackboard Vista/CE, WebCT 6+ Course, Common Cartridge 1.0/1.1/1.2/1.3 Package, D2L, Moodle 1.9/2.x .zip file	12 Months
Canvas Custom Training	1 Hour of remote webinar training. Customized agenda developed based on client specific needs.	12 Months

The items above must be completed during the time period beginning on the later of the Effective Date or the initial Start Date specified in this Order Form and ending pursuant to the time frame set forth in the Expiration column above.

Metric	Description
FTE	FTE Metric is measured by the number of full-time equivalent students in accordance with the definition published by the Integrated Postsecondary Education Data System.

Product	Description
Canvas Cloud Subscription	Storage included in the annual subscription fee is (i) Unlimited files and database storage, and (ii) 500 MB per (FTE/User/Enrollment/Seat) multimedia storage. Additional multimedia storage can be purchased for USD \$1.00 per 1GB per year.

Duration: The Services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related Services prior to the first year Start Date at its sole discretion.

Miscellaneous: Instructure's support terms are available as follows:

Canvas & Catalog: <http://www.canvaslms.com/policies/support-terms>

Portfolium: <https://portfolium.com/support-terms>

MasteryConnect: <https://www.masteryconnect.com/support/>

As part of our commitment to provide the most innovative and trusted products in the industry, at times we must increase our renewal rates to cover additional expenses associated with advancing our products. If you have concerns with any increases, please reach out to your account representative.

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form? Please Enter (Yes or No): _____ If yes, please enter PO Number: _____	Check here if your company is exempt from US state sales tax : _____ <i>Please email all US state sales tax exemption certifications to ar@instructure.com</i>

By executing this Order Form, each party agrees to be legally bound by this Order Form and the applicable terms and conditions.

Langston University

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

Instructure, Inc.

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

Instructure Terms and Conditions

This document outlines the standard contractual terms and conditions that apply to the provision of any products or services by Instructure, Inc. ("Instructure") to the entity identified in the Order Form ("Customer"). An "Order Form" means any order for the provision of products or services signed by Customer. These terms are incorporated into the Order Form and together, the Order Form and these Terms are the "Agreement." Instructure and Customer are referred to in this Agreement each as a "party" and together as the "parties."

1. **Service.** Subject to the terms of this Agreement, Instructure will provide the Service described in the Order Form. All rights in and to the Service not expressly granted to Customer in this Agreement are reserved by Instructure. "Service" means the proprietary software as a service offering(s) provided by Instructure and made available through a URL in a hosted environment, together with any other related products and services to be provided by Instructure as described in the Order Form. "User" means an individual who is authorized by the Customer to use the Service and Customer has paid for such use.
2. **Customer Restrictions.** To the extent there is no conflict with Oklahoma law, Customer shall not (and shall not permit Users to): (a) sell, resell, rent, lease, lend, sublicense, distribute, assign, timeshare, or otherwise transfer or provide access to the Service to any third party except as expressly authorized under this Agreement; (b) access the Service for competitive purposes; (c) copy, modify, adapt, or create derivative works from any feature, function, interface, or graphic in the Service; (d) remove or modify Instructure's policies or proprietary markings displayed within the Service; or (e) use the Service or any of Instructure's data, systems, networks, or services to engage in, foster, or promote illegal, abusive, or irresponsible behavior, including, without limitation and merely for illustrative purpose, using in excess of any defined limits or parameters, accessing or using Instructure data, systems, or networks in an unauthorized manner, attempting to probe, scan, or test the vulnerability of an Instructure system or network, circumventing any Instructure security or authentication measures, monitoring Instructure data or traffic, interfering with any Instructure services, collecting or using from the Service any personal information, such as email addresses, screen names, or other identifiers, collecting or using from the Service information without the consent of the owner or licensor, using any false, misleading, or deceptive information, using the Service to distribute software or tools that gather information, distribute advertisements, or engage in conduct that may result in retaliation against Instructure or its data, systems, or networks. Use and access to the Application Program Interface ("API") will be subject to the Instructure API Policy available at <https://www.instructure.com/policies/api-policy>.
3. **Customer Responsibilities.** Customer shall have sole responsibility for Customer Content (defined below) and use of the Service by Users in compliance with this Agreement and the Acceptable Use Policy provided by Instructure within the Service and available at <https://www.instructure.com/policies/acceptable-use> (the "AUP"), and Customer agrees to reasonably assist Instructure in connection with a User's adherence to the AUP. Customer further agrees to: (a) maintain the confidentiality and security of passwords and abide by any access protocols or credential requirements set and identified by Instructure; (b) obtain from Users any consents necessary under this Agreement or to allow Instructure to provide the Service; (c) use commercially reasonable efforts to prevent unauthorized access to or use of the Service; (d) notify Instructure promptly of any such unauthorized access or use of which it learns; and (e) cooperate reasonably in all respects with respect to implementation, access, support, and maintenance of the Service.
4. **Instructure Responsibilities.** Instructure shall: (a) deploy all updates and upgrades to the Service to Customer that Instructure provides to its customers generally for no additional charge; and (b) provide support ("Support") pursuant to the terms described on the Order Form.
5. **Fees.** As consideration for the subscription to the Service, Customer shall pay all fees ("Fees") set forth in the Order Form. All Fees are billed in advance on an annual basis and are due and payable from Customer within thirty (30) days after receipt of invoice, unless otherwise agreed to in the Order Form. All Fees owed by Customer are exclusive of, and Customer shall pay, all applicable sales, use, VAT, excise, withholding, and other taxes that may be levied in connection with this Agreement. Instructure reserves the right (in addition to any other rights or remedies Instructure may have) to discontinue the Service and to suspend all Users' and Customer's access to the Service if any fees are overdue until such amounts are paid in full. Except as expressly set forth in this Agreement, all Fees are non-refundable.
6. **Service Standard.** Instructure will use commercially reasonable efforts to make the Service available with an annual uptime percentage of at least 99.9% ("Service Commitment"). In the event Instructure does not meet the Service Commitment, Customer will be eligible to receive a service credit as described below. The maximum amount of the credit is 1/12 of the annual subscription fee for a twelve (12) month period. The service credit is calculated by taking the number of hours the applicable Service was unavailable below the Service Commitment, and multiplying it by 3% of 1/12 the annual subscription fee. If the Customer has been using the Service for less than 365 days, the preceding 365 days will be used, but any days prior to Customer's use of the Service will be deemed to have had 100% availability. Any unavailability occurring prior to a credit cannot be used for any future claims. The Service Commitment does not apply to any scheduled outages, standard maintenance windows, force majeure, and outages that result from any technology issue not originating from Instructure. Any service credit shall be calculated using solely the Fees paid and attributable to the Service. Customer's sole and exclusive remedy for breach of the Service Commitment in this Section 6 will be for Instructure to provide a credit as provided in this Section 6; provided that Customer notifies Instructure in writing of such claim within thirty (30) days of becoming eligible for such claim.
7. **Representations and Warranties.** Instructure warrants that: (a) the functionality or features of the Service and Support may change but will not materially degrade during the Term; and (b) the Service will materially conform to its then-current documentation. As Customer's sole and exclusive remedy for Instructure's breach of the warranties set forth in this Section 7: (i) Instructure shall correct the non-conforming Service at no additional charge to Customer; or (ii) in the event Instructure is unable to correct such deficiencies after good-faith efforts, Instructure shall refund Customer amounts paid that are attributable to the defective Service from the date Instructure received such notice. To receive warranty remedies, Customer must promptly report deficiencies in writing to Instructure, but no later than thirty (30) days after the deficiency is identified by Customer. EXCEPT AS EXPRESSLY PROVIDED IN THIS SECTION 7 AND TO THE MAXIMUM EXTENT OF THE LAW, INSTRUMENT AND ITS SUPPLIERS DISCLAIM ALL WARRANTIES, WHETHER WRITTEN, ORAL, EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, WITHOUT LIMITATION,

