



MINUTES

of the

BOARD OF REGENTS *for the* OKLAHOMA AGRICULTURAL & MECHANICAL COLLEGES

for the

December 1, 2023

Regular Board Meeting

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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
DECEMBER 1, 2023**

Notice of this meeting was filed with the Oklahoma Secretary of State on November 17, 2022.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Tandy Conference Room on the 4th Floor of the A.R. and Marylouise Tandy Building, on the campus of Oklahoma State University-Center for Health Sciences (OSU-CHS), 1111 W. 17th Street, Tulsa, Oklahoma, on December 1, 2023.

Board members present: Mr. Joe D. Hall, Chair; Mr. Jimmy Harrel, Vice Chair; Mr. Cary Baetz; Mr. Jarold Callahan; Mr. Rick Davis; Dr. Trudy Milner; Mr. Billy G. Taylor; and Mr. Rick Walker.

Board members absent: Mrs. Blayne Arthur.

Board staff present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Steve Stephens, General Counsel; Mr. Rick Brewster, Assistant Chief Audit Executive; Ms. Jessica Russell, Director of Public Policy; Ms. Karlee Belle Gholson, Deputy Director of Public Policy; Ms. Kyla Eldridge, Executive Assistant to the CEO/Office Manager; Ms. Nicole Nixon, Executive Administrative Assistant; and Ms. Mary Grace Smith, Office Manager/Executive Assistant to the CAE.

After Mr. Ramsey affirmed a quorum was present and that all documents had been filed with the Secretary of State, Chair Hall called the meeting to order at approximately 10:00 a.m.

I. BOARD OF REGENTS' BUSINESS

A. Approval of Order of Business

(The Order of Business and Meeting Agenda are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Taylor moved and Regent Milner seconded to approve the Order of Business as presented.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

B. Approval of minutes of the Regular Board Meeting held October 20, 2023

Regent Milner moved and Regent Taylor seconded to approve the minutes of the October 20, 2023, Regular Board Meeting, as presented.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

C. Announcement of next Regular Board Meeting

Chair Hall stated that the Board's next Regular Meeting will be held on January 26, 2024, in Conference North on the 3rd Floor of the Student Center, on the campus of OSU-Oklahoma City, located at 900 N. Portland Avenue in Oklahoma City, Oklahoma.



ORDER OF BUSINESS
OSU/A&M Board of Regents
Regular Board Meeting

December 1, 2023

Tandy Conference Room, 4th Floor
A.R. and Marylouise Tandy Building, 1111 W. 17th St.
OSU-Center for Health Sciences
Tulsa, Oklahoma

Notice for this meeting was filed with the Secretary of State on November 18, 2022.

BOARD BUSINESS:

1. Approval of Order of Business
2. Approval of Minutes for October 20, 2023, Regular Board Meeting
3. Announcement of next regular meeting:
January 26, 2024 -- Conference North, 3rd Floor Student Center
900 N. Portland Ave.
OSU-Oklahoma City
Oklahoma City, Oklahoma

BUSINESS WITH COLLEGES AND UNIVERSITIES:

1. Connors State College
2. Oklahoma State University
3. Oklahoma Panhandle State University
4. Northeastern Oklahoma A&M College
5. Langston University

PUBLIC COMMENTS

None

COMMITTEE REPORTS:

1. Academic Affairs, Policy and Personnel Committee
2. Audit, Risk Management and Compliance Review Committee
3. Fiscal Affairs and Plant Facilities Committee
4. Planning and Budgets Committee
5. Regents Steering Committee – LU Presidential Search

OTHER BOARD BUSINESS:

1. Reports or recommendations by the Chief Executive Officer
 - a. General Business
 - b. General Counsel
 - c. Chief Audit Executive



**OSU/A&M Board of Regents
Regular Board Meeting**

December 1, 2023 – 10:00 a.m.

**Tandy Conference Room, 4th Floor
A.R. and Marylouise Tandy Building
1111 W. 17th St.
OSU-Center for Health Sciences
Tulsa, Oklahoma**

Notice of this meeting was filed with the Secretary of State on November 17, 2022. At the time this agenda is posted, detailed institutional agendas are available in the office of the Board of Regents.

AGENDA

I. BOARD OF REGENTS' BUSINESS

- A. Approval of Order of Business
- B. Approval of minutes for Regular Board Meeting held on October 20, 2023
- C. Announcement of next Regular Board Meeting to be held on January 26, 2024, in Conference North, 3rd Floor Student Center on the campus of OSU-Oklahoma City, 900 N. Portland Avenue, Oklahoma City, Oklahoma

II. CONNORS STATE COLLEGE

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Ron Ramming
 - a. CSC Connection Publication
- B. Resolutions
 - None*
- C. Policy and Operational Procedures
 - 1. Request approval to revise and update the tuition waiver policy and a tuition reimbursement policy for regular, current, and full-time employees in the faculty and staff handbook
- D. Personnel Actions
 - RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will

be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

E. Instructional Programs

None

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Approval is requested to name the CSC Fine Arts Building the "Donnie Nero Fine Arts Building"

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

1. Request approval to construct a new elevator within the existing elevator space in the Classroom Building on the Warner Campus
2. Request approval to construct a NASNTI grant-funded annex for Guided Pathways & Career Services Center

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval to purchase a new chiller for the Garner Building on the Port Campus in Muskogee, Oklahoma

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel for October
2. Academic Calendar

III. OKLAHOMA STATE UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Kayse Shrum

B. Resolutions

1. Request adoption of Memorial Resolutions for Susan Garzon, Leonard Leff, Robert "Bob" Sandmeyer, Charles Tauer, and Odell L. Walker

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information

identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

E. Instructional Programs

None

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval of Peace Officer Actions (OSUIT)
2. Request approval of actions required for the financing of a potential capital project, Boone Pickens Stadium renovations
3. Request approval to purchase property in Tulsa, Oklahoma (OSU-CHS)

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

1. Request approval to select on-call consultants to provide civil engineering as-needed services to the University System and institutions governed by the Board (OSU-System)
2. Request approval to select on-call consultants to provide mechanical, electrical, and plumbing engineering as-needed services to the University System and institutions governed by the Board (OSU-System)
3. Request approval to select an architectural firm to assist with renovations in the College of Veterinary Medicine
4. Request approval to select a construction management firm to assist with renovations in the College of Veterinary Medicine
5. Request approval to select an architectural firm to assist with renovations to the Houston Building (OSU-CHS)
6. Request approval to select a construction management firm to assist with renovations to the Houston Building (OSU-CHS)

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval of sole source & special request purchasing items (OSU-System)
2. Request approval of plant funds purchasing items

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

None

IV. OKLAHOMA PANHANDLE STATE UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Julie Dinger
2. Panhandle Magazine

B. Resolutions

None

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

E. Instructional Programs

1. Request approval for the following Academic Program Reviews:

- a. AS -- Business Administration
- b. BBA -- Business Administration

2. Request approval for the following micro-credentials:

- a. Accounting - FY24 UpskillOK Special Project Grant Initiative Strategies
- b. Aerospace Defense - FY24 UpskillOK Special Project Grant Initiative Strategies
- c. Graphic Design - FY24 UpskillOK Special Project Grant Initiative Strategies
- d. Police Patrol Officers - FY24 UpskillOK Special Project Grant Initiative Strategies

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

None

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

- M. Other Informational Matters Not Requiring Action of the Board
 - 1. October 2023 Out of State Travel Summary

V. NORTHEASTERN OKLAHOMA A&M COLLEGE

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Kyle Stafford
 - a. Highlights of NEO Update publication

- B. Resolutions
 - None*

- C. Policy and Operational Procedures
 - None*

- D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- 1. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

- E. Instructional Programs

- 1. Request approval of curricular changes

- F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)
 - None*

- G. Other Business and Financial Matters

- 1. Request approval of campus peace officer actions

- H. Contractual Agreements (other than construction and renovation)
 - None*

- I. New Construction or Renovation of Facilities
 - None*

- J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
 - None*

- K. Student Services/Activities
 - None*

- L. New Business Unforeseen at Time Agenda was Posted

- M. Other Informational Matters Not Requiring Action of the Board
 - 1. Out-of-state travel summary for October 2023
 - 2. OSRHE Academic Calendar for 2024-2025

VI. LANGSTON UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by Interim President Ruth Ray Jackson

B. Resolutions

None

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

E. Instructional Programs

1. Request approval of program modifications to Music Education (Music Vocal)
2. Request approval of program modifications to Music Education (Music Instrumental)

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval of peace officer actions

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

1. Request approval to select an architect to assist with the design and construction of a Physical Therapy Clinic at the Langston campus
2. Request approval to select a construction manager at risk to assist with the design and construction of a Physical Therapy Clinic at the Langston campus
3. Request approval to engage Telco Supply Company through the appropriate State contract to complete a fiber optic upgrade on the Langston campus using available HEERF grant funding

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval of sole-source purchase for a PerkinElmer DA 7250 (near-infrared instrument) for use at the American Institute for Goat Research within the Sherman Lewis School of Agriculture and Applied Sciences
2. Request approval to purchase farm equipment for the Sherman Lewis School of Agriculture and Applied Sciences through a State contract with Great Plains Kubota

3. Request approval to solicit public bids and process a purchase order to the selected vendor for two state-of-the-art Hoop Houses for use within the Sherman Lewis School of Agriculture and Applied Sciences
4. Request approval to purchase a Hydrotherm HTC - Soxtherm SOX416 to be used within the Sherman Lewis School of Agriculture and Applied Sciences
5. Request approval to increase as-needed facility maintenance contracts beyond the 15% threshold to cover anticipated needs in the Spring 2024 semester

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

None

VII. PUBLIC COMMENTS

In accordance with Board Policy 1.17, time will be provided for individuals to appear before the Board in order to provide comments on issues directly affecting institutions governed by the Board.

None registered to comment

VIII. COMMITTEE REPORTS

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Connors State College and Oklahoma Panhandle State University.)

B. Audit, Risk Management and Compliance Review Committee

1. Possible recommendation regarding FY 2023 audits for Oklahoma State University and its constituent budget agencies; Northeastern Oklahoma A&M College; Oklahoma Panhandle State University; and Connors State College

2. Possible recommendation regarding FY 2022 audits for Langston University

C. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Connors State College, Langston University, and Oklahoma State University.)

D. Planning and Budgets Committee

E. Regents Steering Committee – Langston University Presidential Search

1. Update on the search process

IX. OTHER BOARD OF REGENTS' BUSINESS

A. General Information/Reports Requiring No Action by the Board

None

B. Resolutions

1. Request adoption of Memorial Resolution for Charles "Charlie" Edwards Drake

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions for Board of Regents' Offices

E. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

F. Other Business Matters Requiring Action of the Board

G. Reports/Comments/Recommendations by Chief Executive Officer

H. Reports/Comments/Recommendations by General Counsel

1. Executive Session, if so approved by the required number of members present, for the purpose of confidential communications with the Board's attorneys concerning pending investigations, claims, or actions if the Board, with the advice of its attorney, determines that disclosure will seriously impair the ability of the Board to process the claims or conduct pending investigations, litigation, or proceedings in the public interest (Oklahoma Open Meeting Act, § 307.B.4.)
2. Consider or take action(s), if any, with reference to the matters contained in the immediately preceding item
3. Provide settlement authority to Legal Counsel with regard to any such matter(s)

I. Reports/Comments/Recommendations by Chief Audit Executive

J. New Business Unforeseen at Time Agenda was Posted

K. Other Informational Matters Not Requiring Action of the Board

None

L. Meeting adjournment

II. CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ron Ramming was unable to attend the meeting due to extenuating personal circumstances. In his absence, Mr. Mike Lewis, Vice President of Fiscal Affairs, and Mr. Chris McBeath, Vice President of Academic Affairs, came before the Board to review the Agenda and present the business of Connors State College (CSC). (The CSC Agenda is attached to this section and considered a part of these minutes.)

Chair Hall offered condolences for the recent loss of President Ramming's close family member and said he will keep the family in his thoughts and prayers. Mr. Lewis thanked Chair Hall for his kind words and expressed apologies on behalf of President Ramming for his absence.

Mr. Lewis highlighted various stories of interest from the *Connors Connection*, including stories about the Cowboy and Cowgirl basketball teams' combined record of 14-1; the successful Annual Community Thanksgiving Dinner hosted by CSC; and the attendance of over 200 students from 15 schools at the recent CSC Junior/Senior Day.

C-1 Approval to revise and update the tuition waiver policy and a tuition reimbursement policy for regular, current, and full-time employees in the faculty and staff handbook

Mr. Lewis noted this Item was discussed with members of the Academic Affairs, Policy & Personnel (AAPP) Committee during their meeting held earlier in the week. Acting AAPP Committee Chair Taylor said the Committee acted to recommend Board approval of the request.

Regent Taylor moved and Regent Walker seconded to approve Item C-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

D-1 Approval of personnel actions

Regent Callahan moved and Regent Milner seconded to approve Item D-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

G-1 Approval to name the CSC Fine Arts Building the "Donnie Nero Fine Arts Building"

Mr. Lewis said Dr. Nero served as the 15th president of CSC from 2000-2011, and he was the first African American president of a non-Historically Black College and University (HBCU) in

Oklahoma. Dr. Nero founded the Oklahoma African American Educators Hall of Fame, is an inductee of the Oklahoma Higher Education Hall of Fame, and during his tenure at CSC he served as President of the Oklahoma Council of Two-Year Presidents.

Regent Harrel moved and Regent Taylor seconded to approve Item G-1 as presented in the CSC Agenda.

Regent Harrel said he served on the Board while Dr. Nero was president of CSC and he did a great job. He expressed appreciation for Dr. Nero's service to CSC. Regent Hall also expressed his appreciation for Dr. Nero's time and service. He said Dr. Nero and his wife Shirley were very stable and were visionaries for moving CSC forward.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

I-1 Approval to construct a new elevator within the existing elevator space in the Classroom Building on the Warner Campus

Mr. Lewis said the elevator became unserviceable in May 2023. CSC personnel have been working with OSU's Long-Range Facilities Planning (LRFP) team and on-call contractors GH2 Architects, LLC, as the architectural firm and Nabholz Construction as the construction management firm for this project. The cost is estimated not to exceed \$300,000.

Regent Harrel moved and Regent Walker seconded to approve Item I-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

I-2 Approval to construct a NASNTI grant-funded annex for Guided Pathways & Career Services Center

Mr. Lewis noted this Item was discussed with members of the Fiscal Affairs and Plant Facilities (FAPF) Committee during their meeting held earlier in the week. FAPF Committee Chair Walker said the Committee acted to recommend Board approval of the administration's request.

Regent Walker moved and Regent Baetz seconded to approve Item I-2 as presented in the CSC Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

J-1 Approval to purchase a new chiller for the Garner Building on the Port Campus in Muskogee, Oklahoma

Mr. Lewis said the current 130-ton chiller is original to the 1997 building and is working at only 50 percent capacity. It has reached the end of its life and needs to be replaced. CSC has been working with OSU LRFP and on-call contractor Cyntergy on this project. Costs are estimated not to exceed \$200,000.

Regent Davis moved and Regent Harrel seconded to approve Item J-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

The business of CSC being concluded, members of the College's administration were excused from the meeting.



Connors State College

Warner, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

December 1, 2023

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Ron Ramming's Remarks
 - a. Connection

B – RESOLUTIONS- None

C - POLICY AND OPERATIONAL PROCEDURES

1. Board approval is requested to revise and update the tuition waiver policy and tuition reimbursement policy for regular, current, and full-time employees in the current faculty and staff handbook. Pending Review by the Office of Legal Counsel. (Reference Document C-1)

D - PERSONNEL ACTIONS-

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (Reference Document D-1)

E - INSTRUCTIONAL PROGRAMS-None

F - BUDGETARY ACTIONS- None

G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Board approval is requested to name the Connors State College Fine Arts Building the “Donnie Nero Fine Arts Building.” Dr. Nero served as the fifteenth president of Connors State College from 2000-2011. He was the first African-American president of a non-historically black

institution in Oklahoma. This proposal meets all of Connors State College's criteria for the naming of a facility.

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)- None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Request Board approval to construct a new elevator within the old/existing elevator space in the Classroom Building on the Warner Campus. The elevator became unserviceable last May 2023. Connors personnel have been working with OSU/LRFP and on-call contractors GH2 and Nabholtz. Costs are not estimated to exceed \$300,000. (Reference Document I-1)
2. Request Board approval to construct a NASNTI grant-funded annex for Guided Pathways & Career Services Center consisting of approximately 3,000 square feet. Plans are to house this annex in the Garner building. Connors has been working with OSU/LRFP and on-call Architect Studio to begin the design phase for the project. Costs are not expected to exceed \$837,500. (Reference Document I-2)

J - PURCHASE REQUESTS

1. Request Board approval to purchase a new Chiller for the Port Campus Garner building in Muskogee, OK. The 130-ton chiller is original to the 1997 construction and working at only 50% capacity ...it has reached the end of its life. Connors has been working with LRFP and on-call contractor Cyntergy. Costs are not estimated to exceed \$200,000.

K - STUDENT SERVICES/ACTIVITIES- None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-state travel for October (Reference Document M-1)
2. Academic Calendar (Reference Document M-2)

Respectfully submitted,



Dr. Ronald S. Ramming
President

Tuition Waiver Policy (First and Second Year)

Regular, current, full-time Connors employees are entitled to receive a 100% tuition-only waiver benefit. This benefit applies to tuition charges only; all fees must be paid by the student. The tuition-only waiver is for CSC tuition only. The tuition-only waiver is granted with the understanding that class and study hours will not conflict with regular work schedules. If it is necessary to take classes during regular working hours, the immediate supervisor must approve. During working hours, a maximum of one course or four hours may be taken. Courses taken during working hours should benefit both the College and the employee. Newly hired employees will be eligible for the full benefit for the semester provided they begin work no later than the end of the second week of classes during each semester. Employees hired after those dates will not be eligible until the following semester.

