



# MINUTES

of the

BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

for the

September 10, 2021

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL & MECHANICAL COLLEGES

September 10, 2021

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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
SEPTEMBER 10, 2021**

*Notice of this meeting was filed with the Oklahoma Secretary of State on December 14, 2020.*

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in Council Room, 412 Student Union at Oklahoma State University in Stillwater, Oklahoma, on September 10, 2021.

Board members in attendance: Dr. Trudy Milner, Chair; Mr. Jarold Callahan, Vice Chair; Mr. Calvin Anthony; Mrs. Blayne Arthur; Mr. Rick Davis; Mr. Joe Hall; Mr. Jimmy Harrel; Mr. Billy G. Taylor; and Mr. Rick Walker.

Absent: None.

Others in attendance: Mr. Jason Ramsey, Chief Executive Officer; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Jessica Russell, Director of Public Policy; Ms. Nicole Nixon, Administrative Associate; and Ms. Amy Cooper, Administrative Associate.

After the Chief Executive Officer affirmed a quorum was present and that all documents had been filed, Chair Milner called the meeting to order at approximately 10:02 a.m.

**I. BOARD OF REGENTS' BUSINESS**

A. Approval of Order of Business

(The Order of Business and Meeting Agenda are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Davis moved and Regent Callahan seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

B. Approval of minutes of Regular Board Meeting held June 18, 2021

Regent Anthony moved and Regent Callahan seconded to approve the minutes of the June 18, 2021 Regular Board Meeting as presented.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

C. Approval of minutes of Board Retreat held on August 23 & 24, 2021

Regent Taylor moved and Regent Davis seconded to approve the minutes of the August 23 & 24, 2021 Board Retreat as presented.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

D. Announcement of next Regular Board Meeting to be held on October 22, 2021

Chair Milner stated that the next meeting will be held on October 22, 2021 in Regents Room, A.D. Stone Student Union at Connors State College in Warner, Oklahoma.

E. Adoption of Memorial Resolution for Former Regent Vernon D. Breckenridge

(The Memorial Resolution is identified as ATTACHMENT B and attached to this portion of the minutes.)

Regent Taylor moved and Regent Davis seconded to adopt the Memorial Resolution as presented.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.



**ORDER OF BUSINESS**  
**OSU/A&M Board of Regents**  
**Regular Board Meeting**

**September 10, 2021**

**Council Room**  
**412 Student Union**  
**Oklahoma State University**  
**Stillwater, Oklahoma**

*Secretary of State meeting notice was filed on December 14, 2020.*

**BOARD BUSINESS:**

1. Approval of Order of Business
2. Approval of Minutes for June 18, 2021 Regular Board Meeting
3. Approval of Minutes for August 23-24, 2021 Board Retreat
4. Announcement of next regular meeting:  
Oct. 22, 2021 -- Regents Room, A.D. Stone Student Union  
Connors State College  
Warner, Oklahoma
5. Approval of Memorial Resolution for Vernon D. Breckenridge

**BUSINESS WITH COLLEGES AND UNIVERSITIES:**

1. Oklahoma Panhandle State University
2. Northeastern Oklahoma A&M College
3. Connors State College
4. Langston University
5. Oklahoma State University

**COMMITTEE REPORTS:**

1. Academic Affairs, Policy and Personnel Committee
2. Audit, Risk Management and Compliance Review Committee
3. Fiscal Affairs and Plant Facilities Committee
4. Planning and Budgets Committee

**PUBLIC COMMENTS**

None

**OTHER BOARD BUSINESS:**

1. Reports or recommendations by the Chief Executive Officer
  - a. General Business
  - b. General Counsel
  - c. Chief Audit Executive



**AGENDA**  
**OSU/A&M Board of Regents**  
**Regular Board Meeting**

**September 10, 2021 – 10:00 a.m.**

**Council Room, 412 Student Union**  
**Oklahoma State University**  
**Stillwater, Oklahoma**

*Notice of this meeting was filed with the Secretary of State on December 14, 2020. At the time this agenda is posted, detailed institutional agendas are available in the Office of the Board of Regents.*

**I. BOARD OF REGENTS' BUSINESS**

- A. Approval of Order of Business
- B. Approval of minutes for Regular Board Meeting held June 18, 2021
- C. Approval of minutes of Board Retreat held August 23 & 24, 2021
- D. Announcement of next Regular Board Meeting to be held on October 22, 2021 in Regents Room, A.D. Stone Student Union, Connors State College, Warner, Oklahoma
- E. Adoption of Memorial Resolution for Former Regent Vernon D. Breckenridge

**II. OKLAHOMA PANHANDLE STATE UNIVERSITY**

- A. General Information/Reports Requiring No Action by the Board
  - 1. Remarks by President Faltyn
  - 2. Fall 21 Enrollment Report
  - 3. Panhandle Magazine
- B. Resolutions

*None*
- C. Policy and Operational Procedures
  - 1. Request approval to adopt Oklahoma Panhandle State University Faculty Credentials Policy and Procedures
- D. Personnel Actions

*RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.*

  - 1. Request approval of personnel actions

E. Instructional Programs

1. Request approval for the online delivery of programs

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request approval to accept an additional \$2,891,671 in Higher Education Emergency Relief Funds under the Coronavirus Aid, Relief, and Economic Security Act

G. Other Business and Financial Matters

*None*

H. Contractual Agreements (other than construction and renovation)

*None*

I. New Construction or Renovation of Facilities

*None*

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

*None*

K. Student Services/Activities

*None*

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. June and July 2021 Out of State Travel
2. FY21 4<sup>th</sup> Quarter FTE Report

**III. NORTHEASTERN OKLAHOMA A&M COLLEGE**

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Stafford
  - a. Highlights of NEO Update newsletter
  - b. Fall 2021 Enrollment Update

B. Resolutions

*None*

C. Policy and Operational Procedures

*None*

D. Personnel Actions

*RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.*

1. Request approval of personnel actions

2. Personnel items for informational purposes only

E. Instructional Programs

1. Request approval of curricular changes

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

*None*

G. Other Business and Financial Matters

1. Request approval to expend funds, including payment of administrative allowance at year-end, according to grant/program guidelines

2. Request approval of peace officer actions

H. Contractual Agreements (other than construction and renovation)

*None*

I. New Construction or Renovation of Facilities

*None*

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

*None*

K. Student Services/Activities

*None*

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summary for June and July

2. NEO Norsemen Athletic Fall Schedules

3. OSRHE FTE Reporting

**IV. CONNORS STATE COLLEGE**

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Ramming

a. CSC Connection

b. Enrollment

c. Presidents House update

B. Resolutions

*None*

C. Policy and Operational Procedures

*None*

**D. Personnel Actions**

*RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.*

1. Request approval of personnel actions and personnel items for informational purposes only

**E. Instructional Programs**

1. Request approval for modification of the Associates of Arts of Pre-Law
2. Request approval for electronic delivery for various Associate in Arts degrees and Certificates in Child Development
3. Request approval to add a new course
4. Request approval for off-campus courses for fall 2021
5. Request approval for the Scholars for Excellence in Child Care Coordinator
6. Request approval for program reviews

**F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)**

1. Request approval to accept additional \$590,913 in (CARES) ARP/HEERF NASNTI for Minority Serving institutions

**G. Other Business and Financial Matters**

*None*

**H. Contractual Agreements (other than construction and renovation)**

*None*

**I. New Construction or Renovation of Facilities**

*None*

**J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)**

*None*

**K. Student Services/Activities**

*None*

**L. New Business Unforeseen at Time Agenda was Posted**

**M. Other Informational Matters Not Requiring Action of the Board**

1. FTE Employee Report for June 2021
2. Out-of-state travel summaries for June, July, and August 2021

**V. LANGSTON UNIVERSITY**

**A. General Information/Reports Requiring No Action by the Board**

1. Remarks by President Smith

B. Resolutions

1. Request adoption of Memorial Resolution for Dr. Edward Khiwa
2. Request adoption of Memorial Resolution for Ms. Lillian McConnell

C. Policy and Operational Procedures

*None*

D. Personnel Actions

*RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.*

1. Request approval of personnel actions and personnel items for informational purposes only

E. Instructional Programs

*None*

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request approval to accept CARES/HEERF funding

G. Other Business and Financial Matters

1. Request approval of peace officer actions

H. Contractual Agreements (other than construction and renovation)

1. Request approval to renew sponsorship of Sankofa Middle School of Creative and Performing Arts, Inc.
2. Request approval to renew agreement with Total Wellness for the purpose of COVID-19 testing, vaccination, reporting, contact tracing, and supportive care for students
3. Request ratification of interim approval and special request to enter into an agreement with Adidas and Midwest Sporting Goods

I. New Construction or Renovation of Facilities

1. Request approval to engage with A&M approved supplier in the remediation of Centennial Court Apartment units affected by recent water intrusion
2. Request approval to initiate the process for the replacement of roofing on Gayles Gymnasium

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval to contract with OMES CAP and OMES contracted vendor for replacement of landscaping damaged in October 2020 ice storm
2. Request approval to process payment to Waste Management of Oklahoma for services in July 2021 through September 2021
3. Request approval to process payment to Republic Waste Services through A&M System Contract for waste management services



4. Request ratification of interim approval and request to increase expenditure related to engagement with First Onsite/Trilink Restoration to remediate Scholars' Inn Housing Units on an emergency basis

K. Student Services/Activities

*None*

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. 4<sup>th</sup> Quarter FTE Report

**VI. OKLAHOMA STATE UNIVERSITY**

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Shrum

B. Resolutions

1. Request adoption of Memorial Resolution for Michael R. Edgmand
2. Request adoption of Memorial Resolution for William "Bill" R. Raun
3. Ratification of interim approval to present Gary C. Clark with the Henry G. Bennett Distinguished Service Award

C. Policy and Operational Procedures

1. Request approval of OSU Policy #1-0136, "Digital Accessibility"

D. Personnel Actions

*RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.*

1. Request approval of personnel items and personnel items for informational purposes only
2. Request approval to update the job description and begin recruitment for the Vice President for Research at OSU-CHS
3. Request approval to update the job description for President at OSU-CHS
4. Request approval for the job description for Senior Vice President for Health Affairs (OSU System)
5. Request approval for the job description for Senior Vice President for Executive Affairs
6. Request ratification of interim approval for the job description for Senior Vice President of Operations

E. Instructional Programs

1. Request approval of curricular changes including new degrees, program modifications, etc.

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

*None*

G. Other Business and Financial Matters

1. Request approval for peace officer actions
2. Request approval of actions required for optional redemption of bonds (OSU System)
3. Request approval of actions required to finance capital projects in Fiscal Year 2022
4. Request ratification of interim Board approval to grant Right of Way easement to Central Electric Cooperative
5. Request approval to renovate and enter into gift-in-kind agreements for multiple athletics projects
6. Request approval to name the garden north of the Business building
7. Request approval to transfer funds for capital improvements (OSU-CHS)

H. Contractual Agreements (other than construction and renovation)

1. Request approval of changes to OSU and OSU/A&M retirement plans
2. Request approval of changes to OSU and OSU/A&M retirement plans
3. Request approval to provide conference support services to the OSU Center for Health Sciences Alumni Association (OSU-CHS)

I. New Construction or Renovation of Facilities

1. Request approval to begin the selection process for on-call consultants to provide as-needed architectural, landscape architectural, and structural engineering services to the University System and Institutions governed by the Board (OSU System)

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval of sole source and special request
2. Request approval of revolving & appropriated funds

K. Student Services/Activities

*None*

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Naming agreements for interior spaces

**VII. PUBLIC COMMENTS**

*In accordance with Board Policy 1.17, time will be provided for individuals to appear before the Board in order to provide comments on issues directly affecting institutions governed by the Board.*

*None*

### **VIII. COMMITTEE REPORTS**

*Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.*

**A. Academic Affairs, Policy and Personnel Committee**

*(All business discussed by this Committee was presented during the business of Oklahoma Panhandle State University and Oklahoma State University.)*

**B. Audit, Risk Management and Compliance Review Committee**

**C. Fiscal Affairs and Plant Facilities Committee**

*(All business discussed by this Committee was presented during the business of Oklahoma State University.)*

**D. Planning and Budgets Committee**

### **IX. OTHER BOARD OF REGENTS' BUSINESS**

**A. General Information/Reports Requiring No Action by the Board**

*None*

**B. Resolutions**

*None*

**C. Policy and Operational Procedures**

*None*

**D. Personnel Actions**

*RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.*

**1. Personnel items for informational purposes only**

**E. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)**

*None*

**F. Other Business Matters Requiring Action of the Board**

**G. Reports/Comments/Recommendations by Chief Executive Officer**

**H. Reports/Comments/Recommendations by General Counsel**

**I. Reports/Comments/Recommendations by Chief Audit Executive**

**J. New Business Unforeseen at Time Agenda was Posted**

**K. Other Informational Matters Not Requiring Action of the Board**

*None*

**L. Meeting adjournment**

Resolution  
VERNON D. BRECKENRIDGE

WHEREAS, it has been called to the attention of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that former Regent, Mr. Vernon D. Breckenridge, was claimed by death on December 23, 2020, at the age of 88; and,

WHEREAS, Mr. Breckenridge was born and raised in Okeene, Oklahoma; and,

WHEREAS, he attended Langston University at the top of his class and was a member of the Phi Beta Sigma Fraternity; and,

WHEREAS, he will be remembered by generations of Oklahomans for his outstanding achievements and exemplary service including coaching at Geary High School and Dunbar High School, and his service on several national, state, and local boards; and,

WHEREAS, he was an active deacon at Mt. Zion Baptist Church Hennessey and later at Grayson Missionary Baptist Church where he also served as the Sunday School Superintendent;

WHEREAS, he was a farmer and rancher in the Hennessey community for the majority of his life; and,

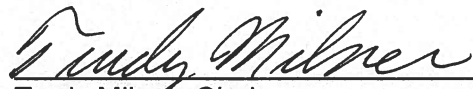
WHEREAS, by his loyalty, attention to duty, and faithful performance rendered service as a Regent from 1990 - 1992, and as a citizen worthy of commemoration and respect; and,

WHEREAS, in his passing, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and the Oklahoma institutions of higher education it governs have suffered the loss of a true friend and devoted citizen.

NOW, THEREFORE, BE IT RESOLVED that the Board takes this method to express respect to his memory and to extend to the family its deep sympathy in the loss sustained.

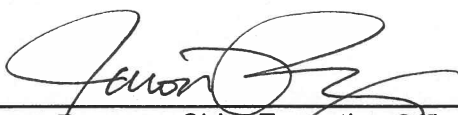
BE IT FURTHER RESOLVED that this resolution be sent to the family of Mr. Breckenridge and a copy made a part of the official minutes of the Board as a lasting tribute to his extraordinary service and commitment to higher education in Oklahoma.

Adopted by the Board of Regents this 10<sup>th</sup> day of September, 2021.



Trudy Milner, Chair  
Board of Regents for the Oklahoma  
Agricultural and Mechanical Colleges

ATTEST:



Jason Ramsey, Chief Executive Officer

## **II. OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA**

President Tim Faltyn and members of the Oklahoma Panhandle State University (OPSU) administration appeared before the Board of Regents to present the business of OPSU and review the Agenda for members of the Board. (The OPSU Agenda is attached to this portion of the minutes.)

President Faltyn said for the first time in four years, the Fall 21 Enrollment Report does not show an absolute enrollment increase. This is a high-stakes situation for OPSU because they created a budget where if OPSU met a flat enrollment target to the previous year then employees would receive a pay raise, which is desperately needed at OPSU. President Faltyn said thanks to Provost Julie Dinger and her leadership, OPSU has changed how they offer courses. A fair portion of OPSU's fall enrollment comes from their "Fall B," which is the second eight weeks semester. President Faltyn said OPSU is 87 students away from reaching their enrollment. "Fall B" begins on October 11 and OPSU anticipates that if enrollment is anywhere close to what it has been in the last three years, then they will exceed their enrollment target and grow. President Faltyn said considering OPSU's geography and what the nation is going through right now, OPSU's team is amazing.

President Faltyn said the enrollment report breaks down enrollment by class and rank. OPSU is missing students in their sophomore and junior class. They had anticipated the decrease in the sophomore class because there was an increase last year, and people who had planned to attend another university decided to attend OPSU because they are local. President Faltyn said a large number of students graduated as seniors from OPSU. He said OPSU feels good about where they are and believes they have hit a plateau. They are also in a good spot in terms of sustainability.

President Faltyn then highlighted various stories of interest in the *Panhandle Magazine*. He also mentioned that OPSU will hold their homecoming in-person on September 25.

### C-1 Approval to adopt Oklahoma Panhandle State University Faculty Credentials Policy and Procedures

President Faltyn said this Item was discussed with members of the Academic Affairs, Policy and Personnel (AAPP) Committee.

Committee Chair Jarold Callahan said the AAPP Committee met with the OPSU administration regarding the adoption of the OPSU Faculty Credentials Policy and Procedures. The policy ensures that OPSU's hiring of faculty complies with recommendations established by the Higher Learning Commission (HLC) and the Oklahoma State Regents for Higher Education. The Committee acted to recommend Board approval of the administration's request.

Regent Callahan moved and Regent Anthony seconded to approve Item C-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

D-1 Approval of personnel actions

Regent Harrel moved and Regent Taylor seconded to approve Item D-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

E-1 Approval for the delivery of online programs

President Faltyn said for the last five years OPSU has focused on their centers of excellence by taking resources and putting them into areas of growth. These two programs are areas of growth for OPSU and are coming on strong. President Faltyn said if these programs are doing well when offered traditionally, the next step is to offer them online.

Regent Anthony asked what percentage of these courses are offered online. President Faltyn said the specific programs are available to take online or traditionally. The courses in this degree program are 100 percent online. Regent Anthony asked what are the total amount of courses OPSU offers online. President Faltyn said it is around 70 percent. A great deal of growth at OPSU has been in their online college that was established a couple of years ago. More than half of OPSU's courses are available to be taken traditionally or online, and roughly 70 percent of their total course offerings are available online. President Faltyn said given the remote nature of OPSU's campus this is the way it has to be.

Regent Callahan asked how the labs of certain courses are dealt with, such as those in Associate of Sciences in Agriculture, plant science labs, and animal science labs. Provost Dinger said OPSU employs a variety of methods to furnish these clinical and lab experiences. For example, in the soil sciences classes, Dr. Curtis Bensch has worked hard to create virtual experiences for students. He also finds animated ways for them to seek out the lab experiences in the environments where they are stationed. Right now for OPSU's students, it is within a 250 mile radius. Provost Dinger said Dr. Bensch is very familiar with the biodiversity of those areas, and he has tried to take advantage of those times where students are from more remote locations to make it a learning opportunity. Provost Dinger said the student learning outcomes are identical for the online class and the in-person class, it is just finding new ways to engage the students and meet these criteria.

Regent Callahan asked if there is any difficulty getting this accredited by the HLC. President Faltyn said there was some head scratching initially, but after there is confidence demonstrated in traditional science there isn't much of a difficulty.

Regent Callahan moved and Regent Arthur seconded to approve Item E-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

F-1 Approval to accept an additional \$2,891,671 in Higher Education Emergency Relief Funds under the Coronavirus Aid, Relief, and Economic Security Act

Ms. Liz McMurphy said beginning in May 2020, OPSU received the first round of Higher Education Emergency Relief Funds (HEERF). They have received a total of \$5.5 million which includes parts 1, 2, and 3. This request is to approve HEERF 3 and allows OPSU to provide relief funding from institutional funds in addition to student funding. The total student funding of \$883,000 has been granted to students with HEERF 1 and 2. HEERF 3 student funding of \$1.4 million will be distributed this fall. Ms. McMurphy said it is important to share an update on OPSU's recent disbursement of emergency relief funding from institutional funds for both current and former students at OPSU. The disruption of daily life caused by COVID-19 has included financial hardships for many at OPSU. With institutional federal funding from HEERF 2 and 3, OPSU recently discharged students' accounts eligible under the federal guidance. Ms. McMurphy said this account forgiveness to students is just under \$1.5 million. This has been described as life-changing funding for many of OPSU's students.

Ms. McMurphy said OPSU worked with Mr. Justin Kersey of Crawford & Associates on this process, and they feel good about the approach taken to provide relief to students. In addition to the discharge to students' accounts, OPSU will receive applications through September 30 for students who had a zero account balance in an effort to ensure equity to those who demonstrated financial responsibility by making payment on their account through the eligible period. Once the applicable period is closed, the amount per student will be determined based on the number of applications received.

Regent Davis moved and Regent Hall seconded to approve Item F-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

President Faltyn said OPSU did not want to only discharge accounts to those who had not paid their bills but wanted to create a system for people who did pay their bills to be compensated. He said he is proud of Ms. McMurphy and this system she created.

The business of Oklahoma Panhandle State University being concluded, President Faltyn and members of the administration were excused from the meeting.



OKLAHOMA PANHANDLE STATE UNIVERSITY

Goodwell, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges  
September 10, 2021

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with the purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. Remarks by President Faltyn
2. Fall 21 Enrollment Report (*Reference Document A-2*)
3. Panhandle Magazine

**B – RESOLUTIONS**

None

**C - POLICY AND OPERATIONAL PROCEDURES**

1. Board approval is requested to adopt the Oklahoma Panhandle State University Faculty Credentials Policy and Procedures. This policy has been reviewed by legal counsel.  
(*Reference Document C-1*)

**D - PERSONNEL ACTIONS**

1. Board approval is requested for personnel actions including appointments, changes in salary, changes in title or rate, personnel leaves, etc. (*Reference Document D-1*)

**E - INSTRUCTIONAL PROGRAMS**

1. Board approval is requested for the following online delivery programs.  
(*Reference Document E-1*)

Programs:

- a. Bachelor of Science in Criminal Justice
- b. Bachelor of Science in Agribusiness
- c. Associate of Science in Criminal Justice
- d. Associate of Science in Agriculture

**F - BUDGETARY ACTIONS**

1. Board approval is requested to accept an additional \$2,891,671 in Higher Education Emergency Relief Funds under the Coronavirus Aid, Relief, and Economic Security Act.

**G - OTHER BUSINESS AND FINANCIAL MATTERS**

None

**H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

None



**I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

None

**J - PURCHASE REQUESTS**

None

**K - STUDENT SERVICES/ACTIVITIES**

None

**L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED**

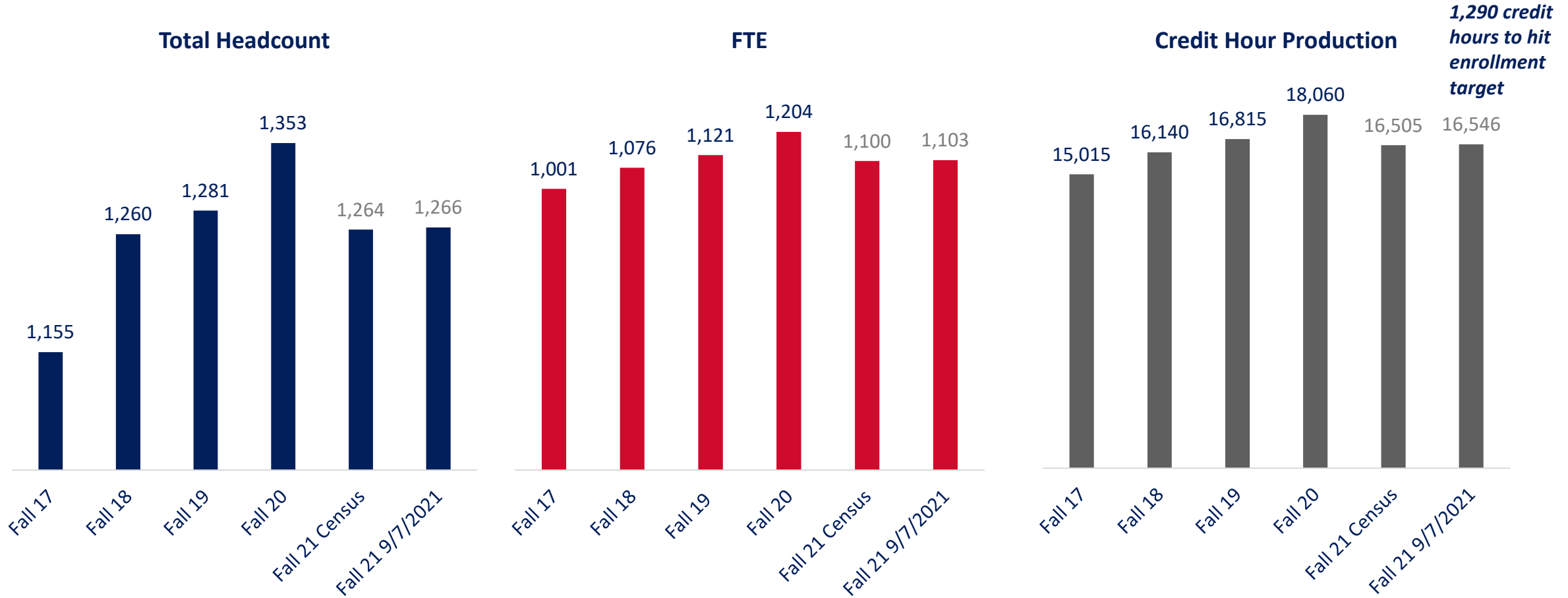
None

**M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. June and July 2021 Out of State Travel (Reference Document M-1)
2. FY21 4<sup>th</sup> Quarter FTE Report (*Reference Document M-2*)



# Fall 2021 Preliminary Enrollment Census Date and Year to Date

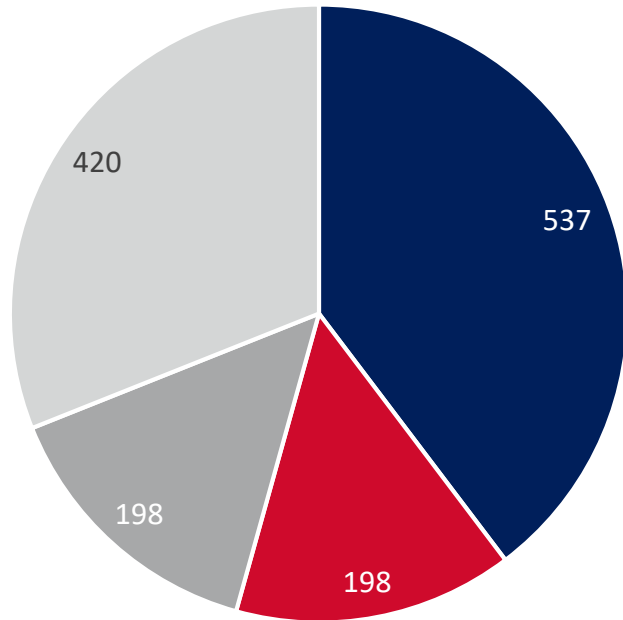


FY 22 FTE Goal 1,189/Credit Hour Goal 17,840 based on final reported enrollment for Fall 2020



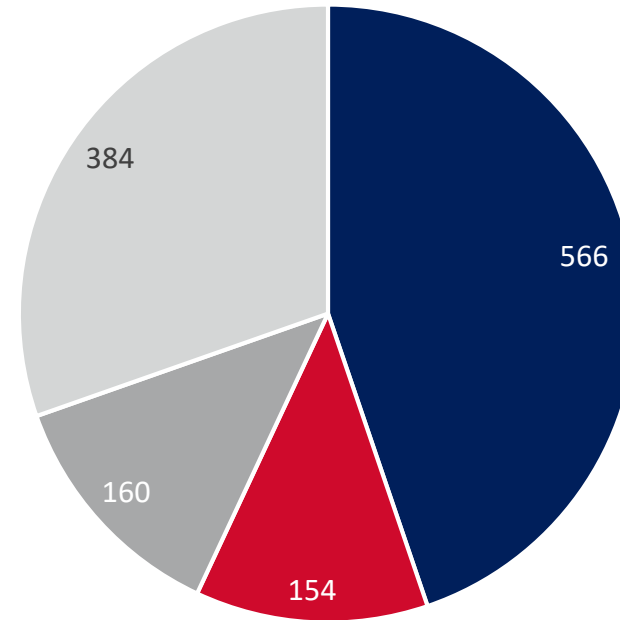
# Fall 2021 Preliminary Enrollment Class Rank

**Class Rank Fall 2020**



■ Freshman ■ Sophomore ■ Junior ■ Senior

**Class Rank Fall 2021**



■ Freshman ■ Sophomore ■ Junior ■ Senior

\*Data from Fall 2020 and Fall 2021 Census

# Faculty Credential Policy

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**Effective Date:** TBD

**Approved by:** Deans Council and Department Chairs

**Policy Owner:** Academic Affairs

**Last Reviewed:** August 2021

**Last Revised:** August 2021

**Revision Approved by:** Dr. Julie Dinger, Provost

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## Faculty Credential Policy

### A. Introduction

The Office of Academic Affairs is dedicated to ensuring that all members of its faculty uphold the recommendations established by The Higher Learning Commission (HLC) and Oklahoma State Regents for Higher Education (OSRHE). Oklahoma Panhandle State University's policy adheres to the HLC recommendations while abiding by the policy of the OSRHE.