THE IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NON-INFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE. WITHOUT LIMITING THE FOREGOING, INSTRUTURE DOES NOT WARRANT THAT THE SERVICE WILL BE UNINTERRUPTED, OR ERROR-FREE, NOR DOES INSTRUTURE WARRANT THE RESULTS OR OUTCOMES FROM USE OF THE SERVICE. TO THE EXTENT THE FOREGOING DISCLAIMER IS EXPRESSLY PROHIBITED BY LAW, ANY AVAILABLE WARRANTY SHALL BE LIMITED TO THIRTY (30) DAYS AND TO THE SERVICE REMEDIES PROVIDED BY INSTRUTURE IN THIS SECTION 7.

8. Compliance. Each party will comply with all applicable laws and regulations with respect to its activities under this Agreement. Without limiting the generality of the foregoing, Customer shall not make the Service available to any person or entity that: (i) is located in a country that is subject to a U.S. government embargo; or (ii) is listed on any U.S. government list of prohibited or restricted parties. Instructure will implement reasonable administrative, technical, and physical safeguards in an effort to secure its facilities and systems from unauthorized access and to secure the Customer Content.

9. Data. As between Instructure and Customer, any and all information, data, results, plans, sketches, text, files, links, images, photos, videos, audio files, notes, or other materials uploaded by a User through the Service ("**Customer Content**") remain the sole property of Customer. Instructure may use the Customer Content solely to provide and improve the Service in accordance with this Agreement or Customer's instructions. As between the parties, Instructure owns the aggregated and statistical data generated or related to the provision, operation, or use of the Service, including measurement and usage statistics, configurations, survey responses, and performance results (the "**Aggregated Data**"). Nothing herein shall be construed as prohibiting Instructure from utilizing the Aggregated Data, provided that Instructure's use of Aggregated Data will not reveal the identity, whether directly or indirectly, of any User or Customer.

10. Limitation of Liability. EACH PARTY AND ITS SUPPLIERS SHALL NOT BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, SPECIAL, EXEMPLARY, PUNITIVE, INCIDENTAL, OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE USE OR INABILITY TO USE THE SERVICE (INCLUDING, WITHOUT LIMITATION, COSTS OF DELAY, LOSS OR INACCURACY OF DATA, RECORDS OR INFORMATION, COST(S) OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES, AND ANY FAILURE OF DELIVERY OF THE SERVICE), EVEN IF THE OTHER PARTY HAS BEEN NOTIFIED OF THE LIKELIHOOD OF SUCH DAMAGES. EACH PARTY'S CUMULATIVE MAXIMUM LIABILITY FOR DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT (WHETHER IN CONTRACT, TORT OR OTHERWISE) SHALL NOT EXCEED THE AMOUNT PAID BY CUSTOMER UNDER THIS AGREEMENT WITHIN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO LIABILITY. CUSTOMER ACKNOWLEDGES THAT INSTRUTURE IS NOT RESPONSIBLE FOR THIRD-PARTY SERVICES OR CONTENT MADE AVAILABLE THROUGH THE SERVICE.

