



MINUTES

of the

BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

for the

March 25, 2022

Special Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL & MECHANICAL COLLEGES

March 25, 2022

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**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
MARCH 25, 2022**

Notice of this meeting was filed with the Oklahoma Secretary of State on March 10, 2022.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in Room 308 of the Wes Watkins Center on the corner of N. Washington Street and W. Hall of Fame Avenue on the campus of Oklahoma State University in Stillwater, Oklahoma, on March 25, 2022.

Board members in attendance: Dr. Trudy Milner, Chair; Mr. Jarold Callahan, Vice Chair; Mr. Calvin Anthony; Mrs. Blayne Arthur; Mr. Rick Davis; Mr. Joe Hall; Mr. Billy Taylor; and Mr. Rick Walker.

Absent: Mr. Jimmy Harrel.

Others in attendance: Mr. Jason Ramsey, Chief Executive Officer; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Jessica Russell, Director of Public Policy; Ms. Kyla Eldridge, Executive Assistant to the CEO; and Ms. Amy Thomas, Administrative Associate.

After the Chief Executive Officer affirmed a quorum was present and that all documents had been filed, Chair Milner called the meeting to order at approximately 1:50 p.m.

I. BOARD OF REGENTS' BUSINESS

A. Approval of Order of Business

(The Order of Business and Meeting Agenda are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Anthony moved and Regent Walker seconded to approve the Order of Business, as presented.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

B. Approval of minutes of Regular Board Meeting held January 21, 2022

Regent Davis moved and Regent Taylor seconded to approve the minutes of the January 21, 2022, Regular Board Meeting as presented.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

C. Announcement of next Regular Board Meeting to be held on April 22, 2022

Chair Milner stated that the next meeting will be held on April 22, 2022, in the Calcagno Family Ballroom in the Student Union on the campus of Northeastern Oklahoma A&M College in Miami, Oklahoma.

D. Recognition of Regent Calvin J. Anthony

Chair Milner expressed her appreciation to Regent Calvin Anthony and his wife, Linda. She said Regent Anthony means a lot to her and has been a great mentor. He has served 16 years on the Board, filling various roles including the Board Chair and various Committee Chairs, and has served the public in so many ways. Chair Milner then presented a trophy with the Board of Regents seal to Regent Anthony with an inscription which read, "In grateful appreciation for your leadership and dedication to the advancement of higher education in Oklahoma as a member of the Board of Regents for Oklahoma State University and the A&M Colleges, 2014-2022."

Regent Anthony said he appreciates Chair Milner's comments. The opportunity to serve on the Board has been unique and he is thankful to all the members of the Board and staff for making the job as easy as it can be. He said it has been a pleasure to work with a Board that is here for the right reasons. He is honored and thankful for the time he has been able to serve. Regent Anthony said he was one of the first in his family to receive a college education and it changed his life. When he thinks about what is important it is giving students the wings and opportunity to lift them up through education. Regent Anthony said he is proud of higher education and the institutions governed by the Board. He also expressed his appreciation to Linda for her support.

Regent Rick Davis said Regent Anthony has been a great mentor to him. Each institution and its students are better off because he served on the Board. Regent Davis said he is inspired by the way Regent Anthony lives his life, not only on the Board, but with his family.

Regent Jarold Callahan said when he first started on the Board one of the first persons he looked to for advice and guidance was Regent Anthony. He said Regent Anthony is passionate about the institutions and has impeccable judgment.

Regent Blayne Arthur said Regent Anthony was very welcoming to her when she first joined the Board. She said he never treated her like the "new kid" and was incredibly helpful as she learned more about the Board and being a member. Regent Arthur said we are living in a time when it is hard to find a true statesman, but Regent Anthony encompasses this as a Board member and in his

life. She said she appreciates all that Regent Anthony has done not only for the institutions but also for the state of Oklahoma.

Regent Joe Hall presented Regent Anthony with a plaque which listed Regent Anthony's many personal accomplishments. He said he is grateful for Regent Anthony and his service on the Board. He is a true statesman, friend, and gentleman.

Regent Anthony thanked Regent Hall for his comments. He said the ties that bind everyone together as friends are strong and special.



ORDER OF BUSINESS
OSU/A&M Board of Regents
Special Board Meeting

March 25, 2022

Wes Watkins Center, Room 308
(N. Washington Street & W. Hall of Fame Avenue)
Oklahoma State University
Stillwater, Oklahoma

Secretary of State meeting notice was filed on March 10, 2022.

BOARD BUSINESS:

1. Approval of Order of Business
2. Approval of Minutes for January 21, 2022 Regular Board Meeting
3. Announcement of next regular meeting:
Apr. 22, 2022 -- Calcagno Family Ballroom, Student Union
Northeastern Oklahoma A&M College
Miami, Oklahoma
4. Recognition of Regent Calvin J. Anthony

BUSINESS WITH COLLEGES AND UNIVERSITIES:

1. Northeastern Oklahoma A&M College
2. Oklahoma Panhandle State University
3. Connors State College
4. Langston University
5. Oklahoma State University

COMMITTEE REPORTS:

1. Academic Affairs, Policy and Personnel Committee
2. Audit, Risk Management and Compliance Review Committee
3. Fiscal Affairs and Plant Facilities Committee
4. Planning and Budgets Committee

PUBLIC COMMENTS

None

OTHER BOARD BUSINESS:

1. Reports or recommendations by the Chief Executive Officer
 - a. General Business
 - b. General Counsel
 - c. Chief Audit Executive



AGENDA
OSU/A&M Board of Regents
Special Board Meeting

March 25, 2022 – 1:30 p.m.

Wes Watkins Center, Room 308
Corner of N. Washington Street & W. Hall of Fame Avenue
Oklahoma State University
Stillwater, Oklahoma

Notice of this meeting was filed with the Secretary of State on March 10, 2022. At the time this agenda is posted, detailed institutional agendas are available in the office of the Board of Regents.

I. BOARD OF REGENTS' BUSINESS

- A. Approval of Order of Business
- B. Approval of minutes for Regular Board Meeting held January 21, 2022
- C. Announcement of next Regular Board Meeting to be held on April 22, 2022 in the Calcagno Family Ballroom, Student Union, Northeastern Oklahoma A&M College, Miami, Oklahoma
- D. Recognition of Regent Calvin J. Anthony

II. NORTHEASTERN OKLAHOMA A&M COLLEGE

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Kyle Stafford
 - a. Highlights of NEO Update newsletter
 - b. Commencement Exercises 2022
- B. Resolutions

None
- C. Policy and Operational Procedures
 - 1. Request approval of modifications to the Faculty Handbook
- D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

 - 1. Request approval to begin search for Vice President for Fiscal Affairs
 - 2. Personnel actions for approval and items for informational purposes only

E. Instructional Programs

1. Request approval of curricular changes

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval to refund a bond through the Master Lease Program
2. Request approval of a peace officer commission
3. Request approval to revoke a peace officer commission

H. Contractual Agreements (other than construction and renovation)

1. Request approval of a Jurisdictional Agreement with the Ottawa County Sheriff's Department
2. Request approval of a Jurisdictional Agreement with the City of Miami Police Department

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request ratification of interim approval to issue purchase orders for repairs and restoration in Milligan Hall
2. Request approval to purchase dorm furniture and bedding

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summary for January 2022

III. OKLAHOMA PANHANDLE STATE UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by Interim President Ryan Blanton
2. Panhandle Magazine

B. Resolutions

None

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel items for informational purposes only

E. Instructional Programs

None

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

None

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

1. Request approval to begin the installation of an HVAC system at Anchor D Arena and to select Ross Group as the construction manager at risk for the project
2. Request approval to accept Foundation funds for the construction of the Groendyke Wildlife Conservation Building at the Shooting Range Facility for \$1.5 million

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. January 2022 Out of State Travel

IV. CONNORS STATE COLLEGE

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Ron Ramming
 - a. CSC Connection Publication
 - b. Enrollment Report
 - c. President's House Report

B. Resolutions

None

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel actions for approval

E. Instructional Programs

1. Request approval of new courses and new programs

2. Request approval to develop an Early College Program in partnership with Muskogee High School

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval of proposed CSC Coursera pricing for both internal and external customers

H. Contractual Agreements (other than construction and renovation)

1. Request ratification of interim approval to waive competitive bid requirements and renew the Sodexo food service contract for up to five additional one-year periods

I. New Construction or Renovation of Facilities

1. Request ratification of interim approval to extend the construction and associated costs of the President's house to \$1.5 million
2. Request approval to select a construction manager at risk to assist with the design and construction of HVAC upgrades and replacements

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summary for January 2022

V. LANGSTON UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Kent Smith

B. Resolutions

1. Request adoption of Memorial Resolution for Carole Hall Hardeman

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel actions for approval and personnel items for informational purposes only
2. Request approval to initiate search for two head coaching positions

E. Instructional Programs

1. Request approval of academic program reviews

- a. Bachelor of Science in Health Administration
- b. Bachelor of Arts in Psychology
- F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)
None
- G. Other Business and Financial Matters
 - 1. Request approval of peace officer actions
 - 2. Request approval to accept a sale of real property
- H. Contractual Agreements (other than construction and renovation)
None
- I. New Construction or Renovation of Facilities
None
- J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
 - 1. Request approval to engage with Quality Fence Company, Inc., to repair and replace fence on the Langston Campus
 - 2. Request ratification of interim approval for replacement of landscaping damaged in ice storms
- K. Student Services/Activities
None
- L. New Business Unforeseen at Time Agenda was Posted
- M. Other Informational Matters Not Requiring Action of the Board
None

VI. OKLAHOMA STATE UNIVERSITY

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Kayse Shrum
- B. Resolutions
 - 1. Request adoption of Memorial Resolutions for Gary G. Hansen and Arthur L. Pentz, Jr.
- C. Policy and Operational Procedures
None
- D. Personnel Actions
RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
 - 1. Request ratification of interim approval to modify the position description and job announcement for Provost and Senior Vice President
 - 2. Request approval of personnel actions and personnel items for informational purposes
- E. Instructional Programs
 - 1. Request approval of curricular changes including new degrees, program modifications, etc.

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval of Series 2022 General Revenue Bond Actions
2. Request approval to replace the outdoor synthetic turf fields at Boone Pickens Stadium and the Smith Training Center and enter into a gift in kind for same
3. Request approval to accept gift of real estate
4. Request approval to accept gift in kind of costs incurred for Boone Pickens Stadium Bowl Project
5. Request approval to enter into an Ingress/Egress Agreement with the Board of County Commissioners for Payne County

H. Contractual Agreements (other than construction and renovation)

1. Request approval to provide conference support services to the OSU Center for Health Sciences Alumni Association

I. New Construction or Renovation of Facilities

1. Request approval to select an architectural firm for the design and construction of repairs to Boone Pickens Stadium
2. Request approval to begin the selection process for a construction management firm for the design and construction of repairs to Boone Pickens Stadium

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval of sole source & special request purchasing items
2. Request approval of auxiliary enterprise fund purchasing items
3. Request approval of plant fund purchasing items

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Naming of an interior space

VII. PUBLIC COMMENTS

In accordance with Board Policy 1.17, time will be provided for individuals to appear before the Board in order to provide comments on issues directly affecting institutions governed by the Board.

None

VIII. COMMITTEE REPORTS

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Northeastern Oklahoma A&M College, Connors State College, and Oklahoma State University.)

B. Audit, Risk Management and Compliance Review Committee

1. Selection of FY 2022 external audit firm for Oklahoma State University, Connors State College, Langston University, Northeastern Oklahoma A&M College, and Oklahoma Panhandle State University

C. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Connors State College, Oklahoma Panhandle State University, and Oklahoma State University.)

D. Planning and Budgets Committee

IX. OTHER BOARD OF REGENTS' BUSINESS

A. General Information/Reports Requiring No Action by the Board

None

B. Resolutions

None

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

None

E. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

F. Other Business Matters Requiring Action of the Board

G. Reports/Comments/Recommendations by Chief Executive Officer

H. Reports/Comments/Recommendations by General Counsel

I. Reports/Comments/Recommendations by Chief Audit Executive

J. New Business Unforeseen at Time Agenda was Posted

K. Other Informational Matters Not Requiring Action of the Board

None

L. Meeting adjournment

II. NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

President Kyle Stafford came before the Board to present the business of Northeastern Oklahoma A&M College (NEO) and review the Agenda for members of the Board. (The NEO Agenda is attached to this portion of the minutes.)

President Stafford thanked Regent Anthony for his service as a Board member.

President Stafford said many recruitment events have taken place on the NEO campus with many more in the coming weeks, including “Aggie Days” where several hundred of students will be on campus. Various music and band competitions and sporting events will be on campus in the coming weeks. He said NEO anticipates receiving official notification soon that the deadline for expending Higher Education Emergency Relief Funds (HEERF) will be extended until June 2023. Enrollment is finalized for the second eight weeks of the spring semester. NEO is down 4 to 5 percent, but its budget is still holding strong.

President Stafford then highlighted various stories of interest from the *NEO Update*. He also complimented Ms. Jessica Russell. She has been instrumental in working with the college Presidents on legislative efforts over the last several weeks.

President Stafford said commencement exercises will take place on May 12th at 7:00 p.m.

C-1 Approval of modifications to the Faculty Handbook

Regent Callahan said the Academic Affairs, Policy and Personnel (AAPP) Committee met with the NEO administration regarding a request for approval of changes to the Faculty Senate Handbook. The recommended changes are to the Academic Credentials section of the handbook. These changes will refine the criteria used to establish faculty qualifications to ensure better alignment with Higher Learning Commission requirements. The Committee recommended Board approval of the administration’s request.

Regent Callahan moved and Regent Anthony seconded to approve Item C-1 as presented in the NEO Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

D-1 Approval to begin search for Vice President for Fiscal Affairs

President Stafford said Terry DeCoster will transition into a part-time role on campus beginning May 31. He said she has done an outstanding job in the last two years and NEO is in a much better place because of her work.

D-2 Approval of personnel actions and items for informational purposes only

Regent Callahan moved and Regent Taylor seconded to approve Section D, Items 1 & 2 as presented in the NEO Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

E-1 Approval of curricular changes

President Stafford said these changes will help NEO update and create flexibility for students.

Regent Callahan moved and Regent Hall seconded to approve Item E-1 as presented in the NEO Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

G-1 Approval to refund a bond through the Master Lease Program

President Stafford said the net projected savings is \$282,000, or 16.9 percent over the course of the remaining bond.

G-2 Approval of a peace officer commission

<u>Commission</u>	<u>Commission No.</u>
Clay Wagoner	806

G-3 Approval to revoke a peace officer commission

<u>Decommission</u>	<u>Commission No.</u>
Corbey Christian	801

Regent Davis moved and Regent Anthony seconded to approve Section G, Items 1, 2, & 3 as presented in the NEO Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

H-1 Approval of a Jurisdictional Agreement with the Ottawa County Sheriff's Department

H-2 Approval of a Jurisdictional Agreement with the City of Miami Police Department

Regent Walker moved and Regent Anthony seconded to approve Section H, Items 1 & 2 as presented in the NEO Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

J-1 Ratification of interim approval to issue purchase orders for repairs and restoration in Milligan Hall

President Stafford said the approval is for up to \$150,000, though remediation was only about \$25,000 to \$26,000 and will not reach the full amount. The flooding issue in Milligan Hall was caused by a student who hung his jacket on a sprinkler that went off. NEO is currently in the bidding process for repairs in order to have it restored before the Fall 2022 semester.

J-2 Approval to purchase dorm furniture and bedding

Regent Davis moved and Regent Taylor seconded to approve Section J, Items 1 & 2 as presented in the NEO Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, President Stafford was excused from the meeting.



NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

March 25, 2022

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Kyle Stafford Remarks
 - a. Highlights of NEO Update
 - b. Commencement is scheduled for Thursday, May 12th at 7 p.m., at Red Robertson Field.

B – RESOLUTIONS- None

C - POLICY AND OPERATIONAL PROCEDURES-

1. Board authorization is requested for modifications to the Faculty Handbook (Reference Document C-1). The policy has been reviewed and approved by Board Legal Counsel.

D - PERSONNEL ACTIONS-

1. Resignation received from Terry DeCoster, Vice President Fiscal Affairs effective May 31, 2022. Board approval requested to initiate search for Vice President for Fiscal Affairs position (Reference Document D-1).
2. Board authorization is requested for personnel actions including ratifications, new appointments, reappointment, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Boarding including resignations, terminations, suspensions, retirements, etc. are provided for information purposes only. (Reference Document D-2).

E - INSTRUCTIONAL PROGRAMS-

1. Board authorization is requested for curricular changes outlined in Reference Document E-1.

F - BUDGETARY ACTIONS- None**G - OTHER BUSINESS AND FINANCIAL MATTERS-**

1. Board approval is requested to submit the appropriate documents to the Oklahoma State Regents for Higher Education (OSRHE) and take all necessary actions to refund the bond listed in Reference Document G-1 through the Master Lease Program.
2. Board authorization is requested for peace officer commissions for Clay Wagoner. Mr. Wagoner is CLEET certified.
3. Board authorization is requested for revocation of peace officer commissions for former Officer Corbey Christian (Commission #801).

H - CONTRACTUAL AGREEMENTS (other than construction and renovation) –

1. Board authorization is requested to approve Jurisdictional Agreement (Reference Document H-1) with Ottawa County Sheriff's Department. Legal has previously reviewed and approved agreement.
2. Board authorization is requested to approve Jurisdictional Agreement (Reference Document H-2) with the City of Miami Police Department. Legal has previously reviewed and approved agreement.

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None**J - PURCHASE REQUESTS –**

1. Ratification of interim board approval requested to issue purchase orders (following the Emergency Procurement Procedures for Disaster Restoration & Property Recovery Procedures) for the repairs and restoration in Milligan Hall. Anticipated cost of project is \$150,000. Funding will be from available capital funds with anticipated reimbursement from Oklahoma Risk Management Insurance proceeds.
2. Board authorization is requested to purchase dorm furniture and bedding not to exceed \$100,000. Purchases will comply with Board of Regents for Oklahoma Agricultural and Mechanical Colleges Policies and Procedures, as well as State statutes. Funding will be from available capital funds.

K - STUDENT SERVICES/ACTIVITIES- None**L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None****M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. Out-of-state travel summary for January 2022. (Reference Document M-1).

Northeastern Oklahoma A&M College is recommending changes to the Academic Credentials section of the current NEO Faculty Handbook. The recommended language has been reviewed and approved by both the OSU/A&M Board Office of Legal Counsel and the NEO Faculty Association. The purpose of the desired changes is to refine the criteria NEO uses to establish faculty qualifications to ensure better alignment with The Higher Learning Commission requirements. The recommended language is based on current policy used by peer Oklahoma institutions, including Connors State College.