Employee's Spouse and Dependents are eligible for tuition reduction as well. Dependents may receive the 100% tuition-only waiver for any year in which an employee claimed them as dependents on federal income tax forms. Spouses and dependents must provide a copy of the employee's federal income tax form at the time of registration.

Condition of Benefit - All applicants who are eligible for this benefit must apply through the Financial Aid office for other appropriate scholarship or grant funds. All applicants will be required to follow the normal Financial Aid Office procedures. Tuition waivers from other programs will be utilized first and the employee waiver will then be applied. All federal, state, and other money designated specifically for tuition will be applied before the employee tuition waiver.

Condition of Courses at No Cost to Employee - Employees, as well as all Oklahoma residents, who are 65 years of age or older may audit classes without charge. Enrollment is contingent upon available space. Employees, spouses, dependents and retirees must self-identify on the admission application and at the time of registration in the Registrar's Office. The Registrar's Office will verify employment or retirement with the Human Resources Office. This benefit applies to tuition charges only; all fees must be paid by the student.

Tuition Reimbursement Policy -- Faculty (Third and Fourth Year/Graduate)

Subject to availability of funds, CSC reimburses Regular Full-Time Employees who take nonequivalent courses for credit at a public or private institution of higher education other than CSC (OSU preferred, if available) for tuition for up to twelve (12) credit hours per calendar year with a maximum of up to \$1,000 per 3 credit hours course. This policy is not intended to limit the total number of credit hours an employee may take. However, credit hours taken in excess of the amounts specified in this policy shall not be reimbursed by CSC. Additional reimbursement may be available on a case by case basis and must be reviewed and approved by the President. Tuition reimbursement must be approved by the Division Chair, Vice President for Academic Affairs, and the President prior to the start of coursework for faculty.

The coursework must be within the discipline or subfield and must be directly related to the employee's job requirements.

To be reimbursed for a course, the Regular Full-Time Employee must earn a grade of C or higher for an undergraduate course and B or higher for a graduate course.

Reimbursement is for tuition only. CSC does not reimburse the cost of fees, books, or other materials.

For reimbursement purposes, if a course is completed over the course of two fiscal years, the said course will be accounted toward the fiscal year in which the course was completed.

The final amount reimbursed to the employee will be calculated after crediting any scholarship, grant, or any other source of financial assistance which does not require any form of repayment.

CSC does not provide tuition reimbursement if the employee chooses to take freshman or sophomore level equivalency courses at an institution of higher education other than CSC. Exceptions to this must be submitted in writing to the Office of Human Resources or Office of Academic Affairs for approval by the Human Resources Director or Vice President of Academic Affairs before the course commences.

CSC does not provide tuition reimbursement for courses taken by Spouses and Dependent Children.

Requesting Tuition Reimbursement. Employees requesting tuition reimbursement must complete the tuition reimbursement authorization process, as specified by Human Resources. All tuition reimbursement requests must be submitted to the Office of Human Resources ten (10) business days prior to the beginning of the course, along with any documentation required to comply with this policy. The employee shall submit all required additional documentation (e.g. grades, invoice balances) within thirty (30) days following the end of the course. Human Resources shall direct Accounts Payable to issue reimbursement checks.

An employee must be employed for Connors State College for at least one year if reimbursed for twelve (12) credit hours or less and must be employed for two years if reimbursed for more than twelve (12) credit hours after receiving a tuition reimbursement, or they will be required to repay the amount of the funds received for tuition and fees. This repayment requirement will be enforced whether or not the degree/coursework is completed.

Tuition Reimbursement Policy -- Staff (Third and Fourth Year/Graduate)

Subject to availability of funds, CSC reimburses Regular Full-Time Employees who take nonequivalent courses for credit at a public or private institution of higher education other than CSC (OSU preferred, if available) for tuition for up to twelve (12) credit hours per calendar year with a maximum of up to \$1,000 per 3 credit hours course. This policy is not intended to limit the total number of credit hours an employee may take. However, credit hours taken in excess of the amounts specified in this policy shall not be reimbursed by CSC. Additional reimbursement may be available on a case by case basis and must be reviewed and approved by the President. Tuition reimbursement must be approved by Human Resources, Vice President of Fiscal Services, and the President prior to the start of coursework for staff.

The coursework must be within the discipline or subfield and must be directly related to the employee's job requirements.

To be reimbursed for a course, the Regular Full-Time Employee must earn a grade of C or higher for an undergraduate course and B or higher for a graduate course.

Reimbursement is for tuition only. CSC does not reimburse the cost of fees, books, or other materials.

For reimbursement purposes, if a course is completed over the course of two fiscal years, the said course will be accounted toward the fiscal year in which the course was completed.

The final amount reimbursed to the employee will be calculated after crediting any scholarship, grant, or any other source of financial assistance which does not require any form of repayment.

CSC does not provide tuition reimbursement if the employee chooses to take freshman or sophomore level equivalency courses at an institution of higher education other than CSC. Exceptions to this must be submitted in writing to the Office of Human Resources for approval by the Human Resources Director before the course commences.

CSC does not provide tuition reimbursement for courses taken by Spouses and Dependent Children.

Requesting Tuition Reimbursement. Employees requesting tuition reimbursement must complete the tuition reimbursement authorization process, as specified by Human Resources. All tuition reimbursement requests must be submitted to the Office of Human Resources ten (10) business days prior to the beginning of the course, along with any documentation required to comply with this policy. The employee shall submit all required additional documentation (e.g. grades, invoice balances) within thirty (30) days following the end of the course. Human Resources shall direct Accounts Payable to issue reimbursement checks.

An employee must be employed for Connors State College for at least one year if reimbursed for twelve (12) credit hours or less and must be employed for two years if reimbursed for more than twelve (12) credit hours after receiving a tuition reimbursement, or they will be required to repay the amount of the funds received for tuition and fees. This repayment requirement will be enforced whether or not the degree/coursework is completed.



Personnel Actions

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rank, personnel leave, etc.

Name	Action	Effective Date	Salary/Rate
Tuggle, Linda	Assistant Director of Nursing	11/1/2023	\$63,000.00

Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirements, etc.

Name	Title	Effective Date	Service Time
Martin, Jamie	Instructor of Nursing	10/31/2023	8 months

Project Funding Agreement

Project Name: Connors State College Classroom Building Elevator Replacement LRF
Project Type: CP24-3250
AIM Project Number:
Project Description: Administrative Campus: Connors
 Project Location: Off Campus
 Current Building: Classroom Building
 Current Building Number:
 FM/LRFP Project Representative: Cade Pearson
 Customer Contact: Michael Lewis

Funding Agreement Number: CP24-3250
Version: 11/15/2023
Estimated Start Date: 11/15/2023
Estimated Completion Date: 1/15/2024
 Estimate is good until: 1/15/2024
 FA covers through: Design

Anticipated total project cost: \$ 300,000.00

Description of the work: Connors State College Classroom Building Elevator Replacement

Total Additional Funding needed for the project after this version is funded: \$ -

Component Group	Budget Pool	Previously funded	Current Phase	Total Funding through current phase	Total Project Budget	Still needed for complete project
Asbestos	700390	-	-	-	-	-
Construction	700390	-	222,762.00	222,762.00	222,762.00	-
Campus Support	700390	-	1,500.00	1,500.00	1,500.00	-
Fees	700710	-	55,135.00	55,135.00	55,135.00	-
Equipment	700390	-	-	-	-	-
Reserve	700390	-	20,603.00	20,603.00	20,603.00	-
Totals:		\$ -	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ -

USE OF FUNDS IDENTIFIED FOR THE PROJECT -

The estimated project budget was developed by FM/LRFP based on the scope of work available for the Design Phase noted in the form. The total projected project budget is subject to change until the project has completed the Construction Documents phase. Therefore, the need for funding is subject to change from one Design Phase to the next. The project budget can also change based on changes in scope or customer requests. FM/LRFP project management requires that purchases against the project plant fund(s) identified below must go through FM/LRFP prior to expenditure. Any expenses placed on these funds that have not been routed through FM/LRFP will not be considered as part of the project and are the responsibility of the department(s) that requested the work.

Project Funding Agreement

At project closeout any remaining funds, due to cost-savings or otherwise, will be returned to General University up to the amount committed by the SVPAF. Additional remaining funds will be returned as provided below.

Notes (please initial and date):

OSUF Order (Y/N)	Funding:		Budget Pools		Dedicated Fund
	Banner Fund Number Chart-Fund Code	Banner Fund Name	700390 244,865.00	700710 55,135.00	
N					-
					-
					-
					-
					-
Total:			-	-	-

Total funding does not match.

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Is the project going to be financed (either partially or fully) with grants? (Yes or No)

Customer Signature

Department/College Authorization

Plant Funds

University Budget

Grants and Contracts

Administration and Finance Business Operations

Senior Vice President Weaver



Budget Narrative

CSC Personnel: Positions listed below are necessary and reasonable for attainment of project objectives. Salaries are in accordance with CSC’s salary schedules for similar positions and have been approved by CSC's Office of Human Resources. Positions are budgeted on a 12-month basis with “cost of living” increases of 2% each year. CSC will institutionalize the salary and fringe benefit costs for the **1) STEM and Agriculture Sciences Guided Pathways Coaches** at an increasing rate of 15% in Year 4 and 25% in Year 5, **2) Business & Technical Programs and Health/Social Sciences Guided Pathways Coaches** at a rate of 15% in Year 5, **3) Career & Support Services Coordinator** at a rate of 25% in Years 4 and 5, and **4) Licensed Mental Health Counselor** at an increasing rate of 15% in Year 3, 20% in Year 4, and 25% in Year 5. *Because the Mental Health Counselor will divide their time between the CSC and EOOSC campuses, this position is considered 50% CSC Personnel and 50% EOOSC Personnel, as reflected in budget figures.*

<p>Title III Project Director (1.0 FTE, Years 1-5)</p>	<p>Responsibilities include overall project, personnel, and budget management, assisting and coordinating the evaluation process to ensure compliance with federal and state guidelines. The director will administer and coordinate day-to-day operations and facilitate continuous data collection for performance improvement and reporting purposes. The director will also communicate objectives to all stakeholders and update campus community on project status.</p>
<p>Guided Pathways Coordinator (1.0 FTE, Years 1-5)</p>	<p>Responsibilities include overseeing development/pilot testing of Guided Pathways Program including hiring, training, and supervision of Guided Pathways Coaches at CSC and EOOSC campuses. This coordinator will lead development of new student Onboarding activities, facilitate faculty/staff training, oversee renovation/creation of Guided Pathways Centers, and coordinate data collection for Guided Pathways Program evaluation.</p>
<p>Guided Pathways Coach, STEM Meta-major (1.0 FTE, Years 2-5)</p>	<p>Responsibilities include (specific to STEM Meta-major students) facilitating individual/group sessions with cohorts of first-time students, launching them into their unique Guided Pathway plans and monitoring their progress throughout their collegiate experience.</p>
<p>Guided Pathways Coach, Agriculture Sciences Meta-major (1.0 FTE, Years 2-5)</p>	<p>Responsibilities include (specific to Agriculture Sciences Meta-major students) facilitating individual/group sessions with cohorts of first-time students, launching them into their unique Guided Pathway plans and monitoring their progress throughout their collegiate experience.</p>
<p>Guided Pathways</p>	<p>Responsibilities include (specific to Business & Technical Programs</p>



Coach, Business & Technical Programs Meta-major (1.0 FTE, Years 3-5)	Meta-major students) facilitating individual/group sessions with cohorts of first-time students, launching them into their unique Guided Pathway plans and monitoring their progress throughout their collegiate experience.
Guided Pathways Coach, Health/Social Sciences Meta-major (1.0 FTE, Years 3-5)	<i>Responsibilities</i> include (specific to Health/Social Sciences Meta-major students) facilitating individual/group sessions with cohorts of first-time students, launching them into their unique Guided Pathway plans and monitoring their progress throughout their collegiate experience.
Career & Support Services Coordinator (1.0 FTE, Years 2-5)	<i>Responsibilities</i> include leading development of career services/career planning processes, collaborating with Guided Pathways Coordinator and Coaches, creating mini seminar series focused on improving students' well-being & exploration of cultural influences in diverse professions, and assisting with Guided Pathways data collection.
Licensed Mental Health Counselor (1.0 FTE, Years 1-5) ▪ 50% CSC, ▪ 50% EOSC	<i>Responsibilities</i> include offering counseling services to students at both campuses, coordinating activities addressing students' emotional well-being, collaborating with Career & Support Services Coordinator on mini seminar series development, and assisting with faculty training for building culturally competent trauma-informed teaching and learning environments.
Administrative Assistant (0.5 PTE, Years 1-5)	<i>Responsibilities</i> include clerical support, tracking of expenditures and budget monitoring, and assistance in performance report preparation.

CSC will ensure equal employment opportunities in filling all positions, in accordance with the Affirmative Action policies and the General Education Provision Act.

CSC Title III Project Personnel Budget	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Project Director; 100%	\$60,000	\$61,200	\$62,424	\$63,672	\$64,946
Guided Pathways Coordinator	\$50,000	\$51,000	\$52,020	\$45,101	\$40,591
Guided Pathways Coach (STEM)		\$38,500	\$39,270	\$34,047	\$30,642
Guided Pathways Coach (Ag. Sciences)		\$38,500	\$39,270	\$34,047	\$30,642
Guided Pathways Coach (Bus. & Tech.)			\$38,500	\$39,270	\$34,047
Guided Pathways Coach (Health/Social Sci.)			\$38,500	\$39,270	\$34,047
Career & Support Services Coordinator		\$50,000	\$51,000	\$39,015	\$39,795
Licensed Mental Health Counselor	\$26,000	\$26,520	\$22,993	\$22,074	\$21,108
Administrative Assistant	\$16,000	\$16,320	\$16,646	\$16,980	\$17,319
Total CSC Title III Salaries/Wages	152,000	282,040	360,623	333,476	313,137

B. Fringe Benefits: Benefits are calculated at 35% of full-time salaries and include FICA , Long Term Disability, Medicare, Life Insurance, Retirement, and Health Insurance.

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total CSC Fringe Benefit Costs	\$44,100	\$71,932	\$86,846	\$81,591	\$76,366



C. Travel: Funds are requested for annual travel for project staff to attend conferences pertaining to Guided Pathways best practices as well as conferences focused on Native American Serving Non-Tribal Institution issues. Costs are budgeted at \$1,920 per staff member per year and include airfare (\$545), registration (\$455), lodging (\$480), rental car/transportation (\$215), and meals (\$225). *Travel expenses exclude the Mental Health Counselor – whose travel is accounted for in EOSC’s budget.*

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total CSC Travel Costs	\$3,840	\$9,600	\$13,440	\$13,440	\$13,440

D. Equipment: No item with a single unit cost of \$5,000 or more is included in this budget.

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total CSC Equipment Costs	\$0	\$0	\$0	\$0	\$0

E. Supplies: The following supplies are reasonable and necessary given the scope of our project and our stated project objectives. Funds are requested in support of Title III staff and supplies needed for the Guided Pathways program to promote student completion as discussed in the project narrative of this proposal. The budget includes costs to purchase and install 24 collaboration stations where students, Guided Pathways Coaches, and other CSC personnel as well as industry professionals can engage and collaborate throughout the student academic/career planning process. Each collaboration station will consist of a multi-seat table unit, computer, monitor, and technology access points. Costs per unit is \$2,500.

Project Management Supplies	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Laptops/Monitors/Docking Stations/ Keyboards for TIII Staff (\$1,665/person)	\$4,995	\$4,995	\$3,330		
Project Management Supplies (inventory tags, files, file folders, etc.)	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Collaboration Stations for Guided Pathways & Career Services Center (\$2,500 X 24)	\$60,000				



Guided Pathways Materials/Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Career Services Materials/Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Total CSC Supplies Costs	\$70,995	\$10,995	\$9,330	\$6,000	\$6,000

F. Contractual: Funds are requested to cover the cost of an Independent External Evaluator to ensure valid assessment of all aspects of the Title III NASNTI project. The external evaluator will be contracted to assist with selection of evaluation methodology, provide training for Title III staff on effective evaluation processes and techniques, examine project progress on a regular basis and assist with summative assessment of project impact on CSC. A total of \$21,500 is budgeted each grant year and will include the evaluation fee (\$4,000 per day for five total days, with a minimum of 2 days on-site annually) and up to \$1,500 in travel costs (airfare, hotel, per diem, transportation). Contractual funds are also budgeted in years 2-5 to contract with external experts to provide training to faculty and staff on culturally competent trauma-informed teaching and learning environments. Contractual costs for training are estimated at \$5,000 per training visit for a total of three training sessions per year.

Contractual Expenses	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Faculty/Staff training		\$15,000	\$15,000	\$15,000	\$15,000
External Evaluation	\$21,500	\$21,500	\$21,500	\$21,500	\$21,500
Total CSC Contractual Costs	\$21,500	\$36,500	\$36,500	\$36,500	\$36,500

G. Construction: Funds will enable renovation of a 3,000 square foot area at a cost of \$279.17 per square foot within a CSC building to allow for development of a Guided Pathways & Career Services Center to house Guided Pathways Coaches and Academic/Career services resources. A cost analysis was conducted following consultation with regional contractors and CSC’s building maintenance staff, as well as with administrators at other institutions who have completed similar projects. Renovation will occur in project year one with the costs financed over five years. An itemized breakdown is provided on the next page.



Renovation costs to develop Guided Pathways/Career Services Center at CSC				
Site preparation/Demolition	\$75,000		Flooring and base walls	\$48,300
Fiber Installation & Termination	\$63,800		Lighting	\$37,600
Network switches & Equip. racks	\$59,500		Windows	\$35,600
Security Systems	\$13,500		Roughing	\$43,400
Foundation	\$125,000		HVAC System	\$63,000
Electrical	\$65,200		Painting	\$39,464
Roof/Ceiling	\$92,000			
Subtotal				\$761,364
Contingency (10%)				\$76,136
TOTAL				\$837,500

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total CSC Construction Expenses	\$330,200	\$185,500	\$51,800	\$117,600	\$152,400

H. Other: Funds are budgeted for the purchase and installation of Dropout Detective, a predictive analytic software administered by AspirEDU, will be used to analyze student information and identify behaviors and patterns that lead to student attrition. Initial \$3,000 cost to cover installation and faculty/staff training on use of software is budgeted in Year 1. Ongoing costs in Years 2-5 reflect a per student fee of \$8 x 1,500 students.