### B. Requirements

Faculty member credentials must be appropriate to assigned duties and disciplines, including level of instruction (Baccalaureate, AA, AS, AAS, Certificate, remedial, etc.).

1. Faculty must hold degrees, certifications, and licenses from institutions accredited by agencies recognized by the U.S. Department of Education such as the Higher Learning Commission or from institutions with comparable status, certification, or recognition in other countries.
2. Faculty members teaching general education core courses are expected to hold at least a master's degree with 18 graduate hours in the teaching field. (A limited number of faculty may hold equivalent documented experience to meet educational qualifications.) See Section E, Evaluation of Credentials
3. Typically, faculty members teaching remedial/developmental education courses hold a master's degree but must hold a bachelor's degree in the teaching field.
4. Faculty members teaching in occupational skills areas (AAS) must hold at least a bachelor's degree or appropriate industry-related licensure/certification.

### C. Full-Time and Part-Time Guidelines

The goal of Oklahoma Panhandle State University will be to maintain the same guidelines for both full-time and part-time faculty members.

### D. Qualifications

Oklahoma Panhandle State University strives to maintain good practices in determining qualified faculty and as a policy will establish periodic reviews to ensure the minimum qualifications and expectations of all full-time and part-time faculty teaching in all disciplines. An "official" copy of academic transcripts bearing the seal of the university should be provided to the Human Resources Office. While the official certified transcript will be housed in the employee's official personnel file in the Human Resources Office, a copy will also be maintained in the Office of the Vice President of Academic Affairs.

Qualifications of faculty teaching courses leading to a degree require a master's degree in the discipline or related field with a minimum of 18 graduate credits in the subject area; candidates pursuing a Master's Degree may be considered with the understanding that the degree must be completed expeditiously. The failure of an individual faculty member to maintain satisfactory progress on his or her qualification plan will be considered adequate cause for the university to place the faculty member on probationary status or dismiss him or her from employment.

Full-time and part-time faculty who are working on completing their qualifications must submit updated transcripts at the beginning of each semester. The appropriate Dean is responsible for the evaluation of appropriate academic progress.

All references to degrees and semester hours in this and other University documents presume that credit comes from institutions that are fully accredited at the graduate level by one of the recognized regional associations or by another federally recognized specialized accrediting body. Degrees and courses from foreign institutions must come from institutions generally acknowledged to meet requirements equivalent to regional accreditation in the U.S.A.

Faculty with advanced degrees from foreign institutions must have their credentials evaluated and translated by a National Association of Credential Evaluation Services (NACES)-approved organization prior to beginning work with OPSU. Original documentation must be submitted prior to hire date.

#### **E. Evaluation of Credentials**

##### **1. Associate of Arts and Associate of Science Degree Programs (Academic Transfer Intention)**

###### **Required Qualifications:**

Full-time and part-time faculty members are expected to hold a degree at least one level above that of the program in which they are teaching. For courses taught as part of an AA or AS degree, having the expectation of transfer to universities, the generally accepted minimum faculty credential consists of a Master's degree with a major in the teaching field (or a very closely related subject) or a Master's degree in a related field along with at least 18 graduate hours in the specific teaching field (or a very closely related field).

###### **Alternative Qualifications:**

- a. When qualification is based on factors other than generally accepted graduate degree and hours credentialing, the faculty member must be able to make and document, and the Vice President for Academic Affairs must accept, a prima facie case that the alternate qualification would be persuasive to external peers. Examples might include high-level specialized training, advanced industry certification, professional licensing, publication in-field, workshops/seminars in field, recognition by in-field organizations, etc.
- b. Degrees in Education:  
As a general rule, degrees and course in education (EDUC or equivalent) are considered to be in a "related field" rather than in the major field. A Master's Degree in Education fields contributing to effective instruction (e.g., Educational technology) will count toward 6 of the required 18+ hours in the field.
- c. Exceptions:

Cases such as child development or physical education or business education in which education is the field.

Education courses that focus on a specific discipline may be considered in-field for the major if the course description/syllabus clearly documents that the principal focus of the course was on subject matter rather than pedagogy. Interdisciplinary Courses such as general humanities necessarily require faculty qualifications that reflect the multi-disciplinary foundations of the particular course and must be evaluated on a case-by-case basis.

Courses with a narrow focus such as art history or music appreciation are normally considered to be subject matter courses requiring subject expertise not broad interdisciplinary courses even if they carry the HUMN prefix. On the other hand, broader-based HUMN courses and other interdisciplinary courses may be taught by interested, qualified, and prepared faculty members with a wide range of formal credentials.

d. Closely Related Fields:

The determination of how closely related subjects must be in order to qualify faculty is a subjective one. Generally accepted academic practice and the informed opinion of qualified expert peers should be brought to bear in the determination. Explanation of qualification based on closely related field should be included in the faculty member's file. Oklahoma Panhandle State University can utilize "Tested Experience" where appropriate. Oklahoma Panhandle State University will strive to utilize tested experience in addition to a strong and appropriate educational background. "Tested Experience" can be demonstrated through application of professional experiences along with professional certifications that correspond with the required minimum formal education. "Tested Experience" shall be figured at a rate corresponding to 1.5 hours of graduate credit per 1 year of professional work experience (as determined by academic dean) (e.g., 4 years of full-time job experience counts as 6 graduate credit hours).

**New Appointment**

<b>Name</b>	<b>Title</b>	<b>Type</b>	<b>Effective Date</b>	<b>Salary</b>	<b>Contract Term</b>
Prior, Dr. Julie	Assistant Professor of English	New Appointment	8/9/2021	\$40,000	9 months
Hall, Marjory	Assistant Professor of English	New Appointment	8/9/2021	\$40,000	9 months
George, Katherine	Visiting Instructor of Art	New Appointment	8/9/2021	\$40,000	9 months
Hollis-Fesmire, Amber	Education Generalist Instructor	New Appointment	8/10/2021	\$40,000	9 months
Hart, Dakota	Head Cheer Coach	New Appointment	8/1/2021	\$36,000	12 months
Goosen, Karen	Online Business Administration /Agribusiness Instructor	New Appointment	8/1/2021	\$40,000	12 months
Collins, Dr. Allison	Online Assistant Professor of Nursing	New Appointment	8/1/2021	\$45,000	12 months

**Change in Appointment**

<b>Name</b>	<b>Title</b>	<b>Type</b>	<b>Effective Date</b>	<b>Salary</b>	<b>Contract Term</b>
Hernandez, Sonia	Director of Upward Bound	Change in Appointment	8/10/2021	\$55,500	12 months
Maille, Dr. Patrick	Dean of Arts and Education	Change of Appointment	7/1/2021	\$12,000	12 months
Lewis, Charla	Associate Dean of Arts and Education	Change in Appointment	7/1/2021	\$6,000	12 months
Nordquist, Stacy	Faculty Athletic Representative	Change in Appointment	8/23/2021	\$2,500	10 months
Stephens, Daren	Assistant Professor of Animal Science	Change in Appointment	8/9/2021	\$41,000	9 months





**OKLAHOMA PANHANDLE STATE UNIVERSITY**

COLLEGE OF ONLINE LEARNING

Bachelor of Science – Criminal Justice, Online

<b>Criminal Justice (BS)</b>	<b>120</b>
	<b>Semester Hours</b>
<b><u>General Education</u></b>	<b>40</b>
<b><u>Major</u></b>	<b>39</b>

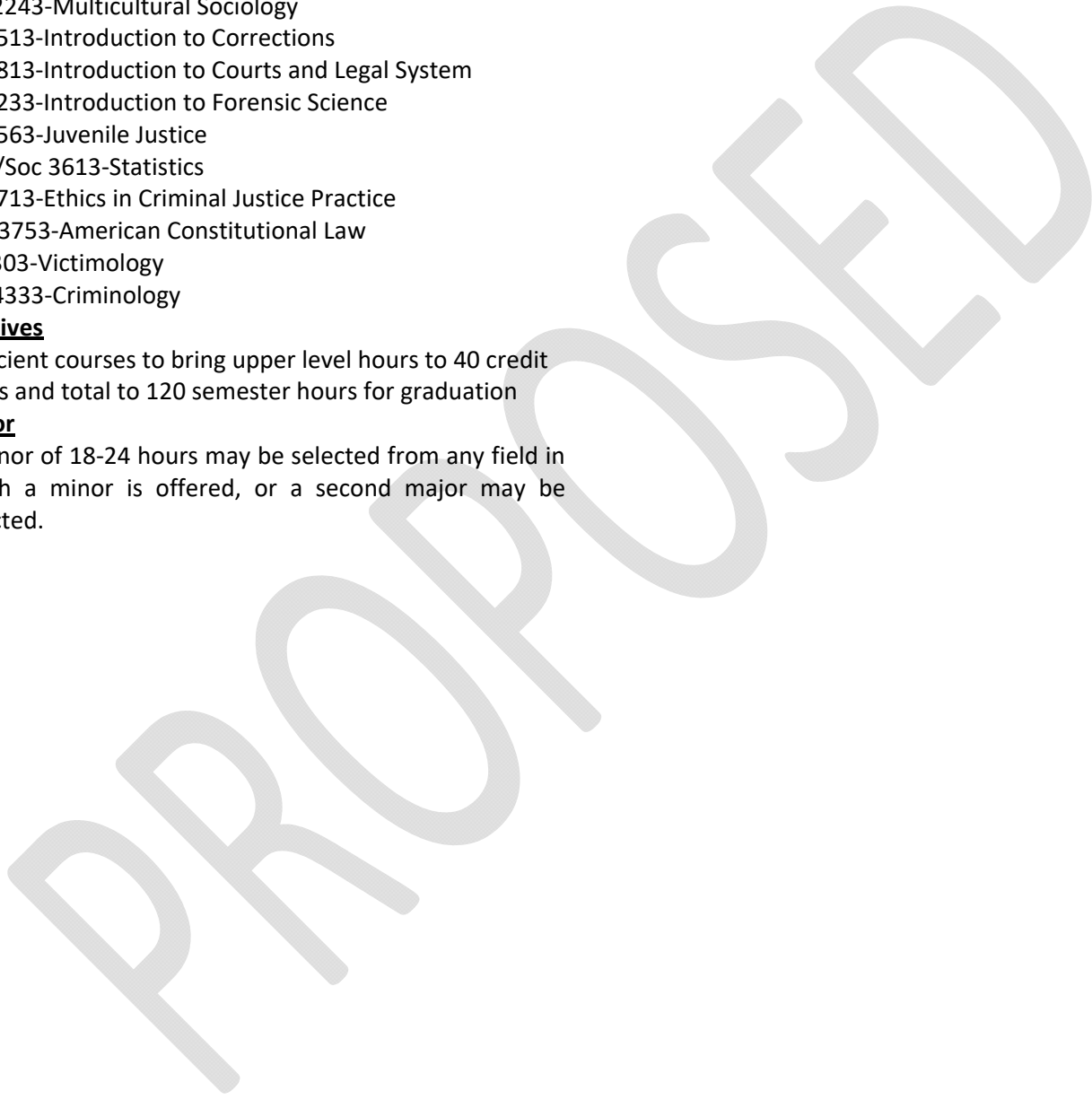
- CJ 1013-Introduction to Law Enforcement
- CJ 1033-Criminal Law
- Psyc 1113-General Psychology
- Soc 2243-Multicultural Sociology
- CJ 2513-Introduction to Corrections
- CJ 2813-Introduction to Courts and Legal System
- CJ 3233-Introduction to Forensic Science
- CJ 3563-Juvenile Justice
- Psyc/Soc 3613-Statistics
- CJ 3713-Ethics in Criminal Justice Practice
- Pols 3753-American Constitutional Law
- CJ 4303-Victimology
- Soc 4333-Criminology

**Electives**

Sufficient courses to bring upper level hours to 40 credit hours and total to 120 semester hours for graduation

**Minor**

A minor of 18-24 hours may be selected from any field in which a minor is offered, or a second major may be selected.





**OKLAHOMA PANHANDLE STATE UNIVERSITY**

COLLEGE OF ONLINE LEARNING

Bachelor of Science – Agribusiness, Online

**Agribusiness (BS)**

**120 Semester Hours**

**General Education** **40**

Math 1523-Modeling and Basic Statistics

**Plant Science** **7**

Agri 1213-Fundamentals of Plant Science

Agri 2124-Fundamentals of Soil Science

**Animal Science** **8**

Ansi 1124-Introduction to Animal Science

Ansi 2124-Livestock Feeding

**Agriculture** **4**

Ag 1011-Introduction to the Agriculture Industry

Ag 4983-Agriculture Marketing

**Business** **15-16**

Acct 2103-Elements of Accounting

Badm 3123-Legal Environment of Business OR

Badm 3323-The Law of Business Organizations

Cis 2223-Business Computer Application

Mktg 3913-Principles of Marketing OR

Ag 3213-Quantitative Agriculture Economics

Mgmt 3813-Principles of Management OR

Ag 3144-Modern Agricultural Management

**Agriculture Electives** **14**

**Business Electives** **12**

**General Electives** **19-20**

Sufficient courses to bring upper level hours to 40 credit hours and total to 120 semester hours for graduation.

**Minor**

Upon completion of the agribusiness major, students must have sufficient courses to fulfill minor requirements in any field in which a minor is offered. Hours designated for the chosen minor are included in the 120 semester hours required for the major.

A grade of C or better is required for all courses within the major. An overall GPA of 2.0 is required for graduation.



**OKLAHOMA PANHANDLE STATE UNIVERSITY**  
**COLLEGE OF ONLINE LEARNING**  
**Associate of Science – Criminal Justice, Online**

<b>Criminal Justice (AS)</b>	<b>60</b>
	<b>Semester Hours</b>
<b><u>Student Success Seminar</u></b>	<b>1</b>
Ucss 1111-Student Success Seminar	
<b><u>Communication</u></b>	<b>6</b>
Engl 1113-Freshman Composition I	
Engl 1213-Freshman Composition II	
<b><u>Mathematics</u></b>	<b>3</b>
Math 1513-College Algebra OR	
Math 1473-Quantitative Reasoning OR	
Math 1523-Modeling and Basic Statistics	
<b><u>American History and Government</u></b>	<b>6</b>
Hist 1323-American History 1877-Present	
Pols 1013-American Government	
<b><u>Social Science</u></b>	<b>6</b>
Psyc 1113-General Psychology	
Soc 1113-Elements of Sociology	
<b><u>Natural Science</u></b>	<b>8</b>
Biol 1304-Principles of Biology I	
Easc 1114-Physical Geology	
<b><u>Humanities</u></b>	<b>6</b>
Choose from humanities, music appreciation, music history, art appreciation, literature, upper level foreign languages, introduction to theater, world history, and/or world religion. No activity courses will count.	
<b><u>Liberal Arts and Science Electives</u></b>	<b>1</b>
<b><u>Concentration/Core</u></b>	<b>18</b>
CJ 1013-Introduction to Law Enforcement	
CJ 1033-Criminal Law	
CJ 2333-Community Relations and Ethics	
CJ 2063-Criminal Investigations I	
CJ 2073-Criminal Investigations II	
CJ 2083-Organization and Administration of Law Enforcement	
<b><u>Criminal Justice Electives</u></b>	<b>5</b>



# OKLAHOMA PANHANDLE STATE UNIVERSITY

COLLEGE OF ONLINE LEARNING

Associate of Science – Agriculture, Online Delivery

## Agriculture (AS) 60 Semester Hours

**Student Success Seminar** 1

Ucss 1111

**Communication** 6

Engl 1113-Freshman Composition I

Engl 1213-Freshman Composition II

**Mathematics** 3

Math 1523 Modeling and Basic Statistics OR

Math 1513-College Algebra OR

Math 1473- Quantitative Reasoning

**American History and Government** 6

Hist 1313-U.S. History 1492-1877 OR

Hist 1323-American History 1877-Present

Pols 1013-American Government

**Social Science** 6

Economics 3

Social Science 3

**Natural Sciences** 8

Physical Science (lab course)\*\* 4

Biol 1304-Principles of Biology I 4

**Humanities** 6

Choose from humanities, music appreciation, music history, art appreciation, literature, upper level foreign language, introduction to theater, world history, AND/OR world religion. No activity courses will count.

**Liberal Arts and Science Electives** 1

\*\*Additional Liberal Arts and Science elective hour can be earned by taking CHEM 1135 General Chemistry I for the Physical Science requirement.

**Agriculture** 8

Ag 1011-Introduction to Agriculture Industry

Agrn 1213-Fundamentals of Plant Science

Ansi 1124-Introduction to Animal Science

**Additional Agriculture Electives** 15

Any advisor approved course from AG, AGED, AGME, AGRN, and/or ANSI

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Jun-21  
MONTH

FUND SOURCE	FY21		FY20		FY21		FY20	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	1	246.25	1	\$ 1,257.62	16	\$ 4,055.92	52	\$ 25,159.37
FEDERAL					1	\$ 346.50		
PRIVATE								
AUXILIARY	2	1,960.05	0	\$ -	18	10,360.03	50	\$ 20,970.11
OTHER								
TOTAL	3	2,206.30	1	\$ 1,257.62	35	\$ 14,762.45	102	\$ 46,129.48

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Jul-21  
MONTH

FUND SOURCE	FY22		FY21		FY22		FY21	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	3	\$ 1,847.88	1	\$ 346.50	3	\$ 1,847.88	1	\$ 346.50
FEDERAL								
PRIVATE								
AUXILIARY	4	\$ 5,438.06			4	5,438.06		
OTHER								
TOTAL	7	\$ 7,285.94	1	\$ 346.50	7	\$ 7,285.94	1	\$ 346.50



### **III. NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA**

President Kyle Stafford came before the Board to present the business of Northeastern Oklahoma A&M College (NEO) and review the Agenda for members of the Board. (The NEO Agenda is attached to this portion of the minutes.)

President Stafford highlighted various stories of interest from the *NEO Update*. He said NEO Homecoming will take place on September 25. President Stafford said NEO raised money to construct a greenhouse and the ribbon cutting ceremony will take place on September 24. NEO continues to push for COVID-19 vaccinations on campus. Clinics are on campus and there are others scheduled on campus throughout the fall to help and encourage students to receive the vaccine.

President Stafford said enrollment has been a challenge at NEO for the last several years. The headcount is up 1 percent and student credit hour production is down less than 1 percent. President Stafford said NEO is very fortunate to say they are flat for the fall semester. Second eight week courses will begin in October and NEO believes this will improve. New freshmen enrollment decreased by 8.8 percent but retention increased by 8.5 percent. Approaching the month of August, President Stafford said NEO was down by 5 to 7 percent and it took a lot of work to re-enroll students. NEO started classes a week later than those in the surrounding areas and President Stafford said he believes this helped NEO's student transfer numbers for the fall semester.

President Stafford said there are 634 students on campus, which is down around 3.5 percent compared to last year in terms of housing occupancy. The total current housing occupancy is around 70 percent.

#### **D-1 Approval of personnel actions**

Regent Anthony moved and Regent Taylor seconded to approve Item D-1 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

#### **E-1 Approval of curricular changes**

Regent Walker moved and Regent Anthony seconded to approve Item E-1 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.



G-1 Approval to expend funds, including payment of administrative allowance at year-end, according to grant/program guidelines

G-2 Approval of peace officer actions

Ron Cravens, Commission #777

Regent Callahan moved and Regent Hall seconded to approve Section G, Items 1 & 2 as presented in the NEO Agenda.

Regent Callahan asked if the grant related to Native Americans is for one year. President Stafford said yes, and these funds must be expended by August 2022.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, President Stafford was excused from the meeting.



# **NORTHEASTERN OKLAHOMA A&M COLLEGE**

## **Miami, Oklahoma**

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges  
September 10, 2021

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

### **A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. President Dr. Kyle Stafford Remarks
  - a. Highlights of NEO Update newsletter
  - b. Fall 2021 Enrollment Update (Reference Document A-1b)

### **B – RESOLUTIONS- None**

### **C - POLICY AND OPERATIONAL PROCEDURES- None**

### **D - PERSONNEL ACTIONS-**

1. Board authorization is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. (Reference Document D-1).
2. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirement, etc. are provided for informational purposes only (Reference Document D-2).

### **E - INSTRUCTIONAL PROGRAMS-**

1. Board authorization is requested for curricular changes outlined in Reference Document E-1.

**F - BUDGETARY ACTIONS- None**

**G - OTHER BUSINESS AND FINANCIAL MATTERS-**

1. Board authorization is requested to expend funds, including payment of administrative allowance at year-end, according to grant/program guidelines (Reference Document G-1):
2. Board authorization is requested for peace officer commissions for Ron Cravens. Mr. Cravens is CLEET certified.

**H - CONTRACTUAL AGREEMENTS (other than construction and renovation) – None**

**I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None**

**J - PURCHASE REQUESTS – None**

**K - STUDENT SERVICES/ACTIVITIES- None**

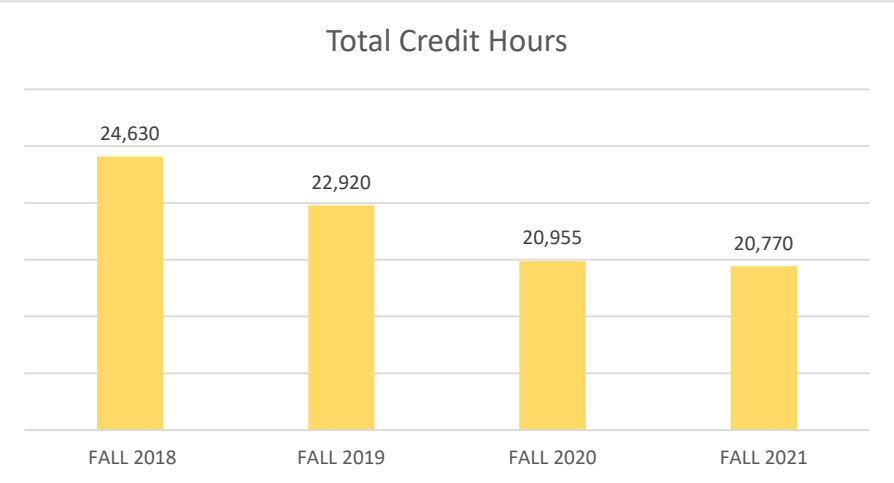
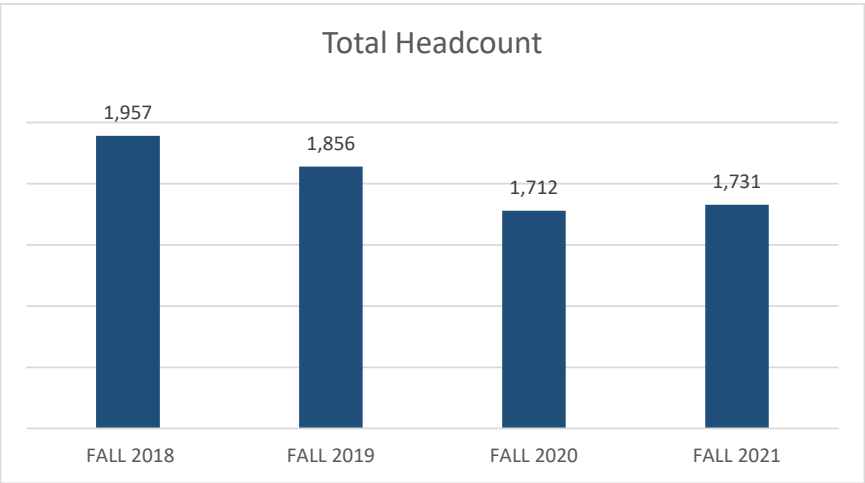
**L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None**

**M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. Out-of-state travel summary for June and July (Reference Document M-1).
2. NEO Norsemen Athletic Fall Schedules (Reference Document M-2)
3. OSRHE FTE Reporting (Reference Document M-3).