• 3.14 Academic Credentials

~~Appointment to any faculty or administrative position requires credentials that will satisfy the school concerned. No appointment shall carry any implication of academic tenure. The precise terms of every appointment shall be stated in writing, and copies shall be in the possession of both the College and the Faculty or Administrative member.~~

~~Faculty, full-time and adjunct, who teach general education courses and courses designed for transfer to a bachelor's program should hold a minimum of a master's degree in the field or subfield in which the faculty member teaches. If the faculty member holds a master's degree or higher in a field or subfield different than the discipline he or she teaches, the faculty member should have completed a minimum of 18 graduate credit hours in the field or subfield in which he or she teaches. Exceptions to this policy may be granted by the Vice President for Academic Affairs upon recommendation from the academic department chair. Exceptions will be based on additional attributes demonstrated by the faculty member that shows his or her preparedness to determine what a student should learn and competencies related to teaching and learning in the discipline. Evidence of the faculty member's qualifications shall be documented and maintained in the faculty member's employment record.~~

~~Full-time and adjunct faculty who teach in an applied science program should have a minimum of a bachelor's degree in the field or subfield. Exceptions to this policy may be granted by the Vice President for Academic Affairs upon recommendation by the academic department chair. Exceptions will be based on additional attributes demonstrated by the faculty member that show his or her preparedness to determine what a student should learn and competencies related to teaching and learning in the discipline. Evidence of the faculty member's qualifications shall be documented and maintained in the faculty member's employment record.~~

~~Faculty who teach in programs with specialized accreditation must meet the faculty credentials required by the accrediting body.~~

A. Introduction

The Office of Academic Affairs is dedicated to ensuring that all members of its faculty uphold the recommendations established by the Higher Learning Commission ("HLC") and the Oklahoma State Regents for Higher Education ("OSRHE"). NEO A&M College's policy adheres to the HLC recommendations while abiding by the policy of the OSRHE. No faculty appointment shall carry any implication of academic tenure

B. Requirements

Faculty members' credentials must meet minimum standards for and be consistent with assigned duties and disciplines, including level of instruction (i.e., AA, AS, AAS, Certificate, remedial, etc.).

1. Faculty members must hold degrees, certifications, and licenses from institutions accredited by agencies recognized by the U.S. Department of Education, such as the HLC or from institutions with comparable status, certification, or recognition in other countries.
2. Faculty members teaching general education core courses are expected to hold at least a master's degree with 18 graduate hours in the teaching field. (A limited number of faculty may hold equivalent documented experience to meet educational qualifications.) See section E, *Evaluation of Credentials* below.
3. Faculty members teaching remedial and/or developmental education courses are at a minimum required to hold a bachelor's degree in the teaching field; however, standard practice is to hold a master's degree in the teaching field.
4. Faculty members teaching in occupational skills areas (AAS) must hold at least a bachelor's degree or appropriate industry-related licensure/certification.

C. Full-Time and Part-Time Guidelines

The goal of NEO A&M College will be to maintain the same guidelines for both full-time and part-time faculty members.

D. Qualifications

NEO A&M College strives to maintain good practices in determining qualified faculty and, as a policy, will establish periodic reviews to ensure the minimum qualifications and expectations of all full-time and part-time faculty teaching in all disciplines. An "official" copy of faculty member's academic transcripts bearing the seal of the college or university should be provided to the Human Resources Office. While the official certified transcript will be housed in the faculty member's official personnel file in the Human Resources Office, a copy will also be maintained in the Office of the Vice President for Academic Affairs.

Instructors teaching courses leading to an associate degree must hold a master's degree in the discipline or related field with a minimum of 18 graduate credits in the subject area. An individual pursuing a master's degree may be considered and/or hired for a faculty position with the understanding that the degree must be completed expeditiously. The failure of an individual faculty member to maintain satisfactory progress regarding his or her qualification plan will be considered adequate cause for the college to place the faculty member on probationary status or dismiss him or her from employment.

Full-time and part-time faculty who are working on completing their qualifications must submit updated transcripts at the beginning of each semester. The appropriate Department Chair is responsible for the evaluation of appropriate academic progress.

All references to degrees and semester hours and/or credits in this and other official college transcription documents presume that any such degree, hour, and/or credit issue from an institution that is fully accredited at the graduate level by one of the recognized regional

associations or by another federally recognized specialized accrediting body. Degrees, hours and/or credits from foreign institutions must issue from institutions generally acknowledged to meet requirements equivalent to regional accreditation in the United States.

Faculty with advanced degrees from foreign institutions must have their credentials evaluated and translated by an organization approved by the National Association of Credential Evaluation Services (“NACES”) prior to beginning work with NEO A&M College. Original documentation must be submitted prior to the faculty member’s hire date.

E. Evaluation of Credentials

Associate of Arts (“AA”) and Associate of Science (“AS”) Degree Programs (Academic Transfer Intention)

1. Required Qualifications:

Full-time and part-time faculty members are expected to hold a degree at least one level above that of the program in which they are teaching. For courses taught as part of an AA or AS degree (with the expectation of transfer credit to universities) the generally accepted minimum faculty credential consists of a master’s degree with a major in the teaching field (or a very closely related subject) or a master’s degree in a related field along with at least 18 graduate hours in the specific teaching field (or a very closely related field).

2. Alternative Qualifications:

When qualification is based on factors other than generally accepted graduate degree and hours credentialing, the faculty member must be able to establish and document a prima facie case that the alternate qualification would be persuasive to external peers. Any such prima facie case is subject to review and approval of the Vice President for Academic Affairs. Examples include, but are not limited to, the following: high-level specialized training, advanced industry certification, professional licensing, publication in-field, workshops/seminars in field, recognition by in-field organizations, etc.

3. Degrees in Education:

Generally, degrees and courses in education (EDUC or equivalent) are considered to be in a “related field” rather than in the major field. A faculty member who holds a master’s degree in an education field (i.e., Educational Technology) may count 6 hours of graduate education coursework toward the required 18 hours in the specific teaching field.

a. Exceptions:

- Cases such as child development, physical education, or business education in which *education* is the field.
- Education courses that focus on a specific discipline may be considered in-field for the major if the course description/syllabus clearly sets forth that the principal focus of the course was on subject matter rather than pedagogy.
- Interdisciplinary Courses such as *general humanities* necessarily require faculty qualifications that reflect the multi-disciplinary foundations of the particular course and must be evaluated on a case-by-case basis.

- Courses with a narrow focus such as *art history* or *music appreciation* are normally considered to be subject matter courses requiring subject expertise not broad interdisciplinary courses even if they carry the HUM prefix. Alternatively, broader-based HUM courses and other interdisciplinary courses may be taught by interested, qualified, and prepared faculty members with a wide range of formal credentials.

4. Closely Related Fields:

The determination of how closely related subjects must be to qualify faculty members is a subjective one. Generally accepted academic practice and the informed opinion of qualified expert peers should be brought to bear in the determination. Explanation of qualification based on closely related field should be included in the faculty member's file. NEO A&M College may utilize "Tested Experience" where appropriate. "Tested Experience" can be demonstrated through application of professional experiences along with professional certifications that correspond with the required minimum formal education. "Tested Experience" shall be figured at a rate corresponding to 1.5 hours of graduate credit per 1 year of professional work experience, as determined by NEO A&M College administration (i.e., 4 years of full-time job experience counts as 6 graduate credit hours). NEO A&M College will strive to utilize "Tested Experience" in addition to a strong and appropriate educational background.

Northeastern Oklahoma A&M College

Vice President for Fiscal Affairs

Department: Vice President for Fiscal Affairs

FLSA Status: Exempt

Grade/Level: Executive

Work Schedule:

Monday – Friday, 40 hours a week

Job Status: Full Time

Reports To: President of the College

Amount of Travel Required: 10%

Positions Supervised:

Controller/Assistant Vice President for Fiscal Affairs, Staff Accountant, Director of Physical Plant, Human Resources Coordinator, Clerk-Purchasing Assistant, and Business Office Clerks

Salary Range \$85,000 - \$100,000

POSITION SUMMARY

The Vice President for Fiscal Affairs is a member of the NEO's leadership team and serves as the chief financial officer with administrative accountability, leadership, and management responsibility for all aspects of the College's business, financial and accounting services, physical facilities (including construction), business support services, including but not limited to Purchasing, Human Resources, Risk Management, Physical Plant operations and planning. The Vice President of Fiscal Affairs is responsible for all budget development, financial forecasting, audit, tax, and management activities including state and federal reporting, where appropriate. This position reports to the President.

ESSENTIAL FUNCTIONS

- Advise the President and other administrators regarding the financial operations of the college.
- Build a reputation as an effective campus leader with the highest level of integrity and ethics.
- Supervise all personnel assigned, recommending selection, retention, promotion and discharge as appropriate.
- Directly administer the development and implementation of the annual budget, including appropriate analysis of issues affecting revenue and/or expenditures, preparation of long-range budget forecasts, administration of budget process, and recommend budget amendments as necessary through the course of each fiscal year.
- Annually prepare Composite Financial Index (CFI) for the Higher Learning Commission, analyze and evaluate factors impacting the ratio, prepare and present to the President recommendations for increasing the CFI.
- Provide direct administration and leadership implementation of strategic initiatives related to institutional finances.
- Maintain an internal control system to ensure the financial transactions are based upon established procedures as required by the United States government, the State of Oklahoma, the college auditors and the Oklahoma A&M Board of Regents' policies and procedures.
- Oversee the development and preparation of all monthly and annual financial reports for the President of the College, Board of Regents, and other reports, as required. Present and discuss monthly financial statements at the board meetings and other stakeholders as designated by the President.

- Coordinate the annual audit, including supplying auditors with all necessary information.
- Lead the development of annual changes to the schedule of tuition and fees; develop and present annual recommendation to the President.
- Oversee the preparation of Requests for Proposals (RFPs) and Requests for Qualifications (RFQ) in accordance with college policy.
- Administer purchasing policies and recommend changes as necessary.
- Review and recommend appropriate insurance coverage (casualty, liability, and other coverages, excluding employee benefits) on behalf of the college.
- Review, negotiate, and/or monitor execution of contract for services.
- Review, negotiate, and/or monitor all leases entered by the college; develop and present recommendations for annual renewal of leases.
- Coordination of and reporting external financial commitments, dealing with finance and operations, to the office of State Finance, State Treasurer's Office, Oklahoma State Regents for Higher Education and the Oklahoma A&M Board of Regents, as information is required by these agencies and boards.
- Supervises the completion of all facilities planning processes and reports to achieve maximum space approvals and facilities enhancements as directed by the President (e.g., Capital Improvement Plan, Educational Plant Survey, etc.).
- Interact with Vice President of Academic Affairs, Vice President of Student Affairs & Enrollment Management as a support in the areas of finance and personnel.
- Any other projects and research requested by the President.

EDUCATION AND QUALIFICATIONS:

- Graduation from an accredited institution of higher learning with a bachelor's degree in Business or a business-related field.
- Minimum of five (5) years extensive experience in the supervision of fiscal operations, budget and other budget related experiences, ten (10) years preferred.

(A comparable amount of training, education or experience may be substituted for the above minimum qualifications)

SKILLS & ABILITIES

Computer Skills

- General knowledge of computers and financial accounting software

Certificates & Licenses

- Bachelor's degree, Accounting/Finance (CPA preferred)

Other Requirements

- Must have 5 years of financial management experience (prefer Higher Education experience)

WORK ENVIRONMENT

- Works inside in an office environment with 6-8 employee within the same office and occasionally outside in varying weather.

D. PERSONNEL ACTIONS-

2. Board authorization is requested for personnel actions including ratifications, new appointments, reappointment, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Boarding including resignations, terminations, suspensions, retirements, etc. are provided for information purposes only. (Reference Document D-2).

**** Requires action by Board****

Name	Action	Effective Date	Salary/Rate
** Samantha Smith	New Hire - Head Volleyball Coach	3/26/2022	\$15,000 Annually
Lane Volkmann	Termination Temporary Farm Maintenance	12/23/2021	\$10,400 Annually
Michael Watters	Termination Head Resident Director Dyer/Assistant Football Coach	12/29/2021	\$20,000 Annually
Deonte Cruse	Termination Assistant Football Coach	12/30/2021	\$8,000 Annually
Allegra O'Banion	Termination Head Volleyball Coach/Resident Director	12/31/2021	\$27,500 Annually
James Rea	Termination Construction Management Instructor	12/31/2021	\$48,103 Annually
Caden Lofland	Termination Temporary Farm Maintenance	1/7/2022	\$10,400 Annually
Ethan Drake	Termination Temporary Farm Maintenance	1/9/2022	\$10,400 Annually
Sharon Brown	Employ Scholars for Excellence Coordinator	1/10/2022	\$40,000 Annually
Richard Embry	Termination Assistant Football Coach - Assistant Resident Director Russell Hall	1/18/2022	\$20,000 Annually
Corbey Christian	Termination Part Time Campus Police Officer	1/21/2022	\$23,296 Annually
Rowdy Goff	Employ Assistant Football Coach	1/25/2022	\$8,000 Annually
Matthew Westphal	Termination Information Technology Director	1/28/2022	\$64,000 Annually
Clayton Wagoner	Employ Campus Police Officer	2/17/2022	\$33,280 Annually

**NORTHEASTERN OKLAHOMA A&M COLLEGE
EXECUTIVE SUMMARY
PROGRAM AND COURSE CHANGES**

Northeastern Oklahoma A&M (NEO) College requests approval of the following curricular changes. Upon approval, NEO College will submit the curricular change requests to the Oklahoma State Regents for Higher Education for approval.

Program Modifications

Communication and Fine Arts Department

Art and Design / Graphic Design and Art Options - AA Degree

Modification of the Art and Design degree program to eliminate the 13 hours of required courses and establish 22 hours to be selected from the existing 10-course inventory and include option of 3 hours of approved electives. This change allows flexibly for students in the sequencing of courses.

Social Sciences Department

Criminal Justice - AA Degree

Modification of the Criminal Justice degree program to eliminate the 7 hours of required courses and establish 22 hours to be selected from the existing 14-course inventory and include option of 6 hours of approved electives. This change allows flexibly for students in the sequencing of courses.

Social Sciences - AA Degree

Modification of the Social Sciences degree program to the general education requirement of 37 or 38 hours and program requirements to 22 or 23 hours. These changes allow students to take either one or two lab sciences for the 7-hour science requirement.

Additional Changes

The following change will be presented to the Oklahoma State Regents for Higher Education for informational purposes.

a. Course Deletion

FRMT221 Capstone for Equine and Ranch Management will no longer be needed for the Equine and Ranch Management program students as this will be replaced by AG 2281 Capstone. The course can be taken by any Agriculture student.

b. Course Modifications

FRMT 1222 Equine Livestock Sales Management & Marketing lab will convert 1 lab credit (2-hour class time) to 1 credit lecture maintaining it as a 2-credit hour course

EQNE 2133 Equine Reproduction lab will convert 1 lab credit (2-hour class time) to 1 credit lecture maintaining a 3-credit hour course.

FRMT 2203 Feedlot Management lab will convert 1 lab credit (2-hour class time) to 1 credit lecture maintaining a 3-credit hour course

ACCT1103 Procedures in Financial Accounting I - Eliminate ACCT2523 as prerequisite
ACCT2103 Financial Accounting – Eliminate ACCT2523 as prerequisite
BIOL 2114 Anatomy and Physiology – Allow Department Chair to override prerequisite requirement.
MCRO 2124 Microbiology – Allow Department Chair to override prerequisite requirement.

G - OTHER BUSINESS AND FINANCIAL MATTERS-

1. Board approval is requested to submit the appropriate documents to the Oklahoma State Regents for Higher Education (OSRHE) and take all necessary action to refund the project listed below through the Master Lease Program.

<u>Project</u>	<u>Estimated Cost</u>
Refunding of MRPL 2013A	\$1,850,000

Each year the State Regents analyze potential savings available through refunding bond issues. This year, we have identified one project with potential savings. The projected NPV savings from refunding 2013A of \$282,000 over the remaining life of the bond.

JURISDICTIONAL AGREEMENT

WHEREAS, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges owns, leases, and rents property within the county limits of Ottawa County;

WHEREAS, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges, acting for and on behalf of Northeastern Oklahoma A&M College, and the Board of County Commissioners for Ottawa County, acting for and on behalf of the Ottawa County Sheriff's Department, have duly established and authorized law enforcement departments for the purpose of providing protection for property and persons within each of its own jurisdictional areas; and

WHEREAS, 74 O.S. Section 360.15 et seq. authorizes agreements between the Board of Regents and county sheriff's departments for the purposes of delineating geographical boundaries and responsibilities between the two law enforcement departments, authorizing campus police departments to exercise authority and jurisdiction within areas of county sheriff's department jurisdiction, and recognizing the need for mutual assistance on behalf of both parties.

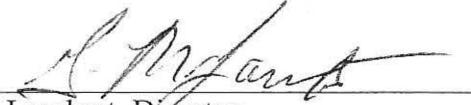
NOW, THEREFORE, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges, acting for and on behalf of Northeastern Oklahoma A&M College, hereinafter referred to as the "Board," and the Board of County Commissioners for Ottawa County, acting for and on behalf of the Ottawa County Sheriff's Department, hereinafter referred to as the "County," agree as follows:

1. The Northeastern Oklahoma A&M College Campus Police Department, hereinafter referred to as the "Campus Police Department," and its duly commissioned and certified police officers have the authority to enforce criminal statutes, municipal ordinances, and University rules and regulations on all property, including streets, highways, roads, alleys, easements, and other public ways or public areas, owned, leased, or rented by the Board and on all property, including streets, highways, alleys, roads, easements, and other public ways or areas, that is surrounded or primarily surrounded by Board owned, leased, or rented property.
2. The Campus Police Department and its duly commissioned and certified officers shall have the authority to enforce criminal statutes and municipal ordinances on all property, including streets, highways, roads, alleys, easements, and other public ways or public areas adjacent to Board owned, leased, or rented property and adjacent to property, including streets, highways, roads, alleys, easements, and other public ways and areas surrounded by Board owned, leased, or rented property.
3. The Campus Police Department and its duly commissioned and certified officers are further authorized to exercise their power and authority as peace officers within the law enforcement jurisdiction of the Ottawa County Sheriff's Department in the following situations:
 - a. When requested by any County Sheriff or Deputy Sheriff.
 - b. When necessary to complete any enforcement activities which began on Board property or property adjacent thereto.

- c. When reasonably related to the activities of the Campus Police Officers on Board property or the investigation of incidents occurring on Board property.
 - d. In any emergency or in a situation where prompt action is necessary to prevent or avoid personal injury or property damage or the escape of an offender who is reasonably believed to be fleeing from the scene of a crime or to be resisting arrest.
4. Authority as used in this Agreement means the authority and power vested by the Oklahoma Statutes in Peace Officers, except the service and execution of civil summons, including, but not limited to, making of arrests, issuing of citations, the conducting of criminal investigations, and traffic accident investigations.
 5. The jurisdiction of the Campus Police Department in the situations as set forth in paragraphs (2) and (3) is concurrent with the jurisdiction of the Ottawa County Sheriff's Department. As used therein, concurrent jurisdiction denotes the authority shared by the two law enforcement departments at the same time, over the same subject matter, and within the same territory.
 6. The Campus Police Department will have the primary responsibility of law enforcement, patrolling, crime investigation, call response, traffic accident investigation, and traffic control on all property owned, leased, or rented by the Board and on all property that is surrounded or primarily surrounded by Board owned, leased, or rented property, except private property. The property as used herein includes highways, streets, roads, alleyways, easements, and other public ways and areas.
 7. In all other areas within the law enforcement jurisdiction of the Ottawa County Sheriff's Department, including the areas wherein the Campus Police Department and the Ottawa County Sheriff's Department have by this Agreement concurrent jurisdiction, the Ottawa County Sheriff's Department will have the primary responsibility for law enforcement, patrolling, criminal investigations, call response, traffic accident investigation, and traffic control.
 8. Each party shall be solely responsible for the acts of its own law enforcement officers, employees, and agents taken under this Agreement but not for the acts of the law enforcement officers, employees, or agents of the other party. It is expressly understood and agreed that nothing herein shall be construed as creating an employment or agency relationship between the Campus Police Department, its officers, employees, or agents and the County, nor between the Ottawa County Sheriff's Department, its officers, employees, or agents and the Board.
 9. The parties to this Agreement understand that as time passes, situations change and property ownership and occupancy varies. The parties therefore agree that the Campus Police Department's Chief of Police and the County's Sheriff are authorized, by the use of joint memorandums, joint mutual aid agreements and maps, to delineate the responsibilities of each respective department and geographical boundaries thereof, in accordance with the terms of this Agreement.