11. Confidentiality. Each party acknowledges that the other party may disclose its Confidential Information to the other in the performance of this Agreement. Accordingly, the Receiving Party (defined below) shall: (a) keep the Confidential Information disclosed by the other party confidential; (b) use Confidential Information only for purposes of fulfilling its obligations and exercising its rights hereunder; and (c) disclose such Confidential Information only to the Receiving Party's employees or Affiliates (defined below) who have a need to know and only for the purposes of fulfilling this Agreement or to the extent required by law. As used herein, "**Confidential Information**" means any and all non-public, confidential and proprietary information, data, or know-how disclosed by either party or its Affiliates (in such capacity the "**Disclosing Party**") to the other party (in such capacity, the "**Receiving Party**"), whether disclosed in writing, orally, electronically, or by other means, and whether or not identified as confidential. Confidential Information shall include all information about the Disclosing Party's businesses, operations, finances, properties, employees, relationships with third parties, plans, trade secrets, and other intellectual property and all analyses, compilations, forecasts, studies, summaries, notes, reports, memoranda, interpretations, data, and other materials which contain or are generated from the Confidential Information. For the avoidance of doubt, any nonpublic aspect of the Service will be considered the Confidential Information of Instructure. Confidential Information shall not include information that: (i) is or becomes a matter of public knowledge through no fault of the Receiving Party; (ii) is rightfully received by the Receiving Party by a third party without a duty of confidentiality; (iii) is independently developed by the Receiving Party without use of or access to any Confidential Information of the Disclosing Party; or (iv) is identified by the Disclosing Party in writing as no longer confidential and proprietary. Notwithstanding the restrictions above, the Receiving Party may disclose the Confidential Information pursuant to law, regulation, or court order, provided that the Receiving Party promptly notifies the Disclosing Party in writing prior to making any such disclosure so that the Disclosing Party may seek a protective order or other appropriate remedy from the proper authority. The Receiving Party agrees to cooperate with the Disclosing Party in seeking such order or other remedy. The Receiving Party further agrees that if the Disclosing Party is not successful in precluding the requesting legal body from requiring the disclosure of the Confidential Information, it will furnish only that portion of the Confidential Information which is legally required (based on the advice of counsel) and will exercise all reasonable efforts to obtain reliable assurances that confidential treatment will be afforded the Confidential Information. Further, any information obtained by monitoring, reviewing, or recording is subject to review by law enforcement organizations in connection with investigation or prosecution of possible criminal or unlawful activity on the Service as well as to disclosures required by or under applicable law or related government agency actions. Instructure will also comply with all court orders or subpoenas involving requests for such information. "**Affiliate**" with respect to a party means any entity that directly, or indirectly through one or more intermediaries controls, is controlled by or is under common control with such party. All entities governed by the Board of Regents for the Oklahoma Agricultural & Mechanical Colleges are public agencies and are subject to the Oklahoma Open Records Act. Notice can be provided to a supplier in the event a request is made for information, but the University cannot keep the agreement confidential unless it is specifically reviewed and labeled confidential by the Chief Procurement Officer. Generally, any deliverables would likely be subject to disclosure under the Oklahoma Open Records Act, 51 O.S. § 24A.1 et seq. Langston University can provide notice to prior to making such disclosure, but it cannot ensure confidentiality.

12. Proprietary Rights. As between Customer and Instructure, the Instructure Intellectual Property is, and shall at all times remain, the sole and exclusive property of Instructure. Customer shall have no right to use, copy, distribute, or create derivative works of the Instructure Intellectual Property except as expressly provided herein. Instructure shall have the right, in its sole discretion, to modify the Instructure Intellectual Property. "**Instructure Intellectual Property**" means: (a) the Service; (b) all improvements, changes, enhancements, and components thereof; (c) all other proprietary materials of Instructure and/or its licensors that are delivered, provided, or used by Instructure in the course of providing the Service; and (d) all other intellectual property owned by Instructure and all copyrights, patents, trademarks and trade names, trade secrets, specifications, methodologies, documentation, algorithms, criteria, designs, report formats, and know-how, as well as and any underlying source code and object code related thereto.

13. Term and Termination. The term of this Agreement is specified in the Order Form (“**Term**”) and shall continue for its full duration unless earlier terminated by a party in accordance with this Section 13. Either party may terminate this Agreement for the material breach of any provision of this Agreement by the other party if such material breach remains uncured for thirty (30) days after receipt of written notice of such breach from the nonbreaching party. Such termination right shall be in addition to any other rights and remedies that may be available to the non-breaching party. In the event the Agreement is terminated, all Order Forms are simultaneously terminated. Upon expiration or termination of this Agreement: (a) Customer shall immediately cease using the Service; and (b) in connection with certain aspects of the Service that feature an export function, for a period of three (3) months following expiration or termination, Customer may export the Customer Content by using the export feature within the Service. Subject to such three (3) month period and Instructure’s legal obligations, Instructure has no obligation to maintain or provide any Customer Content after the termination or expiration of this Agreement.

14. Suspension of Service. Instructure may suspend a User’s access to the Service for a violation of Section 3 of this Agreement, any applicable law, or third-party rights and may suspend the offending User’s access to the Service to the extent and for the duration necessary to address any such violation. Instructure will use commercially reasonable efforts to provide notice to Customer in advance of any suspension unless such violation may cause direct harm to the Service or may result in liability to Instructure. Customer agrees that Instructure will not be liable to Customer or a User if Instructure exercises its suspension rights as permitted by this Section 14.

15. [Reserved]