	FALL 2018	FALL 2019	FALL 2020	FALL 2021
Headcount:	1,957	1,856	1,712	1,731
Credit Hours	24,630	22,920	20,955	20,770



**D. PERSONNEL ACTIONS-**

1. Board authorization is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. :

Name	Appointment	Effective Date:
J Charles Fairweather	Director of Recruitment	9/15/21

**D. PERSONNEL ACTIONS-**

2. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirement, etc. are provided for informational purposes only:

Name	Appointment	Effective Date	Salary
Kiah Smith	Termination Assistant Football Coach	6/7/2021	\$8,000 Annually
Gabriel Palmquist-Clark	Termination Assistant Basketball Coach	6/30/2021	\$8,000 Annually
Bailey Burnett	Employ Head Softball Coach/ Resident Director Milligan Hall	7/1/2021	\$27,500 Annually
Christopher Iverson	Development Officer	7/1/2021	\$15,000 Annually
Chandler Edwards	Additional Resident Director Russell	7/1/2021	\$17,100 Annually
Alli O'Banion	Additional Resident Director Dobson	7/1/2021	\$27,500 Annually
Danny Crafton	Transfer Maintenance	7/12/2021	\$17,368 Annually
Dora De La Fuente	Termination Administrative Assistant Nursing	7/12/2021	\$22,360 Annually
Seth Newsome	Termination Assistant Football Coach	7/12/2021	\$8,000 Annually
Sarah Barton	Employ Administrative Assistant Nursing	7/12/2021	\$22,360 Annually
Jordan Zabel	Employ Administrative Assistant Student Support Services	7/12/2021	\$13,650 Annually
David Sandau	Employ Assistant Football Coach	7/15/2021	\$32,000 Annually
Addee Carder	Employ Assistant Registrar	7/19/2021	\$30,014.40 Annually
Elsie Grover	Termination Director of Recruitment	7/21/2021	\$54,000 Annually
Haleigh Davis	Transfer Recruiter	7/25/2021	\$27,040 Annually
Michael Allen	Termination Maintenance	7/26/2021	\$10,400 Annually
Vanessa Rhoades	Employ Academic Success Coach	7/26/2021	\$32,011.20 Annually
Paul Atkins	Employ Academic Success Coach/Discipline Coordinator	7/26/2021	\$32,011.20 Annually
Michael Watters	Employ Head Resident Director Dyer/Asst. Football Coach	7/28/2021	\$20,000 Annually
Thomas Callan	Retired Instructor Social Science	7/31/2021	\$45,267 Annually
Holly Durham	Termination Head Athletic Trainer	7/31/2021	\$40,000 Annually
Jordan Adams	Transfer Instructor Social Science	8/1/2021	\$41,907 Annually
Shelby Saul	Transfer Coordinator of Public Information	8/1/2021	\$35,600 Annually
Joy Brigance	Employ Instructor Nursing	8/1/2021	\$44,667 Annually
J Charles Fairweather	Employ Interim Director of Recruitment	8/1/2021	\$47,500 Annually
Leah Robinson	Employ Nursing Instructor	8/1/2021	\$44,667 Annually
Timothy Hutson	Employ Grounds	8/2/2021	\$22,880 Annually
Jennifer Arana	Termination Online Student Services	8/6/2021	\$48,410 Annually
Jennifer Walker	Termination Executive Director Foundation	8/11/2021	\$67,156 Annually
Amanda Dodds	Employ Assistant Softball Coach	8/11/2021	\$8,000 Annually
Daniel Smathers	Termination Instructor and Tutor - Math and Science	8/13/2021	\$34,132.40 Annually
Kayla Crissman	Employ Head Athletic Trainer	8/16/2021	\$50,000 Annually
Ryleigh Cisneros	Employ Administrative Assistant Recruitment	8/16/2021	\$22,360 Annually
Christopher Smith	Employ Online Computer Technician	8/16/2021	\$33,999.89 Annually
Ruth Coyne	Termination Administrative Assistant Academic Affairs	8/18/2021	\$29,950.75 Annually
Brian Pinkston	Employ Assistant Basketball Coach	8/21/2021	\$8,000 Annually
Bert Bland	Employ Bus Driver	8/23/2021	\$2,815.80 Annually
Braxton Reece	Employ Computer Technician	8/23/2021	\$33,999.89 Annually
Sandra Shults	Termination Administrative Assistant Foundation	8/27/2021	\$35,256 Annually
Keith Herring	Employ Assistant Baseball Coach	8/27/2021	\$8,000 Annually

Ravyn Whitebird	Employ AICE Mentor	8/27/2021	\$9,880 Annually
Janet Sperry	Employ Instructor Adult Education	8/30/2021	\$3,900 Annually
Bradley Claggett	Employ Instructor & Tutor - Math and Science	9/1/2021	\$37,440 Annually
Ronald Cravens	Employ Campus Police Officer	9/1/2021	\$14,820 Annually
James Flanders	Employ Assistant Football Coach	9/1/2021	\$8,000 Annually
Robert John Liwai	Employ Farm Maintenance	9/2/2021	\$20,800 Annually

**NORTHEASTERN OKLAHOMA A&M COLLEGE  
EXECUTIVE SUMMARY  
PROGRAM AND COURSE CHANGES**

Northeastern Oklahoma A&M (NEO) College requests approval of the following curricular changes. Upon approval, NEO College will submit the curricular change requests to the Oklahoma State Regents for Higher Education for approval and to the appropriate specialized accrediting body in accordance with the accrediting body's requirements.

**Associate in Arts and Associate in Science Degree Programs  
General Education Requirement**

Modification of Program Plan of Study

BADM 2133 - Add to list of available courses for a tier 2 Humanities course within the Humanities course inventory

**Business and Technology Department**

**Business Administration – Associate in Science**

Modification of Program Plan of Study

Modify Science requirement to 7 or 8 hours.

Modify General Education requirement to 37 or 38 hours

Modify Program requirement to 22 or 23 hours.

Changes give students flexibly in the number of lab science courses required.

**Sports Management – Associate in Science**

Modification of Program Plan of Study

Modify Science requirement to 7 or 8 hours

Modify General Education requirement to 37 or 38 hours

Modify Program requirement to 22 or 23 hours

Changes give students flexibly in the number of lab science courses required

Modify number of approved HHP electives to six hours as defined by the list below:

HHP 1123 – Leadership and Team Building

HHP 1363 – Theory of Coaching I

HHP 1713 - Intro to Athletic Training

HHP 1753 – Intro to Physical Education

HHP 2213 – Principles in Health Ed & Health Promotion

HHP 2363 - Theory of Coaching II

HHP 2603 - Total Wellness

HHP 2663 - Care and Prevention of Athletic Injuries

Requirement will ensure program level outcomes are consistent.



1. Board authorization is requested to expend funds, including payment of administrative allowance at year-end, according to grant/program guidelines for:
  - a. Student Support Services (SSS) at Northeastern Oklahoma A&M College (NEO) receives \$1.5 million grant renewal from the Department of Education. SSS is a Federal TRIO program serving students who are either first-generation, income restricted, or disabled. To date the program has served over 1,500 participants at NEO and a persistence rate (continuing at NEO or graduating/transferring) of over 70%, over double of national average. This award is 5 year grant for the period of September 1, 2020 through August 31, 2025. We have received notice from the US Department of Education the award for the Student Support Services program for Fiscal Year 2021-2022. The announced allocation for fiscal year 2021-2022 the 2nd year of 5 year grant is \$300,977.
  - b. Title III Grant - Northeastern Oklahoma A&M College (NEO) was awarded a \$1.5 million federal grant from the Department of Education to fund science, technology, engineering, and mathematics (STEM) course conversions to online and hybrid formats and renovate a Success Center. NEO was selected for Title III grant funding under its designation as a Native American Serving Non-Tribal Institution (NASNTI). Of the five Title III grants NEO received in the past decade, four have been received under NASNTI funding through partnership with the Inter-Tribal Council. This award is a 5 year grant for the period of October 1, 2020 through September 30, 2025. The announced allocation for fiscal year 2021-2022, Year 2 of this award, is \$299,999.
  - c. Allied Jobs Program 2020-2021- Northeastern Oklahoma A&M College (NEO) has received notification from Oklahoma State Regents for Higher Education that the two-year college Temporary Assistance to Needy Families (TANF) program approved Allied Jobs program FY22 budget in amount of \$183,780.
  - d. CARES Support for NASNTI: Northeastern Oklahoma A&M College (NEO) was awarded an additional \$588,115 in CARES Act funding under the College's designation as a Native American Serving Nontribal Institution by the Department of Education to expend during the performance period of June 8th, 2020 through August 3rd, 2022. The purpose of the award is to support coronavirus pandemic stabilization efforts, including defrayment of associated expenses, such as lost revenue, and expenditures related to the rapid transition to remote learning.

**M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. Out-of-state travel summer for June and July 2021 are provided for informational purposes only:

Northeastern Oklahoma A&M College  
Summary of Out-of-State Travel as of

Jun-21

Column (1): Travel This Month  
Column (3): Expended Current FY

Column (2) Corresponding Month Last FY  
Column (4) Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	0
State Approp. (290)	0	\$0.00	0	\$0.00	0	\$0.00	33	\$20,161.37
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	2	\$1,294.09
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	0	\$0.00	0	\$0.00	5	\$1,939.78	27	\$11,065.39
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
<b>Total</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>5</b>	<b>\$1,939.78</b>	<b>62</b>	<b>\$32,520.85</b>

Northeastern Oklahoma A&M College  
Summary of Out-of-State Travel as of

Jul-21

Column (1): Travel This Month  
Column (3): Expended Current FY

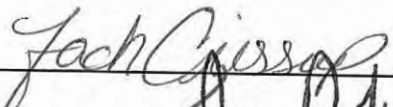
Column (2) Corresponding Month Last FY  
Column (4) Amount Expended Prior FY

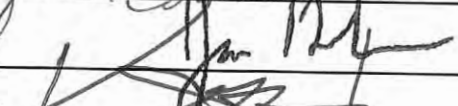
Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	0
State Approp. (290)	1	\$1,297.26	0	\$0.00	1	\$1,297.26	0	\$0.00
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	1	\$6,647.98	0	\$0.00	6	\$8,587.76	0	\$0.00
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
<b>Total</b>	<b>2</b>	<b>\$7,945.24</b>	<b>0</b>	<b>\$0.00</b>	<b>7</b>	<b>\$9,885.02</b>	<b>0</b>	<b>\$0.00</b>




FALL 2021 SCHEDULE

DATE	OPPONENT	LOCATION	TIME
September 11, 2021	Trinity Valley	Trinity Valley	11AM
September 18, 2021	Kilgore	Kilgore	1PM
September 25, 2021	Navarro	Miami	6PM
October 2, 2021	Ellsworth	Miami	1PM
October 9, 2021	Tyler Jr. College	Tyler	11AM
October 16, 2021	Cisco	Cisco	1PM
October 23, 2021	Gordon's Prep	Miami	1PM
October 30, 2021	New Mexico Military	Miami	1PM
November 6, 2021	Blinn	Blinn	1PM
November 13, 2021	Regional Semi Finals	TBD	TBD
November 20, 2021	Regional Championship	TBD	TBD

Head Coach Zach Crissup 

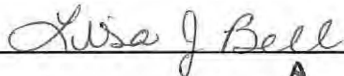
Athletic Director Joe Renfro 

President Dr. Kyle J. Stafford 



**FALL 2021 SCHEDULE**

DATE	OPPONENT	LOCATION	TIME
August 14, 2021	Evangel University (Scrimmage)	Springfield, MO	11AM
August 17, 2021	Rogers State University (Scrimmage)	Claremore, OK	630PM
August 22, 2021	Murray State College	Miami, OK	2PM
August 26, 2021	Seminole State College	Miami, OK	5PM
August 29, 2021	Rose State College	Midwest City, OK	1PM
September 2, 2021	National Park College	Hot Springs, AR	2PM
September 5, 2021	Allen County Community College	Miami, OK	2PM
September 9, 2021	Redlands Community College	Miami, OK	5PM
September 12, 2021	Eastern Oklahoma State College	Miami, OK	2PM
September 16, 2021	NOC-Tonkawa	Miami, OK	5PM
September 19, 2021	UA Rich Mountain	Miami, OK	2PM
September 23, 2021	Murray State College	Tishomingo, OK	2PM
September 26, 2021	Seminole State College	Ada, OK	2PM
September 30, 2021	Rose State College	Miami, OK	5PM
October 3, 2021	National Park College	Miami, OK	2PM
October 10, 2021	Redlands Community College	El Reno, OK	2PM
October 14, 2021	Eastern Oklahoma State College	Wilburton, OK	2PM
October 17, 2021	NOC-Tonkawa	Tonkawa, OK	1PM
October 21, 2021	UA Rich Mountain	Mena, AR	2PM
October 28, 2021	Region II Tournament	Enid, OK	TBA

Head Coach Lisa Bell 

Athletic Director Joe Renfro 

President Dr. Kyle J. Stafford 



## Men's Soccer FALL 2021 SCHEDULE

DATE	OPPONENT	LOCATION	TIME
Aug 18, 2021	*Mid America Christian* Scrimmage	Moore, OK	5PM
Aug 22, 2021	Murray State	Home	5PM
Aug 25, 2021	Cowley County	Home	4PM
Aug 29, 2021	Rose State	Midwest City, OK	3PM
Sep 2, 2021	National Park College	Hot Springs, AR	4PM
Sep 5, 2021	Allen County	Home	4PM
Sep 12, 2021	Eastern OK	Home	4PM
Sep 16, 2021	Northern OK	Home	7PM
Sep 19, 2021	Rich Mountain	Home	4PM
Sep 23, 2021	Murray State	Tishomingo	4PM
Sep 25, 2021	Coffeyville	Coffeyville, KS	1PM
Sep 30, 2021	Rose State	Home	7PM
Oct 3, 2021	National Park	Home	4PM
Oct 5, 2021	Crowder	Neosho, MO	4PM
Oct 14, 2021	Eastern OK	Wilburton, OK	4PM
Oct 17, 2021	Northern OK	Tonkawa, OK	3PM
Oct 21, 2021	Rich Mountain	Mena AR	4PM
Oct 28, 2021	**Day 1 of Region Tournament**	Edmond, OK	TBA

John Parrigon, Head Coach

Joe Renfro, Athletic Director

Dr. Kyle J. Stafford, President



## FALL 2021 SCHEDULE

DATE	OPPONENT	LOCATION	TIME
August 21, 2021	East Central Tri-Match	Union, MO	1,3PM
August 27, 2021	Highland Tournament	Highland, KS	TBA
August 28, 2021	Highland Tournament	Highland, KS	TBA
September 1, 2021	Metro College	Lees Summit, MO	6PM
September 3, 2021	Allen County College	Iola, KS	6PM
September 7, 2021	Independence CC	Independence, KS	6PM
September 11, 2021	Butler Tri-Match	El Dorado, KS	1, 5PM
September 15, 2021	Seminole State College	Miami, OK	5PM
September 17, 2021	Fort Scott CC	Miami, OK	6PM
September 20, 2021	Rose State College	Midwest City, OK	5PM
September 24, 2021	Johnson County Tri-Match	Overland Park, KS	4, 6PM
September 27, 2021	Labette College	Miami, Ok	6PM
September 29, 2021	Neosho County	Chanute, KS	6:30PM
October 4, 2021	NEO Tri-Match	Miami, OK	1, 5PM
October 7, 2021	Independence CC (Dig Pink Night)	Miami, OK	6PM
October 9, 2021	John Brown Tri-Match	Siloam Springs, AR	5, 7PM
October 11, 2021	Neosho County	Miami, OK	6PM
October 13, 2021	Seminole State College	Seminole, OK	5PM
October 15, 2021	Fort Scott CC	Fort Scott, KS	5:30PM
October 18, 2021	Rose State College	Miami, OK	5PM
October 22, 2021	Cowley Tri-Match	Arkansas City, OK	4, 6PM
October 25, 2021	Labette College	Parsons, KS	6:30PM
October 29, 2021	Allen County College (Sophomore Night)	Miami, OK	6PM

Alli O'Banion, Head Coach Alli O'Banion

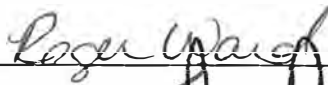
Joe Renfro, Athletic Director Joe Renfro


Dr. Kyle J. Stafford, President Dr. Kyle J. Stafford




**FALL 2021 BASEBALL SCHEDULE**

DATE	OPPONENT	LOCATION	TIME
9/5	MIDWEST SCOUTS	MIAMI, OK	1:00
9/12	EVO ELITE	MIAMI, OK	1:00
9/14	ONTARIO BLUE JAYS	MIAMI, OK	TBA
9/17	KC JUCO SHOWCASE	KC, MO	TBA
9/19	PERFECT TIMING	MIAMI, OK	1:00
9/26	TULSA SANDLOT	MIAMI, OK	1:00
9/28	MISSISAGAU TIGERS	MIAMI, OK	1:00
10/1	JOPLIN JUCO SHOWCASE	JOPLIN, MO	TBA
10/7	SE OK JUCO SHOWCASE	DURANT, OK	TBA
10/9	643KC TEAM	MIAMI, OK	1:00
10/13	LABETTE CC	MIAMI, OK	1:00
10/19	PBR DAY	MIAMI, OK	1:00

Head Coach Roger Ward 

Athletic Director Joe Renfro 

President Dr. Kyle J Stafford 





FALL 2021 SOFTBALL SCHEDULE


DATE	OPPONENT	LOCATION	TIME
September 15, 2021	Renegades	Miami, OK	2PM
September 18, 2021	Neosho County Community College	Miami, OK	1PM
September 22, 2021	Fort Scott	Miami, OK	4PM
September 29, 2021	Tulsa	Tulsa, OK	5PM
October 3, 2021	Drury University	Springfield, MO	12PM
October 3, 2021	Three Rivers Community College	Springfield, MO	2 PM
October 5, 2021	Rogers State University	Claremore, OK	4PM
October 10, 2021	Pittsburg State University	Pittsburg, KS	10AM
October 20, 2021	Oklahoma Christian University	Edmond, OK	4PM
	<b>SPRING- 2022</b>		
February 9, 2022	Fort Scott	Miami, OK	4PM
February 13, 2022	Murray State College	Tishomingo, OK	12PM
February 15, 2022	Neosho County Community College	Chanute, KS	2PM
February 16, 2022	Allen Community College	Miami, OK	2PM
February 25-26, 2022	Angelina College Tournament	Lufkin, TX	
February 28, 2022	Labette County Community College	Miami, OK	2PM
March 3, 2022	Rich Mountain	Mena, AR	1PM
March 5, 2022	Western	Miami, OK	2PM
March 10, 2022	Eastern	Wilburton, OK	2PM



<b>March 12, 2022</b>	<b>Rose State College</b>	<b>Miami, OK</b>	<b>2PM</b>
<b>March 13, 2022</b>	<b>Indian Hills</b>	<b>Miami, OK</b>	<b>11AM</b>
March 19, 2022	NOC Enid	Miami, OK	2PM
March 22, 2022	Labette	Parsons, KS	2PM
<b>March 24, 2022</b>	<b>Connors</b>	<b>Miami, OK</b>	<b>2PM</b>
March 26, 2022	NOC Tonkawa	Tonkawa, OK	2PM
<b>March 31, 2022</b>	<b>Seminole College</b>	<b>Miami, OK</b>	<b>2PM</b>
<b>April 2, 2022</b>	<b>Rich Mountain</b>	<b>Miami, OK</b>	<b>2PM</b>
April 7, 2022	Western	Altus, OK	2PM
<b>April 9, 2022</b>	<b>Eastern</b>	<b>Miami, OK</b>	<b>2PM</b>
April 14, 2022	Rose State College	Midwest City, OK	2PM
April 23, 2022	NOC Enid	Enid, OK	2PM
April 28, 2022	Connors State College	Warner, OK	2PM
<b>April 30, 2022</b>	<b>NOC Tonkawa</b>	<b>Miami, OK</b>	<b>2PM</b>
May 5, 2022	Seminole State College	Seminole, OK	2PM
May 12-14, 2022	Region 2 Tournament		
May 25-	Nationals		

Bailey Burnett, Head Coach 

Joe Renfro, Athletic Director 

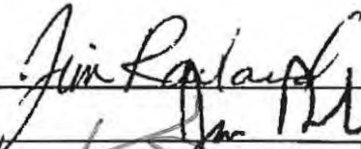
Dr. Kyle J. Stafford, President 

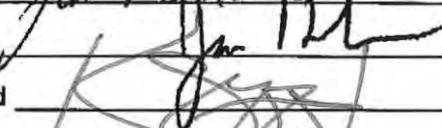



**2021-22 SCHEDULE**

<b>DATE</b>	<b>OPPONENT</b>	<b>LOCATION</b>	<b>TIME</b>
Oct 3 <sup>rd</sup>	Coffeyville	Coffeyville KS	8am
Oct 8 <sup>th</sup>	SW Juco Showcase	Mansfield TX	8am
Oct 21 <sup>st</sup>	OWKU	Bartlesville OK	TBA
Nov 1 <sup>st</sup>	MSSU JV	Miami OK	5:30pm
Nov 5 <sup>th</sup> – 6 <sup>th</sup>	Hutchinson Classic	Hutchinson KS	1pm/5:30pm
Nov 9 <sup>th</sup>	Coffeyville	Coffeyville KS	5:30pm
Nov 12 <sup>th</sup> – 13 <sup>th</sup>	Independence Classic	Independence KS	1pm/1pm
Nov 18 <sup>th</sup>	Murray St	Miami OK	5:30pm*
Nov 22 <sup>nd</sup>	NOC-Tonkawa	Tonkawa OK	5:30pm*
Nov 29 <sup>th</sup>	Western	Miami OK	5:30pm*
Nov 30 <sup>th</sup>	OKWU JV	Miami Ok	TBA
Dec 6 <sup>th</sup>	Bethany JV	Miami OK	5:30pm
Dec 7 <sup>th</sup>	Evangel JV	Springfield MO	5:30pm
Dec 14 <sup>th</sup>	OKWU JV	Bartlesville OK	TBA
Jan 10 <sup>th</sup>	NOC-Enid	Enid OK	5:30pm*
Jan 13 <sup>th</sup>	Seminole	Miami OK	5:30pm*
Jan 17 <sup>th</sup>	Eastern	Wilburton OK	5:30pm*
Jan 19 <sup>th</sup>	Connors	Miami OK	5:30pm*
Jan 24 <sup>th</sup>	Redlands	Miami OK	5:30pm*
Jan 27 <sup>th</sup>	Murray St	Tishomingo OK	5:30pm*
Jan 31 <sup>st</sup>	NOC-Tonkawa	Miami OK	5:30pm*
Feb 3 <sup>rd</sup>	Western	Altus OK	5:30pm*

Feb 10 <sup>th</sup>	NOC-Enid	Miami OK	5:30pm*
Feb 14 <sup>th</sup>	Seminole	Seminole OK	5:30pm*
Feb 17 <sup>th</sup>	Eastern	Miami OK	5:30pm*
Feb 21 <sup>st</sup>	Connors	Warner OK	5:30pm*
Feb 24 <sup>th</sup>	Redlands	El Reno OK	5:30pm*

Head Coach Jim Rowland 

Athletic Director Joe Renfro 

President Dr. Kyle J. Stafford 

# NEO BASKETBALL

## Men's Basketball 2021-2022 Schedule

Date	Opponent	Location	Time	Day
11/01/21	MSSU JV	Miami, OK	7:30 PM	Mon
11/03/21	OKWU JV	Miami, OK	7:30 PM	Wed
11/04/21	Coffeyville	Coffeyville, KS	7:30 PM	Thu
11/05/21	Independence	Coffeyville, KS	2:00 PM	Fri
11/08/21	Central Baptist JV	Miami, OK	7:00 PM	Mon
11/09/21	Coffeyville	Miami, OK	7:30 PM	Tue
11/13/21	Southwestern JV	Ft Scott, KS	4:00 PM	Fri
11/14/21	Bethany JV	Ft. Scott, KS	2:00 PM	Sat
11/16/21	OKWU JV	Miami, OK	7:30 PM	Tue
11/18/21	Murray State*	Miami, OK	7:30 PM	Thu
11/19/21	NC MO College	Ottumwa, IA	TBD	Fri
11/20/21	Indian Hills	Ottumwa, IA	TBD	Sat
11/22/21	Tonkawa*	Tonkawa, OK	7:30 PM	Mon
11/25/21	Southwest TN	Poplar Bluff, MO	5:00 PM	Thu
11/26/21	Otero	Poplar Bluff, MO	5:00 PM	Fri
11/27/21	Three Rivers	Poplar Bluff, MO	7:00 PM	Sat
11/29/21	Western Oklahoma*	Miami, OK	7:30 PM	Mon
01/06/21	Labette	Miami, OK	7:00 PM	Thu
01/10/22	NOC Enid*	Enid, OK	7:30 PM	Mon
01/13/22	Seminole State*	Miami, OK	7:30 PM	Thu
01/17/22	Eastern Oklahoma*	Wilburton, OK	7:30 PM	Mon
01/19/22	Connors State*	Miami, OK	7:30 PM	Wed
01/24/22	Redlands*	Miami, OK	7:30 PM	Mon
01/27/22	Murray State*	Tishomingo, OK	7:30 PM	Thu
01/31/22	NOC Tonkawa*	Miami, OK	7:30 PM	Mon
02/03/22	Western Oklahoma*	Altus, OK	7:30 PM	Thu
02/10/22	NOC Enid*	Miami, OK	7:30 PM	Mon
02/14/22	Seminole State*	Seminole, OK	7:30 PM	Thu
02/17/22	Eastern Oklahoma*	Miami, OK	7:30 PM	Mon
02/21/22	Connors State*	Warner, OK	7:30 PM	Thu
02/24/22	Redlands*	El Reno, OK	7:30 PM	Mon
March 2 <sup>nd</sup> -5 <sup>th</sup>	REGION II TOURNAMENT	Shawnee, OK	TBD	TBD
March 14 <sup>th</sup> -19 <sup>th</sup>	NATIONAL TOURNAMENT	Hutchinson, KS	TBD	TBD

Head Coach Jeremy Jackson \_\_\_\_\_

Athletic Director Joe Renfro \_\_\_\_\_

President Dr. Kyle J. Stafford \_\_\_\_\_

The Oklahoma State System of Higher Education  
FTE Employee Report

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate,  
and The Speaker of the Oklahoma House of Representatives

From: Northeastern Oklahoma A&M College



\_\_\_\_\_  
President

Subject: FTE Employee Report for Fiscal Quarter Ending 06/30/2021

The following information is provided pursuant to 74 O.S. 1981, Section 3602

FTE Employee Categories

	Educational and General Budget Part I			Educational and General Budget Part II			Agency Accounts Other			Sub Total			Total FTE
	Other			Other			Other			Other			
	Faculty	Regular	Student	Faculty	Regular	Student	Faculty	Regular	Student	Faculty	Regular	Student	
Current QTR	52	64	0	0	6	11	6	34	2	58	104	12	174
Prior QTR	67	74	2	0	5	11	5	32	10	73	112	23	207
INC (DEC)	-15	-10	-2	0	0	0	0	1	-9	3	3	3	-33
Prior FY	58	74	1	1	6	10	8	34	10	67	114	21	202

#### **IV. CONNORS STATE COLLEGE, WARNER, OKLAHOMA**

President Ron Ramming and members of the Connors State College (CSC) administration came before the Board to present the business of CSC and review the Agenda for members of the Board. (The CSC Agenda is attached to this portion of the minutes.)