10. The County agrees to accept prisoners from Campus Police Department Officers within the Ottawa County Jail Facility in compliance with the rules, regulations, policies, and procedures for acceptance of persons in custody for open state charges only. The Ottawa County Sheriff's Department reserves the right to refuse any prisoner due to perceived necessary medical treatment.
11. Campus Police Department Officers will abide by all the rules, regulations, policies, and procedures as set forth by the Ottawa County Sheriff's Department for admission of persons in custody into the Ottawa County Jail.
12. This agreement may be terminated without cause by either party upon thirty (30) days written notice to either party.
13. This agreement shall continue in duration from the date of execution by both the Board and the County until June 30, 2022. This agreement shall automatically renew on July 1 of each year unless written notice of a party's intent to terminate is received by the other party at least thirty (30) days prior to the renewal date of July 2.

IN WITNESS WHEREOF, the parties have executed this Agreement on this 19 day of January, 2022.



 G.M. Lambert, Director
 NEO A&M College Public Safety/Campus Police
 Miami, OK

1-19-2022

 Date

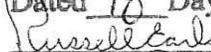
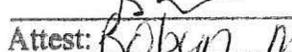


 David Dean, Sheriff
 Ottawa County Sheriff's Department
 Miami, OK

1-18-2022

 Date

Reviewed/Approved by
 Board of County

Dated 18 Day of January, 2022
 _____ Chairman
 _____ Member
 _____ Member

Attest: Robin Mitchell by _____
 Ottawa County Clerk & Christy Brown



JURISDICTIONAL AGREEMENT

WHEREAS, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges owns, leases, and rents property within the city limits of the City of Miami;

WHEREAS, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges, acting for and on behalf of Northeastern Oklahoma A&M College, and the City of Miami have duly established and authorized police departments for the purpose of providing protection for property and persons within each of its own jurisdictional areas; and

WHEREAS, 74 O.S. Section 360.15 et seq. authorizes agreements between the Board of Regents and the Municipalities for the purposes of delineating geographical boundaries and responsibilities between the two police departments, authorizing campus police departments to exercise authority and jurisdiction within areas of municipal police jurisdiction, and recognizing the need for mutual assistance on behalf of both parties.

NOW, THEREFORE, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges, acting for and on behalf of Northeastern Oklahoma A&M College, hereinafter referred to as the "Board," and the City of Miami, a Municipal Corporation, hereinafter referred to as the "City," agree as follows:

1. The Northeastern Oklahoma A&M College Campus Police Department, hereinafter referred to as the "Campus Police Department," and its duly commissioned and certified police officers have the authority to enforce criminal statutes, municipal ordinances, and University rules and regulations on all property, including streets, highways, roads, alleys, easements, and other public ways or public areas, owned, leased, or rented by the Board and on all property, including streets, highways, alleys, roads, easements, and other public ways or areas, that is surrounded or primarily surrounded by Board owned, leased, or rented property.
2. The Campus Police Department and its duly commissioned and certified officers shall have the authority to enforce criminal statutes and municipal ordinances on all property, including streets, highways, roads, alleys, easements, and other public ways or public areas adjacent to Board owned, leased, or rented property and adjacent to property, including streets, highways, roads, alleys, easements, and other public ways and areas surrounded by Board owned, leased, or rented property.
3. The Campus Police Department and its duly commissioned and certified officers are further authorized to exercise their power and authority as peace officers within the police jurisdiction of Miami in the following situations:
 - a. When requested by any City Police Officer.
 - b. When necessary to complete any enforcement activities which began on Board property or property adjacent thereto.
 - c. When reasonably related to the activities of the Campus Police Officers on Board property or the investigation of incidents occurring on Board property.

- d. In any emergency or in a situation where prompt action is necessary to prevent or avoid personal injury or property damage or the escape of an offender who is reasonably believed to be fleeing from the scene of a crime or to be resisting arrest.
4. Authority as used in this Agreement means the authority and power vested by the Oklahoma Statutes in Peace Officers, except the service and execution of civil summons, including, but not limited to, making of arrests, issuing of citations, the conducting of criminal investigations, and traffic accident investigations.
 5. The jurisdiction of the Campus Police Department in the situations as set forth in paragraphs (2) and (3) is concurrent with the jurisdiction of the Miami Police Department. As used therein, concurrent jurisdiction denotes the authority shared by the two police departments at the same time, over the same subject matter, and within the same territory.
 6. The Campus Police Department will have the primary responsibility of law enforcement, patrolling, crime investigation, call response, traffic accident investigation, and traffic control on all property owned, leased, or rented by the Board and on all property that is surrounded or primarily surrounded by Board owned, leased, or rented property, except private property. The property as used herein includes highways, streets, roads, alleyways, easements, and other public ways and areas.
 7. In all other areas within the police jurisdiction of the City, including the areas wherein the Campus Police Department and the Miami Police Department have by this Agreement concurrent jurisdiction, the Police Department of the City will have the primary responsibility for law enforcement, patrolling, criminal investigations, call response, traffic accident investigation, and traffic control.
 8. Each party shall be solely responsible for the acts of its own police officers, employees, and agents taken under this Agreement but not for the acts of the police officers, employees, or agents of the other party. It is expressly understood and agreed that nothing herein shall be construed as creating an employment or agency relationship between the Campus Police Department, its officers, employees, or agents and the City, nor between the Miami Police Department, its officers, employees, or agents and the Board.
 9. The parties to this Agreement understand that as time passes, situations change and property ownership and occupancy varies. The parties therefore agree that the Chiefs of Police of each respective department are authorized, by the use of joint memorandums, joint mutual aid agreements and maps, to delineate the responsibilities of each respective department and geographical boundaries thereof, in accordance with the terms of this Agreement.
 10. This Agreement is of indefinite duration and may be terminated by either party upon written notice to the other party thirty (30) days in advance of the date of termination.

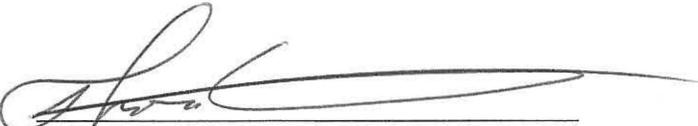
IN WITNESS WHEREOF, the parties have executed this Agreement on this 18th day of DEC, 2021.



G.M. Lambert, Director
NEO A&M College Public Safety/Campus Police
Miami, OK

12-18-21

Date



Thomas Anderson, Chief
Miami Police Department
Miami, Ok

12-18-21

Date

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-state travel summer for January 2022 are provided for informational purposes only:

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of

Jan-22

Column (1): Travel This Month

Column (2) Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4) Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (2)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
State Approp. (290)	1	\$243.61	0	\$0.00	5	\$1,752.53	0	\$0.00
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	1	\$60.00	0	\$0.00	9	\$9,867.71	1	\$464.00
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total	2	\$303.61	1	\$0.00	14	\$11,620.24	1	\$464.00

III. OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Interim President Ryan Blanton came before the Board to present the business of Oklahoma Panhandle State University (OPSU) and review the Agenda for members of the Board. (The OPSU Agenda is attached to this portion of the minutes.)

Dr. Blanton thanked Regent Anthony for his leadership over the past sixteen years.

Dr. Blanton said OPSU recently held its Top Hand Rodeo auction which raised over \$20,000 for scholarships named after the two rodeo students recently who passed away, and an additional \$40,000 for OPSU's rodeo program. Dr. Blanton said this was a record-breaking number for the University and was the first time they were able to have the auction since the pandemic began. He then highlighted various stories in *Panhandle* magazine.

I-1 Approval to begin the installation of an HVAC system at Anchor D Arena and to select Ross Group as the construction manager at risk for the project

Committee Chair Joe Hall said the Fiscal Affairs and Plant Facilities (FAPF) Committee met with the administration regarding this Item and recommended Board approval.

Regent Hall moved and Regent Callahan seconded to approve Item I-1 as presented in the OPSU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

I-2 Approval to accept Foundation funds for the construction of the Groendyke Wildlife Conservation Building at the Shooting Range Facility for \$1.5 million

Dr. Blanton said the original plans are paid for by an Oklahoma Department of Wildlife grant for a roughly 10,000 square foot building. Mr. Groendyke has donated over \$500,000 to this project. The pandemic impacted construction costs and OPSU is working closely with Beck Design for a redesign. The University is also working closely with Mr. Groendyke and concurs that decreasing the cost will make the project a reality.

Regent Hall moved and Regent Anthony seconded to approve Item I-2 as presented in the OPSU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

The business of Oklahoma Panhandle State University being concluded, Dr. Blanton was excused from the meeting.



OKLAHOMA PANHANDLE STATE UNIVERSITY

Goodwell, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

March 25, 2022

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with the purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by Interim President Dr. Blanton
2. Panhandle Magazine

B – RESOLUTIONS

None

C - POLICY AND OPERATIONAL PROCEDURES

None

D - PERSONNEL ACTIONS

1. Oklahoma Panhandle State University Personnel Retirements and Separations.
For Information Only. (*Reference Document D-1*)

E - INSTRUCTIONAL PROGRAMS

None

F - BUDGETARY ACTIONS

None

G - OTHER BUSINESS AND FINANCIAL MATTERS

None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. The OPSU administration requests approval to begin installation of an HVAC system in the Oscar Williams Fieldhouse at Anchor D Arena, and to select Ross Group as the Construction Manager at Risk to provide general construction management for the project.
(*Reference Document I-1*)
2. Board approval is requested for the acceptance of Foundation funds for the construction of the Groendyke Wildlife Conservation Building at the Panhandle State Shooting Sports Complex for \$1,500,000. (Reference Document I-2)

J - PURCHASE REQUESTS

None

K - STUDENT SERVICES/ACTIVITIES

None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. January 2022 Out of State Travel (Reference Document M-1)

Retirement or Separation – For Information Only

Name	Title	Type	Effective Date
Jaycox, Lena	Head Women’s Golf Coach	Separation	2/23/2022
Hammack, Hannah	Equestrian Team Coach	Separation	2/28/2022
Misuraca, Brandon	Head Men’s Soccer Coach	Separation	2/28/2022

**TITLE**

Approval to Begin Installation of an HVAC System in the Oscar Williams Fieldhouse at Anchor D Arena and Select Ross Group as the Construction Manager at Risk to Provide General Construction Management for the Project.

DESCRIPTION

Board approval is requested to begin the installation of an HVAC system in the Oscar Williams Fieldhouse at Anchor D Arena.

Further approval is requested to select Ross Group as an On-Call Construction Manager at Risk to provide general construction and management oversight during the installation.

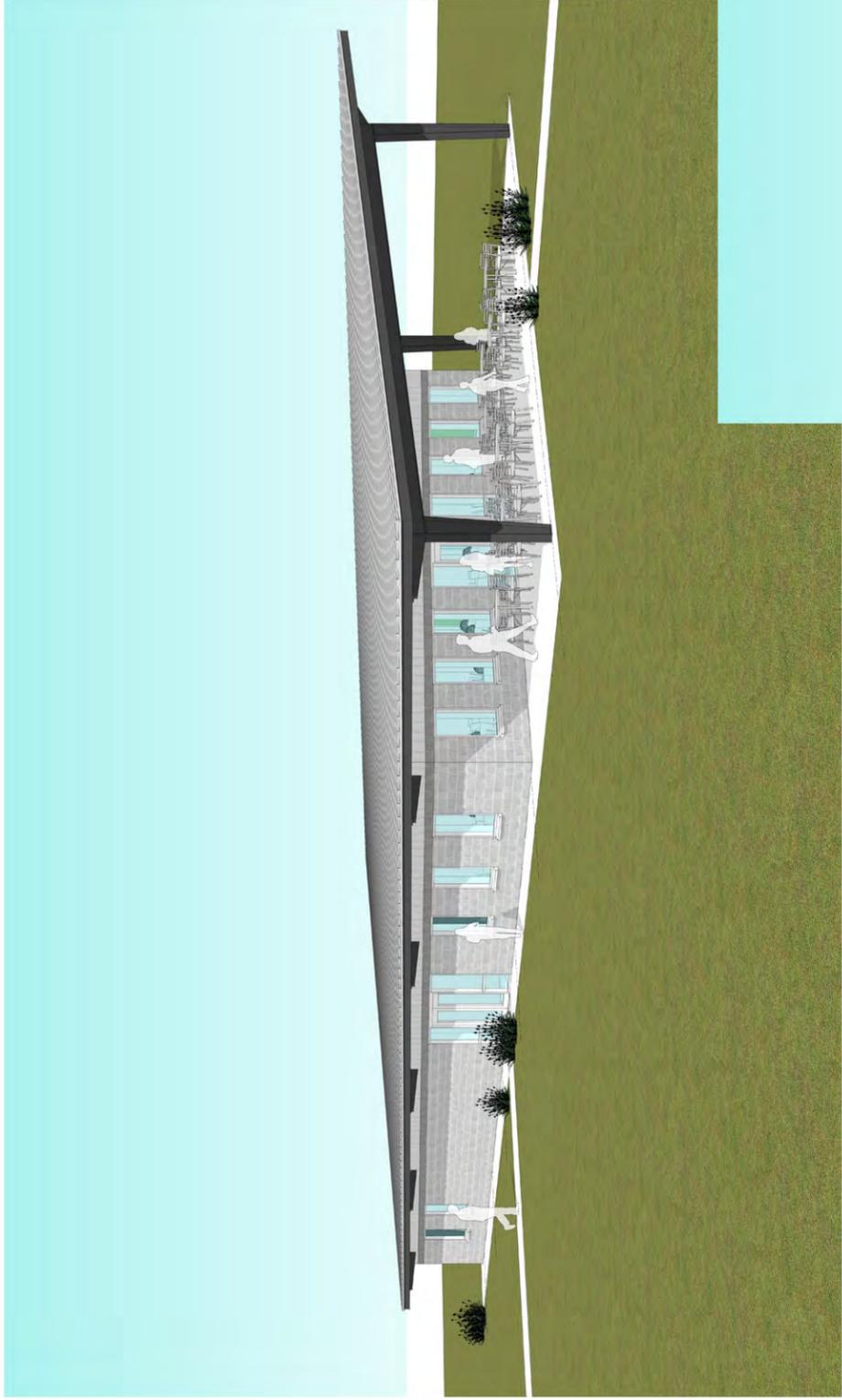
FUNDING

The total project cost is not expected to exceed \$1,300,000 and will come from legally available funds.

JUSTIFICATION

The Oscar Williams Fieldhouse at Anchor D Arena is currently the only facility on campus without an air conditioning HVAC system and also the largest capacity facility on campus. CEC Engineering has worked the past several months to design a system to best handle HVAC needs for the facility, including construction, and all necessary fixtures, equipment, site development, and utilities.

Ross Group is an approved On-Call CMAR with the familiarity of the building and campus. This project will be coordinated by Liz McMurphy, Vice President of Fiscal Affairs.



VIEW FROM SOUTHEAST



VIEW FROM NORTHEAST

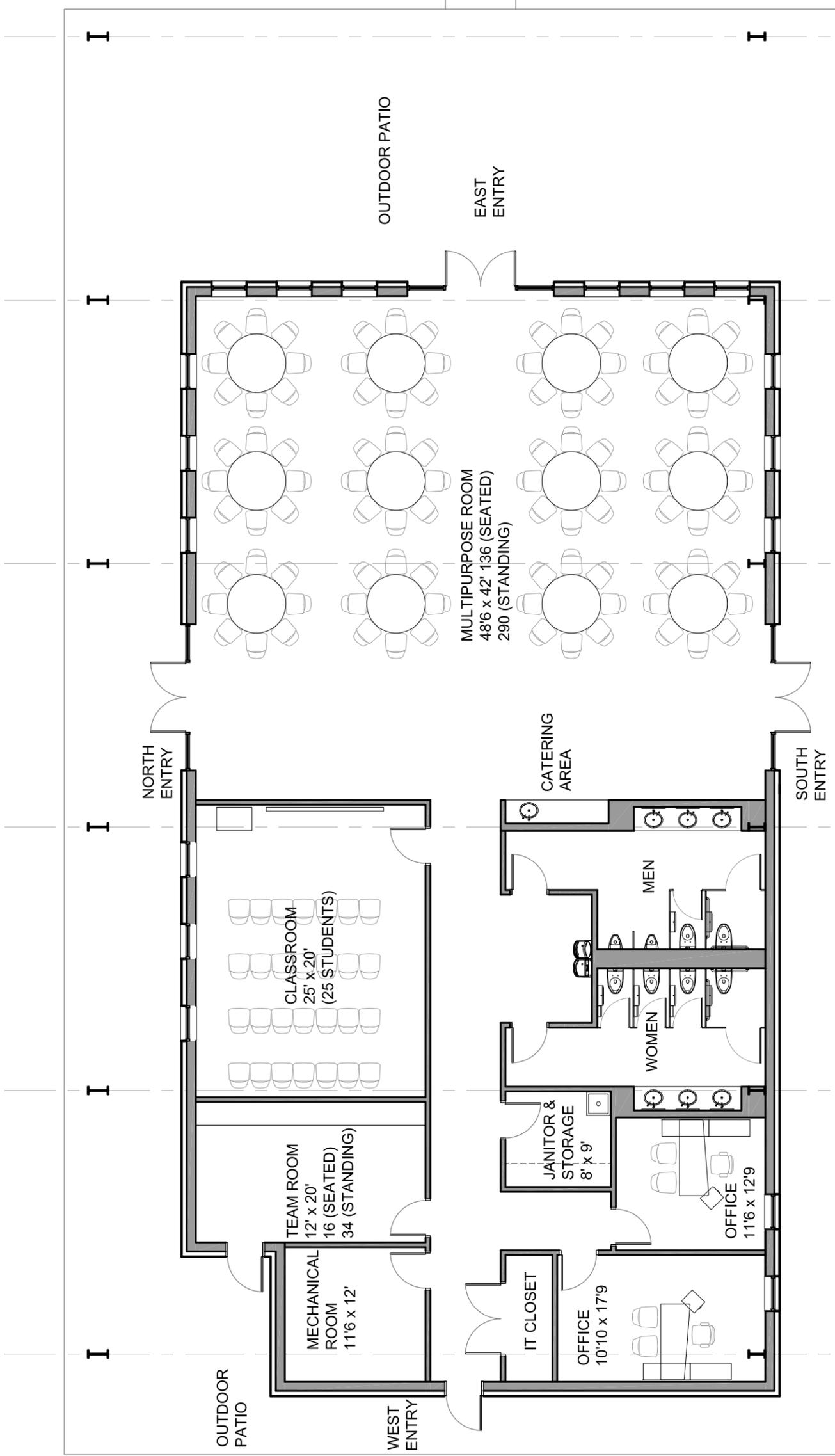


OKLAHOMA PANHANDLE STATE UNIVERSITY - CONSERVATION BUILDING

2/09/2022

110 WEST SEVENTH | SUITE 710 | TULSA OK 74119
T: 918.583.5300

131 DEAN A MCGEE | SUITE 135 | OKLAHOMA CITY OK 73102
T: 405.232.7007



FLOOR PLAN

Scale: 1" = 10'-0"

4,636 square feet

5,545 square feet (previous plan)



OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Jan-22
MONTH

FUND SOURCE	FY22		FY21		FY22		FY21	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	3	\$ 433.50	1	\$ 70.00	28	\$ 10,137.83	6	\$ 978.07
FEDERAL			0	\$ -			1	\$ 346.50
PRIVATE								
AUXILIARY	9	\$ 7,529.54	0	\$ -	30	18,483.40	1	\$ 68.75
OTHER								
TOTAL	12	\$ 7,963.04	1	\$ 70.00	58	\$ 28,621.23	8	\$ 1,393.32

IV. CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ron Ramming and members of the Connors State College (CSC) administration came before the Board to present the business of CSC and review the Agenda for members of the Board. (The CSC Agenda is attached to this portion of the minutes.)