16. General. Each party acknowledges that any breach, threatened or actual, of this Agreement, including, without limitation, with respect to unauthorized use of proprietary assets, will cause irreparable injury to the other party, such injury would not be quantifiable in monetary damages, and the other party would not have an adequate remedy at law. Each party therefore agrees that the other party shall be entitled, in addition to other available remedies, to seek and be awarded an injunction or other appropriate equitable relief from a court of competent jurisdiction restraining any breach, threatened or actual, of this Agreement. Each party waives any requirement that the other party post any bond or other security in the event any injunctive or equitable relief is sought by or awarded to enforce any provision of this Agreement. Any legal notice by a party under this Agreement shall be in writing and either personally delivered, delivered by email or reputable overnight courier (such as Federal Express) or certified mail, postage prepaid and return receipt requested, addressed to the other party at the address specified in the Order Form or such other address of which either party may from time to time notify the other in accordance with this Section 16. A copy of all notices to Instructure shall be sent to: Instructure, Inc., 6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, Attention: General Counsel and, if by email, to legal@instructure.com. For purposes of service messages and notices about the Service, Instructure may place a banner notice or send an email to the current email address associated with an account. It is the User’s responsibility to ensure that a current email address is associated with their account. All notices shall be in English and shall be deemed effective upon receipt. If Instructure is unable to perform its obligations under this Agreement due to circumstances beyond its reasonable control, including, but not limited to, acts of God, earthquakes, hacker attacks, actions or decrees of governmental bodies, changes in applicable laws, or communication or power failures, such obligations will be suspended so long as those circumstances persist. This Agreement shall be interpreted, governed, and construed by the laws of the State of Oklahoma without regard to principles of conflict of laws. Instructure is performing this Agreement as an independent contractor to Customer. If any term of this Agreement is invalid or unenforceable, the other terms remain in effect and the invalid or unenforceable provision will be deemed modified so that it is valid and enforceable to the maximum extent permitted by law. Amendments to this Agreement must be made in writing and signed by both parties unless otherwise specified in the Agreement. The Parties agree that: (a) this Agreement constitutes the entire agreement between the parties with respect to the subject matter thereof, and any prior representations, statements, and agreements relating thereto are superseded by the terms of this Agreement; and (b) Customer may use purchase orders or similar documents only as proof of acceptance of each Order Form and for convenience only, and all terms and conditions (preprinted or otherwise and regardless of how referenced) shall be void and of no effect. Customer shall not assign this Agreement, in whole or in part, to any entity without Instructure’s prior written consent. Any attempt to assign this Agreement, in whole or in part, in contravention of this Section 16, shall be void. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their successors and permitted assigns. Any failure by either party to enforce the other party’s strict performance of any provision of this Agreement will not constitute a waiver of its right to subsequently enforce such provision or any other provision of this Agreement. Customer agrees to allow Instructure to use its name, logo, and non-competitive use details in both text and pictures in its various marketing communications and materials, in accordance with Customer’s trademark guidelines and policies. Any terms that by their nature survive termination or expiration of this Agreement will survive (including, but not limited to, Sections 5, 7, 10, 11, 12, 13, 15 and 16).

Updated 05/2019

J – PURCHASE REQUESTS

Board approval is requested for the following purchasing items. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical Colleges policies and procedures, as well as applicable state statutes:

Sole source & special request

1. Approval is being requested to purchase a variety of clinical equipment through Virtualis VR needed for the School of Physical Therapy. This equipment assists with screening for patients who are at high risk for injuries related to falls. It will be used to support faculty and student research related to balance. The estimated cost for this expenditure is \$85,500.00 and will be made through legally available funds. (special request)






1013 Center Rd
Ste 403S
Wilmington, DE 19805
United States
Your Contact : Patrick Olivo
Mobile : +1 908-489-9499
Email : p.olivo@virtualisvr.com







Estimate EST-20201120-00161




Date : 11/20/2020

Langston University
To : **Mr Sean Peterson**
701 Sammy Davis Jr Dr
Langston, OK 73050
United States

Object : **Full Physio VR Pack** : Software PhysioVR and MotionVR + Hardware and Accessories

Image	Name/Code	Description	Qty	Discount	PU HT	Total HT
	Physio VR EN	PhysioVR Software Package Contains Balance VR Package + Neuro & Functional Rehabilitation/Assesment	1,00	5 000,00	23 000,00 18 000,00 <i>Unit</i>	18 000,00
	Hardware & Accessories : BalanceVR	Full Hardware & Accessories Pack for the use of BalanceVR Top-of-the-range hardware package necessary for the operation of Virtual Reality - See detail below	1,00	0,00 0,00%	5 000,00 <i>Unit</i>	5 000,00
	MotionVR-1	MotionVR - PROMOTIONAL OFFER -DELIVERY EXPECTED March/April '21 Computerized Dynamic Posturography (CDP) Platform Assessment / Rehabilitation MotionVR connected to Virtual Reality (VR) with controlled and measured motions at 360° 2 independent force plates for load transfers (1 platform/foot,4 sensors per force plate) Plateau with 3 degrees of freedom: Anterior/Posterior (Pitch): Medial-Lateral (Roll): Vertical translation Computerized Dynamic Posturography (CDP) Software: Stabilogram - Statokinesigram- Sensory Organization Test (SOT), Adaptation Test (ADT) - 3D Spectral Analysis by Wavelets and Polar Representation stabilogram. Limits of Stability (LOS), Weight Distribution etc... Rehabilitation software: Control of the mobile platform by impulses/inclinations - VR	1,00	8 000,00	62 000,00 54 000,00 <i>Unit</i>	54 000,00

		<p>Software : Crowd, Sea, SkiVR-transfers of Medial-Lateral supports during a ski descent simulation), BirdVR-dual task with Upper limb exercises, Center of Pressure Pursuit-biofeedback, precision, transfer support amplitude, WalkVR-Walking on the spot, LOS Rehab VR-postural stability rehab and much more.</p> <p>Additional assessment and rehab protocols in development such as: Weight Bearing Squat, Rythmic Weight Shift, Unilateral stance, Instrumented BESS etc...</p> <p>2 Year Warranty</p> <p>*Motor Control Test (MCT) will be available on MotionVR+. If interested, please ask your Virtualis salesperson for more details.</p>				
	PC VR Ready	<p>Included in Full hardware pack</p> <p>PC VR-Ready high end factory assembly</p> <p>Dell Inspiron or equivalent Processor Intel® Core i7-8700 or better- hard drive 1 To minimum + SSD 256 Go Graphic card Nvidia GTX 1070 - Wifi - Bluetooth 4.1 - USB 3.1 - HDMI - Windows 10- 64 Bits 4 years on site support</p>	1,00	0,00 0,00%	0,00 Unit	0,00
	HTC Vive Pro	<p>Included in Full Hardware Pack</p> <p>HTC Vive Pro - Business Edition : Includes the VIVE Pro headset, two Controllers (2018), two base stations 2.0, Accessories : tripod + ballhead, VR cover</p> <p>Business Advantage : 2 years warranty + Dedicated services</p>	1,00	0,00 0,00%	0,00 Unit	0,00
	Screen 27"	<p>Included in full hardware Pack</p> <p>Screen LED 27".Full HD Resolution 1920 x 1080 pixels.With DVI cable or Displayport.</p>	1,00	0,00 0,00%	0,00 Unit	0,00
	PC Cart	<p>Included in Full Hardware Pack :</p> <p>Mobile PC Cart</p>	1,00	0,00 0,00%	0,00 Unit	0,00
	KitThrust	<p>Included in Full Hardware Pack :</p> <p>Thrustmaster T150 + Wheelstandpro V2</p>	1,00	0,00 0,00%	0,00 Unit	0,00
	Maintenance Contract	<p>Maintenance Contract</p> <p>Software Updates - New modules included in software pack - Hotline - Unlimited acces to online training.</p>	1,00	0,00 0,00%	500,00 Unit	500,00