President Ramming said the pandemic has brought forth many challenges and commended CSC's faculty and staff for their good job managing the situation and ensuring students are receiving the education opportunities they deserve. He said as of today, CSC has 27 confirmed COVID-19 cases, but this doesn't necessarily mean these cases are students who are on campus. If students are requesting accommodations, they must report this to the Dean of Students.

President Ramming then highlighted various stories of interest from the *Connors Connection*.

President Ramming said from a credit hours standpoint, CSC is about 10.5 percent behind compared to this time last year. CSC finished last fall with a little less than a 2 percent decrease from the previous year. President Ramming said a big part of this loss is in the adult student population. Three years ago, the average age of the CSC student body was 27. Last year, it was 24.9 and this fall it is 24.1. CSC knows there are issues here but as stated in the past, these numbers are closely tied to the employment status in the surrounding communities. President Ramming said this situation due to the pandemic is starting to show. He said CSC will continue to study and learn and will keep the Board informed.

President Ramming said the Office of Legal Counsel (OLC) is working with Risk Management to get the final details done on the initial disbursement for the President's House. He believes this will only take a day or two. The construction manager and the architect are working to finalize their plans, and construction managers are starting to put together bid packages for the foundation in order to move forward with this project.

Regent Anthony asked if the programs relating to prison enrollment are also a cause of the decrease in enrollment. President Ramming said CSC is flat in prison enrollment though he expected an increase, especially at the men's prison. There was concern halfway through the class that the yard would close down, so then CSC would have to use an alternate means of teaching so many did not enroll. There are around 150 students between the two prison facilities, with the possibility of 100 more students. President Ramming said everything CSC does due to COVID-19 has become more difficult and is now twice as difficult at the prison facilities.

#### D-1 Approval of personnel actions

Regent Hall moved and Regent Callahan seconded to approve Item D-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

Vice President for Academic Affairs Dr. Makenna Garrison presented the following items pertaining to Instructional Programs:

E-1 Approval of program modifications of the Associates of Arts of Pre-Law

(The program modifications are on file at the Board of Regents' Office as Doc. No. 1-9-10-21).

E-2 Approval for electronic delivery for various Associate in Arts degrees and Certificates in Child Development

Dr. Makenna Garrison said that advertising these as online programs will attract more adult students and non-traditional students.

Regent Callahan asked if these programs are supplementing what CSC already has. Dr. Garrison said these programs already exist, but they are not approved for electronic delivery.

E-3 Approval to add a new course

E-4 Approval for off-campus courses for fall 2021

E-5 Approval for the Scholars for Excellence in Child Care Coordinator

E-6 Approval for program reviews

(The program reviews are on file at the Board of Regents' Office as Doc. No. 2-9-10-21).

Regent Callahan moved and Regent Walker seconded to approve Section E, Items 1, 2, 3, 4, 5, & 6 as presented in the CSC Agenda.

Regent Callahan asked if the program review for Pre-Law will include being renamed. Dr. Garrison said yes, if approved by the OSU/A&M Board of Regents and the Oklahoma State Regents for Higher Education it will be renamed to Political Science/Pre-Law in order to indicate to students the options they can pursue with the modified program.

Regent Anthony asked if all these programs are online. Dr. Garrison said a majority of these programs could be taught online hence why CSC is requesting online delivery, but they are considered 100 percent online programs at this time. However, the general education courses of these programs and many of the core courses are already offered online, along with a hybrid/hyflex format.

Regent Anthony asked how many concurrent online programs does CSC offer. Dr. Garrison said there are several concurrent students who choose to take online courses, but there are face-to-face courses as well at Warner, Muskogee, and at the students' campuses. There are several students who choose to take the online course options which are approved by the students' counselors. Regent Anthony asked how many this is approximately and if these concurrent students are mainly in the Warner/Muskogee area. Dr. Garrison said there are concurrent students who come from the Checotah and Wagoner area as well. President Ramming said he can provide Regent Anthony with the exact numbers in the future.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

F-1 Approval to accept additional \$590,913 in (CARES) ARP/HEERF NASNTI for Minority Serving institutions

Regent Davis moved and Regent Taylor seconded the motion to approve Item F-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Connors State College being concluded, President Ramming and members of the CSC administration were excused from the meeting.





# Connors State College

Warner, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

September 10, 2021

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

## **A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. President Dr. Ron Ramming Remarks
  - a. Connection
  - b. Enrollment
  - c. Presidents House Update

## **B – RESOLUTIONS- None**

## **C - POLICY AND OPERATIONAL PROCEDURES-None**

## **D - PERSONNEL ACTIONS-**

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only (Ref. Doc. D-1)

## **E - INSTRUCTIONAL PROGRAMS-**

1. Board approval is requested for modification of the Associates of Arts of Pre-Law. (Reference Document E-1)
2. Board approval is requested for electronic delivery for the Associate in Arts in History, the Associate in Arts in Sociology, the Associate in Arts in Psychology, the Associate in Arts in Pre-Law, the Associate in Arts in Child Development, and Certificates in Child Development. (Reference Document E-2)

3. Board approval is requested for adding a new course, PHED 2162 Theory of Coaching Cheerleading. (Reference Document E-3)
4. Board approval is requested for off-campus courses for fall 2021. (Reference Document E-4)
5. Board approval is requested for the Scholars for Excellence in Child Care Coordinator. (Reference Document E-5)
6. Board approval is requested for program reviews for the Associate in Arts in History, the Associate in Arts in Sociology, the Associate in Arts in Psychology, the Associate in Arts in Pre-Law, the Associate in Arts in Child Development, and Certificates in Child Development. (Reference Document E-6)

**F - BUDGETARY ACTIONS-**

1. Board approval is requested to accept additional \$590,913 in (CARES) ARP/HEERF NASNTI for Minority Serving Institutions. (Reference document F-1),

**G - OTHER BUSINESS AND FINANCIAL MATTERS- None**

**H - CONTRACTUAL AGREEMENTS (other than construction and renovation)- None**

**I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None**

**J - PURCHASE REQUESTS- None**

**K - STUDENT SERVICES/ACTIVITIES- None**

**L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None**

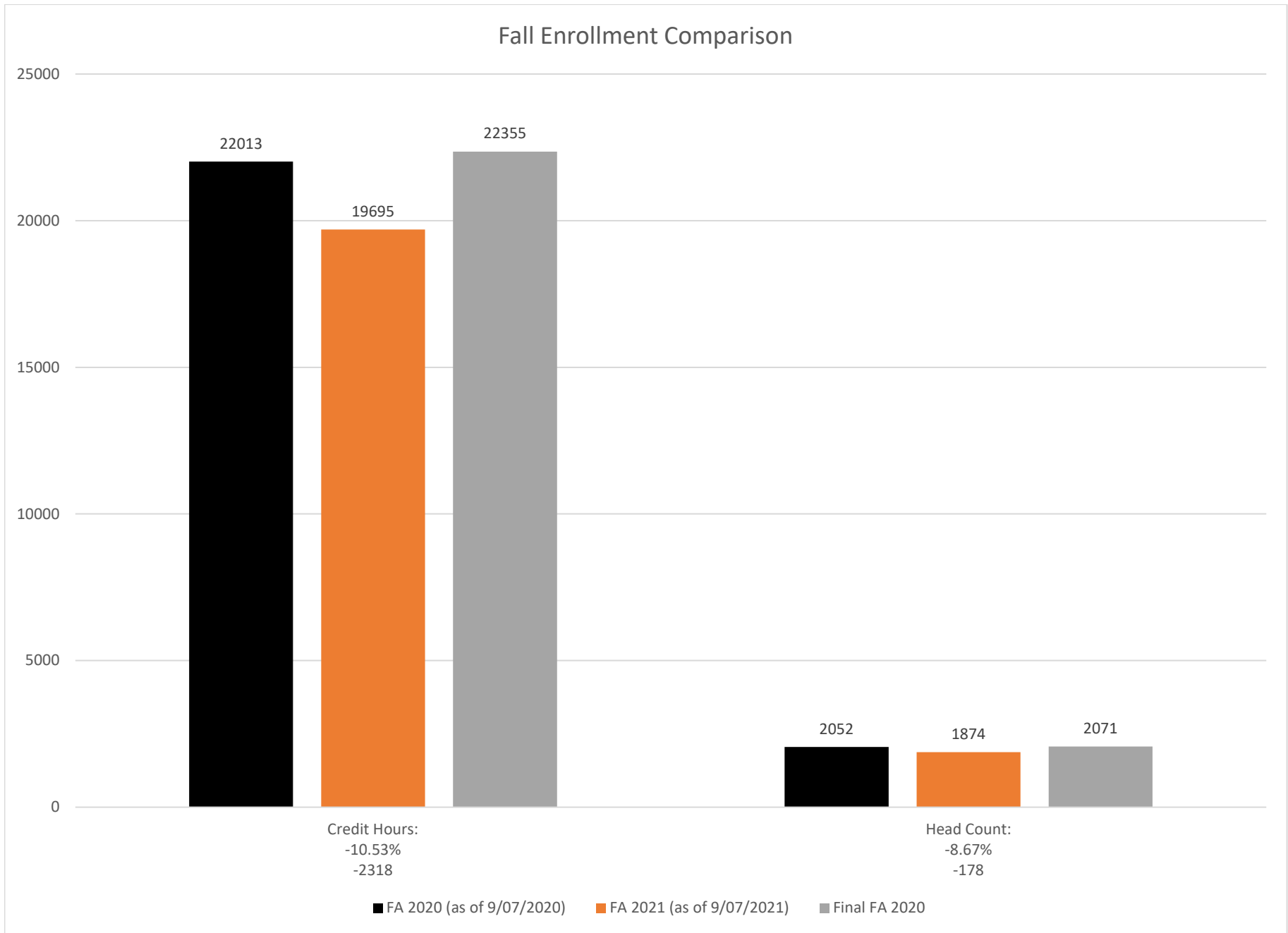
**M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. FTE Employee Report- June 2021
2. Out-of-State Travel summaries for June, July, and August 2021

Respectfully submitted,



Dr. Ronald S. Ramming  
President





## Personnel Actions

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rank, personnel leave, etc.

Name	Action	Effective Date	Salary/Rate
Komarneni, Mallikharjuna	Chemistry Instructor	8/1/2021	\$41,505.00
Mote, Nicole	HR Director	8/16/2021	\$55,000.00
Langston, Jessica	Director of Recruitment	8/9/2021	\$47,930.00
Taylor, Caleb	Mathematics Instructor	8/1/2021	\$36,465.00
Farquhar, Jessica	Biology Instructor	8/1/2021	\$35,700.00

Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirements, etc.

Name	Title	Effective Date	Service Time
Nero, Logan	Director of Recruitment	7/1/2021	10yrs
Crocket, Alta	HR Director	7/16/2021	2yrs
Bishop-Ferrell, Lloyan	Nursing Instructor	8/4/2021	5yrs
Johnsey, Nancy	Nursing Instructor	8/6/2021	8yrs

### Request for Program Modification

#### Oklahoma State Regents for Higher Education

Institution submitting request: **Connors State College**

Contact person: Makenna Garrison

Title: Vice President for Academic Affairs

Phone number and email address: [makenna.garrison@connorsstate.edu](mailto:makenna.garrison@connorsstate.edu); 918-463-6328

Current title of degree program (Level II): Associate in Arts

Current title of degree program (Level III): Pre-Law

State Regent’s three-digit program code: 041

Degree Granting Academic Unit: Division of Social Sciences

- With approved options in:
- A. Click here to enter text.
  - B. Click here to enter text.
  - C. Click here to enter text.
  - D. Click here to enter text.
  - E. Click here to enter text.

**TYPE OF REQUEST:** Check all appropriate types of changes and complete ***ONLY*** the appropriate page(s). ***Excluding program deletions and suspensions, for modifications to be considered for State Regents’ approval, the program must be current in the 5-year program review cycle.*** The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

Date of last review for the program 2021

- (1) Program Deletion
- (2) Program Suspension
- (3) Change of Program Name and/or Degree Designation
- (4) Option Addition
- (5) Option Deletion
- (6) Option Name Change
- (7) Program Requirement Change
- (8) Other Degree Program Modification
- (9) This modification affects a Cooperative Agreement Program

***Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!***

***NOTE: Information not included in the requested modification may cause a delay in processing.***

**Signature of President:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Date of Governing Board Approval:** Click here to enter a date.

**(3) Program Name Change/Degree Designation Change**

*Oklahoma State Regents for Higher Education*  
**REQUEST FOR PROGRAM MODIFICATION**  
 (continued)

Institution submitting request: **Connors State College**

Current program name and/or degree designation and State Regents' three-digit code of program to be modified: Associate in Arts in Pre-Law (041)

**(3) PROGRAM NAME CHANGE AND/OR DEGREE DESIGNATION CHANGE:**

**NOTE: Information not included on the requested action may cause a delay in processing.**

Political Science / Pre-Law (Level III) (if different): **Requesting change from Pre-Law to Political Science / Pre-Law**

Proposed degree designation to be conferred (Levels I and II) (If different): No change; still Associate in Arts

Will requested change affect curriculum?       No       Yes

*If yes, please also complete a Program Requirement Change form. Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.*

Will requested change require additional funds?       No       Yes

*If yes, please specify the amount of the additional costs, the source of the funds, and how funds will be expended (if explanation exceeds space provided, attach no more than one page).*

Reason for requested action: Connors State College is requesting changes to our current pre-law degree program. Our goal is to add additional course offerings in political science which will allow students the opportunity to select courses that they find beneficial to their educational and career paths. By creating a more flexible degree program we are forecasting an increase in the number of graduates in this low enrollment program. By allowing students the ability to shift their focus to political science our students will also benefit from a larger number of instructors teaching in this program. This will provide value to our students while in school and as we advise them on their future. Student demand for online courses has increased and we will be offering many of these courses in an online format which we expect to attract a larger number of students.

**(7) Program  
Requirement Change****Oklahoma State Regents for Higher Education  
REQUEST FOR PROGRAM MODIFICATION  
(continued)**

Institution submitting request: **Connors State College**

Program name and State Regents' three-digit program code to be modified:  
Associate in Arts in Pre-Law (041)

**(7) PROGRAM REQUIREMENT CHANGES**

**NOTE: Information not included on the requested action may cause a delay in processing.**

Select all that apply:

- Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- Total credit hours for the degree will **NOT** change.
- Total credit hours for the degree **WILL** change from            to  
Explain: [Click here to enter text.](#)

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

Modifying the pre-law degree program will provide students with greater flexibility to complete their degree. Students will be able to select courses from political science and criminal justice that are relevant to their educational and career goals. Two additional math courses will be offered as options allowing students greater flexibility. Students enrolled in the current pre-law degree program are required to complete 15 hours of business courses as part of their core requirements. We have found that most students who are interested in taking these business courses prefer to major in business. Student interest in political science has grown over the past several years. The modified degree program, in political science and pre-law, will provide additional course offerings and will be beneficial to those students interested in pursuing careers as Lawyers, Paralegals and Legal Assistants, Police and Sheriff's Patrol Officers, Probation Officers, and Security Guards. These are all in-demand occupations related to political science and pre-law.

Number of new courses being added to course inventory:    5

List new courses being added to the course inventory:  
POLS 2003 Mass Media and Politics  
POLS 2213 Contemporary Issues in American Politics

POLS 2103 Introduction to Public Administration  
 POLS 2303 Introduction to International Relations  
 POLS 2313 Introduction to Political Theory

Number of courses being deleted from course inventory: NA  
 List courses being deleted from the course inventory: NA

Reason for requested action (attach no more than one page if space provided is inadequate):  
 Two courses in accounting will be replaced with five courses in political science providing students with greater flexibility. The current pre-law program has a core requirement of 15 hours in business. The remaining nine hours of business courses will be available to students as electives under the modified political science / pre-law degree program. The program will also add two additional course offerings in math to allow students more flexibility toward completing their degree plan.

Will requested change require additional funds from the State Regents?  No  Yes  
*If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).*  
[Click here to enter text.](#)

Will requested change impact an embedded certificate?  No  Yes  
*If yes, please specify the certificate name and State Regents' three-digit program code. A modification to the impacted embedded certificate(s) must accompany the modification request to the main program. [Click here to enter text.](#)*

Will requested change affect a Cooperative Agreement?  No  Yes  
 (If yes, a Cooperative Agreement Program Modification Form must be completed).

### **For undergraduate degree programs only**

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, *College Algebra/Pre-Calculus*, *Introduction to Statistics, Functions and Modeling*, and *Quantitative Reasoning*, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

Please respond to the following questions:

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.  
 The Associate in Arts in Pre-Law includes a choice between MATH 1513 PreCalculus Algebra, MATH 1473 Applied Mathematics, MATH 1523 Modeling and Functions, and STAT 2013 Elementary Statistics so that students can choose the transfer option that best meets their needs.
2. Describe how the mathematics course was selected and how it best meets the needs of the program's students.



These General Education math selections give students the opportunity to select the math course that would best address their transfer goals. Similar programs in social and behavioral sciences recommend the elementary statistics course as the recommended general education math course.

3. How does this mathematics course articulate with your partner institutions?  
These courses are on the CEP.

*(For more information regarding the gateway mathematics courses, please contact Dr. Rachel Bates (405) 225-9168)*

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## CURRICULAR REQUIREMENTS

*Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.*

Please list the current requirements in the left column and the proposed requirements in the right column (see appendix A for example).

<b>Current Curriculum</b>		
<b>PREFIX AND COURSE #</b>	<b>COURSE TITLE</b>	<b>CR. HRS.</b>
<b>Gen Ed</b>	<b>Gen Ed</b>	<b>37</b>
ENGL 1113	Comp I	3
ENGL 1213	Comp II	3
SPCH 1113	Intro to Oral Communication	3
HIST 1483 OR HIST 1493	US History to 1865 or US History since 1865	3
POLS 1113	Amer. Federal Government	3
Humanities	Any course designated (H) (See course descriptions for designations.)	6
COM 1133 OR AGRI 2113	Fund. Of Computer Usage or Microcomputers in Agriculture	3
MATH 1513 or MATH 1473	PreCalculus Algebra or Applied Mathematics	3
Science	Science	3-5
Lab Science	Science with a lab	4-5
Electives	At least one course from the following: Psychology, Sociology, Foreign Language or Fine Arts	3
<b>Program</b>	<b>Program Courses</b>	<b>24</b>
EDUC 1111	College Orientation	1
BUSN 2113	Macroeconomics	3
BUSN 2123	Business Law I	3
BUSN 2213	Microeconomics	3
BUSN 2543	Financial Accounting	3
BUSN 2643	Managerial Accounting	3

CJPS 2013	Criminal Law I	3
CJPS 2023	Criminal Law II	3
Electives	Electives CJPS 1303 Introduction to Criminal Justice CJPS 2033 Criminal Evidence CJPS 2043 Criminal Procedures CJPS 2063 Criminal Investigations HIST 1113 Oklahoma History HIST 1223 Early Civilization HIST 1323 Modern Civilization HIST 1483 American History to 1876 HIST 1493 American History from 1876 PSYC 1113 Introduction to Psychology PSYC 2113 Intro to Psychology of Adjustment PSYC 2313 Developmental Psychology SOCI 1113 Principles of Sociology SOCI 2323 Social Problems	0-3
	Total credit hours	61

**Proposed Curriculum**

<b>PREFIX AND COURSE #</b>	<b>COURSE TITLE</b>	<b>CR. HRS.</b>
<b>Gen Ed</b>	<b>Gen Ed</b>	<b>37</b>
ENGL 1113	Comp I	3
ENGL 1213	Comp II	3
SPCH 1113	Intro to Oral Communication	3
HIST 1483 OR HIST 1493	US History to 1865 or US History since 1865	3
POLS 1113	Amer. Federal Government	3
Humanities	Any course designated (H) (See course descriptions for designations.)	6
COM 1133 OR AGRI 2113	Fund. Of Computer Usage or Microcomputers in Agriculture	3
MATH 1513, MATH 1473, MATH 1523, or STAT 2013	PreCalculus Algebra, Applied Mathematics Modeling and Functions, or Elementary Statistics	3
Science	Science	3-5
Lab Science	Science with a lab	4-5
Electives	At least one course from the following: Psychology, Sociology, Foreign Language or Fine Arts	3

<b>Program</b>	<b>Program Courses</b>	<b>24</b>
EDUC 1111	College Orientation	1
	POLS or CJPS Courses	12
Electives	Electives POLS 2113 State and Local Government POLS 2003 Mass Media and Politics POLS 2213 Contemporary Issues in American Politics POLS 2103 Introduction to Public Administration POLS 2603 Introduction to Comparative Politics POLS 2303 Introduction to International Relations POLS 2313 Introduction to Political Theory  CJPS 2013 Criminal Law I CJPS 2023 Criminal Law II  CJPS 1303 Introduction to Criminal Justice AGECE 1113 Introduction to Agriculture Economics BUSN 2123 Business Law I BUSN 2743 Introduction to Taxation BUSN 2113 Macroeconomics BUSN 2213 Microeconomics* HIST 1483 or HIST 1493 American History HIST 2300 Special Topics in History HIST 2423 Native American History HIST 2223 African American History GEOG 2243 Introduction to Geography PSYC 2543 Social Psychology RELI 2113 Christian Ethics and Social Thought SOCI 2413 Cultural Anthropology SOCI 2323 Social Problems PSYC 2300 Special Topics in Psychology PSYC 2443 Leadership Development	11-12
	Total credit hours	61

**ADMISSION AND/OR GRADUATION REQUIREMENTS**

*Attach current and proposed program admission and/or graduation requirements. **Indicate the changes clearly. It is only necessary to complete this section if changes to the program’s admission or graduation criteria are being proposed.***

Please list the current requirements in the left column and the proposed requirements in the right column (see appendix B for example).

Current Program Admission and/or Graduation Requirements	Proposed Program Admission and/or Graduation Requirements
No changes	No changes



# DIVISION OF SOCIAL SCIENCES

## Major: Political Science/Pre-Law

*Requirements for Students for Academic Year 2022-2023*

ASSOCIATE of ARTS

GENERAL EDUCATION REQUIREMENTS		
37 HOURS (Minimum)		
(Check Catalog listings for prerequisites)*		
Area	Hours	To be selected from:
English Composition	6	ENGL 1113 Comp I ENGL 1213 Comp II*
Communication	3	SPCH 1113 Intro to Oral Communication
American History	3	HIST 1483 US History to 1865 <i>or</i> HIST 1493 US History since 1865
US Government	3	POLS 1113 Amer. Federal Government
Humanities	6	Any course designated (H) (See course descriptions for designations.)
Computer Literacy	3	COMS 1133 Fund. Of Computer Usage AGRI 2113 Microcomputers in Agriculture
Mathematics	3	Either MATH 1513 PreCalculus Algebra, MATH 1473 Applied Mathematics, MATH 1523 Modeling and Functions, or STAT 2013 Elementary Statistics
Science	3-5	Science
Lab Science	4-5	Science with a lab
Electives	3	At least one course from the following: Psychology, Sociology, Foreign Language or Fine Arts
PROGRAM REQUIREMENTS		
24 HOURS		
(Check catalog course listings for prerequisites)		
College Orientation	1	EDUC 1111
Core Courses: Political Science (12 Hours)		
To be selected from POLS or CJPS prefixes		
Guided Electives (11-12 Hours)		
State and Local Government	3	POLS 2113*
Mass Media & Politics	3	POLS 2003*
Contemporary Issues in American Politics	3	POLS 2213*
Introduction to Public Administration	3	POLS 2103*
Introduction to Comparative Politics	3	POLS 2603*
Introduction to International Relations	3	POLS 2303*
Introduction to Political Theory	3	POLS 2313*
		<i>*For required courses, see advisor and catalog of transfer institution.</i>
Criminal Law I	3	CJPS 2013*
Criminal Law II	3	CJPS 2023*
		<i>** Required for students focusing in Pre-Law.</i>
Introduction to Criminal Justice	3	CJPS 1303
Introduction to Agriculture Economics	3	AGEC 1113
Business Law I	3	BUSN 2123
Introduction to Taxation	3	BUSN 2743
Macroeconomics	3	BUSN 2113
Microeconomics*	3	BUSN 2213
American History	3	HIST 1483 or HIST 1493
Special Topics in History	3	HIST 2300
Native American History	3	HIST 2423
African American History	3	HIST 2223
Introduction to Geography	3	GEOG 2243
Social Psychology	3	PSCY 2543*
Christian Ethics and Social Thought	3	RELI 2113*
Cultural Anthropology	3	SOCI 2413*
Social Problems	3	SOCI 2323*
		<i>*For required courses, see advisor and catalog of transfer institution.</i>
Special Topics in Psychology	3	PSYC 2300
Leadership Development	3	PSYC 2443
<b>Total Hours: 61</b>		



**Connors State College: Request for Change in Course Offerings**

Modification     Addition     Deletion

Semester for which request is made: Year 2021     Fall     Spring

Current course number, prefix, and title:

Current credit hours:

Current course description:

Current prerequisite(s) and/or co-requisite(s):

Explanation of change(s) and rationale for requesting change(s):

Indicate proposed course change(s) below. If an element does not change, please indicate that there is no change. If the course is a new course, please fill out just the section below.