President Ramming highlighted various stories of interest from the *Connors Connection*. He said spring enrollment credit hours decreased by 11 percent, and headcount decreased by 10 percent. Mr. Mike Lewis assured President Ramming that the College is well within meeting its budget goals. Enrollment is still a concern and will continue to be addressed.

D-1 Approval of personnel actions

Regent Taylor moved and Regent Callahan seconded to approve Item D-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

E-1 Approval of new courses and new programs

(The list of new courses and new programs is on file in the Board of Regents' Office as Doc. No. 1-3-25-22.)

Regent Callahan said the AAPP Committee met with the CSC administration to discuss this Item. The request is for four new certificates and two new Associate degrees. The Committee recommended Board approval.

Regent Callahan moved and Regent Hall seconded to approve Item E-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

E-2 Approval to develop an Early College Program in partnership with Muskogee High School

(The partnership agreement is on file in the Board of Regents' Office as Doc. No. 2-3-25-22.)

Regent Callahan said the AAPP Committee met with the CSC administration to discuss this Item. This program will provide an opportunity for high school students to earn an Associate degree in

addition to their high school diploma, with none of the associated costs. The application process would begin in 8th grade and the selected students would begin earning college credits by 10th grade. The Committee recommended Board approval of the administration's request.

Regent Callahan moved and Regent Walker seconded to approve Item E-2 as presented in the CSC Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

President Ramming said Dr. Makenna Garrison has worked closely with individuals at Muskogee High School to put this together and he appreciates her efforts.

G-1 Approval of proposed CSC Coursera pricing for both internal and external customers

President Ramming said this is an online educational resource platform that has over 8,000 different programs and courses. CSC had the opportunity to participate with Coursera through the Oklahoma State Regents for Higher Education (OSRHE). President Ramming said Coursera provides an opportunity for CSC to help the businesses in its area with professional development and short-term training courses through which CSC will be able to award digital badges to said businesses to display the skills they learned.

Regent Walker moved and Regent Hall seconded to approve Item G-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

H-1 Ratification of interim approval to waive competitive bid requirements and renew the Sodexo food service contract for up to five additional one-year periods

President Ramming said Sodexo has been a great partner for CSC and Mr. Lewis was able to negotiate a favorable contract with the company in light of rapidly rising food prices. He said CSC worked with Mr. Scott Schlotthauer, Chief Procurement Officer, and thanked him for his work.

Regent Callahan moved and Regent Hall seconded to approve Item H-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

I-1 Ratification of interim approval to extend the construction and associated costs of the President's house to \$1.5 million

President Ramming said after the bids and the last design and construction limits Long Range Facilities Planning (LRFP) put together, the total price was \$1.42 million. Insurance will cover \$1.2 million and CSC will cover the remaining amount. While he does not feel good about the price, he is happy the College can cover the difference. President Ramming said in terms of construction the foundation is poured and wood framing is going up. The goal within the next three weeks is to complete the framing, have a rough outline of the electricity and plumbing, and install shingles on the roof.

Regent Callahan moved and Regent Hall seconded to approve Item I-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

I-2 Approval to select a construction manager at risk to assist with the design and construction of HVAC upgrades and replacements

Regent Hall said the Committee met with the CSC administration to discuss this Item and recommended CMS Willowbrook, Inc. as the construction manager at risk for Board approval.

Regent Walker moved and Regent Hall seconded to approve CMS Willowbrook, Inc. as the construction manager at risk for Item I-2.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

President Ramming thanked Regent Anthony on behalf of CSC faculty and staff for his service and leadership on the Board.

The business of Connors State College being concluded, President Ramming and members of the CSC administration were excused from the meeting.



Connors State College

Warner, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

March 25, 2022

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Ron Ramming Remarks
 - a. Connection
 - b. Enrollment Report
 - c. Presidents House Report

B – RESOLUTIONS- None

C - POLICY AND OPERATIONAL PROCEDURES- None

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only (Ref. Doc. D-1)

E - INSTRUCTIONAL PROGRAMS-

1. Board approval is requested for new courses and new programs, including the Associate of Science in Computer Science, the Certificate in Computer Science, the Certificate in Mental Health, the Certificate in Child Advocacy, the Certificate in Corrections, and the Associate of Applied Science in Applied Technology. (Ref. Doc. E-1)
2. Board approval is requested for developing an Early College Program in partnership with Muskogee High School. (Ref. Doc. E-2)

F - BUDGETARY ACTIONS- None

G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Board approval is requested for proposed CSC Coursera pricing for both internal customers (students, faculty, staff) and for external customers. (Ref. Doc. G-1)

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Board approval is requested to ratify the Interim Board approval of the request to waive competitive bid requirements and renew the Sodexo foodservice contract for up to five additional one-year periods. (Ref. Doc. H-1)

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Board approval is requested to ratify the Interim Board approval of the request to extend the Construction and associated costs of the President's house to \$1.5 million. (Ref. Doc. I-1)
2. Board approval is requested to select a Construction Manager At Risk (CMAR) to assist the college with design and construction of HVAC upgrades and replacements. (Ref. Doc. I-2)

J - PURCHASE REQUESTS- None

K - STUDENT SERVICES/ACTIVITIES- None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

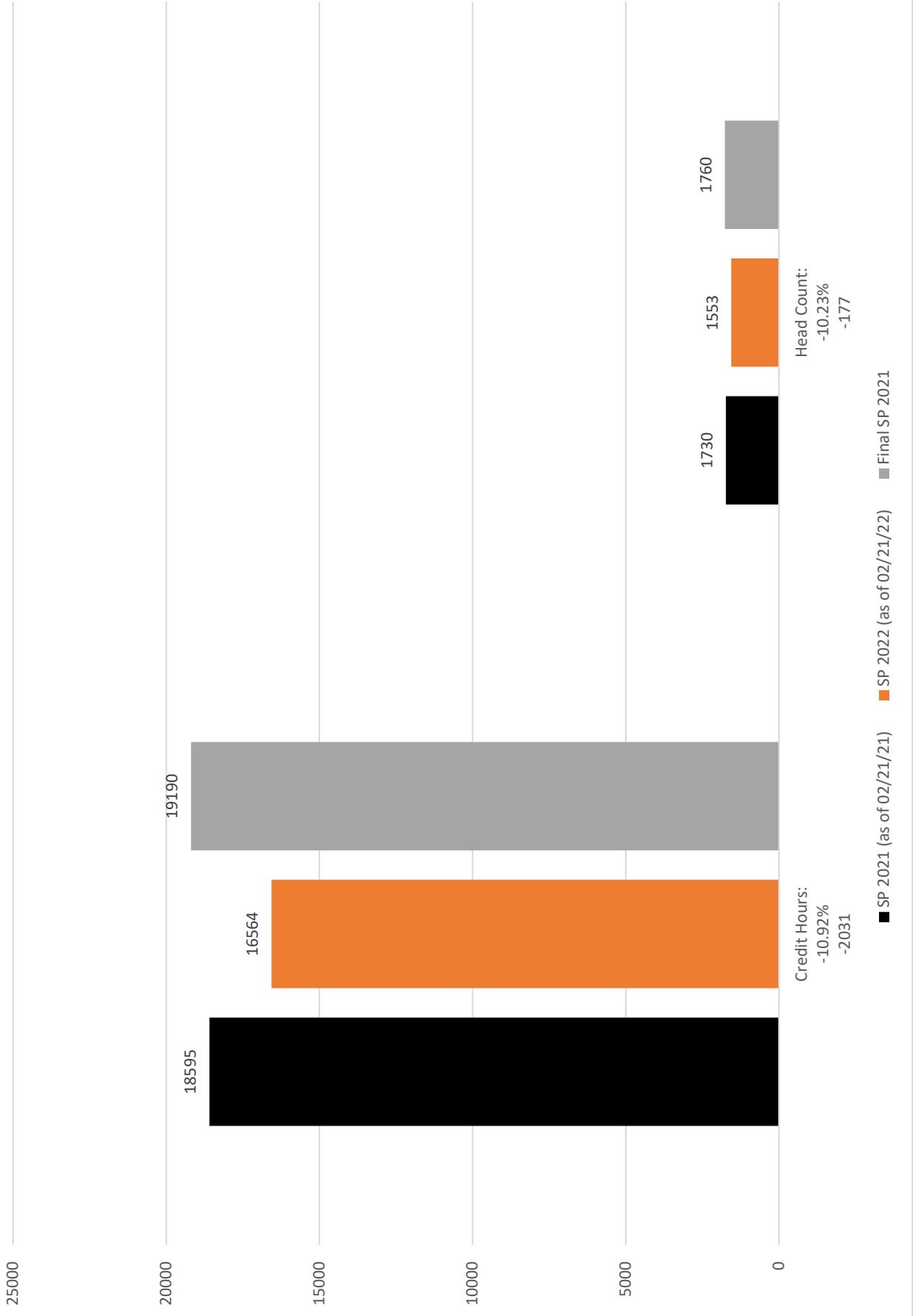
1. Out-of-State Travel summary for January 2022

Respectfully submitted,



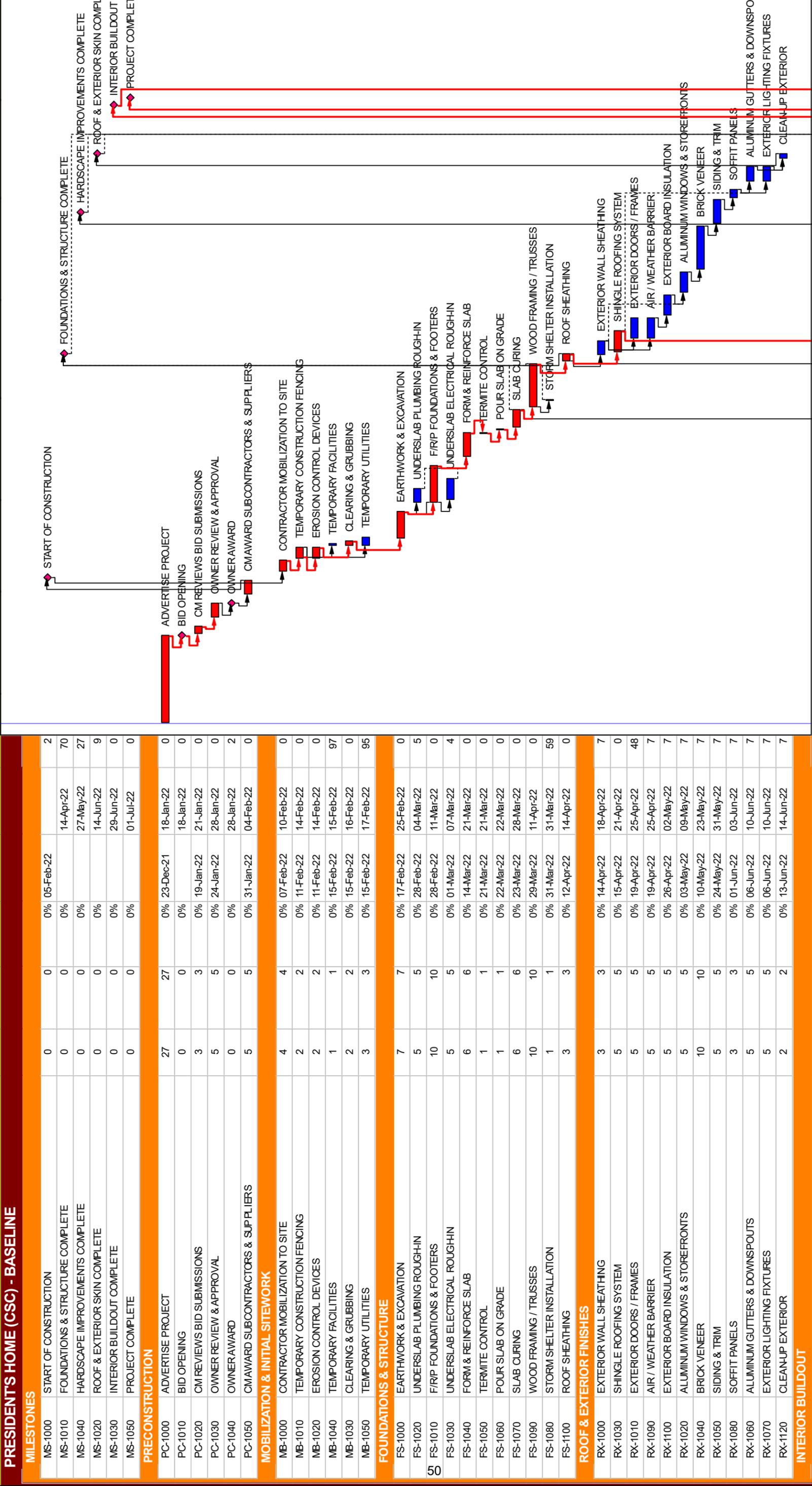
Dr. Ronald S. Ramming
President

Spring Enrollment Comparison



BUDGET CHECK LIST		Marc	
		Print Date:	1/24/2022
Connors Presidents Residence		Rev. Date:	1/24/2022
		Balance of Expense to	
ITEM	1-24-2022 update	Budget	Encumbered
ASBESTOS LRFP		\$0	\$0
Consultant		\$0	
Abatement		\$0	
Asbestos		\$0	
CONSTRUCTION LRFP		\$1,191,342	\$0
Direct Construction		\$1,191,342	
CMAR General Req		\$0	
CMAR Fee		\$0	
Contingency		\$0	
Demolition		included	
MEP Allowance - market conditions		included	
millwork allowance above contract		\$0	
CAMPUS SUPT LRFP		\$47,000	\$0
Cabling/Fiber		\$10,000	
Off-Site Utilities		\$25,000	
AHJ (reviews, inspections)		\$2,000	
Landscape Services		\$10,000	
FEES		\$127,299	\$0
A&E Design Fees		\$48,127	
Civil Consultant		\$0	
Soils Investigation		\$0	
Survey		\$0	
Structural Consultant		\$0	
MEP Consultant		\$0	
Landscape Consultant		\$0	
Special Consultant		\$0	
A&E Reimbursable		\$3,520	
LRFP Project Admin Fee	4.8%	\$56,710	
LRFP Commissioning	0.0%	\$0	
LRFP FF&E Consultant	4.0%	\$0	
LRFP (Reimbursable)		\$0	
CM Preconstruction Services		\$18,942	
EQUIPMENT		\$0	\$0
Building Network Equipment		\$0	
FF&E		\$0	
Movable Equipment		\$0	
Art Fee		\$0	
ITLE/AV		\$0	
Equipment Misc		\$0	
RESERVE		\$54,359	\$0
TOTAL		\$1,420,000	\$0

Activity ID	Activity Name	Original Duration	Remaining Duration	Duration % Complete	Start	Finish	Total Float
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PRESIDENT'S HOME (CSC) - BASELINE

MILESTONES

MS-1000	START OF CONSTRUCTION	0	0	0%	05-Feb-22	14-Apr-22	2
MS-1010	FOUNDATIONS & STRUCTURE COMPLETE	0	0	0%		27-May-22	70
MS-1040	HARDSCAPE IMPROVEMENTS COMPLETE	0	0	0%		14-Jun-22	27
MS-1020	ROOF & EXTERIOR SKIN COMPLETE	0	0	0%		29-Jun-22	9
MS-1030	INTERIOR BUILDOUT COMPLETE	0	0	0%		01-Jul-22	0
MS-1050	PROJECT COMPLETE	0	0	0%			0

PRECONSTRUCTION

PC-1000	ADVERTISE PROJECT	27	27	0%	23-Dec-21	18-Jan-22	0
PC-1010	BID OPENING	0	0	0%		18-Jan-22	0
PC-1020	CM REVIEWS BID SUBMISSIONS	3	3	0%	19-Jan-22	21-Jan-22	0
PC-1030	OWNER REVIEW & APPROVAL	5	5	0%	24-Jan-22	28-Jan-22	0
PC-1040	OWNER AWARD	0	0	0%		28-Jan-22	2
PC-1050	CM AWARD SUBCONTRACTORS & SUPPLIERS	5	5	0%	31-Jan-22	04-Feb-22	0

MOBILIZATION & INITIAL SITEWORK

MB-1000	CONTRACTOR MOBILIZATION TO SITE	4	4	0%	07-Feb-22	10-Feb-22	0
MB-1010	TEMPORARY CONSTRUCTION FENCING	2	2	0%	11-Feb-22	14-Feb-22	0
MB-1020	EROSION CONTROL DEVICES	2	2	0%	11-Feb-22	14-Feb-22	0
MB-1040	TEMPORARY FACILITIES	1	1	0%	15-Feb-22	15-Feb-22	97
MB-1030	CLEARING & GRUBBING	2	2	0%	15-Feb-22	16-Feb-22	0
MB-1050	TEMPORARY UTILITIES	3	3	0%	15-Feb-22	17-Feb-22	95

FOUNDATIONS & STRUCTURE

FS-1000	EARTHWORK & EXCAVATION	7	7	0%	17-Feb-22	25-Feb-22	0
FS-1020	UNDERSLAB PLUMBING ROUGH-IN	5	5	0%	28-Feb-22	04-Mar-22	5
FS-1010	F/R/P FOUNDATIONS & FOOTERS	10	10	0%	28-Feb-22	11-Mar-22	0
FS-1030	UNDERSLAB ELECTRICAL ROUGH-IN	5	5	0%	01-Mar-22	07-Mar-22	4
FS-1040	FORM & REINFORCE SLAB	6	6	0%	14-Mar-22	21-Mar-22	0
FS-1050	TERMITE CONTROL	1	1	0%	21-Mar-22	21-Mar-22	0
FS-1060	POUR SLAB ON GRADE	1	1	0%	22-Mar-22	22-Mar-22	0
FS-1070	SLAB CURING	6	6	0%	23-Mar-22	28-Mar-22	0
FS-1090	WOOD FRAMING / TRUSSES	10	10	0%	29-Mar-22	11-Apr-22	0
FS-1080	STORM SHELTER INSTALLATION	1	1	0%	31-Mar-22	31-Mar-22	59
FS-1100	ROOF SHEATHING	3	3	0%	12-Apr-22	14-Apr-22	0