		Annual fee : \$500 / year				
	VR Setup + Delivery	Hardware Set Up & Configuration Updates (PC & VR Goggles + Accessories), Software Installation, VR account, Tests Onsite Delivery	1,00	0,00 0,00%	1 500,00 <i>Unit</i>	1 500,00
	On site installation	On site installation : Furniture assembly - VR installation and connection to PC - tests	1,00	0,00 0,00%	1 500,00 <i>Unit</i>	1 500,00
	On-Site Clinical Education	Onsite Clinical Education-1 Day	2,00	0,00 0,00%	2 500,00 <i>Unit</i>	5 000,00

Notes :

NOTES: Tax will be added to invoice once a PO is issued**Total net no tax. 85 500,00 \$****Total excl. taxes 85 500,00 \$**

**Client signature preceded by the handwritten words
'read and approved' :**

Valid until : 12/20/2020

Payment means : Check, WireTransfer

Payment terms : Net 30 terms

Deadline for payment : 12/21/2020

Bank : BANK OF AMERICA
 Account name : Business Advantage Check
 Account N° : 483080441992
 Routing : 021000322 (paper & electronic) - 026009593 (wires)
 SWIFT : BOFAUS3N

Name on check : VIRTUALIS VR CORP

J – PURCHASE REQUESTS

Board approval is requested for the following purchasing items. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical Colleges policies and procedures, as well as applicable state statutes:

Auxiliary Enterprises Funds

2. Approval is respectfully requested for Langston University to solicit bids and process a purchase order to the selected vendor to replace the furniture (coffee tables, kitchen tables, chairs, dressers and desks) in Scholars Inn and Centennial Court Apartments on the Langston Campus. The existing furniture has reached the end of its operational life and cannot be maintained further. The estimate cost of this expenditure is \$850,000.00. Included in the costs is the freight, removal, and installation of all furniture items. Funding will come from legally available funds and is available in account 326100.

J – PURCHASE REQUESTS

Board approval is requested for the following purchasing items. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical Colleges policies and procedures, as well as applicable state statutes:

Auxiliary Enterprises Funds

3. Approval is respectfully requested to continue engagement with the appropriate providers through A&M approved suppliers in the comprehensive remediation and restoration of facilities affected by infrastructure failures and water intrusions due to the recent winter storm and extreme temperatures. The revised cost to address the full remediation and restoration across the Langston and Tulsa campuses is estimated at \$4,200,000.00. The University intends to file a claim with our insurance carrier, making the expected final out-of-pocket deductible cost \$50,000.00. Funding for these expenditures will come from legally available funds.

J – PURCHASE REQUESTS

Board approval is requested for the following purchasing items. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical Colleges policies and procedures, as well as applicable state statutes:

Auxiliary Enterprises Funds

4. Approval is respectfully requested to for Langston University to procure the needed supplies for our summer make-ready maintenance in on-campus housing facilities through approved vendors. This expenditure encompasses the necessary supplies such as light switches, blinds, shower curtains, and other supplies related to preparing residential units for students. Our Housing staff will work closely with the Office of Central Procurement to ensure compliance with all policies. The estimated cost of this expenditure is not expected to exceed \$400,000.00. Funding will come from legally available funds.

SUMMER PROJECT PARTS

CENTENNIAL	\$110,009.33
YOUNG HALL	\$15,365.64
SCHOLARS	\$98,335.81
COMMONS	\$65,046.76
CIMARRON	\$23,433.21
ADDITIONAL	\$75,882.57
SUMMER PROJECT PARTS TOTAL	\$388,073.32

VI. OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis came before the Board and other members of the Oklahoma State University (OSU) administration joined the meeting via Zoom to present the business of OSU and review the Agenda for members of the Board. (The OSU Agenda is on file in the Board of Regents' Office as Doc. No. 3-4-23-21.)

President Hargis said the OSU campus is slowly returning to a sense of normalcy by holding primarily in-person classes and he believes this has been a real benefit to the students as opposed to online instruction. He said he has good news to share regarding OSU's ranking in the *Times Higher Education*, a global media company focused on higher education. This is a ranking that is noticed around the world by prospective students, so it is very important that OSU rank well. He said Dr. Randy Kluver, Associate Provost and Dean of the School of Global Studies and Partnerships, has really done a good job. This year OSU was recognized as No. 8 in the United States and No. 85 among all global institutions for its contributions by faculty, staff, and students made toward the United Nations Sustainable Development Goals. The other U.S. institutions ranking alongside OSU include Michigan State University, Penn State University, Arizona State University, Massachusetts Institute of Technology, and others.