Proposed course number, prefix, and title:

Proposed credit hours:

Proposed course description:

Proposed prerequisite(s) and/or co-requisite(s):



**Connors State College**

Curriculum Request Signature Page: Division Faculty and Chair

Signature of division faculty requesting change:

8/6/2021

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Faculty

Date

Signature of division chair:

August 6, 2021

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Division Chair

Date



# SYLLABUS

## PHED 2162 THEORY OF COACHING CHEERLEADING

Fall 2021

Instructor: Clint Maxcey  
Office: NAH A109  
Phone: (918)-684-5464  
Email: [clint.maxcey@connorsstate.edu](mailto:clint.maxcey@connorsstate.edu)

CONNORS STATE COLLEGE

[www.connorsstate.edu](http://www.connorsstate.edu)

Route #1 Box 1000  
Warner, OK 74469

**COLLEGE MISSION:**

*Connors State College utilizes the highest standards in its commitment to provide affordable, innovative, life-long learning opportunities that enable students to succeed in a global society.*

*We accomplish our mission by exemplifying the functions of a two-year or community college in Oklahoma as defined by the Oklahoma State Regents for Higher Education (OSRHE).*

These functions include:

- Provide general education for all students.
- Provide education in several basic fields of study for those students who plan to transfer to a university and complete a baccalaureate degree.
- Provide one-and two-year programs of technical and occupational education to prepare individuals to enter the labor market.
- Provide programs of remedial and developmental education for those whose previous education may not have prepared them for college.
- Provide both formal and informal programs of study especially designed for adults and out-of-school youth in order to serve the community generally with a continuing education opportunity.
- Carry out programs of institutional research designed to improve the institutions' efficiency and effectiveness of operation.
- Participate in programs of economic development independently or with universities to meet the needs of each institution's geographic service area.

**COURSE INFORMATION:**

Course Title:	Theory of Coaching Cheerleading
Course Number:	2162
Credit Hour:	2
Website:	None

**COURSE DESCRIPTION:**

PHED 2163, Theory of Coaching Cheerleading, is the study of teaching and coaching the basic fundamentals of Cheerleading. The history, techniques, strategy and rules of cheerleading are included in this course.

**TEXTBOOK/REQUIRED MATERIALS:**

None

**EXPECTED LEARNER OUTCOMES/OBJECTIVES:**

To provide comprehensive study of teaching and coaching of fundamental Cheerleading skills.

**SPECIAL ACCOMMODATIONS:**

If any member of this class feels that h/she has qualified disability and needs special accommodations, h/she should notify the instructor and request verification of eligibility for accommodations from the Office of Student Services in the Education Building. Please advise the instructor of such disability and the desired accommodations at some time before, during, or immediately after schedule class period.

**WITHDRAWAL:**

Any student desiring to withdraw from the class should do so on or before the 12<sup>th</sup> week of class. The process for withdrawing from any class begins in the Office of the Registrar, located on the bottom floor of Gatlin Hall.

**COURSE OBJECTIVES/OUTCOMES & ALIGNMENT TO GENERAL EDUCATION OUTCOMES:**

By the conclusion of this course students will have been provided with requisite information and the opportunity to demonstrate the following Course Goals/Objectives and General Education Outcomes:

<b>Course Goals/Objective</b>	<b>Course Assessments Align with Course Goals at these Assignments</b>	<b>General Education Outcome</b>
1. Demonstrate a recognition of illegal and unsafe practices in skill mechanics and conditioning and appropriate safety modifications.	(Weeks 1-15) Identify the vocabulary necessary to adequately understand and communicate appropriate technique  (Weeks 1-15) Read current cheerleading safety rules at the recreational, high School and collegiate levels.  (Weeks 1-15) Discuss initial knowledge gaps and identify methods to fill these areas	Literacy and Communication Problem Solving/Critical Thinking Skills Responsibility
2. Demonstrate an understanding of appropriate etiquette and variations of	(Weeks 1-15) Read and review different environments (competitions, game day, civic engagement, etc.) that cheerleading participates in and	Literacy and Communication Problem Solving/Critical Thinking Skills Responsibility

<p>cheerleading in various venues.</p>	<p>how each one has specific behaviors associated.</p> <p>(Weeks 1-15) Identify appropriate and inappropriate etiquette in interacting with other teams.</p> <p>(Weeks 1-15) Discuss baseline understanding of cheerleading and how it fits into modern athletics.</p>	
<p>3. Identify gaps in cheerleading research and knowledge that needs to be addressed to promote safe practices in the sport of cheerleading.</p>	<p>(Weeks 1-15) Identify an area where there is a gap in knowledge and information.</p> <p>(Weeks 1-15) Evaluate current methods of safety and skill instruction and develop innovative alternatives.</p> <p>(Weeks 1-15) Read current peer reviewed scholarly works in the field.</p>	<p>Literacy and Communication Problem Solving/Critical Thinking Skills Responsibility</p>

**EVAULATION:**

1. Introduction Discussion Board worth 100 points.
2. Two exams worth 100 points each will be given.
3. PROJECT: Each student is required to synthesize a paper addressing one area where they felt there is a gap in information. This paper should be 2-5 pages and follow APA format. This is worth 200 points.
4. There are 500 total points
5. Grading Scale:
 

90%-100%	A	450-500 points
80%-89%	B	400-449 points
70%-79%	C	350-399 points
60%-69%	D	300-349 points
Below 60%	F	299 points and below
6. EXAM MAKE-UPS All students are to take the exam at the assigned times. Decisions on make-ups are made by the instructor and make-ups will be allowed only with a justifiable reason. A make-up exam may not be the original exam. In the event a make-up exam is allowed, the make-up must be completed within two days of the original exam.
7. EXTRA CREDIT: No extra credit work is given to individuals. Occasionally questions may be assigned to the entire class.

**ATTENDANCE:**

Attendance usually has a very high correlation to performance in the classroom. Talk with your instructor about any absences. Many instructors consider attendances important that your grade maybe affected by absenteeism. **SOME INSTRUCTORS HAVE MANDATORY ATTENDANCE POLICIES.** Check your course syllabus or ask your instructor for this information. CSC uses your **CONNORSSTATE.EDU** email address for correspondence. For assistance, contact the Helpdesk at [cschelp@connorsstate.edu](mailto:cschelp@connorsstate.edu).

**CLASS POLICIES:**

- 1> An atmosphere conducive to learning will be maintained. Students are expected to exhibit maturity, responsibility, and integrity.
- 2> Regular and active participation are strongly encouraged.
- 3> Any student guilty of cheating on an exam will receive a grade of zero (0) for that exam.

## **COURSE OUTLINE**

## Unit 1: Rules of Cheerleading

- A. Safety Rules
  - B. Competition Rules
- Discussion Introduction**

## Unit 2: Fundamentals of Stunting

- A. Mechanics
- B. Appropriate progression
- C. Drills
- D. Safety

## Unit 3: Tumbling Fundamentals

- A. Technique
- B. Conditioning
- C. Injury Prevention

**Exam 1**

## Unit 4: Jumping

- A. Mechanics
- B. Warmup
- C. Drills

## Unit 5: Pyramids

- A. Mechanics

- B. Mounts and Dismounts
- C. Safety

Unit 6: Equipment

- A. Budgets
- B. Brands-Types

**Exam 2**

Unit 7: Etiquette

- A. Timeouts
- B. Visiting Teams
- C. Chants and Dances

**Final Project Due**



## Fall 2021 Off-Campus Courses

### **Jess Dunn Correctional Center**

Strategies for Success 2 sections  
English Composition II  
History of U.S. since 1865  
General Humanities II  
Introduction to Oral Communication  
Modern Civilization  
General Biology w/lab  
Fundamentals of Computer Usage  
Precalculus Algebra  
American Federal Government  
Introduction to Psychology  
Old Testament Survey  
Microeconomics  
Managerial Accounting  
Math Readiness  
Principles of Sociology

### **Eddie Warrior Correctional Center**

Study Diseases & Disorders  
Strategies for Success  
History to 1865  
American Federal Government  
English Comp I  
General Humanities II  
Modern Civilization  
General Biology w/lab  
Fundamentals of Computer Usage  
Old Testament Survey  
Precalculus Algebra  
Principles of Sociology  
Introduction to Psychology  
Microeconomics  
Managerial Accounting  
Marriage & Family Development  
Academic Literacy w/lab  
Math Readiness

**Muskogee High School**

English Composition I  
Humanities I

**Wagoner High School-ITV**

Precalculus Algebra

**Checotah High School**

Precalculus Algebra



**Oklahoma State Regents for Higher Education  
Community College Scholars for Excellence in Child Care Programs**

**Renewal Application Checklist**

1. \_\_\_\_\_ Program Operations and Statistics for (July 2021 thru June 2022)
2. \_\_\_\_\_ Budget for FY22 (July 2021 thru June 2022)
3. \_\_\_\_\_ Budget narrative for FY22 (July 2021 thru June 2022)  
– Use example attached.
4. \_\_\_\_\_ Current FY21 approved budget (July 2020 thru June 2021)  
If your budget was revised, please submit the revised budget.
5. \_\_\_\_\_ Current job description for Scholar Coordinator and Assistant  
(if applicable)
6. \_\_\_\_\_ Name, title, contact information of current Scholar Coordinator Supervisor
7. \_\_\_\_\_ President's (or designee) signature on last page of application

**RENEWAL APPLICATIONS ARE DUE NO LATER THAN MARCH 16, 2021**

**\*\* Email to:**

Gina McPherson  
Special Programs Manager  
State Regents  
PO Box 108850  
Oklahoma City, OK 73101-8850  
Gmcperson@osrhe.edu

**\*\* Email to:**

Denise Anderson  
Programs Administrator  
DHS – OCCS  
PO Box 25352  
Oklahoma City, OK 73125  
Denise.anderson@okdhs.org

**Oklahoma State Regents for Higher Education  
Scholars for Excellence in Child Care Program  
2021-22 Program Renewal Application**

Institution: Connors State College Scholar Coordinator: \_\_\_\_\_

**1. Program Purpose:**

This application is a request to the Oklahoma State Regents for Higher Education for continuation of the Scholars for Excellence in Child Care program.

The purpose of the Scholars for Excellence in Child Care program is to recruit child care providers to attend college to work toward a Certificate of Mastery (15 hours of child development & English Comp) or associate degree in child development. The responsibility of the scholar coordinators is to make recruitment visits whereby they talk with the child care provider about our scholarship program which pays 90% of tuition/fees & 100% of books (after other financial aid is applied). The scholar coordinators assist the provider or scholar (or students in the program) in completing the scholarship application, the college application, applying for financial aid, and provide academic and career advisement.

Program Mission

The Scholars for Excellence in Child Care program will ensure that eligible child care professionals in Oklahoma have an opportunity to attend a technology center or community college to further their education while earning a Child Development Associate (CDA) Credential, Certificate of Mastery, Director's Certificate of Completion, and/or an associate degree in child development or early childhood education.

Program Goals

1. Identify and recruit potential scholars through appreciative advising phases; disarm, discover, and dream.
2. Maintain the minimum caseload as required by the Scholars Program by utilizing the appreciative advising phases: design, deliver and don't settle.
3. Provide technical assistance and academic advising to scholars recruited into the program.

Program Values

1. Individual responsibility
2. Candid communication
3. Learning and personal growth
4. Customer service

## 2. Program Operations:

**Include the following information relating to program operations for July 1, 2021 through June 30, 2022:**

- A. Please attach the degree plans for all certificates and degrees approved through the scholarship.
- B. Indicate how many full time and adjunct instructors are teaching. We currently have two adjunct instructors.
- C. Explain how you collaborate with faculty to ensure the likelihood that scholars can take courses in a sequential manner without having to wait a semester due to courses needed not be offered. We offer the courses on a set rotation so that all students can take their course in a sequential manner.
- D. Outline your recruitment plan for the year and how child care facilities and individual child care providers will be contacted.
  - Create a recruitment database that includes all child care facilities that meet program requirements.
  - Create advertisements for the Resource and Referral agency newsletter.
  - Establish marketing campaign and mail to facilities: materials, flyers, and Scholars program brochures.
  - Schedule, market, and host recruitment rallies.
  - Tele-market recruitment database
  - Make proposals asking facility directors if the scholar coordinator can attend their staff meeting to provide an overview of the Scholars program as well as licensing staff meetings.
  - Establish workforce development committee to foster networking opportunities with employers, DHS licensing staff, CECPD staff and R&R staff for possible recruitment centers and potential scholars.
  - Utilize all DHS reports to identify eligible Child Care facilities for recruitment, including cold calling on eligible facilities.
- E. Indicate which day(s) will be your field day(s). The coordinator will be in the field on Tuesday and Thursday each week.
- F. Describe what you do and generalize the average amount of time spent at the child care facility or FCCH for each the following:
  1. Recruitment visit – should range between 30-60 minutes per visit.
  2. Follow-up recruitment visit – should range between 15-30 minutes visit.
  3. Required semester site visits – should be approximately 30 minutes visit.
  4. As needed/other visits (picking up paperwork, book delivery, etc.) 30-60 minutes.
  5. Connors serves a rural area and commuting times from facilities can be lengthy.

G. Reflect on FY21 (July 1, 2020 through February 28, 2021). Tell us what activities or tasks you completed that:

- Worked well and why? N/A
- Didn't work well and why? N/A
- What would you change to be more effective in your program? N/A

H. Reflect on the impact of Covid19 on your program guidelines between July 1, 2020 and February 28, 2021. Explain what changes/adjustments were made to serve the scholars.

### **3. Detailed Budget and Budget Narrative**

**Attach a detailed budget and budget narrative\* for FY22 (July 1, 2021 thru June 30, 2022)**

A. \*Using the example budget narrative:

- Explain how costs are linked to the Scholars for Excellence in Child Care program (rationale for budget line items).
- Indicate if the line item has increased or decreased from FY21
- Ensure that salary and benefit amounts are split out.
- Include budget categories indicating where the 20% required college match will be accomplished.

B. Include copy of approved 2020-21 budget for FY21 – If your budget was revised, please submit revised budget.

C. Provide a current job description for each employee of the SECC program.

#### **JOB DESCRIPTION**

**JOB TITLE:** Child Development Scholar Coordinator-(Full time, Exempt)

#### **JOB OVERVIEW:**

The Child Development Scholar Coordinator is responsible for recruiting and mentoring child care providers and assisting them in obtaining their CDA Credential, Certificate of Mastery, and/or Child Development Associates Degree.

#### **EDUCATION/ EXPERIENCE REQUIRED:**

Degree in Early Childhood education or related field, Masters Degree preferred but not required

#### **KNOWLEDGE, SKILLS, AND ABILITIES:**

- Knowledge of CDA Credential. CDA Advisor or Field Representative preferred, but not required
- Experience with child care or Head Start is beneficial, but not required

#### **DUTIES AND RESPONSIBILITIES:**

- Spend majority of time in the field (i.e., child care centers/homes in the Connors State College service area)
- Develop materials for recruiting child care providers in the service area for the CDA Credential, Certificate of Mastery, and/or a Child Development Associates Degree Program

- Administer pre and post tests to program participants
- Assist program participants with the financial aid process (PELL and TEACH)
- Develop an individual program plan with each program participant
- Mentor program participants at their worksite or appropriate location
- Tutor or arrange tutoring for program participants in areas where additional help is needed
- Follow-up with personal contact on a monthly basis, once program participants have completed the CDA Credentials
- Assist program participants as needed with skills to balance work, home and school life to enhance the likelihood of academic success
- Serve as a liaison between program participants and faculty
- Develop and maintain constructive working relations with faculty and administration
- Provide the OSU Researchers, OSRHE and DHS Division of Child Care with program and/or program participant information quarterly or as needed
- Attend staff development activities coordinated through the OSRHE and DHS Division of Child Care
- Provide networking opportunities for program participants
- Maintain an active caseload of at least 50 program participants
- Maintain records on each recruit and program participant

*The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position*

- D. Please provide name, title, and contact information of the supervisor for each employee of the SECC program.

Chris McBeath  
 Division Chair, Social Sciences  
 Connors State College  
 700 College Road  
 Warner, OK 74469  
 918-463-6278  
 chris.mcbeath@connorsstate.edu

#### **4. Program Statistics**

- A. What is your caseload as of Spring 2021 semester? N/A
- B. If the caseload is currently **not** being met explain your plan to increase your caseload.

#### **5. State Holiday Schedule**

Friday July 5 – Independence Day  
 Monday September 6 – Labor Day  
 Thursday November 11- Veteran’s Day\*  
 Thursday/Friday November 25/26 – Thanksgiving  
 Friday/Monday December 24/27 – Christmas

Monday January 3 – New Year’s Day  
Monday February 21- President’s Day\*  
Monday May 30 – Memorial Day

\*In-lieu holidays, offices and schools will be open (Veteran’s Day and President’s Day). Scholar Coordinators may choose to work these days and take a day off at another time. Notification is required to the Special Program’s manager and coordinator’s supervisor.

\_\_\_\_\_  
President’s (or Designee) Signature

\_\_\_\_\_  
Date

**Regent Scholars Coordinator****Categories:**

<b>Personnel</b>	<b>Grant</b>	<b>CSC Match</b>
Full time Coordinator Salary	\$45,000.00	
Fringe Benefits	<u>19,350.00</u>	
Total full time Coordinator	\$64,350.00	
Child Development Faculty		\$13,200.00
<b>Supplies and Materials</b>		
Computer	\$2,500.00	
Software		\$500.00
Printer		1,500.00
Furniture		2,000.00
Program specific office supplies (Files, folders, pens, paper, toner, etc.)	<u>1,000.00</u>	
Total supplies	\$3,500.00	\$3,500.00
<b>Travel</b>		
Service Area Travel (in state)	\$4,750.00	
Staff Development Travel	<u>1,000.00</u>	
Total Travel	\$5,750.00	
<b>Communication</b>		
Office Phone / Long Distance		\$1,200.00
Cell phone service	<u>\$900.00</u>	
Total Communication	\$900.00	\$1,200.00
<b>Other</b>		
Printing and postage		\$2,500.00
Lease of office space		6,000.00
Scholar certificate completion (certificates/frames)		<u>575.00</u>
Total other		\$9,075.00
<b>Indirect costs (10%)</b>	\$7,450.00	
<b>Total</b>	<u>\$81,950.00</u>	<u>\$26,975</u>

**Budget Narrative**

**Personnel:** The cost for personnel includes salary and benefits for a scholar coordinator. Connors will pay the salary for instructors.

**Supplies and materials:** The cost for supplies includes the cost to purchase a laptop, printer, and software. The cost for furniture, including a desk, chairs, worktable, lockable cabinets. The cost for program specific supplies is for general office supplies used for day-to-day operations and includes items such as toner, copy paper, pens, paperclips, staples, etc.

**Travel:** The cost for travel includes mileage to and from facilities for recruitment and follow-up in the coordinators service area. Additionally, mileage to and from quarterly meetings and any in-state meetings that may be attended is included. Overnight accommodations based on Four (4) nights at \$105 per night for the coordinator is also included. The mileage amount is based on 10,000 total miles at the current state rate of \$0.57.5 a mile. Connors will provide a school vehicle to help offset the mileage cost. Registration fees in the amount of \$250 are also included for vendor booth space at two (2) child care conferences as well as attendance.

**Communication:** the cost for phones includes a cell phone for the coordinator at \$75 per month to be used when out in the field and some evenings and weekends during enrollment when scholars may have questions. An office phone for the coordinator is also included at \$100 approximately per month.

**Other:** Also included is the cost for printing and postage of marketing materials and the cost to cover the certificate and frames. Connors will provide office space at a rate of \$500 per month.





**US Department of Education  
Washington, D.C. 20202**

**GRANT AWARD NOTIFICATION**

<b>1</b>	<b>RECIPIENT NAME</b>  Connors State College Fiscal Services Division 700 College Road Warner, OK 74469	<b>2</b>	<b>AWARD INFORMATION</b>  PR/AWARD NUMBER      P425L200395 - 20C ACTION NUMBER        6 ACTION TYPE            Revision AWARD TYPE             Formula																										
<b>3</b>	<b>PROJECT STAFF</b>  <b>RECIPIENT STATE DIRECTOR</b> Michael D Lewis            (918) 463-6358 <a href="mailto:mike.lewis@connorsstate.edu">mike.lewis@connorsstate.edu</a> <b>EDUCATION PROGRAM CONTACT</b> Brandon Mitchell            (202) 453-6325 <a href="mailto:brandon.mitchell@ed.gov">brandon.mitchell@ed.gov</a> <b>EDUCATION PAYMENT HOTLINE</b> G5 PAYEE HELPDESK        888-336-8930 <a href="mailto:edcaps.user@ed.gov">edcaps.user@ed.gov</a>	<b>4</b>	<b>PROJECT DESCRIPTION</b>  84.425L Higher Education Emergency Relief Fund - Minority Serving Institutions																										
<b>5</b>	<b>KEY PERSONNEL</b>  N/A																												
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<b>9</b>	<b>LEGISLATIVE AND FISCAL DATA</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: right;">AUTHORITY:</td> <td>PL 116-136 TITLE VIII CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT</td> </tr> <tr> <td style="text-align: right;">PROGRAM TITLE:</td> <td>EDUCATION STABILIZATION FUND</td> </tr> <tr> <td style="text-align: right;">CFDA/SUBPROGRAM NO:</td> <td>84.425L</td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="text-align: left;">FUND CODE</th> <th style="text-align: left;">FUNDING YEAR</th> <th style="text-align: left;">AWARD YEAR</th> <th style="text-align: left;">ORG. CODE</th> <th style="text-align: left;">CATEGORY</th> <th style="text-align: left;">LIMITATION</th> <th style="text-align: left;">ACTIVITY</th> <th style="text-align: left;">CFDA</th> <th style="text-align: left;">OBJECT CLASS</th> <th style="text-align: left;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0251N</td> <td>2021</td> <td>2021</td> <td>EP000000</td> <td>B</td> <td>DRH</td> <td>000</td> <td>425</td> <td>4101C</td> <td>\$590,913.00</td> </tr> </tbody> </table>			AUTHORITY:	PL 116-136 TITLE VIII CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT	PROGRAM TITLE:	EDUCATION STABILIZATION FUND	CFDA/SUBPROGRAM NO:	84.425L	FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT	0251N	2021	2021	EP000000	B	DRH	000	425	4101C	\$590,913.00
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**10**

PR/AWARD NUMBER: P425L200395 - 20C  
 RECIPIENT NAME: Connors State College  
 Fiscal Services Division

**TERMS AND CONDITIONS**

- (1) THIS ACTION IS TO INCREASE THE GRANT AWARD IN THE AMOUNT SHOWN IN BLOCK 7.
- (2) NEW ARP FUNDS: The grant funds awarded herein pursuant to section 2003 of the American Rescue Plan Act of 2021 (ARP) (Pub. L. 117-2) are governed by section 2003 of the ARP and section 314 of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) (Pub. L. 116-260) and the terms and conditions of the Supplemental Agreement attached to this GAN.

BY DRAWING DOWN THESE GRANT FUNDS, YOU AGREE TO BE BOUND BY THESE CONDITIONS SET FORTH ON THE BEHALF OF THE INSTITUTION YOU REPRESENT AND YOU WARRANT THAT YOU HAVE THE AUTHORITY TO BIND THE INSTITUTION TO THESE CONDITIONS.

ADMINISTRATIVE COSTS: Institutions may charge reasonable direct administrative costs to the supplemental funds made available under this award.

INDIRECT COSTS: Institutions may charge indirect costs to supplemental funds made available under this award consistent with its negotiated indirect cost rate agreement. If grantee does not have a current negotiated indirect cost rate with its cognizant agency for indirect costs, it may appropriately charge the de minimis rate of ten percent of Modified Total Direct Costs (MTDC) under 2 CFR 200.414.

3-DAY DRAWDOWN AND CASH MANAGEMENT REQUIREMENTS: Consistent with 2 CFR 200.305, grantee must minimize the time between drawing down funds from G5 and paying incurred obligations (liquidation). Grantees that draw down funds and do not pay the incurred obligation (liquidate) within 3 calendar days may be subject to heightened scrutiny by the Department, Grantee s auditors, and/or the Department s Office of the Inspector General (OIG). Grantees that return funds pursuant to mistakes in drawing down excessive grant funds in advance of need may also be subject to heightened scrutiny by the Department, Grantee s auditors, and/or the Department s OIG. Grantee must maintain drawn down grant funds in an interest-bearing account, and any interest earned on all Federal grant funds above \$500 (all Federal grants together) during an institution s fiscal year must be returned (remitted) to the Federal government via a process described here: <https://www2.ed.gov/documents/funding-101/g5-returning-interest.pdf>

- (3) This MSI award represents the institution's allocation of Section 2003(a)(2) of the ARP in the amount of \$590,913.00 under accounting string DRH.