ROOF & EXTERIOR FINISHES

RX-1000	EXTERIOR WALL SHEATHING	3	3	0%	14-Apr-22	18-Apr-22	7
RX-1030	SHINGLE ROOFING SYSTEM	5	5	0%	15-Apr-22	21-Apr-22	0
RX-1010	EXTERIOR DOORS / FRAMES	5	5	0%	19-Apr-22	25-Apr-22	48
RX-1090	AIR / WEATHER BARRIER	5	5	0%	19-Apr-22	25-Apr-22	7
RX-1100	EXTERIOR BOARD INSULATION	5	5	0%	26-Apr-22	02-May-22	7
RX-1020	ALUMINUM WINDOWS & STOREFRONTS	5	5	0%	03-May-22	09-May-22	7
RX-1040	BRICK VENEER	10	10	0%	10-May-22	23-May-22	7
RX-1050	SIDING & TRIM	5	5	0%	24-May-22	31-May-22	7
RX-1080	SOFFIT PANELS	3	3	0%	01-Jun-22	03-Jun-22	7
RX-1060	ALUMINUM GUTTERS & DOWNSPOUTS	5	5	0%	06-Jun-22	10-Jun-22	7
RX-1070	EXTERIOR LIGHTING FIXTURES	5	5	0%	06-Jun-22	10-Jun-22	7
RX-1120	CLEANUP EXTERIOR	2	2	0%	13-Jun-22	14-Jun-22	7

INTERIOR BUILDOUT

IB-1000	INTERIOR BUILDOUT COMPLETE	0	0	0%			0
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■ Actual Work
■ Remaining Work
■ Critical Remaining Work
◆ Milestone

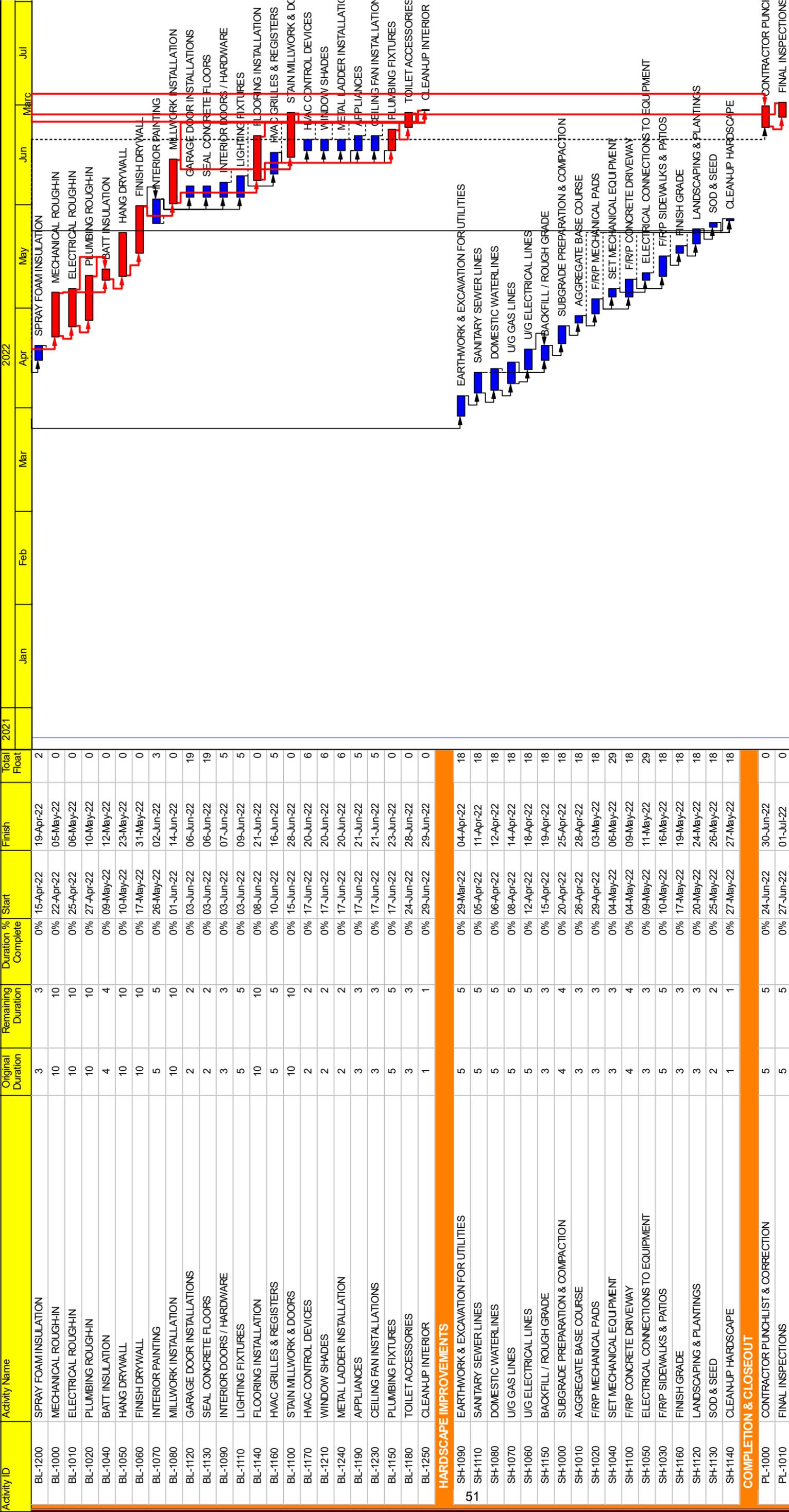
CSCPH-BL

**PRESIDENT'S HOME (CSC) - BASELINE
WARNER, OK**

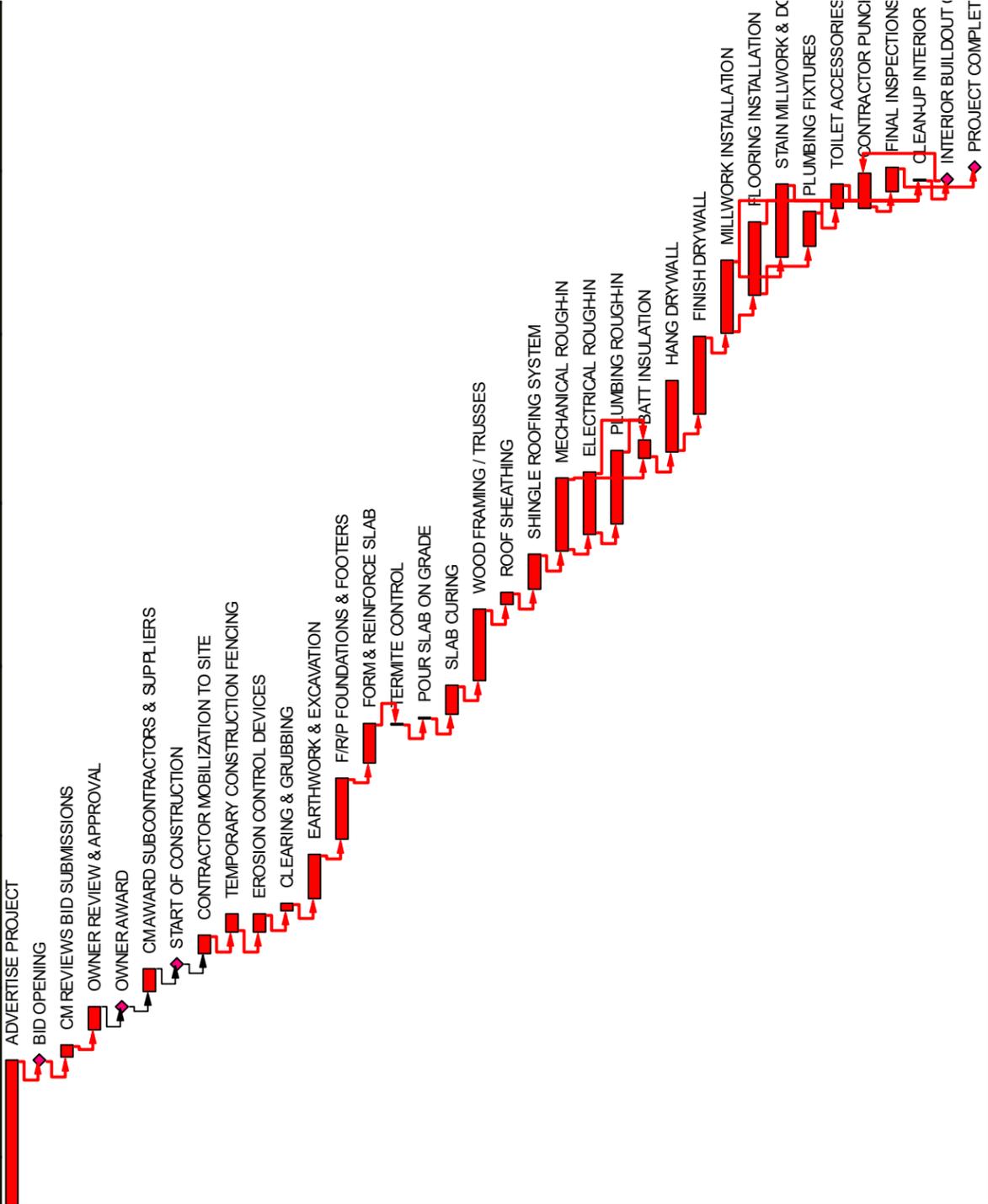
**BAR CHART BY WBS
DATA DATE= 23-Dec-21**



LIPPERT BROS., INC.
CONSTRUCTION MANAGERS
SINCE 1920



Activity ID	Activity Name	2021			2022					Total Float	
		Jan	Feb	Mar	Apr	May	Jun	Jul			
PC-1000	ADVERTISE PROJECT	27	0	23-Dec-21	18-Jan-22	0	0				
PC-1010	BID OPENING	0	0		18-Jan-22	0	0				
PC-1020	CM REVIEWS BID SUBMISSIONS	3	3	19-Jan-22	21-Jan-22	0	0				
PC-1030	OWNER REVIEW & APPROVAL	5	5	24-Jan-22	28-Jan-22	0	0				
PC-1040	OWNER AWARD	0	0		28-Jan-22	2	0				
PC-1050	CM AWARD SUBCONTRACTORS & SUPPLIERS	5	5	31-Jan-22	04-Feb-22	0	0				
MS-1000	START OF CONSTRUCTION	0	0	05-Feb-22		2	0				
MB-1000	CONTRACTOR MOBILIZATION TO SITE	4	4	07-Feb-22	10-Feb-22	0	0				
MB-1010	TEMPORARY CONSTRUCTION FENCING	2	2	11-Feb-22	14-Feb-22	0	0				
MB-1020	EROSION CONTROL DEVICES	2	2	11-Feb-22	14-Feb-22	0	0				
MB-1030	CLEARING & GRUBBING	2	2	15-Feb-22	16-Feb-22	0	0				
FS-1000	EARTHWORK & EXCAVATION	7	7	17-Feb-22	25-Feb-22	0	0				
FS-1010	F/R/P FOUNDATIONS & FOOTERS	10	10	28-Feb-22	11-Mar-22	0	0				
FS-1040	FORM & REINFORCE SLAB	6	6	14-Mar-22	21-Mar-22	0	0				
FS-1050	TERMITE CONTROL	1	1	21-Mar-22	21-Mar-22	0	0				
FS-1060	POUR SLAB ON GRADE	1	1	22-Mar-22	22-Mar-22	0	0				
FS-1070	SLAB CURING	6	6	23-Mar-22	28-Mar-22	0	0				
FS-1090	WOOD FRAMING / TRUSSES	10	10	29-Mar-22	11-Apr-22	0	0				
FS-1100	ROOF SHEATHING	3	3	12-Apr-22	14-Apr-22	0	0				
RX-1030	SHINGLE ROOFING SYSTEM	5	5	15-Apr-22	21-Apr-22	0	0				
BL-1000	MECHANICAL ROUGH-IN	10	10	22-Apr-22	05-May-22	0	0				
BL-1010	ELECTRICAL ROUGH-IN	10	10	25-Apr-22	06-May-22	0	0				
BL-1020	PLUMBING ROUGH-IN	10	10	27-Apr-22	10-May-22	0	0				
BL-1040	BATT INSULATION	4	4	09-May-22	12-May-22	0	0				
BL-1050	HANG DRYWALL	10	10	10-May-22	23-May-22	0	0				
BL-1060	FINISH DRYWALL	10	10	17-May-22	31-May-22	0	0				
BL-1080	MILLWORK INSTALLATION	10	10	01-Jun-22	14-Jun-22	0	0				
BL-1140	FLOORING INSTALLATION	10	10	08-Jun-22	21-Jun-22	0	0				
BL-1100	STAIN MILLWORK & DOORS	10	10	15-Jun-22	28-Jun-22	0	0				
BL-1150	PLUMBING FIXTURES	5	5	17-Jun-22	23-Jun-22	0	0				
BL-1180	TOILET ACCESSORIES	3	3	24-Jun-22	28-Jun-22	0	0				
PL-1000	CONTRACTOR PUNCHLIST & CORRECTION	5	5	24-Jun-22	30-Jun-22	0	0				
PL-1010	FINAL INSPECTIONS	5	5	27-Jun-22	01-Jul-22	0	0				
BL-1250	CLEAN-UP INTERIOR	1	1	29-Jun-22	29-Jun-22	0	0				
MS-1030	INTERIOR BUILDOUT COMPLETE	0	0		29-Jun-22	0	0				
MS-1050	PROJECT COMPLETE	0	0		01-Jul-22	0	0				



█ Actual Work
█ Remaining Work
█ Critical Remaining Work
◆ Milestone

CSCPH-BL

**PRESIDENT'S HOME (CSC) - BASELINE
WARNER, OK**

**LONGEST PATH
DATA DATE= 23-Dec-21**





Personnel Actions

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rank, personnel leave, etc.

Name	Action	Effective Date	Salary/Rate
Lopez, Jesse	E Sports Coach	2/1/2022	\$37,945.00
Lawson, Jake	Dean of Students	3/1/2022	\$69,932.00

Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirements, etc.

Name	Title	Effective Date	Service Time
No New Changes			

Coursera Pricing Model

Internal Learners (Student, Faculty, Adjunct Faculty, Staff, Alumni)	External Learners	Group Pricing for 25 Employees	Group Pricing for 50 Employees	Group Pricing for 100 and up Employees
First Month: Free	First Month: \$140	First Month: \$130 per month per employee	First Month: \$120 per month per employee	First Month: \$110 per month per employee
Second Month: \$35	Three Months: \$372	Three Months: \$342 per employee	Three Months: \$312 per employee	Three Months: \$282 per employee
Third Month: \$70	Six Months: \$695	Six Months: \$635 per employee	Six Months: \$575 per employee	Six Months: \$515 per employee
Any month after third: \$70	Twelve Months: \$1391	Twelve Months: \$1271 per employee	Twelve Months: \$1151 per employee	Twelve Months: \$1031 per employee

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Connors State College

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain)

(a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

Interim approval is requested to waive competitive bid requirements and renew the Sodexo Foodservice contract, one year at a time with mutual agreement, up to five additional one-year periods with non-financial terms of the existing contract remaining the same. Interim action is necessary due to food inflation and a rapidly rising CPI that is tied to contracted rates. Quick renewal will enable CSC to lock in at the Dec CPI rate for FY23.

(c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Connors State College

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

(a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

Approval is requested to extend the current authorization of \$1.2M to \$1.5M on the President's house replacement / reconstruction including all costs involved. The Budget checklist (BCL) provided by LRFP after all bids received currently stands at \$1.42M

(c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

- 2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

We need board approval to move forward with the final purchase orders raising the total contractual cost to \$1.42M including Architectural services, CMAR, construction, and LRFP fees.

- 3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ 1.42M

- 4. Identify the fund or funds to be used in covering the cost stated above. OMES insurance up to \$1.2M; rmg CSC

- 5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. _____

- 6.

(Optional) Signature of Requesting Administrator



(Required) Signature of President

Date

1.31.2022

Date

=====

**DO NOT COMPLETE FIELDS BELOW.
FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER ONLY.**

- Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

- Interim approval is not granted for the business matter described above.

REMARKS:



Signature of the Chief Executive Officer or
his designated representative

Date

Approval to Select a Construction Manager At Risk to Assist the College with Design and Construction of HVAC Upgrades and Replacements

DESCRIPTION

Board Approval is requested to select a construction manager at risk to assist the College with the design and construction of HVAC Upgrades and Replacements on the Warner and Muskogee campuses. The firms listed below, in order of receipt of Letters of Interest, are all qualified to work on this project:

CMS Willowbrook, Inc., Tulsa, Oklahoma

Lippert Bros., Inc., Oklahoma City, Oklahoma

The Ross Group, Tulsa, Oklahoma

FUNDING

Costs for this project are not expected to exceed \$6 million, and will be from legally available funds.

JUSTIFICATION

Several of the heating, ventilation, and air-conditioning units on the campuses are at the end of their useful life. It is proposed to repair the units that can reasonably be repaired and replace those that cannot. The design and construction of the facility will include all necessary fixtures, equipment, site development and utilities.

Permission to begin the selection process was given at the December 3, 2021 Board meeting. The selection process began when a letter was sent to the State Construction Administrator at the office of Management and Enterprise Services requesting the list of consultants registered with that office. On January 4, 2022 Project Notifications were sent to the registered firms informing them of the College's intent to select a consultant for this project. Seven firms submitted Letters of Interest.

The selection committee reviewed the Letters of Interest and all seven firms were invited for interview on March 4, 2022. At the conclusion of the interviews, the selection committee determined to recommend the firms listed above for Board consideration. This project is coordinated by President Ramming and Mike Lewis, Connors State College along with Phil Thomas, and Jana Phillips, Long Range Facilities Planning.

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JANUARY 31, 2022

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	0	0.00	1	1,914.19
FEDERAL	0	0.00	0	0.00	2	2,442.04	0	0.00
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	0	\$ -	0	\$ -	2	\$ 2,442.04	1	\$ 1,914.19

V. LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

President Kent Smith came before the Board to present the business of Langston University (LU) and review the Agenda for members of the Board. (The LU Agenda is attached to this portion of the minutes.)

President Smith thanked Regent Anthony for his service on the Board and said LU is a better institution as a result of his leadership. He said one word he would use to describe Regent Anthony is “character.” President Smith said he can depend on Regent Anthony and the advice he gives.

President Smith said LU’s enrollment is up by 3.8 percent. Though it is not much, it is better to be up than down. LU is significantly up in its deposits paid for next year compared to last year; however, it is still early and it may fluctuate. Despite the increase in deposits paid, applications have decreased. He said LU is hosting “Senior Day” on campus next week which is traditionally one of the biggest events for high school students to give an official commitment and pay deposits to the University.

B-1 Adoption of Memorial Resolution for Carole Hall Hardeman

Regent Davis moved and Regent Anthony seconded to approve Item B-1 as presented in the LU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

D-1 Approval of personnel actions and personnel items for informational purposes only

D-2 Approval to initiate search for two head coaching positions

Regent Davis moved and Regent Callahan seconded to approve Section D, Items 1 & 2 as presented in the LU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

E-1 Approval of academic program reviews

(The academic program reviews are on file in the Board of Regents’ Office as Doc. No. 3-3-25-22.)