- B-1 Adoption of Memorial Resolution for Martin Burlingame
- B-2 Adoption of Memorial Resolution for Jan M. Carlson
- B-3 Adoption of Memorial Resolution for Franklin R. Eckhart Sr.
- B-4 Adoption of Memorial Resolution for Ronald A. Petrin
- B-5 Adoption of Memorial Resolution for Karl N. Reid
- B-6 Adoption of Memorial Resolution for Paul E. Richardson
- B-7 Adoption of Memorial Resolution for James P. Vaughn

(Copies of the Memorial Resolutions are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Anthony moved and Regent Burns seconded to approve Section B, Items 1-7 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

- C-1 Approval of revisions to OSU Policy #4-0120, "Publishing Results of Sponsored Research Projects or Programs"

President Hargis said this Item was discussed with the Academic Affairs, Policy & Personnel (AAPP) Committee at its meeting earlier in the week.

Regent Milner said the AAPP Committee met with the OSU administration regarding this Item and acted to recommend Board approval of the administration's request.

Regent Milner moved and Regent Anthony seconded to approve Item C-1 as presented in the OSU Agenda.

Regent Davis asked General Counsel Steve Stephens if he has any comments on the revisions made to this policy. Mr. Stephens said Senior Staff Attorney Erika Artinger reviewed the changes and provided a memo to the Committee highlighting the significant changes to the policy. He said the Office of Legal Counsel approves of the changes.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

Interim Provost Jeanette Mendez presented the following items pertaining to Policy and Operational Procedures and Academic Affairs:

D-1 Approval of personnel actions and personnel items for informational purposes

Interim Provost Mendez said this listing includes 30 new faculty appointments, 18 changes in appointment, and 12 sabbatical requests. For informational purposes, 10 retirements and two separations are included.

Regent Harrel moved and Regent Milner seconded to approve Item D-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

E-1 Approval of curricular changes including new degrees, program modifications, etc.

Interim Provost Mendez said the curricular changes listed are for the OSU-Stillwater and OSU-OKC campuses. She noted that this Item was discussed with the AAPP Committee during its meeting earlier in the week.

Regent Milner said the AAPP Committee met with the OSU administration regarding this Item and acted to recommend Board approval.

Regent Milner moved and Regent Anthony seconded to approve Item E-1 as presented in the OSU Agenda.

Regent Anthony said he noticed several of these changes relate to OSU-Tulsa. In light of recent announcements of collaboration between OSU-Tulsa and Tulsa Community College (TCC), he asked if the new programs are an outcome of this partnership or whether OSU-Tulsa is just choosing to do more. Interim Provost Mendez said the Masters side of the University is just doing more at OSU-Tulsa. The online delivery options, particularly for history and sociology, are to start a pipeline to create that option at OSU-Tulsa. Part of that pipeline will be through TCC for the first two years, but part of it will also be through the online program for the first two years, assuming the OSRHE approve those programs for OSU-Tulsa.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

E-2 Approval of new Department of Business Administration within the Spears School of Business

Interim Provost Mendez said this new academic department will allow the faculty and administrative team to continue to enhance this area of the undergraduate business core curriculum and better serve business students and faculty. This proposal was also discussed with the AAPP Committee during its meeting earlier in the week.

Regent Milner said the AAPP Committee met with the OSU administration regarding this Item, noting that expanded roles and new positions will be internally funded by the Spears School of Business, and the current Associate Dean will be the Department Head. The Committee acted to recommend Board approval of this item.

Regent Milner moved and Regent Callahan seconded to approve Item E-2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

E-3 Approval to award a posthumous Bachelor of Science/Bachelor of Arts degree in Finance to Timothy John "T.J." Sullivan

Regent Harrel moved and Regent Hall seconded to approve Item E-3 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

Senior Vice President Joe Weaver presented the following items pertaining to Administration and Finance:

Mr. Weaver said given the discussion earlier in the meeting about eSports venues, he would like to make the Regents aware that the OSU Student Union has an eSports venue in Room 070A that was put in last year during the pandemic when students were not on campus. The cost for that venue was approximately \$250,000. He encouraged the Regents to drop by and look at the space. He said the day the eSports facility was announced OSU experienced a slight increase in admission applications. He cannot prove that the applications were related to the new eSports facility, but that was the implication given to him by enrollment staff.

Mr. Weaver said the ice storm in February was a challenge to navigate and what the administration had to go through to keep the campus operating was interesting. He said he is very proud of OSU's facilities management staff and how they were able to keep the campus operational. During that time, natural gas prices went through the roof. Natural Gas went from \$350 per dekatherm up to \$1,000 per dekatherm and he was very afraid the gas bill would be astronomical for that time period. Mr. Weaver said the utility bill for that month was around \$385,000, and that bill was not for natural gas. The facilities management team used the diesel boilers to heat the campus. Diesel fuel would typically be \$100,000 more expensive than the cost of natural gas, but under the circumstances and considering the natural gas cost increase, the University actually saved money by using diesel. There are other institutions in the State that had multi-million-dollar gas bills for the month of February, compared to OSU's utilities for that same month at only \$385,000. Another factor that made a difference is that OSU uses natural gas contracting. They hedge out several years in advance and 80 percent of the University's natural gas price was locked in. He said the administration had several conversations with the natural gas company and its legal teams and because OSU's prices were legally set by the contract, they did not have to deal with the market risk and increase. Other institutions do not hedge like OSU does and they suffered the market risk. He said he is proud of how the OSU team handled the situation.

Chair Davis thanked Mr. Weaver for sharing that information.

G-1 Approval of actions required to refund Master Lease program bonds (OSU-CHS)

G-2 Approval to rename campus building

G-3 Approval to enter into and execute a lease agreement (OSU-CHS)

Regent Milner moved and Regent Harrel seconded to approve Section G, Items 1-3 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

H-1 Approval to execute a contract for development services with the OSU Foundation (OSU System)

H-2 Approval of a Resolution of Intent to donate property to the Department of Veterans Affairs (OSU-CHS)

Regent Milner moved and Regent Arthur seconded to approve Section H, Items 1 & 2 as presented in the OSU Agenda.