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total CSC Other Costs	\$3,000	\$12,000	\$12,000	\$12,000	\$12,000

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total CSC Project Costs	\$625,635	\$608,567	\$570,539	\$600,607	\$609,843

EOSC Personnel: Positions listed below are necessary and reasonable for attainment of project objectives. Salaries are in accordance with EOSC’s salary schedules for similar positions and have been approved by EOSC's Office of Human Resources. Positions are budgeted on a 12-month basis with “cost of living” increases of 2% each year which requires EOSC approval. EOSC will institutionalize the salary and fringe benefit costs for the 1) STEM and Agriculture Sciences Guided Pathways Coach at an increasing rate of 15% in Year 4 and 25% in Year 5, 2)



Business & Technical Programs and Health/Social Sciences Guided Pathways Coach at a rate of 15% in Year 5, **3) Career & Support Services Coordinator** at a rate of 25% in Years 4 and 5, and **4) Licensed Mental Health Counselor** at an increasing rate of 15% in Year 3, 20% in Year 4, and 25% in Year 5. *Because the Mental Health Counselor will divide their time between the CSC and EOSC campuses, this position is considered 50% CSC Personnel and 50% EOSC Personnel, as reflected in budget figures.*

<p>Title III Project Coordinator (0,5 PTE, Years 1-5)</p>	<p>Responsibilities, alongside CSC’s Project Director, include overall project, personnel, and budget management, assisting and coordinating the evaluation process to ensure compliance with federal and state guidelines. The Coordinator will assist the Director with day-to-day operations and facilitate continuous data collection for performance improvement and reporting purposes. The Coordinator will also communicate objectives to all stakeholders and update campus community on project status.</p>
<p>Guided Pathways Coach, STEM & Agriculture Sciences Meta-majors (1.0 FTE, Years 2-5)</p>	<p>Responsibilities include (specific to both STEM and Agriculture Sciences Meta-majors students) facilitating individual/group sessions with cohorts of first-time students, launching them into their unique Guided Pathway plans and monitoring their progress throughout their collegiate experience.</p>
<p>Guided Pathways Coach, Business & Technical Programs and Health/Social Sciences Meta-majors (1.0 FTE, Years 3-5)</p>	<p>Responsibilities include (specific to Business & Technical Programs and Health/Social Sciences Meta-majors students) facilitating individual/group sessions with cohorts of first-time students, launching them into their unique Guided Pathway plans and monitoring their progress throughout their collegiate experience.</p>
<p>Career & Support Services Coordinator (1.0 FTE, Years 2-5)</p>	<p>Responsibilities include leading development of career services/career planning processes, collaborating with Guided Pathways Coordinator and Coaches, creating mini seminar series focused on improving students’ well-being & exploration of cultural influences in diverse professions, and assisting with Guided Pathways data collection.</p>
<p>Licensed Mental Health Counselor (1.0 FTE, Years 1-5) <ul style="list-style-type: none"> ▪ 50% CSC ▪ 50% EOSC </p>	<p>Responsibilities include offering counseling services to students at both campuses, coordinating activities addressing students’ emotional well-being, collaborating with Career & Support Services Coordinator on mini seminar series development, and assisting with faculty training for building culturally competent trauma-informed teaching and learning environments.</p>

EOSC will ensure equal employment opportunities in filling all positions, in accordance with the Affirmative Action policies and the General Education Provision Act.



EOSC Title III Project Personnel Budget	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Project Coordinator; 50%	\$27,500	\$28,050	\$28,611	\$29,183	\$29,767
Guided Pathways Coach (STEM & Ag. Sci.)		\$38,500	\$39,270	\$34,047	\$30,642
Guided Pathways Coach (Bus/Tech. & Health)			\$38,500	\$39,270	\$34,047
Career & Support Services Coordinator		\$50,000	\$51,000	\$39,015	\$39,795
Licensed Mental Health Counselor	\$26,000	\$26,520	\$22,993	\$22,073	\$21,107
Total EOSC Title III Salaries/Wages	53,500	143,070	180,374	163,588	155,359

B. Fringe Benefits: Benefits are calculated at 35% of full-time salaries and include FICA, Long Term Disability, Medicare, Life Insurance, Retirement, and Health Insurance.

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total EOSC Fringe Benefit Costs	\$9,625	\$23,293	\$23,758	\$22,131	\$21,143

C. Travel: Funds are requested for annual travel for project staff to attend conferences pertaining to Guided Pathways best practices as well as conferences focused on Native American Serving Non-Tribal Institution issues. Costs are budgeted at \$1,920 per staff member per year and include airfare (\$545), registration (\$455), lodging (\$480), rental car/transportation (\$215), and meals (\$225).

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total EOSC Travel Costs	\$3,840	\$7,680	\$9,600	\$9,600	\$9,600

D. Equipment: No item with a single unit cost of \$5,000 or more is included in this budget.

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total EOSC Equipment Costs	\$0	\$0	\$0	\$0	\$0

E. Supplies: The following instructional supplies are reasonable and necessary given the scope of our project and our stated project objectives. Funds are requested in support of Title III staff and personalized services and student supplies (via the Guided Pathways program) to promote student completion as discussed in the project narrative of this proposal. The budget includes costs to purchase and install 14 collaboration stations where students, Guided Pathways Coaches, and other EOSC personnel as well as industry professionals can engage and collaborate



throughout the student academic advising process. The budget also includes costs to purchase and install an additional 10 collaboration stations to be utilized by the Career Services Coordinator and industry professionals to work with students on career exploration and planning purposes. Each collaboration station will consist of a multi-seat table unit, computer, monitor, and technology access points. Costs per unit is \$2,500.

Project Management Supplies	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Laptops/Monitors/Docking Stations/ Keyboards for TIII Staff (\$1,665/person)	\$3,330	\$3,330	\$1,665		
Collaboration Stations for Guided Pathways Center (\$2,500 X 14)	\$35,000				
Guided Pathways Materials/Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Collaboration Stations for Career Services Center (\$2,500 x 10)	\$25,000				
Career Services Materials/Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Total EOOSC Supplies Costs	\$67,330	\$7,330	\$5,665	\$4,000	\$4,000

F. Contractual: No contractual funds are requested by EOOSC.

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total EOOSC Contractual Costs	\$0	\$0	\$0	\$0	\$0

G. Construction: Funds will enable renovation of a space within Johnston Hall on the EOOSC campus to create a new Guided Pathways Center and Career Services Center for students. Renovation costs are specified at right.

Renovation costs to develop New Student Centers	
Wall additions/Paint	\$6,000
Upgraded flooring	\$10,000
Ceiling repairs	\$10,000
Electrical & Audio/Visual updates	\$14,000
TOTAL	\$40,000

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total EOOSC Construction Expenses	\$40,000	\$0	\$0	\$0	\$0

H. Other: Funds are budgeted to provide \$2,500 stipends for each of EOOSC’s four Academic Advisors, allowing them to participate in the development, implementation, and pilot testing of the new Guided Pathways system.



	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total EOOSC Other Expenses	\$0	\$10,000	\$10,000	\$0	\$0

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Total EOOSC Project Costs	\$174,295	\$191,373	\$229,397	\$199,319	\$190,102

Combined budget costs for Connors State College and Eastern Oklahoma State College are provided below.

	Yr. 1	Yr. 2	Yr. 3	Yr. 4	Yr. 5
Combined Total Project Costs	\$799,930	\$799,940	\$799,936	\$799,926	\$799,946

Fall Semester (8/19/24 – 12/13/24)	
Last day to enroll or add classes	8/30/24
Last day to drop a course without a transcript record and receive a 100% refund	8/30/24
Last day to withdraw completely from the College and receive a 100% refund	8/30/24
Labor Day (All CSC Campuses Closed)	9/2/24
Fall Break - No classes	10/10/24 – 10/11/24
Midterm grades available to students on SSB	10/8/24
Last day to withdraw from a single course with a "W" (no refund)	11/8/24
Thanksgiving Break (All CSC Campuses Closed)	11/25/24 – 11/29/24
Last day to apply for Fall degree completion	12/06/24
Last day to withdraw from all CSC courses (student must visit admissions for total withdrawal)	12/6/24 by 4:00 pm
Finals Week – The Vice President for Academic Affairs must approve any departure from the published Finals Schedule (see schedule below).	12/09/24 – 12/13/24
Winter Break (All Campuses Closed)	12/23/2024-1/3/2025
First Eight Week Classes (8/19/24 – 10/11/24)	
Last day to enroll or add classes	8/23/24
Last day to drop a course without a transcript record and receive a 100% refund	8/23/24
Last day to withdraw from a single 1 st 8 Week course with a grade of "W" (no refund)	9/27/24 by 4pm
Second Eight Week Classes (10/14/24 – 12/13/24)	
Last day to enroll or add classes	10/18/24
Last day to drop a course without a transcript record and receive a 100% refund	10/18/24
Last day to withdraw from a single 2 nd 8 Week course or all CSC courses with a grade of "W" (no refund)	11/22/24 by 4:00 pm
Winter Intersession Classes (1/6/24 – 1/10/24)	
Last day to enroll or drop an intersession class	1/6/2025
Last day to withdraw from an intersession course with a grade of "W"	1/8/2025

Spring Semester (1/13/25 – 5/09/25)

Last day to enroll or add classes	1/24/25
Last day to drop a course without a transcript record and receive a 100% refund	1/24/25
Last day to withdraw completely from the College and receive a 100% refund	1/24/25
Martin Luther King Day (All CSC Campuses Closed)	1/20/25
Midterm grades available to students on SSB	3/4/25
Spring Break - No classes	3/17/25 – 3/21/25
Last day to withdraw from a single course with a "W" (no refund)	4/11/25
Last day to apply for degree completion (Spring Ceremony)	4/11/25
Last day to turn in Cap & Gown order forms	3/14/25
Last day to withdraw from all CSC courses (student must visit admissions for total withdrawal)	5/2/25 by 4:00 pm
Finals Week – The Vice President for Academic Affairs must approve any departure from the published Finals Schedule (see schedule below).	5/5/25 – 5/09/25
First Eight Week Classes (1/13/25 – 3/3/25)	
Last day to enroll or add classes	1/17/25
Last day to drop a course without a transcript record and receive a 100% refund	1/17/25
Last day to withdraw from a single 1 st 8 Week course with a grade of "W" (no refund)	2/21/25 by 4pm
Second Eight Week Classes (3/10/25 – 5/9/25)	
Last day to enroll or add classes	3/14/25
Last day to drop a course without a transcript record and receive a 100% refund	3/14/25
Last day to withdraw from a single 2 nd 8 Week course or all CSC courses with a grade of "W" (no refund)	4/18/25 by 4:00 pm
Summer Intersession Classes (5/12/25 – 5/23/25)	
Last day to enroll or drop an intersession class	5/12/2025
Last day to withdraw from an intersession course with a grade of "W"	5/14/2025

Summer 2024 Semester (06/03/2024 – 7/25/2024)	
Last day to enroll or add classes	6/7/2024
Last day to drop a course without a transcript record and receive a 100% refund	6/7/2024
Last day to withdraw completely from the college and receive a 100% refund	6/7/2024
No Classes (Juneteenth)	6/19/2024
Independence Day – Holiday	7/4/2024
Last day to withdraw from a single course with a “W” (No refund)	7/11/2024
Last day to withdraw from all CSC Courses	7/18/2024
Finals Week	7/22/2024 - 7/25/2024
First day for final Faculty electronic grading	7/22/2024 – 8:00 am
Last day for final Faculty electronic grading	7/30/2024 – 4:00 pm

Summer 2025 Semester (06/02/2025 – 7/24/2025)	
Last day to enroll or add classes	6/5/2025
Last day to drop a course without a transcript record and receive a 100% refund	6/5/2025
Last day to withdraw completely from the college and receive a 100% refund	6/5/2025
No Classes (Juneteenth)	6/16/2025
Independence Day – Holiday	7/3/2025?
Last day to withdraw from a single course with a “W” (No refund)	7/10/2025
Last day to withdraw from all CSC Courses	7/17/2025
Finals Week	7/21/2025 - 7/24/2025
First day for final Faculty electronic grading	7/21/2025 – 8:00 am
Last day for final Faculty electronic grading	7/29/2025 – 4:00 pm

III. OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Kayse Shrum, D.O., was unable to attend the meeting due to illness. In her absence, Dr. Jeanette Mendez, Provost and Senior Vice President, and Mr. Joe Weaver, Senior Vice President of Administration and Finance, came before the Board to review the Agenda and present the business of Oklahoma State University (OSU). (The OSU Agenda is on file in the Board of Regents' Office as Doc. No. 1-12-1-23 and considered a part of these minutes.)

Provost Mendez distributed a handout titled, "OSU/A&M Board Highlights", calling attention to a featured story about a recent grant award to OSU-Center for Health Sciences (OSU-CHS) for \$16 million, aimed at enhancing recruitment, retention, and training programs with a focus on rural, tribal, and underserved areas. U.S. News & World Report ranked OSU-CHS No. 1 in graduates practicing in rural areas. The University offers three specialized medical tracks for students to pursue work towards meeting this healthcare need: the Rural Medical Track, Tribal Medical Track and its newest offering, the Urban Underserved Medical Track. She highlighted other stories on the handout including OSU's display of 7,158 United States (U.S.) flags and dog tags on the Edmon Low Library's lawn in honor of each American service member lost since the September 11, 2001, terrorist attacks. OSU will host the Commander and sailors of the U.S.S. Oklahoma-Virginia class nuclear attack submarine on the Stillwater campus next week, where they will tour the Oklahoma Aerospace Institute for Research and Education (OAIRE) facilities and OSU's state-of-the-art Naval wave facility. They will also be invited to participate in the annual Veterans Day flag display ceremony. Provost Mendez said OSU just heard from Fast Company magazine that OAIRE made its 2023 list of "Next Big Things in Tech", which honors technology breakthroughs that promise to shape the future of industries, from healthcare insecurity to artificial intelligence and data. OAIRE partnered to help find an innovative approach to landmine detection that can save lives on a global scale by utilizing drone technology and machine learning for mine detection and mitigation. The technology is currently being used in Ukraine and is a terrific example of OSU delivering on its land-grant mission. Also featured is Major General Michael Thompson as OSU's commencement speaker for its fall commencement ceremonies. Gen. Thompson's career is a tremendous example of strong leadership and living the Cowboy Code. His public and military service is exemplary, and he is also a graduate of the FBI National Academy, the U.S. Secret Service Executive Seminar, and the U.S. War College.

Provost Mendez recognized the OSU Brand Management Team for being recently named the American Marketing Association's "2023 Higher Education Marketing Team of the Year." The team was recognized for the creativity of OSU's marketing and communication campaigns and the results they delivered. She expressed appreciation to Mr. Kyle Wray, Senior Vice President for Executive Affairs and Ms. Megan Horton, Interim Associate Vice President for Brand Management, for their leadership in this area. (A copy of the distributed handout is attached to this section as ATTACHMENT A and considered a part of these minutes.)

She said OSU's Innovation Foundation recently released a Vision Plan for a reimagined 678-acre collaborative research park in southwest Stillwater. The OSU Innovation Park will drive economic growth and foster a spirit of shared responsibility and a stronger, more connected Stillwater. This will be a place where OSU faculty, industry partners, and the community can gather, share knowledge, and solve problems. The Park will be adjacent to the OSU Student Farm, the Botanic Garden at OSU, and OSU's Stillwater Agronomy Research Station.

She said OSU research has secured \$44 million in new grant awards during the first four months of FY 2024, which is 75 percent higher than their previous record this time last fiscal year. Lastly, Provost Mendez said the administration is looking forward to watching the OSU Cowboys play in the Big 12 Championship game this weekend.

B-1 Adoption of Memorial Resolutions for Susan Garzon, Leonard Leff, Robert “Bob” Sandmeyer, Charles Tauer, and Odell L. Walker

Provost Mendez noted the statements prepared for these individuals are included in the OSU Agenda as Reference Document B-1. (Copies of the Memorial Resolutions are collectively attached to this section as ATTACHMENT B and considered a part of these minutes.)

Regent Davis moved and Regent Taylor seconded to adopt Memorial Resolutions as recommended for the individuals under Item B-1 in the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

D-1 Approval of personnel actions

Provost Mendez said the personnel actions include 14 new faculty appointments, nine changes in appointment, and one sabbatical request. She noted the appointment of Dr. Ronna Vanderslice as Interim Provost and Vice President for Academic Affairs at OSU-OKC and Vice Provost for Academic Affairs for the OSU System. Included for informational purposes only are seven separations and three retirements, including the retirement of Dr. Pam Stinson, Provost and Vice President of Academic Affairs at OSU-OKC.

Regent Milner moved and Regent Walker seconded to approve the personnel actions as listed in Item D-1 of the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

Senior Vice President Joe Weaver presented the following Items pertaining to Administration and Finance:

Mr. Weaver noted Items G-2 and G-3 were discussed with members of the FAPF Committee during their meeting earlier in the week.

G-2 Approval of actions required for the financing of a potential capital project, Boone Pickens Stadium renovations

FAPF Committee Chair Walker said the Committee acted to recommend Board approval of the administration’s request.

Regent Walker moved and Regent Harrel seconded to approve Item G-2 as presented in the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

G-3 Approval to purchase property in Tulsa, Oklahoma (OSU-CHS)

FAPF Committee Chair Walker said the Committee acted to recommend Board approval of the administration’s request to purchase property located at 1709 Southwest Boulevard in Tulsa, Oklahoma.

Regent Walker moved and Regent Baetz seconded to approve Item G-3 as presented in the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

G-1 Approval of peace officer action (OSUIT)

<u>Recommission</u>	<u>Commission No.</u>
Gary Makinson.....	689

Regent Callahan moved and Regent Taylor seconded to approve Item G-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

Mr. Weaver noted all Items in Section I were also discussed with members of the FAPF Committee.