Regent Davis moved and Regent Anthony seconded to approve Item E-1 as presented in the LU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

G-1 Approval of peace officer actions

<u>Decommission</u>	<u>Commission No.</u>
Bradley Hocker-Sloan	

(NOTE: It was learned after the meeting that this request was submitted by LU to the Board in error. Mr. Hocker-Sloan is not a commissioned officer at LU.)

G-2 Approval to accept a sale of real property

President Smith thanked Mr. Steve Stephens and Ms. Amanda Webb in the Office of Legal Counsel for their assistance in researching, evaluating the cost of land, and negotiating Item G-2. Part of the reason the University is willing to sell this land is because they do not see part of it as useable in the foreseeable future.

Regent Anthony moved and Regent Taylor seconded to approve Section G, Items 1 & 2 as presented in the LU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

J-1 Approval to engage with Quality Fence Company, Inc., to repair and replace fence on the Langston Campus

J-2 Ratification of interim approval for replacement of landscaping damaged in ice storms

Regent Taylor moved and Regent Anthony seconded to approve Section J, Items 1 & 2 as presented in the LU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

The business of Langston University being concluded, President Kent Smith was excused from the meeting.

MARCH 25, 2022
BOARD AGENDA



BOARD OF REGENTS
FOR THE
OKLAHOMA AGRICULTURAL
AND
MECHANICAL COLLEGES



LANGSTON UNIVERSITY

Langston, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma A&M
Colleges

March 25, 2022

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Smith

B – RESOLUTIONS

Memorial Resolutions

1. Dr. Carole Hall Hardeman (*Reference Document B-1*)

C - POLICY AND OPERATIONAL PROCEDURES

None

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (*Reference Document D-1*)
2. Approval is requested to initiate search for two head coaching positions. (*Reference Document D-2*)

E - INSTRUCTIONAL PROGRAMS

1. Approval is requested for the following academic program reviews (*Reference Document E-1*):
 - a. Bachelor of Science in Health Administration
 - b. Bachelor of Arts in Psychology

F - BUDGETARY ACTIONS

None

G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Peace officer actions (*Reference Document G-1*)
2. Approval to accept a sale of real property (*Reference Document G-2*)

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

J - PURCHASE REQUESTS

Board approval is requested for the following purchase items. All purchases will comply with Board of Regents for Oklahoma and Agricultural and Mechanical Colleges Policies and Procedures, as well as applicable state statutes.

1. Approval to engage with Quality Fence Company, Inc., a state contracted vendor, for the purpose of fence repair and replacement on the Langston Campus. (*Reference Document J-1*)
2. Ratification of Interim Approval for replacement of landscaping damaged in ice storms. (*Reference Document J-2*)

K - STUDENT SERVICES/ACTIVITIES

None

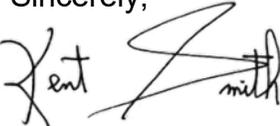
L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

None

All items listed above are respectfully submitted for your approval.

Sincerely,

KENT J. SMITH, JR.
PRESIDENT

**BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

RESOLUTION

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Dr. Carole Hall-Hardeman was claimed by death on Friday, January 7, 2022; and

WHEREAS, Dr. Hardeman, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Langston University for 16 years, serving as Associate Graduate Dean/Professor for the School of Education and Behavioral Sciences; and

WHEREAS, her friends and Langston University have suffered an irreparable loss in her passing; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT**, it takes this method to express its appreciation for the exemplary service rendered by Dr. Carole Hall-Hardeman to Langston University, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved retired faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Carole Hall-Hardeman.

Adopted by the Board the 25th day of March 2022.

Regent Trudy Milner, Chair

Jason Ramsey, Chief Executive Officer

D – PERSONNEL ACTIONS

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc.

D - PERSONNEL ACTIONS

1. Board approval is requested for the following personnel actions:

Name	Action	Effective Date	Salary/Rate
Dr. Abdulmunim Guwaeder	Employ as Assistant Professor of Technology for the School of Arts and Sciences	01/10/2022	\$55,000.00
Alonzo Talton	Employ as Visiting Instructor (one-semester) of Social Sciences for the School of Arts and Sciences	01/10/2022	\$23,500.00
Timothy Shields	Employ as Instructor of Nursing for the School of Nursing and Health Professions – Ardmore Site	01/10/2022	\$55,000.00
Doris Peterson	Employ as Assistant Professor of Nursing for the School of Nursing and Health Professions	01/10/2022	\$55,000.00
Theresa Powell	Change of Title <i>from</i> Acting Vice President <i>to</i> Vice President for Operations	03/05/2022	No Change in Salary

The following personnel items are listed for informational purposes only:

Name	Title	Type	Effective Date	Service Time
Grace Edobor	Instructor	Resignation	01/11/ 2022	08/01/2017-01/11/2022
Dr. Mautra Jones	Vice President for Institutional Advancement and External Affairs, and Executive Director of the Langston University Foundation	Resignation	02/18/2022	06/22/2015-02/18/2022
Philip Stitt	Head Men's Basketball Coach	Resignation	03/31/2022	06/18/2019 - 03/31/2022
Grace Edobor	Instructor	Resignation	01/11/ 2022	08/01/2017-01/11/2022

D – PERSONNEL ACTIONS

2. Approval is sought to initiate a search for both the Men's Basketball Head Coach and Women's Basketball Head Coach using DHR Global. Though not currently a search firm contracted through the A&M System, we request approval to utilize DHR Global as they are a search firm known for placement of athletic executives and coaches and a firm previously used by Langston University. The estimated cost for executing a search for these two positions is \$100,000, which will be paid through legally available funds. Position descriptions for both head coach positions are enclosed for review. (special request)



Job Description/Job Specification

Job Title: Men's Basketball Head Coach	Job Status: (<i>Exempt/Non-Exempt</i>) Exempt
Reports to (Position): Director of Athletics	Full Time Equivalent: 12 Month/Salary
Those Positions Reporting to This Position: Assistant Coach, Men's Basketball	Department/Division: Athletics

JOB SUMMARY:

Langston University seeks a new Men's Head Basketball Coach. Under administrative review of the University director of athletics, the coach will develop and execute strategies for the recruitment of student-athletes. The role is geared to developing a regionally and nationally competitive team to enhance the team's performance as a SAC All-Conference sport. This is a national search for an individual that can provide direction and organize all aspects of the men's basketball program. Some of the roles include organizing practice sessions, supervise support staff, involved in the program, and promote high academic performance.

DUTIES AND RESPONSIBILITIES:

- Develop and execute a strategy for building a regionally and nationally competitive team.
- Oversee plans for the season, including competitive schedule and practices, i.e., facilities, officials, practice schedules, supervise travel arrangements for away competition, and strategize for subsequent contests.
- In conjunction with head strength coach, develop training and conditioning program and organize all practice sessions to enhance team performance.
- Conceive, implement, and supervise a strategy to recruit high-profile NAIA Division I athletes in the LU men's basketball program.
- Hire, train, supervise, and evaluate the assistant coach, team manager, and other staff as assigned or recruited.
- Manage the men's basketball budget within athletics and award scholarships.
- Serve as ambassador for the men's Basketball Program and the University's Athletic Department
- Community engagement and speaking engagements to promote basketball in the state, region, and nation, and serve as the main communicator for external and internal partners including media, alumni, and all Stakeholders for the University.
- Assist in the development of strategies to increase team recognition nationally and increase attendance at the home and away games.

- Partner with the LU Foundation to create funding opportunities for the men's Basketball annual fund
- Work to develop other fundraising activities, including outreach (camps and/or clinics to support the men's Basketball Program.
- Participate in in-service programs for coaches and officials; keep current with literature on coaching practices, rules of sport; physiological and psychological sport applications; contribute and participate in professional organizations
- Serve on committees and attend clinics, conventions, and other meetings.
- Participate in institutional professional development and training.
- Attend and support other university non-sports related activities and participate on university committees when applicable.
- Perform related duties as assigned.
- Develop and maintain program strategic plan.

QUALIFICATIONS:

Minimum:

- Bachelor's degree.
- Five years of collegiate or comparable coaching experience.
- Budgeting, organizational, recruiting and communication skills.
- Thorough knowledge of NAIA regulations and guidelines governing the recruitment and retention of student-athletes.

Preferred:

- At least seven years of experience in coaching basketball at the collegiate level. Three years of head coaching experience preferred.
- Master's degree preferred.

Special Requirements or Physical Limitations:

This job requires extended periods of standing and walking; occasional sitting, climbing stairs, bending, stooping and reaching and may involve some lifting (50 pounds or less). Outdoor and indoor work will be necessary on a daily basis. A non-traditional work week, hours and days will be required to fulfill job duties. Expect to work nights, weekdays, weekends and sometimes holidays. Extensive travel is required to recruit, attend competitions, conferences, offsite events, etc. Other duties as assigned.

ADDITIONAL RESPONSIBILITIES:

PROFESSIONALISM: Exhibits a courteous, conscientious, and businesslike manner in the workplace. Actively endorses and support's Langston University's mission and works for fulfillment of vision and goals while acknowledging the contribution of ethical and scholarly questioning in an environment that respects the rights of all to freely pursue knowledge. Seeks excellence in all endeavors and is committed to continuous improvement. Seeks knowledge that will provide skills that enable improved job performance.

SERVICE: Contributes to the success of others by responding to others in a courteous, timely, and accurate manner, seeking assistance when necessary to create a positive Langston University experience that exceeds the expectations of students, and internal and external contacts. Understands performance directly affects the future of Langston University and strives to perform to enhance the Langston University experience. Remains positive when changes are made to procedures, environments, or responsibilities.

STEWARDSHIP: Accepts responsibility for the public's trust and is accountable for individual actions. Demonstrates efficient and effective use of time, equipment, and other resources. Maintains confidences and protects security of operations by keeping information confidential and equipment/facilities secure. Works in a safe manner using safety equipment and procedures as appropriate and encourages others to do the same.

TEAMWORK: Promotes a positive work environment by behaving and communicating in a manner that is respectful of others. Encourages cooperation, collaboration, and co-ownership of success. Communicates honestly and openly, listens attentively, and assumes responsibility for resolving difficulties appropriately. Supports diversity in establishing relationships in which all individuals are valued, appreciated, and included.



Job Description/Job Specification

Job Title:

Women's Basketball Head Coach

Job Status: *(Exempt/Non-Exempt)*

Exempt

Reports to (Position):

Director of Athletics

Full Time Equivalent:

12 Month/Salary

Those Positions Reporting to This Position:

Assistant Coach, Women's Basketball

Department/Division:

Athletics

JOB SUMMARY:

Langston University seeks a new Women's Head Basketball Coach. Under administrative review of the University director of athletics, the coach will develop and execute strategies for the recruitment of student-athletes. The role is geared to developing a regionally and nationally competitive team to enhance the team's performance as a SAC All-Conference sport. This is a national search for an individual that can provide direction and organize all aspects of the women's basketball program. Some of the roles include organizing practice sessions, supervise support staff, involved in the program, and promote high academic performance.

DUTIES AND RESPONSIBILITIES:

- Develop and execute a strategy for building a regionally and nationally competitive team.
- Oversee plans for the season, including competitive schedule and practices, i.e., facilities, officials, practice schedules, supervise travel arrangements for away competition, and strategize for subsequent contests.
- In conjunction with head strength coach, develop training and conditioning program and organize all practice sessions to enhance team performance.
- Conceive, implement, and supervise a strategy to recruit high-profile NAIA Division I athletes in the LU Women's basketball program.
- Hire, train, supervise, and evaluate the assistant coach, team manager, and other staff as assigned or recruited.
- Manage the women's basketball budget within athletics and award scholarships.
- Serve as ambassador for the Women's Basketball Program and the University's Athletic Department
- Community engagement and speaking engagements to promote basketball in the state, region, and nation, and serve as the main communicator for external and internal partners including media, alumni, and all Stakeholders for the University.
- Assist in the development of strategies to increase team recognition nationally and increase attendance at the home and away games.

- Partner with the LU Foundation to create funding opportunities for the Women's Basketball annual fund
- Work to develop other fundraising activities, including outreach (camps and/or clinics to support the Women's Basketball Program.
- Participate in in-service programs for coaches and officials; keep current with literature on coaching practices, rules of sport; physiological and psychological sport applications; contribute and participate in professional organizations
- Serve on committees and attend clinics, conventions, and other meetings.
- Participate in institutional professional development and training.
- Attend and support other university non-sports related activities and participate on university committees when applicable.
- Perform related duties as assigned.
- Develop and maintain program strategic plan.

QUALIFICATIONS:**Minimum:**

- Bachelor's degree.
- Five years of collegiate or comparable coaching experience.
- Budgeting, organizational, recruiting and communication skills.
- Thorough knowledge of NAIA regulations and guidelines governing the recruitment and retention of student-athletes.

Preferred:

- At least seven years of experience in coaching basketball at the collegiate level. Three years of head coaching experience preferred.
- Master's degree preferred.

Special Requirements or Physical Limitations:

This job requires extended periods of standing and walking; occasional sitting, climbing stairs, bending, stooping and reaching and may involve some lifting (50 pounds or less). Outdoor and indoor work will be necessary on a daily basis. A non-traditional work week, hours and days will be required to fulfill job duties. Expect to work nights, weekdays, weekends and sometimes holidays. Extensive travel is required to recruit, attend competitions, conferences, offsite events, etc. Other duties as assigned.

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TEAMWORK: Promotes a positive work environment by behaving and communicating in a manner that is respectful of others. Encourages cooperation, collaboration, and co-ownership of success. Communicates honestly and openly, listens attentively, and assumes responsibility for resolving difficulties appropriately. Supports diversity in establishing relationships in which all individuals are valued, appreciated, and included.

G – OTHER BUSINESS AND FINANCIAL MATTERS

1. Peace officer commissions:

None

2. Revocation of peace officer commissions:

NAME	CAMPUS	COMM. NO.
Bradley Hocker-Sloan	LU	

G – OTHER BUSINESS AND FINANCIAL MATTERS

2. Approval is respectfully requested to sell the remainder interest in an 80 acre tract of land that was bequeathed to Langston by Alumnus Winfrey Magnus, for the sum of \$256,000. The land sits approximately 4 miles south and 2 miles east of the campus and is not needed for any future development of the campus or its research mission. Langston University will be reserving the mineral estate. The purchaser is an adjoining landowner who has already purchased the interest of the life tenant, who is Mr. Magnus's son. If approved, the net funds from the sale would be placed in the Langston Foundation. The Office of Legal Counsel has been involved in the negotiation of the sale of land. Board approval is requested subject to review and approval of transaction documents by Board Legal counsel.

I-2020-008548 Book 2970 Pg: 592
08/24/2020 2:44 pm Pg 0591-0593
Fee: \$ 22.00 Doc: \$ 0.00
Troy Cole - Logan County Clerk
State of Oklahoma



LESSEE: MJM LLC, an Oklahoma limited liability company

By: *Myers*
Max Myers, Managing Member

STATE OF Oklahoma)
) ss:
COUNTY OF Oklahoma)

The foregoing instrument was acknowledged before me this 1st day of June, 2020, by Max Myers, Managing Member of MJM LLC, an Oklahoma limited liability company.

(SEAL)
My Commission Expires: 11/26/22

Katie Powell
Notary Public
Commission No. 18011827

I-2020-008548 Book 2970 Pg: 593
08/24/2020 2:44 pm Pg 0591-0593
Fee: \$ 22.00 Doc: \$ 0.00
Troy Cole - Logan County Clerk
State of Oklahoma



Exhibit A to Memorandum of Lease and Right of First Refusal

Legal Description

The North Half (N1/2) of the Southeast Quarter (SE/4) of Section Six (6), Township Sixteen (16) North, Range One (1) East of the Indian Meridian, Logan County, Oklahoma.

February 14, 2022

VIA EMAIL (amanda.r.webb@okstate.edu)

Langston University
c/o Board of Regents for the
Oklahoma Agricultural & Mechanical Colleges
5th Floor, Student Union
Stillwater, OK 74078
Attn: Amanda Webb

Re: Proposed purchase of unimproved real estate located in
Logan County, Oklahoma

Dear Amanda:

Thank you for your letter in response to my interest in acquiring Langston University's remainder interest in certain unimproved real property (80 acres with no structures, etc.) located generally in Logan County, Oklahoma to (the "Property"). As you are aware, I am currently leasing the Property for recreational purposes from Ron Magnus, which as you have correctly stated in your letter is subject to Langston University's current remainder interest in the Property. I also recently purchased an adjacent 140 acre tract of land to the north, which I also use for recreational purposes.

In response to your letter, I have attached a term sheet as Exhibit "A" (the "Term Sheet"). The Term Sheet outlines my proposed terms for an acquisition of the entire fee interest in the Property, including the Magnus life estate and Langston's remainder interest. As you will see in the Term Sheet, I have proposed a purchase price of \$256,000 for Langston's remainder interest, which is calculated at \$3,200 per acre. I have also offered \$25,000 for the Magnus life estate (which I have directly discussed with Mr. Magnus and which he has agreed). I am interested in owning the Magnus 80 acres because as stated above I recently purchased the adjacent 140 acres to the north and I plan to continue to use the full 240 acres for recreational purposes for me and my two boys. To be clear, my goal and intent is to make an offer for Langston's remainder interest that is commensurate with fair market value for the entire fee interest in the Property (understanding that I am also paying Mr. Magnus a price above and beyond that). To that end, I believe my offer represents a fair market valuation of the Property. For reference, I paid \$2,564 per acre for the 140 acres to the North (in November of 2021) but am offering a 25% premium for the Magnus 80 acres in order to have a contiguous 240 acres and based off of other recent comps. To illustrate how I came up with that price, I have attached comparable sales near the Property as Exhibit "B" to this letter the "Comparable Sales").

At your convenience, please review the Term Sheet and Comparable Sales, and I will be happy to answer any questions. If the Term Sheet is acceptable to you, I will have my counsel prepare a purchase agreement. You can reach me at (405) 556-1368 and mmyers@talloakmidstream.com. I look forward to working with you on this potential acquisition.

Sincerely,

MJM II LAND, LLC

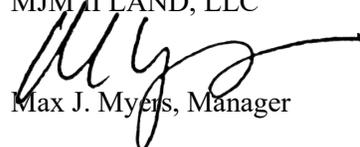

Max J. Myers, Manager

EXHIBIT "A"**TERM SHEET****Property:**

The term "Property" shall include all of Sellers' (defined below) respective interests in the following: (a) approximately 80 acres of unimproved real property located generally in Logan County, Oklahoma, which is more particularly described as:

The North Half (N1/2) of the Southeast Quarter (SE/4) of Section Six (6), Township Sixteen (16) North, Range One (1) East of the Indian Meridian, Logan County, Oklahoma

excluding all interest in oil, gas, casinghead gas, distillate, coal, metallic ores and other minerals (the "Land"); (b) all appurtenances thereunto belonging, including all right, title, and interest to said appurtenances, (the "Appurtenances"); and (c) all right, title and interest of Seller in and to (i) all intangible property rights related to the Real Property, and (ii) any and all warranties, zoning approvals, zoning overlay districts, entitlements and governmental approvals, and licenses (to the extent assignable), and all amendments thereto related to the Real Property, (the foregoing collectively, the "Intangible Personal Property"). The Land, Appurtenances, and Intangible Personal Property are collectively called the "Property".