Regent Hall asked if Item H-1 is an annual contract renewal. Mr. Weaver said it is an annual renewal, but this year there is a cost increase. The reason for the cost increase is that OSU has negotiated and discussed an initiative to reduce the fees that the Foundation charges on endowments and gifts. These fees largely affect major donors, who do not like to pay a 5 percent fee on a gift, nor do they like paying a maintenance fee on their endowment year after year. So, OSU is striving to remove or significantly reduce those fees. Because of this, there is an associated cost increase. Mr. Weaver said he believes if these reductions are accomplished it will improve fundraising with major donors. The cost increase for that renewal is \$1.9 million.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

J-1 Approval of sole source and special request purchasing items

J-2 Approval of plant fund purchasing items

Regent Burns moved and Regent Milner seconded to approve Section J, Items 1 & 2 as presented in the OSU Agenda.

Regent Anthony referenced Item J-1.e. and asked if Coldwell Banker Richard Ellis (CBRE) is the lease agent for the Legacy Tower West facility, and whether the \$301,000 is paid to them for managing that facility. Mr. Weaver said this is a mutual aid agreement, with CBRE providing facilities management services for OSU. The contract will be split between OSU at 43 percent and other building occupants at 57 percent. Dr. Johnny Stephens, Senior Vice President with OSU-CHS, said this is a one-year contract with CBRE. He said as OSU vacates the Kerr Edmondson Building, they will be able to move those facilities employees over to Legacy Tower West. Currently, CBRE is the facilities management group and it is desired to keep them on during the transition between facilities. It is not anticipated this transition will take a full year, but they did want the contract to give them leeway.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

K-1 Approval of room and board rates (OSUIT)

Regent Milner moved and Regent Burns seconded to approve Item K-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

M-1 Demolition of campus structures

Mr. Weaver noted that there are several building demolitions on the schedule, and OSU will save money by knocking them down. In his view, the most significant one is Building 45, which is the old 4-H Youth Building.

Regent Burns said he is supportive of the demolition of the buildings listed and asked why the old swine barn on the west end of town is not on the list. He said it is a real eyesore and it has always been a concern to him that the barn is one of the first things people see as part of the gateway to Stillwater. It is in terrible condition. Mr. Weaver said that is a good point and the referenced barn is not being used. He said arrangements can be made to demolish that building. Regent Burns said first impressions are important and that barn makes for a very poor first impression of Stillwater.

Regent Anthony said he agrees with Regent Burns that the old swine barn should be demolished.

COVID-19 Update for the OSU Stillwater Campus

Regent Burns asked for a brief status report regarding COVID-19 and its impact on OSU. Mr. Weaver said for Payne County the infection rate is around 5 per 100,000, which is a great improvement over last month when the rate was over 10 per 100,000. He said there is one person in Stillwater Medical Center—not intensive care—with COVID-19. To his knowledge there is nobody in quarantine in OSU housing and OSU is in pretty good shape. The administration is getting a lot of pressure from people to not wear masks, but they are committed to wearing masks on campus through graduation. The City of Stillwater has a mask requirement through May. There have been approximately 18,000 vaccinations administered through University Health Services and they are continuing to administer vaccines. He said vaccine hesitancy is beginning to show up; they will set up vaccination pods expecting several thousand students and end up with only about 2,000.

Regent Burns asked the percentage of the OSU Student population who has been vaccinated. Mr. Doug Hallenbeck, OSU Vice President of Student Affairs, said he does not have an exact number. University Health Services has vaccinated approximately 9,000 students, but it is unknown how many may have been vaccinated at other locations off-campus. Mr. Weaver said he does know that some students are being vaccinated through the Payne County Health Department, so he bets the number of vaccinated students is higher. Regent Burns said a lot of the students only became eligible for the vaccine very recently and asked if OSU has any campaign going to

encourage students to get vaccinated. Mr. Weaver said yes, OSU has been sending regular communications out with dates and times of vaccine clinics.

President Hargis expressed appreciation to Regent Burns for his service to the Board for so many years. He said Regent Burns is very hard working and has helped OSU in so many ways.

The business of Oklahoma State University being concluded, President Burns Hargis and members of the OSU administration were excused from the meeting.

MEMORIAL RESOLUTION

ATTACHMENT A

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Martin Burlingame, Retired, Professor, Educational Studies, College of Education and Human Sciences, was claimed by death on December 8, 2020; and

WHEREAS, Dr. Burlingame, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from July 1, 1972, to the date of his retirement, July 1, 2002, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Burlingame to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Burlingame.

Adopted by the Board the 23rd day of April 2021.



Rick Davis, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Jan Meeker Carlson, Emeritus, Adjunct Professor, Educational Studies, College of Education and Human Sciences, was claimed by death on January 12, 2021; and

WHEREAS, Dr. Carlson, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 1, 1975, to the date of his retirement, December 31, 2015, and as a citizen worthy of commemoration and respect; and

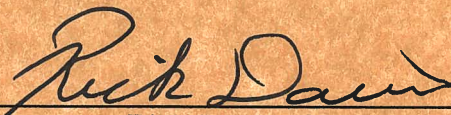
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Carlson to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Carlson.

Adopted by the Board the 23rd day of April 2021.



Rick Davis, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Franklin Fred Eckhart Sr., Emeritus, Associate Professor, Division of Engineering Technology, College of Engineering, Architecture and Technology, was claimed by death on December 18, 2020; and

WHEREAS, Professor Eckhart, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 16, 1976, to the date of his retirement, June 1, 1998, and as a citizen worthy of commemoration and respect; and

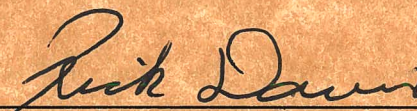
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Professor Eckhart to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Professor Eckhart.

Adopted by the Board the 23rd day of April 2021.



Rick Davis, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Ronald Arthur Petrin, Emeritus, Associate Professor, and Retired, Department Head, History, College of Arts and Sciences, was claimed by death on November 25, 2020; and

WHEREAS, Dr. Petrin, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1985, to the date of his retirement, June 1, 2015, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Petrin to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Petrin.