*Michelle A. Cooper*

**Michelle A Cooper**  
**Acting Assistant Secretary**

**08/03/2021**

**AUTHORIZING OFFICIAL**

**DATE**

## EXPLANATION OF BLOCKS ON THE GRANT AWARD NOTIFICATION

### For Discretionary, Formula and Block Grants (See Block 2 of the Notification)

1. **RECIPIENT NAME** - The legal name of the recipient or name of the primary organizational unit that was identified in the application, state plan or other documents required to be submitted for funding by the grant program.
2. **AWARD INFORMATION** - Unique items of information that identify this notification.
  - PR/AWARD NUMBER** - A unique, identifying number assigned by the Department to each application. On funded applications, this is commonly known as the "grant number" or "document number." The PR/Award Number is also known as the Federal Award Identifying Number, or FAIN.
  - ACTION NUMBER** - A numeral that represents the cumulative number of steps taken by the Department to date to establish or modify the award through fiscal or administrative means. Action number "01" will always be "NEW AWARD"
  - ACTION TYPE** - The nature of this notification (e.g., NEW AWARD, CONTINUATION, REVISION, ADMINISTRATIVE)
  - AWARD TYPE** - The particular assistance category in which funding for this award is provided, i.e., DISCRETIONARY, FORMULA, or BLOCK. If this award was made under a Research and Development grant program, the terms RESEARCH AND DEVELOPMENT will appear under DISCRETIONARY, FORMULA OR BLOCK.
3. **PROJECT STAFF** - This block contains the names and telephone numbers of the U.S. Department of Education and recipient staff who are responsible for project direction and oversight.
  - \*RECIPIENT PROJECT DIRECTOR** - The recipient staff person responsible for administering the project. This person represents the recipient to the U.S. Department of Education.
  - EDUCATION PROGRAM CONTACT** - The U.S. Department of Education staff person responsible for the programmatic, administrative and business management concerns of the Department.
  - EDUCATION PAYMENT CONTACT** - The U.S. Department of Education staff person responsible for payments or questions concerning electronic drawdown and financial expenditure reporting.
4. **PROJECT TITLE AND CFDA NUMBER** - Identifies the Catalog of Federal Domestic Assistance (CFDA) subprogram title and the associated subprogram number.
- 5.\* **KEY PERSONNEL** - Name, title and percentage (%) of effort the key personnel identified devotes to the project.
6. **AWARD PERIODS** - Project activities and funding are approved with respect to three different time periods, described below:
  - BUDGET PERIOD** - A specific interval of time for which Federal funds are being provided from a particular fiscal year to fund a recipient's approved activities and budget. The start and end dates of the budget period are shown.
  - PERFORMANCE PERIOD** - The complete length of time the recipient is proposed to be funded to complete approved activities. A performance period may contain one or more budget periods.
  - \*FUTURE BUDGET PERIODS** - The estimated remaining budget periods for multi-year projects and estimated funds the Department proposes it will award the recipient provided substantial progress is made by the recipient in completing approved activities, the Department determines that continuing the project would be in the best interest of the Government, Congress appropriates sufficient funds under the program, and the recipient has submitted a performance report that provides the most current performance information and the status of budget expenditures.
7. **AUTHORIZED FUNDING** - The dollar figures in this block refer to the Federal funds provided to a recipient during the award periods.
  - \*THIS ACTION** - The amount of funds obligated (added) or de-obligated (subtracted) by this notification.
  - \*BUDGET PERIOD** - The total amount of funds available for use by the grantee during the stated budget period to this date.
  - \*PERFORMANCE PERIOD** - The amount of funds obligated from the start date of the first budget period to this date.
  - RECIPIENT COST SHARE** - The funds, expressed as a percentage, that the recipient is required to contribute to the project, as defined by the program legislation or regulations and/or terms and conditions of the award.
  - RECIPIENT NON-FEDERAL AMOUNT** - The amount of non-federal funds the recipient must contribute to the project as identified in the recipient's application. When non-federal funds are identified by the recipient where a cost share is not a legislation requirement, the recipient will be required to provide the non-federal funds.
8. **ADMINISTRATIVE INFORMATION** - This information is provided to assist the recipient in completing the approved activities and managing the project in accordance with U.S. Department of Education procedures and regulations.

**DUNS/SSN** - A unique, identifying number assigned to each recipient for payment purposes. The number is based on either the recipient's assigned number from Dun and Bradstreet or the individual's social security number.

**\*REGULATIONS** - Title 2 of the Code of Federal Regulations(CFR), Part 200 as adopted at 2 CFR 3474; the applicable parts of the Education Department General Administrative Regulations (EDGAR), specific program regulations (if any), and other titles of the CFR that govern the award and administration of this grant.

**\*ATTACHMENTS** - Additional sections of the Grant Award Notification that discuss payment and reporting requirements, explain Department procedures, and add special terms and conditions in addition to those established, and shown as clauses, in Block 10 of the award. Any attachments provided with a notification continue in effect through the project period until modified or rescinded by the Authorizing Official.

**9. LEGISLATIVE AND FISCAL DATA** - The name of the authorizing legislation for this grant, the CFDA title of the program through which funding is provided, and U.S. Department of Education fiscal information.

**FUND CODE, FUNDING YEAR, AWARD YEAR, ORG.CODE, PROJECT CODE, OBJECT CLASS -**

The fiscal information recorded by the U.S. Department of Education's Grants Management System (G5) to track obligations by award.

**AMOUNT** - The amount of funds provided from a particular appropriation and project code. Some notifications authorize more than one amount from separate appropriations and/or project codes. The total of all amounts in this block equals the amount shown on the line, "THIS ACTION" (See "AUTHORIZED FUNDING" above (Block 7)).

**10. TERMS AND CONDITIONS** - Requirements of the award that are binding on the recipient.

**\*PARTICIPANT NUMBER** - The number of eligible participants the grantee is required to serve during the budget year.

**\*GRANTEE NAME** - The entity name and address registered in the System for Award Management (SAM). This name and address is tied to the DUNS number registered in SAM under the name and address appearing in this field. This name, address and the associated DUNS is what is displayed in the SAM Public Search.

**\*PROGRAM INDIRECT COST TYPE** - The type of indirect cost permitted under the program (i.e. Restricted, Unrestricted, or Training).

**\*PROJECT INDIRECT COST RATE** - The indirect cost rate applicable to this grant.

**\*AUTHORIZING OFFICIAL** - The U.S. Department of Education official authorized to award Federal funds to the recipient, establish or change the terms and conditions of the award, and authorize modifications to the award

**FOR FORMULA AND BLOCK GRANTS ONLY:**

(See also Blocks 1, 2, 4, 6, 8, 9 and 10 above)

**3. PROJECT STAFF** - The U.S. Department of Education staff persons to be contacted for programmatic and payment questions.

**7. AUTHORIZED FUNDING**

**CURRENT AWARD AMOUNT** - The amount of funds that are obligated (added) or de-obligated (subtracted) by this action.

**PREVIOUS CUMULATIVE AMOUNT** - The total amount of funds awarded under the grant before this action.

**CUMULATIVE AMOUNT** - The total amount of funds awarded under the grant, this action included.

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\* This item differs or does not appear on formula and block grants.

**DUNS/SSN** - A unique, identifying number assigned to each recipient for payment purposes. The number is based on either the recipient's assigned number from Dun and Bradstreet or the individual's social security number.

**\*REGULATIONS** - Title 2 of the Code of Federal Regulations(CFR), Part 200 as adopted at 2 CFR 3474; the applicable parts of the Education Department General Administrative Regulations (EDGAR), specific program regulations (if any), and other titles of the CFR that govern the award and administration of this grant.

**\*ATTACHMENTS** - Additional sections of the Grant Award Notification that discuss payment and reporting requirements, explain Department procedures, and add special terms and conditions in addition to those established, and shown as clauses, in Block 10 of the award. Any attachments provided with a notification continue in effect through the project period until modified or rescinded by the Authorizing Official.

**9. LEGISLATIVE AND FISCAL DATA** - The name of the authorizing legislation for this grant, the CFDA title of the program through which funding is provided, and U.S. Department of Education fiscal information.

**FUND CODE, FUNDING YEAR, AWARD YEAR, ORG.CODE, PROJECT CODE, OBJECT CLASS -**

The fiscal information recorded by the U.S. Department of Education's Grants Management System (G5) to track obligations by award.

**AMOUNT** - The amount of funds provided from a particular appropriation and project code. Some notifications authorize more than one amount from separate appropriations and/or project codes. The total of all amounts in this block equals the amount shown on the line, "THIS ACTION" (See "AUTHORIZED FUNDING" above (Block 7)).

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**\*GRANTEE NAME** - The entity name and address registered in the System for Award Management (SAM). This name and address is tied to the DUNS number registered in SAM under the name and address appearing in this field. This name, address and the associated DUNS is what is displayed in the SAM Public Search.

**\*PROGRAM INDIRECT COST TYPE** - The type of indirect cost permitted under the program (i.e. Restricted, Unrestricted, or Training).

**\*PROJECT INDIRECT COST RATE** - The indirect cost rate applicable to this grant.

**\*AUTHORIZING OFFICIAL** - The U.S. Department of Education official authorized to award Federal funds to the recipient, establish or change the terms and conditions of the award, and authorize modifications to the award

**FOR FORMULA AND BLOCK GRANTS ONLY:**

(See also Blocks 1, 2, 4, 6, 8, 9 and 10 above)

**3. PROJECT STAFF** - The U.S. Department of Education staff persons to be contacted for programmatic and payment questions.

**7. AUTHORIZED FUNDING**

**CURRENT AWARD AMOUNT** - The amount of funds that are obligated (added) or de-obligated (subtracted) by this action.

**PREVIOUS CUMULATIVE AMOUNT** - The total amount of funds awarded under the grant before this action.

**CUMULATIVE AMOUNT** - The total amount of funds awarded under the grant, this action included.

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\* This item differs or does not appear on formula and block grants.

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION  
FTE Employee Report <sup>1</sup>

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College                      Dr. Ron Ramming  
Institution    President

Subject: FTE Employee Report for the Fiscal Quarter Ending    06/30/2021  
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.<sup>2</sup>

	Educ. & Gen Budget Part I (290)			Educ. & Gen Budget Part II (430)			Agency Accounts Other (701)			Sub-Total		Total FTE	
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
		Regular	Student		Regular	Student		Regular	Student		Regular		Student
A. FTE Employees for Reported Fiscal Quarter <sup>1</sup>	79	63	3	1	8	1	0	10	10	80	81	14	175
B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. <sup>1</sup>	89	57	3	1	8	0	0	14	16	90	79	19	188
C. Increase or Decrease in FTE Employees (Item A minus Item B)	-10	6	0	0	0	1	0	-4	-6	-10	2	-5	-13
D. Comparable Quarter Last Year	55	51	5	0	19	1	0	9	15	55	79	21	155

<sup>1</sup> File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.

<sup>2</sup> The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.

<sup>3</sup> This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

### SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JUNE 30, 2021

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	\$ -	0	\$ -	2	\$ 2,473.18	5	\$ 4,744.29
FEDERAL	0	\$ -	0	\$ -	0	\$ -	13	\$ 33,306.05
PRIVATE	0	\$ -	0	\$ -	0	\$ -	0	\$ -
AUXILIARY	0	\$ -	0	\$ -	0	\$ -	0	\$ -
OTHER	0	\$ -	0	\$ -	0	\$ -	0	\$ -
<b>TOTAL</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>2.00</b>	<b>\$ 2,473.18</b>	<b>18.00</b>	<b>\$ 38,050.34</b>





### SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF AUGUST 31, 2021

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	\$ -	0	\$ -	0	\$ -	0	\$ -
FEDERAL	1	\$ -	0	\$ -	1	\$ 838.85	0	\$ -
PRIVATE	0	\$ -	0	\$ -	0	\$ -	0	\$ -
AUXILIARY	0	\$ -	0	\$ -	0	\$ -	0	\$ -
OTHER	0	\$ -	0	\$ -	0	\$ -	0	\$ -
<b>TOTAL</b>	<b>1</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>1</b>	<b>\$ 838.85</b>	<b>0</b>	<b>\$ -</b>

## **V. LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA**

President Kent Smith came before the Board to present the business of Langston University (LU) and review the Agenda for members of the Board. (The LU Agenda is attached to this portion of the minutes.)

President Smith said LU brought in 575 freshman, falling short of their stretch goal of 650. Students are deciding to stay closer to home and this affected LU. However, LU saw an increase in the number of students who have returned to campus so much so that there is a nearly 100 percent housing occupancy. There are around 50 students on the waitlist who will most likely not be assigned housing. President Smith said this is a good problem to have but it certainly puts a strain on the system.

In terms of enrollment, the Langston campus is almost flat, down by around 30 students. The urban campuses (Oklahoma City and Tulsa) decreased by around 4 to 5 percent. The overall decrease is around 3 percent compared to last year.

President Smith said COVID-19 continues to be a challenge but LU is encouraging their students, faculty, and staff to practice safe behavior. Students are starting to respond much more favorably to personal responsibility of wearing masks, and it is the expectation for students, faculty, and staff to wear them. More vaccinations are also occurring on campus. On Wednesday, LU had the largest number of vaccinations at one vaccination clinic on campus. President Smith said this may not seem like large numbers but there was an average of 10 vaccinations each time LU held a clinic, so to have 46 vaccinations shows LU is turning a corner with their students to see the value of protection vaccinations provide.

President Smith said academically, LU has moved to a hybrid model to reduce the density of in-person classes. This was a request from LU's faculty and student leaders. President Smith said this model is working very well.

### B-1 Adoption of Memorial Resolution for Dr. Edward Khiwa

### B-2 Adoption of Memorial Resolution for Ms. Lillian McConnel

Regent Hall moved and Regent Davis seconded to approve Section B, Items 1 & 2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

### D-1 Approval of personnel actions

Regent Anthony moved and Regent Arthur seconded to approve Item D-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

F-1 Approval to accept CARES/HEERF funding

President Smith said all funding will be used to offset LU's COVID-19 pandemic spending except for the funds that are required to be given directly to students.

Regent Hall moved and Regent Anthony seconded to approve Item F-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

G-1 Approval of peace officer actions

Melissa James-Dirion, Commission #798

Regent Callahan moved and Regent Walker seconded to approve Item G-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval to renew sponsorship of Sankofa Middle School of Creative and Performing Arts, Inc.

(The sponsorship renewal is on file at the Board of Regents' Office as Doc. No. 3-9-10-21.)

President Smith said this is also known as the Deborah Brown Community School. This agreement began in 2013.

H-2 Approval to renew agreement with Total Wellness for the purpose of COVID-19 testing, vaccination, reporting, contact tracing, and supportive care for students

H-3 Ratification of interim approval and special request to enter into an agreement with Adidas and Midwest Sporting Goods

Regent Hall moved and Regent Davis seconded to approve Section H, Items 1, 2 & 3 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

I-1 Approval to engage with A&M approved supplier in the remediation of Centennial Court Apartment units affected by the recent water intrusion

President Smith said the estimated cost is \$250,000. LU has a \$50,000 deductible.

I-2 Approval to initiate the process for the replacement of roofing on Gayles Gymnasium

Regent Anthony moved and Regent Arthur seconded to approve Section I, Items 1 & 2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.

J-1 Approval to contract OMES CAP and OMES contracted vendor for replacement of landscaping damaged in October 2020 ice storm

J-2 Approval to process payment to Waste Management of Oklahoma for services in July 2021 and September 2021

President Smith said this contract used to be handled through Sodexo but because LU no longer has a contract with them, LU needed to contract with a company temporarily. The savings with the new company is a little over \$6,000 per month.

J-3 Approval to process payment to Republic Waste Services through A&M System Contract for waste management services

J-4 Ratification of interim approval and request to increase expenditure related to engagement with First Onsite/Trilink Restoration to remediate Scholars' Inn Housing Units on an emergency basis

President Smith said there was initial damage prior to move-in, but further damage was discovered later which prompted this.

Regent Taylor moved and Regent Walker seconded to approve Section J, Items 1, 2, 3 & 4 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Harrel, and Milner. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Langston University being concluded, President Smith was excused from the meeting.



# LANGSTON UNIVERSITY

Langston, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma A&M Colleges

September 10, 2021

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

## **A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

Remarks by President Smith

## **B – RESOLUTIONS**

Memorial Resolutions

1. Dr. Edward Khiwa (*Reference Document B-1*)
2. Ms. Lillian McConnell (*Reference Document B-2*)

## **C - POLICY AND OPERATIONAL PROCEDURES**

*None*

## **D - PERSONNEL ACTIONS**

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (*Reference Document D-1*)

## **E - INSTRUCTIONAL PROGRAMS**

*None*

## **F - BUDGETARY ACTIONS**

1. Board approval is requested to accept CARES/HEERF funding. (*Reference Document F-1*)

**G - OTHER BUSINESS AND FINANCIAL MATTERS**

1. Peace officer actions *(Reference Document G-1)*

**H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

1. Approval to renew sponsorship of Sankofa Middle School of Creative and Performing Arts, Inc. *(Reference Document H-1)*
2. Approval to renew agreement with Total Wellness for the purposes of COVID-19 testing, vaccination, reporting, contact tracing, and supportive care for students. *(Reference Document H-2)*
3. Ratification of Request for Interim Approval and Special Request to enter into an agreement with Adidas and Midwest Sporting Goods. *(Reference Document H-3)*

**I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

1. Request to engage with A&M approved supplier in the remediation of Centennial Court Apartment units affected by recent water intrusion. *(Reference Document I-1)*
2. Request to initiate the process for the replacement of roofing on Gayles Gymnasium. *(Reference Document I-2)*

**J - PURCHASE REQUESTS**

Board approval is requested for the following purchase items. All purchases will comply with Board of Regents for Oklahoma and Agricultural and Mechanical Colleges Policies and Procedures, as well as applicable state statutes.

1. Request to contract with OMES CAP and OMES contracted vendor for the replacement of landscaping damaged in October 2020 ice storm. *(Reference Document J-1)*
2. Special Request to process payment to Waste Management of Oklahoma for services in July 2021 through September 2021. *(Reference Document J-2)*
3. Request to process payment to Republic Waste Services through A&M System Contract for waste management services at Langston University *(Reference Document J-3)*
4. Ratification of Request for Interim Approval and request to increase expenditure related to engagement with First Onsite/Trilink Restoration to remediate Scholars' Inn Housing Units on an emergency basis *(Reference Document J-4)*

**K - STUDENT SERVICES/ACTIVITIES**

*None*

**L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED**

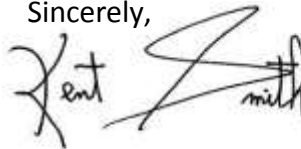
*None*

**M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. 4<sup>th</sup> Quarter FTE Report (*Reference Document M-1*)

All items listed above are respectfully submitted for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Kent Smith", with a stylized flourish extending from the end.

KENT J. SMITH, JR.  
PRESIDENT



BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

RESOLUTION

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Dr. Edward Khiwa was claimed by death on Saturday, August 14, 2021; and

WHEREAS, Dr. Khiwa, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Langston University for nearly 31years, serving as Associate Professor of Health Care Administration for the School of Nursing and Health Professions; and

WHEREAS, his friends and Langston University have suffered an irreparable loss in his passing; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT, it takes this method to express its appreciation for the exemplary service rendered by Dr. Edward Khiwa to Langston University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved retired faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Edward Khiwa.

Adopted by the Board the 10<sup>th</sup> day of September 2021.

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Regent Trudy Milner, Chair

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Jason Ramsey, Chief Executive Officer

BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

RESOLUTION

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Ms. Lillian M. McConnell was claimed by death on Monday, May 31, 2021; and

WHEREAS, Ms. McConnell, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Langston University for 20 years, serving as Instructor of Liberal Education in the School of Education and Behavioral Sciences; and

WHEREAS, her friends and Langston University have suffered an irreparable loss in her passing; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT, it takes this method to express its appreciation for the 20 years of exemplary service rendered by Ms. Lillian M. McConnell to Langston University, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved retired faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Ms. Lillian M. McConnell.

Adopted by the Board the 10<sup>th</sup> day of September 2021.

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Regent Trudy Milner, Chair

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Jason Ramsey, Chief Executive Officer

**D – PERSONNEL ACTIONS**

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc.

1. Board approval is requested for the following personnel actions:

<b>Name</b>	<b>Action</b>	<b>Effective Date</b>	<b>Salary/Rate</b>
Kavaris Sims	Change of Title and Salary Acting Assistant Dean of Students for Residential Life and Conduct	06/21/2021	\$75,000.00 annually (12-month basis)
Josetta Smith	Employ as Instructor of Family and Consumer Sciences, School of Agriculture and Applied Sciences (non-tenure track)	08/02/2021	\$47,000.00 annually (9-month basis)
Jeanette Blankenship	Employ as Assistant Professor of Nursing, School of Nursing and Health Professions (tenure- track)	08/09/2021	\$55,000.00 annually (9-month basis)
Dr. John Winters	Employ as Visiting Associate Professor of HPER, School of Education and Behavioral Sciences (non-tenure track)	08/09/2021	\$49,000.00 temporary (9-month appointment)
Dr. Lindsay Davis	Employ as Assistant Professor of Chemistry, School of Arts and Sciences (tenure-track)	08/09/2021	\$50,000.00 annually (9-month basis)
Stephanie Slater	Employ as Assistant Professor of Nursing, School of Nursing and Health Professions (non- tenure track)	08/09/2021	\$47,000.00 annually (9-month basis)
Sandra Brown	Employ as Assistant Professor of Nursing, School of Nursing and Health Professions (non- tenure track)	08/09/2021	\$50,000.00 annually (9-month basis)

Susan Shalver	Employ as Instructor School of Nursing and Health Professions (non-tenure track)	08/09/2021	\$55,000.00 annually (9-month basis)
Dr. Wesley Whittaker	Change of Salary	10/01/2021	\$128,724.00 annually (12-month basis)
	Change of Title with Stipend Acting Dean, School of Business	08/23/21	\$20,000 annually (12-month basis)
Dr. Roger Merkel	Change of Salary	10/01/2021	\$70,000.00 annually (12-month basis)
Dr. Kanyand Matand	Change of Salary	10/01/2021	\$68,000.00 annually (12-month basis)
	Change of Title with Stipend Acting Chair, Department of Agriculture and Natural Resources	08/01/2021	\$6,000.00 annually (12-month basis)
Dr. Zaisen Wang	Change of Salary	10/01/2021	\$65,000.00 annually (12-month basis)
Dr. Malcolm McCallum	Change of Salary	10/01/2021	\$65,000.00 annually (12-month basis)
Dr. Terry Gipson	Change of Salary	10/01/2021	\$72,840.24 annually (12-month basis)
	Change of Title with Stipend Acting Extension Administrator	08/16/2021	\$12,000 annually (12-month basis)
Dr. Arthur Goetsch	Change of Salary	10/01/2021	\$92,493.00 annually (12-month basis)
Dr. Yonathan Tilahun	Change of Salary	10/01/2021	\$67,524.00 annually (12-month basis)

Dr. Ryszard Puchala	Change of Salary	10/01/2021	\$67,524.00 annually (12-month basis)
Dr. Yoko Tsukahara	Change of Salary	10/01/2021	\$40,000.00 annually (12-month basis)
Doug Blalock	Change of Salary	09/01/2021	\$55,224.00 annually (9-month basis)
Anna Duran	Change of Salary	09/01/2021	\$69,300.00 annually (12-month basis)
Grace Edobor	Change of Salary	09/01/2021	\$55,224.00 annually (9-month basis)
Andrea Pedrazzi	Change of Salary	09/01/2021	\$53,000.00 annually (9-month basis)
Larcile White	Change of Salary	09/01/2021	\$68,000.00 annually (12-month basis)
Elaine Robinson	Change of Salary	09/01/2021	\$40,000.00 annually (12-month basis)
Dr. Elizabeth Albright	Change of Title with Stipend Acting Chair, Department of Psychology	08/09/2021	\$7,500 annually (9-month basis)
Dr. Desmond Delk	Change of Title with Stipend Acting Chair, Department of Health, Physical Education, and Recreation	08/09/2021	\$7,500 annually (9-month basis)
Dr. Leonard Newby	Change of Title with Stipend Acting Director, Liberal Education Program	08/09/2021	\$5,000 annually (9-month basis)
Dr. Orlenthea McGowan	Change of Title with Stipend Acting Chair, Department of Education and Professional Programs	08/23/2021	\$7,500 annually (9-month basis)

2. The following personnel items are listed for informational purposes only:

<b>Name</b>	<b>Title</b>	<b>Type</b>	<b>Effective Date</b>	<b>Service Time</b>
Dr. Carolyn Eastlin	Acting Assistant Dean of Students for Residential Life	Resignation	06/18/2021	10/05/2016 - 06/18/2021
Deleanor Kirkpatrick	Registrar	Resignation	07/06/2021	10/14/2013-07/06/2021
Dr. Steve Zeng	Professor/Chairman Department of Agriculture and Natural Resources	Resignation	07/18/2021	05/01/2001-07/18/2021
Dr. Jason Johnson	Acting Vice President for Student Success	Resignation	07/23/2021	05/04/2015-07/23/2021
Dr. Ganewatta Ganewatta	Assistant Professor of Chemistry	Resignation	07/31/2021	08/10/2020-07/31/2021
Dr. Courtney Ward-Sutton	Post-Doctoral Research Fellow/Research Associate	End of Assignment	07/31/2021	12/11/2017-07/31/2021
Dr. Gnanambal Naidoo	Associate Professor of Biology	Retirement	07/31/2021	08/14/2006-07/31/2021
Dr. Cristina Pickle	Assistant Professor of Nursing and Health Professions	Resignation	07/31/2021	01/14/2021-07/31/2021
Joshua Snavelly	Acting Dean, School of Business	Resignation	08/20/2021	03/07/2016-08/20/2021
Stephen Taylor	Assistant Men's Basketball Coach	Resignation	07/30/2021	07/09/2019-07/30/2021
Vonnie Ware Roberts	Director of Alumni Affairs	Retirement	07/31/2021	07/01/1996-07/31/2021

Connie Gaither	Instructor, Nursing and Health Professions	Resignation	07/31/2021	01/13/2020-07/31/2021
Dr. Sonia Brown	Assistant Professor of English, School of Arts and Sciences	Resignation	08/13/2021	01/03/2017-08/13/2021
Teresa Boykins	Assistant Professor of Nursing and Health Professions	Resignation	08/02/2021	08/01/2018-08/02/2021
Kimberly Stormer	Assistant Professor School of Education and Behavioral Sciences	Resignation	08/20/2021	07/01/2019-08/20/2021
Brandon Brooks	Assistant Vice President, Institutional Advancement and External Affairs	Resignation	08/31/2021	09/16/2019-08/31/2021

**F – BUDGETARY ACTIONS**

1. Approval is respectfully requested for Langston University to accept funding for the CARES (HEERF I)/CRRSA (HEERF II)/ARP (HEERFIII) awards. Board authorization is requested to expend the grant funds, including payment of administrative allowances at year-end, according to grant guidelines.

**STUDENT AWARD**

Funding provided through Student Award portions of the CARES, CRRSA and ARP awards are utilized to provide eligible students with emergency grant awards in an effort to offset the effects of the COVID-19 pandemic.

CARES Student Award \$1,541,221.00

CRRSA Student Award \$1,541,221.00

ARP Student Award \$4,361,449.00

Total Student Award: \$7,443,891.00

**INSTITUTIONAL AWARD**

Funding provided through the Institutional Award portions of the CARES, CRRSA and ARP awards are utilized to offset institutional costs related to the COVID-19 pandemic including replacement of lost revenue, testing administration and equipment, additional sanitizing supplies, personal protective equipment, and social distancing implements.