Sellers

Ron Magnus (as to the life estate in the fee interest)

and

Langston University ("Langston"), c/o Board of Regents for the Oklahoma Agricultural & Mechanical Colleges (as to the remainder interest in the fee interest)

Title Company:

American Eagle Title Group, L.L.C. ("Title Company"), located at 421 N.W. 13th St., Suite 320, Oklahoma City, Oklahoma 73103, Attention: Eric Offen.

Purchase Price:

The "Purchase Price" shall be (a) for the Ron Magnus life estate interest, \$25,000, and (b) for Langston's remainder interest, an amount calculated at \$3,200 per acre of the Property consisting of approximately 80 acres for an aggregate price of \$256,000, each of which shall be paid in immediately available funds to Sellers at Closing.

- Earnest Money:** An amount equal to \$5,000 (allocated pro rata between Magnus and Langston based on their pro rata share of the aggregate Purchase Price) (the “Earnest Money”) shall be placed with the Title Company promptly after full execution of the Purchase Agreement (as defined below). Upon execution of the Purchaser Agreement, the Earnest Money shall immediately become non-refundable (except for a Seller default or Sellers’ inability to convey the Property). The Earnest Money shall be applied to the payment of the Purchase Price at Closing. The “Effective Date” of the Purchase Agreement shall mean the date when both Purchaser and Seller have executed the Purchase Agreement.
- Feasibility Period:** None, except for title and survey review as set forth below.
- Inspections:** Purchaser is already in possession of the Property and does not intend to conduct any physical inspections of the Property.
- Due Diligence Materials:** Within five (5) days after the Effective Date, Sellers will deliver or cause to be delivered to Purchaser the following documents, to the extent such documents are in any Sellers’ possession or control: copies of all contracts relating to the Property; copies of all leases or other occupancy agreements with respect to the Property; copies of any environmental audits, reports or surveys or other geotechnical studies relating to the Property; copies of any title insurance policies, title abstracts and instruments affecting title to the Property, including Sellers’ vesting deed(s), and any boundary or other surveys of the Property; copies of any certificates, entitlements, governmental approvals, and licenses related to the Property; and copies of the most recent and year to date operating and financial statements for the Property.
- Closing:** Closing of the transaction will occur within fifteen (15) days from the end of the Feasibility Period (the “Closing” or “Closing Date”).
- Survey, Title and Other Documents:** Within thirty (30) business days after the Effective Date, Purchaser may obtain (a) a Commitment for Title Insurance (the “Title Commitment”) for an Owner’s Policy of Title Insurance issued by the Title Company (the “Title Policy”), and copies of all documents constituting exceptions under the Title Commitment (“Exception Documents”), and (b) a current survey of the Property prepared by a licensed surveyor selected by Purchaser and made in conformance with 2016 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys (the “Survey”).
- Title Objections:** Purchaser shall have thirty (30) business days from receipt of the later of the Title Commitment, all of the Exception Documents, or

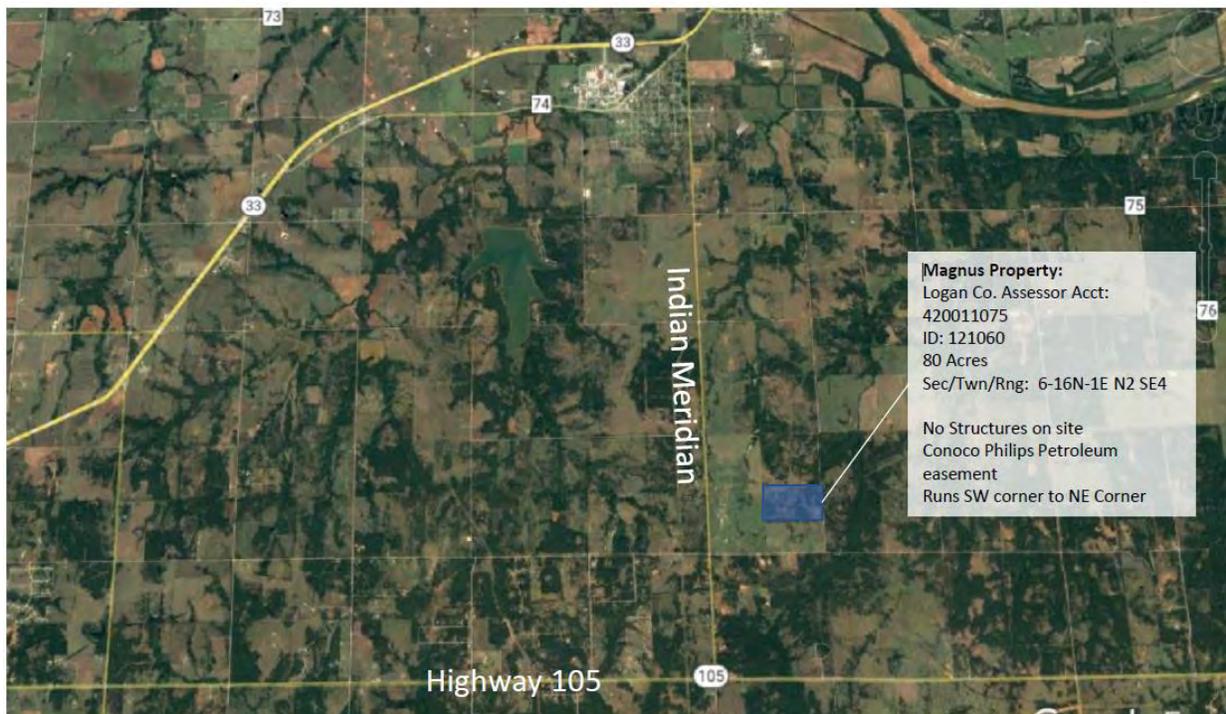
the Survey to give written notice to Seller and the Title Company of any matters in the Title Commitment or Survey to which Purchaser objects (“Title Objections”). Any matters in the Title Commitment or Survey to which Purchaser does not timely object shall constitute “Permitted Exceptions”. Sellers shall not be obligated to cure or attempt to cure any Title Objections. Within five (5) days after receipt of Purchaser’s Title Objections, Sellers shall notify Purchaser whether Sellers irrevocably elect to cure the Title Objections prior to Closing (and any matters Sellers so elects to cure shall not be deemed Permitted Exceptions hereunder). If Sellers elect not to cure any such Title Objections or chooses not to respond to Purchaser’s Title Objections within the above described 5-day period, then Purchaser’s exclusive rights under the Purchase Agreement shall be to either (i) terminate the Purchase Agreement by delivering written notice thereof by the date which is date that is five (5) business days after receipt of Sellers’ election notice (or, if no such notice is delivered, after the expiration of the 5-day period described above); or (ii) waive any Title Objections Seller has not cured or elected to cure (which Title Objections shall thereupon be deemed Permitted Exceptions) and close under the Purchase Agreement. Notwithstanding the foregoing, each Seller shall represent and warrant to Purchaser as to such Seller’s right, title, and interest in the Property, and to the extent such Seller does not hold marketable title to such interest as determined in accordance with Oklahoma law, such Seller shall use commercially reasonable efforts to create such marketable title in such interest prior to or effective as of the Closing, and Purchaser shall have the right to extend Closing, as needed from time to time, to allow Sellers time to undertake such title curative efforts.

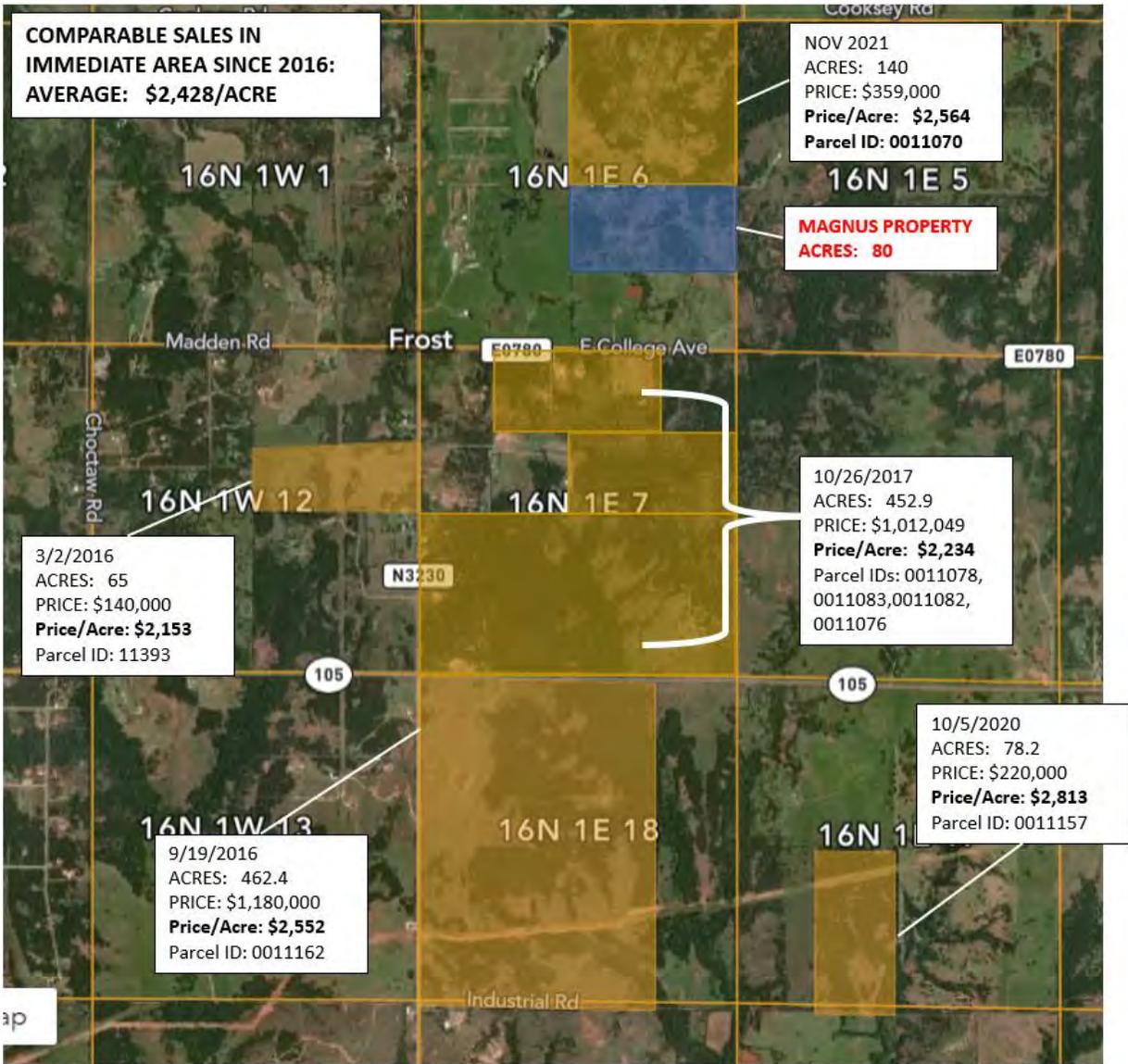
Closing Costs:

Purchaser shall pay the cost to issue the Title Commitment, the abstracting fees, the documentary stamp tax, 100% of the cost of each of the Title Policy, 100% of the costs of the Survey, and 100% of any other normal closing costs. Purchaser shall also pay the balance of the Purchase Price, the costs of any endorsements requested by Purchaser (excluding the premiums for any endorsements required to cure any Title Objection Sellers elected to cure, which shall be paid by Sellers) and recording fees. Magnus shall pay all ad valorem taxes assessed against each Seller’s interest in the Property (if any) for years prior to the year in which the Closing occurs, and any matured and unmatured installments of special assessments with respect to the Property due as of the Closing Date. Ad valorem taxes for the year of Closing shall be paid 100% by Purchaser.

- Contingency:** Purchaser's obligations to close the transaction shall be subject to the performance by each Seller of such Seller's obligations under the Purchase Agreement.
- Commissions:** Sellers shall represent and warrant to Purchaser that Sellers have not dealt with any broker or finder in respect to the transaction contemplated hereby. Purchaser shall represent and warrant to Sellers that Purchaser has not dealt with any broker or finder in respect to the transaction contemplated hereby.
- Assignment:** Purchaser may assign the Purchase Agreement to an affiliate of Purchaser without the written consent of Sellers, and Purchaser may designate a nominee or designee to take title to the Property at Closing.
- Purchase Agreement:** Purchaser's counsel shall provide a draft of a Purchase and Sale Agreement (the "Purchase Agreement") for review by the Sellers, which shall include, among other things, representations and warranties from Sellers customary for a transaction of this nature to survive the Closing by no less than five (5) years.

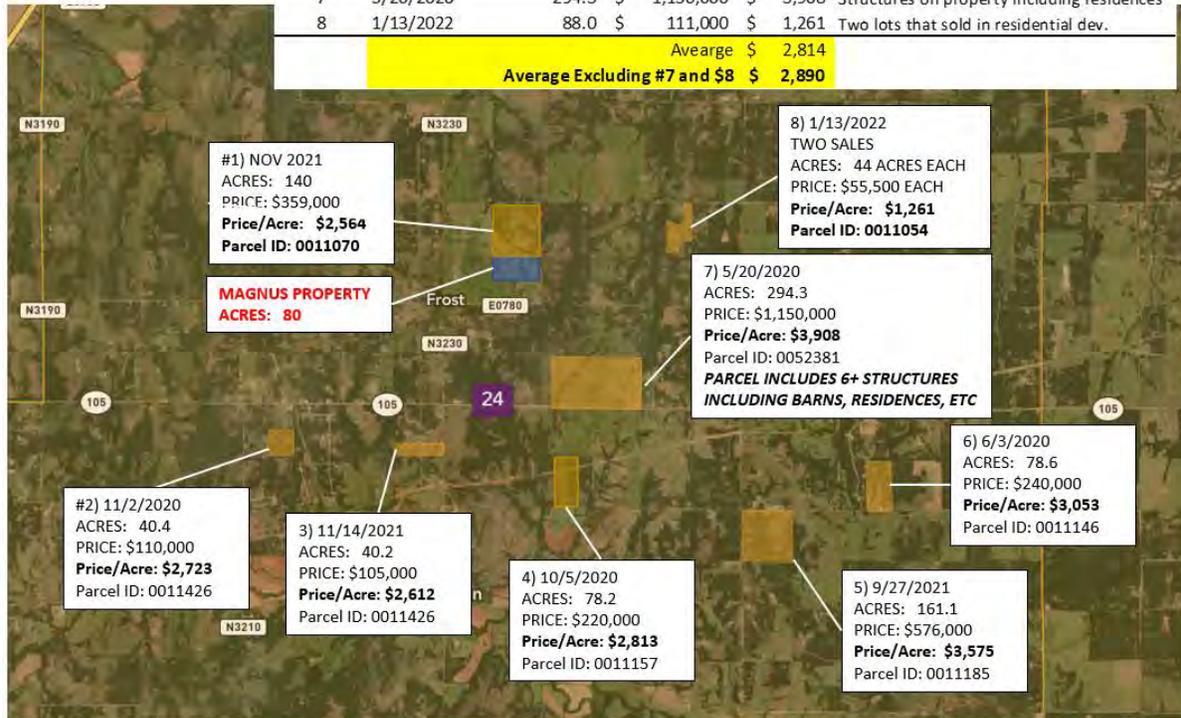
EXHIBIT "B"
COMPARABLE SALES





Recent sales in expanded area from Jan 1 2020 to Feb 14 2022

Parcel	Date	Acres	Price	Price/Acre	Notes
1	11/2/2021	140.0	\$ 359,000	\$ 2,564	Adjacent to Magnus 80 Acres
2	11/1/2020	40.4	\$ 110,000	\$ 2,723	
3	11/14/2021	40.2	\$ 105,000	\$ 2,612	
4	10/5/2020	78.2	\$ 220,000	\$ 2,813	
5	9/27/2021	161.1	\$ 576,000	\$ 3,575	
6	6/3/2020	78.6	\$ 240,000	\$ 3,053	
7	5/20/2020	294.3	\$ 1,150,000	\$ 3,908	Structures on property including residences
8	1/13/2022	88.0	\$ 111,000	\$ 1,261	Two lots that sold in residential dev.
				Average	\$ 2,814
				Average Excluding #7 and #8	\$ 2,890



ALL TRANSACTIONS OF COMPARABLE SIZE AND PROPERTY TYPE IN
BROAD AREA FROM JAN 1 2020 THROUGH FEB 14, 2022



Source: Acre Value Pro 2/14/2022

FMV Summary of Magnus Property (remainder interest to Langston University):

Logan Co. Assessor Acct: 420011075

ID: 121060

80 Acres

Sec/Twn/Rng: 6-16N-1E N2 SE4

Methodology	Average Price / Acre
Immediate Area 2016 – 2022	\$2,428
Expanded Adjacent Area 2020 – 2022	\$2,890
Broad Area 2020 – 2022, 64 transactions	\$3,171 median of \$2,972
Revised Offer for Langston Remainder Interest	\$3,200 / Acre
Mr. Ron Magnus Lease buy-out of \$25,000	\$312.50/Acre
Total Cost to MJM II Land, LLC	\$3,512.5 / Acre

J – PURCHASE REQUESTS

- Approval is requested to engage with Quality Fence Company, Inc., a state contracted vendor, for the purpose of goat and sheep pasture fence repair, replacement, and installation. Quality Fence Company installed existing fencing for the goat and sheep pastures at Langston University. Many of the fences are no longer adequate for the containment of small ruminants (goats, sheep, etc.), resulting in animal containment challenges and intrusions from predators. The South Farm gate will assist in better efficiencies with deliveries and accommodating larger vehicles. Engaging with Quality Fence Company will ensure continuity for fence repair and replacement with the existing fence structures. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical Colleges policies and procedures, as well as applicable state statutes. The estimated cost for this expenditure is \$323,643.60 and will be paid through legally available funds.

Summary		
Quality Fence Company, Inc. Fence Removal, Repair, Replacement, and Installation Quotes		
Identifier	Description	Amount (\$)
A	South Farm entrance gate	13,898
B	South Barn pasture fences (3)	32,589.60
C	South Farm warm season grass pasture fences (9)	71,006
E	Main Farm dairy goat D4 pasture fence	70,327
F	Main Farm dairy goat D5 pasture fence	48,910
H	North Barn #3 pasture fence	34,872
I	North Barn pasture fence	34,872
Total		\$323,643.60

Quotes for Individual Items

Quality Fence Co. Inc.

(2-1/2 mi. West of Walters Highway 5)

Route 2, Box 41 Walters, OK 73572

(580) 875-3726

Fax (580) 875-3066

Date: December 16, 2021

Re: Langston University

Main Gate and Operator Estimate

Attn: Art

Scope of Work

Cantilever Rolling Gate

Furnish all Materials and Labor to install 100' of 6' Chain link fence with 3 strands of 4-point barbwire on top with 1 – 25' Cantilever Rolling Gate.