Adopted by the Board the 23rd day of April 2021.



Rick Davis, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Karl N. Reid Jr., Emeritus, Professor, Mechanical and Aerospace Engineering, and Retired, Dean, College of Engineering, Architecture and Technology, was claimed by death on April 14, 2021; and

WHEREAS, Dr. Reid, by his loyalty, attention to duty, and faithful performance rendered service as a faculty and administrative member of Oklahoma State University from September 1, 1964, to the date of his retirement, January 1, 2018, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Reid to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Reid.

Adopted by the Board the 23rd day of April 2021.



Rick Davis, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Paul E. Richardson, Emeritus, Professor, Plant Biology, Ecology and Evolution, College of Arts and Sciences, was claimed by death on February 15, 2021; and

WHEREAS, Dr. Richardson, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1968, to the date of his retirement, June 30, 1992, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Richardson to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Richardson.

Adopted by the Board the 23rd day of April 2021.



Rick Davis, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that James Patrick Vaughn, Retired, Instructor, School of Automotive Technologies, OSUIT, was claimed by death on January 5, 2021; and

WHEREAS, Mr. Vaughn, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 29, 1975, to the date of his retirement, January 13, 1988, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Vaughn to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Mr. Vaughn.

Adopted by the Board the 23rd day of April 2021.


Rick Davis, Chair

VII. PUBLIC COMMENTS

Chair Davis said in accordance with Board Policy 1.17, time is provided for individuals to appear before the Board in order to provide comments. There were none registered to comment, and the Board continued with its business.

VIII. COMMITTEE REPORTS

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Northeastern Oklahoma A&M College, Langston University, and Oklahoma State University.)

B. Audit, Risk Management and Compliance Review Committee

None

C. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Connors State College and Langston University.)

D. Planning and Budgets Committee

None

IX. OTHER BOARD OF REGENTS' BUSINESS

D. Approval of personnel actions for the Office of the Board of Regents

Mr. Ramsey presented personnel actions for the Office of the Board of Regents. (The Personnel Actions are identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Hall said as Chair of the OSU Presidential Search Committee, he appreciates the Executive Office staff. He said it would have been amazing organization and leadership even without the restrictions due to the COVID-19 pandemic, yet in the midst of all the challenges and restrictions, the facilitation of the candidates, the transfer of information, and the use of the OnBoard system that was implemented months prior to the search, exhibit that the staff put a lot of energy and forward-thinking into what would move the facilitation of these meetings and information forward. He said if the online system had not been pursued a year earlier, he does not know how they would have gotten through the search. From the compilation of information from the candidates to communication with the consultant and the facilitation of interviews in OKC and Stillwater, the organization was unbelievable. He thanked Executive Office staff members Kyla Eldridge, Nicole Nixon, and Jason Ramsey.

Regent Hall moved and Regent Burns seconded to approve the personnel actions for the Office of the Board of Regents as presented.

Regent Burns said he had been skeptical about the implementation of the OnBoard system in the beginning, but it has been great and has changed his life in terms of making things so much easier. He said he particularly likes that OnBoard directly adds the meetings to his calendar, as he does not have a secretary anymore so that made all the difference in the world to him. He expressed

appreciation to the Executive Office staff for their work on the implementation of the OnBoard system. OnBoard is a vast improvement on the way things were previously done, and it is so nice to not waste all the paper that was previously used at board meetings.

Chair Davis said he would like to echo those comments. Kyla Eldridge and Nicole Nixon did an outstanding job getting the Board through the OSU Presidential Search process successfully and the Board is grateful for their efforts.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.

Mr. Ramsey thanked the Board for their support.

Regent Davis said he would like to note that Burns Hargis had the foresight to give ample notice to the Board so they could begin the search process in a timely fashion. It was invaluable to have a year's notice of President Hargis' retirement. He also noted that this is the last time on the OSU campus that the Board will have the opportunity to address Burns Hargis as the President of OSU. He said the Board is so grateful to President Hargis and for his service to OSU. He said they all love the University, and a large part of the reason they love it is because of what President Hargis has done.

Steve Stephens said he would like to formally advise the Board that Deputy General Counsel Scott Fern is retiring in June after over 30 years of service. With Mr. Fern's retirement, the Office of Legal Counsel will lose a lot of institutional knowledge and a very good lawyer. He said Mr. Fern has an adjunct job lined up as a teacher for a class or two in the next school year. Chair Davis said Mr. Fern has been a tremendous asset to the Office of Legal Counsel for many years and expressed appreciation for his service.

Chair Davis recognized Dr. Kayse Shrum, OSU President Designate, who was at meeting. He said the Board is excited and looking forward to her tenure beginning on July 1, 2021. He said the Board will be there to support her because they are all passionate about OSU and want to see success.

Adjournment

Regent Anthony moved and Regent Milner seconded to adjourn the meeting at approximately 12:13 p.m.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None.
The motion carried.



PERSONNEL ACTIONS

April 23, 2021, Board Meeting

Executive Office:

- **Kyla Eldridge**, \$5,000 one-time bonus for additional duties related to the OSU presidential search.
- **Nicole Nixon**, \$2,500 one-time bonus for additional duties related to the OSU presidential search.

For information only:

- **Shyanne Mikles**, resignation as Administrative Associate (effective March 31, 2021)

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES



By: _____ Rick Davis 06/18/2021 13:26 CDT
Rick Davis, Chair

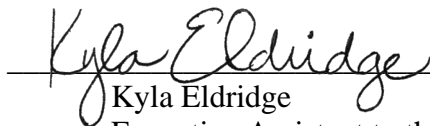
ATTEST:



Jason Ramsey 06/22/2021 14:37 CDT

Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on June 18, 2021.



Kyla Eldridge
Executive Assistant to the CEO