CARES Institutional Award \$1,541,220.00

CRRSA Institutional Award \$3,417,788.00

ARP Institutional Award \$4,308,375.00

Total Institutional Award: \$9,267,383.00

**HBCU AWARD**

Funding provided through the HBCU Award portions of the CARES, CRRSA and ARP awards are utilized to provide eligible students with emergency grants as well as to offset institutional costs related to the COVID-19 pandemic which may include infrastructure improvements and equipment.

CARES HBCU Award \$5,984,859.00

CRRSA HBCU Award \$8,270,235.00

ARP HBCU Award \$14,423,569.00

Total HBCU Award: \$28,678,663.00



**G – OTHER BUSINESS AND FINANCIAL MATTERS**

1. Peace officer commissions:

<b>NAME</b>	<b>CAMPUS</b>	<b>COMM. NO.</b>
Melissa James-Dirion	LU	Melissa James-Dirion

**H – CONTRACTUAL AGREEMENTS (other than construction and renovation)**

1. Approval is respectfully requested to renew our sponsorship of Sankofa Middle School of Creative and Performing Arts, Inc., effective July 1, 2023, through June 30, 2028, pending final approval by Legal Counsel. The renewal agreement is included for your review.

**H – CONTRACTUAL AGREEMENTS (other than construction and renovation)**

2. Approval is requested to renew the agreement between Langston University and Total Wellness, LLC, for the purposes of COVID-19 testing, vaccination, reporting, contact tracing, and supportive care for students in quarantine and/or isolation. Total Wellness, LLC, was selected through an RFP process in April 2021 to serve as the provider for Langston University. With the resurgence of COVID-19, it is critical that Langston University have uninterrupted services in place to serve our campus community. The anticipated expenditure for the 2021-2022 academic year is \$2,000,000.00 and will be funded through HEERF Institutional Award funds. The agreement is included for review.

LC

## Memorandum of Understanding

### Langston University and Total Wellness

WHEREAS, Langston University (hereinafter LU) and Total Wellness, LLC (hereinafter TW) have come together to collaborate to prevent and mitigate the continued and potential impacts created by the ongoing COVID-19 pandemic.

WHEREAS, LU seeks to offer and administer COVID-19 vaccines to members of the Langston University community, including employees and students;

WHEREAS, TW is an official, certified vaccination administrator in partnership with the State of Oklahoma; and,

WHEREAS, the parties desire to enter into a Memorandum of Understanding setting forth the services to be provided.

#### ***I) Description of the Parties***

LU is a non-profit institution of higher learning providing education and related services in the state of Oklahoma, and TW is a for-profit limited liability company doing business and providing health and wellness services in the state of Oklahoma.

#### ***II) Roles and Responsibilities: COVID-19 Testing Administration***

NOW, THEREFORE, it is hereby agreed by and between the partners as follows:

- a. LU will prepare and provide the physical space to be used on LU campuses and sites by TW for the administration of the COVID-19 tests, at no cost to TW
- b. LU will secure COVID-19 tests for use at LU, at no cost to TW.
- c. TW will administer COVID-19 tests at LU campuses and sites, in coordination with the LU Emergency Leadership Team, at a cost of \$35/test invoiced to LU. Invoice Terms: net 30 day payment.
- d. LU will provide all required personal protective equipment for the administration of tests and will ensure all appropriate protocols are followed for administration of tests.
- e. TW is solely responsible for the administration of tests and will indemnify and hold LU harmless from and against any all claims arising from or related to the services to be provided under this Memorandum.
- f. TW will not hold itself out as a representative or agent of LU.

#### ***III) Roles and Responsibilities: Vaccine Administration***

NOW, THEREFORE, it is hereby agreed by and between the partners as follows:

- g. LU will prepare and provide the physical space to be used on LU campuses and sites by TW for the administration of the COVID-19 vaccines, at no cost to TW
- h. TW will secure COVID-19 vaccines for use at LU, at no cost to LU.
- i. TW will administer COVID-19 vaccines at LU campuses and sites, in coordination with the LU Emergency Leadership Team, at no cost to LU.
- j. TW will facilitate billing the insurance companies of vaccine recipients for labor, at no cost to LU.
- k. TW will facilitate billing the state of Oklahoma for non-insured vaccine recipients for labor, at no cost to LU.
- l. TW will provide all required personal protective equipment for the administration of vaccines and will ensure all appropriate protocols are followed for administration of vaccines.
- m. TW is solely responsible for the administration of vaccines and will indemnify and hold LU harmless from and against any all claims arising from or related to the services to be provided under this

L<sup>6</sup>

Memorandum.

n. TW will not hold itself out as a representative or agent of LU.

**IV) Roles and Responsibilities: Clinic**

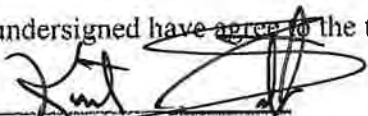
NOW, THEREFORE, it is hereby agreed by and between the partners as follows:

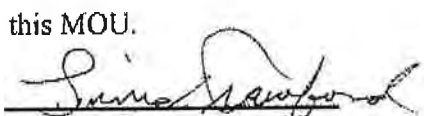
- a. LU will prepare and provide the physical space(clinic) to be used on LU campuses and sites by TW for Telemed visits, covid testing, contact tracing and at no cost to TW
- b. TW will provide a Medical Assistant for 30 hours per week at \$30/hour invoiced weekly to LU. Invoice Terms: net 30 day payment. Medical Assistant will be responsible for Telemed Visits, additional covid testing, contact tracing and health assessments related to quarantine/isolation.
- c. TW will facilitate billing the insurance companies of Telemed recipients for reimbursement for the telemed visit at no cost to LU. Reimbursement includes administration, testing, test and provider call.
- d. LU will communicate to students and faculty that a TW Telemed visit is Free with Insurance. All recipients without insurance will be charged a nominal fee of \$25 per visit which covers the cost of the office visit. Recipients are responsible for cost of prescriptions as needed.
- e. LU will provide all required personal protective equipment for the Telemed Clinic. This includes operational equipment such as: computer with monitor (camera/microphone) Internet, printer, copy machine, and scanner.
- f. LU will provide Covid Test for the Clinic. TW will provide flu and strep test for the clinic.
- g. TW is solely responsible for the administration of the Telemed Clinic and will indemnify and hold LU harmless from and against any all claims arising from or related to the services to be provided under this Memorandum.

**V) Timeline**

Responsibilities under this Memorandum of Understanding coincide with the remaining fiscal year, anticipated to be **08/20/2021** through **06/30/2022**. The agreement may be extended by mutual agreement of the parties.

RESOLVED, the undersigned have agree to the terms set forth in this MOU.

By   
 Dr. Kent J. Smith Jr., President  
 Langston University (LU)  
 Date 8/26/21

By   
 Mr. Lennie Crawford, President  
 Total Wellness (TW)  
 Date 8/23/2021

**H – CONTRACTUAL AGREEMENTS (other than construction and renovation)**

3. Ratification of interim approval is requested for a Special Request to enter into an agreement with Adidas America, Inc. as well as Midwest Sporting Goods for the purposes of supplying Langston University with athletic uniforms and footwear, both for competition and practice, as well as warm-up gear for the Langston University Marching Pride Band. The agreement provides for Adidas to serve as the exclusive outfitter for Langston University Athletics. Langston University will have the opportunity for rebates through the Adidas agreement, dependent upon the expenditures for the year, with a minimum spend of \$100,000.00 per year on all athletic uniforms, footwear, and practice gear. Midwest Sporting Goods will serve as the merchant for the branded gear and will offer discounts to the University through this agreement. Midwest Sporting Goods will manage the online sales and distribution of Adidas branded Langston University merchandise to fans and the general public through this agreement.



This Team Agreement (this "Agreement") is entered into between adidas America, Inc., an Oregon corporation ("adidas"), and Langston University ("School"), effective as of the first day of the Term (as defined below). The parties agree as follows:

1. **Term.** This Agreement starts on 7-1-2021 and ends 6-30-2026 and shall automatically renew for each year of the agreement unless ADIDAS or School terminates according to this Agreement. This is a binding agreement. This agreement includes but is not limited to the following sports and their participants: **ALL**
2. **Exclusive Use.** During the Term, School must only purchase ADIDAS Products and shall ensure that each Team (including all students, staff, coaches, and staff, which are individually defined as "Participant") exclusively purchases, uses and wears ADIDAS Products whenever engaged in any sporting event and any other athletic activities, including games and practice sessions, being photographed or filmed by motion picture or video tape, posting to social media, and conducting or participating in camps or clinics. ADIDAS may, in its sole discretion, reduce the amount of Promotional Merchandise if the Program fails to wear ADIDAS Products as required.
3. **adidas Products.** During the Term, ADIDAS will provide School with merchandise listed below. Promotional Merchandise" means orders from the adidas Team Sales Catalog. Unused promotional merchandise amounts, as of 5:00 PM EST June 30 are forfeited. As a result, promotional merchandise cannot be carried from one Year to the next. For each Year, during the Term, adidas shall provide the following types and values of Promotional Merchandise :
  - a. In each year of this Agreement, the School will receive:
    - 1) Athletic Director's Office will receive **\$1000/ year** in ADIDAS promotional product (excluding team uniforms, practice gear, bags, and socks) at ADIDAS retail price. Also, first year only, AD's office will receive an extra **\$1000** signing bonus in ADIDAS promotional products at retail price
    - 2) School will receive a **10%** rebate in adidas promotional product at retail value based on how much they have spent on ADIDAS product. Rebate percentage goes to **15%** after school hits minimum spend of \$100,000 on ADIDAS product per year. This allotment will be totaled twice per year of this agreement.
    - 3) Each year, School will receive **5%** booking bonus from ADIDAS Team in promotional product for placing booking orders within manufacturing windows (provided that program and brand are within window).
    - 4) School will be part of the "ADIDAS eCom Cash Back Program" where school will receive rebate checks/direct deposits based on how much is spent on the ADIDAS.com Retail site. Flyer attached for details.
    - 5) If any of the following sports wins a National Championship, AD office will receive **\$1000** bonus in promotional product at retail price: Football/Volleyball/Basketball/Softball
  - b. There are no returns or exchanges on promotional/free product.
  - c. Unused promotional merchandise amounts, as of 5:00 pm on 6/30 each year of this Agreement, are forfeited. As a result, promotional merchandise cannot be carried from one school year to the next.
5. **Products Included:** Team ADIDAS Footwear, Apparel, Equipment and Accessories. Minimum required spend for school is \$100,000 annually on ADIDAS product.
6. **Pricing:**

During the term of this Agreement, The School will be eligible to purchase adidas at the following discounts:

i. adidas Footwear	35% off retail price
ii. adidas Apparel + Accessories	40% off retail price
iii. adidas Uniforms (Stock + adiCustom)	40% off retail price

7. **Other Vendors/Other Proposals**- No other proposals from Third Party vendors may be accepted during The Term of this exclusive and binding agreement.
8. **Rights of First Refusal**. At Renewal Time the School shall not enter into an endorsement or similar agreement with a third party without first giving ADIDAS an opportunity to enter into an agreement with Program for such rights on the third party terms and conditions, measured solely in terms which are material, measurable and matchable ("**Third Party Terms**"). School shall notify ADIDAS of the Third Party Terms it receives for any Third Party Deal. Evidence of such an offer must be on the third party's letterhead and a copy thereof must be supplied to ADIDAS. ADIDAS shall have 30 days from its receipt of the Third Party Terms to match such Third Party Terms. If ADIDAS matches the Third Party Terms, then School shall enter into a new agreement with ADIDAS consistent with the Third Party Terms. School cannot enter into a Third Party agreement during this exclusive and binding agreement Term.
9. **Miscellaneous**.
- **Confidentiality**. Subject to applicable state public records law, the terms of this Agreement are strictly confidential and neither party may disclose the terms hereof to any third party without the prior written consent of the other party.
  - **Compliance with Law**. Each party shall comply with all laws, rules and regulations applicable to it in the performance of its obligations under this Agreement.
  - **Severability**. If any provision of this Agreement is held to be invalid or unenforceable in any respect for any reason, the validity and enforceability of such provision in any other respect and of the remaining provisions of this Agreement will not be in any way impaired.
  - **Binding Effect**. This Agreement will be binding on and inure to the benefit of the parties and their respective heirs, personal representatives, successors and permitted assigns.
  - **Assignment**. Program may not assign, sell or transfer this Agreement or any of its rights, interests or obligations under this Agreement without adidas's prior written consent.
  - **Construction**. The captions used in this Agreement are provided for convenience only and will not affect the meaning or interpretation of any provision of this Agreement.
  - **Program/adidas Relationship**. Nothing contained in this Agreement shall be construed as establishing an employer/employee, agency, partnership or joint venture relationship between the parties.
  - **Entire Agreement**. This Agreement, together with the terms and conditions of the adidas Team Sales catalog and of the account or credit application completed in connection with execution of this Agreement, all of which are incorporated into this Agreement by reference, constitutes the entire understanding between the parties with respect to the subject matter hereof and cannot be amended or modified except by an agreement in writing, signed by each of the parties. All previous understandings or agreements between the parties related to the subject matter herein shall have no further force and effect.
  - **Warranties**. adidas shall not be liable for any injury or damage suffered by Program or its students from wearing or using adidas Products, and School hereby expressly knowingly and irrevocably waives all such liability, except to the extent such injury or damage is caused by adidas's gross negligence or willful misconduct. **ALL GOODS PURCHASED OR OTHERWISE ACQUIRED BY PROGRAM PURSUANT TO THIS AGREEMENT ARE TRANSFERRED AS-IS. ADIDAS HEREBY DISCLAIMS ANY AND ALL IMPLIED WARRANTIES, INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND THOSE THAT MAY ARISE BY COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE OF TRADE.**
  - **Representations and Warranties**. Each party represents and warrants that such party (i) is not party to any agreement, contract or understanding, whether oral or written, that would prevent, limit or hinder the performance of any of its obligations under this Agreement; and (ii) has the due and proper authority to enter into and perform its obligations under this Agreement.
10. **Termination**. adidas may, in its sole discretion, reduce the amount of Promotional Merchandise if the Program fails to wear adidas Products as required. The right of termination under this Agreement is not exclusive and is in addition to any and all other rights and remedies available to the parties under applicable law. The termination of this Agreement shall not relieve a



party from liability for a prior breach of this Agreement. The provisions of this Agreement that by their context or nature are intended to survive the expiration or termination of this Agreement, including Sections 5 and 6 shall survive the expiration or termination of this Agreement.

IN WITNESS WHEREOF, the undersigned individuals hereby certify that they are duly authorized to execute this Agreement on behalf of the parties.

ADIDAS AMERICA

LANGSTON UNIVERSITY

\_\_\_\_\_

\_\_\_\_\_  
Name  
Title:

\_\_\_\_\_



**MIDWEST COLLEGE PARTNERSHIP AGREEMENT  
LANGSTON UNIVERSITY**

June 7, 2021

Below, please find the proposal from Midwest Sporting Goods, Tulsa, Oklahoma, to sell athletic apparel and equipment to Langston Department of Athletics and Langston Marching Pride Band. This agreement shall run from July 1, 2021, through June 30, 2026. It will be automatically renewed July 1, of each year with the consent of both parties. All promotional product orders must come from the Athletic Director or Athletic Department. Individual coaches or groups will not be allowed to order promotional products directly from Midwest Sporting Goods. Distribution of the promotional product is the responsibility of the University.

1. **Product Pricing:** Langston University shall purchase product at the following discounts:
  - 40% off retail on all Adidas stock apparel and custom uniforms. Custom uniforms must be ordered within Adidas published time frame.
  - 35% off retail on footwear, equipment, and any other Adidas licensed product.
  - 10% - 20% off catalog price on all equipment purchased, depending on manufacturer.

\*Decoration charges are not in the above discounts.

Invoices will be sent within 30 days completion and paid within 60 days. The school must be current on all payment obligations to Midwest to be eligible for promotional products and rebates.

2. **Shipping Charges:** UPS and Fed Ex shipments will not exceed 5% on ground shipments. Any requests for special shipping by Langston shall receive a freight quote before shipment and school will only be billed actual freight charges from shipper.

9530 E 55<sup>th</sup> PLACE Tulsa, OK 74145

Phone 918/728-3111

Fax 918/728-3112

July 7, 2021

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- 3. **Midwest E-Commerce Incentive:** Midwest shall set up a 24/7 "Spirit Wear" online store with a link on main website for the University. Langston will receive 10% cash back on all purchases. This will be paid quarterly to the University.
- 4. **Adidas E-Comm Program:** Langston University will be part of the "Adidas E-Comm Cash Back Program". Adidas will provide the district a coupon code to be given to all students, parents, staff, or general public, so that purchases can be made directly from the Adidas E-Comm website at 15% off MSRP and free shipping. Adidas will quarterly provide a 10% rebate in the form of a check or direct deposit to Langston University on all purchases on the E-Comm site.
- 5. **Midwest Branding Package:** Midwest shall give Langston a \$5,000 credit to be used towards branding products offered by Midwest. This credit can be used over the lifetime of this agreement.
- 6. **Midwest Upfront Rebate:** In addition to the above, Midwest shall give Langston University \$10,000 upfront rebate in product at retail pricing each year of this agreement. The Langston Marching Pride Band Director shall receive \$500 retail value of product each year of this agreement.
- 7. **Performance Incentive:** In addition to the National Championship Incentive from Adidas of \$1,000.00 at retail in promotional product, Midwest will give a t-shirt to every player on a conference championship team and a warm-up to any coach who earns Conference "Coach of the Year".

**EXCLUSIVE SUPPLIER:** Langston University will use Midwest Sporting Goods as their exclusive supplier for any and all of its athletic apparel, footwear and equipment purchases.

  
 \_\_\_\_\_  
 Donnita Drain Rogers, Athletic Director

\_\_\_\_\_  
 John Lassiter, Midwest Sporting Goods

8/25/2021  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Dr. Kent Smith, President

\_\_\_\_\_  
 Dr. Alonzo Peterson, Director of Band

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

**I – NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

1. Approval is respectfully requested for Langston University to engage with an A&M approved supplier in the remediation and restoration of multiple Centennial Court Apartment units affected by an unexpected water intrusion on Friday, September 3, 2021, which occurred due to a plumbing failure. The cost is estimated at \$200,000.00. The University intends to file a claim with our insurance carrier, making the expected final out-of-pocket deductible cost \$50,000.00. Funding for these expenditures will come from legally available funds.

**I – NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

2. Approval is respectfully requested for Langston University to the process for the replacement of a portion of roofing on Gayles Gymnasium. The University intends to engage with Office of Management & Enterprise Services Construction and Properties (CAP) and the OMES contracted vendor for replacement of the roofing, which is estimated at a cost of \$78,000.00. Funding for these expenditures will come from legally available funds.

**Universal Roofing & Sheet Metal, Inc.**  
**Roofing Contract Area 1**

**Job Location:** Gayles Gym Westy Office Re-Roof **Date of Service:** 8/20/2021

					Unit	Unit Price	X	Quantity	=	Extended Price
	<b>2.1</b>	<b>WATERPROOFING &amp; DAMPPROOFING</b>								
2.1	60	100	Prime deck using asphalt primer		SF	\$ 0.30	X	3,068	\$	920.40
	<b>2.2</b>	<b>INSULATION</b>								
2.2	10	100	Demolition of roof insulation, per in. of depth		SF	\$ 0.23	X	14,573	\$	3,351.79
2.2	20	100	Roof deck insulation, isocyanurate in 4' X 4' or 4' X 8' sheets, 1-1/2" thick, R-10.0, applied in Type IV asphalt		SF	\$ 1.40	X	3,068	\$	4,295.20
2.2	20	200	Roof deck insulation, isocyanurate in 4' X 4' or 4' X 8' sheets, 2 1/2" thick, R-15.30 applied in Type IV asphalt		SF	\$ 1.75	X	3,068	\$	5,369.00
2.2	30	200	Roof deck insulation, fiberboard in 4'X4' sheets, 1/2" thick, R-1.39, applied in Type IV asphalt		SF	\$ 1.40	X	3,068	\$	4,295.20
2.2	50	100	Roof deck insulation, Isocyanurate (black facer only), tapered, 1/4" per foot slope, applied in Type IV asphalt, per inch of depth		SF	\$ 1.20	X	5,896	\$	7,075.20
	<b>2.4</b>	<b>ROOFING &amp; ROOF RESTORATION</b>								
2.4	10	120	Sweep loose aggregate from membrane		SF	\$ 0.25	X	3,068	\$	767.00
2.4	10	210	Remove single ply roof, membrane (partial or fully adhered) only		SF	\$ 0.05	X	3,068	\$	153.40

**Universal Roofing & Sheet Metal, Inc.**  
**Roofing Contract Area 1**

**Job Location:** Gayles Gym Westy Office Re-Roof **Date of Service:** 8/20/2021

↓			Unit	Unit Price	X	Quantity	=	Extended Price
2.4	50	200	Built-up roof, 1 ply modified bitumen base sheet, 1 play modified bitumen cap sheet, Type IV asphalt, 10 year warranty	SF	\$ 2.75	X	3,068	\$ 8,437.00
2.4	80	300	Flashing membrane, base ply and granular surface modified cap	SF	\$ 5.25	X	1,154	\$ 6,058.50
<b>2.6 METAL WORK</b>								
2.6	20	100	Remove metal counter flashing	LF	\$ 0.40	X	118	\$ 47.20
2.6	20	200	Counter flashing, galvanized 24 gauge galvanized, 6" wide	LF	\$ 2.75	X	118	\$ 324.50
2.6	20	400	Receiver flashing, 24 gauge, galvanized	LF	\$ 2.50	X	118	\$ 295.00
2.6	50	100	Remove metal downspout	LF	\$ 0.40	X	80	\$ 32.00
2.6	50	200	Downspout, galvanized, 24 gauge 3" X 4", Kynar finished	LF	\$ 12.85	X	80	\$ 1,028.00
2.6	60	350	Metal splash pan, 24 gauge Galv.	EA	\$ 22.00	X	3	\$ 66.00
2.6	60	650	Metal coping, galv. Steel, 24 ga. ANSI SPRI ES 1	SF	\$ 9.25	X	314	\$ 2,904.50
<b>2.7 WOODWORK</b>								
2.7	20	300	Plywood decking, CDX, 3/4" thick	SF	\$ 1.69	X	288	\$ 486.72
2.7	30	100	Cants, wood fiber, trapezoidal, 1 1/2" x 5 5/8"	LF	\$ 1.15	X	484	\$ 556.60

**Universal Roofing & Sheet Metal, Inc.**  
**Roofing Contract Area 1**

**Job Location:** Gayles Gym Westy Office Re-Roof **Date of Service:** 8/20/2021

↓				Unit	Unit Price	X	Quantity	=	Extended Price
2.7	50	100	Curbing treated wood, 2" x 12"	lf	\$ 4.00	x	144	\$	576.00
<b>2.8 ROOF SPECIALTIES &amp; ACCESSORIES</b>									
2.8	20	400	Plumbing stack, 4# lead flashing	EA	\$ 100.00	X	5	\$	500.00
2.8	20	500	Scupper, GI, 24 ga.; match existing configuration	EA	\$ 100.00	X	3	\$	300.00
2.8	50	150	Pipe supports, 1/2' - 1 1/2" pipe	EA	\$ 30.00	X	45	\$	1,350.00
2.8	60	100	Termination bar, aluminum, 1/4" x 1"	LF	\$ 1.70	X	288	\$	489.60
2.8	70	100	Pitch pocket, GI, 24 gauge 4" x 4", with storm collar	EA	\$ 70.00	X	3	\$	210.00
<b>5.0 ADDITIONAL ITEMS</b>									
5.1	10	102	Dump fees (51) to (100) miles round trip	EA	\$ 485.00	X	4	\$	1,940.00
5.1	20	100	Furnish Crane, Hydraulic 100 foot boom	HR	\$ 180.00	X	18	\$	3,240.00
5.1	20	200	Furnish forklift, reach	HOUR	\$ 80.00	X	48	\$	3,840.00
5.1	20	400	Furnish smokeless kettle for job	DAY	\$ 3.00	X	12	\$	36.00



**Universal Roofing & Sheet Metal, Inc.**  
**Roofing Contract Area 1**

**Job Location:** Gayles Gym Westy Office Re-Roof **Date of Service:** 8/20/2021

↓	Unit	Unit Price	X	Quantity	=	Extended Price
5.1 20 900	ea	\$ 3,500.00	X	1	\$	3,500.00
Furnish Mechanical Proposal for miscellaneous rooftop services. Subcontractor proposal plus fifteen percent (See Specification. Do not enter any pricing)						
5.1 20 931	ea	\$ 7,500.00	X	1	\$	7,500.00
Furnish Electrical Proposal for miscellaneous roof top services. Subcontractor proposal plus fifteen percent (See Specification. )						
5.1 20 961	ea	\$ 7,500.00	X	1	\$	7,500.00
Furnish Plumbing Proposal for miscellaneous rooftop services. Subcontractor proposal plus fifteen percent (See Specification. )						
5.1 30 100	SF	\$ 0.12	X	3,068	\$	368.16
20 Year No Dollar Limit, State of Oklahoma Roof Warranty Roofs up to 10,000 Sq. ft.						
TOTAL						<u>\$ 77,812.97</u>

**Universal Roofing & Sheet Metal, Inc.**

**P.O. Box 6650**

**Moore, Oklahoma 73153**

**Phone: (405) 799-6400**

**Fax: (405) 735-3360**

Project: **Gayles Gym West Office Area Re-Roof**

Location: **Langston, Oklahoma**

Owner: **Langston University**

We propose and agree to furnish all the necessary labor and material to install, as described herein, the following:

- 1: Demo Existing EPDM roof system down to concrete deck and dispose of in legal landfill.**
- 2: Prime concrete roof deck with asphalt primer.**
- 3: Install (1) layer of 1.5 and (1) layer of 2" Polyisocyanurate insulation set in solid mopping of hot asphalt.**
- 4: Install Tapered insulation system set in solid mopping of hot asphalt sloped to drains.**
- 5: Install (1) layer of fesco insulation set in solid mopping of hot asphalt.**
- 6: Install (1) ply of Johns Manville Dynabase and (1) ply of Dynaglas Fr set in solid mopping of asphalt.**
- 7: Flash roof to wall transitions with Johns Manville Dynalastic 250 set in solid mopping of asphalt.**
- 8: Install new roof jacks, lead pipe flashings, scuppers, and pitch pans at existing locations.**
- 9: Install new 24ga prefinished ES-1 coping.**
- 10: Install new 24ga galvanized counter flashing.**
- 11: Raise existing mechanical equipment to accommodate height of new tapered insulation system.**
- 12: Provide 20year State of Oklahoma Warranty.**

**BID PRICE \$77,812.97**

**NOTE: 1: Universal Roofing & Sheet Metal will not be responsible for damaged sidewalks or parking lots while gaining access to the building in agreed upon staging areas.**  
**2: We have included a cost for Mechanical, Electrical and Plumbing for raising mechanical equipment, if this is not all used it will be refunded by a change order deduct.**

**EXCLUSIONS: All Wood, Decking, Framing, Sub Framing, Curbs, Equipment and Pipe Supports, Louvers, Vents, Fixed Ladders, Sun Shades, Custom Colors, Thru Wall, Sill, and Lintel Flashings**


**TERMS:** Payments to be made on estimates according to specifications or work in place to be paid by the tenth of each month and the balance of contract price with extras upon completion.