Total \$7,510.00

Gate Operator

Furnish all Materials and Labor to install 1 – Lift master CSL 24 Volt slide gate operator to include 1 free exit loop, 1 keypad entry, 1 - timer and safety photo eyes.

Total \$6,388.00

Thank you!

Mikel Spence, President

Quality Fence Co., Inc.

Quality Fence Co. Inc.

(2-1/2 mi. West of Walters Highway 5)

Route 2, Box 41 Walters, OK 73572

(580) 875-3726

Fax (580) 875-3066

Date: December 16, 2021

Re: Langston University

Sheep and Goat Pin Fence Estimate

Attn: Art

Scope of Work

SB 4

Furnish all Materials and Labor to remove and replace 880' of 4' goat and sheep fence with 4" steel corner post and install 1 – 2 3/8 post every 50' in leu of T-Post for extra support around pin. Install 1 – 16' entry gate and 1 – 8' swing gate in cross fence.

Total \$10,166.00

Additional SB Pins

Furnish all Materials and Labor to remove and replace 560' of 4' goat and sheep fence with 4" steel corner post and install 1 – 2 3/8 post every 50' in leu of T-Post for extra support around pin. Install 1 – 16' entry gate and 1 – 8' swing gate in cross fence.

Total \$8,584.00 Each Pin

SB Lane Fence

Furnish all Materials and Labor to remove and replace 443' of 4' goat and sheep fence with 4" steel corner post and install 1 – 2 3/8 post every 50' in leu of T-Post for extra support around pin.

Total \$5,255.60

Thank you!

Mikel Spence, President
Quality Fence Co., Inc.

Quality Fence Co. Inc.

(2-1/2 mi. West of Walters Highway 5)

Route 2, Box 41 Walters, OK 73572

(580) 875-3726

Fax (580) 875-3066

Date: December 16, 2021

Re: Langston University

Sheep and Goat Pin Fence Estimate

Attn: Art

Scope of Work

WS 1 Pin

Furnish all Materials and Labor to remove and replace 880' of 4' goat and sheep fence with 4" steel corner post and install 1 – 2 3/8 post every 50' in leu of T-Post for extra support around pin. Install 1 – 16' entry gate and 1 – 8' swing gate in cross fence.

Total \$10,166.00

Additional WS Pins

Furnish all Materials and Labor to remove and replace 560' of 4' goat and sheep fence with 4" steel corner post and install 1 – 2 3/8 post every 50' in leu of T-Post for extra support around pin. Install 1 – 16' entry gate and 1 – 8' swing gate in cross fence.

Total \$7,605.00

Thank you!

Mikel Spence

President

Quality Fence Co., Inc.

Quality Fence Co. Inc.

(2-1/2 mi. West of Walters Highway 5)

Route 2, Box 41 Walters, OK 73572

(580) 875-3726

Fax (580) 875-3066

Date: December 16, 2021

Re: Langston University

D - 4 Fence Estimate

Attn: Art

Scope of Work

Furnish all Materials and Labor to install 865' of 5' chain link with 3 – 5' x 4' walk gates to include 35' water gate with 6" concrete curb.

Total \$39,727.00

Add 6" concrete curb under fence

Total \$30,600.00

Grand Total \$70,327.00

Thank you!

Mikel Spence, President

Quality Fence Co., Inc.

Quality Fence Co. Inc.

(2-1/2 mi. West of Walters Highway 5)

Route 2, Box 41 Walters, OK 73572

(580) 875-3726

Fax (580) 875-3066

Date: December 16, 2021

Re: Langston University

D - 5 Fence Estimate

Attn: Art

Scope of Work

Furnish all Materials and Labor to install 685' of 5' chain link.

Total \$23,510.00

Add 6" concrete curb under fence

Total \$25,400.00

Grand Total \$48,910.00

Thank you!

Mikel Spence, President

Quality Fence Co., Inc.

Quality Fence Co. Inc.

(2-1/2 mi. West of Walters Highway 5)

Route 2, Box 41 Walters, OK 73572

(580) 875-3726

Fax (580) 875-3066

Date: December 16, 2021

Re: Langston University

North Barn #3 Fence Estimate

Attn: Art

Scope of Work

Furnish all Materials and Labor to install 695' of 5' chain link with 2 – 5' x 16' double drive gates.

Total \$24,041.00

Add 6" concrete curb under fence

Total \$28,000.00

Grand Total \$52,041.00

Thank you!

Mikel Spence, President

Quality Fence Co., Inc.

Quality Fence Co. Inc.

(2-1/2 mi. West of Walters Highway 5)

Route 2, Box 41 Walters, OK 73572

(580) 875-3726

Fax (580) 875-3066

Date: December 16, 2021

Re: Langston University

North Barn Fence Estimate

Attn: Art

Scope of Work

Furnish all Materials and Labor to install 433' of 5' chain link with 1 – 5' x 10' swing gate and 2 – 5' x 16' double drive gates.

Total \$17,552.00

Add 6" concrete curb under fence

Total \$17,320.00

Grand Total \$34,872.00

Thank you!

Mikel Spence, President

Quality Fence Co., Inc.

J – PURCHASE REQUESTS

2. Ratification of interim approval is requested to utilize Lewis Home Landscaping to continue landscaping restoration efforts related ice storms on the Langston Campus. Langston University has partnered with OMES to file an insurance claim. The total cost of the project is estimated at approximately \$450,000 and will be paid through legally available funds. The project will be completed in phases. The final out-of-pocket cost to the University will be \$50,000. (special request)

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Langston University

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

(a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

The Langston Campus sustained significant damage to the landscaping materials around campus during the ice storm of October 2020. The University has partnered with OMES to file an insurance claim on the damage. A request to utilize the OMES Construction and Properties (CAP) program was made to the Board of Regents in September 2021; however, we learned after that request was approved that landscaping is not covered under the CAP program. We are making a special request to utilize Lewis Home & Landscape Design of Tulsa to complete the restoration of landscaping materials. The final out-of-pocket expense to Langston University will be our final deductible of \$50,000. Due to the time-sensitivity of getting landscaping components planed in March, we are making a request for interim approval to ensure that materials are purchased in time for planting.

(c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

- 2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

Approval is respectfully requested to utilize Lewis Home & Landscape Design, through Special Request, to continue landscaping restoration efforts related to the October 2020 ice storm on the Langston Campus. Langston University has partnered with OMES to file an insurance claim. The total cost of the project is estimated at approximately \$450,000. The final out-of-pocket expense to the University will be \$50,000.

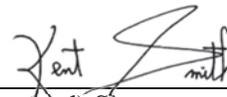
- 3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ 450,000.00

- 4. Identify the fund or funds to be used in covering the cost stated above. 326006-L

- 5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. _____

- 6.

(Optional) Signature of Requesting Administrator



(Required) Signature of President

Date

03/01/2022

Date

=====

**DO NOT COMPLETE FIELDS BELOW.
FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER ONLY.**

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:



Signature of the Chief Executive Officer or
his designated representative

Date

VI. OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Kayse Shrum and other members of the Oklahoma State University (OSU) administration came before the Board to present the business of OSU and review the Agenda for members of the Board. (The OSU Agenda is on file in the Board of Regents' Office as Doc. No. 4-3-25-22.)

President Shrum recognized Regent Anthony for his service on the Board. She said he is a humble and measured statesman, who has championed many causes across the OSU System and worked tirelessly to support OSU and Stillwater. President Shrum said when Regent Anthony speaks, people listen and what they hear is a Cowboy with a good sense of humor who knows how to put people at ease and deliver easy or tough messages with a smile. Regent Anthony's decades of service to OSU and Oklahoma are unmatched. President Shrum said as former President of OSU-Center for Health Sciences and Dean of the medical school, the progress and advancements made there were a result of Regent Anthony's leadership, collaborative spirit, and dedication. President Shrum also recognized Mrs. Anthony and said the Anthonys' teamwork has proven to be a recipe that led to much success and their accomplishments will be etched in OSU for many years. President Shrum said everyone can count Regent Anthony as a friend because of the effort he puts in getting to know people and making them feel comfortable. In years to come those involved with OSU will continue to thank Regent Anthony for his example, hard work, and accomplishments made in the name of progress. President Shrum thanked Mrs. Anthony for her friendship, support, wisdom, patience, and guidance throughout the years. President Shrum then presented Regent Anthony with a framed baseball jersey and then presented Mrs. Anthony with a pair of orange shoes.

President Shrum said on February 26th OSU celebrated the ceremonial grand opening of the Ray and Linda Booker OSU Flight Center, an 11,600 square foot facility that will have a major impact on student experience and recruitment. The OSU-Oklahoma City (OSU-OKC) campus has a partnership with Amazon Career Choice offering cohort and degree programs to Amazon employees. This partnership will open the door to education for countless people in Oklahoma City.

B-1 Adoption of Memorial Resolutions for Gary G. Hansen and Arthur L. Pentz, Jr.

(The Memorial Resolutions are attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Hall moved and Regent Arthur seconded to approve Item B-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

D-1 Ratification of interim approval to modify the position description and job announcement for Provost and Senior Vice President

Regent Callahan said the AAPP Committee met with the OSU administration regarding this request. Interim approval was granted in order to begin the search process and to avoid any delays. The administration hopes to name a new Provost by August 1st.

Regent Callahan moved and Regent Davis seconded to approve Item D-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

Interim Provost Jeanette Mendez presented the following items pertaining to Policy and Operational Procedures and Academic Affairs:

D-2 Request approval of personnel actions and personnel items for informational purposes

Interim Provost Mendez said this includes 28 new appointments, including the appointments of Dr. Richard Coffey as Professor and Head of the Department of Animal and Food Sciences and Dr. Darius Prier as Associate Professor and inaugural Associate Dean of Equity and Inclusion for the College of Education and Human Sciences. Both appointments also confer tenure at their specified rank. Other actions include 10 changes in appointments, including the appointment of Dr. Andrew Urich as Department Head of Business and Administration in the Spears School of Business; Dr. Stephen Clark as Associate Dean of Research and Graduate Studies in the College of Education and Human Sciences; and Dr. Sunderesh Heragu as Associate Dean of Academic Affairs in the College of Engineering, Architecture and Technology (CEAT). There are two sabbaticals, one of which reflects modified dates for a previously approved sabbatical. There are also four retirements and eight separations. One of the retirements is for Randy Seitsinger, who joined the faculty in fall of 1987 and served for 21 years as the department head for the School of Architecture and as Senior Associate Dean for CEAT since August 2016.

Regent Taylor moved and Regent Davis seconded to approve Item D-2 as presented in the OSU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

E-1 Approval of curricular changes including new degrees, program modifications, etc.

Interim Provost Mendez said this Item includes curricular modifications for programs at OSU-Stillwater and OSUIT. She noted that these changes were discussed with the AAPP Committee. The summary includes numerous additions and deletions from OSUIT resulting from a comprehensive curricular review of all Associates of Applied Science degree programs.

Regent Callahan said the AAPP Committee met with the OSU administration regarding this Item and acted to recommend Board approval of the administration's request.

Regent Callahan moved and Regent Davis seconded to approve Item E-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

Senior Vice President Joe Weaver presented the following items pertaining to Administration and Finance:

G-2 Approval to replace the outdoor synthetic turf fields at Boone Pickens Stadium and the Smith Training Center and enter into a gift in kind for same

Regent Hall said the FAPF Committee met with the OSU administration on Friday, February 18, regarding this Item. The fields have reached the end of their useful life and need to be replaced, with installation expected to occur during the summer of 2022. The Committee recommended Board approval of the administration's request

Regent Hall moved and Regent Davis seconded to approve Item G-2 as presented in the OSU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

G-1 Approval of Series 2022 General Revenue Bond Actions

Mr. Weaver said this is the final step in the ability to bond funds to complete the general university's commitment to the New Frontiers building.

Regent Anthony moved and Regent Callahan seconded to approve Item G-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

Regent Anthony asked about the debt ratio. He knows Mr. Weaver has worked hard to keep it low. Mr. Weaver said he does not know the exact number, but OSU is staying below 6 percent. The recommended national guideline is 7 percent. OSU has refunded around 70 percent of its debt and because of this, the debt financing is in excellent shape. The University continues to borrow only \$30 million to \$35 million a year which is the same amount that rolls off every year so the debt does not increase.

G-4 Approval to accept gift in kind of costs incurred for Boone Pickens Stadium Bowl Project

Regent Hall said the FAPF Committee met with the administration regarding this Item. Approximately \$6,200,000 will be gifted to OSU from Cowboy Athletics, Inc., and the remainder of the project will be completed by OSU with funding provided through a bond issue. The Committee recommended Board approval of the administration's request

Regent Hall moved and Regent Taylor seconded to approve Item G-4 as presented in the OSU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

G-3 Approval to accept gift of real estate

G-5 Approval to enter into an Ingress/Egress Agreement with the Board of County Commissioners for Payne County

Regent Hall moved and Regent Davis seconded to approve Section G, Items 3 & 5 as presented in the OSU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

H-1 Approval to provide conference support services to the OSU Center for Health Sciences Alumni Association

Regent Taylor moved and Regent Walker seconded to approve Item H-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

Mr. Weaver noted all items listed in Section I were discussed with the FAPF Committee.

I-1 Approval to select an architectural firm for the design and construction of repairs to Boone Pickens Stadium

Regent Hall said the FAPF Committee met with the administration regarding a request for approval to select Populous as the architectural firm for the design and construction of repairs to Boone Pickens Stadium. Populous is familiar with the athletic department's goals for this project, so the University would like to continue working with them as the project moves into the design and construction phases. The Committee acted to recommend Board approval of the administration's request.

Regent Hall moved and Regent Anthony seconded to approve Populous as the architectural firm for this project listed in Item I-1.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

I-2 Approval to begin the selection process for a construction management firm for the design and construction of repairs to Boone Pickens Stadium

Regent Hall said the FAPF Committee met with the administration regarding this Item. The procedure will follow Board guidelines for consultant selection. The goal is to begin work on the north side of the stadium following the upcoming football season, barring any supply chain or other unforeseen issues. The Committee acted to recommend Board approval of the administration's request.

Regent Hall moved and Regent Anthony seconded to approve Item I-2 as presented in the OSU Agenda.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

J-1 Approval of sole source & special request purchasing items

J-2 Approval of auxiliary enterprise fund purchasing items

J-3 Approval of plant fund purchasing items

Regent Davis moved and Regent Taylor seconded to approve Section J, Items 1, 2 & 3 as presented in the OSU Agenda.

Regent Hall asked if the elevators mentioned in Item J-1a are campus-wide. Mr. Weaver said yes.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

The business of Oklahoma State University being concluded, President Shrum and members of the OSU administration were excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dr. Gary G. Hansen, Emeritus, Professor, Engineering Technology, was claimed by death on December 8, 2021; and

WHEREAS, Dr. Hansen, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 14, 1978, to the date of his retirement, June 1, 2001, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Hansen to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Hansen.

Adopted by the Board the 25th day of March 2022.



Trudy Milner, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dr. Arthur L. Pentz Jr., Emeritus, Associate Professor, Department Head, Retired, Communication Science and Disorders, was claimed by death on September 12, 2021; and

WHEREAS, Dr. Pentz Jr., by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from July 1, 1982, to the date of his retirement, August 1, 2008, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Pentz Jr. to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Pentz Jr.

Adopted by the Board the 25th day of March 2022.


Trudy Milner, Chair

VII. PUBLIC COMMENTS

Chair Milner said in accordance with Board Policy 1.17, time is provided for individuals to appear before the Board in order to provide comments. There were none registered to comment, and the Board continued with its business.

VIII. COMMITTEE REPORTS

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Northeastern Oklahoma A&M College, Connors State College, and Oklahoma State University.)

B. Audit, Risk Management and Compliance Review Committee

1. Selection of FY 2022 external audit firms for Oklahoma State University, Connors State College, Langston University, Northeastern Oklahoma A&M College, and Oklahoma Panhandle State University

Regent Anthony said state law requires that new external audit firms be chosen every five years. He said the ARMCR Committee met on Thursday, February 17, 2022, to interview external audit firms for Oklahoma State University, Connors State College, Langston University, Northeastern Oklahoma A&M College, and Oklahoma Panhandle State University for Fiscal Year 2022. The Committee acted to recommend Board approval of CliftonLarsonAllen, LLP, (CLA) as the external audit firm for FY 2022.

Regent Anthony moved and Regent Davis seconded to approve CliftonLarsonAllen, LLP, as the external audit firm for OSU, CSC, LU, NEO, and OPSU for FY 2022 as presented.

Regent Anthony said after thorough interviews CLA had not only the lowest bid but great experience both locally and nationally. They are one of the top companies that handles audits of universities and colleges. All references were very positive.

Ms. Michelle Finley said CLA conducts more single audits than any other public firm in the U.S. They were able to get a 17 percent fee decrease for both OSU and the A&Ms, which she hopes will be beneficial to the bottom-line budget.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel.
The motion carried.

Additionally, the Committee has requested that the Office of Internal Audit (OIA) provide the Board with a report on the status of audit recommendations for each institution in our System. This will be a quarterly report of implemented and past due recommendations, set to begin this June. Regent Anthony said the Committee requested that institutional management focus efforts to address all past due recommendations and work with OIA to clear as many of these as possible before the June Board Meeting.

C. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Connors State College, Oklahoma Panhandle State University, and Oklahoma State University.)

D. Planning and Budgets Committee

None

IX. OTHER BOARD OF REGENTS' BUSINESS

G. Reports/Comments/Recommendations by Chief Executive Officer

Mr. Ramsey said it has been a pleasure for him and other Board staff to work with Regent Anthony. When Regents Taylor and Walker first joined the Board, he encouraged them to get to know Regent Anthony as an example of a great Board member. Mr. Ramsey said there hasn't been a Board member more respected, not only by their colleagues, but by the staff. He said he appreciates Regent Anthony's generosity with his time and wisdom.

Regent Anthony thanked Mr. Ramsey for his comments. He said it has been a true labor of love.

H. Reports/Comments/Recommendations by General Counsel

Mr. Stephens said Regent Anthony has been a great boss and an even greater friend.

I. Reports/Comments/Recommendations by Chief Audit Executive

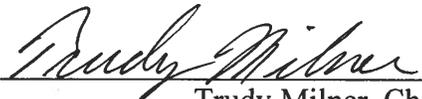
Ms. Finley thanked Regent Anthony for his leadership as a member of the ARMCR Committee for many years and most recently as the Committee's Chair. Regent Anthony has been generous with his time. She said she appreciates his wise and balanced approach to everything.

Adjournment

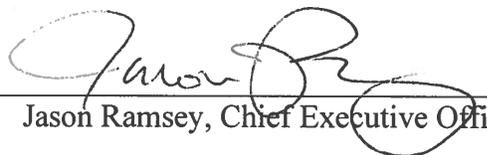
Regent Taylor moved and Regent Anthony seconded to adjourn the meeting at approximately 3:28 p.m.

Those voting Aye: Board Members Anthony, Arthur, Callahan, Davis, Hall, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Harrel. The motion carried.

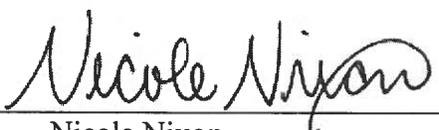
BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 
Trudy Milner, Chair

ATTEST:


Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on April 22, 2022.


Nicole Nixon
Administrative Associate