I-1 Approval to select on-call consultants to provide civil engineering as-needed services to the University System and institutions governed by the Board (OSU-System)

FAPF Committee Chair Walker said after discussion with members of the OSU administration, the Committee acted to recommend Board approval of this Item.

Regent Walker moved and Regent Harrel seconded to approve Item I-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

I-2 Approval to select on-call consultants to provide mechanical, electrical, and plumbing engineering as-needed services to the University System and institutions governed by the Board (OSU-System)

FAPF Committee Chair Walker said the Committee acted to recommend Board approval of the OSU administration's request.

Regent Walker moved and Regent Callahan seconded to approve Item I-2 as presented in the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

I-3 Approval to select an architectural firm to assist with renovations in the College of Veterinary Medicine

FAPF Committee Chair Walker said the Committee acted to recommend Board approval of OSU's request to select GH2 Architects as the architectural firm for this project.

Regent Walker moved and Regent Harrel seconded to approve the selection of GH2 Architects, as presented in Item I-3 of the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

I-4 Approval to select a construction management firm to assist with renovations in the College of Veterinary Medicine

FAPF Committee Chair Walker said the Committee acted to recommend Board approval of OSU's request to select Manhattan Construction Company as the construction management firm for this project.

Regent Walker moved and Regent Callahan seconded to approve the selection of Manhattan Construction Company, as presented in Item I-4 of the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

I-5 Approval to select an architectural firm to assist with renovations to the Houston Building (OSU-CHS)

FAPF Committee Chair Walker said the Committee acted to recommend Board approval of OSU's request to select KKT Architects as the architectural firm for this project. Costs for this project are not expected to exceed \$6 million.

Regent Walker moved and Regent Davis seconded to approve the selection of KKT Architects, as presented in Item I-5 of the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

I-6 Approval to select a construction management firm to assist with renovations to the Houston Building (OSU-CHS)

FAPF Committee Chair Walker said the Committee acted to recommend Board approval of OSU's request to select Nabholz Construction Corp. as the construction management firm for this project.

Regent Walker moved and Regent Baetz seconded to approve the selection of Nabholz Construction Corp., as presented in Item I-6 of the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

J-1. Approval of sole-source & special request purchasing items (OSU-System)

J-2. Approval of plant funds purchasing items

Regent Davis moved and Regent Baetz seconded to approve Section J, Items 1 and 2, as presented in the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

Regent Davis asked Ms. Horton to stand, then expressed appreciation to her and the entire OSU Brand Management team for making OSU look good. Everyone applauded to recognize this achievement.

The business of OSU being concluded, members of the University's administration were excused from the meeting.



OSU/A&M BOARD HIGHLIGHTS

Achievements

- Choctaw Nation of Oklahoma heirloom seeds will fly to the International Space Station as part of a partnership with Boeing. The seeds will be planted and studied upon their return by Native American youth at a CNO boarding school and incorporated into a middle school STEM curriculum at Oklahoma State University.
- The American Marketing Association Foundation has named Oklahoma State University's Department of Brand Management its 2023 Higher Education Marketing Team of the Year. The prestigious national award recognizes exceptional creativity and ingenuity within the higher education marketing landscape and organizations that have demonstrated outstanding innovation in traditional and digital realms. The award was recently announced at the 2023 AMA Symposium for the Marketing of Higher Education in Chicago, where over 1,500 attendees from higher education institutions across the country came together.
- Earlier this month, OSU faculty member and historical geographer Rebecca Sheehan co-authored an article in *The Conversation* about how the Gettysburg military park exemplified national reconciliation following the Civil War. Within just **four days** of its release, their article was read on *The Conversation* platform more than 6,000 times and was reprinted by news outlets across the country. Additionally, *Ag Economist* Bryan Whitacre's article in *The Conversation* gained similar attention in the **first day** after its release on Nov. 20. The article, focused on federal funding for broadband, had nearly 5,000 reads by day 2 and was likewise picked up nationally. These are just two more recent examples of how OSU research is reaching beyond the boundaries of academia.

Veterans Day Flag Display

Amidst a sea of waving flags, Oklahoma State University paused on Veterans Day to honor each American service member lost since the Sept. 11, 2001, attacks with a flag and dog tag display on Edmon Low Library's lawn. This year, 7,158 flags and dog tags were placed and the event attracted more volunteers than ever.



OSU researchers have now secured over \$44M in new grant awards in the first four months of FY2024...which is 75% higher than our previous record for the first four months of last fiscal year.

Feature Stories



OSU-CHS awarded \$16 million grant to improve health in rural, tribal and urban communities

The U.S. Health Resources and Services Administration recently awarded OSU Center for Health Sciences a \$16 million grant to enhance the school's recruitment, retention and training programs focused on rural, tribal, and urban and underserved populations in Oklahoma. HRSA's Medical Student Education Training Program grant will allocate \$4 million to OSU-CHS each year over the next four years. The goal of the funding is to increase the number of primary care physicians practicing in Oklahoma.

According to HRSA, most counties and geographic areas in the state are designated as primary care Health Professional Shortage Areas. **In 2023, "U.S. News & World Report" ranked OSU-CHS No. 1 in graduates practicing medicine in these shortage areas and No. 10 in graduates practicing medicine in rural areas.**

OSU offers three specialized medical tracks for students to pursue that work to meet this health care need — the Rural Medical

Track, Tribal Medical Track and the newest offering, the Urban Underserved Medical Track.

Maj. Gen. Thompson to be Commencement Speaker

Maj. Gen. Michael Thompson will be the speaker at OSU's fall 2023 commencement. In 1983, Thompson joined the Oklahoma Army National Guard and has commanded at the company, battalion and brigade levels. Thompson was deployed in support of Operation Iraqi Freedom in 2003 and 2008. He was appointed Oklahoma Adjutant General in 2017 after a 28-year career with the Oklahoma Department of Public Safety, beginning as an Oklahoma state trooper in 1990 and concluding as commissioner of DPS and cabinet secretary for safety and security. Thompson is a graduate of Langston University and holds master's degrees from OSU and the United States Army War College. He is also a graduate of the FBI National Academy, the United States Secret Service Executive Seminar and the United States War College. He will be speaking on Dec. 16 beginning with the 10:30 a.m. ceremony, which includes the Ferguson College of Agriculture, the College of Engineering, Architecture and Technology, and the College of Arts and Sciences, and also commencement ceremonies for the Spears School of Business, the College of Education and Human Sciences, along with the College of Professional Studies, which begin at 1:30 p.m.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dr. Susan Garzon, Associate Professor, Emeritus, English Department, was claimed by death on May 28, 2023, and

WHEREAS, Dr. Garzon, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 17, 1992, to the date of her retirement, July 31, 2012, and as a citizen worthy of commemoration and respect; and

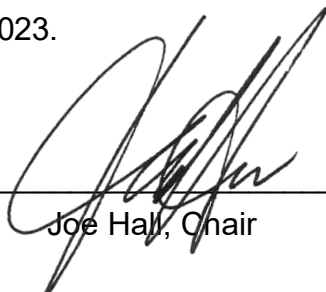
WHEREAS, her friends and Oklahoma State University have suffered an irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Garzon to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Garzon.

Adopted by the Board on the 1st day of December 2023.



Joe Hall, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dr. Leonard Leff, Professor, Retiree, English Department, was claimed by death on July 31, 2023, and

WHEREAS, Dr. Leff, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1979, to the date of his retirement, June 10, 2002, and as a citizen worthy of commemoration and respect; and

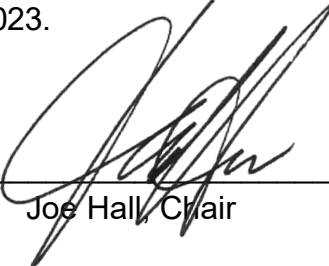
WHEREAS, his friends and Oklahoma State University have suffered an irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Leff to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Leff.

Adopted by the Board on the 1st day of December 2023.



Joe Hall, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dr. Robert Sandmeyer, Dean, Professor, Emeritus, College of Business Administration, was claimed by death on August 31, 2023, and

WHEREAS, Dr. Sandmeyer, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1962, to the date of his retirement, September 30, 1994, and as a citizen worthy of commemoration and respect; and

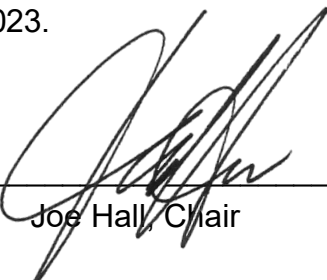
WHEREAS, his friends and Oklahoma State University have suffered an irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Sandmeyer to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Sandmeyer.

Adopted by the Board on the 1st day of December 2023.



Joe Hall, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dr. Charles Tauer, Professor, Emeritus, Natural Resource Ecology and Management, was claimed by death on July 29, 2023, and

WHEREAS, Dr. Tauer, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 1, 1976, to the date of his retirement, June 30, 2011, and as a citizen worthy of commemoration and respect; and

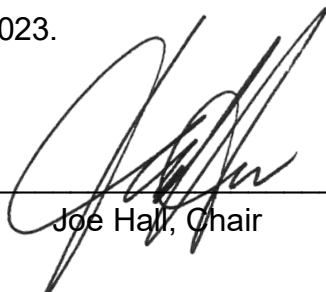
WHEREAS, his friends and Oklahoma State University have suffered an irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Tauer to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Tauer.

Adopted by the Board on the 1st day of December 2023.



Joe Hall, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dr. Odell Walker, Professor, Emeritus, Agricultural Economics, was claimed by death on August 25, 2023, and

WHEREAS, Dr. Walker, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 1, 1956, to the date of his retirement, September 30, 1993, and as a citizen worthy of commemoration and respect; and

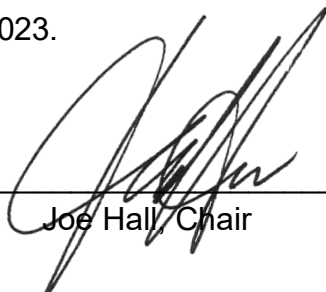
WHEREAS, his friends and Oklahoma State University have suffered an irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Walker to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Walker.

Adopted by the Board on the 1st day of December 2023.



Joe Hall, Chair

IV. OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

President Julie Dinger and other members of the administration came before the Board to review the Agenda and present the business of Oklahoma Panhandle State University (OPSU). (The OPSU Agenda is attached to this section and considered a part of these minutes.)

President Dinger referenced the *Panhandle* magazine, noting the cover story featuring OPSU's national recognition by the non-profit organization ThirdWay for being the No. 1 college or university in the State of Oklahoma for economic mobility and economic impact for its students. A full write-up can be found on page 4 of the publication. She said this recognition is really a measure of OPSU's ability to help its students advance economically. This serves as a statistical verification of graduation rates, earnings outcomes for graduates, and is a testament to how they emphasize students in everything they do. On page 5 of the magazine is a story showcasing OPSU's online RN to BSN Program has been recognized as the No. 1 online degree program in online bridge nursing programs. She highlighted additional stories in the magazine including the 17th annual OPSU Chili Cook-Off that welcomed the entire community, and OPSU serving as host of the 2023 Interscholastic Competition with 54 Future Farmers of America (FFA) chapters in attendance representing the states of Nebraska, Colorado, Kansas, Oklahoma, and Texas. The OPSU Meat Judging Team achieved many high-ranking placements at a recent national meat judging competition, including placement as High Team Beef Grading. Meat Judging Team member Makenzie Webster earned the title of National Champion Individual Meat Judger, among other honors. She said these achievements are particularly awesome because this Team did not exist about a year ago. Under the leadership of Professor Kathryn Hearn, Meat Judging Head Coach, this Team has really turned something that they thought would be fun into a recruiting tool for OPSU, and something for which the University is receiving national recognition. President Dinger said page 13 features OPSU's new Show Team and their participation in a recent nation-wide competition, where they earned two first-place finishes as well as several other top three finishes. She said there are a lot of exciting things happening in OPSU's College of Agriculture, Science and Nursing.

President Dinger highlighted the "Perfect Pairings" fundraiser story on page 14, noting it began in 2016 but had been on a hiatus since the COVID-19 Pandemic. She said she is very proud of the students for working to bring back this fundraising event, which raises funds to help support students' travel to national championships. The Future Technology Professionals and Panhandle Business Leaders student organizations collaborated to host this event. Both teams have worked hard to secure their place at nationals this year. The computer technology group has already secured their spot and will compete in spring 2024. The business club will compete in its regional competition in the spring with hopes of making it to nationals in summer 2024. President Dinger highlighted the Shooting Sports Team story on page 15, noting they have made a series of wins across multiple competitions and events during the fall semester. They have also been giving back to the University and the community. They teamed up with the OPSU Alumni Association to host the first Panhandle Shootout, where alumni from across the region competed. They were also very involved in the FFA Interscholastic event by holding a shooting competition and brought in new FFA chapters to OPSU. She referenced the stories on pages 17 through 20 which featured OPSU sports teams, noting their basketball teams began their conference play and the men's basketball team brought home a win.

Lastly, she said the Aggie Wonderland holiday lights hosted on the OPSU campus has become a regional hub for festive activities. There are a couple of local pilots who will actually take people on flights over campus to see the light displays from the air. This event is a lot of work to put together, and she praised Ms. Liz McMurphy and the physical plant team for pulling it off yet again. It is a lot of lights and they're always investing in new additions to the display, but it is a beautiful way to give back to the community and showcase the OPSU campus.

D-1 Approval of personnel actions

Regent Callahan moved and Regent Milner seconded to approve Item D-1 as presented in the OPSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

E-1 Approval for Academic Program Reviews

- a. AS – Business Administration
- b. BBA – Business Administration

President Dinger noted this Item was discussed with members of the AAPP Committee. (The documents related to Items E-1 and E-2 are collectively on file in the Board of Regents' Office as Doc. No. 2-12-1-23 and considered a part of these minutes.)

Acting AAPP Committee Chair Taylor said after discussion with the OPSU administration, the Committee acted to recommend Board approval of this request.

Regent Taylor moved and Regent Harrel seconded to approve Item E-1 as presented in the OPSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

E-2 Approval for micro-credentials

- a. Accounting – FY24 UpskillOK Special Project Grant Initiative Strategies
- b. Aerospace Defense - FY24 UpskillOK Special Project Grant Initiative Strategies
- c. Graphic Design - FY24 UpskillOK Special Project Grant Initiative Strategies
- d. Police Patrol Officers - FY24 UpskillOK Special Project Grant Initiative Strategies

President Dinger said this Item was also discussed with members of the AAPP Committee. Acting AAPP Committee Chair Taylor said the Committee acted to recommend Board approval of this request.

Regent Taylor moved and Regent Davis seconded to approve Item E-2 as presented in the OPSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

Chair Hall recognized President Dinger and President Stafford and expressed appreciation to them on behalf of the Board for their participation and performance during recent interim studies of the legislature. He has heard glowing remarks about their presentations during those studies. He thanked them for representing the A&M System so well.

The business of OPSU being concluded, President Dinger and other members of the University's administration were excused from the meeting.



OKLAHOMA PANHANDLE STATE UNIVERSITY

Goodwell, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

December 1, 2023

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with the purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Dr. Dinger
2. Panhandle Magazine

B – RESOLUTIONS

None

C - POLICY AND OPERATIONAL PROCEDURES

None

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (*Reference Document D-1*)

E - INSTRUCTIONAL PROGRAMS

1. Board approval is requested for the following Academic Program Reviews (*Reference Documents E-1*)
 - a. AS – Business Administration
 - b. BBA – Business Administration
2. Board approval is requested for the following micro-credentials (*Reference Documents E-2*)
 - a. Accounting - FY24 UpskillOK Special Project Grant Initiative Strategies
 - b. Aerospace Defense - FY24 UpskillOK Special Project Grant Initiative Strategies
 - c. Graphic Design - FY24 UpskillOK Special Project Grant Initiative Strategies
 - d. Police Patrol Officers - FY24 UpskillOK Special Project Grant Initiative Strategies

F - BUDGETARY ACTIONS

None

G - OTHER BUSINESS AND FINANCIAL MATTERS

None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

J - PURCHASE REQUESTS

None

K - STUDENT SERVICES/ACTIVITIES

None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. 2023 Out of State Travel (*Reference Document M-1*)

New Appointment

Name	Title	Type	Effective Date	Salary	Contract Term
Linda Grabill	Instructor of Chemistry	New Hire	11/13/2023	\$45,000	9-months

Change in Appointment – For Information Only

Name	Title	Type	Effective Date	Salary	Contract Term
Evan Camperell	HPE Instructor	Change in Appointment	11/27/2023	\$36,000	9-month
Virginia Cruz	Assistant Professor of Psychology	Change in Appointment	1/3/2023	\$47,639.00	9-month

Retirement or Separation – For Information Only

Name	Title	Type	Effective Date
Patrick Maille	Professor of History	Separation	12/15/2023

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

October 2023

FUND SOURCE	FY24		FY23		FY24		FY23	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	12	\$ 4,373.09	10	\$ 1,520.40	32	\$ 13,823.11	20	\$ 5,036.33
FEDERAL	0	\$ -			1	\$ 138.86		
PRIVATE								
AUXILIARY	0	\$ -	1	\$ 311.00	10	7,613.55	7	\$ 3,652.03
OTHER								
TOTAL	12	\$ 4,373.09	11	\$ 1,831.40	43	\$ 21,575.52	27	\$ 8,688.36

V. NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

President Kyle Stafford and other members of the administration came before the Board to review the Agenda and present the business of Northeastern Oklahoma A&M College (NEO). (The NEO Agenda is attached to this section and considered a part of these minutes.)