- I. All built in items to be furnished FOB jobsite for installation by others.
- II. Where we are to furnish maintenance guarantee or surety bond, it is agreed that our regular forms will be acceptable.
- III. All facts are covered in this proposal and no verbal agreement shall be recognized.
- IV. This proposal is subject to cancellation by us within ten days after the general contract is awarded, unless it is accepted by both parties before that date and approved by our office. **NOTE: ALL PRICES QUOTED IN THIS PROPOSAL ARE GOOD FOR THIRTY (30) DAYS.**

Your acceptance of this proposal will constitute a contract.

Date: 8/20/21

Date: \_\_\_\_\_

By: 

Name: \_\_\_\_\_

**Jimmy Guthrie**  
**Universal Roofing & Sheet Metal, Inc.**  
**REGISTRATION #80000432**

Company: \_\_\_\_\_

**J – PURCHASE REQUESTS**

1. Approval is respectfully requested for Langston University to contract with both the Office of Management & Enterprise Services Construction and Properties (CAP) division and the OMES contracted landscaping vendor for the purchase of labor, materials, equipment and services for landscaping repair and replacement on campus properties which were damaged by the October 2020 ice storm. We estimate repair costs to be approximately \$450,000.00. The final out-of-pocket cost to Langston University for this project is anticipated to be a \$50,000.00 deductible after reimbursement from our insurance carrier.

# PROJECT PROPOSAL

LANGSTON UNIVERSITY TREE CLEAN UP



LEWIS HOME & LANDSCAPE DESIGNS

CREATED BY

**VINCENT LEWIS**

Founder & CEO

Lewis Home & Landscape Designs

918.928.7202. | [info@lhldesigns.com](mailto:info@lhldesigns.com)



**Lewis Home & Landscape Designs is a company that provide quality, detailed services inside and outside. Whether it is commercial or residential, LHL Designs delivers works that exceeds your expectations. With over 20 years of experience, LHL Designs can do work as simple as lawn care to as detailed as custom home remodels. Let us help you create the landscape, home or commercial design of your dreams!**

**WE ARE AN OKLAHOMA-BASED COMPANY THAT AIMS TO PROVIDE YOU WITH THE BEST SERVICE.**

02

# PROJECT WORK

## LOCATION

### North Entryway

- 30 Vitex
- 15 Sycamore

### Coaches Parking Area

- 6 Allie Elms

### Stadium Parking Lot

- 12 Eleagmus
- 15 Crepe myrtles
- 3 Nandinas
- 6 Allie Elms

### Cimarron Garden Apartments

- 52 trees - Trim

### Stratford Hall

- 8 Nandinas
- 11 Eleagmus
- 7 Crepe Myrtles

### I.W. Young Auditorium

- 8 Bradford Hollies
- 14 Eleagmus
- 31 Redtip Faltinas

### Page Hall - Foundations

- 11 Nandinas
- 62 Eleagmus
- 1 Pride of Houston
- 7 Allie Elms
- 4 Bradford Hollies
- 7 Roses

### Abandoned Dorms

- 09 trees - Trim
- 2 Sycamore

### Scholars' Inn

- 5 Redbuds
- 36 Pride of Houston
- 2 Eleagmus
- 260 Nandinas

### Pond Area by Scholars' Inn

- 05 trees - Trim

### De La Garza

- 01 tree - Trim

### Pond Area by Physical Therapy Building

- 05 trees - Trim

### Entryway by statues

- 95 Nandinas

### LU Police Station

- 01 tree - Trim
- 02 Sycamore

### Langston Commons Apartments

- 05 trees - Trim

### School of Physical Therapy

- 34 Nandinas
- 31 Breaford Hollies

### Physical Plant

- 10 Eleagmus
- 4 Nandinas

02

# PROJECT WORK

## LOCATION

### Moore Hall

- 54 Nandinas
- 8 Campacts Hollies
- 1 Eleagmus
- 2 Crepe Myrtles

### White & Blue Building

- 14 Nandinas
- 8 Junipers

### William H. Hale Center

- 1 Pride of houston
- 12 Vas Euonymus
- 2 Crepe Myrtles
- 12 Redtip Faltinas

### Centennial Court - Building 1

- 11 Eleagmus

### Centennial Court - Building 2

- 16 nandinas
- 11 Eleagmus
- 13 bradford hollies

### Centennial Court - Building 3

- 6 Eleagmus

### Centennial Court - Building 4

- 10 Vas Euonymus

### Centennial Court - Building 5

- 11 Eleagmus

### Centennial Court - Building 6

- 8 Eleagmus

### Centennial Court - Building 7

- 15 Bradford Hollies
- 12 Nandinas
- 2 Eleagmus
- 2 Crepe myrtles

### Centennial Court - Building 8

- 9 Eleagmus

### Centennial Court - Building 9

- 12 Eleagmus

### Centennial Court - Building 10

- 9 Eleagmus

### Centennial Court - Building 11

- 12 Eleagmus

### Centennial Center

- 24 Nandinas
- 4 Pride of Houston
- 4 Bradford hollies
- 4 Shumard

### Centennial Court - Flower Bed

- 2 Pride of Houston
- 4 Nandinas
- 1 bradford hollies

### Vacant Lot

- 3 Redbuds

### Field Behind Stadium

- 10Nandias
- 6 Allie Elms

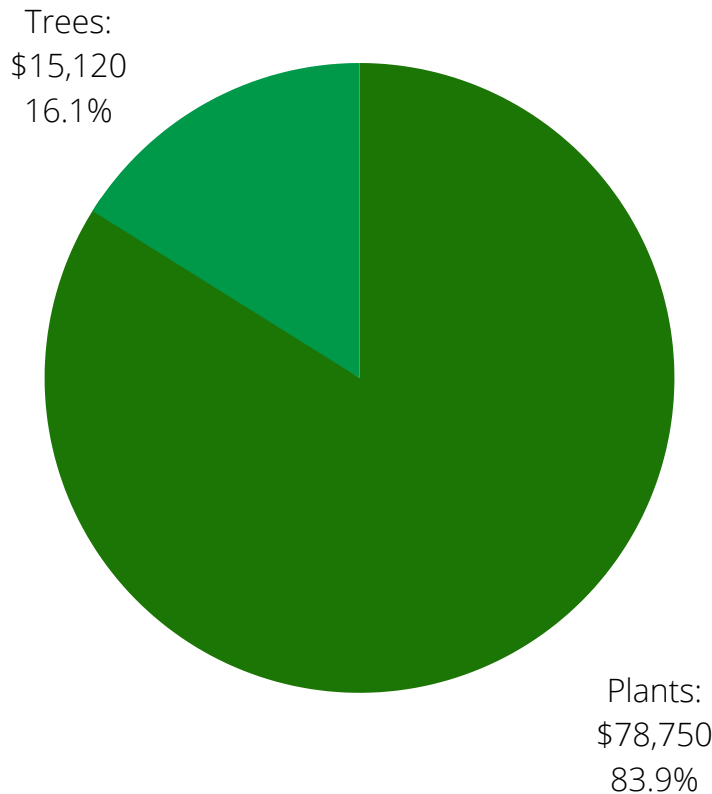
### Science Research Building

- 5 Allie Elms
- 3 Redbuds

### Centennial Court - Building 1

- 11 Eleagmus

# PLANT/TREE COST: \$93,870



\*Please note that prices of trees & plants may fluctuate.

# PROJECT ESTIMATE LABOR - \$337,932

# PROJECT ESTIMATE TOTAL: \$431,802

# PROJECT PROCESS

01

**PROPOSAL**  
LHL Designs provides proposal

02

**CONTRACT**  
Langston approves proposal and signs contract

03

**WORK**  
LHL Designs begins work on your project

04

**COMPLETION**  
LHL Designs completes project



**J – PURCHASE REQUESTS**

2. Special request for Langston University to process a purchase order to Waste Management of Oklahoma, Inc., for service from July 2021 through September 2021 in the amount of \$57,000.00. Waste Management of Oklahoma, Inc., previously had an agreement through Sodexo to provide service to Langston University. This request will allow Langston University to retain that service through the end of the existing agreement without an interruption in service.

**J – PURCHASE REQUESTS**

3. Approval is respectfully requested for Langston University to process a purchase order to Republic Waste Services through A&M System Contract 2014.03.07.OSU.J-1.1 for the purposes of providing waste services beginning October 1, 2021 through June 30, 2022. Langston University relied on the incumbent facilities management provider for waste management services and now has need to contract for those services directly with a vendor. Leveraging the existing contract with OSU provides significant savings over the previous agreement with Waste Management of Oklahoma, Inc. This expenditure is estimated at \$83,712.48 and will come from legally available funds.

**J – PURCHASE REQUESTS**

4. Ratification of Request for Interim Approval and request to increase expenditure related to engagement with First Onsite/Trilink Restoration to remediate Scholars' Inn Housing Units due to an emergency situation with potentially negative effects on life-safety matters. The costs anticipated to address the needed remediation and restoration for the affected units were originally estimated at \$200,000.00. Upon beginning work in Scholars' Inn, First Onsite/Trilink discovered water intrusion damage was much more extensive, requiring more intrusive measures for remediation and restoration, requiring an adjustment to our original request of an additional \$420,000.00 to support demolition, abatement, and rebuild efforts. First Onsite/Trilink completed work only on units where students were assigned to live for the Fall 2021 semester. Remaining units requiring remediation and restoration will be included in a Title 61 RFP. The final costs for all phases of remediation and restoration total \$620,000.00. Funding for this expenditure will come from legally available funds.

**THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION**  
**FTE Employee Report<sup>1</sup>**

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: \_\_\_\_\_  
 Institution President

Subject: FTE Employee Report for Fiscal Quarter Ending \_\_\_/\_\_\_/\_\_\_\_\_  
 Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.<sup>2</sup>

**FTE EMPLOYEE CATEGORIES**

	Educational & General Budget Part I			Educational & General Budget Part II			Agency Accounts: Other			Sub-Total			Total FTE
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
		Regular	Student		Regular	Student		Regular	Student		Regular	Student	
	A. FTE Employees for Reported Fiscal Quarter												
B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter <sup>3</sup>													
C. Increase or Decrease in FTE Employees (Item A minus Item B)													
D. Comparable Quarter Last Year													

<sup>1</sup>File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.

<sup>2</sup>The term employee shall mean "a full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.

<sup>3</sup>This figure reflects the total number of FTE employees for the main campus, branch campus(es), and all constituent agencies.

## **VI. OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA**

President Kayse Shrum and other members of the Oklahoma State University (OSU) administration came before the Board to present the business of OSU and review the Agenda for members of the Board. (The OSU Agenda is on file in the Board of Regents' Office as Doc. No. 4-9-10-21.)

President Shrum acknowledged Representative Mark McBride, congratulated him for receiving the Higher Education Distinguished Service Award, and thanked him for his leadership in funding the Endowed Chairs program.

President Shrum said COVID-19 cases on the OSU-Stillwater campus have declined since August 30. OSU's "Poke-a-thon" campaign has helped increase the number of student vaccinations. As of this week, OSU has vaccinated close to 10,000 students and employees. While progress is being made, OSU continues to communicate that vaccines are the very best defense against COVID-19 and masks are expected indoors and in public spaces on campus.

OSU-Center for Health Sciences (OSU-CHS) is on its way to the groundbreaking of the \$120 million Veterans Hospital in Tulsa. President Shrum said this is a result of a collaboration between the federal government, the State of Oklahoma, the City of Tulsa, private philanthropy, and OSU. The 275,000 square foot facility with 58 beds will be the cornerstone of OSU's academic medical center campus expansion in downtown Tulsa.

OSU Institute of Technology (OSUIT) graduated over 678 students over the past academic year, the majority of which have already been able to successfully fill essential jobs in Oklahoma. Most notably among this summer's graduates was the first class of 12 graduates to complete the new Bachelor's of Technology in Applied Technical Leadership. President Shrum said this online degree offering was approved by the Board over two years ago as an accelerated track for OSUIT's technical associate's degree graduates to advance their careers through the completion of a bachelor's degree. For the past seven years, OSUIT has been consistently recognized as one of the nation's top regional colleges by US News and World Report in their annual published rankings of best colleges. In 2021 OSUIT was ranked as the number 5 top public regional college in the western region of the U.S.

President Shrum said the OSU-Oklahoma City (OSU-OKC) campus will host a kick-off reception on September 14 for a series of activities conducted in recognition of OSU-OKC's 60<sup>th</sup> anniversary.

OSU-Stillwater has welcomed the second largest class in OSU history as well and their largest transfer class in five years. President Shrum said overall enrollment is up, which is further evidence that OSU's students and families continue to value their on-campus learning experience. In August, OSU announced the launch of the Oklahoma Aerospace Institute of Research and Education and has received over \$80 million in research grants. President Shrum said OSU is and will continue to be the leader in aerospace education and research.

The McKnight Center for the Performing Arts will continue to host the New York Philharmonic Orchestra, which allows OSU students the opportunity to receive instruction in Stillwater and internships in New York City.

President Shrum said Coach Mike Gundy was inducted into the Oklahoma Sports Hall of Fame. In 2005 he became the third OSU graduate to assume the head coaching duties in Stillwater and since then, he has presided over an era of great sustained success in the history of the football program. President Shrum said under his leadership, OSU is one of three college football programs in the nation to have had a winning season and participation in a Bowl game for 15 consecutive seasons. Since 2010 OSU is ranked 12<sup>th</sup> nationally in the total number of wins and one of only ten Power 5 football programs with over 100 wins. President Shrum commends Coach Gundy on his great honor, his career successes, and wishes him well on the best football season.

B-1 Adoption of Memorial Resolution for Michael R. Edgmand

B-2 Adoption of Memorial Resolution for William “Bill” R. Raun

(Copies of the Memorial Resolutions are identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Hall moved and Regent Anthony seconded to approve Section B, Items 1 & 2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

B-3 Ratification of interim approval to present Gary C. Clark with the Henry G. Bennett Distinguished Service Award

Regent Hall moved and Regent Davis seconded to approve Item B-3 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

Interim Provost Jeanette Mendez presented the following items pertaining to Policy and Operational Procedures and Academic Affairs:

C-1 Approval of OSU Policy #1-0136, “Digital Accessibility”

Interim Provost Mendez said this is incorrectly labeled as an “Administration and Finance” policy but it applies to “General University.” She said this policy was discussed with members of the Academic Affairs, Policy and Personnel (AAPP) Committee.

Committee Chair Callahan said the AAPP Committee met with the OSU administration regarding a request for approval of OSU Policy #1-0136, "Digital Accessibility." The policy is a response to state and federal laws regarding accessibility of digital information and outlines how OSU intends to meet these requirements. The policy will be implemented across the OSU System. The Committee acted to recommend Board approval of the administration's request.

Regent Callahan moved and Regent Harrel seconded to approve Item C-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

D-1 Approval of personnel actions and personnel items for informational purposes

Interim Provost Mendez said this listing includes 28 new faculty appointments, 22 changes for continuing faculty and administrators, including changes in title, rate, appointment period, and academic home, one sabbatical request, and one correction to a previously approved start date. In total of 2021-22, OSU welcomed 16 new faculty to the campus. For informational purposes, the personnel listing also includes 10 retirements, six separations, and the death of one outstanding faculty member, Dr. William Raun.

Regent Anthony moved and Regent Walker seconded to approve Item D-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

D-2 Approval to update the job description and begin recruitment for the Vice President for Research at OSU-CHS

D-3 Approval to update the job description for President at OSU-CHS

D-4 Approval for the job description for Senior Vice President for Health Affairs (OSU System)

D-5 Approval for the job description for Senior Vice President for Executive Affairs

Committee Chair Callahan said Items D-2, D-3, D-4, and D-5 regarding the positions of Vice President of Research at OSU-CHS, President for OSU-CHS, Senior Vice President for Health Affairs, and Senior Vice President for Executive Affairs at OSU-Stillwater were each heard by the AAPP Committee, and are recommended for Board approval.

Regent Callahan moved and Regent Anthony seconded to approve Section D, Items 2, 3, 4 & 5 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor and Walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

D-6 Ratification of interim approval for the job description for Senior Vice President of Operations

Regent Callahan moved and Regent Anthony seconded to approve Item D-6 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor and Walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

E-1 Approval of curricular changes including new degrees, program modifications, etc.

Committee Chair Callahan said the AAPP Committee met with the OSU administration regarding approval of curricular changes including new degrees, program modifications, etc. New program requests include a Master of Arts in Peace, Conflict and Security Studies; an Undergraduate Certificate in Professional Spanish; a Graduate Certificate in Learning and Motivation; and a Bachelor of Science in Recreational Therapy, among others. The Committee acted to recommend Board approval of the administration's request.

Regent Callahan moved and Regent Walker seconded to approve Item E-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor and Walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

Chair Milner expressed her appreciation to President Shrum for providing an update on all the OSU campuses. Regent Hall said he wants to make special note of the retirement of OSU-Tulsa President Pamela Fry. He said she has been a tremendous asset to the system.

Senior Vice President Joe Weaver presented the following items pertaining to Administration and Finance:

Mr. Weaver wanted to make sure the Board was aware that OSU put their HEERF funding in its FY 2022 budget along with their intention in how the funds would be used. This budget was approved at the June 2021 Board meeting. Mr. Weaver said the funds are currently being spent for its intended purpose and plan. Roughly half the funds are earmarked for student aid, the other half for institutional needs, such as enhancing the HVAC systems, disinfection, etc. Mr. Weaver said for the most part the HEERF 2 funds have been spent. HEERF 3 will be spent through the current fiscal year.



G-1 Approval for peace officer actions

Lissette Maria Minges, Commission #796

Cole Alan Hammond, Commission #797

G-6 Approval to name the garden north of the Business buildingG-7 Approval to transfer funds for capital improvements

Regent Callahan moved and Regent Davis seconded to approve Section G, Items 1, 6 & 7 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor and Walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

G-2 Approval of actions required for optional redemption of bonds (OSU System)

Mr. Weaver said Items G-2, G-3, and G-5 were heard by the Fiscal Affairs and Plant Facilities (FAPF) Committee.

Committee Chair Hall said the Committee met with the OSU administration on Tuesday, September 7 regarding a request for approval of actions required for optional redemption of bonds. These bonds are Student Union Revenue Bonds, Series 2002, and the Okmulgee Student Revenue Bonds, Series 2004. The Committee acted to recommend Board approval of the administration's request.

Regent Hall moved and Regent Anthony seconded to approve Item G-2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor and Walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

G-3 Approval of actions required to finance capital projects in Fiscal Year 2022

Committee Chair Hall said the FAPF Committee met with the OSU administration regarding a request for approval of actions required to finance capital projects in fiscal year 2022. These actions include soliciting a finance team and necessary actions to issue general revenue bonds. The Committee acted to recommend Board approval of the administration's request.

Regent Hall moved and Regent Callahan seconded to approve Item G-3 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor and Walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

G-5 Approval to renovate and enter into gift-in-kind agreements for multiple athletics projects

Committee Chair Hall said the FAPF Committee met with the OSU administration regarding a request for approval to renovate and enter into gift-in-kind agreements for multiple athletics projects. Renovations undertaken will be repairs to Cowgirl Stadium, updates to the wrestling locker room in Gallagher-Iba Arena, and updates to the football locker room and recruiting area in Boone Pickens Stadium. The Committee acted to recommend Board approval of the administration's request.

Regent Hall moved and Regent Callahan seconded to approve Item G-5 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor and Walker. No: None. Abstentions: None. Absent: None.  
The motion carried.

Regent Anthony asked if OSU is asking for blanket approval for any projects for fiscal year 2022 for Item G-3. Mr. Weaver said the Board is giving approval for OSU to assemble a finance team, who will then be brought forth for Board approval at a subsequent date. Any projects that the team identifies that OSU deems worth refunding will be brought forth to the Board.

Regent Callahan asked why OSU selects 3 percent savings or greater in order to pursue refunding. Mr. Weaver said if it is not a 3 percent savings, it is not worth doing. He said he would rather have a 10 to 12 percent savings before a refunding because he does not like for OSU to pay fees. The fees themselves are roughly 3 percent.

Regent Callahan asked if it is a 3 percent savings. Mr. Weaver said no. For example, the two refundings OSU did last year and the year before saved \$40 million. Regent Callahan said the wording here concerns him and thinks OSU ought to add wording stating that if the funding is not greater than 3 percent, it is not a savings. Mr. Weaver said this can certainly be done. Regent Callahan said it could appear as if OSU saving 3 percent is not important.

Regent Anthony asked who is in the finance team that makes the decision. Mr. Weaver said the Board makes the decision; the administration makes the recommendation. Regent Anthony asked if this is Mr. Weaver's department. Mr. Weaver said yes and that Mr. Mitchell Emig leads the effort of assembling the team, bidding out the various pieces of OSU's finance team, and bringing it to the Board for approval.

Mr. Weaver said the debt burden ratio will be approximately 5 to 5.5 percent.

- H-1 Approval of changes to OSU and OSU/A&M retirement plans  
 H-2 Approval of changes to OSU and OSU/A&M retirement plans  
 H-3 Approval to provide conference support services for the OSU Center for Health Sciences Alumni Association (OSU-CHS)

Regent Harrel moved and Regent Taylor seconded to approve Section H, Items 1, 2 & 3 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None.  
 The motion carried.

- I-1 Approval to begin the selection process for on-call consultants to provide as-needed architectural, landscape architectural, and structural engineering services to the University System and Institutions governed by the Board (OSU System)

Mr. Weaver said this Item was heard by the FAPF Committee.

Committee Chair Hall said the Committee met with the OSU administration regarding a request for approval to begin the selection process for on-call consultants to provide as-needed architectural, landscape architectural, and structural engineering services to the University System and institutions governed by the Board. The current contracts in place for these services expire in January 2022. The Committee acted to recommend Board approval to begin the selection process,

Regent Hall moved and Regent Walker seconded to approve Item I-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor and Walker. No: None. Abstentions: None. Absent: None.  
 The motion carried.

- J-1 Approval of sole source and special request  
 J-2 Approval of revolving & appropriated funds

Regent Taylor moved and Regent Hall seconded to approve Section J, Items 1 & 2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None.  
 The motion carried.

President Shrum said it is an honor to work alongside the Board and expressed her appreciation for putting their trust in her. She said her leadership team is working diligently on the most pressing needs for the OSU System as well as strategically planning for the future.

Regent Milner said when Presidents are hired, it seems like they are doing a trial by fire and said she appreciates President Shrum and her work.

Regent Davis said it is important for the Board to recognize the Endowed Chair commitment that was made by the State Legislature. Rep. McBride stood before the Board a couple of years ago and made the commitment to the Board to ensure this is done. Regent Davis said he appreciates and is grateful for this commitment.

Regent Milner also recognized Dr. LeRoy Young and Dr. Bret S. Langerman with the Oklahoma Osteopathic Association (OOA).

The business of Oklahoma State University being concluded, President Shrum and members of the OSU administration were excused from the meeting.

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that William Raun, Regents Professor, Plant and Soil Sciences, was claimed by death on July 25, 2021; and

WHEREAS, Dr. Raun, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from December 9, 1991, to the date of his death, July 25, 2021, and as a citizen worthy of commemoration and respect; and

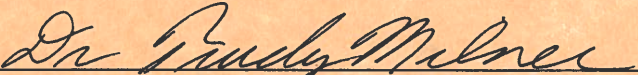
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Raun to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Raun.

Adopted by the Board the September 10, 2021.

  
\_\_\_\_\_  
Trudy Milner, Chair



## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Michael Edgmand, Emeritus Professor, Economics, was claimed by death on July 2, 2021; and

WHEREAS, Dr. Edgmand, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1966, to the date of his retirement, May 31, 2001, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Edgmand to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Edgmand.

Adopted by the Board the September 10, 2021.

  
Trudy Milner, Chair

**VII. PUBLIC COMMENTS**

Chair Milner said in accordance with Board Policy 1.17, time is provided for individuals to appear before the Board in order to provide comments. There were none registered to comment, and the Board continued with its business.

**VIII. COMMITTEE REPORTS**

A. Academic Affairs, Policy and Personnel Committee

*(All business discussed by this Committee was presenting during the business of Oklahoma Panhandle State University and Oklahoma State University.)*

B. Audit, Risk Management and Compliance Review Committee

*None*

C. Fiscal Affairs and Plant Facilities Committee

*(All business discussed by this Committee was presented during the business of Oklahoma State University.)*

D. Planning and Budgets Committee

*None*

**IX. OTHER BOARD OF REGENTS' BUSINESS**

D. Other Business Matters Requiring Action of the Board

1. Personnel items for informational purposes only

(The Personnel Actions are identified as ATTACHMENT A and attached to this portion of the minutes.)

Adjournment

Regent Callahan moved and Regent Arthur seconded to adjourn the meeting at approximately 11:29 a.m.

Those voting aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: None. The motion carried.





**PERSONNEL ACTIONS**

September 10, 2021, Board Meeting

**Office of Legal Counsel:**

For informational purposes only:

- **Samantha Wills**, resignation as Administrative Assistant (effective September 4, 2021)

BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES



By: Trudy Milner 10/23/2021 07:54 CDT  
Trudy Milner, Chair

ATTEST:



Jason Ramsey 10/25/2021 10:46 CDT  
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on October 22, 2021.



Nicole Nixon  
Nicole Nixon  
Administrative Associate