President Stafford said the fall semester at NEO is coming to a close and finals are rapidly approaching. He said enrollment is trending upward for the spring semester, according to pre-enrollment numbers. Since the last Board meeting, NEO received an estate gift in the amount of \$350,000, from Oral and Marjorie Church of Rio Vista, California, but then encountered difficulty gathering information about the gift's origins. The funds are set up as a scholarship endowment in the name of Faye Vann. There is a "Vann Hall" on the west side of the NEO campus, and through research they learned that Marjorie is a sister of Faye Vann. Ms. Vann served on the NEO faculty from 1924-1959 and served as the Dean of Women from 1933-1959. They are excited about this new scholarship endowment that will take effect beginning next fall. He said the Higher Learning Commission (HLC) visited the NEO campus in September and NEO did well. He thanked Dr. Dustin Grover, Vice President of Academic Affairs, and all the people involved for the past 18-20 months who really changed the culture on campus as it relates to student learning assessment. NEO is positioned very well, and HLC will perform a comprehensive evaluation review of the College in 2026. He said there was a hailstorm in March 2023 that caused damage to seven roofs on the NEO campus. They are still in the process of repairing those roofs, but the recent rain has caused delays. They are working on the last two roofs now, and he hopes those repairs will be fully completed in the coming weeks.

President Stafford said for those who may not be aware, NEO's football stadium is a ground lease with the City of Miami, Oklahoma. The Miami Community Facilities Authority (MCFA) is a trust authority that manages the revenues and operations of the facility, and both he and Dr. Grover serve on that board. Red Robertson Field is in its 10th year of renovations, and it is time now for a new turf. He said the MCFA trust authority Board recently met and authorized the bid process to move forward. It is anticipated that construction will begin to replace the turf upon the conclusion of the 2024 football season. The scoreboard is problematic and needs to be replaced, but it is MCFA's property so it will be their responsibility to replace it.

President Stafford said winter sports are underway at NEO. Men's basketball had a rough start to the season but has won nine straight games and sits at 10-2. Women's basketball also experienced a sluggish start but has had some big wins. The team sits at 2-6 and recently beat the No. 17 team in the country. In wrestling, NEO will host the National Junior College Athletics Association (NJCAA) Coaches Association duals in Miami, which brings in 24 teams across 10 states.

He then highlighted stories of interest from the *NEO Update*, beginning with the homecoming story on page 2. He said homecoming was a great weekend, and there were a lot of people in attendance. President Stafford said some of the 2023 NEO Homecoming honorees are listed at the

bottom of the page, one of which is Peggy Rhine, whom many may remember is the former Executive Assistant to the President who is now retired. He noted the Alumni Spotlight on page 3, announcing Ryan Orcutt as the new Executive Director of Development and the NEO Development Foundation. They are very excited to have Mr. Orcutt as a part of the team. He had previously worked at NEO for 12 years before moving to Missouri, and they are very glad to have him back. NEO's Horse Judging Team was named the 2023 National Champion Junior College Team. The NEO Rodeo Program was named the Champion Junior College Team for the Central Plains Region for their 2022-2023 accomplishments, and he believes this is first time that title has ever been awarded. The Livestock Judging Team has also been very successful this fall, particularly the freshmen.

President Stafford said getting more students on campus as critical to NEO's success. They are truly a little different in the realm of two-year colleges. The administration continues to seek ways to get high school students onto campus. He said several recent events brought high school students onto the NEO campus, such as the Cattle Grading Contest with more than 200 high school students; the Junior/Senior Day with over 400 high school students; and over 100 students who showed up for Football Game Day.

He said he also believes employees are NEO's best asset, and there are three NEO employees listed on page 9 of the *Update* who were recognized by the Oklahoma Association of Community Colleges for their service. Lastly, he noted page 11 has a full article about the \$3.9 million Title III Cooperative Grant that was approved by the Board at its October meeting.

D-1 Approval of personnel actions

President Stafford said there is one personnel action for approval, which is the employment of Jessica Mayfield as the Director of Medical Lab Technician Program and Instructor. He said she comes to NEO from Coffeyville Community College where she served as their MLT Director. She has worked 15 years in a professional lab setting and has a master's degree from Pittsburgh State University. They are excited to bring her on board.

Regent Milner moved and Regent Callahan seconded to approve Item D-1 as presented in the NEO Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

E-1 Approval of curricular changes

President Stafford asked Dr. Dustin Grover, Vice President of Academic Affairs, to provide the Board with an overview of the proposed changes. Dr. Grover said there are two option deletions in the Business Program area, both of which will be rolled into existing degree plans. There are

also some minor program requirement changes that will happen in the Business Administration and BADT Programs. NEO also requests the deletion of five programs and certificates, which were all previously suspended and have not been active for over three years. There is currently no enrollment in those suspended programs.

Regent Walker moved and Regent Milner seconded to approve Item E-1 as presented in the NEO Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

G-1 Approval of campus peace officer action

<u>Commission</u>	<u>Commission No.</u>
Cheyenne Howard.....	825

Regent Davis moved and Regent Harrel seconded to approve Item G-1 as presented in the NEO Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

The business of NEO being concluded, President Stafford and other members of the College's administration were excused from the meeting.



NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges
December 1, 2023

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Kyle Stafford Remarks
2. Highlights of NEO Update

B – RESOLUTIONS- None

C - POLICY AND OPERATIONAL PROCEDURES- None

D - PERSONNEL ACTIONS-

1. Board authorization is requested for personnel actions including new appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Boarding including resignations, terminations, suspensions, retirements, etc. are provided for information purposes only (*Reference Document D-1*).

E - INSTRUCTIONAL PROGRAMS-

1. Board authorization is requested for curricular changes outlined in *Reference Document E-1*.

F - BUDGETARY ACTIONS- None

G - OTHER BUSINESS AND FINANCIAL MATTERS-

1. Board authorization is requested of campus peace officer actions (*Reference Document G-1*).

H - CONTRACTUAL AGREEMENTS (other than construction and renovation) – None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None

J - PURCHASE REQUESTS – None

K - STUDENT SERVICES/ACTIVITIES- None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-state travel summary for October 2023 (Reference Document M-1).
2. OSRHE Academic Calendar for 2024-2025 (Reference Document M-2).



D. PERSONNEL ACTIONS-

1. Board authorization is requested for personnel actions including new appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the board including resignations, terminations, suspensions, retirements, etc. are provided for information purposes only.

Personnel actions requiring board approval for new appointments, reappointments, changes in salary, changes in title or rank, personnel leave, etc.

Name	Action	Effective Date	Salary/Rate Annually
Jessica Mayfield	Employ Director of Medical Lab Technician Program & Instructor	1/1/2024	\$50,202.22

Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirement, etc.

Name	Action	Effective Date	Salary/Rate Annually
Cheyenne Howard	Employ Police Officer	10/30/2023	\$14,489.28
Eric Iverson	Transfer Back to Alumni Coordinator	11/6/2023	\$29,925.00
Isaac Perez	Transfer Asst. Football Coach/RA	11/7/2023	\$25,000.00
Bailey Welch	Separation Administrative Asst. Athletics	11/7/2023	\$25,662.00
Abby Ishmael	Employ Assistant Softball Coach	11/10/2023	\$15,000.00
Marsha Cleaver	Employ Academic Tutor Nursing	11/27/2023	\$28,080.00



CURRICULAR CHANGE REQUESTS

E - INSTRUCTIONAL PROGRAMS-

1. Northeastern Oklahoma A&M (NEO) College requests approval of the following curricular changes. Upon approval, NEO A&M College will submit the curricular change requests to the Oklahoma State Regents for Higher Education for approval.

Program Modifications

Business Administration– AS Degree

- Management Information Systems
 - Delete Option
- Business Administration
 - Move five Computer Science courses into degree plan to accommodate students interested in Management Information Systems, plan of study on page 2.

Business Administration Technology – AAS Degree

- Entrepreneurship
 - Delete Option
- Management and Marketing Option
 - Move three courses from Required to Electives to allow flexibility in scheduling, plan of study on page 3.
- Accounting Option
 - Move two courses from Required to Electives to allow flexibility in scheduling, plan of study on page 4.

The following programs have not been active for over three years; therefore, NEO requests the deletion. Program reviews were previously conducted concluding programs as unsustainable offerings. Actions requested are ensuring Oklahoma State Regents for Higher Education have an accurate inventory of current NEO academic programs.

Delete Programs

Speech and Theatre AA Degree

Native American Studies – AA Degree

Natural Resource Ecology and Management – AAS Degree

Natural Resource Ecology and Management – One Year Certificate

Natural Resource Ecology and Management – Two-Year Certificate



Business Administration

Associate in Science School of Human Environmental Science

This curriculum is designed to prepare the student for transfer to a Bachelor's program in Business Administration. By proper advisement in the selection of electives, students may prepare for a four-year program in Economics, Finance, Marketing, Management, or other business related fields. Students should consult the catalog of the college or university to which they plan to transfer and carefully select courses that will meet requirements for both the baccalaureate and associate degree programs. For more information contact the Business and Technology Department at (918) 540-6294 or e-mail business@neo.edu.

GENERAL EDUCATION REQUIREMENTS (37-38 HOURS)

Communication	6	ENGL 1113 Freshman Composition I ENGL 1213 Freshman Composition II
History	3	HIST 1483 American History to 1865 HIST 1493 American History since 1865
Political Science	3	POLS 1113 American Government
Humanities	6	Select from the Humanities listing in the Academic Program
Science	7-8	Any Science courses listed in the Academic Programs section 1 must be a lab science
College Math	3	Any college-level MATH course as listed in the Academic Programs section
Required Elective	3	PSYC 1113 General Psychology SOC1 1113 Intro to Sociology
General Ed Elective	6	SPCH 2713 Intro to Speech Communication and additional Liberal Arts and Science course(s)
Computer Proficiency	3	CS 1103 Computers in Society

PROGRAM REQUIREMENTS (23 HOURS)

Core Requirements	13	ACCT 2103	Financial Accounting		
		ACCT 2203	Managerial Accounting		
		ECON 2013	Intro to Macroeconomics		
		ECON 2023	Intro to Microeconomics		
		FYE 1011	Freshman Year Experience		
Directed By Advisor	9-10	ACCT 2523	Computerized Accounting		
		BADM 2103	Principle Styled Leadership		
		BADM 2113	Business Communications		
		BADM 2123	World of Business		
		BADM 2133	Business Ethics		
		BADM 2223	Business Law		
		CS 1103	Computers in Society		
		MATH 2103	Elementary Calculus		
		MGMT 1223	Small Business Management		
		MGMT 2023	Human Resources Management		
		MGMT 2213	Principles of Management		
		MKTG 2123	Marketing		
		OIS 1133	Professional Development		
		OIS 2033	Excel Spreadsheets		
		OIS 2523	Microsoft Word		
		STAT 2023	Elementary Statistics for Business and Economics		
				Approved Business Electives Add these elective options: CS 2103 Computer Concepts CS 2134 Intro to Programming CS 2023 Advanced Programming CS 2303 Database programming 1 CS 1373 Network Operating Systems *Consult with an academic advisor for options	

Total Degree Program Hours: 60



Business Administration Technology Marketing & Management

Associate in Applied Science School of Human Environmental Science

This curriculum prepares the student for entry-level employment in supervision, retail sales, and business management by developing fundamental skills, knowledge, attitudes, and experience needed to function in the various positions with management and marketing. For more information, contact the Business and Technology Department at (918) 540-6294 or email: business@neo.edu.

GENERAL EDUCATION REQUIREMENTS (18 HOURS)

Communication	6	ENGL 1113 Freshman Composition I ENGL 1213 Freshman Composition II
History	3	HIST 1483 American History to 1865 HIST 1493 American History since 1865
Political Science	3	POLS 1113 American Government
General Ed Elective	6	Approved Liberal Arts and/or Science course(s)
Computer Proficiency	3	CS 1103 Computers in Society

PROGRAM REQUIREMENTS (43 HOURS)

Core Requirements	34 25	ACCT 1103	Financial Acct. Procedures I or
		ACCT 2103	Financial Accounting
		ACCT 1203	Financial Acct. Procedures II or
		ACCT 2203	Managerial Accounting
		BADM 2103	Principal Styled Leadership
		BADM 2123	World of Business
		BADM 2133	Business Ethics
		BADM 2153	Consumer Math
		FYE 1011	Freshman Year Experience
		MGMT 2213	Principals of Management
		MKTG 2123	Marketing
		OIS 1133	Professional Development
		OIS 2033	Excel Spreadsheets
Directed By Advisor	12 18	ACCT 2523	Computerized Accounting
		BADM 2113	Business Communications
		BADM 2223	Business Law
		BADM 2300	Business Internship (variable credit)
		CS 1103	Computers in Society
		ECON 2013	Intro to Macroeconomics
		ECON 2023	Intro to Microeconomics
		MGMT 1133	Human Relations
		MGMT 1223	Small Business Management
		MGMT 2023	Human Resources Management
		SPCH 2713	Intro to Speech Communication
		STAT 2023	Elementary Statistics for Business and Economics
		Approved Business Elective Add These courses as elective options: BADM2103 – Principal Styled Leadership BADM 2123 – Business Ethics BADM 2133 – consumer Math Fin 2123 – Personal Finance *Consult with an academic advisor for options	

Total Degree Program Hours: 61



Business Administration Technology Accounting Option

Associate in Applied Science School of Human Environmental Science

This curriculum prepares the student for entry-level employment by developing skills needed to function in a variety of positions in the accounting field. For more information contact the Business and Technology Department at (918) 540-6294 or email business@neo.edu.

GENERAL EDUCATION REQUIREMENTS (18 HOURS)

Communication	6	ENGL 1113 Freshman Composition I ENGL 1213 Freshman Composition II
History	3	HIST 1483 American History to 1865 HIST 1493 American History since 1865
Political Science	3	POLS 1113 American Government
General Ed Elective	3	Additional Liberal Arts and/or Science course(s)
Computer Proficiency	3	See page 63 for requirements

PROGRAM REQUIREMENTS (43 HOURS)

Technical/Occupational Specialty	34 25	ACCT 1103	Financial Acct Procedures I
		ACCT 1203	Financial Acct Procedures II
		ACCT 2203	Managerial Accounting
		ACCT 2523	Computerized Accounting
		BADM 2123	World of Business
		BADM 2133	Business Ethics
		BADM 2153	Consumer Math
		FIN 2123	Personal Finance
		FYE 1011	Freshman Year Experience
		OIS 1133	Professional Development
		OIS 2033	Microsoft Excel
Technical/Occupational Support *As directed by Advisor	12 25	BADM 2113	Business Communications
		BADM 2223	Business Law
		BADM 2303	Business Internship
		CS 1103	Computers in Society
		ECON 2013	Intro to Macroeconomics
		ECON 2023	Intro to Microeconomics
		MGMT 1133	Human Relations
		MGMT 1223	Small Business Management
		MGMT 2023	Human Resources Management
		MGMT 2213	Principles of Management
		MKTG 2123	Marketing
		STAT 2023	Elementary Statistics
		Approved Business Electives Add These elective options: BADM 2133 – Business Ethics FIN 2123 – Personal Finance *Consult with an academic advisor for options	

Total Degree Program Hours: 61



G – OTHER BUSINESS AND FINANCIAL MATTERS-

- 1. Board authorization is requested of campus peace officer actions:

Campus Peace Officer Commissions:

Name	Campus	Cleet Certification
Cheyenne Howard	NEO A&M College	Yes



M – OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD –

1. Out-of-state travel summary for October 2023.

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of

Oct-23

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

Fund Source	Amount Expended (4)	Amount Expended (4)	No. Trips (4)	Amount Expended (4)	No. Trips (12)	Amt. Exp Current FY (12)	No. Trips (14)	Amt. Exp Prior FY (14)
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
State Approp. (290)	4	\$1,491.47	2	\$665.35	6	\$2,912.73	12	\$4,790.43
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	0	\$0.00	2	\$1,043.54	6	\$2,417.87	2	\$15,575.86
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total	4	\$1,491.47	4	\$1,708.89	12	\$5,330.60	14	\$20,366.29



M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

2. OSRHE Academic Calendar for 2024-2025

ACADEMIC CALENDAR 2024-2025 (Tentative) SUMMER SESSIONS 2024

Enrollment	November 2023 – May 2024
Classes Begin 8:00 a.m.....	June 3, 2024
Juneteenth Holiday No Classes\Offices Closed.....	June 19, 2024
July 4 th Holiday No Classes\Offices Closed.....	July 4, 2024
Term Ends	July 25, 2024
FALL SEMESTER 2024	
Faculty Return	August 12, 2024
Classes Begin 8:00 a.m. (Monday).....	August 19
Last Day to Enroll in 1 st 8-week classes	August 20
Last Day to Enroll for 16-week classes	August 23
Last Day to Drop 1 st 8-week classes with a refund.....	August 23
Last Day to Add 16-week Classes (currently enrolled students).....	August 30
Last Day to Drop 16-week classes with a refund	August 30
Labor Day Holiday No Classes\Offices Closed.....	September 2
Last Day to Drop 1 st 8-week with an automatic “W”	September 27
Mid-Semester Grade 16-week classes Reports Due 4:00 p.m.	October 8
Second 8-week classes begin.....	October 14
Last Day to Enroll in 2 nd 8-week classes	October 15
Fall Break No Classes\Offices Closed.....	October 17-18
Last Day to Drop 2 nd 8-week classes with a refund.....	October 22
Last Day to Drop 16-week with an automatic “W”	November 15
Last Day to Drop 2 nd 8-week with an automatic “W”	November 25
Thanksgiving Holiday	November 27-29
Classes Resume 8:00 a.m.	December 2
Classes End & Last Day to Drop a Class.....	December 6
Semester Examinations.....	December 7-12
Final Grade Reports Due 2:00 p.m.	December 13
Semester Ends	December 13
SPRING SEMESTER 2025	
Faculty Return	January 8, 2025
Classes Begin 8:00 a.m.	January 13
Last Day to Enroll in 1 st 8-week classes	January 14
Last Day to Enroll in 16-week classes	January 17
Last Day to Drop 1 st 8-week classes with a refund.....	January 17
MLK Holiday Day – No Classes\Offices Closed	January 20
Last Day to Add 16-week classes (currently enrolled students).....	January 27
Last Day to Drop 16-week classes with a refund	January 27
Last Day to Drop 1 st 8-week with an automatic “W”	February 21
Mid-Semester Grade Reports 16-week classes Due 4:00 p.m.	March 4
Second 8-week classes begin.....	March 10
Last Day to Enroll in 2 nd 8-week classes	March 11
Last Day to Drop 2 nd 8-week classes with a refund.....	March 14

Spring Break No Classes\Offices Closed	March 17-21
Classes Resume 8:00 a.m.	March 24
Last Day to Drop 16-week classes with an automatic "W".....	April 11
Last Day to Drop 2 nd 8-week with an automatic "W"	April 25
Classes End & Last Day to Drop a Class.....	May 2
Semester Examinations.....	May 3-8
Commencement Exercises.....	May 8
Final Grade Reports Due 2:00 p.m.	May 9
Semester Ends	May 9

Select four and/or eight-week courses are offered for students with six different starting times during the academic year. These starting and closing dates are as follows:

	<u># weeks</u>	<u>Operational Dates</u>
Summer Session	4.....	June 3 to June 27, 2024
	4.....	July 1 to July 25, 2024
Fall Semester	8.....	Aug 19 to Oct 11, 2024
	8	Oct 14 to Dec 13, 2024
Winter Intersession	3.....	Dec 16, 2024 to Jan 10, 2025
Spring Semester	8.....	Jan 13 to March 7, 2025
	8.....	March 10 to May 9, 2025

VI. LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Interim President Dr. Ruth Ray Jackson and other members of the administration came before the Board to review the Agenda and present the business of Langston University (LU). (The LU Agenda is attached to section and considered a part of these minutes.)

Interim President Jackson said LU's fall semester has concluded; final exams took place on November 19th and faculty and students are already enjoying their holiday break. Many students have told the administration they have gotten a head start on seasonal employment and are working during the break to earn money to continue their education. She said the LU administration continues to receive positive feedback on their academic semester model. They speak with universities across the country almost weekly who ask to learn more about this model because they heard about the success and positive feedback at LU. She said they also hear from families who talk about the burden this schedule relieves by not having to purchase multiple flights and the additional costs of transportation so close to final exams and the holidays.

Interim President Jackson said LU also had an HLC visit this semester, the purpose of which was to approve LU's new Oklahoma City location. They received official notification that the LU-OKC location has been approved, and she expressed appreciation to Dr. Alonzo Peterson, Interim Vice President for Academic Affairs, for his leadership and his team's work to accomplish a successful visit. Interim President Jackson gave a faculty highlight about Dr. Corey Moore, who she said is Chair and Professor within the Department of Rehabilitation, Counseling, and Disability Studies. Dr. Moore was recently appointed to the advisory committee to the director of the National Institutes of Health (NIH). The NIH is the largest biomedical research agency in the world, and Dr. Moore's appointment is significant because LU will have an opportunity to assist in shaping the priorities and policies at the NIH, which impacts all communities, particularly communities of color and underserved populations. She said Dr. Moore has an impressive record in research at LU with over 20 years in grantsmanship peer-review journals and publications and scientific papers. She said they are very proud of Dr. Moore's accomplishments and his appointment to this important committee.

She said LU has a new campaign titled "We Roar", which was released in conjunction with LU's 2023 homecoming. She said the We Roar campaign is led by Ms. Theresa Powell, Vice President for Operations, as well as LU's public relations (PR) team. The campaign highlights the achievements and opportunities of LU students and is multi-faceted with a brand new commercial, as well as a new podcast they are very excited about that is also titled We Roar. Two podcast episodes were released today, each featuring an LU student's story. More episodes will be released throughout the spring semester, and they are very proud of the work LU's PR team is doing to highlight LU's students.

Interim President Jackson said she would like to recognize Ms. Powell for recently being recognized as one of the top 50 women leaders in Oklahoma for 2023 by Women We Admire. This organization recognizes women executives throughout the United States and Canada.

She said they are proud that Ms. Powell has been recognized for her hard work and unwavering service to LU.

She said the basketball teams are off to a great start this season. The Lady Lions finished their recent game against Oklahoma City University (OCU) with a win, making their record 6-1. The men's basketball team continues its success from last season and is currently ranked No. 3 in the National Association of Intercollegiate Athletics (NAIA) with a record of 6-0.

Interim President Jackson said LU recently hosted legislators from the U.S. House of Representatives' Education Committee on campus. This gave the representatives the opportunity to visit with six different LU students who were still in the area for winter break and who shared their experiences attending Oklahoma's only HBCU. The students spoke about the research, leadership clubs and organizations, and their professional goals as well as their relationships with faculty and staff as they prepare to enter the workforce, all of which have contributed to their transformative education. Legislators also met with faculty members, deans, and administrators while on campus, which provided them with the opportunity to share their achievements. This also provided LU the opportunity to speak to the legislators about the priorities of LU, which align with the priorities of OSRHE Chancellor Allison Garrett for the Oklahoma State System of Higher Education. They received great feedback from the legislators about the work that is being done at LU and felt encouraged by the visit. The legislators also toured the campus, including a visit to LU's world-renowned American Institute for Goat Research, which is always a highlight of the Langston campus tours. She expressed appreciation to the Board office—in particular, Ms. Jessica Russell and Ms. Karlee Belle Gholson—for their work in coordinating the visit and making it a success.

D-1 Approval of personnel actions

Regent Callahan moved and Regent Milner seconded to approve Item D-1 as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

E-1 Approval of program modifications to Music Education (Music Vocal)

E-2 Approval of program modifications to Music Education (Music Instrumental)

(The documents related to Items E-1 and E-2 are collectively on file in the Board of Regents' Office as Doc. No. 3-12-1-23 and considered a part of these minutes.)

Regent Davis moved and Regent Taylor seconded to approve Section E, Items 1 and 2 as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

G-1 Approval of peace officer actions

<u>Commission</u>	<u>Commission No.</u>
Jeremy Buckner.....	822
Shawn Bragan.....	823
Jerald Ray Bull.....	824
<u>Decommission</u>	<u>Commission No.</u>
Deidre Holliday.....	787

Regent Callahan moved and Regent Milner seconded to approve Item G-1 as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

I-1 Approval to select an architect to assist with the design and construction of a Physical Therapy Clinic at the Langston campus

Interim President Jackson said all three Items in Section I were discussed with members of the FAPF Committee earlier in the week.

FAPF Committee Chair Walker said costs for this project are not expected to exceed \$4 million. The Committee acted to recommend Board approval of LU’s request to select KSQ Architects, PC, as the architectural firm for this project.

Regent Walker moved and Regent Harrel seconded to approve the selection of KSQ Architects, PC, as the architectural firm for the project presented in Item I-1 of the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

I-2 Approval to select a construction manager at risk to assist with the design and construction of a Physical Therapy Clinic at the Langston campus

FAPF Committee Chair Walker said the Committee acted to recommend Board approval of LU's request to select Lippert Bros., Inc., as the construction management firm for this project.

Regent Walker moved and Regent Baetz seconded to approve the selection of Lippert Bros., Inc., as the construction management firm for the project presented in Item I-2 of the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

I-3 Approval to engage Telco Supply Company through the appropriate State contract to complete a fiber optic upgrade on the Langston campus using available HEERF grant funding

FAPF Committee Chair Walker said the estimated cost for this expenditure is \$1,351,087.61, and the Committee acted to recommend Board approval of LU's request.

Regent Walker moved and Regent Baetz seconded to approve Item I-3 as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

J-1 Approval of sole-source purchase for a PerkinElmer DA 7250 (near-infrared instrument) for use at the American Institute for Goat Research within the Sherman Lewis School of Agriculture and Applied Sciences

J-2 Approval to purchase farm equipment for the Sherman Lewis School of Agriculture and Applied Sciences through a State contract with Great Plains Kubota

J-3 Approval to solicit public bids and process a purchase order to the selected vendor for two state-of-the-art Hoop Houses for use within the Sherman Lewis School of Agriculture and Applied Sciences

J-4 Approval to purchase a Hydrotherm HTC - Soxtherm SOX416 to be used within the Sherman Lewis School of Agriculture and Applied Sciences

Regent Taylor moved and Regent Milner seconded to approve Section J, Items 1-4 as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

J-5 Approval to increase as-needed facility maintenance contracts beyond the 15% threshold to cover anticipated needs in the Spring 2024 semester

FAPF Committee Chair Walker said after discussion of this Item with members of the LU administration, the Committee acted to recommend Board approval. He noted this increase will allow LU to cover costs for its Winter Make Ready (WMR) in residential housing facilities, as well as any routine facilities maintenance costs.

Regent Walker moved and Regent Harrel seconded to approve Item J-5 as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

The business of LU being concluded, Interim President Jackson and other members of the University's administration were excused from the meeting.



LANGSTON UNIVERSITY

Langston, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma A&M
Colleges

December 1, 2023

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by Interim President, Dr. Ruth Ray Jackson

B – RESOLUTIONS

None

C - POLICY AND OPERATIONAL PROCEDURES

None

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (*Reference Document D-1*)

E - INSTRUCTIONAL PROGRAMS

1. Approval is requested for Program Modifications to Music Education (Music Vocal). (*Reference Document E-1*)
2. Approval is requested for Program Modifications to Music Education (Music Instrumental). (*Reference Document E-1*)

F - BUDGETARY ACTIONS

None

G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Peace officer actions (*Reference Document G-1*)

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Approval is requested to select an architect to assist Langston University with the design and construction of a Physical Therapy Clinic at the Langston campus. (*Reference Document I-1*)
2. Approval is requested to select a construction manager at risk to assist the university with the design and construction of a Physical Therapy Clinic at the Langston campus. (*Reference Document I-2*)
3. Approval is requested to engage Telco Supply Company through the appropriate state contract (SW1030) to complete a fiber optic upgrade on the Langston Campus using available HEERF grant funding. (*Reference Document I-3*)

J - PURCHASE REQUESTS

1. Approval is requested to purchase, via sole source, a PerkinElmer DA 7250™ (near-infrared instrument) for use at the American Institute for Goat Research (AIGR) within the Sherman Lewis School of Agriculture and Applied Sciences. (*Reference Document J-1*)
2. Approval is respectfully requested to purchase farm equipment for the Sherman Lewis School of Agriculture and Applied Sciences through OMES state contract (SW0196G) with Great Plains Kubota. (*Reference Document J-2*)
3. Approval is respectfully requested to solicit public bids and process a purchase order to the selected vendor for two state-of-the-art Hoop Houses to be used within the Sherman Lewis School of Agriculture and Applied Sciences. (*Reference Document J-3*)
4. Approval is requested to purchase, via sole source, a Hydrotherm HTC – Soxtherm SOX416 to be used within the Sherman Lewis School of Agriculture and Applied Sciences. (*Reference Document J-4*)

5. Approval is respectfully requested to increase as-needed facility maintenance contracts beyond the 15% threshold to cover anticipated needs in the Spring 2024 semester. (*Reference Document J-5*)

K - STUDENT SERVICES/ACTIVITIES

None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

None

All items listed above are respectfully submitted for your approval.

Sincerely,

A handwritten signature in black ink that reads "Ruth Ray Jackson". The signature is written in a cursive, flowing style.

Ruth Ray Jackson, Ph.D.
Interim President

D – PERSONNEL ACTIONS

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc.

Board approval is requested for the following personnel actions:

Name	Action	Effective Date	Salary/Rate
Ayana Spriggs Talley	Employ as Executive Director of Information Technology	10/13/2023	\$125,000 annually (12-month basis)
Shauntae Sourie	Employ as Director of Human Resources	10/30/2023	\$85,000 annually (12-month basis)
Ashton Jones	Employ as Assistant Professor of Music & Director of Choral Activities	1/4/2024	\$58,000 (9-month, tenure-track faculty)
Dr. Leonard Towns-Newby	Change in salary & title from Instructor to Assistant Professor	10/4/2023	\$60,000 annually (12-month basis)
Caitlin Corbett	Change in salary & title from Head of Technical Services to Acting Director of University Libraries	10/3/2024	\$70,000 annually (12-month basis)

The following personnel items are listed for informational purposes only:

Name	Title	Type	Effective Date	Service Time
Kathleen Montella	Activity Director/ School of Nursing and Health Professions	Retirement	12/31/2023	2/14/2014-12/31/2023
Perry Sanders	Research Assistant Professor, Department of Rehab & Disabilities Studies	Retirement	2/1/2024	6/1/2009-2/1/2024
Tamera Danel	Administrative Assistant	Retirement	1/19/2024	3/6/2017-1/19/2024
Daryl Bass	Associate Director of Residential Life & Housing	Resignation	10/27/2023	08/3/2022-10/27/2023

G – OTHER BUSINESS AND FINANCIAL MATTERS

1. Peace officer commissions:

NAME	CAMPUS
Jeremy Buckner	LU
Shawn Bragan	LU
Jerald Ray Bull	LU

2. Revocation of peace officer commissions:

NAME	CAMPUS	COMM. NO.
Deidre Holliday	LU	787

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

Approval to Select an Architect to Assist the University with Design and Construction of a Physical Therapy Clinic

Board Approval is requested to select an architect to assist the university with the design and construction of a new physical therapy clinic on the Langston campus. The firms listed below, in order of receipt of Letters of Interest, are all qualified to work on this project:

KKT Architects, Inc., Tulsa, Oklahoma

KSQ Architects, PC, Tulsa, Oklahoma

HFG Architecture, Tulsa, Oklahoma

FUNDING

Costs for this project are not expected to exceed \$4 million and will be from legally available funds.

JUSTIFICATION

The Physical Therapy Clinic at Langston University (LU) will be designed to provide a learning laboratory in which students will engage in patient treatment while in the Doctoral of Physical Therapy program at Langston University. The physical therapy clinic will operate as a not-for-profit entity offering pro-bono services to community members qualifying for facility admission. The clinic will not only enhance the educational experience of the students, but also it will provide a much-needed service to undergraduate students, faculty, and staff at Langston University. Furthermore, the clinic will fill a void in healthcare services in Langston and surrounding rural communities.

The clinic's construction and daily operations will be supported by Title III grant funding. Situated adjacent to Langston's main campus with frontage on Highway 33, the ideal site has been selected for construction, allowing for easy access to the campus and surrounding communities. The proposed clinic is a 7000-square-foot, state-of-the-art facility that can address numerous movement dysfunctions and patient populations, including pediatrics, adults, geriatrics, and student-athletes. This further fulfills the mission of the School of Physical Therapy to educate and graduate clinician generalists in primary care physical therapy in rural or urban settings.

The design and construction of the facility will include all necessary fixtures, equipment, site development and utilities.

Permission to begin the selection process was given at the June 16, 2023 Board meeting. The selection process began June 26, 2023 when a letter was sent to the State Construction Administrator at the office of Management and Enterprise Services requesting the list of consultants registered with that office. On August 15, 2023 Project Notifications were sent to the registered firms informing them of the College's intent to select a consultant for this project. Eleven firms submitted Letters of Interest.

The selection committee reviewed the Letters of Interest and seven firms were invited for interview on September 26, 2023. At the conclusion of the interviews, the selection committee determined to recommend the firms listed above for Board consideration. This project is coordinated by Theresa Powell, LU, and Phil Thomas and Jana Phillips, Long Range Facilities Planning.

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

Approval to Select a Construction Manager At Risk to Assist the University with Design and Construction of a Physical Therapy Clinic

Board Approval is requested to select a construction manager at risk to assist the university with the design and construction of a new physical therapy clinic on the Langston campus. The firms listed below, in order of receipt of Letters of Interest, are all qualified to work on this project:

Flintco, LLC, Tulsa, Oklahoma

Lippert Bros., Inc., Oklahoma City, Oklahoma

CMS Willowbrook, Tulsa, Oklahoma

FUNDING

Costs for this project are not expected to exceed \$4 million and will be from legally available funds.

JUSTIFICATION

The Physical Therapy Clinic at Langston University (LU) will be designed to provide a learning laboratory in which students will engage in patient treatment while in the Doctoral of Physical Therapy program at Langston University. The physical therapy clinic will operate as a not-for-profit entity offering pro-bono services to community members qualifying for facility admission. The clinic will not only enhance the educational experience of the students, but also it will provide a much-needed service to undergraduate students, faculty, and staff at Langston University. Furthermore, the clinic will fill a void in healthcare services in Langston and surrounding rural communities.

The clinic's construction and daily operations will be supported by Title III grant funding. Situated adjacent to Langston's main campus with frontage on Highway 33, the ideal site has been selected for construction, allowing for easy access to the campus and surrounding communities. The proposed clinic is a 7000-square-foot, state-of-the-art facility that can address numerous movement dysfunctions and patient populations, including pediatrics, adults, geriatrics, and student-athletes. This further fulfills the mission of the School of Physical Therapy to educate and graduate clinician generalists in primary care physical therapy in rural or urban settings.

The design and construction of the facility will include all necessary fixtures, equipment, site development and utilities.

Permission to begin the selection process was given at the June 16, 2023 Board meeting. The selection process began June 26, 2023 when a letter was sent to the State Construction Administrator at the office of Management and Enterprise Services requesting the list of

consultants registered with that office. On August 15, 2023 Project Notifications were sent to the registered firms informing them of the College's intent to select a consultant for this project. Eight firms submitted Letters of Interest.

The selection committee reviewed the Letters of Interest and all eight firms were invited for interview on September 28, 2023. At the conclusion of the interviews, the selection committee determined to recommend the firms listed above for Board consideration. This project is coordinated by Theresa Powell, LU, and Phil Thomas and Jana Phillips, Long Range Facilities Planning.

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

Approval to engage with Telco Supply Company through a state contract (SW1030) to complete a fiber optic upgrade and installation of generators on the Langston Campus using available HEERF grant funding.

Approval is respectfully requested for Langston University to engage Telco Supply Company through the appropriate state contract (SW1030) to complete a fiber optic upgrade on the Langston Campus. This project will shore up critical fiber pathways on campus and help to prepare the campus for additional, future fiber upgrades to further improve network connectivity and bandwidth capacity to outlying buildings. The estimated cost of this expenditure is \$1,248,309.36 and funding will come from legally available funds within the remaining HEERF grant award. An inclusive quote of all project components is enclosed.

This project will be coordinated by Heath Hodges, CIO for the Oklahoma A&M System, team members at Langston University, as well as support from team members at OSU Enterprise IT.

Telco Supply Company

PO Box 775 Sulphur, Oklahoma 73086

DATE: 11/28/2023
Estimate #: 1128231235
State Contract#: SW1030
TO: Oklahoma State University
ATTN: Jay Lively
 405-744-6676 office
jay.lively@okstate.edu



Banks O'Kelley
 Sales
 Office 580-622-0244
 Fax 580-622-8888
 Cell 580-618-5619
bokelley@chickasawphone.net

Chase Honea
 RCDD
 Office 580-622-0243
 Fax 580-622-8888
 Cell 580-222-3207
chonea@chickasawphone.net

Scope of Work: OSU-Langston-Fiber & Conduit Install to (31) Building locations

- Install(1) 144SM outdoor foc in 2" conduit from Paige Hall to AG Research and PD
- Install (24) FOC to other buildings from Page-PD-AG and terminate only (12) strands in each Bldg.
- Install (12) FOC interlock for internal connections from closet to closet
- Splice only(12) in each building in cassettes, Install patchpanels, label and test all fibers.
- Backhoe, Trenching and Boring will be required to install duct and pullboxes on route. Label, test accordingly.

2023-2024
Corning Fiber Solution-OSP Pricing

ITEM #	DESCRIPTION	PART NUMBER	U/I	QUANTITY	UNIT PRICE	TOTAL
1	MATERIALS					
2	144 fiber SM outdoor cable, PLN		FT	4200	\$4.55	\$19,110.00
3	12 fiber SM indoor cable, interlock PLN		FT	24850	\$2.85	\$70,822.50
4	24 fiber SM in/outdoor cable, PLN		FT	39880	\$3.85	\$153,538.00
5	Fiber patch panel, Rack mount 4U		EA	6	\$545.00	\$3,270.00
6	Fiber patch panel, Rack mount 1U		EA	26	\$355.00	\$9,230.00
7	Fiber Splice Cassettes 12port lc/sm		EA	215	\$545.00	\$117,175.00
8	Fiber splice enclosure, coyote		EA	22	\$825.00	\$18,150.00
9	Fiber splice trays, coyote		EA	44	\$57.59	\$2,533.96
10	Fiber cable tags, pkg of 5	PST-FO	EA	60	\$17.30	\$1,038.00
11	Pullbox, 36"x48"x36"		EA	66	\$1,079.70	\$71,260.20
12	J-hooks/D-rings		EA	2500	\$8.00	\$20,000.00
13	Cord supports		EA	45	\$26.00	\$1,170.00
14	Nema Box, 12"x6"x12"		EA	31	\$110.00	\$3,410.00
15	Link Seal 2"		EA	31	\$185.00	\$5,735.00
16	Duct Seal Kit		EA	31	\$94.10	\$2,917.10
17	2" conduit, Rigid		FT	465	\$15.00	\$6,975.00
18	2" Conduit , HDPE		FT	34500	\$1.45	\$50,025.00
19	2" elbow		EA	62	\$45.00	\$2,790.00
20	Tracer Wire		FT	44000	\$0.65	\$28,600.00
21	Gravel Rock, 1.5"		ton	66	\$95.00	\$6,270.00
22	Pull rope		FT	44000	\$0.25	\$11,000.00
23						\$0.00
24						\$0.00
25						\$0.00
26						\$0.00
27	LABOR					
28	Cable Installation		FT	44080	\$1.65	\$72,732.00
29	Backhoe		EA	85	\$330.00	\$28,050.00
30	Trenching		FT	17,250	\$4.25	\$73,312.50
31	Boring, 2"		FT	3555	\$27.32	\$97,122.60
32	Pullbox Installation		EA	66	\$328.00	\$21,648.00
33	Coredrills		EA	31	\$125.00	\$3,875.00
34	General Labor:		MHR	2850	\$71.07	\$202,549.50
35	Fusion splices		EA	3200	\$45.00	\$144,000.00
36						
37						
38						
39						
40						
41						
42						
43						
44						
45	Pricing valid for 30 days, upon receipt of PO work will be scheduled				Labor & Materials:	\$1,248,309.36
46	approximately 2 weeks from date of PO receipt. Any work outside the above				Tax	Exempt
47	Scope of work will require a change order and PO before approval.				TOTAL JOB COST	\$1,248,309.36

NOTES: This project will require Call Okie locates prior to digging

J – PURCHASE REQUESTS

1. Approval is requested to purchase, via sole source, a PerkinElmer DA 7250™ (near-infrared instrument) for use at the American Institute for Goat Research (AIGR) within the Sherman Lewis School of Agriculture and Applied Sciences.

This laboratory equipment will serve to support and optimize the dairy end-products as part of the Product Development Program conducted at the American Institute for Goat Research (AIGR). PerkinElmer U.S. LLC is the approved vendor in Banner for this equipment that possess unique features that meets the Specialized Lab Equipment criterion. The request for this purchase is in the amount of \$85,579.64. Funding for this expenditure will come from legally available funds.



Quotation

PerkinElmer U.S. LLC.
710 Bridgeport Avenue
SHELTON, CT, 06484-4794

Phone:(855) 726-9377
Fax:(203) 266-1072

To: CARLOS ALVARADO
LANGSTON UNIVERSITY
E.L. HOLLOWAY BUILDING, OFC 234
100 SUCCESS AVE
LANSTON OK 73050

Quotation No.: 23219037
Quotation Valid To: 11/18/2023
Quotation Date: 09/20/2023
Payment Terms: Due Upon Receipt
Freight Terms: FCA Origin
Ultimate Destination: UNITED STATES OF AMERICA

Telephone No.: 405-466-6168

Fax No.:

Your Reference:

ITEM	MATERIAL	DESCRIPTION	QTY/EA	UNIT PRICE	TOTAL
1	PER072555	<p>DA 7250 SD NIR ANALYZER</p> <p>Stainless steel sanitary design Diode Array based Near Infrared Reflectance (NIR) Analyzer. Including Results Plus NIR analysis software, 1 Large Sample Dish, 1 small sample dish, user's guide and operator replaceable pre-focused spare lamp with 2 year average life. Includes NetPlus Reports with 12 months data storage and a 3-month free trial of NetPlus Remote.</p> <p>A wide range of additional sample presentation accessories, factory calibrations and calibration development services are available.</p> <p>Features and Benefits:</p> <ul style="list-style-type: none"> -6-second analysis The DA 7250 analyses a sample in a few seconds. Its rapid data collection and minimal sample prep and cleaning between samples make the DA 7250 significantly faster than other NIR instruments thereby increasing sample throughput. -High accuracy on unground and inhomogeneous samples Thanks to its large analyzed surface, exceptional signal/noise ratio and outstanding light throughput, the DA 7250 analyse a much more representative sample than other instruments and accurately analyses inhomogeneous samples with no or minimal sample preparation. -Lab and at-line stand-alone instrument 	1	71,400.00	71,400.00

SEND PURCHASE ORDERS TO:

PerkinElmer U.S. LLC.
710 Bridgeport Avenue
SHELTON, CT, 06484-4794
Phone:(855) 726-9377
Fax:(203) 266-1072
Email: usinstrumentorders.aes@perkinelmer.com

SALES REPRESENTATIVE: Steve Watts
PREPARED BY: Angela Marino



Quotation

PerkinElmer U.S. LLC.
710 Bridgeport Avenue
SHELTON, CT, 06484-4794

Phone:(855) 726-9377
Fax:(203) 266-1072

To: CARLOS ALVARADO
LANGSTON UNIVERSITY

Quotation No.: 23219037
Quotation Valid To: 11/18/2023
Quotation Date: 09/20/2023

ITEM	MATERIAL	DESCRIPTION	QTY/EA	UNIT PRICE	TOTAL
		<p>The DA 7250 SD is IP 65 certified for dust and water resistant and does not require an external computer. Stainless steel housing, design with an open analysis area and without sharp corners it meets hygienic requirements for use in food production area. Thermoelectrically cooled Diode array technology without moving parts in the optics ensure reliable performance and instrument unaffected by vibrations.</p> <p>-Automatic self-tests The DA 7250 automatically performs several self-tests and diagnostics to ensure optimal performance. The wavelength scale is confirmed using a built-in Xenon lamp which emits light at 7 exact wavelengths, and the absorbance scale is checked using a Teflon-coated ceramic reference flag.</p> <p>-Easy to use The straight-forward sample handling and the intuitive user interface mean that anybody can operate the DA 7250 confidently and get accurate results. The large touch screen lets operators clearly see results - even from a distance.</p> <p>-Feature rich software While the user interface is intuitive and easy to use, it also incorporates a number of powerful features such as report generation, result display options and data integration with other applications.</p> <p>-Plug & play devices Windows-enabled USB devices such as memory sticks, barcode scanners, printers are supported. Just plug your device in and start using it.</p> <p>-Data connectivity Analysis results are readily available remotely. The DA 7250 can export data in a multitude of formats and can be configured to automatically exchange data with other applications.</p> <p>-Cloud based web reporting Using our optional NetPlus web reporting and instrument management platform, results from one or multiple instruments can be accessed from anywhere through a web browser.</p> <p>-Same platform as on-line Diode array is the only NIR technology suitable for both benchtop and process analysis. Our on-line and in-line NIR instruments use the same</p>			



Quotation

PerkinElmer U.S. LLC.
710 Bridgeport Avenue
SHELTON, CT, 06484-4794

Phone:(855) 726-9377
Fax:(203) 266-1072

To: CARLOS ALVARADO
LANGSTON UNIVERSITY

Quotation No.: 23219037
Quotation Valid To: 11/18/2023
Quotation Date: 09/20/2023

ITEM	MATERIAL	DESCRIPTION	QTY/EA	UNIT PRICE	TOTAL
		<p>optics platform as the DA 7250 meaning seamless transfer of calibrations in most cases.</p> <p>-ISO 12099 compliant The DA 7250 supports procedures described in ISO standard 12099 on the development and validation of NIR calibrations and is completely compliant with the standard.</p> <p>-Ready-to-use calibrations Available factory calibrations cover a wide range of products and parameters from global database which encompasses hundreds of thousands of samples.</p> <p>Power Requirements: 100-240 V, 50/60 Hz Power Cords included: US and Europe mains cable. Other country specific linecords ordered separately Dimensions: Width 370 mm, Depth 390 mm, Height 517 mm Product Weight: 16 Kg Warranty: includes the standard PerkinElmer 1 Year warranty, 5 year Diode Array spectrometer warranty, plus 1 year of applications support concurrently (includes up to 2 engagements which can be used for fine tuning of pre-loaded calibrations at installation or post install method challenges, provided that a validation showing the need and relevant data are available). Installation: Optional</p>			
2	PER729995	Striker for DA7200	1	7.00	7.00
3	N9307516	LINE CONDITIONER 180 VA,60HZ	1	491.00	491.00
4	PER31512	Reference Check Cell, w. Integral Tray	1	652.00	652.00
5	PER26023	Accessory Tray for DA 7250	1	571.00	571.00
6	PER729978	2400 2oz Cups	1	170.00	170.00
7	PER729997	DA 7250 Keyboard	1	64.00	64.00
8	PER729998	DA 7250 Mouse	1	9.00	9.00
9	PER720132	DA 7250 Dairy Products Calibration Pack.	1	3,730.00	3,730.00

Quotation

PerkinElmer U.S. LLC.
 710 Bridgeport Avenue
 SHELTON, CT, 06484-4794

Phone:(855) 726-9377
 Fax:(203) 266-1072

To: CARLOS ALVARADO
 LANGSTON UNIVERSITY

Quotation No.: 23219037
 Quotation Valid To: 11/18/2023
 Quotation Date: 09/20/2023

ITEM	MATERIAL	DESCRIPTION	QTY/EA	UNIT PRICE	TOTAL
10	PER35120	NetPlus Reports Freemium Sales Discount:	1	1.00 -1.00 0.00	0.00
11	PERAPPSPT	Perten Application Support, Instr	10	200.00	2,000.00
12	N0231040	INSTALL/TRAINING DA 7250	1	900.00	900.00
13	N0231027	Travel Cost Zone2	1	960.00	960.00
Freight/Handling:					4,625.64
Total Net Price in USD:					85,579.64

OPTIONAL ITEMS (Not included in the quotation total)

DABPER072555PPM1	1PM Plan DA 7250 SD NIR ANALYZER	12	281.00	3,372.00
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For your convenience, most orders placed with PerkinElmer can be easily tracked using our Self Service Portal located at <http://selfservice.perkinelmer.com/>. Simply enter your sales order number (provided with your order confirmation information) in combination with your purchase order number or postal code, and discover the current status of your shipment!

Did you know that you can order selected products online at www.perkinelmer.com/shop?

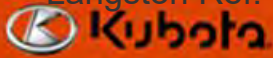
 Steve Watts

BY ISSUING A PURCHASE ORDER FOR ANY PRODUCTS AND/OR SERVICES RELATED TO THIS QUOTATION, CUSTOMER AGREES TO THE APPLICABLE TERMS AND CONDITIONS LOCATED AT <http://www.perkinelmer.com/corporate/policies/>, WHICH ARE HEREBY INCORPORATED HEREIN AND APPLICABLE HERETO. PERKINELMER RESERVES THE RIGHT TO UPDATE ITS TERMS AND CONDITIONS AT ANY TIME; HOWEVER, THE TERMS AND CONDITIONS IN EFFECT AS OF THE DATE OF THE PURCHASE ORDER RELATED TO THIS QUOTATION SHALL APPLY TO SUCH PURCHASE. TERMS SUBJECT TO CREDIT APPROVAL.

J – PURCHASE REQUESTS

2. Approval is respectfully requested to purchase farm equipment for the Sherman Lewis School of Agriculture and Applied Sciences through OMES state contract (SW0196G) with Great Plains Kubota.

The state contract with Great Plains Kubota will be used to purchase a M7-172D - 4WD Deluxe Powershift Transmission Tractor, plus accessories. This equipment will serve to support daily farm operations at the American Institute for Goat Research (AIGR). The request for this purchase is in the amount of \$197,963.20. Funding for this expenditure will come from legally available funds.



The Brand That Serves

Quote Page 1 of
Quote Number: 567806
Effective Date: 09/14/2023
Valid Through: 09/30/2023

Ship To

Kubota Dealer

Bill To

LANGSTON UNIVERSITY ACCOUNTS
PAYABLE
OK
Work: 4056135638
joshua.ringer@langston.edu

Great Plains Stillwater
4505 S Perkins Rd
Stillwater, OK 74074

Kade Killough
Phone: 4057142690
Email:
kkillough@gpkubota.com

LANGSTON UNIVERSITY ACCOUNTS
PAYABLE
PO BOX 670
LANGSTON, OK 73050
Work: 4056135638
joshua.ringer@langston.edu

M7-172D - 4WD DELUXE POWERSHIFT TRANSMISSION TRACTOR



Description	Manufacturer	Model #	Qty	Price Each	Total
M7-172D - 4WD DELUXE POWERSHIFT TRANSMISSION TRACTOR	Kubota	M7-172D	1	\$200,295.70	\$200,295.70
M7P ALTERNATOR DEFOGGER		M7-172D-M7P_ALTERNATOR_DEFOGGER_Y		\$470.48	\$470.48
M7 CREEP		M7-172D-M7_CREEP_Y	1	\$2,354.29	\$2,354.29
40k 25mph 30x15 Semi-Powershift		M7-172D_M7_2_TRANSMISSION_40S		-Included	-Included
M7 CAB SUSPENSION MECH	Kubota	M7-172D-M7_CAB_SUSPENSION_MECH		\$0.00	\$0.00
M7 BAR AXLE	Kubota	M7-172D-M7_BAR_AXLE_Y	1	\$0.00	\$0.00
F-TIRE MICHELIN 440/80R28 XMCL		AMR3943	2	\$0.00	\$0.00
R 480/80R42 MICHELIN AGRIBIB2 R1W 10B		AMR3866A	2	\$0.00	\$0.00

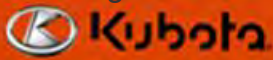
AP-SC4072 - SKID CUTTER HD 72"

Description	Manufacturer	Model #	Qty	Price Each	Total
SKID CUTTER HD 72"	LAND PRIDE	AP-SC4072	1	\$10,365.00	\$10,365.00

SW0196

Kubota Disclaimer

Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions



The Brand That Serves

Quote Page 2 of
 Quote Number: 567806
 Effective Date: 09/14/2023
 Valid Through: 09/30/2023

RC4715 - 15' 540 ROTARY CUTTER

Description	Manufacturer	Model #	Qty	Price Each	Total
15' 540 ROTARY CUTTER	LAND PRIDE	RC4715	1	\$30,308.00	\$30,308.00

S2213 - H & S MANURE SPREADER (130 BUSHEL)

Description	Manufacturer	Model #	Qty	Price Each	Total
H & S MANURE SPREADER (130 BUSHEL)	H & S	S2213	1	\$15,580.00	\$15,580.00

Cash Details

Equipment Total	\$256,548.70
GOVERNMENT DISCOUNT (M7)	-\$46,356.16
LOYALTY DISCOUNT	-\$2,939.54
GOVERNMENT DISCOUNT (SC4072)	-\$2,280.30
PDI (SC4072)	\$185.00
GOVERNMENT DISCOUNT (RC4715)	-\$7,577.00
PDI (RC4715)	\$382.50
Cash Sale Price	\$197,963.20

apply. See dealer or go to KubotaUSA.com for more information.



M7-172D

* * * EQUIPMENT IN STANDARD MACHINE * * *

MH Series**DIESEL ENGINE**

Kubota V6108 Direct Injection
 Rated Engine HP: 153 HP
 Max Engine HP: 168 HP
 Rated PTO HP: 140 HP
 Boost: 5 HP
 6.1L (374 cu. In.) 4 Cyl
 EPA Tier 4 Final Compliant
 Common Rail Electronic Fuel Injection
 Electronic Engine Management
 Turbocharger w/Intercooler
 Engine Power Boost
 Fuel Tank Capacity: 87 Gal
 200 Amp Alternator
 12V 1400 CCA Battery

EXHAUST EMISSION CONTROL

DPF System (Diesel Particulate Filter)

TRANSMISSION

30F/15R Semi-PowerShift
 5 Range, 6-Speed PowerShift
 Auto Shift Mode & 4WD Function
 Electro-Hydraulic Shuttle Shift
 Electro-Hydraulic Front/Rear Diff. Lock
 Auto Diff. Lock Function
 Clutch - Multi Plate Wet
 Planetary Final Drives
 Hydraulic Wet Disc Brakes

FRONT AXLE

Mechanical Front-wheel Drive (MFD)
 Heavy Duty Fixed Front Axle
 Cast Iron Straight Axle
 Outboard Planetary Drive
 Dual Cylinder Hyd. Power Steering
 Adj. (Rim) Tread Spacing

REAR AXLE

Flanged Rear Axle - 8 Bolt Pattern

FLUID CAPACITY

Cooling System: 25.2 qts
 Crankcase 23.2 qts
 Hydraulics/Trans: 22.5 gal.

INSTRUMENTS

Multi-Function Control Lever
 LCD readout for MPH and PTO rpm
 26 Mode LCD Readout
 Tachometer/Hour meter
 Oil Pressure
 Fuel Gauge
 Coolant Temperature
 Gear Speed Digital Light Indicator
 Digital Light Indicator F/R Direction

CAB

Iso-Rubber Mounted Cab
 4-post, ROPS Certified
 RH & LH Doors
 Tinted Glass Doors and Windows
 In-roof window/vent
 Tilt and Telescoping Steering Wheel
 Deluxe Air Ride Seat
 Dual Level Air Conditioning & Heater
 Front and Rear Wiper/Washer
 Rear Window Heated Defrost
 Front Sun Visor & Rear View Mirror
 LH & RH Telescoping Side Mirrors
 Radio Ready Cab
 Steps, Left and Right Side
 Interior Dome Light
 2 - 12V – 3 Pin 30-Amp Couplers
 12V - Outlet
 Cup Holder
 Instructor Seat
 Horn

BALLAST

Std. Front Weight Bracket

TRAVEL SPEEDS
25 MPH/40 KPH

LOADER READY
Loader Ready Engine Side Frame

J – PURCHASE REQUESTS

3. Approval is respectfully requested to solicit public bids and process a purchase order to the selected vendor for two state-of-the-art Hoop Houses to be used within the Sherman Lewis School of Agriculture and Applied Sciences.

The hoop houses will provide the necessary controlled environment equipment which incorporates a rainwater collection system, enabling the round year crop production for Research and Extension activities conducted at the Langston University Horticulture, Education and Research Center (HERC) within the Sherman Lewis School of Agriculture and Applied Sciences. Funding for this expenditure will come from legally available funds.

J – PURCHASE REQUESTS

4. Approval is requested to purchase, via sole source, a Hydrotherm HTC – Soxtherm SOX416 to be used within the Sherman Lewis School of Agriculture and Applied Sciences.

The Hydrotherm HTC – Soxtherm SOX416 is a crucial piece of laboratory equipment needed to support the quality control standards of dairy products in the frame of the Product Development Program conducted at the American Institute for Goat Research (AIGR) within the Sherman Lewis School of Agriculture and Applied Sciences. The request for this purchase is in the amount of \$101,988.00. Funding for this expenditure will come from legally available funds.



Quote Number: B217349
Quote Created: 2022 Nov 03
Quote Expiration Date: 2023 Dec 29

Quote Prepared For:

Langston University
PO BOX 1500
Langston, OK 73050
(877) 466-2231

Prepared by: Eric Weinstein
Cell Phone: +1 8455976771
Office Phone:
Email: eric.weinstein@xylem.com

As with many manufacturers, our order fulfillment times are longer than normal. Please consider this when planning your orders. Thank you for your continued business!

NOTICE:

The following pricing is proprietary and confidential information. Neither this document nor its contents may be revealed or disclosed to unauthorized persons or sent outside the institution without prior permission from Xylem Inc.

Quote #: B217349
Expires: 2023 Dec 29

Proposal Summary

#	Part Number	Description	List Price USD	Qty	Ext. Price USD
1	13-0031	HYDROTHERM Hydrolysis System HT6 V02, 230V 50-60Hz	\$61,285.00	1	\$61,285.00
2	13-0021	SOXTHERM Unit SOX416 6-place macro, 115V 50-60Hz 1000W	\$31,725.00	1	\$31,725.00
3	13-0023	MULTISTAT, control unit for SOXTHERM, 115VAC 50-60Hz	\$6,489.00	1	\$6,489.00
4	1004939	HT Weighing Paper for Hydrotherm (pad with 250 sheets)	\$86.00	1	\$86.00
5	1004092	Folded Filter FF240, Hydrotherm, D 240 mm, 100 pcs	\$213.00	1	\$213.00
6	1005849	Storage tank 10 L, HDPE	\$65.00	1	\$65.00
7	1005850	Storage tank 20 L, HDPE	\$65.00	2	\$130.00
8	331025	Gerhardt Installation and Training	\$1,995.00	1	\$1,995.00
				Subtotal	\$101,988.00

Total List Price	\$101,988.00
- Total Extended Discount (8.65%)	\$8,824.16

Grand Total (in USD)	\$93,163.84
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Terms FOB	Prepay Origin
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For estimate purposes only:

Freight is approximately calculated as 2 Pallets with a cost of \$250 and several small packages at \$55.00 (standard Fedex)

This order is subject to the Standard Terms and Conditions of Sale - Xylem Americas effective on the date the order is accepted which terms are available at <https://www.xylem.com/en-us/support/xylem-americas-standard-terms-and-conditions/> and incorporated herein by reference and made a part of the agreement between parties.

Quote #: B217349
Expires: 2023 Dec 29

YSI Inc., Payment Remittance Instructions
including OI Analytical, Bellingham+Stanley, Gerhardt, and Global Water

Credit Card and Purchase Orders (reference or include quote B217349)

YSI Incorporated

by Phone: (937) 767-7241 (Option 3)
by EMail: customer.focus@xylem.com
by Fax: (937) 767-1058
by Mail: YSI Incorporated
Attn: Order Entry
1725 Brannum Lane
Yellow Springs, OH 45387

- Please make PO out to YSI Incorporated at the address above (Xylem is the parent company and we do business as YSI Incorporated).
- All purchase orders should be accompanied with a copy of this quote or clearly reference the quotation number.
- All purchase orders should have a complete billing and complete shipping address on the purchase order.
- For order acknowledgement please provide email address to send updates on order.
EMail_Address _____
- Taxes and tariffs are additional and are not included in the above pricing unless explicitly stated as a line item.
- Shipping charges are additional and are not included in the above pricing unless explicitly stated as a line item.
- Tax Exempt customers must include their Tax ID on their purchase order. Proof of Tax Exemption status may be required.
- Please notify orders@ysi.com if you plan to pay with a check without a PO or Credit Card.

Payment Remit Address for quote B217349

YSI Incorporated
Tax ID: 31-0526418
DUNS# 00-424-6716

by Check (Drawn on US Banks Only)
YSI Inc
26717 Network Place
Chicago, IL 60673-1267
Account Numb: 20000011127562
Account Name: YSI Inc.
by ACH (with Addenda Record), Wire or SWIFT
JPMorgan Chase Bank, N.A.
1 Chase Manhattan
New York, NY 10005
Account Numb: 20000011127562
Wire Routing #: 021000021
ACH Routing #: 028000024
SWIFT BIC: CHASUS33

Quote #: B217349
Expires: 2023 Dec 29

NOTE: Customer is responsible for all wire, banking and credit card processing fees. In order to avoid delays in payment processing, please ensure that the remittance advice includes the following:

- Invoice number
- Invoice date
- Invoice amount

J – PURCHASE REQUESTS

5. Approval is respectfully requested to increase as-needed facilities maintenance contracts beyond the 15% threshold to cover anticipated needs in the Spring 2024 semester. The cost for this expenditure will come from legally available funds.

We are requesting to increase the annual FY24 purchase order by a total of 25%, \$500,000.00, to cover the anticipated costs for Spring 2024. Our facilities maintenance cost for Summer Make Ready 2023 totaled approximately \$600,000.00, which was paid from the FY24 annual purchase order. The proposed increase will allow us to cover costs for our Winter Make Ready (WMR) in residential housing facilities as well as any routine facilities maintenance costs for the Spring 2024 semester.

Moving forward, the SMR will be isolated as a standalone project scope with a purchase order independently from the annual purchase order for facilities maintenance. We will do the same for as-needed mechanicals contracts.

VII. PUBLIC COMMENTS

Chair Hall said there were none registered to comment, so the Board continued with its business.

VIII. COMMITTEE REPORTS

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Connors State College.)

B. Audit, Risk Management and Compliance Review Committee

1. Acceptance of FY 2023 audits for Oklahoma State University and its constituent budget agencies; Northeastern Oklahoma A&M College; Oklahoma Panhandle State University; and Connors State College

Audit, Risk Management and Compliance Review (ARMCR) Committee Chair Baetz said the Committee met yesterday to receive comments by representatives of CliftonLarsonAllen, LLP, and to review external audits for the institutions under the A&M Board of Regents. The Committee acted to recommend to the full Board acceptance of the completed 2023 audit reports for OSU and NEO, and the financial statement audit for OPSU. (There was no action taken regarding the FY 2023 CSC audit as it was incomplete at this time.)

Regent Baetz moved and Regent Walker seconded to accept the completed FY 2023 audit reports for OSU and NEO, and the financial statement audit for OPSU.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

2. Acceptance of FY 2022 audits for Langston University

ARMCR Chair Baetz said the Committee discussed and reviewed the FY 2022 audits for LU and acted to recommend that the Board accept the completed audit reports for LU.

Regent Baetz moved and Regent Walker seconded to approve Item B-2 as presented.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

For informational purposes, ARMCR Chair Baetz reported that the Committee also met with representatives of Deloitte & Touche, LLP and Samra Advisory Services to discuss their engagement with the Board of Regents.

C. Fiscal Affairs and Plant Facilities Committee
(All business discussed by this Committee was presented during the business of Connors State College, Langston University, and Oklahoma State University.)

D. Planning and Budgets Committee

None

E. Regents Steering Committee – Langston University Presidential Search

1. Update on the search process

Regents Steering Committee Chair Taylor said the full membership of the Langston University Presidential Search Committee held its first meeting last month. There was a lot of thoughtful and candid discussion at that meeting, and it was evident that everyone serving on the Committee is taking their charge seriously. The Committee members provided excellent feedback to the executive search firm regarding the qualities and qualifications they want to see from the next President of Langston University, and the search is continuing to move in a positive direction.

The next meeting of the Search Committee is scheduled for early December, at which the position description and announcement will be finalized. Once that document is approved, WittKieffer will formally begin the application and recruitment phase of the search process.

The Search Committee encourages everyone to spread the word about this search and to encourage qualified potential candidates to apply. More information regarding the search can be found at regents.okstate.edu.

IX. OTHER BOARD OF REGENTS' BUSINESS

B. Resolutions

1. Adoption of Memorial Resolution for Charles “Charlie” Edwards Drake

Mr. Ramsey said this Memorial Resolution is in memory of Charlie Drake for his many years of service to the Board as General Counsel. (The Memorial Resolution is attached to this section as ATTACHMENT A and considered a part of these minutes.)

Regent Milner moved and Regent Taylor seconded to adopt the Memorial Resolution for Charles “Charlie” Edwards Drake, as presented.

Chair Hall said he'd like to recognize Charlie and Phyllis Drake and their long-time service to the A&M System. Charlie did a wonderful job and was a great guy.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

D. Personnel Actions1. Approval of personnel actions for Board of Regents' Offices

(The Personnel Actions document is attached to this section as ATTACHMENT B and considered a part of these minutes.)

Regent Walker moved and Regent Callahan seconded to approve Item D-1 as presented.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

Note: At this time, Regent Harrel left the meeting.

H. Reports/Comments/Recommendations by General Counsel

1. Executive Session, if so approved by the required number of members present, for the purpose of confidential communications with the Board's attorneys concerning pending investigations, claims, or actions if the Board, with the advice of its attorney, determines that disclosure will seriously impair the ability of the Board to process the claims or conduct pending investigations, litigation, or proceedings in the public interest (Oklahoma Open Meeting Act, § 307.B.4.)

Executive Session

At approximately 11:04 a.m., Regent Callahan moved and Regent Davis seconded for the Board to convene in Executive Session.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur and Harrel. The motion carried.

Open Session

At approximately 11:19 a.m., Regent Callahan moved and Regent Davis seconded for the Board to reconvene in Open Session.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur and Harrel. The motion carried.

2. Consider or take action(s), if any, with reference to the matters contained in the immediately preceding item
3. Provide settlement authority to Legal Counsel with regard to any such matter(s)

Mr. Stephens said OLC requests to be given the discretion and authority to expend an amount up to the full deductible of \$500,000 under the medical malpractice policy covering claims asserted in the Visher v. Som case pending in Tulsa County. He said to ensure the record is very clear that this request should not be construed as an evaluation or admission of liability in the case but is merely made to comply with the court's order that persons attending a mediation have full settlement authority.

Regent Callahan moved and Regent Davis seconded to grant OLC settlement authority up to \$500,000 for the Visher v. Som medical malpractice case.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur and Harrel.
The motion carried.

Mr. Stephens said OLC requests to be given the discretion and authority to expend an amount up to the full deductible of \$500,000 under the insurance policy covering out-of-state vehicular accidents. He stated this request should not be construed as an evaluation or admission of liability in the matter but is merely made to give our office the discretion and authority to work cooperatively with the Office of Management Enterprise Services and the insurance carrier for that policy to evaluate and resolve any claims or lawsuits that may arise from the out-of-state vehicular accident that occurred on July 12, 2023, involving a rental car driven by an OSU professor while in the course and scope of employment.

Regent Davis moved and Regent Callahan seconded to grant OLC settlement authority up to \$500,000 for the outlined case regarding an out-of-state vehicular accident.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur and Harrel.
The motion carried.

L. Meeting adjournment

Regent Walker moved and Regent Baetz seconded to adjourn the meeting at approximately 11:21 a.m.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur and Harrel.
The motion carried.

Resolution
CHARLES EDWARDS DRAKE

ATTACHMENT A

WHEREAS, it has been called to the attention of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that former General Counsel, Mr. Charles "Charlie" Edwards Drake, was claimed by death on October 21, 2023, at the age of 83; and,

WHEREAS, Mr. Drake was born in Ponca City, Oklahoma, where he attended Ponca City Public Schools; and,

WHEREAS, he attended Oklahoma State University where he graduated in 1962 with a Bachelor of Science degree in Business Administration in Economics, furthered his education at Indiana University with postgraduate studies in Economics, and ultimately achieved his Juris Doctor degree from the University of Oklahoma Law School in 1966 and,

WHEREAS, he was inducted into the esteemed Order of the Coif, contributed to the Law Review, served as President of the Phi Alpha Delta Law Fraternity, and worked as a law intern in Oklahoma City and,

WHEREAS, he served as an attorney in the Civil Division for the U.S. Department of Justice in Washington, D.C. and ventured into private practice in 1967 where he ardently represented banks, major contractors, lumber companies, oil jobbers, and a diverse range of clients and,

WHEREAS, he found his true calling and rendered services with attention to duty, and faithful performance as the General Counsel for the Board of Regents from 1975-2013, and as a citizen worthy of commemoration and respect; and,

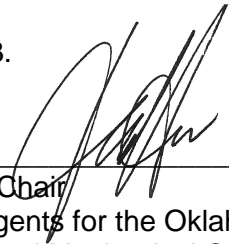
WHEREAS, he was a respected member of organizations such as the Oklahoma Turnpike Authority, the American Bar Association, the Oklahoma Trial Lawyers Association, and the Ponca City Chamber of Commerce; and he served as President for the Ponca City Community Theater and the Ponca City Area Council of Camp Fire Girls, and,

WHEREAS, in his passing, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and the Oklahoma institutions of higher education it governs have suffered the loss of a true friend and devoted citizen.

NOW, THEREFORE, BE IT RESOLVED that the Board takes this method to express respect to his memory and to extend to his family its deep sympathy in the loss sustained.

BE IT FURTHER RESOLVED that this resolution be sent to the family of Mr. Drake and a copy made a part of the official minutes of the Board as a lasting tribute to his extraordinary service and commitment to higher education in Oklahoma.

Adopted by the Board of Regents this 1st day of December, 2023.



Joe D. Hall, Chair
Board of Regents for the Oklahoma
Agricultural and Mechanical Colleges

ATTEST:



Jason Ramsey, Chief Executive Officer



PERSONNEL ACTIONS

for the

Offices of the A&M Board of Regents

December 1, 2023, Regular Board Meeting

Office of Internal Audit

CHANGE IN RATE:

- **Jamie Simons**, Senior Audit Manager, recently obtained her Certified Internal Auditor (CIA) certification, which is the only globally recognized internal audit certification. To recognize her achievement, an annual increase of \$4,000 for a total annual salary of \$107,000 is proposed, to be effective January 1, 2024.

Office of Legal Counsel

EMPLOYMENT:

- **Caroline Renner**, Staff Attorney on the OSU-CHS campus effective December 18, 2023, at an annual salary of \$93,500, plus a one-time moving allowance of \$10,000.

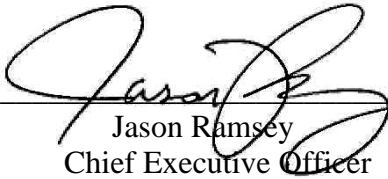
BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: _____




Joe D. Hall
Board Chair

ATTEST:



Jason Ramsey
Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on January 26, 2024.



Kyla Eldridge
Executive Assistant to the CEO/Office Manager